



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Monday, October 15, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Sandy Becker, Director of Financial Services
Don Giberson, Director of Operations and Infrastructure
Dwayne McNab, Chief Building Official
Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order
Mayor Cole called the meeting to order at 6:00 p.m.
2. Public Meeting
3. Amendments to the Agenda, as Distributed and Approved by Council

Addition of 9.1 - Deferred Business

Addition of 12.3 and 12.6 - Communications

Item 8.4.7 - Staff Report moved to 5.1

Motion: 468-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 Dashwood Men's Club - Presentation to Council

Tom Hayter spoke on behalf of the Dashwood Men's Club members present, Matt Runge Rick Bedard, Chuck Ford and Mike Tieman. Mr. Hayter provided a review of the club's origins and charitable activities and the Club presented South Huron with a cheque for \$30,000 for the Dashwood Community Centre washroom renovation project.

Mayor Cole accepted the cheque on behalf of Council and thanked the Club for their commitment to the project and South Huron.

Motion: 469-2018

Moved: C. Hebert

Seconded: T. Tomes

That South Huron Council receives the delegation as presented from the Dashwood Men's Club.

Disposition: Carried

5.2 D. Best, Chief Administrative Officer/Deputy Clerk - Dashwood Community Centre RFP Results

Motion: 470-2018

Moved: M. Vaughan

Seconded: T. Tomes

That the memo of D. Best, Chief Administrative Officer dated October 15, 2018 regarding the Dashwood Community Centre project RFP results be received; and

That Brannon Construction be awarded the project to design and construct the washroom renovations at the Dashwood Community Centre for the price of \$107,300 plus HST.

Disposition: Carried

5.3 Drainage Act - Meeting to Consider the Engineer's Report

5.3.1 Morrissey, Fleming - Morrissey - Regan Municipal Drains 2018

The Clerk outlined the purpose of this meeting which was to discuss the technical aspects of the Morrissey, Fleming - Morrissey, Regan Municipal Drain 2018. William Dietrich, P. Eng, presented a summary of the report to Council and reviewed the scope of the report.

There were no questions from owners. Council asked Mr. Dietrich about pipe size and depth of the Regan Drain open ditch and whether the improvements would allow for future needs and changing standards and farming practices.

No withdrawals or additions were given to the Clerk by petitioners or benefiting owners.

Mayor Cole thanked Mr. Dietrich for the presentation.

Motion: 471-2018

Moved: T. Oke

Seconded: W. DeLuca

That South Huron Council receives the delegation as prepared and presented by Mr. W. J. Dietrich, P.Eng.

Disposition: Carried

6. Minutes

6.1 Minutes of the Regular Council Meeting of October 1, 2018

Motion: 472-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Regular Council Meeting of October 1, 2018, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Lake Huron Primary Water Supply System Joint Board of Management - Meeting of October 4, 2018

7.1.1 2019 Operating and Capital Budget

7.2 Grand Bend Area Joint Sewage Board Operations - Proposed 2019 Budget

Motion: 473-2018

Moved: M. Vaughan

Seconded: C. Hebert

That the minutes and reports of the following committees and/or boards be received as presented to Council:

- **Lake Huron Primary Water Supply System Joint Board of Management meeting agenda of October 4, 2018 including 2019 Operating and Capital Budget; and**
- **Grand Bend Area Joint Sewage Board Operations - Proposed 2019 Budget.**

Disposition: Carried

8. Staff Reports

8.1 Planning

8.2 Operations and Infrastructure

8.2.1 D. Giberson, Director of Operations and Infrastructure - Tender Results for the Supply of Winter Sand

Motion: 474-2018

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure re: Tender Results for the Supply of Winter Sand; and

That South Huron Council accept the tender received from the low bidder N.C. Jones & Sons and authorize the award of a contract for Supply of Winter Sand in the amount of \$35,002.88 (including HST).

Disposition: Carried

8.2.2 D. Giberson, Director of Operations and Infrastructure - Tender Results for the Supply of a Utility Tractor, Snow Blade, Snow Blower and Roadside Mower Attachments.

Motion: 475-2018
Moved: W. DeLuca
Seconded: T. Oke

That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure re: Tender Results for the Supply of a Utility Tractor, Snow Blade, Snow Blower and Roadside Mower Attachments; and

That South Huron Council accept the tender received from the low bidder Huron Tractor Ltd and authorize the award of a contract for Supply of a Utility Tractor, Snow Blade, Snow Blower and Roadside Mower Attachments in the amount of \$115,300 (including applicable HST).

Disposition: Carried

8.3 Financial Services

8.3.1 S. Becker, Director of Financial Services - 2018 Council Expenses as of September 30, 2018

Motion: 476-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: 2018 Council Expenses as of September 30, 2018

Disposition: Carried

8.3.2 S. Becker, Director of Financial Services - 2018 Third Quarter Operating Variance Report

Motion: 477-2018
Moved: D. Frayne
Seconded: T. Tomes

That South Huron Council receive the report from S. Becker, Director of Financial Services/Treasurer re: 2018 Third Quarter Operating Variance Report for information only.

Disposition: Carried

8.3.3 S. Becker, Director of Financial Services - 2018 Capital Progress Report – September

S. Becker, Director of Financial Services advised that a report will be brought forward in December concerning any projects to be carried forward.

D. Giberson, Director of Operations and Infrastructure answered questions on the Mollard Line road surface restoration.

Motion: 478-2018

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Capital Progress Report – September completed as of September 30, 2018 for information only.

Disposition: Carried

8.3.4 S. Becker, Director of Financial Services - Annual Investment Report

Motion: 479-2018

Moved: M. Vaughan

Seconded: C. Hebert

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: Annual Investment Report as information only.

Disposition: Carried

8.4 Administration

8.4.1 D. McNab, Development Services Manager/CBO - Q3 July to September Building Activity Report and 2018 Year to Date Building Activity Report

D. McNab, Chief Building Official advised that the amount for septic permits is not \$383,200 as noted in the report and will be amended.

Motion: 480-2018

Moved: T. Oke

Seconded: T. Tomes

That South Huron Council receives the reports from D. McNab, Development Services Manager/CBO re: Q3 July to September Building Activity Report and 2018 Year to Date Building Activity Report, as amended.

Disposition: Carried

- 8.4.2 R. Msuya-Collison, Clerk - Application for Tile Drain Loan Provisional Approval

Motion: 481-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Application for Tile Drain Loan; and

That South Huron Council provisionally approves a Tile Drain Loan in the amount of \$50,000 for Concession 3 Part Lot 13, Stephen Ward, Municipality of South Huron.

Disposition: Carried

- 8.4.3 R. Msuya-Collison, Clerk - Brock Miller Branch A Municipal Drain - Section 78 - Request for Drainage Improvement

Motion: 482-2018

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Requests for Drain Improvement under Section 78 of the Drainage Act; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for Drain Improvement.

Disposition: Carried

8.4.4 R. Msuya-Collison, Clerk - Request for Service, Complaints and By-Law Summary

Council discussed the report and a service complaint that that was itemized as a policy decision. CAO D. Best advised that as a policy decision Council decides as part of asset management, budget and service delivery reviews.

Motion: 483-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Request for Service, Complaints and By-Law Summary, for information.

Disposition: Carried

8.4.5 R. Msuya-Collison, Clerk - Appoint Members to Court of Revision for Morrissey, Fleming-Morrissey and Regan Municipal Drains 2018

Motion: 484-2018

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Appoint Members to Court of Revision for Morrissey, Fleming-Morrissey and Regan Municipal Drains 2018; and

That South Huron Council hereby appoints the following members Councillor Tomes and Dave Frayne to the Court of Revision for above Municipal Drains to be held on November 19, 2018 at 5:00 p.m., prior to the regularly scheduled Council meeting; and

That Councillor Tomes be appointed Chair.

Disposition: Carried

- 8.4.6 R. Msuya-Collison, Clerk - South Huron Animal Control Tribunal Rules of Procedure and Terms of Reference.

Motion: 485-2018

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council receives the report of R. Msuya-Collison, Clerk re: Proposed South Huron Animal Control Tribunal Rules of Procedure and Terms of Reference; and

That Council approve the South Huron Animal Control Tribunal Rules of Procedure and Terms of Reference, as presented; and

That the necessary by-law be forwarded to Council for the required three readings.

Disposition: Carried

9. Deferred Business

- 9.1 Letter re Motion 461-2018 - OPP Detachment Move to Clinton and Impacts to South Huron Satellite Office

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Mayor Cole spoke of her trip to Vietnam and of the difference in infrastructure between countries. She commented that she would like to see an HR Policy on Cannabis and asked whether there may be collaborative opportunities with all of Huron County. Council briefly discussed the policy and noted that the CAO can make amendments to HR policy as needed until a policy is in place.

Mayor Cole mentioned a letter from Jim Wilson, Minister of Economic Development, Job Creation and Trade to be added to communications and placed in the November 5, 2018 agenda.

Deputy Mayor Frayne advised that he would like more time to review the LeisurePlan International report received by the Project Steering Committee.

He advised that the Ausable Bayfield Conservation Authority proposed 2019 budget increases are mostly due to changes in farm valuations. He said that the Jones Bridge project is scheduled to be completed by December.

Councillor Hebert noted the South Huron Business and Community Excellence Awards Gala is being held on Thursday, October 18, 2018 and that there are a few new categories.

Mayor Cole provided an update on the Health Unit amalgamation and advised that information will be coming to municipalities.

Councillor Tomes spoke to his concerns regarding the Huron Park schedule of the South Huron Parking By-Law 78-2018. He asked when Council would receive a follow up report from the George Guetter delegation.

Councillor DeLuca commented that Stratford Council has reviewed their insurance coverage and their new carrier allows community groups to buy into insurance at a substantially lower cost.

Councillor Tomes asked whether Council will be looking at wages for upcoming council as regulations have changed. Council discussed that there was no direction given earlier and it is not possible for this Council now as they are in a lame duck position.

12. Communications

12.1 FCM - Scholarships for Young Women

Council directed the Clerk to forward correspondence to Avon Maitland District School Board and Huron-Perth Catholic District School Board.

12.2 Ministry of Community Safety and Correctional Services - Information on Fire Regulations

12.3 OMAFRA Parliamentary Assistant R. Pettapiece - AMO Conference Delegation

12.4 OPP - Update of Remaining 2018 Court Security and Prisoner Transportation Grant allotment

12.5 Municipality of Bluewater - C67-18 Tuckey Farms Limited

12.6 Castlevally Developments Inc. - Announcement re Development

12.7 Thames Road Elimville Community Park - Request - Community Partnership Agreement -

Council directed CAO, D. Best to bring back a staff report and draft MOU template.

12.8 Exeter Legion - Request for Road Closure for Remembrance Day Parade

Motion: 486-2018**Moved:** D. Frayne**Seconded:** C. Hebert

That South Huron Council hereby approve the temporary closure of roads for the route of the annual Legion Remembrance Day Parade to be held on Sunday November 11, 2018 beginning at 9:45 a.m. at the Legion, proceeding to the Cenotaph then to the Trivitt Memorial Church following the Cenotaph Ceremony; and

That a wreath be purchased for the cenotaph ceremony at a cost of \$50.00; and

That the Annual Exeter Legion Remembrance Day Parade is deemed and designated as an event of municipal significance.

Disposition: Carried**Amendment:****Motion:** 487-2018**Moved:** D. Frayne**Seconded:** C. Hebert

That South Huron Council amend resolution 486-2018 to add the following clause to the end of the resolution:

"and That the Annual Exeter Legion Remembrance Day Parade is deemed and designated as an event of municipal significance."

Disposition: Carried**Motion:** 488-2018**Moved:** M. Vaughan**Seconded:** T. Oke

That South Huron Council purchase a wreath for the cenotaph ceremony held by the Grand Bend Legion.

Disposition: Defeated

12.9 Township of Montague - Resolution - AMO Request for Consultation

12.10 Township of Amaranth- Resolution - Commercial Water Bottling Facilities

Motion: 489-2018**Moved:** T. Oke**Seconded:** C. Hebert**That South Huron Council receive communication items not otherwise dealt with.****Disposition: Carried**13. Closed Session14. Report From Closed Session15. By-Laws

15.1 By-Law No. 83-2018 - Morrissey, Fleming Morrissey, Regan Municipal Drains 2018

Motion: 490-2018**Moved:** W. DeLuca**Seconded:** T. Tomes**That the South Huron Council gives first and second reading to By-Law #83-2018, being a by-law to provide for the Morrissey, Fleming Morrissey and Regan Municipal Drains 2018 in the Municipality of South Huron.****Disposition: Carried**16. Confirming By-Law

16.1 By-Law No. 84-2018 – Confirming By-Law

Motion: 491-2018**Moved:** C. Hebert**Seconded:** T. Oke**That the South Huron Council gives first, second and third and final reading to By-Law #84-2018, being a by-law to confirm matters addressed at the October 15, 2018 Council meeting.****Disposition: Carried**

17. Adjournment

Motion: 492-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council hereby adjourns at 7:58 p.m., to meet again on November 5, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk