



Corporation of the Municipality of South Huron  
Agenda - Regular Council Meeting

Monday, December 17, 2018, 6:00 p.m.  
Council Chambers - Olde Town Hall

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at [clerk@southhuron.ca](mailto:clerk@southhuron.ca) to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

Welcome & O Canada

2. Public Meeting

**Recommendation:**

**That South Huron Council adjourn at p.m. for the purpose of a Public Meeting pursuant to the Planning Act for a proposed zoning amendment.**

3. Amendments to the Agenda, as Distributed and Approved by Council

**Recommendation:**

**That South Huron Council approves the Agenda as presented.**

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 South Huron Optimist Club - Project Update and Request

1

**Recommendation:**

**That South Huron Council receives the delegation as presented from the South Huron Optimist Club by Rachel Skillen, President and Shannon Clarke, Vice-President.**

5.2 Helen Coolman - Consent Application C48/2018

8

**Recommendation:**

**That South Huron Council receives the delegation as presented from Helen Coolman.**

## 6. Minutes

6.1	Minutes of the Regular Council Meeting of November 19, 2018	31
6.2	Minutes of the Public Meeting of November 19, 2018	47
6.3	Minutes of the Court of Revision Meeting of November 19, 2018	50

### **Recommendation:**

**That South Huron Council adopt the minutes of the Regular Council Meeting, Public Meeting and Court of Revision Meeting of November 19, 2018, as printed and circulated.**

6.4	Minutes of the Inaugural Council Meeting of December 3, 2018	53
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### **Recommendation:**

**That South Huron Council adopt the minutes of the Inaugural Meeting of Council of December 3, 2018, as printed and circulated.**

6.5	Minutes of the Committee of the Whole Meeting of December 10, 2018	57
6.6	Minutes of the Special Council Meeting of December 10, 2018	60

### **Recommendation:**

**That South Huron Council adopt the minutes of the Committee of the Whole and the Special Council Meeting of December 10, 2018, as printed and circulated.**

## 7. Councillor Board and Committee Reports

7.1	Exeter Business Improvement Area - Minutes of October 9, 2018	64
7.2	Upper Thames River Conservation Authority - Minutes from October 23, 2018	
	<u>UTRCA - Agendas and Minutes</u>	
7.3	Bluewater Recycling Association - Board Meeting Notes of November 15, 2018	72
7.4	Heritage Advisory Committee -Draft Minutes of November 14, 2018	86
7.5	Communities in Bloom - Draft Minutes of November 14, 2018	89
7.6	Community Hub Recreation Centre Project Steering Committee - Draft Minutes of November 27, 2018	94

7.7	Grand Bend Area Joint Sewage Board - 2019 Budget	97
7.8	Ausable Bayfield Conservation Area - Proposed 2019 Budget and Municipal Levies	99
7.8.1	Cost Sharing for Maintenance of Water and Erosion Control Structures	106

**Recommendation:**

**That the minutes and reports of the following committees and/or boards be received as presented to Council:**

- **Minutes of the Exeter Business Improvement Area of October 9, 2018**
- **Minutes of the Upper Thames River Conservation Authority of October 23, 2018**
- **Meeting Highlights of Bluewater Recycling Association meeting of November 15, 2018**
- **Draft Minutes of the Heritage Advisory Committee of November 14, 2018**
- **Draft Minutes of the Communities in Bloom of November 14, 2018**
- **Draft Minutes of the Community Hub Recreation Centre Project Steering Committee of November 27, 2018**
- **Grand Bend Area Joint Sewage Board 2019 Budget**
- **Ausable Bayfield Conservation Area Proposed 2019 Budget and Municipal Levies**

**8. Staff Reports**

**8.1 Planning**

8.1.1	S. Smith, Huron County Planner - Consent C78-2018 Zelinka Priamo (Canba Investments Inc.)	110
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**Recommendation:**

**That South Huron Council recommends to Huron County Council that Consent for file C78-2018 be granted with conditions as set out in the Planner's report dated December 7, 2018.**

## 8.1.2 S. Smith, Huron County Planner - Consent C83-2018 Johns

115

**Recommendation:**

**That South Huron Council recommends to Huron County Council that Consent for file C83-2018 be granted with conditions as set out in the Planner's report dated December 7, 2018.**

## 8.2 Operations and Infrastructure

## 8.3 Financial Services



8.3.1 S. Becker, Director of Financial Services - 2018 Year End  
Funds Transfers

120

**Recommendation:**

**That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: 2018 Year End Funds Transfers; and**

**That South Huron Council authorizes the Treasurer to make the following financial adjustments at year end;**

- a. That funds levied through the 2018 Capital and Operating Budgets approved by Council which are not spent as specified in the budget be transferred to the appropriate reserve;
- b. That accounting transfers of any 2018 year-end surplus or deficits in each budgeted department be transferred to or from reserves or reserve funds as part of the Treasurer's year end procedures;
- c. That where funds approved in the 2018 budget to be allocated from the reserve fund for projects that were not completed or projects where the cost was below the budgeted amount, that those funds be left in the reserve and not be transferred to the revenue fund;
- d. That the capital projects or project additions approved by Council subsequent to the passing of the 2018 Budget for which the source of financing was approved from the reserves or reserve funds, that those monies be transferred in the amount required to cover the 2018 expenditures.
- e. To physically transfer funds as required between the Reserve Fund, Trust Fund, and Operating bank accounts as part of the year end procedures.

8.3.2 S. Becker, Director of Financial Services - 2018 Carry Forward Projects

123

**Recommendation:**

**That South Huron Council Receives the report from S. Becker, Director Financial Services/Treasurer re: 2018 Carry Forward Projects;**

**And that South Huron Council authorizes that the following list of 2018 approved projects be carried forward to the 2019 fiscal year for completion and that the balance of the 2018 budget allowances for each of the respective projects be carried forward to the 2019 fiscal year;**

- a. Asset Management Program
- b. Community Improvement Plan
- c. Energy Management Plan
- d. Mollard Line Forcemain Replacement
- e. Bulk Water Station at 82 Nelson Street
- f. Huron Park Water Tower Chlorine Disinfection System Upgrade
- g. Mollard Surface Treatment
- h. Port Blake Revitalization
- i. Community Hub/Recreation Centre
- j. Dashwood Community Centre Washroom Project

8.4 Administration

- 8.4.1 J. Fields, Community Services Manager - Exeter Cemetery Donation 130
- Recommendation:**  
**That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Exeter Cemetery Donation; and**
- That the donation of \$25,000 be placed into the Cemetery Capital Replacement Reserve; and**
- That the funds be used specifically for a project in consultation with the Noble Family to honour the memory and contribution of members of the Cole Family to our community as part of a master plan for the Exeter Cemetery.**
- 8.4.2 R.Msuya-Collison, Clerk -2019 South Huron Council Meeting and Holiday Schedule 132
- Recommendation:**  
**That South Huron Council receives the report from R. Msuya-Collison, Clerk re: 2019 Council Meeting and Holiday Schedule; and**
- That the 2019 Council Meeting and Holiday calendar be approved as presented.**
- 8.4.3 R. Msuya-Collison, Clerk - Request for Drainage Improvement 138
- Recommendation:**  
**That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Requests for Drain Improvement under Section 78 of the Drainage Act; and**
- That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for Drain Improvement.**
- 8.4.4 D. Best, Chief Administrative Officer - Cannabis Legalization 143
- Recommendation:**  
**That the report of D. Best, Chief Administrative Officer regarding cannabis legalization be received.**

9. Deferred Business

9.1 Notice of Motion

Deferred from November 19, 2018 meeting

**Recommendation:**

**Moved: D. Frayne**

**Seconded: C. Hebert**

**Be it resolved that the Municipality of South Huron demand that the MPAC Corporation change their methods of enumerating to include all residents of land lease properties such as town homes, condos, apartments and housing in which the residents do not pay property taxes directly to the Municipality; and**

**That this resolution be forwarded to AMO, MPAC, Ministry of Municipal Affairs and Housing and County of Huron."**

10. Notices of Motion

10.1 Notice of Motion - Mollard Line Culvert

Moved at December 3, 2018 meeting

**Recommendation:**

**Moved by M. Vaughan**

**That the Mollard Line Culvert Project be included in the 2019 capital budget for an upset limit of \$505,000 exclusive of HST; and**

**That Council authorizes the project to proceed prior to the adoption of the 2019 budget.**

## 10.2 Notice of Motion - CAO Annual Performance Review

### **Recommendation:**

**Moved by M. Vaughan**

**"Whereas it is a requirement that Council conduct an annual performance review of South Huron's CAO, Dan Best, and**

**That this performance review will be the basis for determining the annual compensation of the CAO, and**

**That Council strike a committee consisting of Councillor Oke, Councillor Vaughan, and Mayor Finch for the purposes of completing this review, and**

**That the Committee present the results of said review, along with a recommendation for the CAO's annual compensation at a meeting of Council in January, 2019."**

## 11. Mayor & Councillor Comments and Announcements

## 12. Communications

12.1	Ministry of Environment - 2017-2018 Chief Drinking Water Inspector Annual Report	149
	<u>2017-2018 Chief Drinking Water Inspector Annual Report</u>	
12.2	Ministry of Finance - Ontario Cannabis Legalization Implementation Fund (OCLIF)	151
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	<u>AMO's resource page</u>	
12.6	AMO - New Environment Plan for Consultation	167
	<u>Environment Plan</u>	
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12.8	OGRA - Call for Nominations	174

12.9	OGRA 2019 Conference - Municipal Delegation Request	177
12.10	ROMA - Notice of Call for Nominations	179
12.11	Ausable Bayfield Conservation Authority - Draft Shoreline Management Plan	184
	<u>Invitation to Review and Comment</u>	
12.12	Huron County - Agricultural Small Holding Properties (AG4) and Limit on Livestock	187
12.13	Huron County - Cannabis Legalization and Municipal Impact	190
12.14	Huron County - One-Third Tax Exemption	194
12.15	Huron County - Smoke-free Ontario Act	207
12.16	Darlene McKaig - Committee resignation letter	229
12.17	Bach Music Festival - November 12, 2018 Board of Directors meeting	230
12.18	South Huron Community Choir - 2018 Community Grant Update	232
12.19	Big Brothers Big Sisters - Community Grant Update	233
12.20	Jessica's House Governance and Operation Board - Request - Exemption Noise By-Law	234
12.21	Martin Koolen- Request- Minor Variance Application Refund	235
12.22	St. John Ambulance - Request - Donation	236
12.23	Exeter Curling Club - Invitation - Bonspiel	238
12.24	Cassie Lovie - Mollard Line	240
12.25	Pat Orriss - Housekeeping Amendment - South Huron Zoning By-Law #69-2018	241

- 12.26 Tony Jackson, Upper Thames River Conservation Authority Representation - Thank you 242

**Recommendation:**

**That South Huron Council receive communication items not otherwise dealt with.**

13. Closed Session

14. Report From Closed Session

15. By-Laws

- 15.1 By-Law No. 100-2018 Housekeeping Lakeshore Rezoning 244

**Recommendation:**

**That the South Huron Council gives first, second and third and final reading to By-Law #100-2019, being a by-law to amend Zoning By-Law 69-2018 for the Municipality of South Huron.**

- 15.2 By-Law No. 101-2018 - Appoint Fire Chief 247

**Recommendation:**

**That the South Huron Council gives first, second and third and final reading to By-Law #101-2018, being a by-law to appoint a Fire Chief for the Municipality of South Huron.**

16. Confirming By-Law

- 16.1 By-Law No. 102-2018 – Confirming By-Law 248

**Recommendation:**

**That the South Huron Council gives first, second and third and final reading to By-Law #102-2018, being a by-law to confirm matters addressed at the December 17, 2018 Council meeting.**

17. Adjournment

**Recommendation:**

**That South Huron Council hereby adjourns at \_\_\_\_\_ p.m., to meet again on January 7, 2019 at 6:00 p.m. or at the Call of the Chair.**

# PROJECT UPDATE TO COUNCIL SOUTH HURON OPTIMIST CLUB

December 17 2018





# ABOUT OUR CLUB

- Started in June 2010
- Membership comprised of 25 women age 25 – 45
- Run or assist with many established events throughout the year
- Our mandate is to support youth and families in South Huron



# HIGHLIGHTS OF OUR COMMUNITY INVOLVEMENT

## Great Community Challenge

Money raised for Centralia and Crediton playgrounds, Exeter Community Food Bank, Mental Health initiatives in South Huron along with many other beneficiaries

## Support for Local Youth

Including school awards, Big Brothers Big Sisters, Christmas Bureau, Exeter Venturers, Jessica's House, Winterfest, Hospital Gala

## Optimist Junior Golf Tournament

Providing opportunities in golf to many local youth



# HIGHLIGHTS OF OUR COMMUNITY INVOLVEMENT

## 2014 - Construction of Exeter Splash Zone – Splash Pad, Pavilion and Playground

- \$300,000 raised through the ECDF, grants, in-kind donations and sponsorship by community groups, businesses, families and individuals
- Worked with municipal staff and other community partners on all aspects of the project
- Tremendous usage by residents, visitors, Exeter Playground, schools and childcare providers



# CURRENT PROJECT

## 2018 – Splash Pad Accessible Washroom and Exeter Outdoor Pool Project

- Partnered with the MOSH to raise funds for the washroom building at the Exeter Splash Zone
- Provided support on the outdoor pool steering committee
- Financial contributions included \$35000 in secured community grants as well as a \$10000 donation from our club
- Raised funds through donations to have logos printed on the armour stones at the newly renovated outdoor pool



# REQUEST FOR EXTENSION

- Agreement with the Grand Bend Community Fund is set to expire at the end of 2018
- Our plan is to donate money toward a feature for the new pool, which may include a shade structure and a play feature, in Summer 2019
- We want to work with the pool and MOSH staff to choose something that meets the needs of pool users
- We are requesting to have the agreement with the GBCF extended to August 2019 so we can provide the appropriate documentation on how the money was spent





THANK YOU FOR YOUR TIME!

#### Delegation to

- South Huron Council
- Bluewater Council
- Huron County Council

Owner – Leon & Helen Coolman – Consent Application – File # C48/2018

Property Address – 39355-39381 Dashwood Road, Property Description – CON N BDY E PT LOT 6

Review – Sound Huron Council received report on October 1, 2018 by Huron County Planner, Sarah Smith. We were not made aware of this meeting and therefore did not speak to South Huron Council before S.H. Council recommended that: “County Council deny the application”

The motion made at the County Meeting on Nov. 7<sup>th</sup> that this consent application be denied was **withdrawn and another motion was made that the application be deferred pending a report on the neighbouring landfill site and the direction of flow of the aquifer.** There were no concerns from public or public agencies.

Purpose of Consent Application – To create a 2 acre lot from the 47 acre lot we presently own that is AG2-10 and NE1, Agricultural, Natural Environment and Watercourse of which 24 acres are workable. Our plan for this is to build a retirement home and shed.

Reason for the Severance – the 2 acres in question has not been farmed for 17 years. In 2001 tenants and ourselves met with S.H. Council to have approval to put in a green house. At that time there was a debate regarding whether this would be retail or agriculture. Council did approve the greenhouse and we the owners of the property brought in utilities, gas, hydro, municipal water and were assigned a 911# of 39355 Dashwood Road. Portable toilet was put in, a trailer to use as the office, telephone lines were installed. We also had to have blue box and garbage billed until business closed. Paved driveway entrance was completed as per County requirements. Trees were planted and the area was landscaped for the greenhouse with trees.

This parcel of land has been vacant since 2011 , it is too costly to return to farm production.

**South Huron Staff** stated on Consent application that –

**South Huron Environmental Services Dept. notes concern with development proposed adjacent to an active landfill due to issues associated with noise, odour, litter, methane gas and ground water impacts.**

**Planner** stated on Consent application that --

**“the subject lands are also located within the identified 500 metre radius of the S.H. Landfill and that no development will be permitted with the identified influence until satisfactory measures have been implemented to mitigate the impacts from the landfill site.**

It is unclear from any information that we have that there would be no development within 500 metres. We would ask you to refer to the correspondence attached as in 1998 the measures were questioned regarding any mitigations from impacts to the landfill site.

***A) April 22, 1998, Letter from Town of Exeter, to Mr. & Mrs. Larry Shapton - #6 -- Hay Swamp***

*Originally, it seemed paradoxical to Exeter Council that the Exeter site would prove to be a good location for landfilling. At first glance, one might be concerned about continued landfilling near Hay Swamp. However, the particular hydrogeology of this property/area makes it quite acceptable/appropriate for properly-managed landfilling. Certainly, Exeter would not pursue nor would the Ministry consider permitting this activity if there were negative environmental impacts. As to environmental studies, you may certainly borrow our file copy of the hydrogeological studies.*

**B) June 20, 2001, Letter from B. M. Ross & Associates to Donna Shapton - #8**

*Will our land values be protected/guaranteed and will a fund be established if an emergency does occur, e.g. our water and the Ausable River become polluted as a result of the landfill site?*

*Answer – As commented by the County representative at the May 16 meeting, property values could be reviewed based on a review of the assessed values of properties that are adjacent to landfills in Huron County and this compared to property values that are not near landfills, in order to evaluate if there is an impact to property values near the Exeter LANDFILL. The Municipality of South Huron plans to have further discussions on this matter with the County, and to notify you of the outcome of those discussions.*

*Landfill tipping fees have been set at a rate that will enable the Municipality to establish a reserve fund for perpetual care of the site and to implement contingency measures, should the need arise.*

*Monitoring of groundwater and surface water quality from over thirty-five locations will continue, based on samples collected twice each year. These results will be compared to triggering criteria as have been accepted by the MOE. Should the quality of groundwater or surface water leaving the site exceed the triggering criteria, the Municipality will be responsible for implementing remedial measure to address this situation to the satisfaction of the MOE.*

**June 20, 2001, Letter from B. M. Ross & Associates to Donna Shapton - #9**

*If our property values cannot for some reason be guaranteed would our taxes be lowered?*

*Answer – Municipal taxes are based on assessed property values. Taxes would only be lowered if the assessed value were lowered. The Municipality of South Huron has no control of taxes for those properties situated within the Municipality of Bluewater.*

**June 20, 2001, Letter from B. M. Ross & Associates to Donna Shapton - #10**

*Will constant water testing be done in and around the dump and can we landowners be guaranteed of the County testing our wells on an annual/semi-annual basis. If our water becomes poor will the County pay for pipeline hookup?*

*Answer – Hydrogeologic study work completed at the site concludes that water quality leaving the Exeter Landfill will not unacceptably impair local groundwater and surface water resources, if the site is developed and operated in accordance with the approved design. Should unexpected landfill impacts occur off-site and affect private well supplies, the Owner of the Exeter Landfill (Municipality of South Huron) would be responsible for providing those affected properties with an acceptable source of water.*

*I want to ask how the above does impact the property owners within the 500 metres you have now identified?*



I am confident that the Municipality of South Huron has been vigilant in the test of ground and surface water and the effect on the aquafit. This is an example of notes from the Landfill Liaison Committee, a committee of council which was established to discuss any questions or concerns regarding the landfill.

**C) Letter dated April 3, 2006 from County of Huron planner, Scott Tousaw to Landfill Committee**

*"we are committed to working with you and South Huron Council to mitigate any effects from the landfill operations in the coming year". Copy of this letter to CAO, of SH at that time.*

**D) Letter dated May 2, 2006 from Municipality of S.H. to Landfill Liaison Committee**

*"in regard to compensation to property owners if their land values are affected by landfill operations, we will have substantial financial reserves in place to address such situations. We would be pleased to discuss such arrangements with owners on a case-by-case basis if the need arises. Copy of this letter to [Mayor Dowson, Mun. of Bluewater and Scott Tousaw,, County of Huron.*

**E) Letter from South Huron to Landfill Liaison Committee**

*"We realize that the people involved are trying to cope with future problems, which may arise. Such as increase traffic, loose garbage, noise, smell, as well as visual pollution and depreciating local land values"*

**F) Letter dated Dec. 3, 2009 to Liaison Committee with B.M. Ross Report dated Dec. 1, 2009  
AGAIN identifies the plan for SH to mitigate any risks associated with ground water impacts.**

**Closing Remarks**

I have asked the planner for an aerial view for you to see the impact of the 500 metres. Since there is a Landfill Liaison Committee perhaps they should be contacted for their comments, not just for this application but future applications.

We have lived, as well as many other residents and land owners within the 500 metres of the South Huron Landfill, since the landfill was established and are surprised that we may have challenges in building any type of infrastructure.

We have not had any issues with noise, odor or litter. We acknowledge that South Huron does comply with MOE guidelines and measures have been followed to mitigate any negative impacts such as methane gas or ground water impacts. We are confident in the reporting.

I guess this is why we are so concerned that S.H. staff would put on the consent application that they are concerned with development proposed adjacent to an active landfill due to issues associated with noise, odour, litter, methane gas and ground water impacts.....

We would really appreciate Council members, particularly the Mayor and Deputy Mayor to consider the information given when asked to make a decision at the County Council Meeting in February with regard to our consent application.

Again, I want to thank you for your time tonight.



# TOWN OF EXETER

**Ben Hoogenboom**  
Mayor

322 Main Street, S.,  
Exeter, Ontario  
N0M 1S6  
Tel: (519) 235-0310  
Fax: (519) 235-3304

Elizabeth Bell, AMCT, CMO, Clerk-Treasurer  
Laurie Dykstra, AMCT, CMO, Deputy Clerk-Treasurer

Rick Hundey, Chief Administrative Officer

April 22, 1998

Mr. and Mrs. Larry Shapton  
R. R. #1  
Exeter, Ontario  
N0M 1S4

Dear Larry and Donna:

Re: Town of Exeter Landfill Site

Thank you for copying the Town your April 11, 1998 letter to the Ministry of Environment.

I am writing this letter to provide some answers as well as assurances about our intentions and approach.

1) BACKGROUND -

First, by way of background, I should explain that Exeter has a Certificate of Approval (C.A.) for the landfill site that has 2 stages. The first stage is completed. The 2<sup>nd</sup> stage of the C.A. can be undertaken only after proof is obtained in the form of hydrogeological and engineering reports that landfilling can be accomplished in an environmentally-safe manner.

Exeter has engaged consultants and completed those studies and they are now with the Ministry of Environment. Although the Ministry has not completed its review, I can tell you that the consultants find as follows:

- ⇒ Stage 2 of the site has capacity for about 60 years use by Exeter;
- ⇒ extensive testing indicates that the site has had no detrimental impact off-site on water sources whether ground or surface water;
- ⇒ by using proper site management techniques and given the favourable hydrogeology of the site, completion of Stage 2 can be undertaken without impacting the environment.

2) PROPOSAL FOR EXPANDED USE OF THE SITE -

A number of municipalities in Huron have inadequate landfill sites for future use. For that reason, a County Waste Management Plan has been initiated. However, the County was unable to locate an environmentally acceptable and economically viable site to serve the entire County. One alternative that surfaced then was to determine the potential for wider use of existing municipal sites. Exeter's and Morris' landfills were selected by the County for further analysis.

For Exeter, the County's intention is as follows:

- (a) First, it would consider acquiring use of the Exeter site to meet the needs of the south part of the County (municipalities would turn to the Exeter site as their local sites reached capacity). In such a scenario, Exeter's 60 years of capacity (for its own use) would be used up in 20 years.
- (b) Second, the County will conduct further studies that may define capacity in the Exeter site beyond the next 20 years.

Mr. and Mrs. Larry Shapton  
 April 22, 1998  
 Page 2

Should the County plan be adopted, the landfill site will be a busier operation and the site will be filled more quickly than would be the case if Exeter maintained the site for its own use.

3) WATER QUALITY -

Exeter shares your concern about water quality. Testing to date indicates no reason to suggest the landfill cannot be continued to be used. We will continue to monitor water quality and, of course, the M.O.E. will continue to require that we adhere to proper environmental standards.

4) NOISE POLLUTION -

Should the Exeter landfill site become a County-used site, traffic will increase. However, it may reduce your concern to know that the traffic would come to the site from a number of directions. And, despite more intensive use, the Exeter site will never be considered a "major operation." Note please that the population of South Huron is not large.

5) LITTER -

Litter is an unfortunate by-product of societal habits. For Exeter's part, the Town-Bluewater program for waste reduction has been effective in removing most of the paper and plastic products from the waste disposal stream.

The County's intention is to try to ensure that other municipalities take the kind of comprehensive approach to waste management that Exeter has taken. We will explore other possible measures for controlling litter.

6) HAY SWAMP -

Originally, it seemed paradoxical to Exeter Council that the Exeter site would prove to be a good location for landfilling. At first glance, one might be concerned about continued landfilling near Hay Swamp. However, the particular hydrogeology of this property/area makes it quite acceptable/appropriate for properly-managed landfilling. Certainly, Exeter would not pursue nor would the Ministry consider permitting this activity if there were negative environmental impacts. As to environmental studies, you may certainly borrow our file copy of the hydrogeological studies.

7) PUBLIC PARTICIPATION -

As noted, the Town of Exeter has a Certificate of Approval which, subject to technical and environmental reports, permits continued landfilling. In these circumstances, there is no formal requirement for public meetings. Despite that, Exeter has dealt with this matter at various open Council meetings.

There is, of course, an obligation on the County's part to consult the public on its Waste Management Master Plan. It has already done quite extensive public meetings. Now that the use of the Exeter site is being considered as a partial solution to long term needs, we expect the County will hold further meetings.

8) SALE PRICE OF LANDFILL SITE -

You have questioned the Town's motivation in asking for \$2.1 million for the landfill site. This price tag fairly reflects both Town costs in establishing Stage 2 capacity and the value of landfill space lost to Exeter ratepayers. The figure was derived with considerable input from engineers and an economist having expertise in the area.

Mr. and Mrs. Larry Shapton  
 April 22, 1998  
 Page 3

**CONCLUSION -**

\* To close, Exeter shares your concerns about the environment. Given the favourable analysis to date, it seems unlikely the Town will close the landfill site. Moreover, it appears that waste disposal capacity can be tapped in an environmentally-responsible manner to serve the small population in South Huron.

Thanks again for your letter and we hope the above comments provide answers to your questions. As requested, we have included your concerns and your attendance at the May 4<sup>th</sup> Council meeting. I suggest you might arrive shortly after 7:30 p.m. (There is a presentation of awards to the Ontario Championship Atom Hockey Team at the start of the meeting.)

Yours very truly,



Rick Hundey  
 Chief Administrative Officer

RH:dg

C.C.--Dave Staseff - Ministry of the Environment, Approvals Branch, 250 Davisville Avenue,  
 3<sup>rd</sup> Floor, Toronto, Ontario M4S 1H2

--Steve Burns - B.M. Ross & Associates, 62 North Street, Goderich, Ontario N7A 2T4

--Craig Metzger - Waste Management Master Plan, County of Huron, Court House Square,  
 Goderich, Ontario N7A 1M2

--Janisse Zimmerman - Township of Hay, P.O. Box 250, Zurich, Ontario NOM 2T0

LANDFILLSITE/1998/22-04-98 SHAPTON B220-98

COPY FILED: EXETER LANDFILL NEGOTIATION FOR SHARED USE - 1998 + (PW/E - B-3)  
 LANDFILL SITE EXPANSION APPLICATION FOR C.A. - 1998 (PW/E - B-3)

**B. M. ROSS AND ASSOCIATES LIMITED**

Consulting Engineers



206 Industrial Drive  
P.O. Box 1179  
Mount Forest, Ontario  
N0G 2L0

Telephone (519) 323-2945  
Fax (519) 323-3551

Our File No. 96098



June 20, 2001

Donna Shapton  
R. R. #1  
Exeter, ON N0M 1S4

Dear Ms. Shapton:

**RE: EXETER LANDFILL SITE**  
**Your Questions presented at a May 16, 2001 Meeting**

On behalf of the Municipality of South Huron, the following responses are provided to your written questions, as presented at the May 16, 2001 public meeting pertaining to the Exeter Landfill site.

- 1) *What are the real long-term plans for the Exeter dump and are they going to include taking garbage from outside the County? Clarify where the garbage is coming from now... We were told that only Wingham and Exeter, with the possibility of Usborne or Stephen garbage would be taken to the Exeter Landfill. We don't want to become a mega dump!!!*

The Municipality has been approached by the County in relation to a County endorsed Waste Management Master Plan recommendation that the capacity of existing landfill sites be optimized and that the Exeter and Morris Landfill Sites be used to provide for waste disposal needs of other municipalities within the County, upon their site capacities being exhausted. The County, therefore, requested the Municipality open its site for the use by other County municipalities. The Municipality (formerly the Town of Exeter) has agreed to this request, subject to terms acceptable to the Municipality of South Huron being reached with each individual user municipality. At this time, it is planned to expand the service area to include the former Townships of Stephen and Usborne (now part of the amalgamated Municipality of South Huron) and the communities of Brussels and Wingham.

*County has strong responsibility in the*



11.5 Hectar

B. M. ROSS AND ASSOCIATES LIMITED

Page 2

The Exeter Landfill has an approved capacity for 1.57 million cubic metres of landfilled wastes. Documentation to outline Stage 1 and Stage 2 landfilling activities have been reviewed and accepted by the Ministry of the Environment (MOE). Stage 1 includes all of the past landfilled wastes (i.e., the existing landfill mound). The Stage 1 & Stage 2 volume is for approximately 791,000 m<sup>3</sup> of the 1,570,000 m<sup>3</sup> site capacity. The remaining 779,000 m<sup>3</sup> of capacity can be used as future stages of site development and operations upon the Municipality submitting supporting documentation acceptable to the MOE. The total Stage 1 & Stage 2 disposal area is approximately 8.5 ha in size. Additional stages of development would encompass additional site areas to the north and east of the existing landfill mound.

There are no plans at this time to accept wastes from outside the County of Huron. Should this ever be pursued, environmental assessment work will be required (including public notification and meetings), as well as MOE approvals.

- 2) *Will weigh scales be installed and the contents of the trucks be regularly inspected and will records be kept?*

It is planned to relocate the weigh scales from the Stephen Landfill to the Exeter Landfill later this year. The Operator (Municipality) is required to inspect waste loads and to maintain records of wastes accepted or rejected, based on the requirements of supporting documentation as referenced in the most recent Certificate of Approval issued by the MOE.

- 3) *Will the dump expand past the Stage 2 plan or bigger than the present footprint?*

See our response to Question 1.

- 4) *Will the garbage be trucked in packer trucks to reduce fly-away garbage?*

As presented at the May 16 public meeting, municipal wastes from Wingham and Brussels will arrive in packer trucks or via waste bins (e.g., from Transfer Stations located in those communities). These loads will be brought to the landfill site via certified waste haulers who must adhere to proper coverage of waste loads to prevent loss of load content.

Residents within the Municipality of South Huron will have curbside pickup using packer trucks. As per former Town of Exeter practices, residents and industrial/commercial users within the Municipality of South Huron will also have individual access to the site, as may be required by those users.

- 5) *How much garbage has come from Wingham to date? (We were told 800 - 1,000 tons/year would be coming or 6 truckloads/week)?*

No wastes from Wingham have been brought to the site yet. Based on the current schedule, wastes from Wingham (and Brussels) could begin arriving at the site in September 2001, upon receipt of MOE approvals. At this time, it is expected there will be 5-6 loads and 3-4 loads of waste per week being brought to the Exeter Landfill from Wingham and Brussels, respectively.

- 6) *Has a transfer station been set up to stop the flow of domestic garbage being shipped by private citizens and industry and reducing waste along roadsides?*

Transfer stations will be established for Wingham and Brussels, but residents and businesses in the Municipality of South Huron will have direct access to the site. However, the Municipality has curbside waste pickup in both its urban and rural areas which should minimize the amount of individual traffic to the site. The site attendant should remind individual users of the importance of properly securing (i.e., covering) waste loads that are brought to the site, to prevent loss of waste items during transit.

- 7) *Why will garbage come from Brussels if their site has 12 years left? We were told this fact on Feb. 4/2000?*

As noted at the May 16 meeting, Brussels' site is closed and only used for burning of clean wood wastes and for recycling. They are currently using the Morris Landfill site, but this is an interim measure, at this time.

- 8) *Will our land values be protected/guaranteed and will a fund be established if an emergency does occur eg. our water and the Ausable River become polluted as a result of the landfill site?*

As commented by the County representative at the May 16 meeting, property values could be reviewed based on a review of the assessed values of properties that are adjacent to landfills in Huron County, and this compared to property values that are not near landfills, in order to evaluate if there is an impact to property values near the Exeter Landfill. The Municipality of South Huron plans to have further discussions on this matter with the County, and to notify you of the outcome of those discussions.

Landfill tipping fees have been set at a rate that will enable the Municipality to establish a reserve fund for perpetual care of the site and to implement contingency measures, should the need arise.

Monitoring of groundwater and surface water quality from over thirty-five locations will continue, based on samples collected twice each year. These results will be compared to triggering criteria as have been accepted by the MOE. Should the quality of groundwater or surface water leaving the site exceed the triggering criteria, the Municipality will be responsible for implementing remedial measures to address this situation to the satisfaction of the MOE.

- 9) *If our property values cannot for some reason be guaranteed would our taxes be lowered?*

Municipal taxes are based on assessed property values. Taxes would only be lowered if the assessed value were lowered. The Municipality of South Huron has no control of taxes for those properties situated within the Municipality of Bluewater.

- 10) *Will constant water testing be done in and around the dump and can we landowners be guaranteed of the County testing out wells on an annual/semi-annual basis. If our water becomes poor will the County pay for pipeline hookup?*

See our response to Question 8.

Several years ago, water samples were collected from all known and accessible private well supplies within 1 km of the Exeter Landfill to establish baseline conditions as required by the MOE, as part of hydrogeologic study work completed for this site. No further testing of private wells is proposed at this time by the County or Municipality of South Huron.

Hydrogeologic study work completed at the site concludes that water quality leaving the Exeter Landfill will not unacceptably impair local groundwater and surface water resources, if the site is developed and operated in accordance with the approved design. Should unexpected landfill impacts occur off-site and affect private well supplies, the Owner of the Exeter Landfill (Municipality of South Huron) would be responsible for providing those affected properties with an acceptable source of water.

- 11) *Has a new design and operations plan been done? Exeter stated this would be done at the Feb. 4/2000 meeting?*

A Design & Operations Report had been prepared and approved by the MOE. This document was first prepared in 1997, revised in March 2000 and again revised in February 2001, in accordance with MOE requirements.



- 12) *Where will the garbage go after 20 years and the site is full?*

This matter has not yet received detailed consideration, except as it relates to the economic viability of shared site use. This matter will be addressed several years before the site is expected to reach the end of Stage 2 development. It is difficult to predict what will happen in twenty or more years, but wastes may then need to be exported or, as noted in our response to Question 1, the Municipality may decide to submit documentation to the MOE for their acceptance of Stage 3 development and operations at the Exeter Landfill. Alternatively, other viable waste management techniques may be identified. *when will Stage 3 Be located*

- 13) *We property owners do not want a "mountain" to grow and we have to look at it out our front or back doors in possibly 10 -15 years, (e.g. Kitchener and Niagara Falls)?*

The perimeter of the existing landfill site will remain as existing natural bush areas to provide visual screening of the disposal site activities and landfill mound. The Municipality may consider planting evergreen types of trees around the perimeter of the site to help improve screening. *why not now*

- 14) *Has a draft agreement been drawn up between Exeter and Wingham and has the \$180,000 grant been given?*

Draft agreements between the Municipality of South Huron and the Municipality of North Huron, and between the Municipality of South Huron and the Municipality of Huron East have been formulated to permit the use of Exeter Landfill by the Wingham ward and the Brussels ward, subject to MOE approvals. Final agreements are pending.

There is no known \$180,000 grant for the Exeter Landfill.

- 15) *Has Wingham not tried to find a cheaper rate somewhere else?*

The Municipality of North Huron (Wingham) has considered various alternatives, and their use of the Exeter Landfill has been selected as the best option for them. The volume of wastes that can ultimately be landfilled at the Exeter Landfill will not be affected by the entrance of Wingham (or Brussels), but the active site life will be reduced. Sharing the Exeter Landfill with other municipalities will result in mutual benefits to the site users as operational expenses will be shared, and it will also help to establish a reserve fund that will then be available to help implement remedial measures, if ever required.

*no fund needed if no dump*

B. M. ROSS AND ASSOCIATES LIMITED

Page 6

16) *Has Exeter's Certificate of Approval been approved by the MOE?*

The MOE first approved the landfill site in the 1970's. The former Town of Exeter submitted supporting documentation to the MOE in February 1997 for continued landfilling at this site, to within its originally approved capacity, and the MOE approved this application in October 2000.

17) *Why don't Exeter residents care more about the site and the possible eyesore it might create?*

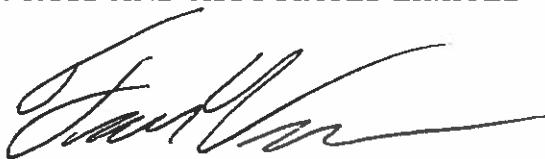
See our response to Question 13.

If you have any questions, please contact the Municipality of South Huron.

Yours truly,

B.M. ROSS AND ASSOCIATES LIMITED

Per



F.C. Vanderloo, P.Eng.

FCV:kt

cc: Larry Brown, CAO, Municipality of South Huron  
Steve Janes, S.H. Janes & Associates Ltd.  
Gary Davidson, Huron County Planning Department  
Dave Staseff, MOE, EA & A Branch (Toronto)  
Dan Gaudenzi, MOE District Office (Sarnia)

**SOUTH HURON LANDFILL  
SEPTEMBER 20, 2005**

**Recital**

1. (1) When did Huron County pass by-law N0. 14.2001. Does that give them control of site. *NO*

**South Huron Actions**

- 1.(5) Will Stage II approval require testing by MOE *NO*  
*2. Who else govted:*  
 2. (6) What is involved in site operational amendments *PAPER CHARGES*  
 3.(7) On completion of Stage II – If Wingham can't accept waste, will South Huron then accept waste in Stage III to accommodate other municipalities *NO*  
 4.(8) How big is Stage III (Hectars & Height) *UNKNOWN*  
 5.(10) What and how much equipment will be used. *MODERATE*

**Huron County Action**

- 1.(1) Where are the discussions at this time and is it a sure NH will accept the proposal to take on 3 more municipalities

What if this idea fails completely. Could SH eventually take all of Huron County in Stage III. Does the county have the power to expropriate and if so What are they doing to establish a fund.

**Mutual Consents**

- 1.(1) Since the county is taking a role in Stage III submissions are they not putting themselves in a position to utilize Stage III at a latter date *NO*  
 2.(3) It appears that SH can take waste from any municipalities as long as the other three parties agree

*Delete*

**PAST RECORD  
SOUTH HURON LANDFILL**

April 15, 1998 Anita Riddell received a reply from Craig Metzger. He states Exeter insists on property value protection from the county. \*

April 24, 1998 Helen Johns responds to our question – has Exeter applied to MOE. (The MOE is unable to stop the utilization of the 100 acres since that was the original application submitted when the landfill was first applied for , unless there is a severe environmental issue.)

May 4, 1998 Exeter responds to questions whether the site is further developed past stage II will be decided by the town as we near the 60 year mark.

Oct 5, 1999 Town of Exeter responds to questions. They say they will reserve sufficient funds to address problems. Height of landfill to be 13m (42.6'). The foot print will be no bigger.

May 16, 2001 SH responds to questions

Q8 Will land values be protected

A . SH to discuss with county and notify of outcome – Landfill fees to establish a fund. \*

Oct. 10, 2000 MOE letter to SH states SH is exempt from some section of act if upper tier municipality is exercising their right to provide landfill for their county.

- (1) When did these talks start
- (2) We thought we were to be informed of any developments as they were proposed, not after the municipality had worked out all the details. In checking minutes to all previous meetings, there was no mention of anything happening
- (3) Why has SH not made any commitment through tipping fees to set up funds as they had previously promised \*



Corporation of the  
**COUNTY of HURON**

PLANNING AND DEVELOPMENT DEPARTMENT  
Court House, Goderich, Ontario N7A 1M2

(519) 524-8394 ext. 3  
Fax: (519) 524-5677

April 3, 2006

Landfill Committee  
c/o Mr. Jack Glavin  
RR #1, 39478 Dashwood Rd.  
Hay ON N0M 1W0

Dear Mr. Glavin,

Thank you for your letter to South Huron Council, received March 29, 2006 regarding the public meeting of February 8, 2006. We appreciate your constructive comments and willingness to work with the Municipality and the County on the longer term waste management plans for the Exeter landfill site.

I wish to clarify that the public meetings of February 8<sup>th</sup> in Exeter and February 15<sup>th</sup> in Wingham were advertised in all county newspapers.

We are committed to working with you and South Huron Council to mitigate any effects from the landfill operations in the coming years.

Thank you again for your comments and if you require anything further, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Scott Tousaw".

Scott Tousaw  
Director

cc Steve Janes  
Larry Brown, CAO Municipality of South Huron



# THE CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South, P.O. Box 759, Exeter, Ontario N0M 1S6

PHONE: (519) 235-0310 • FAX: (519) 235-3304 • TOLL FREE: 1-877-204-0747

WEBSITE: [www.town.southhuron.on.ca](http://www.town.southhuron.on.ca)

May 2, 2006

## South Huron Landfill Liaison Committee Members

Donna Shapton, R.R. #1, Exeter

Leon Coolman, R.R. #1, Hay

Jack Glavin, R.R. #1, Hay

Dear Donna, Leon and Jack:

Thank you for your letter regarding the February 8, 2006 public meeting about our long-term waste management plans at the Exeter landfill site.

We agree with you that a reforestation program on the East side of the landfill site will provide an enhanced visual barrier, and reduce dust and noise. As well, our consultants have advised that they feel the tree cover will contribute to leachate attenuation. In order to proceed with this initiative we have contacted the Ausable Bayfield Conservation Authority. They have agreed to work with us to develop a ten-year reforestation plan. Once we have that plan, we will be able to structure the farm lease arrangements for the retained farm area to avoid conflict between the increasing forested portion and the diminishing farmed area.

In regard to compensation to property owners if their land values are affected by landfill operations, we will have substantial financial reserves in place to address such situations. We would be pleased to discuss such arrangements with owners on a case-by-case basis if the need arises.

The County of Huron has limited responsibility and authority for County solid waste management. For the most part, their role is to act to coordinate the joint use of existing municipal solid waste sites - as they are now doing between South Huron and the Mid-Huron users. Indeed, at some point that role may expand and the County will have a more direct financial responsibility to assist with site maintenance costs as you suggest.

Again, thank you for attending our February 8, 2006 meeting and your comments that followed.

Yours very truly,

*Larry Brown / djg*

Larry Brown  
Chief Administrative Officer

LRB:djg  
c.c.--Mayor Bill Dowson, Municipality of Bluewater  
Scott Tousaw, County of Huron

February 8, 2006

South Huron Council

Attention: Rob Morley

RECEIVED

MAR 29 2006

Department of Planning

cc Larry Brown  
Peter Armstrong  
Dave Urlin  
Ken Oke

Jim Dietrich  
Harvey Ratz  
George Robertson  
Ken Bettles

Tom Prout  
Larry Adams  
Bill Dowson

Scott Tousaw  
Don Pletch

*Returned with  
letter April 11, 06*

Re: Landfill Expansion

Regarding the February 8<sup>th</sup> meeting, we as the committee would like to make a few written comments for the record. Please feel free to respond if we did not fully understand the proposal as it was presented to us.

Our first observation, comments were made that we would use the board room as there was not much public interest in the meeting, and it would be sufficient. The public may or may not be interested, but we doubt they had any way to know of this meeting.

As for the proposal, it was well presented and understandable. It seems that the Stage 2 proposal will go ahead, as well, Stage 3 will in all likelihood, be approved by 2010. As it was explained to us, Stage 3, goes from existing footprint to the most easterly boundary of the original lot. When this happens, all tree cover will be gone. In the meantime, Stage 2 will be proceeding to 22 meters high. We assume as it goes higher, there may be more opportunity for debris to blow about as it will top the existing tree line. When this tree line disappears, there will be nothing to stop debris, noise, smell as well as the visual aspect to consider. Steve Janes noted as well, that trees will naturally dissipate the leach that may come from the landfill. It was mentioned the County has spent over a million dollars to address long term waste management. Apparently, it looks like Exeter and Wingham are the solutions to that concern. It was also mentioned that the slurry from Goderich Pollution Plant will be received at Exeter Landfill. We realize that the people involved are trying to cope with future problems, which may arise. Such as increase traffic, loose garbage, noise, smell, as well as visual pollution and depreciating local land values.



We appreciate being asked for our input into this matter, as it will affect us long after the people who organize this, are retired from this project, so we would like to make our suggestions.

1. All property to the east of the landfill be planted in trees as soon as possible, so that some growth is achieved over the next 20 years. This will help protect our land values, as if the landfill is out of sight, it is out of mind. Every year that goes by, we lose an opportunity to prepare for the proper use of the landfill, as well as protecting the people who have to deal with it day to day, and consider how it affects our future.
2. If this is not done next year, do not renew a lease for the property on a long term basis. A one year lease will eliminate the need for legal action. This would demonstrate to us, that you do have intentions to do this as soon as possible.
3. Put in place a restitution fund in case of unforeseen problems that cannot be remedied. This would provide relief to landowners if their property is deemed to be devalued due to related landfill problems.
4. Approach the County of Huron to be financially responsible for some of the preparations of the area. ie tree planting and maintenance. As this is part of the long term solution they are responsible for. It would be minor dollars compared to the millions plus already spent for this purpose. It should be known that preparing this site, as well as Wingham's, should start when applications to the Ministry of Environment commence. The people of all of Huron County will eventually be the beneficiary of these two properties, so helping them financially should be an appropriate action by the County.

In closing, we thank you for your consideration in this matter, as well as being invited to the February 8, 2006 meeting. Donna Shapton would have attended as well, but she was out of the country on business.

Mayor Morley, we would appreciate a reply to our proposal.

Landfill Committee

Jack Glavin 519-236-4022  
Leon Coolman 519-237-3471  
Donna Shapton 519-237-3726





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December 3, 2009

Mrs. Donna Shapton, R. R. #1, Exeter, Ontario N0M 1S4

Mr. Leon Coolman, R. R. #1, Hay, Ontario N0M 1W0

Mr. Jack Glavin, R. R. #1, Hay, Ontario N0M 1W0

Dear Sir/Madam:

**Re: Upcoming South Huron Landfill Site Service Area Amendment Application & Update**

As members of the Landfill Liaison Committee I wish to inform you that Frank Vanderloo from our engineers BM Ross will be presenting the attached report to South Huron Council on Monday December 7 at approximately 6:30pm, In order to update Council on the status of the Stage 2 service area amendment, and get council approval to complete the application.

You are welcome to attend the December 7<sup>th</sup> Council Meeting if you wish, the meeting starts at 5:30 in the council chambers at Olde Town Hall, Exeter.

As we recently had a Liaison committee meeting at the end of August, I didn't think one would be necessary now, however if you wish to have a meeting or have any questions please feel free to give me a call at 519-235-3351 at your convenience.

Yours very truly,

A handwritten signature in blue ink, appearing to read "Ken Bettles".

**Ken Bettles**

**Mgr. of Transportation/Roads Superintendent**

c.c.--Mayor Ken Oke, Municipality of South Huron ([kenoke@hccl.net](mailto:kenoke@hccl.net))

--BM Ross, Frank Vanderloo ([fvanderloo@bmross.net](mailto:fvanderloo@bmross.net))

--Chief Administrative Officer Roy Hardy ([rhardy@southhuron.ca](mailto:rhardy@southhuron.ca))



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File No. 06034

December 1, 2009

## SOUTH HURON (SH) LANDFILL STAGE 2 SERVICE AREA AMENDMENT APPLICATION ("Mid-Huron Group" = Goderich, Central Huron & Huron East) UPDATE

### Background: Stages of Development

The SH Landfill (i.e., Exeter Landfill) is being developed in a number of stages as follows:

- Stage 1: Initial landfilling operations (1956 to January 2000) – these activities have been completed.
- Stage 2: Current **approved** landfilling operations, since January 2000. At current landfilling rates, Stage 2 will provide capacity for over 30 years for the current service area (which is the entire Municipality of SH). If the Mid-Huron Group is permitted to use the site until the Stage 2 capacity is exhausted, it has a site life of 12 years.
- Stage 3: Future landfilling operations, upon completion of further site evaluations and submission of an application to the MOE for approval along with supporting documentation. This could provide SH with an additional 30 years of capacity for its own use. **Stage 3 is only available upon receipt of MOE approvals.**

### Stage 2 History

- In October 2000, the MOE approved the current SH Landfill Stage 2 development and operations.
- Subsequent applications were made to the MOE (in 2001 & 2005) to fulfill conditions of approval, to incorporate the entire amalgamated Municipality into the landfill site's service area, and for use of stabilized sewage sludge which is stockpiled at the Exeter lagoon site as an alternate waste cover material.
- The currently-approved documentation includes various identified contingency systems, including the collection of landfill leachate - should unacceptable impacts occur - and their off-site treatment at the Exeter Sewage Treatment Plant (STP).

### **Proposed Stage 2 Service Area Amendment**

- The Mid-Huron Group, with the support of the County, approached SH a number of years ago requesting access to the SH Landfill for disposal of their wastes because of the pending closure of the Mid-Huron Landfill.
- A February 2006 Public Meeting was held and the public were informed of the proposed changes to the service area along with other waste management matters.
- Pre-consultation began with the MOE's District and Regional offices in 2006
- In October 2007, additional work was requested by the MOE, and that was submitted to and reviewed with them in September 2008.
- The MOE then requested further clarification on a number of issues, in particular additional details to demonstrate the reasonableness of the previously-identified contingency for shallow groundwater impacts.
- By October 2009, pre-consultation with the MOE reached a satisfactory conclusion, and final documentation and an application form have, generally, been finalized in preparation for submitting a formal application to the Ministry's approval branch in Toronto, subsequent to Council's final direction.

### **Shallow Groundwater Contingency**

- This was a key concern of the MOE during the pre-consultation period; they wanted additional information to show that unacceptable shallow groundwater impacts could be mitigated in a timely and environmentally acceptable manner.
- The original 2001 documentation for this site already identified on-site collection of impacted groundwater and its treatment at the Exeter sewage lagoon site as a contingency.
- However, a further evaluation was completed for this contingency to address the Ministry's concerns. That evaluation provided more details on how landfill leachate would be collected by a subsurface drain installed within the surficial sands around affected portions of the site, then transmitted to the Exeter STP through a sewage pumping station and forcemain, and then treated at the Exeter STP which has a large reserve capacity.

**Note:** The actual method for mitigating unforeseen shallow groundwater impacts would need to be evaluated and then selected by SH Council at the time such a contingency, if required, is to be implemented, and it may be different than treatment at the Exeter STP.

### **Status of Final Stage 2 Service Area Amendment Documentation & Application to the MOE**

- Beatty's hydrogeologic evaluation report: This is now finished but copies will not be made until SH is ready to submit an application to the MOE.
- BMROSS' revised Design & Operations Report: This is, generally, completed but final revisions will need to be made (i.e., by Dec. 11/09) after receiving direction from Council.
- A supporting letter will be provided by the County.
- The above documentation will need to be submitted to the MOE along with a completed application to amend the service area to include the Mid-Huron Group.
- It may take three or more months for the MOE to approve the application.

### **Future Work**

1. Evaluation of the potential for landfill gas migration towards the existing scale house (this is a recommendation that will be included in Beatty's final report).
2. Updating the SH Landfill's August 2005 Operations Manual: This is expected to be a condition of MOE approvals and will likely be required six months prior to the Mid-Huron Group's use of the site.
3. Bluewater Recycling Association (BRA) Waste Transfer Station (WTS) + residential drop-off area:
  - o BRA is interested in establishing a WTS at the Landfill site.
  - o A residential drop-off area would, at the same time, be constructed to improve site operations.
  - o Currently, Beatty & Associates are working on evaluating potential landfill gas issues based on the proposed locations of these works.
4. Proceeding with SH Landfill Stage 3 study, design and approvals work:
  - o The current Agreement with the Mid-Huron Group allows them 5 years of site use to commence as early as 2011 with a further 7 years of use if a Stage 3 site development is approved by the MOE.
  - o In advance of the end of the initial 5-year period (Yr. 2016), the Mid-Huron Group will need to know if it can continue landfilling at the SH Landfill for an additional 7 years because if it cannot they need to complete work to secure landfill capacity at a different site, and that could take them several years to complete.
  - o Stage 3 study, design & approvals work could take 2-3 or more years to complete.
  - o The first step would be pre-consultation with the MOE and ABCA in order to establish the scope of a Stage 3 study and the MOE criteria for a Stage 3 design. This step could take several months to complete.
  - o We recommend SH proceed to establish a draft Terms of Reference for a Stage 3 site development and to then commence with pre-consultation in early-2010. We could provide SH with a budget for preparing a Terms of Reference, for Council's approval.

### **Council resolutions are requested for the following:**

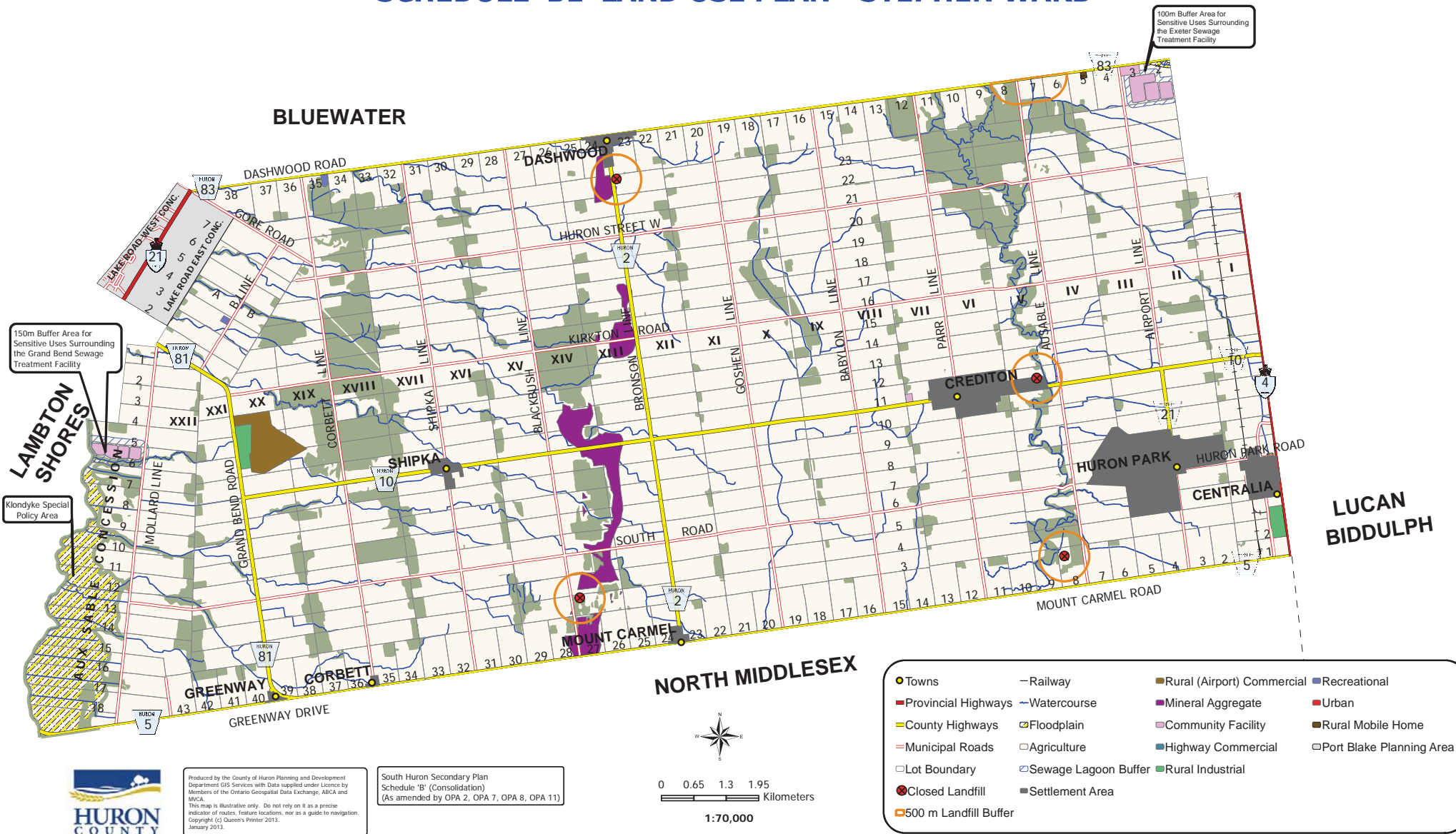
1. **THAT the Municipality of South Huron Council agrees to the preferred option of accepting and treating South Huron Landfill leachate at the South Huron Sewage Treatment Facility in Exeter, if required.**
2. **THAT the Municipality of South Huron Council agrees to include this preferred option in a revised South Huron Landfill Stage 2 Design & Operations Report that will be submitted to the MOE as supporting documentation for a service area amendment application.**
3. **THAT the Municipality of South Huron Council direct BMROSS to submit an application to the MOE for approval of a service area amendment that will include the Municipalities of Goderich, Central Huron and Huron East.**

Notes prepared by Frank Vanderloo, P.Eng., BMROSS

# SOUTH HURON OFFICIAL PLAN

## SCHEDULE 'B1' LAND USE PLAN - STEPHEN WARD

BLUEWATER





## Corporation of the Municipality of South Huron

### Minutes for the Regular Council Meeting

**Monday, November 19, 2018, 6:00 p.m.**

**Council Chambers - Olde Town Hall**

Members Present: Maureen Cole - Mayor  
Dave Frayne - Deputy Mayor  
Tom Tomes - Councillor - Ward 1  
Marissa Vaughan - Councillor - Ward 1  
Wayne DeLuca - Councillor - Ward 2  
Craig Hebert - Councillor - Ward 2  
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk  
Don Giberson, Director of Operations and Infrastructure  
Laurie Clapp, Recording Secretary  
Rachel Anstett, Administrative Assistant

Others Present: Sarah Smith, Huron County Planner  
Victor Khloeze, Huron County Planner

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 pm.

2. Public Meeting

**Motion:** 493-2018

**Moved:** T. Oke

**Seconded:** D. Frayne

**That South Huron Council adjourn at 6:02 pm for the purpose of a Public Meeting pursuant to the Planning Act for a Temporary Zoning By-law amendment.**

**Disposition: Carried**

Council reconvened at 6:13 pm.



3. Amendments to the Agenda, as Distributed and Approved by Council

Addition of 7.3.1 -Councillor Board and Committee Reports

Addition of 8.2.4 - Staff Reports

**Motion:** 494-2018

**Moved:** M. Vaughan

**Seconded:** T. Oke

**That South Huron Council approves the Agenda as amended.**

**Disposition: Carried**

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None

5. Delegations

5.1 Domestic Assault Review Team (DART) Delegation

Shelley Spencer from the Huron Domestic Assault Review Team (DART) advised council that DART is working to bring awareness of the women and children affected by gender based violence.

They requested that the flags be lowered to half-mast on December 6, 2018 to mark the National Day of Remembrance and Action on Violence against Women.

**Motion:** 495-2018

**Moved:** C. Hebert

**Seconded:** D. Frayne

**That South Huron Council receives the delegation as presented from the Huron Domestic Assault Review Team (DART) by Shelley Spencer, Huron County Health Unit.**

**Disposition: Carried**

6. Minutes

6.1 Minutes of the Regular Council Meeting of October 15, 2018

**Motion:** 496-2018

**Moved:** W. DeLuca

**Seconded:** T. Oke

**That South Huron Council adopts the minutes of the Regular Council Meeting of October 15, 2018 as printed and circulated.**

**Disposition: Carried**

**7. Councillor Board and Committee Reports**

7.1 Draft Minutes of South Huron Police Services Board Committee meeting of October 9, 2018 and September Report

7.1.1 Ministry of Community Safety and Correctional Services - RIDE Allocation 2018/2019

7.2 Minutes of Upper Thames River Conservation Authority Board Meeting of September 25, 2018 and 2019 Draft Budget

7.3 Minutes of the Community Hub/Recreation Project Steering Advisory Committee of October 9, 2018 and October 23, 2018 and Draft Minutes of November 13, 2018

7.3.1 YMCA Report - Capital and Operating Preliminary Projections - Based on Leisureplan Market Study

7.4 Minutes of Grand Bend and Area Joint Sewage Board of September 14, 2018 meeting

7.5 Draft Minutes of Communities in Bloom Committee meeting of July 4, 2018

7.6 Heritage Advisory Committee - Correspondence with Recommendations  
Council requested items 7.1, 7.3.1 and 7.4 be pulled for further discussion.

**Motion:** 497-2018

**Moved:** D. Frayne

**Seconded:** T. Oke

**That the minutes of the following committees and/or boards be received as presented to Council:**

- **Minutes of Upper Thames River Conservation Authority Board meeting of September 25, 2018 and 2019 Draft Budget**
- **Draft minutes of Communities in Bloom meeting of July 4, 2018**

**Disposition: Carried**



### 7.1 Draft Minutes of South Huron Police Services Board Discussion

Mayor Cole stated she would not be in attendance at the next meeting due to the minutes not being posted on the website.

### 7.3.1 YMCA Report Discussion

Council discussed concerns about the YMCA Report. It was clarified, that the report is preliminary, for information purposes only. The Committee is still in the information gathering stage.

### 7.4 Minutes of Grand Bend and Area Joint Sewage Board Discussion

Council discussed the need for a sewage use bylaw that states what can and cannot be put into sewage system, especially for commercial sites.

It was suggested that a tour and orientation for new council would be beneficial.

**Motion:** 498-2018

**Moved:** C. Hebert

**Seconded:** M. Vaughan

**That the minutes of the following committees and/or boards be received as presented to Council:**

- **South Huron Police Services Board Draft Minutes of October 9, 2018**
- **Community Hub/Recreation Project Steering Advisory Committee Minutes of October 9, 2018 and October 23, 2018 and Draft Minutes of November 13, 2018**
- **Grand Bend and Area Joint Sewage Board Minutes of September 14, 2018**

**Disposition: Carried**

### 7.6 Heritage Advisory Committee - Correspondence

Council discussed the wording submitted for the signs. It was suggested that some of the wording could be considered harsh and had a negative focus. The Fairfield School sign stating "the decision was made with regret" was too harsh. The term "reversal of fortunes" was suggested to be insensitive to the Pickard family, who wouldn't appreciate that depiction of their family.

**Motion:** 499-2018

**Moved:** W. DeLuca

**Seconded:** C. Hebert

**That South Huron Council receive the letter from the Heritage Advisory Committee dated November 14, 2018; and**

**That South Huron Council directs the Heritage Committee to review the wording to be positive in its description with respect to the properties.**

**Disposition: Carried**

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner - Oke Deeming Report

**Motion:** 500-2018

**Moved:** W. DeLuca

**Seconded:** D. Frayne

**That South Huron Council receives the report from S. Smith, Huron County Planner re: Deeming By-law Application for Plan 376 Lots 1098 and 1099, Exeter Ward, Municipality of South Huron.**

**Disposition: Carried**

8.1.2 S. Smith, Huron County Planner - South Huron Comprehensive Zoning By-Law and Bill 73 Two Year Moratorium on Zoning By-Law Amendment Applications Report

**Motion:** 501-2018

**Moved:** T. Oke

**Seconded:** M. Vaughan

**That South Huron Council recognize and permit amendments made to the South Huron Zoning By-law 69-2018 within the two year period; and**

**That pursuant to subsection 34(10.0.0.2) of the Planning Act approve that all lands zoned in the Municipality of South**

**Huron Zoning By-law shall not be subject to subsection 34(10.0.0.1) of the Planning Act; and**

**That this resolution shall apply to Zoning By-law Amendment and Minor Variance applications submitted under the Planning Act.**

**Disposition: Carried**

8.2 Operations and Infrastructure

8.2.1 D. Giberson, Director of Operations and Infrastructure - Results of Annual DWQMS Management Review

**Motion:** 502-2018

**Moved:** D. Frayne

**Seconded:** M. Vaughan

**That South Huron Council receives the report from D. Giberson, Director of Operations and Infrastructure re: Results of Annual DWQMS Annual Management Review.**

**Disposition: Carried**

8.2.2 D. Giberson, Director of Operations and Infrastructure - Mollard Line Culvert Structure #1056 – Replacement Alternatives

Council expressed concern on the timelines as no work is being completed between March 15 and June 15, 2019. The Director clarified that it was "in water" work that could not be done, as they were not to disturb the fish habitat during that specific window. All other work can continue.

**Motion:** 503-2018

**Moved:** T. Oke

**Seconded:** W. DeLuca

**That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure Re: Mollard Line Culvert Structure #1056 – Replacement Alternatives.**

**Disposition: Carried**

- 8.2.3 D. Giberson, Director of Operations and Infrastructure - Request for Proposals for Professional Engineering Services for Asset Management Program

**Motion:** 504-2018

**Moved:** C. Hebert

**Seconded:** T. Oke

**That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure Re: Request for Proposals for Professional Engineering Services for Asset Management Program; and**

**That South Huron Council accepts the proposal received from GM Blueplan and authorizes the award of a professional services contract to GM BluePlan for Professional Engineering Services for Asset Management Program at hourly rates provided to an upset limit of \$100,000.**

**Disposition: Carried**

- 8.2.4 D. Giberson, Director of Operations and Infrastructure - Verbal Report

In response to Mr. Guetter's request that the Municipality supply and install a grinder pump for each of the lots he would like to purchase, the CAO advised, from an administrative viewpoint, the answer would be no.

The Director advised that there is no policy or provision in any by-law to provide grinder pumps to a property owner. All work on private property is paid by the property owner. As there is no guarantee that our sewers would provide gravity service, there will be houses that will need grinder pumps in the basement.

To maintain fairness and consistency no rebate will be given for vacant lots or commercial properties. Correspondence will be sent to Mr. Guetter to advise that the request will be denied.

**Motion:** 505-2018

**Moved:** C. Hebert

**Seconded:** D. Frayne

**That South Huron Council receive the verbal report from D. Giberson, Director of Operations and Infrastructure Re: George Guetter correspondence.**

**Disposition: Carried**

8.3 Financial Services

8.4 Administration

8.4.1 R. Anstett, Administrative Assistant - Third Quarter Planning Activity Report July 1 to September 30, 2018

Council commented on the new format and provided suggestions. Rachel advised the website contains current applications and provides more specific information regarding each application.

**Motion:** 506-2018

**Moved:** D. Frayne

**Seconded:** T. Tomes

**That South Huron Council receives the report from R. Anstett, Administrative Assistant re: Third Quarter Planning Activity from July 1 to September 30, 2018, for information purposes.**

**Disposition: Carried**

8.4.2 R. Msuya-Collison, Clerk - Carroll Municipal Drain 2018 – Tender – Change of Contractor

Council asked for clarification as to procedure required to approve the extra \$5,000.00 cost. Staff will ensure everything is followed up in the proper manner.

**Motion:** 507-2018

**Moved:** D. Frayne

**Seconded:** M. Vaughan

**That South Huron Council receive the report from R. Msuya-Collison, re Carroll Municipal Drain Tender 2018 – Change of Contractor; and**

**That South Huron Council accept the withdrawal of tender from Parker & Parker Ltd, release the \$9,000 tender security back to Parker & Parker and rescind resolution 424-2018; and**

**That South Huron Council award the tender for construction of the Carroll Municipal Drain 2018 to A.G. Hayter Contracting Ltd. in the amount of \$89,420, plus non-recoverable HST.**

**Disposition: Carried**

9. Deferred Business

10. Notices of Motion

10.1 Notice of Motion

**Motion:** 508-2018

**Moved:** D. Frayne

**Seconded:** C. Hebert

**Be it resolved that the Municipality of South Huron demand that the MPAC Corporation change their methods of enumerating to include all residents of land lease properties such as town homes, condos, apartments and housing in which the residents do not pay property taxes directly to the Municipality; and**

**That this resolution be forwarded to AMO, MPAC, Ministry of Municipal Affairs and Housing and County of Huron."**

Council deferred this motion to the December 17, 2018 Council meeting.

11. Mayor & Councillor Comments and Announcements

Mayor Cole shared that she was thankful for the work that Council has done over their term. She listed a number of accomplishments that Council was part of over the last four years and noted Mayor noted we've done an amazing job and the rough roads have made us stronger. She said thank you to Council for all their work.

Deputy Mayor Frayne attended a Federation of Agriculture meeting and a CHIP meeting. He also reminded everyone of the upcoming Winterfest in February. He stated that he will still be an ambassador for South Huron.

Councillor Hebert said he was reminded of the quote, "We can only hope to leave something in better condition than we found it." He went on to say that Council has done that and that he appreciated everyone."

Councillor Vaughan enjoyed working with everyone at the table and is looking forward to the next 4 years.

Councillor DeLuca congratulated the successful candidates and noted 4 years goes by quickly. He commended staff on a fabulous job implementing the new election system. Residents that he spoke to said they were made to feel that their vote mattered and that they were treated well.

Councillor DeLuca stated that it has been a pleasure to serve Exeter over the last 8 years. He noted that he has learned that common sense trumps everything. He thanked everyone and said it's been a blast.

Councillor Tomes shared that this was his 11th Council term and before that he was a Village Trustee and shared it has been a pleasure serving Stephen Township. He said that he has enjoyed his time and wishes everyone here the best. He said you have to be ready to accept the voice of the people and gave all the best to the staff.

Councillor Oke said that current Council laid the ground work for a lot of good things that are going to carry on. It comes back to a Council that wanted to convey the open for business message. He thanked Council and said he looked forward to working with the new Council.

He shared about two upcoming hockey tournaments, Pink on the Rink and Silver Stick. He said the economic spin-off from these events is tremendous for South Huron and we need to keep that in mind when we look at projects.

## 12. Communications

12.1 Ministry of Economic Development, Job Creation and Trade - Acknowledgement - Jim Wilson

12.2 OPP - Response to Letter re Huron County Detachment

12.3 Hydro One - Wood Pole Replacement

12.4 Bluewater Recycling Association Board Meeting Highlights of the October 18, 2018 meeting

12.5 Huron County Report - AG4 Properties and the Keeping of Livestock

12.6 South Huron Hospital 2018 Fall Rummage Sale Report - 2018 Community Grant

12.7 Jones Bridge Project Construction Schedule

The Jones Bridge was installed, ahead of schedule, last week. The Official Grand Opening will be April 27, 2019.

- 12.8 Exeter Saddle Club - Thank you
- 12.9 Huron County Health Unit - Certificate of Recognition
- 12.10 Township of McKellar - Resolution - AMO Governance Models

**Motion:** 509-2018

**Moved:** C. Hebert

**Seconded:** T. Tomes

**That South Huron Council receive communication items not otherwise dealt with.**

**Disposition: Carried**

- 13. Closed Session
- 14. Report From Closed Session
- 15. By-Laws
  - 15.1 By-Law No. 85-2018 - Animal Control Tribunal

**Motion:** 510-2018

**Moved:** D. Frayne

**Seconded:** W. DeLuca

**That the South Huron Council gives first, second and third and final reading to By-Law #85-2018, being a by-law to establish the Rules of Procedure and appoint the members of the Animal Control Tribunal for the Municipality of South Huron.**

**Disposition: Carried**

- 15.2 By-Law No. 86-2018 - Appoint Fire Prevention Officers Elston and Herbert



**Motion:** 511-2018

**Moved:** T. Oke

**Seconded:** C. Hebert

**That the South Huron Council gives first, second and third and final reading to By-Law #86-2018, being a By-law to appoint Fire Prevention Officers for the purposes of delivering Fire Safety and Fire Inspection Services within the Municipality of South Huron.**

**Disposition: Carried**

- 15.3 By-Law No. 87-2018 - Amend Land Transfer Agreement - Residential Hospice (Bean) (13-2017)

**Motion:** 512-2018

**Moved:** C. Hebert

**Seconded:** T. Oke

**That the South Huron Council gives first, second and third and final reading to By-Law #87-2018, being a By-law to amend By-Law #13-2017, being a by-law to authorize entering into a Land Transfer Agreement with Margaret Ellen Bean for the provision of a Residential Hospice in South Huron.**

**Disposition: Carried**

- 15.4 By-Law No. 88-2018 - Establish Driveway Residential Hospice (Jessica's House)

**Motion:** 513-2018

**Moved:** M. Vaughan

**Seconded:** T. Tomes

**That the South Huron Council gives first, second and third and final reading to By-Law #88-2018, being a by-law to authorize entering into a Licence Agreement between the Corporation of the Municipality of South Huron and South Huron Hospital Foundation to facilitate access to and from 70778 London Road and the provision of services to the lands/premises in South Huron.**

**Disposition: Carried**

15.5 By-Law No. 89-2018 - Rating By-law (Veri)

**Motion:** 514-2018

**Moved:** T. Oke

**Seconded:** M. Vaughan

**That the South Huron Council gives first, second and third and final reading to By-Law #89-2018, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act.**

**Disposition: Carried**

15.6 By-Law No. 90-2018 - To collect actual costs for the Allen Municipal Drain 2018

**Motion:** 515-2018

**Moved:** D. Frayne

**Seconded:** W. DeLuca

**That the South Huron Council gives first, second and third and final reading to By-Law #90-2018, being a By-law to amend By-Law #26-2018 to provide for collection of actual costs for construction of the Allen Municipal Drain 2018.**

**Disposition: Carried**

15.7 By-Law No. 91-2018 - To collect actual costs for the Ford-Neeb Municipal Drain 2018

**Motion:** 516-2018

**Moved:** C. Hebert

**Seconded:** T. Oke

**That the South Huron Council gives first, second and third and final reading to By-Law #91-2018, being a By-law to provide for collection of actual costs for construction of the Ford-Neeb Municipal Drain 2018.**

**Disposition: Carried**

15.8 By-Law No. 92-2018 - To collect actual costs for the Khiva Municipal Drain 2018

**Motion:** 517-2018

**Moved:** M. Vaughan

**Seconded:** T. Tomes

**That the South Huron Council gives first, second and third and final reading to By-Law #92-2018, being a By-law to amend By-Law #28-2018 to provide for collection of actual costs for construction of the Khiva Municipal Drain 2018.**

**Disposition: Carried**

- 15.9 By-Law No. 93-2018 - To collect actual costs for the Neil Municipal Drain 2018

**Motion:** 518-2018

**Moved:** D. Frayne

**Seconded:** C. Hebert

**That the South Huron Council gives first, second and third and final reading to By-Law #93-2018, being a By-law to amend By-Law # 60-2018 to provide for collection of actual costs for construction of the Neil Municipal Drain 2018.**

**Disposition: Carried**

- 15.10 By-Law No. 94-2018 - Oke Deeming by-Law

**Motion:** 519-2018

**Moved:** C. Hebert

**Seconded:** M. Vaughan

**That the South Huron Council gives first, second and third and final reading to By-Law #94-2018, being a by-law to authorize the deeming of lands located at Plan 376 Lots 1098 and 1099, Exeter Ward, Municipality of South Huron.**

**Disposition: Carried**

- 15.11 By-Law No. 95-2018 - Hulshof Food Bank Zoning By-Law (Exeter)

**Motion:** 520-2018

**Moved:** M. Vaughan

**Seconded:** C. Hebert

**That the South Huron Council gives first, second and third and final reading to By-Law #95-2018 to amend By-Law #030-1978, via Zoning By-law Amendment Application #Z16-18 Plan 376, Lot 88, PT Lot 87, Exeter Ward, Municipality of South Huron to permit the temporary use of a Food Bank.**

**Disposition: Carried**

15.12 By-Law No. 96-2018 - Hulshof Food Bank Zoning By-Law  
(Comprehensive)

**Motion:** 521-2018

**Moved:** M. Vaughan

**Seconded:** W. DeLuca

**That the South Huron Council gives first, second and third and final reading to By-Law #96-2018 to amend By-Law #69-2018, Zoning By-law for the Municipality of South Huron, via Zoning By-law Amendment Application #Z16-18, for the lands known as Plan 376, Lot 88, PT Lot 87, Exeter Ward, Municipality of South Huron to permit the temporary use of a Food Bank.**

**Disposition: Carried**

16. Confirming By-Law

16.1 By-Law No. 97-2018 – Confirming By-Law

**Motion:** 522-2018

**Moved:** C. Hebert

**Seconded:** T. Tomes

**That the South Huron Council gives first, second and third and final reading to By-Law #97-2018, being a by-law to confirm matters addressed at the November 19, 2018 Council meeting.**

**Disposition: Carried**

17. Adjournment

CAO Best thanked Council and said it was a real honour and pleasure to work with them.

**Motion:** 523-2018

**Moved:** D. Frayne

**Seconded:** C. Hebert

**That South Huron Council hereby adjourns at 8:46 p.m., to meet again on December 3, 2018 at 7:00 p.m. or at the Call of the Chair.**

**Disposition: Carried**

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Maureen Cole, Mayor

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Dan Best, Deputy Clerk



**Corporation of the Municipality of South Huron**  
**Minutes-Public Meeting**

**Monday, November 19, 2018, 6:00 p.m.**  
**Council Chambers - Olde Town Hall**

Members Present:     Maureen Cole - Mayor  
                              Dave Frayne - Deputy Mayor  
                              Tom Tomes - Councillor - Ward 1  
                              Marissa Vaughan - Councillor - Ward 1  
                              Wayne DeLuca - Councillor - Ward 2  
                              Craig Hebert - Councillor - Ward 2  
                              Ted Oke - Councillor - Ward 3

Staff Present:         Dan Best, Chief Administrative Officer/Deputy Clerk  
                              Don Giberson, Environmental Services Director  
                              Sarah Smith, Huron County Planner  
                              Rachel Anstett, Administrative Assistant/Recording Secretary

Others Present:       Victor Kloeze, Huron County Planner  
                              Laurie Clapp, Administrative Assistant

1.     Call to Order

Mayor Cole called the meeting to order at 6:02 pm.

2.     Disclosure of Pecuniary Interest

None.

3.     Purpose of Public Meeting

The Deputy-Clerk advised that the purpose of this Public Meeting of the Council of the Corporation of the Municipality of South Huron is to review an application for a proposed amendment to By-Law 30-1978, the Zoning By-Law of the former Town of Exeter and if it comes into effect South Huron Comprehensive By-Law 69-2018 for the Municipality of South Huron, and to allow interested members of the public the opportunity to ask questions or offer comments with regard to the Temporary Use By-Law.

It was noted that council will not make a decision on the Temporary Use By-Law at this Public Meeting. Based on the recommendations and information received

at this Public Meeting a Temporary Use By-Law will be presented for approval at a regular Council meeting.

A Public Registry located on the table by the door and if any member of the public would like to be notified in writing of the decision on the application they are to provide their name and mailing address on the registry. A person or public body may appeal the decision if they have made an oral submission at this public meeting or a written submission to Council prior to the passing of the by-laws.

4. Application for Renewal of Temporary Use Zoning By-law D14-16-2018

4.1 Application

Planner Victor Kloeze introduced himself as a Huron County Planner and as the lead for this application. South Huron Planner Sarah Smith was within the radius for this application therefore was in conflict of interest.

4.2 V. Kloeze, Huron County Planner - Report D14-16-2018

Planner Kloeze reviewed his report noting that the purpose of this application is to extend the current temporary use by-law #73-2015 for an additional three years. The current temporary use by-law was awarded on December 24, 2015 and expires on December 24, 2018.

This application was first put forward in 2015 for a permanent rezoning, however a temporary by-law was awarded.

The food bank is located at 249 Andrew Street, Exeter. It is zoned in a R1 (low-density residential). It has existing residential use in the front part of the house. The Food Bank is located in the back part of the house. Two parking spaces are available at the location which is sufficient for the zoning application. During the initial review traffic access/parking was questioned however no issues have been raised in the past 3 years. Planner Kloeze mentioned that because the main use of the Food Bank is appointment based versus walk in it lowers the need for additional parking.

Planner Kloeze recommends approval of the Temporary Use Zoning By-Law Extension. He noted that there is no extra impact on the community if this by-law is granted. He suggested that if the Food Bank declares this to be its permanent home then in the future it should apply for a permanent zoning versus another extension.

**Motion:** PL#28

**Moved:** T. Oke

**Seconded:** W. DeLuca

**That South Huron Council receives the report from V. Kloeze, Huron County Planner re: D14-16-2018.**

**Disposition: Carried**

4.3 Written Comments Received

None.

4.4 Comments-Council; Public in Attendance

Mayor Cole wondered if this needed to be labeled as a Food Bank. She also mentioned that the cost for the temporary use zoning by-law is expensive and wondered if applicants could have the fee waived.

Planner Kloeze stated that there was already a reduction in fee as a result of the applicant applying for the temporary use extension rather than the permanent application. Planner Kloeze mentioned that Huron County does not recommend planning fees be waived however the applicant can write to the County asking to have the County portion of the fee be waived.

5. Close Public Meeting

**Motion:** PL#29

**Moved:** T. Tomes

**Seconded:** C. Hebert

**That South Huron Council now closes this Public Meeting at 6:12 p.m. and reconvenes the Regular Council meeting.**

**Disposition: Carried**

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Maureen Cole, Mayor

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Dan Best, CAO/Deputy Clerk





## Corporation of the Municipality of South Huron

### Minutes - Court of Revision

**Monday, November 19, 2018, 5:00 p.m.**

**Council Chambers - Olde Town Hall**

Members Present: Dave Frayne - Member  
Tom Tomes – Member

Member Regrets: Gord Moir – Member

Staff Present: Dan Best, CAO/Deputy Clerk  
Laurie Clapp, Recording Secretary

#### 1. Meeting Call to Order

##### 1.1 Appointment of Chair

Court waited 10 minutes and after determining quorum, the Court proceeded.

**Motion:** CR20-2018

**Moved:** T. Tomes

**Seconded:** D. Frayne

**That the Court of Revision for the Morrissey, Fleming-Morrissey and Regan Municipal Drains 2018 hereby convenes at 5:10 pm.**

**Disposition: Carried**

**Motion:** CR21-2018

**Moved:** D. Frayne

**Seconded:** T. Tomes

**That Tom Tomes is appointed as Chair for the November 19, 2018 Court of Revision for the Morrissey, Fleming-Morrissey and Regan Municipal Drains.**

**Disposition:Carried**

2. Disclosure of pecuniary Interest and the General Nature Thereof

There were none.

3. Morrissey, Fleming-Morrissey and Regan Municipal Drains

3.1 Comments

3.1.1 Ausable Bayfield Conservation Authority - D. Heinbuck, Water Resources Co-ordinator

3.2 Appeals

There were no appeals received.

3.3 Questions Raised by Members

There were no questions raised by members.

3.4 Questions Raised by Landowners

There were no questions raised by landowners.

4. Decision

**Motion:** CR22-2018

**Moved:** D. Frayne

**Seconded:** T. Tomes

**That the Court of Revision for the Morrissey, Fleming-Morrissey and Regan Municipal Drain 2018 adopt the Schedule of Assessments as outlined in the report prepared by Dietrich Engineering Limited dated August 26, 2018.**

**Disposition:Carried**

5. Adjourn

**Motion:** CR23-2018

**Moved:** T. Tomes

**Seconded:** D. Frayne

**That the Court of Revision for the Morrissey, Fleming-Morrissey and Regan  
Municipal Drains 2018 now closes at 5:16 p.m.**

**Disposition:Carried**

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Tom Tomes, Chair

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Dan Best, Deputy Clerk



## **Corporation of the Municipality of South Huron**

### **Minutes for the Regular Council Meeting**

**Monday, December 3, 2018, 7:00 p.m.  
Council Chambers - Olde Town Hall**

Members Present: George Finch, Mayor  
Jim Dietrich, Deputy Mayor  
Dianne Faubert, Councillor - Ward 1  
Marissa Vaughan, Councillor - Ward 1  
Aaron Neeb, Councillor - Ward 2  
Barb Willard, Councillor - Ward 2  
Ted Oke, Councillor - Ward 3

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk  
Sandy Becker, Director of Financial Services  
Angela Shipway, Financial Services Supervisor  
Jo-Anne Fields, Community Services Manager  
Scott Currie, Communications and Strategic Initiatives Officer  
Laurie Clapp, Administrative Assistant  
Sue Johnson, Administrative Assistant  
Rebekah Msuya-Collison, Clerk

Others Present: Sarah Smith, Huron County Planner

#### **1. Meeting Called To Order**

Chief Administrative Officer Dan Best called the Inaugural meeting to order at 7:00 p.m.

Council elect, staff and members of the public assisted by the South Huron Community Choir joined in singing O Canada. Dan Best welcomed Council elect, guests and recognized former Councillors.

Clerk Rebekah Msuya-Collison administered the Oath of Office for each member of Council. She also confirmed the appointment to County of Huron Council of Mayor George Finch and Deputy Mayor Jim Dietrich.

CAO Dan Best presented Mayor Finch with the Chain of Office and gavel.

Mayor Finch invited members of Council to make comments at this time. Each member of Council addressed Council, staff, guests and members of the

media. Mayor Finch made his inaugural address at this time, thanking everyone and noting his plans for South Huron.

CAO Dan Best invited everyone present to a reception in the Carling Room following the meeting.

2. Public Meeting

3. Amendments to the Agenda, as Distributed and Approved by Council

Addition of item 10.1 - Notice of Motion

**Motion:** 524-2018

**Moved:** T. Oke

**Seconded:** B. Willard

**That South Huron Council approves the Agenda as amended.**

**Disposition: Carried**

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

6. Minutes

7. Councillor Board and Committee Reports

8. Staff Reports

8.1 Administration

**Motion:** 525-2018

**Moved:** T. Oke

**Seconded:** J. Dietrich

**That South Huron Council set a Committee of the Whole meeting on December 10, 2018 at 7:00 p.m.**

**Disposition: Carried**

9. Deferred Business

10. Notices of Motion

**Moved:** M. Vaughan

That the Mollard Line Culvert Project be included in the 2019 capital budget for an upset limit of \$505,000 exclusive of HST; and

That Council authorizes the project to proceed prior to the adoption of the 2019 budget.

11. Mayor & Councillor Comments and Announcements

12. Communications

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 98-2018- extend Appointment of Acting Fire Chief, Jeff Musser

**Motion:** 526-2018

**Moved:** B. Willard

**Seconded:** D. Faubert

**That the South Huron Council gives first, second and third and final reading to By-Law #98-2018, being a by-law to amend By-Law #74-2018, a by-law to appoint an Acting Fire Chief, Jeff Musser.**

**Disposition: Carried**

16. Confirming By-Law

16.1 By-Law No. 99-2018– Confirming By-Law

**Motion:** 527-2018

**Moved:** J. Dietrich

**Seconded:** T. Oke

**That the South Huron Council gives first, second and third and final reading to By-Law #99-2018, being a by-law to confirm matters addressed at the December 3, 2018 Inaugural Council meeting.**

**Disposition: Carried**

17. Adjournment

Mayor Finch reminded the gallery of the reception in the Carling Room.

**Motion:** 528-2018

**Moved:** B. Willard

**Seconded:** D. Faubert

**That South Huron Council hereby adjourns at 7:45 p.m., to meet again on December 17, 2018 at 6:00 p.m. or at the Call of the Chair.**

**Disposition: Carried**

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk



**Corporation of the Municipality of South Huron**  
**Committee of the Whole**  
**Minutes**

**Monday, December 10, 2018, 6:00 p.m.**  
**Olde Town Hall-Carling Room**

Members Present:     George Finch, Chair  
                               Jim Dietrich, Member  
                               Dianne Faubert, Member  
                               Aaron Neeb, Member  
                               Ted Oke - Member  
                               Marissa Vaughan - Member  
                               Barb Willard, Member

Staff Present:         Dan Best, Chief Administrative Officer/Deputy Clerk  
                               Rebekah Msuya-Collison, Clerk

1.     Meeting Called to Order

Mayor Finch called the meeting to Order at 6:04 p.m.

**Motion:** CW#38-2018

**Moved:** T. Oke

**Seconded:** J. Dietrich

**That George Finch be appointed Chair for the December 10, 2018  
Committee of the Whole meeting.**

**Disposition: Carried**

2.     Amendments to the Agenda, as Distributed and Approved by Council

Member Vaughan noted that the Age-Friendly Committee was not included in the listing of Committees of Council.

**Motion:** CW#39-2018

**Moved:** M. Vaughan

**Seconded:** B. Willard



**That South Huron Committee of the Whole approves the Agenda as presented.**

**Disposition: Carried**

3. Disclosure of Pecuniary Interest and the General Nature Thereof

Member Neeb did not declare a pecuniary interest but advised he would declare a pecuniary interest at item 4.3.2 of the agenda. Member Willard did not declare a pecuniary interest but advised that she would declare a pecuniary interest at item 4.1.2 of the agenda.

4. Reports

Chief Administrative Officer D. Best presented a PowerPoint presentation on Council Boards and Committees giving an overview and introduction on Council committees. The presentation outlined changes to the Municipal Act that impact Council committees and informed the Committee that citizen volunteers on Council committees accept the same accountability framework as Council.

The Committee discussed challenges, future directions, different committee structures, and next steps. The Committee decided that a meeting should be set up to further discuss committee structure and governance model. The Committee recognized the value and importance of volunteers to the South Huron community and that each committee is unique but must be sustainable.

CAO Best advised that he will be bringing forward a report to Council on a Memorandum of Understanding (MOU) Template for Community Groups to an upcoming Council meeting.

4.1 Appointments to Local Boards

4.1.1 Ausable Bayfield Conservation Authority Board

CAO D. Best requested nominations for an appointment to Ausable Bayfield Conservation Authority Board. Members Jim Dietrich, Barb Willard and Marissa Vaughan advised their interest in the appointment to the ABCA and spoke briefly of their relevant background and experience. Member Willard advised she would withdraw her application and endorse someone with more experience.

The Committee voted in favour of Member Vaughan.

The Committee noted the time and moved to item #5.

**Motion:** CW#40-2018

**Moved:** T. Oke

**Seconded:** J. Dietrich

**That South Huron Committee of the Whole recommend to South Huron Council that Marissa Vaughan be appointed to the Ausable Bayfield Conservation Authority Board.**

**Disposition: Carried**

5. Adjournment

**Motion:** CW#41-2018

**Moved:** A. Neeb

**Seconded:** D. Faubert

**That South Huron Committee of the Whole does now adjourn at 7:01 p.m.**

**Disposition: Carried**

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George Finch, Chair

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Rebekah Msuya-Collison, Clerk



## Corporation of the Municipality of South Huron

### Minutes for the Special Meeting

**Monday, December 10, 2018, 7:00 p.m.**

**Council Chambers - Olde Town Hall**

Members Present: George Finch, Mayor  
Jim Dietrich, Deputy Mayor  
Dianne Faubert, Councillor - Ward 1  
Marissa Vaughan, Councillor - Ward 1  
Aaron Neeb, Councillor - Ward 2  
Barb Willard, Councillor - Ward 2  
Ted Oke, Councillor – Ward 3

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk  
Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order

Mayor Finch called the meeting to order at 7:07 p.m.

2. Amendments to the Agenda, as Distributed and Approved by Council

**Motion:** 529-2018

**Moved:** D. Faubert

**Seconded:** J. Dietrich

**That South Huron Council approves the Agenda as presented.**

**Disposition: Carried**

3. Disclosure of Pecuniary Interest and the General Nature Thereof

Barb Willard declared a pecuniary interest for Council Agenda Item No. 4.2.2 - Appointment to Bluewater Recycling Association the general nature thereof being: Place of employment and appointed member would make decisions which affect management including budget which affects her personal interest.

4. Business

4.1 Ausable Bayfield Conservation Authority Board

**Motion:** 530-2018

**Moved:** B. Willard

**Seconded:** J. Dietrich

**That South Huron Council accept the recommendation of the Committee of the Whole that Councillor Vaughan be appointed to the Ausable Bayfield Conservation Authority Board.**

**Disposition: Carried**

4.2 Bluewater Recycling Association

Councillor B. Willard left the chambers at 7:09 p.m.

CAO Best called for nominations. Mayor Finch and Councillor Faubert put their names forward. Nominations were closed at 7:10 p.m. Mayor Finch won majority vote by hand in open Council.

Councillor Willard returned to the chambers at 7:11 p.m.

**Motion:** 531-2018

**Moved:** J. Dietrich

**Seconded:** M. Vaughan

**That South Huron Council appoint Mayor Finch to the Bluewater Recycling Association.**

**Disposition: Carried**

4.3 Exeter Business Improvement Association

CAO Best called for nominations at 7:12 p.m. Councillor Aaron Neeb put his name forward for appointment. Nominations were closed at 7:13 p.m.

**Motion:** 532-2018

**Moved:** T. Oke

**Seconded:** D. Faubert

**That South Huron Council appoint Councillor Neeb to the Exeter Business Improvement Association.**

**Disposition: Carried**

#### 4.4 Grand Bend Area Sewage Plant Board

CAO Best called for nominations at 7:13 p.m. Mayor Finch, Deputy Mayor Dietrich, Councillors Vaughan and Willard put their names forward and nominations closed at 7:14 p.m.

Barb Willard advised she would stand as an alternate.

**Motion:** 533-2018

**Moved:** B. Willard

**Seconded:** D. Faubert

**That South Huron Council appoint Mayor Finch, Deputy Mayor Dietrich and Councillor Vaughan as members and Councillor Willard as an alternate to the Grand Bend Area Sewage Plant Board.**

**Disposition: Carried**

#### 4.5 Lake Huron Primary Water Supply System - Joint Board of Management

CAO Best called for nominations at 7:14 p.m. Councillors Willard and Faubert advised they would both be willing to stand. Nominations closed at 7:16 p.m.

Councillor Faubert advised that she would stand as alternate.

**Motion:** 534-2018

**Moved:** J. Dietrich

**Seconded:** A. Neeb

**That South Huron Council appoint Councillor Willard as member and Councillor Faubert as alternate member to the Lake Huron Primary Water Supply System Joint Board of Management.**

**Disposition: Carried**

#### 4.6 South Huron Police Services Board

Nominations were called at 7:16 p.m. Deputy Mayor Dietrich advised he would stand for nomination. Nominations closed at 7:17 p.m.

**Motion:** 535-2018

**Moved:** B. Willard

**Seconded:** T. Oke

**That South Huron Council appoint Deputy Mayor Dietrich to the South Huron Police Services Board.**

**Disposition: Carried**

5. Closed Session
6. Report From Closed Session
7. Adjournment

**Motion:** 536-2018

**Moved:** J. Dietrich

**Seconded:** D. Faubert

**That South Huron Council hereby adjourns at 7:18 p.m., to meet again on December 17, 2018 at 6:00 p.m. or at the Call of the Chair.**

**Disposition: Carried**

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk



## EXETER BUSINESS IMPROVEMENT AREA – BOARD MEETING

**Tuesday, October 9, 2018 at 6:00pm**

South Huron Municipal Office, 322 Main St. S., Exeter, Ontario



EXECUTIVE MEMBERS – Chair Rose Glavin, Vice Chair Tira Wootton, and Secretary / Treasurer Janice Brock

DIRECTORS – Beautification Chair Mary Hulley, Directors Adrian Bakelaar, Fred Godbolt, Allen Plant, Councillor Craig Hebert, and BIA Manager Georgia Athanasiou

ABSENT – Promotions Chair Lauryn Marion and Director James Eddington

RECORDING SECRETARY – Georgia Athanasiou, BIA Manager

## MINUTES

### 1. Welcome and Call to Order

Ms. Athanasiou welcomed everyone to the meeting at 6:05pm.

### 2. Changes to the Agenda and Approval of Minutes of August 14, 2018.

#### 2.1 Approval of the Agenda

**MOVED BY: Mary Hulley                      &                      SECONDED BY: Allen Plant**

**“THAT the agenda be adopted as presented.”**

**MOTION: CARRIED**

#### 2.2 Approval of the Minutes of August 14, 2018.

**MOVED BY: Mary Hulley                      &                      SECONDED BY: Adrian Bakelaar**

**“THAT the minutes of August 14, 2018 be adopted, as presented.”**

**MOTION: CARRIED**

### 3. Chair's Message

Ms. Glavin welcomed the Board and conveyed that she was glad we could meet this month. She also clarified that the board is anticipated to have a delegation at the November board meeting.

### 4. Delegation                      NIL

### 5. Councillor's Report

Councillor Hebert reported that there has not been much new business during the election season. He brought forth that the new subdivision is on track, and signage would likely be put up soon. The developers anticipate breaking ground in the spring. Directors were interested in potentially having the

developers present at a board meeting; staff was directed to get in contact with the developers to set up a time to have a presentation. Councillor Hebert also reported on the recent change in the Committee Reporting Structure. Council approved a change which allows draft minutes to be submitted for the Council agenda. Councillor Hebert discussed progress for the Rec Hub, and explained that the survey results will be public. Staff were directed to find the report and send it out to the membership.

**MOVED BY: Mary Hulley & SECONDED BY: Janice Brock**

**“THAT the Councillor’s report be adopted as presented.”**

**MOTION: CARRIED**

## 6. Financial Report

### 6.1 Treasurer’s Report – August 2018

In August, we expect to receive \$1,50.00 in outstanding banner program fees, plus \$100 from Ladies Night Out. Additionally, there will be an adjustment of \$96 for our cheques. There was initially an issue with the cheques we ordered from Libro. The BIA was required to order new cheques, which Libro covered. However, we upgraded to laser cheques. Libro only covered the cost of the original cheque value.

August expenses will include regular monthly expenses, payment for the Grand Bend Visitor Guide ad, Sidewalk Sale Hwy banner, and office expenses. The digital sign was also removed, an expense that we approved at the August meeting. In August, we had higher than anticipated BIA Manager fees, as Ms. Wise did not cash a cheque in July. Our balance at the end of August was 10,731.92.

### 6.2 Treasurer’s Report – September 2018

In September, the BIA collected the final Banner Program payment from BMO. We also received our second levy installment, totalling approximately \$34,800. To note, this month the BIA is paying a T4 late penalty for 2017. Additionally, August’s phone/internet bill was not received and we must therefore pay for August in September. Our ending balance as of September 30 was \$36,669.23.

### 6.3 Treasurer’s Report – October 2018

In October, we expect no revenue, as any monies from the Awards Gala will be settled once all tickets, sponsorships, and services have been paid out. The BIA ordered bracket kits for the Municipal Transportation Department, and will be repaid. The BIA Manager is receiving the \$500 moving allowance, as her three month probationary period has expired. The BIA is also paying for the printing of the Coupon Book and related ads this month. It is anticipated that the balance at the end of October will be approximately \$27,000.

### 6.4 BIA Bank Account Transition

Staff reported that as of August 9, 2018, all transactions from the BMO bank account were cleared and the account was closed out. A list of all the transactions in 2018 was provided by BMO. The transfer of funds from BMO to Libro were completed, with the legal signers sending official documentation that acknowledged the closing of the account.

All payments in August were made through the Libro account. Auto-deposits were set up with the Municipality of South Huron. Should other businesses be interested in auto-deposits, we are able to set those up in the future. Staff are looking into developing automatic payments for expenses such as the BIA Manager position and will report back to the Board with findings.

### 6.5 BIA Manager – Administrative Authority



In order for the BIA Manager to access online banking, Libro requires that we approve individuals to have administrative authority. This will enable the Manager to use online banking to view statements only. Staff are recommending that administrative authority be approved for Ms. Athanasiou and Ms. Wise.

**MOVED BY: Allen Plant                      &                      SECONDED BY: Tira Wootton**

**“THAT in addition to the persons presently authorized to make deposits and receive transaction records (but not generate debits) on behalf of the Enterprise (BIA), subject to any written conditions below, the following persons are added to the Administrative Authority: Georgia Athanasiou, BIA Manager, and Brittany Wise, BIA Manager.”**

**MOTION: CARRIED**

**MOVED BY: Allen Plant                      &                      SECONDED BY: Fred Godbolt**

**“THAT the financial report be adopted as presented.”**

**MOTION: CARRIED**

## **7. Promotions**

### **7.1 Coupon Book**

The Coupon Book was distributed to participating businesses in the last week of August. This year, 1000 Coupon Books were ordered. There are 39 participating businesses and 2 retail partners. Retail partners are businesses who have sold over 100 books in the last two years. Ballots can only be submitted at the two retailers.

Our first draw for gift cards took place on October 5 for the month of September. Our next draw will be end of October, followed by a draw at the end of November. Social media promotions are on-going and staff will update the Board as the program continue to progress.

Current sales are at approximately 220 books; staff are continuing to gather information from local businesses on their sales levels and will adjust marketing efforts as needed. Books are being redistributed to the businesses that have sold out or are close to selling out.

### **7.2 Moonlight Madness**

The second annual Moonlight Madness event occurred on September 27 from 4:00 to 8:30 PM. Fourteen businesses participated in the event. In order to participate, businesses donated 3 gift cards that were put into our promotional shopping spree packages.

This year, individuals had the chance to win two Experience Exeter Shopping Spree Packages by entering a contest on the BIA social media page. Participants had to like, tag 3 friends, and share the post to be entered into the draw. We drew names for the packages on September 25, just in time for the event.

One Ultimate Experience Exeter Shopping Spree Package was available for individuals who made a purchase during the Moonlight Madness event. Participating businesses were provided with “Enter to Win” ballots, similar to the Ladies Night Out event. One ballot was to be given to a customer when they made a purchase; this was designed to encourage more purchases on the actual event day.

Feedback from the event was mixed. Many businesses cited that there were not very many customers during the evening, and they expected more people to participate. Businesses felt more joint promotions

could have boosted the attendance at the event. Moving forward, staff will work with the Marketing Committee to determine the best way to encourage greater participation in the event. Staff encourage Board Members to bring forth suggestions or provide extra feedback if they have any.

### 7.3 Christmas Festival

Ms. Athanasiou has begun preparations for this event. The Christmas Festival is being promoted with all Coupon Book social media posts, and individual event promotions will begin mid-October.

The Santa Claus Parade notification letter was printed and is being distributed to businesses by the Lions Club. Staff are finalizing posters and flyers to be printed. These materials will be distributed approximately one month prior to the event.

This year, on the Friday night there will be a turkey dinner and hockey game hosted by the Hawks, as well as the Lioness Lighting of the Park. Saturday will focus on the Christmas Open house, where businesses in Exeter are encouraged to extend their hours. Saturday will also feature the Santa Claus parade, beginning at 6:00 PM, followed by a free skate and visit with Santa at the South Huron Rec Centre. Sunday will feature Exeter's Christmas Open House as well as a free skate.

Staff reminded the Board that if businesses are interested in participating in the Santa Claus Parade they can contact the BIA at 226-423-3028 or by email at [info@exeterbia.com](mailto:info@exeterbia.com).

### 7.4 RED Program

Ms. Athanasiou shared that work on the RED Program has been paused while our fall events are underway. Staff are planning to resume working on the RED Program at the end of October, once major events, such as the South Huron Awards Gala have been completed.

As a reminder, there are 3 different marketing opportunities for members to participate in:

- A. Workplace Feature Videos – 8 short videos featuring individual employers showcasing the types of jobs they have available as well as clips promoting the general quality of life in the area.
- B. Business Sector Videos – 4 short videos featuring businesses from 4 different sectors in the local area, which will be based on the uptake.
- C. 360 Virtual Tours – Another round of 360-degree virtual tours is available to any member business.

There has been some uptake on these offers, but the project still requires further follow-up because with the transition, staff still have not had a chance to complete this work. Staff will work with the Chamber to move this project along.

**MOVED BY: Janice Brock & SECONDED BY: Mary Hulley**

**“THAT the promotions report be adopted as presented.”**

**MOTION: CARRIED**

## 8. Beautification

### 8.1 Banner Program

Ms. Athanasiou reported that the BIA's banner program is almost completed. Banners were officially in place on September 19, which is when contract began for sponsoring businesses. Ms. Athanasiou noted that the Transportation Department was a huge help in getting all of the banners on the poles.

Two banners have required fixing since going up, with the banner arms on the heritage poles somehow getting unthreaded and falling off the pole. The Transportation Department has fixed all issues within 48 hours of notification.

There are four outstanding banners that need to be hung up – the Municipality required a few more brackets in order to put the new banner arms on the poles. The banners should be up on the poles by October 12. Contracts for those specific banners will not begin until they are officially on the poles. Staff are looking for recommendations on how to best automate the process for banners at renewal, as we collect fees every year. It was recommended to make an automatic invoice on Quickbooks.

Feedback on the banners has been positive. Only one banner is to be moved to a new location to improve visibility – this banner will be moved when the remaining four banners are being hung.

Staff reported that there was a slight issue with two of the banners that had typo's. Two banners were reprinted. The cost for these reprints came out of the banner arm contingency budget. Banners will be invoiced for full cost of \$82.50 each.

## 8.2 Flower Removal

In early September, staff was contacted by MOSH staff about the removal of the hanging flower baskets. When banners were being hung up, MOSH removed the flowers. Flowers are typically taken down at the end of September each year. Prior to their removal, Ms. Athanasiou received board approval via email that flowers could be removed at the same time.

## 8.3 Flowers for 2019

Municipal staff contacted the BIA about plans for next year's flowers on Main Street. The Board will work with the Beautification Chair to bring forth recommendations for the next year and will present the information at the next Board Meeting.

## 8.4 Starburst Light Decorations

In previous meetings, the Board directed Staff to inquire into the refurbishment / replacement / removal of the starburst lights that stay up year-round. Previously it was recommended by Courtesy Signs during the replacement of the bulbs that the starbursts are replaced or refurbished, as they are in rough shape.

Staff received approval via email from the Board that the starbursts could be removed from the poles. The starbursts are being stored at MacNaughton Park. Staff are looking for recommendations on what our next steps will be – we will need to assess the starbursts condition and determine whether we would like to refurbish them or have them disposed of.

With the starbursts removed, the BIA will not incur additional charges this year as to replacement of the light bulbs.

**MOVED BY: Tira Wootton & SECONDED BY: Adrian Bakelaar**

**"THAT the starburst lights be removed from poles."**

**MOTION: CARRIED**

Discussion ensued on what should be done with the starbursts now – whether we wanted to continue to store them or have them disposed of. Staff were directed to dispose of the starbursts all together.

**MOVED BY: Janice Brock & SECONDED BY: Allen Plant**

**"THAT the starburst lights be disposed of."**

**MOTION: CARRIED**

**MOVED BY: Mary Hulley & SECONDED BY: Janice Brock**

**"THAT the beautification report be adopted as presented."**

**MOTION: CARRIED**

## 9. Member Events

### 9.1 Awards Gala

Staff reported that planning for the Awards Gala is on track. Ms. Athanasiou reminded board members that the event is occurring on October 18 at the South Huron Recreation Centre. She asked Board Members who are planning to be in attendance to please be at the Rec Centre between 5:00 and 5:30 PM that evening in order to help with seating and networking. The event will officially begin at 6:00 PM and will run until approximately 10:30 PM.

Nominations closed on September 7. There were 36 businesses, community groups, and individuals nominated. Nominations this year were fewer than in the past, and were more difficult to generate. Our new award category, Construction Excellence, had a successful number of nominations. However, Youth Excellence was a difficult category to generate nominations in. Staff will work with the Awards Gala Committee to determine the best course of action for future years.

Sponsorship was not as forthcoming as it has been in years passed. Not all sponsorship spots were filled, with no sponsorship for a few of our awards. However, with the event growing in number of participants, staff anticipate that the event will still be a success.

Currently, there are approximately 200 individuals attending the event. Staff are working through remaining items, such as developing the seating chart, organizing the powerpoint presentations, coordinating the speakers, and finalizing the agenda for the evening.

The Chamber purchased the Special Occasions Permit and will be purchasing Party and Alcohol Insurance for the event. Staff reached out to multiple community groups about bartending and will be using the Lions Club this year. However, in the future staff plans on rotating the bartending duties among interested community groups.

Our judging meeting this year happened on Monday, October 1. Judges met at the South Huron Welcome Centre. Judges provided their winner summary citing their reasoning, which will be incorporated into the award presentation.

Paul Ciufo, the Awards Gala's previous MC is unable to attend the Gala this year due to a conflict. We have confirmed Susan Reiger as our MC for this year's Gala.

### 9.2 Christmas Social

Staff reminded the board that our Christmas Social is happening this year on November 26 at Crabby Joe's - please save the date!

The Social has been promoted at recent Chamber events, and will be promoted closer to the date.

**MOVED BY: Mary Hulley & SECONDED BY: Adrian Bakelaar**

**"THAT the Member Events report be adopted as presented."**

**MOTION: CARRIED**

#### 10. Economic Development

##### 10.1 Economic Advisory Committee

The Economic Development Advisory Committee for August was cancelled. At the next meeting, the Terms of Reference is to be discussed. The BIA's motion to add the BIA Manager as a voting member of the committee was deferred and will be discussed during the Terms of Reference review.

**MOVED BY: Adrian Bakelaar & SECONDED BY: Rose Glavin**

**"THAT the Economic Development report be adopted as presented."**

**MOTION: CARRIED**

#### 11. BIA Manager's Report

##### 11.1 Vacant Digital Sign Space

Staff was recently contacted by a developer who is building homes in Exeter. The developer was interested in using the space where the digital sign was previously as an advertising opportunity. Additionally, Chair Glavin was approached by the Lions Club about having a digital sign put up. The Lions have yet to provide any concrete plans, as their idea is being approved by the larger organization.

Staff will continue to look into how to best use the vacant space – previously, it was discussed that the BIA would investigate a static sign program whereby businesses and non-profits could advertise their upcoming events. As more information on various alternatives is brought forward, staff will present the options to the Board.

##### 11.2 BIA Manager Maternity Leave

Ms. Athanasiou reported that Ms. Wise officially began maternity leave on August 29, 2018 after welcoming a baby boy to her family. Ms. Wise is anticipated to return in August 2019.

##### 11.2 Memorandum of Understanding (MOU)

The MOU was approved at Council on August 13, 2018. The BIA Chair will sign copies of the MOU to complete the process. Staff will work with MOSH in the future, should there be any necessary amendments in the future.

##### 11.3 Long-Term Impact Study – OMAFRA

Vicki Lass, the Agriculture and Rural Economic Development Advisor at OMAFRA has set up a meeting on October 24 to review the BIA's strategic plan.

This is an annual update OMAFRA completes with all organizations for which they have facilitated a strategic plan. The meeting will review the goals and actions of the plan and see how work is progressing, while also potentially making changes.

Ms. Athanasiou will be meeting with Ms. Lass to go over the document. Ms. Athanasiou has reviewed the strategic plan, and will ask further clarification questions closer to the meeting. Staff is looking for a Board Member to attend the meeting as well.

#### 11.4 Local One Segment

The Staysh, a local news segment, recently contacted the BIA asking if the BIA Manager would like to provide monthly updates for the news channel. The updates would consist of events that are occurring in the BIA and surrounding area.

Staff was looking for direction on whether the BIA Manager should be completing these segments. Previously, it was discussed that Committee Members and Board Members take a greater role in promotion of events, such as speaking with media outlets. The Board determined that staff will not be responsible for completing these segments, but can provide information on events run by the BIA when it suits.

#### 11.5 Workshops

Ms. Athanasiou informed the board of upcoming workshops that have been brought to her attention recently, such as the Accessibility Workshop being hosted by the Ontario BIA Association (OBIAA) and a Grant Writing Workshop. Staff sought direction on the types of workshops to attend.

The Board determined that if staff were interested in attending workshops, or thought they may be valuable, to discuss the workshops with the Chair. In this case, the Board recommended that staff attend the Accessibility Workshop being hosted by OBIAA, in St. Thomas, as there is no cost. Staff will report on the meeting.

**MOVED BY: Adrian Bakelaar & SECONDED BY: Allen Plant**

**"THAT the BIA Manager report be adopted as presented."**

**MOTION: CARRIED**

12. Non-Director Comments Nil

13. Upcoming Events

**Next Regular Meeting: \*\*\*Tuesday, November 13, 2018 at 6:30pm at Town Hall.**

14. Adjournment


**MOVED BY: Fred Godbolt & SECONDED BY: Adrian Bakelaar**

**"THAT the BIA meeting does now adjourn at 7:42pm."**

**MOTION: CARRIED**

  
Rose Glavin, Chair

  
Tira Wootton, Vice-Chair

  
Georgia Athanasiou, Recording Secretary

**Board of Directors Meeting Highlights  
Held on November 15, 2018 at 11:00 AM  
at the Dark Horse Winery Board Room**



## 2019 Budget

The world changed in 2018 for the recycling industry. China caught the world by surprise when they banned materials and increased quality requirements sending ripples across the industry. Many programs are reconsidering which materials to accept, some have stopped recycling altogether while others have faced steeped increases to maintain their programs.

After maintaining recycling fees for three years, there will be an increase of 3.0% in 2019. The per share cost will rise to \$56.60. Co-collection and automated rates are based on the CPI rate of 2.2% as of September 2018. Commodity revenue for 2019 is based on current tonnages and the current prices. Prices have crashed this year as a result of oversupply worldwide. Grants are based on this year's award.

Expenses in most categories are projected to be in line with the projected cost of living increases. Energy prices are on the rise again, repairs and maintenance in the fleet area are climbing as equipment ages and reached its out of warranty life span. Recruitment costs will also have an impact as we are faced with the difficulty of replacing our aging skilled workforce without any real prospects.

	2018 Budget	2018 Projection	2019 Budget	\$ Diff.	%
<b>Sales</b>					
Commodity Revenue	1,650,000	1,780,000	1,417,000	-363,000	-20.4%
Grants	2,019,000	2,218,000	2,218,000	-	0.0%
Municipal Levy	3,778,000	3,700,000	3,754,000	54,000	1.5%
Co-Collection Revenue	3,124,000	3,252,000	3,419,000	167,000	5.1%
Containerized Services	1,170,000	1,230,000	1,268,000	38,000	3.1%
Other	441,000	510,000	499,000	-11,000	-2.2%
<b>Total Sales</b>	<b>12,182,000</b>	<b>12,690,000</b>	<b>12,575,000</b>	<b>-115,000</b>	<b>-0.9%</b>
<b>Total Cost of Goods Sold</b>	<b>1,372,000</b>	<b>1,524,000</b>	<b>1,552,000</b>	<b>28,000</b>	<b>1.8%</b>
<b>Gross Profit</b>	<b>10,810,000</b>	<b>11,166,000</b>	<b>11,023,000</b>	<b>-143,000</b>	<b>-1.3%</b>
<b>Operating Expenses</b>					
<i>Total Administration Expenses</i>	765,250	775,000	791,000	16,000	2.1%
<i>Total Collection Expenses</i>	5,017,000	5,378,000	5,603,000	225,000	4.2%
<i>Total Processing Expenses</i>	2,186,500	2,323,100	2,313,700	-9,400	-0.4%
<b>Total Operating Expenses</b>	<b>7,968,750</b>	<b>8,476,100</b>	<b>8,707,700</b>	<b>231,600</b>	<b>2.7%</b>
<b>Operating Income</b>	<b>2,841,250</b>	<b>2,689,900</b>	<b>2,315,300</b>	<b>-374,600</b>	<b>-13.9%</b>
<b>Total Nonoperating Expense</b>	<b>2,632,000</b>	<b>2,523,000</b>	<b>2,490,000</b>	<b>-33,000</b>	<b>-1.3%</b>
<b>Net Change in Cash Position</b>	<b>209,250</b>	<b>166,900</b>	<b>-174,700</b>	<b>-341,600</b>	<b>-204%</b>
Share Charge	\$54.94	\$54.94	\$56.60	\$1.66	3.0%

## A Big Thank You to All

We would like to take the opportunity to thank all the municipal representatives over the last four years for keeping the lines of communication open and contributing to our success despite difficult conditions at times.

We especially thank those who stepped up to serve on our Board of Directors. They have continued to steer the Association on a path to success that enhances the services available to its members and all the residents served in a fiscally responsible manner. Their term was a difficult one but their cooler heads prevailed and the right decisions were made at the right time.

Alas, it is time to turn the page and look ahead. As you are aware, each member municipality is required to appoint, by bylaw, a representative to the Association to ensure that lines of communications are open between your municipality and the directors and management of the Association. Appointment of a representative who must be an elected official should be made as soon as possible.

At the next General Meeting scheduled for Thursday January 24, 2019, a new Board of eight individuals will be elected by municipal representatives. Board members chosen to serve for the next four years will find the experience both interesting and challenging. Major decisions will have to be made to ensure that the Association meets the needs of its members, remains competitive, and continues to lead the way in waste reduction/resource management initiatives. If your appointed representative is up to the challenge and wishes to apply for a position on the Board of Directors, they are encouraged to contact us at 1-800-265-9799 extension 225 or email me at [bluebox@bra.org](mailto:bluebox@bra.org).

## Holiday Collection

This year Christmas and New Year are both on Tuesday. There will be no collection on Tuesday but those normally collected on that day will be collected on Saturday December 29<sup>th</sup>. All other collection days will proceed as normal as long as mother nature cooperates.



# SPECIAL HOLIDAY COLLECTION NOTICE




 &
 

All areas  
Rescheduled  
for  


## HOLIDAY SEASON

The Bluewater Recycling Association and all its staff would like to wish everyone a Merry Christmas and a Happy New Year. During the holiday season, we postpone the regular collection of waste and recyclables in order to allow our staff to savour this joyous holiday with their family. This year, Christmas and New Year's Day takes place on a Tuesday, so if your regular collection is on Tuesdays, it will be rescheduled for Saturday December 29th.



## WRAPPING PAPER



Is this a familiar sight? As Christmas comes and goes, the amount of wrapping paper left for disposal is extremely high. Unfortunately, due to various reasons, wrapping paper can not be recycled. We ask that you do not place any type of wrapping paper in your recycling bin! We apologize for any inconvenience this holiday season. If you have any questions or concerns please call 1.800.265.9799 ext 228, or visit our website at [www.bra.org](http://www.bra.org). Happy Holidays!





## **Driver Shortage Once Again Ranked as Trucking Industry's Top Concern**

The American Transportation Research Institute, the trucking industry's not-for-profit research institute, today unveiled its Top Industry Issues report, which includes the list of the top ten critical issues facing the North American trucking industry. For the second year in a row, the driver shortage is the top-ranked issue.

The need to recruit qualified truck drivers is not a new issue for the industry. In fact, the Driver Shortage has been a top-three issue in 12 out of the 14 years that ATRI has conducted this survey. However, the driver shortage has held firm as the number one issue as strong freight demand and an aging workforce increase pressure on motor carriers to recruit and retain the best talent.

The Association is not immune to the driver shortage. We are looking for driver right now and have launched a training program for those interested in a career in trucking but in need of a commercial license. We love referrals if you know anyone interested.

The complete results of the annual survey, which generated more than 1,500 responses from motor carriers and commercial drivers, were released today at the 2018 American Trucking Associations' Management Conference and Exhibition in Austin, Texas. The ATRI Top Industry Issues report also includes prioritized strategies for addressing each issue.

The number two issue in this year's survey is the Hours-of-Service rules, driven in large part by the industry's call for increased flexibility in the rules, particularly the sleeper berth provision. Reflecting the industry's challenges in recruiting and retaining professional drivers, this year's number three issue is Driver Retention, up two spots from last year.

Industry concern over the ELD Mandate has abated some since the final rule went into effect last December, as evidenced by a drop in ranking from the number two issue in 2017 to the number four issue this year. The lack of available truck parking rounds out this year's top five but remains as the number two issue among commercial drivers.

## **Full Producer Responsibility for Waste Diversion Programs:**

The transition of used tires, electronics, and household hazardous waste programs to Resource Recovery and Circular Economy Act, 2016 are underway while the Blue Box program remains in its current challenging state. Full producer responsibility fits with making polluters accountable and ensures businesses are responsible for the materials they put into the market. The costs are moved off the property taxpayer who has little ability to manage or influence any decisions on packaging. A recent Draft Discussion Paper on how to transition the Blue Box has been released by Municipal Resource Recovery & Research Collaborative (M3RC). [M3RC is composed of senior staff from AMO, City of Toronto, the Regional Public Works Commissioners of Ontario, and the Municipal Waste Association.]

## **Ministry of Labour Guideline Review Project Initiated**

The Ministry of Labour has convened the first meeting of the advisory group assisting with the review and updating of the MOL 2004 Mobile Compacting Equipment Safety Guidelines for waste vehicles. The project will run for 5 months and OWMA is well represented by the following individuals: Rob Cook, OWMA; Colin Vidler, City of Hamilton; Dave West, GFL Environmental; Greg Parr, Joe Johnson Equipment and Francis Veilleux, Bluewater Recycling Association. Input is being coordinated through the OWMA Health & Safety committee and we will endeavour to keep members updated on guideline changes being contemplated.



# Truck Drivers needed!

**We have a  
variety of  
roles to offer  
including:**

## Trainee Truck Drivers

- Need a "G" license with 10 years of experience
- Full DZ training is available and paid for

Experienced Truck Drivers  
Occasional Truck Drivers

## **We offer:**

- a competitive salary
- no nights or weekends\*
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**Get behind  
the wheel  
of a great  
career.**



For more details call **1.800.265.9799** or email us at **jobs@bra.org**

\* You will be home every night and weekends with your family except for a couple of times of year when we have a weather cancellation or holiday.

## **Cancelling Cap And Trade Will Result In \$3B In Lost Revenue: FAO**

Financial watchdog says loss is greater than the savings achieved by cutting program spending.

The cancellation of the cap-and-trade system will cost \$3 billion in lost revenue over the next four fiscal years, warning the decision would push the provincial budget further into the red.

Financial Accountability Officer Peter Weltman said the loss of revenue from cap and trade will be greater than the savings the government will achieve by cancelling spending associated with the program.

The new Progressive Conservative government revised the deficit to \$15 billion last month, up from \$11.7 billion predicted by the province's auditor general.

Weltman could not immediately say what the province's deficit would be after factoring in the loss of revenue from cap and trade, but added that his office would provide an update on Ontario's deficit later in the fall.

"The challenge doesn't change," he said. "The deficit number becomes bigger."

The FAO also estimated that in the long run, the cap-and-trade system would have cost Ontario families less than the federal carbon tax. The federal government has indicated it plans to return the money raised by the tax directly to residents in the provinces opposed to the plan.

Under cap and trade, the typical Ontario household would pay \$312 annually in additional costs by 2022, said the FAO, compared to \$648 under the federal system by the same year.

Premier Doug Ford campaigned on a pledge to cancel cap and trade during the spring election and has vowed to take Ottawa to court over its decision to impose a carbon tax.

The province has introduced legislation to repeal the system, which was introduced by the previous Liberal government and puts caps on the amount of pollution companies in certain industries can emit. If they exceed those limits, they must buy allowances at auction or from other companies that come in under their limits.

## **The Feds Pushing Ahead with a Carbon Tax**

On October 23, 2018, the Government of Canada announced the next steps in its climate action plan and reaffirmed its commitment to apply a federal carbon pricing system (the "Federal Backstop") in Ontario, New Brunswick, Manitoba and Saskatchewan in 2019. In so doing, the federal government has doubled down on imposing carbon pricing across Canada. The media release noted:

"The Government of Canada worked with provinces and territories for two years, giving them the flexibility to design their own climate plans that included putting a price on carbon pollution. A price on pollution gives people the incentive to make cleaner choices and gives businesses incentives to find clean solutions. Alberta, British Columbia, Newfoundland and Labrador, Northwest Territories, Nova Scotia, Nunavut, Prince Edward Island, Quebec and Yukon have stepped up and shown leadership, either by developing their own systems or choosing to adopt the federal pollution pricing system. Other provinces have not recognized the cost of pollution."

"The Prime Minister, Justin Trudeau, today announced that there will be a federal system in place in Ontario, New Brunswick, Manitoba, and Saskatchewan in 2019. This is the next step in the government's plan to protect the environment and grow the economy. Any direct proceeds collected will go directly back to people in these provinces. Households will receive a Climate Action Incentive, which will give most families more than they pay under the new system. Funds will also be given to the provinces' cities, schools, hospitals, businesses, and Indigenous communities to, for example, help them become more energy efficient and reduce emissions, helping Canadians save even more money, and improve our local economies."

Ontario has vowed to fight the federal carbon tax and is planning to release a new environmental plan that will address carbon and GHG in November.

## Ontario Consulting on New Climate Change Plan

The Ministry of Environment, Conservation and Parks is consulting on Ontario residents' priorities for a new climate change action strategy. The deadline for this initial consultation is Friday, November 16th. This strategy will be released for focused consultations later this year to replace the previous climate plan that prioritized cap and trade revenue to invest in a low carbon economy.

For this consultation and to assist members now, AMO has prepared a general discussion paper, Municipal Governments in Ontario and Climate Action, to outline municipal climate change action needs and areas of concern. The paper also provides a framework for municipal governments to review and analyze the draft strategy when released later this year. AMO will review the draft strategy, as well, and advise members of any areas of municipal impact and concern that emerge.

We understand that the new plan will prioritize climate adaptation and resilience for residents and communities. It may also set new greenhouse gas (GHG) reductions targets and establish technological investment incentives. Depending on the scope and the policy objectives in the new strategy, it is expected that municipal governments could be impacted to some degree.

## Natural Gas Truck Sales Down

Natural gas truck sales in the U.S. and Canada have declined 28% this year through August, according to a new report from ACT Research. They were up 13% in 2017.

“On a nominal basis, natural gas retail sales are down about 600 units for the first eight months of 2018 on a year-over-year basis,” said Ken Vieth, senior partner and general manager at ACT Research.

“Based on news released in the popular press, natural gas vehicle purchases continued to be dominated by refuse fleets, as well as transit and school bus operators.”

Vieth added, “With the narrowed fuel price spread between diesel and natural gas, it really isn’t surprising that sales of natural gas units softened. That said, it is important to remember that the conversion of a fleet from diesel to natural gas doesn’t rest entirely on the savings of fuel. Natural gas offers more consistent fuel pricing and is one way fleets can meet more stringent environmental requirements, particularly where RNG is available.”



## Bill 47: Making Ontario Open for Business Act

The Minister of Labour announced that the government is proposing to repeal amendments made by the Fair Workplaces, Better Jobs Act, 2017 (Bill 148). If passed, changes would include:

- Keeping the minimum wage at \$14 on January 1, 2019 and establishing a 33-month pause in minimum wage increases with annual increases to the minimum wage, tied to inflation, to restart in 2020.
- Repealing the scheduling provisions that were to come into force on January 1, 2019, including the minimum of three hours' pay for being on-call if the employee is available to work but is not called in to work, or works less than three hours.
- Repealing the averaging public holiday pay formula prescribed by Bill 148, and return to the previous prorating public holiday pay formula.
- Removal of requirement for employers to provide equal pay to part-time and full-time employees.



## OTA Weighs In On New Drive Clean Program

The Ontario Trucking Association (OTA) has given the province input on how its new Drive Clean program should look.

It also wants incentives given to fleets who adopt low-emissions equipment. The Ontario government recently announced the cancellation of the Drive Clean program for passenger vehicles, which will be replaced by an updated program that will focus on heavy vehicles.

OTA's suggestions include:

- The phasing-out the heavy-duty Drive Clean Program because of the overwhelming pass rates in the province;
- Opposing a lengthy on-board diagnostic (OBD) test, and focusing on more impactful issues such as compliance with engine tampering to improve air quality and reduce carbon emissions;
- The development of a cost-effective and focused inspection program dealing with emissions systems and speed limiter component tampering;
- The establishment of several working groups to explore, review and research procedures surrounding OBD testing; enforcement protocols, when a review of Motor Vehicle Inspection Station (MVIS) are triggered; and the various industry reasons for the use of delete kits to help shape future enforcement policies.

## Chinese Plastics Company To Open Recycling Facility In Georgia

The China-based UPT Group Inc. says it has completed a deal to purchase a vacant building in Montezuma, Georgia, in Macon County. The company expects to undertake repairs at the site to convert it into a facility that will be able to process plastic scrap into pellets.

The 400,000-square-foot building, formerly a Southern Frozen Foods Fresh Plant, sits on about 18 acres of land.

"This deal is a cooperative effort between UPT Group Inc., Montezuma, and China's XTJ Plastic Recycling Inc.," says Gerald Beckum, executive director of the Development Authority of Macon County. "Locally, the county, the city of Montezuma and the Development Authority of Macon County have worked for the better part of two years to make this a reality." Beckum says the company expects to have the facility operational by the end of the year.

Song Lin, CEO of UPT Group, says the company plans to renovate the property and install equipment to wash, degrease, sanitize and pelletize recycled plastic. Water used in the plastic processing stages also will be recycled, causing minimal use of the city's sewage system, according to Lin.

Lin says the company will be recycling LDPE (low-density polyethylene) and HDPE (high-density polyethylene) plastic scrap from postindustrial, postconsumer and agricultural sources. Regarding agricultural plastic scrap, Lin says he recently met with a Florida supplier and saw as much as 15,000 tons of plastic in storage awaiting a home.

He estimates that when the company is running with its eight proposed lines, it will be able to pelletize about 2,000 tons of plastic scrap per month. The pelletized plastics will be shipped to China, where, according to Lin, it will be used by XTJ Plastic Recycling to manufacture plastic piping, among other products. The company will be shipping the pelletized plastics from the Port of Savannah in Georgia.

Lin says the quality of the reprocessing equipment being installed makes him confident the quality of the material produced at the plant will allow it to ship the pellets into China despite its tight standards on such materials.

Although scrap initially will be trucked in, Beckum says there is an idled CSX rail line on the property that could be reconnected. Whatever scrap materials UPT does not reprocess into pellets it will sell as scrap back onto the market, adds Beckum.

## Malaysia Bans Import Of Plastic Waste

Malaysia has announced an immediate and permanent ban on the import of plastic waste. Also, the country will be phasing out the import of other types of plastic within three years, local media report.

The decision was made in a meeting between Malaysia's Ministry of Housing and Local Government and the Ministry of Energy, Science, Technology, Environment and Climate Change, the Ministry of Water, Land and Natural Resources and the Ministry of International Trade and Industry.

Prior to this, the Malaysian government had imposed a three-month freeze on issuing permits for the import of plastic waste.

## Latin America And Caribbean Ready To Close The Door On Plastic Waste

Belize and Guatemala are the latest countries to join UN Environment's Clean Seas campaign to 'drastically reduce the consumption of single-use plastics and eradicate the use of microbeads'.

Jamaica will start implementing a ban on plastic bags, styrofoam and straws next year. Already on board are Argentina, Barbados, Brazil, Chile, Colombia, Costa Rica, Dominican Republic, Ecuador, Granada, Guyana, Honduras, Panama, Peru, Saint Lucia and Uruguay.

Interestingly, Guatemala is using so-called "bio-fences" – made from recovered plastic debris – to collect plastic scrap from waterways. Honduras, the Dominican Republic and Panama have also adopted these plastic structures.

Back in 2016, Antigua and Barbuda were the first nations in Latin America and the Caribbean to ban plastic bags.

## Long Island Single-Stream Recycling Program Shuts Down

Hudson Baylor Brookhaven plans to stop business temporarily because of market conditions.

Brookhaven, New York-based Hudson Baylor Brookhaven, also known as Green Stream Recycling, announced plans to temporarily suspend operations at its Long Island single-stream recycling facility indefinitely, according to a Hudson Baylor Brookhaven statement.

Initially, the company planned to suspend operations Oct. 22, but it has extended operations until Oct. 29, per the town of Brookhaven's request. According to the statement, the company needs to suspend operations "due to the mass of materials delivered to the facility no longer having any useful, physical or chemical properties."

"Essentially, it's market conditions," says Will Flower, a spokesperson for Green Stream Recycling. "And the other is an unfavorable agreement that needs to be reworked. So, the [current] contract was just not going to make Green Stream a viable entity."

According to the company, Green Stream Recycling was the first company on Long Island to introduce single-stream recycling in January 2014. However, the company adds that the recent state of recycling in 2018 has had a negative impact on Hudson Baylor Brookhaven as it has other recyclers across the U.S.

In addition, a company statement adds that "the lack of markets for recyclables is well beyond the control of the town of Brookhaven or Hudson Baylor Brookhaven. [The company] has attempted in good faith to coordinate a path forward that has the least detrimental impact to the town and its residents. Municipalities across the United States have been working throughout the past year to reshape recycling programs and reform existing agreements with recycling service providers to address the new market realities and are continuing to do so to this date."

With Hudson Baylor Brookhaven suspending operations, Flower says the town has a secondary bid going out to provide recycling services. Flower adds that the company hopes to relaunch Green Stream Recycling in the future.

## Recycling Programs Debate: Mandatory vs. Voluntary

While many cities in the United States maintain active recycling programs, most of these programs are voluntary. Individuals and businesses often “opt out” of recycling and send materials to a landfill because they believe recycling costs more or requires too much time. Amid rapid recycling industry changes in the aftermath of China’s ban on importation of U.S. recyclables, it can appear that recycling costs more than landfilling. But that view ignores the energy and raw materials savings generated by recycling.

On the other hand, U.S. cities such as San Diego, Honolulu, San Francisco, Seattle, and Pittsburgh have made recycling programs mandatory. Other cities have introduced mandatory programs for business locations, allowing individuals to choose whether or not to participate. Although recycling rates are higher in these cities, there is still much “wishful” recycling due to poor information. People toss unrecyclable materials in the recycling bin in hopes it can be processed. The resulting contamination presents all sorts of problems, ranging from increased recycling processing costs to rendering tons of otherwise recyclable materials worthless.

Unfortunately, consumer education about what can be recycled is often insufficient. Without standards and clear guidance, people fail to recycle effectively regardless of whether a city embraces voluntary or mandatory recycling.

Nine years ago, Earth911 reported about several cities that had pioneered mandatory recycling programs. Since then, more cities and even some states have set out mandatory programs. The city of Oakland, California, for example, started a mandatory recycling program for its largest businesses in 2012. The city expanded its mandatory program to include all businesses in 2014. Starting in 2016, Oakland required home and business recyclers to collect food scraps and compostable paper separately from recyclables and trash. Oakland also provides free organics carts to multi-family properties within their city. The city is considering zero waste plan proposals from a variety of organizations.

Dallas and Austin took different experiences toward mandatory programs. In 2011, Dallas launched a 50-year solid waste plan to transform the city’s waste management systems to achieve zero waste by 2060. The first progress checkpoint is approaching in 2019, when all apartment buildings within the city must be zero-waste compliant, but to date, Dallas had achieved less than 10 percent of the goal.

By 2020, Dallas aims to bring their recycling program collection rate to 40 percent. The city hopes to achieve 60 percent recycling rates in 2030 and 100 percent by 2040. However, public reception of these deadlines is shaky, because of worries over contamination and funding.

Austin’s Universal Recycling Ordinance, by contrast, made steady progress since its inception in 1999. A breakthrough in the program came with the advent of the city’s embrace of single stream recycling. By this method, the consumer or business gathers all recyclables in a single bin; the items are then sorted by the hauler at a central location. After the single-bin model was put in place, acceptance of and adherence to the ordinance increased rapidly. Ease of recycling eliminated many complaints about the program.

Perhaps the most ambitious examples of government bodies pushing for greater sustainability are Connecticut and Vermont, two states that took mandatory recycling programs to the next level. Connecticut enacted mandatory recycling in 1989, when it introduced a list of nine items that were required to be recycled. Since then, the state has expanded the list of materials that must be recycled. Individual municipalities can add their own recycling requirements to this statewide mandate. Additionally, in 2010, the state implemented a requirement for large-scale food waste generators to compost waste. Connecticut kept its bottle deposit system in place as other states discontinued deposit programs.

In 2012, Vermont began a similar recycling program with its Universal Recycling Law, an effective ban on three major types of recyclable materials in landfills: “blue bin” recyclables, yard clippings, and food waste. A 2018 amendment to the law established a state-wide ban on food waste from landfills, effective in 2020. Vermont also made its bottle-deposit system more rigorous to reinforce recycling incentives.

## ISRI Poll Shows Ways To Make Recycling Easier

The Institute of Scrap Recycling Industries (ISRI), Washington, has partnered with The Harris Poll to conduct a study among more than 2,000 Americans Sept. 17-19 to determine how brands and government can play a role to increase recycling rates.

According to the poll, about 66 percent of Americans agree that “if a product is not easy/convenient for me to recycle, I probably would not recycle it.” The poll also provides insights into ways that brands and government officials can better drive recycling.

The majority of Americans (about 81 percent) would like to see manufacturers or retailers display a “recycling guide” label on products (similar to the Energy Guide label on appliances) that would detail the parts and percentage of the product that could be recycled and how to do so. Having this information more prominent may help Americans consider these aspects of their product when making a purchase, or it could also encourage recycling of the product or package when disposing of it.

Younger Americans (ages 18-34) are more likely to consider the products packaging than older Americans (ages 34 and older)—including whether the packaging can be recycled (17 percent of younger Americans versus 11 percent of older Americans), what the package is made of (16 percent of younger Americans versus 9 percent of older Americans) and whether the package is made from recycled materials (16 percent of younger Americans versus 8 percent of older Americans). This could be an important aspect for brands targeting the purchasing power of millennials.

The government can also set an example for Americans by prioritizing recyclable materials. According to the survey, about four in five Americans (80 percent) agree that governments at all levels should prioritize the use of recyclable products [or materials] when making purchasing decisions. Recycling is demand driven, so increasing the use of recyclable materials in manufacturing is critical to the success of recycling. This is also an important takeaway for brands participating in the government procurement process.

The survey also found that 86 percent of U.S. adults agree recycling collection sites need to be more readily accessible to consumers. Additionally, the study looked at Americans’ attitudes toward curbside collection programs.

## Toronto The First City In Canada To Join Global Circular Economy Network

Toronto is the first city in Canada to join the Circular Economy 100 (CE100) network, created by the Ellen MacArthur Foundation. The CE100 brings together corporations, municipalities and other orders of government, academic institutions and innovators to realize their circular economy ambitions and projects faster through collaboration, capacity building, networking and sharing research and insights.

The circular economy focuses on reducing waste and getting the most out of products and resources. It moves away from the traditional take-make-and-dispose approach to a circular approach that maximizes the life of products and resources through reuse, recycling, repurposing and repair. It also aims to recover resources from products at the end of their life.

As part of the Long Term Waste Management Strategy, approved by Council in 2016, the City is working towards a goal of zero waste and developing a strategy and policy framework to make Toronto the first municipality in Ontario with a circular economy. Membership in the CE100 network will assist the City in developing a circular economy roadmap and in moving toward its goal. With its membership in the CE100, Toronto now joins leading governments transitioning toward a circular economy, including Brussels, Denmark, London and Phoenix, as well as global enterprises.

To drive innovation and the growth of a circular economy in Toronto, the City has established a Unit for Research, Innovation & a Circular Economy and a Circular Economy Working Group. The Unit is involved in research and planning, as well as incorporating circular economy principles into new programs, policies, procurement and processes.



## Recycling Mystery: Garden Hoses

As winter approaches, it's time for many homeowners to put away the garden hose to protect it from winter weather. But if you're noticing holes or leaks, you might be wondering, "What do I do with the old hose?" Unfortunately, the options for recycling are basically non-existent, because of both the hose material and its shape. Most hoses are made of polyvinyl chloride (PVC) or polyurethane (PU), also known as #3 and #7 plastics for those familiar with the plastic resin ID codes. These are two of the most difficult plastic resins to recycle.

If you purchased a more expensive hose, it's likely made of synthetic rubber, the material used to make tires and machinery belts. While there's a great market (and demand) for tire recycling, most of the options for consumers to recycle them would be retail stores and household hazardous waste (HHW) programs, which would be unlikely to accept your hose.

Even the most accepting curbside recycling programs wouldn't want your hose due to its shape. It will easily jam the machinery at the material recovery facility (MRF), just like plastic bags do. So, without a realistic recycling option, your next best hope is to keep your hose out of a landfill. Here are a few suggestions:

- Conduct some DIY hose repair to fix any leaks.
- Donate it to a second-hand store like Goodwill, which can make minor repairs and resell the hose (call first to verify acceptance).
- Turn your hose into a holiday decoration.
- Using a utility knife, cut off the ends of the hose, which are typically made of metal, like brass; you can then recycle these metal pieces at a scrap metal recycling facility.

With limited eco-friendly disposal options, extending the life of your hose is extra important. The first thing to consider is paying a little extra for a rubber hose when buying a new one. Rubber hoses are often made of recycled material, so even though you might have a tough time recycling, at least the hose had a previous life.

Rubber hoses are also more resistant to kinks and holes, and hoses made of PVC have been found to contain lead and phthalates (think twice before letting kids drink from the hose). Just like artificial Christmas trees made of PVC, taking the less expensive option may expose your house to lead.

## The Authority Has Released Its Proposed 2019 Fees For Tires

The table below provides a summary of the changes.

Registrant	2018 Fees	2019 Fees
Producer-0-999 tires supplied	\$75 flat fee	\$75 flat fee
Producer-1000+ tires supplied	\$0.14/tire supplied	\$0.14/tire supplied
Service providers (collectors, haulers, retreaders, processors)	No fee	No fee
Producer responsibility organization	\$5000 flat fee plus Registry license fees	\$7500 flat fee (\$5000 registration fee + Registry license fee)

## Cannabis Waste Management

Composting is recognized as a viable waste management procedure with the overall waste management focus being to render the material “unrecognizable and unusable”.

From a waste management perspective – there are 3 main “locations” where cannabis waste could be created (And by cannabis waste, we essentially mean any of the plant materials that are not directly related to the actual use of cannabis):

- i. During production
- ii. At point-of-sale (including Returns-from-Retail)
- iii. At the “household” where cannabis could also be grown

Generally most of the material that would be directed for waste management treatment would be Stalks & Roots which do not have the same potency available in the leaves/flowers/buds.

According to Australia's National Cannabis Prevention and Information Centre(NCPIC), it is the buds (flowers) of the female cannabis plant that the highest concentration of THC (Tetrahydrocannabinol), followed by the leaves. The stalks and seeds have "much lower THC levels". The UN states that leaves can contain ten times less THC than the buds, and the stalks one hundred times less THC (Source: Wikipedia)

The THC content of various cannabis plant parts are as follows:

10-12% in pistillate flowers

1-2% in leaves

0.1-0.3% in stalks

< 0.03% in the roots.

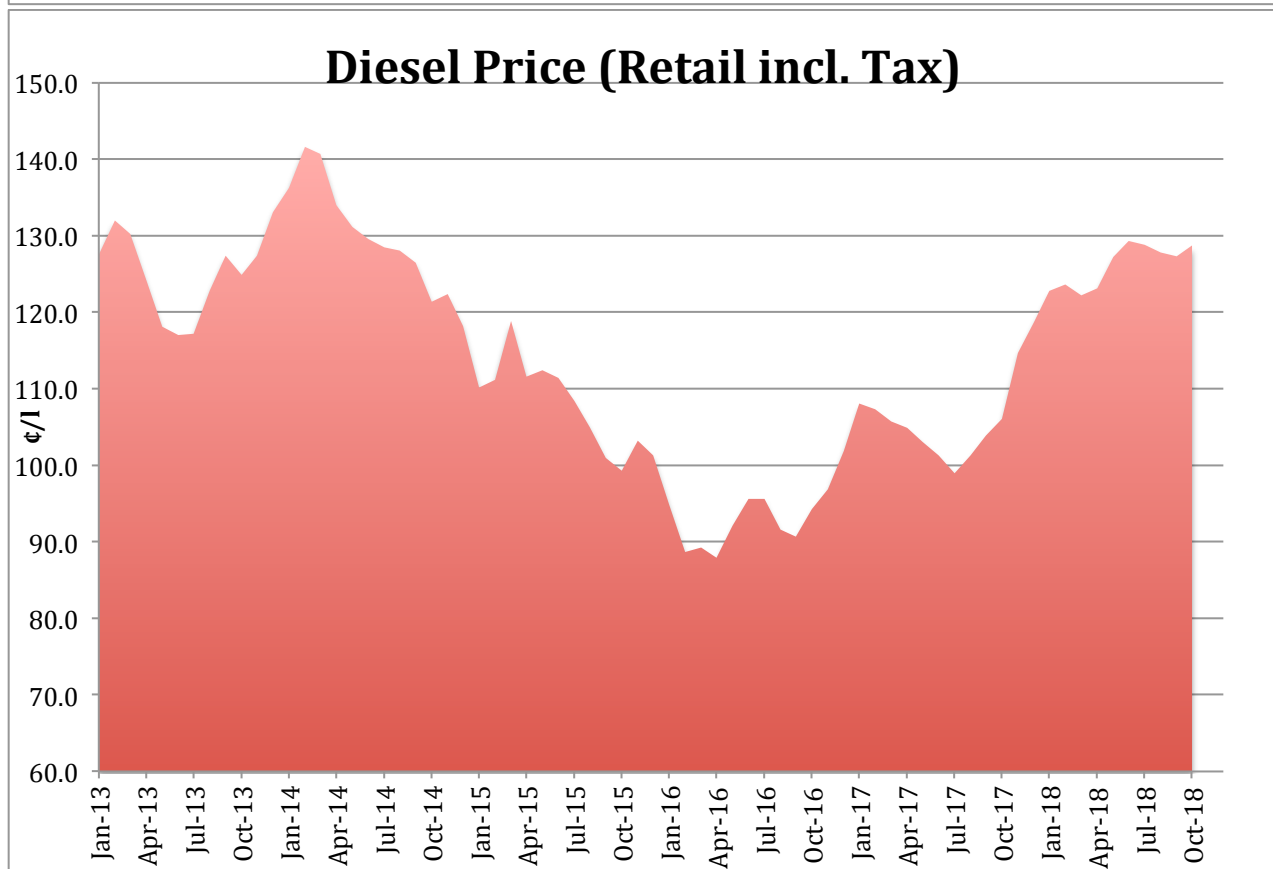
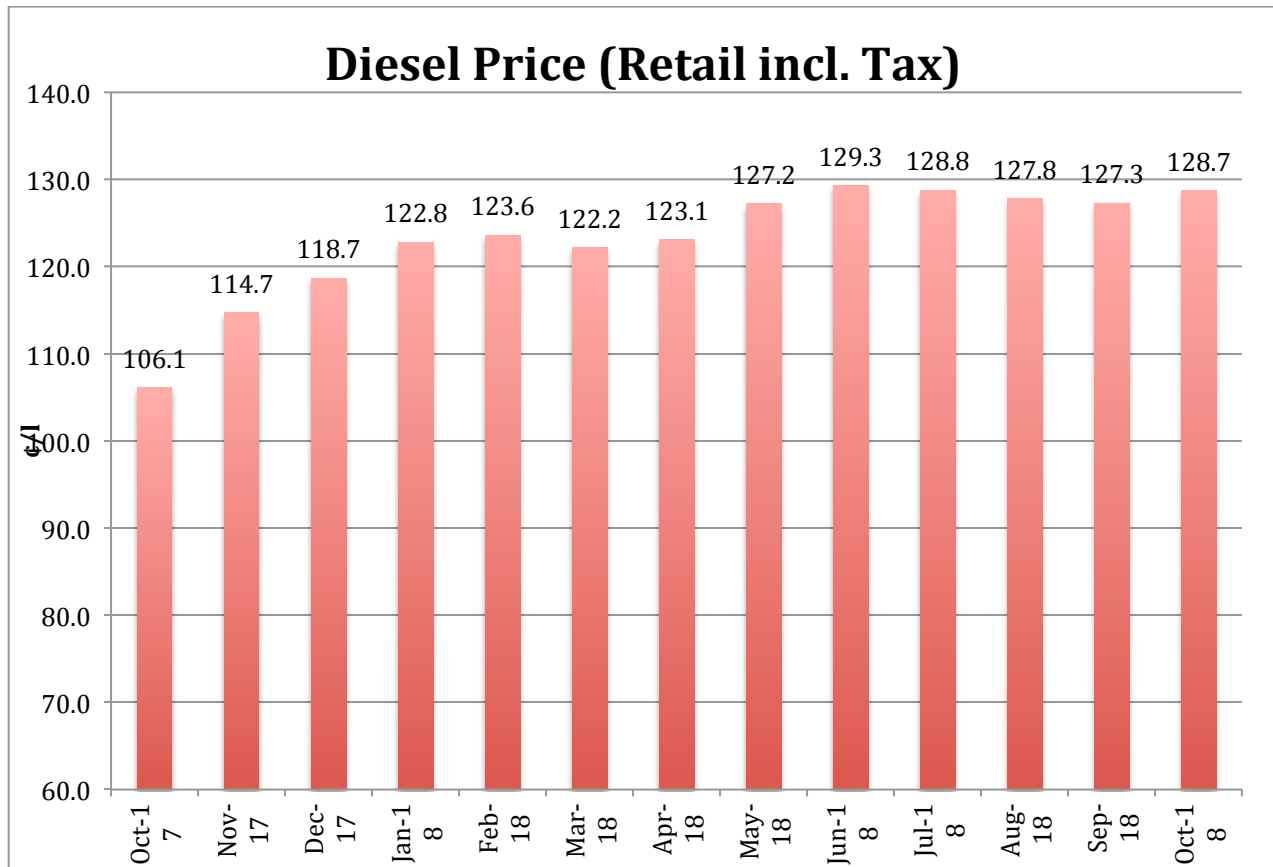
Source: UNODC Annual Drug Report, 2014

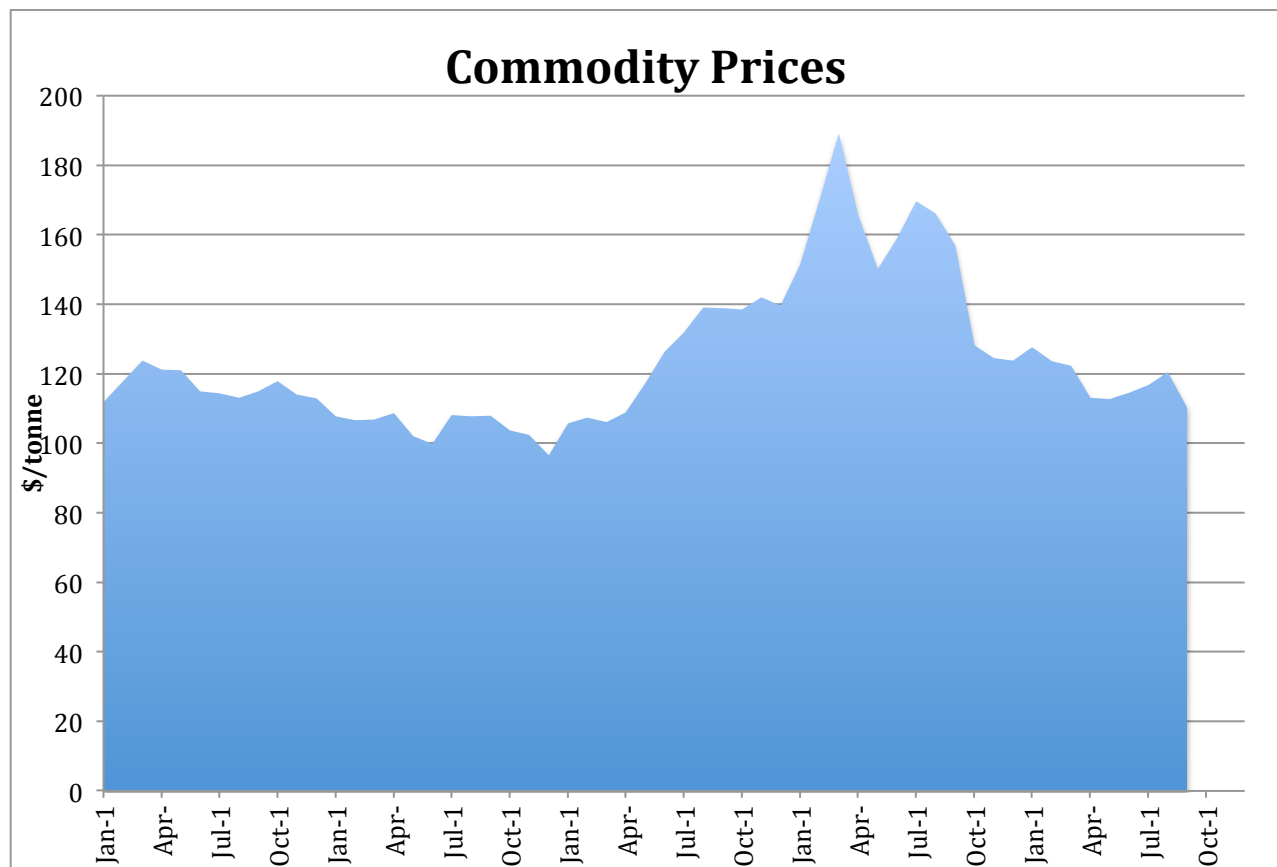
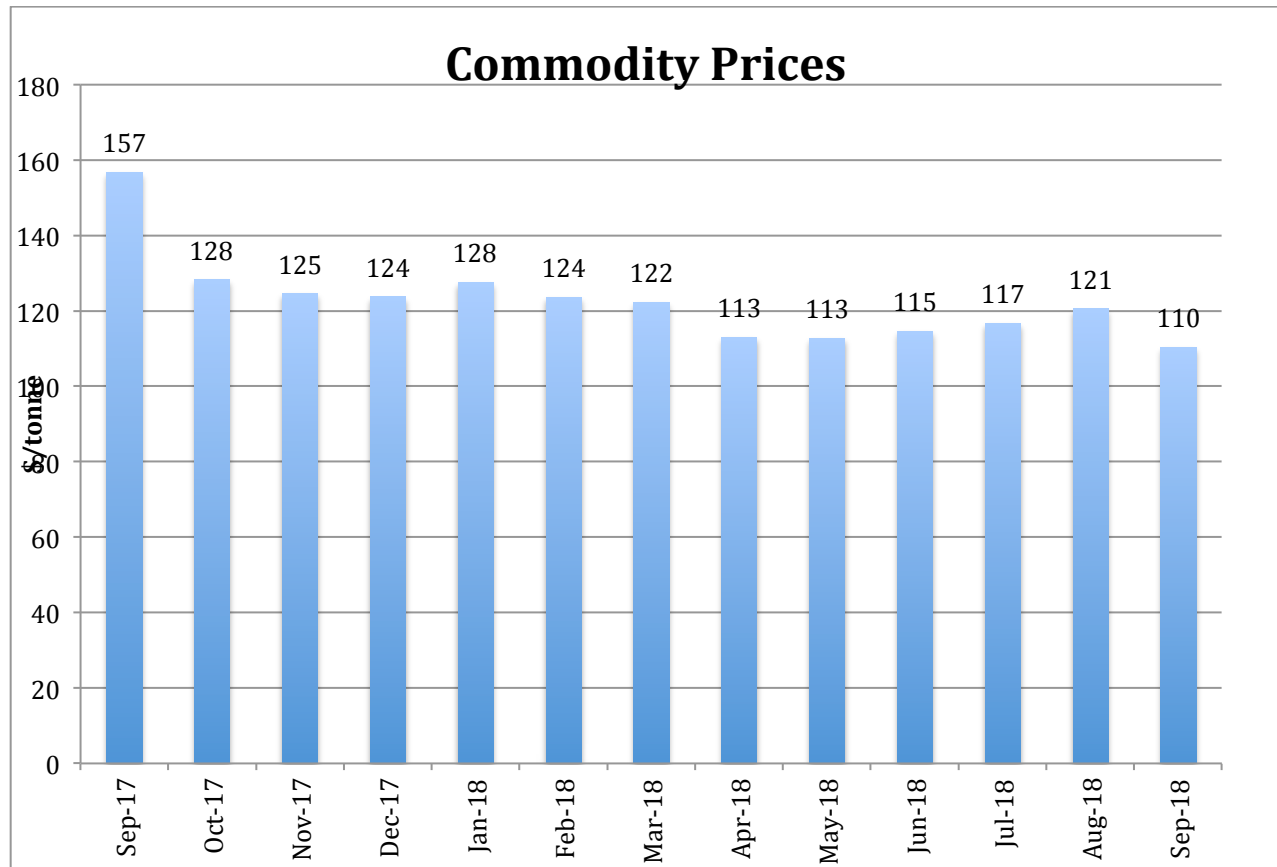
In certain states in the US, their regulations also state "the allowable method to render marijuana plant waste unusable is by grinding and incorporating the marijuana plant waste with other ground materials so the resulting mixture is at least fifty percent non-marijuana waste by volume".

TRACKABILITY is an intense focus in existing regulations (in US). For instance, in California, the regulations state:

If cannabis goods are being destroyed or disposed of, the licensee shall record in the track and trace system the following additional information:

- (A) The name of the employee performing the destruction or disposal.
- (B) The reason for destruction or disposal.
- (C) The name of the entity being used to collect and process cannabis waste ....







**Corporation of the Municipality of South Huron  
Municipal Heritage Advisory Committee**

**Minutes**

**November 14, 2018 – 9:00 a.m.  
Verity Room - Olde Town Hall**

**Members:**

Laurie Dykstra, Chair  
Wayne DeLuca, South Huron Councillor  
June Hodgson

**Regrets:**

Marion Creery, Vice Chair  
Alec Moore

**Staff:**

Rebekah Msuya-Collison, Recording Secretary  
Rachel Anstett, Recording Secretary

**1. Call to Order**

Chair L. Dykstra called the meeting to order at 9:00 a.m.

**2. Agenda Update**

Wayne noted that a report outlining the history and reasons for the removal of the cemetery fence was not included in this agenda. The next agenda should include this report. He also noted that the committee has received letters regarding the fence and that the CAO report should be forwarded to these residents.

**Motion: 10-2018**

**Moved: W. DeLuca**

**Seconded: J. Hodgson**

**That the Municipal Heritage Committee adopts the agenda for November 14, 2018 as presented.**

**Disposition: Carried**

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Minutes

**Motion: 11-2018**

**Moved: J. Hodgson**

**Seconded: W. DeLuca**

**That the Municipal Heritage Committee adopts the minutes of April 11, 2018 as presented.**

**Disposition: Carried**

5. Discussion:

5.1 S.S #1 Fairfield School Historic Sign

**Motion: 12-2018**

**Moved: W. DeLuca**

**Seconded: J. Hodgson**

**That the Municipal Heritage Advisory Committee hereby recommends to South Huron Council that the proposed wording for the S.S #1 Fairfield School historic sign, as researched by the Committee and approved by the property owner, be approved. Disposition: Carried**

5.2 440 Main Street South Historic Sign – James Pickard

The following amendments were discussed by the Committee:

“At its busiest, forty-six employees...” to “During its busiest years, forty-six employees...”

Add in a comma after the word “fortune”.

**Motion: 13-2018**

**Moved: W.DeLuca**

**Seconded: J.Hodgson**

**That the Municipal Heritage Advisory Committee hereby recommends to South Huron Council that the proposed wording for the historic sign for 440 Main Street South, as researched by the Committee and approved by the property owner, be approved as amended. Disposition: Carried**

## 6. Correspondence:

6.1 Committee of the Whole resolution - Elliott Park Sign  
Committee discussed whether this park can be considered a historical park. The committee recommended that this is deferred to the next Heritage committee in 2019 for consideration.

## 7. Next Meeting

Meeting will be set once new committee is approved and appointed

## 8. Adjournment

Wayne DeLuca expressed his thanks and appreciation to the group for the past four years on the committee.

**Motion: 14-2018**

**Moved: J.Hodgson**

**Seconded: W.DeLuca**

**That the Municipal Heritage Advisory Committee hereby adjourn at 9:30 a.m. to meet again at the Call of the Chair.**

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Laurie Dykstra, Chair

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Recording Secretary



## **South Huron Communities in Bloom Committee Minutes**

**Wednesday, November 14, 2018 – 6:30 p.m.  
Verity Room, Olde Town Hall**

### Members Present:

Cathy Seip, Chair  
Dorothy Henderson, Vice Chair  
Glen Nicholson  
Beth Cooper  
Debbie Mountenay  
George Wilson

### Staff:

Dave Atthill

#### 1. Meeting Called to Order

Cathy Seip, Chair called the meeting to order at 6:31 p.m. in the Verity Room at the Olde Town Hall.

#### 2. Agenda Update

- 2.1 Update on winning the 5 Blooms – Bronze
- 2.2 Membership for South Huron CIB

#### 3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

#### 4. Approval of Minutes

- 4.1 Minutes of the South Huron Communities in Bloom Committee meeting of July 4, 2018.

**Motion: 19-2018**  
**Moved: D. Henderson**  
**Seconded: D. Mountenay**

**That the minutes of the July 4, 2018 meeting are hereby approved as amended.**

**Disposition: Carried**



## 5. Discussion

### 5.1 Update on winning the 5 Blooms – Bronze

Chair Cathy Seip congratulated and thanked everyone on all their efforts in winning the 5 Blooms – Bronze. Debbie commented that the awards were a big deal and she gained a new appreciation for what Communities in Bloom can do for the community. The committee thanked Debbie for representing the South Huron Communities in Bloom at the awards in Alberta and for presenting the plaque to the Council.

### 5.2 Membership for South Huron CIB

Cathy mentioned that she would not like to be chair, and that it was time for a change for the CIB. It is important to have Council's support. Perhaps other Committees of Council members, who have common interests, could attend our committee meeting. The South Huron CIB committee is open to reaching out to other groups, and the public for new members.

We should carryforward the momentum of winning of the 5 Bloom – Bronze and should promote ourselves more aggressively.

**Motion: 20-2018**  
**Moved: D. Henderson**  
**Seconded: G. Wilson**

**That the South Huron Communities in Bloom Committee member Debbie Mounenay will draft a letter exploring partnerships with likeminded organizations.**

**Disposition: Carried**

### 5.3 Work Plan and Evaluation Review

Things that worked well and were identified in the 2018 Judges' Evaluation:

1. Municipality's Corporate Strategic Plan
2. Cultural Collective
3. Cooperation of BIA and Chamber of Commerce
4. Ausable Bayfield Conservation Authority (received high marks)
5. Jessica's House
6. Barn Quilt Tour
7. Meeting representatives of Council, staff, community leaders, volunteers and residents
8. Bluewater Recycling
9. South Huron Trail/Morrison Dam Conservation Area
10. Charging Stations for electric cars

11. CIB tree sales
12. Cemetery
13. Butterfly Garden/Scenic Garden
14. Carpet Bedding Logo Garden

The following are comments and discussions on the things that worked well:

1. Reach out to other community groups and organizations.
2. Continue to build on Ausable Bayfield Conservation Authority relationship.
3. Learn from the success of Jessica's House.
4. Plan to ensure the continued success of the Barn Quilt Trail Tour.

Recommendations from Evaluation:

### **Urban Forestry:**

- More involvement with youth or school groups
- Improve windbreak at edge of field on Crediton Road
- Develop Tree Strategy for municipality
- Building Permits – landscape clause

### **Committee Comments:**

Develop the *Growth with Me* program. Debbie will contact the schools to see if there is any interest.

Dave will look for a Municipal property that could be naturalized. Bee seeds and wild flower seeds can possibly be spread in the naturalized area. Seeds could be spread at Thames - Elimville Road Park , Port Blake, and McNaughton Park.

Support and input on the finalizing of the MOSH tree policy. Make sure that the MOSH Building Department Landscaping Clause is included in the information to the judges and in the Profile Book.

Glenn proposed wind breaks be added at Port Blake and Dashwood Ball Diamond.

### **Heritage Conservation:**

- Continue to support Ausable Bayfield Conservation Authority
- Allow more turf areas to naturalize
- Consider a Graveyard Tour
- Consider a museum – start collecting and cataloging important local artifacts
- Develop an (oral) history project
- Develop representation of the role of indigenous people – perhaps a plaque along with a Three Sisters Garden can be created

### Committee comments:

One possibility is to approach the history teachers from the South Huron District High School to see if there is any interest in a cemetery tour. A graveyard tour at Halloween is another possibility.

Inviting Aaron Neeb from the Cultural Collective to examine partnership opportunities was discussed for developing representation of the role of indigenous people.

Bonnie is developing an (oral) history project regarding young ladies who were brought to this area to work in the farming industry during the war.

The remaining areas to discuss are tidiness, environmental action, floral design and landscape. We will discuss these at the next meeting.

### **Landscape**

- Enhance Welcome Signs to South Huron
- Create a biking/hiking trail to link the entire Municipality
- Coordinate the look of the bike racks
- Add clause to property standards by-law to assess murals every 5 years
- Invite students to create the banner designs for all of South Huron
- Consider promoting 8-10ft ribbons cut along the road

### **Floral Displays**

- Place significant and similar floral displays in each community
- Use garden tours as a fundraiser
- Enhance the Backyard Oasis program
- Enhance the Visitor Centre, Hospital and Post Office
- Consider hanging baskets with reservoirs

### **Environmental Action**

Provide workshops on use and value of composters and rain barrels.

- Municipality could install rain barrels at public sites
- Consider holding Public Utility Day (councillors/school/public) tours
- If Community Hub is built, we should recommend it be made GREEN Friendly
- Fix parking lot stalls by the Downtown Parkette
- Huron Park was the only community that appeared untidy
- Continue with repairs and replacements of deteriorating benches
- Try to engage residents in the annual cleanup

6. Communications

None.

7. New Business

Discussion on recruiting for the Communities in Bloom Committee and assigning each member a role, project, or activity to manage.

Efforts should be made to advertise and promote Communities in Bloom South Huron. Increasing exposure will help with recruitment of new members and to educate the public on what CIB does for the community.

8. Adjournment

**Motion: 21-2018**  
**Moved: G. Wilson**  
**Seconded: G. Nicholson**

**That the South Huron Communities in Bloom Committee hereby adjourns at 8:05 p.m., to meet again on December 5, 2018 at 6:30 p.m. in the Verity Room, Olde Town Hall, or at the Call of the Chair.**

**Disposition: Carried**

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Cathy Seip, Chair

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David Atthill, Recording Secretary



**Corporation of the Municipality of South Huron  
Community Hub / Recreation Project Steering Advisory Committee  
Meeting Minutes  
November 27<sup>th</sup>, 2018  
7:00 PM – 9:00 PM  
Carling Room**

**Present:**

Chair, Dawn Rasenberg  
Councillor Ted Oke  
Ron Mayer  
Craig Ivatts  
Peter Hrudka  
Mayor Maureen Cole, Ex-Officio

**Staff:**

Scott Currie, Recording Secretary  
Sean Dillon, YMCA

**Regrets:**

Vice Chair, Mike Ondrejicka  
Robert Oud  
Councillor Craig Hebert

**1. Call To Order**

The Chair called the meeting to order at 7:01 PM.

**2. Agenda**

**Motion:** 68-2018

**Moved:** Ivatts

**Second:** Mayer

**Disposition:** Carried

**That the Agenda for November 27<sup>th</sup>, 2018 be approved, as presented.**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

**4. Minutes**

**Motion:** 69-2018  
**Moved:** Ivatts  
**Second:** Mayer  
**Disposition:** Carried

**That the minutes of November 13<sup>th</sup>, 2018 be adopted as presented.**

## **5. Business Arising**

### **5.1 Webpage analytics reports**

The Project Steering Committee's webpage is the online repository of information about the project. Municipal staff devote effort to keep the page up-to-date so that the public has all of the information received and discussed by the Committee.

The webpage analytics reports show that the Project Steering Committee's page is being viewed by the public, with a significant number of return users. Webpage usage peaks coincide with social media posts notifying the public about new content or developments regarding the Committee's work.

## **6. Business to be Discussed**

### **6.1 The Committee will interview three candidate firms regarding the Fundraising Feasibility RFP**

- **The Goldie Company**  
 98 Hammersmith Avenue  
 Main Floor  
 Toronto, ON  
 M4E 2W4
  - **Inspire Inc.**  
 15 Robin Road  
 Guelph, Ontario  
 N1L 1A7
  - **Campaign Coaches**  
 580 Sugarbush Drive  
 Waterloo, ON  
 N2K 1Z8
- Following the presentations, the Chair asked for feedback from each Committee member. The Chair will reconvene the RFP Selection Subcommittee to review the quoted proposal prices and make a recommendation on the preferred firm. A report

with the recommendation will be submitted to Council for the meeting on December 17<sup>th</sup>, 2018.

**7. Work Plan Review**

None.

**8. Committee Updates**

None.

**9. Correspondence**

None.

**10. Key Messages**

- The Project Steering Committee received presentations from three candidate firms regarding the fundraising feasibility study Request for Proposals.
- The Committee is continuing its mission to gather information that explores the feasibility of developing a new community hub / recreation centre.
- No decisions on the proposed new facility have been made. All information gathered by the Committee will be presented to South Huron Council for decision.

**11. Adjournment**

**Motion:** 70-2018

**Moved:** Hrudka

**Second:** Ivatts

**Disposition:** Carried

**That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 9:04 PM to meet again at the Call of the Chair.**



THE MUNICIPALITY OF  
**LAMBTON SHORES**

Community Services Department - 9575 Port Franks Road RR 1, Thedford, ON N0M 2N0  
T: 519-243-1400 / 1-866-943-1400 F: 519-243-3500

November 23, 2018

Municipality of South Huron  
322 Main Street South  
PO Box 759  
Exeter, Ontario  
N0M 1S6

Attention: Rebekah Msuya-Collison, Clerk

Dear Ms. Msuya-Collison:

On behalf of the Grand Bend Area Joint Sewage Board (the Board), please find attached the 2019 Budget for the Grand Bend Sewer System for review and approval by the South Huron Council.

Clause 20 of the Tri-Party Agreement states the following:

*20. Joint Sewage Board Approval*

*The Joint Sewage Board is to take all necessary steps to have the draft Budgets completed and approved by November 30 in each preceding calendar year and then submit it to the Municipal Councils of the Participating Municipalities for approval before December 31st.*

The budget for the Grand Bend Sewage System is created by the Board, and is funded by the Municipalities of Lambton Shores and South Huron. The total 2019 budget for the Grand Bend Sewage System is \$740,070.90 which includes a \$209,100 contribution to the Capital Replacement and Rehabilitation Reserve Fund, as mandated in the Tri-Party agreement.

The funding proportions for each municipality are based on the defined capital contributions split, and actual flow contributed to the system. Flows are estimated based on a three year average; however final contributions from each municipality are based on actual flows. The flow estimates used to calculate the 2019 budget are attached to the 2019 budget for Councils information. For clarity, the share attributed to each municipality is shown on the attached budget.

The 2019 budget results in the following total funding contributions required from each Municipality:

South Huron:	\$283,740.32
Lambton Shores:	\$456,330.58

The Board kindly requests that the South Huron Council review and approve the attached 2019 Grand Bend Area Joint Sewage Board Budget, and forward such approval to the undersigned.

Sincerely;

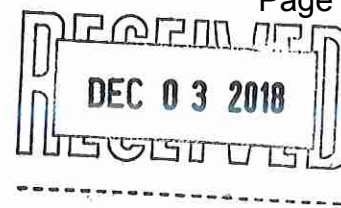
Steve McAuley, C.Tech  
Director of Community Services



GRAND BEND AREA JOINT SEWAGE OPERATIONS  
2019 Budget - Final

	2018 BUDGET	2018 DRAFT YTD To Aug.31	2018 Projection	2019 BUDGET	Budget Increase\Decrease			
<b>OWNER CONTRIBUTION</b>								
LAMBTON SHORES CONTRIBUTION	448,167.06	223,950.31		456,330.58	8,163.52			
SOUTH HURON CONTRIBUTION	301,075.33	150,670.88		283,740.32	-17,335.01			
TOTAL REVENUE	749,242.39	374,621.19		740,070.90	-9,171.49			
						Lambton Shores Share	South Huron Share	Basis of Cost Split
<b>ADMINISTRATIVE AND GOVERNANCE</b>								
GENERAL ADMIN CHARGE STF	3,859.88		3,859.88	3,937.08	77.19	2,547.29	1,389.79	1
INSURANCE STF	20,329.21	18,354.60	18,354.60	18,905.24	-1,423.98	12,231.69	6,673.55	1
INSURANCE PS2 & FORCEMAIN	-			0.00	0.00			
AUDIT	7,200.00		7,200.00	7,200.00	0.00	4,658.40	2,541.60	1
ACCOUNTING SERVICES	2,040.00		2,040.00	2,040.00	0.00	1,319.88	720.12	1
IT	500.00			500.00	0.00	323.50	176.50	1
SCADA SUPPORT STF	2,000.00		2,000.00	2,000.00	0.00	1,294.00	706.00	1
ENGINEERING STF	2,000.00			2,000.00	0.00	1,294.00	706.00	1
LEGAL	1,000.00			1,000.00	0.00	647.00	353.00	1
TAXES STF	79,526.10	3,952.95	3,952.95	81,116.62	1,590.52	52,482.45	28,634.17	1
TAXES PS2	1,784.29	1,175.79	1,175.79	1,819.97	35.69	909.99	909.99	2
Transfer to Capital Reserve Fund	205,000.00		205,000.00	209,100.00	4,100.00	135,287.70	73,812.30	
TOTAL PART A	325,239.48	23,483.34	243,583.22	329,618.90	4,379.43	212,995.90	116,623.01	
<b>FIXED MTC &amp; OPERATIONAL COSTS</b>								
TELEPHONE STF	2,000.00	1,309.01	2,000.00	2,000.00	0.00	1,186.77	813.23	3
TELEPHONE PS2		1,216.97	1,900.00	2,000.00		1,000.00	1,000.00	2
COMPUTER EXPENSE	500.00			500.00	0.00	296.69	203.31	3
BUILDING REPAIRS & MAINT. STF	20,000.00		15,000.00	20,000.00	0.00	11,867.66	8,132.34	3
GROUPS MAINTENANCE	3,000.00		3,000.00	3,000.00	0.00	1,780.15	1,219.85	3
ANNUAL PREVENTIVE MAINTENACE *	10,176.00	6,783.94	10,176.00	10,176.00	0.00	6,038.26	4,137.74	3
WETLAND PEST CONTROL	1,000.00		1,000.00	1,000.00	0.00	593.38	406.62	3
TOTAL PART B	36,676.00	9,309.92	33,076.00	38,676.00	0.00	22,762.91	15,913.09	
<b>VARIABLE OPERATIONAL COSTS (RELATED TO FLOWS)</b>								
OMI ADMINISTRATIVE COSTS STF *	33,475.00	22,316.55	33,475.00	34,325.00	850.00	20,367.87	13,957.13	3
OPERATOR WAGES STF *	97,892.00	65,261.33	97,892.00	100,378.00	2,486.00	59,562.58	40,815.42	3
ELECTRICAL COSTS STF	138,507.92	56,732.63	105,000.00	110,250.00	-28,257.92	65,420.46	44,829.54	3
ELECTRICAL COSTS PS2	13,000.00	5,942.24	9,000.00	9,450.00	-3,550.00	5,575.44	3,874.56	4
UNION GAS STF	26,100.00	27,707.43	37,000.00	38,850.00	12,750.00	23,052.92	15,797.08	3
WATER STF	20,000.00	10,998.54	17,000.00	18,000.00	-2,000.00	10,680.89	7,319.11	3
WATER PS2	500.00	187.65	300.00	500.00	0.00	295.00	205.00	4
CHEMICALS *	43,981.00	29,320.20	43,981.00	45,097.00	1,116.00	26,759.79	18,337.21	3
LABORATORY SAMPLING *	13,871.00	10,074.76	13,781.00	14,926.00	1,055.00	8,856.83	6,069.17	3
TOTAL PART C	387,326.92	228,541.33	357,429.00	371,776.00	-15,550.92	220,571.78	151,204.22	
TOTAL EXPENSES	749,242.39	261,334.59	634,088.22	740,070.90	-9,171.49	456,330.58	283,740.32	

Legend for Basis of cost split	
Capital split for plant (64.7% LS, 35.3% SH)	1
Capital split for PS2 (50% LS, 50% SH)	2
Flow Proportion to Plant	3
Flow Proportion to PS2	4



November 13, 2018

Dan Best, CAO  
Municipality of South Huron  
Box 759  
Exeter, ON, N0M 1S6

*Adelaide Metcalfe*

**Re: Proposed 2019 Budget and Municipal Levies**

*Bluewater*

*Central Huron*

*Huron East*

*Lambton Shores*

*Lucan Biddulph*

*Middlesex Centre*

*North Middlesex*

*Perth South*

*South Huron*

*Warwick*

*West Perth*

The Ausable Bayfield Conservation Authority (ABCA) Board of Directors and Staff are pleased to provide you with a copy of its proposed 2019 Budget and Municipal Levies for your information. In 2019, the ABCA will leverage each local dollar to bring in three additional dollars for conservation activities. All member municipalities, watershed residents and the local economy will benefit.

The proposed increase in the 2019 General Levy and Project Levy is 2.12 percent over 2018. This is an increase of \$27,480. The actual increase for individual municipalities will vary based on the Modified Current Value Assessment formula used by the Province.

Enclosed are the following reports:

- ▶ *Proposed 2019 Combined General and Project Levy by Municipality*
- ▶ *Proposed Special Benefitting Levy Summary*
- ▶ *Consolidated 2019 Budget with and without Drinking Water Source Protection*
- ▶ *Revenue & Expenditure charts*
- ▶ *Levy Apportionment Analysis*

Along with your representative, I would be pleased to attend and review the proposed budget at a council meeting. It is the Board of Directors intention to finalize the budget and levy at its **December 20, 2018** meeting. This notice is provided as per the Joint Protocol developed by the Association of Municipalities and Conservation Ontario in 1996 and effective in 1997.

Sincerely,

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Brian Horner, CPA, CA  
General Manager/Secretary-Treasurer

Encl.

cc: Sandy Becker, Manager of Financial Services/Treasurer  
Dave Frayne, ABCA Director



# AUSABLE BAYFIELD CONSERVATION AUTHORITY



## 2019 Proposed General and Project Levy by Municipality

Oct '11 '18, Nov 8 '18

Municipality	2017 MCVA % Apportionment	2018 MCVA %		2017 General and Project Levy	2018 General and Project Levy	2019 MCVA %		2019		2019 Total General & Project Levy	2019 Difference
		Apportionment				Apportionment		General Levy	Project Levy		
Adelaide Metcalfe	2.1942	2.2349		\$ 27,893	\$ 28,979	2.2611		\$ 22,580	\$ 7,360	\$ 29,940	3.32%
Bluewater	23.1391	22.6621		\$ 294,153	\$ 293,851	22.4664		\$ 224,358	\$ 73,129	\$ 297,487	1.24%
Central Huron	3.6225	3.5228		\$ 46,051	\$ 45,679	3.49		\$ 34,852	\$ 11,360	\$ 46,213	1.17%
Huron East	4.2243	4.4023		\$ 53,701	\$ 57,083	4.4939		\$ 44,878	\$ 14,628	\$ 59,506	4.24%
Lambton Shores	17.74	17.5689		\$ 225,517	\$ 227,809	17.3487		\$ 173,251	\$ 56,471	\$ 229,721	0.84%
Lucan Biddulph	5.2439	5.4409		\$ 66,662	\$ 70,550	5.5355		\$ 55,280	\$ 18,018	\$ 73,298	3.89%
Middlesex Centre	8.1787	8.1132		\$ 103,971	\$ 105,201	8.0298		\$ 80,189	\$ 26,137	\$ 106,326	1.07%
North Middlesex	11.3018	11.5476		\$ 143,673	\$ 149,733	11.6460		\$ 116,301	\$ 37,908	\$ 154,209	2.99%
Perth South	0.176	0.1836		\$ 2,237	\$ 2,381	0.1912		\$ 1,909	\$ 622	\$ 2,532	6.35%
South Huron	18.8281	18.8139		\$ 239,350	\$ 243,953	18.8655		\$ 188,398	\$ 61,408	\$ 249,806	2.40%
Warwick	0.4514	0.4517		\$ 5,738	\$ 5,857	0.4666		\$ 4,660	\$ 1,519	\$ 6,178	5.49%
West Perth	4.9000	5.0582		\$ 62,291	\$ 65,588	5.2054		\$ 51,983	\$ 16,944	\$ 68,927	5.09%
<b>TOTAL</b>	<b>100.00</b>	<b>100.00</b>		<b>\$ 1,271,236</b>	<b>\$ 1,296,661</b>	<b>100.00</b>		<b>\$ 998,637</b>	<b>\$ 325,504</b>	<b>\$ 1,324,141</b>	<b>2.12%</b>



**Ausable Bayfield Conservation Authority**  
**Proposed Special Benefiting Levy Summary for**

2019

**Municipality of South Huron**

Cost Sharing Agreement for Maintenance of Flood Control Structures						South Huron Total
		Annual Maintenance		Reserve Costs		Flood Control Cost Share
		Total Cost	Municipal Share	Total to Reserve	Municipal Share	
4201 Morrison Dam		10,449	4,841	4,000	3,000	7,841
4203 Parkhill Dam		58,708	1,263	6,000	210	1,473
Total		\$69,157	\$6,104	\$10,000	\$3,210	\$9,314

Cost Sharing Agreement for Maintenance of Erosion Control Structures						South Huron Total
		Annual Maintenance		Reserve Costs		Erosion Control Cost Share
		Total Cost	Municipal Share	Total to Reserve	Municipal Share	
4113 Walker Drain		1,791	746	1,000	667	1,413
4114 Exeter River Gabions		802	443	250	225	668
Total		\$2,593	\$1,189	\$1,250	\$892	\$2,081

Projects	Total Cost			South Huron Total Project Cost share
Morrison Dam Concrete Repairs	36,000			13,500
Parkhill Dam Toe Drain Repairs	24,848			870
Walker Drain Repairs	131,200			43,733
Exeter Gauge Replacement	30,000			15,000
Morrison Dam Safety Log Booms	17,500			6,563
Parkhill Dam Safety Log Booms	35,000			613
<b>Total</b>	<b>\$274,548</b>			<b>\$80,279</b>

<b>Total Special Benefiting</b>	<b>\$91,674</b>
---------------------------------	-----------------

Ausable Bayfield Conservation Authority  
**Proposed 2019 Budget**

Oct. 11 '18, Nov. 8 '18

Account	2018 Budget	2018 Est Actual	2019 Budget	Difference	Change
Difference Between 2019 & 2018 Budgets					
<b>ABCA 2018 Budget - Consolidated</b>					
<b>REVENUE</b>					
<b>Revenue from Operations</b>					
Grants	\$503,202	\$571,009	\$611,655	\$108,453	21.6%
Levy, General	\$908,320	\$908,319	\$998,637	\$90,317	9.9%
Levy, Projects	\$388,341	\$388,341	\$325,503	(\$62,838)	-16.2%
Levy, Capital	\$28,599	\$28,599	\$28,599	\$0	0.0%
Levy, Special Benefit	\$89,170	\$74,170	\$80,329	(\$8,841)	-9.9%
Levy, Special Benefit, WECI	\$21,188	\$16,875	\$117,424	\$96,236	454.2%
Rental	\$65,262	\$69,985	\$69,011	\$3,749	5.7%
Conservation Area User Fees	\$80,500	\$80,150	\$80,150	(\$350)	-0.4%
Sales & Service	\$673,893	\$673,130	\$661,178	(\$12,714)	-1.9%
Donations	\$1,350	\$143,989	\$1,210	(\$140)	-10.4%
Interest	\$13,000	\$29,079	\$16,000	\$3,000	23.1%
Partnership Contributions	\$688,562	\$942,063	\$460,358	(\$228,204)	-33.1%
Sundry	\$0	\$2,370	\$0	\$0	0.0%
Deferred from Prior Year	\$969,825	\$948,395	\$874,795	(\$95,030)	-9.8%
From Reserve	\$321,044	\$480,450	\$117,047	(\$203,998)	-63.5%
<b>TOTAL REVENUE</b>	<b>\$4,752,257</b>	<b>\$5,356,923</b>	<b>\$4,441,896</b>	<b>(\$310,361)</b>	<b>-6.5%</b>
<b>EXPENSES</b>					
Purchased Services	\$367,484	\$447,254	\$529,708	\$162,224	44.1%
Advertising	\$18,321	\$18,892	\$18,282	(\$40)	-0.2%
Bad Debts	\$0	\$0	\$0	\$0	0.0%
Memberships, Dues, Licenses	\$54,503	\$57,477	\$62,152	\$7,649	14.0%
Maintenance & Repair	\$76,504	\$48,686	\$205,622	\$129,119	168.8%
Property Taxes	\$52,258	\$60,108	\$62,294	\$10,036	19.2%
Office Operations	\$140,284	\$142,645	\$156,770	\$16,485	11.8%
Rental	\$15,602	\$15,527	\$14,498	(\$1,104)	-7.1%
Training and Development	\$22,498	\$25,833	\$22,035	(\$464)	-2.1%
Travel Costs & Accom	\$22,957	\$25,951	\$24,148	\$1,191	5.2%
Uniforms	\$8,211	\$8,356	\$8,946	\$735	9.0%
Utilities	\$49,736	\$41,749	\$44,919	(\$4,817)	-9.7%
Vehicles & Field Equipment	\$116,802	\$111,287	\$124,125	\$7,323	6.3%
Program	\$416,920	\$525,747	\$327,435	(\$89,485)	-21.5%
Board of Director's	\$20,915	\$28,849	\$19,830	(\$1,085)	-5.2%
Wages & Benefits	\$2,501,261	\$2,368,059	\$2,386,406	(\$114,855)	-4.6%
Capital Purchases	\$344,570	\$441,566	\$20,300	(\$324,270)	-94.1%
Amortization	\$193,684	\$214,317	\$164,408	(\$29,276)	-15.1%
Deferred to Future Year	\$447,152	\$874,795	\$285,802	(\$161,350)	-36.1%
To Reserves	\$76,278	\$77,473	\$128,623	\$52,345	68.6%
<b>TOTAL EXPENDITURE</b>	<b>\$4,945,941</b>	<b>\$5,534,572</b>	<b>\$4,606,303</b>	<b>(\$339,638)</b>	<b>-6.9%</b>
<b>Surplus/(Deficit)</b>	<b>(\$193,684)</b>	<b>(\$177,648)</b>	<b>(\$164,407)</b>	<b>\$29,278</b>	<b>-15.1%</b>



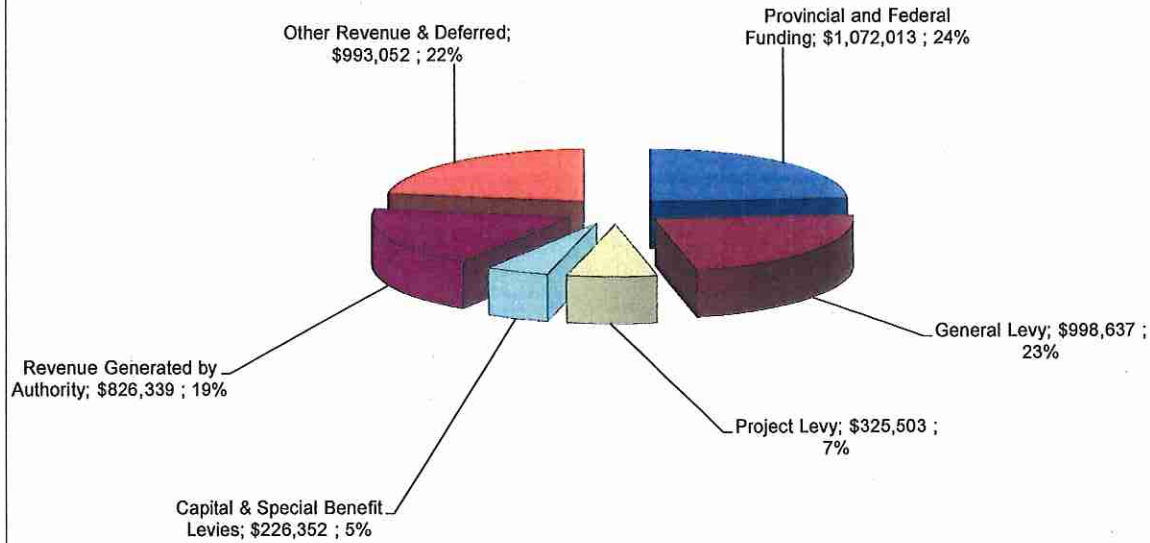
## Ausable Bayfield Conservation Authority

**Proposed 2019 Budget**

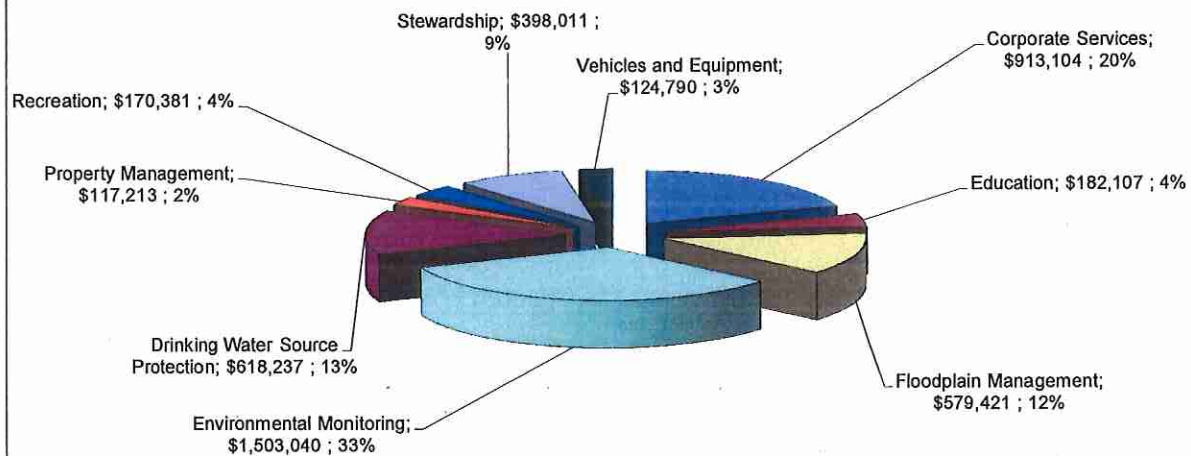
Oct. 11 '18, Nov. 8'18

Account	2018 Budget	2018 Est Actual	2019 Budget	Difference	Change
Difference Between 2019 & 2018 Budgets					
<b>ABCA 2018 Budget - Excluding Drinking Water Source Protection</b>					
<b>REVENUE</b>					
<b>Revenue from Operations</b>					
Grants	\$178,125	\$253,043	\$310,650	\$132,525	74.4%
Levy, General	\$908,320	\$908,319	\$998,637	\$90,317	9.9%
Levy, Projects	\$388,341	\$388,341	\$325,503	(\$62,838)	-16.2%
Levy, Capital	\$28,599	\$28,599	\$28,599	\$0	0.0%
Levy, Special Benefit	\$89,170	\$74,170	\$80,329	(\$8,841)	-9.9%
Levy, Special Benefit, WECI	\$21,188	\$16,875	\$117,424	\$96,236	454.2%
Rental	\$65,262	\$69,985	\$69,011	\$3,749	5.7%
Conservation Area User Fees	\$80,500	\$80,150	\$80,150	(\$350)	-0.4%
Sales & Service	\$665,814	\$639,801	\$652,846	(\$12,968)	-1.9%
Donations	\$1,350	\$143,989	\$1,210	(\$140)	-10.4%
Interest	\$12,000	\$28,075	\$15,000	\$3,000	25.0%
Partnership Contributions	\$603,299	\$856,800	\$387,344	(\$215,955)	-35.8%
Sundry	\$0	\$2,370	\$0	\$0	0.0%
Deferred from Prior Year	\$761,161	\$794,537	\$639,910	(\$121,252)	-15.9%
From Reserve	\$321,044	\$422,976	\$117,047	(\$203,998)	-63.5%
<b>TOTAL REVENUE</b>	<b>\$4,124,174</b>	<b>\$4,708,029</b>	<b>\$3,823,659</b>	<b>(\$300,515)</b>	<b>-7.3%</b>
<b>EXPENSES</b>					
Purchased Services	\$287,526	\$376,844	\$478,072	\$190,546	66.3%
Advertising	\$15,239	\$17,232	\$15,782	\$543	3.6%
Bad Debts	\$0	\$0	\$0	\$0	0.0%
Memberships, Dues, Licenses	\$52,189	\$55,163	\$59,792	\$7,603	14.6%
Maintenance & Repair	\$76,504	\$48,686	\$205,622	\$129,119	168.8%
Property Taxes	\$52,258	\$60,108	\$62,294	\$10,036	19.2%
Office Operations	\$108,552	\$115,913	\$116,174	\$7,622	7.0%
Rental	\$7,467	\$6,525	\$5,454	(\$2,014)	-27.0%
Training and Development	\$22,155	\$25,490	\$21,335	(\$820)	-3.7%
Travel Costs & Accom	\$19,432	\$21,625	\$19,785	\$353	1.8%
Uniforms	\$7,805	\$7,790	\$8,334	\$529	6.8%
Utilities	\$47,531	\$39,469	\$42,600	(\$4,931)	-10.4%
Vehicles & Field Equipment	\$113,540	\$108,917	\$120,738	\$7,198	6.3%
Program	\$415,594	\$524,716	\$325,280	(\$90,314)	-21.7%
Board of Director's	\$16,238	\$14,743	\$14,979	(\$1,259)	-7.8%
Wages & Benefits	\$2,197,826	\$2,089,191	\$2,112,666	(\$85,160)	-3.9%
Capital Purchases	\$344,570	\$441,566	\$20,300	(\$324,270)	-94.1%
Amortization	\$193,684	\$214,317	\$164,408	(\$29,276)	-15.1%
Deferred to Future Year	\$263,470	\$639,910	\$65,828	(\$197,642)	-75.0%
To Reserves	\$76,278	\$77,473	\$128,623	\$52,345	68.6%
<b>TOTAL EXPENDITURE</b>	<b>\$4,317,859</b>	<b>\$4,885,678</b>	<b>\$3,988,066</b>	<b>(\$329,792)</b>	<b>-7.6%</b>
<b>Surplus/(Deficit)</b>	<b>(\$193,684)</b>	<b>(\$177,648)</b>	<b>(\$164,407)</b>	<b>\$29,278</b>	<b>-15.1%</b>

### 2019 Revenue Budget - \$4,441,896



### 2019 Expense Budget - \$4,606,304



**Ausable Bayfield Conservation Authority  
Levy Apportionment Analysis  
Values Determined by MNR - Based on Data provided by MPAC**

<u>Year</u>	<u>%</u>	<u>In Watershed</u>	<u>Current Value Assessment Provided by MNR in the ABCA Watershed</u>	<u>CVA Based %</u>	<u>Combined General &amp; Project Levy</u>	<u>Overall Increase \$</u>	<u>%</u>
		<u>Municipality</u>	<u>\$ Amount</u>				
<b>2014</b>	92	South Huron	1,350,865,308	19.5494%	234,227		
		Other Municipalities	5,559,135,665	80.4506%	963,901		
		Total	6,910,000,973	100.00%	1,198,128		
<b>2015</b>	92	South Huron	1,344,460,686	19.2887%	235,683	1,456	0.62%
		Other Municipalities	5,625,755,378	80.7113%	986,190	22,289	2.31%
		Total	6,970,216,064	100.00%	1,221,873	23,745	1.98%
<b>2016</b>	92	South Huron	1,331,345,428	18.9192%	235,792	110	0.05%
		Other Municipalities	5,705,645,683	81.0808%	1,010,518	24,327	2.47%
		Total	7,036,991,111	100.00%	1,246,310	24,437	2.00%
<b>2017</b>	92	South Huron	1,345,868,870	18.8281%	239,349	3,557	1.51%
		Other Municipalities	5,802,340,209	81.1719%	1,031,887	21,369	2.11%
		Total	7,148,209,079	100.00%	1,271,236	24,926	2.00%
<b>2018</b>	92	South Huron	1,399,773,168	18.8139%	243,953	4,604	1.92%
		Other Municipalities	6,040,317,278	81.1861%	1,052,708	20,821	2.02%
		Total	7,440,090,446	100.00%	1,296,661	25,425	2.00%
<b>2019 Proposed</b>	92	South Huron	1,491,897,511	18.8655%	249,806	5,853	2.40%
		Other Municipalities	6,416,180,106	81.1345%	1,074,335	21,627	2.05%
		Total	7,908,077,617	100.00%	1,324,141	27,480	2.12%





November 29, 2018

**Memorandum To Clerks of :** Municipality of Lambton Shores  
Municipality of North Middlesex  
**Municipality of South Huron**  
Municipality of Huron East

**RE: COST SHARING FOR MAINTENANCE OF WATER  
AND EROSION CONTROL STRUCTURES - 2018 ACTUAL 2019 ESTIMATED**

*Adelaide Metcalfe*

*Bluewater*

*Central Huron*

*Huron East*

*Lambton Shores*

*Lucan Biddulph*

*Middlesex Centre*

*North Middlesex*

*Perth South*

*South Huron*

*Warwick*

*West Perth*

As per the present policy of the Ausable Bayfield Conservation Authority regarding maintenance of water and erosion control structures and appropriate agreements with municipalities, please find enclosed a cost sharing schedule for maintenance costs in 2018. Where applicable, an invoice for the appropriate share of costs is enclosed. Please note that these amounts do not include projects being funded under the Water and Erosion Control Infrastructure Program for Major Maintenance to structures. These costs will be invoiced separately.

Estimated total costs and municipal share for 2019 are also shown on the cost sharing schedule. Please note that the estimated 2019 municipal costs shown on the schedule are calculated based on receiving a 39% grant for work on the structures. Should we encounter repair works which would significantly change our cost estimates, we will contact the affected municipality to discuss additional costs prior to undertaking the work. In the case of an emergency situation, we will make every effort to discuss repairs with municipal staff or council prior to work starting.

In addition, the ABCA Board of Directors has approved the creation of reserves for Flood and Erosion Control structures to offset future major maintenance or replacement costs which may occur. The cost sharing schedule indicates the proposed allocation to reserve amounts and costs to municipalities for each structure for 2018 and 2019. It should be noted that unlike actual expenses, the amounts allocated for reserve are not eligible for grant.

If there are any questions on this matter, please contact me at our office.

Yours truly,

AUSABLE BAYFIELD CONSERVATION AUTHORITY

Brian Horner, CPA, CA  
General Manager/Secretary-Treasurer

Encl.

c.c. ABCA Directors  
Municipal Treasurers

FN: W.1.2





**Ausable Bayfield Conservation Authority**  
**71108 Morrison Line, RR 3**  
**Exeter, ON N0M 1S5**

Telephone: 519-235-2610  
 Fax: 519-235-1963  
[www.abca.on.ca](http://www.abca.on.ca)

Invoice To

**Municipality of South Huron**  
**Box 759**  
**322 Main Street South**  
**Exeter, ON N0M 1S6**

## Invoice

Date	Invoice #
11/29/2018	5736

Terms	Rep
Due on receipt	Alec Scott

Item	Description	Class	Qty	Rate	Amount	Tax
	2018 Special Benefitting Projects - Flood and Erosion Control Structures					
1230	Parkhill Dam	4203 ...	1	1,443.98	1,443.98	E
1230	Morrison Dam	4201 ...	1	7,695.98	7,695.98	E
1230	Walker Drain	4113 ...	1	1,392.03	1,392.03	E
1230	Exeter Dam Gabions	4114 ...	1	655.20	655.20	E
				<b>Total</b>	<b>\$11,187.19</b>	

A service charge of 1.0% per month (12.0% per annum) will be added to accounts over 30 days.

**Payments/Credits** \$0.00

**Balance Due** \$11,187.19

Business # 10673 8636 RT0001

November 29-2018

**COST SHARING SCHEDULE FOR MAINTENANCE OF WATER AND EROSION CONTROL STRUCTURES**

PROJECT	TOTAL 2018 ADD TO COST RESERVES (1)	ESTIMATED TOTAL 2019 COST (2)	ADD TO RESERVE 2019 (3)	SPECIAL BENEFITING MUNICIPALITY (4)	% SHARE OF ABCA COST (5)	2018 SHARE OF COST (6)	SHARE OF 2018 RESERVE ADDITION (7)	TOTAL 2018 SHARE OF COST (8)	ESTIMATED SHARE OF TOTAL SHARE OF RESERVE ESTIMATED 2019 COST ADDITION 2019 COST (9)
<b>EROSION CONTROL</b>									
Bayfield River Tuckersmith	\$1,422	\$250	\$1,448	\$250 Huron East ( Tuckersmith )	90%	\$770.40	\$225.00	\$995.40	\$794 \$225 \$1,019
Grand Bend Area A	\$775	\$250	\$790	\$250 Lambton Shores ( Grand Bend )	90%	\$423.90	\$225.00	\$648.90	\$437 \$225 \$662
Grand Bend Area B	\$800	\$250	\$815	\$250 Lambton Shores ( Grand Bend )	90%	\$437.40	\$225.00	\$662.40	\$451 \$225 \$676
Grand Bend Area C	\$1,425	\$250	\$1,451	\$250 Lambton Shores ( Grand Bend )	90%	\$771.30	\$225.00	\$996.30	\$795 \$225 \$1,020
Grand Bend Area E	\$844	\$250	\$860	\$250 Lambton Shores ( Grand Bend )	90%	\$460.80	\$225.00	\$685.80	\$475 \$225 \$700
Nairn Cemetery	\$1,375	\$250	\$1,400	\$250 North Middlesex ( E. Williams )	90%	\$745.20	\$225.00	\$970.20	\$768 \$225 \$993
Port Franks Plan 41	\$1,414	\$500	\$1,440	\$500 Lambton Shores ( Bosanquet )	90%	\$774.90	\$450.00	\$1,224.90	\$799 \$450 \$1,249
Port Franks River Management	\$1,771	\$250	\$1,804	\$250 Lambton Shores ( Bosanquet )	90%	\$956.70	\$225.00	\$1,181.70	\$986 \$225 \$1,211
Stewart Gully	\$1,528	\$500	\$1,555	\$500 North Middlesex ( E. Williams )	90%	\$835.20	\$450.00	\$1,285.20	\$860 \$450 \$1,310
Walker Drain	\$1,759	\$1,000	\$1,791	\$1,000 Lambton Shores ( Grand Bend ) South Huron ( Stephen )	33% 57%	\$361.97 \$725.03	\$333.00 \$667.00	\$694.97 \$1,392.03	\$373 \$333 \$706 \$746 \$667 \$1,413
Exeter Dam - gabions	\$788	\$250	\$802	\$250 South Huron ( Exeter )	90%	\$430.20	\$225.00	\$655.20	\$443 \$225 \$668
Armstrong West EC **	\$5,500	\$3,500	\$5,576	\$3,500 Lambton Shores	90%	\$4,950.00	\$3,150.00	\$8,100.00	\$5,018 \$3,150 \$8,168

**NOTES**

- 1) Provincial grant rate for 2018 for maintenance of structures is 40%
- 2) Provincial grant rate for 2019 is estimated to be 39% on qualifying structures
- 3) Calculations - column (4) = column (1) - grant available x column (3)
- column (5) = column (2) - grant available x column (3)

\*\* No grant available

## COST SHARING SCHEDULE FOR MAINTENANCE OF WATER AND EROSION CONTROL STRUCTURES

PROJECT	TOTAL 2018 ADD TO COST RESERVES		ESTIMATED TOTAL 2019 COST RESERVE	ADD TO MUNICIPALITY	SPECIAL BENEFITING OF ABCA COST	% SHARE OF (3)	2018 SHARE OF COST OF RESERVE ADDITION		ESTIMATED SHARE OF TOTAL RESERVE ESTIMATED 2019 COSTS			
	(1)	(2)					(4)	(5)	(5)	2019		
FLOOD CONTROL												
Morrison Dam	\$10,256	\$4,000	\$10,449	\$4,000	South Huron	75%	\$4,695.98	\$3,000.00	\$7,695.98	\$4,841	\$3,000	\$7,841
Parkhill Dam	\$57,879	\$6,000	\$58,708	\$6,000	Lambton Shores	23.3%	\$8,214.81	\$1,398.00	\$9,612.81	\$8,408	\$1,398	\$9,806
					North Middlesex	48.2%	\$16,993.73	\$2,892.00	\$19,885.73	\$17,393	\$2,892	\$20,285
					South Huron	3.5%	\$1,233.98	\$210.00	\$1,443.98	\$1,263	\$210	\$1,473
Mud Creek Cleanout	\$4,190	\$250	\$4,229	\$250	Lambton Shores	90%	\$2,250.00	\$225.00	\$2,475.00	\$2,285	\$225	\$2,510
Seaforth Flood Reduction	\$2,510	\$250	\$2,555	\$250	Huron East	90%	\$1,351.49	\$225.00	\$1,576.49	\$1,392	\$225	\$1,617

## NOTES

- 1) Provincial grant rate for 2018 for maintenance of structures is 40%
- 2) Provincial grant rate for 2019 is estimated to be 39% on qualifying structures
- 3) Calculations - column (4) = column (1) - grant available x column (3)  
 - column (5) = column (2) - grant available x column (3)





## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

**Phone:** 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3

**www.huroncounty.ca**

### Consent Application Report – File # C78/2018

Owner: Canba Investments	Date: December 7, 2018
Applicant: Zelinka Priamo Ltd.	
Property Address: 456 Main Street	
Property Description: Plan 376 Pt Lots 31,32 AS RP 22R1651 Parts 2,3,4 with and Subject to ROW and Plan 376 Lots 30,33,34, PT Lot 31 as RP 22R1651 Parts 5 to 13 with and Subject to ROW	

### Recommendation:

That provisional consent be:

- ✓ **granted with conditions (attached)**
- deferred (for ...)
- denied (referred to the Committee of the Whole, for a decision)

### Purpose:

- ✓ enlarge abutting lot
- ✓ create new lot
- surplus farm dwelling
- ✓ right-of-way / easement
- other: Recreation of Parcel. Correction of Title.

Area:	Official Plan Designation	Zoning
Severed: 4,341.9 square metres	Historic Core	C5
Retained: 621.8 square metres	Historic Core	C5

### Review: This application:

- ✓ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms with the Huron County Official Plan;
- ✓ Conforms with the South Huron Official Plan;
- ✓ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

**(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)**

### Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)	N/A		
Neighbours/Public	√		Planning staff received calls asking for additional information on the purpose of the application but no formal comments were received.
Huron County Highways	N/A		
Huron County Health Unit	N/A		
South Huron Staff			See conditions.

**Figure 1: Aerial of subject property. Retained parcel identified in yellow. Severed parcel identified in red.**



## Figure 2 and 3. Photos of lands proposed to be severed.



### ***Purpose:***

This purpose of this application is for the recreation of two existing lots under the South Huron Official Plan Land Division policies. This consent will recreate two existing commercial parcels in the downtown core of Exeter that have merged together based on title. The applicant's lawyer has confirmed that both properties are under same ownership, and as a result have merged.

The land to be severed is approximately 4,341.9 square metres and contains an existing vacant commercial building and parking area. The land to be retained is approximately 621.8 square metres and is a vacant parking area.

### ***Review:***

The subject lands are designated Historic Core within the Exeter Settlement Area of the South Huron Official Plan. Under Historic Core policies in Section 7.5.3.4, this area is recognized as the original business district of Exeter with the highest concentration of retail commercial uses. The Plan states that this area will continue to be the focus of retail commercial activities for Exeter.

Section 13.2 of the Official Plan speaks to Land Division Policies, and permits consents for technical reasons such as a mortgage discharge, title correction, or validation of title. When reviewing specific policies for Land Division in Settlement Areas, Section 13.3.4 permits consents for lot enlargement, lot boundary adjustments and title correction purposes. The proposed severed and retained parcels follow the existing lot boundaries that existed prior to the merger, and following consent both parcels will still remain under the Historic Core Designation. At the time of the application the subject lands were zoned under Town of Exeter Zoning By-law C1 General Retail Commercial zone. The subject lands are currently zoned C5 Mixed Use Commercial in the South Huron Zoning By-law 69-2018; no change to zoning is proposed as a result of this consent.

**Additional Comments:**

This application has been circulated to agencies and public. No formal comments were received from the public at time of writing this report. Comments were received from South Huron Staff which helped form the proposed conditions of severance.

**Summary:**

It is recommended that this consent for correction of title be **approved** because it meets the requirements of the South Huron Official Plan and will re-create two existing parcels that merged based on title.

Sincerely,

'Original signed by'  
Sarah Smith

December 6, 2018  
Date

**Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:**

**Expiry Period**

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

**Municipal Requirements**

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the lands be dealt with to the satisfaction of the Municipality.

**Survey/Reference Plan or Registerable Description**

4. Provide to the satisfaction of the County and the Municipality:
  - a) A survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
  - b) A reference plan based on the approved survey;



OR

- a) a registerable description of the severed parcel,
- b) a copy of an application for exemption from a reference plan, and
- c) a copy of an Order endorsed by the Land Registrar providing an exemption from the requirement for a reference plan for the severed parcel.

**Zoning**

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

**Phone:** 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3

**www.huroncounty.ca**

### Consent Application Report – File # C83-2018

Owner: Carolyn Johns, Gerald Johns, and Richard John	Date: December 7, 2018
Applicant: Carolyn Johns	
Property Address: 70745 Elimville Line	
Property Description: Conc 6 Lot 15, Usborne Ward, South Huron	

#### Recommendation:

That provisional consent be:

- √ granted with conditions (attached)
- deferred (for ...)
- denied (referred to the Committee of the Whole, for a decision)

#### Purpose:

- enlarge abutting lot
- create new lot
- √ surplus farm dwelling
- right-of-way / easement
- other:

Area:	Official Plan Designation	Zoning
Severed: 3.8 acres (1.55ha)	Agriculture	AG1
Retained: 96.2 acres (38.93ha)	Agriculture, Natural Environment.	AG1, NE2

#### Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the South Huron Official Plan;
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- n/a Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

**(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)**

**Agency/Public Comments:**

	Not Received or N/A	No Concerns	Comments/Conditions
Conservation Authority (ABCA)	N/A		
Neighbours/Public	None Received		
Huron County Highways	N/A		
Huron County Health Unit	None Received		
South Huron Staff			See conditions

**Figure 1: Aerial of Subject Property. Severed parcel identified in red. Retained parcel identified in yellow.**



**Figure 2: Photo of severed parcel. Note grain bins are proposed to be removed by applicant.**



**Figures 3. Street view of subject parcel dwelling proposed to be severed.**



**Official Plan Policies**

The purpose of this application is to sever a dwelling made surplus as a result of farm consolidation.

The consent policies in Section 13.3.1.1 of the South Huron Official Plan speak directly to surplus residence severances in agricultural areas. These policies are consistent with those found in the Huron County Official Plan. Within this section, there are several criteria for the evaluation of this severance as follows:

<b>South Huron Surplus Residence Criteria</b>	<b>Subject Application Compliance with Criteria</b>
<i>House is surplus to a farm operator</i>	Yes, subject dwelling is considered surplus to the farm operator.
<i>House is at least 15 years old or replaces a house that was 15 years old.</i>	Yes, dwelling was built in 1880 as noted on MPAC records.
<i>The residence is habitable and intended to be used as a residence.</i>	Yes.
<i>The area of farmland is kept to a minimum needed for residential purposes.</i>	Yes, the severed area includes the residence and related services, and an accessory buildings. Septic location and site topography/site grading helps dictate a severance line on north and east boundaries.  The applicant has noted the existing grain bins on the south of the parcel will be removed. The applicant has also confirmed no buildings on the proposed severed parcel currently house livestock, or are capable of housing livestock.
<i>Minimum Distance Separation (MDS) formula requirements are met to the surplus house if barn(s) exist on the retained farmlands. MDS does not apply</i>	Yes. There are no livestock barns on the proposed severed parcel.

<i>to existing barns on separately titled lots.</i>	
<i>There has been no previous separation of land for residential purposes as it existed on June 28, 1973.</i>	Yes. There has been no previous separation of land and therefore this policy is met.
<i>The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.</i>	Yes, the proposed retained lands parcel is 38.93 hectares in size.
<i>Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.</i>	Yes, the residence is not within 300m of an aggregate operation or deposit.

### **Zoning By-law**

The subject lands are currently zoned General Agriculture (AG1) in the South Huron Zoning By-law. The subject property will automatically be rezoned in accordance with the provisions of Section 3.43 of the South Huron Zoning By-law with the proposed severed lands being rezoned to AG4-29 Agricultural Small Holding and the proposed retained lands being rezoned to AG2 Restricted Agriculture Zone. The application is consistent with the South Huron Zoning By-law.

### **Summary:**

It is recommended that this surplus dwelling severance application be **approved** because it meets the requirements of the Provincial Policy Statement, and the Huron County and South Huron Official Plans.

Sincerely,

'Original signed by'

Sarah Smith

December 7, 2018

Date

**Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:**

### **Expiry Period**

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

**Municipal Requirements**

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.
4. The sum of \$500.00 be paid to the Municipality as cash-in-lieu of parkland.

**Survey/Reference Plan or Registerable Description**

5. Provide to the satisfaction of the County and the Municipality:
  - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
  - b) a reference plan based on the approved survey;

**Zoning**

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

**Septic System Inspection**

7. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of the Huron County Health Unit and Municipality of South Huron.

**Storm Water and Drainage**

8. Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of the Municipality of South Huron.

Note: The applicant is hereby advised that the severed parcel will automatically be rezoned to recognize the residential parcel (e.g. AG4-29) and the retained farmland will be automatically rezoned to prohibit a new residence (e.g. AG2) in the South Huron Zoning By-law.



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Sandy Becker, Director of Financial Services**  
**Date:** December 17 2018  
**Report:** FIN.18.23  
**Subject:** 2018 Year End Funds Transfers

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### Recommendations:

**That** South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: 2018 Year End Funds Transfers; and

**That** South Huron Council authorizes the Treasurer to make the following financial adjustments at year end;

- a) That funds levied through the 2018 Capital and Operating Budgets approved by Council which are not spent as specified in the budget be transferred to the appropriate reserve;
- b) That accounting transfers of any 2018 year-end surplus or deficits in each budgeted department be transferred to or from reserves or reserve funds as part of the Treasurer's year end procedures;
- c) That where funds approved in the 2018 budget to be allocated from the reserve fund for projects that were not completed or projects where the cost was below the budgeted amount, that those funds be left in the reserve and not be transferred to the revenue fund;
- d) That the capital projects or project additions approved by Council subsequent to the passing of the 2018 Budget for which the source of financing was approved from the reserves or reserve funds, that those monies be transferred in the amount required to cover the 2018 expenditures.

- e) To physically transfer funds as required between the Reserve Fund, Trust Fund, and Operating bank accounts as part of the year end procedures.

**Purpose:**

Council approval.

**Background and Analysis:**

Each year, it is necessary to make year-end adjustments to the municipal reserves and reserve funds. This is essentially year-end financial housekeeping transactions.

The purpose of these year-end adjustments to the municipal reserves and reserve funds is to reflect the intent of the 2018 budget document and subsequent Council direction and to allocate any surpluses realized to the appropriate reserve as indicated in our reserve policy.

Within the 2018 budget document transfers to and from reserves along with funds levied are based on estimates received. At the end of the fiscal year the year end reserve adjustments will ensure that we take from the reserves only the amounts necessary to cover the actual expenses incurred. Also to transfer to the appropriate reserve as defined in our reserve/reserve fund policy funds levied which were not spent as specified in the budget (i.e. general tax surplus).

**Operational Considerations:**

No alternatives are presented related to the proposed recommendation.

**South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility  
Appropriate allocation of reserves based on actuals rather than budget estimates reflects efficiencies realized through the property procurement process.
- ✓ Transparent, Accountable, and Collaborative Governance



**Financial Impact:**

The actual amount is unknown until the completion of the 2018 financial audit. Per the reserve policy, the 2018 inflows and outflows from each reserve and reserve fund will be reported to Council in 2019 as part of the annual budget process.

**Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

Reserves and Reserve Funds Policy/Procedure  
2018 Approved Budget

**Consultation:**

Chief Administrative Officer

**Related Documents:**

None

Respectfully submitted,

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**Sandy Becker, Director of Financial Services**



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Sandy Becker, Director of Financial Services**  
**Date:** December 17 2018  
**Report:** FIN.18.24  
**Subject:** 2018 Carry Forward Projects

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### Recommendations:

**That** South Huron Council Receives the report from S. Becker, Director Financial Services/Treasurer re: 2018 Carry Forward Projects;

**And that** South Huron Council authorizes that the following list of 2018 approved projects be carried forward to the 2019 fiscal year for completion and that the balance of the 2018 budget allowances for each of the respective projects be carried forward to the 2019 fiscal year;

- a. Asset Management Program
- b. Community Improvement Plan
- c. Energy Management Plan
- d. Mollard Line Forcemain Replacement
- e. Bulk Water Station at 82 Nelson Street
- f. Huron Park Water Tower Chlorine Disinfection System Upgrade
- g. Mollard Surface Treatment
- h. Port Blake Revitalization
- i. Community Hub/Recreation Centre
- j. Dashwood Community Centre Washroom Project

### Purpose:

The purpose of this staff report is to advise Council of 2018 approved projects which will not be completed in 2018 and to request that the unspent funds be carried forward to 2019.

**Background and Analysis:**

The department manager's have provided a synopsis for each of their respective projects including rationale for the need to carry the project forward for completion in 2019 (reports attached).

**Operational Considerations:**

No alternatives are presented related to the proposed recommendation.

**South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

√ Administrative Efficiency and Fiscal Responsibility

√ Transparent, Accountable, and Collaborative Governance

**Financial Impact:**

The balance of the 2018 budget allowances for the projects will be carried forward to the 2019 fiscal budget. The exact amount of the carry over is unknown until year end reconciliation of projects has been completed.

**Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

2018 Approved Budget

2019 Proposed Budget

**Consultation:**

Chief Administrative Officer

**Related Documents:**

General Administration – 2018 carry forward projects

Recreation – 2018 carry forward projects

Transportation – 2018 carry forward projects  
Environmental Services – 2018 carry forward projects

Respectfully submitted,

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**Sandy Becker, Director of Financial Services**



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** Don Giberson, Environmental Services Director  
**Date:** December 17 2018  
**Report:** FIN.18.24  
**Subject:** FIN.18.24 2018 CF Env\_Tspt.docx

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### **2018 Environmental Services – Capital Budget Projects to carry over to 2019**

1. Mollard Line Forcemain Replacement (Joint with Lambton Shores)
  - 2018 Approved Budget \$386,006
2. Bulk Water Station at 82 Nelson Street
  - 2018 Approved Budget \$50,000
3. Huron Park Water Tower Chlorine Disinfection System Upgrade
  - 2018 Approved Budget \$50,000

### **2018 Transportation Services – Capital Budget Projects to carry over to 2019**

4. Mollard Line Surface Treatment
  - 2018 Approved Budget \$142,632

## **Project Information:**

### **1. Mollard Line Forcemain Replacement**

All underground work is 100% complete. Final road and boulevard restoration work was deferred to 2019 due to inclement weather and the early onset of winter.

### **2. Bulk Water Station**

This is a specialized product that uses a key/card system to activate the device to dispense water and pay for the transaction. The project has been delayed to conduct more research regarding available technologies.

### **3. Huron Park Water Tower Upgrade**

This project involves the replacement of the chlorine gas disinfection system at the Huron Park Water Tower with a liquid chlorine disinfection system. A draft tender was prepared late in 2018 and there wasn't sufficient time to tender project and complete the project in 2018.

### **4. Mollard Line Surface Treatment**

This project was partially completed in 2018 (from the GBSTF to Grand Bend Line). The southerly section (from the GBSTF to Crediton Road) was deferred to 2019 due to its deteriorated state. Resurfacing work performed in 2018 will be re-evaluated next year and any remedial work will be carried out in 2019.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', enclosed within a large, loopy oval shape.

---

Don Giberson, Environmental Services Director



## Staff Memo

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**From:** Dan Best, Chief Administrative Officer/Deputy Clerk  
**Date:** December 17 2018  
**Report:** CAO. 2018.19  
**Subject:** CAO Carry Over Projects.docx

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### Recommendations:

#### 2018 Projects to Carry to 2019 Budget

1. Port Blake Revitalization in the amount of \$414,578.38
2. Dashwood Community Centre Washroom Project in the amount of \$120,000
3. South Huron Recreation Centre/Community Hub in the amount of \$125,000; Master Recreation Plan/Facility Review/Audit in the amount of \$50,000.
4. Exeter and District Swimming Pool in the amount of \$1,700,000

### Project(s) Information:

#### Port Blake

A Request for Proposal (RFP) was prepared and released March 29, 2018 with no bidders. Subsequently, a draft park design has been created with input from community partners. An RFP will be issued by end of 2018, for substantial completion of the project prior to the Victoria Day Weekend in 2019.

**Dashwood Community Centre Washroom Project**

Project approved by Council on October 15, 2018 a spart of the 2018 budget. Exterior construction has begun but it (along with interior work) will carry over into 2019 for completion in the first quarter of 2019.

**South Huron Recreation Centre/Community Hub and Master Recreation Plan/Facility Review/Audit**

Funding for these projects was from both the operating (\$50,000) and capital budget (\$125,000). An RFP for the Master Recreation Plan (operating) will be issued prior to the end of the year to be completed in 2019. The SHRC/Community Hub and Facility Review/Audit (capital) requires carry-over for the Fundraising Feasibility Study and the Facility Review/Audit. It should be noted that the Feasibility Study will be incorporated as part of the RFP for the Master Recreation to be issued prior to the end of the year.

**Exeter and District Swimming Pool**

Although technically, not a carry-over project, Final billings have been received and final project report will be required to be submitted in January 2019 to Council.

Respectfully submitted,

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**Dan Best, Chief Administrative Officer/Deputy Clerk**





## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer

**From:** **Jo-Anne Fields, Manager of Community Services**

**Date:** December 17 2018

**Report:** CSD.18.08

**Subject:** Exeter Cemetery Donation

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### Recommendations:

**That** South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Exeter Cemetery Donation; and

**That** the donation of \$25,000 be placed into the Cemetery Capital Replacement Reserve; and

**That** the funds be used specifically for a project in consultation with the Noble Family to honour the memory and contribution of members of the Cole Family to our community as part of a master plan for the Exeter Cemetery.

### Purpose:

Approval

### Background and Analysis:

A donation of \$25,000.00 was received from Robert W. Noble and his deceased wife Helen (Cole) Noble for the Exeter Cemetery.

Helen's father, Harry M. Cole and her grandfather Wesley S. Cole owned and operated the Rexall Drug Store in Exeter during the 1940's, 50's and 60's. The Cole family are all buried in the Exeter Cemetery. This generous gift was made in their memory. It should be noted that Mr. Noble presently resides in Sarnia, Ontario.

**Operational Considerations:**

Mr. Noble noted that this donation is earmarked towards either Exeter Cemetery care and maintenance and/or capital projects. His wish is that the donation be used to enhance the peace, beauty and tranquillity of the Cemetery atmosphere.

**South Huron's Strategic Plan:**

Not applicable

**Financial Impact:**

There are no financial implications as a result of the actions outlined in this report.

**Legal Impact:**

There are no legal implications as a result of the actions outlined in this report.

**Staffing Impact:**

There are no staffing implications as a result of the actions outlined in this report.

**Policies/Legislation:**

No policies, by-laws and or legislation associated with this report.

**Consultation:**

Director of Financial Services/Treasurer  
Clerk  
Chief Administrative Officer

**Related Documents:**

None

Respectfully submitted,

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**Jo-Anne Fields, Manager of Community Services**



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Rebekah Msuya-Collison, Municipal Clerk**  
**Date:** December 3 2018  
**Report:** 34-2018  
**Subject:** 2019 South Huron Council Meeting and Holiday Schedule

---

### Recommendations:

**That** South Huron Council receives the report from R. Msuya-Collison, Clerk re: 2019 Council Meeting and Holiday Schedule; and

**That** the 2019 Council Meeting and Holiday calendar be approved as presented.

### Purpose:

To set Regular Council meeting dates and holidays for 2019.

### Background and Analysis:

Section 4.2.4 of the South Huron Procedural By-Law requires Council to set dates for regular Council meeting for the year prior to the first meeting in each calendar year, the Council shall establish a schedule of all regular Council meeting dates for the calendar year.

Except as otherwise noted on the meeting schedule, regular Council meetings shall generally be held on the first Monday at 6:00 p.m. and third Monday of the month at 6:00 p.m. Public meetings under the Planning Act are generally set for 6:00 p.m. in the Council Chambers and Committee of Adjustment and Court of Revision are generally set up for 5:00 p.m. in the Carling Room. Budget meetings will be held from 4:00 p.m. to 7:00 p.m. on the dates noted on the calendar and will be held in the Carling Room.

It should be noted that Council can set Committee of the Whole Meetings or Special Council Meetings as they deem necessary and in accordance with Notice provisions under the Procedural By-law. When a meeting is scheduled on a Public Holiday, it shall be held on the next business day at the same hour.

**Operational Considerations:**

Planning matters, reports, delegations and meeting notices require 2019 meeting dates to be set by Council.

**South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies transparent, accountable and collaborative governance as a strategic objective.

**Financial Impact:**

There are no financial implications for the Corporation resulting from the proposed recommendation.

**Legal Impact:**

Compliance with Procedural By-law.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

*Municipal Act, 2001, as amended.*

Procedural By-Law #79-2015

**Consultation:**

D. Best, Chief Administrative Officer

S. Becker, Director of Financial Services

**Related Documents:**

Proposed 2019 Regular Council Meeting and Holiday Schedule  
Respectfully submitted,

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**Rebekah Msuya-Collison, Municipal Clerk**

**2019 Regular Council Meeting Schedule**

Monday, January 7, 2019 – 6:00 pm

Monday, January 21, 2019 – 6:00 pm

Monday, February 4, 2019 – 6:00 pm

Tuesday, February 19, 2019 – 6:00 pm

Monday, March 4, 2019 – 6:00 pm

Monday, March 18, 2019 – 6:00 pm

Monday, April 1, 2019 – 6:00 pm

Monday, April 15, 2019 – 6:00 pm

Monday, May 6, 2019 – 6:00 pm

Tuesday, May 21, 2019 – 6:00 pm

Monday, June 3, 2019 – 6:00 pm

Monday, June 17, 2019 – 6:00 pm

Monday, July 8, 2019 – 6:00 pm

Monday, August 12, 2019 – 6:00 pm

Tuesday, September 3, 2019 – 6:00 pm

Monday, September 16, 2019 – 6:00 pm

Monday, October 7, 2019 – 6:00 pm

Monday, October 21, 2019 – 6:00 pm

Monday, November 4, 2019 – 6:00 pm

Monday, November 18, 2019 – 6:00 pm

Monday, December 2, 2019 – 6:00 pm

Monday December 16, 2019 – 6:00 pm

**2019 Holidays**

Tuesday, January 1, 2019 – New Year's Day

Monday, February 18, 2019 – Family Day

Friday, April 19, 2019 – Good Friday

Monday, April 22, 2019 – Easter Monday

Monday, May 20, 2019 – Victoria Day

Monday, July 1, 2019 – Canada Day

Monday, August 5, 2019 – Civic Holiday

Monday, September 2, 2019 – Labour Day

Monday, October 14, 2019 – Thanksgiving

Monday, November 11, 2019 – Remembrance Day

Wednesday, December 25, 2019 – Christmas Day

Thursday, December 26, 2019 – Boxing Day

Friday, December 27 – Tuesday, December 31, 2019 – Christmas Holidays

Wednesday, January 1, 2020 – New Year's Day

**Budget Meetings**

Wednesday, January 9, 2019 – 4:00 – 7:00 pm

Wednesday, January 23, 2019 – 4:00 – 7:00 pm

Wednesday, February 6, 2019 – 4:00 – 7:00 pm

Wednesday, February 20, 2019 – 4:00 – 7:00 pm

Monday, March 4, 2019 – 6:00 pm



# \*\*\*\*\*Proposed\*\*\*\*\* 2019 South Huron Council Meeting Calendar

\*this calendar is Subject to Change\*

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

ROMA Conference

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

OGRA Conference

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AMO Conference

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1-Jan			

Municipal Office Closed for Christmas

Council Meeting

Statutory Holiday

Budget Meetings  
Conferences

Committee of the Whole

as set by Council

## 2019 Budget Schedule

Action/Event	Date	Time	Location
Budget Process Overview and Direction Meeting (Includes AMP program overview)	Jan 9, 2019	4:00 - 7:00	Carling Room
Budget Committee Meeting #1 - Preliminary Overview of proposed 2019 budget	Jan 23, 2019	4:00 - 7:00	Carling Room
Budget Committee Meeting #2 - Budget Deliberations	Feb 6, 2019	4:00 - 7:00	Carling Room
Budget Committee Meeting #3 - Budget Deliberations	Feb 20, 2019	4:00 - 7:00	Carling Room
Approval and Adoption of 2019 Budget at Council Meeting*	March 4, 2019		Council Chambers





## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Rebekah Msuya-Collison, Municipal Clerk**  
**Date:** December 17 2018  
**Report:** 35-2018  
**Subject:** Request for Drainage Improvement

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### Recommendations:

**That** South Huron Council receives the report from R. Msuya-Collison, Clerk re: Requests for Drain Improvement under Section 78 of the Drainage Act; and

**That** South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for Drain Improvement.

### Purpose:

To provide Council with the Petition for Drain Improvement filed by Mark Poortinga, Dale Penner and Gerben Steenbeek.

### Background and Analysis:

A petition addressed to South Huron Council dated November 26, 2018 was filed with the Clerk by Mark Poortinga, Dale Penner and Gerben Steenbeek for presentations to Council.

Under Section 5(2) of the *Drainage Act*, Council must consider the petition within 30 days of the filing of the petition and decide whether or not to accept the petition. The Drainage Act provides a democratic procedure for the construction, improvement and maintenance of drainage works. Drainage works are maintained by the municipality at the expense of all the lands and roads assessed by the Engineer's Report.

Council has the right to deny the petition but must have a valid reason (e.g. doesn't comply with the municipality's official plan). If the petition is not accepted, the petitioner may appeal this decision. Council does not determine if the petition is valid, this responsibility is placed with the engineer. The engineer is required to examine the area and prepare a report.

Please find attached a Petition for Drain Improvement by Owners pursuant to Section 78 of the *Drainage Act* R.S.O. 1990, as submitted by Mark Poortinga, Dale Penner and Gerben Steenbeek.

### **Operational Considerations:**

There are no operational considerations as a result of the actions outlined in this report.

### **South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

### **Financial Impact:**

There is no financial impact as a result of the actions outlined in this report.

### **Legal Impact:**

There is no legal impact as a result of the actions outlined in this report.

### **Staffing Impact:**

There is no staffing impact as a result of the actions outlined in this report.

### **Policies/Legislation:**

*Drainage Act*

**Consultation:**

Dietrich Engineering Limited

**Related Documents:**

Notice of Request for Drain Improvement

Respectfully submitted,

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**Rebekah Msuya-Collison, Municipal Clerk**



**Municipality of South Huron**  
**322 Main Street South,**  
**P.O Box 759**  
**Exeter Ontario, N0M 1S6**

Phone: (519) 235-0310

Fax: (519) 235-3304




### SECTION 78

#### NOTIFICATION UNDER SECTION 78 OF THE DRAINAGE ACT, 1990 REQUEST FOR REPAIR & IMPROVEMENT

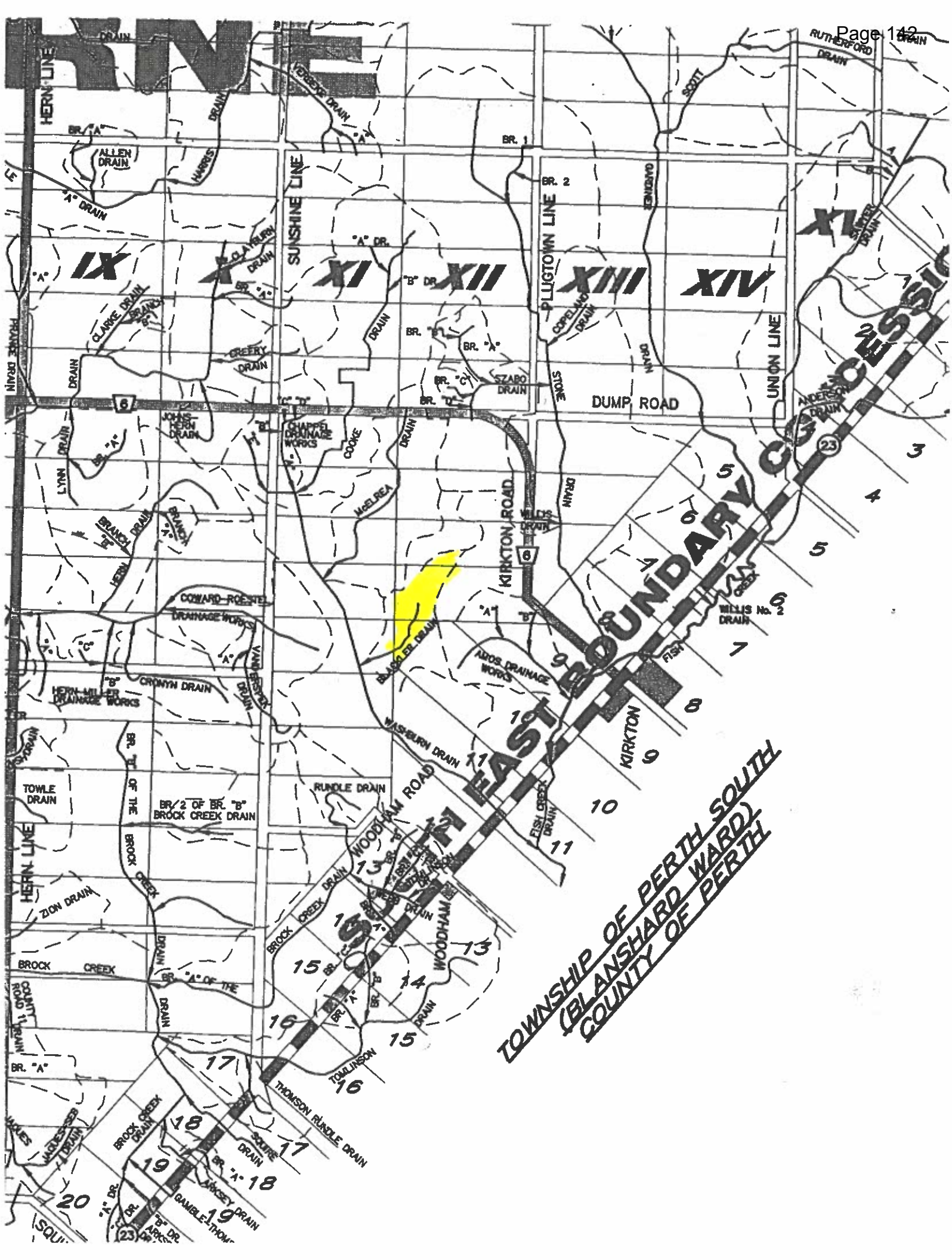
TO: The Mayor and Council of the  
 Municipality of South Huron

DATE: Nov 26/18

The undersigned, being owner(s) of lands assessed on the  
BLACKLER Municipal Drain, herewith serve notice that the  
 condition of said drainage works injuriously affects the following lands, and that Council  
 is herewith respectfully requested to appoint an engineer under Section 78 of the  
 Drainage Act to prepare a report to undertake and complete the repairs and/or  
 improvements of the said drainage works with specific attention to:

Lot	Concession	Ward	Signature of Owner(s) (please print name beside signature)	Phone Number
7	12	US3	MARK PODKOTINGA 	519 319 1469
6	11	US3	DALE PENNER 	519 661 8963
10	SEB	US3	STEINBECK Gerard Steenbeck 	519 520 5132

**NOTE:** If the parties requesting this drainage project decide not to proceed with improvements or repairs to the drainage works, subsequent to Council appointing an Engineer, then all costs for the project will be assessed to the signing parties.



**TOWNSHIP OF PERTH SOUTH  
(BLANSHARD WARD)  
COUNTY OF PERTH**



## Staff Report

---

<b>Report To:</b>	South Huron Council
<b>From:</b>	<b>Dan Best, Chief Administrative Officer/Deputy Clerk</b>
<b>Date:</b>	December 17 2018
<b>Report:</b>	CAO 2018.20
<b>Subject:</b>	Cannabis Legalization

---

### Recommendations:

**That** the report of D. Best, Chief Administrative Officer regarding cannabis legalization be received.

### Purpose:

Information

### Background and Analysis:

In April 2017, the federal government introduced legislation to legalize and regulate recreational cannabis in Canada by July 2018. The Cannabis Act creates rules for producing, possessing and selling cannabis across Canada. As part of that legislation, provinces have the authority to regulate the use, distribution, and sale of recreational cannabis.

In December 2017, Ontario passed legislation to regulate the lawful use, sale, and distribution of recreational cannabis to address the federal legalization of July 2018. Post-provincial election in May, the provincial government introduced new amended legislation (Bill 36) on Sept. 27, 2018, to address the federal legalization on Oct. 17, 2018.

Legalization on Oct. 17, 2018, includes:

- personal recreational and medical use in public and private places
- personal growing (for recreational use)



- legal online sales (for recreational use)

### Ontario Rules

The Province regulates the use, sale, and distribution of recreational cannabis. In general, anywhere that tobacco use is permitted, so will cannabis use (vape or smoke). Prohibition of recreational or medical cannabis use in public spaces aligns with Smoke Free Ontario Act.

### Sale (for recreational use only)

The following outlines the rules respecting the sale of cannabis:

Legal sale is restricted to online sales at this time and operated by the Ontario Cannabis Store

- Users must be 19+ years of age to access the online store and receive deliveries of cannabis
- Up to 30 g (about one ounce) of dried cannabis can be purchased at one time for personal use

The Province has also introduced legislation for a tightly regulated private retail model for cannabis that will launch by April 1, 2019. The Alcohol and Gaming Commission of Ontario (AGCO) is the provincial regulator authorized to grant store licenses, and to inspect, investigate and enforce rules for registered operators and stores. The following are key links related to the implementation of retail sale of cannabis:

[AGCO retail regulation facts](#) - outlines AGCO role in regulating retail following the proclamation of The Cannabis Retail Act on Nov. 16, 2018

[AGCO Cannabis Retail Landscape Infographic](#) - provides an overview of the cannabis retail regulation landscape in Ontario

### Regulations

Regulations establish a minimum distance of 150 metres (approximately 500 feet) between cannabis retail stores and schools, including private and federally-funded First Nation schools off-reserve. This distance buffer will help protect students and keep communities safe, while other regulations will combat the influence and participation of organized crime in the legal licensed framework.

- Retailers will not be permitted to allow anyone under the age of 19 to enter their stores. This approach and other regulations were developed to address the risk of youth exposure to the cannabis retail market.
- Specific instances in which applicants will be denied a licence, including cannabis-related criminal offences. Notably, illegal cannabis retailers who were operating after October 17, 2018 are not eligible for Ontario cannabis sales licenses.
- A prohibition on the issuance of a licence to any individual or organization who has an association with organized crime.
- Requirement that individuals or entities applying for an operator licence demonstrate their tax compliance status to show that they are in good standing with the government.
- A requirement for all private recreational cannabis retail storefronts to be stand-alone stores only.
- Individuals with a store authorization, cannabis retail managers and all retail employees will be required to complete the approved training to ensure that any individual who works in the cannabis retail market is trained in the responsible sale of cannabis.
- It is anticipated that the AGCO will begin accepting applications on December 17, 2018 and private retailing of cannabis will begin on April 1, 2019.
- The government has committed to providing \$40 million over two years to help municipalities with the implementation costs of recreational cannabis legalization.
- Private retail recreational cannabis stores will be permitted to open between 9:00 a.m. and 11:00 p.m. on any day. These operating hours are consistent with on-site retail stores for alcohol and will provide retailers with the flexibility to respond to local market conditions and consumer demands.
- A market concentration limit of 75 stores per operator has been set to prevent a high degree of market consolidation, promote opportunities for small businesses and promote investment in the cannabis retail sector.



## At the Local Level

Under Ontario's recreational cannabis policy, private cannabis retail stores will be approved to sell as of April 1, 2019 where municipal governments allow them. Municipal governments that do not wish to allow cannabis retail stores can do so by informing the AGCO in writing by January 22, 2019 of council's decision.

Municipalities can opt in or out of cannabis sales in their community. The deadline to opt out is January 22, 2019. The following are two key elements for Council's consideration:

- If municipalities opt out by January 22<sup>nd</sup>, they can opt in at a later, yet to be set date
- If municipalities opt in, they cannot opt out at a later date

It should be noted that the decision not to allow retail stores or the decision is to opt out and opt back in after Jan. 22 will affect access to the municipal portion of the Province's share of the federal share of its cannabis excise tax. No matter the municipal decision, consumers will continue to have access to cannabis through on-line sales, personal growing and through retail in other communities.

Moving forward, Council will need to determine what the direction regarding cannabis sales in the community. If Council moves forward, a municipal policy statement will need to be developed.

### **Financial Impact:**

There are no financial implications as a result of the actions outlined in this report.

### **Legal Impact:**

There are no financial implications as a result of the actions outlined in this report.

### **Staffing Impact:**

There are no financial implications as a result of the actions outlined in this report.

### **Policies/Legislation:**

Bill 36, Cannabis Statute Law Amendment Act, 2018

**Consultation:**

None

**Related Documents:**

Cannabis Infographic

Respectfully submitted,

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**Dan Best, Chief Administrative Officer/Deputy Clerk**



AGCO

Alcohol and Gaming  
Commission of Ontario

# Ontario's Cannabis Retail Regulation Landscape

## Legal Cannabis Supply Chain



Health Canada regulates the cultivation and processing of cannabis and licenses producers, called "Licensed Producers".

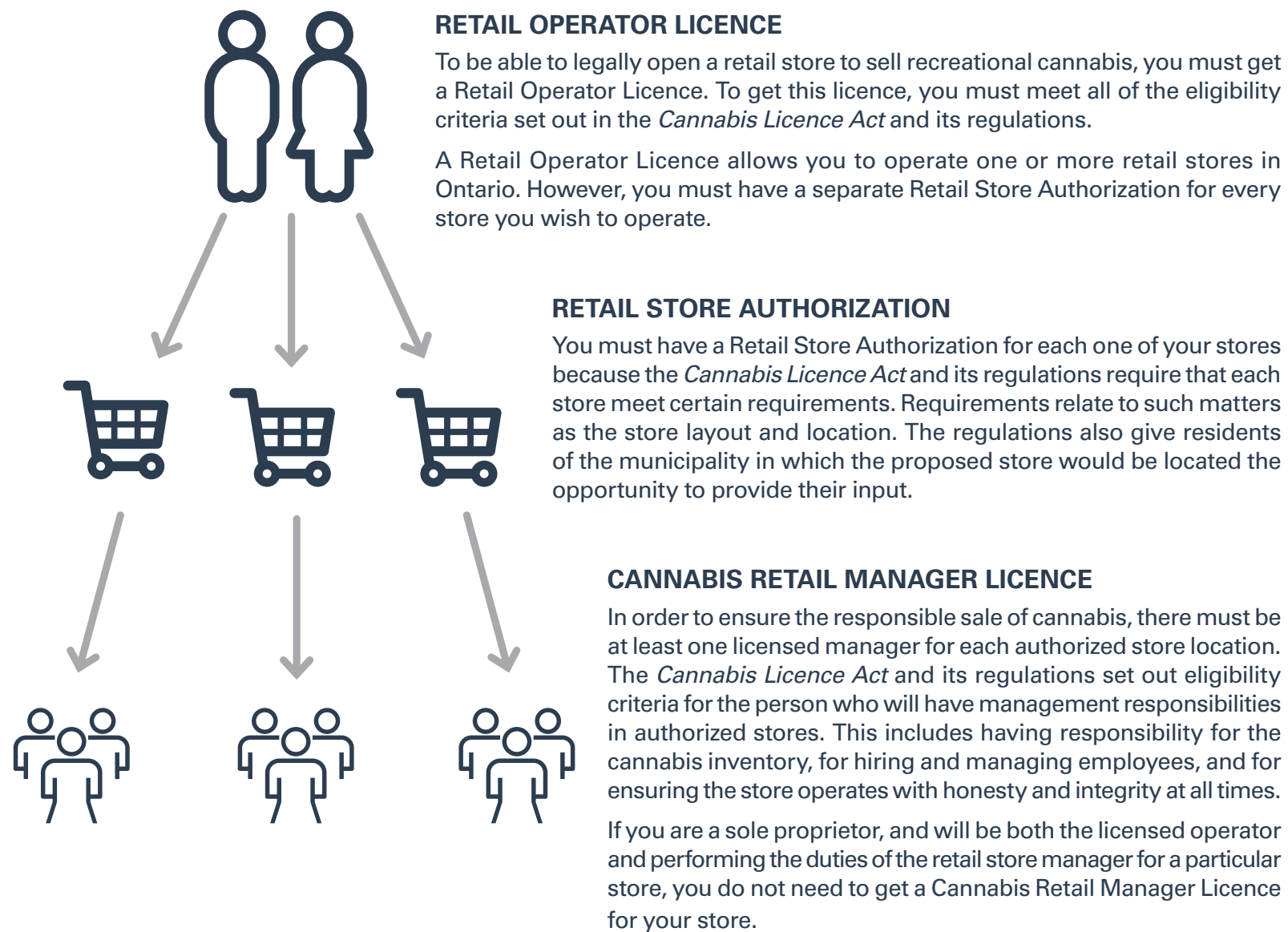


Licensed Producers are the only legal growers/producers of cannabis products in Ontario.



The Ontario Cannabis Store is a Crown agency of the Government of Ontario and is the only legal supplier (wholesaler) of cannabis for private retail stores in Ontario. The OCS operates the only legal online store for recreational cannabis sales in Ontario. The AGCO does not regulate the OCS.

## The Licences and Authorizations you need from the AGCO



## The Local Community

### MUNICIPALITIES AND FIRST NATIONS RESERVES

Ontario municipalities have a one-time option to opt out of having cannabis retail stores in their communities. Municipalities have until January 22, 2019 to inform the AGCO if they wish to opt out. Municipalities that choose to opt out can opt back in at any time—but once they are in, they may no longer opt out.

A cannabis store can only be located on a First Nations Reserve if it has the approval of the Band Council.

### RESIDENTS

Residents in the municipality of a proposed cannabis store location have an opportunity to share their views with the AGCO before a retail store is authorized. The Registrar may refuse to authorize the store if it is in the public interest to do so.

The only areas of public interest the Registrar can consider, as defined by the regulations, are related to public health and safety, protecting youth and restricting their access to cannabis, and preventing illegal activities in relation to cannabis.

For more information, visit us online [www.agco.ca](http://www.agco.ca) or call (416) 326-8700 or toll free 1 (800) 522-2876

**From:** Water, Drinking (MECP) [mailto:Drinking.Water@ontario.ca]  
**Sent:** November-27-18 2:59 PM  
**To:** Don Giberson <dgiberson@southhuron.ca>  
**Subject:** 2017-2018 Chief Drinking Water Inspector Annual Report Now Available/ Publication du Rapport annuel 2017-2018 de l'inspectrice en chef de l'eau potable

The Ministry of the Environment, Conservation and Parks has released the 2017-2018 Chief Drinking Water Inspector Annual Report.

This report highlights efforts to provide the people of Ontario with high quality drinking water that is among the best protected in the world.

Visit Ontario's Open Data Catalogue to see our supporting Drinking Water Quality and Enforcement data.

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Le ministère de l'Environnement, de la Protection de la nature et des Parcs a publié le Rapport annuel 2017-2018 de l'inspectrice en chef de l'eau potable.

Ce rapport souligne les efforts qui sont déployés pour fournir à la population de l'Ontario de l'eau potable de grande qualité, l'une des mieux protégées au monde.

Consulter le Catalogue de données ouvertes de l'Ontario pour voir nos données sur la qualité de l'eau potable et l'application des règlements.



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-314-6331

7<sup>e</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-314-6331

November 20, 2018

Dear Head of Council (elect):

Recently, Ontario's Government for the People moved to a new cannabis retail model to meet our key priorities of combatting the illegal market and keeping our children and communities safe.

Today, the Province is beginning the fulfillment of its commitment to provide \$40 million in funding over two years to municipalities to help with the implementation costs of recreational cannabis legalization.

The Ontario Cannabis Legalization Implementation Fund (OCLIF) will be distributed as follows:

- In early January, the first payment of \$15 million will be made to all municipalities on a per household basis, adjusted so that at least \$5,000 is provided to each municipality. This will enable all municipalities to proceed with their planned legalization activities.
- A second payment of \$15 million will then be distributed following the deadline for municipalities to opt-out under the *Cannabis Licence Act*, which is January 22, 2019.
  - Municipalities that have not opted-out as of January 22, 2019 will receive funding on a per household basis, adjusted so that at least \$5,000 is provided to each municipality. This funding will support initial costs related to hosting retail storefronts.
  - Municipalities that have opted-out will receive only a second \$5,000 each.
- The Province is setting aside \$10 million of the municipal funding to address costs from unforeseen circumstances related to the legalization of recreational cannabis, and priority will be given to municipalities that have not opted-out. Further details will be provided at a later date.

.../cont'd

- 2 -

- Finally, if Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the Province will provide 50 per cent of the surplus only to municipalities that have not opted-out as of January 22, 2019.

Our government is committed to respecting taxpayers and their hard-earned money. We believe municipalities have an obligation to do likewise.

As such, municipalities must use this funding to address the costs that directly relate to the legalization of recreational cannabis. Examples of permitted costs include:

- increased enforcement (e.g. police, public health and by-law enforcement, court administration, litigation);
- increased response to public inquiries (e.g. 311 calls, correspondence);
- increased paramedic services;
- increased fire services; and
- by-law / policy development (e.g. police, public health, workplace safety policy).

Lower-tier and upper-tier municipalities will receive a 50/50 split of the allocation. The household numbers will be split between the upper- and lower-tier, and the allocation calculated accordingly. Decisions to adjust the split in allocation and transfer funding can be made at the local level as needed. Upper-tier municipalities will receive funding in relation to opt-out decisions made by the lower-tier municipality.

The Deputy Minister of Finance will write to your Treasurer with further details on the administration of this funding and attach each municipality's specific allocation notice.

To assess the impact of the funding, the Association of Municipalities of Ontario and the City of Toronto have been asked to work with the Ministry of Finance to establish a process by which a sample group of municipalities can assess the use and impact of these funds. More information on this process will be provided at a later date.

Our government is committed to building a retail system for cannabis sales that will help eliminate the illegal market and is safe and reliable with rules that keep cannabis out of the hands of children and youth, while keeping our roads safe. Complementary to this municipal funding, the Province continues to do the following:

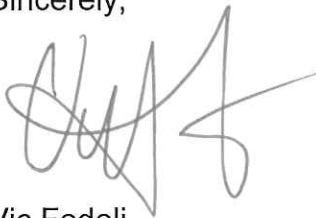
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- 3 -

- Increase the capacity of law enforcement to help detect drug impaired driving through training. The Province has also created a specialized legal team to support drug impaired driving prosecutions, increased capacity at the province's Centre of Forensic Sciences, and has created a Cannabis Intelligence Coordination Centre.
- Support local boards of health (public health units) by providing a suite of tools and resources for enforcement of the *Smoke-Free Ontario Act, 2017*, which includes rules for smoking and vaping of cannabis.
- Conduct an integrated public awareness campaign to communicate the rules and regulations for recreational cannabis and educate Ontarians about the health and safety measures in place to protect them.

We appreciate the efforts of municipalities in the implementation of the federal government's legalization of cannabis and look forward to continuing to work together.

Sincerely,



Vic Fedeli  
Minister of Finance

c: The Honourable Caroline Mulroney, Attorney General  
The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Paul Boniferno, Deputy Attorney General  
Greg Orencsak, Deputy Minister of Finance  
Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing  
Renu Kulendran, Ontario Legalization of Cannabis Secretariat, Ministry of Attorney General  
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project, Ministry of Finance  
Kate Manson-Smith, Assistant Deputy Minister, Local Government and Planning Policy Division, Ministry of Municipal Affairs and Housing  
Dan Miles, Chief of Staff



<b>Ministry of Finance</b>	<b>Ministère des Finances</b>
Office of the Deputy Minister	Bureau du sous-ministre
Frost Building South, 7th Floor	Édifice Frost Sud 7e étage,
7 Queen's Park Crescent	7 Queen's Park Crescent
Toronto, ON M7A 1Y7	Toronto, ON M7A 1Y7
Tel (416) 325-0420	Tél 416-325-0420
Fax (416) 325-1595	(416) 325-1595



November 26, 2018

Dear Treasurer:

**Re: Ontario Cannabis Legalization Implementation Fund**

In his November 20, 2018 letter to Heads of Council (elect), the Minister of Finance announced funding for all municipalities through the Ontario Cannabis Legalization Implementation Fund ("Fund"). This Fund will provide \$40 million in funding over two years to municipalities across Ontario to help with the implementation costs of recreational cannabis legalization.

This letter sets out the terms and conditions of receiving money under the Fund.

**1. First Payment of Funds**

For the first payment in January, the Province will distribute \$15 million of the Fund between all municipalities based on the following:

- 2018 MPAC Household numbers
- 50/50 split in household numbers between lower- and upper-tier municipalities
- Adjustments to provide at least \$5,000 to each municipality

Municipalities will receive a first payment in the amount set out in the attached allocation notice.

**2. Second Payment of Funds**

For the second payment, the Province will distribute \$15 million of the Fund between all municipalities based on the following:

- If a municipality has not opted-out of hosting private retail stores in accordance with *Cannabis Licence Act*, it will receive funding based on the 2018 MPAC household numbers, adjusted so that at least \$5,000 is provided to each municipality.

.../cont'd

- 2 -

- If a municipality has opted-out of hosting private retail stores in accordance with the *Cannabis Licence Act*, it will receive a maximum amount of \$5,000. Please note that if a municipality opts-out by January 22, 2019, and opts back in at a later date, that municipality will not be eligible for additional funding.

Municipalities will receive a second payment based on the above criteria. The Province will send an allocation notice to municipalities setting out the amount of the second payment by March 2019.

The amount of the Fund allocated to each municipality in Ontario will be posted at [www.fin.gov.on.ca/en/budget/oclif/](http://www.fin.gov.on.ca/en/budget/oclif/) in December.

### **3. Use of Funds**

Municipalities must use the money they receive from the Fund solely for the purpose of paying for implementation costs directly related to the legalization of cannabis.

Examples of permitted costs include:

- Increased enforcement (e.g., police, public health and by-law enforcement, court administration, litigation)
- Increased response to public inquiries (e.g., 311 calls, correspondence)
- Increased paramedic services
- Increased fire services
- By-law / policy development (e.g., police, public health, workplace safety policy)

Municipalities must not use the money they receive from the Fund to pay for:

- Costs that have been, or will be, funded or reimbursed by any other government body, or third party
- Costs not related to cannabis legalization

### **4. Transfer of Funds Within Upper-Tier and Lower-Tier Municipalities**

Upper-tier municipalities and lower-tier municipalities may transfer any money that they receive from the Fund between each other. Despite any transfer of money that may occur under this section, municipalities remain responsible for ensuring compliance with the terms and conditions of this letter with respect to the transferred money.

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- 3 -

## **5. Funding Assessment**

To assess the impact of this funding, the Province has requested that the Association of Municipalities of Ontario and the City of Toronto work with the Ministry of Finance to establish a process by which a sample group of municipalities will provide information on use of funds and impact of funding. More information will be available as this process is developed.

If municipalities are asked to provide information on the use of the money received under the Fund and impact of such funding, they must provide the information requested, in a timely manner. As such, municipalities must keep and maintain all records relating to money received from the Fund.

In addition, the Province or any authorized representative or identified independent auditor, may request to review the records or conduct an audit in respect of the expenditure of money a municipality has received from the Fund.

If you have any further questions, please contact:

Cannabis Retail Implementation Project  
Ministry of Finance  
Email: OCLIF@ontario.ca

Yours sincerely,



Greg Orensak  
Deputy Minister

Attachment

- c. Paul Boniferno, Deputy Attorney General  
Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing  
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project  
Allan Doheny, Assistant Deputy Minister, Provincial-Local Finance Division  
Renu Kulendran, Ontario Legalization of Cannabis Secretariat, Ministry of Attorney General

Kate Manson-Smith, Assistant Deputy Minister, Local Government and Planning  
Policy Division, Ministry of Municipal Affairs and Housing  
Pat Vanini, Executive Director, Association of Municipalities of Ontario

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Ministry of Finance  
Email: OCLIF@ontario.ca

Yours sincerely,



Greg Orensak  
Deputy Minister

Attachment

- c. Paul Boniferno, Deputy Attorney General  
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Kate Manson-Smith, Assistant Deputy Minister, Local Government and Planning  
Policy Division, Ministry of Municipal Affairs and Housing  
Pat Vanini, Executive Director, Association of Municipalities of Ontario



**Rebekah Msuya-Collison**

---

**From:** Minister (MMAH) <minister.mah@ontario.ca>  
**Sent:** Friday, November 30, 2018 10:42 AM  
**To:** Rebekah Msuya-Collison  
**Subject:** un message du ministre Steve Clark

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-7000  
Fax: 416 585-6470

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M5G 2E5  
Tél. : 416 585-7000  
Téléc. : 416 585-6470



November 30, 2018

George Finch  
Mayor  
Municipality of South Huron  
clerk@southhuron.ca

Dear Mayor Finch and Council:

Please accept my congratulations on your success in the recent municipal elections. I want to thank you for your decision to serve the public, and I look forward to working with you in the years ahead.

As a former mayor, I know firsthand that municipal government is closest to the people and delivers important services every day. I also know your constituents expect local government to be effective and responsive, and you expect the same in the provincial-municipal relationship.

At the AMO conference this year, I was proud to sign a renewed Memorandum of Understanding one year before it expired. The MOU signals our government's commitment to consult when introducing measures that affect municipalities.

There is much work ahead of us. Our government is working hard to remove red tape that stands in the way of job creation and development in communities across the province. We will be working together to increase housing supply and find efficiencies by reducing the reporting burden you face when dealing with the province. Our goal is to ensure that local governments are working well and supporting future economic prosperity.

As we work together to serve the people of our great province, I want to hear about the challenges you face. I know that local representatives understand their communities and that you can help us ensure that local government is working harder, smarter and more efficiently. Best wishes to you and to council for success over the next four years.

Sincerely,

A blue ink signature of Steve Clark, written in a cursive style.



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-7000



DEC 05 2018

RE: Municipal Reporting Burden

Dear Heads of Council,

As you have heard me say, reducing the provincial reporting burden affecting the municipal sector is a priority for the government. I addressed municipal concerns about the reporting burden at the Association of Municipalities of Ontario (AMO) conference in Ottawa this past summer. I have heard from municipalities that the province asks for too many reports, which impacts the ability of municipalities to focus on local priorities.

I have struck a team in my ministry to lead the reduction of the municipal reporting burden across government. In addition to reducing the number of reports, we must make sure any remaining information collected is necessary for the province's work. We must confirm the information requested is not duplicative, and that the reporting requirements for small municipalities are appropriate.

To address these goals, my ministry will be convening a cross-government working group to bring together ministries with municipal reporting requirements. This group will be tasked with reducing reporting and undertaking the work to meet the aforementioned commitments.

In addition to our cross-government working group, in 2018, my team will be convening a stakeholder working group of various municipal associations with a shared common interest in municipal reporting requirements.

I invite you to share your thoughts on what changes can be made to municipal reporting directly to my office, as well.

Thank you for your support.

A handwritten signature in black ink, appearing to read 'Steve Clark'.

Steve Clark  
Minister, Ministry of Municipal Affairs and Housing

c: Laurie LeBlanc, Deputy Minister, MMAH

# Information for Councils – Developing a Municipal Cannabis Policy Statement

## Members of Council

During Council transition, AMO sent to senior municipal staff a document that covers off all the information that would be helpful in preparing reports to councils on whether to opt-out or allow retail cannabis sales. Now, with councils sworn in, we want to share it directly with you.

The document includes a [Draft Municipal Cannabis Policy Statement Template](#). The Template helps municipal governments that may wish to allow recreational cannabis retail sales in their communities to identify sensitive areas and better guide retail outlet locations. The template is based upon the ‘public interest’ definition in the Ontario recreational cannabis regulations. Where stores are allowed, it can also help staff to provide comments to the [Alcohol and Gaming Commission of Ontario \(AGCO\)](#) on proposed locations within the 15-day statutory consultation window.

Under Ontario’s recreational cannabis policy, private cannabis retail stores will be approved to sell as of April 1, 2019 where municipal governments allow them. Municipal governments that do not wish to allow cannabis retail stores can do so by informing the AGCO in writing by January 22, 2019 of council’s decision. Members should note that the decision not to allow retail stores or the decision is to opt out and opt back in after Jan. 22 will affect access to the municipal portion of the Province’s share of the federal share of its cannabis excise tax. No matter the municipal decision, consumers will continue to have access to cannabis through on-line sales, personal growing and through retail in other communities.

As a priority, please read the documents linked to this communication so that you have the most comprehensive information given the decision you will need to make by January 22, 2019. In addition, Heads of Councils and municipal treasurers received individual letters from the Minister of Finance. These letters set out each municipal government’s cannabis implementation funding allocation. Members can find other information on cannabis legalization on [AMO’s resource page](#).

## AMO Contact:

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**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of email communications from AMO, please click [here](#).



**From:** AMO Communications <[communicate@amo.on.ca](mailto:communicate@amo.on.ca)>

**Date:** November 29, 2018 at 6:10:50 PM EST

**To:** "[t.oke@southhuron.ca](mailto:t.oke@southhuron.ca)" <[t.oke@southhuron.ca](mailto:t.oke@southhuron.ca)>

**Subject:** AMO Policy Update - Ontario Government Releases New Environment Plan for Consultation

November 29, 2018

## **Ontario Government Releases New Environment Plan for Consultation**

The Honourable Rod Phillips, Minister of Environment, Conservation and Parks has released Ontario's new [Environment Plan](#) for a 60-day consultation on the Environmental Registry. The new plan, a broad and wide-ranging framework for action on land, air and water quality across the province sets out new climate change action and climate resilience targets for the province. The government will conduct more focused consultations on individual plan objectives and actions in 2019. This update provides municipal officials with an overview of the plan's main objectives and possible actions that could affect municipal governments. AMO will be reviewing the plan in detail and responding to the government through the consultations.

Through today's announcement, the government proposes to revise Ontario's greenhouse gas (GHG) emissions reduction target by 30 per cent from 2005 levels by 2030. This target is aligned with reductions under the United Nations Paris Accord but allows greater emissions than the current target adopted by the previous government. The Province re-commits to investing \$5 billion additional funding in transit across Ontario and to working with federal and municipal governments to invest the \$7 billion Green Infrastructure stream in the Investing in Canada Infrastructure Plan in areas such as transit, wastewater and stormwater infrastructure.

The new strategy is separated into four main categories containing a wide range of proposed actions. Depending upon local needs and circumstances, municipal governments could be affected a number of initiatives. The four parts of the proposed plan are:

### **Addressing Climate Change**

- Actions to increase climate resilience for people and communities include:
  - Carrying out a provincial climate impact assessment including vulnerability for key sectors such as energy, transport, water and agriculture;
  - Providing better information tools to homeowners to understand and take action to protect against climate change impacts;
  - Helping communities apply climate science in decision making to improve resilience;
  - Modernizing the Ontario Building Code to protect new buildings and homes against extreme weather;
  - Reviewing the Municipal Disaster Recovery Assistance program to incorporate climate resilience upgrades to damaged infrastructure; and
  - Review land use planning policies for climate resilience and helping communities adapt to changing weather conditions and improve stormwater management.
- This section also lays out actions to reduce GHG emissions by 30 per cent from 2005 levels by 2030 in line with the Paris Accord by:
  - Regulating Ontario's largest emitters to reduce GHGs. The regulated standards will include an assessment of trade-exposed industries and allow appropriate exemptions;
  - Create a four year \$400 million Ontario Carbon Trust fund to help pay for innovative technologies and GHG reductions;
  - The Ontario Carbon Trust could be combined with the \$420 million federal Low Carbon Leadership Fund allowing up to \$820 million to provide incentives to reduce carbon

emissions;

- Conserving energy and water in homes and buildings through better information on energy and water consumption
  - Expand the "Green Button" initiative for electricity and natural gas and voluntary support for water utilities;
  - Encourage the display of home energy information on real estate listings;
  - Increase renewable content in gasoline to 15 per cent by 2025;
  - Require natural gas utilities to offer voluntary renewable natural gas options for consumers;
  - Support smart grid and energy storage technologies;
  - Work with municipal governments to develop climate and energy plan initiatives to support climate resilience and low carbon transformation; and
  - Remove regulatory barriers to private sector low carbon refueling and compressed natural gas stations for trucks.

### **Reducing Litter and Waste in Our Communities and Keeping our Land and Soil Clean**

- Commitment to move Ontario's existing waste diversion programs to full producer responsibility to provide relief for taxpayers and make producers of packaging and products more efficient by better connecting them with the markets that recycle what they produce;
- Provide municipal governments and the communities they represent with say in landfill siting approvals;
- Cut regulatory red tape and modernize environmental approvals to support sustainable end markets for waste and new infrastructure;
- Expansion of green bin collection systems in large cities and relevant businesses;
- Develop a proposal to ban food waste from landfill;
- Reduce plastic waste through development of a national strategy; seeking federal commitment to implement standards that address



recyclability and labelling for plastic products and packaging and ensuring the Great Lakes and other inland waters are included in international agreements that deal with plastic waste in the environment;

- Provide clear rules for compostable products and packaging by working with municipal governments and private composting facilities to build a consensus around requirements for emerging compostable materials and consider making producers responsible for the end of life management of these materials;
- Establish an official day focused on cleanup of litter across Ontario;
- Explore opportunities to recover the value of resources in waste through chemical recycling or thermal treatment;
- Work with municipal governments and producers to provide more consistency across the province regarding what items can and cannot be accepted in the Blue Box;
- Revise Brownfields regulation and record of site condition to reduce barriers to redevelop contaminated lands;
- Make it easier to reuse excess soils;
- Work with municipalities to reduce illegal dumping, including of excess soils; and
- Improve management of hauled sewage.

### **Protecting Our Air, Lakes and Rivers**

- Local air quality monitoring and action plans to address regional concerns;
- Reducing road salt infiltrating Ontario's lakes and rivers through best management practices and reducing phosphorous;
- Increasing transparency of monitoring and reporting of sewage overflows from municipal wastewater systems and considering improvements to stormwater and wastewater financing and investment;
- Action on invasive species;

Addressing water taking policies to protect groundwater and prioritizing uses; and

- Increasing water use tracking and reporting.

### **Conserving Land and Greenspace**

- Work with municipal governments and communities to ensure Conservation Authorities focus on protecting people and property from flooding;
- Modernize Environmental Assessments (EA) to avoid duplications, streamline and reduce delays while better recognizing other planning processes

Municipal officials are encouraged to review the plan for individual impacts and opportunities in their government operations. Members may wish to provide their comments directly on the province's new [Environment Plan](#) through the EBR by January 28, 2019. AMO will be assessing the areas of the plan in greater detail and will report to members on any significant developments.

### **AMO Contact:**

Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334

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**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of email communications from AMO, please click [here](#).



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**From:** AMO Communications [mailto:communicate@amo.on.ca]  
**Sent:** Thursday, November 15, 2018 7:50 PM  
**Subject:** AMO Policy Update - Welcome Fire News

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November 15, 2018

## **Welcome Fire News**

After years of relentless municipal work and advocacy, the province has introduced draft legislation that will, if passed, deal with two key advocacy priorities.

It will provide double hatter firefighters with more legislative protection than they currently have. Secondly, it will 'rebalance' fire arbitration in several ways. The Ontario government has listened and is taking action that will help our communities.

### **Protecting Double Hatters:**

The province has provided, through this bill, a set of legislative protections that we are hopeful will allow double hatters to continue to serve their communities as dedicated volunteers. The legislation will better enable smaller communities to have these well-trained firefighters within their fire services.

Ontario's municipal governments, communities, the double hatters and many from the front lines of the fire services loudly applaud this provincial action. The rest of North America protects double hatter firefighters and now Ontario will too.

### **Fire Services Arbitration:**

It is our expectation that proposed amendments to the *Fire Protection and Prevention Act* will provide Ontario's municipal governments with a better platform to advance their interests at arbitration. The proposed legislation provides new interest arbitration criteria that will allow a municipal government to advance arguments about its fiscal health. By moving to a single arbitrator model, which parallels the police IA model, the proposed legislation also signals the clear possibility for more timely decisions.

To be clear, AMO has asked for and received through this legislation, the opportunity for municipal employers to make new arguments at the bargaining table and at interest arbitration. This means that as a sector, there is an opportunity to make a case for a more balanced interest arbitration process for fire services. It will not, nor should it, determine or guarantee arbitration outcomes.

Municipal employers will very much still need to provide well-researched arguments, including local and regional economic and comparator evidence, to make a compelling case on municipal fiscal capacity to arbitrators. These proposed changes should arguably generate meaningful bargaining – a by-product municipal governments welcome, rather than an express ticket to interest arbitration where municipalities have been repeatedly disappointed. Interest arbitration should be a last resort for both parties.

AMO will review this legislation in detail and start to identify any potential amendments for clarity for presentation to the Legislative Committee who will reviewing this bill shortly.

Please find attached the Hicks Morley analysis of Schedule 18 of Bill 57 for your information.

Stay tuned for any member updates on this legislation and other fire service matters.

**AMO Contact:**

Monika Turner, AMO Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416.971.9856 ext. 318.

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November 20, 2018

To the Head & Members of Council:

Pursuant to Policy B-008 of the Ontario Good Roads Association, the Nominating Committee shall report to the Annual Conference its nominations for directors.

**The OGRA Board of Directors is committed to achieving a diverse leadership team. We encourage women and individuals from diverse backgrounds to put their names forward for these positions.**

The following members will serve on the 2019-2020 Board of Directors in the following capacity:

President	<b>Rick Kester</b> , CAO, City of Belleville
1 <sup>st</sup> Vice-President	<b>Rick Harms</b> , Project Engineer, City of Thunder Bay
2 <sup>nd</sup> Vice-President	<b>Dave Burton</b> , Mayor, Municipality of Highlands East
Immediate Past President	<b>Chris Traini</b> , County Engineer, County of Middlesex
Directors	<b>Paul Ainslie</b> , Councillor, City of Toronto
	<b>Antoine Boucher</b> , Director of Public Works & Engineering, Municipality of East Ferris
	<b>Steven Kodama</b> , Director, Transportation Services, City of Toronto
	<b>Bryan Lewis</b> , Councillor, Town of Halton Hills
	<b>Paul Schoppmann</b> , Mayor, Municipality of St.-Charles
	<b>Michael Touw</b> , Manager of Operations, County of Peterborough

Those nominated by the Nominating Committee shall be selected from OGRA's municipal or First Nations membership pursuant to the requirements for geographic representation contained in Section 12 of the Constitution, and so far as possible meeting the criteria established in Policy B-008. A full copy of the Constitution can be viewed on the OGRA web-site. **Those elected shall serve for a two (2) year term ending on February 24, 2021.**

The following vacancies need to be filled:

South West Zone	Two (2) Vacancies
South Central Zone	Two (2) Vacancies
Northern Zone	One (1) Vacancy

The Southwest Zone consists of the municipalities in and including the Counties of Brant, Bruce, Elgin, Essex, Haldimand, Huron, Lambton, Middlesex, Norfolk, Oxford, and Perth, the municipality of Chatham-Kent, and municipalities in and including the Regional Municipality of Waterloo.

The South Central Zone consists of the municipalities in and including the Counties of Dufferin, Grey, Simcoe, and Wellington, and municipalities in and including the Regional Municipalities of Durham, Halton, Niagara, Peel and York, and the City of Hamilton.

The Northern Zone consists of the municipalities in the Districts of Algoma, Cochrane, Kenora, Manitoulin Island, Nipissing, Parry Sound, Rainy River, Sudbury, Thunder Bay and Timiskaming; municipalities in and including the District of Muskoka and the City of Greater Sudbury.

Any member of Council or a permanent full time staff from an OGRA member municipality or First Nations interested in being considered as a candidate for a position on the Board of Directors must complete the attached Nomination Consent form and submit it along with their résumé to the attention of the Chair of the Nominating Committee by no later than **December 21, 2018** at 2:00 p.m. Fax your information to 289-291-6477, e-mail to [info@ogra.org](mailto:info@ogra.org) or mail to OGRA, 1525 Cornwall Road, Unit 22, Oakville, Ontario L6J 0B2

The Nominating Committee will meet in January to recommend a slate of candidates to the membership. The members of the Committee are:

Chair: Ken Lauppe, Immediate Past President  
Vice Chair: Robert Burlie, OGRA Past President  
Members: Paul Ainslie, OGRA Director  
Dave Burton, OGRA 3<sup>rd</sup> Vice-President  
Paul Schoppmann, OGRA Director

Any questions regarding the Nomination process or serving on the Board of Directors can be directed to the undersigned at [joe@ogra.org](mailto:joe@ogra.org).

Yours truly,

A handwritten signature in dark ink, enclosed within a hand-drawn oval. The signature is stylized, with a large 'J' and 'W' followed by a surname that appears to be 'Tiernay'.

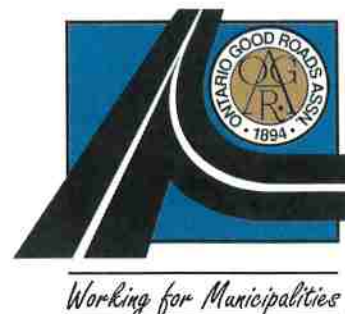
J. W. Tiernay,  
Executive Director

c: Ken Lauppe, Chair, Nominating Committee

# Ontario Good Roads Association

## Board of Directors

### Nomination and Consent Form



We hereby nominate the following to the Board of Directors of the Ontario Good Roads Association for the 2019/21 term of office (2 year term):

Name of Candidate

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Municipality: \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

(Candidates must be nominated by two eligible members of OGRA. A resolution of Council is acceptable but not mandatory)

### Candidate Consent

The candidate nominated above must sign below indicating they consent to the Nomination and agree to let their name stand for office.

I, \_\_\_\_\_ hereby consent to the Nomination  
(Name of Candidate)  
to the Board of Directors of the Ontario Good Roads Association.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Submit completed form and candidate's résumé by fax or e-mail to the attention of Ken Lauppe, Chair, OGRA Nominating Committee  
Fax: 289-291-6477  
E-mail: [info@ogra.org](mailto:info@ogra.org)



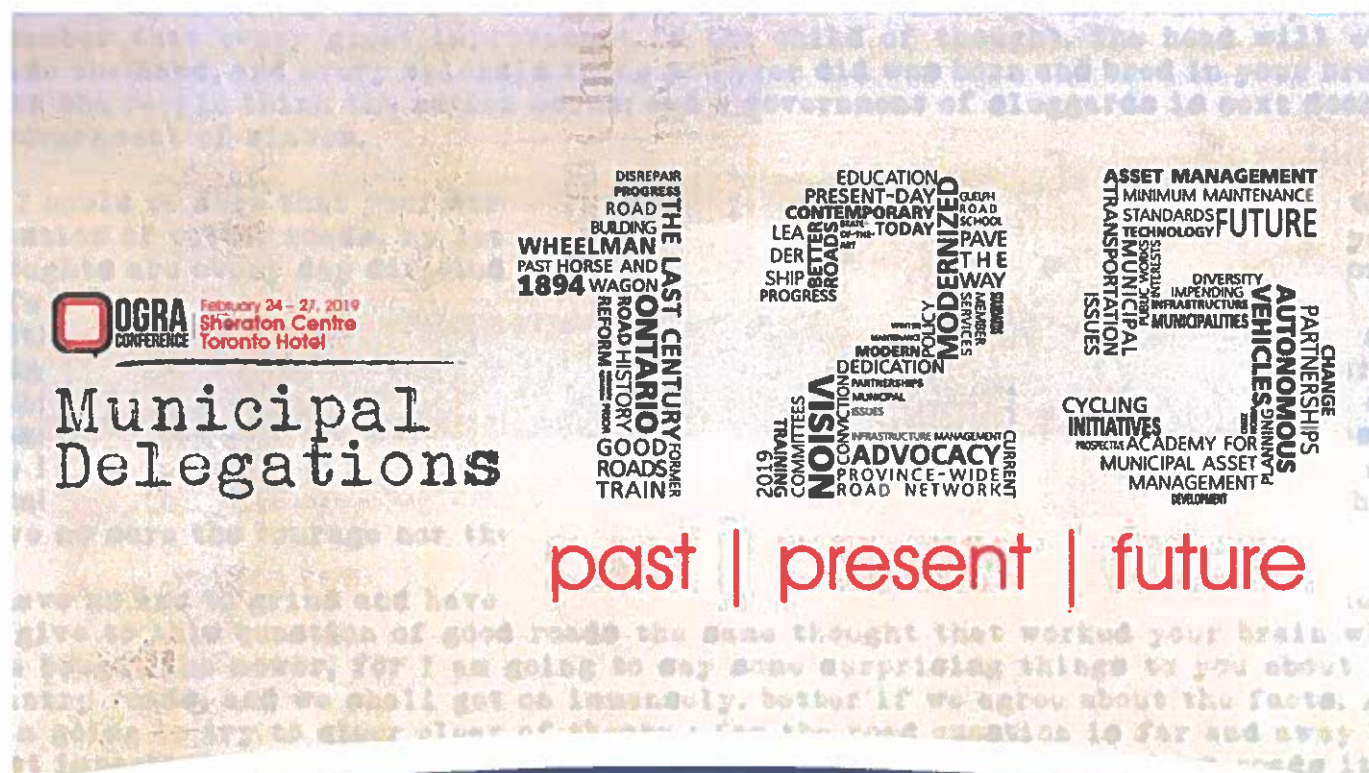
Problems Viewing this Email? [Click Here](#)



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[Milestones](#)

[Career Hub](#)



past | present | future

## **2019 OGRA Conference: Requests for Municipal Delegations**

February 24 - 27, 2019

### **Now Accepting Municipal Delegation Requests**

Interested in meeting with provincial representatives at the 2019 OGRA Conference? The delegation request system is now open. Visit the municipal [delegations page](#) to submit your application. If you have any questions regarding this process please email [delegations@ogra.org](mailto:delegations@ogra.org)

Please note that you will receive a response to your request from the respective ministry no later than one week prior to the conference.

Only registered delegates will be able to request delegations with provincial ministries. To register, please visit the [conference registration page](#).

### **Long Service Awards**

Information on [Long Service Awards](#) is now available. Please complete the applicable



forms no later than Friday, January 26, 2019.

To learn more about the 2019 OGRA Conference visit [www.ograconference.ca](http://www.ograconference.ca). Concurrent workshop information, keynotes, and plenary sessions will be updated weekly.

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**Have a look at the [OGRA Career Hub](#). Where you look for a career, not just a job.**

Join the conversation at [the OGRA Interchange](#)

*The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.*



Ontario Good Roads Association



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## **ROMA Board of Directors Zone Representatives 2019 – 2023**

### **Notice of Call for Nominations Deadline is December 31, 2018**

October 29, 2018

#### **Request of Municipal Clerks:**

Could you please make this document available to all new and incumbent council members coming out of your October 22 municipal election? We do not have all their email addresses at this point. ROMA Policies and Procedures sets out the requirements for the Notice and deadline for Zone Nominations. Deadline for receipt of nominations is December 31, so if an individual of your 2018-2022 council is interested in running for the ROMA Board, then Council will need to pass a supporting resolution at a December 2018 meeting. The following pages provide all the information related to the election process, time commitment for the Board, expense policy and a sample nomination resolution. Thank you for forwarding to members of your new council and tabling this on council agenda.



## 2019 – 2023 ROMA Board of Directors Call for Nominations

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October 29, 2018

### **ROMA Notice and Zones**

Please be advised that in accordance with the Rural Ontario Municipal Association's Policies and Procedures, this is notice of nominations for Zone Representatives to the 2019 – 2020 ROMA Board. The term of the ROMA Board is four years.

The election will take place on Monday, January 27 at the 2019 Annual Conference. The conference is January 26 to 29, Sheraton Hotel, 123 Queen Street West, Toronto, Ontario.

To identify your zone, click [here](#) for the link to the Zone map and list of zone municipalities.

### **Qualifications of Directors**

Every Director shall:

- be an individual of eighteen (18) or more years of age;
- be an elected official of a municipality which is an AMO member;
- not be an undischarged bankrupt; and
- not be declared incapable.

### **Nomination Requirements**

The attached Nomination Form completed by the individual plus a Council Resolution supporting the individual must be received by the deadline. The Nomination Form and Sample Resolution that specifies the Zone are attached. The names of all qualified individuals who are duly nominated will appear on the ballot.

A completed Nomination Form and supporting resolution must be received no later than 12:00 noon on Monday, December 31, 2018. Nominations will not be accepted beyond that date. Please forward a completed Nomination Form to ROMA via email [romaelections@roma.on.ca](mailto:romaelections@roma.on.ca) or fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director as noted on the Form. All candidates will be contacted to confirm receipt of their nominations.

ROMA's Chief Returning Officer, Peter Fay, will certify the nomination. He will contact all candidates. A Nominations Report will be issued in advance of the conference. Information as to the election process at the conference will be sent as well.

If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail [pvanini@amo.on.ca](mailto:pvanini@amo.on.ca)

This information is available on the [ROMA website](#) and the [AMO website](#).

**Sample Council Resolution**

Be it resolved that the Council for the *(Municipality's legal name)* endorses *(Candidate's Name, Municipal Title)*, for the position of ROMA Zone *(insert zone number)* Representative for the 2019 – 2023 ROMA Board.

Adopted on *(insert date)*.

**Other Important Information*****Time Commitment:***

ROMA Board meetings are held eight times per year, typically on the second Thursday of the month in January, March, April, June, August, October, November and December. A mid-term meeting is held every two years, in May or June. In addition, Board members may serve on sub-committees from time to time or asked to be a ROMA representative on others' committees. Time for this will vary with the activity.

***ROMA Expenses:***

ROMA Board members are entitled to a per diem of \$75 per day (effective Jan 1, 2009) when attending meetings on behalf of ROMA business, these meetings include the ROMA Board, AMO Board, Committees and any other meetings where attendance has been pre-approved by the ROMA Chair. A per diem is not applicable to the ROMA mid-term meeting.

ROMA will reimburse travel expenses to all ROMA Board meetings, AMO Board meetings (if applicable) and the Summer Retreat. Travel expenses refer to airfare, train fare and car mileage, parking costs, public transit, and accommodation. Meal costs will also be paid subject to a maximum of \$75/day.

**Nomination Form follows.**



## 2019 – 2023 ROMA Board of Directors Call for Nominations

### NOMINATION FORM 2018 – 2023 ROMA Board

- It is the responsibility of the person nominated to complete accurately Parts A to D of this Nomination Form.
- Council's Resolution of support for the nominee must be attached, and must specify the Zone Representative position (e.g., Zone 1). There are nine zones. See [ROMA Zone map](#).
- The Nominee must be a municipal elected official and the municipality must be a member of the Association of Municipalities of Ontario.
- Nominations will be accepted no later than **4:00 p.m. December 31, 2018**. Send completed forms to:

Pat Vanini, Executive Director  
 Association of Municipalities of Ontario  
 200 University Avenue, Suite 801  
 Toronto, ON M5H 3C6  
 Email: [romaelections@roma.on.ca](mailto:romaelections@roma.on.ca)  
 Fax: 416-971-6191

#### A. Please type or print clearly:

\_\_\_\_\_  
 Nominee's Name, as it is to appear on the ballot

\_\_\_\_\_  
 Nominee's Municipal Position Title

\_\_\_\_\_  
 Nominee's Municipality

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Nominee's Email address and phone number



## 2019 – 2023 ROMA Board of Directors Call for Nominations

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**B. I am nominated for the office of Zone \_\_\_\_\_ Representative.**

**C. ☐ A Council Resolution confirming support for the Nominee and Zone Number is ATTACHED**

**D. Consent of Nominee and Statement of Qualification:**

I, the Nominee mentioned in this Nomination Form do hereby consent to such Nomination and declare that I am qualified to be elected and to hold the office for which I am nominated.

---

Signature of Nominee and Date

### **Certificate of AMO's Chief Returning Officer**

I, Peter Fay, the Chief Returning Officer, appointed by the Rural Ontario Municipal Association, to officiate over these elections, do hereby certify that I have examined the Nomination Form of the aforementioned Nominee filed with me and am satisfied that such Nominee is qualified to be nominated to the office indicated above.

---

Signature of Chief Returning Officer and Date

---

Date Nomination Form received

**From:** Ausable Bayfield Conservation Authority <[communications@abca.on.ca](mailto:communications@abca.on.ca)>

**Date:** November 28, 2018 at 9:39:14 AM EST

**To:** <[marissa@hay.net](mailto:marissa@hay.net)>

**Subject: Notice of Opportunity to Review and Comment by January 25, 2019  
- Draft Shoreline Management Plan**

**Reply-To:** Ausable Bayfield Conservation Authority  
<[communications@abca.on.ca](mailto:communications@abca.on.ca)>

You are invited to review and provide written comments on the Draft Shoreline Management Plan SMP (2018) for the Ausable Bayfield shoreline

This is the nineteenth edition, since 2015, of the Shoreline Management Plan Update e-newsletter. Thank you for having subscribed. You are welcome to unsubscribe at any time.

View this email in your browser (<https://mailchi.mp/abca/notice-of-opportunity-to-review-and-comment-by-january-25-2019-draft-shoreline-management-plan?e=07563655af>)

**\*\* ABCA Board of Directors approves release of new draft updated Shoreline Management Plan for public comment**

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**\*\***

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\*\* Public invited to review, provide written comments until January 25, 2019 on draft plan, posted online at Ausable Bayfield Conservation Authority website at [abca.ca](http://abca.ca)

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The Ausable Bayfield Conservation Authority (ABCA) Board of Directors met on Thursday, November 22 and approved the release, for public review and comment, of a new draft, updated Shoreline Management Plan (SMP).

Members of the public can download the document online at [abca.ca](http://abca.ca) and interested people can provide written comments until January 25, 2019. The document was posted on Wednesday, November 28, 2018, on the [abca.ca](http://abca.ca) shoreline management plan page:

\* Shoreline Management Web Page (<https://www.abca.ca/page.php?page=shoreline-management>)

A hard copy of the document will also be available for inspection at the ABCA administration centre office east of Exeter.

The current Shoreline Management Plan was created in 1994 and updated in 2000. The conservation authority started work in 2015 to update technical information to support updates to the 2000 SMP document.

“This new draft updated Shoreline Management Plan is the result of in-depth technical work completed since 2015,” said Geoffrey Cade, ABCA Manager of Water and Planning.

“This new draft document has benefitted from comments from the public and municipalities over the past four years,” he said. “This new draft plan reflects a great deal of research, thought, and local input.”

Updates to the Shoreline Management Plan provide a consistent and up-to-date guide for development and municipal land use planning along the shoreline, according to the ABCA. The draft plan includes draft development guidelines and policies for proposed shore protection structures by proponents.

Updates to the current plan provide newer information on shoreline recession rates, ensure local policies and application of the Regulation conform to Province of Ontario policy, and keep policies current in light of emerging land use trends.

The draft plan identifies shoreline hazards for flooding, erosion, and dynamic beaches and their impact on shoreline development.

“We look forward to written comments on the new draft plan and we will provide all those comments to the Board of Directors for their consideration prior to any decision on the draft plan in the new year,” said Cade.

Interested people can provide their written comments by email to [info@abca.ca](mailto:info@abca.ca) –



and are encouraged to put 'Draft SMP 2018-2019 Review and Comment' in the subject line. Those people who would like to submit comments by mail are invited to submit written comments by mail to 71108 Morrison Line, RR 3 Exeter, ON N0M 1S5 and to put 'Draft SMP 2018-2019 Review and Comment' on the envelope.

If you have any questions you are invited to contact Planning and Regulations staff at Ausable Bayfield Conservation Authority or phone 519-235-2610 or toll-free 1-888-286-2610.

More than 530 people have subscribed to a regular e-newsletter about shoreline management. To sign up to receive these email updates you may visit this link:

\* Shoreline Management Plan Electronic Newsletter - Updates by Email

([http://eepurl.com/bxn8\\_5](http://eepurl.com/bxn8_5))

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Copyright © 2018 Ausable Bayfield Conservation Authority, All rights reserved. You are receiving this email because you subscribed to this newsletter email for updates about the Shoreline Management Plan Update by the Ausable Bayfield Conservation Authority (ABCA).

Our mailing address is:

Ausable Bayfield Conservation Authority

71108 Morrison Line

RR 3

Exeter, Ontario N0M 1S5

Canada

Want to change how you receive these emails?

You can \*\* update your preferences (<https://abca.us2.list-manage.com/profile?u=da4ab12f358b4ff645701f723&id=b3d018e03d&e=07563655af>)

or \*\* unsubscribe from this list (<https://abca.us2.list-manage.com/unsubscribe?u=da4ab12f358b4ff645701f723&id=b3d018e03d&e=07563655af&c=55d2f1f1cc>)

## CORPORATION OF THE COUNTY OF HURON

### Planning and Development Department

**To:** Warden and Members of County Council – Day 1

**From:** Sandra Weber, Director

**Date:** October 25, 2018

**Subject:** **AG4 (Agricultural Small Holding) Properties and the Keeping of Livestock**

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### RECOMMENDATION

That the report be received for information.

And further that the report be circulated to the local municipalities.

### BACKGROUND

A section of the local municipal by-laws appears to now be in conflict with the Nutrient Management Act. Municipal Zoning By-laws across the County currently limit the number of livestock (referred to as nutrient units) on properties zoned AG4 (Agricultural Small Holding Zone). The limits are based on the size of the parcel and typically equal 1 nutrient unit per acre to a maximum of 4 to 5 nutrient units. This limitation appears to be inoperable in that the Nutrient Management Act Regulation 267/03 states there shall be no restriction on the number of farm animals that may be managed in the course of an agricultural operation (unless imposed by the Regulation). The Nutrient Management Act supercedes a municipal by-law if it addresses the same subject matter as the Regulation.

### COMMENTS

Municipal by-laws in Huron have utilized this zoning approach for a number of years. The intent was to allow small parcels in the agricultural area (created through the retirement residence, surplus residence consent processes, etc.) to have a few livestock units rather than requiring the existing barns to be demolished or renovated for storage purposes only. This responded to the requests to have small hobby farms and created a reasonable relationship between the number of livestock and the size of the property. It was our understanding at the time of implementing this approach that municipalities were able to address the keeping of livestock equal to or less than 5 Nutrient Units which is the threshold for the Nutrient Management Act. We are now aware that the Act does not permit zoning by-laws to regulate the keeping of livestock in Agricultural Zones. The current AG4 zone permits a residential use and uses accessory to the permitted uses (home industrial use, home occupation use, agricultural use limited, bed and breakfast, group home). There is a special notwithstanding provision for existing and new barns subject to the following:

Minimum Lot Area (Hectares)	Maximum Number of Nutrient Units Permitted	Minimum Distance Separation Requirement
0.4	1	85 metres
0.8	2	85 metres
1.2	3	85 metres
1.6+	4	85 metres

In terms of the number of properties affected by this issue, MPAC data shows that there are 1818 properties zoned AG4 across Huron County with approximately 807 (44%) that have an existing barn. Geographically, the properties are dispersed throughout the County relatively equally (see Chart 1).

**Chart 1: Number of AG4 Zones in each Local Municipality**

<b>Municipality</b>	<b>Number of AG4 zones</b>
ACW	225
Bluewater	305
Central Huron	269
Howick	104
Huron East	361
Morris-Turnberry	217
North Huron	67
South Huron	270

**Implications of Policy Shift:**

1. Number of livestock cannot be limited through zoning on AG4 zoned properties. Where a building permit is required, the requirements of Minimum Distance Separation and setbacks to lot lines will be implemented and a Nutrient Management Strategy may be required (depending on the size of operation). It is important to note that AG4 properties with existing barns may not require a building permit and may not trigger the requirement for a Nutrient Management Strategy.
2. Municipal By-laws are required to be silent on the keeping of livestock in Agricultural Zones. It appears the limitations within urban settlement areas are operable.
3. Farm operations of every size are required to maintain sound farming practices. If a resident/neighbour is concerned about manure management or other farm practices on an agricultural parcel, there is a complaint process through OMAFRA and/or the Normal Farm Practices Board.
4. For surplus residence consents, where the severed parcel contains a barn, the structure must either be: a) demolished or b) altered such that it is not able to house livestock. In recent years, the approach in Huron County has been to allow well maintained barns to remain with the severed residence. The concern with this approach is that if the barn can house livestock (an unlimited number of livestock in light of recent information), this could be interpreted as the creation of a small farm as opposed to the severance of a surplus house.

**Recommended option:**

1. Maintain the AG4 zoning on existing AG4 parcels and update the zone provisions to remove the restriction on nutrient units.

New applications for severance of a surplus residence would include a condition to either have the barn demolished, or altered so that it is no longer capable of housing livestock, to the satisfaction of the municipality. This may require the removal of the infrastructure such as manure storage, feed bins, mangers, stalls, etc. This would not prohibit livestock on the property in the future or the conversion of the former barn to a livestock use, however, structural changes to the building to accommodate livestock would require a Building Permit which would trigger a Nutrient Management Strategy to be prepared.

Some neighbouring municipalities use a Rural Residential zone for lots created through the surplus farm dwelling consent process. The permitted uses and structures in this zone would be residential and non-farm accessory structures. This would prohibit the keeping of livestock on any future lots created through surplus farm residence severance. If this approach were preferred, the Official Plans would also need to be amended to include a policy in the Agricultural Section that lots created as a result of a surplus farm residence severance will be zoned Rural Residential and are considered a residential lot and not an agricultural operation.

The Planning Department is not recommending this option because the keeping of a few animals on AG4 properties is a common practice within the County that has not led to significant complaints and/or issues.

**OTHERS CONSULTED** – Greg Stewart, County Solicitor; Ontario Ministry of Agriculture Food and Rural Affairs; Ministry of Municipal Affairs and Housing; County Planning Directors; Kirk Livingston, CBO; Planners

### **BUDGET IMPACTS**

Staff resources to prepare amendments within current budget.

Original Signed by

Sandra Weber  
Director

Original Signed by

Meighan Wark  
CAO



## HEALTH UNIT AND PLANNING & DEVELOPMENT

1 Court House Square, Goderich, Ontario N7A 1M2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

[www.huroncounty.ca](http://www.huroncounty.ca)

To: Mayors/Reeves and Members of Local Councils in Huron County  
Municipal Staff  
From: Courtney Feeney, Public Health Promoter  
Victor Kloeze, Planner  
Date: November 27<sup>th</sup>, 2018  
Re: Update on Cannabis Legalization and Municipal Impact

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### PURPOSE:

To update local municipal councils on the land use planning and public health related factors resulting from the legalization of cannabis and the provincial model for retail stores prior to the municipal January 22, 2019 opt-out deadline for retail stores.

### BACKGROUND:

On October 17<sup>th</sup>, 2018, the Ontario Government passed legislation that privatized the cannabis retail model. The new enacted *Cannabis Licence Act, 2018* sets the Alcohol Gaming Commission of Ontario (AGCO) as the regulator of cannabis retail outlets, and the Ontario Cannabis Retail Corporation (OCRC) as the exclusive wholesaler and online retailer of cannabis in Ontario. The first retail stores are to be operational on April 1<sup>st</sup>, 2019. In the interim, the public can purchase cannabis from OCRC's online store, which will continue to be available after cannabis retail stores begin to open. Retail applications to the AGCO will be received starting December 17<sup>th</sup>, 2018.

Cannabis will continue to be produced by Part 1 Licenced Producers, which are licenced by the federal government under a continuation of the previous medical licencing program. While this report specifically addresses the implementation of cannabis legalization and the provincial retail store model, it is envisioned that future housekeeping amendments to the local Comprehensive Zoning By-laws will review the processing and production aspects of this industry.

There are a few key facts for municipal governments to be aware of:

#### 1) Opting In and Opting Out

Section 41 of the *Cannabis Licence Act, 2018* establishes that municipalities have a one-time opportunity to refuse to allow private cannabis retail stores to operate within their municipality, or opt out. The deadline for opting out is January 22<sup>nd</sup>, 2019. If a municipality opts out of allowing retail stores, the AGCO will not issue licences for cannabis retail stores in that municipality. Opting out would be done through a resolution of local municipal councils, which would be sent to the AGCO. A list of municipalities that have refused to allow cannabis retail stores would be included on the AGCO website.

Municipalities will have the opportunity to allow cannabis retail stores to operate after they have opted out by passing an additional resolution at any time.

Municipalities are automatically opted-in if no resolution of Council is passed. Any municipality that has been automatically opted in (in other words, did not actively opt out before January 22<sup>nd</sup>, 2019), will not be able to refuse to allow retail stores in the future.

The province has indicated that funds will be distributed to municipalities on a per household basis, with each municipality receiving at least \$10,000, to address implementation costs directly related to legalization of cannabis. Refusing to allow cannabis retail stores in a municipality by opting out will disqualify a municipality from some additional cannabis-related grants and transfer payments from the province.

The Huron County Economic Development Department has provided comments that they would support a decision by municipal councils to allow cannabis retail stores. They cite the potential for local benefits of employment and wages, occupancy of vacant retail store spaces and the resulting rents and taxes.

## **2) Business Licences and Zoning**

Section 42 of the *Cannabis Licence Act, 2018* establishes that municipalities do not have the authority to pass a by-law providing for a system of licences respecting the sale of cannabis or cannabis retail stores.

Section 42 also establishes that zoning by-laws, interim control by-laws and site plan control by-laws cannot distinguish between a use of land, a building or a structure that includes the sale of cannabis and a use of land, a building or a structure that does not include the sale of cannabis.

As such, business licence, zoning, and site plan control requirements specific to cannabis retail stores are not permitted or operable. The legislation would not allow these tools to be used to prevent cannabis retail stores from opening in a municipality, or to control the number of stores, location, or retail density.

Information provided by the Association of Municipalities of Ontario indicates that cannabis retail stores would still be subject to the same regulations as any other retail store, so in that way site plan control, zoning regulations, building permits and other standard requirements would apply.

## **3) Provincial Regulations for Cannabis Retail Stores**

The location requirements for cannabis retail stores are as follows:

- Hours of operation must be within 9 a.m. and 11 p.m.
- Stores and their storage areas must be enclosed by walls separating them from other commercial establishments, activities, or outdoor areas
- Stores must be a minimum of 150 metres away from a school or private school
- A cannabis retail store may be permitted as part of a licenced production facility, however, each licenced producer may only have one retail licence

There are no requirements for cannabis retail stores that regulate:

- Retail outlet density
- Proximity to youth-serving facilities including child care centres, community centres or recreational facilities
- Setback requirements between cannabis, tobacco, or alcohol retail locations

## **4) Public Notice & Comment**

Section 4(7), (9) and (11) of the *Cannabis Licence Act, 2018* establishes that the AGCO Registrar shall give notice and receive submissions on a proposed cannabis retail licence for a 15 day period prior

to making a decision regarding a licence. The notice will be given on the AGCO website, via a physical notice at the proposed location, and in any other way the Registrar considers appropriate.

Residents, local municipalities, and the County will be requested to provide comments on whether the issuance of the retail store authorization is in the public interest, having regard to the needs and wishes of the residents. All comments must be received by the Registrar within the 15 day notice period.

## 5) Smoking / Vaping Cannabis

In order to protect workers and the public from second-hand smoke and vapour, the *Smoke-Free Ontario Act, 2017* prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and non-medical) in enclosed workplaces and enclosed public places, as well as other designated places. Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or non-medical). Vaping refers to inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette. In addition, there are some additional restrictions included in the *Highway Traffic Act* and the *Cannabis Control Act*.

Smoking or vaping cannabis is not permitted in the following locations:

- Schools, publicly-owned playgrounds and sports areas, community recreational facilities
  - o On grounds, including fan/ viewing areas (excluding golf courses)
  - o Public areas within 20 metres of these places
- Hospitals, hospices, health, and long-term care facilities
  - o Within 9m of the entrance or exit of hospitals (public/private), psychiatric facilities, long-term care homes, or independent health facilities
  - o On outdoor grounds of hospitals (public/private) and psychiatric facilities
  - o In non-controlled areas in long-term care homes, certain retirement homes, provincially-funded supportive housing, designated psychiatric or veterans' facilities, and residential hospices as outlined in the *SFOA, 2017*
- Vehicles and boats
  - o You cannot consume cannabis (smoking, vaping, eating) in a motor vehicle (including motorized vehicles such as snowmobiles and ATVs) or boat that is being driven, or is at risk of being put into motion
- Other areas
  - o In restaurants and on bar patios and public areas within 9m of a patio
  - o On outdoor grounds of specified Ontario government office buildings
  - o In reserved seating areas at outdoor sports and entertainment locations
  - o In sheltered outdoor areas with a roof and more than two walls which the public or employees frequent, or are invited to (e.g., a bus shelter)
  - o In a licenced day nursery and in a private home daycare, whether children are present or not
  - o On County-owned property as outlined in County of Huron By-Law No. 2018-002

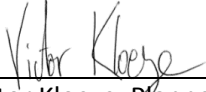
Staff from the Huron County Health Unit could assist local councils with reviewing and updating their Smoking By-laws.

## OTHERS CONSULTED

- Courtney Feeney, Public Health Promoter, Huron County Health Unit
- Chris Watson, Economic Development Officer, County of Huron

- Director and Planners, Huron County Planning and Development

Sincerely,



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Victor Kloeze, Planner, MCIP RPP  
Planning & Development  
vkloeze@huroncounty.ca



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Courtney Feeney, BHSc  
Huron County Health Unit  
cfeeney@huroncounty.ca



**CORPORATION OF THE COUNTY OF HURON**

**TO:** Chair and Members of Council, Day 1  
**FROM:** Meighan Wark, CAO  
**DATE:** 11/7/2018  
**SUBJECT:**

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**RECOMMENDATION:****RECOMMENDED MOTION:****THAT:**

The Council of the County of Huron [ adjust / not adjust] the 2019 budget forecast to maintain the same net pay of the elected members of Huron County Council, effective January 2019;

**AND FURTHER THAT:**

The remuneration by-law be prepared for approval at the November 21, 2018 Council Day 2 meeting.

**BACKGROUND:**

Section 255 of the former Municipal Act, R.S.O 1990 provided that one-third of the salary paid to an elected member of council was deemed to be for expenses incurred in the discharge of a member's duties. As such, this portion of a councillor's salary was not subject to income tax.

Section 283(7) of the Municipal Act requires that each Council review the option to exempt one-third of the salary at least once during each four-year term of Council after a regular election.

In March 2017, the Federal Government announced through its budget that it would be removing the tax exemptions for expense allowances paid to municipal councillors effective January 1, 2019. The measure affects elected members of provincial and territorial legislatures, as well as municipalities. Elected officials of municipal utility boards, commissions and corporations will also be subject to the rule, as will members of school boards.

**COMMENTS:**

A County of Wellington staff report was used as a reference for this report and outlines the following excerpt from the 2017 Federal Budget:

"Remove the tax exemptions for non-accountable expense allowances paid to members of provincial territorial legislative assemblies and to certain municipal office-holders. This exemption is only available to certain provincial, territorial and municipal office holders, and provides an advantage that other Canadians do not enjoy."

This exemption has been in place since 1947. There will be an increased cost to municipalities whether elected officials maintain their same net or gross pay through mandated employer contributions to the Canada Pension Plan, Employer Health Tax and to OMERS.

In order for Councillor's net pay to remain the same as before the legislative change per diems would be increased in 2019 to offset the increased tax payments to maintain the current level of compensation.

**OTHERS CONSULTED:**

County of Wellington Report by County Clerk titled "One-Third Tax Exemption"  
Michael Blumhagen, Treasurer

**FINANCIAL IMPACTS**

The estimated impact is \$35,000-\$40,000.

Current Honorarium and Per Diem rates are:

Full Day per diem – \$289.22

Councillor Honorarium – \$4,935.61

Warden Honorarium– \$14,189.89

To remain net income neutral, we would have to increase the following:

Daily per diem - 8.36% to \$313.40

Councillor Honorarium - 8.36% to \$5,348.23

Warden Honorarium - 40.40% to \$19,923.08

ATTACHMENTS:

Description	Type	Upload Date	File Name
Draft			
<input type="checkbox"/> Remuneration By-law		10/17/2018	<a href="#">2018- xxx Draft Establish Rates of Remuneration for Warden and Council.doc</a>
By-law			

**BY-LAW NO. 2018-XXX**

**A BY-LAW OF THE CORPORATION OF THE COUNTY OF HURON  
TO ESTABLISH THE RATES OF REMUNERATION FOR  
THE WARDEN AND MEMBERS OF COUNCIL**

**WHEREAS** Section 283(1) of The Municipal Act, 2001, S.O. 2001, c.25 provides that "a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board";

**AND WHEREAS** Section 283(2) of The Municipal Act, S.O. 2001, c.25 provides that "despite any Act, a municipality may only pay the expenses of the members of its Council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees, and if the expenses are in lieu of the expenses actually incurred, or the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the Council or local board, of the actual expenses that would be incurred";

**AND WHEREAS** Section 283(7) of The Municipal Act, S.O. 2001, c.25 states: "On or after December 1, 2003 a Council shall review a By-law under subsection (5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election";

**AND WHEREAS** the Council of the Corporation of the County of Huron deems it necessary and desirable to enact a By-law to establish the rate of remuneration and expenses for the Members of Council;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the County of Huron enacts as follows:

1. That Schedule "A" attached to this By-law shall provide for the remuneration paid to the Warden and Members of Council; as amended from time to time.
2. That Schedule "B" attached to this By-law shall provide for the amount of payment for per diems, half day and full day to the Warden and Members of Council; as amended from time to time.
3. That Schedule "C" attached to this By-law shall provide for the amount of payment for conference registration fees, travel expenses which include mileage, meal allowance, accommodations, parking etc. to the Members of Council. These provisions do not apply to the Warden.
4. That by-law 2014-120 previously adopted is hereby repealed.

READ a first time this 21<sup>st</sup> day of November 2018.

READ a second time this 21<sup>st</sup> day of November 2018.

READ a third time this 21<sup>st</sup> day of November 2018.

---

Jim Ginn, Warden

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Susan Cronin, County Clerk

**BY-LAW NO. 2018-XXX  
Schedule "A"**

As per a motion approved at the Council Day 1 of November 7, 2018 Warden Honorarium, Council Honorarium, Per Diems (full day and half day) **are increased annually by the same percentage approved to the Non-Union staff.**

Honorariums are calculated for the term of Council from December 1<sup>st</sup> to November 30.

**Honorarium**

Warden \$14,189.89 (effective December 1st, 2017)  
Council Member \$4,935.61 (effective December 1st, 2017)

**BY-LAW NO. 2018-XXX**  
**Schedule "B"**

As per a motion approved at the Council Day 1 of November 7, 2018 Warden Honorarium, Council Honorarium, Per Diems (full day and half day) are increased annually by the same percentage approved to the Non-Union staff.

**Per Diems (full day) - for County Councillors**

Warden \$289.22 (effective January 1st, 2018)  
Council Member \$289.22 (effective January 1st, 2018)

**Per Diems (half day -less than 2-1/2 hours) - for other Committee meetings; not County Council**

Warden \$165.26 (effective January 1<sup>st</sup>, 2018)  
Council Member \$165.26 (effective January 1<sup>st</sup>, 2018)

**BY-LAW NO. 2018-XXX  
Schedule "C"**

As per a motion approved at the Council Day 1 of November 7, 2018 Warden Honorarium, Council Honorarium, Per Diems (full day and half day) are increased annually by the same percentage approved to the Non-Union staff.

Conferences Expenses are calculated for the term of Council from December 1<sup>st</sup> to November 30.

**Conference Expenses**

Warden - unlimited Conference expense

Council Member - includes conference registration fee, mileage, meal allowance, accommodation, parking etc. Per diems are not included in the conference expense.

Council Member \$3,701.71 (effective December 1<sup>st</sup>, 2017)

**Meeting Expenses**

Mileage and per diems for meetings are **not** included in the Conference stipend per year.

The Warden and CAO are signing authorities for Councillor expense claims.

The most recent Past Warden and either the Chair of Huron County Accessibility Advisory Committee or the Chair of the Huron County Library Board are signing authorities for the Warden's expense claims.

*\*Mileage is paid according to the Huron County mileage rate.*

**CORPORATION OF THE COUNTY OF HURON**

**TO:** Warden and Members of County Council  
**FROM:** Michael Blumhagen, Treasurer, and Director of Corporate Services  
**DATE:** 11/21/2018  
**SUBJECT:**

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**RECOMMENDATION:****RECOMMENDED MOTION:****THAT:**

The Council of the Corporation of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Councillor Remuneration – 1/3<sup>rd</sup> Tax Exemption, dated November 21, 2018 as presented for information;

**AND FURTHER THAT:**

That the Council of the County of Huron include the revised rates in the remuneration by-law for approval at the November 21, 2018 Council Day 2 meeting.

**BACKGROUND:**

On November 7, 2018, CAO submitted a report to County Council regarding the impact of the elimination of the 1/3<sup>rd</sup> tax impact. That report recommended that Council per diems be increased by 8.36%, Council honorarium be increased by 8.36% and the Warden's honorarium be increased by 40.40% to achieve a net neutral impact.

**COMMENTS:**

The figures provided to the CAO from the Treasurer in the November 7th report only included the impact of income tax. They did not include the impact of CPP on the additional 1/3<sup>rd</sup> income which was an error by the Treasurer and was missed in the original analysis.

CPP is an applicable expense for those Councillors under the age of 70, thus CPP is a deduction for most County Councillors, but not all. However, in the spirit of ensuring Councillors receive the say net pay moving forward, it is important that CPP be factored in as well.

The revised rate with current CPP rates are recommended as follows:

Council Per Diem – 10.98% increase to \$320.98 (from \$289.22)

Council Honorarium – 10.98% increase to \$5,477.98 (from \$4,935.61)

The Warden's overall increase that is required is 17.73% as the change will impact the tax bracket that the Warden's income will be taxed at (based on 3 year average). Therefore, the keeping the per diem amount the same as the rest of Council, will require a greater increase in the Warden's Honorarium of 40.90% to offset.

Therefore, it is recommended that the Warden Honorarium be increased to \$19,992.87 (from \$14,189.89).

**OTHERS CONSULTED:****FINANCIAL IMPACTS**

The expected savings from the change in number of Council meetings is approximately \$43,000. This will offset the impact of the elimination of the 1/3 tax exemption.

**ATTACHMENTS:**

Description	Type	Upload Date	File Name
No Attachments Available			



**BY-LAW NO. 2018-081****A BY-LAW OF THE CORPORATION OF THE COUNTY OF HURON  
TO ESTABLISH THE RATES OF REMUNERATION FOR  
THE WARDEN AND MEMBERS OF COUNCIL**

**WHEREAS** Section 283(1) of The Municipal Act, 2001, S.O. 2001, c.25 provides that “a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board”;

**AND WHEREAS** Section 283(2) of The Municipal Act, S.O. 2001, c.25 provides that “despite any Act, a municipality may only pay the expenses of the members of its Council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees, and if the expenses are in lieu of the expenses actually incurred, or the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the Council or local board, of the actual expenses that would be incurred”;

**AND WHEREAS** Section 283(7) of The Municipal Act, S.O. 2001, c.25 states: “On or after December 1, 2003 a Council shall review a By-law under subsection (5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election”;

**AND WHEREAS** the Council of the Corporation of the County of Huron deems it necessary and desirable to enact a By-law to establish the rate of remuneration and expenses for the Members of Council;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the County of Huron enacts as follows:

1. That Schedule “A” attached to this By-law shall provide for the remuneration paid to the Warden and Members of Council; as amended from time to time.
2. That Schedule “B” attached to this By-law shall provide for the amount of payment for per diems, half day and full day to the Warden and Members of Council; as amended from time to time.
3. That Schedule “C” attached to this By-law shall provide for the amount of payment for conference registration fees, travel expenses which include mileage, meal allowance, accommodations, parking etc. to the Members of Council. These provisions do not apply to the Warden.
4. That by-law 2014-120 previously adopted is hereby repealed.

READ a first time this 21<sup>st</sup> day of November 2018.  
READ a second time this 21<sup>st</sup> day of November 2018.  
READ a third time this 21<sup>st</sup> day of November 2018.

\_\_\_\_\_  
Jim Ginn, Warden

\_\_\_\_\_  
Susan Cronin, County Clerk

**BY-LAW NO. 2018-081**  
**Schedule "A"**

As per a motion approved at the Council Day 1 of November 7, 2018 Warden Honorarium, Council Honorarium, Per Diems (full day and half day) are increased annually by the same percentage approved to the Non-Union staff.

Honorariums are calculated for the term of Council from December 1<sup>st</sup> to November 30.

**Honorarium**

Warden \$19,992.87 (effective December 1<sup>st</sup>, 2018)  
Council Member \$5,477.98 (effective December 1<sup>st</sup>, 2018)

**BY-LAW NO. 2018-081**  
**Schedule "B"**

As per a motion approved at the Council Day 1 of November 7, 2018 Warden Honorarium, Council Honorarium, Per Diems (full day and half day) are increased annually by the same percentage approved to the Non-Union staff.

**Per Diems (full day) - for County Councillors**

Warden \$320.98 (effective January 1<sup>st</sup>, 2019)  
Council Member \$320.98 (effective January 1<sup>st</sup>, 2019)

**Per Diems (half day -less than 2-1/2 hours) - for other Committee meetings; not County Council**

Warden \$183.41 (effective January 1<sup>st</sup>, 2019)  
Council Member \$183.41 (effective January 1<sup>st</sup>, 2019)

**BY-LAW NO. 2018-081**  
**Schedule "C"**

As per a motion approved at the Council Day 1 of November 7, 2018 Warden Honorarium, Council Honorarium, Per Diems (full day and half day) are increased annually by the same percentage approved to the Non-Union staff.

Conferences Expenses are calculated for the term of Council from December 1<sup>st</sup> to November 30.

**Conference Expenses**

Warden - unlimited Conference expense

Council Member - includes conference registration fee, mileage, meal allowance, accommodation, parking etc. Per diems are not included in the conference expense.

Council Member \$3,701.71 (effective December 1<sup>st</sup>, 2018)

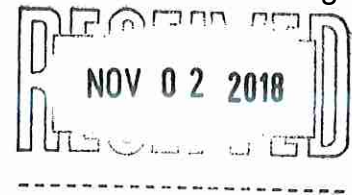
**Meeting Expenses**

Mileage and per diems for meetings are **not** included in the Conference stipend per year.

The Warden and CAO are signing authorities for Councillor expense claims.

The most recent Past Warden and either the Chair of Huron County Accessibility Advisory Committee or the Chair of the Huron County Library Board are signing authorities for the Warden's expense claims.

*\*Mileage is paid according to the Huron County mileage rate.*



October 2018

Dear Mr. Dan Best,

The ***Smoke-free Ontario Act, 2017*** (*SFOA, 2017*) came into effect on October 17, 2018. The *SFOA, 2017* regulates the sale, supply, display, promotion and use of tobacco and vapour products (e.g., e-cigarettes), and the smoking and vaping of cannabis. Additional substances could be made subject to the *SFOA, 2017* by regulation in the future.

The *SFOA, 2017* and its regulation will prohibit the smoking of tobacco and cannabis, and the use of an e-cigarette to vape any substance in all enclosed public spaces and enclosed workplaces, as well as additional prohibited places, such as **child care centres, and within 20 metres of children's playgrounds and sporting areas**, where the smoking of tobacco was prohibited under the previous *SFOA*. In addition to a number of spaces which had been prescribed under previous legislation, new prohibitions for the use of these products as defined in the *SFOA, 2017* include:

- Smoking or vaping on **recreation facility** property and within a 20m perimeter of their grounds

Representatives from the Huron County Health Unit have begun working with all community stakeholders, including contacting staff at municipalities, to discuss these changes in further detail, in particular the implications for municipal properties, such as recreation facilities, effects on special events, fairs, and festivals.

Huron County Health Unit Tobacco Enforcement Officers are designated to enforce this legislation and will continue to work with owners, operators, and proprietors of properties to ensure compliance with provincial requirements.

With ongoing communication, collaboration, and a commitment to due diligence, we are confident that compliance can be achieved and maintained. We look forward to working together to support the continued efforts to protect all Huron County residents from tobacco and other smoking related harms. If you have any questions, please contact me at 519-482-3416 x2245 or [plandry@huroncounty.ca](mailto:plandry@huroncounty.ca).

Sincerely,

Patrick Landry, CPHI(C)  
Public Health Inspector | Tobacco Enforcement Officer  
Huron County Health Unit

### Huron County Health Unit

77722B London Road, RR 5, Clinton, ON N0M 1L0 CANADA  
Tel: 519.482.3416 Confidential Fax: 519.482.9014

[www.huronhealthunit.ca](http://www.huronhealthunit.ca)





## **Smoke-Free Ontario Act, 2017**

### **How the Act Affects: Children's Playgrounds**

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#### **The Basics**

The Smoke-Free Ontario Act, 2017 prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

#### **Children's Playgrounds**

Smoking and vaping is not permitted on children's playgrounds or in public spaces within 20 metres of the perimeter of a playground.

A children's playground is:

- An area open to the public at no cost or for a fee, primarily used for children's recreation and equipped with children's play equipment, such as:
  - Slides;
  - Swings;
  - Climbing apparatuses;
  - Splash pads;
  - Wading pools; and
  - Sandboxes.

These restrictions include playgrounds at hotels, motels and inns. It does not apply to playgrounds intended for residents of apartments, condominiums or campgrounds.



**Note:** Additional restrictions on smoking and vaping may exist in municipal or condominium bylaws; lease agreements, and the policies of employers and property owners.

### **Owner Responsibilities**

It is the responsibility of the owner, operator or the person in charge of the place to ensure that smoking and vaping laws are followed.

They are required to:

- Give notice to the public that smoking and vaping is prohibited in the place.
- Post “No Smoking” and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances and exits to the smoke- and vape-free area, in appropriate locations and in sufficient numbers, to ensure the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the place.
- Ensure that no one smokes or vapes in the place.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws do not remain in the place.

### **Enforcement**

Local public health units will carry out inspections and respond to complaints regarding smoking and vaping on and around children’s playgrounds.

### **Penalties**

An individual who violates the prohibition on smoking or vaping on and around children’s playgrounds may be charged and if convicted, may face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

An owner that fails to fulfill their responsibilities under the law may be charged and if convicted, may face a maximum fine:

Signage responsibilities

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence); \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

### Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking and vaping laws applicable to playgrounds, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/location.aspx>.

For more information on the Smoke-Free Ontario Act, 2017, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree).





## Smoke-Free Ontario Act, 2017

### How the Act Affects: Community Recreational Facilities

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#### The Basics

The *Smoke-Free Ontario Act, 2017* (SFOA, 2017) prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette, or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

#### Community Recreational Facilities

Smoking and vaping is not permitted on the outdoor grounds of community recreational facilities or in public spaces within 20 metres of the perimeter of the grounds.

A community recreational facility is an enclosed public place or an enclosed workplace where:

1. The place is owned or operated by a charity, non-profit or government.
2. The place is primarily used for the purposes of providing athletic or recreational programs or services to the local community, including children and youth, whether or not a fee is paid for the use.

For example:

- a) Sports programs;
  - b) Children's play programs; or
  - c) Fitness programs.
3. The public is normally allowed access.
  4. The place is not primarily a private dwelling.



## Owner Responsibilities

It is the responsibility of the owner, operator or the person in charge of the place to ensure that smoking and vaping laws are followed.

They are required to:

- Give notice to the public that smoking is prohibited in the smoke-free and vape-free areas.
- Post “No Smoking”, and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances, exits and washrooms of the smoke and vape-free area, in appropriate locations and in sufficient numbers, to ensure the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the smoke-free and vape-free areas.
- Ensure that no one smokes or vapes in the smoke-free and vape-free areas.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws does not remain in the smoke-free and vape-free areas.

## Enforcement

Local public health units will carry out inspections and respond to complaints of smoking and vaping on the outdoor grounds and public spaces within 20 metres of the perimeter of the grounds of community recreational centres.

## Penalties

Any individual who violates the prohibition on smoking or vaping in smoke-free and vape-free areas may be charged and if convicted, may face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

An owner that fails to fulfill their responsibilities under the law may be charged and if convicted, may face a maximum fine:

Signage responsibilities

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence) ; \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

### Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking or vaping laws applicable to community recreational centres, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>.

For more information on the *Smoke-Free Ontario Act, 2017*, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree).





## **Smoke-Free Ontario Act, 2017**

### **How the Act Affects: Enclosed Workplaces**

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#### **The Basics**

The *Smoke-Free Ontario Act, 2017* prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical or recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette, or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

#### **Enclosed Workplaces**

Employees are protected, by law, from exposure to second-hand smoke and vapour in an enclosed workplace. This is defined as the inside of any place, building, structure, or vehicle (or any part of them) that is covered by a roof and that employees work or spend time in during their work day, even during off-hours when people are not working. For example, an enclosed workplace includes an office building, the inside of a trailer office on a construction site, or a delivery truck (work vehicle).

#### **Exemption – Use of Tobacco for Traditional Indigenous Cultural or Spiritual Purposes**

The prohibition on smoking tobacco or holding lighted tobacco in an enclosed workplace or an enclosed public place does not apply to:

- An Indigenous person who smokes tobacco or holds lighted tobacco for traditional Indigenous cultural or spiritual purposes.
- A non-Indigenous person who smokes tobacco or holds lighted tobacco, if the activity is carried out with an Indigenous person for traditional Indigenous cultural or spiritual purposes.



## Outdoor Places associated with Enclosed Workplaces

An employer may provide employees who smoke or vape with a shelter outdoors for the purpose of smoking or vaping. The shelter must not have more than two walls and a roof, and must comply with other rules in the *Smoke-Free Ontario Act, 2017*.

For example, cafeterias in a workplace are treated the same as a restaurant in which food or drink are served, sold, or offered. As such, smoking and vaping is not permitted inside the cafeteria or on outdoor patios that are part of or next to the cafeteria.

## Responsibilities of Employers

An employer includes an owner, manager or overseer of a workplace or job site who is responsible for, directly or indirectly, an employee.

### Every employer of an enclosed workplace must:

- Give notice to the public that smoking and vaping is not allowed in the place.
- Post “No Smoking” and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances, exits and washrooms of the place, in appropriate locations and in sufficient numbers, to ensure that the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the place.
- Ensure that no one smokes or vapes in the place.
- Ensure that someone who refuses to comply with Ontario's smoking and vaping laws does not remain in the place.

## Employees

An employee is:

- A person who performs any work for, or supplies any services to, an employer; or
- A person who received any instruction or training in the activity, business, work, trade, occupation or profession of an employer.

## Protection for Employees

An employer cannot:

- Dismiss (or threaten to dismiss) an employee;
- Discipline or suspend an employee (or threaten to do so);
- Impose any penalty upon an employee; or
- Intimidate or coerce an employee, for following or attempting to enforce the SFOA, 2017.

If this were to happen, the employee may file a complaint in accordance with the procedure set out in the Occupational Health and Safety Act.

For more information about filing a complaint, please call the Ministry of Labour:

Toll-free: 1-800-531-5551

Or visit the [Ministry of Labour](#) Website.

## Enforcement

Local public health units carry out inspections and respond to complaints about smoking and vaping in enclosed workplaces.

## Penalties

An individual who violates the prohibition on smoking or vaping in an enclosed workplace may be charged with an offence, and on conviction could be subject to a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

An employer that fails to fulfill their responsibility under the law may be charged with an offence, and if convicted, could face a maximum fine:

Signage responsibilities

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence); \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

### Retaliation against an employee

- For Individuals: \$4,000.
- For Corporations: \$10,000.

### Other responsibilities

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- INFOLine 1-866-532-3161
- TTY 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking and vaping laws in enclosed workplaces, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>.

For more information on the *Smoke-Free Ontario Act, 2017*, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree).



## **Smoke-Free Ontario Act, 2017**

### **How the Act Affects: Enclosed Public Places**

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#### **The Basics**

The *Smoke-Free Ontario Act, 2017* (SFOA, 2017) prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical and recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette, or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

#### **Enclosed Public Places**

Smoking and vaping is not permitted in enclosed public places. An "enclosed public place" means the inside of any place, building, structure or vehicle (or any part of them) that is covered by a roof and where the public is ordinarily invited or has access, regardless of whether a fee is charged for entry.

#### **Exemption – Traditional Use of Tobacco by Indigenous Persons**

The prohibition on smoking tobacco and holding lighted tobacco in an enclosed workplace or an enclosed public place does not apply to:

- An Indigenous person who smokes tobacco or holds lighted tobacco for traditional Indigenous cultural or spiritual purposes.
- A non-Indigenous person who smokes tobacco or holds lighted tobacco, if the activity is carried out with an Indigenous person for traditional Indigenous cultural or spiritual purposes.

## **Responsibilities of Proprietors of Enclosed Public Places**

The SFOA, 2017 requires proprietors of enclosed public places to ensure that smoking and vaping laws are followed. A proprietor includes the owner, operator or person in charge of an enclosed public place.

Every proprietor of an enclosed public place must:

- Give notice to the public that smoking or vaping is not allowed in the place.
- Post “No Smoking” and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances, exits and washrooms of the place, in appropriate locations and in sufficient numbers, to ensure that the public is aware that smoking and vaping is not allowed.
- Ensure that no ashtrays or similar items remain in the place.
- Ensure that no one smokes or vapes in the place.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws does not remain in the place

## **Enforcement**

Local public health units will carry out inspections and respond to complaints of smoking and vaping in enclosed public places.

## **Penalties**

An individual who violates the prohibition on smoking or vaping in an enclosed public place may be charged with an offence, and on conviction could be subject to a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

Signage responsibilities

- For individuals: \$2,000 (for a first offence) ; \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence) ; \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

Other responsibilities

- For individuals: \$1,000 (for a first offence) ; \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence) ; \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local Public Health Unit.

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking or vaping laws in enclosed public places, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at:

<http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>.

For more information on the *Smoke-Free Ontario Act, 2017*, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree).







## Smoke-Free Ontario Act, 2017

### How the Act Affects: Sporting Areas

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#### The Basics

The Smoke-Free Ontario Act, 2017 prohibits the smoking of tobacco, the use of electronic cigarettes (e-cigarettes) to vape any substance, and the smoking of cannabis (medical and recreational) in enclosed workplaces and enclosed public places, as well as other designated places in Ontario, to protect workers and the public from second-hand smoke and vapour.

Smoking refers to the smoking or holding of lighted tobacco or cannabis (medical or recreational).

Vaping refers to inhaling or exhaling vapour from an electronic cigarette or holding an activated electronic cigarette, whether or not the vapour contains nicotine.

#### Sporting Areas

Smoking and vaping is not permitted at publicly-owned outdoor sporting areas, spectator areas next to sporting areas and public areas within 20 metres of any point of the edge of the sporting or spectator areas.

This applies to sporting areas:

- Owned by the province, a municipality, colleges or universities;
- Used primarily for sports, such as soccer, football, basketball, beach volleyball or skateboarding; and
- Open to the public whether or not a fee is charged to enter.

**Note:** This does not apply to golf courses.

#### Owner Responsibilities

The Act requires owners and operators of these sporting areas to ensure that smoking and vaping laws are respected. They are required to:

- Give notice to the public that smoking and vaping is not allowed in smoke-free and vape-free areas.



- Post “No Smoking” and “No Vaping” signs, or a dual “No Smoking and No Vaping” sign at entrances and exits to the smoke-free areas, in appropriate locations and in sufficient numbers to ensure that the public is aware that smoking and vaping is not allowed.
- Ensure that people do not smoke or vape in the smoke-free and vape-free areas.
- Ensure that no ashtrays or similar equipment remain in the smoke-free and vape-free areas.
- Ensure that someone who refuses to comply with Ontario’s smoking and vaping laws does not remain in the smoke-free and vape-free area.

## **Enforcement**

Local public health units will carry out inspections and respond to complaints regarding smoking on or around sporting areas.

## **Penalties**

Anyone caught smoking or vaping on or around these sport areas may be charged with an offence, and if convicted could face a maximum fine of \$1,000 (for a first offence) or \$5,000 (for any further offence).

The owner or operator of a sporting area who fails to fulfill their responsibilities under the law may be charged with an offence, and if convicted, could face a maximum fine:

### **Signage responsibilities**

- For individuals: \$2,000 (for a first offence); \$5000 (for a second offence); \$10,000 (for a third offence); \$50,000 (four or more offences).
- For corporations: \$5,000 (for a first offence); \$10,000 (for a second offence); \$25,000 (for a third offence); \$75,000 (four or more offences).

### **Other responsibilities**

- For individuals: \$1,000 (for a first offence); \$5,000 (two or more offences).
- For corporations: \$100,000 (for a first offence); \$300,000 (two or more offences).

This fact sheet is intended as a quick reference only and should not be considered to be legal advice. For more information, please contact your local [Public Health Unit](#).

You may also obtain information by calling toll-free:

- **INFOline** 1-866-532-3161
- **TTY** 1-800-387-5559

Hours of operation: Monday to Friday, 8:30 a.m. - 5:00 p.m. (Eastern Standard Time)

For specific information on smoking and vaping laws in and around sporting areas, contact your local Public Health Unit. To find the public health unit serving your region, please visit their website at: Smoke-Free Ontario Act, 2017 How the Act Affects:

<http://www.health.gov.on.ca/en/common/system/services/phu/locations.aspx>.

For more information on the Smoke-Free Ontario Act, 2017, please visit the Ontario Ministry of Health and Long-Term Care website: [ontario.ca/smokefree](http://ontario.ca/smokefree).



Dawn Rasenburg  
Chair  
Community Hub/Recreation Project Steering Advisory Committee

Cc: Dan Best, CAO

Unfortunately, I am advising that effective immediately I need to resign from this committee due to other personal and family time commitments.

This is an important committee and I am glad to have been a part of it and got to know the committee members.

I wish the committee and its members all the best in moving forward with this endeavour.

Thanks to all for allowing me to share this time with you.

Sincerely,



Darlene McKaig  
519 238 6292



### Minutes of the Board of Directors Meeting

Mon., Nov. 12, 2018 at Noon, Upstairs Meeting Room at the Municipality of South Huron

Present: John Miller, Aimee Rau, Kimberley Payne, Jean Jacobe, Catherine Weber, Paul Ciufo.

Regrets: Aaron Neeb, Dave Frayne.

1. Welcome & Call To Order.
2. Approval of the Agenda.
3. Approval of Minutes.
4. **Artistic Advisor Report, John Miller.**

\*John reported on the venue tour taken by him and Paul Ciufo after the last board meeting. He was “really taken” with the Exeter United Church as a venue. Aimee Rau cautioned that it is not air conditioned and gets very hot. Other venues toured: Trivitt Memorial Anglican Church, the South Huron Rec Centre community room, and the MacNaughton Trail/Morrison Dam Conservation Authority (for outdoor presentations).

\*John handed out a sheet entitled “What the Board does” outlining the expectations for the Board of Directors: Build the Treasury; Strengthen the Board Membership; Appoint an Administrator; Make decisions about the name, identity, duration, etc. (the basic nature of) the Festival; Develop a Budget; Support the artistic and administrative personnel to achieve a successful festival; Build community relations (a Friends of the Festival group would be significant).

\*A fundraiser was discussed, late Feb./early March featuring a Toronto ensemble “Whiskey Jack” presenting songs/stories about Stompin’ Tom, hosted at the Rec Centre.

\*As requested Aimee Rau put forward some potential new names for the festival. Two leading contenders:

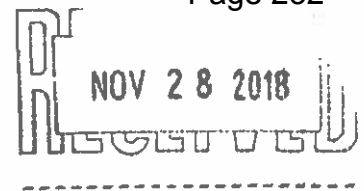
The Huron Bach & Beyond Festival; and The Huron Waves Music Festival

\*John presented some programming ideas for a festival that would run Thurs. – Sun. the first two weeks of May, 2019. Some ideas include: instruction in area schools by Cadence (acapella quartet, Setphane Tetreault (plays a cell worth \$10 million), TorQ Percussion Ensemble. Evening concerts by Cadence, Countertenor Madness, Daniel Taylor's Theatre of Early Music, Shaun Brodie and the Queer Songbook Orchestra, Schola Magdalena, London Symphonia, Wow Factor A Cinderella Story, the Bicycle Opera Project. The finale would be "The Night of the Choirs" with local choirs, London Symphonia, and could perform Beethoven pieces including Ode to Joy.

Dates to consider: South Huron Community Choir has a concert on Sun., May 5; Mother's Day is Sun., May 12.

5. Report by Kim Payne, re: office space. Kim spoke with Pat O'Rourke and is looking into a couple of potential sites, i.e. the former Barber Shop across from the liquor store in Exeter, and part of the Ranch House Inn (the part that was a pizzeria).
6. Old Business
7. New Business.
8. Comments, Announcements, Correspondence
9. Adjournment.

Next meeting date: \_Mon., Dec. 3, 2018 @ noon @ the municipality\_\_\_\_\_



November 27, 2018

South Huron Council  
The Corporation of the  
Municipality of South Huron  
322 Main St. South  
PO Box 759  
Exeter, ON N0M 1S6

Re: 2018 Community Grant Application

South Huron Council approved a community grant in December 2017 to a maximum of \$2,000 for South Huron Community Choirs. This funding was approved to assist the Choirs with a Fundraising Cabaret Concert.

South Huron Community Choirs organized a very successful community event at the South Huron Recreational Centre on October 14, 2018. The event was entitled "Fall Frolic: Beef Dinner and Variety Show" and included a delicious roast beef dinner prepared by our dedicated choir members and enjoyed by more than 150 people. A Silent Auction with some interesting donations was included during the evening and helped generate additional funds.

The variety show featured local musicians The Bronson Liners and Charlie Weber from the Cultural Collective in addition to our South Huron Community Choir and Handbell Choir. It was a wonderful evening and, from all accounts, very much enjoyed by those in the community who attended.

The total rental costs for the facility were \$995.53. These costs have been paid and we have been reimbursed.

On behalf of South Huron Community Choirs, I would like to take this opportunity to offer our sincere thanks to South Huron Council for this support. We have recognized the Corporation of the Municipality of South Huron in marketing for all our events for this current year. We also appreciate the support of the many members of South Huron Council who purchased tickets and attended our community event.

With 31 choir members, we are a small organization, and this grant was critical to our ability to organize this successful community event and fundraise for our ongoing provision of community choral and handbell opportunities.

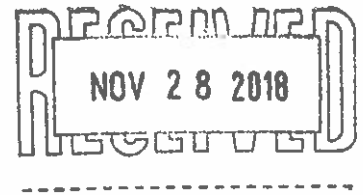
South Huron Council, thank you very much for your support! We hope to see you at future events.

Sincerely,

Mary Peterson  
Fundraising, Grants and Sponsorship  
South Huron Community Choirs



**Big Brothers Big Sisters**  
of South Huron



November 2018

Dear Municipality of South Huron Community Grant Fund,

This status report is to follow up on our grant received to offset the facility rental costs for both our Spring and Fall Mom2Mom Sale and our Christmas Shopping Event.

Our Spring Mom2Mom Sale (Saturday April 21<sup>st</sup>) accomplished our objective to raise money for our Agency. Our sale raised \$3,851.88 for our Agency. Our income was \$4,881.75, our expenses were \$1,029.87. This sale saw 293 shoppers, as well as had 45 Moms who participated.

Our Fall Mom2Mom Sale (Saturday September 22<sup>nd</sup>) accomplished our objective to raise money for our Agency. Our sale raised \$3,734.64 for our Agency. Our income was \$4,259.40, our expenses were \$524.76. This sale saw 263 shoppers, as well as had 28 Moms who participated.

Both of our Mom2Mom Sales affect our community, as they offer affordable, gently used children items. Parents are asked to pay a \$2 admission fee, then are able to shop from the racks and tables of gently used clothing, sports equipment, toys, games, bedding, books, etc. Everything relating to children from newborn to size 16, including maternity.

Our Christmas Shopping Event (November 3<sup>rd</sup>), accomplished our objective to raise money for our Agency. Our sale raised \$3,927.82 for our Agency. Our income was \$4,274.50, our expenses were \$346.68. Our Christmas Shopping Event affects our community as encourages local businesses, home based businesses and crafters to get involved in the community and participate as vendors. It encourages people to shop local. Our sale this year saw 472 shoppers, as well as 43 vendors!

This \$11,514.34 that was raised between all 3 events has helped to provide us with more funds to be able to operate our programs and services. It has also allowed us to focus on recruiting more volunteers.

If you have any questions, please do not hesitate to contact myself.

Kindest Regards,

*Amy Wilhelm*

Amy Wilhelm  
Caseworker/Resource Coordinator for Big Brothers Big Sisters of South Huron

125 John St. W – Exeter, Ont. – N0M 1S2  
Mailing Address – 135 John St. W – Exeter, Ont. – N0M 1S2  
Phone 519-235-1780 Fax 519-235-3798

E-mail [amy.wilhelm@bigbrothersbigsisters.ca](mailto:amy.wilhelm@bigbrothersbigsisters.ca) Web <https://southhuron.bigbrothersbigsisters.ca>



Dec. 8, 2018

South Huron Municipal Council

322 Main Street South, P.O. Box 759, Exeter ON N0M 1S6

Please be advised that the Jessica's House Foundation will be hosting the 2<sup>nd</sup> Annual Jessica's House Music Weekend on Saturday, July 6th, 2019 from 3pm-1am as a fundraiser for Jessica's House, our local residential hospice for end of life care. The concert will take place on the South Huron Recreation Centre grounds, and a beverage garden will be created around the rodeo ring, where the concert will take place. It will be fenced with 42" industrial event fencing and food will be served in this area. We expect approximately 1500 people to visit this beverage area. The Extended License Area will span 360 feet long and 180' feet wide and will also encompass a tiered seating area where patrons can enjoy a drink while watching the concert. Adequate washrooms and hand wash stations will be on site along with security guard personnel.

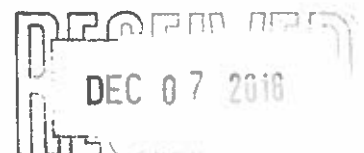
Should you require any further information, please do not hesitate to contact me t 519-871-4104.

Yours truly,



Deb Homuth

Chair, Jessica's House Governance and Operations Board



Tuesday September 11<sup>th</sup>, 2018

Municipality of South Huron  
322 Main Street South  
Exeter ON  
N0M 1S6

Attention: South Huron Council

RE: Variance Application File #Shu D13-MV07/18

This letter is to request that the variance fee of \$1456 submitted for the above application be refunded since the Zoning By-law #12-1984 has been changed during the process of having my application approved. The location of the property is Plan 203 Lot 42, Stephen Township (245 Prince Alfred Street).

Please contact me in response to this matter.

Sincerely,

A handwritten signature in black ink that reads "Martin Koolen". The signature is written in a cursive, flowing style.

Martin Koolen  
Cell #: (519) 859-2277  
Email: koolen74@gmail.com



**St. John Ambulance**

**SAVING LIVES**  
at work, home and play

Municipality of South Huron  
322 Main Street South, P.O. Box 759  
Exeter, ON N0M 1S6

November 6<sup>th</sup>, 2018

Dear Municipality of South Huron:

**The 2019 Fundraising Goal for the Grey Bruce Huron Branch of St. John Ambulance is to replace one of our aging ambulances with a more economical passenger vehicle.** St. John Ambulance is one of Canada's oldest charitable organizations. It is only through the generous support of donors like you that we are able to provide community services and programming throughout Grey, Bruce and Huron.

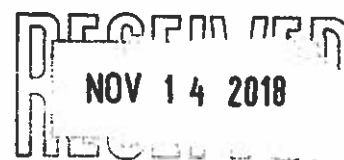
Our 2000 Ford Ambulance, shown below, needs to be replaced due to mechanical and bodywork requirements. By replacing it with a passenger vehicle, it would meet the needs of all of our volunteers, including Therapy Dog and Medical First Response. It would be easier to drive, more fuel efficient, and less expensive to maintain. As a safety minded organization, we must ensure that our vehicles meet the standards for safe and efficient transport of our volunteers. The cost of purchasing a Community Services Support vehicle will be upwards of \$30,000. We would be grateful for a donation of **\$250, \$500, \$1,000** or an attainable amount from your organization.

If you would like a presentation regarding our local efforts at an upcoming meeting, please contact us. Learn more about the important role St. John Ambulance volunteers play in your community. Help us to continue our mission of saving lives at work, home and play.



Sincerely,

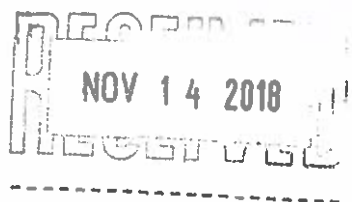
Tony Alberts, CSTJ  
Board Chair  
St. John Ambulance  
Grey Bruce Huron Branch



Grey Bruce Huron Branch | 316-5<sup>th</sup> Street, Hanover ON Canada N4N 0A7  
Tel: (519) 364 - 7004 | Fax: (519) 364 - 7061 | Email: [grey.bruce.huron@on.sja.ca](mailto:grey.bruce.huron@on.sja.ca)

Charitable Registration No.: 10802 2237 RR0001

sja.ca

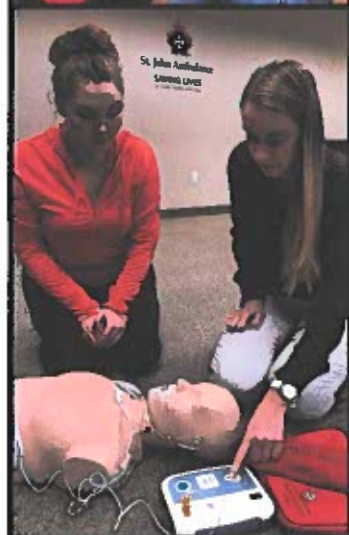


**St. John Ambulance**  
**SAVING LIVES**  
 at work, home and play

## **St. John Ambulance Grey Bruce Huron Branch**

**Proud of our accomplishments this past year!**

- **5,086 Participants Trained in First Aid & CPR/AED**
- **369 Participants in Babysitter Courses**
- **195 Participants Trained to Advanced Medical First Response**
- **20 Certified Instructors in Grey Bruce**
- **4 Fully Equipped Classrooms in Grey Bruce**
- **3 Certified Instructor Trainers/Monitors**
- **3 Full Time Staff, 2 Part Time Staff**
- **4 High School Co-op Students**
- **1 Summer Employment Student**
- **105 Years of Service and Instruction in our Area**
- **123 Volunteers in Grey Bruce Huron**
- **14,286 hours of Community Service**
- **2,203 Therapy Dog Visits**
- **139 Casualties Treated by Medical First Response Volunteers**
- **151 Events Covered by Medical First Response Volunteers**
- **26 First Aid & CPR/AED and Therapy Dog Presentations to Community Groups**
- **2 Disaster Response Practices with Grey County and Municipality of Northern Bruce Peninsula including EMS, Police & Fire.**



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sja.ca





Exeter and area businesses

Business Bonspiel – Saturday Jan 5, 2019

The Exeter Curling Club has been a part of our community for over 50 years.

We would like to invite your members to have a good time after the busy Christmas and New Year holidays. We are offering a fun bonspiel on Saturday Jan 5/19 starting at 9:30 am and should be over by 4 pm.

This is an ideal venue to get a group of four people together for some comradery, be it a novice or experienced curler. The team can be comprised of men, women or mixed.


We will have coffee and treats to begin; it will consist of two six end games, with a dinner in between, and prizes. Cost is \$40.00 per person.

Cash bar.

We are hoping to get a reply by December 18<sup>th</sup>, 2018 in order to assist the caterer with numbers. So make up a team and **get ready to rock!**

RSVP to Dave Frayne at [frayne@hay.net](mailto:frayne@hay.net)

Hope to see you on the ice.



*Exeter Curling Club  
announces the 3rd Annual*

**Exeter and Area  
Business  
Curling  
Bonspiel**

**Give it  
a try!**

**SATURDAY**  
**January 5, 2019**  
**9:30 a.m. to 4:00 p.m.**

**No curling experience necessary -  
all skill levels welcome.  
All equipment supplied.**

**Entry Fee:**  
**\$160/team**  
**(includes two**  
**6-end games,**  
**lunch and**  
**prizes)**

**Cash Bar**

**For a great day of exercise and networking,  
contact Dave and Cathy Cade Frayne  
frayne@hay.net or 519-235-1409**



Your Honour Mayor Maureen Cole, Deputy Mayor and Councillors  
Municipality of South Huron

I am writing this letter to hopefully gain some clarification and insight into the plans for restructuring the Mollard Line road extending from the Grand Bend Line ( Highway 81) corner to the Crediton Road corner.

I had attended the council meeting Oct, 1 2018 at which time I thought our concerns regarding the road maintenance were fully understood.

I was away on vacation Oct. 15-21 and came home to an application of what I thought was fresh gravel. In speaking with the neighbour I was told this was our application of tar and chip. If so this is totally unsatisfactory and nothing like our previous tar and chip done a few years ago which had been done extremely well.

Already the road has potholes with some standing water and rough sections. Very likely by the end of winter most of the gravel will have been removed by the snow removal process.

Surely we can expect better road conditions for our tax dollars.

Paving would be an ideal solution but even a superior tar and chip would be welcome.

Awaiting your reply,  
Cassie Lovie  
69999 Mollard Line  
R.R.#3 Parkhill  
N0M 2K0  
519-238-2727

RECEIVED  
NOV 13 2018  
MUNICIPALITY OF SOUTH HURON

Please place this communication on the public agenda for the Council meeting to be held Monday December 17, 2018.

Re: Housekeeping Amendment – Lakeshore Zone Map Correction to Municipality of South Huron Zoning By-Law #69-2018  
Att- clerk

Dear South Huron Municipal Council,

The Corporation of the Municipality of South Huron made a mapping error on Key Map 1 of By-law #69-2018, which affects the lands legally described as Plan 126 Lot 35, 36, and 37. These properties, located in the Stephen Ward, should be zoned Lakeshore Residential (LR1) but were included under the Natural Environment Zone 2 (NE2) in error when the Comprehensive South Huron Zoning By-law was passed by Council earlier this year.

We are the owners of Lot 37, and have been for decades. Since it came to our attention that this error occurred, we have tirelessly navigated the legal process to remedy the situation.

We are not planning experts nor do we have expertise in the legislated appeal process; accordingly, this has been very stressful for us. It seems absurd that the township and those affected must go through such considerable effort and expense just to reverse a mistake made by the mapping department. Despite our experience related to this, we would like to thank the staff of the Municipality of South Huron for bringing forward this housekeeping amendment to rectify the error.

Sincerely,

Pat and David Orriss  
3 Eva St.,  
Grand Bend, On.  
NOM 1T0  
&  
28 Tamarack Cres,  
London, On.  
N6K 3J7



Greetings Mayor Wilhelm and Mayor Strathdee, and Mayor Cole, Brent Kittmer, Rebecca Clothier,

It has been a privilege for more than a decade to represent the Municipalities of Perth South, South Huron and the Town of St. Marys as your representative on the Board of the UTRCA for more than a decade. During this time I have seen the UTRCA transition into a new state of the art facility and grow in significance and authority that entangles many aspects of community planning and development. The UTRCA operations are more complex and integrated than simply what a conservation conscious individual might think and its relevance and impact to our communities significant.

The UTRCA have a dedicated team who believe in their mission and it plays a critical role in the protection of people and property throughout the watershed but the organization is greatly influenced by the City of London and larger urban centers especially when it comes to budgeting decisions. Despite that, I can assure you I have in every opportunity tried to bring the rural, small town voice to the table as loudly and influential as possible.

I would like to think in some way I have influenced positive gains in the accounting and information sharing as directors now see much better financial information not simply a pie chart. I presently sit on the UTRCA "hearings and personnel committee" and "audit and finance committee" besides the regular UTRCA Directors role. I am pleased to say there were many positive gains but especially to see the end of a couple legacy items specifically the end of

Springbank dam fiasco and closure coming to the Glengowan dam project (TBA).

If I may, I would like to suggest the representative you select should have more than an environmental conservation (protectionism) mindset as it is my perspective that the greatest weakness of representation is people who have only those ambitions of conservation or a one purpose agenda, or are there as a municipal councilor representative with mildly interested perspective, or the members fail to recognize impacts to financial and economic burdens to small, midsize and rural communities today and for the future. A business or financial background and a balanced perspective would serve your communities best in my opinion.

I hope you have numerous excellent candidates to apply but if by chance that does not happen I am willing to fill the gap for a little while longer as necessary. I now reside just outside of the boundary of Perth South in West Perth and it is likely long past time for a change in representation but as long as I am a resident of the UTRCA watershed my understanding is that I can still represent your communities without conflict if necessary.

Thank You,

Yours truly,

Tony Jackson

UTRCA representative,

South Huron, St Marys, Perth South



## **The Corporation Of The Municipality Of South Huron**

### **By-Law #100- 2018**

#### **To amend By-Law #69-2018, being the Zoning By-Law for the Municipality of South Huron, for lands known as Plan 126 Lot 37 and Plan 126 Lot 35 Lot 36, Stephen Ward, Municipality of South Huron.**

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #69-2018, of the Municipality of South Huron, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Plan 126 Lot 37 and Plan 126 Lot 35 Lot 36, Stephen Ward, Municipality of South Huron.
2. That By-Law #69-2018 is hereby amended by changing the zone symbol from Natural Environment Zone 2 (NE2) to Lakeshore Residential (LR1) on the lands designated 'zone change' on Key Map, identified as Schedule "B", attached hereto and forming an integral part of this by-law.
3. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
4. That the Municipality of South Huron Zone Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
5. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act*, 1990.

Read a first and second time this 17<sup>th</sup> day of December, 2018.

Read a third time and finally passed this 17<sup>th</sup> day of December, 2018.

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk

## **Schedule “A” to By-Law #100-2018**

### **Corporation Of The Municipality Of South Huron**

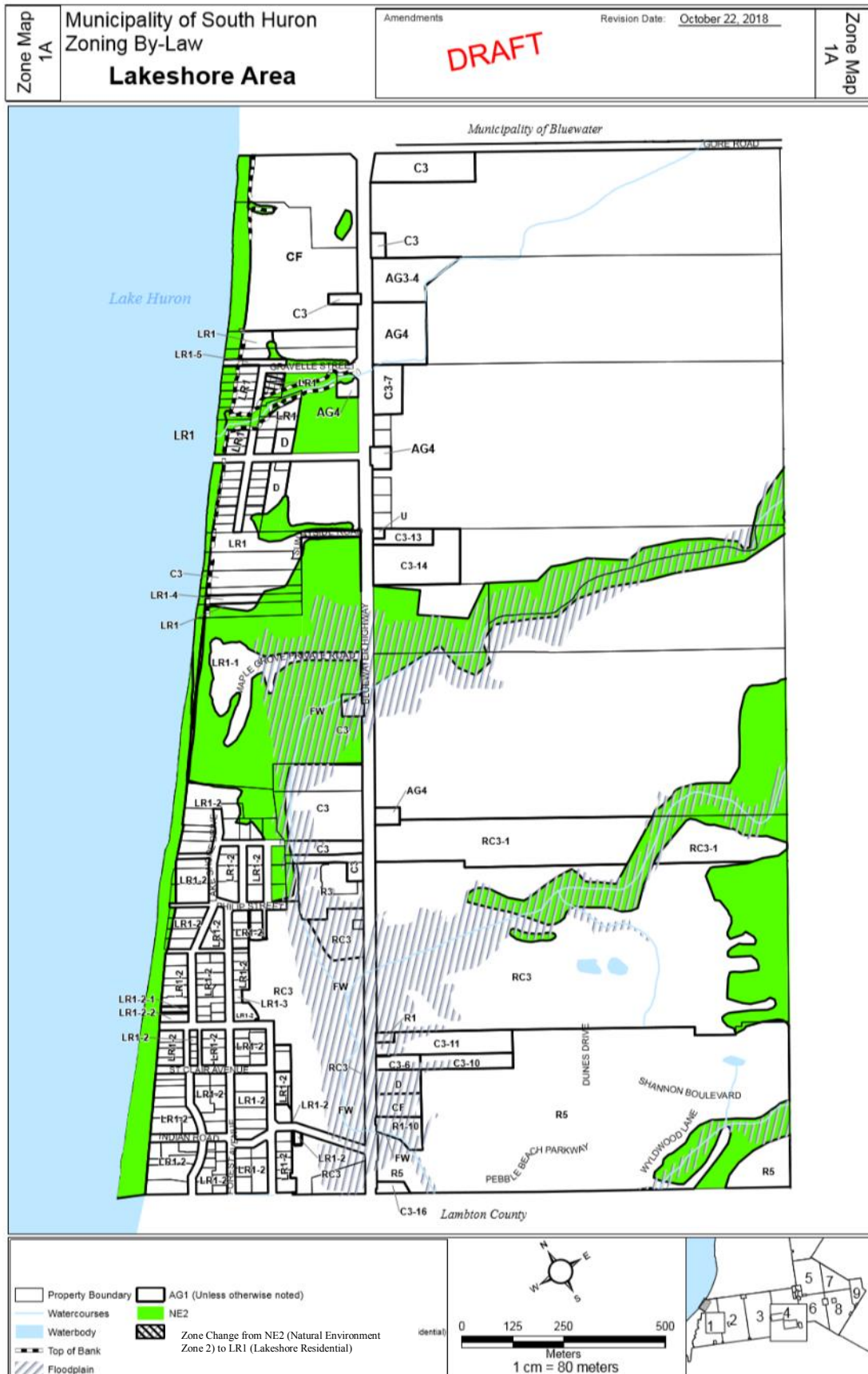
By-Law #100-2018 has the following purpose and effect:

This By-law affects the properties known legally as Plan 126 Lot 37 and Plan 126 Lot 35 Lot 36, Stephen Ward, Municipality of South Huron.

The Municipality of South Huron adopted South Huron Comprehensive Zoning By-law 69-2018 on August 13, 2018. Through the statutory appeal period it was brought to the attention of staff that there was a mapping error on Key Map 1A affecting two properties in the Stephen Ward, Municipality of South Huron. The subject Lands were included under the NE2 (Natural Environment Zone 2) mapping Layer; these parcels should be zoned LR1 (Lakeshore Residential). Through this housekeeping amendment the zoning on the subject lands is changed from NE2 to LR1.

This By-law amends Zoning By-law #69-2018 of the Municipality of South Huron. Maps showing the general location of the lands to which this proposed zoning by-law amendment applies are shown on the following pages.

**Schedule "B" to By-Law #100- 2018**  
**Corporation Of The Municipality Of South Huron**  
**Showing the Area Subject to the Amendment**





## **The Corporation Of The Municipality Of South Huron**

### **By-Law #101-2018**

#### **Being a by-law to appoint a Fire Chief**

Whereas the Municipality of South Huron has enacted a by-law to establish a Fire Department; and

Whereas Section 6(1) of the *Fire Prevention and Protection Act, 1997*, provides that the Council of a municipality that has established a Fire Department shall appoint a Fire Chief for the Fire Department; and

Whereas the Municipality of South Huron deems it expedient to appoint a Fire Chief for the South Huron Fire Department;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That \_\_\_\_\_ is hereby appointed Chief of the South Huron Fire Department, effective January 7, 2019.
2. That By-Laws 74-2018 and 98-2018 are hereby repealed.
3. That this By-Law takes effect on January 7, 2019.

Read a first and second time this 17<sup>th</sup> day of December, 2018.

Read a third and final time this 17<sup>th</sup> day of December, 2018.

---

George Finch, Mayor

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Rebekah Msuya-Collison, Clerk



## **The Corporation of the Municipality of South Huron**

### **By-Law # 102-2018**

### **Confirming By-Law**

### **Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.**

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the Regular Council Meeting and Public Meeting of November 19, 2018, Inaugural Council Meeting of December 3, 2018, Special Council Meeting of December 10, 2018, Regular Council Meeting and Public Meeting of December 17, 2018, in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.

4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 17<sup>th</sup> day of December, 2018

Read a third time and passed this 17<sup>th</sup> day of December, 2018

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk