Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

Monday, July 16, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present:	Maureen Cole - Mayor
	Dave Frayne - Deputy Mayor
	Tom Tomes - Councillor - Ward 1
	Wayne DeLuca - Councillor - Ward 2
	Craig Hebert - Councillor - Ward 2
	Ted Oke - Councillor - Ward 3
Member Regrets:	Marissa Vaughan - Councillor - Ward 1
Staff Present:	Dan Best, CAO
	Sandy Becker, Director of Financial Services
	Dwayne McNab, Chief Building Official
	Sarah Smith, Huron County Planner
	Megan Goss, Human Resources Coordinator & Assistant to the CAO
	Laurie Clapp
	Scott Currie, Communications and Strategic Initiatives Officer

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 pm.

2. Public Meeting

Motion: 355 - 2018
Moved: D. Frayne
Seconded: W. DeLuca

That South Huron Council adjourn at 6:01 p.m. for the purpose of a Public Meeting pursuant to the Planning Act for a proposed Official Plan amendment.

Disposition: : Carried

3. Amendments to the Agenda, as Distributed and Approved by Council

8.4.7, 8.4.8, 8.4.9, 8.4.10 - Addition of Staff Reports

Motion: 356 -2018
Moved: D. Frayne
Seconded: T. Oke

That South Huron Council approves the Agenda as amended.

Disposition: : Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None

5. Delegations

6. Minutes

6.1 Minutes of the Regular Council Meeting of July 3, 2018

Motion: 357 - 2018
Moved: C. Hebert
Seconded: T. Tomes

That South Huron Council adopts the minutes of the Regular Council Meeting of July 3, 2018, as printed and circulated.

Disposition: : Carried

6.2 Minutes of the Public Meeting of July 3, 2018

Motion: 358 - 2018
Moved: W. DeLuca
Seconded: T. Oke

That South Huron Council adopts the minutes of the Public Meeting of July 3, 2018 as printed and circulated.

Disposition: : Carried

7. Councillor Board and Committee Reports

7.1 Minutes of the Exeter Rodeo Committee of April 30, 2018

7.2 Minutes of the Communities in Bloom Committee of June 6, 2018

The Committee recommended that Ms. Debbie Mountenay be able to attend the Communities in Bloom Awards Ceremony in Regina on behalf of the Committee. The Committee recommended that airfare and registration should be covered.

Motion: 359 - 2018
Moved: C. Hebert
Seconded: T. Oke

That Council authorize Ms. Debbie Mountenay to attend the 2018 Communities in Bloom Awards Ceremony in Regina; and that the cost of airfare and registration be approved.

Disposition: : Carried

7.3 Minutes of the Community Hub/Recreation Project Steering Advisory Committee of June 19, 2018

7.4 Minutes of the Exeter BIA of June 19, 2018

Motion: 360 - 2018
Moved: W. DeLuca
Seconded: T. Oke

That the minutes of the following committees and/or boards be received as presented to Council:

- **Exeter Rodeo Committee minutes of April 30, 2018;**
- **Communities in Bloom Committee minutes of June 6, 2018;**
- **Community Hub/Recreation Project Steering Advisory Committee minutes of June 19, 2018;**
- **Exeter BIA minutes of June 19, 2018.**

Disposition: : Carried

7.5 Motion brought forward from July 9, 2018 Rodeo Committee meeting

Mayor Cole expressed concern regarding the validity of the recommendation to Council due to:

1) mover not being a member of the Committee

2) no confirmation of quorum as there were no minutes associated with the recommendation

Mayor Cole advised of governance concerns related to the Terms of Reference not being publicly available and that Council cannot accept a a recommendation from a non-committee member.

She further advised Council these concerns should be sent back to the Committee. Councillor Hebert agreed as the Committee representative to bring the concerns back to the Committee.

The motion had no seconder.

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner - Comprehensive Zoning By-Law

Motion: 361 - 2018
Moved: D. Frayne
Seconded: C. Hebert

That South Huron Council receives the report from S. Smith, Huron County Planner re: South Huron Comprehensive Zoning By-Law dated July 6, 2018; and

That based on the nature of the proposed amendments to the zoning by-law, no further public notice be given.

Disposition: : Carried

8.1.1.1 Written correspondence received prior to meeting and distributed to Council at Public Meeting

8.1.1.2 Written correspondence received at Public Meeting

8.1.1.3 Written correspondence received after Public Meeting

8.2 Operations and Infrastructure

8.3 Financial Services

8.3.1 S. Becker, Director of Financial Services - 2018 Council expenses as of June 30, 2018

Motion: 362 - 2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Council Expenses as of June 30, 2018

Disposition: : Carried

8.3.2 S. Becker, Director of Financial Services - 2018 Capital Progress Report - June

Clarity was requested regarding the 4x4 utility vehicle mentioned in the report. Since it was not purchased, was it necessary?

S. Becker, Director of Financial Services will confer with the Community Services Department and get back to Council with a response.

Motion: 363 - 2018
Moved: D. Frayne
Seconded: T. Tomes

That South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Capital Progress Report – June completed as of June 30, 2018 for information only.

Disposition: : Carried

8.3.3 S. Becker, Director of Financial Services - 2018 Q2 Operating Variance Report

Motion: 364 - 2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receive the report from S. Becker, Director of Financial Services re: 2018 Q2 Operating Variance Report for information only.

Disposition: : Carried

8.4 Administration

8.4.1 D. McNab, Chief Building Official - Q2 Building Activity Report

Motion: 365 - 2018
Moved: C. Hebert
Seconded: W. DeLuca

That South Huron Council receives the report from D. McNab, Chief Building Official re: Q2 Building Activity from April 1, 2018 to June 30, 2018 for information.

Disposition: : Carried

8.4.2 M. Goss, Human Resources/Strategic Initiatives Officer - Violence and Harassment in the Workplace Policy

Motion: 366 - 2018
Moved: D. Frayne
Seconded: C. Hebert

That South Huron Council receives the report from M. Goss, Human Resources and Strategic Initiatives Officer regarding the Corporate Violence and Harassment in the Workplace Policy; and

That South Huron Council adopt the Draft Corporate Violence and Harassment in the Workplace Policy as presented

Disposition: : Carried

8.4.3 R. Msuya-Collison, Clerk - Integrity Commissioner Appointment

D. Best, CAO/Deputy Clerk will bring back a report regarding the potential of a joint integrity commissioner with county, as further details are available.

Motion: 367 -2018
Moved: T. Tomes
Seconded: T. Oke

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Integrity Commissioner Appointment; and

That Council authorizes Administration to extend the agreement with Lisa Korab as Integrity Commissioner for a period of twelve (12) months to July 18, 2019.

Disposition: : Carried

8.4.4 R. Msuya-Collison, Clerk - Committee Reporting Structure

Deferred for discussion at Committee of the Whole.

Motion: 368 - 2018
Moved: C. Hebert
Seconded: W. DeLuca

That South Huron Council receives the report of R. Msuya-Collison, Clerk re: Council Committee Reporting, for consideration and direction.

Disposition: : Carried

Amendment:

Motion: 369 - 2018
Moved: W. DeLuca

That Council defer motion 368 - 2018 for discussion at Committee of The Whole.

Disposition: : Carried

8.4.5 R. Msuya-Collison, Clerk - Request for Service, Complaints and By-Law Summary, for information purposes.

Motion: 370 - 2018
Moved: D. Frayne
Seconded: T. Oke

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Request for Service, Complaints and By-Law Summary, for information purposes.

Disposition: : Carried

8.4.6 R. Msuya-Collison, Clerk - Planning Activity April 1 to June 30, 2018, for information purposes.

Motion: 371 - 2018
Moved: T. Tomes
Seconded: T. Oke

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Planning Activity April 1 to June 30, 2018, for information purposes.

Disposition: : Carried

8.4.7 D. Best, Chief Administrative Officer/Deputy Clerk - Service Delivery Review

Motion: 372 - 2018
Moved: T. Tomes
Seconded: T. Oke

That South Huron Council receives CAO Memo 2018-11 from D. Best, Chief Administrative Officer dated July 16, 2018 regarding the Service Delivery Review; and

That the Service Delivery Review be internally managed by the Municipality of South Huron; and

That South Huron Council approve the Service Delivery Review Workplan and methodology as presented.

Disposition: : Carried

8.4.8 D. Best, Chief Administrative Officer/Deputy Clerk - BIA MOU Update

Motion: 373 - 2018
Moved: C. Hebert
Seconded: T. Oke

That the memo of D. Best, Chief Administrative Officer dated July 16, 2018 with respect to the Memorandum of Understanding (MOU) with the Exeter BIA be received; and

That Council approve the MOU with the Exeter BIA as presented; and

That the necessary by-law be forwarded to Council for the required three readings.

Disposition: : Carried

8.4.9 D. Best , Chief Administrative Officer/Deputy Clerk - Sharps Disposal Kiosk

Report addressing Agenda Item 9.1 Huron County Health Unit Request

Deferred by motion 318-2018 on June 18, 2018

Motion: 374 - 2018
Moved: D. Frayne
Seconded: W. DeLuca

That South Huron Council receives the Report of D. Best, Chief Administrative Officer/Deputy Clerk; and

That South Huron accepts a large disposal kiosk, from the Huron County Health Unit, for one year; to be placed at a pilot site at the Olde Town Hall, east side of the building ; and

That South Huron enters into a contract with ECCares for the provision of sharps disposal.

Disposition: : Carried

8.4.10 D. Best, Chief Administrative Officer/Deputy Clerk - Age Friendly Community Plan

Motion: 375 - 2018
Moved: T. Oke
Seconded: C. Hebert

That Council receives the memo of D. Best, Chief Administrative Officer related to the Age Friendly Community Plan; and

That Council endorse and approve the Age-Friendly Community (AFC) Plan; and

That Council approve the AFC Advisory Committee Terms of Reference; and

That Staff to proceed with the recruitment of the Committee, Communication and rollout of the initiative; and

That Council appoint Councillor DeLuca and Councillor Vaughan to the AFC Steering Committee; and

That in the event Councillor Vaughan declines the appointment, Deputy Mayor Frayne will fill the position.

Disposition: : Carried

9. Deferred Business

9.1 Huron County Health Unit Request

Addressed by Agenda Item 8.4.9

9.2 Elliott Park Sign - Request

Council directed that this item be forwarded to Committee of the Whole for discussion.

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne attended a Coalition for Huron Injury Prevention (*CHIP*) meeting. He commented that Decoration Day at the Exeter Cemetery was a success.

Councillor Hebert extended an invitation to Mayor Cole, Council and Staff Managers for the Communities in Bloom Luncheon and Picnic on July 25. He asked that responses be sent to Cathy Seip, if attending. He commented that Cultural Collective will be hosting the Huron Sound Music Arts Festival, July 21 at MacNaughton Park.

Councillor Tomes requested that the Master Fire Plan and the railroad inquiry come to a Committee of the Whole for discussion.

Councillor Oke extended thanks to Kirkton pool for adding extra lessons to help compensate for Exeter pool being unavailable.

Mayor Cole attended a New Outlook meeting in Centralia. She commented on the Outlook group getting good use of the playground there. She participated in the community meal on Sunday with the Huron Park Fire Hall. She attended 2 plays at Huron Country Playhouse. There was a full house and reported 1500 people a day speaks to the Playhouse's success in drawing people to the community.

The Age Friendly Committee will host a Wellness Fair on September 20. They have invited the BIA and Chamber of Commerce to be vendors along with hospitals and businesses. They have included the Municipality of Bluewater in the fair as they play a large role in the area of wellness. The goal is to have things set up for an August meeting to discuss Recreation Centre costs. The hope is that it will be donated.

An invitation was extended to Council and Staff, from Coffee Time, for a Grand Opening July 31 from 2-4.

Council discussed the Centralia Lions being approved for a grant for playground equipment in the New Outlook area and expressed that it would be beneficial to hear from them about the plans for the grant funding.

12. Communications

12.1 Ontario Energy Board Notice - Union Gas

12.2 College of Physicians and Surgeons of Ontario - Award Program

Motion: 376 - 2018
Moved: T. Oke
Seconded: T. Tomes

That South Huron Council receive communication items not otherwise dealt with.

Disposition: : Carried

13. Report From Closed Session

14. By-Laws

14.1 By-Law No. 67-2018 - Appoint Intengrity Commissioner Lisa Korab

Motion: 377 - 2018
Moved: C. Hebert
Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #67-2018, being a by-law to amend Schedule "A" of By-Law #49-2016, being a by-law to appoint an Integrity Commissioner and to authorize the execution of an extension of the

agreement between the Municipality of South Huron and the Integrity Commissioner.

Disposition: : Carried

14.2 By-Law No. 68-2018 - Housekeeping OPA 15 By-Law

Motion: 378 - 2018
Moved: C. Hebert
Seconded: W. DeLuca

That the South Huron Council gives first, second and third and final reading to By-Law #68-2018, being a by-law to Amend The South Huron Official Plan.

Disposition: : Carried

14.3 By-Law No. 69-2018 - Comprehensive Zoning By-Law

Motion: 379 - 2018
Moved: D. Frayne
Seconded: T. Oke

That the South Huron Council gives first and second reading to By-Law #69-2018, being a by-law to provide the Corporation of the Municipality of South Huron with regulations which will affect control over all forms of land use and development within the Municipality of South Huron.

Disposition: : Carried

15. Confirming By-Law

15.1 By-Law No. 70-2018 – Confirming By-Law

Motion: 380 - 2018
Moved: C. Hebert
Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #70-2018, being a by-law to confirm matters addressed at the July 16, 2018 Council meeting.

Disposition: : Carried

16. Adjournment

Motion: 381 - 2018
Moved: D. Frayne
Seconded: T. Oke

That South Huron Council hereby adjourns at 7:27p.m., to meet again on August 13, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: : Carried

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Maureen Cole, Mayor Rebekah Msuya-Collison, Clerk