



Corporation of the Municipality of South Huron
Revised Agenda - Regular Council Meeting

Tuesday, September 4, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Accessibility of Documents:

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Pages

1. Meeting Called To Order

Welcome &O Canada

2. Public Meeting

3. Amendments to the Agenda, as Distributed and Approved by Council

Item 11.1 - Report to Council

Recommendation:

That South Huron Council approves the Agenda as amended.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 Bob Sharen re Letter to Auditors

1

Recommendation:

That South Huron Council receives the delegation as presented from Bob Sharen.

6. Minutes

6.1 Minutes of the Regular Council Meeting of August 13, 2018

4

Recommendation:

That South Huron Council adopts the minutes of the Regular Council Meeting of August 13, 2018, as printed and circulated.

6.2 Minutes of the Committee of the Whole of August 29, 2018

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Recommendation:

That South Huron Council adopts the minutes of the Committee of the Whole Meeting of August 29, 2018, as printed and circulated; and

That South Huron Council accept the recommendation from the Committee of the Whole to move forward with receiving draft minutes on the Council agenda and recommends that Administration proceed with providing staff support for drafting committee minutes; and

That South Huron Council accept the recommendation from the Committee of the Whole to refer the request to the Heritage Advisory Committee for discussion and investigation and that the Committee submit a report to Council with recommendations.

7. Councillor Board and Committee Reports

7.1 Minutes of UTRCA Meeting of June 26, 2018

Follow this link below to read the UTRCA minutes:

<http://thamesriver.on.ca/wp-content/uploads/Publications/BOD-minutes-June26-2018.pdf>

7.2 Minutes of Exeter BIA Meeting of July 10, 2018

23

7.3 Minutes of Community Hub/Recreation Centre Project Steering Committee Meeting of July 17, 2018

31

Recommendation:

That the minutes of the following committees and/or boards be received as presented to Council:

- **UTRCA minutes of June 26, 2018;**
- **Exeter BIA minutes of July 10, 2018;**
- **Community Hub/Recreation Project Steering Advisory Committee of July 17, 2018.**

- 7.4 Draft Minutes of Dashwood Community Centre Advisory Committee - August 27, 2018

34

Recommendation:

That the draft minutes of Dashwood Community Centre Advisory Committee be received as presented to Council; and

That South Huron Council accept the recommendation of the Dashwood Community Centre Advisory Committee that the Dashwood washroom project be designed staying within the current building footprint; and

That South Huron Council accept the recommendation of the Dashwood Community Centre Advisory Committee that Rob Hoffman attend the opening of design/build tenders for Dashwood washroom project Request for Proposal.

8. Staff Reports

8.1 Planning

- 8.1.1 S. Smith, Huron County Planner - Consent C42-2018 Hodgins (Rose)

38

Recommendation:

That South Huron Council recommends to Huron County Council that Consent for file C42-2018 be granted with conditions as set out in the Planner's report dated August 24, 2018.

- 8.1.2 S. Smith, Huron County Planner - Consent C44-2018 Ballentyne (Culbert)

45

Recommendation:

That South Huron Council recommends to Huron County Council that Consent for file C44-2018 be granted with conditions as set out in the Planner's report dated August 24, 2018.

8.2 Operations and Infrastructure

8.3 Financial Services

8.4 Administration

- 8.4.1 J. Fields, Manager of Community Services - Reciprocal Use of Community Facilities 52

Recommendation:

That South Huron Council receives the report from J. Fields, Community Services Manager re: Reciprocal Use of Community Facilities; and

That Council authorize the Mayor and Clerk to enter into a Reciprocal Use of Community Facilities Agreement between the Avon Maitland District School Board, the Huron-Perth Catholic District School Board and the Municipality of South Huron.

- 8.4.2 R. Msuya-Collison, Clerk - Heritage Designation – 296 William Street - Update 61

Recommendation:

That the report of R. Msuya-Collison regarding the status of the Heritage Designation process for 296 William Street, Exeter be received for information.

- 8.4.3 R. Msuya-Collison, Clerk - Carroll Municipal Drain 2018 Tender 64

Recommendation:

That South Huron Council receive the report from R. Msuya-Collison, re Carroll Municipal Drain Tender 2018; and

That South Huron Council award the tender for construction of the Carroll Municipal Drain 2018 to Parker & Parker Ltd. in the amount of \$84,425, plus non-recoverable HST.

- 8.4.4 R. Msuya-Collison, Clerk - Neil Municipal Drain 2018 Tender 66

Recommendation:

That South Huron Council receive the report from R. Msuya-Collison, re Neil Municipal Drain 2018; and

That South Huron Council award the tender for construction of the Neil Municipal Drain 2018 to A.G. Hayter Contracting Limited, in the amount of \$118,708.00 , plus non-recoverable HST.

- 8.4.5 D.Best, Chief Administrative Officer/Deputy Clerk- Dashwood Community Centre Project 68

Recommendation:

That the memo of D. Best, Chief Administrative Officer dated September 4, 2018 regarding the Dashwood Community Centre project be received.

- 8.4.6 D. Best, Chief Administrative Officer/Deputy Clerk - Dean Report Status Update 71

Recommendation:

That the memo of D. Best, Chief Administrative Officer dated September 4, 2018 regarding a status update on the Dean Report be received.

9. Deferred Business

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Recommendation:

That South Huron Council receive the report from Mayor Cole about the AMO Conference.

11.1 *Mayor Cole - Report to Council re AMO Conference* 84

12. Communications

12.1 OPSEU News Release - Public Cannabis Option 86

12.2 George Guetter - Request - Connection Fee 89

12.3 Town of Oakville - Resolution - Regulating the Display and Distribution of Objectionable Images 90

12.4 Township of Selwyn - Resolution - Provincial Agricultural Systems Mapping 92

Recommendation:

That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session
14. Report From Closed Session
15. By-Laws
 - 15.1 By-Law No. 56-2018 - Designate 296 William Street - Cultural Heritage Value and Interest 93

Recommendation:
That the South Huron Council gives first, second and third and final reading to By-Law #56-2018, being a By-law to designate property know as 296 William Street as having Cultural Heritage Value and Interest.
 - 15.2 By-Law No. 60-2018 - Neil Municipal Drain 2018 97

 Third and Final Reading

Recommendation:
That the South Huron Council gives third and final reading to By-Law #60-2018, being a by-law to provide for the Neil Municipal Drain 2018 in the Municipality of South Huron.
 - 15.3 By-Law No. 61-2018 - Carroll Municipal Drain 2018 99

 Third and Final Reading

Recommendation:
That the South Huron Council gives third and final reading to By-Law #61-2018, being a by-law to provide for the Carroll Municipal Drain 2018 in the Municipality of South Huron.
 - 15.4 By-Law No. 76-2018 - Reciprocal Use Community Facility AMDSB HPCSB 101

Recommendation:
That the South Huron Council gives first, second and third and final reading to By-Law #76-2018, being a By-law to authorize a reciprocal use of community facilities with the Huron-Perth Catholic District School Board ("the Board") and Avon Maitland District School Board ("the Board") for the purpose of sharing facilities amongst the Board and the Municipality.

15.5 By-Law No. 77-2018 - Parking By-Law

109

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #77-2018, being a By-law regulating parking on municipal roads within the Municipality of South Huron

16. Confirming By-Law

16.1 By-Law No. 78-2018– Confirming By-Law

121

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #78-2018, being a by-law to confirm matters addressed at the September 4, 2018 Council meeting.

17. Adjournment**Recommendation:**

That South Huron Council hereby adjourns at 715 p.m., to meet again on September 17, 2018 at 6:00 p.m. or at the Call of the Chair.

From: rsharen@hay.net [mailto:rsharen@hay.net]
Sent: Wednesday, August 29, 2018 1:08 PM
To: Rebekah Msuya-Collison <clerk@southhuron.ca>
Subject: Re: Delegation

Good Afternoon Rebekah:

I guess the critical issue for me is to be in the position that I can explain or answer to any of the issues that might arise from my letter to your auditors.

Since I have done extensive research on the subject I will be able to address their questions in some detail.

Speaking at length on the subject would not properly inform council of my thoughts.

I trust that this will clarify my objective of informing council of the loss to your constituents. Please advise me as to how I can more fully address your needs in this instance.

Cordially yours

R.M> (Bob) Sharen

Box 99
Grand Bend, Ontario
N0M 1T0

Vodden, Bender & Seebach
Chartered Professional Accountants
Box 758, 41 Ontario Street
Clinton, Ontario
N0M 1L0

Ladies and Gentlemen:

It is my understanding that a municipal audit must review all financial positions of the municipality and report any and all discrepancies to the municipal staff and to council. These findings will include all financial positions held in contractual relationships.

In other words, it is the municipal auditor's duty and obligation to report all matters that affect the financial position of the said municipality. Regardless of whether that position is better or worse than the council or staff believe it to be.

While I was getting ready for this evening's meeting I reviewed the financial statements for 2016 and 2017. I did not go back further as it appears obvious that they will all be lacking a copy of an audited statement for the Grand Bend Sanitary Sewer System (GBSSS) as required by the contract to which South Huron is a party.

This is important in my opinion since this contract has a book value of about \$18,000,000.

While I am neither a lawyer or an accountant it is belief based on the research that I have conducted over the past number of years that

there has been a substantial amount of funds have been moved from the GBSSS to other uses within Lambton Shores. This is contrary to Chapter 27 of the Revised Statutes of Ontario (RSOs) as well as Section 332, ss (1) of the Criminal Code, Revised Statutes of Canada (RSCs) 1985 Chapter 46.

As the municipality's appointed auditors would it be prudent to withdraw the presentation of this financial document until you have the opportunity to review your work in light of this revelation?

It is my belief based on the municipal financial documents of the Municipality of Lambton Shores that funds have been removed from the GBSSS to the detriment of the GBSSS users in South Huron and the Grand Bend users in Lambton Shores.

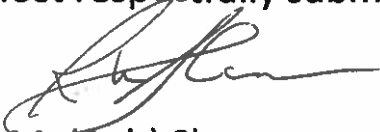
Your action is of course up to you as Chartered Professional Accountants.

I will share the information that I have with you. I will ensure that my position is safe by having my attorney in attendance at any meetings I have with you or any other person representing the municipality.

I have only touched on my concerns in the briefest of ways.

Thank you for your consideration of these concerns.

Most respectfully submitted.

A handwritten signature in black ink, appearing to read 'R.M. Sharen', with a stylized flourish at the end.

R.M. (Bob) Sharen

H: 519-238-2055 C: 519-878-2371



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Monday, August 13, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO/Deputy Clerk
Sandy Becker, Director of Financial Services
Jo-Anne Fields, Manager of Community Services
Sarah Smith, Huron County Planner
Scott Currie, Communications and Strategic Initiatives Officer
Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

3. Amendments to the Agenda, as Distributed and Approved by Council

Items 7.3, 8.4.6 and 15.6 added to the agenda.

Motion: 382-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 Vodden, Bender and Seebach, LLP - 2017 Audited Financial Statements

Mr. Paul Seebach presented the audited 2017 Financial Statements for the Municipality of South Huron, Kirkton-Woodham Community Centre Board, Kirkton-Woodham Swimming Pool and Exeter Business Improvement Area. Mr. Seebach discussed the management letter and advised that there were no significant difficulties that should be brought to the attention of Council and the municipality was in good financial position.

Motion: 383-2018

Moved: T. Oke

Seconded: W. DeLuca

That South Huron Council receives the delegation as presented from Vodden, Bender and Seebach, LLP by Paul Seebach.

Disposition: Carried

5.2 Website Launch Plan

Communications and Strategic Initiatives Officer Scott Currie presented an update on status of web renewal project and outlined the next steps. He explained that the new site is accessible and responsive in design.

Motion: 384-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the delegation regarding South Huron Website Launch of South Huron.ca as presented by S. Currie, Communications and Strategic Initiatives Officer.

Disposition: Carried

6. Minutes

6.1 Minutes of the Regular Council Meeting of July 16, 2018

Follow up that item 8.3.2 will be placed in capital update.

Motion: 385-2018

Moved: T. Tomes

Seconded: D. Frayne

That South Huron Council adopts the minutes of the Regular Council Meeting of July 16, 2018, as printed and circulated.

Disposition: Carried

6.2 Minutes of the Public Meeting of July 16, 2018

Motion: 386-2018

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council adopts the minutes of the Public Meeting of July 16, 2018, as printed and circulated.

Disposition: Carried

6.3 Minutes of Court of Revision Meeting of July 16, 2018 - Carroll Municipal Drain

Motion: 387-2018

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Court of Revision - Carroll Municipal Drain Meeting of July 16, 2018, as printed and circulated.

Disposition: Carried

6.4 Minutes of Court of Revision Meeting of July 16, 2018 - Neil Municipal Drain

Motion: 388-2018

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council adopts the minutes of the Court of Revision - Neil Municipal Drain Meeting of July 16, 2018, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Minutes of the Community Hub-Recreation Project Steering Advisory Committee Meeting of July 4, 2018

Council discussed the LeisurePlan survey and comments received regarding the age range for required for the survey. Council committee members added that the Project Steering Committee values the opinions of all residents and is actively seeking input on the proposed new community hub / recreation centre project from the entire community and that they will take forward the comments received from the survey to the committee.

7.2 Minutes of the South Huron Economic Development Advisory Committee Meeting of May 31, 2018

Motion: 389-2018

Moved: T. Oke

Seconded: T. Tomes

That the minutes of the following committees and / or boards be received as presented to Council:

- Community Hub/Recreation Project Steering Advisory Committee meeting of July 4, 2018;
- South Huron Economic Development Advisory Committee meeting of May 31, 2018.

Disposition: Carried

7.3 Upcoming Committee of the Whole Meeting

Wednesday August 29, 2018 at 6:00 p.m.

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner - D14-Z05-2018 Watson Rezoning Report

S. Smith, Huron County Planner advised that Huron County approved Official Plan Amendment SHu OPA#13 and that the

accompanying Zoning By-law Amendment is being brought back to South Huron Council for third and final reading of By-law #51-2018.

Motion: 390-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council receive the report of S. Smith, Huron County Planner regarding third and final reading to By-Law #51-2018 (2326767 Ontario Inc./Watson) for information.

Disposition: Carried

8.1.2 S. Smith, Huron County Planner - South Huron Comprehensive Zoning

S. Smith Huron County Planner requested direction from Council for each of the following items.

Item for Consideration	Recommendation	Council Direction
Community Facility (CF) Zone permits “any use of the corporation” and wording is considered vague and poses no restrictions on Municipality	No change be made.	No Changes
Grand Bend Motorplex - Subject lands currently zoned VM1-5 in Township of Stephen Zoning By-law; notes that zone map appears to miss site specific zone provisions currently existing for subject lands. Also request for removal of 30m rear yard provision.	A site specific zone be included for this property reflective of permitted uses currently allowed; it is also recommended standard M1 yard provisions apply as would be in place today therefore removing additional 30m setback as previously stipulated.	Change to Site specific zone

Subject lands located at 184 Rosemount Avenue. Lands are identified as M2 (General Industrial) Zone in South Huron Zoning By-law. Subject lands are operating as a retail use which does not fall in line with permitted uses in M2 zone.	A site specific zone provision to recognize retail use not be implemented for this property.	No site specific amendment
Request for 5 Lakeshore Drive (401004003400200) and abutting lands legally recognized as Plan 125 Lot 5 Lot 41 S Pt Lot 40 (401004003400300). Request #1. That frontage /front yard definition be maintained and be considered from the street as opposed to Lake/Top of Bank as proposed in Zoning Bylaw. Request #2. That existing lot frontage be recognized as is.	Re Current Request #1. To retain frontage/front yard from Lake/Top of Bank as recommended in July 16, 2018 report. Re Current Request #2. No action is required as lots are considered existing.	#1: Revert to previous Township of Stephen By-Law provisions and allow the property owner to choose between lakefront or road for determination of property frontage and front yard. #2: No change
Re Current Request #1. Recommendation would be to retain frontage/front yard from Lake/Top of Bank as recommended in July 16, 2018 report.		See above. Same as above.
Additional definitions received regarding CSA Standards, R.V Products and Manufactured Housing (i.e. modular home and mobile home)	No change to existing definitions and references to CSA standards apply.	Council Direction: Use CSA standard provisions as opposed to specific reference to a CSA number, so by-law will reference CSA code for details.

Based on Council direction, staff will make necessary changes to Comprehensive Zoning By-Law.

Motion: 391-2018

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council receive the report of S. Smith, Huron County Planner dated August 3, 2018 regarding the South Huron Comprehensive Zoning By-Law and make amendments as directed.

Disposition: Carried

8.2 Operations and Infrastructure

8.3 Financial Services

8.3.1 S. Becker, Director of Financial Services - 2017 Audited Financial Statements

Motion: 392-2018

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: 2017 Audited Financial Statements;

And that South Huron Council adopts the Audited Financial Statements as presented by Paul Seebach, Vodden, Bender and Seebach LLP.

Disposition: Carried

8.3.2 S. Becker, Director of Financial Services - Financial Software Analysis

Motion: 393-2018

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: Financial Software Analysis, and

That South Huron Council authorize the Treasurer to engage in sole sourcing as the method of procurement as per the Procurement By-Law 33-2017, and

That South Huron Council authorize the Treasurer to enter into a contract with USTI/Aptean for the purchase of Asyst Financial Software.

Disposition: Carried

- 8.3.3 S. Becker, Director of Financial Services - Capital Progress Report – July

Motion: 394-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Capital Progress Report – July completed as of July 31, 2018 for information only.

Disposition: Carried

8.4 Administration

- 8.4.1 J. Fields, Community Services Manager - Dashwood Community Centre Washroom Addition and Accessible Parking Request for Tender Results

Council directed staff to bring back a report with next steps, options and recommendations.

Motion: 395-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council receives the report from J. Fields, Community Services Manager re: Dashwood Community Centre Washroom Addition and Accessible Parking Request for Tender; and

That Council not award the Request For Tender (RFT) for the Dashwood Community Centre Addition and Accessibility Parking project as all bids exceed the budgeted amount.

Disposition: Carried

- 8.4.2 S. Currie, Communications and Strategic Initiatives Officer - 2018 South Huron Health and Wellness Forum

CAO Best clarified that the event was not an in-kind donation but would operate on a cost recovery basis as the vendor fee will offset the costs.

Motion: 396-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the report from S. Currie, Communications and Strategic Initiatives Officer re: 2018 South Huron Health and Wellness Forum.

Disposition: Carried

- 8.4.3 R. Msuya-Collison, Clerk - Request for Drainage Improvement – Extension of Project

Motion: 397-2018

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Requests for Drain Improvement under Section 78 of the Drainage Act; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer and include the proposed new drain construction, as set out in the petition for drainage works, to the municipal drainage project report for Fleming-Morrissey Drain Improvement.

Disposition: Carried

- 8.4.4 R. Msuya-Collison, Clerk - 2018 Restricted Acts of Council ("Lame Duck" period)

Motion: 398-2018

Moved: T. Oke

Seconded: D. Frayne

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: 2018 Restricted Acts of Council for information only.

Disposition: Carried

- 8.4.5 D. Best, Chief Administrative Officer/Deputy Clerk -Employee Group Benefits Update

Motion: 399-2018

Moved: D. Frayne

Seconded: C. Hebert

That the report of D. Best, Chief Administrative Officer dated August 13, 2018 with respect to the Employee Group Benefits Update be received; and

That the surplus funds received through the Consortium be placed in the Benefit Contingency Reserve.

Disposition: Carried

- 8.4.6 D. Best, Chief Administrative Officer/Deputy Clerk - Acting Fire Chief

CAO Best advised that an audit for regulatory compliance done by the Office of the Fire Marshal will outline what is to be done and considered for next term of council.

Motion: 400-2018

Moved: T. Oke

Seconded: M. Vaughan

That the memo of D. Best, Chief Administrative Officer dated August 13, 2018 regarding the appointment of an Acting Fire Chief be received.

Disposition: Carried

9. Deferred Business

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Mayor Cole commented on the MoneySense magazine release of best places to live in Canada and South Huron was on the list and up 46 spots from last year. She has been in contact with Huron Park and Centralia regarding FCC funds and availability for playground equipment.

Mayor Cole advised that the traffic signal report was discussed at Huron County Council and noted that the intersection of Thames Road and Highway 4 is one of the busiest in the County and increases in the summer. She attended a teleconference on opioid strategy, the Communities in Bloom Dinner and participated at an English speaking language class at the Library. She also attended the Rodeo on Saturday and the Huron County Playhouse for the "Little Mermaid" performance.

Councillor Hebert commented on the Communities in Bloom and advised he attended the Rodeo on Saturday and noted a big turnout.

Councillor Oke mentioned KW Pool fun night that includes a barbeque, free swim and a lifeguard demonstration. He participated with the food committee at the annual co-ed ball tournament. He noted the upcoming Kirkton fair and mentioned that the Saturday night tractor pull is new this year.

Councillor DeLuca commented on the Communities in Bloom judging. He mentioned he swam in the new pool and has heard good comments regarding the pool.

Councillor Tones mentioned that North Huron is closing the Emergency Services Training Centre in Blyth and will have to build a new fire station.

Deputy Mayor Frayne updated Council on the Jones Bridge project and advised that if tenders are approved construction will hopefully start in September.

Councillor Vaughan formally accepted her nomination to the Age-Friendly Committee.

12. Communications

12.1 Ministry of Municipal Affairs and Housing - New Minister Steve Clark

12.2 2019 ROMA AGM & Annual Conference

12.3 Ontario Provincial Police - AMO Conference

12.4 2018 Huron County Homeless Enumeration Presentation

Mayor Cole spoke to Council on this presentation as this was presented at County Council.

12.5 South Huron Hospital and Alexandra Marine General Hospital - Interim President and CEO Position

12.6 Exeter and District Heritage Foundation - Exeter Cemetery

Council directed Administration to provide the Exeter and District Heritage Foundation with the CAO report on the Cemetery Fence.

12.7 Alzheimer Society of Huron County - Request - Drive for Dementia

12.8 Alzheimer Society of Huron County - Annual Coffee Break

Mayor Cole will discuss with Alzheimer Society to have the Annual Coffee Break at the Health and Wellness Forum.

12.9 W. George Robertson, Ben Hoogenboom, Bruce Shaw, Robert Morley - Notification of Request

Administration was directed to send letter.

Motion: 401-2018

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council reconsider motion # 307 - 2016.

Recorded	For	Against	Abstain
M. Cole	X		
D. Frayne	X		
T. Tomes	X		
M. Vaughan	X		
W. DeLuca	X		
C. Hebert	X		
T. Oke	X		
Results	7	0	0

Disposition: Carried (7 to 0)

Motion: 402-2018

Moved: M. Vaughan

Seconded: C. Hebert

That the report received from Mr. Fred Dean be released to the public.

Disposition: Carried

Motion: 403-2018

Moved: M. Cole

Seconded: C. Hebert

That the report be brought forward to the next council meeting with a status update.

Disposition: Carried

12.10 Don de Jong - Request Recognition of Front Yard

12.11 Letter from Dave Giroux - Food Truck Insurance

12.12 Township of North Stormont - Resolution - Commitment to Green Energy Act

12.13 City of Niagara Falls - Resolution - North American Free Trade Agreement

12.14 Township of Howick - Resolution - Care and Maintenance Fund

CAO Best updated Council on AMO delegations and advised that FCM has moved to next phase in funding. He noted the Libro Credit Union ribbon cutting on August 24 at noon.

Motion: 404-2018

Moved: D. Frayne

Seconded: T. Oke

That South Huron Council proceed beyond the hour of curfew.

Disposition: Carried

Motion: 405-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 51-2018 - Rezoning By-Law - 2326767 Ontario Inc. (Watson)

Motion: 406-2018

Moved: C. Hebert

Seconded: M. Vaughan

That the South Huron Council gives third and final reading to By-Law #51-2018, being a By-law to amend By-Law #12-84, being the Zoning By-Law for the former Township of Stephen for lands known as CON LRE W PT GORE Lot 7 AS RP 22R4348 PART 1, Stephen Ward, Municipality of South Huron.

Disposition: Carried

15.2 By-Law No. 69-2018 - Comprehensive Zoning By-Law

Motion: 407-2018

Moved: C. Hebert

Seconded: D. Frayne

That the South Huron Council gives third and final reading to By-Law #69-2018 as amended, being a by-law to provide the Corporation of the Municipality of South Huron with regulations which will affect control over all forms of land use and development within the Municipality of South Huron.

Disposition: Carried

15.3 By-Law No. 71-2018 - Collect Costs for Drain Maintenance

Motion: 408-2018

Moved: W. DeLuca

Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #71-2018 being a by-law to collect costs for maintenance and repair of municipal drains in the Municipality of South Huron.

Disposition: Carried

- 15.4 By-Law No. 72-2018 - Fire Dispatch Services Agreement with Town of Tillsonburg

Motion: 409-2018

Moved: C. Hebert

Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #72-2018, being a By-Law to authorize a 2018 Fire Dispatching Agreement with the Corporation of the Town of Tillsonburg.

Disposition: Carried

- 15.5 By-Law No. 73-2018 - MOU between the Municipality of South Huron and Exeter Business Improvement Area

Motion: 410-2018

Moved: C. Hebert

Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #73-2018 being a By-Law to authorize the signing of a Memorandum of Understanding with the Exeter Business Improvement Area (Exeter "BIA") for the purpose of identifying respective roles and responsibilities in relation to improvement and promotion of the commercial districts of Exeter.

Disposition: Carried

- 15.6 By-Law No. 74-2018 - Acting Fire Chief - Jeff Musser

Motion: 411-2018

Moved: D. Frayne

Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #74-2018 being a By-Law to appoint Jeff Musser as Acting Fire Chief for the Municipality of South Huron.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 75-2018 – Confirming By-Law

Motion: 412-2018

Moved: C. Hebert

Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #75-2018, being a by-law to confirm matters addressed at the August 13, 2018 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 413-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council hereby adjourns at 8:56 p.m., to meet again on September 4, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk



Corporation of the Municipality of South Huron
Committee of the Whole
Minutes

Wednesday, August 29, 2018, 6:00 p.m.
Olde Town Hall-Carling Room

Members Present: Maureen Cole - Member
 Dave Frayne - Member
 Tom Tomes - Member
 Marissa Vaughan - Chair
 Wayne DeLuca - Member
 Craig Hebert - Member
 Ted Oke - Member

Staff Present: Dan Best, CAO/Deputy Clerk
 Rebekah Msuya-Collison, Clerk

1. Meeting Called to Order

Mayor Cole called the meeting to order at 6:00 p.m.

1.1 Appointment of Chair

Motion: CW#30-2018

Moved: C. Hebert

Seconded: T. Oke

**That Marissa Vaughan is appointed as Chair for the August 29, 2018
Committee of the Whole meeting.**

Disposition: Carried

2. Amendments to the Agenda, as Distributed and Approved by Council

Motion: CW#31-2018

Moved: D. Frayne

Seconded: T. Tomes

**That South Huron Committee of the Whole approves the Agenda as
presented.**

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Reports

4.1 Committee Reporting Structure

The Committee discussed the committee reporting options from the report in detail. The committee discussed providing administrative support for committees.

Motion: CW#32-2018

Moved: M. Cole

Seconded: T. Oke

That South Huron Committee of the Whole receives the report from the Clerk - Committee Reporting Structure, for information purposes.

Disposition: Carried

Motion: CW#33-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Committee of the Whole recommend to Council to move forward with receiving draft minutes on the Council agenda and recommends that Administration proceed with providing staff support for drafting committee minutes.

Disposition: Carried

4.2 South Huron Fire Service Strategic Direction

4.2.1 2012 Powerpoint Presentation

4.2.2 GKC and Associates - Summary of Recommendations

Motion: CW#34-2018

Moved: M. Cole

Seconded: T. Oke

That South Huron Committee of the Whole receives the 2012 South Huron Fire Service Strategic Direction presentation for information purposes.

Disposition: Carried

4.3 Elliott Park Sign Request

Motion: CW#35-2018

Moved: W. DeLuca

Seconded: M. Cole

That South Huron Committee of the Whole receives the Elliott Park Sign Request.

Disposition: Carried

Motion: CW#36-2018

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Committee of the Whole recommend to South Huron Council to refer the request to the Heritage Advisory Committee for discussion and investigation and that the Committee submit a report to Council with recommendations.

Disposition: Carried

5. Adjournment

Motion: CW#37-2018

Moved: W. DeLuca

Seconded: T. Oke

That South Huron Committee of the Whole does now adjourn at 7:45 p.m.

Disposition: Carried

Marissa Vaughan, Chair

Rebekah Msuya-Collison, Clerk



EXETER BUSINESS IMPROVEMENT AREA – BOARD MEETING

Tuesday, July 10, 2018 at 7:30pm

South Huron Municipal Office, 322 Main St. S., Exeter, Ontario

EXECUTIVE MEMBERS – Chair Rose Glavin, Vice Chair Tira Wootton, and Secretary / Treasurer Janice Brock

DIRECTORS – Beautification Chair Mary Hulley, Directors Adrian Bakelaar, Fred Godbolt, James Eddington and BIA Manager Brittany Wise

ABSENT – Promotions Chair Lauryn Marion, Directors Allen Plant and Councillor Craig Hebert

NON-DIRECTORS – Georgia Athanasiou (temporary BIA Manager), Chris Watson (County of Huron) and Reanne Clark (County of Huron)

RECORDING SECRETARY – Brittany Wise, BIA Manager

MINUTES

1. Welcome and Call to Order

Ms. Wise welcomed everyone to the meeting at 7:47pm.

2. Changes to the Agenda and Approval of Minutes of June 19, 2018.

2.1 Approval of the Agenda

MOVED BY: James Eddington & SECONDED BY: Mary Hulley

“THAT the agenda be adopted as presented, with the addition of a Closed Session.”

MOTION: CARRIED

2.2 Approval of the Minutes of June 19, 2018.

MOVED BY: Mary Hulley & SECONDED BY: Janice Brock

“THAT the minutes of June 19, 2018 be adopted, as presented.”

MOTION: CARRIED

3. Chair’s Message

Ms. Glavin welcomed everyone to the meeting and officially introduced Georgia Athanasiou, the temporary BIA Manager while Ms. Wise is on mat leave. She noted that Ms. Athanasiou comes to us from Caledonia and that she recently completed her BA at Western’s Ivey Business School. She has relevant working experience and a great attitude and we’re excited to have her aboard.

4. Delegation Nil

5. Councillor's Report

Mr. Hebert was unable to attend the BIA meeting again in July. He submitted a Councillor's report in advance that stated the following. After public comments, the final draft for the new zoning by-law will be going to Council on July 16, 2018. Mr. Hebert stated that in terms of the MOU between the Municipality and the BIA, he would suggest that the BIA give direction that they no longer want to be paying into the flower program (purchase or watering). As far as the Rec Centre is concerned, he explained that the committee has toured other facilities and is now looking at the feasibility study to see the layout and questions to be asked to the public. The outdoor pool is expected to be complete by the end of July. He also noted that the new development at the former HDC site is still proceeding.

MOVED BY: James Eddington & SECONDED BY: Adrian Bakelaar

"THAT the Councillor's report be adopted as presented."

MOTION: CARRIED

6. Financial Report

6.1 Treasurer's Report – June 2018

In June, we will receive payment for 35 banners. Our expenses will include regular monthly expenses, as well as Ladies Night Out expenses and a few other miscellaneous expenses. At the end of June, we can expect to have approximately \$29,930.00 in the bank.

Ms. Wise noted that she could not access the BMO bank statement information, so the June report may not be entirely accurate.

6.2 Treasurer's Report – July 2018

In July, we have no anticipated revenue items. Our expenses will include regular monthly expenses, as well as the BIA audit fees and the map and guide advertising fees.

Ms. Wise noted that there is an increase in the bill due to two reasons: a) phone interviews with candidates from across the province and b) an increase in the access charge. Apparently the BIA is now eligible to be members of the co-operative so instead of seeing a reduction in the cost of services each month, we will receive a patronage credit in January.

She also indicated that the hydro has now been cut from the digital sign, so we shouldn't receive any further hydro bills.

6.3 BIA – Bank Account

Ms. Wise reported that the BIA is in the process of transferring their bank account to Libro. Once all paperwork has been signed, the bank account will be set-up and we can order cheques and start issuing them from that account. We will need to officially close out the BMO account after all the transactions issued have been completed. After that account is closed, we will have no further access to those transactions, so Ms. Wise will ask for them to be provided to us before it is closed.

MOVED BY: Mary Hulley & SECONDED BY: Fred Godbolt

"THAT the financial report be adopted as presented."

MOTION: CARRIED

7. Promotions

7.1 Coupon Book

We have 2 more spots to fill for the Coupon Book, with at least that many interested in participating. We will be finalizing the ads and sending to print in July with a launch set for September 4, 2018.

7.2 Sidewalk Sales

Sidewalk Sales are on July 19, 20 and 21. Although the BIA does very little promotion for this event, Ms. Wise is collecting a list of participating businesses to include on the BIA website and will promote on social media as well. So far, there are 12 business participating.

7.3 RED Program – Marketing Opportunities

Ms. Wise reported that the BIA and Chamber sent 3 different marketing opportunities to members:

- A) Workplace Feature Videos – 8 short videos featuring individual employers showcasing the types of jobs they have available as well as clips promoting the general quality of life in the area.
- B) Business Sector Videos – 4 short videos featuring businesses from 4 different sectors in the local area, which will be based on the uptake.
- C) 360 Virtual Tours – Another round of 360-degree virtual tours is available to any member business.

There has been some uptake on these offers, but it will require some further follow-up. These items are part of a larger project with support from the Municipality and Chamber of Commerce.

MOVED BY: Mary Hulley & SECONDED BY: Janice Brock

“THAT the promotions report be adopted as presented.”

MOTION: CARRIED

8. Beautification

8.1 Banner Program

Ms. Wise reported that the banner program is back on track and in the final approval stages. A sample banner was tested on both kinds of poles and the banner designs changed accordingly. She hopes that the banners will be sent to the printers by the end of the week. The printing company confirmed that it would be 2-4 weeks until we receive the completed banners. Municipal staff will be kept in the loop so that we can get the banners installed on the poles as soon as possible, but it will likely be September 1 before the are on the poles.

Ms. Wise noted that there are 11 poles that require banner brackets. She was informed a few hours before the meeting that the Municipality has 3, but the BIA would need to look into where to purchase 8 additional units. Ms. Wise indicated that would look into this and report back to the board about the costs. She also noted that we would need to purchase zip ties to fasten the banners to the poles.

MOVED BY: Mary Hulley & SECONDED BY: Adrian Bakelaar

“THAT the new banner arms be purchased under the Main Street OMAFRA funds if possible.”

MOTION: CARRIED

MOVED BY: James Eddington & SECONDED BY: Tira Wootton

“THAT the beautification report be adopted as presented.”

MOTION: CARRIED

9. Member Events

9.1 Summer Social

Ms. Wise reported that the Summer Social had better attendance that last year, but still did not receive the participation we hoped for. Perhaps something we should consider for next year.

9.2 Awards Gala

Ms. Wise reported that the sponsorship package has been sent out to members of the BIA and Chamber, we'll work on confirming all sponsors by the end of July.

The committee decided on Jennifer Pate as the guest speaker. She is a youth from Bayfield who owns Windmill Lake and Eco Park, but is also a geographer, entrepreneur and filmmaker doing some amazing things to promote sustainability.

The committee also agreed to add another awards category in 2018: Construction Excellence, which is meant to celebrate the building trades in South Huron. The Youth Excellence category is also being added this year. Nominations will open on August 1.

Staff are going to be confirming a caterer and menu soon. They are also finalizing rental needs and will be approaching local rental companies in the coming weeks.

MOVED BY: Fred Godbolt & SECONDED BY: Janice Brock

“THAT the Member Events report be adopted as presented.”

MOTION: CARRIED

10. Economic Development

Ms. Wise reported that there was no South Huron Economic Development Advisory committee meeting in June. Since representatives from the County's Economic Development department were in attendance at the meeting, they provided an update.

Chris Watson, Economic Development Officer with the County of Huron, stated that the County has 3 big strategies that they are currently working on.

1 – Agriculture

As one the largest agricultural producing Counties in Ontario, the department is putting a focus on supporting this sector.

2 – Tourism:

Mr. Watson noted that tourism is also a focus of the department. In particular he mentioned the upcoming wayfinding signage project that hopes to see consistent signage across the entire county, while keeping County, Municipal and local brands in mind. Mr. Godbolt noted the importance of clustering like

assets and creating a tour around those like-businesses. He questioned if Exeter has anything that could be leveraged on a tour like that.

3 – Workforce Attraction and Retention

Mr. Watson stated that workforce attraction and retention is a very large issue, one that he is focused on the most. He said that Huron County, in particular South Huron, has a high number of jobs available and businesses are struggling to find people to fill the jobs. He noted that the County is working to attract people to the area, including new Canadians, to fill the positions.

There was discussion about how housing is directly linked to workforce development and the local market is extremely tight – both rentals and property ownership. Mr. Watson suggested that the County is facilitating a targeted conversation with local businesses to provide housing at various levels to support workforce attraction. In particular, he discussed a model for co-op housing that would be supported by local manufacturers to aid in attracting workers. It was also discussed that small towns need to be more accepting of different housing models that allow for more density.

MOVED BY: Adrian Bakelaar & SECONDED BY: James Eddington

“THAT the Economic Development report be adopted as presented.”

MOTION: CARRIED

11. BIA Manager's Report

11.1 Memorandum of Understanding (MOU) Update

MOU went to Council for a first review on July 3, going back for adoption on July 16. The following questions / concerns were raised:

Insurance:

As a local board of the Municipality of South Huron, the BIA is covered under the municipal insurance program, which includes general liability, property, directors and indemnification insurance.

The BIA is also covered under the municipal insurance program in regards to tenants insurance at the South Huron Welcome Centre. We need to provide them with a list of value of the contents and/or improvements so they can have it added to their property schedule. The property owner, James Eddington, also holds property insurance and has given the BIA a copy of the policy for their records.

Since BIA staff are employees of the BIA, not the Municipality, the BIA is required to pay any required WSIB premiums. BIA staff are welcome to participate in Municipal staff training programs (this was added to the MOU). Ms. Wise will work on getting WSIB for herself and the temporary contract staff.

For any BIA event deemed as a “special events” under the new Special Event Policy (ie. Santa Claus Parade / Christmas Festival and the Awards Gala), we will need to access “special event insurance” under the municipal policy. This will prevent the Municipal insurance rates from going up for their core business if an issue was to happen at one of these events. If the event is considered to be a “municipal event”, we may not have to take out additional insurance. Ms. Wise will work with Ms. Athanasiou and the Municipality to ensure that we have insurance for our special events. The cost for the special event insurance will come out of the event-specific budgets.

Flowers:

In the MOU it states that the BIA will “support the purchase of flowers, watering and care of flowers within the BIA area – up to a maximum of \$8,000 (subject to BIA budget approval on an annual basis),” which is a reflection of decisions made to date. At the July 3 Council meeting, Councillor Hebert suggested that flowers should be a municipal expense and that the BIA board should provide direction that they don’t want to pay for any of the flower program.

Additionally, it was noted that the MOU does not state the value or percentage of the flower program that the Municipality will provide, so Ms. Wise recommended that the board request that flowers be added to under the municipality’s commitments as well. It should be noted as an operation item.

The BIA board agreed that they are happy to contribute up to \$8,000 on flowers annually, as beautification is part of the BIA mandate. They want the item to include that BIA support will be annually reviewed through the BIA budgeting process, and will take into consideration the municipal is also making a satisfactory contribution to the flower program within the Exeter BIA boundary.

They also noted that they would like flowers to be listed as a commitment on the Municipal side of the MOU. The Board didn’t think it was required for the municipality to state a minimum or maximum commitment to the program, rather, that the BIA and Municipality work together on an annual basis to finalize a flower plan for the BIA area that aims to meet a minimum level of standard.

Other:

We will need to provide a list of BIA volunteers to the Municipality who help out at events, etc. so that they are covered by the insurance policy.

11.2 Main Street Revitalization Funding (OMAFRA)

The Municipality has submitted a proposal for our intentions on how we plan to spend the funds (accessibility, wayfinding and streetscape enhancements), but we have not heard back from them in order to proceed.

11.3 Canada Summer Jobs

Our summer student starts on July 10 and will be working 10am – 4pm from Monday to Saturday until August 31, 2018.

11.4 BIA Board Discussion Items

Although typically the BIA board does not meet in the month of August, Ms. Wise recommended that the board meet in August to show Ms. Athanasiou the ropes and discuss any further transitional items that might need to be brought forward before Ms. Wise’s departure. The board decided to meet on Tuesday, August 14 at 6:30pm.

At the June meeting, there was discussion about how many voting members from one business could sit on the board. Ms. Wise reviewed the BIA’s Procedural By-Law and it states the following: “Each Member has one vote regardless of the number of properties that the Member may own or lease in the improvement area, and may nominate just one individual for appointment to the Board.”

The board agreed that more than one individual from one business is welcome to attend and participate in BIA board meetings, but they decided not to change the by-law at this time. They agreed that the items are usually discussed by the entire group and a joint decision made before any motions are made, so even non-voting members could be involved in that discussion.

Ms. Brock was advised to invite her interested staff member to the August and September board meetings and if this item could be re-addressed in the future if needed.

11.5 Health and Wellness Show

Ms. Wise stated that Mayor Maureen Cole had contacted the BIA and Chamber about partnering on a Health and Wellness show mid-September 2018. Ms. Wise informed the Mayor that although the BIA appreciated the offer, they were unable to participate due to transitioning staff roles. The Board had provided direction that the new employee was not to take on any new events, especially in the fall since it is already an extremely busy time of year for the BIA. Ms. Wise noted that the BIA would be happy to promote the event on social media like they do with all community events.

MOVED BY: Mary Hulley & SECONDED BY: James Eddington

"THAT the BIA does not take on any new events for the duration of the temporary contract position."

MOTION: CARRIED

11.6 Digital Sign

Mr. Godbolt asked about the status of the digital sign. Ms. Wise informed the board that the hydro had been cut, the digital sign would be removed and that a static sign would be installed in its place. Ms. Wise is hoping to pay for this sign under the Main Street Revitalization funding from OMAFRA, but we need to wait for approval before we can proceed.

Mr. Godbolt advised that he had some people questioning what was happening and BJ Theo said he would take it down. He suggested that we send out an official update to members so they know what is going on.

MOVED BY: Mary Hulley & SECONDED BY: James Eddington

"THAT the BIA Manager report be adopted as presented."

MOTION: CARRIED

12. Closed Session

The board entered into a closed session at 9:15pm. During the closed session, hiring details were discussed and the board approved the contract as presented to the temporary staff.

MOVED BY: Mary Hulley & SECONDED BY: Adrian Bakelaar

"THAT the Closed Session be adopted as presented."

MOTION: CARRIED

13. Non-Director Comments Nil

14. Upcoming Events

Next Regular Meeting: *Tuesday, August 14, 2018 at 6:30pm at Town Hall.**

15. Adjournment

MOVED BY: Mary Hulley & **SECONDED BY:** Janice Brock

“THAT the BIA meeting does now adjourn at 9:22pm.”

MOTION: CARRIED

Rose Glavin, Chair

Tira Wootton, Vice-Chair

Brittany Wise, Recording Secretary



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Minutes
July 17, 2018
6:00 PM – 8:00 PM
Carling Room**

Members:

Chair, Dawn Rasenberg
Mayor Maureen Cole Ex-Officio
Councillor Craig Hebert
Councillor Ted Oke
Peter Hrudka
Robert Oud
Craig Ivatts
Ron Mayer

Regrets:

Vice Chair, Mike Ondrejicka
Darlene McKaig

Staff:

Scott Currie, Communications & Strategic Initiatives Officer
Sean Dillon, YMCA
Megan Goss, Recording Secretary

1. Call To Order

The chair called the meeting to order at 6:00 PM.

2. Agenda

Motion: 49-2018

Moved: Oud

Second: Ivatts

Disposition: Carried

That the Agenda for July 17, 2018 be as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Minutes

Motion: 50-2018

Moved: Peter

Second: Oke

Disposition: Carried

That the minutes of July 12, 2018 be adopted as presented.

5. Business Arising

5.1 The consultant will start asap after the communication process is complete.

6. Business to be Discussed

6.1 Fundraising Feasibility Study

6.1.1 Important to note the scope of work of the committee for this RFP as it will be the job of the committee to identify businesses and individuals would may make a donation or support the project. Have a quiet phase of the campaign where you seek funding and then an open on for those who may want to give. Also want to connect with those who may be connected with a lead donor. Consultant will identify other factors that may hinder the process and it will make recommendations for making the project more attractive. They will also identify volunteers who should be involved in the fundraising process.

6.1.2 Add on to F) including a proposal of support and ongoing leadership of the consultant throughout out the campaign and cost and scope of services.

6.1.3 Mayor Cole exist at 6:27

6.1.4 Sponsorship is not within this RFP.

6.1.5 Sean to amend item 2 f for the scope and sent to municipal safe for formatting.

7. Work Plan Review

We are about 6 weeks behind.

Leasure plan will be a minimum of 4 weeks to do the calling.

Wingham 10 am and goderich at 12:15 PM on Monday. Not recommended Clinton as a toursite as it is the same as parkhill.

Rob tentative

Ron can go

Hebert tentative

Ted yes

Try to move to July 31st – if wingham is a no go then go to goderich and Clinton.

Y committed to focus groups study and engagement add to an August agenda.

8. Committee Updates

None

9. Correspondence

None

10. Key Messages

-

11. Adjournment

Motion: 51-2018

Moved: Peter

Second: Ivatts

Disposition: Carried

Recommendation:

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 7:19PM to meet again on August 14 at 6:00 pm or at the Call of the Chair.



DASHWOOD COMMUNITY CENTRE ADVISORY COMMITTEE
Meeting Minutes
Monday August 27, 2018
Dashwood Community Centre
7:00 PM

Committee Members

Don Weigand – Chair
 John Becker – Council Member – Municipality of Bluewater
 Tom Tomes – Council Member – Municipality of South Huron
 Kathy Hayter
 Ted Hoffman
 Rob Hoffman
 Maureen Cole – Mayor of Municipality of South Huron
 Dan Best – CAO of Municipality of South Huron

Staff

Dave Atthill – Facilities Services Coordinator – South Huron
 Jeff Newell – Manager of Facilities – Bluewater

1. Meeting Called to Order

Chair Don Weigand called the meeting to order at 7:03 PM and welcomed everyone to the meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Changes/Additions to the Agenda

None.

4. Approval of Agenda

Motion: 04-2018
Moved by: Kathy Hayter
Seconded by: Ted Hoffman

“That the agenda be approved as circulated.”

Disposition: Carried

5. Approval of Minutes

Approval of the minutes was not completed. Meeting Minutes from the February 15, 2018 meeting will be brought forth for approval at the Tuesday, October 9, 2018 meeting.

6. Business Arising from the Minutes

One picnic table has been returned. There are a total of 11 picnic tables.

7. Correspondence

8. Dashwood Community Centre Washroom Project

Dan Best did an overview of the three tender results that were submitted.

The following are the results of the Request for Tender:

- Feltz Design Build - \$256,677.93
- SDI Builders - \$261,030.00
- Oke Woodsmith Building System Inc. - \$326,577.16

The scope of work moving forward will include new accessible washrooms while staying within the current building footprint. Staying within the building footprint will keep the project within the approved budget of \$120,000 and allow for completion in 2018. The committee supported the proposal of staying within the building footprint and moving forward with the project in 2018.

Design/Build tender scope of work will meet accessibility and occupancy standards for washrooms.

The committee did a walkthrough of the current washroom and lobby. The design/build tender will include using approximately 2 feet of the existing lobby area.

Bluewater and South Huron council need to be keep updated on the Dashwood project. Don Weigand and Jeff Newell are to be sent the draft minutes as soon as possible.

Dan Best brought forward having a member of the Dashwood Community Centre Advisory Committee and a representative from Municipality of Bluewater present at the opening of the design/build tender.

Motion:	05-2018
Moved by:	Ted Hoffman
Seconded:	Kathy Hayter

“That the Dashwood Community Centre Advisory Committee recommend that the Dashwood washroom project be designed staying within the current building footprint;

Disposition: Carried

Motion: 06-2018
Moved by: Ted Hoffman
Seconded: John Becker

“That the Dashwood Community Centre Advisory Committee recommend the draft minutes of the August 27, 2018 meeting be sent to both councils;

Disposition: Carried

Motion: 07-2018
Moved by: Ted Hoffman
Seconded: Kathy Hayter

“That the Dashwood Community Centre Advisory Committee recommend that Rob Hoffman attend the opening of design/build tenders for Dashwood washroom project Request for Proposal;

Disposition: Carried

Motion: 08-2018
Moved by: Kathy Hayter
Seconded: Ted Hoffman

“That the Dashwood Community Centre Advisory Committee recommend that a representative of the Municipality of Bluewater attend the opening of design/build tenders for Dashwood washroom project Request for Proposal;

Disposition: Carried

9. New Business

Mayor Cole requested that the revenue and expenses for the Dashwood Community Centre be shared with the Dashwood Community Centre Advisory Committee. Municipality of Bluewater and South Huron council also should be presented with the revenue/expenses for the Dashwood Community Centre.

John Becker mentioned the North Parking does not need to be paved in 2018. John mentioned it needs to be keep clear of snow for all people to access the building.

10. Date of Next Meeting

The next meeting will be held in the Dashwood Community Centre at 7:00 pm on Tuesday, October 9, 2018.

11. Adjournment

Motion: 09-2018
Moved by: John Becker
Seconded: Rob Hoffman

“That the meeting adjourn at 7:59 PM.”

Disposition: Carried

Don Weigand, Chair

David Atthill, Recording Secretary



PLANNING & DEVELOPMENT

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Consent Application Report – File # C42/2018

Owner: Glenn Hodgins	Date: August 24, 2018
Applicant: Ray and Denise Rose	
Property Address: 38610 Mount Carmel Drive	
Property Description <i>Parcel to be retained</i> – Stephen Con S Boundary PT, Lots 13 and 14 (38610 Mount Carmel Drive) <i>Parcel to be severed</i> – 38610 Mount Carmel Drive <i>Parcel to which severed will be added</i> – Conc S Bdy Pt Lot 14 AS RP 22R497 Part 1 (38590 Mount Carmel Drive)	

Recommendation:

That provisional consent be:

- ✓ **granted with conditions (attached)**
- deferred (for ...)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- ✓ enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

Area:	Official Plan Designation	Zoning
Severed: 0.5 acres (0.2 ha)	Agriculture	AG1
Retained: 140.84 acres (57 ha)	Agriculture and Watercourse	AG1

Review: This application:

- ✓ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms with the Huron County Official Plan;
- ✓ Conforms with the South Huron Official Plan;
- ✓ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)		√	ABCA made comment that it does not have any natural hazard or natural heritage concerns with the requested severance for the purpose of a lot addition.
Neighbours/Public	√		None received.
Huron County Highways		√	
Huron County Health Unit			Through discussions with the Health Unit they indicated they did not have concern with the consent and that added land would be of benefit to the property.
South Huron Staff			See conditions.

Figure 1: Aerial of subject property. Retained parcel identified in yellow. Severed parcel identified in red. To be added to lands to west, identified in green being an existing Agricultural Small Holding.



Figure 2: Aerial view of severed parcel and lands severed parcel will be added to.

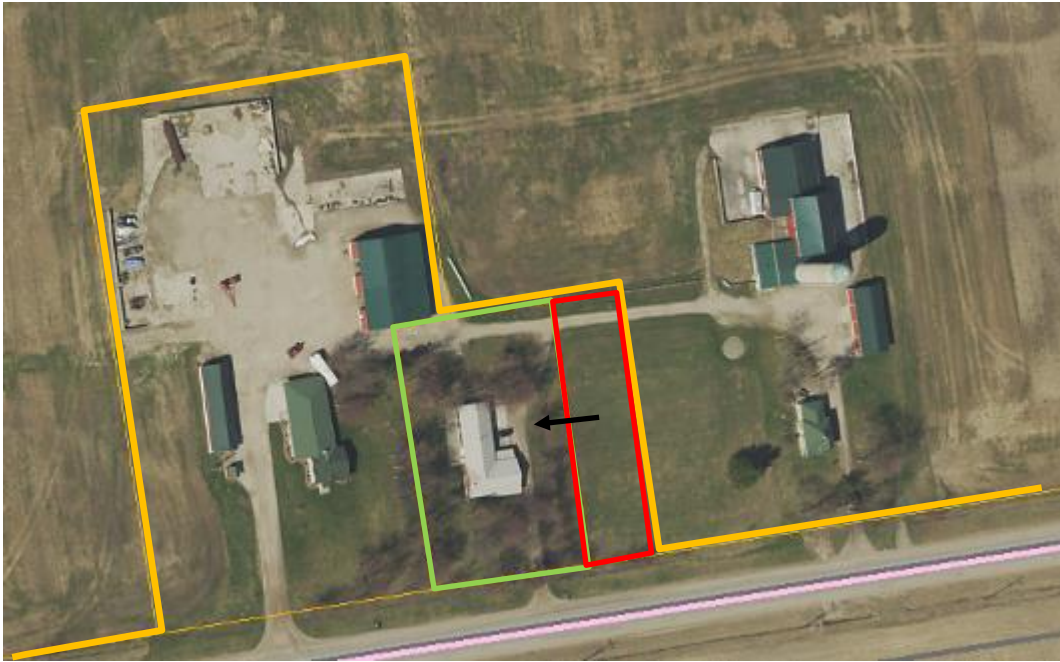


Figure 3 and 4. Photos of lands proposed to be severed, facing north. Approximate severed parcel shown for illustration purposes only.

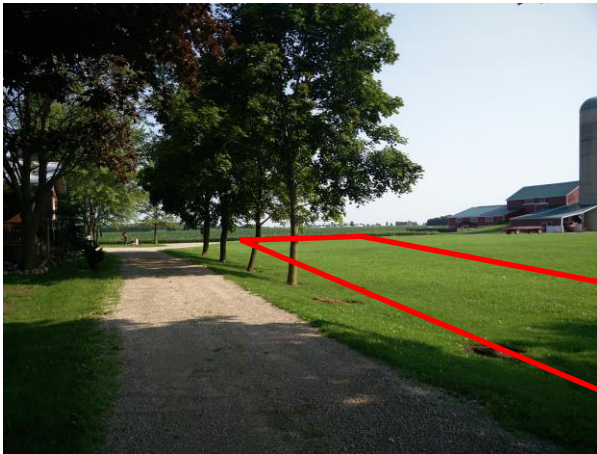


Figure 5. Applicant sketch indicating proposed severance

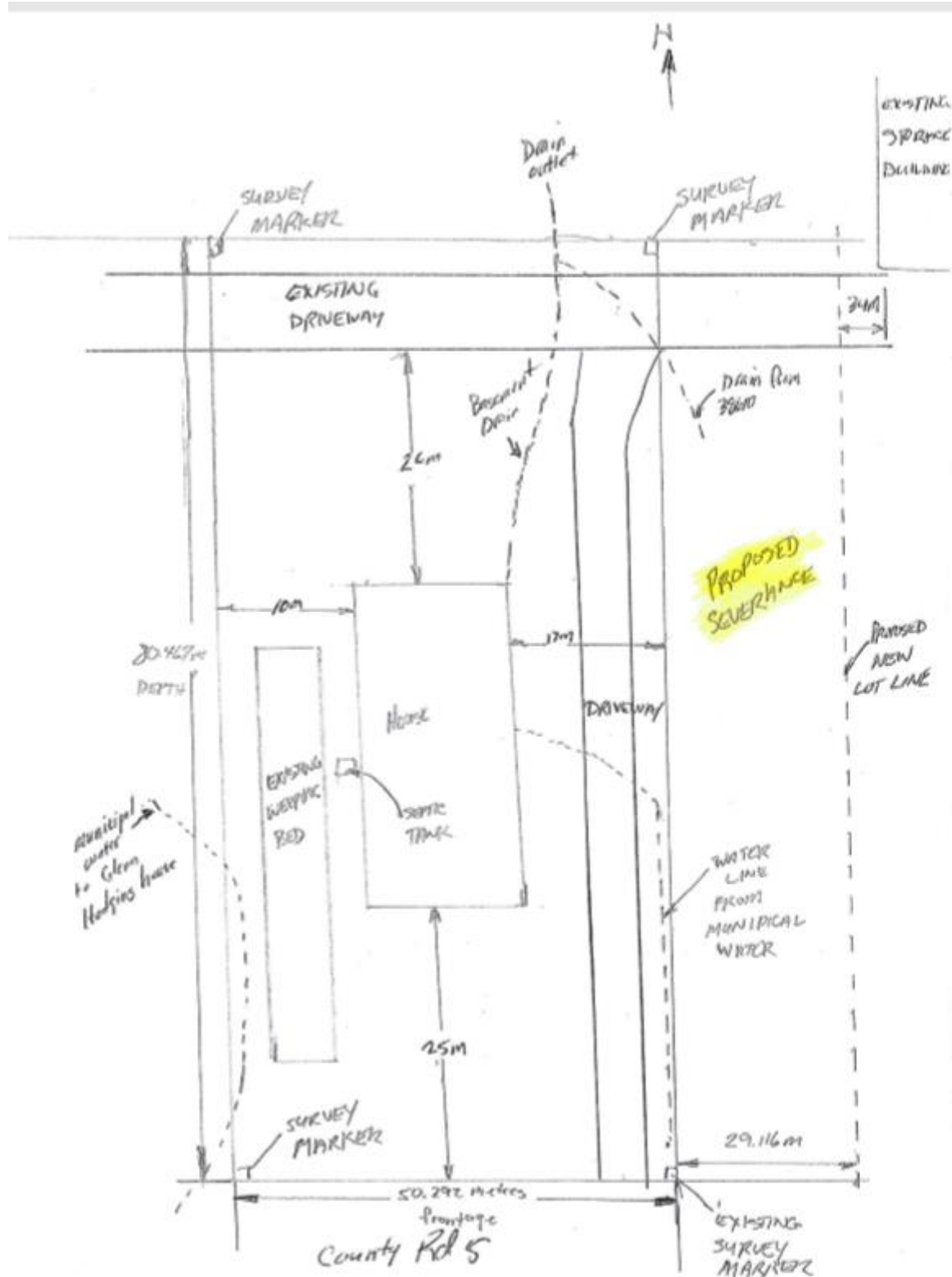


Image for illustrative purposes only. A survey is required condition of consent.

Purpose

The purpose of this application is to enlarge 38590 Mount Carmel Drive, an existing Agricultural Small Holding parcel in the Township Stephen Agricultural Area. The land to be severed is approximately 0.5 acres (02. hectares) and is currently a vacant grassed area. It is proposed to add this parcel of land to 38590 Mount Carmel Drive for servicing purposes. The land to be retained is approximately 57 hectares (140.84 acres) and is currently agricultural land for crop production, as well as having an existing dwelling and farm buildings. The retained land will continue to be used for agricultural purposes.

Review

South Huron Official Plan

The South Huron Official Plan designation for the subject parcel (including severed and retained lands) is Agriculture and Watercourse, the area under the proposed severance includes Agricultural designated lands. Under the South Huron Official Plan consents are permitted in Agricultural areas where the land being conveyed is to be added to an abutting, existing farm or non-farm use provided that a minimum amount of productive agricultural land is involved and the conveyance is for convenience or servicing purposes.

It is understood from the applicant they have requested the lot enlargement to provide additional land for their existing agricultural residential parcel for purposes of a future septic tank and contingency bed due to the current limited size of the parcel. The proposed area of severance is maintained as a grassed area, and through review of historical photos has not been used for farmed cropland. The proposed severed parcel is limited in size, and due to the existing features on this parcel of land, does not remove a large area of agricultural land from farm production. Therefore the request meets the policies for severance for servicing purpose and is in compliance with the South Huron Official Plan.

Township of Stephen Zoning By-law 12-1984

The proposed severed parcel is zoned General Agriculture (AG1) and will be added to an existing Agricultural Small Holding (AG4) parcel. The existing AG4 parcel meets minimum zone provisions, and with the additional land proposed under consent, will continue to meet zone provisions while also providing additional lands for servicing of an existing parcel. The lands to be retained are currently zoned General Agriculture (AG1) and will remain under this zone. Following the severance, the retained parcel will still maintain the minimum 38 hectare farm size stipulated in the Zoning By-law. Following consent both the retained parcel, and lands the severed parcel are to be added will continue to meet zone provisions. The provisions of the Township of Stephen Zoning By-law are met through this consent.

Additional Comments:

This application has been circulated to agencies and public. No formal comments were received from the public at time of writing this report.

Summary:

As this application represents a boundary adjustment for an addition to a lot in the Agricultural area for servicing purposes and meetings the intent of the South Huron Official Plan and Township of Usborne Zoning By-law it is recommended it **be approved**.

Sincerely,

'Original signed by'

Sarah Smith

August 24, 2018

Date

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.

Survey/Reference Plan or Registerable Description

3. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;

Zoning

4. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Merging

5. The severed land merge on title with the abutting property (38590 Moutn Carmel Drive) to the west upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
6. A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties, indicating that:
 - a. the severed land and the abutting property to the west will be consolidated into one P.I.N. under the Land Titles system; or
 - b. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.
7. Section 50(3) or (5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

Note: There is an existing driveway on the lands to be enlarged, which can be accessed by the retained parcel, and nieghbouring parcel to the west (.38574 Mount Carmel Drive); it is recommended all parties involved determine how they wish to proceed with access for this drive, and if an agreement is required between owners.



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3

www.huroncounty.ca

Consent Application Report – File # C44/2018

Owner: Larry and Lorne Ballentyne	Date: August 24, 2018
Applicant: Doug Culbert	
Property Address: Thames Road	
Property Description: Conc S Thames Road PT Lot 8, Usborne Township	

Recommendation:

That provisional consent be:

- ✓ **granted with conditions (attached)**
- deferred (for ...)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- ✓ enlarge abutting lot
- ✓ create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

Area:	Official Plan Designation	Zoning
Severed: 16 ha (39.5 ac)	Agriculture, Natural Environment	General Agriculture Special Provisions (AG1-18)
Retained: 23 ha (56.8 ac)	Agriculture and Natural Environment	General Agriculture Special Provisions (AG1-18)

Review: This application:

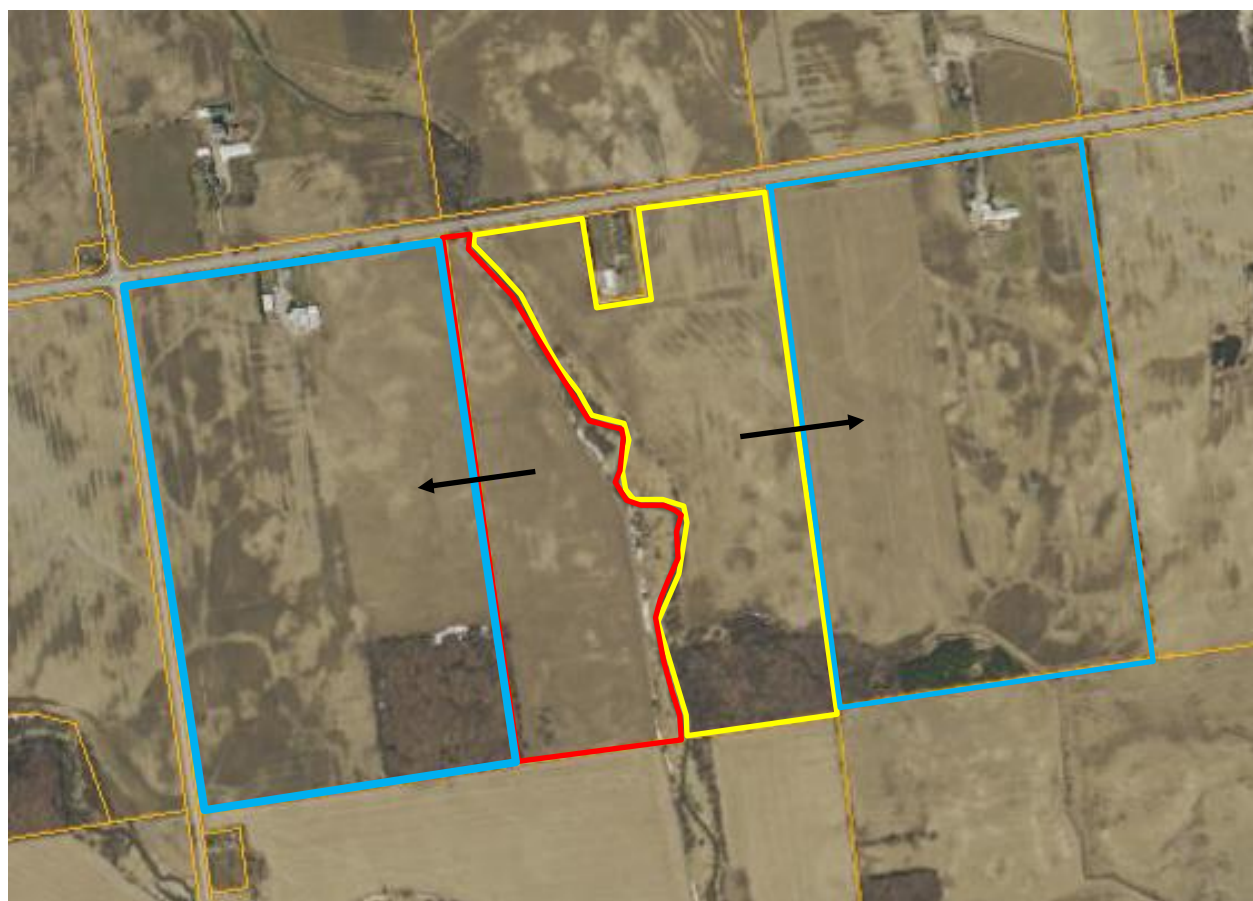
- ✓ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms with the Huron County Official Plan;
- ✓ Conforms with the South Huron Official Plan;
- ✓ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- X Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)			<ul style="list-style-type: none"> - No natural heritage concerns. - Concerned that application fragments the hazard lands. - Suggested a setback of at least 8m from the top of the channel bank.
Neighbours/Public	√		None received.
Huron County Highways		√	
Huron County Health Unit	N/A		
South Huron Staff			See conditions.

Figure 1: Aerial of subject property. Retained parcel identified in yellow. Severed parcel identified in red. Severed and retained parcels are proposed to be added to respective abutting parcels shown in blue.



Hand-drawn site plan map showing land parcels and proposed changes. The map includes Lot 7, Lot 9, and a central area labeled "TO BE SEVERED" and "TO BE RETAINED". Dimensions are given in hectares (ha) and acres (±). A road is shown at the top with the label "B34/14". Arrows indicate "MERGE" and "TO BE SEVERED" actions. A scale bar at the bottom right shows "1:9,028".

Key features and dimensions:

- Lot 7:** Located on the left side of the map.
- Lot 9:** Located on the right side of the map.
- Central Area:**
 - TO BE SEVERED:** A large irregularly shaped area in the center-left, labeled "16 ha. ±".
 - TO BE RETAINED:** A large irregularly shaped area in the center-right, labeled "23 ha. ±".
- Dimensions:**
 - Top boundary: "B34/14" with a road label.
 - Left boundary of central area: "35 ±", "104 ±", "79.4", "216".
 - Right boundary of central area: "237 ±", "250 ±", "216".
 - Bottom boundary: "250 ±", "237 ±".
 - Internal dimensions: "16 ha. ±", "23 ha. ±", "104 ±", "79.4", "35 ±", "216", "237 ±", "250 ±".
- Actions:**
 - MERGE:** Indicated by arrows pointing towards the central area from Lot 7 and Lot 9.
 - TO BE SEVERED:** Indicated by an arrow pointing to the central area.
- Scale:** "1:9,028" at the bottom right.

Figure 4 and 5. Photos of Severed (Left) and retained (Right) parcels facing south.



Purpose

The purpose of this application is to sever a 16ha parcel of agricultural land and retain a 23ha parcel of agricultural land. Under the consent the applicant proposes that the severed and retained parcels will each merge with an abutting farm parcel to form two larger farm units. The severed parcel is currently vacant and proposed to be added to 40837 Thames Road which currently operates as a farm parcel with existing buildings and structures. The retained parcel is also vacant farmland that is proposed to be added to lands located at 41071 Thames Road which include existing farm buildings.

Review

Provincial Policy Statement

Section 2.3.1 of the Provincial Policy Statement states that Prime Agricultural areas shall be protected for long-term use for agriculture. Section 2.3.4.1 states that lot creation in prime agricultural areas is discouraged except for the permitted uses of: agricultural uses, provided the lots are of appropriate size for type of agricultural use(s) common in the area and sufficiently large to maintain flexibility for future changes in the type of or size of agricultural operations. It is believed that the proposed severed parcels, and their merger with the abutting lands will result in two farm parcels that are appropriate size and will remain viable for future agricultural operations.

South Huron Official Plan

The South Huron Official Plan permits consents in lands designated Agriculture which state:

1) Where the land being conveyed or retained is for agricultural purposes, a consent may be granted where both the severed and retained parcels respect the need for long term agricultural flexibility. In determining if the land is to be used for agricultural purposes, the following criteria will be met:

- *The proposed operation must be an agricultural operation either by itself or in conjunction with other lands owned by the operator;*
- *Agriculture must be the intended use of the lands being conveyed;*
- *A minimum lot size of 38 hectares.*

The subject parcel as it exists today is 39 hectares in size and meets the requirement of a minimum 38 hectare lot size in the Agricultural area. The parcel proposed to be severed is approximately 16 hectares and the parcel to be retained is approximately 23 hectares. Although each parcel individually would not meet the minimum lot size stipulated in the Official Plan, the applicant proposes that both the severed and retained parcels merge with existing abutting farm parcels that currently operate as agricultural operations. Under consent, the severed parcel will merge with an existing property at a size of 40.2 hectares for a total lot area of 56.2 hectares. The retained parcel will merge with an existing property at a size of 40.2 hectares for a total lot area of 63.2 hectares. As a result of this consent the two resultant farm

parcels will each meet minimum lot area provisions in the South Huron Official Plan. Further, the intent of the consent proposed is to continue agriculture as the main use on the properties, each parcel is an existing agricultural operation, and each parcel will continue to be used for agriculture use after severance. On review of the property layout, the location of the creed running north-south through the property creates a logical location for a dividing line and similar severances have been recommended by the Huron County Planning and Development department previously. The severance proposed along the watercourse also maintains access to each respective parcel. The severed and retained lands, and the lands to which they will be added to can be accessed and worked as two separate agricultural parcels.

Additional Comments:

This application has been circulated to agencies and public. No formal public comments were received from the public at time of writing this report.

Comments were received from the Ausable Bayfield Conservation Authority (ABCA). ABCA indicated that although they had no natural heritage concerns with the proposed severance they were concerned with the proposed severance through the natural hazard area being the through the centerline of the watercourse, and therefore effectively fragmenting the hazard area. The ABCA suggests that the proposed lot line follow the limit of the hazard area and be set back a minimum of 8m from the top of the channel bank.

Summary:

As this application represents lot creation in the Agricultural area and results in two farm parcels that meet the minimum lot size, and policies set out in the South Huron Official Plan, it is recommend the consent as submitted **be approved** with the following conditions.

Sincerely,

'Original signed by'

Sarah Smith

August 24, 2018

Date

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.
4. The sum of \$500 be paid to the Municipality as cash-in-lieu of parkland.

Survey/Reference Plan or Registerable Description

5. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Merging

7. The severed land merge on title with the abutting property to the west (40837 Thames Road, Conc S Thames Road Lot 7, Township of Usborne currently in the ownership of 1058481 Ontario Inc.) and the retained lands merge on title with the abutting property to the east (41071 Thames Road, Conc S Thames Road Lot 9, Township of Usborne currently in the ownership of Govers David John) upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
8. A firm undertaking is to be provided from the solicitor acting for the parties indicating that the severed land and the abutting property to the west (40837 Thames Road, Conc S Thames Road Lot 7, Township of Usborne currently in the ownership of 1058481 Ontario Inc) be consolidated into one P.I.N. under the Land Titles system and that the retained lands and the abutting property to the east (41071 Thames Road, Conc S Thames Road Lot 9, Township of Usborne currently in the ownership of Govers David John) be consolidated into one P.I.N under the Land Titles system. Note: in the case where a title search has been completed and it has been determined that the severed/retained lands are registered in two different systems (e.g. the Registry or Land Titles system) and a consolidation is not possible then notice will be required to be

registered in both systems indicating that the parcels have merged with one another and is considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.

9. Section 50(3) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the retained land.



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Jo-Anne Fields, Manager of Community Services**

Date: September 4 2018

Report: CSD.18.07

Subject: Reciprocal Use of Community Facilities

Recommendations:

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Reciprocal Use of Community Facilities; and;

That Council authorize the Mayor and Clerk to enter into a Reciprocal Use of Community Facilities Agreement between the Avon Maitland District School Board, the Huron-Perth Catholic District School Board and the Municipality of South Huron.

Purpose:

This is a follow up report to correspondence from the South Huron District High School to Council requesting access to the South Huron Recreation Centre, should it be required in the event of an emergency. This request and approval would ensure that a proper safety plan is in place.

Background and Analysis:

Until 2014, the Municipality of South Huron (and previously the Town of Exeter) and the local schools operated under a verbal agreement for shared usage of facilities.

In 2014, each Recreation Department in Huron County entered into a formal written Reciprocal Agreement with the School Boards.

Both partners have always been respectful of schedules and have been very accommodating. Through our usage Agreement, sharing facilities has worked very effectively for both the Community Services Department as well as the local schools. As recreation professionals, we believe that physical and leisure activity is essential to a healthy and balanced life and therefore, promote this belief through as many avenues as possible. This is a great partnership to encourage physical activity with our local youth.

The Agreement has been revised to include the request for emergency access to the South Huron Recreation Centre should the need arise.

Operational Considerations:

No operational considerations pertaining to this recommendation.

South Huron's Strategic Plan:

Increased levels of collaboration among stakeholder organizations, municipal administration, and Council.

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

No policies, by-laws and or legislation associated with this report.

Consultation:

Chief Administrative Officer
Director of Financial Services/Treasurer
Clerk

Related Documents:

Reciprocal Use of Community Facilities Agreement

Respectfully submitted,

Jo-Anne Fields, Community Services Manager

THIS AGREEMENT of use made this 4th day of September, 2018

BETWEEN

AVON MAITLAND DISTRICT SCHOOL BOARD,
(hereinafter referred to as the "Board")
PARTY OF THE FIRST PART

-and-

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD
(hereinafter referred to as the "Board")
PARTY OF THE SECOND PART

-and-

THE MUNICIPALITY OF SOUTH HURON,
(hereinafter referred to as the "Municipality")
PARTY OF THE THIRD PART

CONCERNING RECIPROCAL USE OF COMMUNITY FACILITIES

PURPOSE:

It is the purpose of this agreement to share facilities amongst the Board and the Municipality. This agreement will provide consistent communication while at the same time minimize the cost to all parties.

This cooperative venture is for the purpose of providing educational and recreational opportunities (i.e. structured activities, staff training) for the public and the students of the Board. With these intents in mind, the following are specific items of agreement:

1. CONTACT PERSONS

The Parties hereto agree that contacts for the use of facilities will be as follows:

- i) for the Boards – individual school Principal, or designate;
- ii) for the Municipality through the Community Services Department – the Manager of Community Services, or designate;
- iii) for the Municipality specific to Childcare Programs – Manager of Childcare Services.

Contact information for the Boards & Municipality forms Schedule "B" hereto.

2. FEES & CHARGES

The Parties hereto agree that:

- a) There will be no facility rental charges (refer to 3d). Custodial fees may be charged, to the user, for weekend and holiday use or at any other time when a custodian is required and a custodian is not normally scheduled for work. No custodial fees will be charged to the user, if use of the facility can be arranged without a custodian on staff. Each Party to this agreement will make every effort to prevent the need for custodial fees being charged. The Manager of the Facility or the Principal of a school within the jurisdiction of the Board shall determine the need for custodial presence.
- b) The users will be responsible for provision of adequate supervision for each activity while using the facilities of any of the Parties to this agreement.
- c) Each Party to this agreement will be responsible for providing normal janitorial services at its facilities prior to and following each activity. Any exception will be discussed and agreed upon in advance of the activity. Enhanced clean up, maintenance or damage caused will be charged to the rental group.
- d) Equipment will be made available at the discretion of the Party that owns the facility, but any equipment that is made available will be free of charge, unless otherwise agreed upon.
- e) Storage of users' equipment will be the responsibility of the user. As storage space is not always available, users will be asked to remove equipment from the facility after the scheduled activity, when reasonable.
- f) Snow removal, if required on weekends, may be provided to the permit holder at a cost to the user.

3. SCHEDULING

- a) Each Party wishing to utilize another's facility for the following school year can start to submit their electronic requests in July of that year.
- b) Notwithstanding the above noted final documents, Parties to this agreement appreciate there will be emergent needs. All parties will attempt to accommodate such additional requests.
- c) All Community Services Department groups must complete the appropriate electronic facility permit.
- d) With respect to Municipal facility use, the hours available for school use will be between 7:30 am and 3:00 pm on weekdays. If facility time is required before 7:30 am and after 3:00 pm, regular rental fees will apply. Rentals between the hours of 3:00 pm and 11:00 pm and on weekends will be made available to the Board only after regular users' rental needs are satisfied, as set out in item 9 hereto.

4. BUMPING

The Parties hereto agree that bumping from the schedule requires a lead-time of at least two weeks, and will not be requested unless for good reason and after other alternatives are investigated. The published schedule recognizes that mutual commitment has been established. All parties understand that emergency situations occur that are beyond staff control. Conditions may include but not limited to health concern, weather, construction project, hydro interruption, scheduled conflict, etc.

5. ACCESS TO COMMUNITY SERVICES FACILITIES

The Parties hereto agree that school accessibility may be gained through:

- a) on-site caretakers
- b)
 - I) coded key pad access to building being rested with a responsible person who will ensure that the building is secure upon departure, and/or
 - II) some other local arrangement made with the facility contact.
 - III) any internal keys loaned will be returned immediately after the event, or as agreed upon by both parties.
 - IV) these privileges will be reviewed and may be revoked if warranted.

6. INSTRUCTIONAL FEES

The Parties hereto agree that instructional fees will be borne by the user of the facility at a pre-determined rate. Supervision fees (ie. lifeguards) for ongoing recreational programs may be borne by the user at a pre-determined rate. The user is to be advised of the total instructional fees in advance of undertaking the program.

7. DAMAGE

The Parties hereto agree that:

- a) Each facility user is fully liable for damage or loss incurred at the facility, its property, or neighbouring property, provided that damage is not considered normal wear and tear.
- b) All damages will be reported immediately by the Party that owns the facility to the contact of the user organization.

8. EMERGENCY SHELTER

South Huron District High School and Exeter Public School may use the South Huron Recreation Centre as an area of refuge in an emergency situation. The area(s) of the facility that may be used, and facility availability, will be determined in consultation with the Principal(s) and the Community Services Manager.

9. INSURANCE

A Party to this Agreement or its authorized agents who use the property of another Party to this Agreement will be known as the “user”. The property owner will be known as the “owner”.

A user shall protect, indemnify and save harmless the owners, its employees or agents from all claims that may arise out of the use of the property. The owner will not be responsible for personal injury, damage, or loss or theft of any articles belonging to the user or anyone entering upon the premises or property as a result of this Reciprocal Agreement or the issuance of a permit. Such exemption from liability by the owner does not apply, should there be a state of non-repair or neglect, such that inherent dangers exist in the premises or property.

All users will provide a certificate of insurance to each owner. (Note – affiliated groups must provide their own third party liability insurance in the amount of \$5,000,000.00).

10. PREFERENTIAL USE

This agreement recognizes that each Party will schedule their facilities to best accommodate the needs of their own users.

Subsequent to their personal use, every effort will be made to provide protected and preferential priority to the other Parties named in this Agreement.

11. FACILITIES AND RESOURCES

The facilities and resources referred to with respect to this Agreement are those listed in Schedule “A” attached hereto and forming part of this Agreement.

12. AFFILIATED GROUPS

This agreement recognizes that each agency may sponsor affiliated groups within the terms of this agreement.

- Notes: 2a) Fees and charges
- 3d) Scheduling – permits
- 9 Insurance

13. AGREEMENT REVIEW

A joint committee involving the Parties to this Agreement will communicate/meet in the fall of each year (or as needed) in order to propose amendments, resolve conflicts, evaluate the success of the Agreement, and to finalize schedules. Meetings of the joint committee will be initiated by the Board in consultation with the Municipality. Open and respectful communication is necessary to the success of this agreement.

14. SYNOPSIS OF USE

Each Party will submit, to the other parties, a synopsis of use of owned facilities for the year, upon request.

15. TERMINATION OF AGREEMENT

This Agreement may be terminated by any Party as of August 30th when notice is delivered to the other Parties by March 15th. Having received no notice of cancellation from any Party to the Agreement, the Agreement will be deemed to have continued for the next school year.

16. IMPROPER USE

Any use of the facilities that may violate the canons of good morals, manners or taste, or may be potentially injurious to any party’s buildings, grounds or equipment will not be approved.

17. ASSIGNMENT OF AGREEMENT

A party of this agreement shall not assign this agreement without the prior consent, in writing, of the other Party.

IN WITNESS WHEREOF THE PARTIES hereto have affixed their corporate seals under the hands of their proper signing officers duly authorized in that behalf.

AVON MAITLAND DISTRICT SCHOOL BOARD

PER: _____

THE HURON PERTH CATHOLIC DISTRICT SCHOOL BOARD

PER: _____

THE MUNICIPALITY OF SOUTH HURON

PER: _____

PER: _____

SCHEDULE “A”

to the Agreement dated the 4th day of September, 2018.

- SCHOOL BOARD
- School Classrooms (as assigned)
 - School Gymnasias
 - School Washrooms
 - Outdoor Sports Fields

- THE MUNICIPALITY OF SOUTH HURON
- Soccer Fields
 - Ball Diamonds
 - Tennis Courts
 - Pavillions
 - South Huron Recreation Centre

NOTES:

The Arena is available WITH ICE for 6 months of the year and WITHOUT ice the remaining 6 months of the year. Exact dates vary yearly.

Arena use to include use of the ice surface, dressing rooms and seating area.

SCHEDULE “B”

to the Agreement dated the 4th day of September, 2018.

CONTRACT INFORMATION

AVON MAITLAND DISTRICT SCHOOL BOARD

62 Chalk Street North

SEAFORTH ON N0K 1W0

Telephone: (519) 527-0111 x205

Fax: (519) 527-0444

Contact: Laurel Mitchell, Facilities Officer

E-mail: Laurel.Mitchell@ed.amdsb.ca

THE HURON PERTH CATHOLIC DISTRICT SCHOOL BOARD

P.O. Box 70

DUBLIN ON N0K 1E0

Telephone: (519) 345-2440

Fax: (519) 345-2449

Contact: Denise DeJong, Community Use of Schools Coordinator

E-mail: ddejong@hpcdsb.ca

THE MUNICIPALITY OF SOUTH HURON

Recreation Department

94 Victoria St. E.

EXETER ON N0M 1S1

Telephone: (519) 235-2833

Fax: (519) 235-2821

Contact: Jo-Anne Fields, Community Services Manager

E-mail: j.fields@southhuron.ca



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Municipal Clerk**
Date: September 4 2018
Report: 23 -2018
Subject: Heritage Designation – 296 William Street - Update

Recommendations:

That the report of R. Msuya-Collison regarding the status of the Heritage Designation process for 296 William Street, Exeter be received for information.

Purpose:

Council background and information.

Background and Analysis:

South Huron Council passed motion #225-2018 at the May 7, 2018 Regular Council meeting to give notice of intention to proceed with designating 296 William Street, Exeter Ontario as a heritage property under the Ontario Heritage Act. Notice of Intention to Designate the Former Hooper House as a property of Cultural Heritage Value or Interest dated June 18, 2018 was served in accordance with Section 26 of the Ontario Heritage Act to the Ontario Heritage Trust and the owner of the property. In addition, the Notice of Intention to Designate was published in the Exeter Lakeshore Times- Advance the week of June 27, 2018 and published on the South Huron website on June 18, 2018.

No objections were filed with the municipality within 30 days after the date of the publication of notice in the newspaper. If Council decides to proceed with designation, it may then pass a Designation By-law. After designation, the By-Law, with the Statement of Cultural Heritage Value or Interest and

the Description of Heritage Attributes is registered on the title of the property.

Under Section 27 of the Ontario Heritage Act, designated property must then be listed on the municipal register of property that is of cultural heritage value or interest and listed on the provincial register with the Ontario Heritage Trust. The property also becomes eligible for nomination and listing on the Canadian Register.

Operational Considerations:

If the owner of a designated property wishes to make alterations to the property that affect the property's heritage attributes, the owner must obtain written consent from Council. When a property owner submits an application for the proposed work, they may receive advice and guidance from municipal staff and/or the Heritage Advisory Committee.

Council makes the final decision on heritage permit applications unless this power has been delegated. If the owner of a designated property wishes to demolish or remove a building or structure, the owner must obtain written consent from Council.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Improved Recreation and Community Wellbeing
- ✓ Dedicated Economic Development Effort

Financial Impact:

The cost of the newspaper ad and registration costs. There were no further financial implications as a result of the actions outlined in this report.

Legal Impact:

An owner may appeal Council's decision to deny a permit or to consent to conditions required by Council for the permit to the Local Planning Appeal Tribunal.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

Ontario Heritage Act

Consultation:**Related Documents:**

Designation By-Law

Respectfully submitted,

Rebekah Msuya-Collison, Municipal Clerk



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Municipal Clerk**
Date: September 4 2018
Report: 24-2018
Subject: Carroll Municipal Drain 2018 Tender

Recommendations:

That South Huron Council receive the report from R. Msuya-Collison, re Carroll Municipal Drain 2018 Tender; and

That South Huron Council award the tender for construction of the Carroll Municipal Drain 2018 to Parker & Parker Ltd. in the amount of \$84,425, plus non-recoverable HST.

Purpose:

To award a tender for the Carroll Municipal Drain 2018.

Background and Analysis:

The Engineer's estimate for this project was \$86,161 plus HST. The following tenders were received and opened on July 25, 2018 for the above noted drain and have been reviewed by Dietrich Engineering;

Contractor	Total Cost	Non-recoverable HST	Total Cost including HST
A.G. Hayter Contracting Ltd.	\$89,420.00	\$1,573.79	\$90,993.79
Parker & Parker Ltd.	\$84,425.00	\$1,485.88	\$85,910.88

Operational Considerations:

There are no other operational considerations as a result of the actions outlined in this report.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There are no other financial implications as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

Drainage Act

Consultation:

Dietrich Engineering Limited
Angela Shipway, Financial Services Supervisor

Related Documents:

Respectfully submitted,

Rebekah Msuya-Collison, Municipal Clerk



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Municipal Clerk**
Date: September 4 2018
Report: 25-2018
Subject: Neil Municipal Drain 2018 Tender

Recommendations:

That South Huron Council receive the report from R. Msuya-Collison, re Neil Municipal Drain 2018 Tender; and

That South Huron Council award the tender for construction of the Neil Municipal Drain 2018 to A.G. Hayter Contracting Limited, in the amount of \$118,708.00 , plus non-recoverable HST.

Purpose:

To award a tender for the Neil Municipal Drain 2018.

Background and Analysis:

The Engineer's estimate for this project was \$101,889 plus HST. The following tenders were received and opened on July 25, 2018 for the above noted drain and have been reviewed by Dietrich Engineering;

Contractor	Total Cost	Non-recoverable HST	Total Cost including HST
A.G. Hayter Contracting Ltd.	\$118,708.00	\$2,089.26	\$120,797.26

Operational Considerations:

There are no other operational considerations as a result of the actions outlined in this report.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There are no other financial implications as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

Drainage Act

Consultation:

Dietrich Engineering Limited.
Angela Shipway, Financial Services Supervisor

Related Documents:

Respectfully submitted,

Rebekah Msuya-Collison, Municipal Clerk



Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: September 4 2018
Report: CAO 2018-16
Subject: Dashwood Community Centre Project

Recommendations:

That the memo of Dan Best, Chief Administrative Officer dated September 4, 2018 regarding the Dashwood Community Centre project be received.

Purpose:

Information and Update

Background and Analysis:

At the August 13, 2018 Council meeting, the results of the Request For Tender (RFT) were presented that were significantly overbudget.

Council was advised that Staff would coordinate a meeting with our partner (the Municipality of Bluewater) and meet with the Advisory Committee to discuss next steps and possible options.

Staff met with Bluewater staff on August 14th and the Advisory Committee on August 27th. Both were advised of the challenges surrounding this project related to design/costs and the decision-making limitations of Council due to the "lame-duck provisions. As a result, an alternative approach was presented to Bluewater staff and the Advisory Committee that would fall within the budget parameters of the project.

The following outlines the next steps to allow for the main elements of the project to be completed this Fall:

- A Request for Proposal (RFP) will be issued for the design and construction of the project highlighting the upset limit of the project at \$120,000.
- The scope of the project will be for the washroom renovations and re-design to meet accessibility standards. In addition, the requirement will be to remain within the existing footprint of the building and not have an impact on the hall section of the building.
- A Review committee will consist of the South Huron CAO, Bluewater staff member and a member of the Advisory Committee. Final report back to Council(s)

Financial Impact:

There are no financial implications as a result of the actions outlined in this report. The construction budget for this project has been established at \$120,000. It should be noted that a commitment of \$30,000 has been established by the Dashwood Men's Club.

A more detailed quotation was requested and received to validate 120,000.00 as a construction budget. A revised scope did come back at \$125,000 however the budgeted amount of \$120,000 should be achievable.

It should be noted that the capital expenditures for this facility are cost-shared with the Municipality of Bluewater (54:46). The following table outlines the breakdown of funding for the project:

South Huron Cost Share Construction Costs		Bluewater Cost Share by Bluewater) Construction Costs	
Source	Amount	Source	Amount
Levy Carry-over	\$21,600	Bluewater	\$55,200
Reserves	\$43,200		
Less Contribution	(-15,000)	Less Contribution	(-15,000)
Total	\$49,800	Total	\$40,200

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

None

Consultation:

Municipality of Bluewater Staff
Dashwood Hall Advisory Committee

Related Documents:

None

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk



Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: September 4 2018
Report: CAO 2018-17
Subject: Dean Report Status Update

Recommendations:

That the memo of Dan Best, Chief Administrative Officer dated September 4, 2018 regarding a status update on the Dean Report be received.

Purpose:

Information

Background and Analysis:

Further to the Council meeting of August 13, 2018, Council requested a status update on the recommendations outlined in the report:

Recommendation	Status
Council retain an Integrity Commissioner to which all complaints respecting a member's conduct be directed.	Appointment of Lisa Korab by By-law 49-2016
Training on the Code of Conduct by the Integrity Commissioner	It does not appear that training specifically by the IC was conducted
Closed Meetings of Council held for the purpose of attacks on other members eliminated	Rules related to closed meeting are well-established in the Municipal Act.

Sanction imposed by Council restricting the Mayor from meeting with the CAO continued	Rescinded by Resolution 514-2016
Council consider a motion to expand the current sanction imposed upon the Mayor beyond the CAO to all of Administration	No action taken. Please see above.
All members attend bullying and harassment training conducted by a professional	Training under Bill 168 was provided on September 21 and 22, 2016 for both Council and Staff
The Mayor as the voice of the Municipality be limited to discussions with the media to those matters approved by Council and to support the decisions of Council	Council has passed a Communication Plan which outlines roles and responsibilities which has the Mayor as chief spokesperson for Council and CAO as chief spokesperson for Administration
Council meetings to be live video streamed	This recommendation is currently being explored by staff and a report will be brought forward to next Council re: options.
Council consider a standing committee system with three standing committees with the Mayor as ex-officio on each committee after receiving a report from the Acting CAO	It does not appear that a report was completed. This could be a consideration for the new Council.
All members of Council receive media training	Redbrick Communications provided training on October 25, 2016.
That the CAO be appointed by by-law as Deputy-Clerk	By-law 54-2016

Financial Impact:

There are no financial considerations as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Consultation:

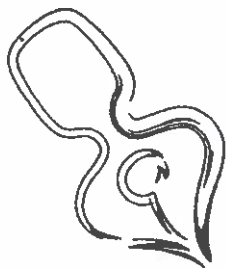
None

Related Documents:

Fred Dean Report dated May 22, 2016

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk



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Serving Local Government
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CONFIDENTIAL

May 22, 2016

Mayor Maureen Cole and Members of South Huron Council

Report to South Huron Council

Retainer

Council directed Chief Administrative Officer Steve McAuley to retain me to provide advice with respect to the situation at hand. He instructed me to interview all members of council and himself. I was instructed to report back to council with recommendations. This report reflects the issues identified during the interviews and my recommendations based on those issues. Issues raised included relationships among members, the use of closed meetings, council and staff interaction, the conduct of the mayor and an alternative governance model. This report concludes with my recommendations.

Between the time of retainer and the interviews Mr. McAuley announced his resignation. This had a significant impact on the tone of the interviews and on this report.

I spoke with each member of council and the then Chief Administrative Officer, Steve McAuley. Each person interviewed was candid in his/her remarks and observations. The observation was made during an interview that, "We've got a mess". This observation was made by several of those interviewed. I would agree.

Most members expressed the view that council has achieved some good things during this term. However, two things are apparent. First, some members of council do not get along with each other. This has resulted in inappropriate behavior. Second, the

relationship between the mayor and the former CAO was strained. These two observations form the basis of this report.

Closed Meetings

There has been a growing distrust by a majority of members of council with respect to the conduct of the mayor. This has resulted in closed, secret meetings of council at which members vent and argue amongst themselves. It is never appropriate to use the closed meeting rules for municipal councils as an opportunity to make accusations and vent against another member of council. One recommendation, therefore, is that council cease the practice of meeting behind closed doors for the purpose of personal attacks against another member.

Code of Conduct

What is the alternative? The Municipal Act authorizes municipal councils to enact a Code of Conduct to govern the conduct of its members. While council has done that the present code is not well thought out in terms of process. Alleged inappropriate conduct by a member should not be dealt with at a closed of council meeting that is grounded in members secretly conducting the investigation. Rather an investigation of the complaint by an independent, knowledgeable person should be the process. There will then be report to council as to whether the alleged conduct is a breach of council's Code of Conduct.

The Municipal Act provides that when council puts in place a Code of Conduct it may also appoint an Integrity Commissioner. This person who is appointed must be independent.

Council can appoint an Integrity Commissioner on a retainer basis for a defined length of time such as 2 to 5 years. This should include a review of the Code of Conduct and education of members. Alternatively, council may appoint one on an as needed basis.

The Integrity Commissioner does not decide on complaints but rather investigates complaints and submits a written report to open council. It is the up to council to determine firstly, whether to accept the recommendations of the Integrity Commissioner and secondly whether to impose a penalty in accordance with the Municipal Act.

This independent investigation is critical given the current situation members find themselves in. Equally as important, the report of the Integrity Commissioner is a public document when presented to council. Members of council hold public office. The community deserves to be informed of inappropriate conduct of members of the council.

Council Meetings

Another aspect of transparency is with respect to council meetings. It has been my experience that people do show up at council meetings only when there is a specific issue that brings them to the meeting. It came out in my interviews that this is very much the case in your circumstance. Often there are only municipal officials present, council members and staff.

Interestingly, when council meetings are televised the public watches. The opportunity to watch is taken up by the community when the meeting can be observed without actually being present. This ability to observe goes directly to council's transparency.

There has been a growing trend around the province in recent years for municipalities to provide live webcasts of the council meetings and in some cases committee meetings as well. Your interviews revealed inappropriate conduct by members at council meetings that included ambushing other members, treating members and staff with disrespect and a lack by some members of their respective roles at the meeting.

Power and Responsibility Rests with Majority of Council

There is a fundamental principle that is important to state. Council exercises power and authority on behalf of the municipality. That can't be done by anyone person unless authorized by council. This is fundamental.

The majority prevails. Local government in Ontario has been established on this principle from the outset. Council cannot conduct itself based on the actions of a few but must function on the basis of the decision of the majority. The majority decision is the decision of the council.

No one councilor speaks on behalf of council. Only the Head of Council, the mayor, speaks on behalf of the corporation. The Head of Council has a statutory duty to uphold and promote the purposes of the municipality. It is the majority of council that

determines the municipal purposes; no one else. The mayor has an obligation when speaking to the media to be clear in put forth council's position.

Training

Part of the role of an elected member of council is to regularly deal with the media. Conducting a media interview requires skill and preparation. It is recommended that all members of council undertake media training to better equip them to fulfill their public role.

Other training should also be considered. Each member will have had Bill168 training. It should be repeated. It should be provided by someone who is expert in that field.

Additional training specific to effective and professional conduct at council meetings should also be considered.

Council / Staff Relationship

There is an interesting article written and published on April 20, 2016 in the St Catharines Standard by Ted Mouradian. A copy is included with this report. In describing the situation in the Niagara Region, he states:

"All I can offer is whenever I am called in by a municipality to deal with staffing issues, one area that exacerbates the dysfunction is when there is a rogue councillor or chair that council neglects to rein in and allows these individuals to interfere with the CAO's ability to do his or her job. And when that breaks down there usually is no going back."

Council has a responsibility to protect municipal staff from abuse by a member or by the public. Council did take the step of passing a resolution to protect the CAO from the mayor. It did not go far enough. The result is the resignation of Mr. McAuley.

Perhaps the most disturbing aspect of this investigation is the media coverage immediately after Mr. McAuley's resignation was announced. MyFM reported that, "Despite some reports of tension between the Mayor and the now former CAO, the Mayor tells MyFM that's not the case."

Clearly, there was tension. In 2015, council brought in Amberley Gavel Ltd. This was one of the issues at the time. Council then dealt with the situation by passing a resolution restricting contact between the two. I was recently told at the interviews that this has continued to be an issue.

The ongoing question then becomes what, if any, action is required by council. The resolution remains on the books. It does not name Mr. McAuley but rather the office of CAO. It should continue in effect for the interim CAO and the new CAO until council is satisfied that it can be repealed.

Council may wish to consider the situation of other staff going forward. Concern was expressed in the interviews about the remaining staff by several members. It is the responsibility of the majority of council to protect municipal staff. Your organization is fortunate to have staff that are well qualified and dedicated to the corporation and community.

Committee Structure

The issue of restructuring to provide for standing committees of council was raised during my discussions. There are benefits for council to create standing committees but there are also some drawbacks. Council may wish to consider this change and I could provide more detail if so requested. The committees are normally composed of three members with the mayor as an ex officio member meaning that she could attend, participate in the deliberations and vote. Traditionally the ex officio member would not be counted in quorum.

Moving Forward

There was discussion at the interviews as to the process moving forward. Council has appointed John Maddox as the interim Chief Administrative Officer. Council has made, in my opinion, an excellent decision. Mr. Maddox brings a wealth of municipal experience to the role.

There was discussion at the interviews as to what process should be followed to fill the office of Chief Administrative Officer. This is a key person in the administration of the corporation and is the link between council and staff. Ultimately, the decision of who to appoint rests with a majority of council. Three processes were identified during the interviews. First, council undertake the recruitment internally; that is, council members together with the interim CAO undertake the recruitment process without outside assistance. This was not seen as a realistic alternative. I agree.

The second process identified was to rely upon the county human resources department to coordinate and administer the recruitment process. The majority on

members did not support this approach. Again, I agree. The county HR department lacks the expertise and independence to undertake the process.

The final alternative is for council to retain outside assistance to advise on the process including, the duties and responsibility of the role, timelines, advertising, put together a list of candidates, recommending a short list to council, organizing and participating in the interviews including preparing questions to be asked of all candidates, recommending a short list to council, again arranging for interviews, recommending and arranging professional assessment of each candidate, undertaking reference checks and facilitating discussion with council members to arrive at a final decision.

The recruitment of a CAO requires the skills, knowledge and background in the recruitment process. It also requires knowledge and background in local government to understand the uniqueness of the CAO position in municipal government.

Conclusion and Recommendations

Council has done some good things since taking office. I heard this from several members. That is important to the community. The issues that got you into "the mess" need to be dealt with by council. There is an opportunity because of the resignation of the CAO but council, that is the majority of council, must act in a way that is in the best interests of the corporation and the community and in a manner that is open and transparent to the community. To be successful going forward, there needs to be an expectation of respect at council. A respect for the office of each person in the organization.

The issues are integrity and trust.

"What the data signals is not just a serious concern about politicians but some of the root causes of why voters will not vote or will vote against their interests and for other parties. The data puts politicians on notice that they face a very skeptical and concerned electorate and have much work to do to establish trust."

Jim Pattison Ethical Leadership Program/Gandolf Group
(November 2014)

I make the following recommendations for consideration of council -

1. Council retain an Integrity Commissioner to which all complaints respecting a member's conduct be directed.

2. There be training on the Code of Conduct by the Integrity Commissioner.
3. Closed meetings of council held for the purpose of attacks on other members be eliminated.
4. The sanction imposed by council restricting the mayor from meeting with the CAO be continued.
5. Council consider a motion to expand the current sanction imposed upon the mayor beyond the CAO to all administration.
6. All members attend bullying and harassment training conducted by a professional.
7. The mayor as the voice of the municipality be limited to discussions with media to those matters approved by council and to support the decisions of council.
8. Council meetings be live video streamed.
9. Council consider a standing committee system with three standing committees and the mayor as ex officio on each committee after receiving a report from the Acting CAO.
10. All members of council receive media training.
11. That the CAO be appointed by by-law as a Deputy Clerk.

All of which is respectfully submitted.



Fred Dean

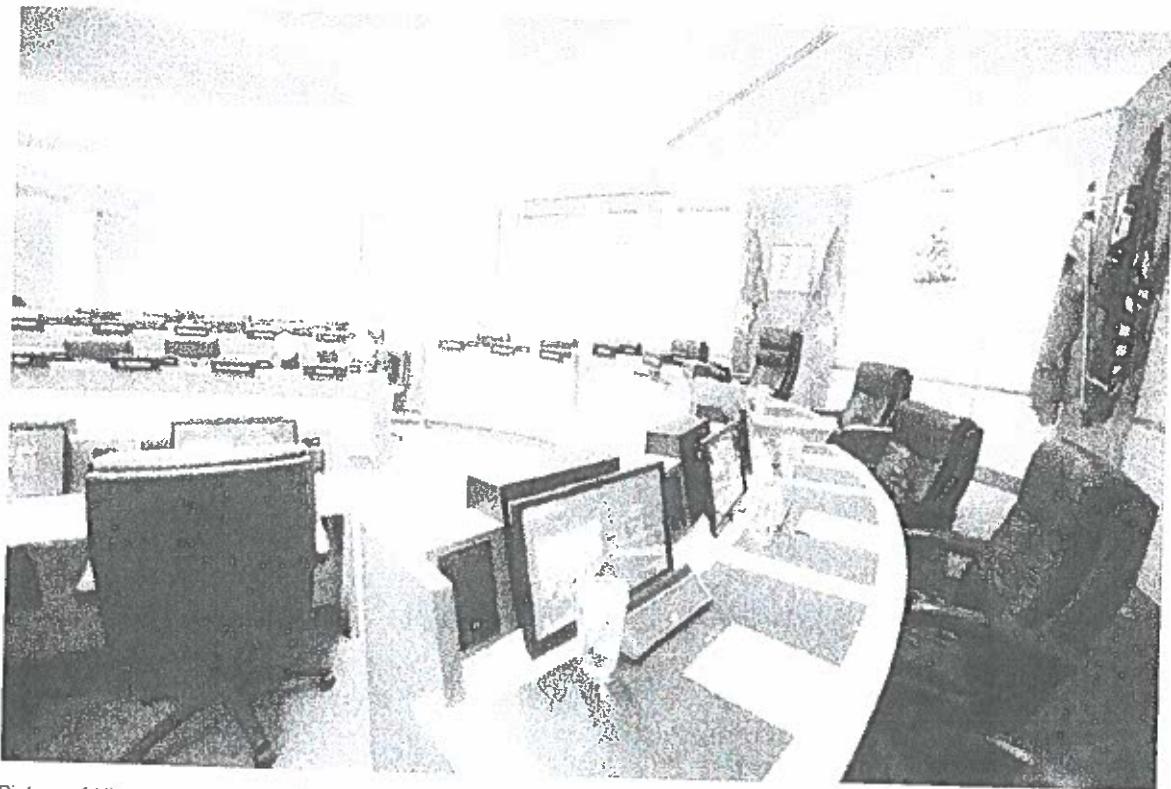
Serving Local Government



OPINION COLUMN

MOURADIAN: Municipal staff versus elected officials

By Ted Mouradian, The Standard
Wednesday, April 20, 2016 9:08:26 EDT PM



Picture of Niagara Region council chambers

For the past 15 years the majority of my clients have been regions, municipalities and counties throughout Ontario, and prior to that when I had my real estate company I taught the Municipal Act at Niagara and Humber colleges.

In light of what has happened at Niagara Region, I want to share some of that vast knowledge with you today.

The concept of a municipality is we elect people to guide our municipalities on our behalf and they in turn hire a chief administrative officer to run the staff and to execute the vision of council.

Here is where it gets a little complicated. The general rule is that there is a dividing line between the two entities.

Council is the public voice and face of the municipality unless it directs otherwise. And the CAO is the person in the background who takes care of all of the day-to-day operations. The CAO and the staff are also there to advise council and to act as a resource for council.

Individual councillors are not to direct the staff unless it is directly related to the work involved regarding a committee they are chairing or sitting on. Any performance issues must go through the proper chain of command, with the CAO being on the top of that chain.

You notice that I keep referring to council. That is because council is the governing body, not the mayor or the chair of the council.

Issues arise when a chair believes that he or she is in charge when in fact that is not the case. It is council that has all of the authority and makes all of the decisions; not any one individual, especially not the chair without council's direction or approval.

Being that the elected officials come and go, it is the CAO who brings continuity and historical memory to the equation. The CAO should also be the keel who ensures the ship is kept on course and that the decisions of council do not put it or the municipality in jeopardy.

It breaks down when council does not take the suggestions of staff seriously, but instead chooses optics over sound professional advice.

Keep in mind that municipal employees are professionals in their fields.

You have lawyers, planners, human resources professionals, economists, accountants and skilled trades who actually know what they are doing, compared to (in some cases, not all) someone who decides that they want to run for elected office with little or no experience on how to run a multimillion-dollar complex corporation.

That is not to say that staff are infallible, they are not, but if I hired a professional to advise me, why would I not follow that advice?

Again, that does not mean that I will not question to understand the law or the logic behind the recommendations but I must consider that they know a little more than I do, especially when I bring politics into the equation.

I don't know what really happened at the Region to have the CAO make the decision he made to accept a job elsewhere.

All I can offer is whenever I am called in by a municipality to deal with staffing issues, one area that exacerbates the dysfunction is when there is a rogue councillor or chair that council neglects to rein in and allows these individuals to interfere with the CAO's ability to do his or her job. And when that breaks down there usually is no going back.

My hope for our regional council is that it will do some serious self-examination to decide what type of CAO it wants to hire.

Once that is decided, then find the match and allow that person to do their job and stop trying to micromanage that CAO and his or her staff.

This council also needs to take back the authority it has and begin to run council the way it was intended to be run, as a majority, not by a few.

Finally, when there is mutual trust and respect both the CAO, the head of council and council itself will be able to challenge each other in a respectful manner and then come out united in how they are going to move the municipality forward ... it's really not that hard.

Ted Mouradian is a lifelong resident of St. Catharines. He is a professional speaker and author, writing on workplace employee management issues. He is a former chair of the mayor's committee on community and race relations and president of the 2 Percent Factor Inc.

Report to: South Huron Council
From : Mayor Maureen Cole

Date: Sept 4/2018

Subject: Association of Municipalities Conference August 19-22 In Ottawa

Recommendations

That the report of Mayor Cole dated Sept 4/2018 be received.

That the itemized expenses for the Mayor and councillors who have attended the FCM and AMO conferences in June and August of 2018 be provided at next council meeting

That the delegation reports be made available through the website, forwarded to the Rec / Hub Steering Committee and attached to this report in the minutes.

Purpose:

Feedback has received from council and public, regarding expenses for conferences. There has also been a request for a report on the AMO conference, who attended, as well as outcomes of delegations.

Report:

Mayor Cole accompanied by Deputy Mayor Frayne, Councillors Tomes, Oke , and Hebert attended the event with over 1900 leaders and staff from Ontario municipalities.

It is evident that all municipalities face similar challenges, with opportunities to share experiences and best practice.

Premier Doug Ford made an address, with a commitment for open and honest dialogue with municipalities, who he recognizes as being those closest to the decision making process, for infrastructure and service delivery that has a daily impact on communities.

The ministers forum, was enlightening with questions regarding Police services act, healthcare, education, housing and funding.

According to the survey of Ontario residents, Infrastructure/transportation is the top challenge facing municipal governments. and many were unaware that 47% of every tax dollar is collected by the federal government, 44% by the province, and 9% remains for municipalities.

49% oppose municipal government cutting service to freeze property taxes, however there is a concern that local property taxes will not cover the costs of infrastructure, and that municipalities should be given a greater share of tax revenue.

Information on the presentations can be seen at www.amo.on.ca

The trade show, breakfasts and lunches offered tools for municipal leaders to follow up with, such as energy discussions and IESO and FCM funding tools, policing bureau, and fire Marshall's office.

Break out sessions such as " Spurring Rural Economic activities", "Innovative solutions for small town Ontario" and " On the way to inclusive Community Building" discussed how small towns and small changes can make a difference in people's lives.

There was of course opportunities for networking with fellow mayors and councillors from municipalities across Ontario.

I was encouraged by delegation presentations and by the response from the Offices of the Ministry of Economic Development and Trade, OMAFRA, and Minister of Infrastructure.

AMO has advised that the first rollout of the Canada-Ontario Infrastructure Bilateral Agreement, is expected to be sometime after the fall election, They also encourage municipalities to identify their priority infrastructure projects, to put ourselves in a good position for the application.

We are encouraged with the invite from delegations, to follow up meetings, as well as a meeting with Lisa Thompson. It was a great opportunity to continue to build relationships with provincial partners,

Financial Impact

There is a cost of Mayor and Council expenses as a result of attending the conference, and the delegations.

Strategic plan:

4.2.3.1 Long term vision for South Huron

4.2.4 Priorities..

7.2.2 Increased Communications And Municipal Leadership

Respectfully submitted



NEWS RELEASE / COMMUNIQUÉ

FOR IMMEDIATE RELEASE

August 17, 2018

OPSEU's Thomas calls for public cannabis option

TORONTO – OPSEU President Warren (Smokey) Thomas appeared on a *Financial Post* panel discussion and called for publicly run cannabis outlets in municipalities that don't want sales in private hands. He said the government is putting many municipalities on the spot by giving them just one chance to opt out of allowing private, for-profit stores to sell cannabis.

"As the smoke clears on Doug Ford's flip-flop on cannabis sales," Thomas said, "we see a number of municipalities standing up and saying, 'We don't want the social, regulatory and policing costs of private stores dumped on us. But we don't want organized crime coming in to fill the void, either.'"

"Of course, there'd be no problem if cannabis sales were kept in the experienced, responsible hands of LCBO staff. That's what health experts, law enforcement agencies and many others, including municipal leaders, told the previous Liberal government was best during its extensive consultations.

"But it doesn't have to be either/or," Thomas continued. "We propose allowing Ontario Cannabis Stores to set up shop in municipalities that don't want private stores. That doesn't necessarily mean more bricks and mortar. The existing LCBO network can be retrofitted to allow for cannabis sales."

The President was questioned about the motives behind OPSEU's support for publicly run cannabis distribution, suggesting the union was only looking out for its own interests.

"We represent over 155,000 workers," Thomas replied. "A few hundred workers won't make or break OPSEU. But as a social justice union, we call for public policy that is in the best interests of all Ontarians. And putting cannabis sales in private, for-profit hands is bad policy, pure and simple.

"As far as I can see, the only people who will benefit are the owners of the private stores – mostly former political staffers who stand to make eye-popping profits. That's money that could have gone into health, education and infrastructure instead of profiteers' deep pockets.

"And if you want to talk about motives, let's look at medical cannabis growers. They talked a good game about how they were filling a vital medical niche. We agreed. But now some are indicating a shift to recreational cannabis. Why? Better profits. I ask again, how can we trust private cannabis retailers to be responsible when their one and only goal is profit? And what happens to patients in need when there's not enough medical cannabis?"

Thomas also dismissed the option of online sales. "We've seen it in other jurisdictions: people don't want a record of buying cannabis. They want to pay cash. If there's a credit card record, there's a way to hack into it. That could mean not crossing the border or not getting hired. Do consumers really trust that information with private retailers either? Honestly, the more I look at the Premier's cannabis policy, the more I think he belongs on the Bong Show."

- 30 -

For more information: Warren (Smokey) Thomas, 613-329-1931

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ou 1-800-663-1070

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www.sefpo.org
Le SEFPO est associé
à la FTO, au CTC
et au SNEGSP





August 17, 2018

Ms. Lynn Dollin
President
Association of Municipalities of Ontario
801 – 200 University Avenue
Toronto, Ontario M5H 3C6

Dear Ms. Dollin:

I am writing to you in light of recent statements by Premier Doug Ford regarding the sale of cannabis and in anticipation of the plenary session on August 22 on cannabis implementation at your upcoming annual conference in Ottawa.

Many Ontario municipalities have expressed real concern about the impact on them of the Premier's announcement on cannabis sales. As you know, Mr. Ford had previously leaned towards maintaining the Ontario Cannabis Store model. Now he has decreed that cannabis distribution will be private – before consultations even begin.

The panel of provincial and municipal officials that you will hear at your conference will speak to a number of very important implications of the new retail model. I am confident they will raise red flags that should make AMO completely rethink its support of private cannabis sales.

I am in close touch with public health experts. They agree that Mr. Ford's plan is bad policy from every point of view. A report commissioned by the previous government indicated most expert organizations, like MADD, "favoured a government-control board model, given its ability to promote public safety, control products and prices, and leverage existing best practices and lessons learned from similar models."

The Ontario Association of Chiefs of Police has reported on a York Regional Police study showing the "legalization of cannabis in other jurisdictions has resulted in increased rates of impaired driving, motor vehicle collisions, overall crime, as well as injuries/illnesses associated with cannabis use." One can only imagine the increased costs to municipalities – costs that will be significantly increased if a safe, responsible and public retail model is abandoned.

The Premier has given municipalities the option of not allowing private cannabis sales in their communities. But the offer is a one-time deal. Should private cannabis sales prove overwhelming in terms of health, policing and social costs, there will be no way out for municipalities: the province will impose its iron will on municipalities, leaving them to cope with the cannabis fallout.

Cannabis will soon be legal in Canada. Unfortunately, neither the federal nor the provincial government has given municipalities, law-enforcement agencies and government regulatory bodies enough time to prepare. So many unanswered questions remain.

.../2

-2-

We need to turn to the municipalities: tough, enlightened and principled community leaders who will stand up and speak clearly to the need to make the best of a situation fraught with unknowns and hidden costs. We need a strong, united voice for public sale of cannabis through the Ontario Cannabis Store, a subsidiary of the LCBO.

Full disclosure: the previously accepted model ensures that workers would be OPSEU members. But let me assure you my union will not rise or fall on the addition of a couple of hundred members. This is a matter of public safety and public policy. With so many unknowns, a steady-as-we-go approach has already been endorsed by the experts in harm reduction and law enforcement. We hope you agree with them.

Ms. Dollin, during your annual conference, I trust that you and your members will take very seriously OPSEU's many concerns about a privatized model of cannabis distribution. It is bad, drive-by public policy that will have untold negative consequences for the province and its municipalities. United as one voice, we must stand up to the Premier and say no to private cannabis sales in our communities.

Sincerely,



Warren (Smokey) Thomas
President, Ontario Public Service Employees Union

c: Monika Turner, Director of Policy, AMO
 All Ontario mayors

RECEIVED
AUG 28 2018

To the Clerk,

Aug.21/18

We are interested in purchasing 2 lots on the south side of Elgin Street in Centralia (Highway 4 and Elgin St.). We would like to build a house on each lot approx.1500 sq.ft.,complementing existing homes further up the street. With the costs of the lots, there is a Deferred Connection Charge of 10,759.99 to be paid when a building permit is obtained, as well a frontage fee for VR1 \$2,500, plus usual sewage connection fees. Since these are low lying lots and the main sewage system was not placed low enough, it seems unfair that this will not give us a sewage hook-up.

We would like that the municipality supply and install a grinder pump for each of the 2 lots and the maintenance of each to make these lots feasible for us to purchase.

Thank-you

George Guetter

70624 London Rd. Exeter

519-440-2142



August 13, 2018

The Honourable Caroline Mulroney
 Attorney General
 720 Bay Street, 11th Floor
 Toronto ON M7A 2S9

Subject: Regulating the Display and Distribution of Objectionable Images

At its meeting on August 7, 2018, Oakville Town Council approved the following motion:

WHEREAS Oakville wishes to be a safe and welcoming community for all those who are residents or visitors to our town; and

WHEREAS messaging and graphic depictions felt by many to be upsetting and objectionable appear in public places, on our streets and at our doorsteps yearly; and

WHEREAS the Canadian Code of Advertising Standards includes in its provisions, outlined under Unacceptable Depictions and Portrayals - Advertisements shall not: undermine human dignity; or display obvious indifference to, or encourage, gratuitously and without merit, conduct or attitudes that offend the standards of public decency prevailing among a significant segment of the population.

THEREFORE, BE IT RESOLVED that Council direct the Director of Municipal Enforcement, in consultation with the Town Solicitor, to assess options to:

- a. regulate the display of banners/signs in public places as well as the distribution of print materials to private residences that contain extremely graphic images intended to shock, alarm, or cause dismay, including the potential for the prohibiting of the public display and distribution of such print materials for the purposes of addressing the potential of such displays to cause harm to members of the public, especially children; and*
- b. report back to Council in 2019.*

Be it further resolved that by way of a letter to the Hon. Caroline Mulroney, Attorney General, Mayor Burton, on behalf of Council, urge the Province of Ontario to limit and regulate the display and distribution of posters, signs and leaflets that contain disturbing images; and

THAT Mayor Burton, on behalf of Council, write the Minister of Justice of Canada urging the consideration of amendments to Section 163(8) of the Canadian Criminal Code - Obscene Publication; and

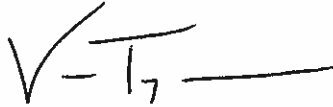
THAT a copy of this resolution be sent to all members of the Association of Municipalities of Ontario (AMO).

August 13, 2018

Subject: Regulating the Display and Distribution of Objectionable Images

Should you have any questions regarding this matter or should you require any additional information, please contact me at 905-845-6601, extension 2003, or email vicki.tytaneck@oakville.ca.

Yours truly,

A handwritten signature in black ink, appearing to read 'V-Tytaneck', followed by a horizontal line.

Vicki Tytaneck
Town Clerk

- c. Association of Municipalities of Ontario – All Members



www.selwyntownship.ca

August 15, 2018

Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

via Email

Dear Premier Ford:

Re: Provincial Agricultural Systems Mapping

The Council of the Township of Selwyn passed the following Resolution at their August 7, 2018 Council meeting.

Resolution No. 2018 – 153 – Provincial Agricultural Systems Mapping

Councillor Donna Ballantyne – Councillor Gerry Herron –

Whereas the Provincial Liberals seem to have made rash, broad stroke decisions by implementing Agricultural Systems mapping changes with little notice and no transition period;

Be it resolved that the Provincial Conservatives review the rationale and research that drove the decision to implement the new Agricultural Systems mapping that expanded prime agricultural land designations; and that the new government be urged to review and modify the severe restrictions resulting from the agricultural systems mapping; and that this Resolution be circulated to M.P.P. Dave Smith, the Association of Municipalities of Ontario (AMO) and all AMO municipalities requesting their support.

Carried.

Should you have any questions regarding the above-noted matter, please do not hesitate to contact the office directly.

Sincerely,

Carla Hope

Carla Hope, Administrative Assistant

c.c. Dave Smith, MPP
Association of Municipalities of Ontario
All Municipalities in Ontario
County of Peterborough, Land Division

Mailing Address
PO Box 270
Bridgenorth
Ontario K0L 1H0

Tel: 705 292 9507
Fax: 705 292 8964



The Corporation Of The Municipality Of South Huron

By-Law #56-2018

Being a by-law to designate property known as 296 William Street as having Cultural Heritage Value and Interest

Whereas section 11(3)5 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may pass By-laws within the following sphere of jurisdiction: culture, parks, recreation and heritage; and

Whereas under Section 29 of the Ontario Heritage Act, R.S.O. 1990 c.18, as amended, authorizes the Council of a municipality to enact a by-law to designate real property including all buildings and structures thereon, to be of cultural heritage value or interest; and

Whereas the Council of the Corporation of the Municipality of South Huron deems it desirable to designate Hooper House located on property described as has caused to be served on the owners of the lands and premises known as Plan 376, Part Lots 173, 174 and 175; Exeter and is known municipally as 296 William Street in the former Town of Exeter, Municipality of South Huron, as being of Cultural heritage Value and Interest; and

Whereas Notice of Intention to Designate Hooper House was served on the owner of the property and on the Ontario Heritage Trust and has caused such Notice of Intention to be published in the Exeter Lakeshore Times-Advance, a newspaper having general circulation in the municipality; and

Whereas the reasons for designation are set out in the Statement of Cultural Heritage Value or Interest and the Description of Heritage Attributes attached hereto as Schedule "B" and forming part of this By-Law; and

Whereas no notice of objection to the proposed designation has been served on the Clerk of the municipality.

Now therefore the Council of the Corporation of the Municipality of South Huron hereby enacts as follows:

1. That the real property known as Hooper House located at as Plan 376, Part Lots 173, 174 and 175 and is known municipally as 296 William Street, more particularly described in Schedule "A", attached hereto, be hereby designated as a building being of cultural value and interest.
2. That the Clerk is hereby authorized and instructed to register a copy of this By-Law against the property described in Schedule 'A', attached hereto, in the Registry Office of the Land Registry Division of Huron.

3. That the Clerk/or designate, is hereby authorized to amend the parcel designation noted in this By-Law, if necessary, upon registration of this By-Law.
4. That the Clerk is hereby authorized to cause a copy of this By-Law to be served on the owner of the aforesaid property and on the Ontario Heritage Trust and to cause notice of this By-Law to be published in the Exeter Lakeshore Times-Advance.
5. That this By-law shall come into full force and effect on the final date of passage hereof.

Read a first and second time this 4th day of September, 2018.

Read a third time and passed this 4th day of September, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk

Schedule 'A' to By-Law 56-2018

Part of PIN _____ (LT)

Plan 376, Part Lots 173, 174 and 175; former Town of Exeter, Municipality of South Huron, County of Huron



Ministry of Agriculture,
Food and Rural Affairs

**By-law for Municipalities Not Within a Regional
Municipality, the County of Oxford or The
District Municipality of Muskoka – Form 5**
Drainage Act, R.S.O. 1990, c. D.17, subs. 45(1)

Drainage By-law Number 60-2018

A by-law to provide for a drainage works in the Municipality of South Huron
in the County of Huron.

Whereas the council of the Municipality of South Huron has procured a
report under section 4 of the *Drainage Act* for the construction
of the Neil Municipal Drain 2018 drain;

And whereas the report dated 2018/04/23 has been authored by W.J. Dietrich, P. Eng, Dietrich Engineering
and the attached report forms part of this by-law;

And whereas the estimated total cost of the drainage work is \$164,300.00 ;

And whereas \$164,300.00 is the amount to be contributed by the Municipality
of South Huron for the drainage works;

And whereas *(Complete this clause only if other municipalities are being assessed a share of the cost of the project.)*;

<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>
<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>
<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>
<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>

And whereas the council is of the opinion that drainage of the area is desirable;

Therefore the council of the Municipality of South Huron
pursuant to the *Drainage Act* enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report.

2. BORROWING

The Corporation of the Municipality of South Huron
may borrow on the credit of the Corporation the amount of \$164,300.00 being the amount necessary for
the construction of the drainage works.

This project will NOT be debentured.

6. CITATION

This by-law comes into force on the passing thereof and may be cited as the
 "Neil Municipal Drain 2018 _____ by-law".

First reading 2018/06/18

Second reading 2018/06/18

Provisionally adopted this 18 day of June, 2018

Name of Head of Council (Last, First Name)

Cole, Maureen

Signature

Name of Clerk (Last, First Name)

Msuya-Collison, Rebekah

Signature

Third reading _____

Enacted this _____ day of _____, 2018

Name of Head of Council (Last, First Name)

Cole, Maureen

Signature

Name of Clerk (Last, First Name)

Msuya-Collison, Rebekah

Signature

Corporate Seal

I, _____
 clerk of the Corporation of the Municipality of South Huron,
 certify that the above by-law was duly passed by the council of the Corporation and is a true copy
 thereof.

Name of Clerk (Last, First Name)

Signature

Corporate Seal



Ministry of Agriculture,
Food and Rural Affairs

**By-law for Municipalities Not Within a Regional
Municipality, the County of Oxford or The
District Municipality of Muskoka – Form 5**
Drainage Act, R.S.O. 1990, c. D.17, subs. 45(1)

Drainage By-law Number 61-2018

A by-law to provide for a drainage works in the Municipality of South Huron
in the County of Huron.

Whereas the council of the Municipality of South Huron has procured a
report under section 78 of the *Drainage Act* for the improvement
of the Carroll Municipal Drain 2018 drain;

And whereas the report dated 2018/05/10 has been authored by W.J. Dietrich, P. Eng, Dietrich Engineering
and the attached report forms part of this by-law;

And whereas the estimated total cost of the drainage work is \$156,300.00 ;

And whereas \$156,300.00 is the amount to be contributed by the Municipality
of South Huron for the drainage works;

And whereas *(Complete this clause only if other municipalities are being assessed a share of the cost of the project.)*;

<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>
<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>
<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>
<u> </u>	is being assessed in the	<u> </u>	of	<u> </u>

And whereas the council is of the opinion that drainage of the area is desirable;

Therefore the council of the Municipality of South Huron
pursuant to the *Drainage Act* enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report.

2. BORROWING

The Corporation of the Municipality of South Huron
may borrow on the credit of the Corporation the amount of \$156,300.00 being the amount necessary for
the improvement of the drainage works.

This project will NOT be debentured.

6. CITATION

This by-law comes into force on the passing thereof and may be cited as the

"Carroll Municipal Drain 2018 _____ by-law".

First reading 2018/06/18

Second reading 2018/06/18

Provisionally adopted this 18 day of June, 2018

Name of Head of Council (Last, First Name)	Signature
Cole, Maureen	

Name of Clerk (Last, First Name)	Signature
Msuya-Collison, Rebekah	

Third reading _____

Enacted this _____ day of _____, 2018

Name of Head of Council (Last, First Name)	Signature
Cole, Maureen	

Name of Clerk (Last, First Name)	Signature
Msuya-Collison, Rebekah	



I, _____
 clerk of the Corporation of the Municipality of South Huron,
 certify that the above by-law was duly passed by the council of the Corporation and is a true copy
 thereof.

Name of Clerk (Last, First Name)	Signature





The Corporation of the Municipality of South Huron

By-Law #76-2018

Being a by-law to authorize reciprocal use of community facilities with the Huron-Perth Catholic District School Board (“the Board”) and Avon Maitland District School Board (“the Board”) for the purpose of sharing facilities amongst the Board and the Municipality

Whereas the Municipal Act, R.S.O. 2001 provides under Section 5(1) that the powers of a Municipality shall be exercised by its Council and under Section 5(3) provides that a municipal power shall be exercised by By-Law; and

Whereas the Municipality of South Huron deems it desirable to enter into a Reciprocal Use of Community Facilities Agreement with the with the Huron-Perth Catholic District School Board and Avon Maitland District School Board to formalize a working relationship with the Board for the purpose of providing educational and recreational opportunities (i.e. structured activities, staff training) for the public and the students of the Board.

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the Council of the Corporation of the Municipality of South Huron hereby enter into a Reciprocal Use of Community Facilities Agreement with the with the Huron-Perth Catholic District School Board and Avon Maitland District School Board identified as Schedule “A” attached hereto; and
2. That the Mayor and Clerk are hereby authorized to execute Reciprocal Use of Community Facilities Agreement with the with the Huron-Perth Catholic District School Board and Avon Maitland District School Board identified as Schedule “A” and attached hereto; and
3. That this By-Law takes effect upon the date of final passing.

Read a first and second time this 4th day of September, 2018.

Read a third and final time this 4th day of September, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk

Schedule "A" to By-Law 76-2018

This Agreement of use made this 4th day of September, 2018

Between

Avon Maitland District School Board,
(Hereinafter Referred To As The "Board")
Party Of The First Part

-And-

The Huron-Perth Catholic District School Board
(Hereinafter Referred To As The "Board")
Party Of The Second Part

-And-

The Municipality Of South Huron,
(Hereinafter Referred To As The "Municipality")
Party Of The Third Part

Concerning Reciprocal Use Of Community Facilities

Purpose:

It is the purpose of this agreement to share facilities amongst the Board and the Municipality. This agreement will provide consistent communication while at the same time minimize the cost to all parties.

This cooperative venture is for the purpose of providing educational and recreational opportunities (i.e. structured activities, staff training) for the public and the students of the Board. With these intents in mind, the following are specific items of agreement:

1. Contact Persons

The Parties hereto agree that contacts for the use of facilities will be as follows:

- i) for the Boards – individual school Principal, or designate;
- ii) for the Municipality through the Community Services Department – the Manager of Community Services, or designate;
- iii) for the Municipality specific to Childcare Programs – Manager of Childcare Services.

Contact information for the Boards & Municipality forms Schedule "B" hereto.

2. Fees & Charges

The Parties hereto agree that:

- a) There will be no facility rental charges (refer to 3d). Custodial fees may be charged, to the user, for weekend and holiday use or at any other time when a custodian is required and a custodian is not normally scheduled for work. No custodial fees will be charged to the user, if use of the facility can be arranged without a custodian on staff. Each Party to this agreement will make every effort to prevent the need for custodial fees being charged. The Manager of the Facility or the Principal of a school within the jurisdiction of the Board shall determine the need for custodial presence.
- b) The users will be responsible for provision of adequate supervision for each activity while using the facilities of any of the Parties to this agreement.

- c) Each Party to this agreement will be responsible for providing normal janitorial services at its facilities prior to and following each activity. Any exception will be discussed and agreed upon in advance of the activity. Enhanced clean up, maintenance or damage caused will be charged to the rental group.
- d) Equipment will be made available at the discretion of the Party that owns the facility, but any equipment that is made available will be free of charge, unless otherwise agreed upon.
- e) Storage of users' equipment will be the responsibility of the user. As storage space is not always available, users will be asked to remove equipment from the facility after the scheduled activity, when reasonable.
- f) Snow removal, if required on weekends, may be provided to the permit holder at a cost to the user.

3. Scheduling

- a) Each Party wishing to utilize another's facility for the following school year can start to submit their electronic requests in July of that year.
- b) Notwithstanding the above noted final documents, Parties to this agreement appreciate there will be emergent needs. All parties will attempt to accommodate such additional requests.
- c) All Community Services Department groups must complete the appropriate electronic facility permit.
- d) With respect to Municipal facility use, the hours available for school use will be between 7:30 am and 3:00 pm on weekdays. If facility time is required before 7:30 am and after 3:00 pm, regular rental fees will apply. Rentals between the hours of 3:00 pm and 11:00 pm and on weekends will be made available to the Board only after regular users' rental needs are satisfied, as set out in item 9 hereto.

4. Bumping

The Parties hereto agree that bumping from the schedule requires a lead-time of at least two weeks, and will not be requested unless for good reason and after other alternatives are investigated. The published schedule recognizes that mutual commitment has been established. All parties understand that emergency situations occur that are beyond staff control. Conditions may include but not limited to health concern, weather, construction project, hydro interruption, scheduled conflict, etc.

5. Access To Community Services Facilities

The Parties hereto agree that school accessibility may be gained through:

- a) on-site caretakers
- b) l) coded key pad access to building being rested with a responsible person who will ensure that the building is secure upon departure, and/or

- II) some other local arrangement made with the facility contact.
- III) any internal keys loaned will be returned immediately after the event, or as agreed upon by both parties.
- IV) these privileges will be reviewed and may be revoked if warranted.

6. Instructional Fees

The Parties hereto agree that instructional fees will be borne by the user of the facility at a pre-determined rate. Supervision fees (ie. lifeguards) for ongoing recreational programs may be borne by the user at a pre-determined rate. The user is to be advised of the total instructional fees in advance of undertaking the program.

7. Damage

The Parties hereto agree that:

- a) Each facility user is fully liable for damage or loss incurred at the facility, its property, or neighbouring property, provided that damage is not considered normal wear and tear.
- b) All damages will be reported immediately by the Party that owns the facility to the contact of the user organization.

8. Emergency Shelter

South Huron District High School and Exeter Public School may use the South Huron Recreation Centre as an area of refuge in an emergency situation. The area(s) of the facility that may be used, and facility availability, will be determined in consultation with the Principal(s) and the Community Services Manager.

9. Insurance

A Party to this Agreement or its authorized agents who use the property of another Party to this Agreement will be known as the “user”. The property owner will be known as the “owner”.

A user shall protect, indemnify and save harmless the owners, its employees or agents from all claims that may arise out of the use of the property. The owner will not be responsible for personal injury, damage, or loss or theft of any articles belonging to the user or anyone entering upon the premises or property as a result of this Reciprocal Agreement or the issuance of a permit. Such exemption from liability by the owner does not apply, should there be a state of non-repair or neglect, such that inherent dangers exist in the premises or property.

All users will provide a certificate of insurance to each owner. (Note – affiliated groups must provide their own third party liability insurance in the amount of \$5,000,000.00).

10. Preferential Use

This agreement recognizes that each Party will schedule their facilities to best accommodate the needs of their own users.

Subsequent to their personal use, every effort will be made to provide protected and preferential priority to the other Parties named in this Agreement.

11. Facilities And Resources

The facilities and resources referred to with respect to this Agreement are those listed in Schedule "A" attached hereto and forming part of this Agreement.

12. Affiliated Groups

This agreement recognizes that each agency may sponsor affiliated groups within the terms of this agreement.

Notes: 2a)	Fees and charges
3d)	Scheduling – permits
9	Insurance

13. Agreement Review

A joint committee involving the Parties to this Agreement will communicate/meet in the fall of each year (or as needed) in order to propose amendments, resolve conflicts, evaluate the success of the Agreement, and to finalize schedules. Meetings of the joint committee will be initiated by the Board in consultation with the Municipality. Open and respectful communication is necessary to the success of this agreement.

14. Synopsis Of Use

Each Party will submit, to the other parties, a synopsis of use of owned facilities for the year, upon request.

15. Termination Of Agreement

This Agreement may be terminated by any Party as of August 30th when notice is delivered to the other Parties by March 15th. Having received no notice of cancellation from any Party to the Agreement, the Agreement will be deemed to have continued for the next school year.

16. Improper Use

Any use of the facilities that may violate the canons of good morals, manners or taste, or may be potentially injurious to any party's buildings, grounds or equipment will not be approved.

17. Assignment Of Agreement

A party of this agreement shall not assign this agreement without the prior consent, in writing, of the other Party.

In Witness Whereof the Parties hereto have affixed their corporate seals under the hands of their proper signing officers duly authorized in that behalf.

Avon Maitland District School Board

PER: _____

The Huron Perth Catholic District School Board

PER: _____

The Municipality Of South Huron

PER: _____
Mayor, Maureen Cole

PER: _____
Clerk, Rebekah Msuya-Collison

SCHEDULE “A”

to the Agreement dated the 15th day of May, 2018.

SCHOOL BOARD

- School Classrooms (as assigned)
- School Gymnasias
- School Washrooms
- Outdoor Sports Fields

THE MUNICIPALITY OF SOUTH HURON

- Soccer Fields
- Ball Diamonds
- Tennis Courts
- Pavillions
- South Huron Recreation Centre

NOTES: The Arena is available **WITH ICE** for 6 months of the year and **WITHOUT** ice the remaining 6 months of the year. Exact dates vary yearly.
Arena use to include use of the ice surface, dressing rooms and seating area.

SCHEDULE “B”

to the Agreement dated the 15th day of May, 2018.

CONTRACT INFORMATION

Avon Maitland District School Board
62 Chalk Street North
Seaforth On N0k 1w0
Telephone: (519) 527-0111 x205
Fax: (519) 527-0444
Contact: Laurel Mitchell, Facilities Officer
E-mail: Laurel.Mitchell@ed.amdsb.ca

The Huron Perth Catholic District School Board
P.O. Box 70
Dublin On N0k 1e0
Telephone: (519) 345-2440
Fax: (519) 345-2449
Contact: Denise DeJong, Community Use of Schools Coordinator
E-mail: ddejong@hpcdsb.ca

The Municipality Of South Huron
Recreation Department
94 Victoria St. E.
Exeter On N0m 1s1
Telephone: (519) 235-2833
Fax: (519) 235-2821
Contact: Jo-Anne Fields, Community Services Manager
E-mail: j.fields@southhuron.ca



The Corporation of the Municipality of South Huron

By-Law # 77-2018 Parking on Municipal Roads

Being A By-Law Regulating Parking On Municipal Roads Within The Municipality Of South Huron.

Whereas the Municipal Act, S.O. 2001, c.25 Sec. 11(2) 3 states where a sphere or part of a sphere of jurisdiction is assigned to an upper tier municipality non-exclusively by the Table, its lower tier municipalities have the power to pass by-laws under that sphere or part; and

Whereas the whole sphere is assigned to all upper tier municipalities non- exclusively, highways, including parking and traffic on highways;

Now Therefore the Council of the Corporation of the Municipality of South Huron enacts as follows:

Part "A"

1. Definitions:

For the purposes of this by-law:

"Appropriate Sign" means any sign or device placed or erected on a highway under the authority of this By-law and the Public Works Manager, for the purpose of regulating, warning or guiding traffic

"Boulevard" shall be construed to mean that portion of every highway within the limits of the Municipality, which is not used as a sidewalk, road shoulder or a traveled roadway.

"By-Law Enforcement Officer" means a person duly appointed by the Municipality of South Huron for enforcing the provisions of this by-law and who shall have the powers as set out in the Provincial Offences Act, R.S.O., 1990. Chapter P. 33 as amended.

"Police Officer" means a member of the Ontario Provincial Police.

"Council" means the Council of the Municipality of South Huron.

"Curb line" means, where the curb is constructed, the line thereof; where no curb is constructed "curb line" shall be construed as meaning the edge of the travelled portion of the highway

“Designated Parking Space” means a designated parking space or parking area for physically disabled persons, with appropriate signs erected and on display.

“Disabled Person Parking Permit” means a disabled person parking permit issued under the Highway Traffic Act or a permit, number plate or other marker or device issued by another jurisdiction and recognized under the Highway Traffic Act.

“Intersection” means the areas embraced within the prolongation or connection of the lateral curb lines or, if none then of the lateral boundary lines of two or more highways that join one another at an angle, whether or not one highway crosses the other.

“Loading Zone” means the part of a highway set apart for the exclusive purpose of parking a vehicle to load or unload the same.

“Municipality” means the Municipality of South Huron

“Overnight Parking Permit” means a permit issued by the Municipality of South Huron for the purpose of allowing a vehicle to park for a limited time on a street within the jurisdiction of the municipality.

“Park or Parking” when prohibited, means the standing of a vehicle whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.

“Physically Disabled Person” means a person who is physically disabled in such a way that his/her mobility is seriously restricted and includes a person who uses a wheelchair, crutches, braces or other mobility assisting devices.

“Director of Operations and Infrastructure” means a person duly appointed but the Municipality of South Huron who is responsible for the design, construction and maintenance of the municipal road system, sewers, waterlines, and landfill operations.

“School Bus Loading Zones” means a designated area for the dropping off and picking up of children by a school bus.

“School Drop Off/ Pickup Zone” means a designated area for the dropping off and picking up of children by vehicles other than a school bus.

“Stand of Standing” when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers.

“Stop or Stopping” when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or a traffic control sign or signal.

“Traffic Control Signal” means any device, manually, electrically or mechanically operated for the regulation or control of traffic.

“Street or Highway” includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by, the general public for the passage of vehicles and includes the area between the lateral property lines thereof.

“Roadway” includes the surface portion of the highway designed and intended for the travel of vehicles.

“Vehicle” includes a motor vehicle, trailer, traction engine, farm tractor, road building machine, and any vehicle drawn, propelled or driven by any kind of power including muscular power, but does not include a motorized snow vehicle or the cars of electric or steam railways running upon rails.

“Time” means where any expression of time occurs or where an hour or other period of time is stated, the time referred to shall be Eastern Standard Time except in periods when daylight saving time is in effect, in which periods, it shall refer to daylight saving time.

2. Distances

- a) Where a distance is used in this By-law as part of a prohibition of parking or stopping within a specified distance of an object, structure, land or a part of a highway, such distance shall be measured;
 - i) From the projection of the nearest curb line or edge or roadway in the direction stated unless it is specifically stated otherwise, and
 - ii) Along the curb or edge of the roadway to a point in such curb or edge of roadway opposite such object, structure, land or part of a highway, unless the context otherwise requires, and
 - iii) From such object, structure, land, or part of highway in all directions
- b) All distances/dimensions are measured in the metric measurement of metres or as otherwise indicated.

Part “B”

Regulated Parking

3. General Parking Regulations:

- a) Where authorized signs are erected and are on display, no person shall park a vehicle in disobedience to the directions given on the said sign prohibited by ‘Schedule B’ attached hereto and forming a part of this By-law.
- b) No person shall park or stand a vehicle:
 - i) On or over a sidewalk, crosswalk or boulevard;
 - ii) In front of or within 2 metres of any lane, driveways or alley entrance;
 - iii) Except at points where parking is otherwise designated, with the right hand wheels of the vehicle at a greater distance from the curb line than 0.3 of a metre, or in winter as nearly within such distance as the conditions of the highway permit;

- iv) On the roadway side of a vehicle stopped or parked at the edge or curb of a highway;
- v) At the edge of curb on the left side of the roadway having regard to the direction such vehicle was proceeding except when parking is permitted on the left hand side of the roadway of a highway designated for one way traffic;
- vi) In such a position as to obstruct traffic;
- vii) On any bridge, or any approach thereto;
- viii) Within 3 metres of the point of the curb line which is nearest any fire hydrant;
- ix) Within 2 metres of the space on the same side of the highway directly in front of the entrance to church, hospital, hotel, theatre, hall or other public building where large numbers of people assemble, except while actually taking on or discharging passengers when any such stop or stand has been officially designated and appropriately signed.
- x) Within 9 metres of an intersection;
- xi) Within 9 metres of any level crossing of a railway;
- xii) In a position or place that prevents or is likely to prevent removal of any vehicle previously parked;
- xiii) On any roadway where parking is prohibited as indicated by the appropriate sign.

4. Parking Spaces for Physically Disabled Persons:

- a) Council may by resolution designate certain areas on streets in the Municipality of South Huron as parking areas for physically disabled persons.
- b) Each private disabled person parking space in respect of which an agreement within the Municipality of South Huron is entered into by the owner of the disabled person parking space, and where authorized signs are erected, is hereby designated as a Disabled Person parking space as required under Section 4.
- c) When appropriate signs have been erected and are on display no person shall stand or park a vehicle in such areas designated as parking for physically disabled persons except:
 - i) Where the operator of the vehicle is a physically disabled person and a permit or sticker as described in Section 4 is displayed on the vehicle, such person may stand or park the vehicle in such area; and
 - ii) Where the operator of the vehicle is in the process of discharging or picking up a physically disabled person, such person may stand or park the vehicle in such area;
 - iii) A motor vehicle that is identified by an identifying permit.
- d) A permit or sticker issued by the Ministry of Transportation shall be displayed on:
 - i) Inner surface of the windshield, as close as practicable to the lower left hand corner and as close as practicable to the left hand side of the motor vehicle; or
 - ii) Outer surface of the sun visor on the left hand side of the motor vehicle so as to be visible through the windshield from the exterior of the car, when the sun visor is in a lowered position.

5. Overnight Parking on Municipal Streets:

- a) Where appropriate signs are erected and are on display no person shall park or allow a vehicle to stand upon any part of any street between the hours of 2:00 a.m. and 6:00 a.m. local time on the highways or parts of highways as designated by the signs.
- b) The owner of a vehicle which is parked or standing in contravention of this By-law is guilty of an offence and on conviction is liable to a fine as provided for in Section 61 of the Provincial Offences Act, R.S.O., 1990, Chapter P33 and Set Fine as attached.
- c) Section 5(2) shall not apply to vehicles if the owner of such vehicle has obtained an Overnight Parking Permit from the Municipality of South Huron, and has the same affixed to the inside of the left rear window of said vehicle.

6. Exemption of Municipal Vehicles

- a) Sections 3 to 5 of this By-law do not apply to vehicles of the Municipality or vehicles contracted by the municipality where such vehicles are actually engaged in the performance of cleaning, maintenance repair, construction, snow removal or other work on any highway within the municipality.
- b) Sections 3 to 5 of this By-law do not apply to emergency vehicles engaged in carrying out their normal services within the municipality.

7. Removal of Vehicles in Contravention of By-Law:

- a) In addition to any other penalty provided for in this By-law, a Police Officer, Officer or By-law Enforcement Officer appointed for the carrying out of the provisions of The Highway Traffic Act, may cause a motor vehicle that is parked in contravention of this By-law to be removed and taken to be stored in a safe place.
- b) Where a motor vehicle is removed and stored pursuant to Section 7(1) all costs and charges for the removal, care, and storage of the motor vehicle which may be enforced in the same manner as provided for in the Repair and Storage Liens Act, and are the responsibility of the vehicle owner, and the vehicle owner is liable for all related costs.

8. Owner Liability:

Where a motor vehicle has been left parked, stopped or left standing in contravention of this By-law, the owner of the vehicle, notwithstanding that he was not the driver of the motor vehicle at the time of the contravention of this By-law, is guilty of an offence, and is liable to the fine prescribed for the offence in the by-law, unless, at the time of the offence, the vehicle was in possession of some person other than the owner without the owner's consent.

9. Parking Infraction Notice:

- a) Where a vehicle is found parked in contravention of the provisions of this By-law, a Police Officer, Officer or the Municipal By-law Enforcement Officer so finding a vehicle may complete a parking infraction notice in the form of a serially numbered notice stating:
 - i) The license number of the vehicle, concise description of vehicle and the expiry date of the sticker;
 - ii) A description of the offence;

- iii) The date, time and location of the alleged offence;
 - iv) The signature of the issuing officer;
 - v) The set fine for the alleged offence;
 - vi) That the owner or driver thereof may make a voluntary early payment in the amount and manner set forth in Section 12 or pay the set fine as indicated on the parking infraction notice prior to the 15th day set out in the Provincial Offences Act, Part II.
- b) The Officer shall prepare the Parking Ticket in triplicate and shall attach one copy of the parking infraction notice to the vehicle or give the copy to the driver of the vehicle and deliver two copies to the office of the Treasurer of the Municipality of South Huron.

Traffic Regulations

10. Parking on Municipal Parking Lots:

No person shall park a vehicle in any parking area owned or leased by the Municipality for public parking purposes for any period in excess of 24 hours.

Part "C"

General Provisions:

11. Penalties:

- a) Any person who contravenes any provisions of this By-Law is guilty of an offence and on conviction is liable to a fine as provided for in Section 61 of the Provincial Offences Act, R.S.O., 1990, Chap.P.33, and Set Fine Schedule "A" attached.
- b) A person served with a parking infraction notice may report to the office of the Treasurer of the Municipality of South Huron to make a voluntary early payment as indicated on the notice. Such payment must be received by the Treasurer or his/her designate, within fourteen days of the date on which the notice was issued, inclusive of Saturdays, Sundays, and holidays.

12. Authority to Enforce This Bylaw:

A Police Officer, Officer or By-law Enforcement Officer of the Municipal Corporation designated pursuant to the Provincial Offences Act, as a Provincial Offences Officer shall enforce the provisions of the Parking By-law.

13. Schedules Adopted:

The Schedules referred to in this By-law shall form part of this By-law and each entry in a column of such a Schedule shall be read in conjunction with the entry or entries across there from, and not otherwise.

14. All previous By-laws inconsistent with this By-law are hereby repealed.

15. This By-law shall become effective when approved by the Ministry of Transportation and the Ministry of the Attorney General.

16. Any particular provisions hereof shall become effective when appropriate signs applicable to such particular provision has/have been erected and is/are on display.

17. In the event of conflict between the provisions of this by-law and The Highway Traffic Act, the provisions of the Act will prevail.

Read a first and second time this 4th day of September, 2018.

Read a third time and finally passed this 4th day of September, 2018.

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk

Set Fine**Schedule “A”****By-Law 77-2018****Parking on Municipal Roads**

Recoverable under the Provincial Offences Act R.S.O., 1990, Chap.P.33

**The Municipality Of South Huron
Schedule “A” Of By-Law 77-2018 Part II
Provincial Offences Act**

ITEM	COLUMN 1	COLUMN 2	COLUMN 4
	Short Form Wording	Provision Creating or Defining Offence	Set Fines
1	Stop or park vehicle on/over sidewalk/crosswalk/boulevard	3.b.i.)	\$35.00
2	Stop or park vehicle in front of or within 2 metres of a laneway	3.b.ii.)	\$35.00
3	Stop or park more than 0.3 metres from curb	3.b.iii.)	\$35.00
4	Stop or park adjacent to parked car on highway	3.b.iv.)	\$35.00
5	Stop or park vehicle in wrong direction	3.b.v.)	\$35.00
6	Stop or park obstructing traffic	3.b.vi.)	\$45.00
7	Stop or park on bridge or approach of a bridge	3.b.vii.)	\$35.00
8	Stop or park within 3 metres of a fire hydrant	3.b.viii.)	\$65.00
9	Stop or park within 2 metres of entrance to public building	3.b.ix.)	\$35.00
10	Stop or park within 9 metres of an intersection	3.b.x.)	\$35.00
11	Stop or park within 9 metres of railway crossing	3.b.xi.)	\$35.00
12	Stop or park preventing removal of another vehicle	3.b.xii.)	\$35.00
13	Park in signed area where prohibited	3.b.xiii.)	\$35.00
14	Park on municipal land	5.b	\$35.00

17	Park in area designated for physically disabled person	4.c	\$300.00
18	Park on street between the hours of 2 a.m. to 6 a.m.	5.a	\$45.00
19	Park on municipal parking lot more than 24 hours	10	\$45.00

Note: the general penalty provision for the offences listed above is section 11 of By-Law # 77-2018, a certified copy of which has been filed.

MUNICIPALITY OF SOUTH HURON

SCHEDULE "B"

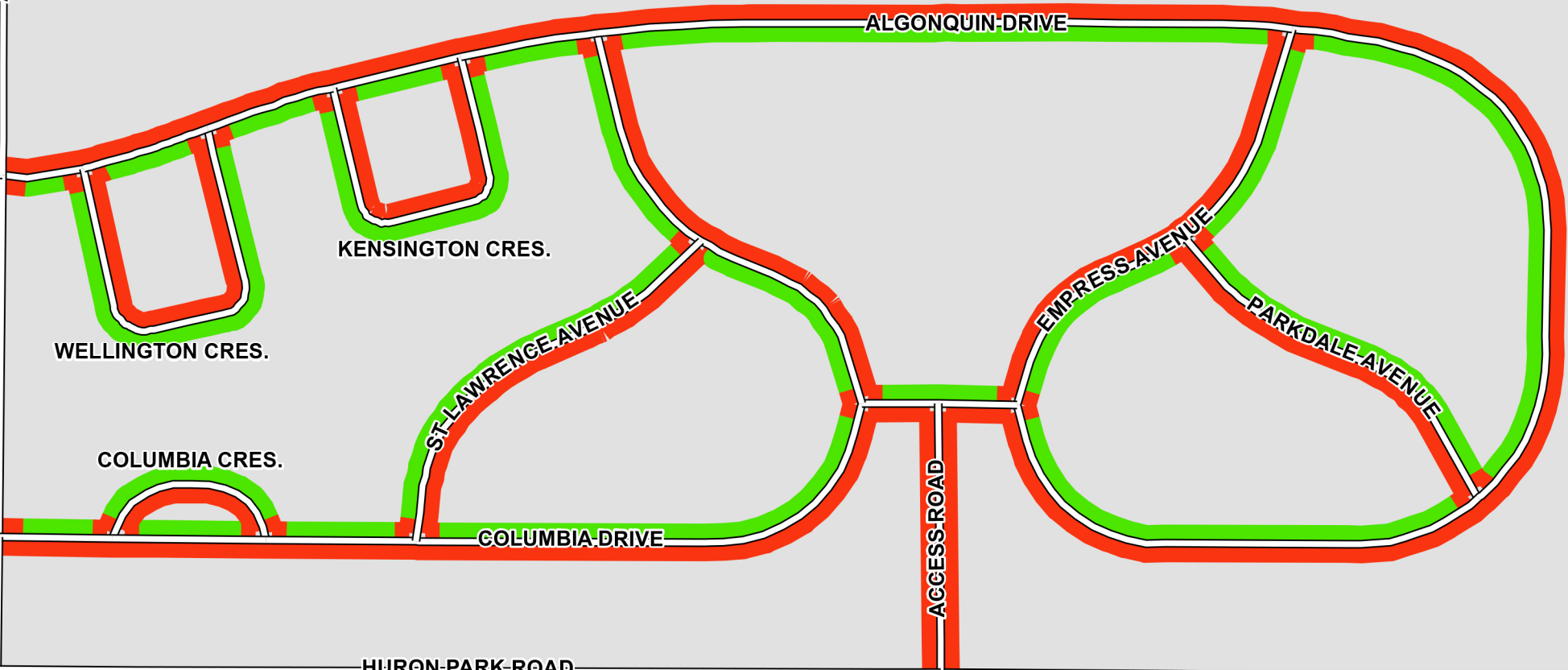
REGULATED HURON PARK PARKING BY-LAW NO. 77-2018

STREET/SIDE	FROM/TO	PERIOD
Access Road/West Side	FROM the intersection of Huron Park Road TO the intersection of Columbia Drive.	No Parking anytime
Access Road/East Side	FROM the intersection of Huron Park Road TO the intersection of Empress Avenue.	No Parking anytime
Algonquin Drive/North Side	FROM the intersection of Airport Line TO the intersection of Empress Avenue	No Parking anytime
Algonquin Drive/South Side	FROM the intersection of Airport Line TO the intersection of Empress Avenue	At all Times
Algonquin Drive/West Side	FROM the north intersection of Empress Line TO the south intersection of Empress Avenue	At all Times
Algonquin Drive/East Side	FROM the north intersection of Empress Line TO the south intersection of Empress Avenue	No Parking anytime
Columbia Crescent/Outer Side	FROM the western intersection of Columbia Drive to the eastern intersection of Columbia Drive.	At all Times
Columbia Crescent/Inner Side	FROM the western intersection of Columbia Drive TO the eastern intersection of Columbia Drive.	No Parking anytime
Columbia Drive/West Side	FROM the intersection of Airport Line TO the intersection of Algonquin Drive	At all Times
Columbia Drive/East Side	FROM the intersection of Airport Line TO the intersection of Algonquin Drive	No Parking anytime
Empress Avenue/West Side	FROM the north intersection of Algonquin Drive TO the south intersection of Algonquin Drive	No Parking anytime
Empress Avenue/East Side	FROM the north intersection of Algonquin Drive TO the south intersection of Algonquin Drive	At all Times
Kensington Crescent/Outer Side	FROM the western intersection of Algonquin Drive TO the eastern intersection of Algonquin Drive.	At all Times

Kensington Crescent/Inner Side	FROM the western intersection of Algonquin Drive TO the eastern intersection of Algonquin Drive.	No Parking anytime
Parkdale Avenue/North Side	FROM the intersection of Empress Avenue TO the intersection of Algonquin Drive	At all Times
Parkdale Avenue/South Side	FROM the intersection of Empress Avenue TO the intersection of Algonquin Drive	No Parking anytime
St Lawrence Avenue/West Side	FROM the south intersection of Columbia Drive TO the north intersection of Columbia Drive	At all Times
St Lawrence Avenue/East Side	FROM the south intersection of Columbia Drive TO the north intersection of Columbia Drive	No Parking anytime
Wellington Crescent/Outer Side	FROM the western intersection of Algonquin Drive TO the eastern intersection of Algonquin Drive.	At all Times
Wellington Crescent/Inner Side	FROM the western intersection of Algonquin Drive TO the eastern intersection of Algonquin Drive.	No Parking anytime

Huron Park: Parking By-Law

AIRPORT-LINE





The Corporation of the Municipality of South Huron

By-Law #78-2018

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the September 4, 2018 Regular Council Meeting in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.
4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 4th day of September, 2018

Read a third time and passed this 4th day of September, 2018

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk