



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Tuesday, July 3, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
 Dave Frayne - Deputy Mayor
 Tom Tomes - Councillor - Ward 1
 Marissa Vaughan - Councillor - Ward 1
 Wayne DeLuca - Councillor - Ward 2
 Craig Hebert - Councillor - Ward 2
 Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
 Don Giberson, Environmental Services Director
 Dwayne McNab, Chief Building Official
 Sarah Smith, Huron County Planner
 Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

Motion: 333-2018

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Council adjourn at 6:02 p.m. under Section 34 of the Planning Act for the purpose of consulting with the public about a Comprehensive Zoning By-law for the Municipality of South Huron.

Disposition: Carried

3. Amendments to the Agenda, as Distributed and Approved by Council

Motion: 334-2018

Moved: M. Vaughan

Seconded: T. Tomes

That South Huron Council approves the Agenda as presented.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

6. Minutes

6.1 Minutes of the Regular Council Meeting of June 18, 2018

Motion: 335-2018

Moved: M. Vaughan

Seconded: C. Hebert

That South Huron Council adopts the minutes of the Regular Council Meeting of June 18, 2018, as printed and circulated.

Disposition: Carried

6.2 Minutes of the Public Meeting of June 18, 2018.

Motion: 336-2018

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Council adopts the minutes of the Public Meeting of June 18, 2018, as printed and circulated.

Disposition: Carried

6.3 Minutes of the Committee of the Whole of June 26, 2018

Motion: 337-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council adopts the minutes of the Committee of the Whole of June 26, 2018, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

- 7.1 Minutes of the Exeter Community Development Fund Committee of October 13, 2016

Motion: 338-2018

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council receive the Exeter Community Development Fund Committee minutes of October 13, 2016.

Disposition: Carried

Council discussed the resolution brought forward from the October 13, 2016 minutes in detail.

Motion: 339-2018

Moved: C. Hebert

Seconded: T. Tomes

Whereas the Exeter Community Development Fund Committee wishes to assist Council in its decision making process related to recreation in the town of Exeter,

That South Huron Council accept the recommendation of the Exeter Community Development Fund Committee to place a moratorium on the distribution of funds from the Exeter Community Development Fund reserve fund to allow Council the time to develop and submit a more fulsome plan to the Committee for consideration.

Disposition: Defeated

- 7.2 Minutes of the Exeter BIA of May 8, 2018
- 7.3 Minutes of the South Huron Police Services Board of May 8, 2018
- 7.4 Minutes of the May 22, 2018 Board of Directors for Upper Thames River Conservation Authority
- 7.5 Minutes of the Community Hub/Recreation Centre Project Steering Committee of June 12, 2018

Motion: 340-2018

Moved: W. DeLuca

Seconded: M. Vaughan

That the minutes of the following committees and / or boards be received as presented to Council:

- **Exeter BIA Board Meeting minutes of May 8, 2018;**
- **South Huron Police Services Board minutes of May 8, 2018;**
- **Upper Thames River Conservation Authority minutes of May 22, 2018.**
- **Community Hub/Recreation Centre Project Steering Committee minutes of June 12, 2018.**

Disposition: Carried

8. Staff Reports

8.1 Planning

8.2 Financial Services

8.3 Environmental Services

- 8.3.1 D. Giberson, Director of Operations and Infrastructure - Tender Results for Surface Treatment of Mollard Line (County Road #81 to Crediton Road) and McTaggart Line (Rogerville Road to Line 17)

Motion: 341-2018

Moved: T. Oke

Seconded: D. Frayne

That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure RE: Tender Results for Surface Treatment of Mollard Line (County Road #81 to Crediton Road) and McTaggart Line (Rogerville Road to Line 17); and

That South Huron Council accept the tender received from the low bidder Norjohn Contracting and Paving Limited and authorize the award of a contract for Surface Treatment of Mollard Line (County Road #81 to Crediton Road) and McTaggart Line (Rogerville Road to Line 17) in the amount of 145,485.24 (including HST).

Disposition: : Carried

8.3.2 D. Giberson, Director of Operations and Infrastructure - 2018
Request for Proposals for Engineering Services

Motion: 342-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure Re: 2018 Request for Proposals for Engineering Services; and

That South Huron Council accepts the proposal received from BM Ross and Associates and authorizes the award of a professional services contract to BM Ross and Associates for the design, approvals and tender preparation for the following 2018 Capital Projects:

1. **Waterloo Street Reconstruction (London Road South to GEXR railway) in the amount of \$30,142.00 plus HST**
2. **Huron Park Water Tower Re-chlorination System Upgrade in the amount of \$6,500.00 plus HST.**

Disposition: Carried

Motion: 343-2018

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council accepts the proposal received from BM Ross and Associates and authorizes the award of a professional services contract to BM Ross and Associates for tendering, contract administration and construction inspection for the following projects, subject to Council approval of a future Capital Budget:

- **Waterloo Street Reconstruction (London Road South to GEXR railway) in the amount of \$71,727.00 plus HST**

Disposition: Carried

Motion: 344-2018

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Council accepts the proposal received from GMBLuePlan Engineering Limited and authorizes the award of a professional services contract to GMBLuePlan Engineering Limited for the design, approvals and tender preparation for the following 2018 Capital Projects:

- 1. Shipka Line Watermain Replacement (Kirkton Rd to Dashwood Rd) in the amount of \$16,353.00 plus HST**
- 2. Parr Line Watermain Replacement (north & south of Crediton) in the amount of \$16,353.00 plus HST**
- 3. Huron Street Watermain Replacement (Corbett Line to west end) in the amount of \$11,664.00 plus HST**
- 4. Replacement of Mollard Line Structure #1056 in the amount of \$18,240.00 plus HST.**

Disposition: Carried

Council discussed the Mollard Line Structure #1056 project.

Motion: 345-2018

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council accepts the proposal received from GMBLuePlan Engineering Limited and authorizes the award of a professional services contract to GMBLuePlan Engineering Limited for tendering, contract administration and construction inspection for the following projects, subject to Council approval of a future Capital Budget:

- 1. Shipka Line Watermain Replacement (Kirkton Rd to Dashwood Rd) in the amount of \$21,430.00 plus HST**
- 2. Parr Line Watermain Replacement (north & south of Crediton) in the amount of \$21,430.00 plus HST**
- 3. Huron Street Watermain Replacement (Corbett Line to west end) in the amount of \$11,190.00 plus HST**
- 4. Replacement of Mollard Line Structure #1056 in the amount of \$20,750.00 plus HST.**

Disposition: Carried

8.4 Administration

- 8.4.1 D. McNab, Chief Building Official - Limiting Distance Agreement - Tom Hayter, Hayter's Turkey Farm Ltd

Motion: 346-2018

Moved: M. Vaughan

Seconded: D. Frayne

That South Huron Council receive this report from D. McNab, Development Services Manager re: Limiting Distance Agreement between Tom Hayter, Hayter's Turkey Farm Ltd, and the Municipality of South Huron be received for information purposes.

Disposition: Carried

- 8.4.2 D. Best, Chief Administrative Officer - Engagement Policy

Chief Administration Officer Best suggested an amendment to the policy regarding a review in 2019.

Councillors Frayne and Vaughan agreed to the amendment of the motion.

Motion: 347-2018

Moved: D. Frayne

Seconded: M. Vaughan

That the report of D. Best, Chief Administrative Officer dated July 3, 2018 regarding the Engagement Policy be received; and

That South Huron Council approve the Engagement Policy as amended.

Disposition: Carried

- 8.4.3 D. Best, Chief Administrative Officer - Memorandum of Understanding - Exeter BIA

Brittany Wise, BIA manager was present in the gallery. Chief Administrative Officer advised that the final report will be coming back to Council after the BIA executive has reviewed the document.

Motion: 348-2018

Moved: C. Hebert

Seconded: T. Oke

That the memo of D. Best, Chief Administrative Officer dated July 3, 2018 2013 with respect to the Memorandum of Understanding (MOU) with the Exeter BIA be received.

Disposition: Carried

8.4.4 D. Best, Chief Administrative Officer - Parking By-law Update

Motion: 349-2018

Moved: M. Vaughan

Seconded: T. Tomes

That the memo of D. Best, Chief Administrative Officer dated July 3, 2018 regarding the Parking By-law Update be received.

Disposition: Carried

9. Deferred Business

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne advised that the CHIP speed sign is in South Huron until next Wednesday and is currently placed near the Morrison Dam. He noted that Canada Day events were successful including supper at the Legion and Victoria Park washroom grand opening.

Councillor Hebert advised that he attended Canada Day events.

Councillor Vaughan attended the Victoria Park ribbon cutting and civic night at the Huron Country Playhouse. She attended a Lake Huron Primary Supply System workshop and updated Council on the board's governance structure.

Councillor Tomes asked about possible federal funding for railway lands and asked whether Council was interested in a Committee of the Whole meeting regarding fire.

Councillor Tomes declared that he will not be running in the next municipal election.

Councillor Oke commented that he attended a number of Canada Day events and thanked the organizing committee and other volunteers.

12. Communications

12.1 Ombudsman Annual Report 2017-2018

12.2 Ministry of Natural Resources and Forestry - Oral Rabies Vaccine

Council requested the Clerk forward the map.

12.3 AMO - 2018-2020 AMO Board of Directors

Chief Administrative Officer Best advised that delegation requests for AMO conference have been submitted to the Ministry of Economic Development, Job Creation and Trade, Ministry of Infrastructure, Ministry of Agriculture, Food and Rural Affairs and Ministry of Tourism, Culture and Sport. As the deadline has been extended, a submission will be made to the Ministry of the Environment and Climate Change.

12.4 BRA - Board Meeting Highlights of June 21, 2018 meeting

12.5 Huron County Needle Syringe Program

12.6 Ausable Bayfield Conservation Foundation - Request

12.7 Lori Clarke - Elliott Park Sign - Request

Council directed a report be brought back to Council.

12.8 Royal Canadian Legion - Request

12.9 Lisa Thompson, MPP - Correspondence

12.10 Laurie Dykstra - Correspondence

12.11 Town of Amherstburg - Support for Cannabis Grace Period Request

Motion: 350-2018

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 64-2018- Appoint BIA & Rates

Motion: 351-2018

Moved: M. Vaughan

Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #64-2018, being a by-law to name members to the Exeter Business Association Board of Management and set 2018 tax rates for properties in the Exeter Business Improvement Area.

Disposition: Carried

15.2 By-Law No. 65-2018 - Limiting Distance Agreement - Hayter/Hayter's Turkey Farms Ltd.

Motion: 352-2018

Moved: D. Frayne

Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #65-2018, being a by-law to authorize the execution of a Limiting Distance Agreement between the Municipality of South Huron, Hayter's Turkey Farm Ltd. and Tom Hayter in the Municipality of South Huron in the County of Huron

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 66-2018 – Confirming By-Law

Motion: 353-2018

Moved: C. Hebert

Seconded: T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #66-2018, being a by-law to confirm matters addressed at the July 3, 2018 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 354-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council hereby adjourns at 7:42 p.m., to meet again on July 16, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk