Corporation of the Municipality of South Huron
Agenda - Regular Council Meeting

Monday, April 16, 2018, 6:00 p.m.

Council Chambers - Olde Town Hall

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at clerk@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

   Welcome &O Canada

2. Public Meeting

3. Amendments to the Agenda, as Distributed and Approved by Council

   Recommendation:
   That South Huron Council approves the Agenda as presented.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

   5.1 Huron Clean Water Project - Kate Monk, Stewardship, Land and Education Manager — 1

   Recommendation:
   That South Huron Council receives the delegation as presented from the ABCA Huron County Clean Water Project by Kate Monk, Stewardship, Land and Education Manager.

6. Minutes

   6.1 Minutes of the Regular Council Meeting of April 3, 2018 — 9

   Recommendation:
   That South Huron Council adopts the minutes of the Regular Council Meeting of April 3, 2018 as printed and circulated.

6.2 Minutes of the Public Meeting of April 3, 2018 23

Recommendation:
That South Huron Council adopts the minutes of the Public Meeting of April 3, 2018 as printed and circulated.

6.3 Minutes of the Committee of Adjustment Meeting of April 3, 2018 26

Recommendation:
That South Huron Council adopts the minutes of the Committee of Adjustment Meeting of April 3, 2018 as printed and circulated.

6.4 Minutes of the Committee of the Whole Meeting of April 4, 2018 29

Recommendation:
That South Huron Council adopts the minutes of the Committee of the Whole Meeting of April 4, 2018 as printed and circulated.

7. Councillor Board and Committee Reports

7.1 Minutes of Communities in Bloom Meeting of March 7, 2018 32

7.2 Minutes of Police Services Board Meeting of March 13, 2018 36

7.3 Minutes of Heritage Advisory Committee of January 11, 2018 40

Recommendation:
That South Huron Council accept the recommendation of the Municipal Heritage Advisory Committee that the Municipal Heritage Committee provide a letter of support for the Community Heritage Ontario recommendations to the Federal government related to heritage preservation, in particular recommendation No. 11 that a tax credit be established for the restoration and preservation of buildings listed on the Canadian Register of Historic Places; and

That a copy of this letter of support be provided to M.P. Ben Lobb; and

That the Committee recommends to South Huron Council also provide a letter of support for the Community Heritage Ontario recommendations.

7.4 Heritage Advisory Committee - Motions brought forward from April 11, 2018 Meeting 46

Recommendation:
That South Huron Council accept the recommendation of the Heritage Advisory Committee that whereas Mr. Moore, owner of 296 William Street, Exeter ON has requested his home be designated as a heritage property under the Ontario Heritage Act;

Be it resolved that the Heritage Advisory Committee recommend that Council approve the homeowner's request for heritage designation.

Recommendation:
That South Huron Council accept the recommendation from the Heritage Advisory Committee that whereas the Exeter Cemetery fence has been removed without consultation with the Heritage Advisory Committee or the community;

Be it resolved that a report outlining the history and reasons for removal of fence be forwarded to the Heritage Advisory Committee.

7.5 Minutes of Exeter Business Improvement Committee of February 13, 2018 and AGM meeting of March 6, 2018 49

Recommendation:
That the minutes of the following committees and/or boards be received as presented to Council:

- Communities in Bloom meeting of March 7, 2018;
- Police Services Board meeting of March 13, 2018;
- Heritage Advisory Committee meeting of January 11, 2018; and
- Exeter BIA minutes of February 13, 2018 and AGM of March 6, 2018.

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner - Severance Application B04-2018 (Brinke) 60

Recommendation:
That South Huron Council recommends to Huron County Council that Consent for file B04-2018 be granted with conditions as set out in the Planner's report dated April 6, 2018.

8.1.2 S. Smith, Huron County Planner - Severance Application C13-2018 (Veri) 65

Recommendation:
That South Huron Council recommends to Huron County Council that Consent for file C13-2018 be granted with conditions as set out in the Planner's report dated April 6, 2018.

8.1.3 S. Smith, Huron County Planner - Severance Application C14-2018 (Hayter) 73

Recommendation:
That South Huron Council recommends to Huron County Council that Consent for file C14-2018 be granted with conditions as set out in the Planner's report dated April 6, 2018.

8.1.4 S. Smith, Huron County Planner - New South Huron Comprehensive Zoning By-Law 78

Recommendation:
That South Huron Council receive the draft South Huron Comprehensive Zoning By-law for information and direct staff to proceed with public consultation on the draft document.

8.1.5 S. Smith, Huron County Planner - Natural Heritage Strategy Update 82

Recommendation:
That South Huron Council receive the update on the Natural Heritage Strategy as prepared by the Huron County Planning Department for information only.

8.2 Financial Services

8.2.1 S. Becker, Financial Services Manager/Treasurer- 2018 Council expenses as of March 31, 2018 88

Recommendation:
That South Huron Council receives the report from S.Becker, Financial Services Manager/Treasurer re: 2018 Council Expenses as of March 31, 2018.

8.2.2 S. Becker, Financial Services Manager/Treasurer- 2018 First Quarter Operating Variance Report 91

Recommendation:
That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 First Quarter Operating Variance Report for information only.

8.2.3 S. Becker, Financial Services Manager/Treasurer- 2018 Capital Progress Report - March 102

Recommendation:
That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 Capital Progress Report - March completed as of March 31, 2018 for information only.

8.2.4 S. Becker, Financial Services Director - Funding – Exeter & District Outdoor Pool 112

Recommendation:
That South Huron Council receives the report from S.Becker, Financial Services Manager/Treasurer re: Funding-Exeter & District Outdoor Pool Project.

8.3 Environmental Services

8.3.1 D. Giberson, ESD Director - Tender Results for Huron Street Reconstruction (Edward to East town limit) 118

Recommendation:
That South Huron Council receive the report from Don Giberson, ESD Director RE: Tender Results for Huron Street Reconstruction (Edward to East town limit); and

That South Huron Council accept the tender received from the low bidder Birnam Excavating Inc. and authorize the award of a contract for Huron Street Reconstruction (Edward to East town limit) in the amount of $2,187,439.37 (including HST).

8.3.2 D. Giberson, ESD Director - Mollard Line Culvert Structure #1056 – Estimated Engineering Costs 131

Recommendation:
That South Huron Council receive the report from Don Giberson, Environmental Services Director Re: Mollard Line Culvert Structure #1056 – Estimated Engineering Costs.

8.4 Transportation Services

8.5 Community Services

8.6 Development Services

8.6.1 D. McNab, Development Services Manager/CBO - Q1 Building and Planning Activity Report 134

Recommendation:
That South Huron Council receives the report from D. McNab, Development Services Manager re: Q1 Building and Planning Activity from January 1, 2018 to March 31, 2018 for information only.

8.7 Emergency Services

8.8 Corporate Services

8.9 Administration

9. Deferred Business

10. Notices of Motion

10.1 Notice of Motion

Recommendation:
Moved by M. Cole

Whereas South Huron Committee of the Whole recommended that the Exeter District Outdoor Pool project be paid from the Wind Turbine Reserve and be debt financed for 5 years (2018-2022inclusive) to be recovered from wind turbine income, and whereas the South Huron Community Hub/ Rec Centre is expected to begin to have capital costs related to it by July 2019; and whereas South Huron Council has committed 7.5 Million towards the project,

That South Huron Council request a report to consider securing long term debt for both projects in 2018 of 10 Million, for a 20-25 year term, recovering, from wind turbine income of $200,000 per year for the term of the debt.

10.2 Notice of Motion

Recommendation:
Moved By: M. Cole

Whereas the Municipality of South Huron was unsuccessful for 2017 OCIF Top up grant for Huron St.; and whereas the sewer Capital Replacement reserve is being used to finance the shortfall;

That a request be made to the Exeter Community Development Fund, to transfer all of its remaining funds to the Sewer Replacement Reserve.

11. Mayor & Councillor Comments and Announcements

12. Communications

12.1	Ministry of Citizenship - Lincoln M. Alexander Award	138
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12.3	AMO Policy Update - One-Third Tax Free Exemption	141
12.4	AMO Policy Update - 2018 Provincial Budget	142
12.5	2018 AMO Conference Municipal Delegations	143

12.6 Huron Residential Hospice - Grand Opening & Hike 144

12.7 ABCA - Letter of Support Request - Jones Bridge Pedestrian Trail Bridge 146

12.8 Lake Huron Centre for Coastal Conservation - Invitation to Gala on May 10, 2018 148

12.9 HMA - Invitation to the Annual General Meeting on May 17, 2018 149

12.10 Opportunities Newsletter Spring 2018 - Kirkton Pool Project 150

12.11 Township of Madawaska Valley - Asset Management Planning 151

Recommendation:
That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session

14. Report From Closed Session

15. By-Laws

16. Confirming By-Law

16.1 By-Law No. 38-2018 – Confirming By-Law 153

Recommendation:
That the South Huron Council gives first, second and third and final reading to By-Law #38-2018, being a by-law to confirm matters addressed at the April 16, 2018 Council meeting.

17. Adjournment

Recommendation:
That South Huron Council hereby adjourns at _____ p.m., to meet again on May 7, 2018 at 6:00 p.m. or at the Call of the Chair.

Huron Clean Water Project Update Report

Presentation to the Municipality of South Huron

April 16, 2018

Kate Monk, B.E.S. Honours
Stewardship, Land and Education Manager
Ausable Bayfield Conservation Authority
kmonk@abca.on.ca

Huron County CLEAN WATER PROJECT

HURON COUNTY

Maitland CONSERVATION

AUSABLE BAYFIELD CONSERVATION
CREATING AWARENESS | TAKING ACTION

- Cost-share program to improve and protect water quality
- Partnership between Huron County, Conservation Authorities and landowners .
- Program needs <u>all</u> the partners to be successful:
  - leadership and stable funding from County of Huron
  - expertise in environmental practices from conservation authorities and
  - landowner participation.

HCWP Review Committee (from left): Neil Vincent, Ben Van Diepenbeek, Duncan Jewell and Jack Kroes

- Launched in 2004; first completed projects in 2005
- County of Huron initiative – local priorities and decision-making
- Voluntary program to provide funding and technical assistance for Best Management Practices (BMPs) for farmers, non-farm rural and urban landowners
- Project Review Committee: Ben Van Diepenbeek and Neil Vincent (Huron County Council); Jack Kroes (CFFO); Duncan Jewell (citizen appointee)
- Committee met five times in 2017
- Funding provided by County of Huron, agencies, government, and local landowners
- Delivered by Ausable Bayfield and Maitland Valley Conservation Authorities

Conservation Authority Delivery Role

- **Project promotion** to landowners, media, organizations, social media
- **One-to-one** site visits, advice
- **Accountability** – site visits, grant tracking, bookkeeping, presentations to Review committee
- **Leverage** Huron County funds with other funding
- Combined **75 years** experience in soil and water Best Management Practices

Summer 2017 CTV News: Fields to Fork Feature on HCWP and Cover Crops

Huron County CLEAN WATER PROJECT

HURON COUNTY

Maitland CONSERVATION

AUSABLE BAYFIELD CONSERVATION
CREATING AWARENESS | TAKING ACTION

2,655 Projects Completed

- Established 170 kilometres of windbreaks
- Upgraded 382 private wells

Planted:

- 10,000 acres of cover crops in first two years
- More than 50 acres per year in trees!

Decommissioned:

- 527 unused wells
- 92 liquid manure storages

Completed:

- 83 Forest Management Plans
- 713 tree planting projects
- 218 erosion control projects

And Much More!

2017 Highlights

- **> $1 million in environmental projects**
- 255 projects completed
- $326,280 in grants paid
- $675,000 in landowner contribution
- Top 3 grant categories
  - Erosion control: $108,411
  - Tree planting: $82,023
  - Cover crops: $55,964
- Top 3 project categories
  - 79 cover crop projects
  - 70 tree planting projects
  - 26 erosion control projects

Projects Eligible for Funding	Maximum Grant
Erosion Control Measures	$5,000
Special Projects	$3,000
Rural Stormwater Management and Wetland Management	$3,000
Clean Water Diversion	$3,000
Fragile Land Retirement	$3,000
Livestock Access Restriction	$3,000
Manure Storage Decommission	$3,000
Community Projects	$2,000
Composting Toilets and On-site Wastewater Inspections	$1,000
Forest Management Plans and Woodlot Enhancement	$1,000
Wellhead Protection	$750
Well Decommission	$750
Stewardship Guide Implementation	$500
Cover Crop Incentive	$10/acre
Living Snow Fences	$20/tree plus $500 per acre
Wellhead Protection Area Reforestation Project	$2,000 plus $500 per acre
Wetland Restoration Incentive Program	$300 per acre

Thanks for your support!

Huron County CLEAN WATER PROJECT

HURON COUNTY

Maitland CONSERVATION

AUSABLE BAYFIELD CONSERVATION
CREATING AWARENESS | TAKING ACTION

Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

Tuesday, April 3, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present:	Maureen Cole - Mayor
	Dave Frayne - Deputy Mayor
	Tom Tomes - Councillor - Ward 1
	Marissa Vaughan - Councillor - Ward 1
	Wayne DeLuca - Councillor - Ward 2
	Craig Hebert - Councillor - Ward 2
	Ted Oke - Councillor - Ward 3
Staff Present:	Dan Best, CAO
	Andrew Baird, Emergency Services Manager/Fire Chief
	Sandy Becker, Financial Services Manager/Treasurer
	Jo-Anne Fields, Community Services Manager
	Sarah Smith, Huron County Planner
	Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

Motion: 147-2018
Moved: D. Frayne
Seconded: M. Vaughan

That South Huron Council adjourn at 6:02 p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendments.

Disposition: Carried

3. Amendments to the Agenda, as Distributed and Approved by Council

Amendment to 7.4 Addition of Letter of Resignation

Amendment to 11.1 Addition of Federation of Canadian Municipalities (FCM) Resolution

Motion: 148-2018
Moved: D. Frayne
Seconded: M. Vaughan

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

6. Minutes

6.1 Minutes of the Regular Council Meeting of March 19, 2018

Motion: 149-2018
Moved: T. Tomes
Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Regular Council Meeting of March 19, 2018, as printed and circulated.

Disposition: Carried

6.2 Minutes of the Public Meeting of March 19, 2018

Motion: 150-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council adopts the minutes of the Public Meeting of March 19, 2018, as printed and circulated.

Disposition: Carried

6.3 Minutes of the Committee of Adjustment of March 19, 2018

Motion: 151-2018
Moved: D. Frayne
Seconded: T. Tomes

That South Huron Council adopts the minutes of the Committee of Adjustment Meeting of March 19, 2018, as printed and circulated.

Disposition: Carried

6.4 Minutes of the Committee of the Whole of March 20, 2018

Motion: 152-2018
Moved: C. Hebert
Seconded: M. Vaughan

That South Huron Council accept the recommendation from the CAO Performance Review Committee regarding the CAO Annual Performance Review; and

That remuneration be increased based on COLA of 1.5%, effective January 1, 2018.

Disposition: Carried

Motion: 153-2018
Moved: T. Oke
Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Committee of the Whole Meeting of March 20, 2018, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Exeter Rodeo Committee - Minutes of February 12, 2018

7.2 Exeter Rodeo Committee - Motions brought forward from March 26, 2018 meeting

Motion: 154-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council accept the recommendation of the Rodeo Committee to hire Ty Baynton to provide entertainment in the tent on Saturday evening following the rodeo performance at a maximum cost of $1,000.00 plus HST.

Disposition: Carried

Motion: 155-2018
Moved: D. Frayne
Seconded: W. DeLuca

That South Huron Council accept the recommendation of the Rodeo Committee to hire RMG for two performances on the weekend of August 10, 11 & 12, 2018 at a cost of $32,500.00 plus HST.

Disposition: Carried

7.3 Community Hub/Recreation Project Steering Advisory Committee - Minutes of March 13, 2018

7.4 Letter of Resignation - Brandon Babbage

Councillor Oke presented a verbal report of the March 27 Community Hub/Recreation Project Steering Advisory Committee meeting including an upcoming presentation with YMCA.

Council directed staff to initiate the recruitment process for the Community Hub/Recreation Project Steering Advisory Committee.

Motion: 156-2018
Moved: T. Oke
Seconded: W. DeLuca

That the minutes and correspondence of the following committees and/or boards be received as presented to Council:

- **Exeter Rodeo Committee minutes of February 12, 2018;**
- **Community Hub/Recreation Project Steering Advisory Committee minutes of March 13, 2018**

Disposition: Carried

8. Staff Reports

8.1 Planning

8.2 Financial Services

8.2.1 S. Becker, Financial Services Manager/Treasurer - Reserve/Reserve Funds Summary 2014-2018

Financial Services Manager/Treasurer Becker confirmed that the Huron Street Project is included in the summary report.

Motion: 157-2018
Moved: T. Oke
Seconded: W. DeLuca

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: Reserves/Reserve Funds Summary 2014-2018 for information.

Disposition: Carried

8.3 Environmental Services

8.3.1 D. Giberson, ESD Director - Tender Results for Watermain Replacements on Dashwood Road from Shipka Line to Bronson Line; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line.

Motion: 158-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receive the report from D. Giberson, Environmental Services Director RE: Tender Results for Watermain Replacements on Dashwood Road from Shipka Line to Bronson Line; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line; and

That South Huron Council accept the tender received from the low bidder Robinson Farm Drainage Limited and authorize award of a contract for Watermain Replacements on Dashwood Road from Shipka Line to Bronson Line; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line in the amount of $955,838.75 (including HST).

Amendment:
Motion: 159-2018

Moved: T. Oke
Seconded: C. Hebert

That the motion be amended by striking out the reference to "Bronson Line" and inserting "STA 8 + 720".

Disposition: Carried

Motion: 158-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receive the report from D. Giberson, Environmental Services Director RE: Tender Results for Watermain Replacements on Dashwood Road from Shipka Line to STA 8 + 720; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line; and

That South Huron Council accept the tender received from the low bidder Robinson Farm Drainage Limited and authorize award of a contract for Watermain Replacements on Dashwood Road from Shipka Line to STA 8 + 720; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line in the amount of $955,838.75 (including HST).

Disposition: Carried

8.3.2 D. Giberson, ESD Director - Engineering Services for Repairs to McTaggart Line Bridge Structures #3037, #3038, #3039

Motion: 160-2018
Moved: D. Frayne
Seconded: T. Tomes

That South Huron Council receive the report from D. Giberson, Environmental Services Director RE: Engineering Services for Repairs to McTaggart Line Bridge Structures #3037, #3038, #3039 ; and

That South Huron Council amend the engineering services contract with BM Ross Engineers to add the amount of $34,000

plus HST for professional services related to Repairs to McTaggart Line Bridge Structures #3037, #3038, #3039.

Disposition: Carried

8.3.3 D. Giberson, ESD Director - Water and Sewer Rate Study and Water Financial Plan Update - Request for Proposals

Motion: 161-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receive the report from D. Giberson, Environmental Services Director Re: Water and Sewer Rate Study and Water Financial Plan Update - Request for Proposals; and

That South Huron Council accepts the proposal received from Watson & Associates Economists Ltd. and authorizes the award of a contract to Watson & Associates Economists Ltd. for professional services associated with a Water and Sewer Rate Study and Water Financial Plan Update in the amount of $44,900 plus HST.

Disposition: Carried

8.3.4 D. Giberson, ESD Director - Failure of Mollard Line Culvert Structure #1056

Council discussed the project timeline and road closure. Council directed staff bring back a report for council information that includes 2018 engineering costing estimates and project timeline.

Motion: 162-2018
Moved: W. DeLuca
Seconded: M. Vaughan

That South Huron Council receive the report from D. Giberson, Environmental Services Director Re: Failure of Mollard Line Culvert Structure #1056.

Disposition: Carried

8.4 Transportation Services

8.5 Community Services

8.5.1 J. Fields, Community Services Manager re: Results of Request for Quotation for Brick Work Restoration at the Olde Town Hall SH-18-R-01

Motion: 163-2018
Moved: W. DeLuca
Seconded: M. Vaughan

That South Huron Council receives the report from J. Fields, Community Services Manager re: Results of Request for Quotation for the Brick Work Restoration at the Olde Town Hall; and

That Council accepts the quotation from the low bidder CORKO Canada Inc. and authorize award of the contract for the brick work restoration at the Olde Town Hall in the amount of $26,414.83 (including HST).

Disposition: Carried

8.5.2 J. Fields, Community Services Manager re: Results for Tender Request for the provision of Kirkton-Woodham Pool Shell Refurbish and Painting

Motion: 164-2018
Moved: M. Vaughan
Seconded: T. Oke

That South Huron Council receives the report from J. Fields, Community Services Manager re: Results for Tender Request for the provision of Kirkton-Woodham Pool Shell Refurbish and Painting; and

That Council accepts the tender from the low bidder PPL Aquatics Fitness and Spa Group and authorize award of the contract for the Kirkton- Woodham Pool Shell Refurbish and Painting in the amount of $33,041.20 (including HST).

Disposition: Carried

8.6 Development Services

8.7 Emergency Services

8.7.1 A. Baird, Emergency Services Manager re: RFP for the Provision of Fire Dispatch Services

Emergency Services Manager Baird advised council that South Huron is currently paying an almost identical price under the current contract.

Motion: 165-2018
Moved: M. Vaughan
Seconded: T. Tomes

That South Huron Council receives the report from A. Baird, Emergency Services Manager, re: RFP for the Provision of Fire Dispatch Services; and

That South Huron Council award a 5 year contract for the provision of Fire Dispatch Services to The Corporation of the Town of Tillsonburg in the amount of $18,625.50 plus HST for 2019, with a 2% increase per year for 2020-2023 fiscal years.

Disposition: Carried

8.8 Corporate Services

8.9 Administration

9. Deferred Business

None.

10. Notices of Motion

10.1 Notice of Motion

Motion: 166-2018
Moved: D. Frayne
Seconded: C. Hebert

That South Huron Council support the request from MPP Sylvia Jones and encourage the sharing of infrastructure information for

municipal asset management plans between the Ministry of Environment and Climate Change and the Ministry of Infrastructure to reduce reporting burden on municipalities.

Disposition: Carried

10.2 Notice of Motion

Moved by M. Cole

Whereas South Huron Committee of the Whole recommended that the Exeter District Outdoor Pool project be paid from the Wind Turbine Reserve and be debt financed for 5 years (2018-2022 inclusive) to be recovered from wind turbine income, and whereas the South Huron Community Hub/ Rec Centre is expected to begin to have capital costs related to it by July 2019; and whereas South Huron Council has committed 7.5 Million towards the project,

That South Huron Council request a report to consider securing long term debt for both projects in 2018 of 10 Million, for a 20-25 year term, recovering, from wind turbine income of $200,000 per year for the term of the debt.

10.3 Notice of Motion

Moved By: M. Cole

Whereas the Municipality of South Huron was unsuccessful for 2017 OCIF Top up grant for Huron Street; and whereas the sewer Capital Replacement reserve is being used to finance the shortfall;

That a request be made to the Exeter Community Development Fund, to transfer all of its remaining funds to the Sewer Replacement Reserve.

The Clerk read section 13.2 of the Procedural By-law regarding the procedure for notice of motion. Council directed Items 10.2 and 10.3 forward to the next meeting.

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne updated Council on the speed sign which will be moved to Morrison Dam. He will be chairing a meeting of the Jones Bridge pedestrian project on Thursday and will bring information back to council.

Councillor Hebert updated Council on the Conservation Dinner tickets.

Councillor Vaughan advised Council of the Chamber of Commerce Golf Tournament to be held on Tuesday May 15, 2018. Councillor Vaughan, Mayor Cole and Councillor Hebert advised they would attend. Councillor Vaughan noted that the South Huron & Area Home Show is being held on Friday April 6 and Saturday April 7.

Councillor Oke advised that girl's hockey teams are going to provincials this weekend and that some South Huron teams have already won all Ontario.

Mayor Cole advised that she received a request from the high school to use South Huron recreation centre for mental health awareness and will bring back more information for council. She attended the Huron-Perth United Way Gala and the guest speakers were from the NewOutlook Group. Mayor Cole attended the opening of Hear Well be Well. She attended a teleconference on public health.

Mayor Cole attended the annual flood emergency planning meeting hosted by the Ausable Bayfield Conservation Authority (ABCA).

11.1 FCM Board of Directors Resolution - Mayor Cole

Mayor Cole thanked Council for their support.

Motion: 167-2018
Moved: C. Hebert
Seconded: M. Vaughan

Whereas the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction; and
Whereas FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and
Whereas FCM's Annual Conference and Trade Show will take place from May 31 to June 3, 2018, during which time the Annual General

Meeting will be held and followed by the election of FCM's Board of Directors;

Be it resolved that Council of the Municipality of South Huron endorse Mayor Maureen Cole to stand for election on FCM's Board of Directors for the period starting in June 2018 and ending June 2019; and

Be it further resolved that Council assumes all costs associated with Mayor Maureen Cole attending FCM's Board of Directors meetings.

Disposition: Carried

12. Communications

12.1 Minister of Seniors Affairs - 2018 Senior of the Year Award

Council directed this item be placed in the Hub and put on social media.

12.2 Ministry of Attorney General - Local Planning Appeal Tribunal Act, 2017 Regulations

12.3 OMAFRA - Agricultural Impact Assessment Guide

12.4 AMO - Canada-Ontario Sign Infrastructure Program Agreement

12.5 BRA - Board Meeting Highlights of March 15, 2018

12.6 Lake Huron Primary Water Supply System - 2017 Compliance Report

12.7 South West Hospice - 2017 Annual Report

12.8 College of Physicians - Council Award

12.9 2018 Blue Flag Symposium

12.10 Exeter Senior Pickle Ball Club Comments

Councillor Oke advised that this correspondence has already been presented to the Community Hub/Recreation Project Steering Advisory Committee.

12.11 Petition Re: Recreational Hub

Council directed this petition be forwarded to the Community Hub/Recreation Project Steering Advisory Committee. Council discussed attaching correspondence already received by the Committee to the Board

and Committee section of the agenda to identify that the Committee has already seen it.

12.12 City of Stratford - Invitation to Civic Night, The Music Man

Mayor Cole will approach Huron Country Playhouse regarding possible municipal night opportunities.

Motion: 168-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 36-2018 - Gnutti Carlo Canada Ltd. Rezoning By-Law

Motion: 169-2018
Moved: D. Frayne
Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law 36-2018, being a by-law to amend By-Law #12-84, being the Zoning By-Law for the former Township of Stephen for lands known as Stephen CON 3 PT LOTS 6 AND; 7 RP 22R5240 PARTS 20 TO 33; 79 TO 82, and Stephen CON 3 PT LOTS 6 AND;7 RP 22R5240 PARTS 37 TO 49; AND 91, Stephen Ward, Municipality of South Huron.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 37-2018 – Confirming By-Law

Motion: 170-2018
Moved: W. DeLuca
Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #37-2018, being a by-law to confirm matters addressed at the April 3, 2018 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 171-2018
Moved: D. Frayne
Seconded: M. Vaughan

That South Huron Council hereby adjourns at 7:50 p.m., to meet again on April 16, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

_____ _____

Maureen Cole, Mayor Rebekah Msuya-Collison, Clerk

Corporation of the Municipality of South Huron

Minutes-Public Meeting

Tuesday, April 3, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present:	Maureen Cole - Mayor
	Dave Frayne - Deputy Mayor
	Tom Tomes - Councillor - Ward 1
	Marissa Vaughan - Councillor - Ward 1
	Wayne DeLuca - Councillor - Ward 2
	Craig Hebert - Councillor - Ward 2
	Ted Oke - Councillor - Ward 3
Staff Present:	Dan Best, CAO
	Sandy Becker, Financial Services Manager/Treasurer
	Andrew Baird, Emergency Services Manager/Fire Chief
	Jo-Anne Fields, Community Services Manager
	Sarah Smith, Huron County Planner
	Rebekah Msuya-Collison, Clerk

1. Call to Order

Mayor Cole called the meeting to order at 6:02 p.m.

2. Disclosure of Pecuniary Interest

None

3. Purpose of Public Meeting

The Clerk advised that the purpose of this Public Meeting is to review an application for a proposed zoning by-law amendment and to allow interested members of the public the opportunity to ask questions or offer comments with regard to the application.

It was noted that Council will not make a decision at this meeting. Based on recommendations and information received at this meeting an amending by-law will be presented for approval at the regular Council meeting.

A Public Registry is available, if any member of the public would like to be notified in writing of the decision on the application they are required to provide

their name and mailing address on the applicable registry. A person or public body may appeal the decision if they have made an oral submission at this Public Meeting or a written submission to Council prior to the passing of the by-law.

4. Application for D14-11/2018 Gnutti Carlo Canada Ltd.

4.1 Application

4.2 S. Smith, Huron County Planner - Report D14-11/2018

Ms. Smith reviewed her report noting the purpose of this application is to allow the proposed future build and to request special zone provisions for the subject site. The applicant has made a number of site specific requests through this zoning by-law amendment application to facilitate the proposed build. The subject lands are currently under a dual zone designation with lands zoned VM1-1 (Village Industrial with Special Provisions) VM1-2 (Village Industrial Special Provisions) and I1 (Institutional). Existing zone provisions in the current VM1-1 zone notes that an industrial use as defined in Section 2.82 shall be a permitted use. It is recommended this zone provision be maintained under this site specific zone.

Motion: PL#15-2018
Moved: M. Vaughan
Seconded: W. DeLuca

That South Huron Council receives the report from S. Smith, Huron County planner re: Zoning By-Law Amendment D14-11/2018 - Gnutti Carlo Canada Ltd.

Disposition:Carried

4.3 Written Comments Received

Correspondence from Allan Barnes adjoining property owner, was received after the printing of the agenda package and was distributed at meeting time. Mr. Barnes had no objection and offered comments with regards to the application.

4.4 Comments-Council; Public in Attendance

Murray Thompson asked questions about heavy traffic flow. There were no other comments from the public in attendance.

5. Close Public Meeting

Motion: PL#16
Moved: C. Hebert
Seconded: T. Tomes

That South Huron Council now closes this Public Meeting at 6:15 p.m. and reconvenes the Regular Council meeting.

Disposition:Carried

_____ _____

Maureen Cole, Mayor Rebekah Msuya-Collison, Clerk

Corporation of the Municipality of South Huron

Minutes-Committee of Adjustment

Tuesday, April 3, 2018, 5:00 p.m.
Olde Town Hall-Carling Room

Members Present:	Maureen Cole - Member
	Dave Frayne - Chair
	Tom Tomes - Member
	Marissa Vaughan - Member
	Wayne DeLuca - Member
	Craig Hebert -Member
	Ted Oke - Member
Staff Present:	Dan Best, CAO
	Sarah Smith, Huron County Planner
	Rebekah Msuya-Collison, Secretary-Treasurer

1. Call to Order

The Committee of Adjustment convened at 5:00 p.m. to consider an application for Minor Variance application for Minor Variance D13-03-2018 for lands owned by the Municipality of South Huron and the Municipality of Bluewater, known as Plan 130 Lot 92, Stephen Township (158 Centre Street).

2. Purpose of Meeting

The Secretary Treasurer advised that the purpose of this meeting is to allow the presentation of an application for Minor Variances and to allow interested members of the public the opportunity to ask questions or offer comments with regards to the application. A registry was provided for any member of the public that would like to be notified in writing of the decision, or advised of a Local Planning Appeal tribunal hearing, if the decision is appealed.

Notice of this meeting was sent for Minor Variance D13-03-2018 on March 22, 2018

3. Disclosure of Pecuniary Interest and General Nature Thereof

Mayor Cole declared a pecuniary interest as CEO and Mayor of South Huron with signing authority to bind agreement.

Motion: CA07-2018
Moved: T. Tomes
Seconded: W. DeLuca

That South Huron Committee of Adjustment appoint Dave Frayne as Chair for this meeting.

Disposition:Carried

4. Minor Variance #D13-03/2018 - Municipalities of South Huron and Bluewater (Dashwood Community Centre)

4.1 Application D13-03/2018

4.2 S. Smith, Huron County Planner Report: D13-03/2018

Planner Smith presented her report noting that the application meets all four tests for a minor variance. The requested minor variance will allow the applicant to construct an addition to the existing building to install accessible washrooms for use by the community centre visitors. The relief is being sought to extend the main building setback into the required exterior side yard setback.

4.3 Written Comments Received

Correspondence from the Ausable Bayfield Conservation Authority was received after the printing of the agenda package and was distributed at meeting time.

4.4 Comments - Committee - Public in Attendance

None.

5. Decision

Motion: CA08-2018
Moved: T. Tomes
Seconded: M. Vaughan

That Minor Variance D13-03-2018 be approved as per the attached decision sheet.

Disposition:Carried

6. Adjournment

Motion: CA09-2018
Moved: T. Oke
Seconded: M. Vaughan

That South Huron Committee of Adjustment hereby adjourns at 5:08 p.m.

Disposition:Carried

Dave Frayne, Chair	Rebekah Msuya-Collison, Secretary-Treasurer

Corporation of the Municipality of South Huron

Committee of the Whole

Minutes

Wednesday, April 4, 2018, 6:00 p.m.
Olde Town Hall-Carling Room

Members Present:	Maureen Cole - Member
	Dave Frayne - Member
	Tom Tomes - Member
	Marissa Vaughan - Member
	Wayne DeLuca - Member
	Craig Hebert - Chair
	Ted Oke - Member
Staff Present:	Dan Best, CAO
	Rebekah Msuya-Collison, Clerk

1. Meeting Called to Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Appointment of Chair

Motion: CW#17-2018
Moved: D. Frayne
Seconded: W. DeLuca

That Craig Hebert is appointed as Chair for the April 4, 2018 Committee of the Whole meeting.

Disposition: Carried

3. Amendments to the Agenda, as Distributed and Approved by Council

The Committee agreed to defer Item 5.2 to a future Committee of the Whole meeting.

Motion: CW#18-2018
Moved: M. Cole
Seconded: T. Oke

That South Huron Committee of the Whole approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Reports

5.1 Transient Trader

CAO advised that staff contacted several municipalities in a review of this by-law. The Committee discussed different models and requested that staff contact the municipality with the chosen framework and follow up on any major concerns. The Committee requested a follow up report to finalize details including fees at a future Committee of the Whole meeting.

5.2 Council/CAO Workplan

This item was deferred.

5.3 Policy Development

The Committee reviewed a list of South Huron policies and ranked priorities. The CAO will compile the results and bring a Policy Workplan Report to the Committee.

5.4 Special Events/Municipal Alcohol Policy

CAO Best explained that this item was brought back from an earlier Committee meeting as a follow up on a Special Events By-Law. The Committee discussed practices from adjoining municipalities and requested a further report brought back to a future Committee meeting.

5.5 Schedule meetings

Council requested staff coordinate dates in May and June for further Committee of the Whole meetings.

6. Adjournment

Motion: CW#19-2018
Moved: W. DeLuca
Seconded: M. Vaughan

That South Huron Committee of the Whole does now adjourn at 8:15 p.m.

Disposition: Carried

Craig Hebert, Chair	Rebekah Msuya-Collison, Clerk

South Huron Communities in Bloom Committee
Minutes

Wednesday, March 7, 2018 – 6:30 p.m.
Verity Room, Olde Town Hall

Members Present:
Cathy Seip, Chair
Dorothy Henderson, Vice Chair
Glen Nicholson
Craig Hebert, South Huron Councillor
Debbie Mountenay

Staff:
Dave Atthill

1. Meeting Called to Order

Cathy Seip, Chair called the meeting to order at 6:32 pm in the Verity Room at the Olde Town Hall.

2. Agenda Update

None.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Approval of Minutes

4.1 Minutes of the South Huron Communities in Bloom Committee Meeting of February 7, 2018.

Motion: 7-2018
Moved: Debbie Mountenay
Seconded: Dorothy Henderson

That the minutes of the February 7, 2018 meeting are hereby approved as presented.

Disposition: Carried

5. Discussion

5.1 Home and Leisure Show

The dates are set for April 6th and 7th, 2018.
Cathy will contact speakers for Friday and Saturday.
Advertising will be done on Facebook and MyFM.
Planting of spider plants for kids will be set up at the display area. Spider plants will be provided by Dorothy. Cathy will find donations of pots and soil.
Times of the Home and Leisure show are April 6th 5-9 pm and April 7th 10 am-4pm.

5.2 Tree flyer

Print off 50 copies to be distributed at meeting to all members of the committee.
New planting instructions will be provided by ABCA and are to be handed out at the tree sale.

5.3 Facebook

No report.

5.4 Pumpkin Contest

Dorothy and Debbie will coordinate the pumpkin contest with the Kirkton – Woodham Fair Board. Flyers will be ready for distribution at the Home and Leisure Show.
Judging of the contest will be done at the Kirkton – Woodham Fair. There are two categories and 6 prizes. Sign-up sheets and Giant Pumpkin Seeds can be picked up at the Community Services Office with Dave.

Dorothy was asked by the Kirkton – Woodham Fair Board if the CIB Committee would assist with the beautification of the grounds, the week of the fair. Dorothy will try to find a group to assist with a display for the Kirkton- Woodham Fair.

5.5 Memorial Garden at Huron Village

No report.

5.6 Profile Book

Profile Book will have a greater focus on pictures with captions to explain each photo. We will require pictures of all CIB community activities such as the Tree Sale, flower planting, Adopt-A-Highway, Pumpkin Contest, Back Yard Oasis, and Home/Leisure Show participation. Community activities also should have pictures and facts documented.

5.7 Back Yard Oasis Landscape Area

Discussion on whether to do the contest next year took place. The committee decided to move forward with the Back Yard Oasis contest this year. Pamphlets will be distributed with the zinnia seeds at the Home and Leisure Show. Pictures will be sent to Dave. Judging will be done by Craig and Glenn.

5.8 Tree Video

The tree video, *Call of the Forest,* viewing date has been changed to Tuesday, April 24th at the Exeter Library at 8pm. Viewing rights cost $150. ABCA will be asked to sponsor or charge fee for the showing. Also, we will need to develop a flyer and promote this event on Facebook at the Library. Popcorn and soft drinks will be provided.

5.9 Barn Quilt Update

Bev Prout messaged the committee that there was one more Barn Quilt to be added to the pamphlet. Printing is to be done by mid-March for a cost of $350.

5.10 Downtown Parkette

Wood has been donated and George is going to paint.
Earth Day is Friday, April 20th.
Dave is to search for bio-degradable bags.
We will ask the schools if one class is interested in being involved with our Earth Day projects.

5.11 Garden of The Week

Bev Prout will gather up, update the information, and distribute the signs.

6. Communications

None.

7. New Business

Debbie will do an article on the Barn Quilt Trail, that will be submitted to the National Community in Bloom magazine.

Communication plan for South Huron Communities in Bloom should be completed. Goals are to create more exposure in the community, inspire more community involvement, community pride and make South Huron a better place to live.

Social media is a key component of the Communication plan. Debbie will assist in developing the media releases but will not be the Facebook administrator.

8. Adjournment

Motion: 8-2018
Moved: G. Nicholson
Seconded: D. Henderson

That the South Huron Communities in Bloom Committee hereby adjourns at 8:07 p.m., to meet again on April 4, 2018 at 6:30 p.m. in the Verity Room, Olde Town Hall or at the Call of the Chair.

Disposition: Carried

_____ _____

Cathy Seip, Vice Chair David Atthill, Recording Secretary

SOUTH HURON POLICE SERVICES BOARD

South Huron Municipal Office – Verity Room
Tuesday, March 13, 2018 – 4:05 pm

Members Present

Chair	Jim Dietrich
Vice Chair	Mark Hartman
Member	Maureen Cole
OPP	Staff Sgt Wendy Burrows
Administration	Jo-Anne Fields

1. Call to Order & Welcome

Chair, Jim Dietrich welcomed the members to the meeting and thanked them for their commitment to policing in South Huron.

2. Conflict of Interest and General Nature Thereof

- No Conflict of Interest declared

3. Changes/Additions to the Agenda

- There are no changes/additions to the Agenda

4. Approval of the Agenda

Motion – 11/03/18

Moved by: **Maureen Cole**
Seconded by: **Mark Hartman**

"THAT the Agenda be approved as circulated."

Disposition: **Carried**

5. Approval of the Minutes

Motion – 12/03/18

Moved by: **Mark Hartman**
Seconded by: **Maureen Cole**

"THAT the minutes of February 13, 2018 meeting be approved as circulated."

Disposition: **Carried**

6. Business arising from the Minutes

- No business arising from the Minutes

7. O.P.P. Report

- Detailed reports were distributed prior to the meeting for review and to allow for effective discussion at the Board meeting
- Reviewed the Crime and Traffic reports for the month of February
- Staff Sgt Wendy Burrow provided an overview and explanation of the reports with the Board
- Year to date down in every category in comparison to 2017
- Media releases – noted that four new recruits have been hired for Huron – just finished training and are new to the OPP
- A snapshot of recruit training and timelines was provided to the Board members
- 4 new recruits will be arriving in June
- Member Hartman questioned if these hires would increase the full time equivalent – Staff Sgt Wendy Burrow noted that these Officers will not increase the compliment as they will be replacing vacant positions
- Robbery at a local variety store which resulted in 2 arrests
- Reviewed the Billing Report
- Mental Health Act calls are increasing in number and continue to be very time consuming

Motion – 13/03/18

Moved by: **Maureen Cole**
Seconded by: **Mark Hartman**

"THAT the O.P.P. Report be received as presented."

Disposition: **Carried**

8. Correspondence

- Correspondence is forwarded to Board members as received

9. New Business

- Chair Dietrich shared an information package with Board members that he received at a recent workshop he attended on Human Trafficking. This session was hosted in partnership with Huron County Victim Services and the Huron OPP
- Timea Nagy shared her experience as a survivor of Human Trafficking
- Survivor, author, speaker and social advocate of Human Trafficking, her presentation was very impactful
- Staff Sgt Wendy Burrow provided an brief overview on Human Trafficking – various information sessions have been organized to create awareness and education
- Project SMART – will share information with Board Secretary for distribution to the Board
- The Western Region OPP invites members of the public, particularly educators and hospitality workers, to attend START (Stop Trafficking, Advocate and Report Today) training. The program was designed to help members of the public spot the signs of human trafficking
- The free workshop is being held in Kincardine on Thursday, March 22, 2018 from 10 a.m. to 3 p.m. at the Best Western Plus Governor's Inn. Coffee and lunch will be provided
- The START program is free, but registration is required. Register by March 15, 2018 at Danielle.D.Verrier@opp.ca

10. Unfinished Business

- OAPSB Zone 5 Meeting – Guest speakers from Victim Services Wellington presented on Human Trafficking – very informative
- During the Election process, Jim Dietrich was elected as Chair of the OAPSB Zone 5 and Jo-Anne Fields remains as Secretary/Treasurer

11. Date of Next Meeting

- Next meeting regular will be held at the South Huron Municipal Office on Tuesday, April 12, 2018 at 4:05 pm or sooner at the call of the Chair.

12. Adjournment

Motion – 14/03/18

Moved by: **Mark Hartman**
Seconded by: **Maureen Cole**

“THAT the meeting be adjourned at 4:21 pm.”

Disposition: Carried

_____ _____

Chair – J. Dietrich **Recording Secretary – J. Fields**

Date

Corporation of the Municipality of South Huron

Municipal Heritage Advisory Committee

Minutes

January 11, 2018 – 9:30 a.m.
Verity Room-Olde Town Hall

Members:
Laurie Dykstra, Chair
Wayne DeLuca, South Huron Councillor
June Hodgson
Alec Moore

Regrets:
Marion Creery

Staff:
Genevieve Scharback, Recording Secretary

1. Call to Order

Chair L. Dykstra called the meeting to order at 9:35 a.m.

2. Agenda Update

Motion: 01-2018
Moved: W. DeLuca
Seconded: A. Moore

That the Municipal Heritage Committee adopts the agenda for January 11, 2018 as presented.

Disposition: Carried.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Minutes

Motion: 02-2018
Moved: J. Hodgson
Seconded: A. Moore

That the Municipal Heritage Committee adopts the minutes of December 14,

2017 as presented.

Disposition: Carried.

5. Discussion:

5.1 Time Capsule

Contents for the time capsule were discussed. Members will confirm a final list of contents at the next Committee meeting.

5.2 Fairfield School Historic Sign

The research details and wording will be confirmed and brought forward to the next meeting for Committee approval. The Committee agreed to continue developing a list of properties to be recognized in 2018.

6. Correspondence

6.1 Community Heritage Ontario – Request Support

Motion: 03-2018
Moved: W. DeLuca
Seconded: A. Moore

That the Municipal Heritage Committee provide a letter of support for the Community Heritage Ontario recommendations to the Federal government related to heritage preservation, in particular recommendation No. 11 that a tax credit be established for the restoration and preservation of buildings listed on the Canadian Register of Historic Places; and

That a copy of this letter of support be provided to M.P. Ben Lobb; and

That the Committee recommends to South Huron Council also provide a letter of support for the Community Heritage Ontario recommendations.

Disposition: Carried.

7. Next Meeting

The next meeting will be February 14, 2018 at 9:30 a.m.

8. Adjournment

Motion: 04-2018
Moved: A. Moore
Seconded: J. Hodgson

That the South Huron Heritage Advisory Committee hereby adjourn at 10:45 a.m. to meet again on February 14, 2018 or at the Call of the Chair.

Disposition: Carried.

_____ _____

Laurie Dykstra, Chair Recording Secretary

CHO - PCO
Community Heritage Ontario
Patrimoine communautaire de l'Ontario

[illegible]
Bowmanville, Ontario [illegible]
Tel/Tél.: (416) 202-2710 Fax/Téléc.: (416) 202-[illegible]
Email: www.communityheritageontario.ca

December 29, 2017

South Huron
Ms. Laurie Dykstra
Chairperson
South Huron Heritage Committee
c/o Genevieve Scharback, Clerk
322 Main St. S.
Box 759
Exeter, ON N0M 1S6

Dear Ms. Laurie Dykstra,

Community Heritage Ontario (CHO) is writing to all Ontario municipal heritage committees seeking support for federal action on the conservation of heritage properties.

CHO seeks the support of both your Heritage Committee and your Municipal Council in each writing to the federal Minister of Environment with copies to the Minister of Finance and your member(s) of federal Parliament supporting the recommendations of the federal House of Commons Standing Committee on Environment and Sustainable Development contained in report 10 regarding the preservation of Canada's heritage. A copy of the seventeen Committee recommendations is attached. The full report is available for viewing at: http://www.ourcommons.ca/DocumentViewer/en/42-1/ENVI/report-10.

While all of the Committee's recommendations are worthy of support, it would be helpful if, in your letters, you emphasized recommendation number eleven, a proposed tax credit for restoration and preservation work on buildings listed in the Canadian Register of Historic Places. The tax credit program could be similar to one that has been utilized for years by the United States federal government. That tax credit program has achieved success in conserving America's heritage properties while at the same time generating substantial economic development.

Implementation of the Committee's recommendations will not only help conserve federally owned heritage properties but will also assist in the conservation of privately owned heritage properties.

It is essential that we demonstrate widespread support for a federal government role in conserving Canada's heritage and that this role should be pursued through the implementation of the Standing Committee's recommendations.

Input is being sought by the federal government on these recommendations over the next two months. It is important that letters of support be received by the federal Ministers no later than February 28, 2018.

Sincerely,

Wayne Morgan
President, Community Heritage Ontario

Recommendations Attached

Wayne Morgan

Wayne Morgan
President, Community Heritage Ontario

RECOMMENDATIONS

of Report 10 of the House of Commons Standing Committee on Environment and Sustainable Development - Preserving Canada's Heritage: The Foundation for Tomorrow

The Committee Recommends that the federal government:

1. *Policy on Management of Real Property* be integrated in new legislation so that custodian departments of designated federal heritage buildings are required to protect the commemorative integrity of these buildings and prevent demolition-by-neglect.

2. introduce legislation to provide statutory protection for federal heritage buildings.

3. introduce legislation imposing on Crown corporations the same requirements imposed on federal departments and agencies by the *Policy on Management of Real Property* regarding the management of federal heritage buildings, in order to protect the commemorative integrity of buildings owned by these Crown corporations and prevent their demolition-by-neglect.

4. introduce legislation to establish a process to protect, conserve, document and exhibit archaeological resources on federal land and under waters of federal responsibility.

5. introduce legislation to provide a statutory obligation on federal departments, agencies and Crown corporations to protect the commemorative integrity of all national historic sites of Canada.

6. introduce legislation to provide a statutory obligation on federal departments, agencies and Crown corporations to protect the integrity of federal heritage buildings owned by the federal government or under its jurisdiction.

7. Treasury Board Secretariat work with federal departments and agencies to ensure that they invest 2% of the asset replacement value annually towards the maintenance and repair of federal heritage buildings, as recommended in the Treasury Board Secretariat's *Guide to the Management of Real Property*.

8. adopt a policy requiring federal departments and agencies to, when deemed appropriate, give preference to existing heritage buildings when considering leasing or purchasing space.

9. introduce legislation to:

    a. ensure that federal actions do not adversely impact the commemorative integrity of national historic sites of Canada or the integrity of heritage sites and buildings designated by provinces and municipalities in Canada;

    b. provide statutory protection for Canadian World Heritage sites;

    c. ensure that federal actions take into consideration the heritage values of Canada's historic places; and

    d. give statutory recognition of the Canadian Register of Historic Places and the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

10. restore the funding level for the National Cost-Sharing Program for Heritage Places to a minimum of $10 million per year.

11. establish a tax credit for the restoration and preservation of buildings listed on the Canadian Register of Historic Places.

12. in co-operation with provincial and territorial governments, work to adapt future versions of Canada's *National Model Building Codes* in a manner that will facilitate the restoration and the rehabilitation of existing buildings and the preservation of their heritage characteristics.

13. Parks Canada review its National Cost-Sharing Program and, if it is determined that rural sites are under-represented in applications for funding or in the awarding of funding, steps should be taken to improve the program.

14. consider supporting an initiative modelled after the "Main Street America" model, to encourage public and private investment in commercial historic buildings in rural areas and small cities as a catalyst for community sustainability and economic development.

15. support an Indigenous-led initiative that will be responsible for:

    a. determining how places that are important to Canada's Indigenous peoples should be protected and preserved;

    b. enhancing the capacity of Indigenous communities to preserve places that are important to them; and

    c. presenting the perspective of Indigenous communities regarding the protection of places that are important to them to the Historic Sites and Monuments Board of Canada and its Secretariat, Parks Canada and other federal government departments and agencies.

16. Parks Canada, in cooperation with Indigenous groups, include Indigenous registrars in the Canadian Register of Historic Places to improve the process by which Indigenous places that are important to Indigenous peoples are identified and designated.

17. in support of the Truth and Reconciliation Commission's calls to action 79 and 81, and in consultation with Indigenous groups:

    a. introduce legislation amending the *Historic Sites and Monuments Act* to add First Nations, Inuit, and Métis representation on the Historic Sites and Monuments Board of Canada and its Secretariat.

    b. The Historic Sites and Monuments Board of Canada revise the policies, criteria, and practices of the National Program of Historical Commemoration to integrate Indigenous history, heritage values, and memory practices into Canada's national heritage and history.

    c. Parks Canada develop and implement a national heritage plan and strategy for commemorating and, where appropriate, conserving residential school sites, the history and legacy of residential schools, and the contributions of Indigenous peoples to Canada's history.

    d. in collaboration with Residential School Survivors, commission and install a publicly accessible, highly visible, Residential Schools National Monument in the city of Ottawa to honour Survivors and all the children who were lost to their families and communities.

Rebekah Msuya-Collison

From: Laurie Dykstra <lauriedykstra@outlook.com>
Sent: Thursday, April 12, 2018 11:08 AM
To: Customer Service; Councillor DeLuca
Cc: Rebekah Msuya-Collison
Subject: Re: Resolutions for Council Meeting

Hi Rebecca - I have just talked to Wayne and please include these resolutions in the agenda or Monday. This is the wish of the South Huron Heritage Advisory Committee. Laurie Dykstra, Chair.

From: Customer Service <CustomerService@southhuron.ca>
Sent: April 12, 2018 10:36 AM
To: Councillor DeLuca; Laurie Dykstra
Cc: Rebekah Msuya-Collison
Subject: Resolutions for Council Meeting

Good Morning,

Rebekah asked that I send a copy of each of the resolutions passed at yesterday's meeting. Please attach a copy of the resolution to be dealt with to the request letter.

6.3 Request to Designate 296 William St. as Heritage Property

Motion: 08-2018
Moved: W. Deluca
Seconded: A. Moore

Whereas Mr. Moore, owner of 296 William Street, Exeter ON has requested his home be designated as a heritage property under the Ontario Heritage Act. Be it resolved that the Heritage Advisory Committee recommend that Council approve the homeowner's request for heritage designation.

6.4 Bill and Linda Russell – Exeter Cemetery Fence

Motion: 07-2018
Moved: A. Moore
Seconded: J. Hodgson

Whereas the Exeter Cemetery fence has been removed without consultation with the Heritage Advisory Committee or the community, be it resolved that a report outlining the history and reasons for removal of fence be forwarded to the Heritage Advisory Committee.

Regards,
Laurie Clapp

The Ontario Heritage Act, R.S.O. 1990, Chapter O.18

Description of Cultural Heritage Value and Description of Heritage Attributes
296 William Street, Exeter, Ontario

Description of Property:

Constructed in 1894 for Henry Hooper and Dinah Hooper (nee Elston), the two-storey building is representative of residential late Victorian brick architecture of this area. The property - a former orchard estate home - is located at 296 William Street in the former Town of Exeter, now the Exeter Ward of the Municipality of South Huron.

Statement of Cultural Heritage Value or Interest:

The home is a good example of the vernacular late Victorian residential style of architecture which is unique to the South Huron area. Typical of this style is an all-brick construction using what was then locally-sourced white brick from the now closed brick yards at Crediton. Unique to this home are decorative frames around each window done in red brick, which bears resemblance to the construction of our town hall, erected around the same time.

The cultural heritage value of the home also lies in its direct historical association with Thomas Pryde, MPP for Huron from 1948 to 1958. Mr. Pryde was a native of Scotland who lived in Toronto and London before going into the monument business in Exeter. He was a two time reeve of Exeter, served in both the Army and Air Force in World War I and in the second as a flight lieutenant with the RCAF. Pryde won the nomination to be a Member of Provincial Parliament in 1948, was the deputy whip of the party for the final three years of his life, and passed away while serving his constituency in 1958. Mr. Pryde owned the home from 1927 to 1947 when he made his run for office.

Description of Heritage Attributes:

Key features that contribute to the significance and value of the home and which are to be designated for heritage preservation include:

- The all-white-brick construction of the home, with unique red brick frame accents above each window
- Original Victorian corbel mouldings and basic structure top to bottom.
- Original front entry door with stained glass panel and the stained glass transom.
- Original stained glass above three large first floor windows
- Original stained glass above large front bedroom window
- Four original (4) large sash windows on the north, west (upper and lower) and south sides of the home
- Original Victorian side porch fully in tact, with original carved pillars, newell posts, mouldings

DRAFT

Hooper House

(296 William Street, Exeter, Ontario)

Built on the former Elston Estate

Construction Began: October 1891
Construction Complete: June 1894

May 7, 1891, Exeter Advocate

The remains of Mr. Robert Elston were brought here on Wednesday evening train from Muskegon, Mich. Deceased was taken from here some time ago to the Insane Asylum, London, and being granted his freedom he went to reside with his daughter in the place above stated. His illness was not considered dangerous and the sad news no doubt will be a surprise to many readers of the ADVOCATE.

October 15 1891, Exeter Advocate

Mr. H. Hooper having disposed of his brick residence on William st. to Mr. Thomas May, has began making preparations to remodel the dwelling house on the Elston estate.

December 8 1892, Exeter Times

It would appear that arrangements are definitely settled regarding the proposed new grist mill in this place. The committee appointed by the Board of Trade to circulate a subscription list, having secured some $2,000, on Tuesday purchased the site. 100 feet of Mr. H. Hooper's property on Main-st., opposite the town hall has been selected at $10 per foot. The erection of the mill will be proceeded with as soon as practicable.

June 28 1894, Exeter Advocate

Mr. Taylor's new residence on Main St., and H. Hooper's on William St., will soon be ready to be occuppied. Both of these houses are fine two story cottages.

March 18 1897, Exeter Advocate

Died of Lock-jaw.

Last week mention was made in these colums of an accident happening Henry Franklin Hooper, son of Mr Henry Hooper, who misfortunately had his leg broken by a cow running over him. This week it is our duty to record his death. His case at first was not considered serious but blood poisoning set in followed by lock-jaw and after much intense suffering the little fellow died at a late hour Wednesday night. His age was 8 years, 9 months and 17 days. The funeral took place to the Exeter cemetery on Friday. The parents have the sympathy of a large circle of friends.

September 9 1898, Exeter Advocate

Mrs. Hannah Brawn, who has been a long and highly respected resident of Exeter, this week disposed of her house and premises, situated on Main Street to Mr. Henry Hooper. and will move to Wroxeter, where she will reside with her brother. Mrs. Brawn will hold an auction sale on Tuesday next, to dispose of her household effects. We understand that Mr. Hooper will move into the house, having rented his own on William street to Mr. J. G. Jones, of Winchelsea.

EXPERIENCE EXETER BIA

MUNICIPALITY OF SOUTH HURON

EXETER BUSINESS IMPROVEMENT AREA – BOARD MEETING
Tuesday, February 13, 2018 at 6:30pm
South Huron Municipal Office, 322 Main St. S., Exeter, Ontario

EXECUTIVE MEMBERS – Chair Fred Godbolt, Vice Chair Rose Glavin and Promotions Chair Lauryn Marion

DIRECTORS – Directors Allen Plant, Tira Wootton and BIA Manager Brittany Wise and Councillor Craig Hebert

ABSENT – Secretary / Treasurer Janice Brock, Beautification Chair Mary Hulley and Directors Adrian Bakelaar and James Eddington

RECORDING SECRETARY – Brittany Wise, BIA Manager

MINUTES

1. Welcome and Call to Order

Ms. Wise welcomed everyone to the meeting at 6:39pm.

2. Changes to the Agenda and Approval of Minutes of January 9, 2018.

2.1 Approval of the Agenda

MOVED BY: Lauryn Marion & SECONDED BY: Rose Glavin

"THAT the agenda be adopted as presented."

MOTION: CARRIED

2.2 Approval of the Minutes of January 9, 2018.

MOVED BY: Rose Glavin & SECONDED BY: Tira Wootton

"THAT the minutes of January 9, 2018 be adopted, as presented."

MOTION: CARRIED

3. Chair's Message

Mr. Godbolt welcomed everyone to the meeting. He noted that this was one of his last meetings as Chair because Rose Glavin will be taking over the position at the AGM on March 6, 2018.

MOVED BY: Lauryn Marion & SECONDED BY: Rose Glavin

"THAT the Chair's Report be adopted, as presented."

MOTION: CARRIED

4. Delegation Nil

5. Councillor's Report

Councillor Hebert said that due to a conference attended by members of Council, they have only had one Council meeting since the last BIA meeting in January. He stated that he didn't really have anything relevant to report and asked if there were any questions.

He confirmed that the outdoor pool is proceeding as planned and will be ready for use this summer. He noted that the steering committee has their first meeting this Thursday night.

MOVED BY: Lauryn Marion & SECONDED BY: Tira Wootton

"THAT the Councillor's Report be adopted, as presented."

MOTION: CARRIED

6. Financial Report

6.1 Treasurer's Report – January 2018

In January, we collected some outstanding Coupon Book funds and received the Municipal grant for the Welcome Centre expense. Our expenses were all typical monthly expenses, plus some outstanding Christmas Festival expenses.

6.2 Treasurer's Report – February 2018

In February, we collected a large amount of outstanding Coupon Book sales. Expenses were typical monthly expenses, plus some holiday and promo video advertising and digital sign tech support fees.

6.3 Treasurer's Report – Cash Flow Update

At the end of February, we are expected to have approximately $9,000.00 in the bank. In March, we'll receive $1,400.00 in outstanding Coupon Book sales; $7,000.00 for Awards Gala coordination; $1,075.00 for JCP rent from 2017 and the balance of office expenses; and $34,342.50 from the first levy installment of 2018.

In March, our expenses will be approximately $5,375.00. We also need to pay the flower invoice from 2017 (as soon as we settle the discrepancies with MOSH). At the end of March, we'll have just over or just under $40,000.00.

6.4 Draft 2018 Budget

The board had already reviewed the draft budget at the January 2018 board meeting. Ms. Wise made a few small adjustments, including:

- Since we have not received a final total from the Chamber for the BIA share of the Awards Gala monies, we're using an approximate number of $7,000 (based on BIA budget for the Gala);
- We have confirmed that the BIA will receive $1,000 for rent from the JCP program in 2017 and $1,400 in 2018;
- Confirmed our share of the office expenses was $515.88 (please note, this is lower because we've been able to run some of it through the JCP program). We also only paid half of the phone / Internet for a total of $588.00. The difference is $76.12, which is owed to the BIA from the Chamber.
- The final total for 2017 Coupon Book sales was increased to $11,640.00;

- Although the Municipality suggested that we increase the budget lines for flowers, the BIA Board decided that they do not want to spend more than $8,000.00 on flowers. Ms. Wise and Mr. Godbolt will discuss this at the meeting regarding flower expenses in 2017 and 2018;
- To balance the budget, they board wanted to put the $1,600.00 under marketing reserves.

MOVED BY: Allen Plant & SECONDED BY: Rose Glavin

"THAT the draft 2018 BIA budget adopted as presented."

MOTION: CARRIED

MOVED BY: Lauryn Marion & SECONDED BY: Rose Glavin

"THAT the financial report be adopted as presented."

MOTION: CARRIED

7. Promotions

7.1 Planning for 2018

Ms. Wise met with the marketing committee and finalized plans for 2018. The committee also approved the marketing work plan.

7.2 Website Update

Ms. Wise did a complete website update – making sure all information and dates are current. She also added a business directory with links back to business websites or Facebook pages (only if they had no website) – she was told this would help improve the businesses search engine optimization.

Ms. Wise also did additional back end work that to increase search engine optimization (adding parent pages, etc.). She also cross-referenced the list of outstanding items from Campus Creative and reached out to find out the status on those items. She had a phone meeting with them today – there are a few outstanding items to be completed by them and us, which Ms. Wise will work on with them. As of now, we are on schedule to pay the balance owing after receiving our first levy installment as planned.

MOVED BY: Tira Wootton & SECONDED BY: Allan Plant

"THAT the promotions report be adopted as presented."

MOTION: CARRIED

8. Beautification

8.1 Banner Program

The banner subcommittee (Ms. Hulley, Mr. Plant and Ms. Wise) met at the end of January to discuss a new approach for banner design. They planned to do banners with similar theme, but 6 different colours and action oriented words (shop, dine, play, etc.), with different pictures on each banner that fits with the word on the banner. The board felt that having different banners and different colours would not be aesthetically pleasing.

Ms. Glavin had suggested we consider using the word "experience" in front on another word to stick with our branding, the board liked this better.

Additionally, we received two quotes for banner design that were based on each banner being different (different images, words, sponsor logos, etc.), which increased the cost per banner. The board didn't feel that it would necessarily impact the sponsorship procurement – they felt that it's more important to create a good-looking banner program that businesses will want to be part of.

The board decided on the following:

- 4 different colours (to represent each of the 4 districts in town);
- 6 different words that would all start with "experience" (these words will be selected on relevance and the photos that we have to use on the banners);
- The banner colours need to fit with our branding, but also need to pop off the poles, so we need to consider different colours than the examples shown.

Ms. Wise was asked to confirm if the banners would fade over time, as that will influence the colours and photos selected.

The board selected Nicole Marie Creative because she was significantly cheaper and is a local provider. Ms. Wise will follow up with the designer to start the concept process and will bring the samples back to the board for review.

Ms. Wise noted that the goal is to get the banners up mid-June, but we'll see how quickly we can make this project move.

8.2 Flower Invoice Update

Ms. Wise worked directly with Ms. Fields to determine why the flowers cost more than we expected and we determined that we were charged for the following costs that we did not anticipate:

a) Installation and removal of the flowers (it was agreed upon when the partnership first happened that this would be a service provided by the municipality);
b) Watering of the Communities in Bloom flower barrels;
c) The watering also took on average 5.5 hours per day, though we had based our budget upon 3 hours per day.

Ms. Wise and Mr. Godbolt plan to meet with CAO Dan Best soon to review the issues and to request the consideration of the removal of a) and b) expenses from our invoice. We will also inquire further about why the watering took significantly longer this year and discuss how to stay on budget for future years.

8.3 Flower Tender Update

The joint flower tender closed on Friday, February 9 at 2pm – there were no submissions. Ms. Wise will work with MOSH staff to determine the best way to move forward.

8.4 Signage By-Law Enforcement

In light of the recent inquiry from a BIA member regarding signage by-law enforcement, there was discussion on what the BIA should be doing to support members who are opposed to the fee. We fully support having a Signage By-Law, but board members felt that we should have a better understanding of what other municipalities charge so that we are being charged a similar rate.

Ms. Wise was asked to contact OBIAA for any information they could provide. She was also asked to write a letter to the Municipality requesting that they do a review of the costs in surrounding municipalities.

8.5 Planning for 2018

Ms. Wise still needs to meet with Ms. Hulley to review the beautification work plan, which she will do after Ms. Hulley returns from vacation.

MOVED BY: Craig Hebert & SECONDED BY: Tira Wootton

"THAT the beautification report be adopted as presented."

MOTION: CARRIED

9. Member Events Nil

10. Economic Development
There was no Economic Development advisory meeting in January due to lack of quorum. CAO Dan Best presented some tools in order to gain feedback from Ec Dev Committee members – a community asset-mapping tool and Townfolio, a tool to show current data of South Huron to inquiring investors. Both received positive feedback from the committee.

MOVED BY: Allen Plant & SECONDED BY: Lauryn Marion

"THAT the Ec Dev report be adopted as presented."

MOTION: CARRIED

11. Digital Sign Report
Since the last BIA meeting, Ms. Wise and LRV were in communication with the sign manufacturer in Florida. She worked to try suggestions by the manufacturer with no solution to fix the sign.

As of January 19, Mr. Godbolt and Ms. Glavin directed Ms. Wise to stop all work on the sign and to have the power turned off because it is costing too much, especially when we're not generating any revenue. This was their solution until the board could make a final decision about the future of the sign.

We do not owe advertisers anything – all the ads were up as of October 2017, but we didn't sell any ads because we needed to make a decision about how we were moving forward.

As of right now, Mr. Godbolt and Ms. Wise plan to talk to CAO Dan Best to see if they have any interest in partnering on a new digital sign or what they would like to see happen with that sign, specifically because the sign itself is a municipal asset. We will report back at the next meeting.

MOVED BY: Lauryn Marion & SECONDED BY: Tira Wootton

"THAT the Digital Sign report be adopted as presented."

MOTION: CARRIED

12. BIA Manager's Report
12.1 Strategic Planning
Ms. Wise asked the board to be prepared to review and discuss the strategic plan so that it can be received for final approval in March. There was a brief discussion about comments, questions and concerns, which will be changed before the final document can be approved in March 2018.

12.3 OBIAA Conference

The OBIAA Conference is on April 15 – 18 in Collingwood. Early bird registration is $649.00 before March 1. The cost of the hotel is approximately $120 per night (x 3 nights) = $360.00 for accommodation. Mileage will be approximately $160.00. There is also a special professional development session hosted by destination guru Roger Brooks for an additional $50.00.

All of this for a total cost of $1,220.00, but the budget for professional development is only $1,000.00. The board agreed to send Ms. Wise.

MOVED BY: Allen Plant & SECONDED BY: Fred Godbolt

"THAT the BIA Manager is to attend the OBIAA conference at the increased price of approximately $1,220.00."

MOTION: CARRIED

MOVED BY: Tira Wootton & SECONDED BY: Allen Plant

"THAT the BIA Manager report be adopted as presented."

MOTION: CARRIED

13. Non-Director Comments Nil

14. Upcoming Events

Next Regular Meeting: ***Tuesday, March 6 2018 at 6:30pm at the Town Hall
Annual General Meeting: Tuesday, March 6 2018 at 7:30pm at the Town Hall

15. Adjournment

MOVED BY: Rose Glavin & SECONDED BY: Tira Wootton

"THAT the BIA meeting does now adjourn at 8:15pm."

MOTION: CARRIED

Fred Godbolt, Chair

Rose Glavin, Vice-Chair

Brittany Wise, Recording Secretary

EXPERIENCE EXETER BIA

MUNICIPALITY OF 2001 SOUTH HURON

EXETER BUSINESS IMPROVEMENT AREA – ANNUAL GENERAL MEETING
Tuesday, March 6, 2018 at 7:30pm
South Huron Municipal Office, 322 Main St. S., Exeter, Ontario

Executive Members – Chair Fred Godbolt, Vice Chair Janice Brock, Promotions Chair Lauryn Marion, Beautification Chair Mary Hulley

Directors – Adrian Bakelaar, James Eddington, Rose Glavin, Tira Wootton, Allen Plant, Council Rep. Craig Hebert, BIA Manager Brittany Wise.

Incoming Directors – N/A

AGENDA

1. **Welcome and Call to Order**
2. **Changes & Approval of the Agenda**
3. **Approval of the AGM Minutes of April 10, 2017**
4. **Chair's Message**
5. **Review of 2017 / Upcoming in 2018**
6. **Delegations**
7. **Business To Be Carried Out:**
   a. Approval of BIA Executive
   b. Approval of 2018 BIA Budget
   c. New Business for 2018
8. **Confirming Actions**
9. **Adjournment**

EXPERIENCE EXETER BIA

MUNICIPALITY OF SOUTH HURON 2001

EXETER BUSINESS IMPROVEMENT AREA – ANNUAL GENERAL MEETING
Tuesday, April 10, 2017 at 7:30pm
South Huron Municipal Office, 322 Main St. S., Exeter, Ontario

EXECUTIVE MEMBERS – Chair Fred Godbolt, Vice Chair Janice Brock

DIRECTORS – Beautification Chair Mary Hulley, Directors Rose Glavin, Allen Plant and James Eddington, Councillor Craig Hebert and BIA Manager Brittany Wise

ABSENT – Promotions Chair Lauryn Marion, Director Adrian Bakelaar

NON-DIRECTORS – Tira Wootton (incoming Director)

RECORDING SECRETARY – Brittany Wise, BIA Manager

MINUTES

1. Welcome and Call to Order
   Mr. Fred Godbolt welcomed everyone present at the BIA Annual General Meeting at 7:49pm.

2. Changes & Approval of the Agenda

   MOVED BY: Mary Hulley & SECONDED BY: Janice Brock

   "THAT the Agenda for the Exeter BIA Annual General Meeting be approved."

   MOTION: CARRIED

3. Approval of the AGM Minutes of April 12, 2016

   MOVED BY: Mary Hulley & SECONDED BY: Allen Plant

   "THAT the minutes of Exeter BIA Annual General Meeting of April 12, 2016 be adopted."

   MOTION: CARRIED

4. Chair's Message
   Mr. Godbolt stated that he is glad to wrap up 2016. Overall it was a good year, but we had some challenging situations with the website development and the bump out, but noted that we've done a good job getting through it. He also noted that he is looking forward to completing a strategic plan for the BIA – we've come a long way from the last one and a new one is overdue.

5. Review of 2016 / Upcoming in 2017
   Ms. Wise explained that in 2016, the BIA launched their new visual identity and a new website and noted that even with the problems we've been having with the website company, we were able to use the site to provide information to members and the community.

She stated that the BIA hosted the same consumer events as in 2015, but added the Summer Social event in the summer of 2016 to encourage member networking. She noted that the second annual Excellence Awards Gala was a smashing success.

In terms of print materials, the BIA printed the third edition of the Exeter Coupon Book, which was the most successful yet. The BIA was also involved in development of the South Huron Map and Guide and the Shop, Dine, Stay, Play Card in partnership with the Exeter Times-Advocate and the Municipality of South Huron. The BIA did print advertising in the Grand Bend Visitor Guide and the Drayton Theatre Guide. The BIA did two shop local campaigns including "Construction Sucks" in conjunction with the bridge reconstruction project and a holiday shopping campaign.

The BIA continued to utilize social media as a tool to promote members, community events and information. The Experience Exeter Facebook page grew to 1,945 likes (up 561 likes in 2016), and the Twitter account grew to 885 followers (up 203 followers in 2016). The BIA introduced an Instagram feed in 2016 and received 378 followers in 2016.

The BIA and Municipality of South Huron took a shared approach to again flowers in 2016, with a 50% cost-share agreement. The flowers were ordered through a joint municipal tender and the water contractor was hired and managed by the Municipality. The BIA also worked with the Municipality to see the installation of 5-6 parking signs for municipally owned parking lots in Exeter.

The Municipality and County of Huron undertook a rezoning project for the Thames Road corridor. The BIA actively participated in that process – which was the first time we've ever participated in an initiative like that. The BIA also continued to co-manage the Welcome Centre under a shared model, with the support of the Municipality of Huron. This vendor has been crucial in our ever-growing partnership with the Chamber of Commerce.

Ms. Wise stated that in 2017, all events held in 2016 will be held again and a fall Ladies Night Out (name and date TBC) event would be added. Work will continue on the BIA website to increase search engine optimization, website load times and enhance content.

She noted that the BIA is putting a focus on trying to put Exeter (both businesses and community assets) on the digital map through Google listings, TripAdvisor, etc. In addition to the free listings, the BIA is also doing an Exeter 360 initiative that will see 360 degree videos of the interior of participating businesses as hopefully some community assets – it's a great way for visitors to experience Exeter before arriving, but also a way to increase search engine optimization of Exeter.

Ms. Wise noted that the although the Promotions Committee was willing to invest into a co-op radio advertising campaign, there was not enough interest from members to proceed with the campaign. Instead the committee is looking into developing short promotional videos that would include general business promotion and community assets to highlight Exeter as a good place to live, visit and do business. The BIA is also exploring the option of a multi-store gift card that would allow any BIA member to participate. This type of program would allow us to track the amount of investment to member business per promotional dollars spent.

In 2017, the BIA plans to advertise in the Grand Bend Visitor Guide, the Drayton Theatre Guide, the Bach Music Festival program and the 4 local tournament programs. Ms. Wise noted that since the "commerce map sign" vision has never been realized, that committee was also looking to develop generic promotional signs that would include a map and community information and events, etc. that could be placed in the 4 sign holders in Exeter and would have more a long-term use. Discussion

suggested that the BIA approach the Economic Development Advisory Committee about the community signs before printing.

The BIA will also continue to manage the Experience Exeter social media accounts and will increase engagement through contests. In 2017, the BIA also plans to do a photo contest to a) collect more photos of Exeter at a low cost to the BIA and b) increase social media engagement.

In terms of beautification, there would be new bridge flower boxes added courtesy of the Municipal grant program. The BIA is also exploring a banner sponsorship program to launch in 2017.

Mr. Godbolt highlighted that the BIA would be undergoing a long-overdue strategic planning process in 2017. He noted that there would be two facilitated sessions through OMAFRA (May 10 and June 14), with the final version of the plan to be completed by October 2017. This will help guide the budgeting and planning process for 2018.

6. Delegations Nil

7. Business To Be Carried Out:

7.1 Approval of BIA Board of Management

Mr. Fred Godbolt stated that the Nominations for the 2016 Exeter BIA Board of Management were as follows:

Fred Godbolt	-	Chair
Rose Glavin	-	Vice – Chair
Janice Brock	-	Secretary / Treasurer
Mary Hulley	-	Director and Beautification Committee Chair
Lauryn Marion	-	Director and Promotion Committee Chair
James Eddington	-	Director
Adrian Bakelaar	-	Director
Tira Wootton	-	Director
Allen Plant	-	Director
Craig Hebert	-	Council Representative with alternate Wayne DeLuca
Brittany Wise	-	Recording Secretary, BIA Manager

MOVED BY: Allen Plant & SECONDED BY: Mary Hulley

"THAT the 2017 Exeter BIA Board of Management be adopted, as presented."

MOTION: CARRIED

7.2 Approval of 2017 BIA Budget

MOVED BY: James Eddington & SECONDED BY: Allen Plant

"THAT the 2017 Exeter BIA Budget be adopted as attached to these minutes."

MOTION: CARRIED

7.3 New Business for 2017
N/A

8. Confirming Actions

MOVED BY: Allen Plant & SECONDED BY: Mary Hulley

"THAT the Exeter BIA ratify and confirm all resolutions, contracts, acts and proceedings of the Board of Management of the Exeter BIA enacted, made, done or taken since the last Annual General Meeting of April 12, 2016; and,

THAT the Exeter BIA consider and if thought fit, to confirm with or without such variation and amendments as may be made at the meeting, any amendment to By-Laws, to be passed by the Directors and membership."

MOTION: CARRIED

9. Adjournment

MOVED BY: Mary Hulley & SECONDED BY: Janice Brock

"To adjourn meeting at 8:15 pm."

MOTION: CARRIED

All in attendance were invited to Crabby Joe's after the meeting for a social hour.

Fred Godbolt, Chair

Janice Brock, Vice-Chair

Brittany Wise, Recording Secretary

PLANNING & DEVELOPMENT
57 Napier Street, Goderich, Ontario N7A 1W2 CANADA
Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3
www.huroncounty.ca

Consent Application Report – File # B04-2018

Owner: Ben and Annemieke Brinke	Date: April 6, 2018
Applicant: Ben Brinke	
Property Address: 69285 Road 164	
Property Description: Part Lot 20, South East Boundary, Usborne	

Recommendation:
That provisional consent be:

√ granted with conditions (attached)
deferred (for …)
denied (referred to the Committee of the Whole, for a decision)

Purpose:

enlarge abutting lot
create new lot
√ surplus farm dwelling
right-of-way / easement
other:

Area:	Official Plan Designation	Zoning
Severed: 5 acres (2.02 ha)	Agriculture	AG1
Retained: 90 acres (36.4 ha)	Agriculture	AG1

Review: This application:

√ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
√ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
√ Conforms with section 51(24) of the Planning Act;
√ Conforms with the Huron County Official Plan;
√ Conforms with the South Huron Official Plan;
√ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
n/a Has been recommended for approval by the local municipality; and
√ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet <u>all</u> of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)	N/A		
Neighbours/Public	None Received		
Huron County Highways		√	
Huron County Health Unit		√	
South Huron Staff			See conditions

Figure 1: Aerial of Subject Property. Severed parcel identified in red. Retained parcel identified in yellow.

Figure 2: Photo of severed parcel.

Figure 3. Street view of subject parcel dwelling proposed to be severed.

Official Plan Policies

The purpose of this application is to sever a dwelling made surplus as a result of farm consolidation.

The consent policies in Section 13.3.1.1 of the South Huron Official Plan speak directly to surplus residence severances in agricultural areas. These policies are consistent with those found in the Huron County Official Plan. Within this section, there are several criteria for the evaluation of this severance as follows:

South Huron Surplus Residence Criteria	**Subject Application Compliance with Criteria**
House is surplus to a farm operator	Yes, the applicant/owner has provided evidence of other farm holdings under same ownership as subject lands which have existing dwellings. The subject dwelling is considered surplus to the farm operator.
House is at least 15 years old or replaces a house that was 15 years old.	Yes, dwelling was built in 1977 as noted on MPAC records.
The residence is habitable and intended to be used as a residence.	Yes.
The area of farmland is kept to a minimum needed for residential purposes.	Yes, the severed area includes the residence and related services, and an accessory buildings.
MDS requirements are met where barns on neighbouring farms are ≥100 Nutrient Units.	The applicant provided MDS information for capable or current livestock operations in the surrounding area. MDS is met to a barn located north of the subject site. MDS measurements are not met to a currently vacant, but capable barn located southeast of the site; this distance can be considered minor. The Provincial Policy Statement and Huron County Official Plan have also removed the requirement for MDS setbacks to adjacent barns as it is recognized

	the dwelling already exists and will have no new impact the neighbouring uses. Therefore this policy is met.
There has been no previous separation of land for residential purposes as it existed on June 28, 1973.	There was a previous severance on the southwest are of this site but this severance was completed in 1909 per records from the applicant and file materials. Therefore this policy is met as no separation of land for residential purposes has occurred since 1973.
The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.	Yes, the proposed retained lands parcel is 36.4 hectares in size.
Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.	Yes, the residence is not within 300m of an aggregate operation or deposit.

Zoning By-law
The subject lands are currently zoned General Agriculture (AG1).

It is recommended that that as a condition of consent the retained land be rezoned to the appropriate zone (AG1 – Special Exception) to prohibit a new residence. It is recommended that the lands to be severed be rezoned to Agricultural Small Holding zone (AG4), allowing for an Agricultural Small Holding use with a limited number of Nutrient Units permitted on the site. Due to the size of the proposed severed parcel, the severed parcel will be limited to 4 (four) Nutrient Units.

Summary:
It is recommended that this surplus dwelling severance application be **approved** because it meets the requirements of the Provincial Policy Statement, and the Huron County and South Huron Official Plans.

Sincerely,

'Original signed by'
Sarah Smith

April 6, 2018
Date

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.
4. The sum of $500.00 be paid to the Municipality as cash-in-lieu of parkland.

Survey/Reference Plan or Registerable Description

5. Provide to the satisfaction of the County and the Municipality:

a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
b) a reference plan based on the approved survey;

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.
7. The severed land be rezoned to the appropriate zone (e.g., Small Agricultural Holding – Special Exception (AG4), to the satisfaction of the Municipality.
8. The retained land be rezoned to the appropriate zone (e.g., General Agriculture – Special Exception (AG1-Special) to prohibit a residence, to the satisfaction of the Municipality.

Septic System Inspection

9. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Municipality of South Huron and Huron County Health Unit.

Storm Water and Drainage

10. Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality of South Huron.

Note:

Subject lands are under MTO jurisdiction and all future access for the retained farmland would be subject to MTO review and related requirements.

PLANNING & DEVELOPMENT
57 Napier Street, Goderich, Ontario N7A 1W2 CANADA
Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3
www.huroncounty.ca

Consent Application Report – File # C13-2018

Owner: Noel, James and Micahel Veri	Date: April 6, 2018
Applicant: Keith McLean	
Property Description: Conc 2 PT lot 17 PT Lot 18 (Stephen Township)	

Recommendation:
That provisional consent be:

√ granted with conditions (attached)
deferred (for …)
denied (referred to the Committee of the Whole, for a decision)

Purpose:

√ enlarge abutting lot
create new lot
surplus farm dwelling
√ right-of-way / easement
other:

Area:	Official Plan Designation	Zoning
Severed: 3.24 ha	Agriculture	AG1
Retained: 44.9 ha	Agriculture	AG1

Review: This application:

√ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
√ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
√ Conforms with section 51(24) of the Planning Act;
√ Conforms with the Huron County Official Plan;
√ Conforms with the South Huron Official Plan;
√ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
n/a Has been recommended for approval by the local municipality; and
√ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet <u>all</u> of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)		√	

Neighbours/Public			Neighbour noted no concern with proposed consent but wondered if mitigation measures could be put in place regarding noise of a pump operating on the subject parcel. See notes in report.
Huron County Highways	N/A		
Huron County Health Unit	N/A		
South Huron Staff			See conditions

Figure 1: Aerial of Subject Property. Severed parcel identified in red. Retained parcel identified in yellow. Lands severed parcel is to be added to shown in blue.

Figure 3. Approximate view of subject parcel and area proposed to be severed in red.

Purpose

The purpose of this application is for boundary adjustment to enlarge an existing agricultural lot in the agricultural area of Stephen Township. The proposed severed area of land is approximately 270 metres wide by 120 metres deep (based on applicant measurements). If approved, the severed lands would be added to the abutting lands described as Conc 2 Pt Lot 18, owned by Veri Hydroponics Inc., municipally known as 70586 Airport Line. The severed lands have an existing pond which is used by the hydroponics operation for drainage and water supply; it is proposed this pond be severed and added to the lands to which it services.

South Huron Official Plan

The subject lands at are currently designated Agriculture in the South Huron Official Plan. The lands to which the severed parcel will be added, 70586 Airport Line, are also designated Agriculture in the South Huron Official Plan. Agricultural uses predominate in this area and are a primary resource for Huron County and the Municipality of South Huron. Expansion of an agricultural operation is encouraged as this is a primary resource in the area.

The policies in Section 13.3.1 of the South Huron Official Plan speak to severances in the agricultural areas. Criteria for the evaluation of this severance is as follows:

a) *The consent must respect the need for long term agricultural flexibility*
   The subject consent meets this policy by enlarging an active, agricultural site and for servicing purposes of the existing agricultural operation. Very limited productive farmland is being removed, and the existing pond services the lands to which it is proposed to be added to. The retained farmland at 70586 Airport Line will maintain the minimum 38 hectare agricultural land size in the South Huron Official Plan.

b) *Conveyances for agricultural purposes will be subject to the applicable Minimum Distance Separation (MDS) requirements*

There are no MDS issues with the subject consent.

c) *Consents will not be allowed which have the effect of creating a use not directly related to agriculture*

The proposed boundary adjustment severed an existing pond that currently operates in conjunction with the greenhouse operation to the north. Adding this parcel to the lands it services would be in line with the policies of the Official Plan.

Township of Stephen Zoning By-law 12-1984

The subject lands are currently zoned General Agriculture (AG1) which recognizes a range of agricultural uses. After this boundary adjustment, the lands to be retained will still maintain minimum lot area and setback provisions in the AG1 zone. The enlargement of an existing AG1 parcel and specific for servicing of the site with the existing pond will enhance an existing agricultural parcel and operation.

Additional Comments:

Following circulation of the application, and review of Municipal file, it has come to light that there is a storm drain and overflow route from the existing pond, and same crosses over the proposed severed boundary. The applicant has confirmed this storm drain is present. It has been made a condition of the consent that an easement over this feature is required as part of the completion of survey and reference plan.

This application has been circulated to municipal agencies for review and comment. Conditions have been included accordingly.

The application was circulated for public comment. Three (3) Letters were received from neighbors noting no concern with the proposed consent for boundary adjustment, but wondered if mitigation measures could be put in place regarding noise of a pump operating on the subject parcel, and preventative measures should any future expansion of this operation occur. On further discussion with the lawyer it has been confirmed that “once the pond is transferred to the greenhouse owners, no water will be pumped from the pond. Historically, the pumps were used to irrigate the filed adjoining the pond. The owners of that field, i.e. my clients, will no longer have access to the pond. In the future, there will be no pump used by my client i.e. the water in the greenhouse is well water.”

Summary:

As this application represents a minor boundary adjustment which meets the intent of the South Huron Official Plan and Township of Stephen Zoning By-law it is recommended it **be approved**.

Sincerely,

‘Original signed by’
Sarah Smith

April 6, 2018
Date

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.

Survey/Reference Plan or Registerable Description

4. Provide to the satisfaction of the County and the Municipality:

a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
b) a reference plan based on the approved survey, and include an easement for the drain.

Zoning

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Merging

6. The severed land merge on title with the abutting property to the north (70586 Airport Line, Township of Stephen, currently in the ownership of Veri Hydroponics Inc.) upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
7. A firm undertaking is to be provided from the solicitor acting for the parties indicating that the severed land and the abutting property to the north (70586 Airport Line) be consolidated into one P.I.N. under the Land Titles system. Note: in the case where a title search has been completed and it has been determined that the severed/retained lands are registered in two different systems (e.g. the Registry or Land Titles system) and a consolidation is not possible then notice will be required to be registered in both systems indicating that the parcels have merged with one another and is considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.
8. Section 50(3) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the retained land.

Stormwater Pond

9. The applicant's legal council shall submit a draft transfer easement to the satisfaction of the Municipality for review, to effect the right, in perpetuity for the lands to be enlarged to access, operate, and maintain a storm drain on, over, under, across, along and through the retained lands. This shall also be identified as a separate part on the reference plan in order to identify the location of easement.

APPENDIX 1 – LETTERS RECEIVED ON APPLICATION

Exeter, March 19th 2018

Huron County Planning & Development Department
56 Napier Street, 2nd Floor
Goderich Ontario
N7A 1W2

RECEIVED
MAR 20 2018
DEPARTMENT OF PLANNING

To the attention of Senga Smith, Land Division Administrator

Re. File No. C 13/18 – Keith McLean on behalf of Noel, James and Michael Veri

---

Mrs. Smith,

We received a letter from your department dated March 6th 2018 informing us of the application for severance filed by Mr. Keith McLean for Part Lots 17 & 18, Concession 2, Stephen township.

We are the neighbours across the street (70561 Airport Line) from the subject property, greenhouse and pond. While we are not opposed to the severance and merging of the "pond" to become a part of the greenhouse property, we do have one main concern that we would like to bring to your attention.

In past summer months there is a large mobile diesel powered irrigation pump that has been used at the pond. This pump runs both during the day and overnight, creating significant and consistent noise.

We kindly request that the noise created by the diesel pump(s) be addressed by locating the pumps inside a small soundproofed building to contain/limit the noise.

Our concern for noise created by diesel pumps is further heightened due to the future planning of the greenhouse with recent publications highlighting its planned sale and future expansion by 1.5x its current operational size.

We would request that there is a provision included in any potential approval that any pumps or equipment be located inside a building to mitigate the noise effects for surrounding properties.

We would appreciate being kept informed of the decision process.

Best Regards,

M. Schroeders

Pieter & Maria Schroeders

P.O. Box 190
Exeter Ont.
N0M 1S6
519-878-7749

Lucan, March 19th 2018

Huron County Planning & Development Department
56 Napier Street, 2nd Floor
Goderich Ontario
N7A 1W2

RECEIVED
MAR 20 2018
DEPARTMENT OF PLANNING

To the attention of Senga Smith, Land Division Administrator

Re. File No. C 13/18 – Keith McLean on behalf of Noel, James and Michael Veri

Mrs. Smith,

I received a letter from your department dated March 6th 2018 informing me of the application for severance filed by Mr. Keith McLean for Part Lots 17 & 18, Concession 2, Stephen township.

I am the neighbour across the street (70639 Airport Line) from the subject property, greenhouse and pond. While I am not opposed to the severance and merging of the "pond" to become a part of the greenhouse property, I do have one main concern that we would like to bring to your attention.

In past summer months there is a large mobile diesel powered irrigation pump that has been used at the pond. This pump runs both during the day and overnight, creating significant and consistent noise.

I kindly request that the noise created by the diesel pump(s) be addressed by locating the pumps inside a small soundproofed building to contain/limit the noise.

My concern for noise created by diesel pumps is further heightened due to the future planning of the greenhouse with recent publications highlighting its planned sale and future expansion by 1.5x its current operational size.

I would request that there is a provision included in any potential approval that any pumps or equipment be located inside a building to mitigate the noise effects for surrounding properties.

I would appreciate being kept informed of the decision process.

Best Regards,

Pieter Schroeders
President, 1433468 Ontario Inc.

P.O. Box 190
Exeter Ont.
N0M 1S6
519-878-7749

Lucan, March 19th 2018

Huron County Planning & Development Department
56 Napier Street, 2nd Floor
Goderich Ontario
N7A 1W2

RECEIVED
MAR 20 2018
DEPARTMENT OF PLANNING

To the attention of Senga Smith, Land Division Administrator

Re. File No. C 13/18 – Keith McLean on behalf of Noel, James and Michael Veri

---

Mrs. Smith,

I received a letter from your department dated March 6th 2018 informing me of the application for severance filed by Mr. Keith McLean for Part Lots 17 & 18, Concession 2, Stephen township.

I am the neighbour across the street (70673 Airport Line) from the subject property, greenhouse and pond. While I am not opposed to the severance and merging of the "pond" to become a part of the greenhouse property, I do have one main concern that we would like to bring to your attention.

In past summer months there is a large mobile diesel powered irrigation pump that has been used at the pond. This pump runs both during the day and overnight, creating significant and consistent noise.

I kindly request that the noise created by the diesel pump(s) be addressed by locating the pumps inside a small soundproofed building to contain/limit the noise.

My concern for noise created by diesel pumps is further heightened due to the future planning of the greenhouse with recent publications highlighting its planned sale and future expansion by 1.5x its current operational size.

I would request that there is a provision included in any potential approval that any pumps or equipment be located inside a building to mitigate the noise effects for surrounding properties.

I would appreciate being kept informed of the decision process.

Best Regards,

Eric

Eric Schroeders

P.O. Box 190
Exeter Ont.
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519-282-7936

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Consent Application Report – File # C14-2018

Owner: Hayter's Turkey Farms Ltd.	Date: April 6, 2018
Applicant: Matt Runge	
Property Address: 70035 Blackbush Line	
Property Description: Part Lot 11, Concession 15, Stephen Ward	

Recommendation:
That provisional consent be:

√ granted with conditions (attached)
deferred (for …)
denied (referred to the Committee of the Whole, for a decision)

Purpose:

enlarge abutting lot
create new lot
√ surplus farm dwelling
right-of-way / easement
other:

Area:	Official Plan Designation	Zoning
Severed: 1.93 acres (0.87 ha)	Agriculture	AG1
Retained: 98.1 acres (39.7 ha)	Agriculture, Natural Environment and Watercourse	AG1

Review: This application:

√ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
√ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
√ Conforms with section 51(24) of the Planning Act;
√ Conforms with the Huron County Official Plan;
√ Conforms with the South Huron Official Plan;
√ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
n/a Has been recommended for approval by the local municipality; and
√ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet <u>all</u> of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)		√	
Neighbours/Public	None Received		
Huron County Highways	N/A		
Huron County Health Unit			See conditions.
South Huron Staff			See conditions

Figure 1: Aerial of Subject Property. Severed parcel identified in red. Retained parcel identified in yellow.

Figure 2: Photo of severed parcel.

Figure 3. Street view of subject parcel dwelling proposed to be severed.

Official Plan Policies

The purpose of this application is to sever a dwelling made surplus as a result of farm consolidation.

The consent policies in Section 13.3.1.1 of the South Huron Official Plan speak directly to surplus residence severances in agricultural areas. These policies are consistent with those found in the Huron County Official Plan. Within this section, there are several criteria for the evaluation of this severance as follows:

South Huron Surplus Residence Criteria	**Subject Application Compliance with Criteria**
House is surplus to a farm operator	Yes, subject dwelling is considered surplus to the farm operator.
House is at least 15 years old or replaces a house that was 15 years old.	Yes, dwelling was built in 1890 as noted on MPAC records.
The residence is habitable and intended to be used as a residence.	Yes.
The area of farmland is kept to a minimum needed for residential purposes.	Yes, the severed area includes the residence and related services, and an accessory buildings.
MDS requirements are met where barns on neighbouring farms are ≥100 Nutrient Units.	The applicant provided MDS information and indicated there are no barns within vicinity of subject lands currently or capable of housing livestock. Therefore this policy is met.
There has been no previous separation of land for residential purposes as it existed on June 28, 1973.	There has been no previous separation of land and therefore this policy is met.
The retained lands are a minimum of 19 hectares unless	Yes, the proposed retained lands parcel is 39.7 hectares in size.

merged with an abutting farm property.	
Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.	Yes, the residence is not within 300m of an aggregate operation or deposit.

Zoning By-law
The subject lands are currently zoned General Agriculture (AG1).

It is recommended that that as a condition of consent the retained land be rezoned to the appropriate zone (AG1 – Special Exception) to prohibit a new residence. It is recommended that the lands to be severed be rezoned to Agricultural Small Holding zone (AG4), allowing for an Agricultural Small Holding use with a limited number of Nutrient Units permitted on the site. Due to the size of the proposed severed parcel, the severed parcel will be limited to 2 (two) Nutrient Units.

Summary:
It is recommended that this surplus dwelling severance application be **approved** because it meets the requirements of the Provincial Policy Statement, and the Huron County and South Huron Official Plans.

Sincerely,

'Original signed by'
Sarah Smith

April 6, 2018
Date

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.
4. The sum of $500.00 be paid to the Municipality as cash-in-lieu of parkland.

Survey/Reference Plan or Registerable Description

5. Provide to the satisfaction of the County and the Municipality:

a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
b) a reference plan based on the approved survey;

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.
7. The severed land be rezoned to the appropriate zone (e.g., Small Agricultural Holding – Special Exception (AG4), to the satisfaction of the Municipality.
8. The retained land be rezoned to the appropriate zone (e.g., General Agriculture – Special Exception (AG1-Special) to prohibit a residence, to the satisfaction of the Municipality.

Septic System Inspection

9. If the applicant plans to have a new class 4 sewage system installed on the property the existing septic tank must be located on the property and properly decommissioned to the Satisfaction of the Huron County Health Unit and Municipality of South Huron. Additionally, the new sewage system should be located to ensure that it is fully contained within the new proposed property lines taking into account the 3 metre minimum clearance to property lines as per the Ontario Building Code.
10. If the applicant decides to make use of the existing sewage system, a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Municipality of South Huron and Huron County Health Unit. It must also be demonstrated that the minimum 3 metre clearance to property lines as per the Ontario Building Code is met.

Storm Water and Drainage

11. Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality of South Huron.

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www.huroncounty.ca

To: Mayor and Members of South Huron Council
From: Sarah Smith, Planner
April 6, 2018

Re: New South Huron Comprehensive Zoning By-law

This report is provided for consideration at Council's April 16th meeting.

RECOMMENDATION
That Council receive the draft South Huron Comprehensive Zoning By-law for information and direct staff to proceed with public consultation on the draft document.

COMMENTS

Background
The Municipality of South Huron currently has three separate zoning by-laws (Exeter, Usborne and Stephen) with a combined length of over 170 pages, including over 175 key maps. These by-laws were established pre-amalgamation and have been amended through site specific re-zonings and some general amendments. With the passage of a new Official Plan for South Huron, an updated Provincial Policy Statement, and other changes to Provincial and other agencies' regulations/guidelines (such as Minimum Distance Separation Formulae and Conservation Authority regulations) since the by-laws' passage, the need to prepare a new comprehensive Zoning By-law for the Municipality is a critical requirement.

The draft Zoning By-law is not only more comprehensive in combining three separate by-laws and employing one comprehensive Zoning By-law for the Municipality, but it also employs a different approach in the mapping. Historically, the mapping approach has involved the use of key maps but, with the use of GIS technology and the ability to produce large format pages covering greater areas as well as to print on demand pages for site specific inquiries, municipalities across the County have been using an approach that results in far fewer key maps. For the proposed draft by-law for South Huron this has resulted in 30 zone maps.

Changes
Although primarily a consolidation of the three current zoning by-laws, the draft Zoning By-law does incorporate a number of changes/improvements, such as, but not limited to:

a) *Wording*:
   Clarifying the definition/use of several terms, such as definition of "building height" or the use of the word "lot" when "property" or "zone" would be clearer.
b) *Terminology, Definitions and Standardization*:
   General updating of the Zoning By-law and language/terminology to reflect current day policies and norms at local, County, Provincial and Federal level reflective of current day Acts, policies and provisions.

c) *MDS*:
Referencing the latest version of the Province's Minimum Distance Separation Formulae (MDS) and their guidelines so the new by-law will always be up-to-date with the latest MDS.

d) *Government Uses*:
Permitting a government use (land or buildings owned, rented, or leased by Bluewater, the County, the Province, or Canadian government) in all zones.

e) *Wineries*:
Adding provisions for wineries in agricultural areas; small accessory wineries on farms and estate wineries in the AG3 zone.

f) *Second Units*:
Permitting a second accessory dwelling unit in a single detached dwelling or accessory structure in the AG4, R1, and R2 zones.

g) *Accessory Buildings*:
Limiting the maximum size of accessory buildings in settlement areas.

h) *Natural Heritage*:
Requiring a building/structure setback from natural heritage features; outside a settlement area from NE2 lands and everywhere from NE1 lands.

i) *Standardized Timeframes*:
Standardized 18 month timeframe for non-complying structures and non-conforming uses and structures.

j) *Parking Requirements*:
Updating the parking requirements to match South Huron's accessibility guidelines.

k) *Driveways*:
Limiting the number of driveways to one (two in the AG1 zone) with additional driveways requiring site plan approval.

l) *Automatic Zone Amendments*:
Administrative zoning recognition/changes to eliminate the need for a rezoning after a typical severance for property enlargements, agricultural severances, and surplus farm residence severances. This also eliminates an additional required application and fee for the owner/applicant.

m) *Barns on an AG4 Property*:
Permitting up to 4 nutrient units of livestock in a barn on an AG4 property.

n) *Flood Protection*:
Introducing a Flood Fringe zone as an overlay zone to require flood protection measures in areas at lower risk due to flooding while still permitting development.

o) *Residential Zones*:
Unifying residential zones throughout South Huron. Currently there is a mix of Residential zone titles and classifications between the Townships of Stephen and Usborne, and those used in the Town of Exeter Zoning By-law (i.e. R1, R2, R3, VR1, VR2, VR3). The new Zoning By-law includes a universal use of the residential zones as: Low Density (R1) = up to 2 units, Medium Density (R2) = up to 4 units, and High Density (R3) = apartment building, retirement home, long-term care home, and multiple attached dwellings over 4 units.

Next Steps

Once released for public and agency comment, it is recommended that a public open house be held on Thursday May 10, 2018 (location and time to be determined and advertised accordingly) to provide an opportunity for members of the public to drop in, review the draft zone provisions and zoning for their property, and ask any questions they may have about the draft by-law. County Planning staff will be present for the open house.

A draft schedule for the remainder of this project process is presented below which would see a completed by-law ready for Council's passage presented in July 2018. Please note, the below dates may be revised as a result of the comments received from the public, agencies, and South Huron Council, as well as at the direction of South Huron Council.

South Huron Zoning By-law Draft Timeline

Date	*Event*	*Task*
Mon., Apr. 16/18	Council	○ Review of key changes in Draft Zoning By-law ○ Recommend Council release for public and agency review
Thurs., May 10/18	Open House	○ Obtain public comments on Draft #1
Tues. May 22/18	Council	○ Review open house and other comments received
Mon. June 4/18	Council	○ Review of revised draft ZBL (Draft #2) ○ Recommend public meeting be held
Tues. July 3, 18	Public Meeting	○ Obtain public comments on Draft #2
Mon. July 16/18	Council	○ Review public meeting comments ○ Potentially recommend to Council for approval

Please be advised Council has been provided with a working draft version of the South Huron Comprehensive Zoning By-law. Minor text changes and formatting modifications will be made between release of this draft document to Council, and before formal release to the public prior to the noted Open House.

I will be present at the next Council meeting to speak to this report and provide further elaboration as required.

Sincerely,

_____
Sarah Smith, Planner

PLANNING & DEVELOPMENT
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To: Mayor and Members of South Huron Council
From: Sarah Smith, Planner
April 6, 2018

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COMMENTS

Background
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The draft Zoning By-law is not only more comprehensive in combining three separate by-laws and employing one comprehensive Zoning By-law for the Municipality, but it also employs a different approach in the mapping. Historically, the mapping approach has involved the use of key maps but, with the use of GIS technology and the ability to produce large format pages covering greater areas as well as to print on demand pages for site specific inquiries, municipalities across the County have been using an approach that results in far fewer key maps. For the proposed draft by-law for South Huron this has resulted in 30 zone maps.

Changes
Although primarily a consolidation of the three current zoning by-laws, the draft Zoning By-law does incorporate a number of changes/improvements, such as, but not limited to:

a) *Wording*:
   Clarifying the definition/use of several terms, such as definition of "building height" or the use of the word "lot" when "property" or "zone" would be clearer.
b) *Terminology, Definitions and Standardization*:
   General updating of the Zoning By-law and language/terminology to reflect current day policies and norms at local, County, Provincial and Federal level reflective of current day Acts, policies and provisions.

c) *MDS*:
Referencing the latest version of the Province's Minimum Distance Separation Formulae (MDS) and their guidelines so the new by-law will always be up-to-date with the latest MDS.

d) *Government Uses*:
Permitting a government use (land or buildings owned, rented, or leased by Bluewater, the County, the Province, or Canadian government) in all zones.

e) *Wineries*:
Adding provisions for wineries in agricultural areas; small accessory wineries on farms and estate wineries in the AG3 zone.

f) *Second Units*:
Permitting a second accessory dwelling unit in a single detached dwelling or accessory structure in the AG4, R1, and R2 zones.

g) *Accessory Buildings*:
Limiting the maximum size of accessory buildings in settlement areas.

h) *Natural Heritage*:
Requiring a building/structure setback from natural heritage features; outside a settlement area from NE2 lands and everywhere from NE1 lands.

i) *Standardized Timeframes*:
Standardized 18 month timeframe for non-complying structures and non-conforming uses and structures.

j) *Parking Requirements*:
Updating the parking requirements to match South Huron's accessibility guidelines.

k) *Driveways*:
Limiting the number of driveways to one (two in the AG1 zone) with additional driveways requiring site plan approval.

l) *Automatic Zone Amendments*:
Administrative zoning recognition/changes to eliminate the need for a rezoning after a typical severance for property enlargements, agricultural severances, and surplus farm residence severances. This also eliminates an additional required application and fee for the owner/applicant.

m) *Barns on an AG4 Property*:
Permitting up to 4 nutrient units of livestock in a barn on an AG4 property.

n) *Flood Protection*:
Introducing a Flood Fringe zone as an overlay zone to require flood protection measures in areas at lower risk due to flooding while still permitting development.

o) *Residential Zones*:
Unifying residential zones throughout South Huron. Currently there is a mix of Residential zone titles and classifications between the Townships of Stephen and Usborne, and those used in the Town of Exeter Zoning By-law (i.e. R1, R2, R3, VR1, VR2, VR3). The new Zoning By-law includes a universal use of the residential zones as: Low Density (R1) = up to 2 units, Medium Density (R2) = up to 4 units, and High Density (R3) = apartment building, retirement home, long-term care home, and multiple attached dwellings over 4 units.

Next Steps

Once released for public and agency comment, it is recommended that a public open house be held on Thursday May 10, 2018 (location and time to be determined and advertised accordingly) to provide an opportunity for members of the public to drop in, review the draft zone provisions and zoning for their property, and ask any questions they may have about the draft by-law. County Planning staff will be present for the open house.

A draft schedule for the remainder of this project process is presented below which would see a completed by-law ready for Council's passage presented in July 2018. Please note, the below dates may be revised as a result of the comments received from the public, agencies, and South Huron Council, as well as at the direction of South Huron Council.

South Huron Zoning By-law Draft Timeline

Date	*Event*	*Task*
Mon., Apr. 16/18	Council	○ Review of key changes in Draft Zoning By-law ○ Recommend Council release for public and agency review
Thurs., May 10/18	Open House	○ Obtain public comments on Draft #1
Tues. May 22/18	Council	○ Review open house and other comments received
Mon. June 4/18	Council	○ Review of revised draft ZBL (Draft #2) ○ Recommend public meeting be held
Tues. July 3, 18	Public Meeting	○ Obtain public comments on Draft #2
Mon. July 16/18	Council	○ Review public meeting comments ○ Potentially recommend to Council for approval

Please be advised Council has been provided with a working draft version of the South Huron Comprehensive Zoning By-law. Minor text changes and formatting modifications will be made between release of this draft document to Council, and before formal release to the public prior to the noted Open House.

I will be present at the next Council meeting to speak to this report and provide further elaboration as required.

Sincerely,

_____
Sarah Smith, Planner

HURON COUNTY

PLANNING & DEVELOPMENT
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To: Mayors/Reeves and Councils

From: Sandra Weber, Director
Denise Van Amersfoort, Senior Planner

Date: April 10, 2018

Re: Draft Huron Natural Heritage Plan (HNHP)

This report provides an update on the draft Huron Natural Heritage Plan.

Background
The County of Huron Official Plan as approved by Huron County Council on June 2, 2010 states that the County will develop a Natural Heritage Plan.

The approach the draft HNHP takes in protecting Natural Environment is the same approach that has been used for many years in Huron County. The Plan refines this approach and provides updated mapping which more accurately reflects what is on the ground.
The goals of the Huron Natural Heritage Plan are to:

- Provide an increased understanding of the location, significance and interaction of the County's natural heritage features;
- Ensure the County and local planning documents are consistent with the provincial direction for protecting natural heritage features;
- Develop priorities for land stewardship projects;
- Support sustainable economic development.

Public consultation for the draft Plan was held in the fall of 2016. In February of 2017, Huron County Council received the draft report for information and provided direction on adjacent lands (to be considered 120m from provincially significant wetlands and 50m from all other features). In addition, County Council directed the mapping be updated to reflect 2015 aerial photography.

The updated mapping is now complete and further public consultation will be held in May of 2018.

Public Consultation
The first round of public consultations on the Natural Heritage Plan generated valuable feedback from constituents. The questions and comments received have helped to inform changes made to the documents and the design of the upcoming public consultation.

Mapping
In response to comments from the public, the mapping in the technical document was updated to reflect the 2015 aerial photography. The new, draft mapping for each municipality will be available for public review at the upcoming information sessions. It is intended that this mapping be

reviewed at a site-specific scale at the time the mapping is incorporated into local Official Plans (during the local Official Plan Five Year Review process).

Natural Heritage Plan Documents
In an effort to better reflect the contents of the Natural Heritage Plan, the document names have been adjusted.

- The Technical Document has had the following subtitle added: 'Background Research for Natural Environment Planning'.
- The 'Huron Natural Heritage Plan Implementation Strategy' has been renamed; moving forward, the document will be referred to as the 'Huron Natural Heritage Plan' with the subtitle 'Current Approach to Natural Environment Planning and Recommended Updates'.

Drop-in Information Sessions
The Planning Department will be hosting three drop-in information sessions in the month of May (one located in the northern area of the County, one central and one southern). The sessions will be held at local libraries and will provide an opportunity for members of the public to review the draft document.

Online Consultation
Members of the public will also have an opportunity to review the draft plan and mapping online and provide feedback.

Notification
To ensure residents are aware of the upcoming public consultation, the following actions will be completed:

- Presentations to local Councils in advance of information sessions;
- Update the Natural Heritage Plan information on the Huron County website including the addition of 'Frequently Asked Questions' document;
- Advertise schedule of information sessions using website, radio and newspaper;
- Email notification to County stakeholder groups
- Direct mail notification to members of the public who have submitted comments or attended past open houses.

Following the public consultation process, the Draft Natural Heritage Plan will return to Huron County Council.

Others Consulted
Planners
Natural Heritage Advisory Committee
R. White, Biologist;
N. Bean, GIS Technician

Sincerely,

Denise Van Amersfoort
Senior Planner

Sandra Weber
Director

Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	**Sandy Becker, Financial Services Manager/Treasurer**
Date:	April 16 2018
Report:	FIN.18.07
Subject:	2018 Council expenses as of March 31, 2018

Recommendations:

That South Huron Council receives the report from S.Becker, Financial Services Manager/Treasurer re: 2018 Council Expenses as of March 31, 2018.

Purpose:

To provide Council with a summary of Council expenses for the period ending March 31, 2018 for information.

Background and Analysis:

Remuneration and expenses of members of Council has been defined in By-Law 59-2013. The chart below provides the YTD expenses incurred by members of Council as of March 31, 2018.

COUNCIL 2018 EXPENSES as of March 31, 2018 Per ByLaw 59-2013				
Council Member	**Registration**	**Travel expenses (including parking,meals and accomodations)**	**Miscellaneous Expenses (including clothing allowance)**	**Total**
Cole, Maureen	$ 2,879.28	$ 3,508.03	$ -	$ 6,387.31
Frayne, David	$ 589.68	$ 508.82	$ -	$ 1,098.50
Deluca, Wayne	$ 885.07	$ -	$ -	$ 885.07
Hebert, Craig	$ 1,333.06	$ 1,182.85	$ -	$ 2,515.91
Tomes, Tom	$ 803.38	$ -	$ -	$ 803.38
Vaughan, Marissa	$ 915.07	$ -	$ -	$ 915.07
Oke, Ted	$ 773.38	$ 959.71	$ -	$ 1,733.09
Total	**$ 8,178.92**	**$ 6,159.41**	**$ -**	**$ 14,338.33**

Operational Considerations:

No alternatives are presented related to the proposed recommendation.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

The 2018 budget for training/conferences and travel is $18,000. As of the time of this report, 79% of the training/conferences and travel budget has been spent. The YTD expenses reported above does not include all travel expenses related to the FCM and AMO conference registrations.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

By-Law 59-2013 Remuneration and Expenses
Municipal Act, Section 283

Consultation:

Dan Best, Chief Administrative Officer

Related Documents:

Respectfully submitted,

_____

Sandy Becker, Financial Services Manager/Treasurer

Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	**Sandy Becker, Financial Services Manager/Treasurer**
Date:	April 16 2018
Report:	FIN.18.08
Subject:	2018 First Quarter Operating Variance Report

Recommendations:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 First Quarter Operating Variance Report for information only.

Purpose:

The purpose of this report is to update South Huron Council regarding the operating performance as of March 31, 2018.

Background and Analysis:

The department managers are accountable to monitor their departmental revenues and expenditures and project to the end of the fiscal period to ensure that they remain within the approved budget.

The quarterly financial report represents the municipal financial activity for the period ending March 31, 2018 on a basis consistent with that of the budget adopted by Council.

The first quarter reporting presents challenges as it is the slowest quarter. A straight line budget theory has been used to represent the budget year to date to give an idea of what three months of the budget looks like. It is calculated by evenly distributing the budget over the fiscal year. This theory fits certain line items better than others and is, therefore, merely a guide. The expectation is that the first quarter would see actual results around 25%

of the total budget, but this is subject to timing differences such as, annual membership payments, lump sum insurance payments, etc.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

Administrative Efficiency and Fiscal Responsibility

Transparent, Accountable and Collaborative Governance

The quarterly variance reporting framework assists managers in identifying emerging issues along with steps or processes required to adjust activities to stay within the budget or to respond to those emerging issues.

The consistency of providing these accountability and information reports assist council in better understanding the operational and budgetary issues facing various costing centres.

Financial Impact:

The results of the first quarter operating variances do not suggest any adverse financial impacts.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

Budget Development and Financial Reporting Policy & Procedure
Reserves and Reserves Fund Policy & Procedure

Consultation:

The following department managers provided an update on each of their respective areas of responsibility;

Dwayne McNab, Development Services Manager
Andrew Baird, Emergency Services Manager/Fire Chief
Jo-Anne Fields, Community Services Manager
Don Giberson, Environmental Services Director

Related Documents:

Appendix A – Q1 Operating Variances by Department

Respectfully submitted,

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Sandy Becker, Financial Services Manager/Treasurer

Appendix A: Q1 Operating Variances by Department

For the quarter ended March 31, 2018

Building & Development Services

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
Fines/Penalties	3,000	750	115	(2,886)	3.82%
Other Revenue[1]	30,000	7,500	0	(30,000)	0.00%
Permits/Licenses[2]	206,500	51,625	40,702	(165,798)	19.71%
Transfer from Reserves[3]	52,690	13,173	0	(52,690)	0.00%
User Fees/Charges	29,500	7,375	10,488	(19,012)	35.55%
Total Revenue	**321,690**	**80,423**	**51,305**	**(270,385)**	**15.95%**

[1] This is rebill revenues for external professional services (ex. legal, engineering) and is offset by an expense for the same amount. It is driven by public demand and fluctuates accordingly.
[2] This is made up of permits/licenses from the building budget as well as the animal control budget and is in line with expectation currently.
[3] This figure is an annual transfer based on legislated building requirements.

Expense:					
Contracted Services	96,639	24,160	8,124	(88,515)	8.41%
Materials	82,259	20,565	8,993	(73,266)	10.93%
Transfer to Reserves	3,279	820	820	(2,459)	25.00%
Wages & Benefits	284,298	71,075	62,317	(221,981)	21.92%
Total Expense	**466,475**	**116,619**	**80,253**	**(386,222)**	**17.20%**
Net Total	**(144,785)**	**(36,196)**	**(28,949)**	**115,836**	**19.99%**

Revenues for Building and Development services appears to be low based on the straight line YTD analysis, however, permits issued after statement cutoff reflects revenues to be on target. The expenses are in line with expectation.

Cemetery Services

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
Cemetery	90,000	22,500	18,390	(71,610)	20.43%
Donations/Fundraising	350	88	0	(350)	0.00%
Investment Income	17,400	4,350	4,065	(13,335)	23.36%
Total Revenue	**107,750**	**26,938**	**22,455**	**(85,295)**	**20.84%**
Expense:					
Contracted Services[4]	4,850	1,213	4,202	(648)	86.64%
Materials	42,610	10,653	757	(41,853)	1.78%
Transfer to Reserves	10,179	2,545	1,670	(8,509)	16.40%
Wages & Benefits	82,935	20,734	8,948	(73,986)	10.79%
Total Expense	**140,574**	**35,143**	**15,577**	**(124,997)**	**11.08%**
Net Total	**(32,824)**	**(8,206)**	**6,878**	**39,701**	**-20.95%**

Cemetery services appear to be on target in both revenues and expenses.

[4] This includes an annual maintenance renewal amount for software.

Emergency Services

	Budget	Budget YTD	YTD Actual Cost	Variance Over/ (Under)	YTD Percentage
Revenue:					
Donations/Fundraising	8,000	2,000	0	(8,000)	0.00%
Grant Revenues	25,000	6,250	0	(25,000)	0.00%
Other Revenue	5,000	1,250	0	(5,000)	0.00%
User Fees/Charges	19,220	4,805	3,529	(15,691)	18.36%
Total Revenue	**57,220**	**14,305**	**3,529**	**(53,691)**	**6.17%**
Expense:					
Contracted Services	103,198	25,800	25,931	(77,268)	25.13%
Materials	221,540	55,385	39,270	(182,269)	17.73%
Transfer to Reserves	172,231	43,058	43,058	(129,173)	25.00%
Wages & Benefits	436,036	109,009	91,162	(344,874)	20.91%
Total Expense	**933,005**	**233,251**	**199,421**	**(733,584)**	**21.37%**
Net Total	**(875,785)**	**(218,946)**	**(195,892)**	**679,893**	**22.37%**

The revenues for Emergency Services are low at this time. Revenues from other municipalities are billed out in the second quarter. It is expected to normalize as operations continue. Alternatively the expenses appear to be on target with expectation for this time of the fiscal period.

General Administration

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
Fines/Penalties	193,230	48,308	41,635	(151,595)	21.55%
Grant Revenues	1,502,313	375,578	369,226	(1,133,087)	24.58%

Investment Income[5]	70,000	17,500	43,455	(26,545)	62.08%
Other Revenue	2,500	625	780	(1,720)	31.20%
Permits/Licenses	12,200	3,050	1,502	(10,698)	12.31%
Taxation Levy[6]	8,535,451	2,133,863	4,086,101	(4,449,350)	47.87%
Transfer from Reserves[7]	163,767	40,942	0	(163,767)	0.00%
User Fees/Charges	21,400	5,350	4,023	(17,377)	18.80%
Total Revenue	**10,500,861**	**2,625,215**	**4,546,724**	**(5,954,137)**	**43.30%**
Expense:					
Contracted Services	2,096,318	524,080	512,335	(1,583,983)	24.44%
External Transfers[8]	278,230	69,557	8,698	(269,532)	3.13%
Grant Expenses	55,426	13,857	12,175	(43,251)	21.97%
Materials	364,182	91,046	58,511	(305,671)	16.07%
Transfer to Reserves	52,313	13,078	12,391	(39,922)	23.69%
Wages & Benefits	1,066,121	266,530	238,829	(827,292)	22.40%
Total Expense	**3,912,589**	**978,147**	**842,940**	**(3,069,650)**	**21.54%**
Net Total	**6,588,272**	**1,647,068**	**3,703,784**	**(2,884,488)**	**56.22%**

General Administration has revenues that exceed the predicted budget to date using the straight line method where as the expenses appear within target. There are no concerns regarding the budgeted figures currently.

Recreation Services

		Budget	Budget YTD	YTD Actual Cost	Variance Over/ (Under)	YTD Percentage
Revenue:						

[5] Interest rates have been increasing since late 2017 and have resulted in greater investment income.
[6] Interim levy was billed for 2 of 4 installments and is based on 2017 taxes levied. The final levy is expected to make up the difference in the latter half of the year.
[7] Reserve transfers are not completed on a straight line methodology as they occur periodically or at year end.
[8] This represents only the first levy for the conservation authorities.

Donations/ Fundraising	37,600	9,400	0	(37,600)	0.00%
Grant Revenues	20,621	5,155	0	(20,621)	0.00%
Other Revenue	10,700	2,675	1,432	(9,268)	13.39%
User Fees/Charges[9]	671,762	167,941	138,071	(533,691)	20.55%
Total Revenue	**740,683**	**185,171**	**139,503**	**(601,180)**	**18.83%**
Expense:					
Contracted Services	143,720	35,930	31,692	(112,028)	22.05%
Debt - Interest Payments[10]	30,257	7,564	0	(30,257)	0.00%
Debt - Principal payments	34,484	8,621	0	(34,484)	0.00%
Grant Expenses	33,091	8,273	0	(33,091)	0.00%
Materials	770,400	192,600	155,754	(614,646)	20.22%
Transfer to Reserves	133,173	33,293	33,293	(99,880)	25.00%
Wages & Benefits	973,659	243,415	183,551	(790,108)	18.85%
Total Expense	**2,118,784**	**529,696**	**404,290**	**(1,714,494)**	**19.08%**
Net Total	**(1,378,101)**	**(344,525)**	**(264,787)**	**1,113,314**	**19.21%**

Recreation services tends to be a seasonally driven department. Revenues appear low, however, this is expected to increase as the seasonal programs commence. Expenses appear to be on target.

Sewer Services

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
Fines/Penalties	0	0	912	912	0.00%
General Revenue	261,770	65,443	130,589	(131,181)	49.89%
Other Revenue	30,000	7,500	0	(30,000)	0.00%

[9] Predominantly ice program revenues.
[10] The debt payment entries are semi-annual.

User Fees/Charges[11]	1,723,320	430,830	218,368	(1,504,952)	12.67%
Total Revenue	**2,015,090**	**503,773**	**349,869**	**(1,665,221)**	**17.36%**
Expense:					
Contracted Services	297,910	74,478	9,440	(288,470)	3.17%
Debt - Interest Payments	409,851	102,463	94,915	(314,936)	23.16%
Debt - Principal payments	337,008	84,252	111,084	(225,924)	32.96%
Materials	280,915	70,229	62,596	(218,319)	22.28%
Transfer to Reserves	475,613	118,903	118,903	(356,710)	25.00%
Wages & Benefits	215,070	53,768	47,228	(167,842)	21.96%
Total Expense	**2,016,367**	**504,092**	**444,167**	**(1,572,200)**	**22.03%**
Net Total	**(1,277)**	**(319)**	**(94,298)**	**(93,020)**	

The revenues for water and sewer services appear slightly low due to the exclusion of the Stephen levy as a result of billing cycle dates. Expenses appear to be within target.

Solid Waste Services

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
Other Revenue	33,500	8,375	8,388	(25,112)	25.04%
Transfer from Reserves	45,749	11,437	0	(45,749)	0.00%
User Fees/Charges	1,153,199	288,300	135,733	(1,017,466)	11.77%
Total Revenue	**1,232,448**	**308,112**	**144,121**	**(1,088,327)**	**11.69%**
Expense:					
Contracted Services	873,526	218,382	228,534	(644,993)	26.16%
Materials	56,586	14,147	16,237	(40,349)	28.69%
Transfer to Reserves	124,297	31,074	4,824	(119,473)	3.88%
Wages & Benefits	178,136	44,534	31,370	(146,765)	17.61%

[11] The user fees do not include the Q1 levy for Stephen Township properties as the reads typically occur on or around March 31 and the levy is generated early April.

Total Expense	**1,232,545**	**308,136**	**280,965**	**(951,580)**	**22.80%**
Net Total	**(97)**	**(24)**	**(136,844)**	**(136,747)**	

Revenues and expenses appear to be in line with budgeted figures for 2018.

Streetlighting

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
General Revenue[12]	123,519	30,880	161,289	37,770	130.58%
Total Revenue	**123,519**	**30,880**	**161,289**	**37,770**	**130.58%**
Expense:					
Materials	100,400	25,100	16,064	(84,336)	16.00%
Transfer to Reserves	23,119	5,780	5,780	(17,339)	25.00%
Total Expense	**123,519**	**30,880**	**21,843**	**(101,676)**	**17.68%**
Net Total	**0**	**0**	**139,445**	**139,445**	**0.00%**

Revenues for streetlighting are expected to normalize with the final billing. Expenses are currently within target.

Transportation Services

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
Grant Revenues[13]	92,613	23,153	0	(92,613)	0.00%
Other Revenue[14]	88,220	22,055	1,300	(86,920)	1.47%

[12] The interim levy for streetlighting is billed based on 50% of the final levy from the previous fiscal period. In 2017 there were two capital projects weighing on the rate, whereas in 2018 there is no capital levy requirements. Therefore, it will normalize with the final levy.

[13] These grants are related to drainage works which are received based on drainage billings (grant expenses). This is expected to increase.

[14] Other revenue includes items such as rebilling for boundary road work which are seasonal in nature. Funds from transmission line agreement received in April.

Transfer from Reserves	20,000	5,000	0	(20,000)	0.00%
User Fees/Charges	14,476	3,619	0	(14,476)	0.00%
Total Revenue	**215,309**	**53,827**	**1,300**	**(214,009)**	**0.60%**
Expense:					
Contracted Services	185,778	46,444	26,137	(159,641)	14.07%
Debt - Interest Payments[15]	1,006	252	0	(1,006)	0.00%
Debt - Principal payments	41,919	10,480	0	(41,919)	0.00%
Grant Expenses	85,226	21,307	0	(85,226)	0.00%
Materials	1,250,491	312,623	182,499	(1,067,992)	14.59%
Transfer to Reserves	700,854	175,214	175,214	(525,640)	25.00%
Wages & Benefits[16]	924,319	231,080	273,401	(650,918)	29.58%
Total Expense	**3,189,594**	**797,399**	**657,250**	**(2,532,344)**	**20.61%**
Net Total	**(2,974,285)**	**(743,571)**	**(655,950)**	**2,318,335**	**22.05%**

Water Services

	Budget	Budget YTD	YTD Actual Cost	Variance Over/(Under)	YTD Percentage
Revenue:					
Fines/Penalties	18,000	4,500	5,346	(12,654)	29.70%
General Revenue	134,828	33,707	67,273	(67,555)	49.90%
Other Revenue	50,000	12,500	13,614	(36,386)	27.23%
Transfer from Reserves	10,900	2,725	0	(10,900)	0.00%

[15] These entries are not processed quarterly.

[16] The wages & benefits include winter control and the 2017/18 winter has been heavier than the few years prior. There is a reserve setup for winter control for the purposes of accumulating any surpluses in less strenuous fiscal periods for use in more difficult winters. Therefore, no adverse financial impact is expected overall.

User Fees/Charges[17]	3,628,419	907,105	230,987	(3,397,432)	6.37%
Total Revenue	**3,842,147**	**960,537**	**317,219**	**(3,524,927)**	**8.26%**
Expense:					
Contracted Services	148,500	37,125	18,294	(130,206)	12.32%
Debt - Interest Payments[18]	536,734	134,184	26	(536,708)	0.00%
Debt - Principal payments	384,115	96,029	4,828	(379,287)	1.26%
Materials	1,056,609	264,152	105,170	(951,439)	9.95%
Transfer to Reserves	816,000	204,000	204,000	(612,000)	25.00%
Wages & Benefits	528,264	132,066	108,635	(419,629)	20.56%
Total Expense	**3,470,222**	**867,555**	**440,954**	**(3,029,268)**	**12.71%**
Net Total	**371,925**	**92,981**	**(123,735)**	**(495,659)**	**-33.27%**

The revenues for water and sewer services appear slightly low due to the exclusion of the Stephen levy as a result of billing cycle dates. Expenses appear to be within target.

[17] This does not include the Q1 billing for Stephen Township as the read dates are on or around March 31 and the levy is generated early April.
[18] Debt entires are not processed quarterly.

Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	**Sandy Becker, Financial Services Manager/Treasurer**
Date:	April 16 2018
Report:	FIN.18.09
Subject:	2018 Capital Progress Report - March

Recommendations:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 Capital Progress Report - March completed as of March 31, 2018 for information only.

Purpose:

The purpose of this staff report is to provide Council with a summary of the status of the 2018 capital projects.

Background and Analysis:

The first three months of the fiscal period is predominantly capital planning and tendering in order to start construction in the spring. This is reflected in Appendix A.

Each department manager has provided a status update for their respective 2018 approved capital projects. It is not expected to see a large dollar amount associated at this time of year, but as projects move forward this will change.

The percentages of completion do not reflect the YTD expenditures as a percentage of budget due to timing differences of invoice submission and accounts payable processing. These completion estimates are based on an analysis of work completed to date versus total work required.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Administrative Efficiency and Fiscal Responsibility
2. Transparent, Accountable and Collaborative Governance

   The monthly capital project status report keeps Council and the public informed on the actual costs, budget project status, and explanations for delays or expected commencement for each project in the capital budget.

   The report assists Council in keeping track of its approved priorities and expected delivery times for projects. It also serves to keep staff accountable for the budget priorities requested and granted.

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

By-law No. 79-2017 to adopt the 2018 budget.

Consultation:

The following department managers provided an update on each of their respective projects;

Andrew Baird, Emergency Services Manager/Fire Chief
Jo-Anne Fields, Community Services Manager
Don Giberson, Environmental Services Director

Related Documents:

Appendix A – 2018 Capital Project Status Report

Respectfully submitted,

_____

Sandy Becker, Financial Services Manager/Treasurer

Appendix A – 2018 Capital Project Status Report

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
General Administration						
2018-GA-01	Replace Photocopier (costs shared with water dept)	-	3,562	3,562	95%	Photocopier delivered; Awaiting invoice
		-	**3,562**	**3,562**		
Emergency Services						
2018-FD-01	SCBA Replacement	11,437	13,000	1,563	100%	Complete
2018-FD-02	PPE Replacement	-	19,240	19,240	65%	5 of 9 sets arrived with the remaining 4 expected in the Fall.
2018-FD-03	Replace Freightliner Rescue	-	250,000	250,000	25%	Tender awarded to Lafleur Industries Inc. as per Motion # 66-2018; Chassis has been ordered.
2018-FD-04	Exeter Station Pad Paving	-	20,000	20,000	0%	Working with Roads to see if financial efficiencies can be achieved through joint tender.
		11,437	**302,240**	**290,803**		
Transportation Services						
20-3043	James St - Main to Edward	-	18,900	18,900	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per Motion #98-2017

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
20-3054	Simcoe St. - Andrew to Main	-	10,375	10,375	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
20-3055	William St. - Anne to Huron	-	11,800	11,800		
20-3056	George St. - Main to Orchard	-	16,700	16,700		
20-3057	Bridge Repairs - #3037 McTaggert Line	844	20,805	19,961	2%	Tender awarded to Weathertech Restoration Services Inc as per Motion #127-2018
20-3059	Bridge Repairs - #3039 McTaggert Line	1,025	44,948	43,923		
2017-TS-06	McTaggert Line Bridge #3038	6,614	570,446	563,832		
2017-TC-05	Huron St Recon - Edward-East	-	890,000	890,000	2%	Tender closes April 5, 2018.
2017-TS-03	Line 17 - Hern to Rogerville	-	180,000	180,000	0%	Municipality of West Perth has taken the lead on this project.
2017-TS-04	Gregus Crt Overlay	-	30,000	30,000	0%	Draft tender underway.
2017-TS-05	Marlborough St - Sand to Well.	-	30,000	30,000	0%	Draft tender underway.
2018-TC-05	Waterloo St - London Rd S-Rail	-	60,000	60,000	0%	Draft engineering RFP underway.
2018-TS-02	Mollard and McTaggert Line	-	142,632	142,632	0%	Draft tender underway.
2018-TS-05	Whalen Line - Hwy 4-McTaggert	-	501,050	501,050	0%	Municipality of Lucan Biddulph has taken lead. Draft tender being prepared.
2018-TS-07	Replace Kvernland Disk Mower	-	12,000	12,000	0%	Draft RFQ underway.

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
2018-TS-08	Replace JD Tractor	-	139,500	139,500	0%	Draft tender underway.
2018-TS-09	Replace VeePro Snow Spreader	7,194	11,500	4,306	100%	Complete.
		15,677	**2,690,656**	**2,674,979**		
Streetlighting						
2017-TS-07	Phase 3 DT Decorative SL	-	160,000	160,000	0%	Draft tender underway.
		-	**160,000**	**160,000**		
Recreation Services						
20-7126	Port Blake Revitalization (Design)	-	414,578	414,578	2%	RFP closes April 9, 2018.
20-7127	Exeter Swimming Pool	120,786	1,700,000	1,579,214	5%	Washroom structure construction started March 26, 2018; Tender awarded to Doug Geoffrey Construction Ltd. as per Motion #513-2017
20-7132	SHRC/Community Hub	21,804	125,000	103,196	1%	Community Hub/Rec Centre Project Steering Committee continues to meet biweekly.
2017-RS-05	Dashwood CC Washrooms	2,700	120,000	117,300	2%	Minor variance application complete. Final structural drawings/grading plan in progress.

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
2017-RS-11	Victoria Park Washrooms	-	10,000	10,000	10%	Foundation poured; Building contruction in progress off-site.
2018-RS-05	4x4 Utility Vehicle	-	9,158	9,158	2%	Specs have been issued to potential suppliers, as per Procurement Policy.
2018-RS-06	KW Pool Sandblasting	-	44,774	44,774	2%	Tender awarded to PPL Aquatics Fitness and Spa Group as per motion #164-2018
2018-RS-07	KW Rock Climbing Apparatus	-	15,264	15,264	0%	Staff are researching options.
		145,289	**2,438,774**	**2,293,486**		
Solid Waste Services						
20-9001	Landfill Expansion - Stage 3	-	80,000	80,000	0%	Ongoing capital costs related to expansion. Expected to occur over a number of years as per legislation.
		-	**80,000**	**80,000**		
Sanitary Sewer Services						
20-5623	William St Sanitary Pumping Station	-	1,900,040	1,900,040	1%	Final design/tender nearing completion; Tender expected in early spring.

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
20-5629	Simcoe St. - Andrew to Main	-	6,275	6,275	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
2017-S-01	Upgrade Lagoon Aeration Exeter	49,198	421,120	371,922	90%	Testing/Commissioning commenced with completion expected April 2018.
2017-SC-03	William St - Anne-Huron	-	6,000	6,000	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
2017-SC-04	James St - Main to Edward	-	12,000	12,000	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per Motion #98-2017
2017-SC-05	Huron St Recon - Edward-East	-	630,000	630,000	2%	Tender closes April 5, 2018
2018-S-01	Rehab Sewage Lagoon Filters	-	15,000	15,000	1%	Engingeering proposal under review.
2018-S-03	Mollard Line Forcemain Repl.	276,189	386,006	109,816	90%	Underground work completed; surface restoration remaining.
2018-SC-05	Waterloo Street - London - Rail	-	60,000	60,000	0%	Draft engineering RFP prepared.
		325,387	**3,436,441**	**3,111,053**		
Water Services						

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
20-4141	Simcoe St. - Andrew to Main	-	4,040	4,040	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
20-4142	Wililam St. - Anne to Huron	-	6,000	6,000	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
20-4144	Dashwood Rd Watermain - 21 to Shipka	-	50,000	50,000	0%	Top Asphalt - Contract awarded to Robinson Farm Drainage as per Motion #366-2017
2017-W-03	Dashwood Rd - Shipka - Bronson	-	585,000	585,000	2%	Tender awarded to Robinson Farm Drainage April 3, 2018 as per motion #158-2018
2017-W-04	Shipka Line - South R-Kirkton	-	372,000	372,000		
2017-W-05	Watermain Repl - Huron-McTag.	-	139,800	139,800		
2017-W-07	Bulk Water Station 82 Nelson	-	50,000	50,000	0%	Draft tender underway.
2017-WC-04	James St Recon. Main - Edward	-	7,500	7,500	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per Motion #98-2017
2017-WC-05	Huron St Recon - Edward-East	-	550,000	550,000	2%	Tender closes April 5, 2018
2018-W-01	2018 Water Meter Replacement	3,345	250,000	246,655	1%	Ongoing capital costs as meters are replaced.
2018-W-02	Replace Photocopier - W Share	-	3,562	3,562	95%	Photocopier delivered; Awaiting invoice

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
2018-W-06	Shipka Line - Kirkton to 83	-	25,000	25,000	0%	Draft engineering RFP prepared.
2018-W-07	Parr Line watermain - N/S of Crediton	-	25,000	25,000	0%	Draft engineering RFP prepared.
2018-W-08	Huron St - Corbett to West End	-	15,264	15,264	0%	Draft engineering RFP prepared.
2018-W-09	HP Water Tower Upgrade	-	50,000	50,000	0%	Draft tender underway.
2018-WC-05	Engineering - Waterloo St - #4-Rail	-	70,000	70,000	0%	Draft engineering RFP prepared.
		3,345	**2,203,166**	**2,199,821**		
Grand Totals		**501,135**	**11,314,839**	**10,813,704**		

Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	**Sandy Becker, Financial Services Manager/Treasurer**
Date:	April 16 2018
Report:	FIN.18.10
Subject:	Funding – Exeter & District Outdoor Pool

Recommendations:

That South Huron Council receives the report from S.Becker, Financial Services Manager/Treasurer re: Funding-Exeter & District Outdoor Pool Project.

Purpose:

To provide Council with details of funding for the Exeter & District Outdoor Pool Project.

Background and Analysis:

Committee of the Whole motion CW#15-2018 adopted by Council at its April 3rd Council meeting requested that staff prepare a report on the funding for the Exeter and District Outdoor Pool project.

The Exeter & District Outdoor Pool project (#2018-RS-02) was approved in the 2018 Budget for a total capital cost of $1,700,000. The projected sources of funding for the project are listed as;

- Debt (5 year term) $864,000
- Exeter Pool Reserve 75,000
- ECDF Reserve Fund 250,000
- Turbine Reserves 511,000

In addition to the budget document, Council adopted the following resolution at the December 18, 2017 Regular Council meeting which provided further detail in respect to how the debt costs would be recovered;

Motion 531-2017
That **$250,000** be requested from the Exeter Community Development Fund for the Exeter and District outdoor pool project; and
That the amount of **$511,000** be taken from the Wind Turbine Reserve to be applied to the Exeter & District outdoor pool project; and
That a total amount of **$864,000** be debt financed over five years, beginning in 2018 for the Exeter and District outdoor pool; and
That the debt costs be recovered through the Wind Turbine Reserve at an upset limit of $200,000 per year, over five years.

The following items will impact the above noted funding details;

- In the 2017 budget there was an approved allocation of $15,000 for the MacNaughton Park Washrooms, which was carried forwarded to 2018. As the washrooms are part of the overall Exeter & District Pool project these funds would be used to cover the costs of the project.

- The Optimist were working towards funding of the MacNaughton Park Washrooms, which are a part of the overall outdoor pool project. A $10,000 grant was received from Hydro One and a $10,000 grant was received from Farm Credit Corporation for the washrooms. As noted above the washrooms are part of the overall project and therefore these funds must be used to cover the costs of the project related to the washrooms.

- When the 2018 budget was adopted the estimated Exeter pool reserve balance was $75,000. The unaudited year end pool reserve balance is $86,264. Therefore, an additional $11,264 is available to offset costs for this project.

Operational Considerations:

No alternatives are presented related to the proposed recommendation.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

The total project cost for the Exeter & District Outdoor Pool project was approved at $1,700,000. The sources of funding identified in the 2018 budget for the project was $864,000 debt financed, $75,000 from Exeter Pool Reserve, $250,000 from the ECDF Reserve Fund and $511,000 from the Turbine Reserve Fund.

The table below provides updated funding values;

ECDF Reserve Fund	250,000
Exeter Pool Reserve	86,264
Turbine Reserves	511,000
Hydro/FCC Grants	20,000
2017 Budget Carry Fwd	15,000
Debt	817,736
Total	$1,700,000

The grants received and the additional funds in the Exeter pool reserve will reduce the estimated amount to be financed. The exact amount to be financed will be determined once all of the project expenses have been finalized.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

N/A

Consultation:

Dan Best, Chief Administrative Officer

Related Documents:

2018 Approved Capital Budget
Capital Project Request Form – 2018-RS-02

Respectfully submitted,

_____
Sandy Becker, Financial Services Manager/Treasurer

Capital Project Request Form

Project Name:	Exeter Swimming Pool		
Department:	Recreation	**Project #:**	2018-RS-02
Project Type:	Existing Asset	**Job ID:**	
Departmental Priority:	Carryforward	**Project Authorization:**	

Finance use only

Project Description

The Exeter and District Swimming Pool was built in 1964 and is past its normal life cycle. This project aligns with the recommendations of the CS Master Plan. Refer to documents - Options Paper - February 13, 2017, A Path Forward - May 8, 2017 and A Path Forward - August 9, 2017 .
Res 443-2017 Project approved to proceed.

Business Case

The outdoor pool was built in 1964 through the efforts and support of the Exeter Lions Club members. The facility is outdate and is not accessible. The outdoor washroom facilities have been closed to the public since 2015 due to extensive repairs required and no longer meet health regulation standards. Work plan will focus on: refurbish pool shell and deck, re-locate pool house to south side of existing pool structure which will include washrooms and changerooms that meet AODA standards, new upgraded filtration system, accessible access to the pool house and pool shell as well as accessibility from the parking lot to the pool and splashpad area

Corporate Impact

Strategic Plan Objective	Link to Strategic Plan
Improved Recreation and Community Wellbeing	Improve and enhance the quality of recreation facilities

Procurement

Procurement Method: Request for Tender

Notes:

$10,000 Grant received from FCC for Washrooms, plus $10,000 grant received from Hydro One for Washrooms

Capital Project Request Form

Project Name: Exeter Swimming Pool

Financial Information

		Tax Levy	Grant	Reserve	Debt	Other
Capital Cost	**1,700,000.00**					
Sources of Funding	*Details*					
Debt	5 year term				864,000	
Discretionary Reserve Fur	Exeter Pool Reserve			75,000		
Reserves	ECDF Reserve Fund			250,000		
Reserves	Turbine Reserves			511,000		
Operating Impact						
	Net Tax Levy Impact	(0)	-	836,000	864,000	-

Asset Management

CityWide Asset ID	Description	Adjusted Cost	Acc. Amortization	Proceeds	Est. Gain/Loss
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
Total		-	-	-	-

Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	**Don Giberson, Environmental Services Director**
Date:	April 16 2018
Report:	ESD.18.17
Subject:	Tender Results for Huron Street Reconstruction (Edward to East town limit)

Recommendations:

That South Huron Council receive the report from Don Giberson, ESD Director RE: Tender Results for Huron Street Reconstruction (Edward to East town limit) AND;

That South Huron Council accept the tender received from the low bidder Birnam Excavating Inc. and authorize the award of a contract for Huron Street Reconstruction (Edward to East town limit) in the amount of $2,187,439.37 (including HST).

Purpose:

The purpose of this report is to notify Council of the results of the tender for the Huron Street East Reconstruction, Edward Street to the former east town limit, and to recommend award of a contract to the low bidder.

Background and Analysis:

The tender for the Huron Street East Reconstruction was advertised on the Biddingo web site, in accordance with section 9(b) of the Procurement By-Law#33-2017 and was posted on Thursday, March 8, 2018. Tenders closed on Thursday, April 5, 2018 at 4:00pm and five (5) tenders were received by the Municipality. Tenders were opened by Councillor Wayne Deluca, in the

presence of Angela Shipway, Financial Analyst; Shawn Young, Water/Sewer Foreman; Brad Walt, GMBluePlan and several contractors.

The following are the tender results:

Huron Street East Reconstruction - Tender Results				
	Contractor	**Price**	**HST**	**Total Cost**
		(Excluding HST)		**(Including HST)**
1	Birnam Excavating Ltd.	$1,935,787.05	$251,652.32	$2,187,439.37
2	Titan Group Construction	$1,963,935.85	$255,311.66	$2,219,247.51
3	Lavis Contracting Co. Limited	$1,982,756.48	$257,758.34	$2,240,514.82
4	Blue-Con Construction	$2,144,069.69	$278,729.06	$2,422,798.75
5	Kurtis Smith Excavating Inc.	$2,198,000.00	$285,740.00	$2,483,740.00

Tenders were checked by the Engineer; found to be complete and in conformance with the drawings/specifications. A minor mathematical error was found in the Kurtis Smith Excavating tender. However, this error did not change the bidders' position.

The following is a summary of the corrected tender results:

Huron Street East Reconstruction - CORRECTED Tender Results					
	Contractor	**Price**	**HST**	**Total Cost**	
		(Excluding HST)		**(Including HST)**	
1	Birnam Excavating Ltd.	$1,935,787.05	$251,652.32	$2,187,439.37	
2	Titan Group Construction	$1,963,935.85	$255,311.66	$2,219,247.51	
3	Lavis Contracting Co. Limited	$1,982,756.48	$257,758.34	$2,240,514.82	
4	Blue-Con Construction	$2,144,069.69	$278,729.06	$2,422,798.75	
5	Kurtis Smith Excavating Inc.	$2,197,205.00	$285,636.65	$2,482,841.65	**
	**NOTE: Correction was a mathematical error				

A copy of the Engineer's letter of recommendation is attached.

Operational Considerations:

There were no alternatives considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Coordinated replacement of aging road/water/wastewater infrastructure is very cost effective due to the scale of efficiencies of this approach. Sharing of road restoration costs with the User Pay Budgets further reduces costs for the Levy based budgets.

This project was engineered the previous year, so that it would be tender ready as early as possible the following year. Council directed that the project be tendered early in the construction season, prior to the approval of the complete budget, resulting in more competition and lower prices. This clearly demonstrates administrative efficiency and fiscal responsibility.

Increased Communications and Municipal Leadership

A public open house was publically advertised and held in the evening of Wednesday, March 21, 2018 to engage the public regarding the project. Increased communication greatly assists staff, the public and affected residents to ensure a successful project and demonstrates Municipal Leadership.

Transparent, Accountable and Collaborative Governance

The Public Tendering process was used for this project, in accordance with the procurement By-law #33-2017. A public open house was held to engage the public and affected residents regarding the project. Public tendering is a completely transparent process and demonstrates commitment to transparency; engaging the public demonstrates accountable and collaborative governance.

Dedicated Economic Development Effort

Having well managed roads/water/wastewater systems; rate stability and sufficient growth related capacity are essential to attracting and retaining businesses.

Financial Impact:

The costs associated with the Huron Street East Reconstruction project are included in the 2018 Capital Budget.

A detailed financial analysis of the tender received from the low bidder was carried out and summarized as follows:

Huron Street East Reconstruction (Edward Street to East Town Limit)					
	Sanitary	Watermain	Road	TOTAL	NOTES
	$ 14,287.58	$ 9,525.05	$ 23,812.63	$ 47,625.26	Mobilization
	$ 15,741.27	$ 10,494.18	$ 26,235.44	$ 52,470.89	Removals
	$ 263,275.74	$ -	$ -	$ 263,275.74	Sanitary sewers
	$ -	$ 278,424.13	$ -	$ 278,424.13	Watermain
	$ -	$ -	$ 311,595.15	$ 311,595.15	Storm Sewer
	$ 206,452.10	$ 137,634.73	$ 344,086.83	$ 688,173.65	Road Restoration Costs
	$ -	$ -	$ 31,964.53	$ 31,964.53	Pryde Blvd Storm PDC's
	$ (24,886.44)	$ (14,374.05)	$ (35,121.96)	$ (74,382.45)	"Less" top asphalt in 2019
	$ -	$ (9,889.99)	$ (64,302.76)	$ (74,192.75)	"Less" Stoney Ridge Subdivision
	$ 56,220.84	$ 35,802.69	$ 95,851.73	$ 187,875.26	Provisional and Contingency
Subtotal	$ 531,091.08	$ 447,616.74	$ 734,121.58	$1,712,829.40	
	$ 28,281.00	$ 18,854.00	$ 47,135.00	$ 94,270.00	Engineering (Contract Admin)
	$ 1,537.50	$ 1,025.00	$ 2,562.50	$ 5,125.00	Geotechnical
Subtotal	**$ 560,909.58**	**$ 467,495.74**	**$ 783,819.08**	**$1,812,224.40**	
Non-recoverable HST	$ 9,872.01	$ 8,227.93	$ 13,795.22	$ 31,895.15	
Total	**$ 570,781.59**	**$ 475,723.67**	**$ 797,614.30**	**$1,844,119.55**	
2018 Capital Budgets	$630,000.00	$550,000.00	$890,000.00	$2,070,000.00	
Net Difference	**$59,218.41**	**$74,276.33**	**$92,385.70**	**$225,880.45**	

The total cost for the road, water and sewer components of the Huron Street East Reconstruction project, including tendered construction costs, engineering and non-recoverable HST are within the amounts proposed in the 2018 Roads, Sewer and Water Capital Budgets.

Please note that all costs associated with the 2019 surface asphalt on Huron Street East are excluded from this analysis and are proposed for the 2019 Capital Budget. These future costs are summarized as follows:

Huron Street East Reconstruction - 2019 Top Asphalt					
	Sanitary	Watermain	Road	TOTAL	NOTES
	$ 22,314.74	$ 14,876.49	$ 37,191.23	$ 74,382.45	Road Restoration Costs
	$ -	$ -	$ (9,071.34)	$ (9,071.34)	"Less" Stoney Ridge Subdivision
Subtotal	$ 22,314.74	$ 14,876.49	$ 28,119.89	$ 65,311.11	
	$ 1,750.00	$ 1,250.00	$ 3,000.00	$ 6,000.00	Engineering (Contract Admin)
	$ 300.00	$ 200.00	$ 500.00	$ 1,000.00	Geotechnical
Subtotal	$ 24,364.74	$ 16,326.49	$ 31,619.89	$ 72,311.11	
Non-recoveable HST	$ 428.82	$ 287.35	$ 556.51	$ 1,272.68	
TOTAL	**$ 24,793.55**	**$ 16,613.84**	**$ 32,176.40**	**$ 73,583.79**	
2019 Capital Budgets	$ 30,000.00	$ 20,000.00	$ 50,000.00	$ 100,000.00	
Net Difference	**$ 5,206.45**	**$ 3,386.16**	**$ 17,823.60**	**$ 26,416.21**	

In this analysis, road restoration costs are shared by Sewers (30%); Water (20%); and Roads (50%).

Please note that this tender also includes $83,264.09 + HST of costs associated with the construction of Eastern Avenue, including $9,071.43 + HST for 2019 surface works. These costs are the responsibility of the Developer of the Stoney Ridge Subdivision and were included in this tender to properly coordinate the work between the two projects; eliminate overlapping work and to reduce the Developers' costs. If the Developer chooses not to proceed this work will simply be deleted from the contract.

COSTS ASSOCIATED WITH STONEY RIDGE SUBDIVISION (Eastern Avenue)	
Mobilization	$2,381.26
Removals	$1,956.60
Watermains	$9,889.99
Storm Sewers	$12,386.14
Roadworks	$47,578.76
2019 Surface works	$9,071.34
SUB-TOTAL	$83,264.09
13% HST	$10,824.33
TOTAL	$94,088.42

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Approved 2018 Water, Sewer & Roads Capital Budgets
2. South Huron Asset Management Plan
3. South Huron Drinking Water System Financial Plan

Consultation:

The Manager of Financial Services/Treasurer and Water/Sewer Foreman were consulted as part of the tender review and preparation of this report.

Related Documents:

GMBluePlan Engineers tender recommendation letter dated April 6, 2018.

Respectfully submitted,

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Don Giberson, Environmental Services Director

PEOPLE | ENGINEERING | ENVIRONMENTS

April 6, 2018
Our File: 517021

Municipality of South Huron
322 Main Street South
Exeter, ON N0M 1S6

Attention: Mr. Don Giberson
Environmental Services Director

Re: Huron Street East Reconstruction, Exeter
Tender Results

Dear Don:

This letter is to confirm the results of the tender opening held on Thursday, April 5th, 2018 for this project.

The tender period officially closed at 4:00pm, and bids were opened publicly at the Municipality's offices at approximately 4:05pm. Representatives from Lavis Contracting, Birnam Excavating, Titan Group and Blue-Con Construction were present to observe the tenders as opened by Financial Services Supervisor, Angela Shipway and observed by Water Foreman Shawn Young and Councillor Wayne DeLuca. Brad Walt of GM BluePlan Engineering Ltd. (GM BluePlan) also attended the opening on the Municipality's behalf. In all, 5 sealed bids were received from the list of plan takers.

Results of the tender are as follows:

	Bidder	Subtotal	HST	Total Price
1.	Birnam Excavating Ltd. 7046 Nauvoo Road Warwick Township, ON N0N 1J4 Tel. (519) 828-3449 Fax (519) 828-3459 Email: bryan@birnam.ca	$1,935,787.05	$251,652.32	$2,187,439.37
2.	Titan Group Construction Inc. 29845 Pioneer Line Dutton, ON N0L 1J0 Tel: (519) 872-3203 Fax: (519) 762-2528 Email: mgrover@titangroupconstruction.ca	$1,963,935.85	$255,311.66	$2,219,247.51
3.	Lavis Contracting Co. Ltd. 37462 Huron Road, RR#2 Clinton, ON N0M 1L0 Tel. (519) 482-3694 Fax (519) 482-7886 Email: ghamilton@lavis.ca	$1,982,756.48	$257,758.34	$2,240,514.82

4.	Blue-Con Construction 1995 Crumlin Sideroad London, ON N5V 3B8 Tel: (519) 659-2400 Fax: (519) 659-6289 Email: gdevries@bluecon.on.ca	$2,144,069.69	$278,729.06	$2,422,798.75
5.	Kurtis Smith Excavating Inc. 225 Industrial Park Drive Brussels, ON N0G 1H0 Tel: (519) 887-8855 Fax: (519) 887-8856 Email: ksexc@hotmail.com	~~$2,198,000.00~~ $2,197,205.00	~~$285,740.00~~ $285,636.65	~~$2,483,740.00~~ $2,482,841.65

All tender prices include provisional items, and a total lump sum contingency fund of $150,000.00.

All tenders have been checked for errors, omissions, qualifications and obvious imbalances. All offers were accompanied with appropriate Bid Bonds and Agreements to Bond. For your reference, attached is a spreadsheet comparing all of the unit and total prices received with our estimate.

One minor mathematical error was found in the submission by Kurtis Smith Excavating; however, it had no effect on the ranking for the bids.

Birnam Excavating Ltd.'s price of $2,187,439.37 (incl. HST), the low tender price, is $110,041.71 (4.79%) lower than the Engineer's estimate of $2,297,481.08 (incl. HST) and $31,808.14 (1.43%) lower than the second bidder.

Birnam Excavating Ltd. is a reputable and competent firm with which we have had success on recent similar projects. **Based on the above, we recommend that the contract for this work be awarded to the low bidder, Birnam Excavating Ltd.**

Upon Council's award we would be available to assist the Municipality in preparing the Contract Documents for execution, and arrange a preconstruction meeting.

Please contact our office should you have any comments or questions regarding the above, or wish to discuss this matter in more detail.

Yours truly,

GM BLUEPLAN ENGINEERING LTD.
Per

Brad Walt

Brad Walt, C.E.T.
Encl.

SUMMARY OF TENDER PRICES RECEIVED

GM BLUEPLAN ENGINEERING LIMITED

CLIENT: Municipality of South Huron
NAME OF PROJECT: Huron Street Reconstruction
CLIENT'S CONTRACT NO.: 517021
NO. OF BIDS: 5

OUR FILE NO.: 517021
OUR CONTRACT NO.: 517021
DATE OF CLOSING: April 5, 2018

NO.	ITEM DESCRIPTION	QTY.	UNIT	Birnam Excavating Ltd. LOWEST		Titan Group Construction Inc. SECOND LOWEST		Lavis Contracting Co. Limited THIRD LOWEST		Blue - Con Construction FOURTH LOWEST		Kurtis Smith Excavating Inc. FIFTH LOWEST		ENGINEER'S ESTIMATE	
				UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL
SECTION A - MOBILIZATION AND PROJECT PREPARATION															
A.1	Mobilization and miscellaneous project costs	100%	L.S.	$ 28,136.51	$ 28,136.51	$ 46,685.00	$ 46,685.00	$ 75,760.00	$ 75,760.00	$ 53,533.17	$ 53,533.17	$ 167,400.00	$ 167,400.00	$ 62,000.00	$ 62,000.00
A.2	Bonding and insurance	100%	L.S.	$ 19,488.75	$ 19,488.75	$ 26,000.00	$ 26,000.00	$ 13,650.00	$ 13,650.00	$ 29,000.00	$ 29,000.00	$ 48,000.00	$ 48,000.00	$ 22,000.00	$ 22,000.00
SUB-TOTAL SECTION A - MOBILIZATION AND PROJECT PREPARATION					$ 47,625.26		$ 72,685.00		$ 89,410.00		$ 82,533.17		$ 215,400.00		$ 84,000.00
SECTION B - REMOVALS															
B.1	Completion of pre-construction condition survey of preperties and buildings	100%	L.S.	$ 4,976.37	$ 4,976.37	$ 6,500.00	$ 6,500.00	$ 4,480.00	$ 4,480.00	$ 5,695.00	$ 5,695.00	$ 9,330.00	$ 9,330.00	$ 10,000.00	$ 10,000.00
B.2	Asphalt removal full depth (roads and driveways)	8430.0	m^2	$ 1.23	$ 10,368.90	$ 4.00	$ 33,720.00	$ 2.30	$ 19,389.00	$ 3.45	$ 29,083.50	$ 2.00	$ 16,860.00	$ 3.00	$ 25,290.00
B.3	Remove existing concrete (sidewalk and driveways)	1340.0	m^2	$ 5.02	$ 6,726.80	$ 7.00	$ 9,380.00	$ 9.90	$ 13,266.00	$ 7.07	$ 9,473.80	$ 12.00	$ 16,080.00	$ 9.50	$ 12,730.00
B.4	Remove existing stamped/decorated concrete (driveways)	55.0	m^2	$ 5.67	$ 311.85	$ 15.00	$ 825.00	$ 12.10	$ 665.50	$ 21.70	$ 1,193.50	$ 16.00	$ 880.00	$ 10.00	$ 550.00
B.5	Remove, salvage and reinstate interlocking brick driveway at house #123	22.5	m^2	$ 157.13	$ 3,535.43	$ 130.00	$ 2,925.00	$ 128.80	$ 2,898.00	$ 43.00	$ 967.50	$ 180.00	$ 4,050.00	$ 100.00	$ 2,250.00
B.6	Remove, salvage and reinstate interlocking brick driveway at house #145	7.5	m^2	$ 183.02	$ 1,372.65	$ 220.00	$ 1,650.00	$ 128.80	$ 966.00	$ 51.00	$ 382.50	$ 180.00	$ 1,350.00	$ 100.00	$ 750.00
B.7	Remove, salvage and reinstate interlocking brick driveway at house #182	5.0	m^2	$ 219.10	$ 1,095.50	$ 287.00	$ 1,435.00	$ 128.80	$ 644.00	$ 56.50	$ 282.50	$ 180.00	$ 900.00	$ 100.00	$ 500.00
B.8	Remove, salvage and reinstate interlocking brick driveway border at house #236	5.0	m^2	$ 219.10	$ 1,095.50	$ 293.00	$ 1,465.00	$ 128.80	$ 644.00	$ 56.50	$ 282.50	$ 200.00	$ 1,000.00	$ 100.00	$ 500.00
B.9	Remove, salvage and reinstate interlocking brick driveway and wood curb at house #307	35.0	m^2	$ 162.42	$ 5,684.70	$ 133.00	$ 4,655.00	$ 128.80	$ 4,508.00	$ 41.50	$ 1,452.50	$ 180.00	$ 6,300.00	$ 100.00	$ 3,500.00
B.10	Remove, salvage and reinstate flower bed at house #153	100%	L.S.	$ 1,013.71	$ 1,013.71	$ 2,500.00	$ 2,500.00	$ 515.00	$ 515.00	$ 1,450.00	$ 1,450.00	$ 450.00	$ 450.00	$ 800.00	$ 800.00
B.11	Remove, salvage and reinstate flower bed at house #189	100%	L.S.	$ 1,013.71	$ 1,013.71	$ 5,500.00	$ 5,500.00	$ 515.00	$ 515.00	$ 1,875.00	$ 1,875.00	$ 400.00	$ 400.00	$ 800.00	$ 800.00
B.12	Remove, salvage and reinstate flower bed at house #236	100%	L.S.	$ 1,013.71	$ 1,013.71	$ 2,600.00	$ 2,600.00	$ 515.00	$ 515.00	$ 1,445.00	$ 1,445.00	$ 600.00	$ 600.00	$ 800.00	$ 800.00
B.13	Remove existing catch basins, storm manholes and sanitary manholes	27.0	ea	$ 492.21	$ 13,289.67	$ 330.00	$ 8,910.00	$ 664.90	$ 17,952.30	$ 269.00	$ 7,263.00	$ 500.00	$ 13,500.00	$ 500.00	$ 13,500.00
B.14	Remove existing cedar hedge as required for sidewalk installation (Eastern Ave.)	100%	L.S.	$ 972.39	$ 972.39	$ 650.00	$ 650.00	$ 265.10	$ 265.10	$ 585.00	$ 585.00	$ 300.00	$ 300.00	$ 750.00	$ 750.00
SUB-TOTAL SECTION B - REMOVALS					$ 52,470.89		$ 82,715.00		$ 67,222.90		$ 61,431.30		$ 72,000.00		$ 72,720.00
SECTION C - SANITARY SEWER AND APPURTENANCES															
C.1	Sanitary sewer (250mm dia.)														
C.1.1	SAN MH C to existing 250mm dia. sanitary sewer (Pryde Blvd.) including connection to existing	12.0	m	$ 381.27	$ 4,575.24	$ 300.00	$ 3,600.00	$ 399.80	$ 4,797.60	$ 431.00	$ 5,172.00	$ 300.00	$ 3,600.00	$ 250.00	$ 3,000.00
C.2	Sanitary sewer (200mm dia.)														
C.2.1	Ex. SAN MH (Edward St.) to SAN MH.A including connection to Ex. SAN MH and re-benching	85.0	m	$ 193.67	$ 16,461.95	$ 250.00	$ 21,250.00	$ 240.80	$ 20,468.00	$ 250.75	$ 21,313.75	$ 230.00	$ 19,550.00	$ 190.00	$ 16,150.00
C.2.2	SAN MH.A to SAN MH.B	85.0	m	$ 193.67	$ 16,461.95	$ 200.00	$ 17,000.00	$ 226.70	$ 19,269.50	$ 231.25	$ 19,656.25	$ 230.00	$ 19,550.00	$ 190.00	$ 16,150.00
C.2.3	SAN MH.B to SAN MH.C	88.7	m	$ 193.39	$ 17,153.69	$ 180.00	$ 15,966.00	$ 249.10	$ 22,095.17	$ 244.50	$ 21,687.15	$ 230.00	$ 20,401.00	$ 190.00	$ 16,853.00
C.2.4	SAN MH.C to SAN MH.D	75.0	m	$ 194.81	$ 14,610.75	$ 185.00	$ 13,875.00	$ 249.10	$ 18,682.50	$ 244.50	$ 18,337.50	$ 250.00	$ 18,750.00	$ 190.00	$ 14,250.00
C.2.5	SAN MH.D to SAN MH.E	75.0	m	$ 189.32	$ 14,199.00	$ 185.00	$ 13,875.00	$ 249.10	$ 18,682.50	$ 230.50	$ 17,287.50	$ 240.00	$ 18,000.00	$ 190.00	$ 14,250.00
C.2.6	SAN MH.E to SAN MH.F	79.5	m	$ 215.49	$ 17,131.46	$ 180.00	$ 14,310.00	$ 249.10	$ 19,803.45	$ 244.50	$ 19,437.75	$ 230.00	$ 18,285.00	$ 190.00	$ 15,105.00

SUMMARY OF TENDER PRICES RECEIVED

NO.	ITEM DESCRIPTION	QTY.	UNIT	Birnam Excavating Ltd. LOWEST		Titan Group Construction Inc. SECOND LOWEST		Lavis Contracting Co. Limited THIRD LOWEST		Blue - Con Construction FOURTH LOWEST		Kurtis Smith Excavating Inc. FIFTH LOWEST		ENGINEER'S ESTIMATE	
				UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL
C.2.7	SAN MH.F to SAN MH.G	88.0	m	$ 214.40	$ 18,867.20	$ 180.00	$ 15,840.00	$ 249.10	$ 21,920.80	$ 244.50	$ 21,516.00	$ 230.00	$ 20,240.00	$ 190.00	$ 16,720.00
C.2.8	SAN MH.G to SAN MH.H	78.0	m	$ 189.20	$ 14,757.60	$ 185.00	$ 14,430.00	$ 249.10	$ 19,429.80	$ 244.50	$ 19,071.00	$ 230.00	$ 17,940.00	$ 190.00	$ 14,820.00
C.3	Sanitary manholes (1200mm dia.)														
C.3.1	SAN MH.A	1.0	ea	$ 4,870.84	$ 4,870.84	$ 5,400.00	$ 5,400.00	$ 4,340.00	$ 4,340.00	$ 4,615.00	$ 4,615.00	$ 4,759.40	$ 4,759.40	$ 5,000.00	$ 5,000.00
C.3.2	SAN MH.B	1.0	ea	$ 5,421.61	$ 5,421.61	$ 5,400.00	$ 5,400.00	$ 4,340.00	$ 4,340.00	$ 4,980.00	$ 4,980.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
C.3.3	SAN MH.C	1.0	ea	$ 4,958.73	$ 4,958.73	$ 5,400.00	$ 5,400.00	$ 4,340.00	$ 4,340.00	$ 5,570.00	$ 5,570.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
C.3.4	SAN MH.D	1.0	ea	$ 4,958.73	$ 4,958.73	$ 5,400.00	$ 5,400.00	$ 4,340.00	$ 4,340.00	$ 5,075.00	$ 5,075.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
C.3.5	SAN MH.E	1.0	ea	$ 4,525.70	$ 4,525.70	$ 5,400.00	$ 5,400.00	$ 4,340.00	$ 4,340.00	$ 5,075.00	$ 5,075.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
C.3.6	SAN MH.F (including connection of existing 200mm dia. sanitary sewer)	1.0	ea	$ 5,373.87	$ 5,373.87	$ 8,000.00	$ 8,000.00	$ 5,245.00	$ 5,245.00	$ 6,610.00	$ 6,610.00	$ 5,400.00	$ 5,400.00	$ 5,500.00	$ 5,500.00
C.3.7	SAN MH.G	1.0	ea	$ 4,870.84	$ 4,870.84	$ 5,300.00	$ 5,300.00	$ 4,340.00	$ 4,340.00	$ 4,980.00	$ 4,980.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
C.3.8	SAN MH.H (including connection of existing 200mm dia. sanitary sewer)	1.0	ea	$ 4,870.84	$ 4,870.84	$ 6,700.00	$ 6,700.00	$ 5,245.00	$ 5,245.00	$ 5,875.00	$ 5,875.00	$ 5,400.00	$ 5,400.00	$ 5,500.00	$ 5,500.00
C.4	125mm dia. sanitary services	490.0	m	$ 165.83	$ 81,256.70	$ 115.00	$ 56,350.00	$ 203.80	$ 99,862.00	$ 177.00	$ 86,730.00	$ 230.00	$ 112,700.00	$ 200.00	$ 98,000.00
C.5	Cut, cap and abandon existing 200mm dia. sanitary sewer	2.0	ea	$ 329.73	$ 659.46	$ 1,200.00	$ 2,400.00	$ 1,780.00	$ 3,560.00	$ 1,125.00	$ 2,250.00	$ 600.00	$ 1,200.00	$ 1,000.00	$ 2,000.00
C.6	Clean and video existing 200mm dia. sanitary sewer east of Pinewood Ave.	310.0	m	$ 7.44	$ 2,306.40	$ 9.00	$ 2,790.00	$ 6.80	$ 2,108.00	$ 7.50	$ 2,325.00	$ 10.00	$ 3,100.00	$ 9.00	$ 2,790.00
C.7	Clean and video sanitary sewers (all sizes)	666.2	m	$ 7.48	$ 4,983.18	$ 9.00	$ 5,995.80	$ 6.80	$ 4,530.16	$ 6.00	$ 3,997.20	$ 8.00	$ 5,329.60	$ 9.00	$ 5,995.80
SUB-TOTAL SECTION C - SANITARY SEWER AND APPURTENANCES					$ 263,275.73		$ 244,681.80		$ 311,739.48		$ 301,561.10		$ 319,205.00		$ 277,083.80
SECTION D - WATERMAIN AND APPURTENANCES															
D.1	150mm dia. Watermain	710.0	m	$ 158.98	$ 112,875.80	$ 170.00	$ 120,700.00	$ 172.20	$ 122,262.00	$ 163.50	$ 116,085.00	$ 160.00	$ 113,600.00	$ 175.00	$ 124,250.00
D.2	200mm dia. Watermain	5.0	m	$ 429.58	$ 2,147.90	$ 600.00	$ 3,000.00	$ 406.70	$ 2,033.50	$ 329.00	$ 1,645.00	$ 200.00	$ 1,000.00	$ 250.00	$ 1,250.00
D.3	200mm dia. watermain offset under storm sewer at Edward St. intersection	1.0	ea	$ 6,148.13	$ 6,148.13	$ 4,000.00	$ 4,000.00	$ 4,345.00	$ 4,345.00	$ 5,140.00	$ 5,140.00	$ 6,200.00	$ 6,200.00	$ 2,500.00	$ 2,500.00
D.4	150mm dia. gate valve and box	10.0	ea	$ 1,093.58	$ 10,935.80	$ 1,800.00	$ 18,000.00	$ 1,305.00	$ 13,050.00	$ 1,605.00	$ 16,050.00	$ 1,600.00	$ 16,000.00	$ 1,800.00	$ 18,000.00
D.5	Hydrant set	5.0	ea	$ 5,775.89	$ 28,879.45	$ 5,000.00	$ 25,000.00	$ 6,575.00	$ 32,875.00	$ 7,705.00	$ 38,525.00	$ 8,000.00	$ 40,000.00	$ 6,000.00	$ 30,000.00
D.6	25mm dia. Water service	540.0	m	$ 140.52	$ 75,880.80	$ 125.00	$ 67,500.00	$ 202.10	$ 109,134.00	$ 189.00	$ 102,060.00	$ 148.00	$ 79,920.00	$ 190.00	$ 102,600.00
D.7	Connections to exisiting watermain	4.0	ea	$ 4,742.80	$ 18,971.20	$ 3,500.00	$ 14,000.00	$ 2,220.00	$ 8,880.00	$ 3,110.00	$ 12,440.00	$ 2,200.00	$ 8,800.00	$ 2,750.00	$ 11,000.00
D.8	Temporary watermain service	100%	L.S.	$ 20,942.74	$ 20,942.74	$ 29,600.00	$ 29,600.00	$ 35,535.00	$ 35,535.00	$ 47,750.00	$ 47,750.00	$ 28,000.00	$ 28,000.00	$ 24,000.00	$ 24,000.00
D.9	Temporary watermain cap and blow off (Eastern Ave.)	1.0	ea	$ 1,642.31	$ 1,642.31	$ 2,700.00	$ 2,700.00	$ 1,490.00	$ 1,490.00	$ 2,045.00	$ 2,045.00	$ 2,480.00	$ 2,480.00	$ 500.00	$ 500.00
SUB-TOTAL SECTION D - WATERMAIN AND APPURETENANCES					$ 278,424.13		$ 284,500.00		$ 329,604.50		$ 341,740.00		$ 296,000.00		$ 314,100.00
SECTION E - STORM SEWER AND APPURTENANCES															
E.1	Storm sewer (600mm dia.)														
E.1.1	Ex. 1525x965mm dia. elliptical pipe to CBMH.1	17.5	m	$ 266.53	$ 4,664.28	$ 500.00	$ 8,750.00	$ 258.40	$ 4,522.00	$ 586.00	$ 10,255.00	$ 390.00	$ 6,825.00	$ 400.00	$ 7,000.00
E.1.2	CICBMH.1 to CBMH.3	79.5	m	$ 262.51	$ 20,869.55	$ 475.00	$ 37,762.50	$ 266.70	$ 21,202.65	$ 482.00	$ 38,319.00	$ 390.00	$ 31,005.00	$ 400.00	$ 31,800.00
E.2	Storm sewer (525mm dia.)														
E.2.1	CBMH.3 to CBMH.5	89.7	m	$ 232.79	$ 20,881.26	$ 350.00	$ 31,395.00	$ 197.10	$ 17,679.87	$ 331.00	$ 29,690.70	$ 220.00	$ 19,734.00	$ 350.00	$ 31,395.00

SUMMARY OF TENDER PRICES RECEIVED

NO.	ITEM DESCRIPTION	QTY.	UNIT	Birnam Excavating Ltd. LOWEST		Titan Group Construction Inc. SECOND LOWEST		Lavis Contracting Co. Limited THIRD LOWEST		Blue - Con Construction FOURTH LOWEST		Kurtis Smith Excavating Inc. FIFTH LOWEST		ENGINEER'S ESTIMATE	
				UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL
E.2.2	CBMH.5 to CBMH.7	90.0	m	$ 232.32	$ 20,908.80	$ 300.00	$ 27,000.00	$ 222.50	$ 20,025.00	$ 326.00	$ 29,340.00	$ 240.00	$ 21,600.00	$ 350.00	$ 31,500.00
E.3	Storm sewer (450mm dia.)														
E.3.1	CBMH.7 to CICBMH.9	87.7	m	$ 216.00	$ 18,943.20	$ 270.00	$ 23,679.00	$ 202.10	$ 17,724.17	$ 255.00	$ 22,363.50	$ 220.00	$ 19,294.00	$ 300.00	$ 26,310.00
E.3.2	CICBMH.9 to CBMH.11	80.0	m	$ 215.66	$ 17,252.80	$ 400.00	$ 32,000.00	$ 221.30	$ 17,704.00	$ 317.00	$ 25,360.00	$ 250.00	$ 20,000.00	$ 300.00	$ 24,000.00
E.4	Storm sewer (375mm dia.)														
E.4.1	CBMH.11 to CBMH.13	64.7	m	$ 200.37	$ 12,963.94	$ 206.00	$ 13,328.20	$ 167.80	$ 10,856.66	$ 229.50	$ 14,848.65	$ 200.00	$ 12,940.00	$ 250.00	$ 16,175.00
E.4.2	CBMH.13 to CBMH.15	44.0	m	$ 200.31	$ 8,813.64	$ 200.00	$ 8,800.00	$ 170.70	$ 7,510.80	$ 229.50	$ 10,098.00	$ 200.00	$ 8,800.00	$ 250.00	$ 11,000.00
E.5	Storm sewer (300mm dia.)														
E.5.1	CBMH.15 to CBMH.17	60.0	m	$ 179.95	$ 10,797.00	$ 180.00	$ 10,800.00	$ 171.20	$ 10,272.00	$ 207.00	$ 12,420.00	$ 180.00	$ 10,800.00	$ 200.00	$ 12,000.00
E.5.2	CBMH.17 to STM MH.18	46.0	m	$ 179.96	$ 8,278.16	$ 180.00	$ 8,280.00	$ 208.90	$ 9,609.40	$ 207.00	$ 9,522.00	$ 180.00	$ 8,280.00	$ 200.00	$ 9,200.00
E.5.3	CBMH.17 to STM MH.19	8.3	m	$ 181.86	$ 1,509.44	$ 175.00	$ 1,452.50	$ 176.50	$ 1,464.95	$ 319.00	$ 2,647.70	$ 180.00	$ 1,494.00	$ 200.00	$ 1,660.00
E.5.4	STM MH.19 to CICBMH.20 (Eastern Ave.)	21.8	m	$ 180.52	$ 3,935.34	$ 155.00	$ 3,379.00	$ 135.90	$ 2,962.62	$ 229.00	$ 4,992.20	$ 180.00	$ 3,924.00	$ 200.00	$ 4,360.00
E.6	Storm manholes (1200mm dia.)														
E.6.1	STM MH.18	1.0	ea	$ 4,472.68	$ 4,472.68	$ 5,600.00	$ 5,600.00	$ 3,045.00	$ 3,045.00	$ 4,265.00	$ 4,265.00	$ 4,000.00	$ 4,000.00	$ 4,200.00	$ 4,200.00
E.6.2	STM MH.19	1.0	ea	$ 3,792.08	$ 3,792.08	$ 5,600.00	$ 5,600.00	$ 2,930.00	$ 2,930.00	$ 3,535.00	$ 3,535.00	$ 4,000.00	$ 4,000.00	$ 4,200.00	$ 4,200.00
E.7	Catch basin manholes (1200mm dia.)														
E.7.1	CICBMH.1 (curb inlet)	1.0	ea	$ 3,589.88	$ 3,589.88	$ 4,200.00	$ 4,200.00	$ 3,085.00	$ 3,085.00	$ 3,880.00	$ 3,880.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.2	CBMH.3	1.0	ea	$ 3,613.51	$ 3,613.51	$ 4,200.00	$ 4,200.00	$ 2,930.00	$ 2,930.00	$ 3,925.00	$ 3,925.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.3	CBMH.5	1.0	ea	$ 3,603.01	$ 3,603.01	$ 4,200.00	$ 4,200.00	$ 2,930.00	$ 2,930.00	$ 3,910.00	$ 3,910.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.4	CBMH.7	1.0	ea	$ 3,775.59	$ 3,775.59	$ 4,200.00	$ 4,200.00	$ 2,930.00	$ 2,930.00	$ 4,095.00	$ 4,095.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.5	CICBMH.9 (curb inlet)	1.0	ea	$ 3,677.79	$ 3,677.79	$ 4,100.00	$ 4,100.00	$ 2,885.00	$ 2,885.00	$ 3,975.00	$ 3,975.00	$ 4,300.00	$ 4,300.00	$ 4,500.00	$ 4,500.00
E.7.6	CBMH.11	1.0	ea	$ 3,528.03	$ 3,528.03	$ 4,100.00	$ 4,100.00	$ 2,930.00	$ 2,930.00	$ 3,830.00	$ 3,830.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.7	CBMH.13	1.0	ea	$ 3,528.03	$ 3,528.03	$ 4,100.00	$ 4,100.00	$ 2,930.00	$ 2,930.00	$ 3,830.00	$ 3,830.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.8	CBMH.15	1.0	ea	$ 3,429.65	$ 3,429.65	$ 4,100.00	$ 4,100.00	$ 2,930.00	$ 2,930.00	$ 3,725.00	$ 3,725.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.9	CBMH.17	1.0	ea	$ 3,517.54	$ 3,517.54	$ 4,100.00	$ 4,100.00	$ 2,930.00	$ 2,930.00	$ 3,820.00	$ 3,820.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.7.10	CICBMH.20 (curb inlet, Eastern Ave.)	1.0	ea	$ 3,331.84	$ 3,331.84	$ 3,700.00	$ 3,700.00	$ 2,885.00	$ 2,885.00	$ 3,605.00	$ 3,605.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
E.8	600mm x 600mm single catch basin	7.0	ea	$ 1,795.68	$ 12,569.76	$ 2,200.00	$ 15,400.00	$ 1,590.00	$ 11,130.00	$ 1,885.00	$ 13,195.00	$ 2,200.00	$ 15,400.00	$ 1,750.00	$ 12,250.00
E.9	600mm x 840mm curb inlet catch basin	3.0	ea	$ 2,310.64	$ 6,931.92	$ 2,700.00	$ 8,100.00	$ 1,930.00	$ 5,790.00	$ 2,490.00	$ 7,470.00	$ 2,800.00	$ 8,400.00	$ 2,000.00	$ 6,000.00
E.10	Catch basin lead (200mm dia.)	10.2	m	$ 157.26	$ 1,604.05	$ 111.00	$ 1,132.20	$ 83.00	$ 846.60	$ 194.00	$ 1,978.80	$ 120.00	$ 1,224.00	$ 125.00	$ 1,275.00
E.11	Catch basin lead (250mm dia.)	75.5	m	$ 156.49	$ 11,815.00	$ 121.00	$ 9,135.50	$ 115.10	$ 8,690.05	$ 227.00	$ 17,138.50	$ 140.00	$ 10,570.00	$ 125.00	$ 9,437.50
E.12	Catch basin lead (300mm dia.)	8.3	m	$ 177.30	$ 1,471.59	$ 157.00	$ 1,303.10	$ 103.90	$ 862.37	$ 252.00	$ 2,091.60	$ 150.00	$ 1,245.00	$ 150.00	$ 1,245.00
E.13	Private drain connections	455.0	m	$ 160.30	$ 72,936.50	$ 150.00	$ 68,250.00	$ 159.40	$ 72,527.00	$ 205.00	$ 93,275.00	$ 166.00	$ 75,530.00	$ 160.00	$ 72,800.00
E.14	200mm dia. drain and riser	28.0	m	$ 156.92	$ 4,393.76	$ 225.00	$ 6,300.00	$ 167.50	$ 4,690.00	$ 240.00	$ 6,720.00	$ 200.00	$ 5,600.00	$ 150.00	$ 4,200.00
E.15	Break into ex. 1525x965mm dia. elliptical pipe and connect 600mm dia. storm sewer	100%	L.S.	$ 1,054.09	$ 1,054.09	$ 6,200.00	$ 6,200.00	$ 1,350.00	$ 1,350.00	$ 1,900.00	$ 1,900.00	$ 321.40	$ 321.40	$ 2,200.00	$ 2,200.00
E.16	Clean and video storm sewers (all sizes)	689.2	m	$ 7.46	$ 5,141.43	$ 9.00	$ 6,202.80	$ 6.80	$ 4,686.56	$ 6.60	$ 4,548.72	$ 8.00	$ 5,513.60	$ 9.00	$ 6,202.80

SUMMARY OF TENDER PRICES RECEIVED

NO.	ITEM DESCRIPTION	QTY.	UNIT	Birnam Excavating Ltd. LOWEST		Titan Group Construction Inc. SECOND LOWEST		Lavis Contracting Co. Limited THIRD LOWEST		Blue - Con Construction FOURTH LOWEST		Kurtis Smith Excavating Inc. FIFTH LOWEST		ENGINEER'S ESTIMATE	
				UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL
SUB-TOTAL SECTION E - STORM SEWER AND APPURTENANCES					$ 311,595.13		$ 380,849.80		$ 287,446.70		$ 404,569.37		$ 336,800.00		$ 375,410.30
SECTION F - ROAD WORKS															
F.1	Earth excavation and grading (including curb removal)	6550.0	m^3	$ 14.56	$ 95,368.00	$ 15.00	$ 98,250.00	$ 16.40	$ 107,420.00	$ 16.55	$ 108,402.50	$ 12.50	$ 81,875.00	$ 10.00	$ 65,500.00
F.2	150mm dia. perforated subdrain in geotextile	670.0	m	$ 13.41	$ 8,984.70	$ 23.00	$ 15,410.00	$ 15.30	$ 10,251.00	$ 18.90	$ 12,663.00	$ 20.00	$ 13,400.00	$ 23.00	$ 15,410.00
F.3	Granular 'B'	8400.0	tonne	$ 14.01	$ 117,684.00	$ 12.00	$ 100,800.00	$ 11.00	$ 92,400.00	$ 11.85	$ 99,540.00	$ 13.50	$ 113,400.00	$ 13.00	$ 109,200.00
F.4	Concrete barrier curb and standard gutter (OPSD 600.040)	1305.0	m	$ 36.57	$ 47,723.85	$ 36.00	$ 46,980.00	$ 39.70	$ 51,808.50	$ 37.55	$ 49,002.75	$ 42.00	$ 54,810.00	$ 45.00	$ 58,725.00
F.5	Concrete barrier curb (OPSD 600.110)	25.0	m	$ 100.21	$ 2,505.25	$ 60.00	$ 1,500.00	$ 101.40	$ 2,535.00	$ 102.10	$ 2,552.50	$ 108.00	$ 2,700.00	$ 45.00	$ 1,125.00
F.6	Concrete mountable curb with narrow gutter (OPSD 600.100)	115.0	m	$ 87.29	$ 10,038.35	$ 44.00	$ 5,060.00	$ 85.50	$ 9,832.50	$ 88.65	$ 10,194.75	$ 94.00	$ 10,810.00	$ 45.00	$ 5,175.00
F.7	Granular 'A'	2900.0	tonne	$ 16.01	$ 46,429.00	$ 15.00	$ 43,500.00	$ 17.50	$ 50,750.00	$ 16.65	$ 48,285.00	$ 17.00	$ 49,300.00	$ 16.00	$ 46,400.00
F.8	HL-8 base asphalt (50mm)	930.0	tonne	$ 106.52	$ 99,063.60	$ 99.50	$ 92,535.00	$ 77.40	$ 71,982.00	$ 110.40	$ 102,672.00	$ 99.00	$ 92,070.00	$ 100.00	$ 93,000.00
F.9	125 mm thick concrete sidewalk	1025.0	m^2	$ 74.97	$ 76,844.25	$ 44.00	$ 45,100.00	$ 68.40	$ 70,110.00	$ 54.00	$ 55,350.00	$ 56.00	$ 57,400.00	$ 50.00	$ 51,250.00
F.10	150 mm thick concrete sidewalk	330.0	m^2	$ 75.64	$ 24,961.20	$ 46.00	$ 15,180.00	$ 68.40	$ 22,572.00	$ 58.55	$ 19,321.50	$ 60.00	$ 19,800.00	$ 52.00	$ 17,160.00
F.11	125 mm thick curb faced concrete sidewalk (Eastern Ave.)	55.0	m^2	$ 82.51	$ 4,538.05	$ 44.20	$ 2,431.00	$ 71.10	$ 3,910.50	$ 63.15	$ 3,473.25	$ 66.00	$ 3,630.00	$ 60.00	$ 3,300.00
F.12	150 mm thick curb faced concrete sidewalk (Eastern Ave.)	15.0	m^2	$ 90.48	$ 1,357.20	$ 52.00	$ 780.00	$ 77.00	$ 1,155.00	$ 67.70	$ 1,015.50	$ 70.00	$ 1,050.00	$ 63.00	$ 945.00
F.13	125 mm thick concrete sidewalk (patch work)	25.0	m^2	$ 69.78	$ 1,744.50	$ 64.00	$ 1,600.00	$ 75.10	$ 1,877.50	$ 72.55	$ 1,813.75	$ 76.00	$ 1,900.00	$ 60.00	$ 1,500.00
F.14	HL-3 surface asphalt (patch work at intersections)	70.0	tonne	$ 205.58	$ 14,390.60	$ 150.00	$ 10,500.00	$ 113.10	$ 7,917.00	$ 156.00	$ 10,920.00	$ 149.00	$ 10,430.00	$ 180.00	$ 12,600.00
F.15	Asphalt driveway ramp	710.0	m^2	$ 42.05	$ 29,855.50	$ 34.00	$ 24,140.00	$ 32.60	$ 23,146.00	$ 30.80	$ 21,868.00	$ 39.00	$ 27,690.00	$ 35.00	$ 24,850.00
F.16	Concrete driveway ramp	360.0	m^2	$ 83.20	$ 29,952.00	$ 60.05	$ 21,618.00	$ 73.20	$ 26,352.00	$ 69.70	$ 25,092.00	$ 70.00	$ 25,200.00	$ 65.00	$ 23,400.00
F.17	Stamped concrete driveway ramp house #241	20.0	m^2	$ 137.92	$ 2,758.40	$ 172.00	$ 3,440.00	$ 112.00	$ 2,240.00	$ 111.55	$ 2,231.00	$ 109.25	$ 2,185.00	$ 65.00	$ 1,300.00
F.18	Decorated concrete driveway ramp house #249 & #255 (shared driveway)	55.0	m^2	$ 126.24	$ 6,943.20	$ 164.00	$ 9,020.00	$ 127.30	$ 7,001.50	$ 128.50	$ 7,067.50	$ 130.00	$ 7,150.00	$ 80.00	$ 4,400.00
F.19	Construct boulevards including screened topsoil and sod	5600.0	m^2	$ 11.97	$ 67,032.00	$ 12.00	$ 67,200.00	$ 13.20	$ 73,920.00	$ 11.75	$ 65,800.00	$ 17.00	$ 95,200.00	$ 15.00	$ 84,000.00
SUB-TOTAL SECTION F - ROAD WORKS					$ 688,173.65		$ 605,044.00		$ 637,180.50		$ 647,265.00		$ 670,000.00		$ 619,240.00
SECTION G - PRYDE BLVD. STORM PDC INSTALLATION															
G.1	Asphalt removal full depth (roads)	60.0	m^2	$ 17.43	$ 1,045.80	$ 23.00	$ 1,380.00	$ 2.15	$ 129.00	$ 18.50	$ 1,110.00	$ 10.00	$ 600.00	$ 12.00	$ 720.00
G.2	Remove existing concrete curb	15.0	m	$ 19.85	$ 297.75	$ 41.00	$ 615.00	$ 17.70	$ 265.50	$ 22.00	$ 330.00	$ 10.00	$ 150.00	$ 50.00	$ 750.00
G.3	Supply and install 100mm dia. private drain connections to property c/w clean out	35.0	m	$ 234.99	$ 8,224.65	$ 109.00	$ 3,815.00	$ 135.20	$ 4,732.00	$ 257.00	$ 8,995.00	$ 150.00	$ 5,250.00	$ 250.00	$ 8,750.00
G.4	Connect 100mm dia. PDC to existing 375mm dia. PVC storm sewer	2.0	ea	$ 1,547.54	$ 3,095.08	$ 1,100.00	$ 2,200.00	$ 429.90	$ 859.80	$ 714.00	$ 1,428.00	$ 400.00	$ 800.00	$ 500.00	$ 1,000.00
G.5	Connect 100mm dia. PDC to existing 600mm dia. HDPE storm sewer	2.0	ea	$ 1,471.18	$ 2,942.36	$ 1,200.00	$ 2,400.00	$ 421.80	$ 843.60	$ 954.00	$ 1,908.00	$ 402.00	$ 804.00	$ 750.00	$ 1,500.00
G.6	Earth excavation and grading	80.0	m^3	$ 21.82	$ 1,745.60	$ 20.00	$ 1,600.00	$ 21.90	$ 1,752.00	$ 22.50	$ 1,800.00	$ 20.00	$ 1,600.00	$ 15.00	$ 1,200.00
G.7	Concrete semi-mountable curb and standard gutter (OPSD 600.060)	15.0	m	$ 100.21	$ 1,503.15	$ 63.00	$ 945.00	$ 123.00	$ 1,845.00	$ 103.00	$ 1,545.00	$ 110.00	$ 1,650.00	$ 100.00	$ 1,500.00
G.8	HL-8 base asphalt (50mm patch work)	12.0	tonne	$ 368.02	$ 4,416.24	$ 152.00	$ 1,824.00	$ 195.50	$ 2,346.00	$ 161.00	$ 1,932.00	$ 258.00	$ 3,096.00	$ 300.00	$ 3,600.00
G.9	HL-3 surface asphalt (40mm patch work)	10.0	tonne	$ 460.39	$ 4,603.90	$ 190.00	$ 1,900.00	$ 228.00	$ 2,280.00	$ 185.15	$ 1,851.50	$ 300.00	$ 3,000.00	$ 300.00	$ 3,000.00
G.10	Construct boulevards including screened topsoil and sod	250.0	m^2	$ 16.36	$ 4,090.00	$ 24.00	$ 6,000.00	$ 13.20	$ 3,300.00	$ 11.75	$ 2,937.50	$ 17.00	$ 4,250.00	$ 15.00	$ 3,750.00

SUMMARY OF TENDER PRICES RECEIVED

NO.	ITEM DESCRIPTION	QTY.	UNIT	Birnam Excavating Ltd. LOWEST		Titan Group Construction Inc. SECOND LOWEST		Lavis Contracting Co. Limited THIRD LOWEST		Blue - Con Construction FOURTH LOWEST		Kurtis Smith Excavating Inc. FIFTH LOWEST		ENGINEER'S ESTIMATE	
				UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL	UNIT BID	TOTAL
SUB-TOTAL SECTION G - PRYDE BLVD. STORM PDC INSTALLATION					$ 31,964.53		$ 22,679.00		$ 18,352.90		$ 23,837.00		$ 21,200.00		$ 25,770.00
SECTION H - SURFACE WORKS (2019)															
H.1	Adjust storm and sanitary manhole frame and grate to surface asphalt grade	12.0	ea	$ 378.30	$ 4,539.60	$ 618.00	$ 7,416.00	$ 463.30	$ 5,559.60	$ 659.00	$ 7,908.00	$ 450.00	$ 5,400.00	$ 500.00	$ 6,000.00
H.2	Adjust existing valve box to surface asphalt grade	3.0	ea	$ 168.95	$ 506.85	$ 218.00	$ 654.00	$ 252.10	$ 756.30	$ 242.00	$ 726.00	$ 100.00	$ 300.00	$ 65.00	$ 195.00
H.3	HL-3 surface asphalt (40mm)	675.0	tonne	$ 102.72	$ 69,336.00	$ 99.31	$ 67,034.25	$ 84.20	$ 56,835.00	$ 110.25	$ 74,418.75	$ 108.00	$ 72,900.00	$ 110.00	$ 74,250.00
SUB-TOTAL SECTION H - SURFACE WORKS (2019)					$ 74,382.45		$ 75,104.25		$ 63,150.90		$ 83,052.75		$ 78,600.00		$ 80,445.00
SECTION I - PROVISIONAL AND CONTINGENCY ITEMS															
I.1	Earth excavation below subgrade	200.0	m^2	$ 16.33	$ 3,266.00	$ 13.42	$ 2,684.00	$ 16.60	$ 3,320.00	$ 17.50	$ 3,500.00	$ 12.00	$ 2,400.00	$ 13.00	$ 2,600.00
I.2	Clear, grub and dispose of trees < or equal to 0.2m dia. complete	2.0	ea	$ 686.40	$ 1,372.80	$ 1,000.00	$ 2,000.00	$ 515.00	$ 1,030.00	$ 517.70	$ 1,035.00	$ 1,000.00	$ 2,000.00	$ 400.00	$ 800.00
I.3	Clear, grub and dispose of trees > 0.2m dia. complete	2.0	ea	$ 1,372.79	$ 2,745.58	$ 2,000.00	$ 4,000.00	$ 1,030.00	$ 2,060.00	$ 1,092.50	$ 2,185.00	$ 600.00	$ 1,200.00	$ 1,000.00	$ 2,000.00
I.4	Granular 'B'	600.0	tonne	$ 14.01	$ 8,406.00	$ 10.87	$ 6,522.00	$ 11.00	$ 6,600.00	$ 11.85	$ 7,110.00	$ 14.25	$ 8,550.00	$ 13.00	$ 7,800.00
I.5	Reconnect existing drains	100.0	m	$ 63.45	$ 6,345.00	$ 132.55	$ 13,255.00	$ 50.20	$ 5,020.00	$ 155.00	$ 15,500.00	$ 111.70	$ 11,170.00	$ 75.00	$ 7,500.00
I.6	Hydro excavation/vacuum truck	12.0	hrs	$ 286.00	$ 3,432.00	$ 350.00	$ 4,200.00	$ 288.40	$ 3,460.80	$ 287.50	$ 3,450.00	$ 340.00	$ 4,080.00	$ 350.00	$ 4,200.00
I.7	Calcium chloride	4.0	tonne	$ 1,812.77	$ 7,251.08	$ 1,014.00	$ 4,056.00	$ 914.20	$ 3,656.80	$ 1,625.00	$ 6,500.00	$ 800.00	$ 3,200.00	$ 1,000.00	$ 4,000.00
I.8	Water for compaction and dust control	200.0	m^3	$ 12.70	$ 2,540.00	$ 15.00	$ 3,000.00	$ 5.50	$ 1,100.00	$ 13.25	$ 2,650.00	$ 18.00	$ 3,600.00	$ 15.00	$ 3,000.00
I.9	Handling and disposal of asbestos cement pipe (all sizes)	10.0	tonne	$ 251.68	$ 2,516.80	$ 596.00	$ 5,960.00	$ 240.10	$ 2,401.00	$ 615.00	$ 6,150.00	$ 180.00	$ 1,800.00	$ 250.00	$ 2,500.00
I.10	Allowance for unforeseen contingencies	100%	L.S.	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00	$ 150,000.00
SUB-TOTAL SECTION I - PROVISIONAL AND CONTINGENCY ITEMS					$ 187,875.26		$ 195,677.00		$ 178,648.60		$ 198,080.00		$ 188,000.00		$ 184,400.00
TENDER SUB-TOTAL (ALL SECTIONS)					$ 1,935,787.02		$ 1,963,935.85		$ 1,982,756.48		$ 2,144,069.69		$ 2,197,205.00		$ 2,033,169.10
HARMONIZED SALES TAX (HST) 13%					$ 251,652.31		$ 255,311.66		$ 257,758.34		$ 278,729.06		$ 285,636.65		$ 264,311.98
TOTAL TENDER PRICE (SUB TOTAL + HST)					$ 2,187,439.34		$ 2,219,247.51		$ 2,240,514.82		$ 2,422,798.75		$ 2,482,841.65		$ 2,297,481.08

Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	**Don Giberson, Environmental Services Director**
Date:	April 16 2018
Report:	ESD.18.18
Subject:	Mollard Line Culvert Structure #1056 – Estimated Engineering Costs

Recommendations:

That South Huron Council receive the report from Don Giberson, Environmental Services Director Re: Mollard Line Culvert Structure #1056 – Estimated Engineering Costs

Purpose:

The purpose of this report is to provide Council with an estimated cost of engineering services necessary to design and prepare tender documents for the replacement of Mollard Line Culvert Structure #1056.

Background and Analysis:

As a follow up to the Council Report of April 3, 2018, Council directed Staff to report back the estimated cost of engineering services necessary to design and have tender ready a replacement for the failed Mollard Line Culvert Structure #1056.

Professional services would be required to complete a design, prepare engineering drawings, obtain any necessary approvals, prepare tender documents and provide estimated construction costs for the 2019 Capital Budget. Competitive RFP process would be used to obtain these professional services. The goal would be to complete the engineering work in 2018 and

position the Municipality to tender the project as early as possible after Council approval of the 2019 Budget.

Operational Considerations:

None were considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Financial Impact:

The estimated cost of engineering services necessary to design and prepare tender documents for the replacement of Mollard Line Culvert Structure #1056 is approximately $35,000 to $40,000 +HST.

There is currently no budget for this work. If the engineering work is authorized by Council, Staff would propose to use a portion of the savings from the recently closed tender for the Huron Street East Reconstruction project. If authorized by Council, this would also require an amendment to the approved 2018 Budget.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Minimum Maintenance Standards, under the Highway Traffic Act.
2. South Huron Asset Management Plan

Consultation:

Sandy Becker, Financial Services Manager/Treasurer; Dan Best, CAO; and Dwight Kinsman, Roads Foreman were consulted on the preparation of this report.

Related Documents:

Counicl Report of April 3, 2018

Respectfully submitted,

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Don Giberson, Environmental Services Director

Staff Report

Report To:	Dan Best, Chief Administrative Officer
From:	**Dwayne McNab, Development Services Manager/CBO**
Date:	April 9 2018
Report:	BUILDING AND PLANNING 18.02
Subject:	Q1 Building and Planning Activity Report

Recommendations:

That South Huron Council receives the report from D. McNab, Development Services Manager re: Q1 Building and Planning Activity from January 1, 2018 to March 31, 2018 for information only.

Background and Analysis:

The purpose of this staff report is to inform Council on building and planning activity for the period between January 1 and March 31, 2018.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

The recommendation(s) included in this Staff Report are not specifically related to the goals identified in the 2015-2019 Council Strategic Plan.

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

No policies, by-laws and or legislation associated with the proposed recommendation.

Consultation:

Sarah Smith, County Planner and Irene Datars, Administrative Assistant to Development Services were consulted.

Related Documents:

A – Q1 Building Activity Report

B – Q1 Planning Activity Report

Respectfully submitted,

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Dwayne McNab, Development Services Manager/CBO

MUNICIPALITY OF SOUTH HURON

Q1: January to March BUILDING ACTIVITY REPORT

TYPE OF PERMIT	PERMITS		CONSTRUCTION VALUE		WARD					
					2017			2018		
	2017	2018	2017	2018	Ward 1: Stephen	Ward 2: Exeter	Ward 3: Usborne	Ward 1: Stephen	Ward 2: Exeter	Ward 3: Usborne
Residential										
Multiple Residential Unit	5	0	$ 4,300,000.00	$ -	0	5	0	0	0	0
Multiple Residential Unit Addition/ Alteration	0	2	$ -	$ 85,000.00	0	0	0	0	2	0
Single Family Dwelling	4	2	$ 912,000.00	$ 900,000.00	1	3	0	1	1	0
Residential Addition/ Alteration	2	6	$ 275,000.00	$ 210,500.00	0	1	1	1	4	1
Residential Accessory Building	1	1	$ 12,000.00	$ 15,000.00	0	1	0	1	0	0
Trailer Unit	0	0	$ -	$ -	0	0	0	0	0	0
Trailer Addition/ Alteration	3	0	$ 50,000.00	$ -	3	0	0	0	0	0
Commercial										
Commercial New Construction	1	1	$ 15,000.00	$ 52,500.00	1	0	0	1	0	0
Commercial Addition/Alteration	2	3	$ 423,957.17	$ 771,220.00	1	1	0	1	2	0
Industrial										
Industrial New Construction	0	0	$ -	$ -	0	0	0	0	0	0
Industrial Addition/Alteration	0	0	$ -	$ -	0	0	0	0	0	0
Institutional										
Institutional New Construction	0	1	$ -	500000	0	0	0	0	1	0
Institutional Addition/Alteration	0	0	$ -	0	0	0	0	0	0	0
Agriculture										
Agricultural New Construction	1	3	$ 48,000.00	$ 590,000.00	1	0	0	3	0	0
Agricultural Addition	0	1	$ -	$ 400,000.00	0	0	0	0	0	1
Septic Permits	1	1	$ -	$ 20,000.00	1	0	0	1	0	0
Demolitions	1	2	$ 10,000.00	$ 50,000.00	0	1	0	1	1	0
Change of Use	0	0	$ -	$ -	0	0	0	0	0	0
Wind Turbine	0	0	$ -	$ -	0	0	0	0	0	0
TOTALS	**21**	**23**	**$ 6,045,957.17**	**$ 3,594,220.00**	**8**	**12**	**1**	**10**	**11**	**2**

Fees Charges		2017	2018
	Building Permits	$ 62,323.24	$ 30,502.43
	Compliance Letters	$ -	$ 1,425.00
	Total Development Charges	$ 88,195.00	$ 6,787.00
TOTAL		**$ 150,518.24**	**$ 38,714.43**

Q1: January to March PLANNING ACTIVITY REPORT

Type of Application	WARD											
	2017 First Quarter				2018 First Quarter							
	Ward 1: Stephen	Ward 2: Exeter	Ward 3: Usborne	Total	Ward 1: Stephen	Ward 2: Exeter	Ward 3: Usborne	Total				
Official Plan Amendment - County OP									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	0	0	0	0	0	0	Fee Municipal	$0.00	Fee Municipal	$0.00
Residential	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$0.00	Total Fees	$0.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	0	Total Applications	0
Other	0	0	0	0	0	0	0	0				
Official Plan Amendment - Local OP									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	0	0	0	0	0	0	Fee Municipal	$0.00	Fee Municipal	$0.00
Residential	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$0.00	Total Fees	$0.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	0	Total Applications	0
Other	0	0	0	0	0	0	0	0				
Zoning By-Law Amendment									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	1	1	6	0	0	6	Fee Municipal	$1,836.00	Fee Municipal	$5,656.00
Residential	0	0	0	0	0	1	0	1	Fee County	$3,672.00	Fee County	$11,232.00
Commercial	0	1	1	2	3	0	0	2	Total Fees	$5,508.00	Total Fees	$16,888.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	3	Total Applications	10
Other	0	0	0	0	1	0	0	0				
Minor Variance									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	1	1	0	0	0	0	Fee Municipal	$612.00	Fee Municipal	$1,248.00
Residential	0	0	0	0	0	2	0	2	Fee County	$816.00	Fee County	$1,664.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$1,428.00	Total Fees	$2,912.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	1	Total Applications	3
Other	0	0	0	0	1	0	0	1				
Consent/Severance									**2017 Q1**		**2018 Q1**	
Agricultural	1	0	0	1	2	0	1	3	Fee Municipal	$1,020.00	Fee Municipal	$3,640.00
Residential	0	0	0	0	2	1	0	3	Fee County	$3,060.00	Fee County	$10,920.00
Commercial	1	0	0	1	1	0	0	1	Total Fees	$4,080.00	Total Fees	$14,560.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	2	Total Applications	7
Other	0	0	0	0	0	0	0	0				
Plan of Subdivision									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	0	0	0	0	0	0	Fee Municipal	$0.00	Fee Municipal	$0.00
Residential	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$0.00	Total Fees	$0.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	0	Total Applications	0
Other	0	0	0	0	0	0	0	0				
Draft Approval Extension									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	0	0	0	0	0	0	Fee Municipal	$0.00	Fee Municipal	$0.00
Residential	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$0.00	Total Fees	$0.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	0	Total Applications	0
Other	0	0	0	0	0	0	0	0				
Removal of Holding									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	0	0	0	0	0	0	Fee Municipal	$0.00	Fee Municipal	$0.00
Residential	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$0.00	Total Fees	$0.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	0	Total Applications	0
Other	0	0	0	0	0	0	0	0				
Deeming By-Law									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	0	0	0	0	0	0	Fee Municipal	$0.00	Fee Municipal	$0.00
Residential	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$0.00	Total Fees	$0.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	0	Total Applications	0
Other	0	0	0	0	0	0	0	0				
Part Lot Control Exemption									**2017 Q1**		**2018 Q1**	
Agricultural	0	0	0	0	0	0	0	0	Fee Municipal	$0.00	Fee Municipal	$0.00
Residential	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
Commercial	0	0	0	0	0	0	0	0	Total Fees	$0.00	Total Fees	$0.00
Industrial	0	0	0	0	0	0	0	0	Total Applications	0	Total Applications	0
Other	0	0	0	0	0	0	0	0				
Other									**2017 Q1**		**2018 Q1**	
Site Plan	0	1	0	1	1	0	0	1	Fee Municipal	$500.00	Fee Municipal	$500.00
	0	0	0	0	0	0	0	0	Fee County	$0.00	Fee County	$0.00
	0	0	0	0	0	0	0	0	Total Fees	$500.00	Total Fees	$500.00
	0	0	0	0	0	0	0	0	Total Applications	1	Total Applications	1
	0	0	0	0	0	0	0	0	**Total Municipal Fee**	**$3,968.00**		**$11,044.00**
TOTALS	2	2	3	**7**	17	4	1	**20**	**Total County Fee**	**$7,548.00**		**$23,816.00**

Ministry of Citizenship and Immigration

Minister

6th Floor
400 University Avenue
Toronto ON M7A 2R9

Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiques et de l'Immigration

Ministre

6e étage
400, avenue University
Toronto ON M7A 2R9

Tél.: (416) 325-6200
Téléc.: (416) 325-6195

Ontario

APR 0 6 2018

Dear Friends,

Every year since 1993, the Government of Ontario has presented the **Lincoln M. Alexander Award** to honour up to three young Ontarians who have demonstrated exemplary leadership in contributing to the elimination of racial discrimination in Ontario.

Today, I am writing to encourage you to submit a nomination for a young person whom you believe to be deserving of recognition for the **Lincoln M. Alexander Award.** Recipients will be recognized at a special ceremony and receive a cash prize of $5,000 and a framed certificate. The nominations can be submitted under the following two categories:

- Community
- Student

To submit a nomination for this award:

1. Visit ontario.ca/honoursandawards.
2. Select the **Inclusion** category.
3. Click on **Lincoln M. Alexander Award**.
4. Download the PDF form.
5. Read the eligibility criteria and instructions carefully.
6. Fill out the form and submit it **no later than May 31, 2018**. Instructions for submitting your nomination package can be found on the website.

If you have any questions, please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

Thank you for your support of this important recognition program.

Sincerely,

Laura Albanese

Laura Albanese
Minister

Cc: lillys@chatham-kent.ca; stephanie.davis@norfolkcounty.ca; susan.macfarlane@lawss.org; pdrca@citywindsor.ca; ekirk@london.ca; nancy.bourgeois@sarnia.ca; heather.glasgow@sarnia.ca; mreid@enwin.com; jdenham@stcatharines.ca; mike.bingham@cambium-inc.com; Scanlon, Debbie (MOECC); Moulton, Jennifer L. (MOECC); Lymer, Nicholas (MOECC)

Subject: Regulatory decisions – Clean Water Act & Safe Drinking Water Act

Attachments: QA_CWA_SDWA_RegDecisions_20180405.docx

Dear Ontario Municipalities,

I am pleased to advise you that we have posted two regulatory Decision Notices on the Environmental Registry. These decisions are intended to ensure sources of drinking water continue to be protected by the *Clean Water Act* and have an effective date of July 1, 2018. The regulations were consulted on through the Environmental Registry and various stakeholder sessions and we appreciate all feedback received.

The first decision notice (EBR #013-1840) refers to the regulation developed under the *Safe Drinking Water Act, 2002*. This regulation requires:

- municipal residential drinking water system owners ensure work to assess the vulnerability of new or expanding drinking water systems is completed, and accepted by the local source protection authority, before they can apply for a drinking water works permit; and
- that water not be provided to the public until the source protection plan that protects the system is approved.

The second decision notice (EBR #013-1839) identifies the amendments that were made to Ontario Regulation 287/07 – "General" under the *Clean Water Act, 2006*.

- The amendments to the General regulation improve the regulatory framework by:
    - requiring liquid hydrocarbon pipelines be assessed in all source protection areas and, where necessary, that policies be included in updated source protection plans,
    - expanding the list of administrative amendments that are permitted without requiring full public consultation – such as removing decommissioned systems, and
    - increasing transparency through additional notification requirements so that municipalities and other implementing bodies are aware of changes that could reduce the need for policy implementation.
- To support the implementation of the new regulation under the Safe Drinking Water Act, the regulation requires that source protection authorities issue a notice to a drinking water system owner when they have received, and are satisfied with, vulnerable area information for any new or expanding drinking water system where it differs from that affects existing vulnerable areas. The notice must also, and identify what changes to the source protection plan are required.

The summaries provided above reflect changes made as a result of comments received on the regulation proposals. Changes affect how municipalities or drinking water system owners ensure the vulnerable areas for new or expanding municipal residential drinking water systems are included in source protection plans. Initially it was proposed that a municipal council resolution endorsing these vulnerable areas be submitted with a drinking water works permit application. The regulation now requires the application for a new or amended drinking water works permit include a notice from the source protection authority that they have, and are satisfied with, the vulnerable area information. The notice must also indicate when the source protection authority can proceed with any necessary amendments to the source protection plan. The regulation under the *Safe Drinking Water Act* also requires the Director to include a condition on drinking water works permits or licenses to ensure the system does not provide drinking water to the public until the source protection plan amendments are approved.

To ensure that these regulations do not cause unnecessary delays for municipalities, it's important that you engage your local source protection authority project manager in the early stages of planning for municipal residential drinking water systems, whether you are planning for a new system or expanding an existing system. By engaging them early, they can provide advice on the work that needs to be done, or even help with this work. This will also allow them to begin to prepare the notice you will need for a drinking water works

permit application, and begin discussions on necessary source protection plan updates. We are working with source protection authorities to ensure they understand their role in implementing these new requirements.

Comments received on the regulation proposals also identified the need for guidance and raised concerns about the ability to fund this work. We are developing guidance to ensure municipalities, system owners and source protection authorities are aware of the regulatory requirements and begin work to identify vulnerable areas early, in order to avoid delays at the permitting stage. If, as we roll put this guidance, you feel there is a gap, please let us know. In terms of funding, municipalities have various options available to them to recover the costs for building in source protection planning in new or expanding drinking water systems, including the use of development charges or through water rates. Additionally, the province continues to fund source protection authorities to implement the program and support municipalities with technical work and policy development. In some circumstances there may be additional opportunity for funding where eligible under the Ontario Community Infrastructure Fund, or other funding for small rural municipalities.

If you have any questions about these regulations please feel welcome to contact me, Debbie Scanlon, Manager, Source Protection Approvals or Jennifer Moulton directly at (519) 860-7851 or by email Jennifer.l.moulton@ontario.ca.

Sent on behalf of Heather Malcolmson

Heather Malcolmson
Director, Source Protection Programs Branch
Ministry of the Environment and Climate Change
Phone:416-212-6459 Mobile: 416-302-4063
email: heather.malcolmson@ontario.ca

Rebekah Msuya-Collison

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, March 27, 2018 4:35 PM
To: Rebekah Msuya-Collison
Subject: AMO Policy Update - One-Third Tax Free Exemption for Municipal Officials

March 27, 2018

One-Third Tax Free Exemption for Municipal Officials

In March 2017, the federal budget announced the government's intention to eliminate the one-third tax free exemption for municipal elected officials beginning in 2019. The 2018 federal budget delivered last month did not signal any change from that plan.

AMO's Board of Directors passed a resolution last June seeking the involvement of the Federation of Canadian Municipalities (FCM) on this matter. FCM has advised they have been raising this issue with federal officials over the past months but again, there have been no signs to suggest a change of plan for 2019.

While 2019 is nine months away, a municipal government may want to begin considering what course of action to take or at least to note it as a matter for the incoming council after the fall's municipal election.

AMO would also like to thank the 144 municipal treasurers who took part in our salary survey. Over 90% of survey respondents indicated their municipality uses the exemption. This information was provided to FCM in support of their advocacy efforts.

Here are some examples from the survey which illustrate the impact of this change in 2019:

•The cost increase for a central Ontario municipality with a council of nine and a population of 30,000 will be at least $28,000.

•The cost increase for an eastern Ontario county council of seventeen and a population of 77,000 will be at least $74,000.

•The cost increase for a southwestern Ontario municipality with a council of seven and a population of 24,000 will be at least $14,000.

For almost half of Ontario's municipal governments, a one per cent property tax increase raises only $50,000.

Also available for member municipal governments is 2017 survey results on council salaries. Use your AMO login to access the salary survey information available on the Dashboard. If you have forgotten your login details, please email amo@amo.on.ca.

Rebekah Msuya-Collison

From: AMO Communications <communicate@amo.on.ca>
Sent: Wednesday, March 28, 2018 5:07 PM
To: Rebekah Msuya-Collison
Subject: AMO Policy Update - 2018 Provincial Budget

March 28, 2018

The 2018 Provincial Budget

Today the Honourable Charles Sousa, Minister of Finance, presented the 2018 Provincial Budget. As context, the budget projects a $6.7 billion deficit for 2018. Deficits are also projected for 2019-20 ($6.6 billion) and in 2020-21 ($6.5 billion). Provincial revenues from income tax and the health premium are $2.8 billion lower than projected.

These are the highlights of interest to municipal governments:

- **Upload Agreement:** The budget reaffirms the commitment to the upload agreement, which matures this year.
- **Connecting Links:** the fund is increased by $5 million to $30 million as planned for 2018-19.
- **Broadband:** the budget allocates $500 million (new) over three years, further details on specific project funding is to come.
- **Public libraries:** $28 million is provided over three years for digital library services. The Public Library Operating Grant is increased by $51 million over 3 years.
- **Gasoline Tax for transit and OCIF:** previously planned program spending increases are included in the budget. The gas tax allocation for transit will increase from 2 cents to 4 cents by 2021-22. The OCIF will increase to $300 million by 2018-19.
- **Community Transportation Grant Program:** provides $40 million over three years to help municipalities and others in underserviced areas.
- **Policing Grants:** remain stable at $74.8 million.
- **Police Board training:** Officials confirm dollars will be set aside for the training of police service board members. Exactly how these dollars will be allocated has not been announced however this is an initial acknowledgement of a key ask of municipal governments following the passage of the *Safer Ontario Act, 2018*.
- **Property Taxation:** a number of adjustments are made to the property tax system including,
    - **Railway Right-of-Way:** further adjustments will continue related to the indexing of rates (an increase of $7 per acre for 2018), the variance of rates (minimum of $110 per acre), and will provide municipalities with the option to increase rates per acre on high-tonnage lines.
    - **Non-Profit Child Care in Schools:** these facilities will be exempted from taxation.
    - **Business Vacancy Rebate and Reduction:** the provincial education portion will be aligned with changes made by municipalities to ensure greater consistency.
    - **Valuation Date:** for the next assessment update, the valuation date of January 1, 2019 will be used to provide better quality data. The rest of the process will remain the same.

"ral@northhuron.ca" <ral@northhuron.ca>, "jackiet@northmiddlesex.on.ca" <jackiet@northmiddlesex.on.ca>, "pberfelz@northperth.ca" <pberfelz@northperth.ca>, "marylynn.nbp@amtelecom.net" <marylynn.nbp@amtelecom.net>, "kkruger@norwich.ca" <kkruger@norwich.ca>, "oilsprings@ciaccess.com" <oilsprings@ciaccess.com>, "sgreatrix@orangeville.ca" <sgreatrix@orangeville.ca>, "kvanalphen@owensound.ca" <kvanalphen@owensound.ca>, "btabor@county.oxford.on.ca" <btabor@county.oxford.on.ca>, "cao@pelee.ca" <cao@pelee.ca>, "tcampbell@pertheast.on.ca" <tcampbell@pertheast.on.ca>, "lscott@perthsouth.ca" <lscott@perthsouth.ca>, "lwolfe@perthcounty.ca" <lwolfe@perthcounty.ca>, "mpearson@petrolia.ca" <mpearson@petrolia.ca>, "bcoughlin@plympton-wyoming.ca" <bcoughlin@plympton-wyoming.ca>, "jburns@villageofpointedward.com" <jburns@villageofpointedward.com>, "klandry@puslinch.ca" <klandry@puslinch.ca>, "dianne.gould-brown@sarnia.ca" <dianne.gould-brown@sarnia.ca>, "linda.white@saugeenshores.ca" <linda.white@saugeenshores.ca>, "jwilloughby@shelburne.ca" <jwilloughby@shelburne.ca>, "clerk@town.southbruce.on.ca" <clerk@town.southbruce.on.ca>, "sbpen@bmts.com" <sbpen@bmts.com>, "clerk@southhuron.ca" <clerk@southhuron.ca>, "jhyde@southgate.ca" <jhyde@southgate.ca>, "cao@southwestmiddlesex.ca" <cao@southwestmiddlesex.ca>, "clerk@swox.org" <clerk@swox.org>, "cao@southwold.ca" <cao@southwold.ca>, "jbaranek@twp.stclair.on.ca" <jbaranek@twp.stclair.on.ca>, "bkittmer@town.stmarys.on.ca" <bkittmer@town.stmarys.on.ca>, "mkonefal@stthomas.ca" <mkonefal@stthomas.ca>, "jthomson@stratford.ca" <jthomson@stratford.ca>, "atoth@strathroy-caradoc.ca" <atoth@strathroy-caradoc.ca>, "lmoy@tecumseh.ca" <lmoy@tecumseh.ca>, "malexander@thamescentre.on.ca" <malexander@thamescentre.on.ca>, "dewilson@tillsonburg.ca" <dewilson@tillsonburg.ca>, "agubbels@warwicktownship.ca" <agubbels@warwicktownship.ca>, "Olga.Smith@waterloo.ca" <Olga.Smith@waterloo.ca>, "kfletcher@regionofwaterloo.ca" <kfletcher@regionofwaterloo.ca>, "gkosch@wellesley.ca" <gkosch@wellesley.ca>, "kwallace@wellington-north.com" <kwallace@wellington-north.com>, "donnab@wellington.ca" <donnab@wellington.ca>, "gscharback@westelgin.net" <gscharback@westelgin.net>, "mturner@westgrey.com" <mturner@westgrey.com>, "cpreston@westperth.com" <cpreston@westperth.com>, "dawn.mittelholtz@wilmot.ca" <dawn.mittelholtz@wilmot.ca>, "vcritchley@citywindsor.ca" <vcritchley@citywindsor.ca>, "ahumphries@cityofwoodstock.ca" <ahumphries@cityofwoodstock.ca>, "vhummel@woolwich.ca" <vhummel@woolwich.ca>, "kmartin@zorra.on.ca" <kmartin@zorra.on.ca>, "treasurer@township.montague.on.ca" <treasurer@township.montague.on.ca>

Subject: Municipal Delegations at the 2018 AMO Conference

Hello/ Bonjour,

Please be advised that the Municipal Delegation Request Form for the Association of Municipalities of Ontario (AMO) 2018 Annual Conference is available online. Information about delegations and a link to the form are available here: http://www.mah.gov.on.ca/Page18759.aspx. The deadline to submit requests is **July 3, 2018**.

Veuillez noter que le Formulaire de demande d'une délégation municipale au congrès annuel 2018 de l'Association des Municipalités de l'Ontario (AMO) est disponible en ligne. Les renseignements sur les délégations et un lien vers le formulaire sont disponible ici: http://www.mah.gov.on.ca/Page18763.aspx. La date limite pour présenter votre demande est **3 juillet 2018**.

Thank you/ Merci

YOU'RE INVITED!

Hike for Hospice

COME AND JOIN US AS WE CELEBRATE THE GRAND OPENING OF THE HURON RESIDENTIAL HOSPICE.

MAY 6TH, 2018
HURON RESIDENTIAL HOSPICE,
37587 HURON RD. CLINTON,ON

12:30PM EVENT REGISTRATION
1:15PM RIBBON CUTTING AT THE FRONT DOOR OF THE HOSPICE
1:30PM HIKE TO BEGIN ON THE TRANQUILITY TRAIL
2-3:00PM ENTERTAINMENT AND CHILDREN'S GAMES
3:00 PM PIG ROAST DINNER

$20 PER PERSON, CHILDREN UNDER 10 EAT FREE.
REGISTRANTS PLEDGING $100 OR MORE EAT FREE.

PLEASE RSVP BY EMAILING INFOHOSPICE@TTC.ON.CA OR CALLING (519) 482-3440 EXT. 6301

Hike for Hospice

Join us on the Tranquility Trail at
Huron Residential Hospice, 37857 Huron Rd. Clinton, ON
Registration at 12:30pm with Hike to begin at 1:15pm
Pig Roast and Open House to follow at 3:00pm
Dinner $20 per person, children under 10 eat free
Registrants raising over $100 eat free!

For online team and individual registration and pledge sheets
please visit our website: www.huronresidentialhospice.com

For more information, please email: huronresidentialhospice@gmail.com
or call: (519) 482-3440 ext. 6301

Huron Residential HOSPICE

Huron Hospice Volunteer Service

From: Tim Cumming <tcumming@abca.on.ca>
Date: April 3, 2018 at 4:36:12 PM EDT
To: Maureen Cole <m.cole@southhuron.ca>
Cc: Kate Monk <kmonk@abca.on.ca>
Subject: Request for Letter of Support - Jones Bridge Pedestrian Trail Bridge Project

Mayor Maureen:

Thanks so much to you and your council for the amazing and continuing support for the community project to add more safety to the South Huron Trail through the addition of a proposed new pedestrian trail bridge.

As the community working group meets with donors and prepares grant applications to assist with funding to make the bridge possible, we are looking for letters of support. Would it be possible to get a letter of support from you on behalf of the Municipality of South Huron?

Some sample words are below – let me know what you think.

Thanks again!

SAMPLE LETTER OF SUPPORT:

The Municipality of South Huron has made a multi-year financial commitment to the community project to create a new pedestrian trail bridge that will give residents of this community, and visitors to our community, an alternative to walking along vehicle traffic on Morrison Line in order to enjoy the two beautiful natural sections of the popular South Huron Trail.

I am pleased to provide this letter of support for the Ausable Bayfield Conservation Foundation, working with the Jones Bridge Pedestrian Trail Bridge Community Working Group and with Ausable Bayfield Conservation Authority and with other municipal and community partners, in their work to support this much-needed community addition which will be a bridge to a safer and more active community.

The Municipality of South Huron, the Ausable Bayfield Conservation Foundation, service clubs, volunteers, and generous community donors are among the organizations and individuals who are part of this community partnership initiative.

A 2012 survey of people who use the MacNaughton-Morrison and Morrison Dam sections of the South Huron Trail finds that trail lovers are coming from local areas as well as from outside the area. This audience research showed how people enjoy the peacefulness of the trail as well as the health and recreation benefits it brings. The proposed pedestrian trail bridge will add even more health, recreation, and safety benefits.

Many people have shared how the recreation opportunities along the South Huron Trail help them to be active, stay fit, and even manage health issues better. The addition of a new pedestrian bridge will make it possible for more people to be more active and also to be safer as they enjoy the trail.

I would like to thank you for your kind consideration of support for the Jones Bridge Pedestrian Trail Bridge project which will provide health, safety, and recreation benefits to the thousands of people who enjoy the MacNaughton-Morrison and Morrison Dam Conservation Area sections of the South Huron Trail and the thousands of visitors who visit the area to enjoy the trail and accompanying attractions and amenities.

Thanks,

Tim

Cc: Kate

Tim Cumming
Communications Specialist
Ausable Bayfield Conservation Authority
71108 Morrison Line, RR 3 Exeter, ON, N0M 1S5
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Minister's Award for
Environmental Excellence
2012 Award Winner

the Coastal Centre

The Lake Huron Centre for Coastal Conservation

April 3, 2018

Mayor Maureen Cole and Council
Municipality of South Huron
PO Box 759 322 Main Street South
Exeter, ON N0M 1S6

RE: *'Is the Coast Clear?'* Lake Huron Conference & Coastal Conservation Gala

Dear Mayor Maureen Cole and Council

The Lake Huron Centre for Coastal Conservation (LHCCC) is a non-government charitable organization established in 1998 with the goals of protecting and restoring Lake Huron's coastal environment, and supporting a healthy coastal ecosystem through education, restoration, and research projects.

The Lake Huron Centre for Coastal Conservation Board of Directors and staff are pleased to invite you to attend the 10th biennial *'Is the Coast Clear?'* conference being held May 10-11, 2018 at the Oakwood Resort in Grand Bend. This unique event provides a forum for the public and environmental professionals to learn about issues affecting Lake Huron's coastal environment, promoting greater community engagement. Experts from the Great Lakes region will speak about coastal research, along with local actions and solutions to environmental challenges. A diverse audience of all ages, including cottagers, farmers, municipal staff, elected officials, industry, and NGOs have the opportunity to network and broaden their awareness of water quality issues. Some of the topics discussed will include Great Lakes water levels, micro-plastics, turtle species at risk, agricultural environmental concerns and solutions, and the changing fish communities of Lake Huron.

On the Thursday evening of the conference, May 10th, the LHCCC will celebrate its 20th anniversary with a Coastal Conservation Fundraising Gala held at the conference venue. Tickets are $75 and include dinner with live musical entertainment, cash bar, raffle prizes, and a silent auction.

Enclosed are copies of our conference announcement brochure. You can also find additional information about the event on our website www.lakehuron.ca/conference. If you have any questions please contact us at 226-421-3029 or via email at coastalcentre@lakehuron.ca. We look forward to hosting you in Grand Bend in May!

Sincerely,

R. E. Lawrie

Erinn Lawrie
Executive Director, Lake Huron Centre for Coastal Conservation

You are invited to attend:

AGM- 2018

SPOTLIGHT ON
BUSINESS
Perth South

Kirkton Woodham Swimming Pool Renovations & Accessibility Upgrades Completed

The Kirkton Woodham Swimming Pool Committee is excited to celebrate the completion of the Kirkton Woodham Swimming Pool Washroom Renovation and Accessibility Upgrade project.

> This was a joint project between the Municipality of South Huron and the Township of Perth South, with Perth South's contribution made with grant funding from Ontario Trillium Foundation.

The pool facilities are jointly owned (50/50) by the Municipality of South Huron and the Township of Perth South and is located in the Village of Kirkton on Road 164/Highway 23. The facility was constructed in 1977 and has been well used by the residents in both municipalities. Due to its age, the washroom and change room areas needed to be renovated. In addition, upgrades were necessary to meet the current accessibility standards.

The Kirkton Woodham Swimming Pool is administered by the Kirkton-Woodham Pool Committee which consists of council representation from both the Township of Perth South and the Municipality of South Huron along with a number of dedicated community members.

"The Committee began this project in 2013, so it is really great to see all of the hard work pay off and benefit everyone in the community" said Melinda Zurbrigg, Councillor, Township of Perth South and Kirkton-Woodham Pool Committee Representative. "We are thankful for the community volunteers that operate this facility and ensure that it is maintained to the highest possible standard; it is appreciated by everyone who uses the pool."

Recreational programs offered at the facility include group and private swimming lessons, swim teams, public swims, Tim Horton's Family Free Swims, and aqua fit swims. In addition, the pool is rented for supervised private rentals.

Pool staff demonstrates the operation of the newly installed lift.

REGISTRATION NIGHT for summer swimming programs will be held on May 16, 2018 at the Kirkton Woodham Community Centre from 5:30 pm – 7:00 pm. For additional details visit the pool website at kirkton.ca.

The Pool Committee was also excited to be participating in the Stratford Sunscreen Dispenser Pilot Project with the Perth District Health Unit (PDHU) in the summer of 2017 thanks to a grant from the Stratford Perth Community Foundation.

This project provides free sunscreen at locations within close proximity to community pools, splash pads, paddle boat rentals, playgrounds and walking trails where people often spend long periods of time out in the sun exposed to increased UV radiation from reflection off of water, asphalt and concrete. These sunscreen dispensers will provide a way to increase UV protection and encourage pool and park users to adopt additional sun protection behaviour while enjoying leisure and recreational activities.

The Stratford Sunscreen Dispenser Pilot Project is generously supported by a grant from the John and Colleen MacDonald Family Fund, held within the Stratford Perth Community Foundation.

The Kirkton Pool is now accepting Lifeguard and Instructor applications for the 2018 pool season. Submit resume and cover letter to hr@southhuron.ca

The Pool Committee is always looking for new volunteers and anyone interested should email kirktonpool@gmail.com.

For additional information regarding the Kirkton Woodham Swimming Pool visit the pool's website at kirkton.ca.

Perth County
Cultivating Opportunity
Perth County Economic Development Office
Reach out to us today. Your business is our pleasure!
perthcountybusiness.ca
1 Huron Street, Stratford, ON N5A 5S4
T. 519-271-0531 x150 F. 519-271-6265
E. ecdev@perthcounty.ca

THE CORPORATION OF THE TOWNSHIP OF MADAWASKA VALLEY
P.O. Box 1000
85 Bay Street
Barry's Bay ON K0J 1B0
Ph 613-756-2747 Fax 613-756-0553
info@madawaskavalley.ca

Moved by: Councillor Archer **2018-32-0305**
Seconded by: Councillor Peplinski **05 March 2018**

BE IT RESOLVED:

THAT the Council of the Township of Madawaska Valley does hereby find as follows:
WHEREAS: Small, rural Municipalities face significant resource capacity challenges in the collection and maintenance of accurate data for asset management planning, standardized tools should be developed at the cost of the provincial government;
AND WHEREAS: These standardized tools should be piloted in a number of small rural municipalities with provincial government guidance and resources to ensure evidence based outcomes that satisfy the regulatory frameworks outlined in O. Reg.588/2017, and the expectations of the province going forward;
AND WHEREAS: These standardized tools should be designed with service level metrics for baseline data and automatic calculations and formulas that bring forward the data required to update the asset management plan in prescribed 5 year intervals and, with built in verification of data to be uploaded electronically for reporting.
NOW THEREFORE BE IT RESOLVED THAT The Township of Madawaska Valley strongly urges Premier Kathleen Wynne and the Province of Ontario to provide adequate financial resources for both staff and infrastructure to ensure successful compliance and implementation of the required municipal function for asset management planning in small, rural municipalities.

Replies to this correspondence can be forwarded electronically to gdombroski@madawaskavalley.ca

AND FURTHER THAT a copy of this resolution be sent to the Honourable Premier Kathleen Wynne, Mr. John Yakabuski, MPP Renfrew-Nipissing-Pembroke, Mr. Vic Fedeli, Interim Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the Ontario New Democratic Party, the Rural Ontario Municipal Association, and all Ontario municipalities.

X CARRIED.

Gwen Dombroski, Acting Clerk

Replies to this correspondence can be forwarded electronically to gdombroski@madawaskavalley.ca

The Corporation of The Municipality of South Huron

By-Law # 38 -2018

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the April 16, 2018 Regular Council Meeting in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.

2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.

3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.

4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 16th day of April, 2018

Read a third time and passed this 16th day of April, 2018

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk