Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

Monday, November 19, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present:	Maureen Cole - Mayor
	Dave Frayne - Deputy Mayor
	Tom Tomes - Councillor - Ward 1
	Marissa Vaughan - Councillor - Ward 1
	Wayne DeLuca - Councillor - Ward 2
	Craig Hebert - Councillor - Ward 2
	Ted Oke - Councillor - Ward 3
Staff Present:	Dan Best, Chief Administrative Officer/Deputy Clerk
	Don Giberson, Director of Operations and Infrastructure
	Laurie Clapp, Recording Secretary
	Rachel Anstett, Administrative Assistant
Others Present:	Sarah Smith, Huron County Planner
	Victor Khloeze, Huron County Planner

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 pm.

2. Public Meeting

Motion: 493-2018
Moved: T. Oke
Seconded: D. Frayne

That South Huron Council adjourn at 6:02 pm for the purpose of a Public Meeting pursuant to the Planning Act for a Temporary Zoning By-law amendment.

Disposition: Carried

Council reconvened at 6:13 pm.

3. Amendments to the Agenda, as Distributed and Approved by Council

Addition of 7.3.1 -Councillor Board and Committee Reports

Addition of 8.2.4 - Staff Reports

Motion: 494-2018
Moved: M. Vaughan
Seconded: T. Oke

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None

5. Delegations

5.1 Domestic Assault Review Team (DART) Delegation

Shelley Spencer from the Huron Domestic Assault Review Team (DART) advised council that DART is working to bring awareness of the women and children affected by gender based violence.

They requested that the flags be lowered to half-mast on December 6, 2018 to mark the National Day of Remembrance and Action on Violence against Women.

Motion: 495-2018
Moved: C. Hebert
Seconded: D. Frayne

That South Huron Council receives the delegation as presented from the Huron Domestic Assault Review Team (DART) by Shelley Spencer, Huron County Health Unit.

Disposition: Carried

6. Minutes

6.1 Minutes of the Regular Council Meeting of October 15, 2018

Motion: 496-2018
Moved: W. DeLuca
Seconded: T. Oke

That South Huron Council adopts the minutes of the Regular Council Meeting of October 15, 2018 as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Draft Minutes of South Huron Police Services Board Committee meeting of October 9, 2018 and September Report

7.1.1 Ministry of Community Safety and Correctional Services - RIDE Allocation 2018/2019

7.2 Minutes of Upper Thames River Conservation Authority Board Meeting of September 25, 2018 and 2019 Draft Budget

7.3 Minutes of the Community Hub/Recreation Project Steering Advisory Committee of October 9, 2018 and October 23, 2018 and Draft Minutes of November 13, 2018

7.3.1 YMCA Report - Capital and Operating Preliminary Projections - Based on Leisureplan Market Study

7.4 Minutes of Grand Bend and Area Joint Sewage Board of September 14, 2018 meeting

7.5 Draft Minutes of Communities in Bloom Committee meeting of July 4, 2018

7.6 Heritage Advisory Committee - Correspondence with Recommendations

Council requested items 7.1, 7.3.1 and 7.4 be pulled for further discussion.

Motion: 497-2018
Moved: D. Frayne
Seconded: T. Oke

That the minutes of the following committees and/or boards be received as presented to Council:

- **Minutes of Upper Thames River Conservation Authority Board meeting of September 25, 2018 and 2019 Draft Budget**
- **Draft minutes of Communities in Bloom meeting of July 4, 2018**

Disposition: Carried

7.1 Draft Minutes of South Huron Police Services Board Discussion

Mayor Cole stated she would not be in attendance at the next meeting due to the minutes not being posted on the website.

7.3.1 YMCA Report Discussion

Council discussed concerns about the YMCA Report. It was clarified, that the report is preliminary, for information purposes only. The Committee is still in the information gathering stage.

7.4 Minutes of Grand Bend and Area Joint Sewage Board Discussion

Council discussed the need for a sewage use bylaw that states what can and cannot be put into sewage system, especially for commercial sites.

It was suggested that a tour and orientation for new council would be beneficial.

Motion: 498-2018
Moved: C. Hebert
Seconded: M. Vaughan

That the minutes of the following committees and/or boards be received as presented to Council:

- **South Huron Police Services Board Draft Minutes of October 9, 2018**
- **Community Hub/Recreation Project Steering Advisory Committee Minutes of October 9, 2018 and October 23, 2018 and Draft Minutes of November 13, 2018**
- **Grand Bend and Area Joint Sewage Board Minutes of September 14, 2018**

Disposition: Carried

7.6 Heritage Advisory Committee - Correspondence

Council discussed the wording submitted for the signs. It was suggested that some of the wording could be considered harsh and had a negative focus. The Fairfield School sign stating "the decision was made with regret" was too harsh.The term "reversal of fortunes" was suggested to be insensitive to the Pickard family, who wouldn't appreciate that depiction of their family.

Motion: 499-2018
Moved: W. DeLuca
Seconded: C. Hebert

That South Huron Council receive the letter from the Heritage Advisory Committee dated November 14, 2018; and

That South Huron Council directs the Heritage Committee to review the wording to be positive in its description with respect to the properties.

Disposition: Carried

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner - Oke Deeming Report

Motion: 500-2018
Moved: W. DeLuca
Seconded: D. Frayne

That South Huron Council receives the report from S. Smith, Huron County Planner re: Deeming By-law Application for Plan 376 Lots 1098 and 1099, Exeter Ward, Municipality of South Huron.

Disposition: Carried

8.1.2 S. Smith, Huron County Planner - South Huron Comprehensive Zoning By-Law and Bill 73 Two Year Moratorium on Zoning By-Law Amendment Applications Report

Motion: 501-2018
Moved: T. Oke
Seconded: M. Vaughan

That South Huron Council recognize and permit amendments made to the South Huron Zoning By-law 69-2018 within the two year period; and

That pursuant to subsection 34(10.0.0.2) of the Planning Act approve that all lands zoned in the Municipality of South

Huron Zoning By-law shall not be subject to subsection 34(10.0.0.1) of the Planning Act; and

That this resolution shall apply to Zoning By-law Amendment and Minor Variance applications submitted under the Planning Act.

Disposition: Carried

8.2 Operations and Infrastructure

8.2.1 D. Giberson, Director of Operations and Infrastructure - Results of Annual DWQMS Management Review

Motion: 502-2018
Moved: D. Frayne
Seconded: M. Vaughan

That South Huron Council receives the report from D. Giberson, Director of Operations and Infrastructure re: Results of Annual DWQMS Annual Management Review.

Disposition: Carried

8.2.2 D. Giberson, Director of Operations and Infrastructure - Mollard Line Culvert Structure #1056 – Replacement Alternatives

Council expressed concern on the timelines as no work is being completed between March 15 and June 15, 2019. The Director clarified that it was "in water" work that could not be done, as they were not to disturb the fish habitat during that specific window. All other work can continue.

Motion: 503-2018
Moved: T. Oke
Seconded: W. DeLuca

That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure Re: Mollard Line Culvert Structure #1056 – Replacement Alternatives.

Disposition: Carried

8.2.3 D. Giberson, Director of Operations and Infrastructure - Request for Proposals for Professional Engineering Services for Asset Management Program

Motion: 504-2018
Moved: C. Hebert
Seconded: T. Oke

That South Huron Council receive the report from D. Giberson, Director of Operations and Infrastructure Re: Request for Proposals for Professional Engineering Services for Asset Management Program; and

That South Huron Council accepts the proposal received from GM Blueplan and authorizes the award of a professional services contract to GM BluePlan for Professional Engineering Services for Asset Management Program at hourly rates provided to an upset limit of $100,000.

Disposition: Carried

8.2.4 D. Giberson, Director of Operations and Infrastructure - Verbal Report

In response to Mr. Guetter's request that the Municipality supply and install a grinder pump for each of the lots he would like to purchase, the CAO advised, from an administrative viewpoint, the answer would be no.

The Director advised that there is no policy or provision in any by-law to provide grinder pumps to a property owner. All work on private property is paid by the property owner. As there is no guarantee that our sewers would provide gravity service, there will be houses that will need grinder pumps in the basement.

To maintain fairness and consistency no rebate will be given for vacant lots or commercial properties. Correspondence will be sent to Mr. Guetter to advise that the request will be denied.

Motion: 505-2018
Moved: C. Hebert
Seconded: D. Frayne

That South Huron Council receive the verbal report from D. Giberson, Director of Operations and Infrastructure Re: George Guetter correspondence.

Disposition: Carried

8.3 Financial Services

8.4 Administration

8.4.1 R. Anstett, Administrative Assistant - Third Quarter Planning Activity Report July 1 to September 30, 2018

Council commented on the new format and provided suggestions. Rachel advised the website contains current applications and provides more specific information regarding each application.

Motion: 506-2018
Moved: D. Frayne
Seconded: T. Tomes

That South Huron Council receives the report from R. Anstett, Administrative Assistant re: Third Quarter Planning Activity from July 1 to September 30, 2018, for information purposes.

Disposition: Carried

8.4.2 R. Msuya-Collison, Clerk - Carroll Municipal Drain 2018 – Tender – Change of Contractor

Council asked for clarification as to procedure required to approve the extra $5,000.00 cost. Staff will ensure everything is followed up in the proper manner.

Motion: 507-2018
Moved: D. Frayne
Seconded: M. Vaughan

That South Huron Council receive the report from R. Msuya-Collison, re Carroll Municipal Drain Tender 2018 – Change of Contractor; and

That South Huron Council accept the withdrawal of tender from Parker & Parker Ltd, release the $9,000 tender security back to Parker & Parker and rescind resolution 424-2018; and

That South Huron Council award the tender for construction of the Carroll Municipal Drain 2018 to A.G. Hayter Contracting Ltd. in the amount of $89,420, plus non-recoverable HST.

Disposition: Carried

9. Deferred Business

10. Notices of Motion

10.1 Notice of Motion

Motion: 508-2018
Moved: D. Frayne
Seconded: C. Hebert

Be it resolved that the Municipality of South Huron demand that the MPAC Corporation change their methods of enumerating to include all residents of land lease properties such as town homes, condos, apartments and housing in which the residents do not pay property taxes directly to the Municipality; and

That this resolution be forwarded to AMO, MPAC, Ministry of Municipal Affairs and Housing and County of Huron."

Council deferred this motion to the December 17, 2018 Council meeting.

11. Mayor & Councillor Comments and Announcements

Mayor Cole shared that she was thankful for the work that Council has done over their term. She listed a number of accomplishments that Council was part of over the last four years and noted Mayor noted we've done an amazing job and the rough roads have made us stronger. She said thank you to Council for all their work.

Deputy Mayor Frayne attended a Federation of Agriculture meeting and a CHIP meeting. He also reminded everyone of the upcoming Winterfest in February. He stated that he will still be an ambassador for South Huron.

Councillor Hebert said he was reminded of the quote, "We can only hope to leave something in better condition than we found it." He went on to say that Council has done that and that he appreciated everyone."

Councillor Vaughan enjoyed working with everyone at the table and is looking forward to the next 4 years.

Councillor DeLuca congratulated the successful candidates and noted 4 years goes by quickly. He commended staff on a fabulous job implementing the new election system. Residents that he spoke to said they were made to feel that their vote mattered and that they were treated well.

Councillor DeLuca stated that it has been a pleasure to serve Exeter over the last 8 years. He noted that he has learned that common sense trumps everything. He thanked everyone and said it's been a blast.

Councillor Tomes shared that this was his 11th Council term and before that he was a Village Trustee and shared it has been a pleasure serving Stephen Township. He said that he has enjoyed his time and wishes everyone here the best. He said you have to be ready to accept the voice of the people and gave all the best to the staff.

Councillor Oke said that current Council laid the ground work for a lot of good things that are going to carry on. It comes back to a Council that wanted to convey the open for business message. He thanked Council and said he looked forward to working with the new Council.

He shared about two upcoming hockey tournaments, Pink on the Rink and Silver Stick. He said the economic spin-off from these events is tremendous for South Huron and we need to keep that in mind when we look at projects.

12. Communications

12.1 Ministry of Economic Development, Job Creation and Trade - Acknowledgement - Jim Wilson

12.2 OPP - Response to Letter re Huron County Detachment

12.3 Hydro One - Wood Pole Replacement

12.4 Bluewater Recycling Association Board Meeting Highlights of the October 18, 2018 meeting

12.5 Huron County Report - AG4 Properties and the Keeping of Livestock

12.6 South Huron Hospital 2018 Fall Rummage Sale Report - 2018 Community Grant

12.7 Jones Bridge Project Construction Schedule

The Jones Bridge was installed, ahead of schedule, last week. The Official Grand Opening will be April 27, 2019.

12.8 Exeter Saddle Club - Thank you

12.9 Huron County Health Unit - Certificate of Recognition

12.10 Township of McKellar - Resolution - AMO Governance Models

Motion: 509-2018
Moved: C. Hebert
Seconded: T. Tomes

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 85-2018 - Animal Control Tribunal

Motion: 510-2018
Moved: D. Frayne
Seconded: W. DeLuca

That the South Huron Council gives first, second and third and final reading to By-Law #85-2018, being a by-law to establish the Rules of Procedure and appoint the members of the Animal Control Tribunal for the Municipality of South Huron.

Disposition: Carried

15.2 By-Law No. 86-2018 - Appoint Fire Prevention Officers Elston and Herbert

Motion: 511-2018
Moved: T. Oke
Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #86-2018, being a By-law to appoint Fire Prevention Officers for the purposes of delivering Fire Safety and Fire Inspection Services within the Municipality of South Huron.

Disposition: Carried

15.3 By-Law No. 87-2018 - Amend Land Transfer Agreement - Residential Hospice (Bean) (13-2017)

Motion: 512-2018
Moved: C. Hebert
Seconded: T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #87-2018, being a By-law to amend By-Law #13-2017, being a by-law to authorize entering into a Land Transfer Agreement with Margaret Ellen Bean for the provision of a Residential Hospice in South Huron.

Disposition: Carried

15.4 By-Law No. 88-2018 - Establish Driveway Residential Hospice (Jessica's House)

Motion: 513-2018
Moved: M. Vaughan
Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #88-2018, being a by-law to authorize entering into a Licence Agreement between the Corporation of the Municipality of South Huron and South Huron Hospital Foundation to facilitate access to and from 70778 London Road and the provision of services to the lands/premises in South Huron.

Disposition: Carried

15.5 By-Law No. 89-2018 - Rating By-law (Veri)

Motion: 514-2018
Moved: T. Oke
Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #89-2018, being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act.

Disposition: Carried

15.6 By-Law No. 90-2018 - To collect actual costs for the Allen Municipal Drain 2018

Motion: 515-2018
Moved: D. Frayne
Seconded: W. DeLuca

That the South Huron Council gives first, second and third and final reading to By-Law #90-2018, being a By-law to amend By-Law #26-2018 to provide for collection of actual costs for construction of the Allen Municipal Drain 2018.

Disposition: Carried

15.7 By-Law No. 91-2018 - To collect actual costs for the Ford-Neeb Municipal Drain 2018

Motion: 516-2018
Moved: C. Hebert
Seconded: T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #91-2018, being a By-law to provide for collection of actual costs for construction of the Ford-Neeb Municipal Drain 2018.

Disposition: Carried

15.8 By-Law No. 92-2018 - To collect actual costs for the Khiva Municipal Drain 2018

Motion: 517-2018
Moved: M. Vaughan
Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #92-2018, being a By-law to amend By-Law #28-2018 to provide for collection of actual costs for construction of the Khiva Municipal Drain 2018.

Disposition: Carried

15.9 By-Law No. 93-2018 - To collect actual costs for the Neil Municipal Drain 2018

Motion: 518-2018
Moved: D. Frayne
Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #93-2018, being a By-law to amend By-Law # 60-2018 to provide for collection of actual costs for construction of the Neil Municipal Drain 2018.

Disposition: Carried

15.10 By-Law No. 94-2018 - Oke Deeming by-Law

Motion: 519-2018
Moved: C. Hebert
Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #94-2018, being a by-law to authorize the deeming of lands located at Plan 376 Lots 1098 and 1099, Exeter Ward, Municipality of South Huron.

Disposition: Carried

15.11 By-Law No. 95-2018 - Hulshof Food Bank Zoning By-Law (Exeter)

Motion: 520-2018
Moved: M. Vaughan
Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #95-2018 to amend By-Law #030-1978, via Zoning By-law Amendment Application #Z16-18 Plan 376, Lot 88, PT Lot 87, Exeter Ward, Municipality of South Huron to permit the temporary use of a Food Bank.

Disposition: Carried

15.12 By-Law No. 96-2018 - Hulshof Food Bank Zoning By-Law (Comprehensive)

Motion: 521-2018
Moved: M. Vaughan
Seconded: W. DeLuca

That the South Huron Council gives first, second and third and final reading to By-Law #96-2018 to amend By-Law #69-2018, Zoning By-law for the Municipality of South Huron, via Zoning By-law Amendment Application #Z16-18, for the lands known as Plan 376, Lot 88, PT Lot 87, Exeter Ward, Municipality of South Huron to permit the temporary use of a Food Bank.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 97-2018 – Confirming By-Law

Motion: 522-2018
Moved: C. Hebert
Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #97-2018, being a by-law to confirm matters addressed at the November 19, 2018 Council meeting.

Disposition: Carried

17. Adjournment

CAO Best thanked Council and said it was a real honour and pleasure to work with them.

Motion: 523-2018
Moved: D. Frayne
Seconded: C. Hebert

That South Huron Council hereby adjourns at 8:46 p.m., to meet again on December 3, 2018 at 7:00 p.m. or at the Call of the Chair.

Disposition: Carried

_____ _____

Maureen Cole, Mayor Dan Best, Deputy Clerk