



Corporation of the Municipality of South Huron
Agenda - Regular Council Meeting

Tuesday, February 20, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at g.scharback@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

Welcome &O Canada

2. Public Meeting

Recommendation:

That South Huron Council adjourn at p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendments

3. Amendments to the Agenda, as Distributed and Approved by Council

Recommendation:

That South Huron Council approves the Agenda as presented.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 John Pond, Huron Park Lions Club

1

Recommendation:

That South Huron Council receives the delegation as presented by John Pond, Huron Park Lions.

5.2 Huron Shores Transit - Community Transportation Initiative

2

Recommendation:

That South Huron Council receives the delegation as presented from Huron Shores Transit by Lori Chouinard.

6. Minutes

- 6.1 Minutes of the Committee of Adjustment of February 5, 2018 13

Recommendation:

That South Huron Council adopts the minutes of the Committee of Adjustment of February 5, 2018, as printed and circulated.

- 6.2 Minutes of the Public Meeting of February 5, 2018 16

Recommendation:

That South Huron Council adopts the minutes of the Public Meeting of February 5, 2018, as printed and circulated.

- 6.3 Minutes of the Regular Council Meeting of February 5, 2018 20

Recommendation:

That South Huron Council adopts the minutes of the Regular Council Meeting of February 5, 2018, as printed and circulated.

7. Councillor Board and Committee Reports

- 7.1 Exeter Rodeo Committee - Minutes of August 2, 2017 31

- 7.2 Exeter BIA - Minutes of January 9, 2018 35

- 7.3 South Huron Police Services Board - Minutes of January 9, 2018 43

- 7.4 South Huron Communities in Bloom - Minutes of January 10, 2018 49

Recommendation:

That the minutes of the following committees and/or boards be received as presented to Council:

- **Minutes of Exeter Rodeo Committee of August 2, 2017;**
- **Minutes of Exeter BIA meeting of January 9, 2018;**
- **Minutes of South Huron Police Services Board of January 9, 2018; and**
- **Minutes of South Huron Communities in Bloom of January 10, 2018.**

8. Staff Reports

- 8.1 Planning

8.2 Financial Services

- 8.2.1 S. Becker, Financial Services Manager/Treasurer - 2017 Statement of Remuneration and Expenses 53

Recommendation:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Statement of Remuneration and Expenses.

8.3 Environmental Services

8.4 Transportation Services

8.5 Community Services

8.6 Development Services

- 8.6.1 D. McNab, Development Services Manager - 2017 Building Department Financial Report 57

Recommendation:

That South Huron Council receives the report from D. McNab, Development Services Manager/ CBO re: 2017 Building Department Financial Report for information only.

8.7 Emergency Services

- 8.7.1 A. Baird, Emergency Services Manager/Fire Chief - Tender Results for the Replacement of a Walk In Rescue Apparatus 60

Recommendation:

That South Huron Council receives the report from A. Baird, Emergency Services Manager, re: Tender Results for the Replacement of a Walk In Rescue Apparatus; and

That South Huron Council accept the tender received from the low bidder Lafleur Industries Inc and authorize award of a contract for Tender Results for the Replacement of Walk in Rescue Apparatus in the amount of \$191,622 (plus HST).

8.8 Corporate Services

- 8.8.1 R. Msuya-Collison, Deputy Clerk - Appoint Drainage Engineer 64

Recommendation:

That South Huron Council receives the report from R. Msuya-Collison, Deputy Clerk re: Appoint Drainage Engineer – Request for Repair and Improvement; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for the repair and improvement of the McDougall Municipal Drain.

- 8.8.2 R. Msuya-Collison, Deputy Clerk - Request for Drainage Works – Extension of Project 69

Recommendation:

That South Huron Council receives the report from R. Msuya-Collison, Deputy Clerk re: Request for Drainage Works under Section 4 of the Drainage Act; and

That South Huron Council authorize the Municipal Drainage Engineer include the proposed new drain construction, as set out in the petition for drainage works, to the municipal drainage project.

8.9 Administration

- 8.9.1 D. Best, CAO - Dashwood Community Centre 74

Recommendation:

That the report of D. Best dated February 20, 2018 regarding an update on the Dashwood Community Centre Construction project be received.

8.9.2 D. Best, CAO - Website RFP Results

77

Recommendation:

That the report of D. Best, Chief Administrative Officer dated February 20th, 2018 regarding the website Request for Proposal (RFP) results be received; and

That Council authorize the award of RFP-001-2018 to eSolutions Group in the amount of \$29,325 plus HST to re-develop the South Huron Website

9. Deferred Business10. Notices of Motion

10.1 Notice of Motion

80

Recommendation:

Moved by D. Frayne

That South Huron Council provide a submission to the Canadian Nuclear Safety Commission in support of a 10 year operating licence renewal for Bruce Power, prior to March 7, 2018.

11. Mayor & Councillor Comments and Announcements12. Communications

12.1	AMO - Submission on Policing - Bill 175, Safer Ontario Act	82
12.2	Accessibility Directorate of Ontario - Review Ontario's Accessibility Laws	85
12.3	Ministry of Transportation - CycleONStrategy - Action Plan 2.0	86
12.4	Ernie Hardeman, MPP - OGRA Conference Activities	88
12.5	Watershed Planning (MOECC) - Draft Watershed Planning Guidance	89
12.6	Drinking Water Source Protection - New Program Supervisors	90
12.7	Ausable Bayfield Conservation Authority - PGMN Monitoring - Shipka	91
12.8	Lake Huron Coastal Speaker Series	96

March 6, 2018

12.9	North Middlesex - Consent and Zoning By-Law Applications (Stephan)	97
12.10	OMB Hearing - Proposed Official Plan Amendment Lambton Shores Tuesday May 1, 2018	99
12.11	Township of Norwich - Resolution re Ontario Building Code Amendments	111
12.12	Town of Essex - Resolution re Offering School Property to Municipalities	113

Recommendation:

That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session

Recommendation:

That South Huron Council proceeds in Closed Session at p.m. for the purpose of addressing a proposed or pending acquisition or disposition of land by the municipality or local board.

14. Report From Closed Session

15. By-Laws

15.1	By-Law No. 11-2018 - Tile Drainage Loan - Exeter Produce Con 10 PT LT 14 and 15	115
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Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #11-2018, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

15.2	By-Law No. 12-2018 - Neil (Allen) Rezoning By-Law	117
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Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #12-2018, being a by-law to amend By-Law #12-1984, being the Zoning By-Law for the former Township of Stephen for lands known as Plan 203 PT Lot 73 PT Lot 76 Pt Lot 77, Stephen Ward, Municipality of South Huron.

- 15.3 By-Law No. 13-2018 - 2514421 Ontario Inc. (Brown) Rezoning By-Law 121
- Recommendation:**
That the South Huron Council gives first, second and third and final reading to By-Law #13-2018, being a by-law to amend By-Law #13-1984, being the Zoning By-Law for the former Township of Usborne for lands known as Conc 1 PT Lot 14 Subjt to Easement, Usborne Ward, Municipality of South Huron.
- 15.4 By-Law No. 14-2018 - Hamather Motor Products (Brown) Rezoning By-Law 125
- Recommendation:**
That the South Huron Council gives first, second and third and final reading to By-Law #14-2018, being a by-law to amend By-Law #13-1984, being the Zoning By-Law for the former Township of Usborne for lands known as Conc 1 PT Lot 14, Usborne Ward, Municipality of South Huron.
- 15.5 By-Law No. 15-2018 - Brock Temporary Rezoning By-Law 129
- Recommendation:**
That the South Huron Council gives first, second and third and final reading to By-Law #15-2018, being a by-law to amend By-Law #12-1984, being the Zoning By-Law for the former Township of Stephen for lands known as Conc S BDY S PT Lot 9, Stephen Ward, Municipality of South Huron to permit a temporary use.
- 15.6 By-Law No. 16-2018 - Amend By-Law 42-2017 - Clean Water and Wastewater Fund 134
- Recommendation:**
That the South Huron Council gives first, second and third and final reading to By-Law #16-2018, being a By-Law to amend Schedule "A" of By-Law #42-2017, a by-law authorizing an Agreement with Her Majesty The Queen In Right Of Ontario, as represented by the Minister of Infrastructure, for the Clean Water And Wastewater Fund (CWWF) Transfer Payment.

15.7 By-Law No. 17-2018 - Appoint Clerk

137

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #17-2018, being a by-law to appoint Rebekah Msuya-Collison Clerk for the Corporation of the Municipality of South Huron.

16. Confirming By-Law

16.1 By-Law No. 18 - 2017 – Confirming By-Law

138

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #18 -2018, being a by-law to confirm matters addressed at the February 20, 2018 Council meeting.

17. Adjournment**Recommendation:**

That South Huron Council hereby adjourns at _____ p.m., to meet again on March 5, 2018 at 6:00 p.m. or at the Call of the Chair.

Rebekah Msuya-Collison

From: John Pond <john_pond@eastlink.ca>
Sent: Monday, January 29, 2018 11:05 AM
To: Rebekah Msuya-Collison
Subject: council meeting on February 7th

The Centralia Huron Park Lions/Club and the New Outlook Service Organizations are looking to our future.

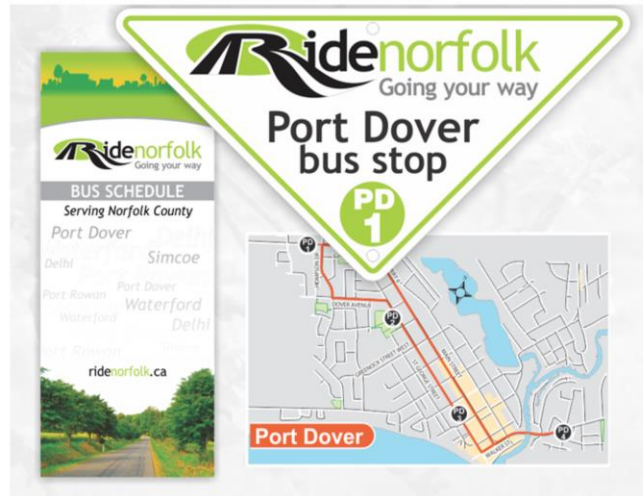
- 1) How to continue supporting the operation of Stephen Township Arena for the future of this unique area by:
 - generating possibilities for this multi functional site, if and when council decides to terminate its existence in the near future as you move forward with the hub in Exeter.
 - Ideas such as passing ownership to our clubs and turning the facility into a Community Center with support from South Huron.
 - discussions With South Huron on how to achieve this very important goal that would satisfy every bodies community needs.
 - 2) To move forward with the on street parking in Huron Park. Come on it has been four years. Time is a wasting and we would like to have the same parking regulations as other Communities in South Huron.
- President/Secretary Lion Chief John Pond.

HURON SHORES TRANSIT

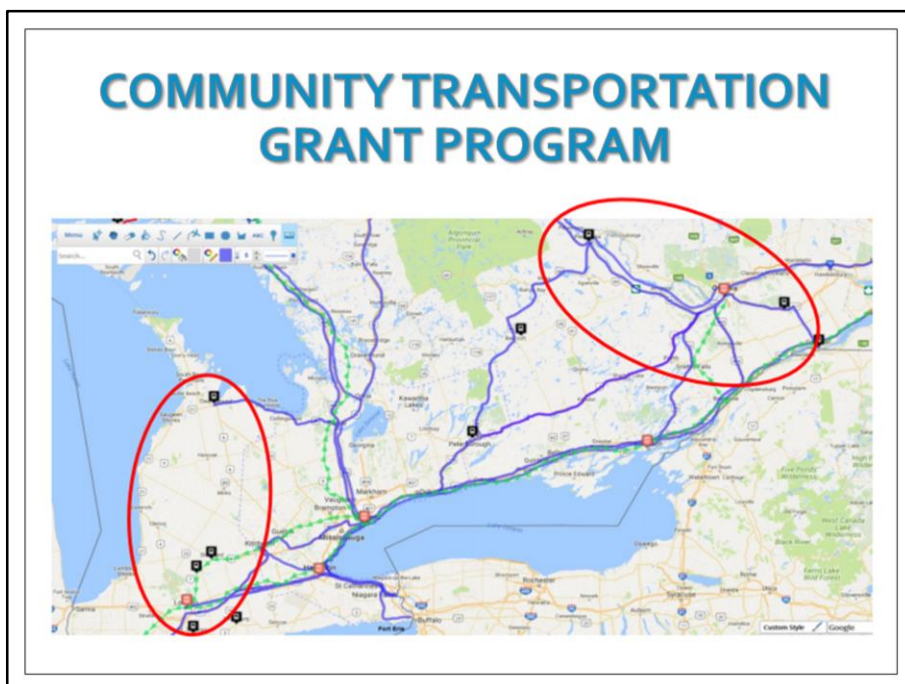


Community Transportation Initiative

THE INSPIRATION...



Norfolk County identified a need for a public transit service to meet residents' and tourism needs. Using the provincial gas tax program, they developed a scheduled, accessible transit service that added approx. \$4 to each municipal property tax bill.



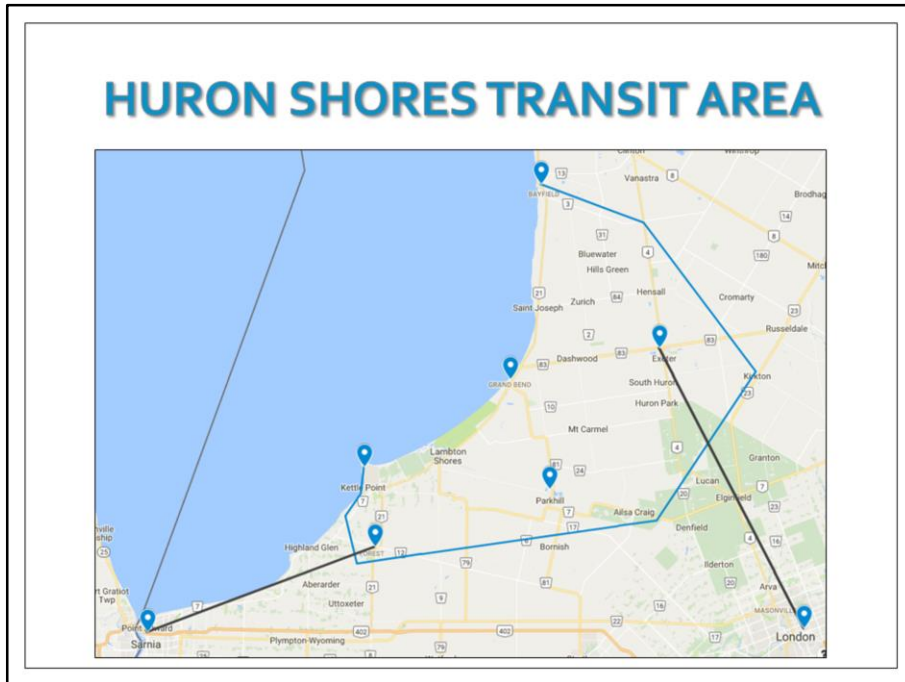
The Ministry of Transportation is releasing a new round of funding for community transportation initiatives. The new Community Transportation Grant Program – Municipal Stream (CT Program) builds on the two-year Pilot Program established in 2015, to fund the development of community transportation solutions to address local transportation needs. The new program is also expanding to fund the development of intercommunity bus services to link communities across counties and regions. The total funding available is \$30 M for a 5 year program. The maximum individual grant is \$500,000 for local community transportation projects **and** \$1.5 M for intercommunity bus projects. Huron Shores Transit can apply for both funding streams.

The new CT Program is an opportunity for municipalities to develop new transportation service or improve existing service to Ontario communities that are not served or are underserved by regular transit and intercommunity bus service. The program emphasizes improving mobility options for the whole community and those who experience transportation barriers, including older adults, people with disabilities, youth, and persons living on low income. The program emphasizes partnerships, coordination, and a collaborative approach to service delivery.

The Ministry is seeking initiatives that can meet growing regional and intercommunity travel demand by:

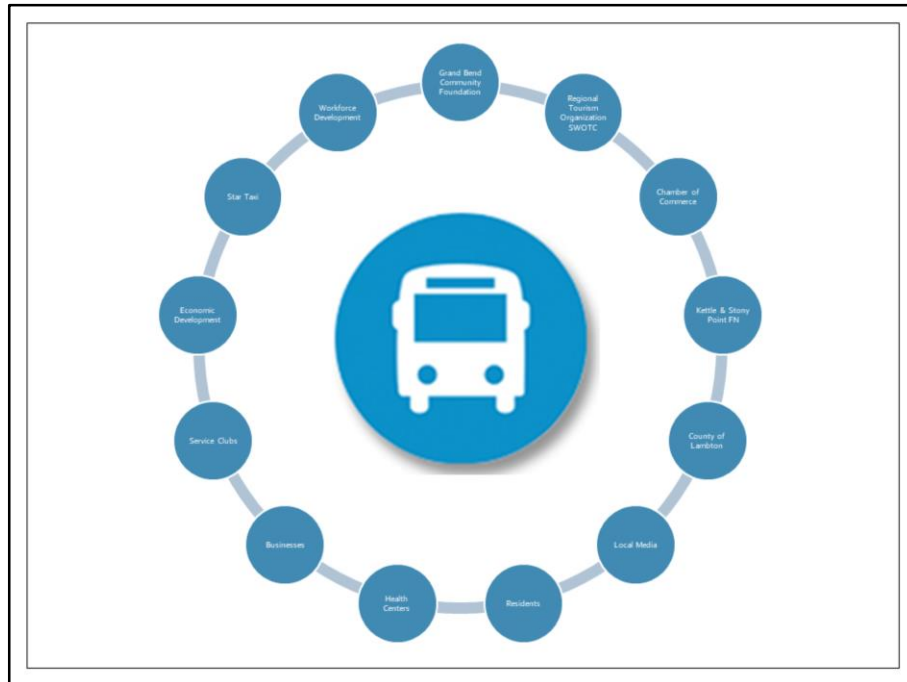
- Developing long-distance intercommunity bus services in priority areas
- Providing local community transportation services that connect to existing, new or planned intercommunity bus routes and other transportation systems; and
- Creating and supporting local transportation hubs to connect passengers safely and conveniently to transportation services.

The deadline for submitting the full application is February 28, 2018



The proposed Huron Shores Transit area includes four municipalities (Lambton Shores, Bluewater, South Huron and North Middlesex) and a First Nation (Kettle and Stony Point).

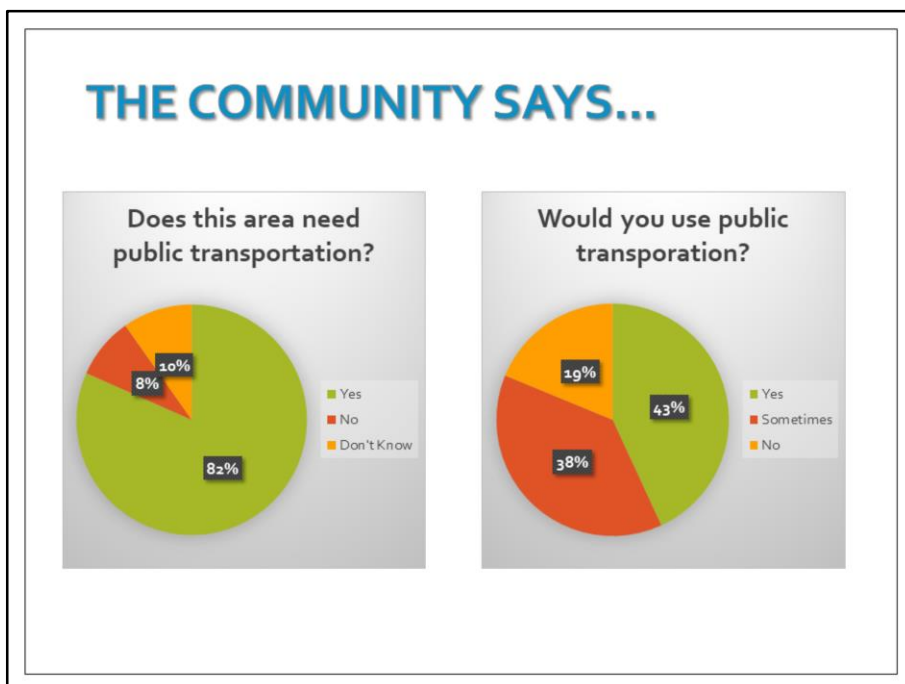
Important Note: The Ministry of Transportation has clearly identified the Huron Shores Transit area as a Priority Area that needs access to public transportation. The Ministry sent three representatives to a steering committee meeting in October 2017 to provide the Community Transportation Grant criteria and strong encouragement to submit an application for funds.



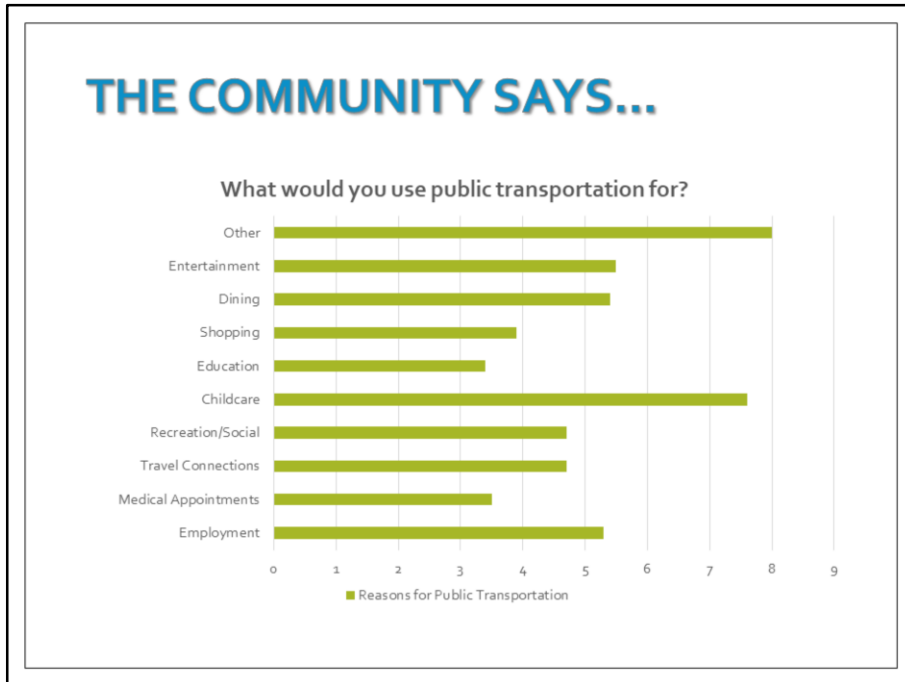
A steering committee was formed in August 2017. It includes:

- Kettle & Stony Point First Nation
- Grand Bend & Area Chamber of Commerce
- Zurich Chamber of Commerce
- County of Lambton
- Blackburn Radio
- Local residents
- Community Health Centers
- Local businesses
- Area service clubs
- Municipal economic development departments
- Star Taxi
- County workforce development boards
- Grand Bend Community Foundation (seed funding)
- Regional Tourism Organization SWOTC (matched seed funding)

The committee has been meeting regularly and has hired a contract administrator to facilitate the initiative and community transportation grant.



A 23-question survey was deployed in the Huron Shores area on January 15, 2018. By January 29th, there were 725 responses.



Over 100 respondents commented on this question. They offered many more good reasons for why they would use public transportation, including: visiting family, volunteering, environmental sustainability, sight seeing and tourism, and (of course!) golf.

PLEASE SUPPORT HURON SHORES TRANSIT



Provide a Letter of Support







Distribute the Survey



Include on Your Website

NEXT STEPS AND TIMELINES...

-  February 28: Submit grant application
-  April 2018: Funding announcement
-  Summer 2018: Feasibility work
-  Fall 2018: Staged implementation
-  2022: Continuance planning

Work has begun on the Community Transportation Grant application, which is due February 28, 2018.

The Ministry of Transportation will announce successful funding applicants in April 2018.

Pending the receipt of funding, the Huron Shores Transit Steering Committee will begin feasibility work, and operations planning for a staged implementation beginning in the fall of 2018. The transit system must be operational within one year of receiving grant funds.

The transportation system can receive Community Transportation Grant funding for four years. A continuance plan is to be filed at the end of the fourth year of operation.



FAQ's

Q: Will there be a cost to municipalities?

A: Yes, there is generally a cost to municipalities. Based on the Ride Norfolk model, a \$4 per household cost is anticipated.



Corporation of the Municipality of South Huron

Minutes-Committee of Adjustment

Monday, February 5, 2018, 5:00 p.m.

Olde Town Hall-Carling Room

Members Present: Maureen Cole - Chair
 Dave Frayne - Member
 Tom Tomes - Member
 Marissa Vaughan - Member
 Wayne DeLuca - Member
 Ted Oke - Member
 Craig Hebert -Member

Staff Present: Genevieve Scharback, Secretary/Treasurer
 Sarah Smith, Huron County Planner

1. Call to Order

Motion: CA01-2018

Moved: D. Frayne

Seconded: T. Oke

That South Huron Committee of Adjustment hereby convenes at 5:00 p.m. to consider applications for Minor Variance D13-07-2017 for lands owned by Stoneyridge Developments Inc., known as Plan 600 Lot 15 SUBJT to Easement (29 Abbey Lane) and Minor Variance D13-01-2018 for lands owned by 2139740 Ontario Ltd., known as Plan 383 Lot 69 (368 Eastern Avenue).

Disposition:Carried

2. Purpose of Meeting

The Secretary Treasurer advised that the purpose of this meeting is to allow the presentation of an application for two Minor Variances and to allow interested members of the public the opportunity to ask questions or offer comments with regards to the applications. A registry was provided for any member of the public that would like to be notified in writing of the decision, or advised of an Ontario Municipal Board hearing if the decision is appealed.

Notice of this meeting was sent for Minor Variance D13-07-2017 on January 10, 2017 and for Minor Variance D13-01-2018 on January 11, 2018.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Minor Variance #D13-07-2017 Stoneyridge (Taylor)

4.1 Application D13-07-2017 - Stoneyridge

4.2 Report - S. Smith, Huron County Planner Re: Minor Variance D13-07-2017

Ms. Smith presented her report noting that the application meets all four tests for a minor variance.

4.3 Written Comments Received

None.

4.4 Comments - Committee - Public in Attendance

None.

5. Decision

Motion: CA02-2018

Moved: W. DeLuca

Seconded: T. Oke

That Minor Variance D13-07-2017, Stoneyridge, be approved as per the attached decision sheet.

Disposition: Carried

6. Minor Variance D13-01-2018 2139740 Ontario Ltd. (Geoffrey)

6.1 Application D13-01-2018

6.2 Report - S. Smith, Huron County Planner Re: Minor Variance D13-01-2018

Ms. Smith presented her report noting that the application meets all four tests for a minor variance.

6.3 Written Comments Received

None.

6.4 Comments - Committee - Public in Attendance

None.

7. Decision

Motion: CA03-2018

Moved: D. Frayne

Seconded: T. Tomes

That Minor Variance D13-01-2018, 2139740 Ontario Ltd., be approved as per the attached decision sheet.

Disposition:Carried

8. Adjournment

Motion: CA04-2018

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Committee of Adjustment hereby adjourns at 5:12 p.m.

Disposition:Carried

Maureen Cole, Chair

Genevieve Scharback, Secretary-Treasurer



Corporation of the Municipality of South Huron

Minutes-Public Meeting

**Monday, February 5, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall**

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
Genevieve Scharback, Corporate Services Manager/Clerk
Sandy Becker, Financial Services Manager/Treasurer
Don Giberson, Environmental Services Director
Sarah Smith, Huron County Planner
Rebekah Msuya-Collison, Deputy Clerk

1. Call to Order

Mayor Cole called the meeting to order at 6:06 p.m.

2. Disclosure of Pecuniary Interest

None.

3. Purpose of Public Meeting

The Clerk advised that the purpose of this Public Meeting is to review applications for proposed zoning by-law amendments and to allow interested members of the public the opportunity to ask questions or offer comments with regard to the applications.

It was noted that Council will not make a decision at this meeting. Based on recommendations and information received at this meeting amending by-laws will be presented for approval at the regular Council meeting.

A Public Registry is available, if any member of the public would like to be notified in writing of the decision on any of the applications they are required to

provide their name and mailing address on the applicable registry. A person or public body may appeal the decision if they have made an oral submission at this Public Meeting or a written submission to Council prior to the passing of the by-law.

4. Application for D14-17-2017 Prout

4.1 Application (Prout)

4.2 S. Smith, Huron County Planner - Report #D14-17-2017

Ms. Smith reviewed her report noting the purpose of this application is to change zoning on the severed parcel from General Agriculture (AG1)) to Agriculture Small Holding (AG4) to recognize a residential use in the agricultural area.

The retained lands require a rezoning from General Agriculture (AG1) to General Agriculture Special Provisions (AG1-28) in order to prohibit construction of a new residence as required by the Provincial Policy Statement and the South Huron Official Plan. The retained lands will continue to be used for agricultural purposes.

The rezoning is a condition of consent application #B57/17.

Motion: 29-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council receives the report from S. Smith, Huron County Planner re: Zoning By-Law Amendment D14-17-2017 - Prout.

Disposition: Carried

4.3 Written Comments Received

None.

4.4 Comments-Council; Public in Attendance

None.

5. Application for D14-18-2017 Hodgins

5.1 Application (Hodgins)

5.2 S. Smith, Huron County Planner - Report #D14-18-2017

Ms. Smith reviewed her report noting the purpose of this application is to change zoning on the severed parcel from General Agriculture (AG1) to Agriculture Small Holding (AG4) to recognize a residential use in the agricultural area. The retained lands require a rezoning from General Agriculture (AG1) to General Agriculture Special Provisions (AG1-1) in order to prohibit construction of a new residence as required by the Provincial Policy Statement and the South Huron Official Plan. The retained lands will continue to be used for agricultural purposes. The rezoning is a condition of consent application #B67/17.

Motion: 30-2018

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council receives the report from S. Smith, Huron County Planner re: Zoning By-Law Amendment D14-18-2017 - Hodgins.

Disposition: Carried

5.3 Written Comments Received

None.

5.4 Comments-Council; Public in Attendance

None.

6. Application for D14-02-2018 McCann

6.1 Application (McCann)

6.2 S. Smith, Huron County Planner - Report #D14-02-2018

Ms. Smith reviewed her report noting the purpose of this application is to change zoning on the severed parcel from General Agriculture (AG1) to Agriculture Small Holding (AG4) to recognize a residential use in the agricultural area. The retained lands require a rezoning from General Agriculture (AG1) to General Agriculture Special Provisions (AG1-1) in order to prohibit construction of a new residence as required by the Provincial Policy Statement and the South Huron Official Plan. The retained lands will continue to be used for agricultural purposes. The rezoning is a condition of consent application #B52/17.

Motion: 31-2018

Moved: M. Vaughan

Seconded: T. Oke

That South Huron Council receives the report from S. Smith, Huron County Planner re: Zoning By-Law Amendment D14-02-2018-McCann.

Disposition:Carried

6.3 Written Comments Received

None.

6.4 Comments-Council; Public in Attendance

None.

7. Close Public Meeting

Motion: 32-2018

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council now closes this Public Meeting at 6:13 p.m. and reconvenes the Regular Council meeting.

Disposition:Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk



Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

**Monday, February 5, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall**

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
Genevieve Scharback, Corporate Services Manager/Clerk
Sandy Becker, Financial Services Manager/Treasurer
Don Giberson, Environmental Services Director
Sarah Smith, Huron County Planner
Rebekah Msuya-Collison, Deputy Clerk

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

Motion: 28-2018

Moved: T. Oke

Seconded: W. DeLuca

That South Huron Council adjourn at 6:06 p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendments

Disposition: Carried

3. Amendments to the Agenda, as Distributed and Approved by Council

The agenda was amended by adding Item 12.19 - Ontario Association of Committees of Adjustment (OACA) Conference Information.

Motion: 33-2018

Moved: T. Oke

Seconded: T. Tomes

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 Lisa Thompson, Huron-Bruce MPP

Lisa Thompson, Huron-Bruce MPP provided an overview of 2017 activities, noting her thanks to those serving and celebrating their communities. She reviewed the Recognition of Remarkable Women events in South Huron and Kincardine that shared the message that every voice is equal and everyone needs to be free from fear and harassment. Ms. Thompson has been appointed the Caucus Chair for the PC party.

Mayor Cole thanked her for attending and presented her with a gift of appreciation.

Motion: 34-2018

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Council receives the delegation as presented from Huron-Bruce MPP Lisa Thompson.

Disposition: Carried

5.2 John Pond, Huron Park Lions

Mr. Pond was unable to attend.

6. Minutes

6.1 Minutes of the Regular Council Meeting of January 15, 2018

Motion: 35-2018

Moved: C. Hebert

Seconded: T. Tomes

That South Huron Council adopts the minutes of the Regular Council Meeting of January 15, 2018, as printed and circulated.

Disposition: Carried

6.2 Minutes of the Public Meeting of January 15, 2018

Motion: 36-2018

Moved: M. Vaughan

Seconded: T. Oke

That South Huron Council adopts the minutes of the Public Meeting of January 15, 2018, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Upper Thames River Conservation Authority - Minutes of November 28, 2017

Motion: 37-2018

Moved: C. Hebert

Seconded: D. Frayne

That the minutes of the following committees and / or boards be received as presented to Council:

- **Minutes of the Upper Thames River Conservation Authority of November 28, 2017.**

Disposition: Carried

8. Staff Reports

8.1 Planning

- 8.1.1 S. Smith, Huron County Planner re Severance Application B93-2017 - Boersma (Vanderlaan)

Motion: 38-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council recommends to Huron County Council that Consent for file B93-2017 be granted with conditions as set out in the Planner's report dated January 26, 2018.

Disposition: Carried

8.2 Financial Services

8.2.1 S. Becker, Financial Services Manager/Treasurer - 2017 Annual Report on Lease Financing Agreements

Motion: 39-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the report Sandy Becker, Financial Services Manager/Treasurer, re: 2017 Annual Report on Lease Financing Agreements.

Disposition: Carried

8.2.2 S. Becker, Financial Services Manager/Treasurer - 2017 Annual Report Planning Act Fees (Section 37 and 42)

Motion: 40-2018

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Planning Act Fees (Defined under sections 37 and 42), for information.

Disposition: Carried

8.2.3 S. Becker, Financial Services Manager/Treasurer - 2017 Annual Development Charges Report

Motion: 41-2018

Moved: C. Hebert

Seconded: T. Tomes

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Annual Development Charges report for information.

Disposition: Carried

8.3 Environmental Services

8.3.1 GM BluePlan - Exeter Sewage Lagoon Presentation

Brad Bunke, P Eng and Matthew Harfiel P.Eng of GM BluePlan Engineering reviewed a detailed presentation on the Exeter Sewage Lagoon project. The full presentation and report are available on the municipal website and in the municipal office.

They addressed a number of questions regarding the sand filters at the lagoon. Mayor Cole thanked them for their presentation.

Motion: 42-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council receives the presentation from GM BluePlan re: Exeter Sewage Lagoon Sand Filters Project.

Disposition: Carried

8.4 Transportation Services

8.5 Community Services

8.6 Development Services

8.7 Emergency Services

8.8 Corporate Services

8.8.1 G. Scharback, Corporate Services Manager/Clerk - Electronic Participation in Meetings

Motion: 43-2018

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Council receive the report from G. Scharback, Corporate Services Manager/Clerk re: Electronic Participation in Meetings

Disposition: Carried

8.8.2 G. Scharback, Corporate Services Manager/Clerk - Cat Control

Motion: 44-2018

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Cat Control.

Disposition: Carried

8.8.3 G. Scharback, Corporate Services Manager/Clerk - Federation of Canadian Municipalities (FCM) 2018 Conference

Motion: 45-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council hereby approves the booking of accommodations and registration for the FCM Conference – May 31 to June 3, 2018 in Halifax, of the following members:

Councillor Vaughan

Councillor DeLuca; and

That the Clerk is hereby directed to submit South Huron registrations for the FCM 2018 Conference.

Disposition: Carried

8.9 Administration

9. Deferred Business

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne attended the ROMA conference. He reviewed the keynote speaker and a number of sessions provided.

Mayor Cole also attended ROMA and reviewed presentations including those regarding various types of programs and options for community hubs.

CAO Best will provide a follow up report for the next meeting regarding discussions with the Energy Minister.

Mayor Cole attended the Huron County job fair in London and noted that it was a very successful event. She also attended the Poverty to Prosperity meeting and will bring greetings at the Food Bank Distribution Centre open house.

Mayor Cole and CAO Best will travel to Ottawa for the FCM Sustainable Communities conference and will have four delegations at that conference. CAO Best will provide the delegation presentations to all of Council.

Councillor DeLuca requested that the CAO invite Ben Lobb, MP to attend a future Council meeting to explain the process of municipal, provincial and federal partnerships.

Councillor Tomes noted that the South Huron agreement with Bluewater Recycling has not been renewed. He has sent it to the CAO. CAO Best advised that it will come to the February 20th meeting.

Councillor Tomes also requested an update on the Dashwood washroom project for the next meeting. CAO Best advised that he will meet with Bluewater administration regarding this matter.

12. Communications

12.1 AMO AGM and Annual Conference

Motion: 46-2018

Moved: W. DeLuca

Seconded: M. Vaughan

Whereas Resolution 19-2018 authorized the Clerk to complete hotel bookings for Mayor Cole, Councillor Oke and Councillor Hebert;

That South Huron Council authorize conference registration for AMO AGM and Annual Conference for Mayor Cole, Councillor Oke, Councillor Hebert and Councillor Tomes; and

That South Huron Council authorize the Clerk to book accommodation for Councillor Tomes.

Disposition: Carried

12.2 AMO - \$26 Million Main Street Revitalization Fund Announcement

12.3 AMO - Draft MCSCS Regulations - Briefing Note

CAO Best advised that the Fire Chief will review this item and report back to Council.

12.4 OMAFRA - Rural Ontario Summit 2018 - Invitation

12.5 Bluewater Recycling Association - Meeting of January 18, 2018

12.6 Ontario Farmland Trust - Forum

12.7 Bruce Power - CNSC Intervention Process

Deputy Mayor Frayne gave notice of a motion for the next meeting to support this item and the Bruce Power request to support a ten year licence renewal.

12.8 Huron Plowmen's Association - Annual Huron County Plowing Match

CAO Best advised he will provide information regarding previous year's donations for the February 20th Council meeting.

12.9 Big Brothers Big Sisters of South Huron - Thank you

12.10 South Huron Hospital Association - New Site Director/CNE Announcement

The Clerk was directed to send a welcome letter on behalf of Council.

12.11 Huron Perth Agriculture and Water Festival - Invitation

12.12 Township of Perth South - UTRCA Budget Resolution

12.13 Municipality of Lambton Shores - Zoning Amendment Notice - Rice Development

12.14 Municipality of West Perth - Zoning Amendment 6150 Perth Line 20

12.15 Town of Amherstburg - Support Proposed Changes to Cannabis Act

12.16 Town of Amherstburg - Support of Proposed Tax Changes for Farmers

12.17 Town of Lakeshore - Marijuana Tax Revenue

12.18 Town of Lakeshore - Allocating Funding to Storm Water Management and Drainage

12.19 OACA Conference Information

Council recommended this training conference for the next Committee of Adjustment Secretary-Treasurer.

Motion: 47-2018

Moved: D. Frayne

Seconded: T. Tomes

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 5-2018 - Amend Schedule C to Fees and Charges By-Law

Motion: 48-2018

Moved: W. DeLuca

Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #5-2018, being a by-law to amend Schedule C to By-Law 34-2015 (Environmental Services Fees).

Disposition: Carried

15.2 By-Law No. 6-2018 - Appointment By-Law

Motion: 49-2018

Moved: T. Oke

Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #6-2018, being a by-law to appoint members to the various Boards, Committees and Authorities in the Municipality of South Huron.

Disposition: Carried

15.3 By-Law No. 7-2018 Prout Rezoning By-Law

Motion: 50-2018

Moved: T. Oke

Seconded: W. DeLuca

That the South Huron Council gives first, second and third and final reading to By-Law #7-2018, being a by-law to amend By-Law #13-1984, being the Zoning By-Law for the former Township of Usborne for lands known as North Part Lot 15, Concession 5, Usborne Ward, Municipality of South Huron.

Disposition: Carried

15.4 By-Law No. 8-2018 - Hodgins Rezoning By-Law

Motion: 51-2018

Moved: M. Vaughan

Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #8-2018, being a by-law to amend By-Law #12-1984, being the Zoning By-Law for the former Township of Stephen for lands known as Lot 4, Concession 18, Stephen Ward, Municipality of South Huron.

Disposition: Carried

15.5 By-Law No. 9-2018 - McCann Rezoning By-Law

Motion: 52-2018

Moved: C. Hebert

Seconded: D. Frayne

That the South Huron Council gives first, second and third and final reading to By-Law #9-2018, being a by-law to amend By-Law #12-1984, being the Zoning By-Law for the former Township of Stephen for lands known as Conc 21 S 1/2 Lot 10, Stephen Ward, Municipality of South Huron.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 10-2017 – Confirming By-Law

Motion: 53-2018

Moved: T. Tomes

Seconded: T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #10-2018, being a by-law to confirm matters addressed at the February 5, 2018 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 54-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council hereby adjourns at 8:07 p.m., to meet again on February 20, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk



Exeter Rodeo Committee

South Huron Recreation Centre
Wednesday, August 2, 2017 – 7:00 pm

Members Present

Members – Scott Nickles, Chair, Steve Clarke, Brenda McCarter, Dave Marshall, Dennis Gower, Bob Parsons, Gus Guerts

Council Representative – Craig Hebert

Staff Representatives – Jo-Anne Fields

1. Call to Order & Welcome

- Chair, Scott Nickles welcomed everyone to the meeting and thanked them for their commitment to this community event

2. Declaration of Conflict of Interest

- No Conflict of Interest declared

3. Changes/Additions to the Agenda

- No changes/additions noted to the Agenda

4. Approval of the Agenda

Motion – 22/08/17

Moved by: Steve Clarke
Seconded by: Dennis Gower

“THAT the agenda of August 2, 2017 be approved as presented.”

Disposition: Carried

5. Approval of the Minutes

Motion – 23/08/17

Moved by: **Steve Clarke**
 Seconded by: **Dave Marshall**

“THAT the minutes of July 19, 2017 meeting be approved as circulated.”

Disposition: **Carried**

6. Business arising from the Minutes

- No business arising from the previous minutes

7. Correspondence

- Correspondence is shared with the Committee membership as received
- No additional correspondence was received

8. Committee Selection and Reporting

Facilities and Grounds

- Saddle Club rep Bob Parsons noted that the arena is in great shape
- Jo to chat with Fire Department re: water ring during the event weekend
- If available, Committee to gather on Friday at 3 pm to begin set-up of grounds and signage for event
- Tent will be arriving on Thursday evening – will ensure locates have been completed
- A Building permit will be applied for and engineer retained for assembly of tent
- Washrooms will be placed throughout grounds and in the beverage service area
- Sand may be needed for the loonie search – use some from the volleyball pit

Sponsors

- Businesses continue to confirm financial/in-kind support of the rodeo
- Blue Opal Beauty Bar will provide spa package for some female competitors
- Jo will follow up again tomorrow/weekend with potential sponsors

Vendors

- Vendor interest continues
- To date 12 vendors of various variety have been confirmed
- Following up on contracts

Marketing, Promotion, Advertising and Social Media

- Marketing materials and tickets arrived this week and have been distributed
- One large sign available if anyone interested in advertising at home
- Rodeo is promoted in BIA window
- Chuck wagon on site for photo opportunities throughout the weekend

Financial

- Sponsorships continue to arrive
- In excess of \$14,000.00 committed to date (financial)

Events/Activities/Entertainment

- Security will be booked for Saturday evening – must check ID for age of majority
- Arm bands for age of majority guests
- Please notify staff if you know of anyone willing to volunteer throughout the weekend
- Jo will develop a Volunteer schedule

Chair/Vice Chair Comments

- Chair and Vice Chair reiterated same ... Event is quickly approaching – Next week

9. New & Other Business

- Volunteers – please advise to enable scheduling – many Municipal employees have offered to volunteer throughout the weekend
- The Committee salutes all individuals who have expressed a desire to assist with this community event

10. Unfinished Business

- VIP area – boarder with cement barricades, mirroring the south side of the ring
- Gravel base, road fill and pack gravel on top
- Three quotes received for providing a slab patio surface
- Retain services of Albeck Construction to provide cement and complete surface
- Portion of services donated to reflect community event
- Snuggle up to the accessible ramp, using one access point
- Engaged Road Department in process

Motion – 24/08/17

Moved by: Craig Hebert
Seconded by: Steve Clarke

“THAT the Rodeo Committee accept the quote received from Albeck Construction in the amount of \$1,920.00 plus HST for the completed VIP patio slab.”

Disposition: Carried

11. Date of Next Meeting

- Next meeting regular will be held at South Huron Recreation Centre at the call of the Chair

12. Adjournment**Motion – 25/08/17**

Moved by: Bob Parsons
Seconded by: Gus Guerts

“THAT the meeting be adjourned at 8:30 pm.”

Disposition: Carried

Chair – Scott Nickles

Date

Recording Secretary – Jo-Anne Fields

Date



EXETER BUSINESS IMPROVEMENT AREA – BOARD MEETING

Tuesday, January 9, 2018 at 6:30pm

South Huron Municipal Office, 322 Main St. S., Exeter, Ontario

EXECUTIVE MEMBERS – Vice Chair Rose Glavin, Secretary / Treasurer Janice Brock, Beautification Chair Mary Hulley

DIRECTORS – Directors Allen Plant, Adrian Bakelaar, Tira Wootton and BIA Manager Brittany Wise and Councillor Craig Hebert

ABSENT – Chair Fred Godbolt, Promotions Chair Lauryn Marion and Director James Eddington

RECORDING SECRETARY – Brittany Wise, BIA Manager

MINUTES

1. Welcome and Call to Order

Ms. Wise welcomed everyone to the meeting at 6:35pm.

2. Changes to the Agenda and Approval of Minutes of November 14, 2017.

2.1 Approval of the Agenda

MOVED BY: Mary Hulley & SECONDED BY: Tira Wootton

“THAT the agenda be adopted as presented.”

MOTION: CARRIED

2.2 Approval of the Minutes of November 14, 2017.

MOVED BY: Adrian Bakelaar & SECONDED BY: Tira Wootton

“THAT the minutes of November 14, 2017 be adopted, as presented.”

MOTION: CARRIED

3. Chair’s Message

In the Chair’s absence, Ms. Wise read a message on his behalf.

Mr. Godbolt stated that as we start 2018, the BIA is well positioned. Following the 2017 strategic planning sessions, we now have a draft Strategic Plan that will align our activities for the next 3-5 years. We hope to finalize and approve the Strategic Plan in the coming months.

He also noted that we are closer to finalizing a budget for 2018. We will be reviewing a draft tonight, which plans to approve in the next month or so.

Mr. Godbolt also noted that we need to be looking to add some new members to our board and / or various committees. He asked to board members to bring forward suggestions.

MOVED BY: Adrian Bakelaar & SECONDED BY: Mary Hulley

"THAT the Chair's Report be adopted, as presented."

MOTION: CARRIED

4. Delegation Nil

5. Councillor's Report

Councillor Hebert noted that there isn't much new to report from the last meeting. He stated that there will be a feasibility study for the Rec Centre and that the Rec Centre committee will come back Council with recommendations, then a decision will be made about the scope of the project. Council has dedicated \$7.5 million over 25 years and the remainder will be funded through grants and fundraising.

The outdoor pool is proceeding in 2018 and will be funded with wind money to the tune of \$1.5 million over the next 5 years, with no additional funds from the tax levy.

Hebert explained that not much of the wind money has been allocated; the only other project so far has been Port Blake. He stated that the wind fund is approximately \$400,000 for 20 years.

As for the Coffee Culture building, he expressed that Council is very disappointed that the owners haven't done anything more with the building. It is to the point that the Municipality has waiting too long and will probably take action in next month or so.

He reassured the board that nothing had come to Council about plans for the corner of Main and Thames, so could not confirm any of the rumors.

MOVED BY: Adrian Bakelaar & SECONDED BY: Mary Hulley

"THAT the Councillor's Report be adopted, as presented."

MOTION: CARRIED

6. Financial Report

6.1 Treasurer's Report – November 2017

In November, we received the final payment for the 360 video project, payment for the Breakfast with the Mayor coordination, payment for a few Coupon Books and some merchandise at the Welcome Centre.

Expenses included the regular BIA Manager salary and payroll expenses, rent, hydro, phone and internet. Expenses also included 360 video promotion, some Christmas Festival expenses, and our share of the filming for the promotional video project. The promotional fees will come as the videos are released.

6.2 Treasurer's Report – December 2017

In December, we received money for 140 Coupon Books, sold a white squirrel bracket and reimbursement for bank charges in December.

Expenses included the regular BIA Manager salary and payroll expenses, rent, hydro, phone and internet. Expenses also included more 360 video and promo video promotion, Christmas Festival expenses, some Coupon Book expenses, the purchase of the “pro” Hootsuite account for social media scheduling and digital sign hardware replacement expenses.

Ms. Wise also noted that the BIA received the invoice from the Lions Club for the Santa Claus Parade and it was about \$300 over what was budgeted for the parade due to the added float construction supplies. The board agreed to pay the invoice, but noted that we should send a letter to the Lions Club thanking them for their outstanding support and explain that as a non-profit organization, it's crucial that we stay within the budget set. If there are any float expenses, we'd just like to be advised so we can allocate money within the budget. With the overage in 2017 and because we've been told that there shouldn't be any further improvements needed, the letter will also note that there are to be no float expenses in 2018.

MOVED BY: Janice Brock & SECONDED BY: Adrian Bakelaar

“THAT the BIA Board approves the \$295 overage on the parade expenses. To justify the overage, there will be no budget for float supplies in 2018.”

MOTION: CARRIED

6.3 Treasurer's Report – Cash Flow Update

As is shown in the “Anticipated Expenses / Revenue – January 2018” report, in January it is expected that we will receive \$7,500 in revenue and have about \$8,300 in expenses. In February, we'll have enough funds to pay our regularly monthly expenses, but will need to wait until we receive the first levy installment and / or the Awards Gala Coordination fee before we can pay the flower watering bill and any other expenses.

Ms. Wise also explained that the flowers were over budget this year by approximately \$3,250; \$1,000 over on the flower purchase and \$2,000 over on watering expenses. It was noted the flower expenses are significantly over the amount we had budgeted and the board wanted to see a breakdown of why the watering went so far over budget before we can discuss payment.

6.4 Draft 2018 Budget

The proposed budget is similar to last year's budget - the items in red are still to be confirmed. One notable change is that due to the status of the sign, we are not projecting any revenue from the sign, but the hydro expense for the sign is still included for now.

There is an increase in the beautification budget to accommodate the banner program and / or extra flower costs as it has cost us more than we've budgeted the last 2 years.

There is a decrease in the projected marketing budget, but note in 2017 we proposed a pay-to-play radio advertising project that will not be happening in 2018. The rest of the items will remain similar to how funds were spent in 2017, but Ms. Wise is meeting with the marketing committee next week to review the budget and will include any changes that they want to see.

The board had no issues with the draft budget as presented. After final numbers are confirmed on a few items, the board will approve the budget in February.

MOVED BY: Craig Hebert & SECONDED BY: Adrian Bakelaar

“THAT the financial report be adopted as presented.”

MOTION: CARRIED

7. Promotions

7.1 Promotional Videos

The second promotional video was launched last week on both the BIA and Municipality's social media. So far, the results have been good with the following on Facebook and Instagram:

- 164 likes
- 28 shares
- 15,348 reach
- 13,015 views

7.2 Coupon Book

There are approximately 1,000 books sold – we will be just over the break-even on expenses from the Coupon Book and Christmas Festival this year. Ms. Wise is working on collecting the sales and will be able to confirm final numbers in February.

7.3 12 Days of Christmas Campaign

We ran the 12 Days of Christmas Giveaways this year, featuring 12 local businesses. The engagement great – we've grown our page by 75 followers in December with most posts receiving over 3,000 reach.

7.4 Finding Exeter – Putting Exeter on the Digital Map

Through the JCP program, we are going to provide some support for businesses to make sure they are using online tools to their advantage. As the JCP learns, she is developing a series of emails and posts (for the BIA member Facebook group) that will show members how to take advantage of the tools.

Furthermore, Ms. Wise met with Postmedia staff about how we can work together to get the business community online. We're developing a series of workshops around the various elements of a good online marketing strategy. Postmedia has lots of awesome tools – like a cyber score card – to help businesses understand how they can improve their digital presence.

There will be an initial survey to members, followed by an educational email campaign and a series of digital marketing workshops held this winter / spring, depending on what the survey results suggest. The JCP will start doing one-on-one visits in February.

7.5 Planning for 2018

Ms. Wise plans to meet with the marketing committee in January to discuss and finalize plans for 2018, ensuring that they align with the strategic plan objectives. The marketing budget will remain very similar.

MOVED BY: Mary Hulley & SECONDED BY: Adrian Bakelaar

“THAT the promotions report be adopted as presented.”

MOTION: CARRIED

8. Beautification

8.1 Banner Program

Ms. Wise has followed up with Consolidated Signs a few times, but has not been provided with a sample of the materials in order for us to select a vendor. She spoke with Cam today, he said that he hadn't received a sample from his supplier, but would pick one up the next day and deliver to us.

After hearing some mixed feedback for the banner design plan, Ms. Hulley asked if there should be a subcommittee developed a design to present at the next meeting. The board agreed and Ms. Hulley, Mr. Plant and Ms. Wise were assigned a banner subcommittee that would bring ideas back for the next meeting.

Ms. Wise noted that the program would need to be by the end of February at the latest in order to get the banners on the poles in May / June.

8.2 Planning for 2018

Ms. Wise plans to meet with Mary to review the beautification work plan and come up with a plan to recruit more subcommittee members.

MOVED BY: Tira Wootton & SECONDED BY: Rose Glavin

"THAT the beautification report be adopted as presented."

MOTION: CARRIED

9. Member Events Nil

10. Economic Development

There was no Economic Development advisory meeting in November or December. Ms. Wise attended a meeting for the Ambassador Program – it seems like there is still a lot to do on that project before it can be launched.

MOVED BY: Allen Plant & SECONDED BY: Adrian Bakelaar

"THAT the Ec Dev report be adopted as presented."

MOTION: CARRIED

11. Digital Sign Report

Ms. Wise explained that due to sign software challenges, the sign has not been updated yet. Ms. Wise is working with LRV Computing to find a solution.

MOVED BY: Mary Hulley & SECONDED BY: Tira Wootton

"THAT the Digital Sign report be adopted as presented."

MOTION:**CARRIED****12. BIA Manager's Report****12.1 Strategic Planning**

Ms. Wise has been working away at the Strategic Plan and the work plans for each of the goal areas. She has started working on making the objectives 'SMART,' but is willing to take suggestions.

Ms. Wise is planning to meet with the marketing and beautification subcommittees to review their respective work plans for edits, they will be brought back for board approval in February.

The board was asked to review the organizational capacity and economic development work plans before the next meeting. The work plans will be presented for final approval in February.

12.2 JCP Positions

The marketing JCP has officially started! Unfortunately, there was some confusion around the length of the project – we were told that no matter when the person started, we would have them for 42 weeks. This is not the case – she will only be with us until July. Ms. Wise has been working to get her trained and provide support as needed.

12.3 Rural Economic Development (RED) Grant Program

The BIA, in partnership with the Municipality and Chamber of Commerce (lead applicant) have submitted a RED grant for community marketing for workforce attraction. Workforce attraction is a key objective of OMAFRA, but this can also be thought of as business attraction from the BIA perspective.

The project is worth \$77,200, with \$38,600 in matching funds from RED. The BIA is putting in \$3,000.00 – all of which is money we already have allocated to items that will be receiving matching dollars. We hope to know by the end of March 2018 if we're successful.

12.4 Christmas Social at Crabby Joes

The Christmas Social saw half of the attendance that we normally get to this event. We think that the fact the BIA / Chamber have hosted so many events this fall (Awards Gala, BA5's, roundtables, etc.) meant that people couldn't come to everything. We will avoid planning so many events during October – November next year. The board suggested that the Chamber develop a one-pager about what makes an Business After 5 event successful to avoid poor attendance at those events in the future.

12.5 Memorandum of Understanding (MOU)

Ms. Wise has developed a draft MOU between the BIA and the Municipality. She would like the BIA Board to review and make any relevant changes before submitting to the CAO.

The board discussed that we need to look into the insurance portion of the MOU and may need to purchase additional insurance if required.

MOVED BY: Allen Plant**&****SECONDED BY:****Mary Hulley**

"THAT the BIA board approves the draft Memorandum of Understanding (with changes discussed) and that a final draft version come back to the board before it goes to Council."

MOTION:**CARRIED**

MOVED BY: Adrian Bakelaar & SECONDED BY: Allen Plant

"THAT the BIA Manager report be adopted as presented."

MOTION: CARRIED

13. Non-Director Comments Nil

14. Upcoming Events

Next Regular Meeting: *Tuesday, February 13, 2018 at 6:30pm at the Town Hall**

15. Adjournment

MOVED BY: Mary Hulley & SECONDED BY: Tira Wootton

"THAT the BIA meeting does now adjourn at 8:28pm."

Mary & Adrian will not be at the meeting.

MOTION: CARRIED

Rose Glavin, Vice-Chair

Mary Hulley, Beautification Chair

Brittany Wise, Recording Secretary



2018 MEETING DATES

Brittany Wise, BIA Manager

P: 226-423-3028

E: brittany@exeterbia.com

	Statutory Holidays
	BIA Meetings - 6:30pm [Town Hall]

JANUARY						
S	M	T	W	T	F	S
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SOUTH HURON POLICE SERVICES BOARD

South Huron Municipal Office – Verity Room
Tuesday, January 9, 2018 – 4:05 pm

Members Present

Chair	Jim Dietrich
Member	Maureen Cole
OPP	Acting Staff Sgt Wendy Burrow
Regrets	Mark Hartman, Vice Chair Inspector Jason Younan
Guests	Duane Sprague, Police Services Advisor Gen Scharback, Manager of Corporate Services Craig Hebert, Councillor Wayne DeLuca, Councillor
Administration	Jo-Anne Fields

1. Call to Order & Welcome

Chair, Jim Dietrich welcomed the members to the meeting and thanked them for their commitment to policing in South Huron.

Chair Dietrich noted that the Election of Officers would be deferred until the February meeting to ensure a full complement of Board members are in attendance. Hartman was unable to attend the January meeting.

2. Conflict of Interest

No Conflict of Interest declared

3. Changes/Additions to the Agenda

- No changes/additions to the Agenda

4. Approval of the Agenda

Motion – 01/01/18

Moved by: Maureen Cole
Seconded by: Jim Dietrich

“THAT the Agenda be approved as circulated.”

Disposition: Carried

5. Approval of the Minutes

Motion – 02/01/18

Moved by: Jim Dietrich
Seconded by: Maureen Cole

“THAT the minutes of November 14, 2017 meeting be approved as circulated.”

Disposition: Carried

6. Business arising from the Minutes

- Member Cole noted that she had some comments regarding the November 14, 2017 meeting and would like included on the February 13, 2018 Agenda for discussion

7. O.P.P. Report

- Detailed reports were distributed prior to the meeting for review and to allow for effective discussion at the Board meeting
- Staff Sgt Wendy Burrows provided a comprehensive overview and explanation of the November and December reports
- Provided an overview of both November and December Violent Crime, Property Crime and Drug Crime as well as the Clearance Rates
- Traffic report for both months was reviewed
- A total of 141 Criminal Record Checks and 703 Vulnerable Sector Screening Checks were provided in 2017 – a great deal of work is required to complete criminal record checks
- Total traffic violation offences were very similar when comparing between 2016 (75) and 2017 (70)
- Comparing November 2016 to 2017, overall the operational calls for service were down 918 hours
- Overall for the year – down 1,000 hours compared to 2016
- Staff Sgt Wendy Burrows provided the Board with an overview of the success of the Tea

with the OPP event

- Held at the Exeter McDonalds location on December 12, 2017
- Informal setting – 5 people came and chatted and discussed various issues that were concerning to them
- Approximately 20 people attended this event, however organizers believe that the weather conditions and road closures impacted attendance
- Will continue to roll out this event throughout the county – will do again in 3 or 4 months
- Promotion of the event was questioned by Board members
- Suggested that in the future, the Municipality be engaged to promote events of this nature – Hub, facebook, twitter
- Member Cole questioned how hours are tracked when OPP are involved in prisoner transfers and issues surrounding mental health – Staff Sgt Burrows responded that the hours are tracked specific to the occurrence
- It was noted that a great deal of time is consumed with issues concerning Mental Health, however recognize that it is a valued service

Motion – 03/01/18

Moved by: Maureen Cole
Seconded by: Jim Dietrich

“THAT the O.P.P. Report be received as presented.”

Disposition: Carried

8. Correspondence

- Correspondence is forwarded to Board members as received

9. New Business

- No new business identified

10. Unfinished Business

- There was no unfinished business for discussion and/or follow up

11. Delegation

- Duane Sprague, Police Services Advisor, Ministry of Community Safety and Correctional Services (MCSCS) attended and presented to attendees at the Board meeting
- Introduction of guests Councillor Herbert, Councillor DeLuca and Manager of Corporate Services, Genevieve Scharback
- Provided an explanation of Section 10 (OPP) and 31 Boards (Municipal)

- Section 10 Handbook – will forward to Recording Secretary to share with the Board
- MCSCS Police Service Advisors provide advice and information to Police Services Boards in OPP contract municipalities and extend their services to Municipal Councils when considering their obligations and options under the Police Services Act (PSA)
- Within the Advisors mandate, he/she will provide information on the respective roles of Council, Boards and the Inspector (Detachment Commander) and the relationship between them
- The Board prepares and is responsible for the Police Services Board Administrative Budget – Board prepares and forwards to Council for authorization
- The Municipality is responsible for providing adequate and effective police services in accordance with the residents needs
- The Municipality is also responsible for providing all the infrastructure and administration necessary for providing these services, including buildings, vehicles and equipment.
- Council is responsible for providing policing, and therefore funding it, and making the decisions on the method that best meets the needs of the Municipality
- South Huron has entered into an Agreement with the Ministry for the provision of policing by the OPP on a fee-for-service arrangement
- The Detachment Commander is responsible for fulfilling the terms of the Agreement on behalf of the OPP
- The Police Services Act does not establish a relationship between Municipal Council and the Detachment Commander. This is the role of the Police Services Board
- Police Services Board – Section 10 of the Act requires a Municipality to have a Police Services Board in order to enter into an Agreement for the provision of policing by the OPP. In an OPP Contract Municipality, the duties and responsibilities of the Board are set out in Section 10 of the Act and include:
 - o Advising the Detachment Commander (DC) with respect to police services in the municipality
 - o Participating in the selection of the DC
 - o Generally determining objectives and priorities for police services after consultation with the DC
 - o Establishing local policies with respect to police services after consultation with the DC
 - o Monitoring and evaluating the performance of the DC
 - o Preparing the Board administrative budget estimates for submission and approval of Council
 - o While the Board provides direction to the DC in the form of advice, objectives and priorities, the direction is advisory in nature under the Act

- The reporting relationship between the Detachment Commander and the Board is established in the Policing Agreement and not in the PSA. The Policing Agreement commits the Detachment Commander to report to the Board on the continuous delivery of adequate and effective policing
- The Agreement establishes a policing relationship between the Detachment Commander and the Board, and a financial relationship between the OPP and Council
- The Police Services Board is an independent entity and not a Committee of Council
- The PSB acts as Council's agent to monitor the delivery of services negotiated and funded by Council
- Complaint process was discussed and it was questioned if there is a formal process in place
- Process for investigating public complaints vs Officer complaints is entirely different
- Suggested that the Inspector could distribute information materials at the Municipal front counter – this practice will provide awareness and education to the public
- Protocol for information sharing between the Board and Council and Council and the Board – mechanisms should be in place to address the method of communication, what information is requested and the timing of the information sharing
- Mechanisms are not established in the Police Services Act or through the Policing Agreement
- The Adequacy and Effectiveness Regulation requires the Board to have a protocol with Council that addresses the sharing of information and must include the type of information and the frequency of sharing
- Secretary will contact the OAPSB Zone 5 Board membership and inquire as to their respective Boards information sharing protocol – what does their Board provide to Council, what is the process and the frequency
- The link between the community and the Detachment Commander is through the Police Services Board
- The Advisor suggested that the Board members review the Police Services Act Code of Conduct – specifically the sections pertaining to Section 10 Boards
- Question & Answer period
- Member Cole clarified that the Board is responsible for governance and the OPP are operations
- Ministry Advisor noted that questions ask of the Detachment Commander is not directing him/her
- Concern was expressed that the local OPP station may close – who would a concerned member of the public speak to regarding this concern? – It was noted that the Police Services Board has nothing to do with this decision and therefore the concern should be addressed through the Detachment Commander

- The level of service provided is set out in the Contract
- Contract can be enhanced surround service level if necessary
- Questioned if OPP Officers carry Narcan – noted that this practice varies across the province – Huron Detachment front line officers are equipped with Narcan
- Narcan is a nasal spray that is an FDA approved form of naloxone for the emergency treatment of a known or suspected opioid overdose – it counteracts the life-threatening effects of the opioid overdose
- Good news stories should be shared with the community through media releases, fb, twitter, Hub
- Chair Dietrich thanked Duane and the others in attendance for coming out to the training session

12. **Date of Next Meeting**

- Next meeting regular will be held at the South Huron Municipal Office on Tuesday, February 13, 2018 at 4:05 pm or sooner at the call of the Chair.

13. **Adjournment**

Motion – 04/01/18

Moved by: Maureen Cole
Seconded by: Jim Dietrich

“THAT the meeting be adjourned at 5:51 pm.”

Disposition: Carried

Chair – J. Dietrich

Recording Secretary – J. Fields

Date



Corporation of the Municipality of South Huron
South Huron Communities in Bloom Committee
Minutes

Wednesday, January 10, 2018 – 6:30 p.m.
Verity Room, Olde Town Hall

Members Present:

Cathy Seip, Chair
Dorothy Henderson, Vice Chair
Glen Nicholson
Beth Cooper

Staff:

Dave Atthill

Guests:

George Wilson
Debbie Mountenay

1. Meeting Called to Order

Cathy Seip, Chair called the meeting to order at 6:32 pm in the Verity Room at the Olde Town Hall.

2. Agenda Update

None

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Approval of Minutes

- 4.1 Minutes of the South Huron Communities in Bloom Committee Meeting of December 6, 2017.

Motion: 1-2018
Moved: D. Henderson
Seconded: G. Nicholson

That the minutes of the December 6, 2017 meeting are hereby approved as presented.

Disposition: Carried**5. Discussion****5.1 Home and Leisure Show**

CIB and MyFM are actively looking for local speakers and topics for the show. CIB committee would like to do presentations on tips for pumpkin and zinnia growing. An area will be provided where kids can plant seeds at the show. Maclean's Home Hardware is partnering with our booth again this year, and will provide Zinnia seeds. Debbie will provide work schedule for CIB members for the Home and Leisure Show. The date is set for April 6th and 7th, 2018.

5.2 Review 2017 Evaluation - Working Groups

CAO Dan Best has asked we place this on hold for the time being. There is an Ambassador Program that has the same function as the CIB Working Groups.

5.3 CIB Program participation in 2018

Payment of participation in 2018 CIB is being processed.

5.4 Pumpkin Contest

Dorothy has been looking for a supplier for the pumpkin seeds. It was suggested that the pumpkin seed supplier do a presentation at the Home and Leisure Show. Flyers for the Pumpkin Contest should be put on Facebook and will be handed out at the Home and Leisure Show. There has been a discussion on having pumpkins brought to the Kirkton Fall Fair for judging, instead of judging being done at each participant's location. We are checking with the Kirkton Fall Fair Committee if the judging can take place at the Fair. Details on prizes or awards will need to be finalized. Debbie will find someone to help her do the judging.

5.5 Memorial Garden at Huron Village

We are coordinating with the Legion on this project. Design to be completed and approved by Committee/Council. George has a possible contact to do water, if needed.

5.6 Profile Book

We are still searching for a person to write the 2018 Profile Book. Bonnie Sitter may be a good candidate. Dorothy is gathering material from the paper and will provide the information to the individual who is writing the 2018 Profile Book.

5.7 Back Yard Oasis Landscape Area

After review of the contest rules, The Back Yard Oasis is for non-commercial landscape areas. Thames Road Park would have to meet the criteria before entering the contest.

5.8 Communities in Bloom Pamphlet

Pamphlet was reviewed and approved. 100 pamphlets are to be printed and distributed.

Motion: 2-2018
Moved: G. Nicholson
Seconded: D. Henderson

That the South Huron Communities in Bloom Committee approves the printing of 100 pamphlets.

5.9 Tree Video

The tree video, *Call of the Forest*, is to be reviewed by Beth Cooper to determine content of video. Beth will make recommendations on what groups and/or organizations may be interested in viewing this video.

5.10 Barn Quilt Update

Bev Prout is volunteering under CIB as the point of contact for the Barn Quilt Trail Program. Bev will work with CIB on the completion of the Barn Quilt Trail brochure. Debbie, Cathy, George, Bev and Dave will work together in organizing and promoting the Barn Quilt Trail Launch on April 20, 2018. Finalizing the date of the pamphlet should be changed from March 30 to March 1 in order to be able to hand out the pamphlets at the Home and Leisure Show.

6. Communications

The following resolution from South Huron Council was received and shared with the CIB committee:

That South Huron Council accept the recommendation of the South Huron Communities in Bloom launch of the Barn Quilt Trail and dedication of the Mosaic benches to be held the week of Earth day at the Parkette; and

That the event and date be planned through collaboration with South Huron staff and the Exeter B.I.A.; and

That the recommendation for the Barn Quilt Trail launch and Mosaic bench dedication be approved by South Huron Council.

7. New Business

Beth Cooper reported that Thames Road Park will be installing a new sign at the park. The sign will help promote the park as a destination that is open to the public.

George Wilson has a person who may be interested in joining South Huron Communities in Bloom.

8. Adjournment

Motion: 3-2018
Moved: B. Cooper
Seconded: G. Nicholson

That the South Huron Communities in Bloom Committee hereby adjourns at 8:21 p.m., to meet again on February 7, 2018 at 6:30 p.m. in the Verity Room, Olde Town Hall or at the Call of the Chair.

Disposition: Carried

Dorothy Henderson, Vice Chair

David Atthill, Recording Secretary



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Sandy Becker, Financial Services
Manager/Treasurer**
Date: February 20 2018
Report: FIN.18.04 Statement of Remuneration
Subject: 2017 Statement of Remuneration and Expenses

Recommendations:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Statement of Remuneration and Expenses.

Purpose:

To provide Council with 2017 Annual statement of remuneration and expenses as required under Section 284 of the Municipal Act.

Background and Analysis:

Under the Section 284 (1) of the Municipal Act the Treasurer shall in each year on or before March 31 provide to the council of the municipality a statement on the remuneration and expenses (Appendix A) paid in the previous year to,

- (a) Each member of Council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) Each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

- (c) Each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Despite the *Municipal Freedom of Information and Protection of Privacy Act*, statements provided are public records.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objective:

√ Transparent, Accountable and Collaborative Governance

Financial Impact:

The overall 2017 Council and Police Services Board Members remuneration and expenses is within the 2017 approved budget.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

Municipal Act, 2001
Council Remuneration Bylaw 59-2013

2017 Approved Budget
Procurement Bylaw 33-2017

Consultation:

None

Related Documents:

Appendix A – Statement of Remuneration and Expenses 2017

Respectfully submitted,

Sandy Becker, Financial Services Manager/Treasurer

APPENDIX "A" - STATEMENT OF REMUNERATION AND EXPENSES FOR 2017
(Corporation of the Municipality of South Huron By-law No. 59-2013)

As set out in Section 284, Municipal Act

Council Member	Remuneration (includes benefits)	Registration	Travel expenses (including parking, meals and accomodations)	Miscellaneous Expenses (including clothing allowance)	Total
Cole, Maureen	\$ 31,013.18	\$ 3,705.62	\$ 4,652.44	\$ 265.30	\$ 39,636.54
Frayne, David	\$ 24,789.60	\$ 1,540.24	\$ 1,013.81	\$ 87.01	\$ 27,430.66
Deluca, Wayne	\$ 19,593.98	\$ 750.09	\$ 960.57	\$ 280.39	\$ 21,585.03
Hebert, Craig	\$ 19,593.98	\$ 1,256.74	\$ 2,437.73	\$ 129.29	\$ 23,417.74
Tomes, Tom	\$ 19,593.98	\$ 1,510.24	\$ 789.24	\$ -	\$ 21,893.46
Vaughan, Marissa	\$ 19,670.18	\$ 792.30	\$ 1,441.57	\$ 230.76	\$ 22,134.81
Oke, Ted	\$ 19,670.18	\$ 697.06	\$ 1,746.09	\$ -	\$ 22,113.33
Total	\$ 153,925.08	\$ 10,252.29	\$ 13,041.45	\$ 992.75	\$ 178,211.57

Police Services Board Member	Remuneration	Registration	Travel expenses (including meals and accomodations)	Total
Cole, Maureen	\$ 2,243.22	\$ 569.86	\$ 323.50	\$ 3,136.58
Dietrich, Jim	\$ 2,804.06	\$ 569.86	\$ 1,069.37	\$ 4,443.29
Hartman, Mark	\$ 2,243.22	\$ 569.86	\$ 572.52	\$ 3,385.60
Total	\$ 7,290.50	\$ 1,709.58	\$ 1,965.39	\$ 10,965.47



Staff Report

Report To: South Huron Council
From: **Dwayne McNab, Development Services Manager/CBO**
Date: February 20 2018
Report: BLDG 18-02
Subject: 2017 Building Department Financial Report

Recommendations:

That South Huron Council receives the report from D. McNab, Development Services Manager/ CBO re: 2017 Building Department Financial Report for information only.

Purpose:

This report is for information only

Background and Analysis:

As required under the Ontario Building Code (Div. C Part 1 Sec 1.9) a report referred to in section 7(4) of the Building Code Act shall be prepared every 12 months by a principal authority (Municipality of South Huron). It shall include prescribed fees authorized by the principal authority to administer and enforce the Act. The report shall be made available to persons and organizations that have requested to be notified.

The attached report includes a breakdown of direct and indirect costs in delivering services related to enforcement of the Act as well as any Reserve funds.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation

Policies/Legislation:

This report is consistent with the legislative requirements provided in the Building Code Act.

Consultation:

S. Becker – Financial Services Manager/Treasurer

Related Documents:

2017 Building Department Financial Report (attached)

Respectfully submitted,

Dwayne McNab, Development Services Manager/CBO

MUNICIPALITY OF SOUTH HURON
2017 BUILDING DEPARTMENT FINANCIAL REPORT
(Required under the Building Code Act, S.O. 1992, Chapter 23)

REVENUE

TOTAL FEES COLLECTED January 1 to December 31, 2017 **\$ 265,653.06**

(Total Building Permit Fees Received (including Septic Permit Fees, Fees for Service & BCA Order Rebill))

EXPENSES

TOTAL EXPENSES January 1 to December 31, 2017

DIRECT COSTS of Administration and Enforcement of the Act \$ 150,324.44

INDIRECT COSTS of Administration and Enforcement of the Act \$ 31,127.56

Revenue Stabilization Reserve Contribution \$ 42,100.53

Legal/Insurance Reserve Contribution \$ 25,260.32

Capital Reserve Contribution \$ 16,840.21

Total Expenses **\$ 265,653.06**

Net Revenue/Expenses **\$ -**

BUILDING PERMIT STABILIZATION RESERVE FUNDS

Balance as at December 31, 2017

Revenue Stabilization Reserve Fund \$ 547,525.41

Legal/Insurance Reserve Fund \$ 328,515.25

Capital Reserve Fund \$ 219,010.13

\$ 1,095,050.79



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Andrew Baird, Fire Chief**
Date: February 5 2018
Report: Fire 18.02
Subject: Tender Results for the Replacement of a Walk In Rescue Apparatus

Recommendations:

That South Huron Council receives the report from Andrew Baird, Emergency Services Manager, re: Tender Results for the Replacement of a Walk In Rescue Apparatus; and

That; South Huron Council accept the tender received from the low bidder Lafleur Industries Inc and authorize award of a contract for Tender Results for the Replacement of Walk in Rescue Apparatus in the amount of \$191,622 (plus HST).

Purpose:

The purpose of this report is to notify Council of the results of the tender for the Replacement of a Walk In Rescue Apparatus and to recommend award of a contract to the low bidder.

Background and Analysis:

The tender is for the replacement of a Walk In Rescue Apparatus, in accordance with the Council approved life cycle for rolling stock and the South Huron Asset Management Plan. The tender was issued on Thursday, January 4th, 2018 for replacement of a Walk In Rescue Apparatus to replace an existing Walk In Rescue Apparatus. The tender was posted on the Municipal web site, through Biddingo, along with social media notification, in accordance with the current Procurement Policy under Procurement By-law #33-2017. The tender closed on Wednesday January 31st, 2018 at 2:00pm

and six (6) tenders were received by the Municipality. Tenders were opened by Councillor DeLuca, in the presence of Sandy Becker, Financial Services Manager and Andrew Baird, Emergency Services Manager.

The following are the tender results:

Quotations for Walk In Rescue Apparatus			
Company	Quoted Price (excluding HST)	HST	Total
Lafleur Industries Inc	\$191,622.00	\$24,910.86	\$216,532.86
Carrier Emergency Vehicles	\$249,996.87	\$32,499.59	\$282,496.46
Fort Garry Fire Trucks	\$252,645.00	\$32,843.85	\$285,488.85
Dependable Fire Trucks	\$256,250.00	\$33,312.50	\$289,562.50
Resqtech Systems Inc	\$304,500.00	\$39,585.00	\$344,085.00
Darch Fire	\$351,333.63	\$45,673.37	\$397,007.01

Tenders were checked; found to be complete and in conformance with the specifications.

Operational Considerations:

No alternatives were considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process. The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

Financial Impact:

The tendered price of the Walk In Rescue Apparatus, including non-recoverable HST is \$194,994.55. A breakdown of the additional costs to complete the purchase is listed below.

Tender	\$191,994.55
Travel / Fuel	\$5,000.00
Radio & Repeater Installation	\$2,000.00
Decaling	\$2,000.00
Apparatus Safety / Licensing	\$2,000.00
Equipment Installation	\$9,000.00
Total	\$211,994.55

Per the breakdown above, the purchase of this vehicle will remain within the approved 2018 budget of \$250,000.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Approved 2018 Emergency Services Capital Budget
2. South Huron Asset Management Plan

Consultation:

Manager of Financial Services/Treasurer.

Related Documents:

None.

Respectfully submitted,

Andrew Baird, Fire Chief



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Deputy Clerk**
Date: February 13 2018
Report: 4-2018
Subject: Appoint Drainage Engineer – Request for Repair and Improvement

Recommendations:

That South Huron Council receives the report from Rebekah Msuya-Collison, Deputy Clerk re: Appoint Drainage Engineer – Request for Repair and Improvement; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for the repair and improvement of the McDougall Municipal Drain.

Purpose:

To provide Council with the Request for Repair and Improvement, pursuant to Section 78 of the Drainage Act, for the McDougall Municipal Drain.

Background and Analysis:

Please find attached the Request for Repair and Improvement received for the McDougall Municipal Drain, as submitted by owner of Con Northeast Boundary Lot 16 Part Lot 17 Part Lot 18, Usborne Ward.

Operational Considerations:

There are no other operational considerations as a result of the actions outlined in this report

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There are no financial implications as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

Drainage Act

Consultation:

N/A

Related Documents:

Request for Repair and Improvements

Respectfully submitted,

Rebekah Msuya-Collison, Deputy Clerk



Municipality of South Huron
322 Main Street South,
P.O Box 759
Exeter Ontario, N0M 1S6

Phone: (519) 235-0310

Fax: (519) 235-3304

SECTION 78

NOTIFICATION UNDER SECTION 78 OF THE DRAINAGE ACT, 1990 REQUEST FOR REPAIR & IMPROVEMENT

TO: The Mayor and Council of the
 Municipality of South Huron

DATE: FEB 6/2018

The undersigned, being owner(s) of lands assessed on the
McDOWALL Municipal Drain, herewith serve notice that the
 condition of said drainage works injuriously affects the following lands, and that Council
 is herewith respectfully requested to appoint an engineer under Section 78 of the
 Drainage Act to prepare a report to undertake and complete the repairs and/or
 improvements of the said drainage works with specific attention to:

CLOSING IN THE PORTION BETWEEN
LOT 16 AND LOT 18 NORTH EAST BOUNDARY

Lot	Concession	Ward	Signature of Owner(s) (please print name beside signature)	Phone Number
16,17	NE Boundary	Usborne.	<i>Yvonne Van Soest</i>	229-8351

NOTE: If the parties requesting this drainage project decide not to proceed with improvements or repairs to the drainage works, subsequent to Council appointing an Engineer, then all costs for the project will be assessed to the signing parties.

Notice of Request for Drain Improvement

Drainage Act, R.S.O. 1990, c. D.17, subs. 78(1)

To: The Council of the Corporation of the Municipality of South Huron
 Re: Mc Dougall Drain (Name of Drain)

In accordance with section 78(1) of the *Drainage Act*, take notice that I/we, as owner(s) of land affected, request that the above mentioned drain be improved.

The work being requested is (check all appropriate boxes):

- ☐ Changing the course of the drainage works;
- ☐ Making a new outlet for the whole or any part of the drainage works;
- ☒ Constructing a tile drain ^{beside} ~~under~~ the bed of the whole or any part of the drainage works;
- ☐ Constructing, reconstructing or extending bridges or culverts;
- ☐ Constructing, reconstructing or extending embankments, walls, dykes, dams, reservoirs, pumping stations or other protective works in connection with the drainage works;
- ☐ Otherwise improving, extending to an outlet or altering the drainage works;
- ☒ Covering all or part of the drainage works; and/or
- ☐ Consolidating two or more drainage works.

Provide a more specific description of the proposed drain improvement you are requesting:

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Can Northeast Bdy Lot 16 Pt Lot 17 Pt Lot 18	Parcel Roll Number
Ward or Geographic Township Usborne	010018007000000

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request a drain improvement.

Select Ownership Type

Soestdale Holsteins Inc.

Enter the mailing address and primary contact information of property owner below:

Last Name

Van Soest

First Name

Yvonne

Middle Initial

Mailing Address

Unit Number

Street/Road Number

Street/Road Name

PO Box

41587

Line 17

RR #1

City/Town

Hensall

Province

Ontario

Postal Code

N0M 1X0

Telephone Number

519-229-8351

Cell Phone Number (Optional)

226-448-2751

Email Address (Optional)

jy.vansoeste@gmail.com

To be completed by recipient municipality:

Notice filed this

17 day of November 20 17

Yvonne Van Soest Secretary/Treasurer
Soestdale Holsteins Inc.

Name of Clerk (Last Name, First Name)

Scharback, Genevieve

Signature of Clerk

Genevieve Scharback





Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	Rebekah Msuya-Collison, Deputy Clerk
Date:	February 20 2018
Report:	5-2018
Subject:	Request for Drainage Works – Extension of Project

Recommendations:

That South Huron Council receives the report from R. Msuya-Collison, Deputy Clerk re: Request for Drainage Works under Section 4 of the Drainage Act; and

That South Huron Council authorize the Municipal Drainage Engineer include the proposed new drain construction, as set out in the petition for drainage works, to the municipal drainage project.

Purpose:

To provide Council with the Petition for Drainage Works filed by Adrian Kester for the construction of a new tile drain on Part Lot 9 Concessions 11 and 12, Stephen; South Huron.

Background and Analysis:

South Huron Council received a report on July 4, 2016 from Adrian Kester and Andy Kester for improvement works on the Khiva Drain. William J. Dietrich from Dietrich Engineering Ltd. Was appointed as the Municipal Drainage Engineer in accordance with Section 78 of the Drainage Act by South Huron council resolution #331-2016.

Adrian Kester has filed a new petition under section 4 for construction of new tile drain on additional lands to be included in the municipal drainage works project. The Drainage Engineer has advised that the final report can include both the Section 78 improvement and Section 4 new construction projects and the project would not have to start at the beginning and the additional work will be included in the final report.

Please find attached Petition for Drainage Works by Owners pursuant to Section 4 of the Drainage Act. R.S.O. 1990, as submitted by Adrian Kester.

Operational Considerations:

N/A

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

The financial implications as a result of the actions outlined in this report are undetermined at this time.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

Drainage Act

Consultation:

N/A

Related Documents:

Petition for Drainage Works

Respectfully submitted,

Rebekah Msuya-Collison, Deputy Clerk



Ministry of Agriculture,
Food and Rural Affairs

Petition for Drainage Works by Owners Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Municipality of South Huron

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Surface water flow from the rear of Lot 9 Concession 11 is flowing onto the rear portion of Pt. Lot 9 Concession 12 causing surface erosion. I would like the engineer to investigate a system that would stop the flow of water from Lot 9 Concession 11, onto Pt. Lot 9 Concession 12 there by reducing the surface erosion on Pt. Lot 9 Concession 12.

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)	(First Name)	Telephone Number
Kester	Adrian	519 237-3484 ext.

Address	
Road/Street Number	Road/Street Name
70600	Blackbush Line

Location of Project			
Lot	Concession	Municipality	Former Municipality (if applicable)
Pt. 9	11 & 12	South Huron	Stephen

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☒ Other (provide description ▼)

Open Inlet(s) and Berm(s)

Name of watercourse (if known)
Khiva Drain

Estimated length of project
Approximately 250 Metres of new construction

General description of soils in the area
Huron Clay Loam

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only
 ☐ Surface water drainage only
 ☒ Both

Petition filed this 9th day of February, 20 18

Name of Clerk (Last, first name)

Scharback, Genevieve

Signature

Genevieve Scharback

Property Owners Signing The Petition	Page 2 of 2
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- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number 1	Property Description Pt. Lot 9, Concession 12	Parcel Roll Number 4010-040-012-00800
Ward or Geographic Township Stephen		

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

<input checked="" type="checkbox"/> Sole Ownership		
Owner Name (Last, First Name) (Type/Print) Adrian A. Kester	Signature <i>Adrian Kester</i>	Date (yyyy/mm/dd) 2013/02/08

<input type="checkbox"/> Partnership (Each partner in the ownership of the property must sign the petition form)		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

<input type="checkbox"/> Corporation (The individual with authority to bind the corporation must sign the petition)		
Name of Signing Officer (Last, First Name) (Type/Print)	Signature	
Name of Corporation	I have the authority to bind the Corporation. Date (yyyy/mm/dd)	
Position Title		

Number 2	Property Description Lot 9, Concession 11	Parcel Roll Number 4010-040-011-00600
Ward or Geographic Township Stephen		

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

<input type="checkbox"/> Sole Ownership		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

<input type="checkbox"/> Partnership (Each partner in the ownership of the property must sign the petition form)		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

<input checked="" type="checkbox"/> Corporation (The individual with authority to bind the corporation must sign the petition)		
Name of Signing Officer (Last, First Name) (Type/Print) <i>FRF (Frank Regier)</i> Regier, Frank	Signature <i>Frank Regier</i>	
Name of Corporation Frank Regier Farms Ltd.	I have the authority to bind the Corporation. Date (yyyy/mm/dd) 2013 02 08	
Position Title <i>FRF (Frank Regier)</i> President		

<input type="checkbox"/> Check here if additional sheets are attached	Clerk Initial <i>LS</i>
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Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D. 17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 828-3552.



Staff Report

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: February 20 2018
Report: CAO 04-2018
Subject: Dashwood Community Centre

Recommendations:

That the report of Daniel Best dated February 20, 2018 regarding an update on the Dashwood Community Centre Construction project be received.

Purpose:

Information

Background and Analysis:

Further to the direction of Council on December 18, 2017, Staff contacted Municipality of Bluewater Staff regarding the following resolution:

Motion:536-2017

Moved:D. Frayne

Seconded:C. Hebert

That South Huron Council accept the recommendation of the Dashwood Community Centre Advisory Committee that South Huron and Bluewater Council meet as soon as possible to discuss funding of the washroom project. Disposition: : Carried

Motion:537-2017

Moved:D. Frayne

Seconded:T. Oke

That South Huron Council approve the completion of the Dashwood washroom project in 2018.

Recorded (Voted) Disposition: : Carried

On January 25, 2018, Bluewater Staff received direction from their Council as follows:

Dashwood Community Centre Washroom Project

MOVED: Councillor Gillespie SECONDED: Deputy Mayor Fergusson

THAT Council direct staff to bring back a report reviewing the Dashwood Community Centre Washroom Project budget, including scope of work, dollars that have been raised, and the final estimated cost. CARRIED.

Subsequently, a meeting was held on February 12th with Bluewater Staff to ensure that all information was provided to Bluewater Staff to report back to Council related to the scope of work, design and construction costs.

At this time, Staff have fulfilled the direction from Council regarding Resolution 536-2017. The decision regarding the holding of a joint meeting regarding will be determined by the Municipality of Bluewater upon their receipt of a follow-up report from their Staff.

Operational Considerations:

There are no operational considerations as a result of the actions outlined in this report

South Huron's Strategic Plan:

The actions outlined in this report have no direct correlation to the South Huron Strategic Plan.

Financial Impact:

There are no financial implications as a result of the actions outlined in this report. The construction budget for this project has been established at \$120,000. It should be noted that a commitment of \$30,000 has been established by the Dashwood Men's Club.

A more detailed quotation was requested and received to validate 120,000.00 as a construction budget. A revised scope did come back at 125,000 however the budgeted amount of \$120,000 should be achievable.

It should be noted that the capital expenditures for this facility are cost-shared with the Municipality of Bluewater (54:46). The following table outlines the breakdown of funding for the project:

South Huron Cost Share Construction Costs		Bluewater Cost Share (Funding Source TBD by Bluewater) Construction Costs	
Source	Amount	Source	Amount
Levy Carry-over	\$21,600	TBD	\$55,200
Reserves	\$43,200		
Less Commitment	(-15,000)		(-15,000)
Total	\$49,800	Total	\$40,200

It should be noted that there will be minor additional costs related to grading and the requirement for a minor variance not included in the construction costs. It is still anticipated that the overall project can be achieved within the allocated budget of \$120,000.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

None

Consultation:

South Huron Community Services Staff
Bluewater CAO

Related Documents:

None

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk



Staff Report

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: February 20 2018
Report: CAO 18.03
Subject: Website RFP Results

Recommendations:

That the report of Daniel Best, Chief Administrative Officer dated February 20th, 2018 regarding the website Request for Proposal (RFP) results be received; and

That Council authorize the award of RFP-001-2018 to eSolutions Group in the amount of \$29,325 plus HST to re-develop the South Huron Website

Purpose:

Approval

Background and Analysis:

On January 11, 2018 RFP-001-2018 was issued to seek out the provision of services to re-develop the South Huron website. The closing date for the RFP was January 31, 2018 @1:00 pm.

The opening was attended by the Manager of Financial Services/Treasurer, Chief Administrative Officer. Councillor Deluca opened the bids. In addition it should be noted that a *double envelope bid process* was adopted.

For reference, the double envelope system separates the technical proposal (based on and intended to meet the statement of work) from the financing or cost proposal in the form of two separate and sealed envelopes.

During the evaluation, all of the technical proposal submissions are opened and evaluated first, followed by the financial proposal submissions. The objective of this process is to ensure a fair evaluation of the proposal. The technical proposal would be evaluated purely on its technical merits and its ability to meet the requirements set forth in the without being unduly skewed by the financial proposal.

A total of ten (10) bids were received and two (2) were disqualified as they were received after the deadline. An additional bidder attempted to submit via email but that bid was disqualified as it did not meet the submission criteria. The bids were evaluated based on the following framework on February 5, 2018:

- Demonstrated performance of the firm for contracts of this size and nature for municipalities of similar size including but not limited to Firm Profile, References
- Relevant experience and qualifications of key personnel identified to perform the work including but not limited to Audit Team Information, Project Experience.
- Approach and methodology to meet the Municipality's requirements as outlined in Appendix A – Required Document
- Cost

The ranking of the submissions based on the criteria was as follows:

Proponent	Firm Profile 10%	Relevant Experience 10%	Approach Methodology 50%	Technical Rank	Cost 30%	Rank 100%
eSolutions	1	1	1	1	4	1
Sandbox	3	3	2	2	8	2
Mad Hatter	2	2	3	3	6	3
Similam	4	4	4	4	5	4
Bibliomondo	5	5	5	5	3	5
tbk Creative	6	6	6	6	7	6
Red Chair	7	7	7	7	2	7
Tech Catalyst	8	8	8	8	1	8

Based on the numerical rankings above, eSolution Group is the preferred proponent for RFP-001-2018.

Operational Considerations:

None

South Huron's Strategic Plan:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance
- ✓ Dedicated Economic Development Effort

Financial Impact:

A total of \$40,000 was allocated for this project and was included in the 2018 budget.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

Staffing implications as a result of the actions outlined in this report are not quantifiable at this time. The impact will be linked to the coordination of information and data to be updated and incorporated into the website

Policies/Legislation:

Procurement By-law 33-2017

Consultation:

Sandy Becker Financial Services Manager/Treasurer

Related Documents:

None

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk

From: MERCANTI Christopher(CE) - BRUCE POWER [mailto:Christopher.Mercanti@brucepower.com]

Sent: Monday, January 29, 2018 7:38 AM

To: Dan Best <cao@southhuron.ca>

Subject: Bruce Power Licence Renewal - Opportunity to Participate in CNSC Intervention Process

Hello, Dan. I hope you and your colleagues are well,

As you likely know, Bruce Power has applied to the Canadian Nuclear Safety Commission for a 10-year operating licence renewal – the first time we’ve requested a licence extension longer than five years. A 10-year licence will allow us to proceed with our Life-Extension Program, which will see \$13 billion invested into the site, allowing it to operate through to 2064.

As in the past, we are hoping that key regional stakeholders such as the Municipality of South Huron would be willing to submit a two- to three-page letter to the CNSC prior to March 7 with any necessary attachments of publications or work done with Bruce Power.

In terms of the submissions we are looking for:

- What your organization does and how you work with Bruce Power
- A clear statement you support our 10-year Licence Renewal application and why
- Reference to our extensive community engagement in the process that has built public confidence
- Reference the robustness of the CNSC process
- Potential topics to discuss in the letter are Bruce Power’s efforts to spread the benefits of our upcoming MCR program across the local region, work collaboratively on local economic development initiatives, provide high-quality jobs to members of the local workforce, provide timely information to local populations, our Community Investment and Sponsorship Program, as well as other employee initiatives, such as donations to community events and golf tournaments, etc.
- Any work you do with local Indigenous communities that we may have assisted with.

Again we will support you with the materials as required, so please just let me know how I can help.

Here are some helpful links to consider:

Bruce Power’s Licence Renewal Publication:

http://www.brucepower.com/wp-content/uploads/2017/09/170222-2017-Licence-Renewal_DigitalOct17.pdf

Bruce Power Fact Sheets:

<http://www.brucepower.com/factsheets/>

CNSC Notice of Public Hearing:

<http://nuclearsafety.gc.ca/eng/the-commission/pdf/NoticePublicHearingPFP-2018-H-02-BrucePower-e.pdf>

How to submit an intervention:

Please let me know if you are able to assist with a letter and presentation, and how I can help.

Take care and thanks very much,
Chris

Christopher Mercanti | Manager of Community and Indigenous Relations, Corporate Affairs Division | *Bruce Power* |
PH: 519.361.7044 | C: 519.386.1912



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Rebekah Msuya-Collison

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, February 12, 2018 5:25 PM
To: Genevieve Scharback
Subject: AMO Policy Update - AMO Makes Submission on Policing - Bill 175, Safer Ontario Act

February 12, 2018

AMO Makes Submission on Policing - Bill 175, Safer Ontario Act

The Association of Municipalities of Ontario has made a written submission to the Standing Committee on Justice Policy concerning Bill 175, *Safer Ontario Act, 2017*.

The full submission is available [here](#). AMO also supports the call of the Ontario Association of Police Service Boards (OAPSB) that Boards be assured access to professional advice when at the bargaining table negotiating collective agreements. AMO also supports the measures included in Schedules 2-4 which focus on oversight agencies and processes.

Ontarians pay the highest policing costs in the country. Democratically elected local officials must provide for the full range of municipal services that keep Ontarians safe and healthy. That includes, but is not limited to, the financial needs of police services across the province and the OPP's municipal mandate.

AMO encourages municipal governments to make written submissions to the Committee to reinforce the above themes and/or share other municipal concerns. A request to make an oral presentation is due February 16 by 10:00am; written submissions are due March 1 by 6:00pm. Hearing details are available [here](#).

Areas of the bill of keen interest to municipal leaders include the following:

1. **Mandating municipalities to develop Community Safety and Well-Being Plans (Part VIII, Section 187)**

Proposed Municipal Changes:

1. Limit the scope of this mandate based on the size of a municipality or where an acute local public safety need exists.
2. Require participation of the Police Chief (or police service representatives).
3. Instead of legislation that punishes municipalities for non-compliance, encourage the development of such plans through outreach and financial support.

2. Civilianization (Use of Personnel, Part III, Section 13)

Proposed Municipal Changes:

1. Permit the civilianization of court security and prisoner transportation functions.

2. Permit the civilianization of all specific functions listed in the Bill to include corporate entities.
3. Permit the civilianization of minor property offences, directing traffic, and crime scene security.

3. Consolidation of OPP Police Service Boards and Role (Schedule 1, Part V)

Proposed Municipal Changes:

1. Provide assurance in law that all municipalities will be represented on OPP Boards.
2. Provide some greater assurance in law that powers of an OPP Board are as similar as possible to those of an own-force board.
3. The OPP Police Governance Advisory Council should establish a mechanism to receive and provide advice to the Minister of Community Safety and Correctional Services and the President of the Treasury Board with respect to the fiscal position of municipal governments to inform the government's bargaining position with the Ontario Provincial Police Association.

4. Police Service Boards (Part IV, own force)

Proposed Municipal Changes:

1. Either mandate diversity plans for both police service boards and police services or strike diversity plan requirement for boards.
2. Require in law that the provincial government expedite the appointment of its representatives to boards and in so doing, increase the diversity on a Police Service Board. This is consistent with the findings of shortcomings and delays noted by the Auditor General of Ontario's report on Public Appointments.
3. Diminish restrictions on former police officers servicing on a board to within one year of employment by a service.

5. Establishment of a Provincial Inspector General (Part VI)

Proposed Municipal Changes:

1. Supporting boards in fulfilling their function should be a mandate of this office.
2. The Inspector General should be an independent office of the Legislative Assembly.

6. Suspension without Pay (Part IX, Section 150)

Proposed Municipal Changes:

1. AMO support further amendments which ensure the ability of a Chief to maintain discipline within the police service.

7. Waterways Policing (Part III, Section 6)

Proposed Municipal Changes:

1. Provide greater legislative clarity to avoid overlap with waterways currently policed by the OPP.

AMO Contact: Matthew Wilson, Senior Policy Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please [Click Here](#).



Accessibility Directorate of Ontario

Province Selects The Honourable David C. Onley to Review Ontario's Accessibility Laws - Ontario Continues to Make Progress toward Becoming a Barrier-free Province

Ontario has appointed the Honourable David C. Onley to conduct the third review of the Accessibility for Ontarians with Disabilities Act (AODA).

The reviewer will consult with the public and will analyze accessibility progress made in other jurisdictions. The review will be completed by the end of 2018 and will consider the evolution of the current AODA and its goals for an accessible Ontario by 2025 and beyond.

David C. Onley is a former broadcast journalist. He served as the 28th Lieutenant Governor of Ontario from 2007 to 2014, and was the first person with a physical disability in the role. He has consulted on accessibility in the private and public sector, including as Special Advisor on Accessibility. Mr. Onley has been inducted into the Canadian Disability Hall of Fame and was named to the Order of Canada in 2017.

Ensuring that everyone in Ontario can contribute to their community and achieve their goals is part of Ontario's plan to create fairness and opportunity during this period of rapid economic change. The plan includes a higher minimum wage and better working conditions, free tuition for hundreds of thousands of students, easier access to affordable child care, and free prescription drugs for everyone under 25 through the biggest expansion of medicare in a generation.

[Read the complete bulletin online](#)

#CycleON: Ontario's Cycling Strategy

Have Your Say on MTO's Proposed Cycling Initiatives

MTO is requesting feedback from Ontarians on its proposed plan to implement actions identified in the Climate Change Action Plan to promote cycling across the province.



Ontario's Cycling Strategy looks ahead 20 years and outlines what needs to be done to promote cycling across the province as a viable mode of transportation.

[#CycleON: Ontario's Cycling Strategy](#)

[<http://www.ontario.ca/english/publications/cycleon-ontario-cycling-strategy.shtml>](http://www.ontario.ca/english/publications/cycleon-ontario-cycling-strategy.shtml)

[Download #CycleON: Ontario's Cycling Strategy](#)

[<http://www.ontario.ca/english/publications/pdfs/ontario-cycle-strategy.pdf>](http://www.ontario.ca/english/publications/pdfs/ontario-cycle-strategy.pdf) (PDF - 2.56 MB)

More and more people are choosing cycling as their preferred way to get around. Ontario's Cycling Strategy provides a route map to support and encourage this growth in cycling over the next 20 years.

Increasing the number of cyclists in Ontario holds many potential long-term benefits. Ontario's Cycling Strategy supports Ontarians adopting healthier and active lifestyles, the tourism industry, as well as the achievement of environmental and economic objectives.

The province will play a leadership role in striving to achieve our cycling vision, but we are asking municipalities, the public, road users, businesses and non-governmental organizations to partner with us to create a more cycling-friendly future for Ontario.

Taking action now to improve cycling

Ontario is taking action to implement #CycleON: Ontario's Cycling Strategy through a series of ongoing, multi-year action plans. The first, #CycleON Action Plan 1.0, identifies clear actions that Ontario government ministries and agencies will be working on in 2014 and beyond to make Ontario a more cycling-friendly province. This is the first of many actions plans. The cumulative effect will be to help all of us - individuals, communities and governments - reap the benefits of increased cycling.

[#CycleON Action Plan 1.0 - highlights pamphlet](#)

[<http://www.ontario.ca/english/publications/pdfs/ontario-cycle-action-plan-highlights.pdf>](http://www.ontario.ca/english/publications/pdfs/ontario-cycle-action-plan-highlights.pdf) (PDF - 368 KB)

[#CycleON Action Plan 1.0 - full text](#)

[<http://www.ontario.ca/english/publications/pdfs/ontario-cycle-action-plan.pdf>](http://www.ontario.ca/english/publications/pdfs/ontario-cycle-action-plan.pdf) (PDF - 107 KB)

Take part of Action Plan 2.0

#CycleON: Ontario's Cycling Strategy is seeking public feedback for Action Plan 2.0. Please visit [Ontario's Environmental Registry website <https://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzOTQ4&statusId=MjAzNzQ5&language=en>](https://www.ebr.gov.on.ca/ERS-WEB-External/displaynoticecontent.do?noticeId=MTMzOTQ4&statusId=MjAzNzQ5&language=en) to leave your feedback.

#CycleON Action Plan 2.0 - Proposal

<http://www.ontario.ca/english/publications/pdfs/cycleon-action-plan-2-0-proposal.pdf>

This strategy developed in partnership with:



As well as cycling advocates Yvonne Bambrick, David Chernushenko and Chris Drew.

Recommended for you

- [Bicycle Safety](http://www.ontario.ca/english/safety/bicycle-safety.shtml) [<http://www.ontario.ca/english/safety/bicycle-safety.shtml>](http://www.ontario.ca/english/safety/bicycle-safety.shtml)
- [Ontario Municipal Cycling Infrastructure Program](http://www.ontario.ca/english/safety/ontario-municipal-cycling-infrastructure-program.shtml) [<http://www.ontario.ca/english/safety/ontario-municipal-cycling-infrastructure-program.shtml>](http://www.ontario.ca/english/safety/ontario-municipal-cycling-infrastructure-program.shtml)

From: Hardeman, Ernie [mailto:ernie.hardeman@pc.ola.org]

Sent: Friday, February 09, 2018 11:45 AM

To: Genevieve Scharback <g.scharback@southhuron.ca>

Subject: PC Activities at OGRA conference

It has been a busy couple of weeks. We appreciated all the municipal officials who took the time to meet with us and attend our reception at the ROMA conference. As you know since then our party has undergone a number of changes. Although we are currently having a leadership we are continuing to move forward.

In a few weeks we will be participating in the Ontario Good Roads Association conference.

I would like to invite you to join us at our Ontario PC Caucus reception which will take place on Monday February 26 from 6:00-8:00 PM in the Territories room on the Main Mezzanine level of the Royal York Hotel.

I hope that you will also be able to attend interim Leader Vic Fedeli's speech on Monday February 26 at 3:40 PM.

We have received a number of requests to meet during the conference. If you would like to meet and have not yet sent in a request please let me know as soon as possible.

I hope to see you during the OGRA conference. In the meantime if I can be of assistance please do not hesitate to contact me.

Sincerely,

Ernie Hardeman, MPP Oxford

PC Critic for Municipal Affairs and Housing

From: Watershed Planning (MOECC) [<mailto:WatershedPlanning@ontario.ca>]
Sent: Tuesday, February 06, 2018 3:30 PM
Subject: Draft Watershed Planning Guidance - Environmental Registry Posting

Greetings,

We are writing today to let you know that the Ministry of the Environment and Climate Change (MOECC) and the Ministry of Natural Resources and Forestry (MNRF) have posted draft Watershed Planning Guidance for municipalities and planning authorities on the Environmental Registry for a 60-day review period.

Watershed Planning Guidance supports the implementation of the four provincial land use plans which strengthen requirements for watershed and subwatershed planning; and the Provincial Policy Statement which identifies the watershed as the ecologically meaningful scale for integrated and long-term planning.

Watershed planning is an opportunity for municipalities and other planning authorities to take a collaborative approach to planning by creating a framework for the management of human activities, land, water, aquatic life and resources within a watershed, and for the assessment of cumulative, cross-jurisdictional and cross-watershed impacts.

For further details and to comment on the proposal, please visit the Environmental Registry at <https://www.ebr.gov.on.ca/ERS-WEB-External/> using EBR # **013-1817** or the following direct link:

[Environmental Registry Direct Link](#)

The draft Guidance has been posted for written feedback from **February 6, 2018 to April 7, 2018**.

[During this time, MOECC and MNRF will be hosting webinars to provide municipalities and other practitioners with an overview of the draft Guidance and to answer any questions on its scope and content.](#)

[Webinar 1: Tuesday, February 13 at 10:00 am – 11:30 pm](#)

[Webinar 2: Wednesday, February 21 at 1:30pm – 3:00 pm](#)

[Please register for either of the webinars using this Eventbrite link.](#)

If you have any questions or would like to discuss the draft Watershed Planning Guidance, please contact Nisha Shirali at (416) 314-7138 or Ryan Stainton at (705) 755-1835; or email watershedplanning@ontario.ca.

Sincerely,

Chris Lompart
Manager, Land Use Policy Section
Environmental Policy Branch
Ministry of the Environment and Climate Change

Jennifer Keyes
Manager, Water Resources Section
Natural Resources Conservation Policy Branch
Ministry of Natural Resources and Forestry



FOR IMMEDIATE RELEASE

DATE OF ISSUE: February 13, 2018

New supervisors named for drinking water source protection program in Ausable Bayfield Maitland Valley Source Protection Region (SPR)

The Ausable Bayfield Maitland Valley Drinking Water Source Protection Region has named new supervisors for the program in this region. Mary Lynn MacDonald and Donna Clarkson have worked for the program for a number of years and they will jointly oversee the local program as Program Co-Supervisors. They are replacing Geoffrey Cade, who has recently been promoted to Water and Planning Manager, with Ausable Bayfield Conservation Authority. The new program supervisors bring knowledge of: the local area; best practices for industrial, institutional, agricultural, and residential properties; and the drinking water source protection program through Ontario's *Clean Water Act, 2006*.

MacDonald joined the source protection program in this region in 2007 and facilitated a successful learning program for multi-stakeholder community working groups before assuming other source protection responsibilities – most recently in her capacity as a municipal risk management official for the program. Clarkson, who also serves as a municipal risk management official, joined the program as source protection technician in 2010, initially focusing on drinking water stewardship projects in the region before concentrating on source protection plan implementation.

"We are fortunate to have people within our program who can take over this important role with a seamless transition and can hit the ground running," said Matt Pearson, Chairman of the Ausable Bayfield Maitland Valley Source Protection Committee. "Mary Lynn and Donna have been a great team for almost a decade and they have much experience at building relationships with municipalities, the source protection committee, and landowners, working collaboratively to find practical ways to reduce risk to drinking water sources." He said they have "the project management skills and local knowledge to achieve success, in addition to the scientific, technical, and program knowledge they bring – which benefits this region greatly."

The Program Co-Supervisors say they look forward to continuing the legacy of local protection of drinking water sources and carrying on in the position previously held by Geoff Cade; Jenna Allain; and Cathie Brown. They are looking forward to working even more closely with municipalities, the source protection committee, and landowners and other people living and working in areas close to municipal wells.

Both Clarkson and MacDonald are University of Guelph graduates who grew up on farms (MacDonald still actively farms), live in our rural communities, and are active community members. Their wealth of experience in other fields as well as previous work with municipal and provincial programs gives them a broad knowledge base on which to draw. Being connected in the community keeps them in touch with local changes happening in wellhead protection areas, according to the committee.

The Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee is a 15-member committee in addition to the Chair. The committee was Ontario's first SPC. The members have worked with the public since 2007 to create local terms of reference, assessment reports, and source protection plans. This work is made possible by the Ontario *Clean Water Act, 2006*. The Province of Ontario approved the locally developed source protection plans on January 19, 2015. The plans took effect on April 1, 2015. Plan policies address 21 activities (such as fuel or chemical storage; among others) that can pose a significant threat to municipal drinking water sources in certain circumstances (for example, in certain quantities and in the most vulnerable locations such as municipal wellhead protection areas).

There are four types of vulnerable areas. They are wellhead protection areas (zones of protection around municipal wells, to protect groundwater); surface water intake protection zones (in this region, around Lake Huron intakes); significant groundwater recharge areas; and highly vulnerable aquifers. Activities in vulnerable areas are assessed as low, moderate or significant threats to municipal drinking water sources. In this region, significant threats to drinking water are only found in wellhead protection area zones A, B, and C. Plan policies in those relatively small areas reduce risk by using tools ranging from education and outreach, to risk management plans, to restricted land uses, or prohibition of some activities in some cases. To find out about wellhead protection areas, assessment reports, and source protection plans, visit sourcewaterinfo.on.ca.

– 30 –

CONTACT: Geoff Cade, Past Program Supervisor, Ausable Bayfield Maitland Valley (ABMV) Drinking Water Source Protection Region, at gcade@abca.on.ca or phone 519-235-2610 or 1-888-286-2610.

January 30, 2018

W.10.3.1

Adelaide Metcalfe

Bluewater

Central Huron

Huron East

Lambton Shores

Lucan Biddulph

Middlesex Centre

North Middlesex

Perth South

South Huron

Warwick

West Perth

Municipality of South Huron
Attn: Genevieve Scharback, Corporate Services Manager/Clerk
P.O. Box 759
322 Main St. South
Exeter, ON
N0M 1S6

Dear Ms Scharback:

Re: PGMN Monitoring Well Exceedence - Shipka

As a partner with the Ministry of the Environment (MOE) in the Provincial Groundwater Monitoring Network (PGMN), the ABCA has agreed to follow the "Protocol for Actions" document provided by MOE and Conservation Ontario. The document outlines a procedure for the Conservation Authority to notify (at a minimum) the local Municipality and the affected landowner of any water quality parameter exceedence occurring in one of the PGMN monitoring wells within our watershed. It remains the responsibility of the MOE to notify the Spills Action Centre and the respective County Health Unit.

This letter is to notify you that an exceedence of a water quality parameter has been observed at a monitoring well located in Stephen Township (Municipality of South Huron). This monitoring well is located on Ausable Bayfield Conservation Authority property (Lot 12, Concession 18).

The observed exceedence was for Fluoride, whereby the measured result of the sample taken on September 5, 2017 was 1.55 mg/L. While the measured Fluoride level is within the normal range for bedrock aquifers in this area, according to the Ontario Drinking Water Quality Standards, (Safe Drinking Water Act, 2002), the value exceeds the standard of 1.5mg/L for Fluoride. Fluoride concentrations in previous years were:

September 2003	1.63mg/L	September 2010	1.60mg/L
November 2004	1.60mg/L	September 2011	1.64mg/L
October 2005	1.49mg/L	September 2012	1.59mg/L
October 2006	1.70mg/L	September 2013	1.63mg/L
October 2007	1.60mg/L	September 2014	1.58mg/L
September 2008	1.74mg/L	September 2015	1.77mg/L
September 2009	1.62mg/L	September 2016	1.50mg/L

.../2

Please find attached the original exceedence notification provided by the Environmental Monitoring and Reporting Branch of the MOECC.

This notification to the Municipality is for information purposes only. If any further action is required it will be determined by the County Health Unit and/or MOECC.

If you have any questions or require any additional information, please do not hesitate to contact the undersigned at our office.

Yours truly,

AUSABLE BAYFIELD CONSERVATION AUTHORITY



Davin Heinbuck
Lands and Water Technologist
DH:dh
encl;

Ministry of the Environment and Climate Change
125 Resources Road, West Wing
Etobicoke, Ontario, M9P 3V6

Environmental Monitoring and Reporting Branch



Provincial Groundwater Monitoring Network (PGMN)

To: Ministry of Health and Long Term Care - Local Health Unit Representative
Provincial Groundwater Monitoring Network Program Partners

From: George Zhang
Senior Data Analyst / Hydrogeologist
Provincial Groundwater Monitoring Network (PGMN)
Environmental Monitoring and Reporting Branch
Ministry of the Environment and Climate Change

Date: January 8, 2018

RE: Routine sampling, confirming the previous exceedance of the Ontario
Drinking Water Standard for Fluoride reported in Provincial Groundwater
Monitoring Network well W0000340-1, located in Stephen Township (LOT 12, CON 18).

You are receiving this notification as part of our information sharing under the Provincial Groundwater Monitoring Network (PGMN) Program. The PGMN Program monitors ambient (baseline) groundwater levels and quality across Ontario and shares the information on the Ministry of Environment and Climate Change public web-site at the following link:

<http://www.ontario.ca/environment-and-energy/map-provincial-groundwater-monitoring-network>

The PGMN wells are used for monitoring purposes only and do not supply drinking water.

As part of the PGMN program, the Ministry notifies Local Health Units and Conservation Authorities when a PGMN well reports a concentration of a health-related parameter above the drinking water quality standard of 1.5 mg/L for Fluoride.

Please find attached detailed information and a map for PGMN monitoring well W0000340-1, known locally as Shipka well. It is located in the Huron County.

Ø The analytical results of water from this monitoring well provided by the MOE lab (Sample ID: C242043) show that the concentration of Fluoride is 1.55 mg/L for the Sep. 5, 2017 sampling event.

Ø This well has previously reported concentrations for Fluoride in Sep. 2003 (1.59 mg/L), Oct. 2004 (1.75mg/L), Oct. 2005 (1.48 mg/L), Nov. 2005 (1.6mg/L), Oct. 2006 (1.6mg/L), Sep. 2008 (1.76 mg/L), Sep. 2009 (1.59 mg/L), Sep. 2010 (1.56 mg/L), Sep. 2011 (1.59 mg/L), Sep. 2012 (1.54 mg/L), Sep. 2014 (1.34 mg/L).

Should you have any question regarding this notice, please contact myself at (416) 235-6374.

Thank you,

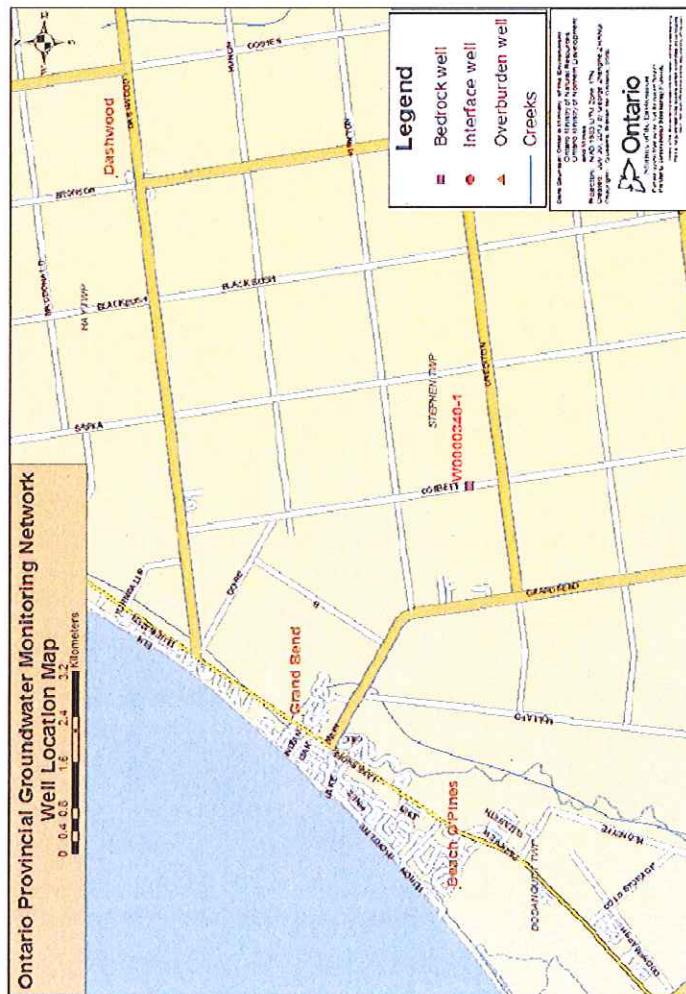
George Zhang, M.Sc., P.Geo.
Senior Data Analyst / Hydrogeologist
Provincial Groundwater Monitoring Network Program
Environmental Monitoring and Reporting Branch
Ministry of the Environment and Climate Change
Tel: 416-235-6374
Fax: 416-235-6144
E-mail: George.Zhang@Ontario.ca

c.c. Jennifer Winter, Manager, Water Monitoring and Reporting Section,
Environmental Monitoring and Reporting Branch (EMRB), Ministry of the Environment
and Climate Change (MOECC)
Deborah Conrod, Supervisor, Groundwater and Stream Water Monitoring Unit, EMRB
Dajana Grgic, Program Coordinator, Provincial Groundwater Monitoring Network, EMRB,

Exceedance of Ontario Drinking Water Quality Standard (ODWQS) in PGMN well (PGMN-WQ02326)

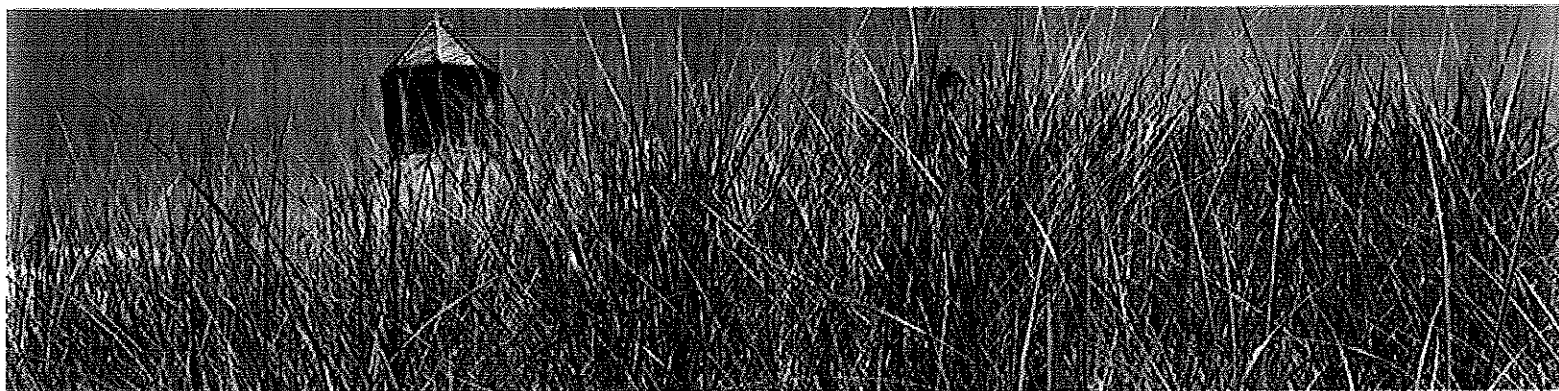
Sample Date	CA Name	Well Site Name	PGMIS_Casing_ID	Exceedance	Fluoride	GPS Latitude	GPS Longitude	County/UpperTier Municipality	Township	Lot	Concession	Well Depth (m)	Aquifer type (Bedrock, Overburden, or Screen Interval or Open Hole Interval (meters below ground))	Aquifer Lithology	Original Local Groundwater Interest / Brief General Notes Used During Network Design
Standard Name	Unit	Standard Value	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit	Unit
2017/09/05	Ausable Bayfield CA	Shipka	W0000340-1	Fluoride	1.55	43.2886	-81.7	HURON COUNTY	STEPHEN	LOT 12	CON 18	39.6	Bedrock	Limestone	The groundwater resource in this area is generally used for the irrigation of market garden crops and for cattle farming. Monitoring both groundwater quality and quantity in this area is of interest.

Conservation Ontario	Matthew Millar	(905) 895-0716	mmillar@conservation-ontario.on.ca
Ausable Bayfield Conservation Authority	Brian Horner	(519) 235-1963	bhorner@abca.on.ca
Huron County Health Unit	Jean-Guy Albert	(519) 482-5119	E.albert@huroncounty.ca
Ausable Bayfield Conservation Authority	Dawn Heinbuck	519-235-2610	dheinbuck@abca.on.ca



LAKE HURON

Coastal Speaker Series



This evening will be an opportunity to discover diverse topics from across Huron County regarding Lake Huron's unique coastal habitats.

Rachael White (Huron Stewardship Council)

A MASTER OF TRICKERY DISCOVERED ON THE MAITLAND

Patrick Donnelly (City of London)

WHY DOES MY SHORELINE KEEP CHANGING?

Hannah Cann (Coastal Centre)

COASTAL FORESTS, AND THEIR DEMISE

IT'S FREE!

Family Friendly.

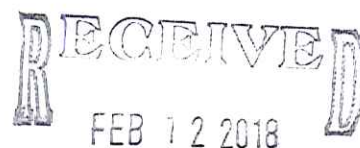
MARCH 6, 2018

GODERICH, ON

6:30 - 8:30 PM

Huron County
Museum

RSVP at coastalcentre@lakehuron.ca



To: Agencies and Landowners within 120 metres and Applicable Agencies

**MUNICIPALITY OF NORTH MIDDLESEX
NORTH MIDDLESEX COMMITTEE OF ADJUSTMENT AND
NOTICE OF PUBLIC MEETING**

An Application for Consent and an Application for Zoning By-law Amendment have been submitted to the North Middlesex Council and Committee of Adjustment for consideration. A meeting has been scheduled for **WEDNESDAY, March 7th, 2018 at 7:05 p.m.** – Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill.

DESCRIPTION OF LAND

Legal Description: Concession NB Part Lots 14 & 15, geographic Township of McGillivray, Municipality of North Middlesex (4149 Mount Carmel Road)
Applicant: James Mark Stephan

BE ADVISED that staff of the Municipality of North Middlesex considered these applications to be complete on February 6th, 2018.

The purpose and effect of the Application for Consent (File No.: B03-2018) is to sever a parcel of land from an existing 50 ha (123.5 ac) farm parcel as a surplus farm dwelling severance.

The 'land to be severed' would be approximately 0.85 ha (2.1 ac) in size and contains an existing single detached dwelling and two detached accessory structures (barn and shed). The 'land to be retained' would be approximately 49.2 ha (121.57 ac) and contains agricultural land in crop production, a barn (to be removed) and a silo (to be removed).

A concurrent zoning by-law amendment application (File No.: ZBA-2-2018) has been filed in order to rezone the severed (residential) lands to permit the residential use. The rezoning application also proposes to rezone the retained (farmland) parcel to prohibit residential use as required by the North Middlesex Official Plan.

The subject lands are located with the Agricultural Area land use designation of the North Middlesex Official Plan. The subject lands are located within the General Agricultural (A1) Zone of the North Middlesex Zoning By-law.

A map illustrating the proposed severance is attached. For more information about this matter, contact North Middlesex Planner Stephanie Poirier at spoirier@middlesex.ca or the undersigned at the Municipal Office, 229 Parkhill Main Street, Parkhill during regular office hours.

If a person or public body that files an appeal of a decision of the North Middlesex Committee of Adjustment in respect of the proposed consent does not make written submissions to the North Middlesex Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

Please note that comments and opinions submitted on these matters, including the originator's name and address, become part of the public record and may be viewed by the general public and maybe published in a Planning Report, Council Agenda or Council Minutes.

If you wish to be notified of the decision of the North Middlesex Committee of Adjustment in respect of the proposed consent you must make a written request to the North Middlesex Committee of Adjustment.

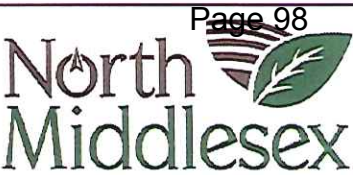
Dated at the Municipality of North Middlesex, this 8TH day of February, 2018.

Jackie Tiedeman, Clerk, ACST(A)
jackiet@northmiddlesex.on.ca
229 Parkhill Main Street, Parkhill
Phone: (519)294-6244 Fax (519) 294-0573

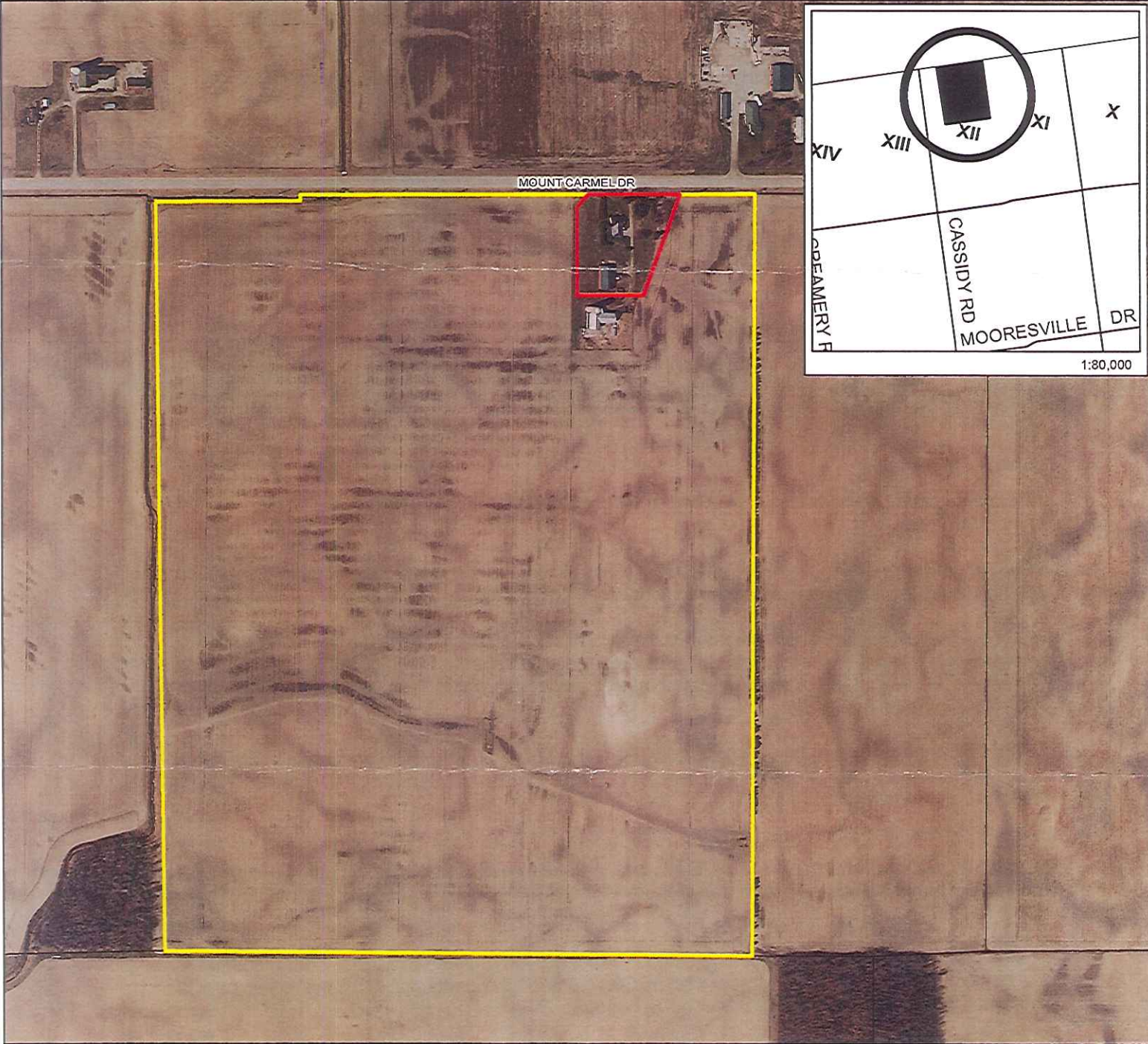
APPLICATION FOR CONSENT: B03/2018 and ZBA 2/2018

Owner: James Stephan

4149 Mount Carmel Drive
Parts of Lot 14 and 15, Concession NB
Municipality of North Middlesex (McGillivray)



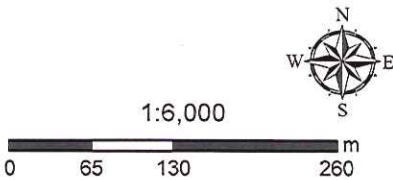
Municipality of NORTH MIDDLESEX



Published by the County of Middlesex
Planning Department
399 Ridout Street North, London, ON N6A 2P1
(519) 434-7321
February 2018

 LANDS TO BE SEVERED

 LANDS TO BE RETAINED



Disclaimer: This map is for illustrative purposes only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation.

Environment and Land Tribunals
Ontario
Ontario Municipal Board

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Fax: (416) 326-5370
Website: www.elto.gov.on.ca

Tribunaux de l'environnement et de
l'aménagement du territoire Ontario
Commission des affaires municipales
de l'Ontario

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Télécopieur: (416) 326-5370
Site Web: www.elto.gov.on.ca



PROCEEDING COMMENCED UNDER subsection 17(36) of the *Planning Act*,
R.S.O. 1990, c. P.13, as amended

Appellant:	Ontario West Coast Landowners Association Inc.
Appellant:	Port Franks Carts Inc.
Subject:	Proposed Official Plan Amendment No, Lambton Shores OP
Municipality:	Municipality of Lambton Shores
OMB Case No.:	PL171074
OMB File No.:	PL171074
OMB Case Name:	Port Franks Carts Inc Et Al v. Lambton (Municip)

NOTICE OF PREHEARING CONFERENCE

The Ontario Municipal Board will conduct a prehearing conference respecting this matter.

If you do not attend the prehearing conference, the Ontario Municipal Board may proceed in your absence and you will not be entitled to any further notice of these proceedings.

TIME AND PLACE OF PREHEARING CONFERENCE

A prehearing conference will be held

at: 10:00 AM
on: Tuesday May 01, 2018
at: Shores Recreation Complex
Lower Meeting Room
7883 Amtelecom Parkway
Forest, ON N0N 1J0

The Board has set aside **1 day(s)** for this conference.

PURPOSE OF PREHEARING CONFERENCE

The conference will deal with preliminary and procedural matters, including the following:

- **Identification of parties** - these persons have the right to participate throughout by presenting evidence, questioning witnesses, and making final arguments. In order for the Board to determine your status for the hearing, you or your representative should attend the prehearing conference and ask to be added as a party. Groups, whether incorporated or not, who wish to become parties should name a representative. Parties do not need to be represented by lawyers or agents.
- **Identification of participants** - persons who do not wish to participate throughout the hearing may attend the hearing and make a statement to the Board. Such persons should also attend the prehearing conference.
- **Identification of issues.**
- **Possibility of settlement of any or all of the issues** – the panel will explore with the parties whether the case before the Board and the issues in dispute are matters that may benefit from the assistance of a mediation meeting conducted by a Member of the Board. Mediation is a voluntary process of negotiation that encourages all sides in a dispute to get a better understanding of each other's positions and fully explore and consider options for a mutually acceptable settlement of all or some of the issues in dispute. The panel may direct, upon consent of the parties, that some or all of the issues in dispute proceed to mediation. Where mediation is directed, a different Member of the Board would conduct the mediation.
- **Start date of the hearing.**
- **Duration of the hearing.**
- **Directions for prefilings of witness lists, expert witness statements and written evidence.**
- **The hearing of motions.**
- **Such further matters as the Board considers appropriate.**

Everyone present should come prepared to consider specific dates for proceedings in this matter.

EVIDENCE

Evidence or formal statements may also be heard at the prehearing conference in an attempt to settle the matters in dispute. Note that even if no settlement is reached the Board may make a final decision on the evidence it received.

All parties or their representatives should attend the prehearing conference.

Pour recevoir des services en français, veuillez communiquer avec la Division des audiences au (416) 212-6349, au moins 20 jours civils avant la date fixée pour l'audience.

We are committed to providing accessible services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible. If you require documents in formats other than conventional print, or if you have specific accommodation needs, please let us know so we can make arrangements in advance. Please also identify any assistance you may require in the event of an emergency evacuation.

DATED at Toronto, this 18th day of January, 2018.

Mary Ann Hunwicks
Secretary

ONTARIO MUNICIPAL BOARD RULES ON ADJOURNMENTS

61. Hearing Dates Fixed Hearing events will take place on the date set unless the Board agrees to an adjournment.

62. Requests for Adjournment if All Parties Consent If all of the parties agree, they may make a written request to adjourn a hearing event. The request must include the reasons, a suggested new date, and the signed consents of all parties. However, the Board may require that the parties attend in person or convene an electronic hearing to request an adjournment, even if all of the parties consent.

63. Requests for Adjournment Without Consent If a party objects to an adjournment request, the party requesting the adjournment must bring a motion at least 10 days before the date set for the hearing event. If the reason for an adjournment arises less than 10 days before the date set for the hearing event, the party must give notice of the request to the Board and to the other parties and serve their motion materials as soon as possible. If the Board refuses to consider a late request, any motion for adjournment must be made in person, at the beginning of the hearing event.

64. Emergencies Only The Board will grant last minute adjournments only for unavoidable emergencies, such as illnesses, so close to the hearing date that another representative or witnesses cannot be obtained. The Board must be informed of these emergencies as soon as possible.

65. Powers of the Board upon Adjournment Request The Board may,

- (a) grant the request;
- (b) grant the request and fix a new date or, where appropriate, the Board will schedule a prehearing conference on the status of the matter;
- (c) grant a shorter adjournment than requested;
- (d) deny the request, even if all parties have consented;
- (e) direct that the hearing proceed as scheduled but with a different witness, or evidence on another issue;
- (f) grant an indefinite adjournment, if the request is made by the applicant or proponent and is accepted by the Board as reasonable and the Board finds no substantial prejudice to the other parties or to the Board's schedule. In this case the applicant or proponent must make a request that the hearing be rescheduled;
- (g) convert the scheduled date to a mediation or prehearing conference; or
- (h) make any other appropriate order.

August 11, 2008

SAMPLE PROCEDURAL ORDER

This is a sample of the procedural order that the Board issues for most matters (except expropriation applications) after holding a prehearing conference. An explanation of the terms used is found in the attachment to this sample order. The Board expects that the terms of the procedural order when issued will be met. If a party has not complied with a requirement of a procedural order, the Board will decide whether or not any part of or step in the proceeding, or any written or visual evidence or order is not valid as a result.

ONTARIO MUNICIPAL BOARD

PLXXXXX

PROCEDURAL ORDER

[Insert title of proceeding when procedural order is not attached to a Board Decision]

The Board orders that:

[1] The Board may vary or add to this Order at any time either on request or as it sees fit. It may amend this Order by an oral ruling or by another written Order.

Organization of the Hearing

[2] The hearing will begin on [day] [month] [year]... at ...a.m./p.m. atin the municipality of[Optional:...All parties and participants shall attend the first day of the hearing]

[3] The length of the hearing will bedays. The length of the hearing may be shortened as issues are resolved or settlement is achieved.

[4] The parties and participants identified at the prehearing conference are:
[Optional:...listed in Attachment 1 to this Order.]

[5] The Issues are: [Optional:... set out in the Issues List attached as Attachment 2.] There will be no changes to this list unless the Board permits it. A party who asks for changes may have costs awarded against it.

[6] [Optional] The order of evidence shall be: [Optional:...listed in Attachment 3 to this Order]. The Board may limit the amount of time allocated for opening statements, evidence in chief (including the qualification of witnesses), cross-examination, evidence in reply and final argument. The length of written argument, if any, may be limited either on consent or by Order of the Board.

Requirements Before the Hearing

[7] All parties and participants (or their representatives) shall provide a mailing address, email address, and telephone number to the Board. Any such person who retains a representative (legal counsel or agent) subsequent to the prehearing conference must advise the other parties and the Board of the representative's name, mailing address, email address and phone number.

[8] [Optional] A party who intends to call witnesses, whether by summons or not, shall provide to the Board, the other parties and to the municipal Clerk a list of the witnesses and the order in which they will be called. This list must be delivered at leastcalendar days before the hearing. For expert witnesses, a party is to include a copy of the curriculum vitae and the area of expertise in which the witness is proposed to be qualified.

[9] [Optional] Expert witnesses in the same field shall have a meeting before the hearing to try to resolve or reduce the issues for the hearing. The experts must prepare a list of agreed facts and the remaining issues to be addressed at the hearing, and provide this list to all of the parties and the municipal Clerk.

[10] An expert witness shall prepare an expert witness statement, that shall include: an acknowledgement of expert's duty form, the area(s) of expertise, any reports prepared by the expert, and any other reports or documents to be relied on at the hearing. Copies of this must be provided as in section [13]. Instead of a witness statement, the expert may file his or her entire report if it contains the required information. If this is not done, the Board may refuse to hear the expert's testimony.

[11] [Optional] A [witness] [participant] must provide to the Board and the parties a [witness] [participant] statement at least calendar days before the hearing, or the witness or participant may not give oral evidence at the hearing.

[12] Expert witnesses who are under summons but not paid to produce a report do not have to file an expert witness statement; but the party calling them must file a brief outline of the expert's evidence and his or her area of expertise, as in section [13].

[13] On or before[a minimum of 30 calendar days before the hearing date], the parties shall provide copies of their [witness and] expert witness statements to the other parties [Optional and to the Clerk of] [Optional] The parties shall prepare a Joint Document Book to be filed with the Board on the first day of the hearing. A paper copy of any document proposed to be entered into evidence or relied upon shall be provided at the hearing unless ordered otherwise by the presiding Member.

[14] [Optional] On or before , the parties shall provide copies of their visual evidence to all of the other parties. If a model is proposed to be used the Board must be notified before the hearing. All parties must have a reasonable opportunity to view it before the hearing.

[15] Parties may provide to all other parties [Optional and to the Clerk of] a written response to any written evidence within 7 days after the evidence is received.

[16] A person wishing to change written evidence, including witness statements, must make a written motion to the Board in accordance with the Board's Rules [34 to 38].

[17] A party who provides the written evidence of a witness to the other parties must have that witness attend the hearing to give oral evidence, unless the Board and the parties are notified at least 7 days before the hearing that the written evidence is not part of their record.

[18] Documents may be delivered in person, by courier, by facsimile or registered or certified mail, [Optional:...by email] or otherwise as the Board may direct. The delivery of

documents by fax and email shall be governed by the Board's Rules [26 – 31] on this subject. Material delivered by mail shall be deemed to have been received five business days after the date of registration or certification.

[19] No adjournments or delays will be granted before or during the hearing except for serious hardship or illness. The Board's Rules 61 to 65 apply to such requests.

This Member is [not] seized.

So orders the Board.

Purpose of the Procedural Order and Meaning of Terms

Prehearing conferences usually take place only where the hearing is expected to be long and complicated. If you are not familiar with the hearing process you should prepare by obtaining the Guide to the Ontario Municipal Board, and the Board's Rules, from the Board Information Office, 15th Floor, 655 Bay Street, Toronto, M5G 1E5, 416-212-6349, or from the Board website at www.omb.gov.on.ca.

The parties should discuss the draft Procedural Order before the prehearing conference and identify the issues and the process they propose the Board order following the prehearing. The Board will hear submissions about the content of the Procedural Order at the prehearing.

Meaning of terms used in the Procedural Order:

Party is an individual or corporation permitted by the Board to participate fully in the hearing by receiving copies of written evidence, presenting witnesses, cross-examining the witnesses of the other parties, and making submissions on all of the evidence. If an **unincorporated group** wishes to become a party, it must appoint one person to speak for it, and that person will become the party and assume the responsibilities of a party as set out in the Procedural Order. Parties do not have to be represented by a lawyer, and may have an agent speak for them. The agent must have written authorisation from the party.

Participant is an individual, group or corporation, whether represented by a lawyer or not, who may attend only part of the proceeding but who makes a statement to the Board on all or some of the issues in the hearing. At the hearing, a participant may be asked questions by the parties about their statements. Participants do not normally receive notice of a mediation or conference calls on procedural issues and cannot ask for costs, or review of a decision as parties can.

Written and Visual Evidence: **Written evidence** includes all written material, reports, studies, documents, letters and witness statements which a party or participant intends to present as evidence at the hearing. These must have pages numbered consecutively throughout the entire document, even if there are tabs or dividers in the material. **Visual evidence** includes photographs, maps, videos, models, and overlays which a party or participant intends to present as evidence at the hearing. If a model forms part of the evidence, photographs of the model shall also be filed.

Witness Statements:

A **witness statement** or a **participant statement** is a short written outline of the person's or group's background, experience and interest in the matter; a list of the issues which he or she will discuss and the witness' or participant's position on those issues; and a list of reports that the witness or participant will rely on at the hearing.

An **expert witness statement** should include his or her (1) name and address, (2) qualifications, acknowledgement of the expert's duty, and specific area(s) of expertise, (3) a list of the issues to be addressed, (4) the witness' opinions on those issues and the complete reasons for the opinions and (5) a list of reports that the witness will rely on at the hearing.

The Procedural Order will set out when and how witness statements are to be exchanged.

Additional Information

Summons: A party may ask the Board to issue a summons. This request must be made before the time that the list of witnesses is provided to the Board and the parties. (See Rules 45 and 46 on the summons procedure.) An affidavit may be requested indicating how the witness' evidence is relevant to the hearing. If the Board is not satisfied from the affidavit, it will require that a motion be heard to decide whether the witness should be summoned.

The order of examination of witnesses: is usually direct examination, cross-examination and re-examination in the following way:
 direct examination by the party presenting the witness;
 direct examination by any party of similar interest, in the manner determined by the Board;
 cross-examination by parties of opposite interest;
 re-examination by the party presenting the witness; or
 another order of examination mutually agreed among the parties or directed by the Board.

Role of Participants: Participants are identified at the start of a prehearing or at the start of a hearing. Participant statements should be filed with the Board and the parties in accordance with the direction set out in the Board's Procedural Order. If a participant does not attend the hearing and only files a written statement, the Board may not give it the same attention or weight as submissions made orally. The reason is that parties cannot ask further questions of a person if they merely file the material and do not attend.

OCTOBER 20, 2014

ONTARIO MUNICIPAL BOARD RULES ON DOCUMENTS, EXHIBITS, FILING, SERVICE

18. Form of Documents Unless otherwise directed by the Board, every document filed or introduced by a party or participant in a proceeding shall be prepared on letter size paper (8 ½" x 11"), except for large documents such as plans or surveys, and shall have each page numbered consecutively, throughout the entire text and graphic content, even if there are dividers or tabs.

19. Other Exhibits Large graphic or other such types of visual evidence should not be glued to foam or other boards. They shall be on paper and be removed from the boards following the hearing event, and folded to 8 ½" x 11". Three-dimensional models must be photographed and the photographs must be introduced with the model. Visual evidence must be reviewed by the other parties before the hearing event or by an earlier date if set out in a procedural order.

20. Copies of Documents for Parties and Clerk A party who intends to introduce a document as evidence at a hearing event shall provide a copy of the document to all the parties, at the beginning of the proceeding or by an earlier date if set out in a procedural order. If the document is an official plan, those parts of the Plan to be referred to at the hearing event should be distributed to the parties, and a copy of the entire plan must be made available to the Board Member(s). If the Board orders that the clerk of the municipality keep copies of documents, they do not need to be certified copies, unless a party objects that they are not authentic copies.

21. Profiling of Witness Statements and Reports If a hearing is expected to last more than 10 days, the Board may require that parties calling expert or professional witnesses serve on the other parties and file with the clerk of the municipality any experts witness statements and reports prepared for the hearing, at least 30 days in advance of the commencement of the hearing, unless otherwise directed by the Board. The Board may also make this profiling order for hearings expected to last fewer than 10 days, at the request of a party. The expert witness statement must contain:

- (a) the expert's name, address and qualifications;
- (b) the issues the expert will address, their opinions on these issues, the reasons that support their opinions, their conclusions; and
- (c) a list of the reports or documents, whether prepared by the expert or by someone else, that the expert will refer to at the hearing.

The expert's complete report may be filed instead of this statement if it contains the required information.

An expert may not be permitted to testify if this statement or report is not served on all parties and filed with the Clerk of the municipality when so directed by the Board. Participants in the hearing wishing to examine expert witness statements and reports may do so at the Clerk's office.

21.01 Other Witnesses The Board may also require that a witness or a participant who is not presenting expert evidence provide a witness or participant statement. A witness or participant statement should contain (a) a short written outline of the person's background, experience, and interest in the matter, (b) a list of the issues that they will discuss, and (c) a list of reports that they will rely on at the hearing. A participant statement should also briefly outline the evidence to be presented. The Board may not

allow the witness or participant to testify if this statement is required by the Board but is not provided to the other parties.

22. Amendment of Documents Documents filed with the Board can only be amended on the consent of the parties or by a Board Order. The Board may require that the person requesting an amendment do so by way of a motion under Rule 34.

23. Copies of Board Documents A person may examine any document filed with the Board and copy it after paying the Board's fee, unless a statute, a Court Order, a Board Order or these Rules provide otherwise.

24. Return of Exhibits Exhibits of all types introduced at a hearing will be kept for 180 days after the Board decision issues. The person introducing an exhibit may ask for its return after this time, and it may be given back if the Board agrees. If no such request is made, the exhibit becomes the property of the Board and may be archived.

25. Final Approval of Plans of Subdivision When a final plan is prepared for the Board's approval, the following wording shall be inserted on the original plan and copies:

This plan is approved by the Ontario Municipal Board under file [insert OMB case number] pursuant to the *Planning Act*, section _____.

Date Secretary, Ontario Municipal Board

DOCUMENT EXCHANGE

A document may be served on another party or participant by e-mail, fax or such other manner as may be directed by the Board.

26. Service by Fax or E-mail Where any document is required to be served or filed, including the one commencing a proceeding or a motion or providing notice, it shall be served by fax or e-mail (unless a statute or the Board requires another method of service) and shall be sent to:

- (a) the party's representative, if any;
- (b) where the party is an individual and is not represented, to that party directly, where that party has provided a fax number and/or an e-mail address;
- (c) where that party is a corporation and is not represented, to the corporation directly, to the attention of an individual with apparent authority to receive the document; or
- (d) where served on or filed with the Board, a local board or commission, or any department, ministry or agency of the federal, provincial or municipal government, to an individual with apparent authority to receive the document.

Subject to Rule 27, if a document is served by fax or e-mail, then service is effective on the date of service.

27. If Faxed or E-mailed After 4:30 p.m. Any document served by fax or e-mail after 4:30 p.m. is deemed to have been served on the next business day.

28. Permission to Fax if More Than 30 Pages If a document is more than 30 pages including the cover page, it may only be served by fax between 8:00 a.m. and 4:30 p.m. with the prior consent of the person receiving the document. If more than 30 pages, it cannot be served by fax at any time without prior permission.

29. **Contents of Cover Page** A fax cover page must include (a) the Board's case and file number, (b) the type of matter, (c) the municipality in which the matter arose, and (d) full identification of the sender and receiver.

30. **Proof of Service by Fax or E-mail** A confirmation printout received by the sender is proof of the full transmission and receipt of the fax or e-mail.

31. **No Hard Copy Needed** A hard copy of a faxed or e-mailed document need not be sent by another means of transmission unless requested, and may then be sent by ordinary mail.

August 11, 2008

ONTARIO MUNICIPAL BOARD RULES ON PREHEARING CONFERENCES

70. **Prehearing Conference** At the request of a party or on its own initiative, the Board may direct parties to participate in a prehearing conference, which can include settlement conferences, motions or preliminary hearing matters, in order to:

- (a) identify the parties and participants and determine the issues raised by the appeal;
- (b) identify facts or evidence the parties may agree upon or on which the Board may make a binding decision;
- (c) obtain admissions that may simplify the hearing;
- (d) provide directions for exchange of witness lists, expert statements and reports, for meetings of experts to address the disclosure of information, including the disclosure of the information that was not provided to the Municipality before Council made its decision that is the subject of the appeal, and for further disclosure where necessary;
- (e) discuss opportunities for settlement, including possible use of mediation or other dispute resolution processes;
- (f) fix a date and place for the hearing and estimate its length, and encourage the parties to agree upon the dates for any procedural steps;
- (g) discuss issues of confidentiality, including any need to hold a part of the hearing in the absence of the public or to seal documents;
- (h) address the production and cost sharing of joint document books; and
- (i) deal with any other matter that may assist in a fair, cost-effective, and expeditious resolution of the issues.

71. **Sample Procedural Order and Meeting Before Prehearing Conference** The Board may provide a sample procedural order to the parties before the prehearing conference. The parties are expected to meet before the prehearing conference to consider the matters set out in Rule 70 and present recommendations to the Board for the conduct of the hearing.

72. **Serving Notice of a Conference** The Board will give the applicant a Notice of Conference which provides the time and place of the prehearing conference. The applicant must serve this on those persons entitled to notice of the conference and provide an affidavit to the Board, at the conference, to prove service of the motion.

73. **Board Member Presides** The Chair will assign a Board Member to conduct the conference.

74. **Public Attendance at a Prehearing** A prehearing conference held in person will be open to the public. A prehearing conference held by electronic hearing will be open to the public where practical.

75. **Conversion From One Procedure to Another** The Board Member may, at any time, conduct a procedural discussion or a preliminary hearing and may convert from one to another. The Board will state in the notice of a prehearing conference that the parties are expected to arrive prepared for a procedural and settlement conference as well as a preliminary hearing, where evidence or formal statements may be heard. Even if no settlement is reached, the Board may proceed to make a final decision on any evidence received during the conference.

76. **Results of Failure to Attend a Conference** If a party fails to attend the conference in person or by authorized representative, the Board may proceed without that party. The non-attending party is not entitled to notice of subsequent hearing events in the proceedings.

77. **Board Order Following** The Member conducting the prehearing conference will issue an order that may decide any of the matters considered at the conference and provide procedural directions for any subsequent hearing event.

78. **Hearing Member Bound** The Member conducting the hearing or any subsequent hearing event is bound by the order resulting from the prehearing conference unless the Member is satisfied that there is good reason to vary the order.

79. **Methods of Holding Hearing Events** The Board may, in a proceeding, hold any or a combination of written, electronic or oral hearing events.

August 11, 2008



THE CORPORATION OF THE TOWNSHIP OF NORWICH

February 5, 2018

Honourable Peter Milczyn, MPP
Minister of Housing
17th Floor - 777 Bay Street
Toronto, Ontario
M5G 2E5

Dear Sir

Re: Ontario Building Code Amendments

At their meeting held Tuesday January 30, 2018 the Council of the Township of Norwich passed the following resolution:

“... Whereas the Preface and Introduction to the Ontario Building Code Compendium reads such that the Code is meant to be; “essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection, accessibility, and structurally sufficiency,

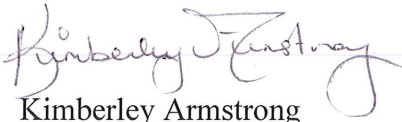
And Whereas the Ministry of Housing has for a number of years and continues to make significant changes to the scope of the Ontario Building Code to include provincial policy initiatives such as Environmental Protection, Resource Conservation, and Energy Conservation,

And Whereas these expanded roles in the Code have had significant impacts on local municipal Building Departments for additional training, staffing, and other resources required to implement such initiatives,

Therefore be it resolved that the Township of Norwich hereby requests that the Province ensure that the intent of the legislation and regulations relative to the Ontario Building Code continues to be principally for the protection of the public, and occupant health and safety in relation to the built environment, and examine other avenues for implementation of other initiatives.”

If you require further information with respect to the above noted matter, please contact the undersigned.

Sincerely

A handwritten signature in dark ink, appearing to read 'Kimberley Armstrong', with a large, stylized loop at the end.

Kimberley Armstrong
Deputy Clerk

cc. Honourable Kathleen Wynne, Premier
Ontario Building Officials Association CAO Aubrey LeBlanc, cao@oboa.on.ca
Ms. Hannah Evans, Director, Building Development Branch, MMA
hannah.evans@ontario.ca
Ontario Municipalities – via email



February 1, 2018

Association of Municipalities of Ontario (AMO)
200 University Avenue, Suite 801
Toronto, Ontario M5H 3C6
Email: amo@amo.on.ca

Rural Ontario Municipal Association
200 University Avenue, Suite 800
Toronto, Ontario M5H 3C6
Email: roma@roma.on.ca

Ontario Municipalities

Re: Offering School Property to Municipalities

Dear Sir/Madam,

At its regular council meeting of January 15, 2018, Essex Town Council discussed the ongoing issue of school closures throughout Ontario. These school closures in many cases result in properties that are left as vacant and unused for substantial periods of time and this often results in properties that not only become eyesores for the affected communities but as well often have further negative impacts on the social and economic development of that community and its municipality.

Many municipalities might be interested in purchasing these properties for development and sustainment as a hub in their community. However the feasibility of this certainly becomes more daunting and for some municipalities even impossible when municipalities that are interested in purchasing must first (pursuant to current regulations) purchase these properties at fair market value with taxpayer dollars and then may need to spend further taxpayer monies in order to retrofit and/or remediate the building (s) on these properties.

Given the fact that these properties were already originally purchased and developed into schools using taxpayer dollars we ask that consideration be given to the fact that the taxpayers should not again have to purchase these properties at fair market value if the intent



is for the particular Municipality to develop and/or sustain these properties for the betterment of its community.

As a result of the discussion the following resolution was passed by Essex Town Council at its January 15, 2018 regular meeting:

Moved by Councillor Bondy

Seconded by Councillor Voakes

(R18-01-013) That the Town of Essex send a request to the Association of Municipalities of Ontario (AMO), ROMA and all other municipalities in Ontario requesting that when schools boards make decisions to close schools, that they have to offer the building to the local municipality for a dollar.

Carried

Council believes that providing the opportunity to purchase the buildings for a dollar would give municipalities a meaningful opportunity to ensure that these properties remain a key hub for social and economic development in their respective communities.

Should you have any questions or comments regarding this matter, please feel free to contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read "Robert Auger".

Robert Auger, L.L.B.
Clerk, Legal and Legislative Services
Town of Essex
Email: rauger@essex.ca

RA/Im



The Corporation Of The Municipality Of South Huron

By-Law #11- 2018

**Being a By-Law imposing special annual drainage rates upon land in
respect of which money is borrowed under the *Tile Drainage Act*.**

Whereas owners of land in the municipality have applied to Council, under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land; and

Whereas the Council has, upon their application, lent the owners the total sum of \$50,000.00 to be repaid with interest by means of rates hereinafter imposed;

Now therefore be it enacted by Council of the Corporation of the Municipality of South Huron:

1. That the annual rates as set out in the Schedule "A" attached hereto are hereby imposed upon such land as described for a period for a period of ten years, such rates to be levied and collected in the same manner as taxes.

Read a first and second time February 20, 2018

Read a third time and finally passed February 20, 2018

Maureen Cole, Mayor

Rebekah Msuya-Collison, Deputy Clerk

The Corporation of the Municipality of South Huron
Schedule 'A' to By-law Number -2018

Name and address of owner			Description of land drained					Proposed date of loan (YYYY-MM-DD)	Sum to be loaned \$	Annual rate to be imposed \$
Exeter Produce & Storage			Lot : 14 & 15		Con : 10			2018-Mar-01	\$ 50,000.00	\$ 6,793.40
215 Thames Rd W	Exeter	ONT	Roll # :	4010	040	010	01500			
* Total principal of debenture and total sum shown on by-law									TOTAL *	
									\$ 50,000.00	\$ 6,793.40



The Corporation Of The Municipality Of South Huron

By-Law #12- 2018

To amend By-Law #12-1984, being the Zoning By-Law for the former Township of Stephen for lands known as Plan 203 PT Lot 73 PT Lot 76 Pt Lot 77, Stephen Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #12-84, of the former Township of Stephen, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Plan 203 PT Lot 73 PT Lot 76 Pt Lot 77, Stephen Ward, Municipality of South Huron.
2. That By-Law #12-84 is hereby amended by changing the zone symbol from Village Commercial (VC1) to Village Commercial Special Provisions (VC1-6) on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That By-law #12-1984 is hereby amended by adding Section 21.7.6 VC1-6:

21.7.6 VC1-6
 Notwithstanding the provisions of Section 21.1 to the contrary, a contractor's shop and yard shall be a permitted use.
4. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
5. That the Township of Stephen Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
6. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first and second time this 20th day of February, 2018.

Read a third time and finally passed this 20th day of February, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Deputy Clerk

Schedule “A” to By-Law #12-2018

Corporation Of The Municipality Of South Huron

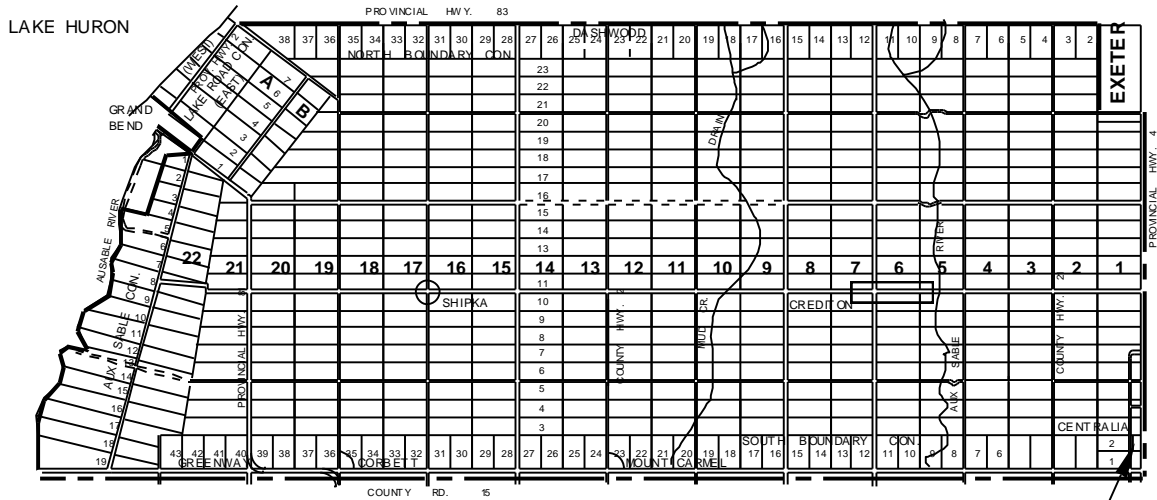
By-Law #12-2018 has the following purpose and effect:

This By-law affects the property known municipally as 287 Victoria Drive, Centralia, and legally as Plan 203 PT Lot 73 PT Lot 76 Pt Lot 77, Stephen Ward. The subject lands are currently zoned Village Commercial (VC1) which permits a range of commercial uses including food store, clothing store, service station, general store etc. The applicant wishes to construct a future contractors shop and yard for his business and has requested a zone change to a Village Commercial Special Zone (VC1-6) to permit a contractors shop and yard as an added permitted use.

This By-law amends Zoning By-law #12-1984 of the former Township of Stephen. Maps showing the general location of the lands to which this proposed zoning by-law amendment applies are shown on the following pages.

**Schedule "B" to By-Law #12- 2018
Corporation Of The Municipality Of South Huron**

**Schedule 'A'
STEPHEN WARD
Location Map**

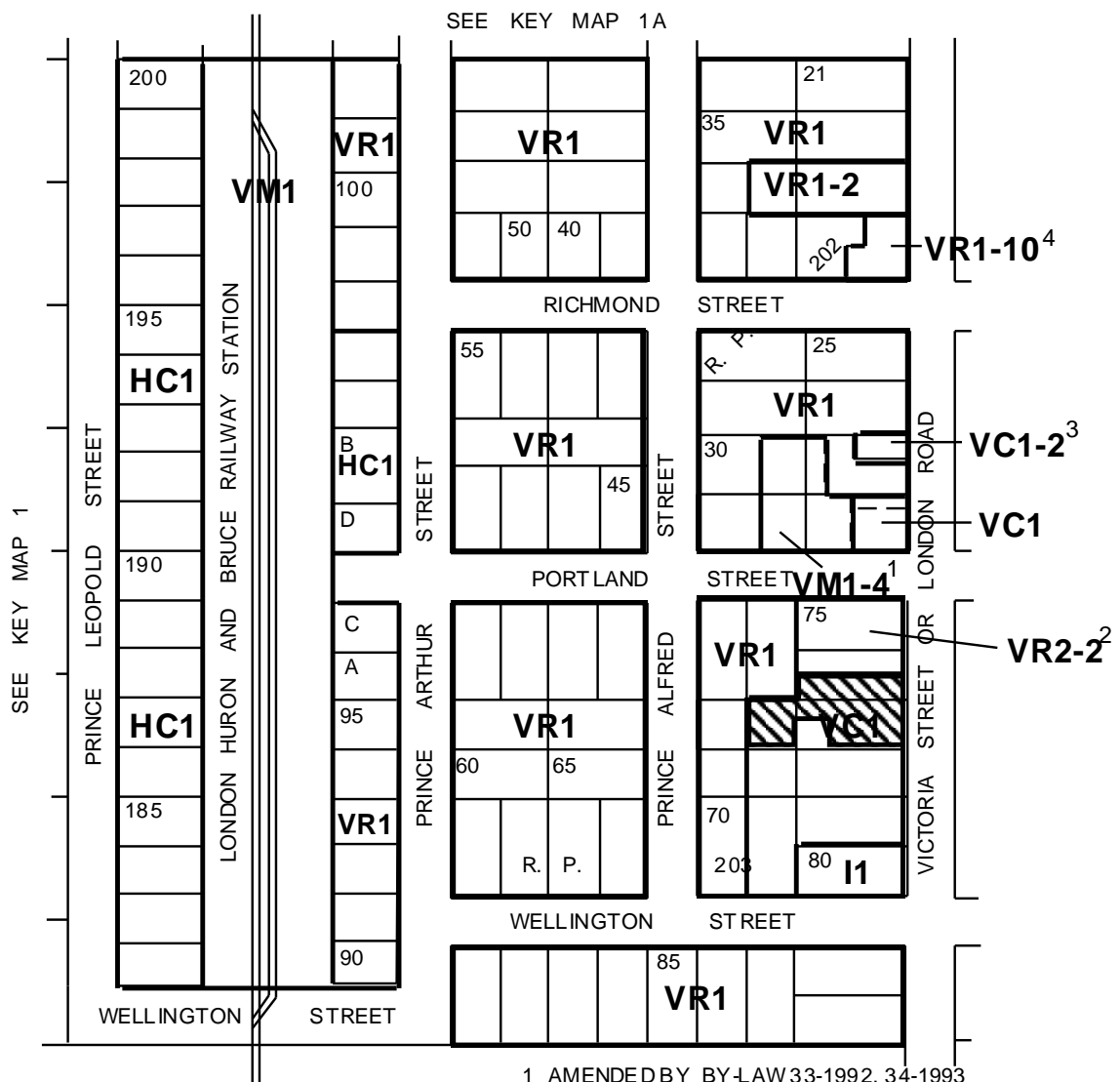
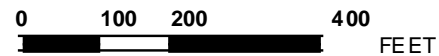


Property to which this
zoning by-law amendment
applies.



KEY MAP 1C

TOWNSHIP OF STEPHEN



- 1 AMENDEDBY BY-LAW 33-1992, 34-1993
2 AMENDEDBY BY-LAW 5-1994
3 AMENDEDBY BY-LAW 17-1990
4 AMENDEDBY BY-LAW 08-2016



Zone change from VC1 (Village Commercial) to VC1-6 (Village Commercial - Special Provisions)



The Corporation Of The Municipality Of South Huron

By-Law #13- 2018

To amend By-Law #13-1984, being the Zoning By-Law for the former Township of Usborne for lands known as Conc 1 PT Lot 14 Subjt to Easement, Usborne Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #13-84, of the former Township of Usborne, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Conc 1 PT Lot 14 Subjt to Easement, Usborne Ward, Municipality of South Huron.
2. That By-Law #13-84 is hereby amended by changing the zone symbol from Development (D) and Residential Mobile Home Park (R4) to Highway Commercial (HC1), Highway Commercial Special Provisions (HC1-1) and Highway Commercial Special Provisions (HC1-2) on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
4. That the Township of Usborne Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
5. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act*, 1990.

Read a first and second time this 20th day of February, 2018.

Read a third time and finally passed this 20th day of February, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Deputy Clerk

Schedule "A" to By-Law #13-2018**Corporation Of The Municipality Of South Huron**

By-Law #13-2018 has the following purpose and effect:

This By-law affects the property known municipally as 70760A London Road and legally as Conc 1 PT Lot 14 Subjt to Easement, Usborne Ward. Huron County approved three consent applications for boundary adjustment on this parcel which permitted a lot enlargement to the abutting parcels currently in operation as the Hamather Motor Products Auto dealership. As a condition of each consent, the lands that are to be added to the abutting property (Currently zoned Highway Commercial or Highway Commercial Special Provisions) must be amended to match the zoning on the lands to which they will be added. This rezoning was made a condition of consent of applications B15/17, B17/17 and B18/17 all of which were approved by Huron County.

The lands under this rezoning include three separate segments which require rezoning to match the lands they will be added to. Mapping indicating the areas under this zoning by-law change are shown on the following pages. The applicant proposes to change zoning on portions of the subject lands including the following:

1. Rezone from Development (D) and Residential Mobile Home Park (R4) to Highway Commercial (HC1)
2. Rezone from Development (D) to Highway Commercial Special Provisions (HC1-2)
3. Rezone from Development (D) to Highway Commercial Special Provisions (HC1-1)

The retained lands as a result of consent B15/17, B17/17 and B18/17 will remain under the existing Development (D) Zoning. The intent of rezoning to HC1, HC1-1 and HC1-2 is to facilitate use of the subject lands in association with the existing automobile dealership.

This By-law amends Zoning By-law #13-1984 of the former Township of Usborne. Maps showing the general location of the lands to which this proposed Zoning By-law Amendment applies are shown on the following pages.

Schedule "B" to By-Law #13- 2018
Corporation Of The Municipality Of South Huron

SCHEDULE "A"
LOCATION MAP
TOWNSHIP OF USBORNE

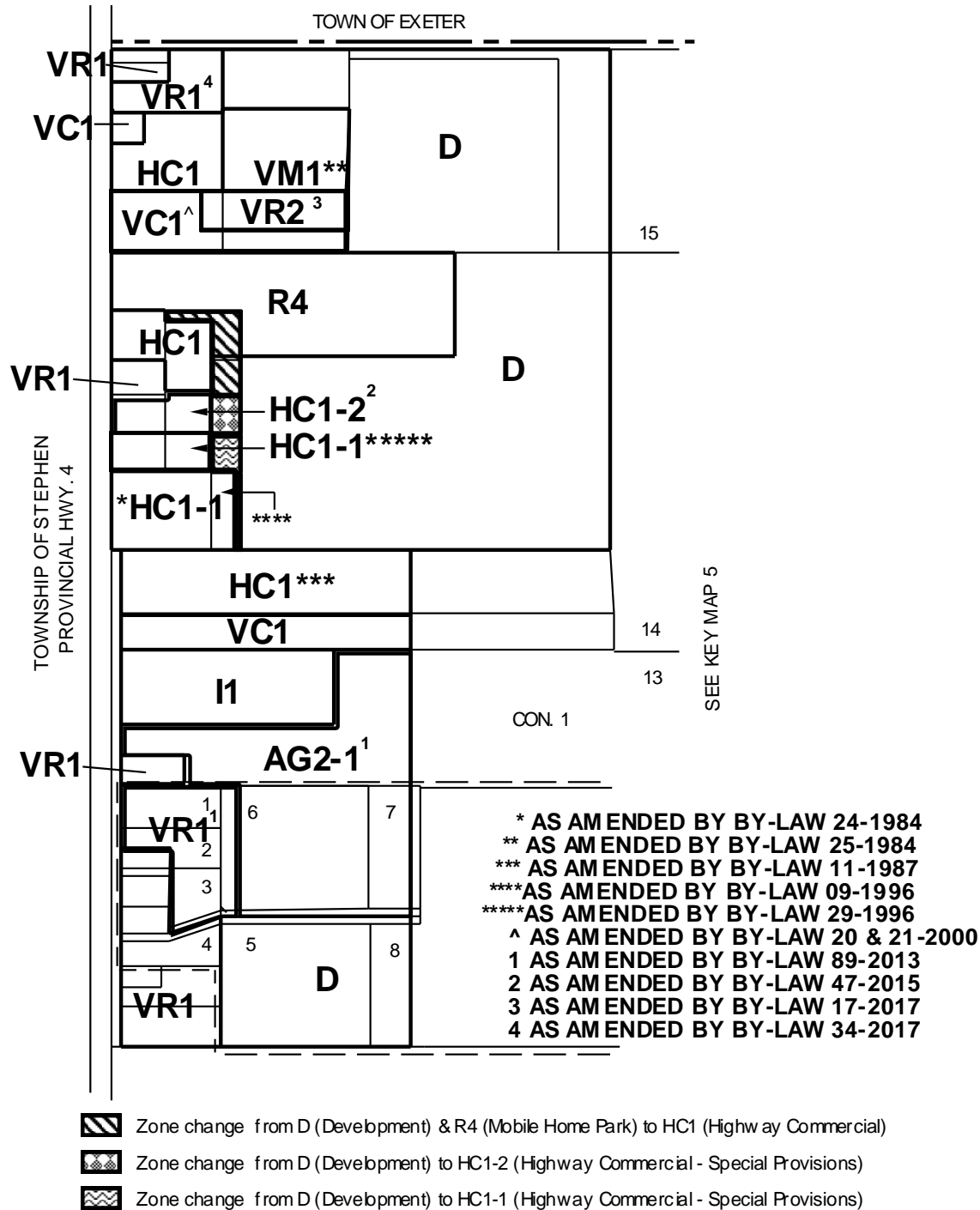


Property to which this
Zoning By-law
amendment applies

**Schedule "C" – Showing the Area Subject to the Amendment
Corporation Of The Municipality Of South Huron
By-Law #13-2018**

SCHEDULE "A"
KEY MAP 5A
TOWNSHIP OF USBORNE

0 1000 2000 Feet
0 250 500 Metres





The Corporation Of The Municipality Of South Huron

By-Law #14- 2018

To amend By-Law #13-1984, being the Zoning By-Law for the former Township of Usborne for lands known as Conc 1 Pt Lot 14, Usborne Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #13-84, of the former Township of Usborne, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Conc 1 Pt Lot 14, Usborne Ward, Municipality of South Huron.
2. That By-Law #13-84 is hereby amended by changing the zone symbol from Village Residential (VR1) to Highway Commercial (HC1) on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
4. That the Township of Usborne Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
5. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first and second time this 20th day of February, 2018.

Read a third time and finally passed this 20th day of February, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Deputy Clerk

Schedule “A” to By-Law #14-2018

Corporation Of The Municipality Of South Huron

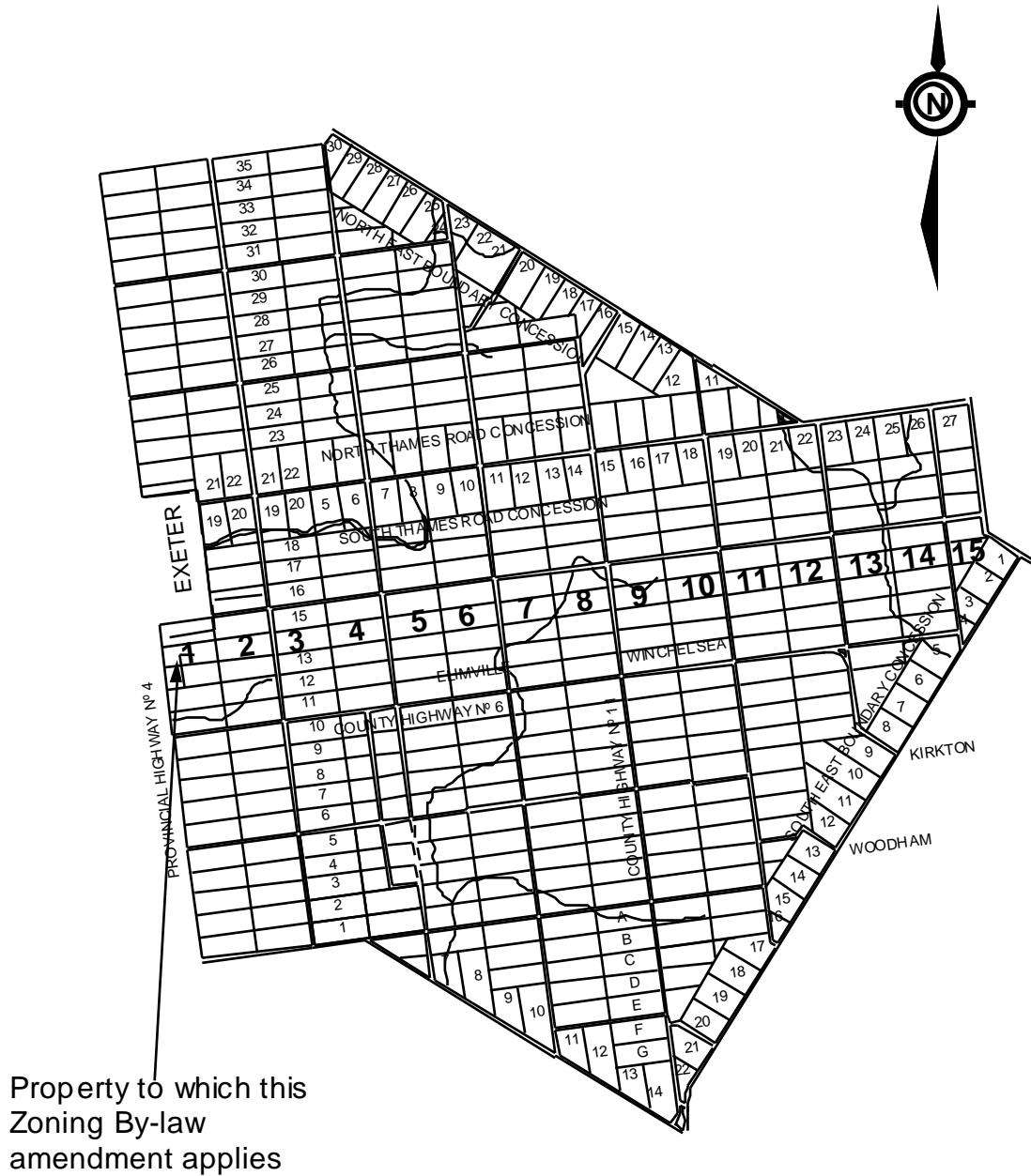
By-Law #14-2018 has the following purpose and effect:

This By-law affects the property known municipally at 70736 London Road, and legally as Conc 1 Pt Lot 14, Usborne Ward. The subject lands are currently zoned Village Residential (VR1) which permits low density residential uses. The applicant wishes to use this lot as part of the surrounding Hamather Motor Products Automobile dealership which is a commercial use, and is therefore requesting a rezoning to Highway Commercial (HC1) to permit the automobile dealership as a permitted use.

This By-law amends Zoning By-law #13-1984 of the former Township of Usborne. Maps showing the general location of the lands to which this proposed zoning by-law amendment applies are shown on the following pages.

Schedule "B" to By-Law #14- 2018
Corporation Of The Municipality Of South Huron

SCHEDULE "A"
LOCATION MAP
TOWNSHIP OF USBORNE







The Corporation Of The Municipality Of South Huron

By-Law #15- 2018

To amend By-Law #12-1984, being the Zoning By-Law for the former Township of Stephen for lands known as Conc S BDY S PT Lot 9, Stephen Ward, Municipality of South Huron to permit a temporary use.

Whereas Section 39 of the Planning Act, RSO 1990 authorizes the Municipality to pass a by-law under Section 34 of the Planning Act, RSO 1990, for the purpose of authorizing a temporary use of lands, or structures for a purpose otherwise prohibited by the by-law;

And Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to pass a temporary use by-law as a temporary amendment to Zoning By-Law #12-84, of the former Township of Stephen, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this temporary use shall apply to Conc S BDY S PT Lot 9, Stephen Ward, Municipality of South Huron.
2. That the temporary use permitted by this by-law is as follows:

To permit a three (3) year time frame to remove vehicles stored outside the permitted vehicle C4-1 vehicle storage area. The lands included in this temporary use area represent an approximate width of 94 metres by a depth of 83 metres and abut the north boundary of the designated C4-1 zone.

To permit, during a three (3) year time frame, equipment and storage containers on a temporary basis to support the clean-up work on site. All other provisions of By-law 12-1984 shall apply.

3. That the temporary use authorized by this by-law shall be in effect for a period of up to three (3) years from the day of the passing of this by-law.
4. That Key Map 10 shall be amended to indicate that there is a Temporary Use By-law in effect on the property described in paragraph #1 for the portion of the property as described in paragraph #2 and illustrated in Section "C" attached to and forming part of this by-law. Upon the expiry of the Temporary Use By-law, Key Map 10 shall be amended to note the expiry of the Temporary Use By-law.
5. That the purpose and effect of this amendment, identified as Schedule "A", attached and hereto, forms an integral part of this by-law.

6. That the Township of Stephen Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
7. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first and second time this 20th day of February, 2018.

Read a third time and finally passed this 20th day of February, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Deputy Clerk

Schedule “A” to By-Law #15-2018**Corporation Of The Municipality Of South Huron**

By-Law #15-2018 has the following purpose and effect:

This Temporary By-law amendment affects the property municipally known as 39074 Mr Carmel Drive. The legal description of the subject lands is Conc S BDY S PT Lot 9, Stephen Ward, Municipality of South Huron.

The subject lands are currently zoned AG1 (General Agriculture) and C4-1 (Salvage Yard Special Provisions) in the Township of Stephen Zoning By-law. The subject lands are designated Agriculture in the South Huron Official Plan. The entire property is approximately 20.54 acres (8.31 hectares) in size. The applicant currently operates a salvage yard on the south west portion of this property, zoned C4-1. A dwelling, shop and shed are located on the subject lands.

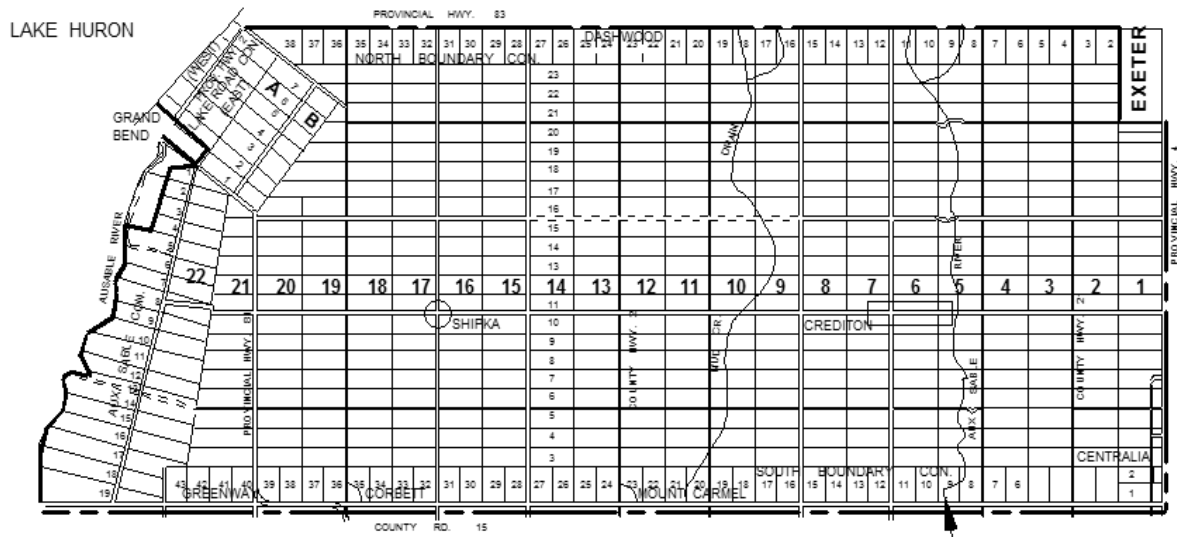
At present the applicant has extended the area of the permitted salvage yard boundary and related vehicle storage area beyond the permitted C4-1 zone boundaries into the AG1 zone and is therefore in contravention to the Township of Stephen Zoning By-law. The applicant received a temporary use by-law (By-law # 46-2015) to allow temporary use of this land and facilitation of removal of vehicles in the area that has extended beyond the zoned C4-1 area.

The purpose and effect of this temporary use by-law is to permit under a further three (3) year time period, the removal of vehicles currently outside the permitted C4-1 regulated boundary to come into compliance with the Township of Stephen Zoning By-law.

This Temporary Use By-law amends Zoning By-law #12-84, of the Township of Stephen. Maps showing the general location of the lands to which this temporary use by-law apply are shown on the following pages.

**Schedule "B" to By-Law #15- 2018
Corporation Of The Municipality Of South Huron**

**Schedule 'A'
STEPHEN WARD
Location Map**



Property to which this temporary use zoning by-law amendment applies.

**Schedule "C" – Showing the Area Subject to the Amendment
Corporation Of The Municipality Of South Huron
By-Law #15-2018**



SCHEDULE "A"

KEY MAP 10

TOWNSHIP OF STEPHEN

0 100 200 500 METRES

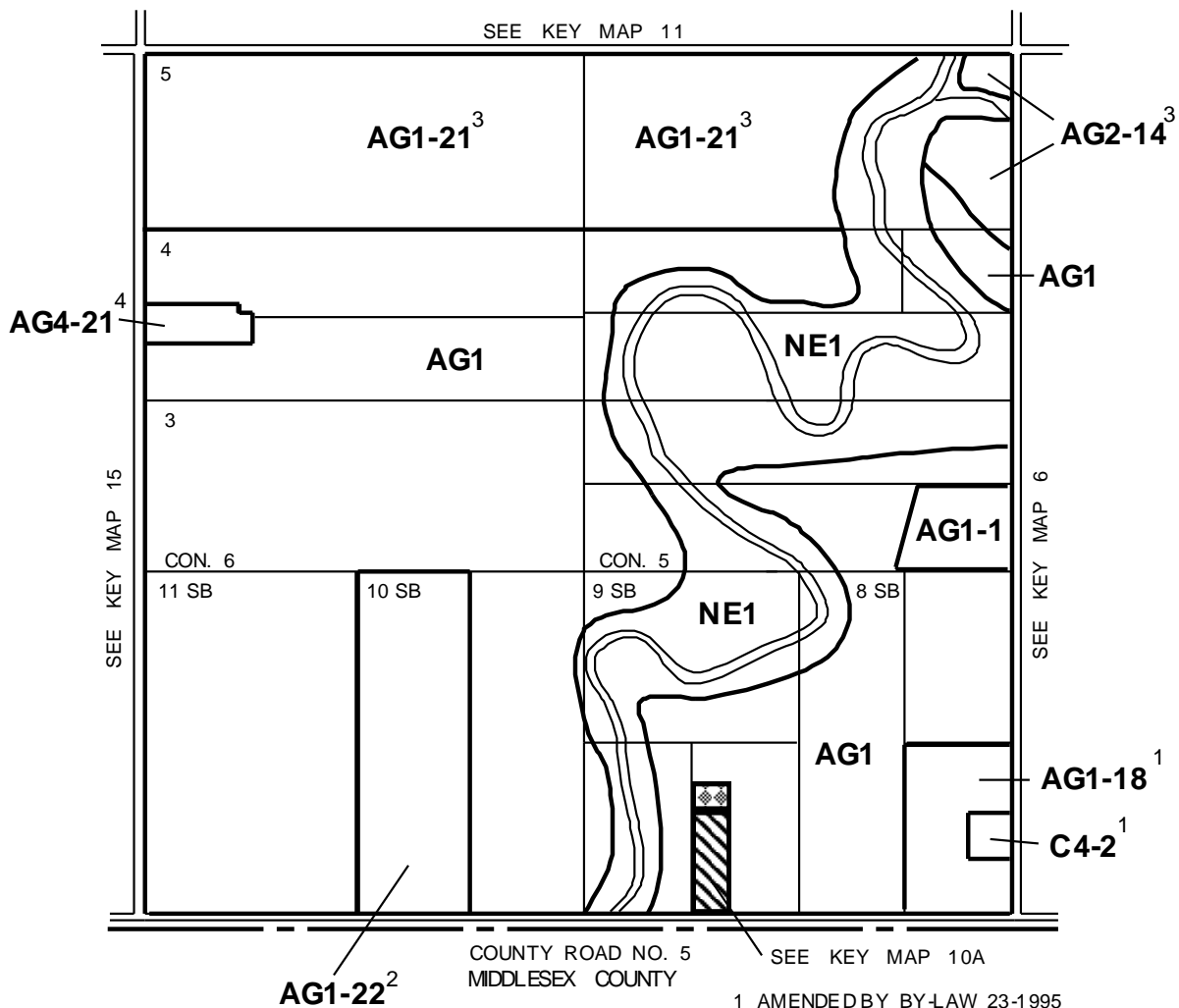
0 500 1000 2000 FEET



Property Zoned C4-1



Area to which this Temporary Use By-law Applies



- 1 AMENDED BY BY-LAW 23-1995
- 2 AMENDED BY BY-LAW 27-1996
- 3 AMENDED BY BY-LAW 42-1996
- 4 AMENDED BY BY-LAW 50-2006



The Corporation of the Municipality of South Huron

By-Law #16-2018

Being a By-Law to amend Schedule “A” of By-Law #42-2017, being a by-law authorizing an Agreement with Her Majesty The Queen In Right Of Ontario, as represented by the Minister of Infrastructure, for the Clean Water And Wastewater Fund (CWWF) Transfer Payment.

Whereas Section 5(3) of the Municipal Act 2001, S.O. 2001, as amended, provides that a municipal power, including a municipality’s capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Municipal Act, 2001, as amended provides under Section 9 that the municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act; and

Whereas Council of The Corporation of the Municipality of South Huron deems it desirable to amend Schedule “A” of By-Law 42-2017, which is the extension of the Project deadlines under the program to allow Projects to be completed before March 31, 2020; and

Whereas in order to implement this change the Province and the Corporation of the Municipality of South Huron have agreed to amend the Agreement.

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That By-Law #42-2017, a by-law to authorize an Agreement between the Municipality of South Huron and Her Majesty The Queen In Right Of Ontario, as represented by the Minister of Infrastructure, for the Clean Water and Wastewater Fund (CWWF) Transfer Payment be amended as identified as Schedule “A” attached hereto; and
2. That the Mayor and Deputy Clerk are hereby authorized to execute the Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement Amendment No. 1, identified as Schedule ‘A’ and attached hereto.
3. That this by-law shall come into force and take full effect on its date of final passing and supersede any other by-laws and/or resolutions inconsistent with the provisions set out herein.

Read a first and second time this 20th day of February, 2018.

Read a third time and passed this 20th day of February, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Deputy Clerk

**CLEAN WATER AND WASTEWATER FUND (ONTARIO)
TRANSFER PAYMENT AGREEMENT AMENDMENT No. 1**

B E T W E E N :

Her Majesty the Queen in right of Ontario
as represented by the Minister of Infrastructure

(the "Province")

- and -

the Recipient

BACKGROUND

The Government of Canada has agreed to extend the Project deadlines under the program to allow Projects to be completed before March 31, 2020. In order to implement this change the Province and Recipient have agreed to amend the Agreement.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Parties agree as follows:

1. Capitalized terms used but not defined in this Amending Agreement No.1 have the meanings ascribed to them in the Agreement.
2. Pursuant to section 3.0 of the Agreement, the Agreement is amended as follows:
 - (a) Section E.2.3 (iii) is amended by replacing "March 31, 2018" with "March 31, 2020";
 - (b) Section E.2.3(iv) is deleted;
 - (c) Section E.3.1 (i) is deleted and replaced with:
"Costs incurred prior to April 1, 2016 and costs incurred after March 31, 2020";
 - (d) Section J.5.1 is amended by replacing "March 31st, 2019" with "March 31st, 2020";
 - (e) Section J.5.2 is amended by replacing "September 31st, 2019" with "September 31st, 2020";
 - (f) Paragraph (h) of Sub-schedule "J.4" - Form of Certificate from Professional Engineer is deleted and replaced with: "if the Sub-project is a new or expansion project, can be completed by March 31, 2020".

3. All other terms, conditions and provisions shall remain as provided for in the Agreement.

The Parties have executed the Amending Agreement No. 1 on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Infrastructure

20 28/18

Date



Name:

Title:

ADAM REDISH
Assistant Deputy Minister
Infrastructure Policy Division
Ministry of Infrastructure



On behalf of **RECIPIENT**, the undersigned agrees to and accepts the within terms, conditions and provisions for the amendment of the Agreement.

Recipient Full Legal Name: _____
(Municipality/ LSB/ First Nation)

Signature: _____

Name: _____

Title: _____

I have authority to bind the Recipient.

Date:



The Corporation Of The Municipality Of South Huron

By-Law #17-2018

**Being a By-Law to Appoint a Clerk
for the Corporation of the Municipality of South Huron**

Whereas Section 228 of the *Municipal Act 2001*, S.O. 2001, c25, as amended, provides that a municipality shall appoint a Clerk; and

Whereas Council of the Corporation of the Municipality of South Huron has employed Rebekah Msuya-Collison, effective February 20, 2018, to perform the duties of the Clerk under this or any other Act;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That Rebekah Msuya-Collison is hereby appointed Clerk for the Corporation of the Municipality of South Huron.
2. That Rebekah Msuya-Collison be and is hereby delegated to carry out the responsibilities of the Head for the purposes of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. m56.
3. That By-Law #11-2014 and By-Law #28-2017 are hereby rescinded.
4. That this By-Law shall take on February 20, 2018.

Read a first and second time this 20th day February, 2018.

Read a third and final time this 20th day February, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk



The Corporation of The Municipality of South Huron

By-Law # 18-2018

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the February 20, 2018 Regular Council and Public Meetings in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.
4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 20th day of February, 2018.

Read a third time and passed this 20th day of February, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk