



Corporation of the Municipality of South Huron
Agenda - Regular Council Meeting

Tuesday, September 5, 2017, 6:00 p.m.
Council Chambers - Olde Town Hall

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at g.scharback@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

Welcome & O Canada

2. Public Meeting

Recommendation:

That South Huron Council adjourn at 6:02 p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendment D14-07/17 for Bajzat (Boere).

3. Amendments to the Agenda, as Distributed and Approved by Council

Recommendation:

That South Huron Council approves the Agenda as amended.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 Drainage Act, Meeting to Consider the Engineer's Report - Schroeder-Powe Municipal Drain 2017

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Recommendation:

That South Huron Council receives the delegation as prepared and presented by by Mr. W. Dietrich, P. Eng.; and

That South Huron Council authorizes staff to initiate the tender process, if required, for the new drainage system known as the Schroeder-Powe Municipal Drain 2017, to be considered by Council following the Court of Revision.

6. Minutes

- 6.1 Minutes of the Committee of Adjustment Meeting of August 21, 2017 41

Recommendation:

That South Huron Council adopts the minutes of the Committee of Adjustment Meeting of August 21, 2017 as amended.

- 6.2 Minutes of the Regular Council Meeting of August 21, 2017. 50

Recommendation:

That South Huron Council adopts the minutes of the Regular Council Meeting of August 21, 2017 as printed and circulated.

7. Councillor Board and Committee Reports

8. Staff Reports

8.1 Planning

- 8.1.1 S. Smith, Huron County Planner re: Severance Application - 2514421 Ontario Inc. File B15-2017 69

Recommendation:

That South Huron Council recommends to Huron County Council that Consent for file B15-2017 be granted with conditions as set out in the Planner's report dated September 5, 2017.

- 8.1.2 S. Smith, Huron County Planner re: Severance Application - Gysbers Farms Limited (Rosser) File B43-2017 75

Recommendation:

That South Huron Council recommends to Huron County Council that Consent for file B43-2017 be granted with conditions as set out in the Planner's report dated September 5, 2017.

- 8.1.3 S. Smith, Huron County Planner re: Severance Application - John and Betty Anne Christie File B47-2017 80

Recommendation:

That South Huron Council recommends to Huron County Council that Consent for file B47-2017 be granted with conditions as set out in the Planner's report dated September 5, 2017.

- 8.1.4 S. Smith, Huron County Planner re: Severance Application - Larry and Barbara McCann B52-2017 86

Recommendation:

That South Huron Council recommends to Huron County Council that Consent for file B52-2017 be granted with conditions as set out in the Planner's report dated September 5, 2017.

8.2 Financial Services

8.3 Environmental Services

- 8.3.1 D. Giberson, Environment Services Director - Tender Results for Exeter Sewage Lagoon Aeration System Replacement 93

Recommendation:

That South Huron Council receive the report from Don Giberson, ESD Director RE: Tender Results for Exeter Sewage Lagoon Aeration System Replacement; and

That South Huron Council accept the tender received from the low bidder J.M.R. Electric Ltd. and authorize award of a contract for Exeter Sewage Lagoon Aeration System Replacement in the amount of \$395,733.01 (including HST).

- 8.3.2 D. Giberson, Environmental Services Director - 2017 OCIF Top-Up Application Funding 100

Recommendation:

That South Huron Council receive the report from Don Giberson, ESD Director RE: 2017 OCIF Top-Up Application Funding; and

That South Huron Council endorses Huron Street East Reconstruction from Edward to East Town Limit as the top priority project for the 2017 Intake of the Ontario Community Infrastructure Fund Top-Up Application Funding program.

- 8.3.3 D. Giberson, Environmental Services Director - Engineering services for Exeter Sewage lagoon Aeration System Replacement 106

Recommendation:

That South Huron Council receive the report from D. Giberson, ESD Director RE: Engineering services for Exeter Sewage lagoon Aeration System Replacement; and

That South Huron Council amend the engineering services contract with BM Ross Engineers to add the amount of \$57,275 plus HST for professional services related to Exeter Sewage lagoon Aeration System Replacement.

8.4 Transportation Services

- 8.4.1 J. Parr, Transportation Manager - Equipment AVL-GPS RFP Results 110

Recommendation:

That South Huron Council receives the report from Jason Parr, Transportation Services Manager Re: Equipment AVLS-GPS RFP Results; and

That South Huron Council accepts the Request for Proposal for supply of 20 Automated Vehicle Location Units, as submitted by provider, GoFleet Corporation in the amount of \$22,608.02.

8.5 Community Services

8.6 Development Services

8.7 Emergency Services

- 8.7.1 A. Baird, Fire Chief - Fire Department Fees and Charges Schedule F 116

Recommendation:

That South Huron Council receives the report from Andrew Baird, Emergency Services Manager, re: Fire Department Fees and Charges; and

That South Huron Council authorizes the removal of Emergency Response Service Fee's for Motor Vehicle Incidents for South Huron residents within the Municipality and the monetary amount be changed for non-residents to reflect the MTO yearly CPI; and

That Schedule F – Fire and Emergency Services Fees be amended in By-law 34-2015; and

That the necessary By-law be forwarded to a future Council meeting.

8.8 Corporate Services

- 8.8.1 G. Scharback, Corporate Services Manager/Clerk - Appoint Members to Court of Revision for Schroeder-Powe Municipal Drain 119

Recommendation:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk, re: Appoint Members to Court of Revision; and

That South Huron Council hereby appoints the following members to the Court of Revision for the Schroeder-Powe Municipal Drain to be held on October 2, 2017 at 5:30 p.m., prior to the regularly scheduled Council meeting:

- Councillor Tomes
- Councillor Vaughan
- Deputy Mayor Frayne; and

That Councillor Vaughan be appointed Chair.

- 8.8.2 G. Scharback, Corporate Services Manager/Clerk - Appoint Drainage Engineer – Petition for Drainage Works 121

Recommendation:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Request for Drainage Works; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for new drainage works, pursuant to the Drainage Act, 1990, Section 4, for Lot 16, Concession 9 and Lot 17, Concession 8, Usborne Ward.

- 8.8.3 G. Scharback, Corporate Services Manager/Clerk - Appoint Drainage Engineer – Request for Repair and Improvement 125

Recommendation:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Appoint Drainage Engineer – Request for Repair and Improvement; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for the repair and improvement of Branch A of the Allen Municipal Drain.

8.9 Administration

- 8.9.1 D. Best, CAO - Past Mayors and Councils Event (Canada 150 Celebration) 129

Recommendation:

That South Huron Council receive the report of D. Best, Chief Administrative Officer re: Past Mayors and Councils Event /Canada 150 Celebration; and

That South Huron Council approve the Evening Program as presented.

8.9.2 D. Best, CAO - GBSTF and PS2 Projects Public Information Session Update

132

Recommendation:

That South Huron Council receives the report from D. Best, Chief Administrative Officer re: GBSTF & PS2 Projects Public information Session.

9. Deferred Business

9.1 Communities in Bloom - Minutes, July 5, 2017 - draft

168

Recommendation:

That the minutes of the Communities in Bloom of July 5, 2017 - draft be received as presented to Council; and

That South Huron Council accept the recommendation for the South Huron Communities in Bloom Committee and appoint Christian Premont to the Committee.

10. Notices of Motion

10.1 Notice of Motion

Recommendation:

That South Huron Council request that past mayor and council pictures be scanned onto a computer file, and that those pictures presently stored in the basement of the municipal office be given to relatives after scanning.

Recommendation:

That staff prepare a one page document containing the mission, vision and value statement and make recommendations to the promotion and posting of the document for the public, staff, Council and Committees.

Recommendation:

Moved by D. Frayne

That South Huron council hereby dissolves the Executive Committee and terminates agenda review meetings.

11. Mayor & Councillor Comments and Announcements

12. Communications

12.1 AMO - The Waste-Free Ontario Act

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12.2	Huron County - Growing Success Project	176
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12.5	Bluewater Recycling Association - Board of Directors Meeting Highlights	194
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12.7	Township of Georgian Bay - Resolution Support - Invasive Plant Species	214
12.8	Township of Oro Medonte - Resolution Support - Ontario's Wildlife Damage Compensation Program	215

Recommendation:

That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1	By-Law No. 50-2017 - Cost Recovery Grand Bend Sewage Treatment Facility & Pumping Station 2	217
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Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #50-2017, being a by-law to impose a sewage works charge to recover the capital cost of the Grand Bend Sewage Treatment Facility and Pumping Station 2 projects.

15.2	By-Law No. 51-2017 - Schroeder-Powe Municipal Drain - Provisional 1st & 2nd reading only	239
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Recommendation:

That South Huron Council gives first and second reading to By-law #51-2017, being a by-law to provide for the Schroeder-Powe Municipal Drain 2017 in the Municipality of South Huron (Stephen Ward) - County of Huron.

- 15.3 By-Law No. 52-2017 - Boundary Road Agreement - West Perth 240

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #52-2017, being a by-law to authorize an Agreement with the Corporation of the Municipality of West Perth for the maintenance and repair of the boundary road between the Municipality of South Huron and the Municipality of West Perth.

- 15.4 By-Law No. 53-2017 - Bajzat (Boere) Rezoning 245

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #53-2017, being a by-law to amend By-Law #012-84, being the Zoning By-Law for the former Township of Stephen for the lands known as Conc B N PT Lot 7 AS RP 22R43; Part 7 Part 18, Stephen Ward, Municipality of South Huron.

16. Confirming By-Law

- 16.1 By-Law No. 54-2017 – Confirming By-Law 249

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #54-2017, being a by-law to confirm matters addressed at the September 5, 2017 Regular Council and Public meetings.

17. Adjournment

Recommendation:

That South Huron Council hereby adjourns at 7:28 p.m., to meet again on September 18, 2017 at 6:00 p.m. or at the Call of the Chair.

Municipality of South Huron
322 Main Street S
Box 759
Exeter ON N0M 1S6

Notice of Meeting to Consider the Engineer's Report

Drainage Act, R.S.O. 1990, c. D.17, s. 42

To:

Mailing List Attached

In accordance with section 42 of the *Drainage Act*, you as an owner of land affected by the proposed drainage works for the
Schroeder-Powe Municipal Drain 2017

(Name of drain)

are requested to attend a council meeting to consider the final report filed with the **Municipality**
of **South Huron** for this drainage works.

The meeting will take place:

Date (yyyy/mm/dd)

2017/09/05

Time

6:00 p.m

Location

Council Chambers, South Huron

If the share of the project cost assessed to your property is more than \$100, a copy of the report is included with this notice.

Name of Clerk (Last Name, First Name)

Scharback, Genevieve

Name of Municipality

Municipality of South Huron

Signature of Clerk

Genevieve Scharback

Date (yyyy/mm/dd)

2017/08/21

Failure to attend meeting: If you do not attend the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive notification as required by the *Drainage Act*.

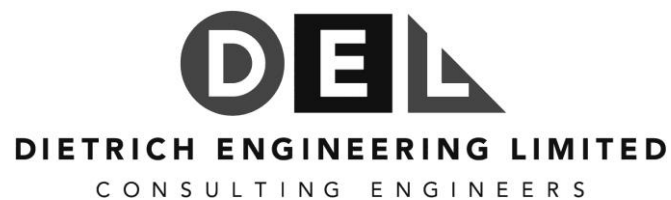
Activities at the meeting to consider the report:

- Usually the engineer will present a summary of the report to council
- For drains initiated by petition:
 - Petitioners will be given an opportunity to withdraw their name from the petition
 - Other owners that benefit from the drain will be given an opportunity to add their name to the petition
- Council must decide whether or not to proceed with the project by provisionally adopting the engineer's report by by-law; they also have the option to refer the report back to the engineer for modifications.
- All property owners affected by the drain will have an opportunity to influence council's decision
- There is no right to appeal assessments or other aspects of the engineer's report at this meeting; these appeal rights will be made available later in the procedure. *Drainage Act, R.S.O. 1990, c. D.17, s. 47 - 54.*

Petitioners: After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act, R.S.O. 1990, c. D. 17 s. 43.*



**Schroeder-Powe Municipal Drain 2017
Municipality of South Huron
(Stephen Ward)**



Reference No.1639

August 10, 2017

Schroeder-Powe Municipal Drain 2017
Municipality of South Huron
(Stephen Ward)

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Maintenance	5
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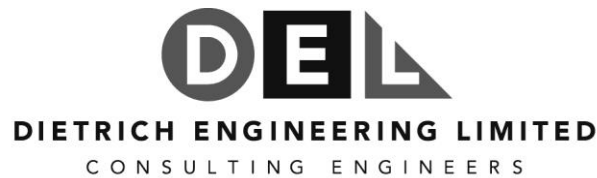
Specifications for the Construction of Municipal Drainage Works

DIVISION A-General Conditions

DIVISION C-Specification for Tile Drains

DIVISION E-Specification for Drainage Crossings by the Boring Method

DIVISION H-Special Provisions



515 Dotzert Crt., Unit 8, Waterloo, ON, N2L 6A7 | T: (519) 880-2708 | F: (519) 880-2709 | E: mail@dietricheng.com

Waterloo, Ontario

August 10, 2017

**Schroeder-Powe Municipal Drain 2017
Municipality of South Huron
(Stephen Ward)**

**To the Mayor and Council
of the Municipality of South Huron**

Members of Council:

Introduction

We are pleased to present our report on the Schroeder-Powe Municipal drain 2017, serving parts of Lots 8 to 10, Concession 1 and parts of Lots 9 and 10, Concession 2 in the Municipality of South Huron, Stephen Ward, County of Huron.

Authority to prepare this report was obtained by a resolution of the Municipality of South Huron Council at its August 22, 2016 meeting to appoint Dietrich Engineering Limited to prepare an Engineer's Report.

In accordance with your instructions pursuant to a petition received by Council under Section 4 of the Drainage Act, R.S.O. 1990, we have made an examination and survey of the affected area and submit herewith our Report which includes Plan, Profile and Specifications for this work.

The area requiring drainage is part of Lot 9, Concession 1. The petition is valid in compliance with Section 4(1)(a) of the Drainage Act, R.S.O. 1990.

The attached Plan and Profile, Drawing No.1, Reference No. 1639, Specifications and the Instructions to Tenderers form part of this report. They show and describe in detail the location and extent of the work to be done and the lands which are affected

History

The existing Schroeder-Powe Municipal Drain was originally constructed under the authority of a report prepared by C.P. Corbett & Co. Ltd., Consulting Engineers, dated November 5, 1975. This drain consisted of the construction of the Main Drain (3,520 feet of 10" dia. to 18" dia. tile) and Drain 'A' (2,990 feet of 8" dia. to 12" dia. tile).

The outlet for the Schroeder-Powe Drain is the 'B' Drain of the Kuhn Municipal Drain.

On-Site Meeting

In accordance with Section 9(1) of the Drainage Act, R.S.O. 1990, an on-site meeting was held on November 23, 2016. The place of meeting was on the Airport Line road allowance adjacent to Lot 10, Concession 2. Persons in attendance were:



William Dietrich, P. Eng.	Dietrich Engineering Limited
Mike Lenting	Landowner
Paul Pavkeje	(Representing 1028094 Ontario Inc.) Landowner
Elmer Powe	Landowner
Bruce Dale	Landowner
Dwight Kinsman	South Huron Road Department

Information Meeting

An information meeting was held on July 20, 2017 at the Municipality of South Huron Municipal Office. Persons in attendance were:

William Dietrich, P. Eng.	Dietrich Engineering Limited
Mike Lenting	Landowner
Alan Powe	Landowner
Bruce Dale	Landowner
Paul Pavkeje	(Representing 1028094 Ontario Inc.) Landowner
Jason Parr	Transportation Services Manager, Municipality of South Huron
Alyssa Keller	South Huron Roads Department
Dave Frayne	Deputy Mayor, Municipality of South Huron

The information provided proposed extending the existing Municipal Drain upstream from the Lot 9/10 property line in Concession 2 to the easterly side of the Goderich-Exeter Railway Right of Way in Lot 9, Concession 1, Municipality of South Huron (Stephen Ward). This meeting provided a review of the design of the proposed drainage system, the estimated costs of the project and proposed assessments.

Recommendations

It is our recommendation that:

1. The Main Drain of the Schroeder-Powe Municipal Drain (1975) be extended upstream.
2. A new tile drainage system be constructed from the property line between Lots 9 & 10, Concession 2 upstream to the easterly side of the Goderich-Exeter Railway property in Lot 9, Concession 1.
3. This new tile drainage system includes the installation of 681 metres of 250mm to 300mm diameter tile.
4. This new drainage system shall be known as the "Schroeder-Powe Municipal Drain 2017".
5. The drainage coefficient design standard used for this drain is 19mm of rainfall per 24 hours.

Summary of Proposed Works

The proposed work consists of the installation of approximately 651 metres of 250mm to 300mm diameter concrete field tile; the installation of three (3) concrete catch basins; and the installation of 30 metres of 400mm O.D. smooth wall steel casing by the Boring Method.

Working Area

The working area for construction purposes shall be a width of twenty (20) metres centered on the proposed tile drain. The working area for maintenance purposes shall be a width of ten (10) metres centered on the proposed tile drain.

Access to construct this drainage works shall be through the Michael & Karen Lenting property; Spt. Lot 9, Concession 1 (Roll No. 1-021-01).

Watershed Characteristics

The Drainage Area comprises approximately 32 hectares. Land use within the watershed is primarily agricultural.

Allowances

In accordance with Sections 29 and 30 of the Drainage Act, R.S.O. 1990, we determine the allowances payable to Owners entitled thereto as follows.

Lot or Part	Con.	Owner	Roll No.	Right-of-Way (Section 29)	Damages to Lands and Crops (Section 30)	Total Allowances
Schroeder-Powe Municipal Drain 2017						
Spt. 9	1	M. & K. Lenting	1-021-01	\$3,730	\$4,200	\$7,930
Pt.9 & 9	1 2	E. Powe	2-017	\$2,780	\$2,525	\$5,305
10	2	B. Dale	2-018		\$300	\$300
Total Allowances, Main Drain				\$6,510	\$7,025	\$13,535
<u>Total Allowances</u>						<u>\$13,535</u>

Total Allowances, under Sections 29 and 30 of the Drainage Act, R.S.O. 1990;
Schroeder-Powe Municipal Drain 2017.

\$13,535

The land values used for calculating allowances for Right-of-Way was \$40,000/ha.

The allowances for Right-of-Way under Section 29 of the Drainage Act, R.S.O. 1990 were calculated based on 25% of the land value for a 10 metre Right-of-Way.

Estimated Construction Costs

We have made an estimate of the cost of the proposed work which is outlined in detail as follows:

Labour, Equipment, and Materials

Main Drain

1) Supply 373 metres of 250mm diameter concrete field tile	\$ 5,595
Installation	\$ 10,445
2) Supply 278 metres of 300mm diameter concrete field tile	\$ 4,450
Installation	\$ 8,340
3) Supply and install 2 standard 600mm x 600mm concrete catch basins at Sta. 0+000, and Sta. 0+278 (inline type)	\$ 3,600
4) Tile connections	\$ 2,000
Sub-Total	\$ 34,430
<hr/>	
5) Work to be done on the Goderich-Exeter Railway Property (Sta.0+651 to Sta. 0+681)	
a) Supply 30 metres of 400 mm O.D. smooth wall steel casing, 9.53mm (0.375") wall thickness	\$ 6,000
Installation of 30 metres of 400mm O.D. smooth wall steel casing by the Boring Method	\$ 10,000
b) Supply and install 1 standard 600mm x 600mm concrete catch basin at Sta. 0+681 (inline type)	\$ 1,800
Sub-Total	\$ 17,800
<hr/>	
TOTAL ESTIMATED CONSTRUCTION COSTS MAIN DRAIN	\$ 52,230
Total Estimated Materials	\$ 16,045
Total Estimated Labour and Equipment	\$ 36,185
TOTAL ESTIMATED CONSTRUCTION COSTS MAIN DRAIN	\$ 52,230

Summary of Costs

Allowances under Sections 29 and 30 of the Drainage Act, R.S.O. 1990	\$ 13,535
Total Estimated Construction Costs	\$ 52,230
Meetings, survey, design, preparation of preliminary cost estimates and reports, preparation of final drainage report, consideration of report and court of revision	\$ 15,200
Preparation of contract documents, contract administration, supervision and inspection of construction	\$ 9,500
Contingencies, Interest, and net H.S.T.	\$ 3,535
TOTAL ESTIMATED COSTS SCHROEDER-POWE MUNICIPAL DRAIN 2017	<u>\$ 94,000</u>

The estimated cost of the work in the Municipality of South Huron is \$ 94,000.

Assessment

We assess the cost of this work against the lands and roads liable for assessment for benefit and outlet as shown on the annexed Schedule of Assessment. We have determined that there is no injuring liability assessment involved.

Whether or not the Goderich-Exeter Railway Co. Ltd. elects to do the work on their property, Sta. 0+651 to Sta. 0+681, they shall be assessed the actual increased costs to the drainage works due to the construction and operation of the railway as a Special Assessment in addition to any benefit and outlet assessments. The Special Assessment shall be made up of the actual construction costs plus an allowance for administration costs.

Maintenance

After completion, this drain shall be maintained by the Municipality of South Huron at the expense of all the lands and roads assessed in the attached Schedule of Assessment for Maintenance and in the same relative proportions until such time as the assessment is changed under the Drainage Act.

Respectfully submitted,

DIETRICH ENGINEERING LIMITED


W. J. Dietrich, P.Eng.

WJD:st



SCHEDULE OF ASSESSMENT FOR CONSTRUCTION
Schroeder-Powe Municipal Drain 2017
Municipality of South Huron
(Stephen Ward)

LOT OR PART	CON.	APPROX. HECTARES	OWNER	ROLL NO.	(SECT. 22) BENEFIT	(SECT. 23) OUTLET LIABILITY	(SECT. 26) SPECIAL ASSESSMENT	TOTAL	LESS GOV'T GRANT	LESS ALLOWANCES	NET ASSESSMENT
* Pts. 8, 9 & 10	1	1.21	Goderich-Exeter Railway Co. Ltd.	38-999	\$2,000	\$3,515	\$25,555	\$31,070			\$31,070
8	1	2.02	1028094 Ontario Inc.	1-020		\$1,465		\$1,465	\$488		\$977
Spt. 9	1	17.40	M. & K. Lenting	1-021-01	\$26,200	\$12,870		\$39,070	\$13,023	\$7,930	\$18,117
Npt. 9 & Spt. 10	1	2.43	M. & K. Esch	1-021		\$3,587		\$3,587	\$1,196		\$2,391
Pts. 9 & 10	1 & 2	8.90	E. Powe	2-017	\$14,600	\$4,208		\$18,808	\$6,269	\$5,305	\$7,234
10	2		B. Dale	2-018						\$300	-\$300
Total Assessment on Lands,											
Schroeder-Powe Municipal Drain 2017					\$42,800	\$25,645	\$25,555	\$94,000	\$20,976	\$13,535	\$59,489

- NOTES: 1. * Denotes lands not eligible for the ADIP grant.
2. The NET ASSESSMENT is the total estimated assessment less a one-third (1/3) Provincial grant, and allowances, if applicable.
3. The NET ASSESSMENT is provided for information purposes only.



SCHEDULE OF ASSESSMENT FOR MAINTENANCE
Schroeder-Powe Municipal Drain 2017
Municipality of South Huron
(Stephen Ward)

LOT OR PART	CON.	APPROX. HECTARES AFFECTED	OWNER	ROLL NO.	PORTION OF MAINTENANCE COST
* Pts. 8, 9 & 10	1	1.2	Goderich-Exeter Railway Co. Ltd.	38-999	7.8%
8	1	2.0	1028094 Ontario Inc.	1-020	3.2%
Spt. 9	1	17.4	M. & K. Lenting	1-021-01	53.2%
Npt. 9 & Spt. 10	1	2.4	M. & K. Esch	1-021	7.8%
Pts. 9 & 10	1 & 2	8.9	E. Powe	2-017	28.0%
Total Assessment on Lands, Schroeder-Powe Municipal Drain 2017					100.0%

NOTES: 1. * Denotes lands not eligible for the ADIP grant.

SPECIFICATIONS FOR THE CONSTRUCTION OF MUNICIPAL DRAINAGE WORKS

DIVISION A – General Conditions

DIVISION C – Specification for Tile Drains

**DIVISION E – Specification for Drainage
Crossings by the Boring Method**

DIVISION H – Special Provisions

DIVISION A

GENERAL CONDITIONS

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DIVISION A

GENERAL CONDITIONS

A.1 SCOPE

The work to be done under this contract consists of supplying all labour, equipment and materials to construct the drainage work as outlined in the Scope of Work, Drawings, General Conditions and other Specifications.

A.2 TENDERS

Tenders are to be submitted on a lump sum basis for the complete works or a portion thereof, as instructed by the Municipality. The Scope of Work must be completed and submitted with the Form of Tender and Agreement. A certified cheque is required as Tender Security, payable to the Treasurer of the Municipality.

All certified cheques, except that of the bidder to whom the work is awarded will be returned within ten (10) days of the time the Contract is awarded. The certified cheque of the bidder to whom the work is awarded will be retained as Contract Security and returned when the Municipality receives a Completion Certificate for the work.

A certified cheque is not required if the Contractor provides an alternate form of Contract Security such as a Performance Bond for 100% of the amount of the Tender or other satisfactory security, if required/permitted by the Municipality. A Performance Bond may also be required to insure maintenance of the work for a period of one (1) year after the date of the Completion Certificate.

A.3 EXAMINATIONS OF SITE, DRAWINGS AND SPECIFICATIONS

The Tenderer must examine the premises and site to compare them with the Drawings and Specifications in order to satisfy himself of the existing conditions and extent of the work to be done before submission of his Tender. No allowance shall subsequently be made on behalf of the Contractor by reason of any error on his part. Any estimates of quantities shown or indicated on the Drawings, or elsewhere are provided for the convenience of the Tenderer. Any use made of these quantities by the Tenderer in calculating his Tender shall be done at his own risk. The Tenderer for his own protection should check these quantities for accuracy.

The standard specifications (Divisions B through G) shall be considered complementary and where a project is controlled under one of the Divisions, the remaining Divisions will apply for miscellaneous works.



In case of any inconsistency or conflict between the Drawings and Specifications, the following order of precedence shall apply:

- Direction of the Engineer
- Special Provisions (Division H)
- Scope of Work
- Contract Drawings
- Standard Specifications (Divisions B through G)
- General Conditions (Division A)

A.4 PAYMENT

Progress payments equal to 87±% of the value of work completed and materials incorporated in the work will be made to the Contractor monthly. An additional ten per cent (10±%) will be paid 45 days after the final acceptance by the Engineer, and three per cent (3±%) of the Contract price may be reserved by the Municipality as a maintenance holdback for a one (1) year period from the date of the Completion Certificate. A greater percentage of the Contract price may be reserved by the Municipality for the same one (1) year period if in the opinion of the Engineer, particular conditions of the Contract requires such greater holdback.

After the completion of the work, any part of this reserve may be used to correct defects developed within that time from faulty workmanship and materials, provided that notice shall first be given to the Contractor and that he may promptly make good such defects.

A.5 CONTRACTOR'S LIABILITY INSURANCE

Prior to commencement of any work, the Contractor shall file with the Municipality evidence of compliance with all Municipality insurance requirements (Liability Insurance, WSIB, etc.) for no less than the minimum amounts as stated in the Purchasing Procedures of the Municipality. All insurance coverage shall remain in force for the entire contract period including the warranty period which expires one year after the date of the Completion Certificate.

The following are to be named as co-insured: Successful Contractor
 Sub-Contractor
 Municipality
 Dietrich Engineering Ltd.

A.6 LOSSES DUE TO ACTS OF NATURE, ETC.

All damage, loss, expense and delay incurred or experienced by the Contractor in the performance of the work, by reason of unanticipated difficulties, bad weather, strikes, acts of nature, or other mischances shall be borne by the Contractor and shall not be the subject of a claim for additional compensation.



A.7 COMMENCEMENT AND COMPLETION OF WORK

The work must commence as specified in the Form of Tender and Agreement. If conditions are unsuitable due to poor weather, the Contractor may be required, at the discretion of the Engineer to postpone or halt work until conditions become acceptable and shall not be subject of a claim for additional compensation.

The Contractor shall give the Engineer a minimum of 48 hours notice before commencement of work. The Contractor shall then arrange a meeting to be held on the site with Contractor, Engineer, and affected Landowners to review in detail the construction scheduling and other details of the work.

If the Contractor leaves the job site for a period of time after initiation of work, he shall give the Engineer and the Municipality a minimum of 24 hours notice prior to returning to the project. If any work is commenced without notice to the Engineer, the Contractor shall be fully responsible for all such work undertaken prior to such notification.

The work must proceed in such a manner as to ensure its completion at the earliest possible date and within the time limit set out in the Form of Tender and Agreement.

A.8 WORKING AREA AND ACCESS

Where any part of the drain is on a road allowance, the road allowance shall be the working area. For all other areas, the working area available to the Contractor to construct the drain is specified in the Special Provisions (Division H).

Should the specified widths become inadequate due to unusual conditions, the Contractor shall notify the Engineer immediately. Where the Contractor exceeds the specified working widths without authorization, he shall be held responsible for the costs of all additional damages.

If access off an adjacent road allowance is not possible, each Landowner on whose property the drainage works is to be constructed, shall designate access to and from the working area. The Contractor shall not enter any other lands without permission of the Landowner and he shall compensate the Landowner for damage caused by such entry.

A.9 SUB-CONTRACTORS

The Contractor shall not sublet the whole or part of this Contract without the approval of the Engineer.

A.10 PERMITS, NOTICES, LAWS AND RULES

The Contractor shall obtain and pay for all necessary permits or licenses required for the execution of the work (but this shall not include MTO encroachment permits, County Road permits permanent easement or rights of servitude). The Contractor shall give all necessary notices and pay for all fees required by law and comply with all laws, ordinances, rules and regulations relating to the work and to the preservation of the public's health and safety.



A.11 RAILWAYS, HIGHWAYS AND UTILITIES

A minimum of 72 hours' notice to the Railway or Highways, exclusive of Saturdays, Sundays, and Statutory Holidays, is required by the Contractor prior to any work activities on or affecting the applicable property. In the case of affected Utilities, a minimum of 48 hours' notice to the utility owner is required.

A.12 ERRORS AND UNUSUAL CONDITIONS

The Contractor shall notify the Engineer immediately of any error or unusual conditions which may be found. Any attempt by the Contractor to correct the error on his own shall be done at his own risk. Any additional cost incurred by the Contractor to remedy the wrong decision on his part shall be borne by the Contractor. The Engineer shall make the alterations necessary to correct errors or to adjust for unusual conditions during which time it will be the Contractor's responsibility to keep his men and equipment gainfully employed elsewhere on the project.

The Contract amount shall be adjusted in accordance with a fair evaluation of the work added or deleted.

A.13 ALTERATIONS AND ADDITIONS

The Engineer shall have the power to make alterations in the work shown or described in the Drawings and Specifications and the Contractor shall proceed to make such changes without causing delay. In every such case, the price agreed to be paid for the work under the Contract shall be increased or decreased as the case may require according to a fair and reasonable evaluation of the work added or deleted. The valuation shall be determined as a result of negotiations between the Contractor and the Engineer, but in all cases the Engineer shall maintain the final responsibility for the decision. Such alterations and variations shall in no way render the Contract void. No claims for a variation or alteration in the increased or decreased price shall be valid unless done in pursuance of an order from the Engineer and notice of such claims made in writing before commencement of such work. In no such case shall the Contractor commence work which he considers to be extra before receiving the Engineer's approval.

A.14 SUPERVISION

The Contractor shall give the work his constant supervision and shall keep a competent foreman in charge at the site.

A.15 FIELD MEETINGS

At the discretion of the Engineer, a field meeting with the Contractor or his representative, the Engineer and with those others that the Engineer deems to be affected, shall be held at the location and time specified by the Engineer.



A.16 PERIODIC AND FINAL INSPECTIONS

Periodic inspections by the Engineer will be made during the performance of the work. If ordered by the Engineer, the Contractor shall expose the drain as needed to facilitate inspection by the Engineer.

Final inspection by the Engineer will be made within twenty (20) days after he has received notice from the Contractor that the work is complete.

A.17 ACCEPTANCE BY THE MUNICIPALITY

Before any work shall be accepted by the Municipality, the Contractor shall correct all deficiencies identified by the Engineer and the Contractor shall leave the site neat and presentable.

A.18 WARRANTY

The Contractor shall repair and make good any damages or faults in the drain that may appear within one (1) year after its completion (as dated on the Completion Certificate) as the result of the imperfect or defective work done or materials furnished if certified by the Engineer as being due to one or both of these causes; but nothing herein contained shall be construed as in any way restricting or limiting the liability of the Contractor under the laws of the Country, Province or Locality in which the work is being done. Neither the Completion Certificate nor any payment there under, nor any provision in the Contract Documents shall relieve the Contractor from his responsibility.

A.19 TERMINATION OF CONTRACT BY THE MUNICIPALITY

If the Contractor should be adjudged bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, or if he should refuse or fail to supply enough properly skilled workmen or proper materials after having received seven (7) days notice in writing from the Engineer to supply additional workmen or materials to commence or complete the works, or if he should fail to make prompt payment to Sub-Contractors, or for material, or labour, or persistently disregards laws, ordinances, or the instruction of the Engineer, or otherwise be guilty of a substantial violation of the provisions of the Contract, then the Municipality, upon the certificate of the Engineer that sufficient cause exists to justify such action, may without prejudice to any other right or remedy, by giving the Contractor written notice, terminate the employment of the Contractor and take possession of the premises, and of all materials, tools and appliances thereon, and may finish the work by whatever method the Engineer may deem expedient but without delay or expense. In such a case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the Contract price will exceed the expense of finishing the work including compensation to the Engineer for his additional services and including the other damages of every name and nature, such excess shall be paid by the Contractor. If such expense will exceed such unpaid balance, the Contractor shall pay the difference to the Municipality. The expense incurred by the Municipality, as herein provided, shall be certified by the Engineer.



If the Contract is terminated by the Municipality due to the Contractor's failure to properly commence the works, the Contractor shall forfeit the certified cheque bid deposit and furthermore shall pay to the Municipality an amount to cover the increased costs, if any, associated with a new Tender for the Contract being terminated.

If any unpaid balance and the certified cheque do not match the monies owed by the Contractor upon termination of the Contract, the Municipality may also charge such expense against any money which may thereafter be due to the Contractor from the Municipality.

A.20 TESTS

The cost for the testing of materials supplied to the job by the Contractor shall be borne by the Contractor. The Engineer reserves the right to subject any lengths of any tile or pipe to a competent testing laboratory to ensure the adequacy of the tile or pipe. If any tile supplied by the Contractor is determined to be inadequate to meet the applicable A.S.T.M. standards, the Contractor shall bear full responsibility to remove and/or replace all such inadequate tile in the Contract with tile capable of meeting the A.S.T.M. Standards.

A.21 POLLUTION

The Contractor shall keep their equipment in good repair. The Contractor shall refuel or repair equipment away from open water.

If polluted material from construction materials or equipment is caused to flow into the drain, the Contractor shall immediately notify the Ministry of the Environment, and proceed with the Ministry's protocols in place to address the situation.

A.22 SPECIES AT RISK

If a Contractor encounters a known Species at Risk as designated by the MNR or DFO, the Contractor shall notify the Engineer immediately and follow the Ministry's guidelines to deal with the species.

A.23 ROAD CROSSINGS

This specification applies to all road crossings (Municipality, County, Regional, or Highway) where no specific detail is provided on the drawings or in the standard specifications. This specification in no way limits the Road Authority's regulations governing the construction of drains on their Road Allowance.

A.23.1 Road Occupancy Permit

Where applicable, the Contractor must submit an application for a road occupancy permit to the Road Authority and allow a minimum of five (5) working days for its review and issuance.



A.23.2 Road Closure Request and Construction Notification

The Contractor shall submit written notification of construction and request for road closure (if applicable) to the Road Authority and the Engineer for review and approval a minimum of five (5) working days prior to proceeding with any work on the road allowance. The Contractor shall be responsible for notifying all applicable emergency services, schools, etc. of the road closure or construction taking place.

A.23.3 Traffic Control

The Contractor shall supply flagmen, and warning signs and ensure that detour routes are adequately signed in accordance with no less than the minimum standards as set out in the Ontario Traffic Manual's Book 7.

A.23.4 Weather

No construction shall take place during inclement weather or periods of poor visibility.

A.23.5 Equipment

No construction material and/or equipment is to be left within three (3) metres of the travelled portion of the road overnight or during periods of inclement weather.

If not stated on the drawings, the road crossing shall be constructed by open cut method. Backfill from the top of the cover material over the subsurface pipe or culvert to the under side of the road base shall be Granular "B". The backfill shall be placed in lifts not exceeding 300mm in thickness and each lift shall be thoroughly compacted to 98% Standard Proctor. Granular "B" road base for County Roads and Highways shall be placed to a 450mm thickness and Granular "A" shall be placed to a thickness of 200mm. Granular road base materials shall be thoroughly compacted to 100% Standard Proctor.

Where the road surface is paved, the Contractor shall be responsible for placing HL-8 Hot Mix Asphalt patch at a thickness of 50mm or of the same thickness as the existing pavement structure. The asphalt patch shall be flush with the existing roadway on each side and without overlap.

Excavated material from the trench beyond 1.25 metres from the travelled portion or beyond the outside edge of the gravel shoulder may be used as backfill in the trench in the case of covered drains. The material shall be compacted in lifts not exceeding 300mm.

A.24 LANEWAYS

All pipes crossing laneways shall be backfilled with material that is clean, free of foreign material or frozen particles and readily tamped or compacted in place unless otherwise specified. Laneway culverts on open ditch projects shall be backfilled with material that is not easily erodible. All backfill material shall be thoroughly compacted as directed by the Engineer.



Culverts shall be bedded with a minimum of 300mm of granular material. Granular material shall be placed simultaneously on each side of the culvert in lifts not exceeding 150mm in thickness and compacted to 95% Standard Proctor Density. Culverts shall be installed a minimum of 10% of the culvert diameter below design grade with a minimum of 450mm of cover over the pipe unless otherwise noted on the Drawings.

The backfill over culverts and subsurface pipes at all existing laneways that have granular surfaces on open ditch and closed drainage projects shall be surfaced with a minimum of 300mm of Granular "B" material and 150mm of Granular "A" material. All backfill shall be thoroughly compacted as directed by the Engineer. All granular material shall be placed to the full width of the travelled portion.

Any settling of backfilled material shall be repaired by or at the expense of the Contractor during the warranty period of the project and as soon as required.

A.25 FENCES

No earth is to be placed against fences and all fences removed by the Contractor shall be replaced by him in as good a condition as found. Where practical the Contractor shall take down existing fences in good condition at the nearest anchor post and roll it back rather than cutting the fence and attempting to patch it. The replacement of the fences shall be done to the satisfaction of the Engineer. Any fences found in such poor condition where the fence is not salvageable, shall be noted and verified with the Engineer prior to commencement of work.

Fences damaged beyond repair by the Contractor's negligence shall be replaced with new materials, similar to those materials of the existing fence, at the Contractor's expense. The replacement of the fences shall be done to the satisfaction of the Landowner and the Engineer.

Any fences paralleling an open ditch that are not line fences that hinder the proper working of the excavating machinery, shall be removed and rebuilt by the Landowner at his own expense.

The Contractor shall not leave fences open when he is not at work in the immediate vicinity.

A.26 LIVESTOCK

The Contractor shall provide each landowner with 48 hours notice prior to removing any fences along fields which could possibly contain livestock. Thereafter, the Landowner shall be responsible to keep all livestock clear of the construction areas until further notified. The Contractor shall be held responsible for loss or injury to livestock or damage caused by livestock where the Contractor failed to notify the Landowner, or through negligence or carelessness on the part of the Contractor.



A.27 STANDING CROPS

The Contractor shall be responsible for damages to standing crops which are ready to be harvested or salvaged along the course of the drain and access routes if the Contractor has failed to notify the Landowners 48 hours prior to commencement of the work on that portion of the drain.

A.28 SURPLUS GRAVEL

If as a result of any work, gravel or crushed stone is required and not all the gravel or crushed stone is used, the Contractor shall haul away such surplus material.

A.29 IRON BARS

The Contractor is responsible for the cost of an Ontario Land Surveyor to replace any iron bars that are altered or destroyed during the course of the construction.

A.30 RIP-RAP

Rip-rap shall be quarry stone rip-rap material and shall be the sizes specified in the Special Provisions. Broken concrete shall not be used as rip-rap unless otherwise specified.

A.31 CLEARING, GRUBBING AND BRUSHING

This specification applies to all brushing where no specific detail is provided on the drawings or in the Special Provisions.

The Contractor shall clear, brush and stump trees from within the working area that interfere with the installation of the drainage system.

All trees, limbs and brush less than 150mm in diameter shall be mulched. Trees greater than 150mm in diameter shall be cut and neatly stacked in piles designated by the Landowners.

A.32 RESTORATION OF LAWNS

This specification applies to all lawn restoration where no specific detail is provided on the drawings or in the Special Provisions and no allowance for damages has been provided under Section 30 of the Drainage Act RSO 1990 to the affected property.

The Contractor shall supply "high quality grass seed" and the seed shall be broadcast by means of an approved mechanical spreader. All areas on which seed is to be placed shall be loose at the time of broadcast to a depth of 25mm. Seed and fertilizer shall be spread in accordance with the supplier's recommendations unless otherwise directed by the Engineer. Thereafter it will be the responsibility of the Landowner to maintain the area in a manner so as to promote growth.

DIVISION C

SPECIFICATIONS FOR TILE DRAINS

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DIVISION C

SPECIFICATIONS FOR TILE DRAINS

C.1 PIPE MATERIALS

C.1.1 Concrete Tile

Concrete drain tile shall conform to the requirements of the most recent A.S.T.M. specification for Heavy-Duty Extra Quality drain tile. All tile with diameters less than 600mm shall have a pipe strength of 1500D. All tile with diameters 600mm or larger shall have a pipe strength of 2000D.

All tile furnished shall be subject to the approval of the Engineer. All rejected tile are to be immediately removed from the site.

C.1.2 High Density Polyethylene (HDPE) Pipe

All HDPE pipe shall be dual-wall corrugated drainage pipe with a smooth inner wall. HDPE pipe shall have a minimum stiffness of 320 kPa at 5% deflection.

Unless otherwise noted, all sealed HDPE pipe shall have a water tight gasketed bell and spigot joining system meeting the minimum requirements of CSA B182.8. Perforated HDPE pipe shall have a soil tight joining system, and shall be enveloped in non-woven geotextile filter sock.

C.2 ALIGNMENT

The Contractor shall contact the Engineer to establish the course of the drain. Where an existing drain is to be removed and replaced by the new drain, or where the new drain is to be installed parallel to an existing drain, the Contractor shall locate the existing drain (including repairing damaged tile caused by locating) at intervals along the course of the drain. The costs of locating shall be included in the tender price.

The drain shall run in as straight a line as possible throughout its length, except that at intersections of other watercourses or at sharp corners, it shall run on a curve of at least 15 metres radius. The new tile drain shall be constructed at an offset from and parallel with any ditch or defined watercourse in order that fresh backfill in the trench will not be eroded by the flow of surface water.

The Contractor shall exercise care not to disturb any existing tile drain or drains which parallel the course of the new drain, particularly where the new and existing tile act together to provide the necessary capacity. Where any such existing drain is disturbed or damaged, the Contractor shall perform the necessary repair at his expense.



C.3 PROFILE

Benchmarks have been established along the course of the drain which are to govern the elevations of the drain. The location and elevations of the benchmarks are shown on the drawings. Tile is to be installed to the elevation and grade shown on the profiles. Accurate grade control must be maintained by the Contractor at all times.

When installing a drain towards a fixed point such as a bore pipe, the Contractor shall uncover the pipe and confirm the elevation a sufficient distance away from the pipe in order to allow for any necessary minor grade adjustments to be made.

C.4 EXCAVATION

C.4.1 Wheel machine

Unless otherwise specified, all trenching shall be carried out with a wheel machine approved by the Engineer. The wheel machine shall shape the bottom of the trench to conform to the outside diameter of the pipe. The minimum trench width shall be equal to the outside diameter of the pipe plus 100mm on each side of the pipe, unless otherwise specified. The maximum trench width shall be equal to the outside diameter of the pipe plus 300mm on each side of the pipe, unless otherwise specified.

C.4.2 Scalping

Where the depths of cuts in isolated areas along the course of the drain as shown on the profile exceed the capability of the Contractor's wheel machine, he shall lower the surface grade in order that the wheel machine may trench to the correct depth. Topsoil is to be stripped over a sufficient width that no subsoil will be deposited on top of the topsoil. Subsoil will then be removed to the required depth and piled separately. Upon completion, the topsoil will then be replaced to an even depth over the disturbed area. The cost for this work shall be included in his tender price.

C.4.3 Excavator

Where the use of an excavator is used in-lieu of a wheel machine, the topsoil shall be stripped and replaced in accordance with Item C.4.2. All tile shall be installed on 19mm clear crushed stone bedding placed to a minimum depth of 150mm which has been shaped to conform to the bottom of the pipe. The Contractor shall include the costs of this work in his tender price.

C.5 INSTALLATION

C.5.1 Concrete Tile

The tile is to be laid with close joints and in regular grade and alignment in accordance with the drawings. The tiles are to be bevelled, if necessary to ensure close joints. The inside of the tile is to be kept clear when laid. The sides of the tile are to be supported by partial filling of the trench



(blinding) prior to inspection by the Engineer. No tile shall be backfilled until inspected by the Engineer unless otherwise permitted by the Engineer. The tile shall be backfilled such that a sufficient mound of backfill is placed over the trench to ensure that no depression remains after settling occurs in the backfill.

Where a tile connects to a catch basin or similar structure, the Contractor shall include in his tender price for the supply and placement of compacted Granular 'A' bedding or 19mm clear crushed stone under areas backfilled from the underside of the pipe to undisturbed soil. Where a tile drain passes through a bore pit, the Contractor shall include in his tender price for the supply and placement of compacted Granular 'A' bedding or 19mm clear crushed stone from the underside of the pipe down to undisturbed soil with the limits of the bore pit.

The Contractor shall supply and wrap all concrete tile joints with Mirafi 160N geotextile filter material as part of this contract. The width of the filter material should be:

- 300mm wide for tile sizes 150mm diameter to 350mm diameter.
- 400mm wide for tile sizes 400mm diameter to 750mm diameter.
- 500mm wide for tile sizes larger than 750mm diameter.

The filter material shall completely cover the tile joint and shall have a minimum overlap of 300mm. The type of filter material shall be.

C.5.2 HDPE Pipe

HDPE pipe shall be installed using compacted Granular 'A' bedding or 19mm clear crushed stone bedding from 150mm below the pipe to 300mm above the pipe. All granular material shall be compacted using a suitable mechanical vibratory compactor. Granular bedding and backfill shall be placed in lifts not exceeding 300mm and compacted to at least 95% Standard Proctor Maximum Dry Density (SPMDD).

Where a pipe connects to a catch basin or similar structure, the Contractor shall include in his tender price for the supply and placement of compacted Granular 'A' bedding or 19mm clear crushed stone under areas backfilled from the underside of the pipe to undisturbed soil. Where a pipe passes through a bore pit, the Contractor shall include in his tender price for the supply and placement of compacted Granular 'A' bedding or 19mm clear crushed stone from the underside of the pipe down to undisturbed soil with the limits of the bore pit.

As determined by the Engineer, unsuitable backfill material must be hauled off-site by the Contractor and Granular "B" shall be used as replacement backfill material.

C.6 TRENCH CROSSINGS

The Contractor shall not cross the backfilled trench with any construction equipment or vehicles, except by one designated crossing location on each property. The Contractor shall ensure that the bedding and backfill material at this designated crossing location is properly placed and compacted so as to adequately support the equipment and vehicles that may cross the trench.



The Contractor may undertake any other approved work to ensure the integrity of the tile at the crossing location. The Contractor shall ensure that no equipment or vehicles travel along the length of the trench. The Contractor shall be responsible for any damage to the new tile caused by the construction of the drain.

C.7 OUTLET PROTECTION

A tile drain outlet into a ditch shall be either HDPE pipe or corrugated steel pipe and shall include a hinged grate for rodent protection. The maximum spacing between bars on the rodent grate shall be 40mm. All corrugated steel outlet pipes shall be bevelled at the end to generally conform to the slope of the ditch bank.

Quarry stone rock rip-rap protection and geotextile filter material (Mirafi 160N), shall be installed around the outlet pipe and extended downstream a minimum distance of three metres, unless otherwise specified. The protection shall extend to the top of the backfilled trench and below the pipe to 300 mm under the streambed. The protection shall also extend 600mm into undisturbed soil on either side of the backfilled trench. In some locations, rip-rap may be required on the bank opposite the outlet.

Where the outlet occurs at the upper end of an open ditch, the rip-rap protection will extend all around the end of the ditch and to a point 800mm downstream on either side. Where heavy overflow is likely to occur, sufficient additional rip-rap and filter material shall be placed as directed by the Engineer to prevent the water cutting around the protection.

C.8 CATCH BASINS AND JUNCTION BOXES

Unless otherwise noted, catch basins shall be in accordance with OPSD 705.010 and 705.030. The catch basin grate shall be a "Birdcage" type substantial steel grate, removable for cleaning and shall be inset into a recess provided around the top of the structure. The grate shall be fastened to the catch basin with bolts into the concrete. Spacing of bars on grates for use on 600mmX600mm structures shall be 65mm centre to centre. Spacing of bars on grates for use on structures larger than 600mmX600mm shall be 90mm.

All catch basins shall be backfilled with compacted Granular 'A' or 19mm clear crushed stone placed to a minimum width of 300mm on all sides. If settling occurs after construction, the Contractor shall supply and place sufficient granular material to maintain the backfill level flush with adjacent ground. The riser sections of the catch basin shall be wrapped with filter cloth.

Quarry stone rip-rap protection shall be placed around all catch basins and shall extend a minimum distance of one (1) metre away from the outer edge of each side of the catch basin, and shall be placed so that the finished surface of the rip-rap is flush with the existing ground.

If there are no existing drains to be connected to the catch basin at the top end of the drain, a plugged tile shall be placed in the upstream wall with the same elevations as the outlet tile.

Junction boxes shall have a minimum cover over the lid of 450mm.



The Contractor shall include in his tender price for the construction of a berm behind all ditch inlet structures. The berm shall be constructed of compacted clay keyed 300mm into undisturbed soil. The top of the spill way of the earth berm shall be the same elevation as the high wall of the ditch inlet catch basin. The earth berm shall be covered with 100mm depth of topsoil and seeded with an approved green seed mixture. The Contractor shall also include for regrading, shaping and seeding of road ditches for a maximum of 15 metres each way from all catch basins.

The Contractor shall clean all catch basin sumps after completion of the drain installation. Catch basin markers shall be placed beside each catch basin.

C.9 TRIBUTARY DRAINS

Any tributary tile encountered in the course of the drain is to be carefully taken up by the Contractor and placed clear of the excavated earth. If the tributary drains encountered are clean or reasonably clean, they shall be connected into the new drain in accordance with the typical tile drain connection detail. Tributary tile drain connections into the new drain shall be made using high density polyethylene agricultural drain tubing installed on and backfilled with 19mm clear crushed stone. All tile drain connections into the new drain shall be either a cored hole with an insert coupler or a manufactured tee.

Where the existing drains are full of sediment, the decision to connect the tributary drain to the new drain shall be left to the Engineer. The Contractor shall be paid for each tributary drain connection as outlined in the Form of Tender and Agreement.

The Contractor shall be responsible for all tributary tile connections for a period of one year from the date of the Completion Certificate. After construction, any missed tile connections required to be made into the new drain shall be paid at the same rate as defined in the Form of Tender and Agreement. The Contractor will have the option to make any subsequent tile connections or have the Municipality make the required connections and have the cost of which deducted from the holdback.

Where an open ditch is being replaced by a new tile drain, existing tile outlets entering the ditch from the side opposite the new drain shall be extended to the new drain.

Where the Contractor is required to connect an existing tile which is not encountered in the course of the drain, the cost of such work shall constitute an extra to the contract.

C.10 CLEARING, GRUBBING AND MULCHING

The Contractor shall clear, brush and stump trees from within the working area.

All trees or limbs 150mm or larger, that is necessary to remove, shall be cut, trimmed and neatly stacked in the working width for the use or disposal by the Landowner. Brush and limbs less than 150mm in diameter shall be mulched.

Clearing, grubbing and mulching shall be carried out as a separate operation from installing the drain, and shall not be completed simultaneously at the same location.



C.11 ROADS AND LANEWAY SUB-SURFACE CROSSINGS

All roads and laneway crossings may be made with an open cut. The Contractor may use original ground as backfill to within 600mm of finished grade only if adequate compaction and if the use of the original ground backfill has been approved beforehand by the Engineer.

C.12 FILLING IN EXISTING DITCHES

The Contractor shall backfill the ditch sufficiently for traversing by farm equipment. If sufficient material is available on-site to fill in the existing ditch, the topsoil shall be stripped and the subsoil shall be bulldozed into the ditch and the topsoil shall then be spread over the backfilled waterway. The Contractor shall ensure sufficient compaction of the backfill and if required, repair excess settlement up to the end of the warranty period.

C.13 CONSTRUCTION OF GRASSED WATERWAYS

Where the Contractor is required to construct a grassed waterway, the existing waterway shall be filled in, regraded, shaped and a seed bed prepared prior to applying the grass seed. The grass seed shall be fresh, clean and new crop seed, meeting the requirements of the MTO.

- 55% Creeping Red Fescue
- 15% Perennial Rye Grass
- 27% Kentucky Bluegrass
- 3% White Clover

Grass seed shall be applied at the rate of 100 kg/ha.

C.14 UNSTABLE SOIL

The Contractor shall immediately contact the Engineer if unstable soil is encountered. The Engineer shall, after consultation with the Contractor, determine the action necessary and a price for additions or deletions shall be agreed upon prior to further drain installation.

C.15 ROCKS

The Contractor shall immediately contact the Engineer if boulders of sufficient size and number are encountered such that the Contractor cannot continue trenching with a wheel machine. The Engineer shall determine the action necessary and a price for additions or deletions shall be agreed upon prior to further drain installation.

If only scattered large stone or boulders are removed on any project, the Contractor shall either excavate a hole to bury same adjacent to the drain, or he shall haul the stones or boulders to a location designated by the Landowner.



C.16 BROKEN OR DAMAGED TILE

The Contractor shall remove and dispose of all broken (existing or new), damaged or excess tile off site.

C.17 RECOMMENDED PRACTICE FOR CONSTRUCTION OF SUBSURFACE DRAINAGE SYSTEMS

Drainage Guide for Ontario, Ministry of Agriculture, Food and Rural Affairs, Publication 29 and its amendments, dealing with the construction of Subsurface Drainage Systems, shall be the guide to all methods and materials to be used in the construction of tile drains except where superseded by other Specifications of the Contract.

DIVISION E

SPECIFICATIONS FOR DRAINAGE CROSSINGS BY THE BORING METHOD

<u>E</u>	<u>CONTENT</u>	<u>PAGE</u>
E.1	GENERAL REQUIREMENTS	1
E.2	NOTIFICATION	1
E.3	PIPE	1
E.4	INSTALLATION	1
E.5	AUGER PIT	2
E.6	CONSTRUCTION	2
E.7	ACCEPTANCE	2

DIVISION E

SPECIFICATIONS FOR DRAINAGE CROSSINGS BY THE BORING METHOD

E.1 GENERAL REQUIREMENTS

When a drainage crossing of a Roadway, Railway, etc. is to be carried out by the Boring Method, the following Specifications for this work shall apply. The Authority having jurisdiction over the lands involved with the crossing will supply no labour, equipment or materials for the construction of the crossing unless otherwise specified.

The Contractor shall be fully responsible for availing himself of, and satisfying any further Specifications that may apply to borings affecting the Authority having jurisdiction over the lands involved with the crossing.

E.2 NOTIFICATION

The Contractor shall give the Authority responsible for the lands being crossed at least five (5) days notice before he commences any work on the crossing.

E.3 PIPE

The pipe or casing used in the crossing shall be smooth wall welded steel pipe with a minimum wall thickness as specified on the Plan and Profile. All pipe shall be new and manufactured from weldable steel having a minimum yield strength of 241 MPa. Pipe ends shall be bevel edged in the intrude to an angle of thirty (30) degrees for butt weld splicing. The name or trademark of the manufacturer and the heat number shall be clearly marked in the inside of the section of the pipe.

The pipe shall be of sufficient length so that during placement, no part of any excavation shall be closer than three (3) metres to the edge of a pavement and the slope of the excavation from the edge of shoulder, or other point as specified to the invert of the pipe shall be no less than one (1) metre vertical to one (1) metre horizontal (1:1) [See item E.5 "Auger Pit"].

E.4 INSTALLATION

The pipe or casing shall be placed by means of continuous flight augering inside the casing and simultaneous jacking to advance the casing immediately behind the tip of the auger. Complete augering of a tunnel slightly larger than the pipe and placing the entire length by pulling or jacking after completion of the tunnel will not be acceptable unless the method to be adopted is approved in advance by both the Engineer and the Authority responsible for the lands being crossed.



E.5 AUGER PIT

The pit excavated to accommodate the boring machine shall be so constructed so that the top edge of the pit shall not be closer than three (3) metres to the edge of the pavement. The slope of the pit from the top edge at the shoulder to the bottom of the pit shall not be steeper than one (1) metre vertical to one (1) metre horizontal (1:1). Shoring, sheeting, etc. shall be in accordance with the applicable and most recent Provincial Statutes.

The pit shall be left open for an absolute minimum of time, and if at all possible work shall be so scheduled so that excavation, placement of pipe and backfilling take place in one (1) working day. If this is not possible, every effort should be made to schedule the work so that the pit is not left open for more than one (1) day before and one (1) day after the boring operation.

E.6 CONSTRUCTION

During excavation, every effort should be made to place the top 300 mm of spoil (topsoil) in a separate pile for replacement on top on completion of the backfill operation. If this is not possible or practical, the Contractor shall import and place a minimum of 150 mm of good quality topsoil over the excavated and backfilled area. The finished work shall be left in a clean and orderly condition flush or slightly higher than the adjacent ground so that after settlement, it will conform to the surrounding ground. Excess earth (if any) shall be disposed of as directed by the Engineer and no additional payment will be allotted for such work.

The Contractor shall at his expense supply, erect and maintain suitable and adequate barricades, flashing lights, warning signs and/or flagmen to the satisfaction of the Engineer to adequately warn and protect the motoring public.

Any areas disturbed within the Right-of-Way of a County Road or King's Highway during construction, shall be covered with a minimum of 75 mm of topsoil, fertilized and seeded with an approved grass seed mixture.

E.7 ACCEPTANCE

All work undertaken by the Contractor shall be to the satisfaction of the Engineer.

DIVISION H

SPECIAL PROVISIONS

Schroeder-Powe Municipal Drain 2017
Municipality of South Huron

Reference No. 1639

Special provisions means special directions containing requirements peculiar to the work not adequately provided for by the standard or supplemental Specifications. Special provisions shall take precedence and govern any standard or supplemental Specifications.

The following special provisions shall apply to this project:

1. The Contractor shall notify the Owners and the Engineer forty-eight (48) hours prior to construction.
2. The Contractor shall verify the location of the new tile drain with the Engineer and the Owners prior to construction. The Contractor shall locate the existing tile drain in several places before installing the new drain.
3. The working area shall be twenty (20) metres centered on the proposed tile drain. Access to construct this drain shall be through the Michael & Karen Lenting property, Roll No. 1-021-01 (Spt. Lot 9, Concession 1).
4. All utilities shall be located and uncovered in the affected areas by the Contractor prior to construction.
5. All catch basins shall be precast concrete catch basins (Coldstream Concrete Ltd. or approved equal). Knockouts shall be provided in the catch basins.
6. The catch basin grate elevations shall be set to the satisfaction of the Engineer.
7. Stone rip-rap protection and geo-textile material (Mirafi 180N) shall be placed around all catch basins as part of this contract.
8. All catch basin grates shall be birdcage grates (Coldstream Concrete Ltd. or approved equal). The grates shall be hot dipped galvanized.
9. All catch basin grates shall be fastened to the new catch basins.
10. All stone rip-rap material shall be quarry stone 150mm to 300mm dia. and placed to a depth of 400mm.
11. The Contractor shall supply all necessary materials to complete the connections of any existing drains to the new drain.
12. The Contractor shall be responsible for all trench settlement.
13. The Contractor shall supply and install catch basin markers beside all catch basins.
14. All concrete tile shall be Heavy-Duty Extra Quality Concrete Drain Tile: 1500D.

15. The Contractor shall supply and wrap all concrete tile joints with geotextile filter material as part of this contract.

The width of the filter material should be:

300mm wide for tile sizes 150mm diameter to 350mm diameter.

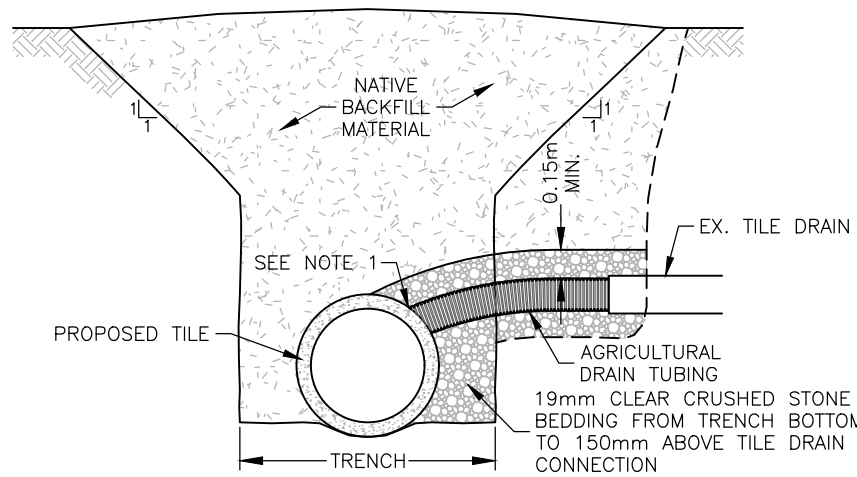
The filter material shall completely cover the tile joint and shall have a minimum overlap of 300mm. The type of filter material shall be Mirafi 140NC for clay or loam soil conditions and Mirafi 160N for sandy or silty soil conditions.

16. An approved ditching machine (wheel trencher) shall be used to install the concrete tile.
17. The Contractor shall strip the topsoil for a width of 4.0 metres centered on the drain before installing the tile drain. The topsoil shall be later spread over the backfilled trench.
18. All HDPE pipe shall have a stiffness of 320kPa. All HDPE pipe shall be BOSS 2000 pipe (or equivalent).
19. Any areas disturbed within the Goderich-Exeter Railway Right-Of-Way during construction shall be top soiled and seeded with an approved grass seed mixture.
20. All existing catch basins removed shall be disposed of offsite.
21. Tile Connections

Existing private tile drains shall be connected at the catch basins where possible. Otherwise, connections shall be made into the municipal tile drain in accordance with the Typical Tile Connection Detail.

The Contractor shall be responsible for all tile connections for a period of one year after the issuance of the completion certificate. The tile connections required to be made within the warranty period shall be made at the same rate as defined on the Form of Tender and Agreement. After construction, the Contractor will be given the option to make any subsequent tile connections or have the Municipality make said connections and have the costs of which deducted from the Contractor's holdback.

The Contractor shall supply all necessary materials to complete the connections of the existing drains to the new drain. The type of materials used to make the tributary tile drain connections shall be verified by the Engineer.

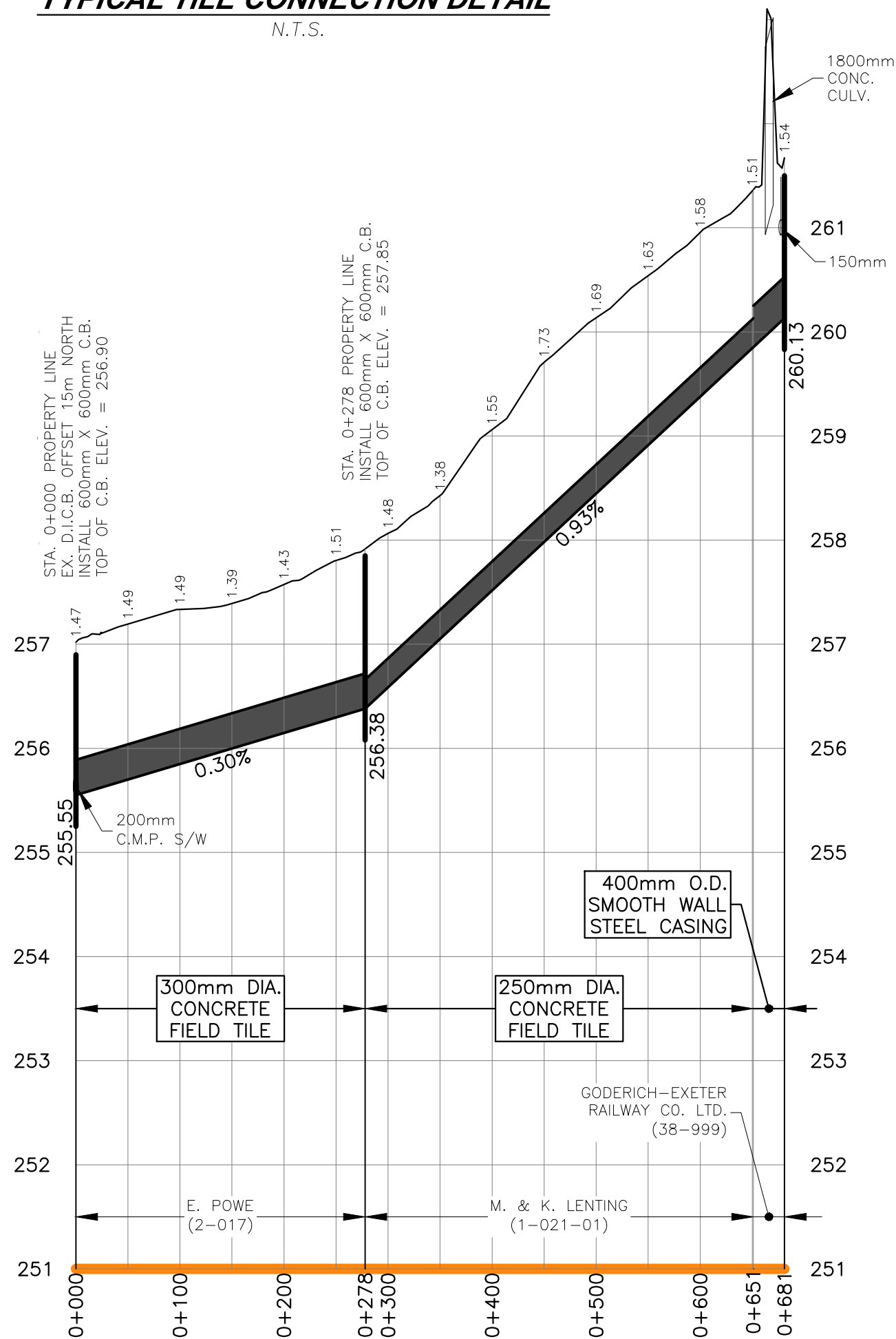


- NOTE:
1. ALL TILE CONNECTIONS TO BE EITHER A CORED HOLE WITH AN INSERT COUPLER, OR A MANUFACTURED TEE

TYPICAL TILE CONNECTION DETAIL

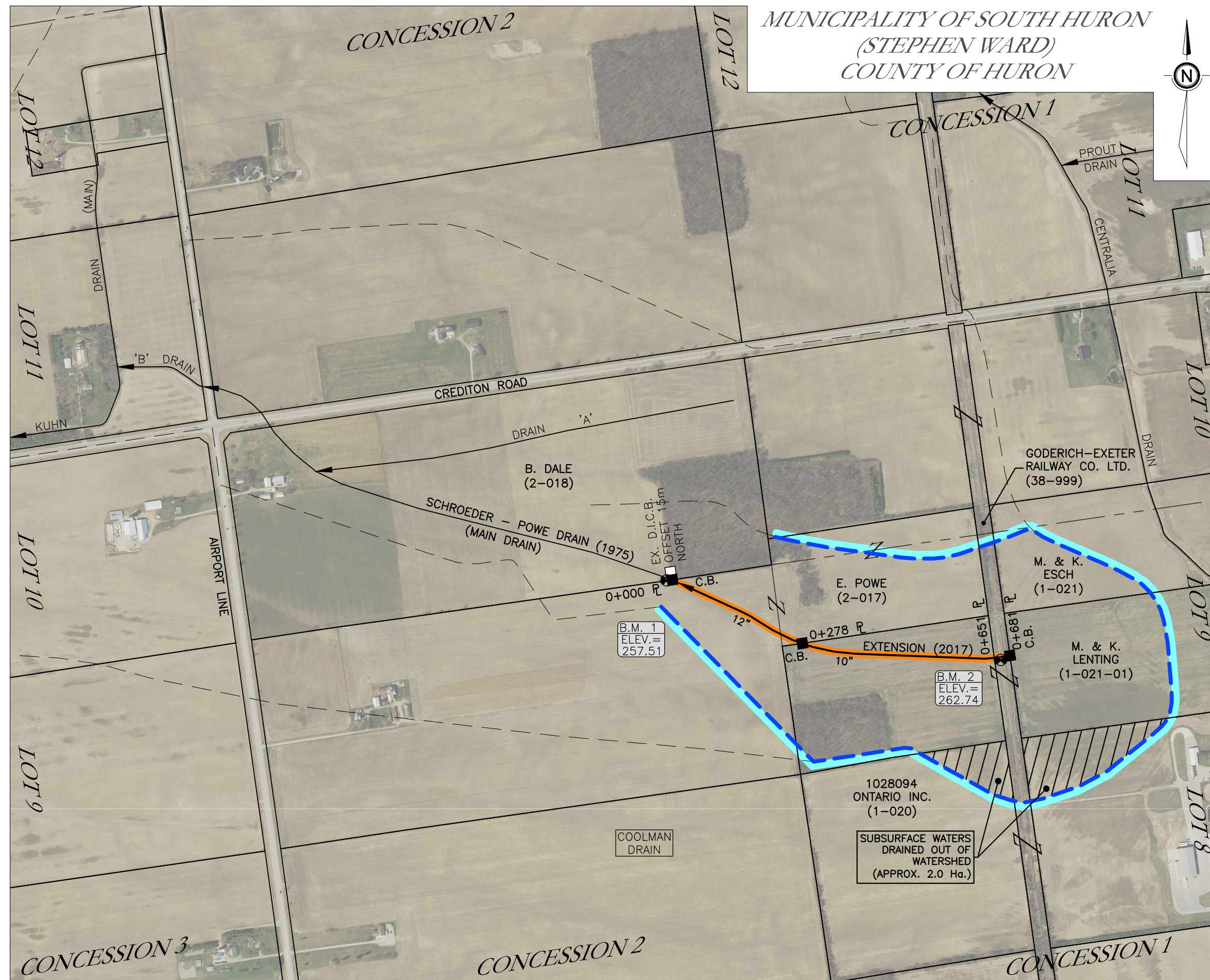
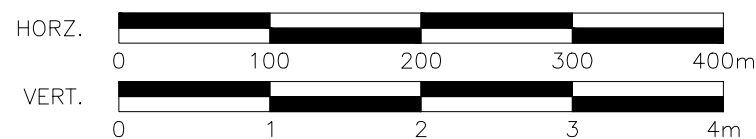
N.T.S.

STA. 0+651 WEST RAILWAY LIMIT
 STA. 0+666 C. GODERICH-EXETER RAILWAY
 STA. 0+681 EAST RAILWAY LIMIT
 INSTALL 600mm X 600mm C.B.
 TOP OF C.B. ELEV. = 261.50



PROFILE

PROFILE SCALES



PLAN

PLAN SCALE



TILE SIZES

No.	ITEM	SIZE (mm)	STATION	LENGTH (m)	THICKNESS (mm)
1.	CONCRETE FIELD TILE	300	0+000 - 0+278	278	
2.	CONCRETE FIELD TILE	250	0+278 - 0+651	373	
3.	SMOOTH WALL STEEL CASING	400 O.D.	0+651 - 0+681	30	9.53

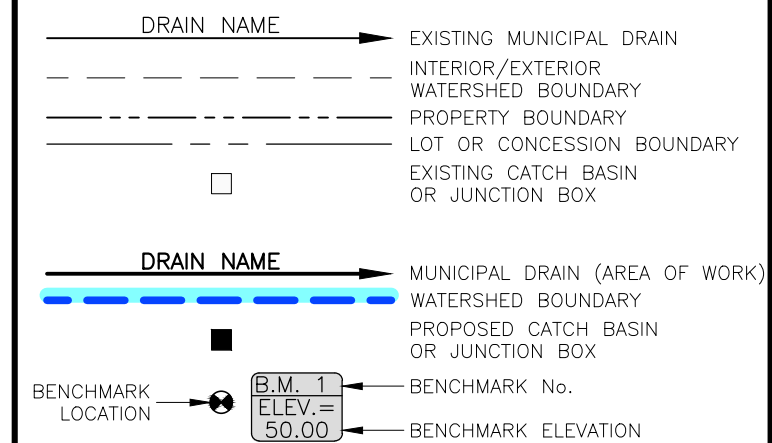
NOTES:

1. ALL SOLID HIGH DENSITY POLYETHYLENE PIPE SHALL BE BELL & SPIGOT CSA B182.8 UNLESS OTHERWISE NOTED.
2. ALL PERFORATED HIGH DENSITY POLYETHYLENE PIPE SHALL BE EXTERNAL SPLIT COUPLER JOINING SYSTEMS UNLESS OTHERWISE NOTED.

BENCHMARK No. 1 ELEV.=257.51
 NAIL IN EAST FACE OF FENCE POST 10 METRES WEST OF STA. 0+000

BENCHMARK No. 2 ELEV.=262.74
 TOP CENTRE DOWNSATEM END OF CONCRETE CULVERT 6 METRES SOUTH OF STA. 0+662

LEGEND:



3.	REPORT SUBMISSION	2017-08-10	DEL
2.	INFORMATION MEETING	2017-07-20	DEL
1.	ON-SITE MEETING	2016-11-23	DEL
No.	ISSUES AND REVISIONS	DATE	BY



PROJECT: SCHROEDER-POWE MUNICIPAL DRAIN 2017

DRAWING:

Plan & Profile



DIETRICH ENGINEERING LIMITED
 CONSULTING ENGINEERS

515 Dotzert Crt., Unit 8, Waterloo, ON, N2L 6A7

PROJ. MGR: W.J.D.	DESIGNED BY: W.J.D.	DRAWN BY: R.U.	CHECKED BY: W.J.D.
DRAWING SCALE: AS NOTED	DATE: AUGUST 10, 2017	PROJECT No. 1639	DRAWING No. 1 of 1



Corporation of the Municipality of South Huron

Minutes-Committee of Adjustment

**Monday, August 21, 2017, 5:00 p.m.
Olde Town Hall-Carling Room**

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Member Regrets: Craig Hebert - Councillor - Ward 2

Staff Present: Genevieve Scharback, Corporate Services Manager/Clerk
Sarah Smith, Huron County Planner

1. Call to Order

Chair Cole called the meeting to order at 5:00 p.m.

Motion: CA07-2017

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Committee of Adjustment convenes at 5:00 p.m. to consider an application for a Minor Variance for lands owned by Parkbridge Lifestyle Communities known as Plan 376 Part Lot 1018 AD RP22R4489 Parts 4 to 13 (Redford Drive); Municipality of South Huron.

Disposition:Carried

2. Purpose of Meeting

The Secretary-Treasurer advised that the purpose of this meeting is to allow the presentation of an application for a Minor Variance and to allow interested members of the public the opportunity to ask questions or offer comments with regard to the application. A public registry is available, and if any member of the public would like to be notified in writing of the decision on the application they are to provide their name and mailing address on the registry. This will also

entitle one to be advised of a possible Ontario Municipal Board hearing in the event the decision on the application is appealed.

The Notice for the minor variance was sent by regular mail on August 9, 2017 to property owners within 200 feet of the subject property and to agencies requiring notice.

One written comment was received regarding this minor variance, being an email from Paul Davies, Senior Regional Manager of Parkbridge Lifestyle Communities noting that they have no objections to the proposed hardtop awning.

3. Disclosure of Pecuniary Interest and General Nature Thereof

None.

4. Minor Variance #D13-02/17

4.1 Application - Minor Variance #D13-02-2017 - Parkbridge Lifestyle Communities

4.2 Report - S.Smith, Huron County Planner Re: Minor Variance #D13-02-2017

Sarah Smith reviewed the application noting that the applicant proposes to construct a covered awning/roof extension over an existing concrete patio area in the rear of his residential unit. This subject unit is located in one (1) of the group house dwellings that abuts the west side of the subject lands. Section 4.4.18.3 of the Town of Exeter Zoning By-law requires each residential unit to maintain a minimum rear yard setback of 8 metres. The requested variance is for relief of 1.9 metres to construct an awning that would result in a rear yard setback of 6.1 metres.

4.3 Written Comments Received

One written comment was received regarding this minor variance, being an email from Paul Davies, Senior Regional Manager of Parkbridge Lifestyle Communities noting that they have no objections to the proposed hardtop awning.

4.4 Comments - Committee; Public in Attendance

Member Oke requested clarification on the slope of the awning. Ms. Smith advised that a building permit will be issued based on the review of the application and accompanying drawings by the Chief Building Official.

The following comments from Public were received.

Mr. John Coe of 93 Redford Drive noted concerns that he could not read the notice posted on the property and that the notice did not go to the property owners within 200' of the subject property.

Debbie McCann asked if there will there be requirements set out for the appearance of the awning, if there will be an eavestrough and downspout required, how they will be placed and what they will look like.

Planner S. Smith advised that the Chief Building Official will review the application for a building permit and ensure that requirements under the Building Code are met, including the slope of the awning.

Mr. Overholt, applicant, advised that there will be an eavestrough, downspout and the awning will go to the edge of the cement, no further. It will be engineered and meet all requirements regarding the slope and the appropriate footings.

5. Decision

Motion: CA08-2017

Moved: T. Oke

Seconded: M. Vaughan

That Minor Variance D13-02-17 be approved as per the attached Decision Sheet.

Disposition: Carried

6. Adjournment

Motion: CA09-2017

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Committee of Adjustment hereby adjourns at 5:37 p.m.

Disposition: Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk



The Corporation of the Municipality of South Huron

Decision of Committee of Adjustment Pursuant to Section 45 of *The Planning Act*, R.S.O. 1990

Re: Minor Variance Application File #D13-02/17

Location: Plan 376 PT Lot 1018 As RP 22R4489 Parts 4 to 13 (97X Redford Drive, Subject unit located at 74 Redford Drive)

Applicant/Agent: Ron Overholt

Owner: Parkbridge Lifestyle Communities (Belmac Estates)

Purpose and Effect

The purpose of this application is to seek relief from Zoning By-law #30-1978 of the former Town of Exeter. The subject property is designated residential in the South Huron Official Plan and zoned R3-14 in the Town of Exeter Zoning By-law.

The applicant is proposing to construct a hardtop/roof awning on the rear portion of their residential unit. Under the Town of Exeter Zoning By-law main building setbacks in the R3-14 zone must maintain a minimum rear yard of 8 metres. The applicant proposes to extend the main building at a setback of 6.1 metres from the rear yard when 8 metres is required, and is therefore seeking a relief to the rear yard setback of 1.9 metres. This minor variance application applies to one (1) residential unit within this development/parcel of land.

Maps showing the location of the lands to which this minor variance applies are attached.

Decision and Reasons of the Committee

It is the decision of the Committee of Adjustment to approve this variance application with the above conditions for the following reasons:

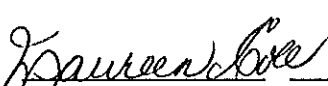
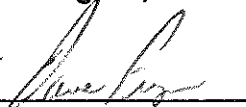
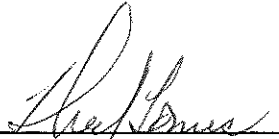
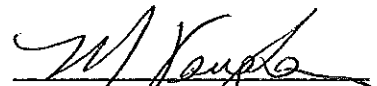
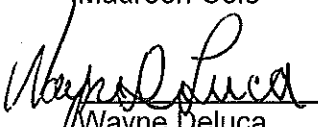
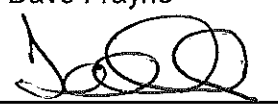
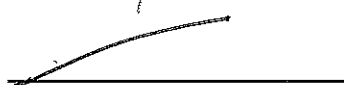
- The variance is minor in nature;
- The proposed minor variance represents appropriate use of the subject property;
- The requested variance conforms to the general intent and purpose of the South Huron Official Plan;
- The requested variance conforms to the general intent and purpose of the former Town of Exeter Zoning By-Law #30-1978.

Effect of Public and Agency Comments on Decision of Committee of Adjustment

Public comments were received on the issue of this Minor Variance Application. Comments were thoroughly considered but the effect did not influence the decision of Committee of Adjustment to approve the application.

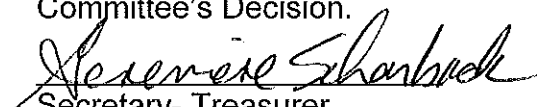
No agency comments were received on this application so there was no effect on the decision.

Dated this 21st day of August, 2017.

 Maureen Cole	 Dave Frayne	 Tom Tones	 Marissa Vaughan
 Wayne Deluca	 Ted Oke	 Craig Hebert	

Certification of the Committee's Decision

I, Genevieve Scharback being the Secretary- Treasurer of the Committee of Adjustment for the Corporation of the Municipality of South Huron, certify that this is a true copy of the Committee's Decision.


Secretary- Treasurer

August 21, 2017
Date

Appeals

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of South Huron Committee of Adjustment before the minor variance is granted, the person or public body is not entitled to appeal the decision of the Municipality of South Huron to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of South Huron Committee of Adjustment before the minor variance is granted, the person or public body may not be added as a party to the hearing of an appeal before the Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Any appeals of the Decision of the South Huron Committee of Adjustment must be filed with the Secretary-Treasurer of the Committee of Adjustment, **not later than the 12th day of September, 2017** setting out the reasons for the appeal together with a certified cheque or money order in the amount of \$300.00 payable to the Minister of Finance. A copy of the appeal form is available from the OMB website at www.omb.gov.on.ca. If no appeal is received within the prescribed, a Notice of No Appeal will be sent out to the applicant.

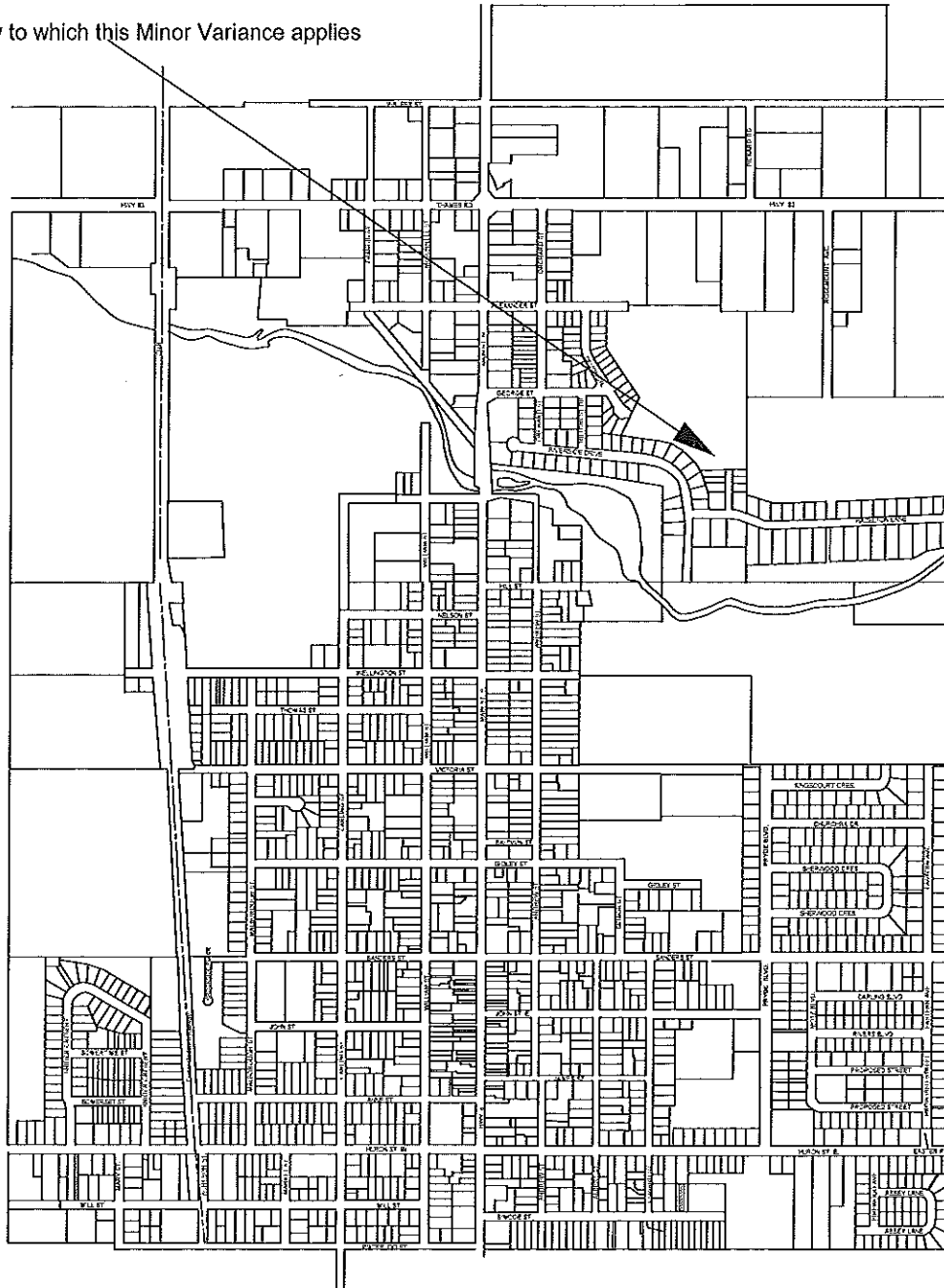
Additional Information

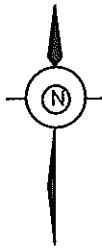
Additional information related to this minor variance may be obtained at the South Huron Municipal office or by contacting Genevieve Scharback, Corporate Services Manager/ Clerk at 519-235-0310 ext. 227, between the hours of 8:30 a.m. and 4:30 p.m. (Monday to Friday). Information may also be posted on our website (www.southhuron.ca).

Key Maps

MUNICIPALITY OF SOUTH HURON
WARD 2 (FORMER TOWN OF EXETER)
LOCATION MAP

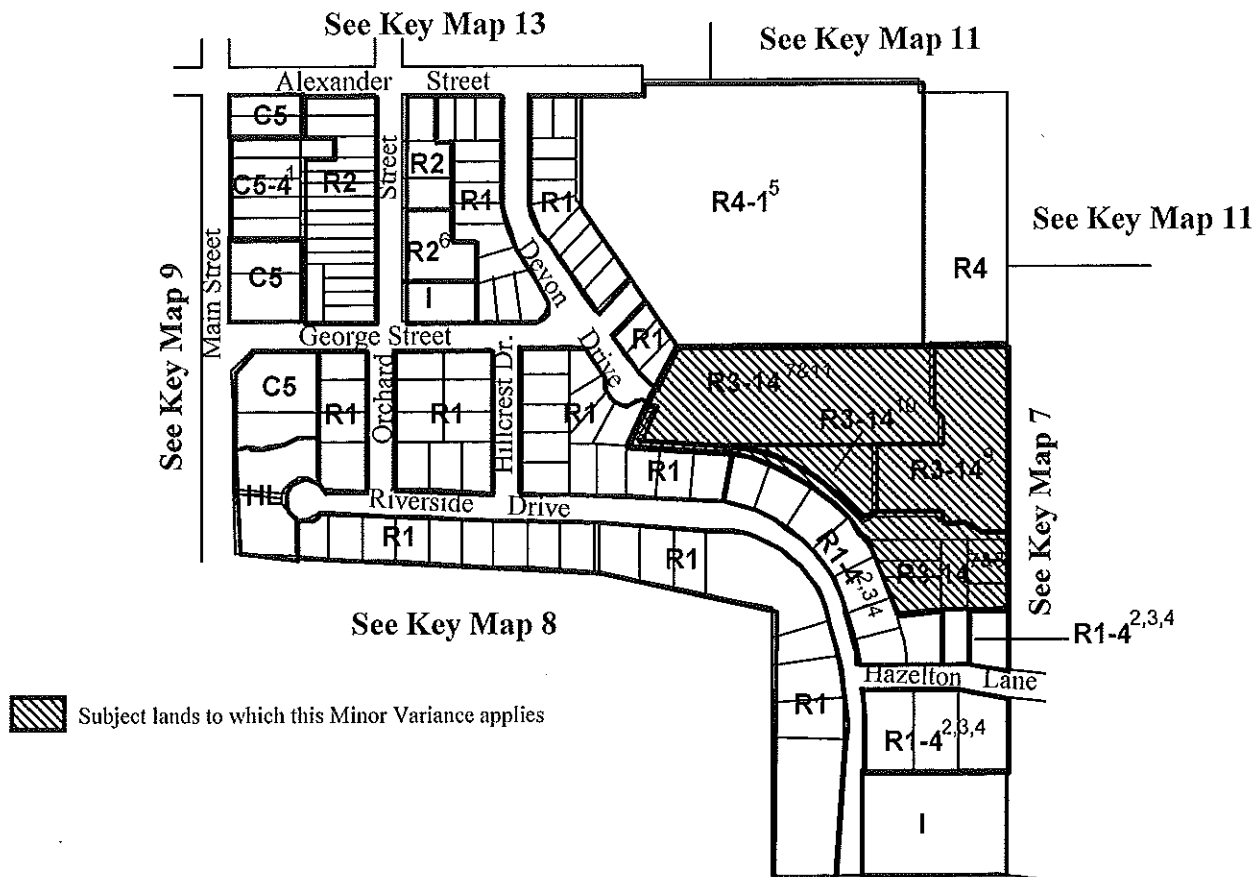
Property to which this Minor Variance applies





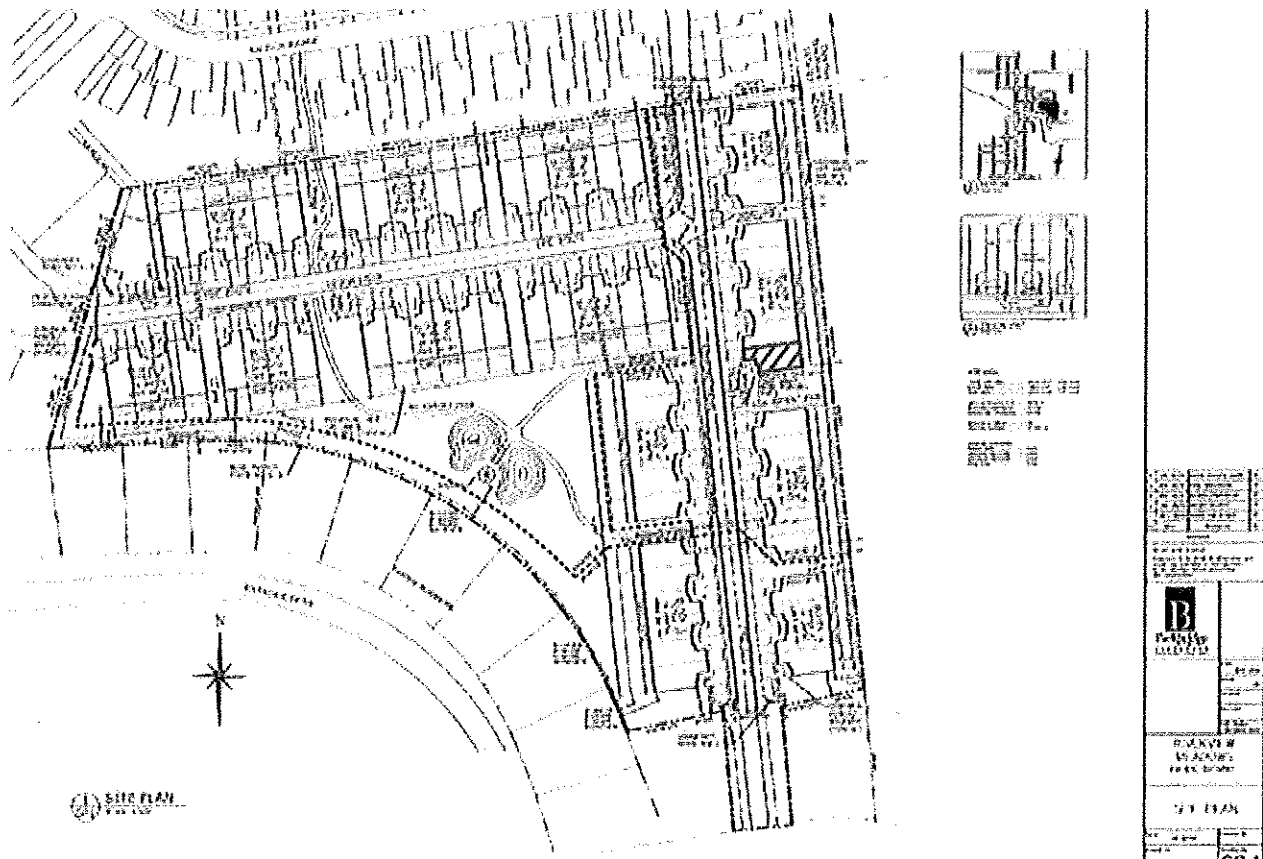
SCHEDULE 'A'
KEY MAP 12
TOWN OF EXETER

0 100 200 400
FEET



- 1 AMENDED BY BY-LAW 48-1988
- 2 AMENDED BY BY-LAW 08-1991
- 3 AMENDED BY BY-LAW 13-1992
- 4 AMENDED BY BY-LAW 13-1999
- 5 AMENDED BY BY-LAW 43-1999
- 6 AMENDED BY BY-LAW 37-2001
- 7 AMENDED BY BY-LAW 68-2009
- 8 AMENDED BY BY-LAW 28-2012
- 9 AMENDED BY BY-LAW 36-2013
- 10 AMENDED BY BY-LAW 86-2013
- 11 AMENDED BY BY-LAW 16-2015

Subject unit to which this minor variance application and relief apply. This variance is specific to only one (1) unit within this development.





Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

Monday, August 21, 2017, 6:00 p.m.

Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
Genevieve Scharback, Corporate Services Manager/Clerk
Sandy Becker, Financial Services Manager/Treasurer
Jo-Anne Fields, Community Services Manager
Don Giberson, Environmental Services Director
Jason Parr, Transportation Services Manager
Sarah Smith, Huron County Planner

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

3. Amendments to the Agenda, as Distributed and Approved by Council

The agenda was amended by adding Items 8.1.5.1, 8.6.2, 8.6.3 and 8.6.4 to the Staff Reports.

Motion: 290-2017

Moved: T. Oke

Seconded: W. DeLuca

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 Ernie Lane - Capital Cost Recovery of Grand Bend Area STF Delegation

Mr. Lane reviewed his presentation noting the concerns of Grand Cove residents. He advised that they request that Council use reserves to reduce the total cost of the Grand Bend Area Sewage Treatment Facility, and that 20% of costs be charged to all other users, not including Grand Cove residents. He asked that the information letter from the Treasurer include clarification that the twenty (20) year debentures cannot be paid out prior to the end of the twenty (20) year term.

Mayor Cole thanked Mr. Lane and reminded everyone of the information session tomorrow at 6:00 p.m. in regards to the cost recovery process.

Motion: 291-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the delegation as presented from Ernie Lane.

Disposition: Carried

5.2 Laverne Flynn - Weeds on Goderich/Exeter Railway Right of Way

Mr. Flynn advised Council of his concerns regarding weeds along the Exeter-Goderich railway abutting his property. He will continue working with the Clerk to address the matter, but would like Council to be aware of the issue as it affects many properties in South Huron.

Motion: 292-2017

Moved: D. Frayne

Seconded: W. DeLuca

That South Huron Council receives the delegation as presented from Laverne Flynn.

Disposition: Carried

6. Minutes

- 6.1 Committee of the Whole Minutes of July 11, 2017
- 6.2 Committee of the Whole Minutes of July 17, 2017
- 6.3 Regular Council Meeting Minutes of July 17, 2017
- 6.4 Committee of the Whole Minutes of August 9, 2017

Motion: 293-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council adopts the minutes of the Committee of the Whole Meetings of July 11, July 17 and August 9, 2017 and Regular Council Meeting of July 17, 2017, as printed and circulated.

Disposition: Carried

Motion: 294-2017

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council accept the recommendation from the Committee of the Whole and reaffirm the Community Hub/Centre as key priority projects.

Disposition: Carried

Motion: 295-2017

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Council accept the recommendation from the Committee of the Whole and reaffirm the Exeter Pool/washrooms as key priority projects.

Disposition: Carried

Motion: 296-2017

Moved: D. Frayne

Seconded: T. Oke

That South Huron Council accept the recommendation from the Committee of the Whole to proceed with public engagement for the

the Community Hub/Recreation Centre and Exeter Swimming Pool/Washroom projects.

Disposition: Carried

Motion: 297-2017

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council accept the recommendation from the Committee of the Whole to direct Administration to submit draft terms of reference for Project Steering Committee and Fundraising Committee for council consideration.

Disposition: Carried

Motion: 298-2017

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council accept the recommendation from the Committee of the Whole to direct Administration to make an application to the Federation of Canadian Municipalities (FCM) for a feasibility study to explore energy efficiencies including net zero options for the Community Hub/Recreation Centre.

Disposition: Carried

Motion: 299-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council accept the Committee of the Whole recommendation for the Community Hub/Recreation Centre, that the Design Build Construction Process is adopted and that for the Pool/washroom project a construction management approach is adopted.

Disposition: Carried

Motion: 300-2017

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council accept the recommendation from the Committee of the Whole to proceed with preliminary public consultation for the Community Hub/Recreation Centre.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Exeter Rodeo Committee - Minutes, July 19 and August 2, 2017 - Draft

Mayor Cole advised that Committees must follow their Terms of Reference and bring recommendations to Council for approval of decisions.

Motion: 301-2017

Moved: T. Oke

Seconded: C. Hebert

That the minutes of the following committees and/or boards be received as presented to Council:

- **Exeter Rodeo Committee - Minutes July 19, 2017 and August 2, 2017;**

7.2 South Huron Heritage Advisory Committee - Minutes, July 20, 2017 - Draft

Motion: 302-2017

Moved: W. DeLuca

Seconded: C. Hebert

That the minutes of the following committees and/or boards be received as presented to Council:

- **South Huron Heritage Advisory Committee - Minutes July 20, 2017.**

Disposition: Carried

7.3 Communities in Bloom - Minutes, July 5, 2017- Draft

Council requested clarification from the Committee regarding the Committee's resolution to send members to the conference. The minutes will be brought back to Council with that information.

Motion: 303-2017

Moved: T. Oke

Seconded: W. DeLuca

That the minutes of the Communities in Bloom of July 5, 2017 be deferred to the September 5th Council meeting.

Disposition: Carried

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner re: Deeming By-law Application - MacLean File 01-2017

Motion: 304-2017

Moved: T. Oke

Seconded: W. DeLuca

That South Huron Council receives the report from S. Smith, Huron County Planner re: Deeming By-law Application for Plan 376 Lots 804, 805, 806 & 807, Exeter Ward, Municipality of South Huron.

Disposition: Carried

8.1.2 S. Smith, Huron County Planner re: Severance Application - 2422579 Ontario Inc. File B16-2017

Motion: 305-2017

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council recommends to Huron County Council that Consent for File B16-2017 be granted with conditions as set out in the Planner's report dated August 21, 2017.

Disposition: Carried

- 8.1.3 S. Smith, Huron County Planner re: Severance Application -
2514421 Ontario Inc. File B17-2017

Motion: 306-2017

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Council recommends to Huron County Council that consent for File B17-2017 be granted with conditions as set out in the Planner's report dated August 21, 2017.

Disposition: Carried

- 8.1.4 S. Smith, Huron County Planner re: Severance Application -
2514421 Ontario Inc. File B18-2017

Motion: 307-2017

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council recommends to Huron County Council that consent for File B18-2017 be granted with conditions as set out in the Planner's report dated August 21, 2017.

Disposition: Carried

- 8.1.5 S. Smith, Huron County Planner re: Severance Application - Miller
File B46-2017

Motion: 308-2017

Moved: D. Frayne

Seconded: W. DeLuca

That South Huron Council recommends to Huron County Council that consent for File B46-2017 be approved with the conditions set out in the Planner's report.

Disposition: Carried

- 8.1.5.1 S. Smith, Huron County Planner - Consent
Application B46/2017 (Miller) - Letters of support

8.2 Financial Services

8.2.1 2018 Budget Process and Schedule

Motion: 309-2017

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 Budget Process and Schedule; and

That South Huron Council endorse, in principle the 2018 Budget guiding principles as outlined in this report; and

That South Huron Council approves the 2018 Budget Schedule as amended and attached hereto.

2018 Budget Schedule:

- **September 5, 2017 - 1 p.m. to 4 p.m. Carling Room - Budget Committee #1 - Budget Process Overview and Direction;**
- **October 30, 2017 - 1 p.m. to 4 p.m. Carling Room - Budget Committee #2 - Preliminary Overview of Proposed 2018 Budget;**
- **November 7, 2017 - 6 p.m. to 8 p.m. Carling Room - Public Open House and Presentation;**
- **November 14, 2017 - 4 p.m. to 7 p.m. Carling Room - Budget Committee Meeting #3 - Budget Deliberations;**
- **November 28, 2017 - 9 a.m. to 4 p.m. Carling Room - Budget Meeting #4 - Budget Deliberations;**
- **December 18, 2017 - Council Chambers - Approval and Adoption of 2018 Budget at Council Meeting**

Disposition: Carried

8.2.2 2017 Council Expenses as of June 30, 2017

Motion: 310-2017

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Council Expenses as of June 30, 2017.

Disposition: Carried

8.2.3 2017 Capital Project Status Report

Motion: 311-2017

Moved: T. Oke

Seconded: T. Tomes

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Capital Projects Status Report completed as of July 31, 2017.

Disposition: Carried

8.3 Environmental Services

8.4 Transportation Services

8.4.1 Motor Grader Tender Results

Motion: 312-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council receives the report from Jason Parr, Transportation Services Manager Re: Motor Grader Tender Results; and

That South Huron Council accepts the tender received from Nortrax Canada Inc for the supply of a John Deere 772G motor grader in the amount of \$444,078.70, including HST; and

That South Huron Council authorizes a transfer from Transportation Capital Replacement Reserve in the amount of \$11,902.62 to cover the amount over approved budget.

Disposition: Carried

8.5 Community Services

8.5.1 Power Scrubber Quotation Results

Motion: 313-2017

Moved: C. Hebert

Seconded: T. Tomes

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Power Scrubber Quotation Results – SH-17-RS-03; and

That South Huron Council accepts the Request for Quote for the provision of one (1) Power Scrubber, as submitted by low bidder Karcher Professional Wash Systems in the amount of \$7,288.50, including HST.

Disposition: Carried

8.5.2 Concession Operations Selection of Proponents

Motion: 314-2017

Moved: D. Frayne

Seconded: T. Tomes

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Selection of proponent(s) to provide concession operations in South Huron; and

That Council authorize staff to enter into a Concession Agreement with Darren Kints for operations at the South Huron Recreation Centre and Centralia-Huron Park Lions Club for the Stephen Arena; and

That the proponent(s) enter into said Concession Agreement for a period of two years, with the option of one additional year of service.

Disposition: Carried

8.6 Administration

8.6.1 Grand Bend Sewage Treatment Facility & Pumping Station 2 projects

Motion: 315-2017

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council receives the report from D. Best, Chief Administrative Officer/Deputy Clerk re: Grand Bend Sewage Treatment Facility & Pumping Station 2 projects; and

That South Huron Council authorizes that the debt costs related to the 20% capital project costs deferred to future development be recovered from all sewer system users across the municipality through user fees; and

That South Huron Council authorizes that any required financing will be by debenture through Infrastructure Ontario with a debenture term of 20 years; and

That South Huron Council authorizes the Treasurer to commence the loan application process through Infrastructure Ontario; and

That South Huron Council authorizes that payment options offered will be; a) that the full cost recovery amount is due and payable by October 16, 2017; or b) if full amount is not paid by October 16, 2017, the full cost recovery amount will be debentured over 20 years.

Disposition: Carried

8.6.2 D. Best, CAO - Community Hub/ Recreation Centre Committees
Terms of Reference

Deputy Mayor Frayne assumed the chair at this time. Mayor Cole spoke to the recommendation noting concerns regarding the proposed Terms of Reference, including setting out parameters for the community engagement process and energy conservation.

Mayor Cole resumed chair at 8:35 p.m.

Motion: 316-2017

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Council receives the report of Dan Best, Chief Administrative Officer regarding the proposed Terms of Reference for the Community Hub/Recreation Centre; and

That Council approve the Terms of Reference as presented and authorize Administration to proceed with the recruitment process for the Project Steering Committee and the Fundraising Chairperson; and

That the Recruitment Committee for the Project Steering Committee consist of the following: The Mayor, Deputy-Mayor, Chief Administrative Officer and one other Councillor selected by Council; and

That upon the approval of the Fundraising Chairperson by Council, Administration be authorized to initiate the recruitment of the Fundraising Committee; and

That the Recruitment Committee for the Fundraising Committee consists of the Project Steering Committee Chair, Fundraising Committee Chair and the Chief Administrative Officer; and

That all recommendations through the recruitment process will be submitted to Council for consideration

Disposition: Carried

8.6.3 D. Best, CAO - FCM Feasibility Study

Motion: 317-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the report of Dan Best, Chief Administrative Officer regarding a submission of an FCM Feasibility Study Grant application; and

That South Huron Council authorize the submission of an FCM Feasibility Study Grant application to conduct a feasibility study to pursue the aim of net zero performance for the Community Hub/Recreation Centre and be eligible for future capital funding through the FCM Green Municipal Fund.

Disposition: Carried

8.6.4 D. Best, CAO - Exeter Pool Next Steps

Motion: 318-2017

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council receives the report of Dan Best, Chief Administrative Officer regarding the Exeter Pool next steps; and

That Council approve the Terms of Reference for the Design and Construction Committee Terms of Reference for the Exeter Pool/Washroom Project; and

That the Committee consists of Councillor Deluca, a representative of the Optimist Club, one member from the public and the Chief Administrative Officer; and

That Council authorizes Administration to proceed with the recruitment of the Public Member through Administration; and

That a recommended candidate be forwarded to Council for consideration.

Disposition: Carried

9. Deferred Business

10. Notices of Motion

10.1 Notice of Motion

A recess was called at 8:40 p.m. Council reconvened at 8:52 p.m.

Motion: 319-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council extend meeting past curfew by up to one hour.

Disposition: Carried

Motion: 320-2017

Moved: M. Cole

Seconded: C. Hebert

That South Huron Council requests a report from Administration to review the remuneration policy process and provide options; and further

That recommendations be provided to Council regarding expenses including but not limited to conferences, education, general expenses (including costs incurred for travel, accommodations, meals and expenses) required to represent the Municipality of South Huron as Mayor, Deputy Mayor and Councillors.

Disposition: Carried

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne noted the Mayor's statement on myFM radio about the AMO delegations was good news. He will attend the Friends of the Trail golf tournament luncheon as well as the ABCA bus tour of conservation authority properties.

Councillor Hebert advised that he attended the AMO conference. He also attended the Rodeo and commended staff and the Rodeo Committee for their hard work to make this another successful year for the Rodeo.

Councillor Vaughan advised that meetings with CAO Best, Joanne Fields and Grand Bend Rotary Club members were very positive about Port Blake and various environmental issues. The Rotary Club members will speak to their organization about further support for trees at Port Blake.

Councillor Tomes noted the need to assist Mr. Flynn in dealing with the weeds on railroad property. The Property Standards By-Law will be followed to address the complaint.

Councillor Oke attended an information session for the Huron County Plowing Match. He advised that tomorrow is Fun Night at the Kirkton pool in conjunction with the demonstration of the new lift.

Mayor Cole read her report. She will provide a copy to the media. she reviewed the AMO conference and the South Huron delegations at the conference. She

attended the Huron County Distribution Centre Gala, volunteer training for the International Plowing Match, the Grand Bend Sewage Treatment Facility Board meeting and the ribbon cutting ceremony for the new Usborne Hibbert Insurance office on Main Street. The Chamber of Commerce held a transit meeting and are looking for volunteers for a transit steering committee.

CAO Best advised that Council did not provide a Community Grant to the Huron Country Playhouse in 2016 as there was no request submitted from the group, although they had previously understood that they had a commitment of \$25,000, \$20,000 of which has been provided over previous years through the Community Grant program.

Motion: 322-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council hereby directs that Administration proceed with fulfilling the final grant payment of \$5,000 to the Huron County Playhouse, to be paid from the Economic Development account.

Disposition: Carried

12. Communications

12.1 Great Lakes Waterfront Trail Expansion

12.2 United Way Request

Council had no objections to the request to place a street banner in South Huron.

12.3 Canadian Mental Health Association - Request Stephen Arena for Outreach Services

Council agreed to have the Canadian Mental Health Association Outreach Services as a pilot project at the Stephen Arena. The CAO will report back after three months.

12.4 Huron County Public Works Department - Tree Removals

Transportation Department staff were directed to request replacement trees from the Huron County Public Works Department.

12.5 South Huron Business and Community Excellence Awards

Motion: 322-2017

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council sponsors the Citizen of the Year Award at the South Huron Business and Community Excellence Awards in the amount of \$500.

Disposition: Carried

12.6 Bach Music Festival Report

12.7 Invitation to Lambton Palliative Care Retreat

12.8 Grand Bend Community Foundation - Thank You

12.9 South Huron Hospital Foundation Gala-Receipt

12.10 Sandra Funk - Rogerville Road

This item was referred to Jason Parr, Transportation Manager.

12.11 Joel Turner - Shipka Line

Mr. Turner has been advised of the complaint forms and procedures by Mayor Cole. Jason Parr will follow up when a complaint form is received.

12.12 Coralee Foster - Request: Change to Road Name

Council directed that a staff report be provided on this item at a future meeting.

12.13 Municipality of Bluewater - Resolution Support - Ontario Carbon Tax

12.14 Municipality of Bluewater - Resolution Support - Removal of Tax Exempt Portion on Remuneration

12.15 City of Owen Sound - Bill 68-Changes to Out of Court Payments

Motion: 323-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 38-2017 - Simply Voting - 2018 Election Services Agreement

Motion: 324-2017

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council gives third and final reading to By-Law #38-2017, being a by-law to authorize entering into an Agreement with Simply Voting Inc. for the provision of an Internet and Telephone Voting System for the 2018 Municipal Election.

Disposition: Carried

15.2 By-Law No. 45-2017 - Civil Marriage Solemnization

Motion: 325-2017

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council hereby gives first, second and third and final reading to By-Law #45-2017 being a by-law to authorize civil marriage solemnization.

Disposition: Carried

15.3 By-Law No. 46-2017 - Amend Community Services Fees

Motion: 326-2017

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council give first, second and third and final reading to By-Law #46-2017, being a by-law to amend Community Services Fees.

Disposition: Carried

15.4 By-law No. 47-2017 - Collect Costs Municipal Drains

Motion: 327-2017

Moved: T. Tomes

Seconded: D. Frayne

That the South Huron Council gives first, second and third and final reading to By-Law #47-2017, being a by-law to collect costs for maintenance and repair of municipal drains in the Municipality of South Huron in the County of Huron.

Disposition: Carried

15.5 By-law No. 48-2017 - Deeming By-Law (MacLean File 1-2017)

Motion: 328-2017

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council gives first, second and third reading to By-Law #48-2017, being a by-law to deem lots 804 & 805 Plan 376 and lots 806 & 807 Plan 376 not to be part of a registered plan of subdivision.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 49-2017 – Confirming By-Law

Motion: 330-2017

Moved: C. Hebert

Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #49-2017, being a by-law to confirm matters addressed at the August 21, 2017 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 330-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council hereby adjourns at 9:46 p.m., to meet again on September 5, 2017 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk

Consent Application Report – File # B15/2017

Owner and Applicant: 2514421 Ontario Inc	Date: September 5, 2017
Applicant: Keith I. McLean, Solicitor	
Property Address: 50 Norwood Village, Usborne Ward	
Property Description: <i>Parcel to be retained: Conc 1 PT Lot 15 Subject to Easement (50 Norwood Village)</i> <i>Parcel to be severed: West Part of Conc 1 PT Lot 15 Subject to Easement</i> <i>Parcel to which severed will be added: Conc 1 Pt Lot 14 as RP 22R66; Parts 6 to 15 (70740 London Road)</i>	

Recommendation:

That provisional consent be:

- √ granted with conditions (attached)
- deferred (for...)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- √ enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement
- other: Validation Certificate

	Area	Official Plan Designation	Zoning
Severed:	0.29 ha	Highway Commercial and Residential	D and R4
Retained:	12.57 ha	Highway Commercial and Residential	D and R4

Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the South Huron Official Plan;
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Consent Application Report – File # B15/2017

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/See Conditions
Conservation Authority	√		
Neighbours/Public	√		
Huron County Health Unit	√		
South Huron Staff			√

■

Purpose:

The purpose of this application is to enlarge 70740 London Road, an existing Highway Commercial lot in the south of Exeter, Usborne Township, Municipality of South Huron. The proposed severed portion of land is currently vacant and is approximately 0.296 hectares in area. The proposed severed parcel is irregular in shape. If approved the severed lands would be added to the abutting lands described as Conc 1 Pt Lot 14 AS RP 22R66 Parts 6-15, municipally known as 70740 London Road. The proposed severed parcel is currently vacant land, and the retained lands include the existing Norwood Village residential area and vacant land deemed for future development in the South Huron Official Plan. The lands to which the severed parcel are proposed to be added to currently operate as part of the Hamather Motor Products automobile dealership. This consent application was submitted concurrently with files B16, B17 and B18 of 2017. These applications are proposed to square up the rear lot lines of the automobile dealership lots and bring them into conformity with the South Huron Official Plan for lands designated Highway Commercial.

Official Plan Policies:

The subject lands are designated Highway Commercial, and Residential in the South Huron Official Plan. The east portions of the subject lands being the retained parcel are designated Residential; these lands are proposed to remain under this designation. The west portions of the subject lands included in this application are designated Highway Commercial. Highway Commercial uses are meant to serve the travelling public and include auto dealers, and other commercial services. The proposed severed parcel will be added to an existing Highway Commercial use that functions as an automobile dealer. The purpose of the consent application is to align the lot fabric with the South Huron Official Plan and square up the rear yard of the parcel the severed lands are to be added to and abutting lands under same ownership.

The subject lands are included in the Exeter Settlement area in the South Huron Official Plan. Land division in Settlement Areas is subject to Section 13.3.4.1 of the South Huron Official Plan, which permits severances for lot enlargement purposes. No new lots are proposed in this application, and the lands will continue to be used for Highway Commercial uses. The retained lands are slated for future Residential development under the South Huron Official Plan policies. The application proposes no changes or extensions to existing services, the lot to be enlarged fronts on an open and maintained road, no additional traffic hazards will result, and this severance does not hinder or restrict existing and/or future development. Highway Commercial lands are

Consent Application Report – File # B15/2017

subject to Site Plan Control; any works on the lands to be enlarged will be required to go through the formal Site Plan Control process.

Zoning By-law

The area proposed to be severed is zoned R4 (Mobile Home Residential) and D (Development) in the Township of Usborne Zoning By-law. The lands to which the severed parcel are to be added are zone HC1 (Highway Commercial) which permit the existing automobile dealership. The proposed severed parcel is vacant, but a condition of consent to rezone the severed parcel to HC1 will be required to match the existing zoning and intended use of the parcel. The retained lands are zoned and will remain R4 (Mobile Home) and D (Development); no zoning changes are required for the retained lands.

The proposed severed parcel takes an approximate 38ft area from the south side of the existing Norwood Village residential area. Through submission materials with the applicant it has been demonstrated minimum zone provision will be maintained for buildings and structures on the retained parcel.

No new development is proposed as part of this severance application. The applicant has requested the lot addition to provide additional rear yard to 70740 London Road to square up the rear lot line with the abutting automobile dealership lots and to reflect the Official Plan designation in this area.

Based on the figures submitted by the applicant, the exact changes would be as follows:

Parcel A – To be enlarged (70740 London Road)

	HC1 Zone Requirements	Before Severance	After Severance
Lot Area	1,400 sq.m	5,983.34 sq.m	8,882.9 sq.m
Lot Frontage	23 m	50 m	50 m
Side Yard (North)	4.5 m	3.3m	14 m

Parcel B – To be retained (50 Norwood Village)

Lands Zoned R4	R4 Zone Requirements	Before Severance	After Severance
Lot Area	4 ha (area zoned R4)	4.67ha (approximate area for R4 zone)	4.47ha (approximate area for R4 zone)
Lot Frontage	100 m	60 m	60m
Side Yard (South)	1.25m (to accessory shed)	13m	5.94m (to accessory shed)
Lands Zoned D	D Zone Requirements	Before Severance	After Severance
	Note: Lands zoned Development have no minimum zone provisions.		

Consent Application Report – File # B15/2017

Figure 1. Aerial View of Subject Lands

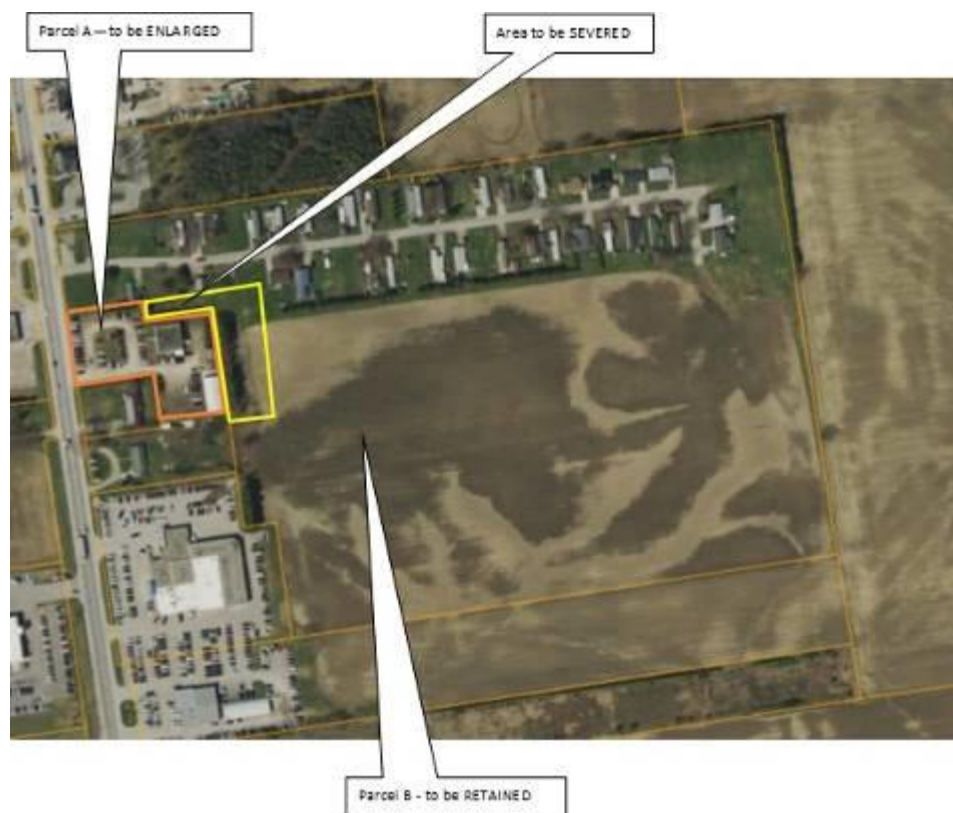
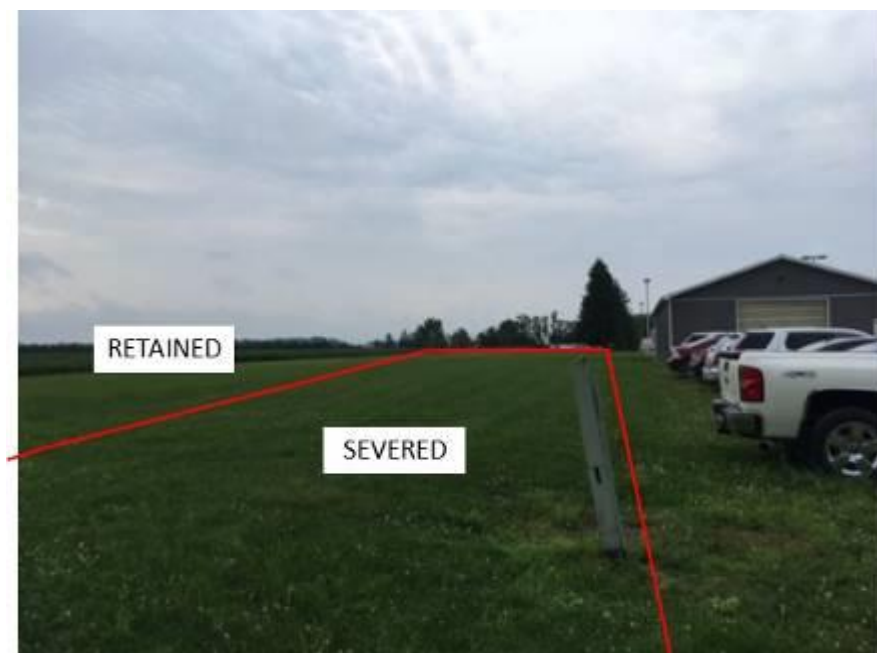


Figure 2 and 3. View of Lands to be severed



Consent Application Report – File # B15/2017

**Summary:**

It is recommended that this lot enlargement severance application be **approved** because it meets the intent of the Provincial Policy Statement, South Huron Official Plan and Township of Usborne Zoning By-law.

Sincerely,

“original signature in file”

Sarah Martin, B ES

September 5, 2017

Date

Date of Site Inspection: August 4, 2017

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Consent Application Report – File # B15/2017**Municipal Requirements**

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.

Survey/Reference Plan or Registerable Description

3. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;

Zoning

4. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.
 - a) Severed parcel must be rezoned to reflect current zoning on lands severed parcel is to be added to.

Storm Water and Drainage

5. Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality of South Huron.
6. The well located on the retained lands shall be decommissioned, or the owner must remove any connection between the private well and municipal water to the satisfaction of the Municipality of South Huron.

Merging

7. The severed land merge on title with the abutting property to the west (70740 London Road, Osborne Ward) currently in the ownership of Hamather Motor Products Ltd. upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
8. The severed land and lands severed is to be added to merge on title with the abutting property to the South (70736 London Road, Osborne Ward) currently in the ownership of Hamather Motor Products Ltd. upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
9. A firm undertaking is to be provided from the solicitor acting for the parties indicating that the severed land and the abutting properties to the West (70740 London Road) and South (70736 London Road) be consolidated into one P.I.N. under the Land Titles system. Note: in the case where a title search has been completed and it has been determined that the severed/retained lands are registered in two different systems (e.g. the Registry or Land Titles system) and a consolidation is not possible then notice will be required to be registered in both systems indicating that the parcels have merged with one another and is considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.
10. Section 50(5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the retained land.

Other

Any proposed development on the residential trailer park area of the lands to be retained must ensure no impact on existing septic systems. Replacement area needed for each unit is approximately 400 sq.m.

Consent Application Report – File # B43/2017

Owner: Gysbers Farms Limited	Date: September 5, 2017
Applicant: Barbara Rosser	
Property Address: 69623 Morrison Line	
Property Description: Lot 1, Concession 2, Usborne, Municipality of South Huron	

Recommendation:

That provisional consent be:

- √ granted with conditions (attached)
- deferred (for ...)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- √ surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 0.78 ha (1.93 acres)	Official Plan Designation: Agriculture	Zoning: AG1
Area Retained: 39.58 ha (97.7 acres)	Official Plan Designation: Agriculture	Zoning: AG1

Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the South Huron Official Plan;
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)	N/A		
Neighbours/Public	None received		
Huron County Highways	N/A		
Huron County			See conditions.

Consent Application Report – File # B43/2017

Health Unit			
South Huron Staff			See conditions.

Figure 1: Aerial of Subject Property. Retained Parcel identified in Yellow. Severed Parcel identified in Red.

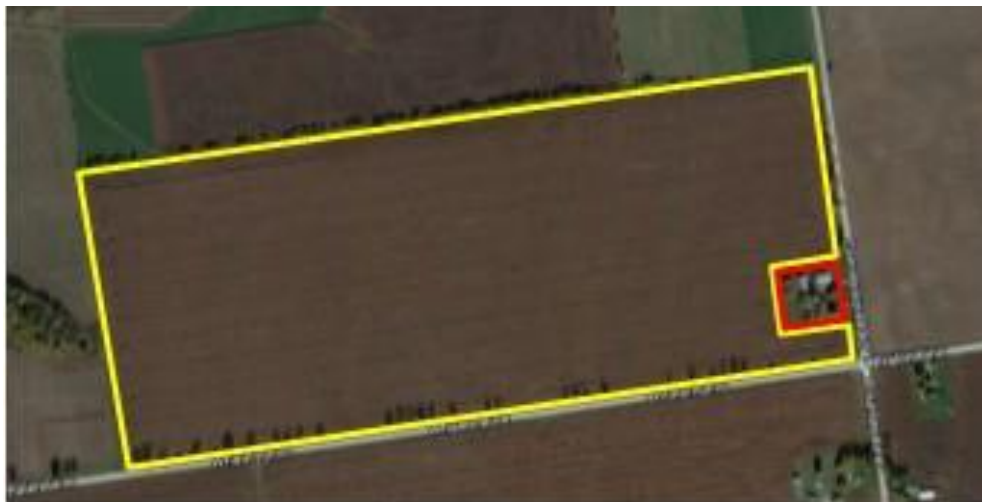


Figure 2: Aerial of land to be severed



Consent Application Report – File # B43/2017

Figure 3: Photos of structures on land to be severed

**Official Plan Policies**

The purpose of this application is to sever a dwelling made surplus as a result of farm consolidation.

The consent policies in Section 13.3.1.1 of the South Huron Official Plan speak directly to surplus residence severances in agricultural areas. These policies are consistent with those found in the Huron County Official Plan. Within this section, there are several criteria for the evaluation of this severance as follows:

South Huron Surplus Residence Criteria	Subject Application Compliance with Criteria
<i>House is surplus to a farm operator</i>	Yes, the dwelling is considered surplus to the current owner. The owner has other farm holdings in their name with a dwelling.
<i>House is at least 15 years old or replaces a house that was 15 years old.</i>	Yes, dwelling was built in 1964 as noted on MPAC records.
<i>The residence is habitable and intended to be used as a residence.</i>	Yes.
<i>The area of farmland is kept to a minimum needed for residential purposes.</i>	Yes, the severed area includes the residence and accessory structures required to service the building.
<i>MDS requirements are met where barns on neighbouring farms are ≥ 100 Nutrient Units.</i>	The applicant submitted two MDS data sheets for the subject application. Both computed a Nutrient Unit value below 100 NU and is therefore in compliance.
<i>There has been no previous separation of land for residential purposes as it existed on June 28, 1973.</i>	No, and therefore this policy is met.

Consent Application Report – File # B43/2017

<i>The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.</i>	Yes, the retained lands are 39.58 hectares.
<i>Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.</i>	Yes, the residence is not within 300m of an aggregate operation or deposit.

Zoning By-law

The subject land is currently zoned General Agriculture (AG1).

It is recommended that that as a condition of consent the retained land be rezoned to the appropriate zone (AG1 – Special Exception) to prohibit a new residence. It is recommended that the lands to be severed be rezoned to Agricultural Small Holding zone (AG4), allowing for an Agricultural Small holding use with a limited number of Nutrient Units permitted on the site. Based on the proposed severed parcel size the severed parcel would be limited to one (1) Nutrient Unit.

Summary:

It is recommended that this surplus dwelling severance application be **approved** because it meets the requirements of the Provincial Policy Statement, and the Huron County and South Huron Official Plans.

Sincerely,

'Original signed by'

Sarah Smith, B ES

September 5, 2017

Date

Date of Site Inspection: August 4, 2017

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of the notice of decision.

Consent Application Report – File # B43/2017**Municipal Requirements**

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.
4. The sum of \$500.00 be paid to the Municipality as cash-in-lieu of parkland.

Survey/Reference Plan or Registerable Description

5. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.
7. The severed land be rezoned to the appropriate zone (e.g., Small Agricultural Holding – Special Exception (AG4), to the satisfaction of the Municipality.
8. The retained land be rezoned to the appropriate zone (e.g., General Agriculture – Special Exception (AG1-Special) to prohibit a residence, to the satisfaction of the Municipality.

Septic System Inspection

9. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Municipality of South Huron and Huron County Health Unit.
10. The existing septic bed is to be located and proof must be provide that ensures the minimum clearance to the new proposed property line is maintained to the satisfaction of the Huron County Health Unit and South Huron Building Department.

Storm Water and Drainage

11. Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality of South Huron.

Other.

12. The applicant must provide evidence that the hydro feed for the solar panel located on the proposed retained parcel is not serviced from the proposed severed parcel (i.e. services do not cross lot lines) to the satisfaction of the Municipality of South Huron.

Note:

Due to the minimum clearances not being met for the existing dug well to the existing septic bed, the Huron County Health Unit would recommend that the well be regularly tested to ensure that the water is potable.

Consent Application Report – File # B47/2017

Owner: John and Betty Anne Christie	Date: September 5, 2017
Applicant: John and Betty Anne Christie	
Property Address: 42667 Perth Line 20	
Property Description: Part Lots 25 & 26, South Thames Road Concession, Usborne, Municipality of South Huron	

Recommendation:

That provisional consent be:

- ✓ granted with conditions (attached)
- deferred (for ...)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- ✓ surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 0.64 ha (1.6 acres)	Official Plan Designation: Agriculture	Zoning: AG1
Area Retained: 52 ha (128.4 acres)	Official Plan Designation: Agriculture, Watercourse and Natural Environment	Zoning: AG1

Review: This application:

- ✓ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms with the Huron County Official Plan;
- ✓ Conforms with the South Huron Official Plan;
- ✓ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (UTRCA)		✓	
Neighbours/Public	None received		

Consent Application Report – File # B47/2017

Huron County Highways		√	
Huron County Health Unit			See conditions.
South Huron Staff			See conditions.

Figure 1: Aerial of Subject Property. Retained Parcel identified in Yellow. Severed Parcel identified in Red.



Figure 2: Aerial of land to be severed



Consent Application Report – File # B47/2017

Figure 3: Photos of structures on land to be severed**Official Plan Policies**

The purpose of this application is to sever a dwelling made surplus as a result of farm consolidation.

The consent policies in Section 13.3.1.1 of the South Huron Official Plan speak directly to surplus residence severances in agricultural areas. These policies are consistent with those found in the Huron County Official Plan. Within this section, there are several criteria for the evaluation of this severance as follows:

South Huron Surplus Residence Criteria	Subject Application Compliance with Criteria
<i>House is surplus to a farm operator</i>	Yes, the dwelling is considered surplus to the current owner. The owner has other farm holdings in their name with a dwelling.
<i>House is at least 15 years old or replaces a house that was 15 years old.</i>	Yes, dwelling was built in 1975 as noted on MPAC records.
<i>The residence is habitable and intended to be used as a residence.</i>	Yes.
<i>The area of farmland is kept to a minimum needed for residential purposes.</i>	Yes, the severed area includes the residence and accessory structures required to service the building.
<i>MDS requirements are met where barns on neighbouring farms are ≥ 100 Nutrient Units.</i>	One farm data sheet was submitted with this application for the neighbouring farm to the north of the subject lands. Based on MDS calculations a required setback of 250m is required when the proposed lot is approximately 206m from the livestock occupied portion of this building. This distance can be considered minor and can be addressed in the standard condition for rezoning. The Provincial Policy Statement and Huron County Official Plan have also removed the requirement for MDS setbacks to adjacent barns

Consent Application Report – File # B47/2017

	as it is recognized the dwelling already exists and will have no new impact to neighbouring livestock uses. Therefore this policy is met.
<i>There has been no previous separation of land for residential purposes as it existed on June 28, 1973.</i>	No, and therefore this policy is met.
<i>The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.</i>	Yes, the retained lands are proposed to be 52 hectares.
<i>Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.</i>	Yes, the residence is not within 300m of an aggregate operation or deposit.

MDS Compliance

A farm data sheet was submitted with the application for one livestock operation north of the subject lands. Section 13.3.1.1 7) of the South Huron Official Plan requires that the severed parcel boundary meet the minimum distance separation requirements for any neighbouring barns having the ability to contain 100 or more nutrient units.

Based on the farm data sheet submitted, and MDS calculation this barn has 251.8 Nutrient Units and is therefore considered under Section 13.3.1.1 7). The outputted MDS requirement stipulates a minimum distance of 250 metres from the proposed severed parcel. The livestock occupied portion of the barn is located approximately 206 metres away from the proposed severed parcel. The actual distance separation between the closest neighbouring barn and the lot line is approximately 18% deficient to the required MDS. This deficiency could be recognized through a Minor Variance and can be addressed in the standard rezoning condition for surplus dwelling severances. The Huron County Official Plan has been amended to no longer require Minimum Distance Separation to be applied in the case of surplus farm residence severances. If the South Huron Official Plan were amended to reflect the policy of the County Official Plan then the application would conform to the South Huron Official Plan with respect to MDS as this setback would no longer be required.

For the above reasons, and that this setback can be considered minor through the standard rezoning condition, the Official Plan Policy is met for this severance. This application meets all the other requirements of the South Huron Official Plan.

Zoning By-law

The subject land are currently zoned General Agriculture (AG1).

It is recommended that that as a condition of consent the retained land be rezoned to the appropriate zone (AG1 – Special Exception) to prohibit a new residence. It is recommended that the lands to be severed be rezoned to Agriculture Small Holding zone (AG4), allowing for an

Consent Application Report – File # B47/2017

Agricultural Small holding use with a limited number of Nutrient Units permitted on the site. Based on the proposed lot size, and zone provisions set out in the Township of Usborne Zoning By-law, the proposed severed parcel would be limited to four (4) Nutrient Units.

Summary:

It is recommended that this surplus dwelling severance application be **approved** because it meets the requirements of the Provincial Policy Statement, and the Huron County and South Huron Official Plans.

Sincerely,

'Original signed by'

Sarah Smith, B ES

September 5, 2017

Date

Date of Site Inspection: August 23, 2017

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of the notice decision.

Municipal Requirements

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.
4. The sum of \$500.00 be paid to the Municipality as cash-in-lieu of parkland.

Survey/Reference Plan or Registerable Description

5. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Consent Application Report – File # B47/2017

7. The severed land be rezoned to the appropriate zone (e.g., Small Agricultural Holding – Special Exception (AG4), to the satisfaction of the Municipality.
8. The retained land be rezoned to the appropriate zone (e.g., General Agriculture – Special Exception (AG1-Special) to prohibit a residence, to the satisfaction of the Municipality.

Septic System Inspection

9. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Municipality of South Huron.
10. The existing sewage distribution bed will have to be located to ensure the minimum 3 metre clearance to the proposed property line is maintained.

Storm Water and Drainage

11. Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality of South Huron.

Note:

Due to the minimum clearances not being met for the existing drilled well to the existing septic bed, the Huron County Health Unit would recommend that the well be regularly tested to ensure that the water is potable.

Consent Application Report – File # B52/2017

Owner: Larry and Barbara McCann	Date: September 5, 2017
Applicant: Larry and Barbara McCann	
Property Address: 69949 Grand Bend Line	
Property Description: Conc 21 S ½ Lot 10, Stephen, Municipality of South Huron	

Recommendation:

That provisional consent be:

- √ granted with conditions (attached)
- deferred (for ...)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- √ surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 0.5 ha (1.24 acres)	Official Plan Designation: Agriculture	Zoning: AG1
Area Retained: 19 ha (46.95 acres)	Official Plan Designation: Agriculture	Zoning: AG1

Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the South Huron Official Plan;
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)	N/A		
Neighbours/Public	None received		
Huron County Highways		√	
Huron County			See conditions.

Consent Application Report – File # B52/2017

Health Unit			
South Huron Staff			See conditions.

Figure 1: Aerial of Subject Property. Retained Parcel identified in Yellow. Severed Parcel identified in Red.

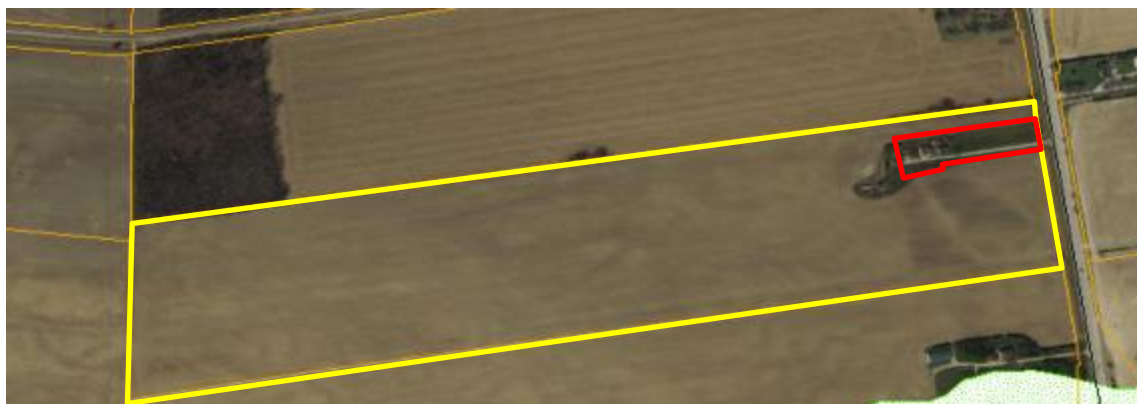


Figure 2: Aerial of land to be severed



Figures 3: Photo of structures on land to be severed**Official Plan Policies**

The purpose of this application is to sever a dwelling made surplus as a result of farm consolidation.

The consent policies in Section 13.3.1.1 of the South Huron Official Plan speak directly to surplus residence severances in agricultural areas. These policies are consistent with those found in the Huron County Official Plan. Within this section, there are several criteria for the evaluation of this severance as follows:

South Huron Surplus Residence Criteria	Subject Application Compliance with Criteria
<i>House is surplus to a farm operator</i>	Yes, the dwelling is considered surplus to the farm operator. The owner has provided information on other farm holdings under same ownership with dwellings.
<i>House is at least 15 years old or replaces a house that was 15 years old.</i>	Yes, dwelling was built in 1900 as noted on MPAC records.
<i>The residence is habitable and intended to be used as a residence.</i>	Yes.
<i>The area of farmland is kept to a minimum needed for residential purposes.</i>	Yes, the severed area includes the residence and related services. Based on the proposed severed parcel configuration there are three outbuildings in the retained parcel boundaries. The applicant has demolished one building at the time of writing the report and has noted the other two buildings will also be removed and related foundations cleaned up. See Image 5 below which notes these structures. See Image 5 Below.

Consent Application Report – File # B52/2017

<i>MDS requirements are met where barns on neighbouring farms are ≥ 100 Nutrient Units.</i>	The applicant has indicated in the application that there are no livestock operations in proximity of the proposed severed dwelling that currently, and/or have the potential to house livestock. Therefore this policy is met.
<i>There has been no previous separation of land for residential purposes as it existed on June 28, 1973.</i>	No, and therefore this policy is met.
<i>The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.</i>	Yes, the proposed retained lands parcel is 19 hectares in size.
<i>Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.</i>	Yes, the residence is not within 300m of an aggregate operation or deposit.

Figure 5. Structures to be demolished.

Consent Application Report – File # B52/2017

Figure 6: Photos of Structures Applicant is Removing from Site.

***Zoning By-law***

The subject land is currently zoned General Agriculture (AG1).

It is recommended that that as a condition of consent the retained land be rezoned to the appropriate zone (AG1 – Special Exception) to prohibit a new residence. It is recommended that the lands to be severed be rezoned to Agricultural Small Holding zone (AG4), allowing for an Agricultural Small holding use with a limited number of Nutrient Units permitted on the site. Due to the size of the proposed severed parcel, the severed parcel will be limited to 1 (one) Nutrient Unit.

Summary:

It is recommended that this surplus dwelling severance application be **approved** because it meets the requirements of the Provincial Policy Statement, and the Huron County and South Huron Official Plans.

Sincerely,

'Original signed by'

Sarah Smith, B ES

September 5, 2017

Date

Date of Site Inspection: August 4, 2017

Consent Application Report – File # B52/2017

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.
4. The sum of \$500.00 be paid to the Municipality as cash-in-lieu of parkland.

Survey/Reference Plan or Registerable Description

5. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.
7. The severed land be rezoned to the appropriate zone (e.g., Small Agricultural Holding – Special Exception (AG4), to the satisfaction of the Municipality.
8. The retained land be rezoned to the appropriate zone (e.g., General Agriculture – Special Exception (AG1-Special) to prohibit a residence, to the satisfaction of the Municipality.

Septic System Inspection

9. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Municipality of South Huron. The septic evaluation should also indicate that the septic system and runs are located entirely within the minimum setback requirements of the proposed severed parcel.

Storm Water and Drainage

10. Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality of South Huron.

Other:

11. The existing steel grain bin, bunker silo and foundation of accessory structure located on the proposed retained lands which the applicant is removing from the site are to be cleaned and returned to farmland to the satisfaction of the Municipality of South Huron.

Consent Application Report – File # B52/2017**Note:**

Due to the minimum clearances not being met for the existing dug well to the existing septic bed, the Huron County Health Unit would recommend that the well be regularly tested to ensure that the water is potable.



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Don Giberson, Environmental Services Director**
Date: September 5 2017
Report: ESD.17.23
Subject: Tender Results for Exeter Sewage Lagoon Aeration System Replacement

Recommendations:

That South Huron Council receive the report from Don Giberson, ESD Director RE: Tender Results for Exeter Sewage Lagoon Aeration System Replacement; and

That South Huron Council accept the tender received from the low bidder J.M.R. Electric Ltd. and authorize award of a contract for Exeter Sewage Lagoon Aeration System Replacement in the amount of \$395,733.01 (including HST).

Purpose:

The purpose of this report is to notify Council of the results of the tender for the Exeter Sewage Lagoon Aeration System Replacement and to recommend award of a contract to the low bidder.

Background and Analysis:

The tender for the Exeter Sewage Lagoon Aeration System Replacement was posted on the Municipal web site and on the Engineers web site, along with social media notification on July 21, 2017 in accordance with the current Procurement Policy and Procurement By-law #33-2017.

The tender closed on Friday August 18, 2017 at 1:00pm and three (3) tenders were received by the Municipality. Tenders were opened by Councillor DeLuca, in the presence of Angela Shipway, Financial Analyst, Don Giberson, Environmental Services Director, Andrew Garland, BM Ross Engineers and one contractor.

The following are the tender results:

Sewage Lagoon Aeration System Upgrades				
	Contractor	Price	HST	Total Cost
		(Excluding HST)		(Including HST)
1	JMR Electric	\$350,199.00	\$45,526.00	\$395,725.00
2	Birnam Excavating	\$478,388.13	\$62,190.46	\$540,578.59
3	Elgin Construction	\$628,829.72	\$81,747.86	\$710,577.58

Tenders were checked by the Engineer; found to be complete and in conformance with the drawings/specifications. A minor mathematical error was found in the J.M.R. Electric Ltd tender. However, this error did not change the bidders' position.

The following is a summary of the corrected tender results:

Sewage Lagoon Aeration System Upgrades - CORRECTED Tender Results				
	Contractor	Price	HST	Total Cost
		(Excluding HST)		(Including HST)
1	JMR Electric	\$350,206.00	\$45,526.78	\$395,732.78
2	Birnam Excavating	\$478,388.13	\$62,190.46	\$540,578.59
3	Elgin Construction	\$628,829.72	\$81,747.86	\$710,577.58
**NOTE: Corrections were mathematical errors				

A copy of the Engineer's letter of recommendation is attached.

Operational Considerations:

The following alternatives were considered:

1. Do nothing. The infrastructure will continue to deteriorate, maintenance costs will increase and unplanned/emergency repairs will become more prevalent. Unplanned repairs are more expensive than replacement and future capital costs are expected to increase.

2. Modify the work. This project was tendered previously and was cancelled due to budget issues. The project was modified prior to retendering in order to ensure predictable pricing, especially with respect to scheduling and biosolids handling.
3. Proceed with work as tendered. The existing aeration system piping is oversized after the closure of the Canning factory and the aeration nozzles are plugged/failed. In order to realize the electrical savings from the replacement of more energy efficient blower motors, it makes financial sense to proceed with the tender.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

This project was previously engineered and tender ready. This allowed the project to proceed to tender as quickly as possible after Council Authorization, resulting in more competition and lower prices. This clearly demonstrates administrative efficiency and fiscal responsibility.

Increased Communications and Municipal Leadership

This tender was publically advertised on the Municipal web site, Engineers web site and social media. Increased communication results in more construction industry interest, increased competition and demonstrates Municipal Leadership.

Transparent, Accountable and Collaborative Governance

The Public Tendering process was used for this project, in accordance with the Procurement By-law. Public tendering is a completely transparent process and demonstrates commitment to transparency; engaging the public demonstrates accountable and collaborative governance.

Dedicated Economic Development Effort

Having well managed wastewater treatment systems results in rate stability and sufficient growth related capacity. These are essential to attracting and retaining people and businesses.

Financial Impact:

The costs associated with the Exeter Sewage Lagoon Aeration System Replacement project is included in the 2017 Capital Budget. A detailed financial analysis of the tender received from the low bidder was carried out and is summarized as follows:

Sewage Lagoon Aeration System Upgrades	
	Total
AERATION EQUIPMENT	\$329,874.00
PROVISIONAL ITEMS	\$ 4,657.00
MISCELLANEOUS ITEMS	\$10,675.00
CONTINGENCY	<u>\$5,000.00</u>
Subtotal	\$350,206.00
Engineering	<u>\$57,275.00</u>
Subtotal	\$407,481.00
Non-recoverable HST	<u>\$7,171.42</u>
TOTAL	\$414,652.42
2017 Capital Budget	<u>\$650,000.00</u>
Net Difference	\$235,347.58

The total cost of the Exeter Sewage Lagoon Aeration System Replacement project, including tendered construction costs, engineering and non-recoverable HST are lower than the amount in the 2017 Sewer Capital Budget.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Approved 2017 Sewer Capital Budget

2. South Huron Asset Management Plan

Consultation:

The Manager of Financial Services/Treasurer was consulted as part of the tender review and preparation of this report.

Related Documents:

1. July 18, 2011 Council Report "Review of Existing Aeration System at Exeter Sewage Lagoon"
2. May 30, 2012 BM Ross "Blower Upgrades Report"
3. June 25, 2012 Council Report "Blower System Assessment – South Huron WWTP"
4. Sept 7, 2012 BM Ross "Exeter WWTP Aeration Cell Review"
5. Sept 17, 2012 Council Report "Background Report - Exeter Sewage Lagoon Blower System Upgrade"
6. Jan 28, 2013 Council Report "Review of the Exeter Sewage Lagoon Aeration System and Accumulated Sludge - Engineers Report"

Attachments:

1. BM Ross Engineers tender recommendation letter dated August 22, 2017.

Respectfully submitted,

Don Giberson, Environmental Services Director

**B. M. ROSS AND ASSOCIATES LIMITED****Engineers and Planners**

62 North Street, Goderich, ON N7A 2T4

p. (519) 524-2641 • f. (519) 524-4403

www.bmross.net

File No. 15050A

VIA EMAIL ONLY

August 22, 2017

Don Giberson, Environmental Services Director
 South Huron, Municipality of
 322 Main St. S., Box 759
 Exeter, ON N0M 1S6

RE: Exeter WWTP Aeration Upgrade Report on Tenders

Tenders, as summarized by the following table, were received on Friday, August 18, 2017 for the installation of a new aeration system in the aerated lagoon of the Exeter Wastewater Treatment Plant (WWTP).

Tenderer	Time of Completion¹	Tendered Amount (incl. HST)
J.M.R. Electric Ltd.	27 weeks	\$395,725.00 ²
Birnam Excavating Ltd.	25 weeks	\$540,578.59
Elgin Construction Co. Ltd.	29 weeks	\$710,577.58

Notes: 1. From date of contract award.

2. This value was entered on the Form of Tender. The actual total, based on the detailed Schedule of Items and Prices submitted, would be \$395,733.01

Each tender includes a contingency allowance of \$5,000 + HST. With the exception of the \$8.01 discrepancy in the J.M.R. tender as noted above, all tenders were checked and found to be mathematically correct. All tenders were properly signed and each was submitted with the specified bid bond and Agreement to Bond.

Further review focused on the tender of J.M.R. Electric, as they were the lowest tender submitted. We are familiar with J.M.R. in a sub-contractor role with electrical and mechanical work, but have not worked with them in the role of General Contractor for a project like the Exeter WWTP aeration upgrades. J.M.R. has provided references for work they have completed as a sub-contractor at several significant water and wastewater treatment plant facility upgrades. We have contacted several references, and all have indicated that J.M.R. was able to provide satisfactory performance for each project.

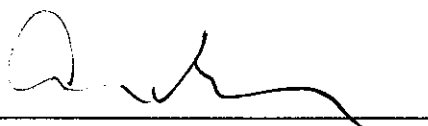
Based on our review, we can see no reason not to award this project to J.M.R. Electric Ltd.

Based on comments from Municipal staff, we understand that the total tender price of J.M.R. is below the Municipal budget carried for this project. We note that the tender includes a provisional item to provide additional air diffusers at a cost of \$4,657 + HST per diffuser unit. The background on this provisional item relates to the original design of the proposed aeration system; the system is designed to have a total of 56 air diffusers for "ultimate" conditions but initially only 28 diffusers were planned for in order to save immediate cost. Because of the favourable tender pricing, we recommend that consideration be given to installing additional diffusers at this time, up to a total additional value of \$100,000. It is probable that additional diffusers will be required at some point in the future, and it will not be possible to do this in the future for the same cost currently tendered (i.e. the cost would go up in the future).

If you require any additional information, please let me know.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per 
Andrew Garland, P. Eng.

AJG:hv
Encl.



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Don Giberson, Environmental Services Director**
Date: September 5 2017
Report: ESD.17.24
Subject: 2017 OCIF Top-Up Application Funding

Recommendations:

That South Huron Council receive the report from Don Giberson, ESD Director RE: 2017 OCIF Top-Up Application Funding, AND;

That South Huron Council endorses Huron Street East Reconstruction from Edward to East Town Limit as the top priority project for the 2017 Intake of the Ontario Community Infrastructure Fund Top-Up Application Funding program.

Purpose:

The purpose of this report is to obtain Council endorsement of the top priority capital project for the 2017 Intake of the Ontario Community Infrastructure Fund Top-Up Application Funding program.

Background and Analysis:

Correspondence from the Minister of Agriculture, Food and Rural Affairs and the Minister of Infrastructure regarding the 2017 Ontario Community Infrastructure Fund (OCIF) program was previously provided to Council.

This program has the same eligibility requirements as the previous 2016 Ontario Community Infrastructure Fund (OCIF) Top-Up Application Funding

program and is for projects to be completed in 2018 – 2019. It is a competitive grant funding program for core infrastructure such as Roads, Bridges, Water and Wastewater that requires an application and Council endorsement of the top priority project. The Minister's letter confirmed that the Municipality of South Huron is eligible to apply for up to **\$875,778**.

Staff reviewed several Transportation and Environmental Services projects that meet the eligibility criteria, were within the funding limits and had a high probability of success under this grant funding program. A bridge project was the obvious choice for this OCIF grant program. The highest priority bridge projects were reviewed and unfortunately all were located on low traffic volume roads. We anticipate that this would result in a low ranking by the Funding Agency. The low probability of success of an application for a bridge project was further evidenced by the lack of success of other grant applications for bridges (other than Main Street Bridge).

Upgrades at the Exeter Sewage Lagoons meet the eligibility criteria, are within the funding limits and have a high probability of success in obtaining a grant. The proposed project involves upgrades to the sewage lagoon sand filters and installation of a UV disinfection system. These upgrades would ensure compliance with effluent quality criteria in our current Environmental Compliance Approval (ECA) and would improve water quality in the receiving water course. However, this project was recently turned down for the 2016 OCIF Top-Up Application funding and Staff believe that it may not be successful under this new grant funding program.

Road reconstruction projects (such as Huron Street East and Sherwood Crescent) meet the eligibility criteria. Accordingly, all road reconstruction projects were reviewed. A review of successful 2016 OCIF Top-Up applications confirmed that Road Reconstruction projects, combined with infrastructure replacements, were selected by the grant funding agency. The Asset Management Plan indicates that the water infrastructure on Huron Street is rated as poor/very poor and a high priority for replacement. The 2015 BM Ross Roads Management Study confirms that Huron Street East (Edward to East Town Limit) is the next priority road project for 2018.

The order of magnitude of Capital Budget for this project also fits well with the amount of the grant funding allocated to South Huron. Staff believe that the Huron Street East Reconstruction (Edward to East Town Limit) project has the highest probability of success of obtaining a grant under this program.

Operational Considerations:

There were no alternatives considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

Financial Impact:

The estimated cost of the Huron Street East Reconstruction project is approximately \$2,526,000 and this project has been identified in the five year forecast, as a potential 2018 capital project. Staff are recommending an application for the full \$875,778 eligibility amount in the OCIF 2017 intake and recommend funding the balance from tax levy and user fees, subject to the 2018 budget process.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. South Huron Asset Management Program
2. South Huron Capital Budget (Five Year Forecast)
3. BM Ross Roads Management Study - 2015

Consultation:

Manager of Financial Services/Treasurer

Manager of Transportation Services

Water/Sewer Foreman

Chief Administrative Officer

Related Documents:

1. Correspondence from the Minister of Agriculture, Food and Rural Affairs and the Minister of Infrastructure dated June 26, 2017.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', is enclosed within a large, loopy oval. The signature is fluid and cursive.

Don Giberson, Environmental Services Director

**Ministry of Agriculture,
Food and Rural Affairs**

Office of the Minister
77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: (416) 326-3074
Fax: (416) 326-3083

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**

Bureau du ministre
77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
Téléc. : 416 326-3083



Ministry of Infrastructure

Office of the Minister
Hearst Block, 8th Floor
900 Bay Street
Toronto, Ontario M7A 1L2
Telephone: 416-325-6666
Fax: 416-314-5464

Ministère de l'Infrastructure

Bureau du ministre
Édifice Hearst, 8e étage
900, rue Bay
Toronto (Ontario) M7A 1L2
Téléphone : 416 325-6666
Télécopieur : 416 314-5464

June 26, 2017

Her Worship Maureen Cole
Mayor
Municipality of South Huron
m.cole@southhuron.ca

Dear Mayor Cole:

As part of the largest infrastructure investment in Ontario's history, our government is committed to helping rural communities improve vital local infrastructure. That's why we are tripling the Ontario Community Infrastructure Fund (OCIF) annually to \$300 million by 2019, and providing communities like yours with more stable, predictable and bankable OCIF formula funding.

This year, the Top-Up Application Component of OCIF is also increasing to \$100 million to help communities apply for additional funding to address larger critical infrastructure projects. I am pleased to inform you that we are now accepting proposals for the 2017 intake of OCIF Top-Up Application funding. **The Municipality of South Huron is eligible to apply for up to \$875,778.**

Your community may submit one project proposal, either individually or in partnership with another community. The deadline for submitting proposals for OCIF Top-Up Application funding is Wednesday, September 27, 2017, at 5 p.m.

Please note that this is a competitive application process that will assess projects primarily on their critical health and safety aspects. An assessment of the applicant's asset management plan will also be considered as part of this process.

For more information about OCIF, please visit our government's infrastructure funding [website](http://www.ontario.ca/municipalinfrastructure) (www.ontario.ca/municipalinfrastructure). Should you have any additional questions, please call OMAFRA's contact centre (1-877-424-1300) or email OCIFApps@ontario.ca.

.../2

Working together, we are investing to build Ontario up, grow our economy, create jobs across the province, and make everyday life easier for Ontarians.

Sincerely,

A stylized, handwritten signature in black ink, appearing to be 'JL' with a large loop at the end.

Jeff Leal
Minister of Agriculture, Food and Rural Affairs
Minister Responsible for Small Business

A handwritten signature in black ink, appearing to be 'Bob' with a long horizontal stroke at the end.

Bob Chiarelli
Minister of Infrastructure



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Don Giberson, Environmental Services Director**
Date: September 5 2017
Report: ESD.17.25
Subject: Engineering services for Exeter Sewage lagoon
Aeration System Replacement

Recommendations:

That South Huron Council receive the report from D. Giberson, ESD Director
RE: Engineering services for Exeter Sewage lagoon Aeration System
Replacement AND;

That South Huron Council amend the engineering services contract with BM
Ross Engineers to add the amount of \$57,275 plus HST for professional
services related to Exeter Sewage lagoon Aeration System Replacement.

Purpose:

The purpose of this report is to obtain Council approval to amend the BM
Ross Engineering Services contract to include professional services related to
the construction phase of this project.

Background and Analysis:

Engineering Services RFP's include a clause that it is the Municipality's
intention to award contract administration and on-site inspection of
reconstruction projects the following year to the Consultant who was
awarded the design work. The RFP's are set up this way to maximize the
efficiency of the engineering services and obtain competitive pricing for

future construction phase of the project, reducing the overall costs. This approach also reduces liability and improves accountability by insuring the construction work is inspected by the same engineer who designed the works.

Accordingly, all proposals received for construction projects included forecasted costs for future contract administration and construction inspection.

On May 4, 2015 Council awarded a professional services contract to BM Ross Engineers for engineering services related to the construction phase Exeter Sewage lagoon Aeration System Replacement. When this project was scheduled to proceed to construction, it was the Municipality's intent to add professional services related to the construction phase to the BM Ross engineering services contract.

With the anticipated award of a construction contract to the low bidder and construction will commence in the next few weeks. Accordingly, professional services are required from the original design engineer for contract administration and on-site inspection services.

Operational Considerations:

There were no alternatives considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

Financial Impact:

The 2017 capital budget for the Exeter Sewage lagoon Aeration System Replacement Project included \$70,000.00 plus HST for engineering services. The amount provided by BM Ross for services related to the construction phase are within the amount budgeted for these services.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Approved 2017 Water, Sewer & Transportation Capital Budgets
2. South Huron Asset Management Plan

Consultation:

Manager of Financial Services/Treasurer
Water/Sewer Foreman

Related Documents:

None

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', is written over a light gray rectangular background.

Don Giberson, Environmental Services Director



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Jason Parr, Transportation Manager**
Date: September 5 2017
Report: TSD.17.09
Subject: Equipment AVL-GPS RFP Results

Recommendations:

That South Huron Council receives the report from Jason Parr, Transportation Services Manager Re: Equipment AVLS-GPS RFP Results;

And That South Huron Council accepts the Request for Proposal for supply of 20 Automated Vehicle Location Units, as submitted by provider, GoFleet Corporation in the amount of \$22,608.02.

Purpose:

The purpose of this staff report is to request that Council authorize the award of a contract to GoFleet Corporation to provide AVLS tracking on the applicable Municipal equipment.

Background and Analysis:

Real Time Automated Vehicle Location and Global Positioning System (AVL/GPS) is a means for automatically determining and transmitting the geographic location of a vehicle. This data, from one or more vehicles, may then be collected by a vehicle tracking system to manage an overview of vehicle fleet. Automatic vehicle locating is a powerful tool for managing fleets of vehicles. It is also used to track mobile assets, such as non-wheeled construction equipment, non-motorized trailers, and mobile power generators.

Another purpose of tracking is to provide graded service or to manage a driver and crewing staff effectively. For example, TSD fleet has an objective of plowing the Municipal roads and exceeding the Minimum maintenance standards set out by the province. Using an AVL system allows inspection/evaluation of the vehicle location, route completion totals, ice control material used, and driver habits. This allows the Municipality to make change to routes, respond to isolated concerns and provides a documented history of what was completed. (meeting the service objective).

The recommended AVL system will provide the Municipality details of driver's routes, driver's actions and driver habits. This will decrease the aspect of relying on operator's memory of detailed work day activities. This protects the driver from liability of a possible situation. This also details the way the driver run the vehicles and the program may show potential cost saving with optimizing equipment routes and operator driving habits.

The reports are able to be exported from the AVL program and will also provide the Municipality with detailed recorded documentation about roadway activities during summer and winter operations. This will allow the Municipality to provide documentation during legal or public inquiries.

The Request for Proposal for the supply of AVL/GPS units was another example of shared services with Huron County. RFP was administered by Huron County and reviewed by a committee of both Huron County and South Huron staff.

The RFP was advertised on Biddingo from April 25, 2017 till the closing date on May 23, 2017 at 2:00pm at the Court House in Goderich. Nine (9) Submissions were received and opened by Mike Hausser Manager of Public Works Huron County as witnessed by, Walter Johnson, Fleet Manager Huron County, and Don Giberson Environmental Services Director.

Operational Considerations:

Alternatives available for consideration:

1. Alter the proposed recommendation by decreasing the number of units supplied by the provider. This alternative is not recommended as it opens the municipality to possible liability as certain vehicle will not be equipped with AVL and therefore vehicle and work completed is not documented properly.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Financial Impact:

The costs associated with purchase Vehicle AVL System is within the current 2017 Capital Budget. The allocated budget for the supply, install and management, of the previously noted vehicle units with an AVL equipment is \$25,000. This approval has both a capital and operational component as there will be yearly charges upon acceptance of this supplier. The preferred provider is GoFleet Corporation with a submission of \$22,608.02 against the capital budget and \$6,507.74 per year to the operating budget. Impact to the 2017 operating budget will be for approximately 3 months and this cost was included in the original budget.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Procurement of Goods and Services Policy
2. Approved Transportation Capital and Operating Budget

Consultation:

Don Giberson – Environmental Services Director

Sandy Becker - Manager of Financial Services/Treasurer

Related Documents:

2017-09-05 FINAL Cost-Equip List for AVL RFP

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'J. Parr', with a stylized flourish at the end.

Jason Parr, Transportation Manager

South Huron Start up Costs (one time)					South Huron Annual Costs							
	Description	Unit costs	South Huron Units	Total Initial costs	Yearly Units	Unit cost On season/mth	Seasonal Units	Unit cost Off season/mth	Annual On Season Twelve (12) month	Annual On Season Six(6) Months	Off Season Standby Six (6) Months	Total Annual Costs
Advanced Unit	G07 GPS tracking Device	\$170.00	14	\$2,380.00	5	\$33.00	9	\$2.50	\$1,980.00	\$1,782.00	\$135.00	\$3,897.00
	T-Harness	\$0.00	14	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
	Spreader control Int Harness	\$160.00	14	\$2,240.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
	IOX-Aux Harness	\$65.00	14	\$910.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
	Dican e-IONSplow sensors	\$600.00	14	\$8,400.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Standard Unit	G07 GPS tracking Device	\$170.00	6	\$1,020.00	5	\$33.00	1	\$2.50	\$1,980.00	\$198.00	\$15.00	\$2,193.00
	T-Harness	\$0.00	6	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Asset tracker Hardware	Solar Trax	\$430.00	0	\$0.00		\$15.00		\$0.00	\$0.00	\$0.00	\$0.00	
Installation	Advanced AVL/GPS	\$170.00	14	\$2,380.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
	Standard AVL/GPS	\$50.00	6	\$300.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
	Asset Tracker	\$35.00	0	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
	Existing Hardware removed	\$30.00	0	\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Data Conversion	GIS Shape file Import Export tool to geozones/Data	\$2,000.00	0.5	\$1,000.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Customization	Software	\$125.00	5	\$625.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Training		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
Device Re-activation Fee	Reactivation Of G07 from off-season to On season	\$30.00		\$0.00		\$0.00	10	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Driver ID	ID, Key fob & installation	\$109.00	18	\$1,962.00								
Contingency				\$1,000.00								\$0.00
Sub Total				\$22,217.00								\$6,390.00
H.S.T. Expense				\$391.02								\$117.74
Total				\$22,608.02								\$6,507.74
2017 Totals				\$22,608.02								\$1,626.94

**South Huron Unit List for Supply, Install and Management of a Real Time
Automated Vehicle Location and Global Positioning System (AVL/GPS)**

Unit	Fleet Unit #	Vehicle Type	Year Make Model	AVL Type	Shop	Sensors Installed	AVL/GPS Monthly
1	25	Snowplow /sander	2001 Western Star	Advanced	Usborne Yard	Dickey-John	SA
2	66	Snowplow /sander	05 Mack Tandem Truck (Usborne)	Advanced	Usborne Yard	Dickey-John	SA
3	67	Snowplow /sander	05 Mack Tandem Truck (Stephen)	Advanced	Stephen Yard	Dickey-John	SA
4	71	Snowplow /sander	2006 International Single axle	Advanced	Usborne Yard	Dickey-John	SA
5	72	Snowplow /sander	2006 International Single axle	Advanced	Usborne Yard	Dickey-John	SA
6	93	Grader	2006 Volvo G740B	Advanced	Usborne Yard	N/A	YA
7	96	Trackless	2006 '06 Series MT5 Off-road Trackless	Advanced	Stephen Yard	Switch over Hydraulic	SA
8	110	Tractor	2009 John Deere 5603 Tractor with loader	Advanced	Usborne Yard	N/A	YA
9	114	Pickup	2009 GMC 4x4 1/2 ton pickup truck	Standard	Usborne Yard	Roadwatch	YS
10	115	Grader	2009 John Deere Grader	Advanced	Stephen Yard	N/A	YA
11	117	Pickup	2010 GMC 4x4 1/2 ton pickup truck	Standard	Usborne Yard	Roadwatch	YS
12	118	Backhoe /Loader	2011 Cat 420IT Tractor/Backhoe	Standard	Stephen Yard	N/A	SS
13	122	Trackless	2012 Trackless MT6	Advanced	Usborne Yard	Switch over Hydraulic	SA
14	123	Snowplow /sander	2013 International Tandem	Advanced	Stephen Yard	Dickey-John; Roadwatch	SA
15	134	Pickup /Sander	2015 Dodge 4X4 3/4 ton pickup truck	Advanced	Usborne Yard	Roadwatch	YA
16	137	1 ton Dump	2015 Dodge 4X4 1 ton Dump	Standard	Usborne Yard	Roadwatch	YS
17	144	Pickup	2016 Dodge 4X4 CC 1/2 Ton Pickup Truck	Standard	Stephen Yard	Roadwatch	YS
18	146	Multi use truck	2016 Dodge 5500 Multi Use	Standard	Usborne Yard	Roadwatch	YS
19	147	Snowplow /sander	2017 International Tandem	Advanced	Stephen Yard	Dickey-John; Roadwatch	SA
20	1XX	Grader	2018 772 G John Deere Grader	Advanced	Stephen Yard	N/A	YA

YA	Yearly Advanced
SA	Seasonal Advanced
YS	Yearly Standard
SS	Seasonal Standard



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Andrew Baird, Fire Chief**
Date: September 5 2017
Report: Fire 17.02
Subject: Fire Department Fees and Charges Schedule F

Recommendations:

That; South Huron Council receives the report from Andrew Baird, Emergency Services Manager, re: Fire Department Fees and Charges; and

That; South Huron Council authorizes the removal of Emergency Response Service Fee's for Motor Vehicle Incidents for South Huron residents within the Municipality and the monetary amount be changed for non-residents to reflect the MTO yearly CPI; and

That; Schedule F – Fire and Emergency Services Fees be amended in By-law 34-2015; and

That; the necessary By-law be forwarded to a future Council meeting.

Purpose:

Council Approval and Authorization.

Background and Analysis:

A recent incident within the Municipality created a review of the Fees and Charges Schedule F with regards to the billing of residents within the Municipality for MVI's (Motor Vehicle Incidents) and the billing of non-resident's as per the Ontario MTO Rate based on CPI (Consumer Price Index).

A review of the Departments within the County discovered no consistency but most do not bill their residents for MVC's and only bill non-residents.

Viewing community growth and sustainability, the Fire Department views the billing of residents to be a burden due to the fact they already pay taxes within the Municipality and creates a negative view of the Fire Department and the Municipality.

Should Council approve the recommendations outlined in this report, the incident that resulted in a review of the Fees and Charges Policy –Schedule F would have the resulting fee negated for the South Huron resident.

Operational Considerations:

1. Status Quo – Continue to bill residents and non-residents for Motor Vehicle Incidents with the Municipality; and or
2. Change to the Fees and Charges – Cease to bill residents and charge nonresidents the Provincial Rate based on the MTO.

South Huron's Strategic Plan:

To keep taxes and user fees affordable to maintain existing population and encourage new growth.

Financial Impact:

The financial impact is dependent on the number of accidents that may occur and therefore is unpredictable. The amount recovered has ranged from \$1,640.00 in 2014 to \$12,521.00 in 2016.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

No staffing impacts for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

None.

Consultation:

Reviewed with CAO.

Related Documents:

None.

Respectfully submitted,

Andrew Baird, Fire Chief



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Genevieve Scharback, Corporate Services Manager/Clerk**

Date: September 5 2017

Report: 13-2017

Subject: Appoint Members to Court of Revision for Schroeder-Powe Municipal Drain

Recommendations:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk, re: Appoint Members to Court of Revision; and

That South Huron Council hereby appoints the following members to the Court of Revision for the Schroeder-Powe Municipal Drain to be held on October 2, 2017 at 5:30 p.m., prior to the regularly scheduled Council meeting:

Purpose:

To set the date and appoint the members for the Court of Revision for the Schroeder-Powe Municipal Drain.

Background and Analysis:

The Drainage Act, R.S.O. 1990, requires a Court of Revision be held for the purpose of receiving appeals to the assessments for drainage work, as set out in the engineer's report. The Court may have three (3) or five (5) members, and must be held at least twenty (20) days after but not more than thirty (30) days after mailing the notice.

A provisional by-law is provided in the By-Law portion of the agenda for first and second readings to adopt the Engineer's Report, as presented by Mr. William J. Dietrich, P. Eng., for the Schroeder-Powe Municipal Drain.

A copy of the provisional by-law and the Notice of the Court of Revision must be sent to other municipalities affected and the owners of lands assessed or given compensation or allowances in the report.

Operational Considerations:

N/A

South Huron's Strategic Plan:

N/A

Financial Impact:

N/A

Legal Impact:

N/A

Staffing Impact:

N/A

Policies/Legislation:

Drainage Act

Consultation:

South Huron Drainage Superintendent

Related Documents:

Schroeder-Powe Municipal Drain 2017, Dietrich Engineering Limited Report

Respectfully submitted,

Genevieve Scharback, Corporate Services Manager/Clerk



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Genevieve Scharback, Corporate Services Manager/Clerk**

Date: September 5 2017

Report: 14-2017

Subject: Appoint Drainage Engineer – Petition for Drainage Works

Recommendations:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Request for Drainage Works; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for new drainage works, pursuant to the Drainage Act, 1990, Section 4, for Lot 16, Concession 9 and Lot 17, Concession 8, Usborne Ward.

Purpose:

To provide Council with the Petition for Drainage Works filed by John Rasenberg for the construction of a new tile drain on Lot 16, Concession 9 and Lot 17, Concession 8, Usborne Ward, Municipality of South Huron.

Background and Analysis:

Please find attached the Petition for Drainage Works by Owners, pursuant to Section 4 of the Drainage Act R.S.O. 1990, as submitted by John Rasenberg.

Operational Considerations:

N/A

South Huron's Strategic Plan:

N/A

Financial Impact:

N/A

Legal Impact:

N/A

Staffing Impact:

N/A

Policies/Legislation:

Drainage Act

Consultation:

N/A

Related Documents:

Petition for Drainage Works by Owners

Respectfully submitted,

Genevieve Scharback, Corporate Services Manager/Clerk



Ministry of Agriculture,
Food and Rural Affairs

Petition for Drainage Works by Owners Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Municipality of South Huron

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)	(First Name)	Telephone Number
Rosenburg	John	519-235-1516
Address	Rosenburg Investments Limited	
Road/Street Number	Road/Street Name	
301	Thames Road East Exeter	Nam 153

Location of Project	Concession	Municipality	Former Municipality (if applicable)
Lot 16	9	South Huron	USBORNE

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)

Estimated length of project

General description of soils in the area

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only ☐ Surface water drainage only ☒ Both

Petition filed this 28 day of August, 2017

Name of Clerk (Last, first name)

Scharback, Genevieve

Signature

Genevieve Scharback

Property Owners Signing The Petition	Page of
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- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
	LOT 17 CON 8
Ward or Geographic Township	Parcel Roll Number
USBORNE TWP	

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
ROWE, WAYNE	Wayne Rowe	AUG 24/17

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation.
Position Title	Date (yyyy/mm/dd)

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation.
Position Title	Date (yyyy/mm/dd)

☐ Check here if additional sheets are attached

Clerk Initial

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.

0173E (2012/08)



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Genevieve Scharback, Corporate Services Manager/Clerk**

Date: September 5 2017

Report: 15-2017

Subject: Appoint Drainage Engineer – Request for Repair and Improvement

Recommendations:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Appoint Drainage Engineer – Request for Repair and Improvement; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for the repair and improvement of Branch A of the Allen Municipal Drain.

Purpose:

To provide Council with the Request for Repair and Improvement, pursuant to Section 78 of the Drainage Act, for Branch A of the Allen Municipal Drain.

Background and Analysis:

Please find attached the Request for Repair and Improvement received for Branch A of the Allen Municipal Drain, as submitted by owners of Part Lot 15, Concession 9 and Part Lots 15 and 16, Concession 9, Usborne Ward.

Operational Considerations:

N/A

South Huron's Strategic Plan:

N/A

Financial Impact:

N/A

Legal Impact:

N/A

Staffing Impact:

N/A

Policies/Legislation:

Draingage Act

Consultation:**Related Documents:**

Request for Repair and Improvements

Respectfully submitted,

Genevieve Scharback, Corporate Services Manager/Clerk



Municipality of South Huron
322 Main Street South,
P.O Box 759
Exeter Ontario, N0M 1S6

Phone: (519) 235-0310
 Fax: (519) 235-3304

SECTION 78

NOTIFICATION UNDER SECTION 78 OF THE DRAINAGE ACT, 1990 REQUEST FOR REPAIR & IMPROVEMENT

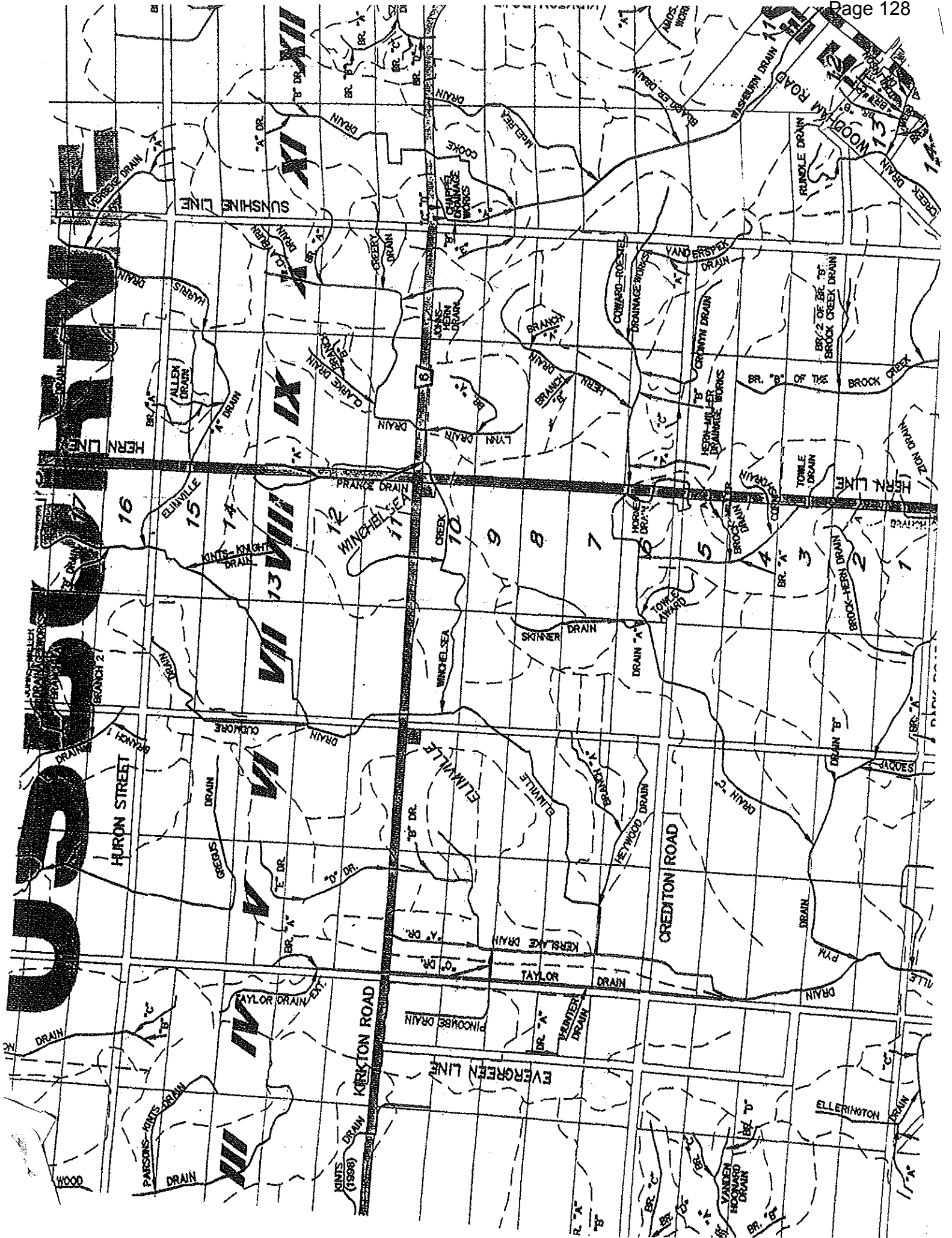
TO: The Mayor and Council of the
 Municipality of South Huron

DATE: Aug 28/17

The undersigned, being owner(s) of lands assessed on the
ALLEN & BRANCH A' Municipal Drain, herewith serve notice that the
 condition of said drainage works injuriously affects the following lands, and that Council
 is herewith respectfully requested to appoint an engineer under Section 78 of the
 Drainage Act to prepare a report to undertake and complete the repairs and/or
 improvements of the said drainage works with specific attention to:

Lot	Concession	Ward	Signature of Owner(s) (please print name beside signature)	Phone Number
PT 15	9	Ushorne	Rollin Lea Farms Ltd Doug McBrade Dany McBrade James McBrade	519-229-6664 519-232-7572
PT 15+16	9	USBORNE	Wayne France Charles France	519-229-8771

NOTE: If the parties requesting this drainage project decide not to proceed with improvements or repairs to the drainage works, subsequent to Council appointing an Engineer, then all costs for the project will be assessed to the signing parties.





Staff Report

Report To: South Huron Council

From: **Dan Best, Chief Administrative Officer/Deputy Clerk**

Date: September 5 2017

Report: CAO 17.28

Subject: Past Mayors and Councils Event (Canada 150 Celebration) Past Mayors and Councils Event (Canada 150 Celebration)

Recommendations:

That South Huron Council receive the report of Daniel Best, Chief Administrative Officer re: Past Mayors and Councils Event (Canada 150 Celebration; AND

That South Huron Council approve the Evening Program as presented

Purpose:

Council Information and Evening Program approval

Background and Analysis:

On May 1, 2017 the following motion was approved Council:

11.2 Councillor Wayne Deluca and Councillor Tom Tomes- Canada 150 Update - Past Council Event

Motion: 169-2017

Moved: C. Hebert

Seconded: T. Oke

That the memo of Councillor Wayne Deluca and Councillor Tom Tomes regarding the Canada 150 update be received; and

That Councillors Deluca and Tomes be authorized to proceed with the Past Council Event as outlined in this memo.

Previously, on April 18, 2017, Councillor Tomes advised Council that the Social Committee (Councillors Tomes and Deluca) met and are willing to proceed with the planning of the Canada 150 celebration dinner for past Council members if it's Council's wish. They will work with staff using the established guidelines. Subsequently on April 21, 2017 the Councillors met with the CAO and the following represents a synopsis of the discussion from the meeting.

- A catered event will be held for Past Council Members and Spouses.
- Location will be at the Crediton Hall
- The event will be held in September, 2017
- Live entertainment(hopefully coordinated through SHDHS)

Since that time, Staff has coordinated with both Councillors in the planning of the event and have worked within the parameters approved by Council. At a meeting with Staff on August 21, 2017, all details were finalized and a draft Evening Program was put together to be submitted to Council for approval as follows:

Masters of Ceremonies		Councillors Deluca and Tomes
6:00 – 6:30	Doors Open at Crediton Hall	
6:30	Greetings from	Mayor Cole MPP Lisa Thomson MP Ben Lobb
6:40	Blessing	Mr. Bob Heywood
6:45 – 7:45	Meal/Dessert	
7:45 – 8:10	Presentations	Emcees and Councillors
8:15	Closing Remarks	Emcees

Operational Considerations:

None

Financial Impact:

An amount of \$2000 was assigned by Council for this event.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

None

Consultation:

None

Related Documents:

None

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dan Best', with a stylized flourish at the end.

Dan Best, Chief Administrative Officer/Deputy Clerk



Staff Report

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: September 5 2017
Report: CAO 17.29
Subject: GBSTF and PS2 Projects Public Information Session Update

Recommendations:

That South Huron Council receives the report from Daniel Best, Chief Administrative Officer re: GBSTF & PS2 Projects Public information Session;

Purpose:

Council Information

Background and Analysis:

Further to Report CAO 17.24, a public information session was held on August 22, 2017 regarding the GBSTF and PS2 projects. The presentation from the meeting is attached as supporting documentation to this report.

Concerns expressed at the meeting could be categorized into several themes including but not limited to the following:

- Capacity to pay
- The 20% deferred capital cost and application
- Sale of home impacts
- Timeline for payment of the "up front" option

A revised Question and Answer (Q&A) document is attached as supporting documentation to this report. Administration will be attending an upcoming Grand Cove vHomeowners Association meeting on September 12, 2017.

Based on a review of the public information session, there does not appear to be any cause to deviate from the previously approved Council framework. As stated previously, any deviation would require a fulsome review of the entire process and could further have a negative impact on the benefitting properties.

Operational Considerations:

None

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report;

√ Transparent, Accountable and Collaborative Governance

Financial Impact:

There are no financial implications as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

None

Consultation:

Sandy Becker, Financial Services Manager/Treasurer
Don Giberson, Environmental Services Director

Related Documents:

Presentation from the Public Information Session – August 22, 2017

Q&A Document Revised August 31, 2017

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dan Best', with a stylized, overlapping 'D' and 'B'.

Dan Best, Chief Administrative Officer/Deputy Clerk



GRAND BEND SEWAGE TREATMENT FACILITY & PUMPING STATION 2 CAPITAL PROJECTS

Information Session
August 22, 2017

Projects

- Projects are joint with the Municipality of Lambton Shores

- Share of projects costs *(as defined in agreement)*
 - *GBSTF - 35.3%*
 - *PS2 - 50%*

Final project costs

- Total project cost net of BCF funding is \$6,972,931.22
 - GBSTF \$6,492,131.50
 - PS 2 \$ 480,799.72

- South Huron share of final costs is \$2,717,539.37
 - GBSTF \$2,491,181.87
 - PS 2 \$ 226,357.50

Cost Recovery

- 20% of capital cost recovery amount will be deferred to future development
 - *Amount recovered by all sewer system users across the municipality*

- 80% of capital cost recovery amount will be recovered from benefitting properties in defined service area of Phase 1 of GBSTF project by;
 1. *Full amount paid up front; or*
 2. *Recovered on utility bills as a separate identified debt charge for properties with a utility bill account and as a separate identified amount on tax bills for properties that do not have a utility bill account*

Household Equivalencies

- 629 Household Equivalencies used in cost recovery calculations
- Methodology used
 - *Residential Properties*
 - Each single family lot = 1 household
 - Each home site in land lease properties = 1 household
 - Each vacant lot or home site = 1 household

Household equivalencies cont'd

- Methodology used
 - *ICI Equivalency (Institutional, Commercial, Industrial)*
 - 1. Allocated sewage capacity/373m³ per year
 - 2. Metered sewage flow/373m³ per year
 - 3. Metered water flow/200m³ per year X 80%
 - 4. Theoretical sewage flow using Ontario Building Code/373m³ per year
 - 5. Minimum equivalency per ICI properties = 1 household

Cost per household equivalency

Projects	Project Costs (net of BCF grant)	Less 20% Deferred to future development	80% Capital Cost Recovery
Grand Bend Sewage Treatment Facility	2,491,181.87	498,236.37	1,992,945.50
Pumping Station 2	226,357.50	45,271.50	181,086.00
Total	2,717,539.37	543,507.87	2,174,031.50
Number of Household Equivalencies			629
Cost per household equivalency			\$ 3,456.33

Payment options

- Full amount upfront due October 16, 2017
 - *\$3,456.33 per household equivalency*
 - *Once cost recovery by-law has been adopted (proposed date = September 5, 2017), letters will go out to all affected customers advising amount and due date if paid up front and an estimated debenture amount if they choose not to pay upfront*
- *OR*

Payment options

- If payment in full is not received by October 16, 2017 the amount will be debentured for a 20 year term
- Payment will be recovered through;
 - *Utility bills issued quarterly - based on timelines, anticipate first billing would occur in April 2018*
 - *Quarterly amount unknown at this time - dependent on amount that financed and interest rate at time debenture is finalized*

Estimated amortized amount

- The estimated per household debentured amount is \$4,744.63
- Above amount is based on a 20 year debenture at an estimated interest rate of 3.29%
- Estimated Annual amortized payment = \$237.23 paid in quarterly installments of \$59.31

Next Steps

- Commence Loan Application with Infrastructure Ontario
- Prepare and adopt Cost Recovery By-law
- Letters to benefitting customers/property owners advising of the amount owing and date due
- Once financing amount is determined, prepare and adopt Borrowing by-law (Infrastructure Ontario)
- Finalize Loan application with Infrastructure Ontario
- Notify Infrastructure Ontario - request to debenture (minimum 6 weeks)

Next Steps continued

- Finalize Financing Agreement, including debenture worksheet, treasurer's certificate, engage law firm for review of all documents
- Interest rate offer - 1 week prior to debenture by-law will receive offer from IO, must accept, sign and return within 24 hours
- Review of all documents and debenture by-law by external legal counsel
- Prepare and adopt Debenture by-law and amended cost recovery by-law

Next steps continued

- 2 days after adoption of above by-laws all original signed/sealed documents couriered to IO to be held in escrow until closing date
- Closing date, external legal counsel must contact IO to release documents from escrow
- Commence cost recovery on utility bills - based on timelines first billing anticipated to occur in April 2018

GBSTF and PS₂ Projects



Questions and ANSWERS

Revision 2 –August 30, 2017



Questions and Answers



Q1: Why the difference between household costs presented in May 2015 and today?

A1: The per household costs were based on the estimated construction costs known at that time, reduced by the FCM grant. It would appear non-eligible costs were not presented at that time.

Q2: There are not to be any reserves applied, and no FCM grant benefit for the citizens either?

A2: Available existing reserves are for capital replacement. FCM grant does not appear to be viable and has associated risks; therefore it does not make sense to include it in the per household costs.



Questions and Answers

Q3: How will Mollard Line be financed?

A3: It would be anticipated that South Huron's 50% share of Mollard Line forcemain will be funded from Grand Bend Sewers Capital Replacement Reserve. This is subject to the total cost of the project. Which is unknown at this time

Q4: Why the difference in the number of household equivalencies?

A4: The household equivalencies used at the May 11, 2015 meeting was the best available information at that time. GM BluePlan was hired in 2015 (results post-May) to validate the household equivalencies and provided their preliminary report on August 21, 2015. The household equivalencies used in the July 11, 2017 report are based on the Engineers final report adopted by Council in September 2015.



Questions and Answers



Q5: Both motion 297-2014 and 430-2015 speak to capital costs from will be from benefiting property owners, but 297 says to proceed with option of 80% capital cost recovery and 20% deferred to future development. Is the development in the area of the GBSTF.

A5: The 20% deferred amount would be repaid by new development in the Grand Bend Service Area.

Q6: To clarify, is the 20% paid by all sewer system users across the municipality through user fees.

A6: Initially all sewer users in the Municipality would pay the principle and interest charges on the 20% deferred amount, until it is repaid by future development in the Grand Bend Service Area.



Questions and Answers



Q7: According to the Backgrounder, there are 629 household equivalents, on GB so do we know what the number would be for the rest of wards 1, 2 and 3.

A7: We do not have wastewater household equivalencies for Wards 1, 2 & 3. However, we do have the number of wastewater households based on our utility billing system

Ward 1- approximately 1145 wastewater households in Ward 1 (Crediton, Centralia, Huron Park, Grand Bend, west side of London Road south of Waterloo Street).

Ward 2- approximately 2395 wastewater households in Ward 2 (Exeter)

Ward 3- approximately 14 wastewater households in Ward 3 (East side of side of London Road south of Waterloo Street).



Questions and Answers



Q8: Would the principal and interest payments on the 20% also include GB? Would it be expected that the 20% to be paid in the 5 years too, and is there a debt cost associated with that?

A8: The principle and interest payments on the 20% deferred amount would be paid by all sewer users (including GB) in the user fee.

Q9: Are there different costs by ward, for sewer and water?

A9: The rates for water and wastewater are the same across all Wards with the exception for the Exeter-Hensall pipeline debt charge (Residential Rate for Exeter is \$83.90 per quarter and \$4.80 for Stephen).



Questions and Answers

Q10: There was a concern from HP re water rates, and so I compared home prices. Water consumption is 1.76 for all SH Sewer charge is 1.81 for all of SH Water base quarterly is 60.70 for all of SH sewer base quarterly is 20.20 for all of SH Pipeline debt is 83.90 for Exeter, and 4.80 for Stephen and Usborne

A10: These charges are all the correct Residential Rates, with the only exception being that Usborne users are charged the Exeter-Hensall pipeline debt charge for Exeter, as they are serviced by the Exeter water system



Questions and Answers

Q11: If the GB capital costs are put on homeowner bills, Would it say something like GBSTF capital cost recovery, and future development?

A11: Proposed wording would be - “GBSTF & PS2 Debt Charge”

Q12: There is a proposal for a 5-Year Cost recovery. Why not a 20 year debenture?

A12: This would be a decision of Council. Council will need to take into account its current debt balance, ARL limits and future projects



Questions and Answers



Q13: Concerns related to the methodology of the household equivalents and ICI calculation:

Q13: The methodology of the household equivalents and the ICI calculation has been validated through our municipal engineer and has been previously approved by Council resolution.



Questions and Answers



Q14: In previous discussions, we were advised that residents would have the option of paying in full or pay a 20 year debenture to be a separate item on our quarterly utility bill.

A14: A 20 year debenture was noted in previous reports to Council, as the minimum term for the FCM loan was 20 years. The Option to pay on the utility bill was also part of previous Council discussions. However, it was previously noted by Administration that this would not be final until the Cost Recovery By-law was adopted by Council.



Questions and Answers



Q15: We note in the document that the estimate for household equivalency is now estimated at 629 whereas, in all previous documents, it was estimated to be 673. A higher number for the household equivalencies would be a benefit to our residents as it would relate to a lower cost per household.

A15: Response: The previous total household equivalencies of 673 was based on the best available information at the time. The total household equivalencies used in the July 11, 2017. report are based on the Council approved “Methodologies for ICI Properties per Household Equivalencies” and the Engineers final calculations.



Questions and Answers



Q16: If the 373 M3 per year is used then the S.F. home household equivalencies should be reduced by about 50%.

A16: The ICI equivalencies are based on the Council approved “Methodologies for ICI Properties per Household Equivalencies”, as recommended and validated by GM BluePlan.

The September 15, 2015 Report to Council further clarifies the following:

- a) 373m³ per year flows used to compare allocated capacity, theoretical capacity and actual sewage flows was based on the per household design flows used for the GBSTF.
- b) 200m³ per year flow used to compare water consumption to sewage flows was based on the Stephen Ward average water consumption of 250m³ per year set out in Watson & Associates 2012 Water & Wastewater Rate Study and was reduced by 20% to more accurately reflect sewage flows. (ie. $250 \times 80\% = 200\text{m}^3$).



Questions and Answers



Q17: What does PS2 stand for?

A17: PS2 is an acronym for Pumping Station 2

Q18: How did the 629 household equivalencies get calculated?

A18: 629 household (residential) equivalencies as used in cost recovery calculations represent all the users on the system derived by the methodology of the engineer. Household equivalencies were calculated as follows:

- Each single family lot = one household
- A lot in a plan of condominium = one house hold
- Each home site in a land lease = one household
- Each vacant lot or home site = one household
- ICI Equivalencies



Questions and Answers



Q19: Are Grand Cove residents paying 2/3 of the total project?

A19: Grand Cove residents are paying 2/3 of the 80% capital cost. The remaining 20% deferred capital cost recovery will be borne by development in the Grand Bend service area. Further clarification see answer to Q5 and Q6.

Q20: How many properties are zoned/assessed Industrial, Commercial and Institutional (ICI)?

A20: Six



Questions and Answers



Q21: What is the history of this cost recover methodology? Is this the first time affected customers had to pay for a special project?

A21: No, all past similar projects used similar methodology

Q22: Has Council discussed people that can't afford the costs?

A22: Yes, this discussion is what has been a major struggle for council and Staff.

Q23: Were vacant lots included in the 629 household equivalencies used in the calculations?

A23: Yes, vacant lots were incorporated into the calculation.



Questions and Answers



Q24 Why are the tenants rather than the property owner paying these costs?

A24: at a stage in the process, Grand Cove Estates residents requested that they be billed directly.

Q25: Will customers receive a tax receipt?

A25: No, this is not a tax, it is a utility cost.

Q26: When was it tabled to put this as a utility bill – Grand Cove residents had no input

A26: At the request of Grand Cove Estates residents Council considered direct billing at the meeting of October 20, 2014.

Q27: Will 80% cost on utility bill get rid of existing Exeter-Hensall charge?

A27: No, this is not related to this project.



Questions and Answers

Q28: Can I pay my share of the debt off earlier?

A28: No. This is consistent with previous projects.

Q29: What if I sell my house

A29: The capital cost recovery charge stays with the property.

Q30: Can it be a local improvement charge?

A30: No. There are specific requirements around this methodology and it would have been required to be implemented very early on in the process.



Questions and Answers



Q31: Do I have to pay it by October 16?

A31: Yes, or you will automatically default to the 20 year debenture payment.

Q32: Can we have two-three months to pay?

A32: The longer we wait the greater the risk of a higher interest rate and higher costs. At the meeting there was no definitive consensus. As a result, the approved methodology will remain in effect.



Questions and Answers



Q33: Will interest rate stay the same?

A33: Yes- locked in for 20 years

Q34: Will there be another capital project requiring debt financing?

A34: Yes. At the present time Council is looking at two recreation projects. The Mollard Line project will not require debt financing.

Q35: What is the appeal process?

A35: There is no appeal process.



Questions and Answers



Q36: Is there government programs to help people pay?

A36: Staff continue to explore options on behalf of the residents.

Q37: How do others in Grand Cove know about this. If not through the homeowners association?

A37: Media release, Hub etc. Minutes, website, public meetings, council agendas/meetings, radio, news paper, social media, info meetings.



Corporation of the Municipality of South Huron
South Huron Communities in Bloom Committee
Minutes

Wednesday, July 5, 2017 – 6:30 p.m.
Verity Room, Olde Town Hall

Members Present:

Cathy Seip, Chair
Dorothy Henderson, Vice Chair
Beth Cooper
Glen Nicholson
Bev Prout
Craig Hebert

Staff:

Dave Athill

Guest:

Christian Prémont
Michelle Runhart

1. Meeting Called to Order

Cathy Seip, Chair called the meeting to order at 6:34 pm in the Verity Room at the Olde Town Hall.

2. Agenda Update

- 2.1 Flower Barrel
- 2.2 New Garden
- 2.3 CIB Involvement in Parkette
- 2.4 Awards in Ottawa
- 2.5 Offer of Clean Up

3. Disclosure of Pecuniary Interest and the General Nature Thereof
None.

4. Approval of Minutes

- 4.1 Minor changes made to Minutes of the South Huron Community in Bloom Committee Meeting of June 7, 2017.

Motion: 07-2017
Moved: B. Prout
Seconded: G. Nicholson

That the minutes of the June 7, 2017 meeting are hereby approved as amended.

Disposition: Carried

5. Discussion

5.1 Barn Quilt Trail Event

There are 18 days left to get barn quilts finished and on the trail.

The maps are being worked on, and preliminary ones will be printed to review. The BIA will put the order in once they are finished. Brittany Wise will help put the stops on Google Maps for our Facebook group.

We got the OK to put one up at the Lagoon System. We would like to have one there for the Judges to see during their visit.

We need to check on the sign policy on where one can be put in Dashwood. We are following up with CAO Dan Best on this matter.

There is a barn quilt up on Highway 81. Bev was going to approach to see if they would like to be added to the list. If you know of any that are up, and not on the list yet, feel free to ask if they want to be added.

5.2 Profile Book

The Profile Book will be completed on Thursday. 30 copies will be prepared. The Judges have copies, and the rest will be distributed to council, BIA, and CIB Committee Members.

5.3 Judges' Visit Planning

The Judges will be picked up at 11:30 AM on Sunday, July 23, 2017 by Craig Hebert. Dave will have a Municipal truck cleaned and ready to take.

This is the 10th year for the Judges' visit. Cathy is trying to come up with some fresh ideas. One suggestion made by the committee is to keep a "Garden/Yard of the Week" sign, and present it with the Judges. It was discussed that we avoid our "low" points that might hurt our score. We also want to show the Judges that we are working with the Municipality, younger crowds, and the small hamlets. The Itinerary will be finalized by next week.

The supper on Sunday, July 23, will be held at Bev Prout's. She needs to know numbers, so please let her know as soon as you can. CAO Dan Best and Mayor Maureen Cole, with their spouses, have been invited.

On Monday, July 24, there is the Mayor's Luncheon at Olde Town Hall. Numbers are needed for this as well please. This lunch is for the Judges, the Mayor, Councillors, and CIB Committee.

The dinner at Thames Road on Monday, July 24, is open to everyone. We need to let Beth know by July 19th how many will be attending (we estimated for 70). If it rains, we will move to the Thames Road-Elimville United Church down the road.

The Judges need to be returned to the London Airport for their 1:30 PM flight on Tuesday, July 25, 2017.
We are aiming for the 5 Blooms Silver, but will settle for the 5 Blooms Bronze.

5.4 Budget Update

Our budget is \$6,000, but nothing really new to report about the budget.

Invoices from MacLean's are starting to come in.

We will be receiving a new invoice from Nicki Cyr for the work she has done on the Profile Book.

5.5 Garden of the Week

Cathy has 1 of her 2 signs up. She will save one until the Judges' Visit.

Beth has both of her signs out in circulation.

Dorothy has not got her signs up yet, but will be going out for a cruise to find some places.

Christian will take one to put up in Centralia area.

5.6 Canada 150 Garden

We have not had any complaints about the garden.

The Community Services Department had operators out this week weeding it.

Also wanted to mention, the Dairy Queen Garden looks great. Nice work by the Theo Family.

6. Communications

6.1 Commemorative Garden Deadline

The Heritage deadline is Saturday, July 15, 2017.

6 signs have been purchased for prizes, and Cathy is going to try and get more people signed up.

One set of pictures has been received.

6.2 Mosaic Benches

We are hoping to get a picture of the beautiful mosaic benches with the students from the High School that did them. We will have to wait until the fall to find out if they are up for doing that, as long as they haven't all graduated.

6.3 Awards in Ottawa

Motion: 08-2017
Moved: C. Hebert
Seconded: B. Prout

That the South Huron Communities in Bloom Committee recommends that Dave Atthill, Dorothy Henderson, Craig Hebert and Cathy Seip attend the Awards celebration in Ottawa.

Disposition: Carried

On behalf of the Communities in Bloom Committee membership, we would like to extend an invitation to CAO Dan Best and Mayor Maureen Cole to join us in Ottawa to represent the Municipality.

6.4 George Wilson

George will have the town walkers come for coffee and doughnuts. They will use the "Litter Lifters" coupons from Tim Hortons they received for cleaning up trash while out for a walk.

6.5 Get More Businesses and People Interested

We want to encourage businesses and people to continue to keep South Huron looking great.

They do not have to do anything over the top to help, just proceed to plant and weed when needed.

New Business

A. Add a Member to the Committee

Motion: 09-2017
Moved: D. Henderson
Seconded: G. Nicholson

That the South Huron Communities in Bloom Committee recommends Christian Prémont be added to the South Huron Communities in Bloom Committee roster.

Disposition: Carried

B. “Advertising” CIB

What are some ways to get more people interested in joining CIB? We need to come up with some ideas for the fall.

C. Poverty to Prosperity

There is a new group in Huron Park that would like some little things to happen. They would like help from the South Huron CIB and the Ausable Bayfield Conservation Authority to help clean up the creek, and do a flowerbed. CAO Dan Best said to let him know what the plans are, and he will help initiate our ideas.

One of the members from this group will be speaking with the Judges when they come to visit.

D. Oaks of Vimy

CAO Dan Best is working on the Vimy Oak Forest project.

7. Adjournment

Motion: 10-2017
Moved: G. Nicholson
Seconded: C. Hebert

That the South Huron Communities in Bloom Committee hereby adjourns at 7:45 p.m., to meet again on September 6, 2017 at 6:30 p.m. in the Verity Room, Olde Town Hall or at the Call of the Chair.

Disposition: Carried

Cathy Seip, Chair

David Atthill, Recording Secretary

The Waste-Free Ontario Act: What it Means for Current and Future Waste Diversion Programs in Your Municipality, August 29, 2017

In November 2016, the Waste Diversion Act was repealed and replaced by the Waste-Free Ontario Act, which includes both the Waste Diversion Transition Act and the Resource Recovery and Circular Economy Act.

This new legislation will have a major impact on municipal waste management and, most importantly, on waste diversion programs you may operate now or have planned for the future.

The transition to full producer responsibility

The cost to run programs for collecting and recycling paper products and packaging is now split approximately 50/50 between municipalities and the companies that produce these items. The new legislation will transfer full responsibility for program costs to producers.

This concept will be applied initially for paper products and packaging (e.g. glass, plastics), tires, hazardous wastes and electronics. Other materials such as mattresses, carpets and furniture will be considered in the future.

The new legislation has started the movement toward full producer responsibility, but there is still a lot of work to do. Regulations must be drafted and all the details of the new system must be resolved.

Accelerating the transition for Blue Box Programs

Blue Box recycling programs will undergo some of the biggest changes, as municipalities will have new options – to act as service providers to producers who are required to pay for these programs, to work with private companies that may use municipal infrastructure, or to opt out from providing a service altogether.

It is in the best interest of municipal governments that this work gets done as quickly as possible, particularly given some inevitable delays around the upcoming provincial election. Each year Ontario municipalities pay about \$130 million for Blue Box programs.

The Municipal Resource Recovery and Research Collaborative

The Association of Municipalities of Ontario, Municipal Waste Association, Regional Public Works Commissioners of Ontario, and the City of Toronto have joined forces to form the Municipal Resource Recovery and Research Collaborative (Municipal 3Rs Collaborative) to advocate for a

smooth and timely transition to full producer responsibility, and to make sure municipal priorities like maintaining service standards to residents, especially in rural and northern Ontario, are protected.

The Municipal 3Rs Collaborative is working closely with key producers and the Ministry of the Environment and Climate Change in a process to consult on revisions to the current Blue Box Program Plan. This would be the first step in transitioning the Blue Box to full producer responsibility.

Initiating the transition process

In July 2017, the Municipal 3Rs Collaborative and key producers sent a joint letter to then Minister Glen Murray, asking that he request the Resource Productivity and Recovery Authority to formally initiate a consultation to amend the Plan. The letter specifies that the amended Plan must:

- Not negatively impact Ontarians' experience with and access to existing recycling services;
- Improve environmental outcomes;
- Create a consistent recycling experience for all Ontario residents;
- Ensure a fair and open marketplace; and
- Address the provincial interests listed in the Resource Recovery and Circular Economy Act thus becoming the blueprint for the future development of a producer responsibility paper products and packaging regulation.

Minister Ballard announces at AMO conference that request letter is signed

At the 2017 AMO Conference in Ottawa, the new Minister of Environment and Climate Change, Chris Ballard, announced he had signed a letter requesting that the Resource Productivity and Recovery Authority and Stewardship Ontario, draft and submit an amended Blue Box Program Plan as had been requested by municipalities and key producers. The letter requests that an amended Blue Box Program Plan be sent to the Minister for approval by February 15, 2018.

Be assured that there will be an extensive consultation process across Ontario, with opportunities for your issues and priorities to be heard.

Protecting current standards of service and creating new waste diversion opportunities

The Municipal 3Rs Collaborative has produced a list of specific issues that must be addressed in the amended Blue Box Plan. These range from the mechanisms that will be used to implement the transition to full producer responsibility, to standards of service and program accessibility for residents.

To date, the focus has been on the transition of existing programs and ensuring there are no service disruptions. Your representatives on the Municipal 3Rs Collaborative are also well aware that there are many municipalities that do not yet have Blue Box Programs, or waste diversion programs of

any kind, and that opportunities for new and expanded programs are extremely important. We have been advocating for future program development and will continue to do so.

A fundamental principle – for the municipal sector and for the Ministry – is that opportunities to divert waste and develop a circular economy extend across the entire Province of Ontario, including our rural and northern regions.

Next steps – getting informed and involved

The role of the Municipal 3Rs Collaborative is to listen carefully to the Ontario municipal sector, feed this information into the process, promote municipal interests, and provide updates and resources that will help municipalities manage contracts and make the best possible decisions for their own local programs and communities.

Now that the Minister has signed a request letter, it is even more important for municipal councils and staff to be informed and get involved. Here's how:

- **WATCH TWO VIDEOS that explain what you need to know about the Blue Box Transition:**
 - [Mac Bain: What Ontario Municipal Elected Officials Need to Know](#)
 - [Jim McKay: What Ontario Waste Management Staff Need to Know](#)
- **HOLD THE DATE for the next AMO/CIF Waste Session – scheduled for Tuesday, September 19th (Location TBD).** For information, please contact Amber Crawford, Policy Advisor, AMO at acrawford@amo.on.ca or by phone at 416-971-9856 x 353.
- **Join the AMO Waste Portal – for access, please send an email to amo@amo.on.ca.**
- **Contact any of the Municipal 3Rs Collaborative Members – listed [here](#).**

To learn more about this important transition, please contact our organizations, or directly to Dave Gordon, Senior Advisor at dgordon@amo.on.ca, and Amber Crawford, Policy Advisor at acrawford@amo.on.ca.

Sincerely,

Mac Bain, Chair AMO Waste Task Force

Ron Holman, Chair ROMA



August 25, 2017

Re: Partnering together in *Growing Success*

Dear Mayor Cole,

The Huron County Economic Development Board was established in 2015 to advise County Council on matters related to strengthening the regional economy. This responsibility includes identifying opportunities to improve the delivery of development services at both the county and municipal level.

In an increasingly competitive development environment, the Economic Development Board is undertaking the *Growing Success Project*, which is a service delivery review of the economic development services provided in Huron County. Beginning this December, a professional consultant will collect information and analyze delivery options to make recommendations for improving both the effectiveness and efficiency of our economic development service offer. The RFP is attached to this correspondence and the Board requests that this be added to your municipal council agenda for discussion.

As development services are provided across municipal boundaries, the Board cannot undertake this project alone. The cooperation and participation of our partner municipalities is absolutely vital and demonstrates a commitment to ensuring that, together, we are providing the best services possible for tax payer dollars.

With a shared obligation to review performance and ensure that the needs of our clients are being met, the results of this study will benefit the county and all municipalities. The Board would be happy to present the Growing Success Project to your municipal council and looks forward to working collaboratively with your staff as we strive to become the best-in-class development service provider in Ontario.

Sincerely,

Jim Lynn, Chair
Huron County Economic Development Board

COUNTY OF HURON REQUEST FOR PROPOSAL (RFP)

Organizational Effectiveness & Efficiency Review for services related to economic development, business retention and growth for the County of Huron

Summary of the Opportunity

The objective of the project is to identify opportunities to further enhance economic development within the county and to create a more positive business environment at both the County and Lower Tier (Partner) Municipality level. The County of Huron invites consultants to submit proposals to conduct a review and to identify changes which would improve the efficiency, effectiveness and accountability of local government service providers related to economic development. The goal is to create a blueprint for the best in class delivery structure for the next 5 years.

A copy of the terms of the RFP is attached for your information.

RFP issued: October 13, 2017

RFP closes: November 3, 2017

1.0 General Information

1.1 Contact Information

Any additional information may be obtained by contacting:
Andrew Kemp
Director, Huron County Economic Development
519-524-8394 x6
akemp@huroncounty.ca

1.2 Proposal Submission Requirements

Deadline for proposal submission is 4:00 p.m. on October 13, 2017. Electronic submissions must be submitted to the Huron County Economic Development Board, C/O Andrew Kemp, Director of Economic Development. It is the responsibility of the applicants to confirm delivery of submission.

2.0 Project Information

2.1 Introduction and Background

The County of Huron is located on the shores of Lake Huron in one of the Province of Ontario's prime agricultural areas. As a result, Huron County offers an excellent quality of life with convenient access to urban amenities, while also retaining the characteristics of a vibrant and flourishing rural community. At present the County is served by nine municipalities and one county wide administration for a total of 10 separate and distinct governmental agencies. With a population of approximately 60,000 and a combined Upper Tier / Partner Tier governmental budget of \$199 million(2016) (including intergovernmental transfers and all forms of municipal revenue).

Huron County, like many other Ontario communities, is facing a changing economic environment impacted by both local and global economic forces. Both the role and influence of municipalities and citizen expectations for quality service and effective governance are on the rise. It is important to analyze whether historical practices and the resulting delivery structure creates the optimal environment for business expansion and new investment.

Huron County Council endorses the actions of the Huron County Economic Development Board (HCEDB) in conducting an “organizational effectiveness and efficiency review”. A Steering Committee of the HCEDB has been selected to assist in overseeing the work.

2.2 Governance

Consultant will carry out the review under the direction of the Steering Committee. The Steering Committee will:

- Review proposals and select the Consultant using the evaluation criteria in the RFP;
- Provide strategic direction to the Consultant;
- Receive reports and recommendations from the Consultant;
- Review recommendations and make final decision on any changes;
- The report will be presented by the consultant to Huron County Council

2.3 Project Scope

The County of Huron invites consultants to submit proposals to conduct a review and to identify changes which would improve the efficiency, effectiveness and accountability of local government service providers related to economic development.

- Specifically Out of Scope: Emergency Services, Homes for the Aged, Health Unit, GIS Services, Health Unit, Library, Ontario Works, Children’s Services, Social Services, Public Health Services, Cultural Services, General Administrative Services, Provincial Offenses, County Forest Management, Policing Services, Fire Services

2.4 Key Project Deliverables

While completing the review of the County and partner Municipality service delivery functions impacting the growth and expansion of existing and new businesses in Huron County the Consultant will:

- Review and comment on documents used to support and enable economic development, as well as undertaking primary and secondary research of best practices in order to comment on: Official Plans, cross border servicing agreements between municipalities, infrastructure sustainability and availability agreements, upper and partner tier shared processes / authorities;
- Create a valid and reliable ranking which indicates how Huron County and its partner municipalities' economic development service delivery processes compare to other jurisdictions of similar size and scale regarding stakeholder satisfaction and service delivery;
- For service functions directly and indirectly impacting economic development, identify gaps and provide recommendations on optimal organizational structure(s) and processes. Considerations should also be given to factors which are aligned to the desired organizational outcomes such as: customer service orientation, service speed, innovation. Outline benefits and challenges relating to implementing optimal structure(s) including issues such as: duplication of service, division of labour, span of control, chain of command, authority, responsibility, delegation and accountability, decision-making processes, turn around and cycle times;

- Report on findings and make prioritized recommendations and best practices including an identification of legislative constraints;
- As applicable, create a roadmap and timetable for change, including key performance metrics to monitor, which will assist the County and partner municipalities in becoming more operationally effective and efficient, customer-focused as well as aligning organizational capacity to ongoing strategic economic development priorities;
- At the discretion of the HCEDB, present to the County of Huron Council in digital and hard copy format;
- Identify (at a macro level) any other service delivery and governance factors impacting overall county-wide system effectiveness for possible additional review in subsequent research.

2.5 Timelines and Reporting Requirements

- The HCEDB is prepared to start this project immediately upon selection of the consultant the project will be completed no later than March 31st, 2018;
- The consultant shall be responsible for providing a status report to the HCDEB by January 15, 2017;
- Final report will be submitted to HCEDB by March 31, 2018;
 - The consultant shall be required on its final submission to provide three bound hard copies of the report and one digital copy of the final report.

2.6 Project Budget

Council approved a **total** budget of \$60,000 for this project. Proposals should include details on the items that can be delivered within the scope with an associated budget that outlines the number of days required for tasks contained in the methodology and per diem rates.

The budget should also include costs for travel and other direct expenses associated with the project. All direct expenses are to be billed at actual costs.

Consultants are encouraged (but not required) to provide a detail of value added services that can be provided at an additional cost including the cost and rationale for undertaking them. This is to be a separate section.

3.0 RFP Submission Requirements

Proposal submissions should include as a minimum the following:

- 1) Description of the qualifications of the firm in relation to this project and why your organization would be well-suited to provide the required services;
- 2) Identification of members to be assigned to this project including their role and summary of the team member's knowledge and experience with similar projects.
- 3) Identification of any parties in a joint venture and all sub-consultants and their knowledge and experience;
- 4) Proposed project schedule;
- 5) Work plan outlining approach to be used, including identifying tasks required to be undertaken by Municipal staff.
 - a. Methodology used should generally conform to the deliverables requested; however, the consultant is

encouraged to include description of the proposed services or steps to enhance the quality of the project. These should be submitted under “Additional Services” if any are identified;

- 6) Include a detailed cost estimate for each component of the contract including the work plan and key project deliverables outlined above. The proposal will include a table showing the per diem rates for all staff, contractors and sub-contractors. The overall contract costs for both professional fees and expenses shall not exceed the upset limit, not including HST;
- 7) Name and contact information of three references for similar projects which have been undertaken in the past. References will be contacted by the HCEDB;
- 8) Make full disclosure of any existing business or personal relationship or any real, apparent or perceived conflicts of interest presently in place with the County of Huron. Failure to disclose such an interest may result in termination or cancellation of any agreement that may have been entered into.

4.0 General Conditions and Requirements

The County of Huron reserves the right to:

- 1) Reject any or all proposals;
- 2) Suspend or cancel the RFP at any time for any reason without penalty;
- 3) Not necessarily accept the lowest cost proposal;
- 4) Accept any proposal which it may consider being in the best interest of the County of Huron;
- 5) Waive formality, informality or technicality in negotiating a satisfactory proposal;

- 6) All proposal submissions will be evaluated using the evaluation criteria contained in this RFP and the project will be awarded to the firm judged to provide the best overall value;
- 7) All firms responding to the RFP will be notified regarding the awarding of the project;
- 8) The successful firm will be required to enter into a formal agreement/contract with the County of Huron;
- 9) The successful firm will be required to acknowledge and adhere to any County policies or bylaws and abide by all Provincial and Federal regulations, acts or legislation requirements;
- 10) The successful firm will be required to provide appropriate insurance coverage at time of contract execution;
- 11) By submitting a proposal, the consultant agrees to public disclosure of its contents subject to the provisions of the Municipal Act, 2001 relating to Freedom of Information and Protection of Privacy;
- 12) All expenses incurred in the preparation and presentation of the response to the RFP is entirely the responsibility of the Consultants;
- 13)** Upon award of the contract, all of the deliverables/design work provided by the consultant for the project will become the intellectual property of the County of Huron;
- 14) The Consultant warrants that they are not in financial arrears with the Workplace Safety & Insurance Board and that all of their employees are fully covered under the terms of the Act and will provide the County with a current Certificate of Coverage during any time in the execution or performance of the resulting contract;
- 15) The Consultant shall defend, indemnify, and hold harmless the County of Huron, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings costs, damages and liabilities, arising out of, connected with, or resulting from any acts or omissions of the Consultant or any

agent, employee, subcontractor, or supplier of contractor in the execution or performance of the resulting contract.

5.0. Evaluation

The following is an overview of the evaluation criteria for submissions responding to this RFP:

Quality of the proposal 40%

- Meets project objectives
- Identifies any issues or challenges
- Suitable method and approach to the problem

Experience and Qualifications 20%

- Subject matter expertise of firm / team
- Related project experience of firm / team
- Expertise of key personnel to work directly with the County
- Defined roles and responsibilities of each team member

Work Plan 15%

- Quality of project work plan and timeline
- Quality of deliverables
- Early completion date of project

Price 25%

- A minimum of 60 out of 75 is required from the above criteria for the proposal to be considered for pricing

6.0 Schedule

The approximate RFP schedule for this project is as follows:

- October 13, 2017 – Date of Posting
- November 3, 2017 – Deadline for submission of proposal
- November 15, 2017 – Proposed award of contract
- December 8, 2017 – Draft outline of work plan
- January 15, 2017 – Status report
- March 31, 2017 or sooner – Draft Final report



Celebrate someone who is helping to conserve Ontario's heritage!

Help us recognize and celebrate outstanding contributions by people whose leadership, commitment and creativity has made a difference to their community, region or to the province.

The Lieutenant Governor's Ontario Heritage Awards recognize achievements in four categories:

- [Youth Achievement](#)
- [Community Leadership](#)
- [Lifetime Achievement](#)
- [Excellence in Conservation](#)

The top individual recipient of the award for Youth Achievement also receives a \$2,000 post-secondary scholarship funded by the Trust and Young Heritage Leaders program sponsor Great-West Life, London Life and Canada Life.

Nomination Deadline: September 30, 2017

[Contact us](#) or visit our website at heritagetrust.on.ca/recognition for more information.



STRONGER COMMUNITIES TOGETHER™

Rendez hommage à quelqu'un qui contribue à la conservation du patrimoine de l'Ontario!

Aidez-nous à souligner et à mettre à l'honneur la contribution exceptionnelle de gens dont le leadership, l'engagement et la créativité ont fait une différence dans leur collectivité, leur région ou la province.

Les Prix du lieutenant-gouverneur pour les réalisations des jeunes en matière de conservation du patrimoine ontarien sont décernés dans quatre catégories :

- [Réalisations des jeunes](#)
- [Ensemble des réalisations en matière de conservation](#)
- [Réalisations communautaires](#)
- [Excellence en matière de conservation](#)

Le bénéficiaire du prix décerné pour les réalisations des jeunes qui arrive au premier rang reçoit également une bourse d'études postsecondaires de 2 000 \$ financée par la Great-West, compagnie d'assurance-vie, London Life, compagnie d'assurance-vie, et Canada-Vie – les commanditaires du programme Jeunes leaders du patrimoine.

Date limite de réception des candidatures :



Huron Residential HOSPICE

Friday, August 11th, 2017

Page 189

RECEIVED
AUG 18 2017

Dear Municipality of South Huron Council,

"What do we live for, if it is not to make life less difficult for each other?"
(George Eliot)

There is much truth in Mr. Eliot's words –perhaps even more so today given what is happening around the world.

My name is Gwen Devereaux, and I am the chair of the fundraising committee for the Huron Residential Hospice *Moments Matter* Campaign. I have spent my career in the pursuit of making health care better for the residents of Huron County. Without a doubt, one of the most important things we can do for each other is to provide proper care for the critically ill and their families. I am proud to announce that a group of dedicated volunteers recognize this need and have decided to work together to establish the first Ministry of Health-approved residential hospice in Huron County.

Simply put, a hospice is a residence that provides the special care, peace, and comfort needed by those with life-limiting illnesses, while providing support for their families. These services are provided at no cost to the resident.

Today I am asking you to help us with this important project. We need to raise \$2.1 million for capital expenses. We have already received the support of the Ontario Ministry of Health and Long Term Care, who will provide ongoing operational funds. We would like an opportunity to meet with you to discuss this project and explain not only the benefits of residential hospice care in the community, but also how your company can assist by providing support. Your financial support would touch the lives of so many in our community who struggle to provide care for their loved ones during their time of need.

We welcome you to reach out and establish a date and time that works for you by contacting me personally at (519) 870-3667. Alternatively, you may call (519) 482-3440 to contact Michelle Field (ext.#6301) or Shirley Dinsmore (ext.# 6300) at the Huron Hospice Volunteer Service to inquire about the donation process.

On behalf of your clients, neighbours, and friends in Huron County, we appreciate you taking the time to read this letter and look forward to meeting you in the future. Thank you for your time.

Sincerely,

Gwen Devereaux
Chair, *Moments Matter... Capital Campaign*
Huron Residential Hospice



Huron Residential HOSPICE

*Moments
Matter....*

**WE NEED
YOUR
HELP!!!**



Capital Campaign Levels of Support

Operating Fund Campaign



Join our \$1,000 TEAM

*Pick a very special day & your
donation will operate Huron
Residential Hospice on that day*

*\$1,000 will cover
operating costs on your day*



**To support the "Moments Matter"
Campaign please contact:**

Huron Residential Hospice
Phone: 519-482-3440 ext. 6301
Clinton Public Hospital
98 Shipley Street
Clinton, ON N0M 1L0
infohospice@tcc.on.ca

www.HuronResidentialHospice.com

<i>Name the Residential Hospice</i>	<i>\$1, 000, 000</i>
<i>Name a Residence Room</i>	<i>\$500. 000</i>
<i>Name Family Suite</i>	<i>\$250, 000</i>
<i>Name Children's Activity Room</i>	<i>\$100,000</i>
<i>Dedicated Gardens</i>	<i>\$50, 000</i>
<i>Name The Spiritual Room</i>	
<i>Name Family Quiet Room</i>	<i>\$25, 000</i>
<i>Bench for garden, deck or patio</i>	<i>\$10,000</i>
<i>Named Bricks on sidewalks & pathways to gardens</i>	<i>\$1,000</i>

Fulfilled—Thank you!

OUR CAMPAIGN TEAM

sincerely appreciates our DONORS

Compassionate Care in the  of Huron



**Huron
Residential**
HOSPICE



Moments Matter Campaign Newsletter

Summer 2017 | Issue 1

MOMENTS MATTER CAMPAIGN LAUNCH

Huron Residential Hospice launched its **Moments Matter Capital Fundraising Campaign** on Sunday May 7th, 2017 at the Hike for Hospice walk in Varna, ON. This event coincided with the kick-off of National Palliative Care Week. Residents from all over Huron County and surrounding areas came out to the Stanley Recreation Complex in Varna to remember loved ones, enjoy the children's activity table, and learn more about hospice care in Huron County. Participants hiked the one-kilometer trail then returned to the complex to hear a presentation by Gwen Devereaux and Kathy O'Reilly about the Huron Residential Hospice, and enjoyed some healthy snacks.



The **Moments Matter Team** would like to thank the community for their time and generosity in making this event such a wonderful success. The Huron Residential Hospice received over \$20 000 in donations, contributing to the over \$300 000 already pledged to date! Speaking about the impressive turnout, Campaign chair Gwen Devereaux had this to say: "This is just how the people in Huron County give - from their heart, and we could not be more appreciative of their support".



The **Moments Matter Team** gather for a photo after a successful hike!

OUR MISSION

Provide quality, compassionate, and holistic palliative care for those living with life-limiting conditions, while supporting the individual, family, friends, and caregivers through their journey with illness, death, and bereavement. We acknowledge and embrace their unique needs and help them live fully at the end of life.

SPOTLIGHT



Meet June Robinson! Ms. Robinson joined us for the Hike for Hospice event in Varna. At ninety years young, she hiked the entire trail, raising \$1480 for the hospice.

UPCOMING EVENTS

July 14th: Huron County Warden's Golf Tournament at Woodlands Golfcourse in Clinton. To find out more, or to enter a team, please contact Kate Puska at kpuska@huroncounty.ca or call (519) 524- 8394.

July 28th-29th: Seaforth Country Classic Open at Seaforth Golf and Country Club. For more information visit www.seaforthcountryclassic.com.

August 27th: Butterfly Release at Pioneer Park in Bayfield Buy a butterfly and release it in memory of a loved one; a small memorial service to follow. For more details on the event or to pre-purchase a butterfly contact Michelle Field at Huron Hospice 519-482-3440 x6301.

Catch us at the International Plowing Match September 19th - 23rd, 2017 in Walton!

Compassionate care in the ♥ of Huron

What is unique about residential Hospice in Huron?

- Delivering service closer to rural communities
- Centre of Excellence, providing 24/7 nursing
- Part of an Innovative model of 2 hospice sites with 1 board & administration



What do we need to do?

The Ministry of Health and Long Term Care will only cover approximately 60% of operating costs. The remaining operational and all capital costs must be raised locally. A steering committee of professionals and volunteers is focused to bring this beneficial service to those in need by March 2018.

What can you do to support the *Moments Matter* campaign?

- Volunteer
- Donate
- Memorial Donations
- Workplace Giving
- Host or Sponsor an Event
- Planned Giving

Contact us for more information on how you can help make Huron Residential Hospice a reality.

Tax receipts will be issued for donations of \$20 or more.

Charitable #: 89004 0179 RR0001

Donor Form:

Name: _____

Mailing Address: _____

Town: _____ Postal Code: _____

Phone #: _____

Email: _____

____ I wish to remain anonymous. Please do not list me in any public document.

3 Ways to Donate:

1) Cheque for \$ _____

(payable to Huron Residential Hospice)

2) Credit Card:

Visa ____ MC ____ AmEx ____ for \$ _____

3) Online:

www.HuronResidentialHospice.com

(Visa/MC/AmEx/Paypal)

Huron Residential Hospice

98 Shipley St.
Clinton, ON N0M 1L0

Phone: (519) 482-3440 ext.6301

Email: infohospice@tcc.on.ca

Or Visit us Online at

www.huronresidentialhospice.com



About the proposed Central Huron Site:

- Within a 30 minute drive for most residents of Huron
- Newer build; lower maintenance costs
- Open spaces; lots of natural light
- Wheelchair accessibility in place
- Beautiful rural setting
- Close to highways 8, 4 & 21

"I didn't know about hospices until about ten years ago when a couple of family members needed to use one for a loved one. I don't like hospitals and feel as though a hospice would be a more welcoming place for individuals and families if they are not able to be at home."

- June Robinson, Huron County Resident

What is Residential Hospice?

A residential hospice is a facility that provides clients with a comfortable, home-like environment where they and their family members can receive support 24 hours a day as they are guided through this difficult time. A residential hospice is a free service provided close to home for those in need.

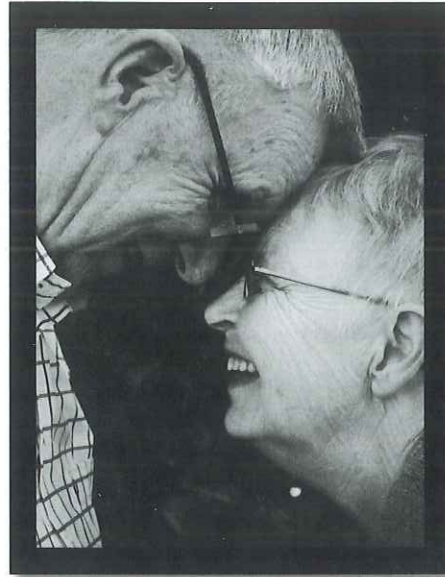


Our Vision

Ensure every moment matters by offering compassion, hope and comfort to people approaching end of life, those caring for them, and those grieving for them.



**Huron
Residential
HOSPICE**



Huron Residential Hospice
Clinton Public Hospital
98 Shipley St
Clinton, ON N0M 1L0
Phone 519-482-3440 x6301
infohospice@tcc.on.ca
www.HuronResidentialHospice.com



Moments matter...



**Huron
Residential
HOSPICE**



**Help Make the Huron
Residential Hospice a Reality!**

Our Mission

Provide quality, compassionate and holistic palliative care for those living with life-limiting conditions, while supporting the individual, family, friends, and caregivers through their journey with illness, death and bereavement. We acknowledge and embrace their unique needs and help them live fully at the end of life.

**Board of Directors Meeting Highlights
Held on August 17, 2017 at 9:00 AM
at the MRF Board Room**



Municipal Sector Plays Key Role In Blue Box Transition

The Province passed new legislation in November 2016 that will have a major impact on the way municipal solid waste is managed.

The Waste Diversion Act was repealed and replaced by the Waste-Free Ontario Act. The Waste-Free Ontario Act includes both the Waste Diversion Transition Act and the Resource Recovery and Circular Economy Act.

Currently, the cost to run programs for collecting and recycling paper products and packaging is split roughly 50/50 between municipalities and the companies that produce these items. The new legislation will transfer full responsibility for these programs to producers.

This is an opportunity for your blue box program to finally get fully compensated for the commercial products that show up in waste stream.

Full producer responsibility is not a new concept. It has been embraced by several European countries and the Province of British Columbia. Leading companies understand they are in the best position to manage the entire 'life cycle' of their products – from when they are made to when they are reused or recycled.

Here in Ontario, the provincial government has decided to apply this concept initially with paper products and packaging, tires, hazardous wastes and electronics. Other materials such as mattresses, carpets and furniture will be considered in the future.

The new legislation has started the movement toward full producer responsibility, but there is still a lot of work to do. Regulations must be drafted and all the details of the new system must be resolved.

Blue Box recycling programs will undergo some of the biggest changes, as municipalities will have new options – to act as service providers to producers who are required to pay for these programs, to work with private companies that may use municipal infrastructure, or to opt out altogether.

It is in the best interest of municipal governments to get this work done as quickly as possible, particularly given some inevitable delays around the upcoming provincial election. Each year the Blue Box transition is delayed will cost municipal governments across Ontario an estimated \$130M.

The Association of Municipalities of Ontario, Municipal Waste Association, Regional Public Works Commissioners of Ontario, and the City of Toronto have joined forces to form the Municipal Resource Recovery and Research Collaborative (Municipal 3Rs Collaborative) to advocate for a smooth and timely transition to full producer responsibility, and to make sure key municipal priorities like maintaining service standards to residents are protected.

The Municipal 3Rs Collaborative is working closely with key producers and the Ministry of the Environment and Climate Change in a process to consult on revisions to the current Blue Box Program Plan. This would be the first step in transitioning the Blue Box to full producer responsibility.

The Municipal 3Rs Collaborative sent a joint letter to the Minister asking that he request the Resource Productivity and Recovery Authority, the new regulatory authority established under the Resource Recovery and Circular Economy Act, to initiate a consultation to amend the Plan. The letter specifies that the amended Plan must:

- Not negatively impact Ontarians' experience with and access to existing recycling services;
- Improve environmental outcomes;
- Create a consistent recycling experience for all Ontario residents;
- Ensure a fair and open marketplace; and
- Address the provincial interests listed in the Resource Recovery and Circular Economy Act thus becoming the blueprint for the future development of a producer responsibility paper products and packaging regulation.

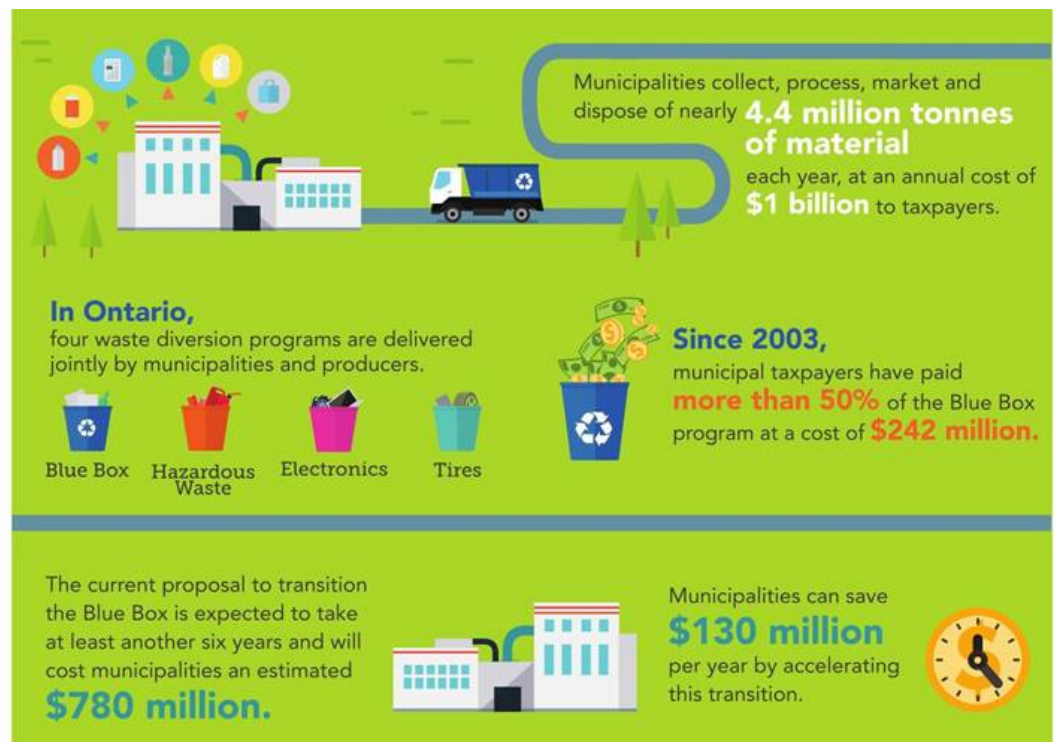
The key issues to be addressed in the consultation of an amended Plan include:

- Mechanism for the transition to full producer responsibility;
- Payments and terms;
- Targets;
- Ongoing transition due to municipal contract timing variability; and
- Standards of service provision.

The role of the Municipal 3Rs Collaborative is to listen carefully to the Ontario municipal sector, feed this information into the process, promote municipal interests, and provide updates and resources that will help municipalities manage contracts and make the best possible decisions for their own local programs and communities.

The Municipal 3Rs Collaborative is working to support all Ontario municipal governments in this process, and be assured that there will be an extensive consultation process to ensure full participation by the sector.

The Bluewater Recycling Association is part of the Collaborative and actively involved in the process. We will keep you informed as the initiative continues to develop.



Addressing Food and Organic Waste in Ontario

Food and organic wastes make up approximately one third of Ontario's total waste stream. This includes organic waste generated at home, such as food scraps and leaf and yard waste, as well as food waste produced by industrial, commercial and institutional (IC&I) sectors such as food processors, wholesalers, grocery stores and restaurants.

In 2014, Ontarians generated about 3.6 million tonnes of food and organic waste, of which over 60% was sent for disposal, mostly to landfill.

Although food is essential for life and organic materials are critical for healthy soils, significant amounts of organic material end up going to disposal year after year.

Reducing the amount of food and organic wastes that end up in the waste stream provides economic benefits in terms of cost savings across the supply chain and new jobs associated with organic waste processing facilities. It also results in environmental benefits in the form of greenhouse gas reductions and less reliance on landfills. Given the right conditions, food and organic waste can be recovered and re-integrated into the economy. Turning food and organic waste into valuable products recognizes the net economic benefit of a circular economy, where nutrients, energy and other resources are recovered and serve as inputs to new products.

The Strategy for a Waste-Free Ontario: Building the Circular Economy, released on February 28, 2017 commits the ministry to a Food and Organic Waste Action Plan with a key action being the possible banning of food waste from disposal. The strategy also proposes that the first policy statement under the Resource Recovery and Circular Economy Act, 2016 will focus on food and organic waste. These actions will also support the waste reduction and resource recovery objectives of the strategy and greenhouse gas reduction objectives of Ontario's Climate Change Action Plan.

The discussion paper, "Addressing Food and Organic Waste in Ontario", serves as the basis for preliminary discussions with stakeholders to inform the development of the Food and Organic Waste Framework. The Food and Organic Waste Framework will aim to:

- Reduce the amount of food that becomes waste
- Remove food and organic waste from the disposal stream
- Reduce greenhouse gas emissions that result from food and organic waste
- Support and stimulate end markets that recover the value from food and organic wastes
- Increase accountability of responsible parties
- Improve data on food and organic waste
- Enhance promotion and education regarding food and organic waste

The intent of this Discussion Paper is to offer an early opportunity for Ontarians to provide input towards the development of a Food and Organic Waste Framework.

This Discussion Paper will assist the Ministry of the Environment and Climate Change in gathering information and collating the various opinions of the general public and stakeholders on the following discussion topics:

- The Scope of the Food and Organic Waste Framework
- Actions to reduce food and organic

- Actions to support processing capacity and end-markets for food and organic wastes

The development of both the action plan and policy statement will also be informed by a stakeholder working group concurrently. The ministry has invited representatives from key stakeholder groups including municipalities, the waste management industry, producers, non-governmental organizations, the agri-food industry (e.g. farmers, food processors) and generators of organic waste in the IC&I sectors (e.g., food retailers, restaurants, offices, hospitals) to participate in this process wastes.

The discussion paper posted as part of this proposal is intended to offer an opportunity for the public and stakeholders to provide comments towards the development of the Food and Organic Waste Framework. The ministry expects that further public consultations will occur once the draft policy statement and action plan are released.

MOECC Minister Murray Resigns

Glen Murray resigned as Minister of the Environment and Climate Change. He will be leaving politics and resigning as MPP for Toronto-Centre on September 1st, 2017, four days before he becomes the Executive Director of the Alberta-based Pembina Institute, a 33-year-old environmental think-tank. Murray, 59, also a former mayor of Winnipeg, has been an outspoken minister, overseeing the government's five-year, \$8.3 billion plan to curb greenhouse gas emissions.

With Minister Murray's resignation, Chris Ballard has been appointed as the new Minister of Environment and Climate Change as part of a Cabinet shuffle by Premier Wynne. Chris formerly served as the Minister of Housing and the Minister Responsible for the Poverty Reduction Strategy. He is the MPP for Newmarket-Aurora and has served as a town councillor for Aurora, where he was Chair of the Economic Development Advisory Committee.

OTA Supports Zero-Tolerance For Drivers On Weed

As it engages in consultations with the provincial government, the Ontario Trucking Association (OTA) is supporting the Canadian Trucking Alliance (CTA) position that the trucking industry should be held to a zero-tolerance policy for being under the influence of marijuana.

The Government of Ontario is seeking feedback from groups on how to develop a responsible policy regarding the drug, due to be made legal in Canada next year. The consultations are focusing on protecting youth, strengthening public health, and road safety.

OTA president Jonathan Blackham says drug and alcohol use among commercial drivers in Ontario has not historically been a problem.

"Operating commercial vehicles comes with an added responsibility and strong commitment to road safety," said Blackham. "Ontario needs to make sure that all vehicle operators understand that operating a motorized vehicle under the influence of marijuana will carry strong consequences."

The group reports that statistically operators of large commercial vehicles are much less likely to be impaired by alcohol or drugs than all other motorists.

The OTA will also be working with the province on creating workplace testing policies, including a review of the responsibility of employers to accommodate those with addiction issues. They are also discussing establishing sobriety levels for commercial drivers and passenger vehicles, similar to those policies currently deployed for safety sensitive positions.

Class D Renewal Requirements To Tighten

Ontario is preparing to tighten the requirements to renew Class D licenses, bringing medicals and knowledge and vision tests in line with other commercial classes. The changes would be effective July 1, 2018.

Formal notice is expected to be issued to license holders by the end of August.

Class D license holders up to 80 years old will now be subject to a Class D knowledge test and vision test every five years, when they renew their licenses. Air brake knowledge tests for a Z endorsement will occur at the same time. Drivers 65 to 79 years old, with three demerit points or an at-fault collision on their record, will have to take a road test as well.

Medical reports will have to be submitted every five years for those under 46, three years for those 46-64, and annually for those 65 and older. Forms will be mailed to license holders 90 days in advance of the due date.

A Class D license allows someone to drive any truck or vehicle combination exceeding 11,000 kilograms, provided that the towed vehicle weighs less than 4,600 kilograms.

OTA Seeks Answers On Employment Law

The Ontario Trucking Association (OTA) is calling for more clarity on proposed changes to employment standards in Ontario.

The OTA offered its comments on Bill 148, the Fair Workplaces, Better Jobs Act, introduced by the government in June to make changes to the Employment Standards Act, including raising the minimum wage and changing the nature of temporary and contract work in Ontario.

It is unclear how new scheduling requirements will be applied. In an attempt to make scheduling more consistent and predictable, under the new law employees that have been with a company for more than three months would be able to refuse to work a shift if given fewer than four days notice. As well, ‘on-call’ employees would be paid for three hours of work for each day they are listed as on-call and not called in to work. It is unclear if and how this will apply to fleets.

The OTA has also commented on the new minimum wage, saying that it recognizes that a fair minimum wage is necessary for a healthy economy, but hopes that the Ontario government will use New York State as an example when deciding what sectors the changes should apply to.

“The current approach being taken in Ontario lacks this regional and economic analysis,” said OTA president Stephen Laskowski. “OTA is not asking the Province to reconsider the move to a \$15 minimum wage, but instead urging it to reconsider how such a policy is implemented, clarify which sectors and regions the policy will apply to; and how quickly it will be brought in.”

The timeline for the proposed changes will be staggered, with a raised minimum wage scheduled for Jan. 1, 2018 and again a year later. Changes to the definition of casual, temporary, and part-time workers is proposed for April 1, 2018.

China Notifies WTO Of Plans To Ban Imports Of Certain Wastes

China notified the World Trade Organization that it plans to stop receiving shipments of several different types of waste later this year, including mixed-paper and plastics.

In response to China's WTO filing on July 18, the Institute of Scrap Recycling Industries (ISRI) issued a stern statement, warning of the "devastating impact" a ban would have, including the "loss of tens of thousands of jobs" and the "closure of many recycling businesses throughout the United States." At the same time, China is undertaking a major inspection campaign of plastics recyclers operating inside its borders, which has already led to shrinking end-markets for plastic waste.

The ISRI said in its statement that it has already alerted the Office of the United States Trade Representative and the U.S. Department of Commerce about its concerns related to a ban and has briefed American officials, who are meeting with Chinese representatives today as part of the U.S.-China Comprehensive Economic Dialogue.

The American media are reporting that discussions between the U.S. and China got off to a tense start, and that both countries have cancelled their press conferences.

China is a major player in the global recycling industry, accepting as much as 56% of all plastic waste imports, according to Reuters. A potential ban would create serious challenges in Canada and across the globe. At this point, it is unclear what the Government of Canada's position is on this matter.

With more than \$5.6 billion in scrap commodities exported from the United States to China last year alone, the trade in specification-grade commodities – metals, paper and plastics – between the United States and China is of critical importance to the health and success of the U.S. based recycling industry. If implemented, a ban on scrap imports will result in the loss of tens of thousands of jobs and closure of many recycling businesses throughout the United States.

The scrap recycling industry is the first link in the global manufacturing supply chain. Recycled materials are key inputs into the production of new, usable commodities for the use in value-add production. In any given year, approximately one-third of the scrap recycled in the United States is prepared for shipment to the export market, and China is the recycling industry's largest customer. This includes more than \$1.9 billion in scrap paper (13.2 million tons) and \$495 million in scrap plastics (or 1.42 million tons).

More than 155,000 direct jobs are supported by the U.S. industry's export activities, earning an average wage of almost \$76,000 and contributing more than \$3 billion to federal, state, and local taxes. A ban on imports of scrap commodities into China would be catastrophic to the recycling industry.



Plastics Recycler Points To Shrinking Market In China

CSPA President Steve Wong says concerns are mounting that more than half of the sector's companies could exit the market.

In an emailed report to members headlined "Policy execution – industry in doldrums," Dr. Steve Wong, executive president of the China Scrap Plastics Association, says end markets for plastic scrap in China are shrinking because of rigid inspection programs being carried out by Chinese government agencies.

Wong, who also is chairman of Hong Kong-based Fukutomi Co. Ltd. and sits on committees of the Brussels-based Bureau of International Recycling (BIR), says a Central Task Force established by China's President Xi Jinping "is putting into execution the corrective actions on all polluting industries, particularly recycling of solid [waste] and plastic [scrap], targeting the operations with imported [materials]."

He continues, "Being target-oriented, all factories holding import licenses for plastic [scrap] recycling have to go through a round of intense inspections by a high-caliber inspection team of 1,700 well-trained inspectors, teamed up from various parts of China."

Wong says the teams expect to complete their work in July 2017, and, at the end of the month, "import permit reductions which could be up to 60 percent" could be in place, "according to market rumors."

Among the aspects of direct interest to inspectors, says Wong, are:

- 1) compliance with pollution control and management; and
- 2) audits related to import permits and their potential illegal use.

Inspectors also will look into whether there is malfeasance on the part of local government departments, he says.

"It is expected that a number of recycling factories will hardly be able to meet the strict standards and may face the problem of import permit curtailments, or even [having permits] entirely rescinded," says the plastic recycling executive. "Some factories chose to slow down their production to avoid excessive pollutants being discharged (and failure in inspection), while others could not maintain smooth production due to removal of [processing] machines not on their listed 'environmental impacts assessment report,'" writes Wong.

Other plastic recycling and scrap consuming firms, he notes have had to "suspend production until the import of plastic scrap has resumed after new import permits are released."

In addition to the July effort, Wong says China's AQSIQ (General Administration of Quality Supervision, Inspection and Quarantine) also is tightening its quality control regimen on plastic scrap imports. "Importers identified to have 'polluting waste' imported will be down-graded, and the importer and relevant overseas supplier will be subject to 100 percent goods checking at by Customs for a period of 90 days," he writes. "The period of 100 percent goods checking will last for 180 days on a second-time violation, [and] AQSIQ registration can be revoked if a further violation is found during that second stage of 180 days' control."

Wong concludes, "With the industry in the doldrums and with trading activities slowed down, the supply of and demand for [plastic scrap] has been upset."

Does Plastic Only Get Recycled Once?

Have you ever wondered how much plastic has ever been created? That's 8.3 billion tonnes, according to researchers at the US University of California, Santa Barbara. They also point out that half of this volume was produced during the last 13 years.

Approximately 30% of the historically produced plastics remains in use today. An estimated 9% of the discarded plastic has been recycled, while around 12% has been incinerated and nearly 80% was sent to landfill.

Dr. Rolan Geyer, lead author of the report, observes that as much as 90% of all plastics likely only gets recycled once. Illustrating the weight of all plastics ever made yields an interesting example, namely the equivalent of 25 000 Empire State Buildings or 1 billion elephants.



The study reports average recycling rates of 30% for Europe, 25% for China and 9% for America. By 2050, the world will be home to around 12 billion tonnes of waste.

Unsurprisingly, the shortest-use items are packaging, with a lifetime that's typically less than one year. Researchers noted that plastics applications with the longest lifetime are construction and machinery.

NOVA Chemicals Proves Recyclable Food-Grade Packaging Isn't Impossible

NOVA Chemicals Corporation has developed an 'easily recyclable' oxygen-barrier film which means companies no longer need to make the choice between food-grade packaging and recyclability, claims the US polyethylene supplier.

The new packaging design, which expands on NOVA Chemicals' recyclable film, is compatible with the #2 HDPE recycling stream - a big leap forward, it is suggested, from the rigid or non-recyclable mixed-material packaging previously used.



The research and development team at the company's Centre for Performance Applications will explore the wide variety of packaging formats together with clients.

The film has already been found suitable for stand-up pouches, pillow pouches as well as flow wrappers. Prototypes will be tested on-site. Packages can be customized for single-serve or multi-use through the addition of zippers or fitments.

Discarded Glass Bottles To Fuel Next-Generation Batteries

'Even with today's recycling programs, billions of glass bottles end up in landfills every year,' note researchers at the University of California. But they have made an exciting discovery; silicon dioxide present in post-consumer beverage bottles can provide high purity silicon nanoparticles for lithium-ion batteries.

To create the battery anodes, the team used a three-step low-cost chemical reaction process.

This involves crushing and grinding the glass bottles into a fine white power, a

magnesiothermic reduction to transform the silicon dioxide into nanostructured silicon, and coating the silicon nanoparticles with carbon to improve their stability and energy storage properties.

Silicon anodes can store up to 10 times more energy than conventional graphite anodes, however expansion and shrinkage during charge and discharge make them 'unstable', the researchers point out. Downsizing silicon to the nanoscale is able to greatly reduce this issue.

Better yet, the researchers managed to create lithium-ion half-cell batteries that store almost four times more energy than conventional graphite anodes.

This breakthrough for next-generation lithium-ion batteries will extend the range of electric vehicles and plug-in hybrid electric vehicles. Besides, it will provide more power with fewer charges to laptops, tablets, smartphones and other consumer gadgets.



Bruce County Polystyrene Recycling Ends.

A company that had accepted the material, now turning Municipalities away. The successful recycling program for expanded polystyrene (EPS) in several municipalities in Bruce County is on hold.

At the July 6th Highways Committee meeting, engineer Brian Knox informed councillors "There are stockpiles of styrene, generally in vans at landfills and could be re-used if something comes forward."

However, in June, Grace Canada, who received the recycled product is no longer accepting it from all municipalities in Ontario.

The problem is municipalities did not receive notice of the end of the program and are now left with the stockpiles.

Knox says county councillors approved writing a letter to the province, other municipalities and the Association of Municipalities of Ontario, to see if something can't be done.

He says, "Probably a half-million dollars of material has been diverted over the last 10-years from Bruce County landfill sites." However, with the program ended, the material will now become part of landfill sites again.

When the program was working, the municipal depot system involved residents placing their EPS in clear plastic bags provided by the landfill sites and depositing the bags inside a storage unit.

Once the unit was full, Grace Canada would pick it up for recycling at no cost. Saugeen Shores, Kincardine, Brockton, South Bruce, South Bruce Peninsula, and Northern Bruce Peninsula were part of the program.

Coca-Cola Unveils New Packaging Strategy To Double Recycled Plastic Usage

Coca-Cola European Partners (CCEP) has unveiled its new GB sustainable packaging strategy – to double the amount of recycled plastic in all of its bottles to 50% by 2020.



The world's number one soft drink brand's GB business unit is aiming high – pledging to work with local and national partners to recover all its packaging so that more is recycled and none ends up as litter.

At present, only 70% of the cans and 57% of the plastic bottles used each year are recycled.

The new GB sustainable packaging strategy is focused on three key areas:

- Continuing to innovate to ensure its packaging is as sustainable as possible, including lightweighting, ensuring all its cans and bottles are 100% recyclable, and using recycled materials. The company wants to double the amount of recycled plastic in every PET bottles over the next three years – from the current average of 25% to 50% by 2020.
- Investing in consumer communication to promote recycling and encourage behaviour change
- Promoting reform of the UK recycling system to ensure more packaging is recovered and recycled, including increased packaging collection and recycling rates, including stronger recycling targets, deposit return schemes and extended producer responsibility.

In addition, CCEP will test on-the-go bottle collection and reward programmes.

The initiative no doubt, is partly in response to continued media coverage of low recycling rates and the concern of plastics pollution in oceans around the world.

Greenpeace and other environmental organisations have constantly pressured CCEP to release data about its global plastic usage – it estimates that Coca-Cola produces more than 100 billion plastic bottles every.

The top six drinks companies in the world use a combined average of just 6.6% of recycled plastic (PET) in their products, according to Greenpeace.

Keurig Announces All Canadian K-Cups To Be Recyclable By 2018

Keurig Green Mountain made the surprise announcement in its annual sustainability report that all K-Cup coffee pods made in Canada will be recyclable by the end of 2018.



The company does not plan to move up its 2020 goal for making the pods fully recyclable in other markets. Keurig's annual report provides further details about its testing at material recovery facilities in the U.S. and Canada. The \$5 million investment in the Closed Loop Fund and membership in The Recycling Partnership are also cited as signs of its involvement in the materials management process. Efforts to engage with the Sustainable Packaging Coalition and Association of Plastic Recyclers on developing new end markets for polypropylene were also mentioned.

While the new pods are being finalized, Keurig continues to work on collecting the existing ones. During the most recent fiscal year, the company collected 7.1 million pods from businesses to create compost and energy. Starting this year, Keurig will begin recycling the plastic cups and lids from these pods rather than sending them to waste-to-energy facilities.

Keurig has set a goal of making its K-Cup coffee pods recyclable by 2020 and switching them from a polystyrene blend to polypropylene currently looks like the way to do it. So far, the company has tested these new pods at eight material recovery facilities and 90% of them made it through to the container line. They tracked this by putting RFID chips in each pod before sending them through facilities. She noted that results were directly linked to the age of equipment and number of optical sorters.

The Sustainable Packaging Coalition recently named Keurig a 2017 Innovator Award Winner for Breakthrough Process based on its success with the MRF study. Full traceability, non-disruptive testing and in-depth data capture were all cited as the main factors.

Some recyclers thought that the pods might get mixed into the 2-inch minus stream, or that the small paper liners inside would become a contaminant. So far Donahue said none of this had been a notable issue, in part because Keurig worked with the industry to develop its new packaging.

Pursuing the use of polypropylene for small containers, and additional optical sorters to help detect them, could open up a number of possibilities. It could also influence how other coffee pod manufacturers approach recycling. Nespresso uses aluminum, and offers special curbside collection for the pods in select European markets.

While some of the new polypropylene pods are already on the market, consumer access may vary and Keurig is still working to convert its production process. The company plans to be sparing with its consumer recycling education in the meantime until the new pods are more widely available.

Blue Bin Battle: How Toronto Is Fighting To Keep Your Recycling Garbage-Free

You know that paper Tim Hortons or Starbucks coffee cup? It's not recyclable in Toronto. It's garbage. Who knew, right?

From coffee cups with wax linings to black plastic (including bags), bed sheets to car parts, and even dead pets – they're all items wrongly thrown into Toronto's recycling blue bins each year. In fact, a quarter of all things sent to the curb to be recycled shouldn't be there, according to city figures. Sorting the garbage from the recycling costs millions of dollars annually.



So the city is implementing a pilot project hoping to re-educate Torontonians about what is and is not recyclable. Dubbed "Recycle Right," the six-month pilot has summer staff hitting the streets hours ahead of collection trucks to inspect – and tag with yellow warning tickets – blue recycling bins that appear to be sorted improperly.

City staff say that, each year, the city resells about \$20-million worth of recycled materials back into the market. But it's looking to reduce its costs from the \$5-million it pays yearly to separate the garbage incorrectly mixed in with recycling by city residents.

If the bin looks "25-per-cent contaminated," the inspector tags it with a yellow warning and a recycling pamphlet. The bin then gets left unemptied on the curb, a tactic the city hopes will result in its owner doing a better job at sorting recyclables.

Staff will recheck the blue bin in two weeks, to gauge if residents are learning anything from being tagged.

The pilot project will wrap up later this summer. At its conclusion, the city could start issuing tickets and fines for blue bins that contain garbage, depending on what the data indicates.

Things that DO NOT belong in the recycle bin



Coffee cups from Tim Hortons, Starbucks. They are lined with wax and belong in the garbage.



Dirty containers. Containers that still have food in them must be rinsed.



Black plastic, including bags, plant containers, rotisserie chicken containers.



Chains, hoses, ropes or electrical cords.

Australian Supermarket Giants Wave Goodbye To Single-Use Plastic Bags

Australia: Both the Woolworths and Coles supermarket chains have announced plans to phase out single-use plastic bags in large parts of Australia over the next 12 months.



Woolworths estimates that approximately 3.2 billion lightweight plastic bags are used by its customers every year.

The no-plastic bag mission will affect the supermarket's stores in New South Wales, Victoria and Western Australia. More durable and reusable plastic bags will be made available at a cost of 15 cents, along with multi-use hessian bags, the company notes.

Other parts of Australia such as South Australia, the Northern Territory and Tasmania have already implemented state-wide bans on single-use plastic shopping bags. Queensland intends to follow suit next year.

According to Woolworths' group ceo Brad Banducci, the decision reflects the supermarket's objective to 'do the right thing' for the environment in combination with customer inquiries about a substitute for single-use plastic bags.

2017 Fall Back To School Safety

August means the end of summer and the beginning of a new school year. This time of year, you'll see more buses and cars on the roadways including parents driving their children to school to teachers and college students heading in to their classes.

Waste and recycling collection workers will be sharing the roadways with these neighbours and will be taking added safety precautions to protect students, teachers and families from harm. Historically, back to school time also means that school zone accidents increase, significantly. We realize that this increases the chances for collisions, injuries and fatalities.

Approximately 100 children in the United States are killed every year while walking to or from school and another 25,000 children sustain injuries as a result of school zone accidents. Some kids will be walking, riding their bikes or riding a bus to school for the first time in 2017.

We will provide information and guidance material to address driver distractions, benchmarked successful practices and operations planning for waste and recycling collectors to improve safety in school zones and bus stops around them. Often times, kids aren't as well versed about school zone and bus stop safety and traffic laws as adults are. The fact is many adults aren't clear either. We will help promote and communicate a shared commitment to safety on the roadways and around school zones and bus stops to protect the communities we serve.

Electric-Vehicle Subsidies: Little Bang, Lots Of Bucks

Ontario and Quebec each have plans to spend hundreds of millions of dollars to convince drivers to go electric. The measures in place are certainly interesting for buyers of electric vehicles. The problem is that they're insignificant from an environmental point of view.

Insignificant, but not inexpensive: The two provinces encourage the purchase of an electric vehicle and home charging station with subsidies totalling \$14,750 in Ontario, and up to \$8,600 in Quebec.

Each time an electric vehicle replaces a gasoline-powered one, greenhouse gases (GHGs) are avoided. Over the course of the useful life of a vehicle, around 10 years, this represents approximately 28.2 tonnes of GHGs avoided in Ontario, and 29.9 tonnes of GHGs in Quebec, where electricity is produced almost entirely from hydropower.

The cost of each tonne of GHGs not emitted thanks to these provincial programs can then be calculated by dividing the cost of the subsidy by the quantity of emissions avoided. We thus arrive at a total of \$523 per tonne in Ontario and \$288 per tonne in Quebec.

Yet, the real cost is likely much higher.

The main reason is that a certain number of buyers of electric vehicles would have made their purchases even in the absence of subsidies. One study estimates that this is the case for half of buyers in Quebec. The proportion is likely much higher for most subsidies paid to buyers of luxury vehicles. (In Ontario, a buyer of a Tesla can receive the same subsidy as for a Volt.) This means that half of these subsidies, which will total hundreds of millions of dollars in a few years, are a pure loss.

But let's put on our green-tinted glasses and assume that our estimates of \$523 per tonne of GHGs not emitted in Ontario, and \$288 per tonne in Quebec, represent the real cost, and that each subsidy is well-targeted and helps replace a gasoline-powered vehicle with an electric one. The price paid is nonetheless very high compared to the result obtained, and compared to other existing solutions for reducing GHG emissions.

In the North American carbon market, which groups together California, Quebec, and soon Ontario, the price per tonne of GHGs, and thus the marginal cost for a company to eliminate this tonne, was C\$18.51 in the most recent auction. The federal government, for its part, will tax carbon at \$10 per tonne in 2018, climbing to \$50 in 2022.

By subsidizing the purchase of electric cars, the Ontario government is paying 29 times more than the carbon market price, and 52 times more than the future federal tax when it comes into effect next year. For Quebec, the corresponding figures are 16 and 29 times more. Even if we take the maximum amount of the carbon tax, namely \$50 in 2022, electric vehicle subsidies remain the most expensive option by far.

Another way of illustrating the inefficiency of these programs is to evaluate the portion of current GHG emissions that would be eliminated thanks to the replacement of gasoline-powered vehicles by electric vehicles. Even if the Quebec government achieved its goal of having a million electric vehicles on the road by 2030 (and assuming these were all fully electric), in the best case scenario, only 3 million tonnes of GHGs would be avoided annually, or 3.6% of current emissions, at a total cost of \$4.6 billion to \$8.6 billion. In comparison, the brand new Port Daniel, Quebec cement plant (itself the beneficiary of substantial subsidies) will emit nearly 1.8 million tonnes of GHGs a year all on its own.

The results would not be any more impressive in Ontario. Assuming that it achieved the same objectives, proportionally, that Quebec has set for itself, Ontario could not hope to eliminate more than 4.1 million tonnes of GHGs per year by 2030, or 2.4% of current emissions. This amounts to mere drops in the bucket.

Insofar as the reduction of GHGs is becoming a priority, the innovation that emerges naturally from the market remains the preferable path. If our legislators think that additional incentives are required, pricing carbon through a tax or a carbon market creates less distortion in the market than subsidizing the purchase of electric vehicles, which is expensive and will have little effect.



Britain To Ban Sale Of New Diesel And Gasoline Cars By 2040

The aggressive measure, which includes a \$417 million fund to help local communities address diesel pollution, follows similar moves in France and Norway

The U.K.'s government says it will ban the sale of new cars and vans using diesel and gasoline starting in 2040 as authorities move to tackle air pollution. The decision by Environment Secretary Michael Gove follows similar moves in France and Norway. It also comes as the technology for electric cars improves. Britain's government is expected to announce a 255 million pound (CA\$417 million) fund to help, only days before a deadline mandated by the High Court.

Campaigners want the final plans to have government-funded and mandated clean air zones, together with a diesel scrappage scheme.

The news comes two years after Paris Mayor Anne Hidalgo announced a plan to ban most diesel vehicles from the French capital by 2020, a measure which targeted diesel buses and trucks, diesel vehicles made before 2011 and motorcycles made before 2000. The French government took the 2015 measures a step further by announcing earlier this month a plan to ban all gas and diesel vehicles from the country by 2040.

The U.K. is now following France's lead. The island nation's commitment to cleaner air has been steadfast, as back in April Britain recorded its first day without using coal power since the 19th century.

Michelin Reveals Airless, Rechargeable Concept Tire

Michelin has revealed a futuristic airless concept tire constructed of biosourced materials, which can change tread designs on demand.

The tire, which the company says could be viable within 10-15 years, would completely change how fleets use tires. The integrated wheel and tire is made of everyday materials, including orange peel, cardboard, used metal, molasses, and other waste material.

But perhaps most fascinating, the rechargeable tire can change tread design when plugged into a device that uses 3D printing to quickly apply the required tread. In this way, the Vision tire could go from summer to winter tread, or even be optimized for the route the truck will be traveling.

Michelin showed the tire for the first time at its Movin' On conference on sustainable transportation and mobility in Montreal, Que.

In the absence of air, the Vision tire uses an interior alveolar architecture that can support the weight of the vehicle and its load. Its design isn't susceptible to explosions or blowouts, Michelin claims.

It's also connected. Sensors provide real-time information about the tire's condition. The four key attributes that the Vision tire offer are: an organic design, made from biosourced and biodegradable materials; a rechargeable tread printed in 3D; an airless design; and connectivity.



'Dumb And Stupid': Outrage Over Province Approving Plan To Burn Tires

NDP leader says former Tory government got it right when they turned down a similar request in 2007

Lafarge Canada hopes to be able to burn 20 tonnes of tires per day in the kiln at its Brookfield cement plant as fuel. (CBC)

The Nova Scotia Environment Department has given the green light to a pilot project that will see a cement plant burn tires as fuel.

Lafarge Canada's plant in Brookfield will operate a one-year pilot project in conjunction with researchers at Dalhousie University. The company hopes tire burning will reduce its carbon footprint and bring down operating costs.

Right now, the plant burns coal to power its kilns.

As part of the environmental assessment approval, the company will only be allowed to use tires for up to 15 per cent of its daily fuel. It must also form a community liaison committee to keep area residents informed about the project and develop a plan to resolve complaints.

Company says it will share results with the public

"Based on the research that we've seen from Dalhousie so far, it looks like we can achieve a 30 per cent reduction in carbon emissions for every tonne of coal we replace, and also we're expecting potentially a 15 per cent reduction in some of our other emissions as well," he said.

Cumming said getting the system ready to handle the tires would cost several million dollars. He said they expect to begin in early 2018 and results would be shared with the public.

The company won a tender for five years of access to 30 per cent of the tires in the province. As part of that tender, the company is paid for taking the used tires and disposing of them. In this case, because they're being used as a fuel replacement, the process will reduce the company's energy costs.

Area residents have expressed concerns about whether tire burning could affect surrounding air and water quality.

Lafarge must also apply for a temporary industrial approval to operate the project. That plan will require details about tire storage and waste management, continuous emission monitoring, stack tests with air and gas samples at the place of origin before and after the project begins, and an emergency response outline if the kiln malfunctions.

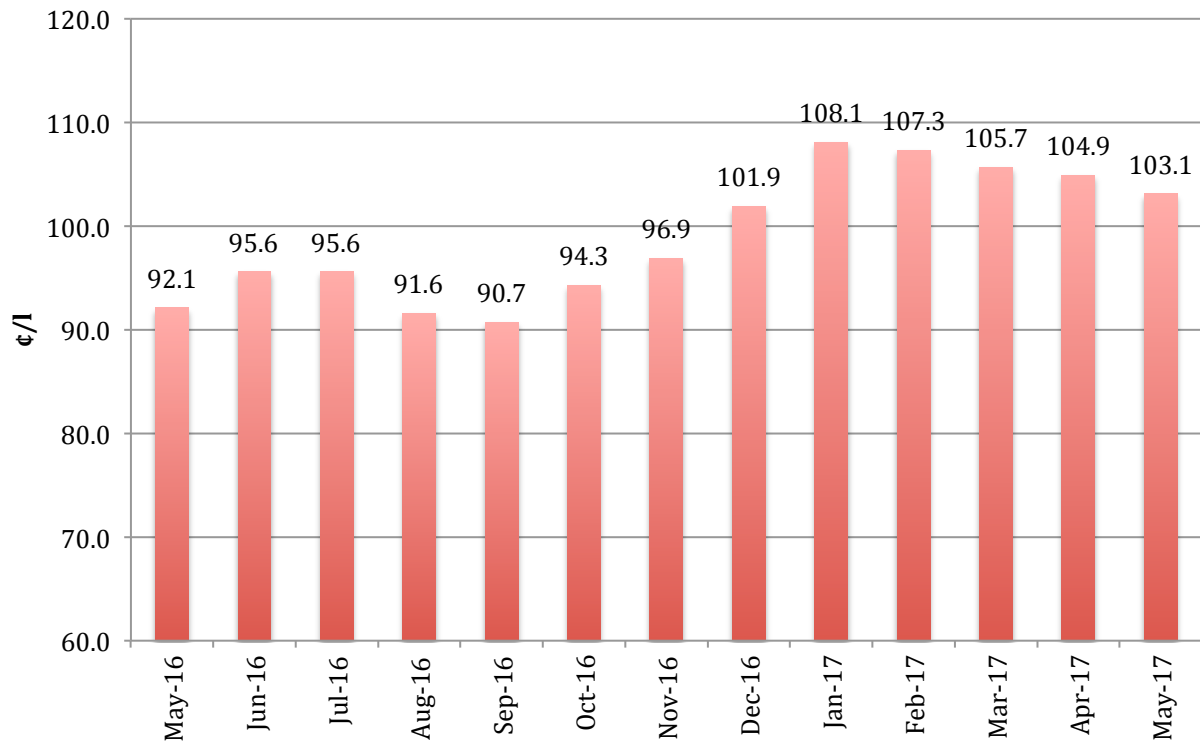
The news did not sit well with the operators of Halifax C & D Recycling Ltd., which has had the contract since 2009 to receive and recycle all of the used passenger vehicle tires in the province.

The company has been processing about a million tires a year to be used in construction-related projects. The Lafarge approval means 30 per cent of those tires will now go to the cement plant as fuel.

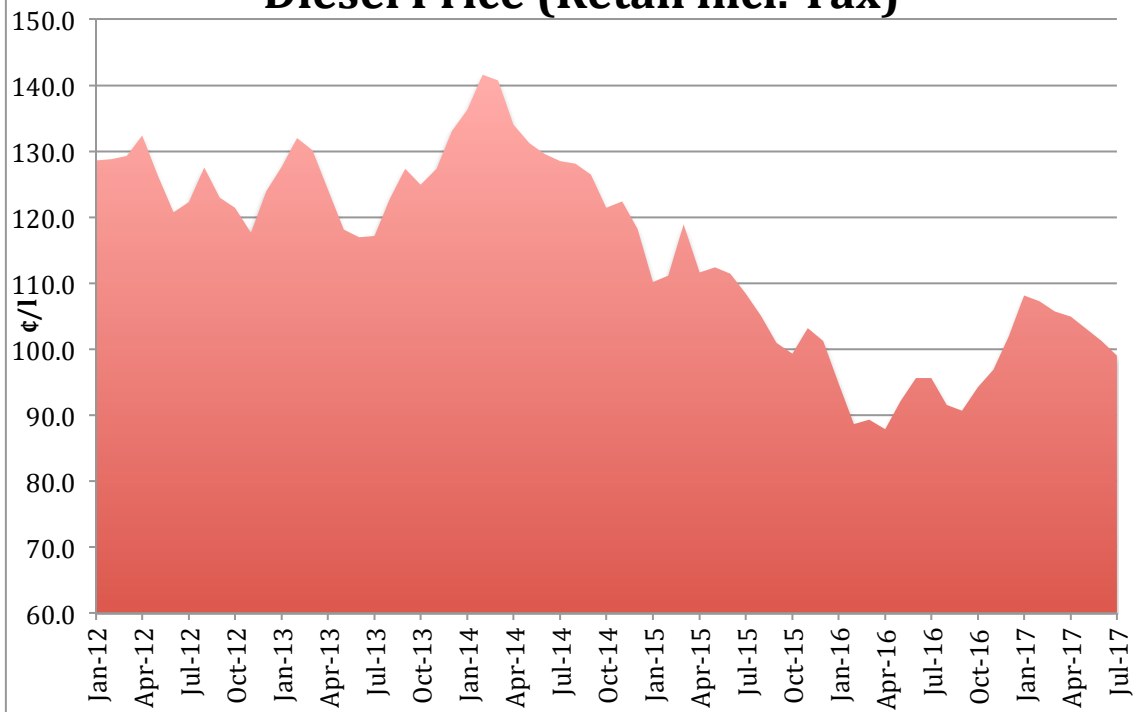
Mike Chassie, vice-president of Halifax C & D Recycling, said the decision limits his company's ability to grow markets and he thinks it sends the wrong message about the value the province places on recycling.

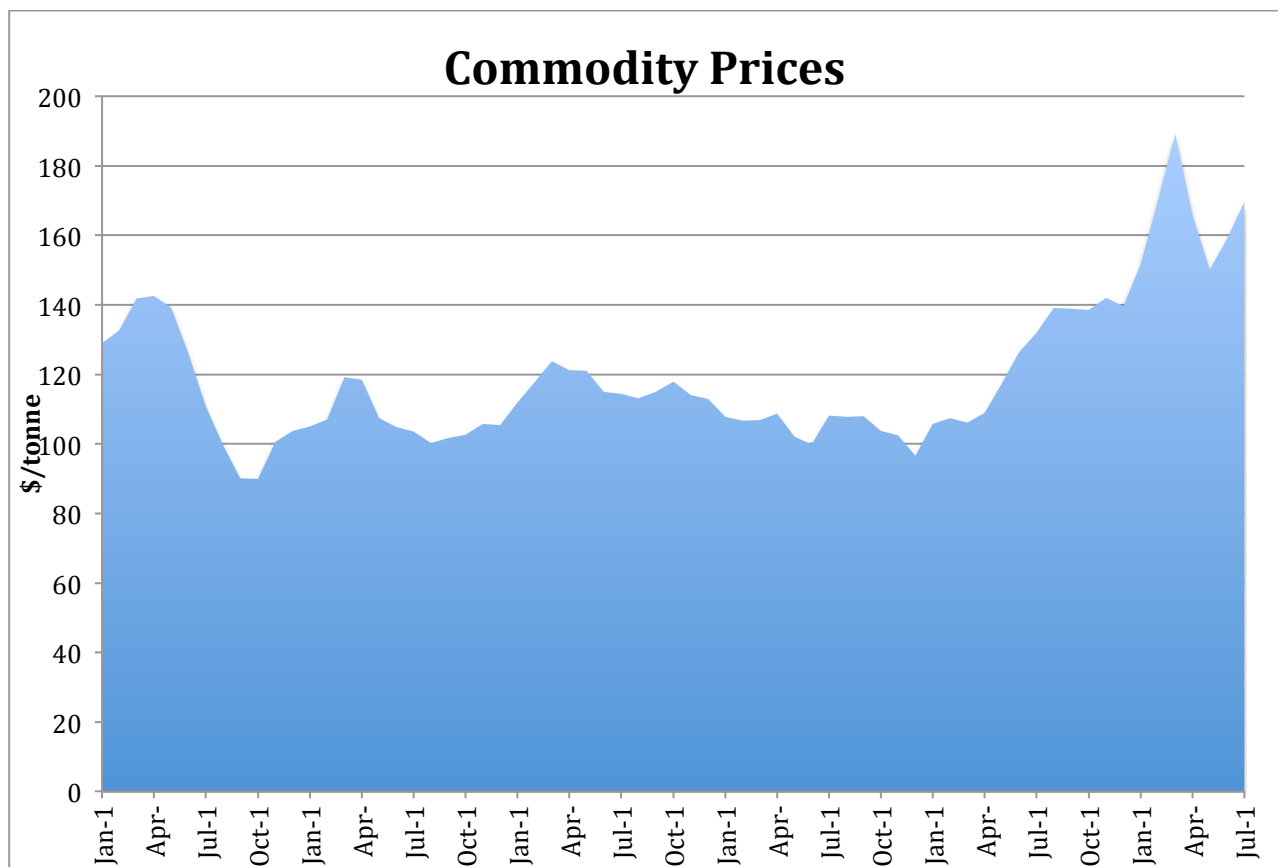
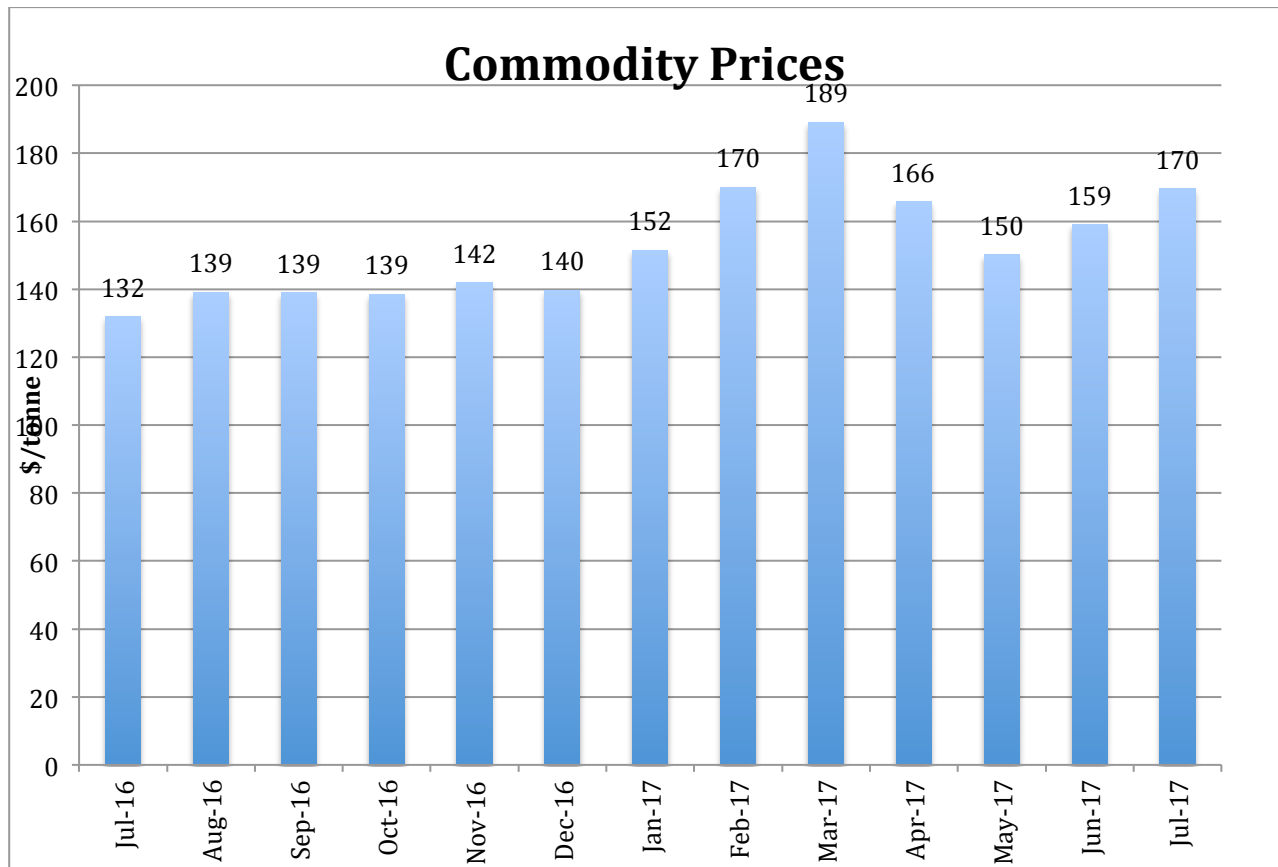


Diesel Price (Retail incl. Tax)



Diesel Price (Retail incl. Tax)





Municipality of South Huron,
 Your support of the Queen of the
 Furrow program. The pins for each
 of us is appreciated.

Thank you,

Marion

Kahe

Lauren

Loretta

Eugenia Pentland

Maranda
 Klaver

Kara Hemelike


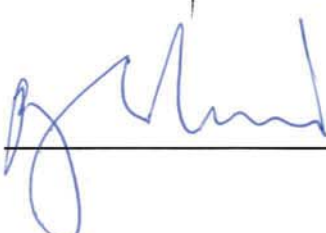
Shannen Ryan

C- 217 -2017

THE TOWNSHIP OF GEORGIAN BAY

Council Agenda

DATE: 14 August 2017

	YEA	NAY	
Councillor Bocek	_____	_____	MOVED BY: 
Councillor Cooper	_____	_____	
Councillor Douglas	_____	_____	SECONDED BY: 
Councillor Edwards	_____	_____	
Councillor Kay	_____	_____	
Councillor Wiancko	_____	_____	
Mayor Braid	_____	_____	

DEFERRED _____
 CARRIED ✓
DEFEATED _____
 REFERRED _____

WHEREAS The Township of Georgian Bay has identified Invasive Plant Species that are a threat to our Natural Environment, our Eco-System and our Residents Health;

AND WHEREAS The Township of Georgian Bay is working proactively with The District of Muskoka and many volunteer groups to hopefully eradicate these Invasive Plant Species;

AND WHEREAS the cost to provide these local programs is rising each year;

AND WHEREAS the identified plant species being Giant Hogweed, Japanese Knotweed and Phragmites are currently found growing along Provincial Highways, namely Highway 400 in our Municipality and on Crown Lands;

AND WHEREAS the seeds from these plants are migrating on to Municipal lands and Municipal Road Allowances as well as Privately Owned Lands;

AND WHEREAS the fastest spreading Invasive plant is Phragmites which is currently eradicating Wetland Cattail fields which are a huge benefit to our eco-system;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Georgian Bay requests the Ministry of Natural Resources, the Ministry of the Environment and Climate Change and the Ministry of Transportation to work collaboratively to eradicate these invasive species on Provincially owned lands;

AND THAT copies of this resolution be forwarded to all Ontario Municipalities asking for their support and copies be sent to our MPP Norm Miller, our MP Tony Clement and to our Premier Kathleen Wynn.


 MAYOR

**Via Email**

August 24, 2017

Kathleen Wynne, Premier
Legislative Building, Queen's Park
Toronto ON M7A 1A1

Re: Ontario's Wildlife Damage Compensation Program

Dear Premier Wynne,

At its meeting on August 9, 2017 the Council of the Township of Oro-Medonte adopted the following motion pertaining to the Ontario Ministry of Agriculture, Food and Rural Affairs, Ontario's Wildlife Damage Compensation Program:

"Be it resolved

1. That the Ontario's Wildlife Damage Compensation Program Guide from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and presented by Councillor Jerney be received.
2. And Whereas Council of the Township of Oro-Medonte recognizes that The Ontario Wildlife Damage Compensation Program (OWDCP) provides compensation to eligible producers whose livestock and/or poultry have been injured or killed as a result of wildlife predation or whose bee colonies, beehives and/or beehive-related equipment has been damaged as a result of wildlife predation.
3. And Whereas livestock producers are passionate about caring for their animals, creating a sustainable environment for future generations and providing high-quality livestock to represent the industry.
4. And Whereas the Municipal Investigators are appointed by the Municipality to conduct a thorough investigation ensuring that all relevant evidence is documented.
5. Now therefore be it resolved that the Township of Oro-Medonte respectfully requests that the Province:
 - a) expand the OWDCP to include evidence of partial carcass' to allow eligible producers to process legitimate claims; and



b) rely more heavily on the opinions of the Municipal Investigator, as they are experienced, familiar and knowledgeable with the Municipality's producers, as they continue to process genuine and valid applications.

6. And That correspondence be forwarded, under the Mayor's signature, to the Premier, the Ministry of Agriculture, Food and Rural Affairs, the Ontario Sheep Marketing Agency, the Beef Farmers of Ontario and Ontario municipalities requesting their support."

We respectfully request your consideration and support of Council's resolution of this matter and thank you in advance for your time.

Sincerely,

Mayor Harry Hughes
/so

Cc: Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs
Jennifer MacTavish, General Manager, Ontario Sheep Marketing Agency
Beef Farmers of Ontario
Ontario Municipalities
Township of Oro-Medonte Council





The Corporation of the Municipality of South Huron

By-Law #50-2017

Being a by-law to impose a sewage works charge to recover the capital cost of the Grand Bend Sewage Treatment Facility and Pumping Station 2 Projects

Whereas Section 5 of the *Municipal Act*, S.O. 2001, c. 25 as amended, provides that the powers of the Municipal Council shall be exercised by By-Law, unless the municipality is specifically authorized to do otherwise; and

Whereas Section 11 of the *Municipal Act*, S.O. 2001, c. 25 as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public and may pass by-laws respecting the health, safety and well-being of persons; and

Whereas Section 391 of the *Municipal Act*, S.O. 2001, c. 25 as amended, provides the authority to impose fees or charges on persons for services or activities provided or done by or on behalf of it; and further provides that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time. The costs included in a fee or charge may include costs incurred by the municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets. A fee or charge may be imposed whether or not it is mandatory for the municipality imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property; and

Whereas Section 398 of the *Municipal Act*, S.O. 2001, c. 25 as amended, provides that the fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and further provides that the Treasurer of a local municipality may add fees and charges imposed by the municipality to the tax roll for property in the local municipality to which a public utility was supplied and collect them in the same manner as municipal taxes; and

Whereas Section 414 of the *Municipal Act*, S.O. 2001, c. 25 as amended, provides that, after a debt has been contracted under a by-law, the municipality shall not, until the debt and interest have been paid, (a) repeal the by-law or any by-law appropriating money from any source for the payment of the debt or the interest including the surplus income from any work financed by the debt; or (b) alter any by-law referred to in clause (a) so as to diminish the amount to be raised annually; and

Whereas under the provisions of Ontario Regulation 581/06 as amended under the *Municipal Act*, S.O. 2001 allows for 'priority lien status' for the recovery of fees or charges for the supply of water and use of a sewage system imposed by a municipality or local board under Part XII of the Act, they may be added to the tax roll under subsection 398 (2) of the Act.

Now therefore be it resolved that the Council of the Corporation of the Municipality of South Huron enacts as follows:

1. Definitions

“Benefiting persons” means an individual, association, firm, partnership, incorporated company, corporation, agent or trustee and the heirs, executors or other legal representatives of an individual within the service area, as set out in Schedule A, that receive a benefit of the sewage works.

“Benefiting property owners” means the registered owner of properties within the service area, as set out in Schedule A, that receive a benefit of the sewage works.

“Lot” means a parcel of land described in a deed or other document legally capable of conveying an interest in land; or a parcel of land shown as a lot on a Registered Plan of Subdivision, Plan of Condominium or a lot created by way of consent or by any other approval provision under the Planning Act of Ontario;

“Owner” shall mean an owner, part owner, joint owner, tenant in common or joint tenant, land leased tenant, trustee, executor, guardian, an agent or a Mortgagee of the whole or any part of any parcel of real property who receives an existing benefit.

“Household Equivalency” means equal to a single family residential lot.

“ICI” means Industrial, Commercial, Institutional

“Residential Development” means any development under the Planning Act of Ontario that contains residential units consisting of a self-contained set of rooms located in a building or structure, is used or intended for use as residential premises, and contains kitchen and bathroom facilities that are intended for the use of the residential unit only.

“Service Area” means Zone 2 and Zone 2C as established by the Grand Bend Area Sewage Collection System Class Environmental Assessment Environmental Study Report and as set out on Schedule A.

“Sewage works charge” means a charge imposed by by-law upon all owners or occupants of property within the service area connected to the Municipal Sewage System to pay for the capital cost of the sewage works.

“Sewage Works” means any works for the collection, transmission, treatment and disposal of sewage, or any part of any such works, but does not include plumbing or other works to which the Ontario Building Code Act or its regulations apply.

2. Schedules

The map of the Grand Bend Sewage Treatment Facility and Pumping Station 2 projects service area, identified as Schedule “A” and attached hereto forms an integral part of this by-law.

The list of benefiting persons/property owners and total cost as calculated for the benefiting person/property owner for the Grand Bend Sewage Treatment Facility and Pumping Station 2 projects, identified as Schedule "B" and attached hereto forms an integral part of this by-law.

3. Description Of Work

The Municipality has constructed and installed the Sewage Works for properties in the service area. The expenses incurred by the Municipality for the Sewage Works includes without limitation all construction costs relating directly or indirectly to the Sewage Works, engineering expenses, legal fees and disbursements, administrative costs and all other expenses relating to the Sewage Works.

The final cost of the Sewage Works is as follows;

a) Grand Bend Sewage Treatment Facility	\$2,491,181.87
b) Pumping Station 2	<u>\$226,357.50</u>
Total Cost of the Work	\$2,717,539.37

4. Recovery Of Cost Of Work

The cost recovery will be from benefitting persons/property owners in the defined service area of Phase 1 of the Grand Bend Sewage Treatment Facility project as established by the Environmental Assessment process and shall include all existing users and those properties where sewer service is available.

The Municipality shall recover the cost of the Sewage Works as follows:

a) Future Development within the Service Area	\$543,507.87
b) Benefiting persons/property owners within the Service Area	\$2,174,031.50

With respect to the Future Development in Section 4 (a), all future developments within the Service Area shall pay a fee of \$4,800.00 per household equivalency until the requisite amount of revenue has been received by the Municipality to recover the cost of the Sewage Works as set out in Section 4 (a). This Future Development charge shall be paid in full upon the earlier of the final passage of any Zoning By-law amendment, final approval of any Site Plan or the issuance of any Building permit for the proposed development.

Should sewage treatment capacity not be available at the time of future development, the proposed development property shall not be permitted to be connected to the sewage collection system and the owner of the proposed development property shall pay the actual cost to expand the capacity of the sewage treatment facility.

5. Expansion Of Sewage Works

If the sewage collection system is expanded to service existing developed properties within the existing service area, each lot connected, or available to be connected, shall pay a fee of \$4,800.00 per lot and each ICI property connected, or available to be connected, shall pay a fee of \$4,800.00 per household equivalency, based on phase 1 of the sewage treatment facility.

This future connection charge shall be paid in full upon the completion of the sewage collection system and as soon as service is available.

Should sewage treatment capacity not be available at the time of expansion of sewage collection system, existing properties shall not be permitted to be connected to the sewage collection system and the owners of the existing developed property shall pay the actual cost to expand the capacity of the sewage treatment facility.

6. Sewage Works Charge

- a) For Owners in the service area the per household Sewage Works Charge shall be determined by taking the total cost of the projects less the amount deferred to future development and divide it by the total Household Equivalency and this amount shall be payable by the Owner to the Municipality in accordance with the terms of this by-law.
- b) For the purpose of this by-law the total household equivalency has been determined to be 629.
- c) The Owners shall pay to the Municipality the Sewage Works Charge set out in Schedule "B".

7. Determination Of Residential Household Equivalencies

The following method shall be used to determine a per household equivalency for the benefiting residential properties in the service area;

- a) A single family lot equals one household
- b) A lot within a Plan of Condominium equals one household
- c) A home site in a land leased property equals one household
- d) A vacant lot equals one household
- e) A vacant lot within a Plan of Condominium equals one household
- f) A vacant home site in a land leased property equals one household

8. Determination Of ICI Household Equivalencies

The following method shall be used to determine a per household equivalency for the benefiting Institutional, Commercial and Industrial properties in the service area. If the first methodology does not apply, the next methodology will be used, until the ICI equivalency is determined. The Municipality has the sole discretion to determine the methodology used.

- a) Institutional, Commercial and Industrial properties with a sewage capacity allocation established through an individual Environmental Study Report, Site Plan or Plan of Subdivision approval process, the per household equivalency shall be based on the capacity allocation prorated using the average per household sewage flow established for the design of the Grand Bend Area Sewage Treatment Facility of 373m³ per year.
- b) Institutional, Commercial and Industrial properties without a sewage capacity allocation, the per household equivalency shall be based on a five year average of the individual metered sewage flow, where this data exists, prorated using the average per household sewage flow established for the design of the Grand Bend Area Sewage Treatment Facility of 373m³ per year.

- c) Institutional, Commercial and Industrial properties without a sewage capacity allocation and where no individual metered sewage flow data exists, the per household equivalency shall be based on a five year average of the individual metered drinking water consumption prorated using 80% of the average per household drinking water consumption in Stephen Ward of 200m³ per year.
- d) Institutional, Commercial and Industrial properties without a sewage capacity allocation, no metered sewage and no metered drinking water data, the per household equivalency shall be based on theoretical sewage flows using Section 8 of the Ontario Building Code prorated using the per household sewage flow established for the design of the Grand Bend Area Sewage Treatment Facility of 373m³ per year.
- e) The minimum per household equivalency for all Institutional, Commercial and Industrial properties shall be one (1) household and all per household equivalencies greater than one (1) household shall be rounded to the closest single digit number, with less than 0.50 rounded down and more than or equal to 0.50 shall be rounded up to the closest single digit number.
- f) Vacant Institutional, Commercial, Industrial and Residential lots shall be equivalent to one (1) household.

9. Payment Of Costs

The Owner may at their option pay the full amount of the cost as calculated in Schedule "B" in one lump sum on or before the end of business day (4:30 pm) on October 16, 2017. If the full amount is not paid in one lump sum on or before the end of business day (4:30 pm) on October 16, 2017, the amount payable to the Municipality by the benefiting persons/property owners shall be debentured over a twenty (20) year period payable by quarterly installments and shall be reflected on an amended Schedule "B".

Quarterly installments will be recovered on utility bills as a separate identified debt charge for properties with a utility bill account, and as a separate identified amount on tax bills for properties that do not have a utility account.

10. Collection

The Municipality shall have the right to impose charges for interest, penalties and collection costs for charges owed to the Municipality that are due and unpaid under this By-law. All such charges, interest, penalties and collection costs shall be added to the tax roll for all properties within the Municipality that are owned by the Owner. All such charges, interest, penalties and collection costs may be collected by the Municipality in like manner as taxes as authorized by Section 398 of the Municipal Act, 2001.

11. Application Of Other By-Laws

Nothing in this by-law shall relieve any person from any obligation to comply with the requirements of any other by-law or legislation.

12. Validity

Should any section, clause or provision of this by-law be held by a Court of competent jurisdiction to be invalid, in whole or in part, the validity of the remainder of that section, clause or provision and the validity of the remainder of the by-law shall not be

affected thereby. Each section, clause or provision of this by-law are hereby deemed to be separate and distinct sections, clauses or provisions.

13. Conflicting By-Laws

Where any section, clause or provision of this by-law conflicts with any section, clause or provision of any other by-law of the Municipality, the section(s), clause(s) or provision(s) that establish(es) the higher standard shall prevail.

14. Every person who contravenes any of the provisions of this by-law is guilty of an offence under the *Provincial Offences Act*.

15. This by-law comes into force and effect on the date of final passing.

Read a first and second time this 5th day of September, 2017

Read a third and final time and finally passed this 5th day of September, 2017

Maureen Cole, Mayor

Genevieve Scharback, Clerk

Grand Bend Sewage Treatment Facility & Pumping Station 2 Projects – Service Area

Schedule A



Grand Bend Sewage Treatment Facility & Pumping Station 2 Projects
Schedule B

TAX ROLL #	UTILITY ACCOUNT #	LOT/ HOMESITE	NAME	SERVICE ADDRESS	TOTAL COST
040032012010000	432210.01		LAURENE DURRILLA HURREN	1 OAKWOOD LINKS LANE 1	\$ 3,456.33
040032012020000	432122.01		RICHARD FELIX PELESKI	3 OAKWOOD LINKS LANE 2	\$ 3,456.33
040032012030000	421230.01		STEPHEN ROBERTSON	5 OAKWOOD LINKS LANE 3	\$ 3,456.33
040032012040000	432124.00		RONALD SAPSFORD	7 OAKWOOD LINKS LANE 4	\$ 3,456.33
040032012050000	432012.00		JANET JACKSON BAIRD	9 OAKWOOD LINKS LANE 5	\$ 3,456.33
040032012060000	432013.01		GARY ALLEN POLLARD	11 OAKWOOD LINKS LANE 6	\$ 3,456.33
040032012070000	432014.01		JACQUELINE PRENDERGAST	13 OAKWOOD LINKS LANE 7	\$ 3,456.33
040032012080000	432128.01		ROGER KEAY	15 OAKWOOD LINKS LANE 8	\$ 3,456.33
040032012090000	432129.00		DARLENE JO-ANN DALE	17 OAKWOOD LINKS LANE 9	\$ 3,456.33
040032012100000	432017.02		WILLIAM ROBERT ROCHESTER	19 OAKWOOD LINKS LANE 10	\$ 3,456.33
040032012110000	432211.00		CURTIS COLE	21 OAKWOOD LINKS LANE 11	\$ 3,456.33
040032012120000	432019.01		JOHN WRIGHT	23 OAKWOOD LINKS LANE 12	\$ 3,456.33
040032012130000	432020.00		PETER HAIST	25 OAKWOOD LINKS LANE 13	\$ 3,456.33
040032012140000	432025.02		MARK LOBSINGER	27 OAKWOOD LINKS LANE 14	\$ 3,456.33
040032012150000	432026.02		PATRICK AND COLLEEN INCE	29 OAKWOOD LINKS LANE 15	\$ 3,456.33
040032012160000	432027.00		DESTINCTIVE HIGHPOINT HOLD INC	31 OAKWOOD LINKS LANE 16	\$ 3,456.33
040032012170000	432217.02		FRANS JOSEPH AND MARY VANWATERSCHOOT	33 OAKWOOD LINKS LANE 17	\$ 3,456.33
040032012270000	432134.00		SUZANNE MARGARET RYAN	34 OAKWOOD LINKS LANE 18	\$ 3,456.33
040032012280000	432228.00		DORIS INA GORE	32 OAKWOOD LINKS LANE 19	\$ 3,456.33
040032012290000	421229.02		EDWARD DIEBOLD	30 OAKWOOD LINKS LANE 20	\$ 3,456.33
040032012300000	403212.02		ANNE MAUREEN DONOHOE	28 OAKWOOD LINKS LANE 21	\$ 3,456.33
040032012310000	400321.00		KATHLEEN MARGARET CLARKE	14 OAKWOOD LINKS LANE 22	\$ 3,456.33
040032012320000	432120.00		JAMES MAXWELL EDMONDS	12 OAKWOOD LINKS LANE 23	\$ 3,456.33
040032012330000	431233.02		ROBERT WAYNE ROWE	10 OAKWOOD LINKS LANE 24	\$ 3,456.33
040032012340000	431213.01		LLOYD NORMAN MUDGE	8 OAKWOOD LINKS LANE 25	\$ 3,456.33
040032012350000	400320.00		DOUGLAS JAMES REDMOND	6 OAKWOOD LINKS LANE 26	\$ 3,456.33
040032012360000	432136.00		DEBORAH HARLAND	4 OAKWOOD LINKS LANE 27	\$ 3,456.33
040032012370000	201237.00		BARRY RANDALL	2 OAKWOOD LINKS LANE 28	\$ 3,456.33

040026004000000	260400.00		ANGLICAN CHURCH OF CANADA	70642 BLUEWATER HWY	\$ 3,456.33
040034089000000	348900.00		OAKWOOD INN & GOLF CLUB	70671 BLUEWATER HWY	\$ 286,875.39
040020013000000	201300.00		GRAND BEND MOTORPLEX	70292 GRAND BEND LINE	\$ 58,757.61
040020012010000	201201.00		POG INC	70266 GRAND BEND LINE	\$ 138,253.20
040024006000000	246000.00		DRAYTON THEATRES INC (HURON COUNTRY PLAYHOUSE)	70689 B LINE	\$ 17,281.65
040024006020000	706650.00		RASENBURG INVESTMENTS LTD (DARK HORSE WINERY_	70665 B LINE	\$ 20,737.98
040026002000000	042601.00		CAPREIT LIMITED PARTNERSHIP	Vacant Lots-Phase 5	\$ 117,515.22
040026002000000	042602.00	1	CAPREIT LIMITED PARTNERSHIP	1 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000002.00	2	SANDRA VIOLA GREEN	2 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000003.00	3	KATHY MACQUEEN	3 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000004.03	4	JAMES AND RUTH ROWE	4 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000005.01	5	VIRGINIA LOVIE	5 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000006.00	6	PATRICIA MELANSON AND TED MELANSON	6 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000007.01	7	ROLAND BARTHOLET	7 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000008.01	8	DON AND BETH TEDFORD	8 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000009.00	9	ROBERT STEWART	9 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000010.00	10	PETER HOLLINGWORTH	10 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000011.01	11	JEFFERY AND VIKIE MERKLE	11 Cypress Point	\$ 3,456.33
040026002000000	000012.02	12	ROBIN AND RICHARD COOKE	12 Cypress Point	\$ 3,456.33
040026002000000	000013.01	13	DAVID AND GERTRUDE CHESTER	13 Cypress Point	\$ 3,456.33
040026002000000	000014.01	14	ALAN AND SYBILL MADDOCKS/TINKER	14 Cypress Point	\$ 3,456.33
040026002000000	000015.00	15	BOB ELLISON AND COROLYN KWASEK	15 Cypress Point	\$ 3,456.33
040026002000000	000016.01	16	GRACE GUIDO	16 Cypress Point	\$ 3,456.33
040026002000000	000017.01	17	TERRANCE AND MARY RUTH GREEN	17 Cypress Point	\$ 3,456.33
040026002000000	000018.00	18	SARAH JENKINS AND GEORGE JENKINS	18 Cypress Point	\$ 3,456.33
040026002000000	000019.01	19	EDWARD BRIDLE	19 Cypress Point	\$ 3,456.33
040026002000000	000020.01	20	DARIN ADDISON	20 Cypress Point	\$ 3,456.33
040026002000000	000021.00	21	AVERIL GREEN AND DAVID GREEN	21 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000022.03	22	DAVID AND ELLIE WATT	22 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000023.01	23	ROBERT CIANCI	23 Pebble Beach Parkway	\$ 3,456.33

040026002000000	042603.00	24	CAPREIT LIMITED PARTNERSHIP	24 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000025.01	25	RONALD GRIFFIN	25 Maple Grove Court	\$ 3,456.33
040026002000000	000026.00	26	KENNETH LAMB	26 Maple Grove Court	\$ 3,456.33
040026002000000	000027.01	27	JOHN MOFFATT	27 Maple Grove Court	\$ 3,456.33
040026002000000	000028.00	28	FRED LIEDTKE AND NOREEN LIEDTKE	28 Maple Grove Court	\$ 3,456.33
040026002000000	000029.00	29	RICHARD BLYTH AND RUTH BLYTH	29 Maple Grove Court	\$ 3,456.33
040026002000000	000030.00	30	BRENDA STEPHAN	30 Maple Grove Court	\$ 3,456.33
040026002000000	000031.01	31	WAYNE AND MARGARET WRIGHT	31 Maple Grove Court	\$ 3,456.33
040026002000000	000032.00	32	ANNY JEPSEN AND ERLING JEPSEN	32 Maple Grove Court	\$ 3,456.33
040026002000000	000033.01	33	DONALD GRAVES	33 Maple Grove Court	\$ 3,456.33
040026002000000	000034.00	34	JOHN RAINE AND JILL RAINE	34 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000035.00	35	PATRICIA CAMPBELL-BRIDGES	35 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000036.00	36	DEAN HANCOCK AND SHARON HANCOCK	36 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000037.00	37	JULIE DUNCOMBE	37 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000038.00	38	VICTOR MILANI AND JO-ANNE MILANI	38 St Andrews Place	\$ 3,456.33
040026002000000	000039.00	39	DOUGLAS DAHMER AND LILLIAN DAHMER	39 St Andrews Place	\$ 3,456.33
040026002000000	000040.00	40	SHARON STEPHEN	40 St Andrews Place	\$ 3,456.33
040026002000000	000041.00	41	ROBERT BREWSTER AND KAREN BREWSTER	41 St Andrews Place	\$ 3,456.33
040026002000000	000042.00	42	ELDON & DONNA KING	42 St Andrews Place	\$ 3,456.33
040026002000000	000043.00	43	MARILYN TOPHAM	43 St Andrews Place	\$ 3,456.33
040026002000000	000044.01	44	MIKE SHAWBRIDGE	44 St Andrews Place	\$ 3,456.33
040026002000000	000045.00	45	JOHN NICOLSON AND IRENE NICOLSON	45 St Andrews Place	\$ 3,456.33
040026002000000	000046.00	46	DANIEL SKILLINGS	46 St Andrews Place	\$ 3,456.33
040026002000000	000047.01	47	JEANE BONK	47 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000048.00	48	BARBARA GARE	48 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000049.00	49	JEANE BONK	49 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000050.01	50	JEANE BONK	50 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000051.06	51	DAVID AND SHARON LEARD	51 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000052.01	52	JAMES AND ANNA MACDONALD	52 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000053.01	53	ROBERT AND JANICE HOUSTON	53 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000054.00	54	SUSAN BAUMAN	54 London Hunt Circle	\$ 3,456.33
040026002000000	000055.00	55	PAT STYVERS	55 London Hunt Circle	\$ 3,456.33
040026002000000	000056.01	56	LARRY AND JUDY BOREK	56 London Hunt Circle	\$ 3,456.33

040026002000000	000057.00	57	PATRICIA LANE AND ERNEST LANE	57 London Hunt Circle	\$ 3,456.33
040026002000000	000058.02	58	RAYMOND AND DAWNE ST MARIE	58 London Hunt Circle	\$ 3,456.33
040026002000000	000059.01	59	MARK AND SHEILA PATTERSON	59 London Hunt Circle	\$ 3,456.33
040026002000000	000060.00	60	PETER CADMAN AND HILDA CADMAN	60 London Hunt Circle	\$ 3,456.33
040026002000000	000061.00	61	DELORES ENGLISH	61 London Hunt Circle	\$ 3,456.33
040026002000000	000062.00	62	JOHN SKURO AND BARBARA SKURO	62 London Hunt Circle	\$ 3,456.33
040026002000000	000063.01	63	FRED AND SUSAN KING	63 London Hunt Circle	\$ 3,456.33
040026002000000	000064.02	64	BILL CALLCOTT	64 London Hunt Circle	\$ 3,456.33
040026002000000	000065.00	65	ANN MARIE VOLK	65 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000066.00	66	THOMAS BROOKS AND SYLVIA BROOKS	66 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000067.01	67	DIANNE BURT	67 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000068.01	68	JAMES DUNN AND SUSAN SINCLAIR	68 Sandpiper Square	\$ 3,456.33
040026002000000	000069.00	69	ROY PETTIT	69 Sandpiper Square	\$ 3,456.33
040026002000000	000070.00	70	ROBERT KAPL AND DOREEN KAPL	70 Sandpiper Square	\$ 3,456.33
040026002000000	000071.00	71	PETER BURROWS	71 Sandpiper Square	\$ 3,456.33
040026002000000	000072.00	72	HELEN ALLINGHAM AND FRED TIPPLE	72 Sandpiper Square	\$ 3,456.33
040026002000000	000073.00	73	ANNETTE CLAYTON	73 Sandpiper Square	\$ 3,456.33
040026002000000	000074.00	74	GERALD and BARBARA D HUNSPERGER	74 Sandpiper Square	\$ 3,456.33
040026002000000	000075.01	75	JIM & LINDA HOGGARCH	75 Sandpiper Square	\$ 3,456.33
040026002000000	000076.00	76	FERNAND CORMIER	76 Sandpiper Square	\$ 3,456.33
040026002000000	042604.00	77	CAPREIT LIMITED PARTNERSHIP	77 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000078.00	78	RICHARD FOSKETT AND GRACE FOSKETT	78 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000079.00	79	PHYLLIS SMITH	79 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000080.01	80	ROBERT HEIGHINTON AND DENISE HALLAN	80 Dunes Drive	\$ 3,456.33
040026002000000	000081.01	81	WAYNE AND DIANNE MORE	81 Dunes Drive	\$ 3,456.33
040026002000000	000082.01	82	LYNN MC NAMARA	82 Dunes Drive	\$ 3,456.33
040026002000000	000083.00	83	LEONARD BALLANTYNE AND PAULINA CLARK	83 Dunes Drive	\$ 3,456.33
040026002000000	000084.00	84	ELLA LORRAINE GIBSON	84 Dunes Drive	\$ 3,456.33
040026002000000	000085.00	85	MARC BOUGHNER AND WENDY ATMORE	85 Dunes Drive	\$ 3,456.33
040026002000000	000086.00	86	EDWARD WHITE AND DAWN E. WHITE	86 Dunes Drive	\$ 3,456.33
040026002000000	000087.01	87	CHARLES MC DONNELL AND NANCY PERALTY	87 Dunes Drive	\$ 3,456.33
040026002000000	000088.00	88	RICHARD HODKINSON AND RITA HODKINSON	88 Dunes Drive	\$ 3,456.33

040026002000000	000089.01	89	PATRICK AND CATHERINE CLULEE	89 Dunes Drive	\$ 3,456.33
040026002000000	000090.01	90	RONALD ARNOLD	90 Dunes Drive	\$ 3,456.33
040026002000000	042605.00	91	CAPREIT LIMITED PARTNERSHIP	91 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000092.00	92	SHARON MARCOUX AND LOU MARCOUX	92 Shannon Boulevard	\$ 3,456.33
040026002000000	000093.01	93	JOHN FURLONG	93 Shannon Boulevard	\$ 3,456.33
040026002000000	000094.01	94	STAN FRANJKOVIC AND LESEY HAILSTON	94 Shannon Boulevard	\$ 3,456.33
040026002000000	000095.01	95	MURRAY PRYCE AND AUDREY ERRINGTON	95 Shannon Boulevard	\$ 3,456.33
040026002000000	000096.00	96	WILLIAM DUCHESNE AND JOYCE DUCHESNE	96 Shannon Boulevard	\$ 3,456.33
040026002000000	000097.01	97	JACK AND PAT GUDGEON	97 Shannon Boulevard	\$ 3,456.33
040026002000000	000098.00	98	VALERIE SHAKESPEARE	98 Shannon Boulevard	\$ 3,456.33
040026002000000	000099.01	99	ROBERT MACLEOD AND KAREN HELSTROM	99 Shannon Boulevard	\$ 3,456.33
040026002000000	111000.00	100	ARTHUR KRUEGER AND EVELYN KRUEGER	100 Shannon Boulevard	\$ 3,456.33
040026002000000	000101.02	101	DALE AND LORELEI BATTRAM	101 Shannon Boulevard	\$ 3,456.33
040026002000000	000102.01	102	DINA CARBONE	102 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000103.00	103	RANIE GALLANT AND MARIE GALLANT	103 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000105.00	105	MARGARET ELLER AND FRANK ELLER	105 Hickory Hills	\$ 3,456.33
040026002000000	000106.01	106	ADRIAN GYSBERS	106 Hickory Hills	\$ 3,456.33
040026002000000	000107.01	107	RUSSELL AND ROBBIE ADAMS	107 Hickory Hills	\$ 3,456.33
040026002000000	00108.00	108	RUTH MITCHELL	108 Hickory Hills	\$ 3,456.33
040026002000000	00109.00	109	MURRAY THOMPSON	109 Hickory Hills	\$ 3,456.33
040026002000000	000110.01	110	DONALD AND CHERYL SMITH	110 Hickory Hills	\$ 3,456.33
040026002000000	000111.00	111	INGRID DOIRON AND PAUL DOIRON	111 Hickory Hills	\$ 3,456.33
040026002000000	000112.00	112	BRIAN WILLIAMS AND CAROL ANN WILLIAMS	112 Hickory Hills	\$ 3,456.33
040026002000000	000113.02	113	YVONNE GRAY	113 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000114.01	114	CHERLY BREWSTER	114 Pebble Beach Parkway	\$ 3,456.33
040026002000000	042606.00	115	CAPREIT LIMITED PARTNERSHIP	115 Homestead Heights	\$ 3,456.33
040026002000000	000116.00	116	LAURA LECKIE	116 Homestead Heights	\$ 3,456.33
040026002000000	000117.01	117	JANIS MURRAY	117 Homestead Heights	\$ 3,456.33
040026002000000	000118.01	118	MARIA LOBO	118 Homestead Heights	\$ 3,456.33
040026002000000	000119.00	119	LYNETTE GRAHAM	119 Homestead Heights	\$ 3,456.33
040026002000000	000120.00	120	JOYCE THOMPSON	120 Homestead Heights	\$ 3,456.33
040026002000000	000121.02	121	CATHERINE SCOTT	121 Homestead Heights	\$ 3,456.33
040026002000000	000122.00	122	DOREEN LEBLANC AND PAUL LEBLANC	122 Homestead Heights	\$ 3,456.33

040026002000000	000123.01	123	CLAUDE AND YVONNE	123 Homestead Heights	\$ 3,456.33
040026002000000	000124.00	124	ROBERT DANIELS AND MARILYN DANIELS	124 Homestead Heights	\$ 3,456.33
040026002000000	000125.02	125	PAMELA WILDGEN	125 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000126.00	126	WILLIAM BRENNAN AND MARY BRENNAN	126 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000127.02	127	MARY RISCHKE	127 Sunningdale Place	\$ 3,456.33
040026002000000	000128.00	128	WILLIAM AND JANE ASHWOOD	128 Sunningdale Place	\$ 3,456.33
040026002000000	000129.00	129	STEWART PINSENT AND MARILYN ADAMS	129 Sunningdale Place	\$ 3,456.33
040026002000000	000130.00	130	LEO DEBRUYN AND WENDY HILL	130 Sunningdale Place	\$ 3,456.33
040026002000000	000131.01	131	FRANK AND MAUREEN VIRGOE	131 Sunningdale Place	\$ 3,456.33
040026002000000	000132.01	132	STEVEN THURLEY	132 Sunningdale Place	\$ 3,456.33
040026002000000	000133.01	133	JIM AND DIANNE FIDLIN	133 Sunningdale Place	\$ 3,456.33
040026002000000	000134.00	134	ROBERT JONES AND BRENDA JONES	134 Sunningdale Place	\$ 3,456.33
040026002000000	000135.00	135	GERALD WONCH AND BETTY WONCH	135 Sunningdale Place	\$ 3,456.33
040026002000000	000136.02	136	GORETTI MEDEIROS	136 Sunningdale Place	\$ 3,456.33
040026002000000	000137.03	137	PAUL AND PATRICIA JACKSON	137 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000138.00	138	JANICE HARFORD	138 Pebble Beach Parkway	\$ 3,456.33
040026002000000	042607.00	139	CAPREIT LIMITED PARTNERSHIP	139 Edgewater Cresent	\$ 3,456.33
040026002000000	000140.01	140	RICHARD MCLEOD	140 Edgewater Cresent	\$ 3,456.33
040026002000000	000141.00	141	DONALD L. AND SHARON J. NORTHRUP	141 Edgewater Cresent	\$ 3,456.33
040026002000000	000142.00	142	LAWRENCE B. REW AND SHIRLEY A.D. REW	142 Edgewater Cresent	\$ 3,456.33
040026002000000	000143.01	143	DAVE AND DIANNE WALKER	143 Edgewater Cresent	\$ 3,456.33
040026002000000	000144.01	144	DAVID AND PATRICIA YAEGER	144 Edgewater Cresent	\$ 3,456.33
040026002000000	000145.02	145	ROBERT AND HAZEL HAMILTON	145 Edgewater Cresent	\$ 3,456.33
040026002000000	000146.01	146	ROBERT AND SONIA RYAN	146 Edgewater Cresent	\$ 3,456.33
040026002000000	000147.00	147	PAUL WYBROW AND CATHERINE WYBROW	147 Edgewater Cresent	\$ 3,456.33
040026002000000	000148.00	148	COLIN NOBLE AND ELEANOR NOBLE	148 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000149.00	149	DAN FINNEY AND ELIZABETH FINNEY	149 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000150.01	150	BRUCE AND JOAN MORRIS	150 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000151.01	151	ARTHUR AND PENNY PARKS	151 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000152.00	152	CURTIS CHEVALIER	152 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000151.03	153	GLENN FRASER KIM GOODCHILD	153 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000154.00	154	THOMAS GIVEN	154 Pebble Beach Parkway	\$ 3,456.33

040026002000000	000155.01	155	MARGARET BOLAND	155 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000156.02	156	NORMA EGAN	156 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000157.01	157	LOUISE FULLERTON	157 Mississauga Place	\$ 3,456.33
040026002000000	000158.00	158	NARDY LOURENSSEN AND GERALD LOURENSSEN	158 Mississauga Place	\$ 3,456.33
040026002000000	000159.01	159	RAYMOND AND SANDRA TURNER	159 Mississauga Place	\$ 3,456.33
040026002000000	000160.01	160	DEBORAH MARTIN	160 Mississauga Place	\$ 3,456.33
040026002000000	000161.01	161	TERRIL AND LINDA SHALE	161 Mississauga Place	\$ 3,456.33
040026002000000	000162.02	162	GORDON & MARY GILMOUR	162 Mississauga Place	\$ 3,456.33
040026002000000	000163.02	163	DAVE AND JUDY FEENSTRA	163 Mississauga Place	\$ 3,456.33
040026002000000	000164.00	164	LLOYD G. ROBISON AND CATHERINE A. ROBISON	164 Mississauga Place	\$ 3,456.33
040026002000000	000165.02	165	ROBIN NATHAN AND AGNES VOYER	165 Mississauga Place	\$ 3,456.33
040026002000000	000166.00	166	RICHARD GREEN AND JACQUIE GREEN	166 Mississauga Place	\$ 3,456.33
040026002000000	000167.01	167	GARY AND SUSAN CARTER	167 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000168.02	168	DARYL AND CHRISTINA HINTON	168 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000169.00	169	ROBERT MUMMERY AND MARION MUMMERY AND VICTORIA JOANNE MUMMERY	169 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000170.00	170	MARION COLLIS-QUINN	170 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000171.00	171	FRANCOIS O. DUMONT AND LUCILLE M. DUMONT	171 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000172.00	172	NANCY STEVENTON-BRASH	172 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000173.00	173	DWIGHT PENNOCK AND ELLEN PENNOCK	173 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000174.00	174	REGINE SWITZER	174 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000175.00	175	DAVID H. STOKER AND MARILYN STOKER	175 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000176.00	176	KAREN ANDERSON	176 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000177.01	177	SHEILA MACARTHUR	177 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000178.01	178	SUE STICKLAND	178 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000179.00	179	JAMES PARMLEY	179 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000180.01	180	SUSAN MITCHELL	180 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000181.04	181	CHRIS AND JANET BROWN	181 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000182.00	182	EVON ANZAI	182 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000183.01	183	RICHARD AND DIANA JOAD	183 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000184.00	184	LORRAINE HEAD AND DAVID HEAD	184 Pebble Beach Parkway	\$ 3,456.33

040026002000000	000185.01	185	ROBERTA GORDON	185 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000186.00	186	ARLENE HIPKINS AND HENRY RONALD HIPKINS	186 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000187.01	187	DAVID AND JOSEPHINE BOOTH	187 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000188.03	188	KAREN DOHERTY	188 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000189.00	189	KENNETH CLARKE AND LINDA CLARKE	189 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000190.02	190	LARRY GUCKENBERGER	190 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000191.01	191	FRANK AND LINDA BEATTIE	191 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000192.01	192	CATHERINE SCOTT & GWEN HUTCHISON	192 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000193.01	193	HERMAN AND DONNA-LEE WESSELS	193 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000194.01	194	LINDA G. GIRARD	194 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000195.00	195	JAMES M. ANDERSON AND MILDRED ANDERSON	195 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000196.02	196	FEENSPEC C/O DAVE FEENSTRA	196 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000197.01	197	THOMAS DELLOW	197 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000198.02	198	CATHERINE PIKE	198 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000199.02	199	LEONARD AND WILMA COWAN	199 Pebble Beach Parkway	\$ 3,456.33
040026002000000	200000.01	200	DIANE BLAKE	200 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000201.01	201	LARRY AND SHARON GAUDETTE	201 Biltmore Drive	\$ 3,456.33
040026002000000	000202.00	202	DON EUNICE	202 Biltmore Drive	\$ 3,456.33
040026002000000	000203.01	203	KENT HORBURN & WENDY HARDING	203 Biltmore Drive	\$ 3,456.33
040026002000000	000204.01	204	DALE AND LORELEI BATTRAM	204 Biltmore Drive	\$ 3,456.33
040026002000000	000205.01	205	DOUGLAS SMAILL AND JANET CARTER	205 Biltmore Drive	\$ 3,456.33
040026002000000	000206.00	206	RICHARD BOURDEAU	206 Biltmore Drive	\$ 3,456.33
040026002000000	000207.01	207	HELEN TOSTEVN	207 Biltmore Drive	\$ 3,456.33
040026002000000	000208.00	208	ROBERT HEWLETT	208 Biltmore Drive	\$ 3,456.33
040026002000000	000209.00	209	DONALD STOAKLEY AND BEVERLEY STOAKLEY	209 Biltmore Drive	\$ 3,456.33
040026002000000	210000.00	210	ERNEST HYKAWY AND PATRICIA HYKAWY	210 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000211.01	211	PAUL AND GRAZINA TREPANIER	211 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000212.00	212	ERROL SKILLENDER AND JOAN FLANNIGAN	212 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000213.02	213	DIANE TADGELL	213 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000214.01	214	ANDREW MCCREADY	214 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000215.00	215	CATHERINE J. CAMPBELL	215 Lakewood Lane	\$ 3,456.33
040026002000000	000216.02	216	WILLIAM ALEXANDER	216 Lakewood Lane	\$ 3,456.33

040026002000000	000217.00	217	BRIGID HICKS	217 Lakewood Lane	\$ 3,456.33
040026002000000	000218.00	218	PETER LARCOMBE AND FAYE LARCOMBE	218 Lakewood Lane	\$ 3,456.33
040026002000000	000219.00	219	ROBERT MOONEY AND JO A. MOONEY	219 Lakewood Lane	\$ 3,456.33
040026002000000	220000.01	220	PHILIP AND SUSAN MITCHELL	220 Lakewood Lane	\$ 3,456.33
040026002000000	000221.00	221	GEORGE GRAHAM	221 Lakewood Lane	\$ 3,456.33
040026002000000	000222.00	222	FRANCES LOUISE CASSEL	222 Lakewood Lane	\$ 3,456.33
040026002000000	000223.00	223	CARL LARSEN	223 Lakewood Lane	\$ 3,456.33
040026002000000	000224.01	224	PATRICIA DENNISON	224 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000225.01	225	CATHERINE CARROLL	225 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000226.01	226	ROBERT ERSKINE	226 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000227.02	227	EDWARD AND ROSEMARY EARBY	227 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000228.00	228	MARION DUKE AND LINDA ANDERSON	228 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000229.00	229	JAMES GRAHAM AND PATRICIA GRAHAM	229 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000230.02	230	DENO GETTAS & SARA SAWYER	230 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000231.01	231	RANDY QUESNEL AND MARY ANN QUESNEL	231 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000232.01	232	TED AND VIVIAN MATTHEWS	232 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000233.00	233	ISABELLA K. SWEENEY AND FRANCIS SWEENEY	233 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000234.00	234	GABINO BENIGNO AND SHARON BENIGNO	234 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000235.01	235	PATRICIA ROBINSON	235 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000236.02	236	ROBERT AND CAROLINE RENAUD	236 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000237.01	237	GARY AND SUZANNE WILCOX	237 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000238.00	238	BRIAN SMITH AND JACQUELINE SMITH	238 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000239.00	239	BRUCE STEADMAN AND MARGARET STEADMAN	239 South Wind Court	\$ 3,456.33
040026002000000	000240.01	240	JACQUES ARSENALT AND GLORIA MCKAY	240 South Wind Court	\$ 3,456.33
040026002000000	000241.01	241	JOHN B. ADAMS	241 South Wind Court	\$ 3,456.33
040026002000000	000242.03	242	JOHN JENKINS AND VALERIE CLEMENTS	242 South Wind Court	\$ 3,456.33
040026002000000	000243.01	243	MAURICE AND SHANNON BOYLE	243 South Wind Court	\$ 3,456.33
040026002000000	000244.00	244	SUSAN DYKES AND GARY DYKES	244 South Wind Court	\$ 3,456.33
040026002000000	000245.00	245	PETER MAXWELL AND MARION DALE MAXWELL	245 South Wind Court	\$ 3,456.33
040026002000000	000246.00	246	JAMES W. MARSHALL	246 South Wind Court	\$ 3,456.33
040026002000000	00247.01	247	SHARON BARNARD	247 South Wind Court	\$ 3,456.33

040026002000000	000248.01	248	MARY ROSE HAMILTON	248 Pebble Beach Parkway	\$ 3,456.33
040026002000000	042608.00	249	CAPREIT LIMITED PARTNERSHIP	249 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000250.02	250	BRIAN AND LYNNE BEATTIE	250 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000251.00	251	EARL FORSYTH AND ANN FORSYTH	251 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000252.02	252	JEAN -PAUL AND MARY POIRIER	252 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000253.01	253	JAMES MALCOM	253 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000254.00	254	MACKENZIE TILDEN AND ELVA TILDEN	254 Highland Springs	\$ 3,456.33
040026002000000	000255.00	255	ANNE BRANDSMA	255 Highland Springs	\$ 3,456.33
040026002000000	000256.01	256	STANELY CHURCH AND MONIQUE MARCHAND	256 Highland Springs	\$ 3,456.33
040026002000000	000257.00	257	PETER AND JENNIFER SLINGERLAND	257 Highland Springs	\$ 3,456.33
040026002000000	000258.03	258	JOHN AND JO-ANN COWAN	258 Highland Springs	\$ 3,456.33
040026002000000	000259.00	259	KENNETH DANIEL AND MARY CATHERINE HARDING	259 Highland Springs	\$ 3,456.33
040026002000000	000260.01	260	ROBERT BERRY AND JILLIAN SPARKS	260 Highland Springs	\$ 3,456.33
040026002000000	000261.01	261	LYNN NOONAN AND MICHAEL DIXON	261 Highland Springs	\$ 3,456.33
040026002000000	000262.02	262	ROBYN AND SHARON HENDRICK	262 Highland Springs	\$ 3,456.33
040026002000000	000263.01	263	DIANNE IRELAND	263 Highland Springs	\$ 3,456.33
040026002000000	000264.00	264	ARNOLD STURT-SMITH AND PETRONELLA JONES	264 Highland Springs	\$ 3,456.33
040026002000000	000265.02	265	TOM HUTCHINS	265 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000266.00	266	JAMES CRAIG AND MAUREEN CRAIG	266 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000267.00	267	DEREK CUMMINGS AND BARBARA CUMMINGS	267 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000268.02	268	PAMELA WALKER	268 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000269.01	269	DARYL HINTON	269 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000270.01	270	RAY KOSTOLNIK	270 Monterey Park	\$ 3,456.33
040026002000000	000271.01	271	KENNETH AND ESTELLE DOHERTY	271 Monterey Park	\$ 3,456.33
040026002000000	000272.02	272	DOUG SHILTON	272 Monterey Park	\$ 3,456.33
040026002000000	000273.01	273	SUSAN HILL	273 Monterey Park	\$ 3,456.33
040026002000000	000274.00	274	ANGELA O'SHEA	274 Monterey Park	\$ 3,456.33
040026002000000	000275.01	275	DAVID AND LINDA COLE	275 Monterey Park	\$ 3,456.33
040026002000000	000276.00	276	DONALD MCCAULEY AND DIANNE DALE	276 Monterey Park	\$ 3,456.33
040026002000000	000277.04	277	PATRICK AND JILL CLARE	277 Monterey Park	\$ 3,456.33
040026002000000	000278.02	278	ALASTAIR AND CAROL DAVIDSON	278 Monterey Park	\$ 3,456.33

040026002000000	000279.00	279	WAYNE CLAUSIUS	279 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000280.00	280	DOUGLAS KEELEY AND MARILYN KEELEY	280 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000281.04	281	JOHN AND LINDA BAILEY	281 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000282.00	282	BEATRICE FOSTER AND JOSEPH FOSTER	282 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000283.01	283	WM AND MERILYN NEELY	283 Pebble Beach Parkway	\$ 3,456.33
040026002000000	042609.00	284	CAPREIT LIMITED PARTNERSHIP	284 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000285.01	285	JAMES AND MARIE CAMERON	285 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000286.01	286	SHARON CRUMP	286 Concord Drive	\$ 3,456.33
040026002000000	000287.01	287	SIGMAR AND DEBORAH MARTIN	287 Concord Drive	\$ 3,456.33
040026002000000	000288.01	288	VEL AND HELEN TOMSON	288 Concord Drive	\$ 3,456.33
040026002000000	000289.00	289	FRED SCOTT	289 Concord Drive	\$ 3,456.33
040026002000000	000290.02	290	REJEAN VIENNEAU	290 Concord Drive	\$ 3,456.33
040026002000000	000291.02	291	PETER SWANSON AND WENDY RUSH	291 Concord Drive	\$ 3,456.33
040026002000000	000292.000	292	NORBERT MEISSNER AND MARJORIE MEISSNER	292 Concord Drive	\$ 3,456.33
040026002000000	000293.00	293	KEVIN P. SHERMAN AND RUTH A. SHERMAN	293 Concord Drive	\$ 3,456.33
040026002000000	000294.00	294	JOHN FRAME AND EILEEN FRAME	294 Concord Drive	\$ 3,456.33
040026002000000	000295.00	295	CAROL ANN WALKER AND LEE WALKER	295 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000296.00	296	JOHN DURR	296 Pebble Beach Parkway	\$ 3,456.33
040026002000000	000298.00	298	DIETER REWOLDT AND DARLENE REWOLDT	298 Glen Abbey Court	\$ 3,456.33
040026002000000	000299.00	299	JEAN STRAIN AND DAVID STRAIN	299 Glen Abbey Court	\$ 3,456.33
040026002000000	000300.00	300	DORINDA MCLEOD	300 Glen Abbey Court	\$ 3,456.33
040026002000000	000301.01	301	SHERMAN AND JENNY ROTH	301 Glen Abbey Court	\$ 3,456.33
040026002000000	000302.00	302	JOSEPH BENN AND JUNE BENN	302 Glen Abbey Court	\$ 3,456.33
040026002000000	000303.01	303	LEIGH AND COLLEEN HOPPER	303 Glen Abbey Court	\$ 3,456.33
040026002000000	000304.00	304	JACQUELINE SMALL	304 Glen Abbey Court	\$ 3,456.33
040026002000000	305111.00	305	DORIS KATHERINE BECKER	305 Glen Abbey Court	\$ 3,456.33
040026002000000	000306.00	306	LORNA KRISZT	306 Shannon Boulevard	\$ 3,456.33
040026002000000	000307.00	307	YVETTE BROWN	307 Shannon Boulevard	\$ 3,456.33
040026002000000	000308.01	308	JOHN AND MARIA ESMOND	308 Pinetree Lane	\$ 3,456.33
040026002000000	000309.00	309	JOHN MACLEAN AND JOAN MACLEAN	309 Pinetree Lane	\$ 3,456.33
040026002000000	310000.00	310	RONALD JENKINS AND LYNDIA JENKINS	310 Pinetree Lane	\$ 3,456.33
040026002000000	003110.00	311	PEARL FRENCH	311 Pinetree Lane	\$ 3,456.33

040026002000000	000312.00	312	WILLIAM NAGLE AND GAYLE NAGLE	312 Pinetree Lane	\$ 3,456.33
040026002000000	000313..01	313	RONALD AND MAUREEN GARINTHER	313 Pinetree Lane	\$ 3,456.33
040026002000000	000314.01	314	ROBERT AND MARY MARGARET DELANEY	314 Wyldwood Lane	\$ 3,456.33
040026002000000	000315.00	315	DONNA HULL AND C. BERTRAM HULL	315 Wyldwood Lane	\$ 3,456.33
040026002000000	000316.01	316	STAN PEET & DEBRA VAN DE KEMP	316 Wyldwood Lane	\$ 3,456.33
040026002000000	000317.00	317	NANCY PETRIE AND SUSAN MACDONALD	317 Wyldwood Lane	\$ 3,456.33
040026002000000	000318.00	318	BILL BURKE AND JOYCE BURKE	318 Wyldwood Lane	\$ 3,456.33
040026002000000	000319.00	319	ROGER BUMSTEAD AND MIREILLE BUMSTEAD	319 Wyldwood Lane	\$ 3,456.33
040026002000000	320000.01	320	GERALD AND KAREN PARSONS	320 Wyldwood Lane	\$ 3,456.33
040026002000000	321111.01	321	MARION BURDETT	321 Wyldwood Lane	\$ 3,456.33
040026002000000	000322.02	322	MARK CRAWFORD-SMITH	322 Wyldwood Lane	\$ 3,456.33
040026002000000	000323.01	323	MARK AND DIANE TUCKER	323 Wyldwood Lane	\$ 3,456.33
040026002000000	000324.00	324	JOHN FARRELL	324 Wyldwood Lane	\$ 3,456.33
040026002000000	000325.01	325	MARY DUNCAN	325 Wyldwood Lane	\$ 3,456.33
040026002000000	000326.00	326	GEORGE CREELMAN AND JOYCE CREELMAN	326 Wyldwood Lane	\$ 3,456.33
040026002000000	000327.00	327	FLORENCE M. FISH	327 Wyldwood Lane	\$ 3,456.33
040026002000000	000328.01	328	GARY AND PATRICIA WOOD	328 Wyldwood Lane	\$ 3,456.33
040026002000000	000329.00	329	WAYNE SHELLSWELL AND JOYCE IMGRUND	329 Wyldwood Lane	\$ 3,456.33
040026002000000	330000.00	330	WILLIAM JOHN HARKNESS	330 Wyldwood Lane	\$ 3,456.33
040026002000000	000331.00	331	MICHAEL LUDANYI AND SUSAN LUDANYI	331 Wyldwood Lane	\$ 3,456.33
040026002000000	000332.00	332	GERALD DOUGLAS AND CAROLYN DOUGLAS	332 Wyldwood Lane	\$ 3,456.33
040026002000000	000333.00	333	DENNIS CLARK AND BRENDA CLARK	333 Wyldwood Lane	\$ 3,456.33
040026002000000	000334.01	334	GARY AND RUDBY SHREVE	334 Wyldwood Lane	\$ 3,456.33
040026002000000	000335.01	335	PETER AND CATHERINE HILL	335 Wyldwood Lane	\$ 3,456.33
040026002000000	000336.00	336	JOHN WARD AND MARY WARD	336 Wyldwood Lane	\$ 3,456.33
040026002000000	000337.01	337	WILLIAM AND PATRICIA LUCAS	337 Pinetree Lane	\$ 3,456.33
040026002000000	000338.01	338	DORIS FORMAN AND RAYMOND RAFMAN	338 Pinetree Lane	\$ 3,456.33
040026002000000	000339.00	339	MARY DUGGAN AND JOHN DUGGAN	339 Pinetree Lane	\$ 3,456.33
040026002000000	340000.01	340	ROSE HODGINS	340 Pinetree Lane	\$ 3,456.33
040026002000000	000341.01	341	JOAN BIRTCH	341 Pinetree Lane	\$ 3,456.33
040026002000000	034200.00	342	HARRY GIETHOORN AND ALIE GIETHOORN	342 Shannon Boulevard	\$ 3,456.33
040026002000000	000342.00	343	RICHARD TONKIN AND VALERIE TONKIN	343 Shannon Boulevard	\$ 3,456.33

040026002000000	000344.00	344	BONNIE DAPHNE L. BERRY	344 Wyldwood Lane	\$ 3,456.33
040026002000000	000345.00	345	ANDREW ELLIOTT AND MARION ELLIOTT	345 Wyldwood Lane	\$ 3,456.33
040026002000000	000346.00	346	LEONARD LENG AND JEAN LENG	346 Shannon Boulevard	\$ 3,456.33
040026002000000	000347.00	347	JACK NELEMANS AND LORRAINE NELEMANS	347 Shannon Boulevard	\$ 3,456.33
040026002000000	000348.00	348	LINDA BERRY AND RONALD BERRY	348 Shannon Boulevard	\$ 3,456.33
040026002000000	000349.02	349	JENNIFER MURRAY	349 Shannon Boulevard	\$ 3,456.33
040026002000000	000350.00	350	ROBERT SMITH AND LINDA SMITH	350 Shannon Boulevard	\$ 3,456.33
040026002000000	000351.01	351	BRIAN AND LORETTA WHITFIELD	351 Shannon Boulevard	\$ 3,456.33
040026002000000	000352.00	352	JAMES KLAHN AND BARBARA KLAHN	352 Shannon Boulevard	\$ 3,456.33
040026002000000	000353.01	353	DAVID AND SUZANNE BELL	353 Shannon Boulevard	\$ 3,456.33
040026002000000	000354.00	354	ROBERT TAYLOR	354 Shannon Boulevard	\$ 3,456.33
040026002000000	000355.00	355	GEORGE A. PAULING	355 Shannon Boulevard	\$ 3,456.33
040026002000000	000356.01	356	NELL DUNTHORNE	356 Shannon Boulevard	\$ 3,456.33
040026002000000	000357.00	357	ONALEE WELCH AND WILLIAM WELCH	357 Shannon Boulevard	\$ 3,456.33
040026002000000	000358.01	358	MARY KENNEDY	358 Shannon Boulevard	\$ 3,456.33
040026002000000	000359.01	359	DAVID AND SEIKELINA BARDENS	359A Shannon Boulevard	\$ 3,456.33
040026002000000	000360.00	360	ROB MACLEOD AND KAREN HELSTROM	360 Shannon Boulevard	\$ 3,456.33
040026002000000	000361.01	361	RICHARD AND KATHLEN VAUGHAN	361 Shannon Boulevard	\$ 3,456.33
040026002000000	000362.00	362	ROSALIND AND CHARLES MACDONALD	362 Shannon Boulevard	\$ 3,456.33
040026002000000	000363.00	363	MARILYN BEATTIE AND BRYAN BEATTIE	363 Shannon Boulevard	\$ 3,456.33
040026002000000	000364.00	364	PETER BOURGEOIS AND JANET BOURGEOIS	364 Shannon Boulevard	\$ 3,456.33
040026002000000	000365.01	365	LARRY AND LYNNE ROUTLEY	365 Shannon Boulevard	\$ 3,456.33
040026002000000	000366.01	366	PETRUS AND WILHELMINAS JILESEN	366 Shannon Boulevard	\$ 3,456.33
040026002000000	000367.01	367	MICHAEL AND MARY ANN PIM	367 Shannon Boulevard	\$ 3,456.33
040026002000000	000368.00	368	GAIL KERR AND JOHN KERR	368 Shannon Boulevard	\$ 3,456.33
040026002000000	000369.01	369	LEN AND CAROL BOCK	369 Shannon Boulevard	\$ 3,456.33
040026002000000	000370.00	370	RICHARD MACLAGAN AND JULIA MACLAGAN	370 Shannon Boulevard	\$ 3,456.33
040026002000000	000371.02	371	WILLIAM AND ELIZABETH MORLY	371 Shannon Boulevard	\$ 3,456.33
040026002000000	000372.01	372	PAUL AND MARYLOW GUNNING	372 Shannon Boulevard	\$ 3,456.33
040026002000000	000373.00	373	IAN CONNER AND IRENE CONNER	373 Shannon Boulevard	\$ 3,456.33
040026002000000	000374.00	374	STUART IRWIN AND MARINE IRWIN	374 Shannon Boulevard	\$ 3,456.33
040026002000000	000375.00	375	BRIAN YEOMAN AND JULIE ARMSTRONG	375 Shannon Boulevard	\$ 3,456.33
040026002000000	000376.00	376	ANNE WILTON	376 Shannon Boulevard	\$ 3,456.33

040026002000000	000377.00	377	ROSS AND RUTH ARNETT	377 Shannon Boulevard	\$ 3,456.33
040026002000000	000378.01	378	DONALD & JANET SIMPSON	378 Shannon Boulevard	\$ 3,456.33
040026002000000	042610.00	379	CAPREIT LIMITED PARTNERSHIP	379 Shannon Boulevard	\$ 3,456.33
040026002000000	000380.00	380	ANGELA BRYSON AND GLENN BRYSON	380 Shannon Boulevard	\$ 3,456.33
040026002000000	000381.01	381	VINCENT BOILEAU AND MAARGARET WIDDICOMB	381 Shannon Boulevard	\$ 3,456.33
040026002000000	000382.00	382	ALLEN NICE AND SANDRA NICE	382 Augusta Cresent	\$ 3,456.33
040026002000000	000383.01	383	GEORGE AND LINDA CROFT	383 Augusta Cresent	\$ 3,456.33
040026002000000	000384.00	384	IAN CARNE AND DAPHNE CARNE	384 Augusta Cresent	\$ 3,456.33
040026002000000	000385.01	385	DOUGLAS AND DIANE WEBB	385 Augusta Cresent	\$ 3,456.33
040026002000000	000386.00	386	SUSAN TRUMPER	386 Augusta Cresent	\$ 3,456.33
040026002000000	000387.00	387	KEN GROSS AND ANN GROSS	387 Augusta Cresent	\$ 3,456.33
040026002000000	000388.02	388	WILLIAM AND BARBARA FOX	388 Augusta Cresent	\$ 3,456.33
040026002000000	000389.01	389	WALTER KENNEDY	389 Augusta Cresent	\$ 3,456.33
040026002000000	003390.01	390	JAMES MOUTER	390 Shannon Boulevard	\$ 3,456.33
040026002000000	000391.00	391	LORNE ELLIS AND DELORES ELLIS	391 Shannon Boulevard	\$ 3,456.33
040026002000000	000392.01	392	HELEN BROADFOOT	392 Shannon Boulevard	\$ 3,456.33
040026002000000	000393.01	393	WAYNE & KATHLEEN BURGETZ	393 Shannon Boulevard	\$ 3,456.33
040026002000000	000394.00	394	SHERRY RAE LEE	394 Shannon Boulevard	\$ 3,456.33
040026002000000	000395.01	395	RICHARD AND MARY JANE MERLING	395 Shannon Boulevard.	\$ 3,456.33
040026002000000	000396.00	396	PETER CHALLEN AND PATRICIA CHALLEN	396 Shannon Boulevard	\$ 3,456.33
040026002000000	000406.00	406	NEIL AND JENNIFER WILSON	406 Shannon Boulevard	\$ 3,456.33
040026002000000	000407.01	407	JOHN SHEILDS	407 Shannon Blvd	\$ 3,456.33
040026002000000	000408.00	408	DONNA ROBOTTOM	408 Shannon Boulevard	\$ 3,456.33
040026002000000	000409.00	409	MARIAN MILNE AND IAN MILNE	409 Shannon Boulevard	\$ 3,456.33
040026002000000	000410.00	410	PATRICIA HENDRICK	410 Shannon Boulevard	\$ 3,456.33
040026002000000	000411.01	411	WAYNE AND GAIL CHRISTIE	411 Shannon Boulevard	\$ 3,456.33
040026002000000	000412.01	412	LARRY TURNBULL	412 Shannon Boulevard	\$ 3,456.33
040026002000000	000413.00	413	DARLENE MCKAIG AND SUE LAUGHTON	413 Shannon Boulevard	\$ 3,456.33
040026002000000	000414.00	414	WILLIAM BRIGHT AND MARGARET BRIGHT	414 Shannon Boulevard	\$ 3,456.33
040026002000000	000415.00	415	TERRANCE MURPHY AND AILA MURPHY	415 Augusta Cresent	\$ 3,456.33
040026002000000	000416.00	416	KAREN WARELY AND GEOFFREY WARELY	416 Shannon Boulevard	\$ 3,456.33
040026002000000	000417.01	417	GORDON HARKER	417 Shannon Boulevard	\$ 3,456.33

040026002000000	000418.02	418	BRIAN AND DIANNE MCCOLL	418 Shannon Boulevard	\$ 3,456.33
040026002000000	000419.02	419	JOHN AND YVONNE TRUDGEN	419 Shannon Boulevard.	\$ 3,456.33
040026002000000	000420.01	420	SHARON DENOMME	420 Shannon Boulevard.	\$ 3,456.33
040026002000000	042611.00	3782	CAPREIT LIMITED PARTNERSHIP	378B Shannon Boulevard	\$ 3,456.33
040026002000000	000397.00	397A	THOMAS AND JOAN BREWER	397A Shannon Boulevard	\$ 3,456.33
040026002000000	002397.00	397B	BILL AND JANET THOMSON	397B Shannon Boulevard	\$ 3,456.33
040026002000000	705920.00		CAPREIT LIMITED PARTNERSHIP	70592 PEBBLE BEACH PARKWAY	\$ 3,456.33
040026002000000	000405.00		CAPREIT LIMITED PARTNERSHIP	405 A SHANNON BOULEVARD	\$ 3,456.33
040026002000000	555000.00		CAPREIT LIMITED PARTNERSHIP	5555 SHANNON BOULEVARD	\$ 3,456.33



The Corporation Of The Municipality Of South Huron

By-Law #51-2017

**To provide for the Schroeder-Powe Municipal Drain 2017
in the Municipality of South Huron (Stephen Ward) – County of Huron**

Whereas the requisite number of owners have petitioned the Council of The Corporation of the Municipality of South Huron in the County of Huron in accordance with the provisions of *The Drainage Act, R.S.O. 1990* as amended, requesting repairs and improvements to the Schroeder-Powe Municipal Drain 2017 Municipal Drainage Works serving the following lands and roads:

Lots 8 to 10, Concession 1 and parts of Lots 9 and 10, Concession 2 in the Municipality of South Huron, Stephen Ward, County of Huron; and

Whereas, Council of The Corporation of the Municipality of South Huron, in the County of Huron has procured a report by W.J. Dietrich, P. Eng., Dietrich Engineering Limited, and the report is attached hereto and forms part of this By-Law; and

Whereas the total estimated cost of constructing the drainage works is \$94,000.00; and

Whereas Council is of the opinion that drainage of the area is desirable;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron pursuant to the *Drainage Act, R.S.O. 1990* as amended, enacts as follows:

1. That the report dated August 10, 2017 and attached hereto is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. That the Corporation of the Municipality of South Huron may borrow on the credit of the Corporation the amount of \$94,000.00 being the amount necessary for construction of the drainage works.
3. That for paying the amount of \$94,000.00 being the amount assessed upon the lands and roads, as set forth in the Schedule of Assessment:
 - (a) A special rate sufficient to pay the amount assessed plus interest thereon less allowances as determined under Section 30 of the *Act* and grants received, shall be levied upon lands and roads as set forth in the Schedule of Assessment and shall be payable in full in the first year in which the assessment is imposed.
4. That this By-Law comes into force on the passing thereof and may be cited as "Schroeder-Powe Municipal Drain 2017 By-Law".

Read a first and second time and provisionally adopted this 5th day of September 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk

Read a third and final time this day of , 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk



The Corporation of the Municipality of South Huron

By-Law #52-2017

Being a By-Law to authorize an Agreement with the Corporation of the Municipality of West Perth for the maintenance and repair of the boundary road between the Municipality of South Huron and the Municipality of West Perth

Whereas the portion of Line 17 West of Highway 83 (Perth Line 20) and East of Road 183, and Line 12 East of Perth Line 20 and West of Highway 23, is a boundary road between the Municipality of South Huron and the Municipality of West Perth; and

Whereas Section 20 of the *Municipal Act 2001*, S.O. 2001, as amended, provides that a municipality may enter into an agreement with one or more municipalities or local bodies to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries; and

Whereas Section 29(1) of the *Municipal Act 2001*, S.O. 2001, as amended, provides that municipalities on either side of a boundary line between municipalities have joint jurisdiction over any highways forming the boundary line; and

Whereas the said parties are adjoining municipalities and are desirous of entering into an agreement under the provisions of the *Municipal Act, 2001*, S.O. 2001, as amended, for the maintenance and repair of the boundary road between the municipalities;

Now therefore it be resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the Boundary Road Agreement between the Municipality of South Huron and the Municipality of West Perth for, identified as Schedule "A" and attached hereto, is hereby adopted and forms an integral part of this by-law.
2. That the Mayor and Clerk are hereby authorized to sign the Agreement on behalf of the Municipality of South Huron.
3. That this By-law takes effect upon the date of final passing.

Read a first and second time this 5th day of September, 2017.

Read a third time and passed this 5th day of September, 2017.

Mayor Cole, Mayor

Genevieve Scharback, Clerk

THIS AGREEMENT made this day of , 2017.

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WEST PERTH
hereinafter referred to as the "Municipality of West Perth";

- and -

THE CORPORATION OF THE MUNICIPALITY OF SOUTH HURON
hereinafter referred to as the "Municipality of South Huron";

WHEREAS the portion of Line 17 West of Highway 83 (Perth Line 20) and East of Road 183, And Line 12 East of Perth Line 20 and West of Highway 23, is a boundary road between the Municipality of West Perth and the Municipality of South Huron.

AND WHEREAS the said parties are adjoining municipalities and are desirous of entering into an agreement under the provisions of the *Municipal Act*, R.S.O. 2001, Chapter 25 (the "Act"), in particular under Section 29.1 dealing with the maintenance and repair of boundary roads between such municipalities, and under Section 20 of the Act as to certain other matters.

AND WHEREAS the parties agree that the roadways shall be maintained in accordance with the *O. Reg. 239/02* Minimum Maintenance Standards for Municipal Highways, a regulation made under the *Municipal Act*, R.S.O 2001, Chapter 25.

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises and covenants herein contained, the Municipality of West Perth and the Municipality of South Huron covenant and agree as follows:

1. In this Agreement:

"Capital Repairs" means Capital Repair Work that will extend the life of the Roadways but will not increase the size or capacity of the Roadways.

"Capital Repair Work" means work for the Roadways where the benefit extends over a longer period of time, rather than being exhausted in a short period of time.

"Capital Upgrades" means Capital Repair Work that upgrades or increases the size and/or capacity of the Roadways beyond the Roadways' current size or capacity.

"Maintenance Services" shall mean all repair and maintenance work contemplated in Ontario Regulation 239/02. For clarity, the Maintenance Services shall include the maintenance of the travelled road, re-gravelling, dust control, drainage ditches, culverts, bridges, roads and signage but shall not include any capital upgrades for the Roadways.

"Roadways" means the South Huron Roadway and the West Perth Roadway, or any one of them as the context may require.

"South Huron Roadway" shall mean that portion of the roadway known as Line 17, from Perth Line 20 to Perth Road 180 and Line 12 from Perth Line 20 to Highway 23 (Road 164), being a boundary road lying between the Municipality of West Perth in the County of Perth and the Municipality of South Huron in the County of Huron.

"West Perth Roadway" shall mean the whole of that part of the roadway known as Line 17, from Perth Road 180 to Road 183, being a boundary road lying between the Municipality of West Perth in the County of Perth, and the Municipality of South Huron in the County of Huron.

2. Term. Unless otherwise terminated in accordance with this Agreement, this Agreement shall continue for a term of ten (10) years commencing on September 1, 2017 to December 31, 2027. This Agreement may be extended at the end of the Term by written agreement of both parties on such terms that may be agreed upon. If this Agreement is not so extended by the parties, this Agreement shall continue on a month to month basis terminable on six (6) months' notice at any time by either party providing written notice of termination to the other party.
3. West Perth hereby agrees to provide Maintenance Services for the West Perth Roadway during the Term.
4. South Huron hereby agrees to provide Maintenance Services for the South Huron Roadway during the Term.
5. West Perth and South Huron shall each comply with Ontario Regulation 239/02 (Minimum Maintenance Standards For Municipal Highways) and the Ontario Traffic Manual (OTM) standards and/or any other applicable municipal standard, as each may be amended from time to time, when providing the Maintenance Services to the South Huron Roadway and the West Perth Roadway as contemplated in this Agreement.
6. For the purposes of this Agreement, Maintenance Services shall be provided to the entire public highway constituting the South Huron Roadway and the West Perth Roadway. This includes all lands constituting the public highway within the property lines of adjacent properties and the Roadways.
7. The Maintenance Services contemplated in this Agreement shall be undertaken by either of the parties over the West Perth Roadway and the South Huron Roadway at each party's sole cost and expense. There shall be no reconciliation of costs incurred by either party for maintaining and repairing the Roadways.
8. Notwithstanding any other provisions in this Agreement, no Capital Upgrades of any kind shall be undertaken unless such Capital Upgrades have been approved by West Perth and South Huron. Further, there shall be no Capital Repairs to either the South Huron Roadway or the West Perth Roadway except in accordance with Section 9 herein.
9. Capital Repairs to either the West Perth Roadway or the South Huron Roadway may only be implemented in the following circumstances:

- a. With the consent of the parties on terms acceptable to the parties; or
- b. If a Registered Professional Engineer determines that a Capital Repair is required in order to keep the roadway in compliance with O. Reg. 239/02.

In the event that a Capital Repair is required pursuant to Section 9(b) of this Section 9, the costs of the Capital Repairs shall be shared equally by West Perth and South Huron. Unless otherwise agreed by the parties, the only Capital Repairs that should be completed without the written consent of the parties shall be those Capital Repairs required for restoration, safety or compliance with Ontario Regulation 239/02.

- 10. Biennial or annual bridge inspections shall be carried out by West Perth and South Huron on their respective Roadways. The information found as a result of the inspection process be made available to each party.
- 11. The parties agree that supervision of Maintenance Services shall be the responsibility of the Road Superintendent/Director/Manager of Public Works of the party having responsibility under this agreement.
- 12. The parties acknowledge that Section 29.1 deems each party liable for that section of the Roadways that are maintained by that party. South Huron hereby agrees to indemnify and save harmless West Perth with respect to any claims, losses, demands, liabilities or other expenses relating to the South Huron Roadway and that arise from South Huron's failure to comply with the terms of this Agreement. West Perth hereby agrees to indemnify and save harmless South Huron with respect to any claims, losses, demands, liabilities or other expenses relating to the West Perth Roadway and that arise from West Perth's failure to comply with the terms of this Agreement.
- 13. The parties shall hereby provide one another with notice of work that is completed for grading, re-gravelling and dust control on one another's sections of the Roadways. However, with respect to routine maintenance such as snow removal, repair of potholes, signage and other standard work, notice of work shall not be required.
- 14. Each party shall provide the other party with proof of liability insurance in the amount of Five Million (\$5,000,000.00) Dollars. Each party further agrees to keep the aforementioned insurance coverage in place for the Term and shall provide confirmation that the required insurance remains in place, that no changes to the policy have occurred and will provide such documentation to one another on or before the anniversary date of this Agreement, each year. If any section, subsection, clause, paragraph or provision of this By-law is declared by a court of competent jurisdiction to be invalid or unenforceable, the same will not affect the validity or enforceability of any other provisions of this By-law or of the By-law as a whole.

15. Notwithstanding paragraph 2, the Agreement may be terminated at any time in its entirety by notice in writing given by either party to the other no less than one year prior to the intended termination date.

16. This Agreement shall enure to and be binding upon the parties hereto and their respective successor and assigns.

IN WITNESS WHEREOF the parties hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED as the _____ day of _____, 2017

Witness

} **THE CORPORATION OF THE**
 } **MUNICIPALITY OF WEST PERTH**

}

}

}

} _____
 } Mayor, Walter McKenzie

} I have authority to bind the corporation (c/s)

}

}

}

 Witness

} _____
 } Carla Preston, Municipal Clerk

} I have authority to bind the corporation (c/s)

}

} **THE CORPORATION OF THE**
 } **MUNICIPALITY OF SOUTH HURON**

}

}

}

} _____
 } Mayor, Maureen Cole

} I have authority to bind the corporation (c/s)

}

}

}

 Witness

} _____
 } Genevieve Scharback, Municipal Clerk

} I have authority to bind the corporation (c/s)



The Corporation Of The Municipality Of South Huron

By-Law #53- 2017

To amend By-Law #012-84, being the Zoning By-Law for the former Township of Stephen for the lands known as Conc B N PT Lot 7 AS RP 22R43; Part 7 Part 18, Stephen Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #12-84, of the former Township of Stephen, Corporation of the Municipality of South Huron.

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Conc B N PT Lot 7 AS RP 22R43, Part 7 Part 18, Stephen Ward, Municipality of South Huron.
2. That By-Law #12-84 is hereby amended by changing the zone symbol from General Agriculture (AG1) to Agricultural Small Holding (AG4) on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
4. That the Township of Stephen Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
5. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first and second time this 5th day of September, 2017.

Read a third time and finally passed this 5th day of September, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk

**Schedule "A" to By-Law #53-2017
Corporation Of The Municipality Of South Huron**

By-Law #53-2017 has the following purpose and effect:

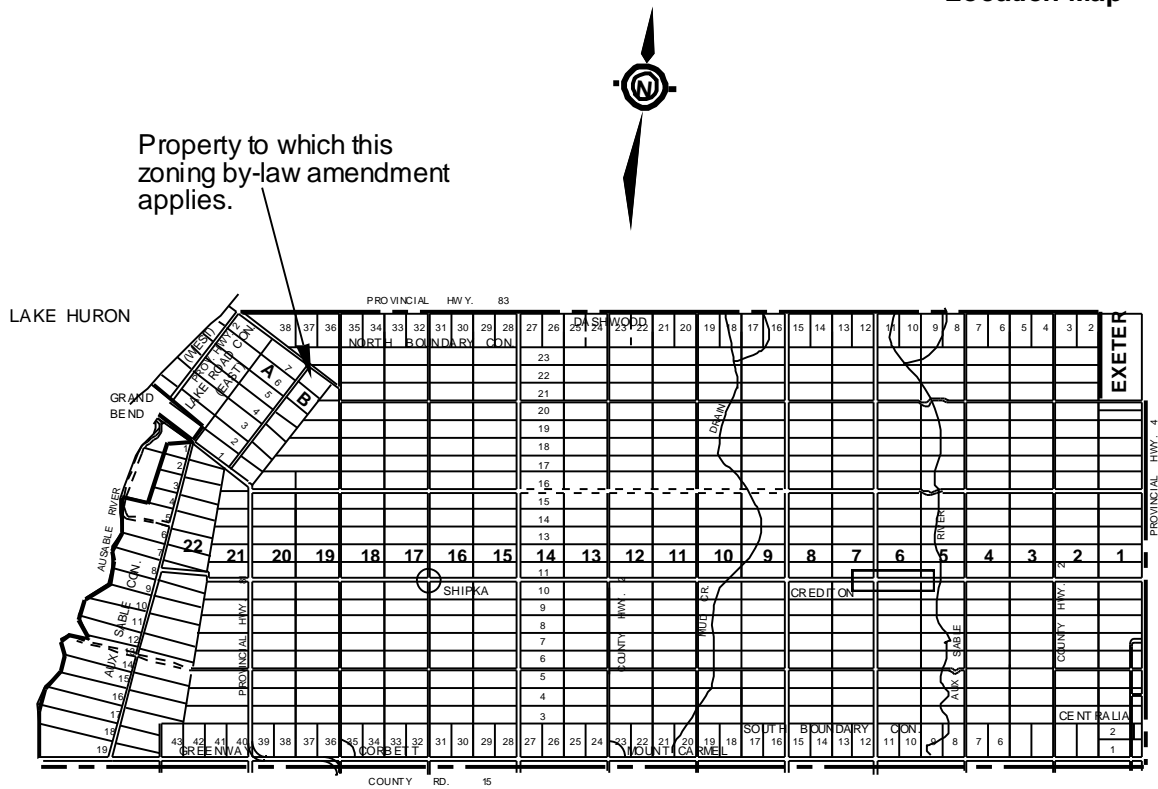
This By-law affects the property known legally as Conc B N PT Lot 7 AS RP 22R43; Part 7 Part 18, Stephen Ward. The property is currently zoned AG1 (General Agriculture) which permits a range of agricultural uses.

The purpose of this By-law is to change the zoning from AG1 to AG4 (Agricultural Small Holding) to recognize a single detached dwelling as the main permitted use. The subject lands are currently vacant but it is the intent by the applicant to construct a residential dwelling on the subject lands and operate the site for residential purposes.

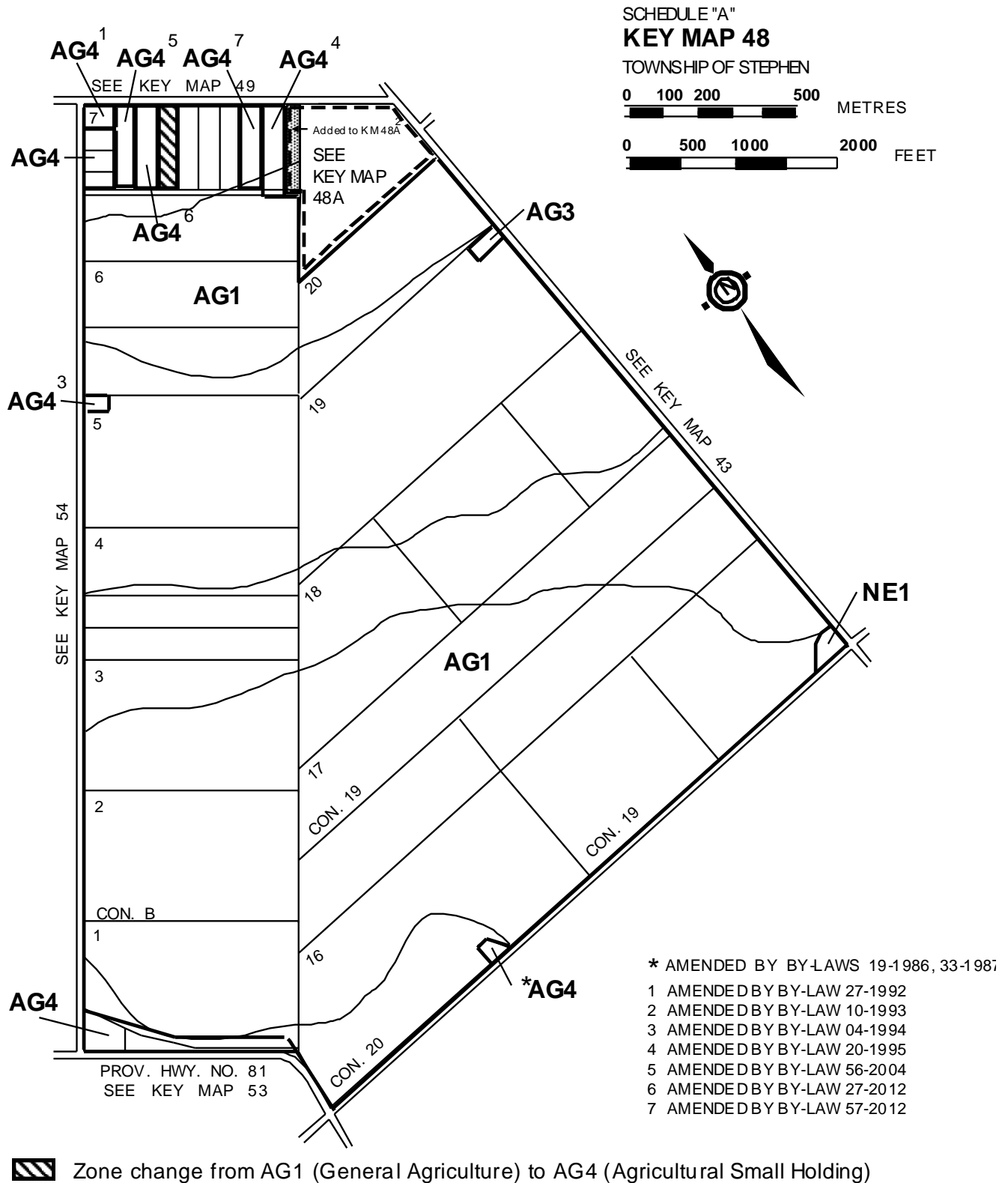
This By-law amends Zoning By-law # 12-1984 of the former Township of Stephen. The effect of this application permits the use of the site for residential purposes as the main permitted use.

Schedule "B" to By-Law #53 - 2017
Corporation Of The Municipality Of South Huron

Schedule 'A'
STEPHEN WARD
Location Map



**Schedule "C" – Showing the Area Subject to the Amendment
Corporation Of The Municipality Of South Huron
By-Law #53-2017**





The Corporation Of The Municipality Of South Huron

By-Law #54-2017

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the September 5, 2017 Regular Council Meeting and Public Meeting in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.
4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 5th day of September, 2017.

Read a third time and passed this 5th day of September, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk