



Corporation of the Municipality of South Huron
Agenda - Regular Council Meeting

Monday, January 7, 2019, 6:00 p.m.
Council Chambers - Olde Town Hall

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at clerk@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

Welcome & O Canada

2. Public Meeting

Recommendation:

That South Huron Council adjourn at p.m. for the purpose of a Public Meeting pursuant to the Planning Act for proposed zoning and Official Plan amendments.

3. Amendments to the Agenda, as Distributed and Approved by Council

Recommendation:

That South Huron Council approves the Agenda as presented.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 South Huron Community Fund - "All About Community" 1

Recommendation:

That South Huron Council receives the delegation from the South Huron Community Fund as presented by Tom Prout.

5.2 Masonic Lodge No. 133 - Exeter OPP Satellite Office 14

Recommendation:

That South Huron Council receives the delegation as presented from the Masonic Lodge No. 133 by Ron Helm.

6. Minutes

- 6.1 Minutes of the Regular Council Meeting of December 17, 2018 16

Recommendation:

That South Huron Council adopts the minutes of the Regular Council Meeting of December 17, 2018, as printed and circulated.

- 6.2 Minutes of the Public Meeting of December 17, 2018 32

Recommendation:

That South Huron Council adopts the minutes of the Public Meeting of December 17, 2018, as printed and circulated.

7. Councillor Board and Committee Reports

8. Staff Reports

- 8.1 Planning

- 8.2 Operations and Infrastructure

- 8.3 Financial Services

- 8.3.1 S. Becker, Director of Financial Services - 2019 Community Grants 35

Recommendation:

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: 2019 Community Grants; and

That South Huron Council provide direction for review of the 2019 community grant applications.

8.4 Administration

- 8.4.1 R.Msuya-Collison, Clerk - Morrissey, Fleming-Morrissey and Regan Municipal Drain Tender 47

Recommendation:

That South Huron Council receive the report from R. Msuya-Collison, Clerk re: the Morrissey, Fleming-Morrissey and Regan Municipal Drain tender ; and

That South Huron Council award the tender for construction of the Morrissey, Fleming-Morrissey and Regan Municipal Drain to Cassidy Construction for a tendered price of \$113,163.00, plus non-recoverable HST.

- 8.4.2 R.Msuya-Collison, Clerk - Animal Control Tribunal 50

Recommendation:

That South Huron Council hereby sets the date for a hearing of the South Huron Animal Control Tribunal for February 4, 2019 at 5:00 p.m.

- 8.4.3 R.Msuya-Collison, Clerk - Privacy Breach Protocol 70

Recommendation:

That South Huron Council receive the report from R. Msuya-Collison, Clerk re: Privacy Breach Protocol.

- 8.4.4 D. Best, Chief Administrative Officer/Deputy Clerk - Fire Audit Update 79

Recommendation:

That South Huron Council receive the report from D. Best, Chief Administrative Officer re: a Fire Audit Update.

- 8.4.5 D. Best, Chief Administrative Officer/Deputy Clerk - Stephen Arena Update 81

Recommendation:

That South Huron Council receive the memo from D. Best, Chief Administrative Officer dated January 7, 2019 re: Stephen Arena update.

- 8.4.6 D. Best, Chief Administrative Officer/Deputy Clerk - Cannabis Legalization 92

Recommendation:

That South Huron Council receive the memo from D. Best, Chief Administrative Officer re: cannabis legalization; and

That Council authorizes recreational cannabis retail stores to be located in the Municipality of South Huron.

9. Deferred Business

- 9.1 2019 OGRA Conference: Requests for Municipal Delegations 114

- 9.2 Next Committee of the Whole meeting : January 14, 2018 6:00 p.m.

10. Notices of Motion

- 10.1 Notice of Motion - CAO Performance Review

Moved at the December 17th Regular Council Meeting.

Recommendation:

Moved by M. Vaughan

Whereas it is a requirement that council conduct an annual performance review of South Huron's CAO, Dan Best, and

That this performance review will be the basis for determining the annual compensation of the CAO, and

That Council strike a committee consisting of Councillor Oke, Councillor Vaughan, and Mayor Finch for the purposes of completing this review, and

That the Committee present the results of said review, along with a recommendation for the CAO's annual compensation at a meeting of Council in January, 2019.

- 10.2 Notice of Motion - Cannabis Retail "Opt Out"

Moved at the December 17th Regular Council Meeting.

Recommendation:

Moved by J. Dietrich

That South Huron Staff be directed to take the necessary steps to "opt out" of having retail cannabis stores in South Huron.

11. Mayor & Councillor Comments and Announcements

12. Communications

- 12.1 Ministry of Environment, Conservation and Parks - Minister's Annual Report on Drinking Water 2018 116

Minister's Annual Report on Drinking Water 2018

Drinking Water Quality and Enforcement

- 12.2 2019 AMO Conference Guest Room Booking Details 117

Recommendation:

That South Huron Council authorizes the Clerk to complete registrations and hotel bookings for the 2019 AMO AGM and Annual conference for the following representatives:

- 12.3 OPP Business Management Bureau - Exeter OPP-Occupied Facility 118

- 12.4 Huron County Multi-year Accessibility Update - 2018 120

- 12.5 Exeter BIA - Cannabis Legislation 123

- 12.6 South Huron Chamber of Commerce - Cannabis Legislation 126

- 12.7 South Huron Chamber of Commerce - Grant Request 127

- 12.8 Huron Domestic Assault Review Team - Thank You 129

- 12.9 Alzheimer Society - Denim for Dementia 154

13. Closed Session

Recommendation:

That South Huron Council proceeds in Closed Session at p.m. for the purpose of addressing a proposed or pending acquisition or disposition of land by the municipality or local board [S. 239 (c)] (disposition of lands).

- 13.1 Minutes of March 19, 2018 Closed Meeting Minutes

- 13.2 Closed Session

14. Report From Closed Session
15. By-Laws
- 15.1 By-Law No. 83-2018 - Morrissey, Fleming-Morrissey and Regan Municipal Drain 156
- 3rd and Final Reading
- Recommendation:**
That South Huron Council gives third and final reading to By-Law #83-2018, being a By-Law to provide for the Morrissey, Fleming-Morrissey and Regan Municipal Drains 2018 in the Municipality of South Huron.
- 15.2 By-Law No. 1-2019 - Borrowing By-Law 158
- Recommendation:**
That South Huron Council gives first, second, third and final reading to By-Law #1-2019, being a By-Law for Municipal Borrowing of Current Expenditures.
- 15.3 By-Law No. 2-2019 - Borland (Runge) Rezoning By-Law 160
- Recommendation:**
That South Huron Council gives first, second, third and final reading to By-Law #2-2019, being a By-Law to amend By-Law #69-2018 the Zoning By-Law for the Municipality of South Huron for lands known as Stephen Concession 2 PT Lot 21 RP 22R5795 Part 1, Stephen Ward, Municipality of South Huron.
- 15.4 By-Law No. 3-2019 - Kints OPA Amendment 164
- Memo attached
- Recommendation:**
That South Huron Council gives first, second, third and final reading to By-Law #3-2019, being a By-Law of The Municipality of South Huron to amend the South Huron Official Plan.
- 15.5 By-Law No. 4-2019 - Kints Rezoning By-Law 173
- 1st and 2nd Reading only - Memo attached

Recommendation:

That South Huron Council gives first and second reading to By-Law #4-2019, being a By-Law to amend By-Law #69-2018, being the Zoning By-Law for the Municipality of South Huron for lands known as Part Lot 11, Concession 2, Usborne Ward, Municipality of South Huron.

16. Confirming By-Law

16.1 By-Law No. 5-2019 – Confirming By-Law

179

Recommendation:

That South Huron Council gives first, second, third and final reading to By-Law #5-2019, being a By-Law to confirm matters addressed at the January 7, 2019 Council meeting.

17. Adjournment

Recommendation:

That South Huron Council hereby adjourns at _____ p.m., to meet again on January 9, 2019 at 6:00 p.m. or at the Call of the Chair.

South Huron Community Fund

All about Community



GRAND BEND
COMMUNITY
FOUNDATION

South Huron Community Fund

What's with the Grand Bend Community Foundation Logo?

With \$0 in the bank the Fund Committee decided that it would be best to start as a Fund within an existing Foundation until such time as sufficient legacies were established to create a new Foundation.



South Huron Community Fund

Community Foundations Canada

- Community Foundations Canada was founded 25 years ago
- The Community Foundation movement grew and today more than 90 per cent of Canadian communities have access to a community foundation - but **not** Huron County



GRAND BEND
COMMUNITY
FOUNDATION

South Huron Community Fund

- Registered non-profit dedicated to supporting long-term needs of South Huron
- Implement Community Foundations of Canada model:
 - Build and manage community funds
 - Grant investment income to local projects
 - Provide charitable leadership close to home



South Huron Community Fund

- Our focus is attracting legacy funds which create a permanent endowment
- The larger the legacy fund, the larger the annual grants will be
- We support and reinforce the work of community service clubs & not-for-profit organizations in two ways:
 1. flow-through funding
 2. grants



South Huron Community Fund

- Part of Grand Bend Community Foundation (GBCF), which is celebrating 15 years of building community vitality



COMMUNITY
FOUNDATIONS
OF CANADA
all for community



GRAND BEND
COMMUNITY
FOUNDATION

- GBCF started with \$1.5m donation from municipality following sale of local Public Utilities Commission
- Welcoming donations from people & organizations, total GBCF endowment now worth \$2.4m
- To date, they have awarded almost \$1.5 m in grants to qualified local charities!

South Huron Community Fund

- Volunteer committee comprised of local residents
 - Tom Prout
 - Cheryl Masson
 - Frank Palen
 - Scott Currie
 - Harry Stuart
 - Carrie Rawson
 - Dan Best
 - Mary Peterson
- We seek partnerships with those who want to build a stronger, more resilient community
- We welcome new volunteer members to our Board
- We envision a close relationship with the municipality

South Huron Community Fund

What have we been up to?

- 2018 First year of Community Grants
- Community awareness:
 - Display at Rodeo and Wellness Forum
 - Mayors Gala
 - Presentation with Libro in McNaughton Park
 - Speaker Series with Paul Cuifo and Suzanne Mathers
- Flow-Through support for local Service Clubs
 - Lioness washroom project
 - Optimist splash pad/pool project
- Municipal and Family Funds, and Bequeaths:
 - South Huron, Prout, Lavender, Mather, Riddell, Down, Cole, Palen



GRAND BEND
COMMUNITY
FOUNDATION

South Huron Community Fund

- Working with us, there are several ways and reasons to leave a legacy:
 - Cash gifts
 - Donations of stocks or bonds
 - Bequests of life insurance policies
 - Flow-Through donations to other charities
- For sufficiently large donations, we offer customizable *Family Funds*
- Donations are eligible for tax receipts
- Reasons could be to leave a family legacy, celebration a special occasion or support your favourite charity

South Huron Community Fund

Some thoughts:

- By working together, our fund can help support municipal projects & access senior government grants
- Transfer the residual of the municipalities Community Grant Funding into the Municipality of South Huron Fund to build community vibrancy
- Committing an annual allocation of Wind Energy Funds to grow the Municipality of South Huron Fund and long-term community support.

South Huron Community Fund

Concluding remarks:

- The South Huron Community Fund is here to provide long-term benefits to South Huron
- In the spirit of community building, we are here to complement the work of other non-profits
- We're on Facebook! You can stay connected by liking us **@SouthHuronCommunityFund**

Community Foundation and Community Fund



Community foundation or geographic-based community fund? What is the best solution for our community?

What is the Difference Between a Foundation and Fund?

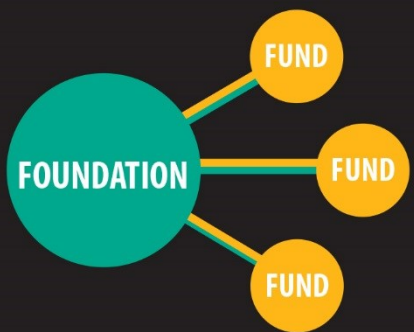
Community Foundation

A non-profit corporation registered as a public foundation with the Canada Revenue Agency.

Governed by a Board of Directors.

Responsible for financial records and reporting, tax filing and audit, administrative infrastructure and resources, investment management, granting administration, organizing joint meetings, entering into fund agreements with donors.

Has liability for all activities and volunteers.



Community Fund (geographic-based)

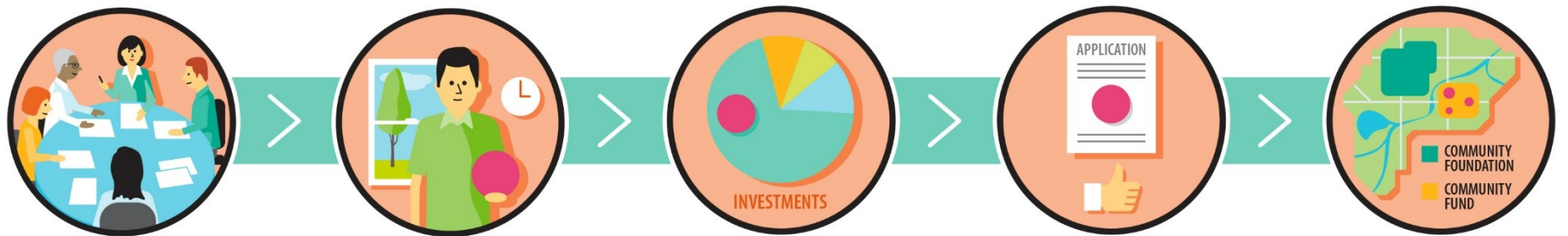
A component of a Community Foundation that may or may not be a separate legal entity.

Run by a local Advisory Committee in liaison with the Community Foundation board and support from Community Foundation staff. Adheres to the Community Foundation's policies and practices.

May or may not implement own application process; provides grant recommendations to the Community Foundation.

There can be multiple geographically-based Community Funds partnered with one Community Foundation.

How Does a Foundation and Fund Work Together?



1 COMMUNITY FUND COMMITTEE

A committee of local citizens works with a partner Community Foundation to establish the Community Fund.

2 DONOR

Anyone can be a donor and contribute a gift, small or large, to a Community Foundation designated for their community.

3 INVESTMENT

Community Fund gifts are stewarded by the Community Foundation and added to its investment pool. Income is used to make grants.

4 RECOMMENDATIONS

The Community Fund assesses funding priorities and applications from community organizations that are qualified donees. Recommendations are made to the Community Foundation.

5 GRANTING

The Community Foundation approves and in partnership with the Community Fund distributes funds to the Community Fund's geographic area.

South Huron Community Fund

All about Community



EXETER MASONIC LODGE

PRESENTATION TO THE MUNICIPALITY OF SOUTH HURON MONDAY JANUARY 7th 2019

The Exeter Masonic Lodge would like to thank the South Huron Council for this opportunity to present our concerns about the rumor that the provincial government is planning to close the O.P.P. station located here in Exeter. A rumor that seemingly holds some truth with the recent breaking of ground for the building of a new O.P.P. police station in Clinton

In the late 1970's the Exeter Masons recognized the need to have an active police presence in South Huron and made an offer to the Provincial government to erect a purpose built police station to provide a base of operations for a police detachment. The offer was accepted and the station was built.

It has served the town of Exeter and the municipality of South Huron well for the past 40 years. During that time the Municipality flourished. In recent years the population of the area has grown along with significant investment in housing and commercial enterprises. Indeed we have a vibrant economy that enables us to look forward to future growth and prosperity.

With a widely distributed population of 10,000 in South Huron now is not the time to be reducing the effectiveness of police services. Indeed to the contrary a case can be made for an increased police presence. Closing the O.P.P. station in Exeter will result in a reduction in law enforcement capability and extended response times to emergency situations.

The Masonic fraternity in South Huron is concerned that the disbanding of the Exeter O.P.P. detachment and closing their headquarters will be hugely detrimental to the safety and security of the citizens of South Huron.. We urge the Municipality of South Huron to do all within its power to persuade the Provincial Government to bring pressure to bear on the O.P.P. not allow them to disband their Exeter detachment and to retain the existing police station as their headquarters.

Members of the Exeter Masonic Lodge No 133.



**Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting**

**Monday, December 17, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall**

- Members Present: George Finch, Mayor
Jim Dietrich, Deputy Mayor
Dianne Faubert, Councillor - Ward 1
Marissa Vaughan, Councillor - Ward 1
Aaron Neeb, Councillor - Ward 2
Barb Willard, Councillor - Ward 2
Ted Oke - Councillor - Ward 3
- Staff Present: Sandy Becker, Director of Financial Services
Don Giberson, Director of Operations and Infrastructure
Jo-Anne Fields, Community Services Manager
Scott Currie, Communications and Strategic Initiatives Officer
Laurie Clapp, Administrative Assistant
Rebekah Msuya-Collison, Clerk
- Others Present: Sarah Smith, Huron County Planner

1. Meeting Called To Order

Mayor Finch called the meeting to order at 6:00 p.m.

2. Public Meeting

Motion: 537-2018

Moved: B. Willard

Seconded: D. Faubert

That South Huron Council adjourn at 6:02 p.m. for the purpose of a Public Meeting pursuant to the Planning Act for a proposed zoning amendment.

Disposition: Carried

Council reconvened Regular Council at 6:12 p.m.

3. Amendments to the Agenda, as Distributed and Approved by Council

Noted that items 7.7 and 7.8 request budget approval

Correction to Staff Report and corresponding resolution 8.3.2

Addition of Staff Reports 8.4.5, 8.4.6 and 8.4.7 and item 9.2

Motion: 538-2018

Moved: M. Vaughan

Seconded: T. Oke

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 South Huron Optimist Club - Project Update and Request

Rachel Skillen and Shannon Clarke presented on behalf of the Optimist Club a background of the Club and a review of the club's list of beneficiaries, highlights community involvement and the Splash Pad Accessible Washroom and Exeter Outdoor Pool project. They presented Council with a \$10,000 donation for the project. They outlined their plan to work with staff to come up with a feature or structure for the project in 2019 and requested an extension of the agreement with the Grand Bend Community Fund.

CAO D. Best clarified the partnership between the Grand Bend Community Fund, the South Huron Community Fund and partnerships with community groups. Rachel and Shannon took a moment to recognize Jo-Anne Fields and to thank her for her support and guidance.

Motion: 539-2018

Moved: J. Dietrich

Seconded: B. Willard

That South Huron Council receives the delegation as presented from the South Huron Optimist Club by Rachel Skillen, President and Shannon Clarke, Vice-President.

Disposition: Carried

5.2 Helen Coolman - Consent Application C48/2018

Helen Coolman outlined her concerns with Consent Application File #C38-2018 and gave a background history of the lot in question, including previous correspondences as noted in her presentation. Mayor Finch thanked her for the presentation.

Motion: 540-2018

Moved: A. Neeb

Seconded: J. Dietrich

That South Huron Council receives the delegation as presented from Helen Coolman.

Disposition: Carried

6. Minutes

6.1 Minutes of the Regular Council Meeting of November 19, 2018

6.2 Minutes of the Public Meeting of November 19, 2018

6.3 Minutes of the Court of Revision Meeting of November 19, 2018

Motion: 541-2018

Moved: A. Neeb

Seconded: D. Faubert

That South Huron Council adopt the minutes of the Regular Council Meeting, Public Meeting and Court of Revision Meeting of November 19, 2018, as printed and circulated.

Disposition: Carried

6.4 Minutes of the Inaugural Council Meeting of December 3, 2018

Motion: 542-2018

Moved: J. Dietrich

Seconded: T. Oke

That South Huron Council adopt the minutes of the Inaugural Meeting of Council of December 3, 2018, as printed and circulated.

Disposition: Carried

6.5 Minutes of the Committee of the Whole Meeting of December 10, 2018

6.6 Minutes of the Special Council Meeting of December 10, 2018

Motion: 543-2018

Moved: A. Neeb

Seconded: M. Vaughan

That South Huron Council adopt the minutes of the Committee of the Whole and the Special Council Meeting of December 10, 2018, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Exeter Business Improvement Area - Minutes of October 9, 2018

7.2 Upper Thames River Conservation Authority - Minutes from October 23, 2018

7.3 Bluewater Recycling Association - Board Meeting Notes of November 15, 2018

7.4 Heritage Advisory Committee -Draft Minutes of November 14, 2018

7.5 Communities in Bloom - Draft Minutes of November 14, 2018

7.6 Community Hub Recreation Centre Project Steering Committee - Draft Minutes of November 27, 2018

7.7 Grand Bend Area Joint Sewage Board - 2019 Budget

7.8 Ausable Bayfield Conservation Area - Proposed 2019 Budget and Municipal Levies

Councillor Vaughan gave an outline of the joint budget with Lambton Shores and noted new efficiencies and challenges to the budget.

7.8.1 Cost Sharing for Maintenance of Water and Erosion Control Structures

Motion: 544-2018

Moved: A. Neeb

Seconded: B. Willard

That the minutes and reports of the following committees and/or boards be received as presented to Council:

- **Minutes of the Exeter Business Improvement Area of October 9, 2018**
- **Minutes of the Upper Thames River Conservation Authority of October 23, 2018**
- **Meeting Highlights of Bluewater Recycling Association meeting of November 15, 2018**
- **Draft Minutes of the Heritage Advisory Committee of November 14, 2018**
- **Draft Minutes of the Communities in Bloom of November 14, 2018**
- **Draft Minutes of the Community Hub Recreation Centre Project Steering Committee of November 27, 2018**
- **Grand Bend Area Joint Sewage Board 2019 Budget**
- **Ausable Bayfield Conservation Area Proposed 2019 Budget and Municipal Levies**

Disposition: Carried

Motion: 545-2018

Moved: M. Vaughan

Seconded: D. Faubert

That South Huron Council approves the Grand Bend Sewage System 2019 Budget as created by Grand Bend Area Joint Sewage Board as presented.

Disposition: Carried

Motion: 546-2018

Moved: A. Neeb

Seconded: T. Oke

That South Huron Council approve the Ausable Bayfield Conservation Authority 2019 Budget and Municipal Levies as presented.

Disposition: Carried

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner - Consent C78-2018 Zelinka Priamo (Canba Investments Inc.)

Huron County Planner S. Smith gave Council an overview of the consent process and noted that South Huron is a commenting agency with final approval at the County level.

Motion: 547-2018

Moved: A. Neeb

Seconded: T. Oke

That South Huron Council recommends to Huron County Council that Consent for file C78-2018 be granted with conditions as set out in the Planner's report dated December 7, 2018.

Disposition: Carried

8.1.2 S. Smith, Huron County Planner - Consent C83-2018 Johns

Motion: 548-2018

Moved: T. Oke

Seconded: J. Dietrich

That South Huron Council recommends to Huron County Council that Consent for file C83-2018 be granted with conditions as set out in the Planner's report dated December 7, 2018.

Disposition: Carried

8.2 Operations and Infrastructure

8.3 Financial Services

8.3.1 S. Becker, Director of Financial Services - 2018 Year End Funds Transfers

Motion: 549-2018

Moved: B. Willard

Seconded: A. Neeb

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer re: 2018 Year End Funds Transfers; and

That South Huron Council authorizes the Treasurer to make the following financial adjustments at year end;

- 1. That funds levied through the 2018 Capital and Operating Budgets approved by Council which are not spent as specified in the budget be transferred to the appropriate reserve;**
- 2. That accounting transfers of any 2018 year-end surplus or deficits in each budgeted department be transferred to or from reserves or reserve funds as part of the Treasurer's year end procedures;**
- 3. That where funds approved in the 2018 budget to be allocated from the reserve fund for projects that were not completed or projects where the cost was below the budgeted amount, that those funds be left in the reserve and not be transferred to the revenue fund;**
- 4. That the capital projects or project additions approved by Council subsequent to the passing of the 2018 Budget for which the source of financing was approved from the reserves or reserve funds, that those monies be transferred in the amount required to cover the 2018 expenditures.**
- 5. To physically transfer funds as required between the Reserve Fund, Trust Fund, and Operating bank accounts as part of the year end procedures.**

Disposition: Carried

8.3.2 S. Becker, Director of Financial Services - 2018 Carry Forward Projects

Motion: 550-2018

Moved: M. Vaughan

Seconded: D. Faubert

That South Huron Council Receives the report from S. Becker, Director Financial Services/Treasurer re: 2018 Carry Forward Projects;

And that South Huron Council authorizes that the following list of 2018 approved projects be carried forward to the 2019 fiscal year for completion and that the balance of the 2018 budget allowances for each of the respective projects be carried forward to the 2019 fiscal year;

1. Asset Management Program
2. Community Improvement Plan
3. Energy Management Plan
4. Mollard Line Forcemain Replacement
5. Bulk Water Station at 82 Nelson Street
6. Huron Park Water Tower Chlorine Disinfection System Upgrade
7. Mollard Line Surface Treatment
8. Port Blake Revitalization
9. Community Hub/Recreation Centre and Master Recreation Plan/Facility Review
10. Dashwood Community Centre Washroom Project
11. Exeter District Swimming Pool

Disposition: Carried

8.4 Administration

8.4.1 J. Fields, Community Services Manager - Exeter Cemetery Donation

Motion: 551-2018

Moved: T. Oke

Seconded: D. Faubert

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Exeter Cemetery Donation; and

That the donation of \$25,000 be placed into the Cemetery Capital Replacement Reserve; and

That the funds be used specifically for a project in consultation with the Noble Family to honour the memory and contribution of members of the Cole Family to our community as part of a master plan for the Exeter Cemetery.

Disposition: Carried

8.4.2 R. Msuya-Collison, Clerk -2019 South Huron Council Meeting and Holiday Schedule

The Clerk confirmed the July 15, 2019 regular meeting date.

Motion: 552-2018

Moved: J. Dietrich

Seconded: A. Neeb

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: 2019 Council Meeting and Holiday Schedule; and

That the 2019 Council Meeting and Holiday calendar be approved as presented.

Disposition: Carried

8.4.3 R. Msuya-Collison, Clerk - Request for Drainage Improvement

Motion: 553-2018

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: Requests for Drain Improvement under Section 78 of the Drainage Act; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for Drain Improvement.

Disposition: Carried

8.4.4 D. Best, Chief Administrative Officer - Cannabis Legalization

CAO Best outlined that since his report was written the Province has introduced a lottery for privately run recreational cannabis stores.

Motion: 554-2018
Moved: B. Willard
Seconded: A. Neeb

That the report of D. Best, Chief Administrative Officer regarding cannabis legalization be received.

Disposition: Carried

- 8.4.5 D. Best, Chief Administrative Officer - MOU Template for Community Groups

Motion: 555-2018
Moved: T. Oke
Seconded: D. Faubert

That the report of D. Best with respect to an Memorandum of Understanding (MOU) template for Community Groups be received; and

That an MOU with the Thames Road Elimville Community Park Committee be drafted and forwarded to a subsequent Council meeting for consideration.

Disposition: Carried

- 8.4.6 D. Best, Chief Administrative Officer - Fundraising Feasibility Study RFP Results

Motion: 556-2018
Moved: T. Oke
Seconded: A. Neeb

That the report of D. Best, Chief Administrative Officer dated December 17, 2018 regarding the Fundraising Feasibility Study for the Community Hub/Recreation Centre Request for Proposal (RFP) results be received; and

That Council authorize the award of RFP-009-2018 to Campaign Coaches in the amount of \$30,000 plus HST to proceed with the Fundraising Feasibility Study for the Community Hub/Recreation Centre.

Disposition: Carried

8.4.7 D. Best, Chief Administrative Officer - 207 Main Street North Site Plan Introduction

Motion: 557-2018

Moved: T. Oke

Seconded: D. Faubert

That the report of D. Best, Chief Administrative Officer dated December 17, 2018 regarding the 207 Main Street Site Plan Introduction be received; and

That Council approve the Site Plan (as may be modified) submitted to the Municipality subject to the following conditions:

- **That the owner enters into a Site Plan Agreement that is to the satisfaction of the Municipality of South Huron**
- **Storm water management design that meets South Huron engineering standards**
- **Confirmation that the existing lots can be merged into one separately conveyable parcel of land**
- **Confirmation of concurrence with County of Huron requirements related to traffic impacts as identified through the Traffic Impact Study being conducted by the County of Huron**
- **And that these conditions are among other things that need to be addressed through the Site Plan Agreement process**

Disposition: Carried

9. Deferred Business

9.1 Notice of Motion

Motion: 508-2018

Moved: D. Frayne

Seconded: C. Hebert

Be it resolved that the Municipality of South Huron demand that the MPAC Corporation change their methods of enumerating to include all residents of land lease properties such as town homes, condos, apartments and housing in which the residents do not pay property taxes directly to the Municipality; and

That this resolution be forwarded to AMO, MPAC, Ministry of Municipal Affairs and Housing and County of Huron."

Disposition: Defeated

9.2 Set Committee of the Whole Dates

Motion: 558-2018

Moved: T. Oke

Seconded: A. Neeb

That South Huron set a Committee of the Whole meeting with regard to Committees of Council.

Disposition: Carried

10. Notices of Motion

10.1 Notice of Motion - Mollard Line Culvert

Motion: 559-2018

Moved: M. Vaughan

Seconded: J. Dietrich

That the Mollard Line Culvert Project be included in the 2019 capital budget for an upset limit of \$505,000 exclusive of HST; and

That Council authorizes the project to proceed prior to the adoption of the 2019 budget.

Disposition: Carried

10.2 Notice of Motion - CAO Annual Performance Review

Motion: 560-2018

Moved: M. Vaughan

"Whereas it is a requirement that Council conduct an annual performance review of South Huron's CAO, Dan Best and

That this performance review will be the basis for determining the annual compensation of the CAO, and

That Council strike a committee consisting of Councillor Oke, Councillor Vaughan, and Mayor Finch for the purposes of completing this review, and

That the Committee present the results of said review, along with a recommendation for the CAO's annual compensation at a meeting of Council in January, 2019."

10.3 Cannabis Option

Motion: 561-2018

Moved: J. Dietrich

That South Huron staff be directed to take the necessary steps to "opt out" of having retail cannabis stores in South Huron.

11. Mayor & Councillor Comments and Announcements

12. Communications

12.1 Ministry of Environment - 2017-2018 Chief Drinking Water Inspector Annual Report

12.2 Ministry of Finance - Ontario Cannabis Legalization Implementation Fund (OCLIF)

12.3 Ministry of Municipal Affairs and Housing - MOU Commitment to Consult

12.4 Ministry of Municipal Affairs and Housing - Municipal Reporting Burden

12.5 AMO - Cannabis Policy Statement

12.6 AMO - New Environment Plan for Consultation

12.7 AMO - Welcome Fire News

12.8 OGRA - Call for Nominations

12.9 OGRA 2019 Conference - Municipal Delegation Request

Council directed item brought back to January 7 2018 meeting for discussion.

12.10 ROMA - Notice of Call for Nominations

12.11 Ausable Bayfield Conservation Authority - Draft Shoreline Management Plan

Council directed to Committee of the Whole for further discussion.

12.12 Huron County - Agricultural Small Holding Properties (AG4) and Limit on Livestock

12.13 Huron County - Cannabis Legalization and Municipal Impact

12.14 Huron County - One-Third Tax Exemption

Council directed Administration to prepare report.

12.15 Huron County - Smoke-free Ontario Act

12.16 Darlene McKaig - Committee resignation letter

Council direction to send letter of appreciation.

12.17 Bach Music Festival - November 12, 2018 Board of Directors meeting

12.18 South Huron Community Choir - 2018 Community Grant Update

12.19 Big Brothers Big Sisters - Community Grant Update

12.20 Jessica's House Governance and Operation Board - Request - Exemption Noise By-Law

Motion: 562-2018

Moved: J. Dietrich

Seconded: T. Oke

That South Huron Council grant an exemption from Noise By-Law 30-2016 for the Jessica's House Foundation 2nd Annual Jessica's House Music Weekend event on Saturday July 6, 2019 up to 1:00 a.m., July 7, 2019 to be held at South Huron Recreation Centre.

Disposition: Carried

12.21 Martin Koolen- Request- Minor Variance Application Refund

Council directed Administration respond to request.

12.22 St. John Ambulance - Request - Donation

12.23 Exeter Curling Club - Invitation - Bonspiel

Motion: 563-2018

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council sponsor a team for the Exeter Curling Club Bonspiel to be held on January 5, 2019.

Disposition: Carried

12.24 Cassie Lovie - Mollard Line

Council directed Administration respond to correspondence.

12.25 Pat Orriss - Housekeeping Amendment - South Huron Zoning By-Law #69-2018

12.26 Tony Jackson, Upper Thames River Conservation Authority Representation - Thank you

Motion: 564-2018

Moved: A. Neeb

Seconded: D. Faubert

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report from Closed Session

15. By-Laws

15.1 By-Law No. 100-2018 Housekeeping Lakeshore Rezoning

Motion: 565-2018

Moved: M. Vaughan

Seconded: B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #100-2018, being a by-law to amend Zoning By-Law 69-2018 for the Municipality of South Huron.

Disposition: Carried

15.2 By-Law No. 101-2018 - Appoint Fire Chief - Jeremy Becker

Mayor Finch presented Acting Fire Chief Jeff Musser his thanks on behalf of Council for Jeff's leadership during the transition between Fire

Chiefs. CAO Best gave a brief outline of the recruitment process and advised that Jeremy Becker has been recommended for the position of Fire Chief. Jeremy came forward and said that he looks forward to serving the municipality.

Motion: 566-2018

Moved: J. Dietrich

Seconded: D. Faubert

That the South Huron Council gives first, second and third and final reading to By-Law #101-2018, being a by-law to appoint Jeremy Becker as Fire Chief for the Municipality of South Huron.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 102-2018 – Confirming By-Law

Motion: 567-2018

Moved: T. Oke

Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #102-2018, being a by-law to confirm matters addressed at the December 17, 2018 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 568-2018

Moved: B. Willard

Seconded: A. Neeb

That South Huron Council hereby adjourns at 7: 48 p.m., to meet again on January 7, 2019 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

George Finch, Mayor

Rebekah Msuya-Collison, Clerk



Corporation of the Municipality of South Huron
Minutes-Public Meeting

Monday, December 17, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

- Members Present: George Finch, Mayor
Jim Dietrich, Deputy Mayor
Dianne Faubert, Councillor - Ward 1
Marissa Vaughan, Councillor - Ward 1
Aaron Neeb, Councillor - Ward 2
Barb Willard, Councillor - Ward 2
Ted Oke - Councillor - Ward 3
- Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Sandy Becker, Director of Financial Services
Don Giberson, Environmental Services Director
Jo-Anne Fields, Community Services Manager
Scott Currie, Communications and Strategic Initiatives Officer
Laurie Clapp, Administrative Assistant
Rebekah Msuya-Collison, Clerk
- Others Present: Sarah Smith, Huron County Planner

1. Call to Order

Mayor Finch called the meeting to Order at 6:02 p.m.

2. Disclosure of Pecuniary Interest

None.

3. Purpose of Public Meeting

The Clerk explained that the purpose of this Public Meeting of the Council of the Corporation of the Municipality of South Huron is to review the proposed amendment to South Huron Comprehensive By-Law #69-2018, and to allow interested members of the public the opportunity to ask questions or offer comments with regard to the application.

The Clerk noted that Council will not make a decision on the proposed amendment at this Public Meeting. Based on the recommendations and

information received at this Public Meeting, the proposed amendment will be presented for approval at a Regular Council meeting.

She noted that there is a Public Registry located on the table by the door for the application and if any member of the public would like to be notified in writing of the decision on the application they are to provide their name and mailing address on the registry. A person or public body may appeal the decision if they have made an oral submission at this public meeting or a written submission to Council prior to the passing of the by-law.

4. Comprehensive Zoning By-Law - Housekeeping Lakeshore Mapping

4.1 Smith, Huron County Planner - Report D14-15-2018

Planner Smith gave a brief overview of Planning Act Procedures and reviewed her report noting that the purpose of this application is to correct a mapping issue that affects two properties in the Lakeshore Residential Community.

The affected portion of the subject lands is identified under the Natural Environment (NE2) zone layer and should be zoned LR1 (Lakeshore Residential) in conformity with the South Huron Official Plan. Ms. Smith noted that this housekeeping amendment was initiated to correct the change in zoning and related mapping.

Motion: PL#30-2018

Moved: A. Neeb

Seconded: J. Dietrich

That South Huron Council receives the report from S. Smith, Huron County Planner re: D14-15-2018 (Housekeeping Lakeshore Mapping)

Disposition: Carried

4.2 Written Comments Received

Ms. Smith noted that three written correspondences were received relating to this application, one item is attached to the agenda, one placed in the Regular Council meeting under correspondence and one printed and given to Council at meeting time as it was received after the agenda was published.

4.2.1 Baroudi Law Correspondence

4.2.2 Joe and Lyn Carapella, The Tricar Group Correspondence

4.3 Comments-Council; Public in Attendance

Chief Administrative Officer Dan Best provided background on the appeals filed with Local Planning Appeal Tribunal (LPAT) that initiated this Housekeeping amendment. He advised that the mapping error was resolved locally with the owners of the property, their solicitor, the County and South Huron working together.

5. Close Public Meeting

Motion: PL#31-2018

Moved: T. Oke

Seconded: D. Faubert

That South Huron Council now closes this Public Meeting at 6:12 p.m. and reconvenes the Regular Council meeting.

Disposition: Carried

George Finch, Mayor

Rebekah Msuya-Collison, Clerk



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Sandy Becker, Director of Financial Services**
Date: January 7 2019
Report: FIN.19.01
Subject: 2019 Community Grants

Recommendations:

That South Huron Council receives the report from Sandy Becker, Director of Financial Services/Treasurer, re: 2019 Community Grants; and

That South Huron Council provide direction for review of the 2019 community grant applications.

Purpose:

Council direction.

Background and Analysis:

The Municipality's community grant program is intended to provide limited financial assistance to community groups and organizations within the municipality to support youth/senior events; community beautification; arts, culture and heritage projects/events, tourism development and community special events. The Community Grant Policy provides details on the process including eligibility criteria, exclusions and followup status reports. The grant policy and application form are on the municipal website.

Grant applications are submitted by community groups on or before September 21st each year for financial consideration for the next budget year. Application for financial assistance, in any given year, will not automatically be considered in future years.

Submission of a grant application does not guarantee an organization will receive full or partial funding. As part of the annual budget process, Council determines the financial commitment to the Community Grant Program.

All applications along with backup documentation are presented to Council at a budget meeting for Council consideration. Council reviews each application and approves a funding amount. The application indicates that the community group may present their funding request as a delegation to Council.

Operational Considerations:

Fifteen applications have been received for consideration in the 2019 budget, 10 of those applications indicate they would make a presentation to Council. Based on this volume, this will require a separate meeting for the purpose of receiving the delegations.

Options for Council consideration;

- a) Schedule a separate meeting to review the community grant applications and to receive community grant delegations;
- b) Review applications within existing scheduled budget meetings and request further clarification if required, which may include a request for delegation to provide more information;
- c) Set up a sub committee of council members from each ward to review the grant applications and make recommendation to council on grant amounts.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

Community Grant Policy

Consultation:

Dan Best, CAO

Related Documents:

Community Grant Policy and Application Form

Respectfully submitted,

Sandy Becker, Director of Financial Services



COMMUNITY GRANT POLICY

The Municipality of South Huron has a Community Grant Program to provide limited financial assistance to community groups and organizations within the Municipality to assist with activities or special events. This support is in recognition of the value of these groups to the well being and growth of the community and in helping the Municipality retain a strong community focus.

Each year, as part of the annual budget process, Council will determine the financial commitment to the Community Grant Program.

Categories for Funding:

1. Supporting Youth/Senior Events
2. Community Beautification
3. Arts, Culture and Heritage projects and/or events
4. Tourism Development
5. Community Special Events

Grant Types:

Requests may be made for monetary and/or in-kind contributions. While cash funds are not provided in relation to in-kind contributions it is recognized that such grants will involve either an expense or foregone revenue for the municipality. Each application for in-kind grants will be required to include an estimated monetary value of the request under consideration.

For a copy of the Community Grant Application Form, [click here](#)

Application Guidelines:

1. All grant applications shall be submitted on the Community Grant Application Form and directed to the Financial Services Manager/Treasurer, on or before **September 21** of each year.
2. Forms that are incomplete will not be considered.
3. The application for financial assistance, in any given year, will not automatically be considered in future years. Applicant must re-submit grant application.

4. Grant Application forms shall include financial information including a budget for the event/project/program and the financial statement from the previous year from either the event or the organization
 - a. If the report shows a surplus, a statement of intended use of the surplus shall be included
 - b. If the report shows a deficit, a statement as to how the deficit will be eradicated
5. Requests related to the waiver or reduction of fees for parks and/or facilities, the applicant will be required to complete and comply with the terms of the rental agreement.
6. Submission of a grant application does not guarantee an organization will receive full or partial funding.
7. Requests related to in-kind contributions are subject to the availability of the resource(s) being requested.
8. Requests related to a capital project to be constructed on municipal land, requires Council sanction before proceeding. The request must detail the project design with a budget including future maintenance costs and it is recommended that the proposal is in accordance with the Municipality's Community Services Master Plan and where applicable be compliant with other municipal policies.
9. The Municipality of South Huron will not contribute to outstanding deficits. In the event that a recommendation is made to provide funding for a program from which the Municipality is owed funds, the Municipality has the right to reduce the recommended grant amount by the amount of monies outstanding.

Eligibility Criteria:

An applicant organization must meet the following general criteria in order to be considered for a community grant;

1. Operate as a non-profit organization with the ability to confirm such status to a level deemed satisfactory by the municipality. Any specific service, program or activity for which fund is requested must also be not-for-profit in nature.
2. Applications must meet one of the funding categories specified in this policy.
3. Complete the Community Grant Application Form in full including the submission of previous year's financial information.
4. Must have submitted a status report for any community grant received in the previous year within the required timelines.

5. One-time special requests for assistance will be considered on an individual basis. Examples of these types of requests would be disaster relief requests either locally or on a broader scope.
6. Demonstrate that the applicant organization has explored and/or are receiving other sources of financial support. Grants are intended to be supplementary to main sources of funding for organizations. The grant shall not be considered as the primary source of funding for the organization and/or the event.
7. There will be consideration given to providing donations to local elementary and secondary schools for special projects or events.

Exclusions:

1. Grants will not be available to groups that have failed to comply with reporting requirements from previous grants.
2. Organizations and/or charities whose primary focus is not within the Municipality shall not be considered for a municipal donation or grant.
3. Individuals and businesses are not eligible to apply for the Community Grant Program.
4. Unless special circumstances warrant, consideration will not be given to requests for grants from recreational sport groups (with the exception of minor sports organizations); nor will funds be used to sponsor an individual athlete or team for a competition or to subsidize participation in a sports event.
5. Grants will not be provided to fund projects on property held by private landowners.

Procedure:

1. All requests for financial donations and grants will be considered having regard for the Municipality's current budget. Only one request per organization is to be considered per year.
2. The Financial Services Manager/Treasurer will review applications for completeness, accuracy, and compliance with this policy. Applicants may be required to provide additional information before the request is presented to Council. Applicants may present their funding request as a delegation to council.
3. Applications for in-kind non-financial assistance will be forwarded to the respective department for review. The department manager will review and provide in a report the financial impact of the request and the availability of the resource being requested.

4. Council will review and assess all grants/awards in terms of the need for the project, cost effectiveness, financial viability, and contribution to the quality of life in the community and community involvement/response.
5. Council will make the final decision on all grants/awards.
6. Requests will be considered during the annual budget deliberations. The Treasury department will notify all applicants of Council's decision once the municipal budget has been approved.
7. Revenues related to in-kind services will be recorded in the respective department and the expense will form part of the municipal grant expense budget line.
8. Grant funds will typically be awarded in one lump sum payment. At the discretion of council organizations may be awarded funds by installments, with a reporting requirement prior to release of the next installment.

Accountability:

1. Applicants awarded a grant will be held accountable for the expenditure of the funds in accordance with the stated objectives/plans. Grants in future years will be reviewed based on past demonstrated fiscal responsibility of the applicants.
2. Funds granted under this program are not transferable between projects or groups without prior Council approval, and must be used for the specific purposes outlined.
3. In the event that the project does not go forward, the grant recipient shall return those funds granted for the proposed project.
4. Grant recipients must complete a status report and submit to South Huron Council within 60 days of the event/project completion. Failure to comply may affect the eligibility of future grant approvals. The status report shall include – a description of the completed event/project, financial report, listing all expenditures and revenues pertaining to the event/project, the use of the funds, and the signature of the event chair/coordinator.

Municipal Recognition:

Organizations receiving financial support shall acknowledge the Municipality of South Huron's contribution through all printed material and other promotional means. The Municipality's logo is available from the Clerk's Department.



Municipality of South Huron
Community Grant Application Form

Please return application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron,
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310

Name of Applicant/Organization/Service Club/Community Group:		
Contact Person:		
Position held in organization by contact person:		
Mailing Address:		
Telephone:	Cell:	Fax:
E-mail address:	Website:	
Specifics of Event/Project/Program requesting funds:		
Total Project Budget:		
Amount of Funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)		
Have you applied to the Municipality for Funding in the past? If yes, please provide summary of request.		
Applicants may present their funding request as a delegation to Council. Do you want to present your request to Council? <input type="radio"/> Yes <input type="radio"/> No		
For Organizations/Service Clubs:		
Are you a non-profit Organization? <input type="radio"/> Yes <input type="radio"/> No		
Charitable Registration Number (if applicable):		
Date of Incorporation (if applicable):		
Organization/Project/Event Budget – attach or complete page 4		

Grant Category and Description:

Please check the appropriate category & grant type:

- | | | |
|--|--------------------------------|-------------------------------|
| <input type="radio"/> Youth/Senior Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Beautification | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Arts, Culture and Heritage | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Tourism Development | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Special Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Capital funding for a specific project | <input type="radio"/> Monetary | <input type="radio"/> In Kind |

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

If this is *not* a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

What is the specific purpose that the grant funds will be used for?

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

Indicate what other sources of funding is supporting this event, program or project.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

Is your group able to issue charitable tax receipts on its own?

What are the general objectives/services of your organization?

In what geographical area does your organization operate?

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

List the Executive Officers of your organization:

Project Budget:	
Please provide or attach documentation if available	
Revenue Sources	
Applicant Contribution	
Grants	
Donation/Sponsorships	
Fund-raising efforts	
Other Sources	
Total Revenue	
Expenses	
Advertising and Promotion	
Program Supplies	
Entertainment	
Administration	
Salaries/Wages	
Facilities Rental	
Prizes and Awards	
Other	
Total Expenses	

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Signature: _____ Print Name: _____

Organization/ Service Club/Community Group: _____

Date Submitted: _____



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Municipal Clerk**
Date: January 7 2019
Report: 1-2019
Subject: Morrissey, Fleming-Morrissey and Regan Municipal Drain Tender

Recommendations:

That South Huron Council receive the report from R. Msuya-Collison, Clerk re Morrissey, Fleming-Morrissey and Regan Municipal Drain Tender; and

That South Huron Council award the tender for construction of the Morrissey, Fleming-Morrissey and Regan Municipal Drain to Cassidy Construction for a tendered price of \$113,163.00, plus non-recoverable HST.

Purpose:

Approval

Background and Analysis:

The Engineer's estimate for this project was \$132,103.00 plus HST. The following tenders were received and opened on December 11, 2018 for the above noted drain and have been reviewed by Dietrich Engineering;

Contractor	Total Cost	Non-recoverable HST	Total Cost including HST

A.G. Hayter Contracting Ltd.	\$119,652.00	\$2,105.87	\$121,757.87
J & L Henderson Limited	\$120,181.37	\$2,115.19	\$122,296.56
Cassidy Construction	\$113,163.00	\$1,991.67	\$115,154.67
Robinson Farm Drainage Ltd.	\$126,687.00	\$2,229.69	\$128,916.69

Operational Considerations:

There are no other operational considerations as a result of the actions outlined in this report.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There are no other financial implications as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

Drainage Act

Consultation:

Dietrich Engineering Limited
Angela Shipway, Financial Services Supervisor

Related Documents:

Respectfully submitted,

Rebekah Msuya-Collison, Municipal Clerk



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Municipal Clerk**
Date: January 7 2019
Report: 2-2019
Subject: Animal Control Tribunal

Recommendations:

That South Huron Council hereby sets the date for a hearing of the South Huron Animal Control Tribunal for February 4, 2019 at 5:00 p.m.

Purpose:

To set a date for South Huron Animal Control Tribunal.

Background and Analysis:

At the October 1, 2018 Regular Council meeting, South Huron Council received a request to remove a vicious dog designation. The following resolution was passed at that meeting:

“Motion:463-2018

Moved:C. Hebert

Seconded:T. Tomes

That South Huron Council refer the request by Christina Riley-Ankers and Brad Ankers to remove the vicious dog designation to South Huron Animal Control Tribunal. Disposition: Carried”

South Huron Council passed By-Law 85-2018 being a By-Law to establish the Rules of Procedure for the Animal Control By-Law on November 19, 2018. The appeal is commenced by the filing of a Notice of Appeal which was received by the municipal Clerk on December 11, 2018. Pursuant to the

Rules of Procedure, within sixty (60) days of receipt of a complete Notice of Appeal by the Municipal Clerk:

- a. the Tribunal Secretary shall contact the Members to advise them of the Appeal and to confirm quorum for the next Hearing date; and
- b. the Tribunal Secretary shall schedule a Hearing, and shall give reasonable notice to the required parties.

Once the date for the Tribunal as been set, the Clerk will procede to follow the administrative practices and procedures as established by By-Law. The Tribunal members will select a Chair at the first hearing and this appointment may be rotated on an annual or as needed basis.

Operational Considerations:

The Tribunal's operating budget and meeting management support is provided through the Clerk's department.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies Strategic Objectives. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

Costs are incurred in the case of an appeal being submitted for a Hearing to be conducted.

Legal Impact:

As a committee of Council, the South Huron Animal Control Tribunal members will be covered by the municipality's errors and omissions and general liability policies to protect and defend against claims from third parties while performing duties outlined in the Terms of Reference for their position as a member of the Tribunal.

Staffing Impact:

Tribunal meetings are scheduled when an appeal is received.

Policies/Legislation:

Municipal Act, 2001

Statutory Powers of Procedure Act

South Huron Animal Control By-law 21-2018

South Huron Animal Control Tribunal By-Law 85-2018

Consultation:

South Huron Municipal Enforcement Officer

Related Documents:

By-Law 85-2018

Respectfully submitted,

Rebekah Msuya-Collison, Municipal Clerk

South Huron Animal Control Tribunal Rules of Procedure
to Govern the Proceedings of the South Huron Animal Control Tribunal

Part 1

Definitions

“Applicant” shall mean the animal owner who submits a notice in writing requesting a hearing for review of an order to comply issued under section Animal Control By-Law 21-2018;

“Animal Control Tribunal” shall mean the Committee of Council called the South Huron Animal Control Tribunal;

“By-law Enforcement Officer/ Animal Control Officer” shall mean a person appointed as such by a by-law of the Municipality of South Huron to enforce this By-law.

“Confirmation of Hearing Request” shall mean an acknowledgement of receipt by the Clerk of the animal owner’s notice in writing requesting a hearing.

“Tribunal Secretary” shall mean the Tribunal Secretary or any person under their authority.

“Hearing” shall mean that part of the proceeding before the Tribunal where evidence or submissions are heard:

“Oral hearing” shall mean a hearing or part of a hearing during which the parties or their representative(s) attend in person before the Tribunal.

“Interested person” shall mean a person attending the Tribunal and may include a person who does not have party status before the Tribunal.

“Party” shall mean the applicant and the municipality, as represented.

“Person” shall include a corporation, partnership, agent or trustee, or other legal representatives of a person to whom the context can apply according to law, and the entities included within the meaning of a person in the Statutory Powers Procedure Act, R.S.O. 1990, c. S.22, as amended.

“Potentially vicious dog” shall mean any individual dog that, in the absence of any mitigating factor, chases or approaches any person or domestic animal in a menacing

fashion or apparent attitude of attack, including but not limited to behaviour such as growling or snarling.

"Proceeding" shall mean a matter brought before the Tribunal.

"Representative" shall mean legal counsel or agent who is authorized by law to represent a person in the proceeding.

"Respondent" shall mean the Municipality of South Huron, as represented.

"Rules" shall mean the Rules of Procedure as set out in this document, which may be amended from time to time.

"Tribunal" shall mean the Animal Control Tribunal of the Municipality of South Huron.

"Vicious dog" shall mean any individual dog that:

- a) Has, in the absence of any mitigating factor, attacked, bitten or caused injury to a person or has demonstrated a propensity, tendency or disposition to do so; or
- b) Has significantly injured or killed a domestic or farm animal; or
- c) Having been previously designated as a potentially vicious dog is kept or permitted to be kept in violation of the requirements for such dog.

Part 2

Application of Rules

General

1. These Rules apply to all Hearings before the South Huron Animal Control Tribunal (the "Tribunal"), subject to the Animal Control By-law, *Statutory Powers Procedure Act*, and any other applicable legislation.
2. The Tribunal may, at any time, as it deems necessary, dispense with compliance with any Rule, save and except those prescribed as mandatory by the *Statutory Powers Procedure Act* and any other legislation governing the Tribunal.
3. These Rules shall be liberally construed to secure the just, most expeditious and cost-effective determination of every proceeding on its merits.
4. Where a party to an appeal has not complied in full with any Rule, the Tribunal may:

- a. adjourn the proceeding until satisfied that such Rule has been complied with; or
 - b. take any other step as it considers just and reasonable.
5. A party to a proceeding may be represented by an Agent.
6. Hearings shall be held at the Municipality of South Huron Town Hall at 322 Main Street South, Exeter unless otherwise specified in the Notice of Hearing.
7. The Tribunal Secretary shall administer oaths and affirmations for the purpose of any of a Hearing.

Part 3

Tribunal Hearings

Record of Tribunal Hearings

8. The Tribunal Secretary shall record the Hearings of the Tribunal.
9. Other than the Tribunal Secretary, no person shall take or attempt to take a photograph, motion picture, audio recording or other record capable of producing visual or aural representations by electronic means or otherwise at a Hearing before the Tribunal that is open to the public, without the Tribunal's consent.

Voting

10. All actions taken by the Tribunal shall be voted on and the decision made by majority vote.
11. Members, including the Chair, may vote on all motions and other questions submitted at a Hearing.
12. In the case of a tie vote, the motion or question shall be deemed to have been lost.

Quorum for Meetings

13. A majority of the Members must be present to achieve quorum for a Hearing.
 - a. If no quorum is present 15 minutes after the time appointed for the commencement of the Hearing, the Tribunal Secretary shall cancel the Hearing and shall reschedule the Hearing in accordance with these Rules.
 - b. Notwithstanding Subsection 13(a), when the number of Members who refrain from participating in debate of a matter, or voting by reason of having declared an interest according to the provisions of the *Municipal Conflict of Interest Act*, leaves a remaining number of Members that does

not make quorum, the remaining Members will be deemed to constitute quorum, provided that not less than two (2) Members to remain present to continue the Hearing.

Part 3

Notice Requesting an Appeal Notice

- 14.** An appeal is commenced by the filing of a Notice of Appeal in the form approved by the Municipal Clerk, in accordance with the provisions of the Animal Control By-law.
- 15.** The Notice of Appeal shall be provided to the Municipal Clerk before close of business on the last day for appeals by personal delivery.
- 16.** A complete Notice of Appeal shall include:
 - a.** a copy of the decision or order giving rise to the appeal;
 - b.** a statement setting out the grounds for the appeal;
 - c.** the name, telephone number, email address and address for service of the Appellant or Agent;
 - d.** the original signature of the Appellant or Agent;
- 17.** Where a Notice of Appeal is not complete, the Municipal Clerk shall refuse the Notice of Appeal and shall inform the Appellant of the documentation required in order to complete the Notice of Appeal.
- 18.** If a Notice of Appeal is received after the appeal deadline the Municipal Clerk shall refuse the Notice of Appeal and shall advise the Appellant in writing that:
 - a.** the appeal is denied based on the late filing; and
 - b.** the decision or order under appeal is final and binding.
- 19.** A person wishing to bring a motion to extend the time for filing an appeal shall make a written request (the "request"), supported by reasons, to the Tribunal Secretary.
- 20.** The Tribunal Secretary may then schedule a time for the hearing of the motion and shall forward a copy of the request to the members of the Tribunal and the Animal Control Officer or By-Law Enforcement Officer
- 21.** The person making the request has a right to attend the motion and further explain the particulars of the request to the Tribunal.

22. The Tribunal also has the right to ask questions of the person bringing the motion.

Part 5

Notice of Hearing Scheduling of Hearing

23. Within sixty (60) days of receipt of a complete Notice of Appeal by the Municipal Clerk:
- a. the Tribunal Secretary shall contact the Members to advise them of the Appeal and to confirm quorum for the next Hearing date; and
 - b. the Tribunal Secretary shall schedule a Hearing, and shall give reasonable notice to the required parties.
24. The Notice of Hearing shall contain:
- a. the time, place and purpose of the Hearing;
 - b. a reference to the statutory authority under which the hearing will be held; and
 - c. a statement that if the Appellant or Agent does not attend the Hearing, the Tribunal may proceed in the Appellant's absence and the Appellant will not be entitled to any further notice in the proceeding.
25. The Secretary will send a Notice of Hearing to the Appellant by registered mail at least 21 days prior to the hearing.

Agenda

26. The Tribunal Secretary shall compile an Agenda for each Hearing to include all appeals to be dealt with at that Hearing date.
27. The Tribunal Secretary shall provide a copy of the agenda for each Hearing to the Members at least ninety-six (96) hours prior to the Hearing date.
28. A copy of the Agenda may be posted on the Municipality of South Huron website.

Withdrawal of Appeal

29. An appeal may be withdrawn prior to the Hearing date by filing a letter of withdrawal with the Municipal Clerk as soon as reasonable.

30. If the Municipal Clerk receives a withdrawal of appeal prior to the Hearing date, notice of cancellation of that particular Hearing shall be sent to all persons who received the Notice of Hearing.

Effect of Non-Attendance at a Hearing

31. Where Notice of a Hearing has been given to a party and the party does not attend the Hearing, the Tribunal may proceed in the absence of the party and the party is not entitled to any further notice in the proceeding.

Part 6

Filing Documents

Filing Documents

32. If an Appellant intends to make use of any written or documentary evidence at the Hearing, the Appellant shall bring to the hearing a sufficient number of copies of documents for the Tribunal members, the Tribunal Secretary and the other parties. Documents are to be delivered to the Municipal Clerk no later than seven (7) clear days before the Hearing date.
33. The Tribunal Secretary shall distribute copies of the Appellant's documents to the required parties.
34. The Appellant shall include with the documents a statement of his or her address, telephone number, email address and the name of the proceeding to which the document relates.

Part 7

Disclosure

35. The Animal Control Secretary, who attends the hearing in support of the Order, **may** send a disclosure package to the Appellant, which may include the following:
- a. A copy of the signed order;
 - b. A copy of the signed courtesy letter sent to the Appellant (if

- applicable);
 - c. A copy of the Animal Control Officer's notes;
 - d. A copy of the photographs taken by the Animal Control Officer;
 - e. A copy of any relevant or other documents;
 - f. A list of any additional material that may be used at the hearing such as additional photographs;
 - g. A request for disclosure from the Appellant including a deadline date.
- 36.** If the Appellant has any material, such as documents or photographs, that he or she wishes to use during the hearing, the Appellant should disclose it to the Animal Control Secretary in advance, as requested in the disclosure package sent by the Animal Control Secretary.
- 37.** If either the Animal Control Secretary or the Appellant brings forward material during the hearing that has not been disclosed to the other party in advance, the Chair of the Tribunal will recess the hearing to allow the other party to review the material. When the hearing resumes, the other party will be given the opportunity to state any objections to the use of the material during the hearing. The Tribunal will decide, based on the submissions of the parties, whether or not the material may be referred to or introduced into evidence.

Part 8

Adjournments

Adjournments

- 38.** A Hearing may be adjourned at the discretion of the Tribunal upon its own motion or upon the motion of a party where that party satisfies to the Tribunal that the adjournment is required to permit an adequate Hearing to be held.
- 39.** In deciding whether to grant an adjournment, the Tribunal may consider one or more of the following factors:
- a. the sufficiency of the reasons advanced for the request to adjourn;
 - b. the timeliness of the request;
 - c. the resources of the Tribunal;
 - d. the prejudice to the parties;
 - e. whether any adjournments have been granted previously;
 - f. the consent of the parties; and
 - g. any other relevant factor.

40. The Tribunal may grant adjournments on such terms and conditions as it considers advisable.
41. The Tribunal may, in its discretion, refuse an adjournment even though the parties consent.

Part 9

Legal Advice to Tribunal Members

42. Members of the Tribunal holding a Hearing shall not have taken part, before the Hearing, in any communication directly or indirectly in relation to the subject-matter of the Hearing, with any person, or with any party or Agent, except upon notice to and with opportunity for all parties to participate, but the Tribunal may seek legal advice from Counsel to the Tribunal and, in such case, the nature of the advice should be made known to the parties in order that they may make submissions as to the law.

PART 10

Witnesses Order for Witness Statements

43. The Tribunal may order a party to the Hearing to provide witness statements or summary of the evidence witnesses will give, including expert witnesses.

Rights Of Parties To Examine Witnesses

44. A party to a proceeding may, at a Hearing:
 - a. call and examine witnesses and present evidence and submissions; and
 - b. conduct cross-examinations of witnesses at the Hearing to the extent reasonably required for a full and fair disclosure of all matters relevant to the issues in the Hearing.

Summons To Witness

45. The Tribunal may issue a summons to a witness on its own initiative or upon request of a party in accordance with the *Statutory Powers Procedures Act*.

Abuse of Process

46. The Tribunal may make such orders or give such directions in proceedings as it considers proper to prevent abuse of its processes.
47. The Tribunal may reasonably limit further examination or cross-examination of a witness where it is satisfied that the examination or cross-examination has been sufficient to disclose fully and fairly all matters relevant to the issues in the proceeding.
48. The Tribunal may exclude from a Hearing anyone, other than a person licensed under the Law Society Act, appearing on behalf of a party or as an Agent if it finds that such person is not competent to properly represent or to advise the Party or witness or does not understand and comply at the Hearing with the duties and responsibilities of an advocate or adviser.

Part 11**Hearing Procedures Opening Procedures**

49. The Chair shall call the Hearing to order and read an opening statement outlining the procedure and format of the Hearing process.
50. The Chair will read out the proceedings listed on the Agenda.

Statements

51. Where a Member has any direct or indirect pecuniary interest pursuant to the *Municipal Conflict of Interest Act*, in any proceeding that is before the Tribunal, the Member,
 - a. shall, prior to any consideration of the Appeal, disclose the interest and the general nature thereof;
 - b. shall recuse him or herself from the Hearing of that Appeal; and
 - c. shall not attempt in any way whether before, during or after the Hearing to influence the decision of the Tribunal.

Motions

52. The Tribunal will hear motions regarding any Hearing listed on the Agenda.

53. The Tribunal will hear motions for adjournment requests prior to the commencement of any Hearing.
54. If a party brings a motion regarding a proceeding not listed on the agenda, the Tribunal may decide to hear the motion at that time or order that it be brought at a later date.

Order of Presentation

55. Subject to any motions previously adopted by the Tribunal, the Chair will indicate that the Tribunal will now hear the first appeal on the agenda.
56. The Chair make an opening address and requests that the Parties to an appeal identify themselves, including any witnesses who intend to give evidence on behalf of the Appellant to the appeal.
57. All Appellants and/or their representatives and witnesses must sign in.
58. The Chair will call the meeting to order and ask Tribunal members to declare any conflicts of interest.
59. The Tribunal Secretary will advise of any changes to the Agenda. The Tribunal will approve the Agenda and adopt the previous meeting minutes.
60. The Chair will ask the Animal Control Secretary, who sits facing the Tribunal, whether there are any requests for adjournment or Orders that have been complied with. The Tribunal will deal with these matters first.
61. The Chair will state the Order for which the appeal is being heard and the Appellant will take a seat facing the Tribunal.
62. The Animal Control Secretary and then the Appellant may make an opening submission;
63. The Animal Control Secretary will call their witnesses. Once called, a witness is seated at the witness table and is sworn in, either under oath or by affirmation.
64. At the conclusion of the testimony of each of the Animal Control Secretary's witnesses, the Appellant and the Tribunal may ask their own questions.
65. After the Animal Control Secretary has called all of their witnesses, the Appellant will call their witnesses who may be the Appellant themselves and/or other

witnesses. Again, once called, a witness is seated at the witness table and is sworn in, either under oath or by affirmation.

66. Information submitted by the Animal Control Secretary and the Appellant shall be limited in speaking to not more than fifteen (15) minutes in total per appeal.
67. At the conclusion of the testimony of each of the Appellant's witnesses, the Animal Control Secretary, the By-Law Enforcement Officer and/or Animal Control Officer and the Tribunal may ask their own questions.
68. The Appellant and then the Animal Control Secretary make final submissions, which should include what they want the Tribunal to do with respect to confirming, modifying or rescinding the Order and/or extending the time for complying with Order.
69. The Tribunal Members may ask questions of any witness, through the Chair.
70. After all the evidence has been presented by all parties to the proceedings, the By-Law Enforcement Officer and/or Animal Control Officer may make a closing address, followed by the closing address of the Appellant, if he or she decides to do so.

Other Representations; Right of Reply

71. After the Appellant's presentation, the Tribunal will hear from anyone else who wishes to make representations before the Tribunal pertaining to the matter.
72. Persons giving evidence are subject to questions by the Tribunal, the Appellant or the Appellant's Agent, and the Agent for the Municipality.
73. The Municipality's Agent has the right of reply on matters which could not have been anticipated prior to hearing the Appellant's evidence.

Closing Statements

74. At the conclusion of all evidence presented, parties are entitled to make final submissions to the Tribunal.

Considerations in Exercising Powers to Make an Order

75. The Tribunal may take into consideration the following:
 - a. The dog's past and present temperament and behaviour;
 - b. The seriousness of the injuries caused by the subject dog;
 - c. Unusual contributing circumstances tending to justify the dog's action;

- d. The improbability that a similar attack will be repeated;
- e. Precautions taken by the owner to preclude similar attacks in the future; and
- f. Any other circumstances the Tribunal considers to be relevant.

Tribunal Decision

- 76.** The Tribunal may recess any time to consider its final decision or any interim decision during the Hearing.
- 77.** The Tribunal will render its decision on the matter in the presence of the public and the Animal Control Secretary and the Appellant. If Tribunal determines that additional information is required to render a decision, it may adjourn the matter to a future meeting date.
- 78.** If the Tribunal requires, it may move into Closed Session upon adoption of the required motion, to deliberate and/or to draft a Notice of Decision or to consult with Counsel for the Tribunal. The Tribunal shall give a written decision or may reserve its decision.
- 79.** If the decision is reserved the Chair will advise the Appellant that the Appellant will be notified by registered mail of the Tribunal's decision.
- 80.** The decision of the Tribunal is final and binding and include details that include confirming, modifying or rescinding the Order and/or extending the time for complying with Order.
- 81.** The Tribunal's decision or order is effective from the date on which it was made and will be sent to the Appellant within two (2) weeks of the hearing.

Notice Of Decision

- 82.** The Tribunal Secretary shall issue a copy of the Notice of Decision or order, including the reasons if any have been given, to each party who participated in the proceeding, or the party's representative or agent, if any, within five (5) days of the making of the decision.
- 83.** The Tribunal shall issue a copy of the Notice of Decision or order, including the reasons if any have been given, to each party who participated in the proceeding, or the party's representative or agent, if any,
 - i. in person
 - ii. by regular mail;
 - iii. by electronic transmission;

- iv. by some other method that allows proof of receipt.
 - a. If the copy of the decision or order is sent by mail, it shall be sent to the party's most recent address known to the Tribunal, and shall be deemed to have been received by the party on the fifth (5) day after the day it is mailed.
 - b. If the copy of the decision or order is sent by electronic transmission, it shall be deemed to be received on the date it was sent.
 - c. If the copy of the decision or order is sent by a method referred to in 80 (iv), it shall be deemed to be received on the date contained in the proof of receipt.
- 84.** The written decision set out in the Notice of Decision shall be signed by all Members of the Tribunal that took part in the Hearing and shall contain written reasons to support the decision.
- 85.** The Notice of Decision shall contain a record of the proceedings, compiled by the Tribunal Secretary, which shall include:
 - a. list of persons present;
 - b. list of witnesses and for whom they testified;
 - c. any interlocutory orders made by the Tribunal; and
 - d. all documentary evidence filed with the Tribunal, subject to any limitations expressly imposed by any other Act.

Accessibility and Accommodation

- 86.** Parties requiring accommodation of a disability in order to participate in Tribunal proceedings, whether as an Appellant, witness, or agent representing the Appellant, must notify the Tribunal as early as possible in order that accommodation requests can be addressed in advance of the Hearing date.

South Huron Animal Control Tribunal Terms of Reference

The Municipal Act, 2001, permits Council to delegate its authority to create a quasi-judicial body to hear appeals with respect to animal control.

1. Name

The name of the Tribunal is the Municipality of "South Huron Animal Control Tribunal"

2. Mandate

The South Huron Animal Control Tribunal (the "Tribunal") is an independent quasi-judicial tribunal that reviews the decisions of the Animal Control Officer and By-Law Enforcement Officer.

The Tribunal has the authority to:

- a) Confirm the determination of a Vicious or Potentially Vicious Dog Order; or
- b) Rescind the determination of a Vicious or Potentially Vicious Dog Order;
- c) Confirm, modify or rescind the Order and/or extend the time for complying with Order
- d) Make any the Animal Control Officer or By-Law Enforcement Officer could have made, or direct that the owner do anything under the Animal Control By-Law, as the Tribunal considers proper and for such purpose may substitute its opinion for that of the Animal Control Officer or By-Law Enforcement Officer.

3. Enabling Legislation, By-Law or Staff Report:

The South Huron Animal Tribunal is established under the authority of the Animal Control By-Law 21-2018, as amended.

The Animal Control Tribunal is required to adhere to the provisions outlined in Animal Control Tribunal Rules of Procedure amended from time to time.

The Tribunal operates under the authority of the *Statutory Powers and Procedure Act*. The Tribunal hears appeals from the decisions of the Animal Control Officer and By-Law Enforcement Officer that carry right of appeal to the Tribunal as set out in South Huron Animal Control By-Law 21-2018.

4. Board Size and Composition

The Tribunal is comprised of all of the members of Council including one member appointed as Chair. Each meeting is conducted by a tribunal panel of all the members.

5. Term

The term of appointment of members to the Tribunal is four years coincident with the term of Council. Members continue to serve until their successors are appointed.

6. Chair

The Tribunal member will select a Chair from within the membership at the first hearing of each year and the Chair may rotate on an annual basis or as deemed necessary by the Tribunal members.

If the Chair is not present within the first ten minutes of a Tribunal meeting or is absent through illness or otherwise, the Tribunal shall select another member as Acting Chair. While presiding, the Acting Chair shall have all the powers of the Chair.

The Chair of the Tribunal is responsible for:

- Chairing any necessary meetings of the Tribunal in accordance with the Animal Control Tribunal Rules of Procedure;
- Acting as the lead representative and spokesperson for the Tribunal;
- Preparing the Report to Council on the Tribunal activities;
- Ensuring that hearing practices of the Tribunal are fair and effective;
- Ensuring quality and consistency of tribunal decisions and that the Tribunal carries out its functions and meets its obligations;
- Liaison with Municipal staff on administrative support matters;
- Responding to information and privacy related matters respecting the Tribunal.

7. Member Responsibilities

Tribunal members are responsible for:

- Reviewing materials filed with each application they hear;
- Rendering a written decision based on the information presented;
- Attending meetings of the Tribunal and when not possible to attend send regrets in advance.

8. Tribunal Hearing Procedure

Meetings of the Tribunal shall be governed by South Huron Animal Control Tribunal Rules of Procedure (the "Rules of Procedure"). The frequency of meetings is on an as-needed basis (at the availability of the individuals involved). Posting of the Tribunal meeting agenda on the South Huron website shall constitute notice of a Tribunal meeting.

An annual activity report will be submitted to Council. The decision of the Tribunal is final.

9. Quorum:

A majority of the membership (4 Members) constitutes a quorum. If a quorum is not present within (15) minutes of the times fixed for the commencement of the meeting, the Tribunal meeting will be rescheduled to a future date.

10. Administration

The Clerk of the municipality or designate shall follow the administrative practices and procedures as established for the Tribunal and shall carry out any other duties required to implement the Tribunal decisions.

The Secretary will ensure that agendas, minutes and decisions are properly communicated using South Huron's website or other means necessary.

The records emanating from meetings of the Municipality of South Huron Animal Control Tribunal shall be retained and preserved by the Municipality of South Huron in accordance with South Huron's Record Retention By-Law.

11. Open and Closed Meetings

Hearings are subject to the Animal Control Tribunal Rules of Procedure requirements and are open to the public with the exception of situations where the Tribunal is of the opinion that 9(1)(a) or (b) of the Statutory Powers Procedure Act applies to the information submitted.

Members of the public are entitled to reasonable access to all information submitted to the Tribunal, where the Tribunal is of the opinion that 9(1)(a) or (b) of the Statutory Powers Procedure Act applies.

12. Members and Chair Remuneration

Where the Municipality of South Huron has received an appeal under the Animal Control By-Law, staff from the Municipal Clerk's Office will provide administrative support to the Tribunal and the Clerk, or designate shall act as Secretary.

Tribunal members will receive remuneration for their participation in accordance with South Huron Council Remuneration Policies. Administration costs for such items as printing and mailing will be absorbed within the Municipal Clerk's operating budget.

13. Code of Conduct and Conflict of Interest

All members will govern under the Code of Conduct as adopted by Council.

If a member has, at any time, a conflict of interest in relation to a particular issue or interest they must declare this conflict of interest under the agenda order of

business. The conflict of interest is to be properly documented by the Secretary and recorded in the minutes.

Members shall abide by the rules outlined within the Municipal Conflict of Interest Act and shall disclose the pecuniary interest to the Secretary, in writing and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

14. Errors/Omissions

The accidental omission to give notice of any meeting of the Tribunal to its members or the non-receipt of any notice by any member, or any error in any notice that does not affect its substance, does not invalidate any resolution passed or any proceedings taken at the meeting. Any member of the committee may at any time waive notice of any meeting.

15. Review

A review of these Terms of Reference will be undertaken every four years, and presented to Council for adoption or more frequently if deemed necessary by the Tribunal.

The Clerk has delegated authority to make administrative changes to these Terms of Reference that may be required from time to time due to legislative changes, or if, in the opinion of the Clerk, the amendments do not change the intent of the Terms of Reference.

16. Council Adoption

Terms of Reference adopted by the Council of the Municipality of South Huron on November 19, 2018 by By-Law 85-2018.



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Municipal Clerk**
Date: January 7 2019
Report: 3-2019
Subject: Privacy Breach Protocol

Recommendations:

That South Huron Council receives the report of Rebekah Msuya-Collison Clerk re Privacy Breach Protocol.

Purpose:

Information.

Background and Analysis:

The *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), which imposes legal obligations upon municipalities and other institutions, establishes an access to information regime that balances public access to information with protection of privacy based on the following purposes:

1. To provide a right of public access to information under the control of the municipality, based on the following principles:
 - a. information should be made available to the public,
 - b. necessary exemptions from the right of access should be limited and specific, and
 - c. decisions on the disclosure of information should be reviewed independently of the municipality controlling the information.
2. To protect individual personal information and allow an individual access to his/her own personal information held by the municipality.

MFIPPA sets out legally binding requirements for providing public access to information under municipal control, and a process which is initiated by a Freedom of Information (FOI) request for access to a record.

A privacy breach occurs when personal information is collected, retained, used or disclosed in contravention of the Act. Privacy breaches may occur in a number of different ways. For instance, they may emerge from the intentional and deliberate actions of an individual, or the inadvertent failure of existing processes or systems.

To demonstrate, the following scenarios are some examples of situations that could each constitute a privacy breach:

- Releasing the name, address or other personal information of an individual who has submitted a complaint alleging a violation of municipal by-laws;
- Misplacing a USB drive containing tax billing information;
- Sharing with members of the public, without the consent of the individual, the educational, or employment history of an individual applying for a position on an advisory committee of Council;
- Inadvertently delivering personal and confidential correspondence to an individual to whom it is not addressed;
- Using information contained on the Voters' List to facilitate the collection of debts owed to the municipality;
- Disclosing video surveillance footage to law enforcement agencies where the footage is not required to support a law enforcement proceeding or where a law enforcement proceeding is likely to result; and
- Placing records containing personal information into the garbage or recycling.

Although the Act does not require an institution to report suspected or confirmed privacy breaches, the fact is that privacy breaches occur and have potential reputational or financial harm to organizations involved. As a best practice, the Information and Privacy Commissioner of Ontario (IPC) has recommended that institutions establish a protocol to mitigate and investigate a suspected privacy breach. In recognition that these events occur, either through the deliberate actions of an individual, or the failure of policies and procedures, it is important that South Huron has an effective process in place to respond.

The Information /Privacy commissioner has the authority to conduct investigations, issue orders and enforce fines. The proposed Privacy Breach Protocol has been developed to respond to the municipality's obligations under the Act and to provide a coordinated approach when acting in

response to an alleged privacy breach. Consistent with privacy best practices, the attached draft protocol outlines a five step process that shall guide South Huron's response to a suspected privacy breach.

Training on the South Huron Privacy Breach Protocol will be provided to Staff, Council and Volunteers on Committees of Council. In addition, the protocol will be posted on the municipal website, as outlined in the South Huron Communication Strategy. The Privacy Breach Protocol is a proactive measure that ensures that procedures are in place and when combined with education and training will form a part of Privacy Risk Management for South Huron.

Operational Considerations:

The Privacy Breach protocol is implemented when an agent, contractor, volunteer, member of Council or staff member suspects that a privacy breach has occurred.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies Strategic Objectives. The following elements are supported by the actions outlined in this report:

- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There are no financial implications associated with this report or the Privacy Breach Protocol.

Legal Impact:

There are legal implications with a privacy breach as municipalities are prohibited from disclosing personal information in their custody and control except in several specific circumstances. The IPC strongly recommends that municipalities develop a privacy breach protocol as part of the risk management strategy.

Staffing Impact:

There are no Staffing implications associated with this report

Policies/Legislation:

Municipal Freedom of Information and Protection of Privacy Act

Code of Conduct
Accountability and Transparency Policy

Consultation:

Dan Best, CAO

Related Documents:

Draft Privacy Breach Protocol

Respectfully submitted,

Rebekah Msuya-Collison, Municipal Clerk



Municipality of South Huron Protocol

Protocol Name: Privacy Breach Protocol
Policy Number: A17-Administration- 001-2019
Section: Information and Access and Privacy
Effective Date: January 1, 2019
Supersedes: n/a
Last Revision: n/a
Schedule for Review: January 1, 2021

1. Purpose

All Municipality of South Huron employees and Council Committee members shall, at all times, comply with the privacy protection requirements as mandated by the *Municipal Freedom of Information and Protection of Privacy Act*.

This protocol affirms the Municipality of South Huron's obligation to protect personal information in the custody or control of the institution. Privacy Breaches undermine public trust in an institution and may result in significant harm to the municipality and to those whose personal information is collected, used or disclosed inappropriately.

This protocol requires the immediate reporting of all Privacy Breaches and alleged Privacy Breaches to the Clerk and outlines the steps to be followed when an alleged Privacy Breach is reported. This process will ensure that when an alleged Privacy Breach is discovered, it is quickly contained and investigated to mitigate the potential for further dissemination of personal information. Furthermore, the investigation shall recommend remedial steps focused on preventing similar events in the future.

2. Sources

Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter 56

Privacy Breach Protocol: Guidelines for Government Organizations, Information and Privacy Commissioner of Ontario

3. Scope

This protocol applies to all Municipality of South Huron employees, volunteers, agents, contractors and members of Council.

4. Definitions

"Act" – means the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, Chapter M. 56

"IPC" – means the Information and Privacy Commissioner of Ontario



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“Personal Information” – means recorded information about an identifiable individual, including:

- a) information relating to the race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital or family status of the individual;
- b) information relating to the education or the medical, psychiatric, psychological, criminal or employment history of the individual or information relating to financial transactions in which the individual has been involved;
- c) any identifying number, symbol or other particular assigned to the individual;
- d) the address, telephone number, fingerprints or blood type of the individual;
- e) the personal opinions or view of the individual except if they relate to another individual;
- f) correspondence sent to an institution by the individual that is implicitly or explicitly of a private or confidential nature, and replies to that correspondence that would reveal the contents of the original correspondence;
- g) the views or opinions of another individual about the individual; and
- h) the individual’s name if it appears with other personal information relating to the individual or where the disclosure of the name would reveal other personal information about the individual

“Privacy Breach” – means the use or disclosure of Personal Information or records containing Personal Information in violation of Sections 31 or 32 of the Act. Breaches can be intentional or accidental.

“Record” – means any record of information however recorded, whether in printed form, on film, by electronic means or otherwise, and includes any Record as defined by Section 2(1) of the Act.

5. Procedure

The *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) set out rules that persons or organizations must follow when collecting, using, disclosing, retaining, and disposing of personal information.



Municipality of South Huron Protocol

Protocol Name: Privacy Breach Protocol
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Section: Information and Access and Privacy
Effective Date: January 1, 2019
Supersedes: n/a
Last Revision: n/a
Schedule for Review: January 1, 2021

The Act balances the rights of individuals to their privacy with the legitimate needs of organizations to collect, use and share information to conduct their work. The Act also requires organizations to take reasonable steps to ensure that information in their custody or control is protected against theft, loss, unauthorized use, disclosure, modification, or disposal.

When a person becomes aware of a privacy breach, timely assistance and remedial steps are vital to minimizing harm, while demonstrating accountability and restoring trust.

When a Privacy Breach is alleged to have occurred municipal staff will undertake immediate action. In all instances of a Privacy Breach or alleged breach the following steps, conducted in succession or concurrently will be followed:

Step 1: Identify and Alert

Identify the suspected source of the alleged Privacy Breach (ie. record systems or websites) that are believed to have been the source of the potential Privacy Breach and alert a supervisor or manager within the area of the alleged Privacy Breach. The supervisor or manager will notify the Clerk immediately. If a supervisor or manager is unavailable, staff will contact the Clerk and advise of the alleged Privacy Breach.

Upon notification, the Clerk will establish a response team with representatives from the following areas to manage South Huron's response to the alleged breach:

- Clerk's Department
- Department where the alleged breach occurred
- Other areas where appropriate

A meeting involving the members of the response team shall occur as soon as practicable after notice is provided to the Clerk of the alleged Privacy Breach. During this meeting, the response team will attempt to establish the particulars of the incident, including:

- the location and date of the incident and discovery
- the cause of the incident, if known

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Schedule for Review: January 1, 2021

- an estimate of the number of individuals involved
- the type of individuals involved (e.g. internal vs. external)
- the type of Personal Information subject to the breach
- any identifiable Records associated with the alleged breach
- any actions already undertaken to contain the breach
- other organizations who have been notified (e.g. police)

This information will be used to develop a containment strategy and notify the affected individuals.

After the initial meeting, the Clerk will advise the Chief Administrative Officer of the known circumstances and provide updates as appropriate throughout the process.

Step 2: Contain

The Clerk will require the co-operation of the manager and staff as appropriate and undertake the following actions to contain the alleged Privacy Breach:

- retrieve and secure any records associated with the alleged breach;
- where appropriate and depending on circumstances, isolate and suspend access to any system associated with the alleged breach;
- suspend all processes or practices that are believed to have served as a source for the alleged breach;
- take any other action necessary to contain the alleged breach.

Step 3: Notify

The Clerk may at his or her discretion notify the IPC of all confirmed Privacy Breaches.

The Clerk's Office will be responsible for notifying all individuals affected by a Privacy Breach by either telephone or in writing. This notification will include information surrounding the nature of the alleged, or confirmed Privacy Breach, the details of the breach as understood at the time of notification, the specific personal information affected and contact information for the Clerk and the Information Privacy Commissioner of Ontario, should there be additional questions.



Municipality of South Huron Protocol

Protocol Name: Privacy Breach Protocol
Policy Number: A17-Administration- 001-2019
Section: Information and Access and Privacy
Effective Date: January 1, 2019
Supersedes: n/a
Last Revision: n/a
Schedule for Review: January 1, 2021

The Clerk's Office will handle all inquiries with respect to Privacy Breaches and the actions of the institution in response to an alleged or confirmed breach.

Step 4: Investigate

After using best efforts to contain the alleged Privacy Breach and notifying the affected individuals, the Clerk shall undertake an investigation in an attempt to establish:

- whether a Privacy Breach occurred;
- a chronology of events;
- the sources of the breach, including policies or procedures responsible;
- the nature and sensitivity of the Personal Information disclosed;
- the number of individuals affected;
- the individuals or category of individuals who were affected; and
- any other factors relevant to the circumstances.

The investigation will review existing policies and procedures governing the protection of Personal Information and make recommendations intended to strengthen the protection of such information collected and used in the area.

Step 5: Report and Follow-Up

After completing the investigation, a report shall be prepared by the Clerk outlining the results of the investigation, including any recommendations to mitigate future incidents. Consistent with privacy best practices, a copy of the report shall be forwarded to the IPC, as well as, to all individuals who were affected by the breach.

In the matter of transparency and accountability, this report should also be included on a future Council agenda where:

- more than five (5) individuals are affected by a confirmed breach; or
- in the opinion of the City Clerk, in consultation with the Chief Administrative Officer, it is determined that it is in the public interest to provide such a report.

Recommendations from the report will be included in updated municipal policies.



Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: January 7 2019
Report: CAO 01-2019
Subject: Fire Audit Update

Recommendations:

That the report of D. Best, Chief Administrative Officer regarding a Fire Audit Update be received.

Purpose:

Information

Background and Analysis:

On September 27, 2018, the Municipality of South Huron requested a Three Lines of Defense Audit of South Huron Fire Services to be undertaken. As a principled approach to delivering effective and efficient fire protection services, the OFMEM (Office of the Fire Marshall and Emergency Management) advocates the Three Lines of Defence to prevent and mitigate fire loss, injury and death, and promoting firefighter safety within a community. The Three Lines of Defence are:

1. Public Fire Safety Education
2. Fire Safety Standards and Enforcement
3. Emergency Response

The Municipality has been advised that the Audit will begin on March 18, 2019 and be completed on July 16, 2019 with a report back to Council with recommendations yet to be determined.

The review itself will include the following elements:

- Initial data gathering
- Site Visits
- Review of the following
 - Task 1 Risk Assessment
 - Task 2 Bylaws and Agreements
 - Task 3 Organizational Structure
 - Task 4 Policies and Operating Guidelines
 - Task 5 Communications and Interaction
 - Task 6 Records Management
 - Task 7 Public Fire Safety Education
 - Task 8 Inspections, Enforcement and Vulnerable Occupancies
 - Task 9 Pre-incident Planning
 - Task 10 Investigations and Response Data
 - Task 11 Training
- Draft final report
- Presentation to Council with Recommendations

It is anticipated that the results and recommendations of the audit will assist in developing future operating and capital budgets, asset management planning and build upon an already existing strong service delivery.

Financial Impact:

There are no financial implications as a result of the actions outlined in this report

Legal Impact:

There are no legal implications as a result of the actions outlined in this memo.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this memo.

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk



Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: January 7 2019
Report: CAO 2-2019
Subject: Stephen Arena Update

Recommendations:

That the memo of D. Best, Chief Administrative Officer dated January 7, 2019 regarding the Stephen Arena Update be received.

Purpose:

Information

Background and Analysis:

On October 12, 2018 Staff requested an engineer to review the west wall of the shed at the west end of the Huron Park Arena due to concerns related to the alignment of the wall.

Subsequently on November 1, 2018 BM Ross submitted a report to Staff highlighting their finding and recommendations.

The engineer identified that the overall misalignment of the west shed wall is cause for concern, particularly if staff feel that the movement has happened after the shed framing was constructed. The wall is a load bearing wall and there is a large elevation difference between the shed roof and the arena roof, making the roof susceptible to increased loads from snow drifting.

[Engineer Short-Term Recommendations:](#)

Monitoring the movement of the west foundation wall and the stud wall at the end of each ice season to compare the amount of movement to the numbers that were recorded on the inside of the wall on the date of our review. Movement of the wall by an additional 20 mm over a length of 1220 mm would suggest that reinforcement or replacement is required prior to the next ice season.

A positive connection between the top of the foundation wall and the bottom of the stud wall, and between the top of the stud wall and the rafters (as described in the report) It was noted that staff or a builder, may have some more practical means for improvements.

Downspouts should be installed to direct rain water away from the building.

Removal of the shed, without removal of the Olympia Room, will require some consideration to the stability of the remaining Olympia Room. Some plywood wall sheathing may need to be removed to help accomplish this. In addition, there may not be a lot of benefit to tying the west foundation wall back to the wall of the Olympia Room as it is not apparent that this wall was designed for any horizontal loads.

Engineer Long-Term Recommendations:

Over the five-year period, the Municipality work towards replacement or renovations for the shed and Olympia Room. Work should take both rooms into account.

Staff have taken preliminary steps to mitigate risk by shoring the wall. Drain spouts are in place and the neighbouring business has been notified.

At this time, it is recommended to monitor the situation. A Request For Proposal (RFP) for a master recreation plan and facilities review will be issued in 2019 as presented to Council previously, which will assist Council in its decision-making. Preliminary estimates to enact a long-term solution are minimally anticipated to fall in the \$300K range. A more detailed review would be required to ascertain a more finite budget estimate.

Financial Impact:

There are no financial implications as a result of the actions outline din this report

Legal Impact:

There are no legal implications as a result of the actions outlined in this report

Related Documents:

BM Ross Engineering Report

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk



B. M. ROSS AND ASSOCIATES LIMITED
Engineers and Planners
62 North Street, Goderich, ON N7A 2T4
p. (519) 524-2641 • f. (519) 524-4403
www.bmross.net

File No. 82071A

November 1, 2018

Dave Athill, Facility Services Coordinator
Municipality of South Huron
322 Main St. S., Box 759
Exeter, ON N0M 1S6

Dear Sir:

RE: Storage Shed at the West end of the Huron Park Arena

At your request we met with you on October 12, 2018 to review the west wall of the shed at the west end of the Huron Park Arena. It is understood that staff have raised concerns about the alignment of the wall.

Observations

Pictures of the storage shed and wall of concern (west wall) are included in Appendix 1.

The concrete foundation wall is about 1530 mm above grade. Measurements on the inside of the foundation wall reveal that it is off plumb (top leaning outwards) by about 5.4%. Measurements were recorded on the inside of the wall (63 mm / 1220 mm and 66 mm / 1220 mm) for future reference.

The stud wall resting on the concrete foundation wall is about 1680 mm in height. Measurements on the inside of the stud wall reveal that it is off plumb (base leaning outwards or top leaning inwards) by about 3.3 %. Measurements were recorded on two studs on the inside of the wall (40 mm / 1220 mm).

The shorter concrete retaining wall continuing past the shed is about 760 mm in height and is leaning outwards at the top by as much as 7.3% south of the shed. There is an 8 mm shear ledge in the concrete foundation wall where the tall and short retaining walls meet near the north end of the shed.

There is a noticeable kink in the steel trim at the north and the south ends of the building.

The concrete floor in the shed is badly cracked and appears to have settled about 75 mm adjacent to the west concrete foundation wall.

Comments

Unfortunately, we do not have much in the way of photos of the shed building from our previous arena inspections, nor do we have measurements in the vicinity of the shed for comparison.

We understand that the west wall of the shed was originally constructed and used for a retaining wall to hold back snow removed from ice resurfacing operations. It is understood that with the purchase of new ice cleaning equipment, snow removed from ice resurfacing could be piled elsewhere allowing staff to frame a shed around and on top of the concrete.

We could not find any evidence that the foundation or framing have moved since the shed was constructed. We suspect that the concrete foundation wall has been off plumb for some time largely because of its original use as a retaining wall.

Short-Term Recommendations

The overall misalignment of the west shed wall is cause for concern, particularly if staff feel that the movement has happened after the shed framing was constructed. The wall is a load bearing wall and there is a large elevation difference between the shed roof and the arena roof, making the roof susceptible to increased loads from snow drifting.

We recommend monitoring the movement of the west foundation wall and the stud wall at the end of each ice season to compare the amount of movement to the numbers that were recorded on the inside of the wall on the date of our review. Movement of the wall by an additional 20 mm over a length of 1220 mm would suggest that reinforcement or replacement is required prior to the next ice season.

We recommend providing a positive connection between the top of the foundation wall and the bottom of the stud wall, and between the top of the stud wall and the rafters. An example for improvements is included in Appendix 2. However, staff or a builder, may have some more practical means for improvements.

Downspouts should be installed to direct rain water away from the building.

We wish to point out that removal of the shed, without removal of the Olympia Room, will require some consideration to the stability of the remaining Olympia Room. Some plywood wall sheathing may need to be removed to help accomplish this.

As discussed, there may not be a lot of benefit to tying the west foundation wall back to the wall of the Olympia Room as it is not apparent that this wall was designed for any horizontal loads.

As discussed, if the Municipality is concerned that the wall has moved recently, it could be considered appropriate to discuss the situation with the property owner west of the shed. It may be possible to park vehicles elsewhere and place one row, or stepped rows, of concrete blocks for some additional passive resistance.

Longer-Term Recommendations

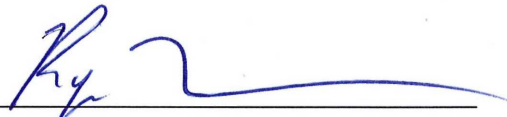
Over the five-year period we recommend that the Municipality work towards replacement or renovations for the shed and Olympia Room. Work should take both rooms into account.

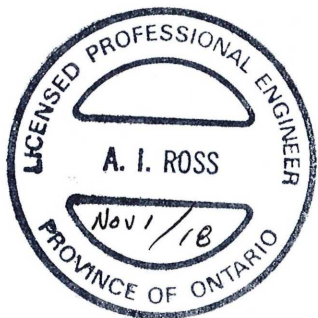
Please call if you have any questions or concerns,

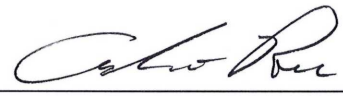
Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED



Per 
Ryan Munn, P. Eng.



Per 
A. I. Ross, P. Eng.

:hv

APPENDIX A
PHOTOS



East Elevation



Cracked Retaining Wall – Olympia Room

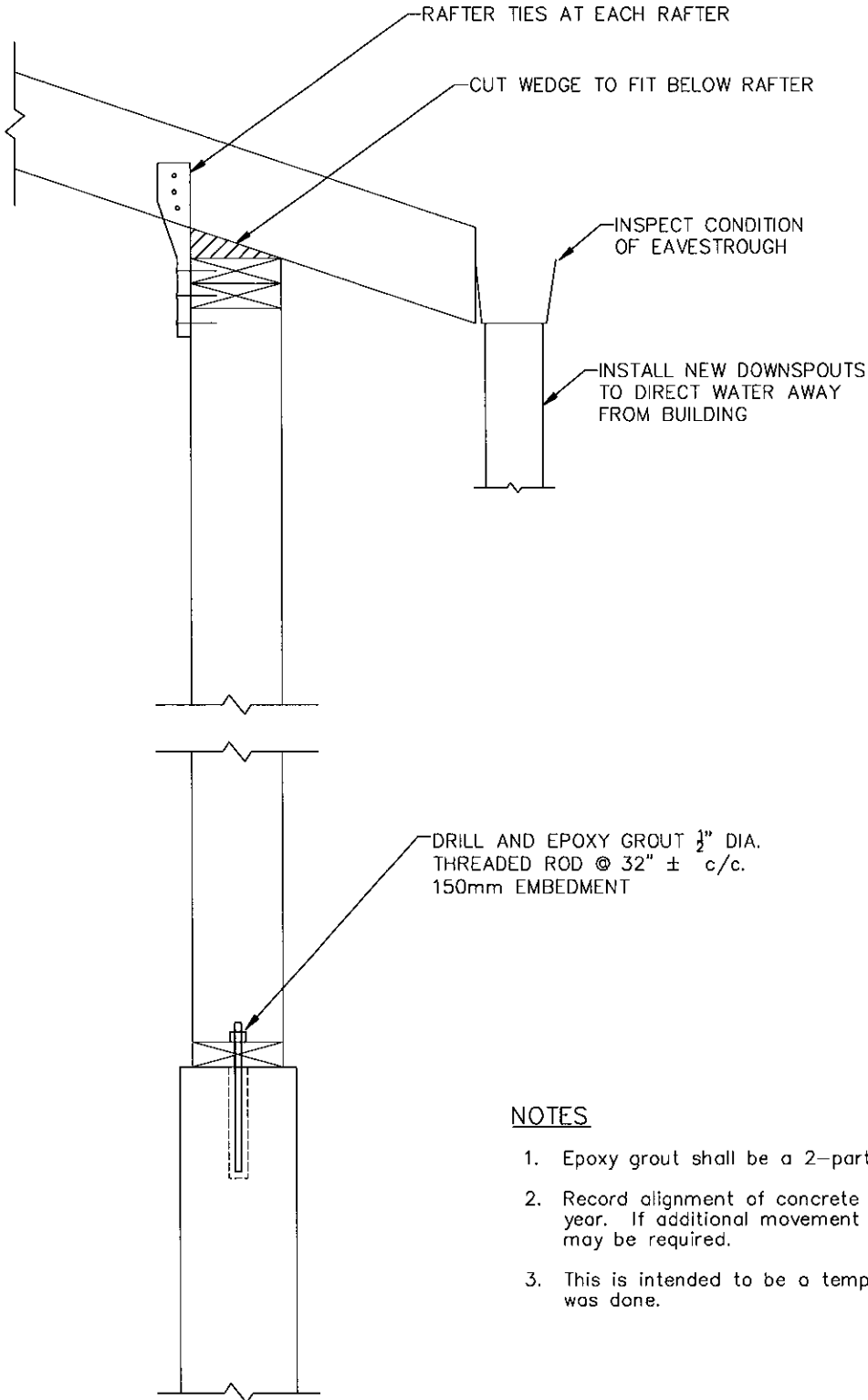


Height Differential between Shed/Olympia Room and Arena



Roof Framing

APPENDIX B
REINFORCEMENT



NOTES

1. Epoxy grout shall be a 2-part epoxy.
2. Record alignment of concrete wall and stud wall each year. If additional movement is observed, removal may be required.
3. This is intended to be a temporary repair. No analysis was done.

TYPICAL SHED WALL SECTION

N.T.S.



**Municipality of
South Huron**

Stephen Arena

Shed Wall Temporary Repairs

DATE
Nov. 1, 2018

PROJECT No.
82071A

SCALE
As Shown

DRAWING No.
1



Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: January 7 2019
Report: CAO 3-2019
Subject: Cannabis Legalization

Recommendations:

That the memo of D. Best, Chief Administrative Officer regarding cannabis legalization be received; and

That Council authorizes recreational cannabis retail stores to be located in the Municipality of South Huron

Purpose:

Decision

Background and Analysis:

Further to CAO Report 20-2018, Under Ontario's recreational cannabis policy, private cannabis retail stores will be approved to sell as of April 1, 2019 where municipal governments allow them.

Municipal governments that do not wish to allow cannabis retail stores can do so by informing the AGCO in writing by January 22, 2019 of Council's decision.

Municipalities can opt in or out of cannabis sales in their community. The deadline to opt out is January 22, 2019. The following are two key elements for Council's consideration:

- If municipalities opt out by January 22nd, they can opt in at a later, yet to be set date
- If municipalities opt in, they cannot opt out at a later date
-

It should be noted that the decision not to allow retail stores or the decision is to opt out and opt back in after Jan. 22 will affect access to the municipal portion of the Province's share of the federal share of its cannabis excise tax.

No matter the municipal decision, consumers will continue to have access to cannabis through on-line sales, personal growing and through retail in other communities.

On December 13th, further information was provided regarding retail cannabis sales which are outlined more specifically below:

- The regulations for licensed private sector retailers changed allowing only 25 (twenty-five) retailers in all of Ontario at this time due to supply shortages and that locations would be restricted to those municipalities of a population greater than 50,000.
- Within our Western Region retail stores authorizations will be limited to 7 (seven) retailers.
- Through the Ontario Cannabis Legalization Implementation Fund (OCLIF), the Municipality of South Huron will receive a first payment in the amount of \$6049.

Ontario Cannabis Legalization Implementation Fund (OCLIF)

1. First Payment of Funds

For the first payment in January, the Province will distribute \$15 million of the Fund between all municipalities based on the following:

- 2018 MPAC Household numbers
- 50/50 split in household numbers between lower- and upper-tier municipalities
- Adjustments to provide at least \$5,000 to each municipality

Municipalities will receive a first payment in the amount set out in the attached allocation notice.

2. Second Payment of Funds

For the second payment, the Province will distribute \$15 million of the Fund between all municipalities based on the following:

- If a municipality has not opted-out of hosting private retail stores in accordance with Cannabis Licence Act, it will receive funding based on the 2018 MPAC household numbers, adjusted so that at least \$5,000 is provided to each municipality.
- If a municipality has opted-out of hosting private retail stores in accordance with the Cannabis Licence Act, it will receive a maximum amount of \$5,000. Please note that if a municipality opts-out by January 22, 2019, and opts back in at a later date, that municipality will not be eligible for additional funding.

Municipalities will receive a second payment based on the above criteria. The Province will send an allocation notice to municipalities setting out the amount of the second payment by March 2019.

3. Use of Funds

Municipalities must use the money they receive from the Fund solely for the purpose of paying for implementation costs directly related to the legalization of cannabis.

Examples of permitted costs include:

- Increased enforcement (e.g., police, public health and by-law enforcement, court administration, litigation)
- Increased response to public inquiries (e.g., 311 calls, correspondence)
- Increased paramedic services
- Increased fire services
- By-law / policy development (e.g., police, public health, workplace safety policy)

Municipalities must not use the money they receive from the Fund to pay for:

- Costs that have been, or will be, funded or reimbursed by any other government body, or third party
- Costs not related to cannabis legalization

Next Step On April 1, 2019 Ontario will allow licensed private sector retailers to sell recreational cannabis from store fronts in communities across the Province. **Municipalities are faced with an all or nothing decision to regulating retail cannabis stores**; 1. Municipalities can opt out of allowing retail storefront sales entirely **OR**
2. Municipalities can allow retail storefront sales

These are the two options available to Municipalities:

Opt Out:

- South Huron must pass a resolution and provide it to the province by January 22, 2019 to opt out.
- The Municipality can subsequently opt in at any time, but will be unable to opt out in the future
- If the Municipality opts out, the province will not issue any retail store authorizations for locations in South Huron and there will be no legal storefronts here.
- Individuals can purchase recreational cannabis online from the Ontario Cannabis Store or from a cannabis retail store in a municipality that has not opted out.
- If the Municipality opts out, we will still receive a first payment from the Ontario Cannabis Legalization Implementation Fund but the second payment will be limited to \$5,000 and there will be no opportunity to share in the federal excise duty.
- The province is setting aside \$10 million from the Fund for “unforeseen circumstances” and priority will be given to municipalities that did not opt out as of January 22, 2019.

Allow Storefront Cannabis Sales:

- If the Municipality doesn't opt out then the Municipality is automatically deemed to have opted in and cannot opt out in the future.
- The province controls the licensing and operation of the private cannabis retail stores.
- The province requires a cannabis retail store to be a minimum distance of 150 metres from a school.
- The Municipality is not permitted to impose any additional restrictions specific to cannabis retail stores through its zoning by-law (i.e. distance separation from: other cannabis retail stores, addiction treatment facilities, parks, sports fields, community centres, long-term care homes, etc.).
- The Municipality is not permitted to limit the number of cannabis retail stores in South Huron.
- The Municipality is not permitted to create business licensing regulations specific to cannabis retail stores.
- The AGCO will require applicants to post a placard at a proposed store location for 15 calendar days. The AGCO will also post a notice on its website. During the 15 day notice period the Municipality and its residents may provide written submissions to the AGCO through its website. The submissions can only relate to 3 public interest factors: (1) protection of public health and safety; (2) protection of

youth and the restriction of their access to cannabis; and (3) prevention of illicit activities in relation to cannabis. By opting in, the Municipality will receive the first payment under the Fund but will also receive a second payment that is based on a per household basis (not capped at \$5,000) and priority access to the “unforeseen circumstances” funding.

If the province’s portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the province will provide 50% of the surplus only to those municipalities that have not opted out as of January 22, 2019

Subsequent to the Council meeting, Staff undertook to conduct a survey of residents on the website. The information above was provided and the following questions were asked:

Survey

The Municipality of South Huron wants to know what you believe to be the best option locally:

Opt Out and ban storefront cannabis sales in South Huron
 Allow storefront cannabis sales in South Huron

Comments:

The following questions are for enhanced data collection:

Which group includes your age?

17 or younger

18-20

21-29

30-39

40-49

50-59

60 or older

Prefer not to answer

What is your gender identity?

Female

Male

Transgender

Non-binary

Not otherwise specified

What Ward do you live in?

1

2

3

The results of the survey are attached to this report. At this time, based on the information provided to date, it is recommended to proceed to “opt in” and authorize recreational cannabis retail stores to be located in the Municipality of South Huron.

This recommendation is supported by both the Chamber of Commerce and the BIA. Both entities have provided letters to Council that are incorporated as part of the agenda package.

Financial Impact:

By “opting in”, the Municipality maximizes its revenue opportunities through the Ontario Cannabis Legalization Implementation Fund and ensures a share in a portion of the federal excise duty subject to the province’s portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the province will provide 50% of the surplus only to those municipalities that have not opted out as of January 22, 2019.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk

About the Survey

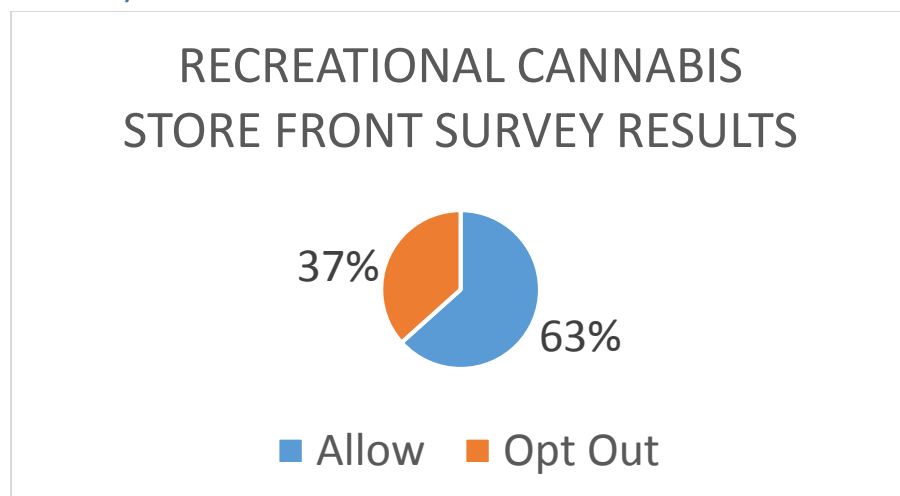
These data were collected using an open community survey hosted on the municipality's website and promoted using South Huron social media properties. This is a quick, inexpensive method for capturing community input to inform Council's decision; however, these results should only be considered as a summary of participant responses (i.e., descriptive statistics). No inferences can be made about how accurately survey results reflect the overall community sentiment without a random sampling method. Random sample (i.e., scientific) surveys are expensive, take more time to complete and are typically only conducted for large-scale capital projects.

These data were collected from 11:00 AM December 21st, 2018 to 11:00 AM January 3rd, 2019.

This was an open survey where anyone could participate. There were no restrictions on participation; no survey questions were mandatory to answer.

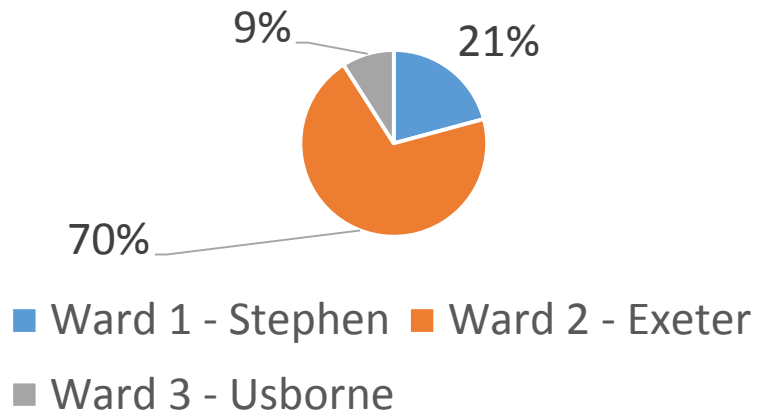
Duplicate records were removed from the results. Records were considered duplicate if all fields were identical (i.e., a survey submitted from the same IP address at the same time).

Survey Results



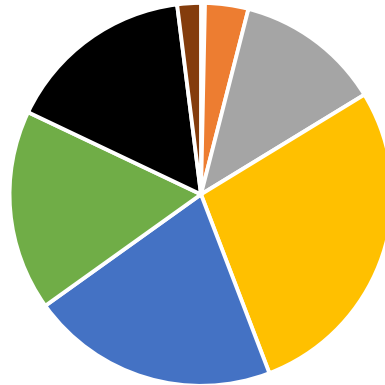
Store Front Results	# of Responses	%
Allow	192	0.633663
Opt Out	111	0.366337
TOTAL	303	

SURVEY PARTICIPANT RESIDENCE



Residence	# of Responses	%
Ward 1 - Stephen	62	0.208054
Ward 2 - Exeter	209	0.701342
Ward 3 - Usborne	27	0.090604
TOTAL	298	

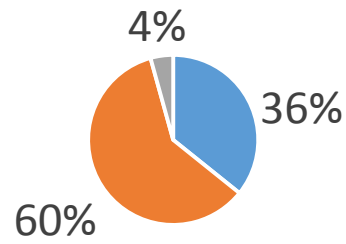
AGE OF SURVEY PARTICIPANTS



■ 17 or younger (0.3%)	■ 18-20 (3.7%)
■ 21-29 (12%)	■ 30-39 (28%)
■ 40-49 (21%)	■ 50-59 (17%)
■ 60 or older (16%)	■ Prefer not to answer (2%)

Age	# of Responses	%
17 or younger (0.3%)	1	0.003322
18-20 (3.7%)	11	0.036545
21-29 (12%)	37	0.122924
30-39 (28%)	84	0.27907
40-49 (21%)	63	0.209302
50-59 (17%)	51	0.169435
60 or older (16%)	48	0.159468
Prefer not to answer (2%)	6	0.019934
TOTAL	301	

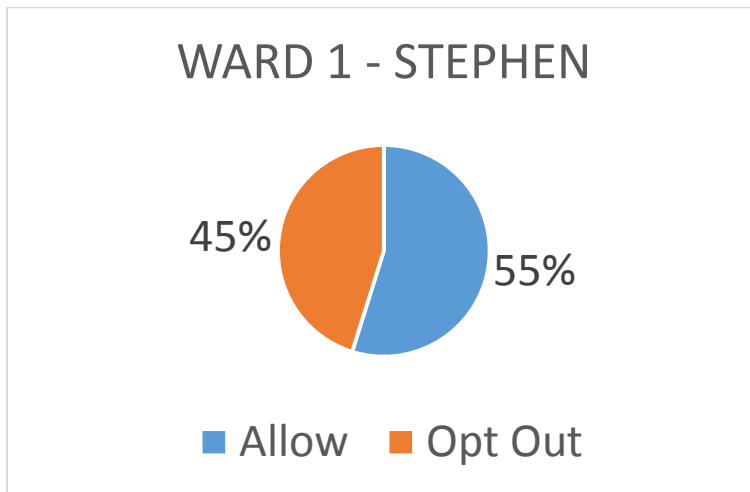
GENDER IDENTITY OF SURVEY PARTICIPANTS



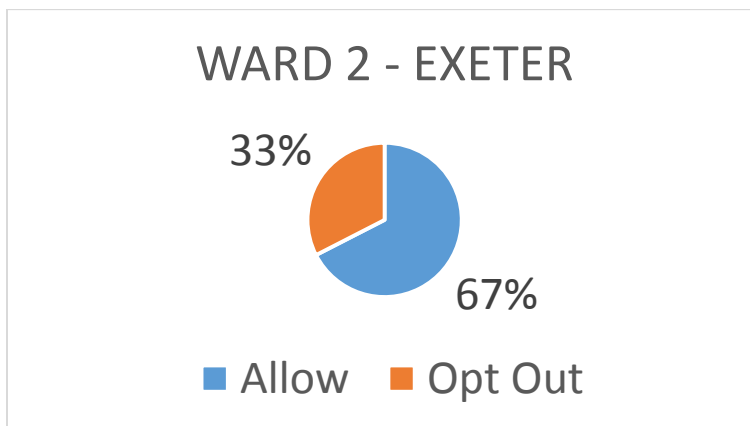
■ Male
 ■ Female
 ■ Prefer not to answer

Gender Identity	# of Responses	%
Male	108	0.357616
Female	181	0.599338
Prefer not to answer	13	0.043046
TOTAL	302	

Results By Ward



Ward 1 - Stephen	# of Responses	%
Allow	34	0.548387
Opt Out	28	0.451613
TOTAL	62	



Ward 2 - Exeter	# of Responses	%
Allow	141	0.674641
Opt Out	68	0.325359
TOTAL	209	

WARD 3 - USBORNE



■ Allow ■ Opt Out

Ward 3 - Usborne	# of Responses	%
Allow	14	0.518519
Opt Out	13	0.481481
TOTAL	27	

Survey Participant Comments

Think about your long term vision for the Municipality of South Huron. What do you think is the best option for our community?	Considering your answer above, do you have any comments that you would like to share?
Opt Out and ban storefront cannabis sales in South Huron	I don't think this would improve our community
Opt Out and ban storefront cannabis sales in South Huron	They should NOT be allowed to seek it here in South Huron!
Allow storefront cannabis sales in South Huron	Cannabis is legal the very same as liquor stores or beer stores by allowing storefront cannabis has the opportunity to ensure safe purchasing practices and helps to reduce illegal sales it also has the potential to bring a bigger consumer group to the downtown core area which will increase the consumer buying which of course will increase revenues to the municipality
Allow storefront cannabis sales in South Huron	I fully support opting in. The growth of Exeter should not be limited on what "we think" free enterprise should be.
Allow storefront cannabis sales in South Huron	We know people, kids will continue to use cannabis why not let the community profit from it. Do we really think hiding it in back allies, out of parking lots will reduce the use? Is it safer to buy from dealers, what do they put in that stuff? Donâ€™t we want to regulate it somehow as a safer product?

	Ridiculous to think people won't continue to use it if we don't put up storefronts which is safer for everyone!
Opt Out and ban storefront cannabis sales in South Huron	South Huron is a tight family based community. Seeing these sales in storefront will likely draw the wrong crowd to Exeter. Also there will be increased loitering near the storefront which may negatively affect other businesses in the ar
Opt Out and ban storefront cannabis sales in South Huron	By opting out, we can still opt in at a later date.
Allow storefront cannabis sales in South Huron	Of course allow retail stores in south huron.
Opt Out and ban storefront cannabis sales in South Huron	I strongly believe we need to opt out at this time. I do not like the clause of "cannot opt out in the future" once we agree to have storefronts that have been licensed by the government. I feel we need to have the option to opt out and ban sales/licensing at anytime due to changes in society that may occur and that WE the people of South Huron should be dictating that. I am not opposed to storefronts overall but we need to have the final say and thats the only way i would support it. Thank you for your time
Allow storefront cannabis sales in South Huron	Opt out will feed the black market make it more accessible for youth.
Allow storefront cannabis sales in South Huron	South should be open for business for legal products
Allow storefront cannabis sales in South Huron	It would control the seeding of other illegal drugs in street cannabis
Opt Out and ban storefront cannabis sales in South Huron	Enough problems in Huron County , We certainly don't need this in Our town Of Exeter.
Allow storefront cannabis sales in South Huron	Cannabis purchasing is going to happen, if not in this municipality then residents can and will go to locations where it's allowed. It seems short-sighted for our municipality to opt out of a revenue-generating opportunity. I will also point out that a cannabis storefront is a legitimate and legal business in this province.
Allow storefront cannabis sales in South Huron	With cannabis being legal, South Huron should be a willing host. We don't want to go back to the days when alcohol was controlled by wet and/or dry county's. Look at the money that was spent chasing bootleggers. Restricting cannabiss sales would be no different

Allow storefront cannabis sales in South Huron	It's legal Don't miss out on the possible surplus money Benefit by not opting in by January 22 2019.
Allow storefront cannabis sales in South Huron	<p>With the legalization coming into effect, and with each municipality offered the opportunity to opt in or opt out, we need to recognize that in 2018 several municipalities and local urban centres will opt-in and allow storefront sales. This by no means diminishes the image or reputation of a town/municipalities. This is an economic opportunity, and one if South Huron were pass on, would be welcomed by a local community. The reality is people will partake in this legal (emphasis on legal) activity whether South Huron opt-in or not. By opting-in, the municipality has more control over bylaw parameters including zoning, number of retail licenses, and location considerations.</p> <p>Please know that allowing storefront sales in South Huron will not lead to more dangerous living conditions and seriously consider the hypocrisy of having an LCBO and a Beer Store, but not a Cannabis retailer.</p> <p>Best of luck</p> <p>I wonder how a retired OPP officer as Mayor will declare his position on this matter...</p>
Allow storefront cannabis sales in South Huron	Why is this even going to public.? It's a federal issue. It's legal. We allow so many gas stations and dollar stores with out a survey. The public should not be involved in decision process.
Allow storefront cannabis sales in South Huron	I believe cannabis to be far less harmful then alcohol. Why would we opt out of cannabis yet continue to sell alcohol?
Allow storefront cannabis sales in South Huron	I would rather smokers purchase from a source of marijuana which is not laced with anything, or trying to sell other illegal drug products.. I don't believe that allowing a storefront will significantly impact the number of marijuana users. This community could badly use more successful, tax paying, retailers. I don't smoke, but since it is now a legal product, there is no good reason that it should not be allowed for sale in our community. It pleases me to think that illegal drug dealers will be deprived of sales.
Allow storefront cannabis sales in South Huron	A storefront would be helpful instead of the use of ordering online
Allow storefront cannabis sales in South Huron	In order to best meet the increased costs of fire, paramedic and enforcement services related to the legalization of cannabis, I believe it is vitally important that we opt in to take advantage of any funds the provincial government can provide.
Allow storefront cannabis sales in South Huron	Why would we willingly deny our growing community chances to improve our emergency services, benefit the economy and help to employ locals?!?

Allow storefront cannabis sales in South Huron	Money coming from the govnt could aignidicantly help the municipalities dwindling financial resources that could be put towards upgrading the south huron rec centre, infrastructure projects, and downtown revitalization. As well as provide green incentives to citizens of southhuron. The benefits of allowing storefronts far outweigh the cons. If underage kids want to smoke marijuana they will, and have found ways of getting it for decades. Putting up storefronts wonâ€™t increase this in my opinion... it will provide safe, legal space for people to get marijuana locally- no different than an LCBO.
Allow storefront cannabis sales in South Huron	I donâ€™t know why the municipality wonâ€™t allow this. Another store means more tax dollars. Let alone a government funded store. I would push to have a store in town I think it would be a great idea
Allow storefront cannabis sales in South Huron	If we opt out, customers for that business will just visit other municipalities/markets and we will be forfeiting potential revenue to help our local municipality. We should take advantage of the situation if it helps benefit the community.
Allow storefront cannabis sales in South Huron	My preference for sales of cannabis is through a pharmacy & /or the LCBO. Am thinking in particular for people who need this for medical reasons. I know for a fact it does help for severe back pain and also for migraines as those who presently use it have told me!! Apparently the "stash" is running so low that at present there's none available online..... Could a distinction be made between medical and recreational cannabis? If SH. does not opt out and receives the funding it could be used to train the different factions i.e police , medical people etc etc.
Allow storefront cannabis sales in South Huron	It's a tough call but it seems unlikely given our market size, that anyone will chose to set up a cannabis retail store here at least in the near term. So, why opt out if that means forgoing revenue from senior government.
Allow storefront cannabis sales in South Huron	There is many people turning to medical cannabis vs narcotics and many depending on street drugs to top them up till they can get another script.
Allow storefront cannabis sales in South Huron	Its a legal business.
Opt Out and ban storefront cannabis sales in South Huron	A cannabis store would attract loiters and people that would that would not be spending money in other store as they dont have the excess money, just as the methadone clinic once did.
Opt Out and ban storefront cannabis sales in South Huron	Opting out will prevent "spontaneous users" from purchasing easily. Having to order online means people have to plan their use in advance, reducing peer pressure and "seeming like a good idea" at the time. The community already has a significant drug problem, with thefts, unemployment, destruction of property, etc. related to it. We need fewer drug users, not more. We need to increase motivation and employability of our citizens, not increase their bad habits/addictions.
Allow storefront cannabis sales in South Huron	Cannabis is here no matter what and we need all the financial support to handle increased service demands it might cause..

Opt Out and ban storefront cannabis sales in South Huron	Go buy and smoke in London
Allow storefront cannabis sales in South Huron	Better to be a safe product then to buy a product that could be tainted
Allow storefront cannabis sales in South Huron	The last thing our community needs is another reason for people to go to London for a product we don't offer here. While there, they buy their gas, eat at their restaurants, and shop their stores. South Huron must Opt In.
Allow storefront cannabis sales in South Huron	Would allow for more safe distribution of cannabis (esp with the rise in lacing of different drugs in non-legal cannabis), and the funds made through the stores would allow for more funds being put back into the community
Allow storefront cannabis sales in South Huron	Will give people in the area employment when the area needs it. People will just order or grow it if they want it anyways. Might stop people selling it out of there homes illegally if they can go to a store front and purchase it.
Allow storefront cannabis sales in South Huron	It allows more opportunity for small business owners in the community, and brings more business to the area.
Allow storefront cannabis sales in South Huron	Access to future funding makes this choice necessary.
Opt Out and ban storefront cannabis sales in South Huron	legalization is not going to solve black market problems with cannabis or any other drugs and store front access is only going to hurt the community
Allow storefront cannabis sales in South Huron	Cannabis use has, for a long time, been prevalent in South Huron. Whether you opt in or out of storefront sales, it will continue to be used. It is in the municipality's best interests to benefit from its controlled use as it does with liquor and tobacco. As with all vices, education is the most effective method of preventing misuse. Opting out of storefront cannabis does nothing except promote and empower local drug dealers and rob the municipality of tax income.
Opt Out and ban storefront cannabis sales in South Huron	I wish they would have legalized medicinal cannabis not just recreational.
Allow storefront cannabis sales in South Huron	A major cannabis producer bought the Veri greenhouse with the intention to convert it to a growing facility with good paying jobs. Capital investment dollars will come under increasing scrutiny as this new industry experiences volatility over the short-term, so to stay competitive South Huron needs to send the message to Aurora Cannabis that this is a cannabis friendly community and that we want their industry here. There are lots of other communities that they could invest in first that are "opting in". Mayor and Council needs to be assertive in demonstrating that we want their investment, first!

Opt Out and ban storefront cannabis sales in South Huron	New government needs to be voted in to get rid of marijuana legalization
Allow storefront cannabis sales in South Huron	If people want weed, they will get weed. Now that it is a legal substance, we simply need to decide if South Huron wants a cut of those profits. I believe we should,
Opt Out and ban storefront cannabis sales in South Huron	I will move out of Huron County if it passes
Allow storefront cannabis sales in South Huron	Although no recreational drug is completely safe, Cannabis is far less harmful than alcohol and should be considered a progressive move towards a less violent society. I support its legalization and distribution.
Allow storefront cannabis sales in South Huron	Retail stores in South Huron will enable more economic development and encourage consumer spending. Those who consume cannabis will find a way to consume it whether there are stores or not. South Huron will look back at missed opportunity if they choose to opt out of retail stores.
Allow storefront cannabis sales in South Huron	Legal product Support small business
Opt Out and ban storefront cannabis sales in South Huron	Be smart opt out
Allow storefront cannabis sales in South Huron	I have been an activist for medical marijuana my my whole life, now that it is legalized recreationally I am definitely supporting this in our community-this can allow more jobs in the community, more marijuana education, which is greatly needed, and don't forget having access to a retail store in the area would lower the use of black market marijuana. That's the most important part. If there is nothing available in rural areas, then people are going to continue using their original source, no one is driving to London just to get a little weed, when it's available down the block,
Allow storefront cannabis sales in South Huron	Due to the benefits of opening retail cannabis stores in South Huron, including the monetary benefit to the local community I believe the town should opt to open these stores. Doing so will allow for a greater regulation of the illegal market in our town and surrounding areas, as well as providing safer access to those who utilize the medical benefit of cannabis.
Opt Out and ban storefront cannabis sales in South Huron	With already having the green house to grow it. I think enough people get it other ways why ruin stores.
Opt Out and ban storefront cannabis sales in South Huron	With OPP leaving the area and kids (under the legal age) being able to buy drugs like Salvia in the corner store (ending them in the ER) why on earth would we permit these retailers to offer more drugs? If they don't follow

	the laws of under 19 now why would they later? Personally, I think it would be wrong and irresponsible of our Municipality to allow this. Please keep our kids safe and do the right thing. A little chunk of change as "compensation" will NOT bring back a child lost to drugs.
Allow storefront cannabis sales in South Huron	It would be fiscally irresponsible to attempt to delay this lucrative opportunity. The stigma attached to marijuana is ridiculous and bluntly speaking, the older generations are going to have to "get over it" because it is legal, just like alcohol and tobacco now. These sales will keep money out of the hands of criminals and put that money to better use.
Allow storefront cannabis sales in South Huron	It seems silly to ban storefront sales here and lose out on the support we will likely need anyway. Embrace change.
Allow storefront cannabis sales in South Huron	As it is now a legal substance, opting in allows the possibility that some entrepreneur may one day decide to open a store in our area. This does not mean it will definitely happen, but leaves the door open for the future.
Allow storefront cannabis sales in South Huron	May not get a storefront store right away but need to grow with the times
Opt Out and ban storefront cannabis sales in South Huron	You can opt in at a later date if you opt out now but you cannot opt out if you allow it. I think it's important to see how the government will control these types of sales and make a more informed decision after the fact.
Opt Out and ban storefront cannabis sales in South Huron	If people want marijuana, they don't need to go to a store to buy it.
Opt Out and ban storefront cannabis sales in South Huron	I would like to see cannabis only sold medicinally on line
Allow storefront cannabis sales in South Huron	I feel that the use of cannabis can be controlled better and made safer for people who chose to use it. We may as well benefit from the sale of it as the illegal sales benefit individuals who may possibly use the funds to buy more harmful drugs to sell to our children and grandchildren which could lead to overdose and death
Opt Out and ban storefront cannabis sales in South Huron	I have impressionable teens that have already been confronted with the use of marijuana at school and it has only increased since the legalization. I am very concerned regarding availability and regulations of this drug.
Allow storefront cannabis sales in South Huron	It is legal. It would bring more business to town and generate more of a tax base for the municipality. Drugs exist in South Huron. I would rather the town be able to benefit from cannabis sales as opposed to turning a blind eye and pretending it doesn't exist.
Opt Out and ban storefront cannabis sales in South Huron	This is all too new and none of the "bugs" have been worked out. Wait and see what happens before getting into this.

Allow storefront cannabis sales in South Huron	Cannabis will be available. It might as well be legal.
Allow storefront cannabis sales in South Huron	an economic opportunity and possible investment attraction
Allow storefront cannabis sales in South Huron	It is legal and will make money for south Huron.
Allow storefront cannabis sales in South Huron	People will buy cannabis somewhere and South Huron residents will be among them. Let's benefit our community in funding by providing a storefront in South Huron.
Allow storefront cannabis sales in South Huron	Its bringing business locally still, and you have the option to still opt out. Where the other way there is no other option.
Opt Out and ban storefront cannabis sales in South Huron	Having a cannabis storefront in SH is an extremely BAD idea - Exeter has enough issues as it is. Thank you.
Allow storefront cannabis sales in South Huron	Would provide more jobs as well
Allow storefront cannabis sales in South Huron	I do not smoke pot myself but know plenty of people who do. I think it would bring a lot of business into the community as well as funds.
Allow storefront cannabis sales in South Huron	would you rather people get it from a legitimate source? or would you rather people still go to the black market which poses a serious health risk and money going into the black market instead of tax revenues going into the community. people will get it and smoke it regardless of a store front being allowed in south huron. do you want to stay stuck in the stone age? or progress with society? things are changing, lets change for the better.
Opt Out and ban storefront cannabis sales in South Huron	Opt out until some solid numbers are available from other communities relating to the business aspect of this, then we can re look at opting back in. If we opt in now and complications come up then we cannot opt out. The whole business has not been handled well by the federal government so we should wait and see how things are going before we decide to opt in
Opt Out and ban storefront cannabis sales in South Huron	The drug problems in South Huron will only get worse than it is at the present time, if the politicians can't see this then next time we should consider removing them.
Allow storefront cannabis sales in South Huron	I think those who choose to smoke it have as much right to buy from storefront as smokers do for their cigarettes.
Opt Out and ban storefront cannabis sales in South Huron	I thought there was new info re how many stores will be allowed in Ontario, and then places enter into a lottery.. I didn't think South Huron would be considered? Joke really as people can buy online with a delivery point, that would not be a storefront

	<p>Also these rules for funding creates division between municipalities. With upper and lower tiers arguing if it will be used for public health, and ambulance, or lower tier fire and police. Suggest this be discussed at county level before SH makes isolated decision.</p> <p>This little bit of money is only a drop in the bucket, and full of fears of future money. The health care, police costs far exceed benefits of recreational marijuana.. it is a drug and should be treated like a drug.</p> <p>Let people order on line, like they do, and have it delivered to the post office or their home..</p> <p>In the meantime, ask police and fire if they could control the amount now grown in South Huron..perhaps through crime stoppers, anonymous tips.</p> <p>So would we be eligible for 5000 but have to share that with county? So endup with 2500,, same as if we opt out.</p> <p>Would this be restricted storefront in Exeter, or could it be in Crediton or Dashwood, and alone 21 in Kirkton..so we.could have 10 in South Huron?</p> <p>Seems like this is an unnecessary conversation, if we are not one of the chosen places, and that the county has not taken the lead on this..</p>
Opt Out and ban storefront cannabis sales in South Huron	I believe 1 store for all of South Huron would be option as compared to numerous stores all over. Unfortunately that is not an option. I guess a half hour drive to see what is offered is not too difficult. I donâ€™t think our decision should depend on getting money from the province. I suppose if a person wants to start a store they would have to ask permission from council to change their policy after we have opted out in the beginning. After a couple years of the wait and see game I believe we might want to change the opt out choice.
Allow storefront cannabis sales in South Huron	with many American states and over 100 million people legally smoking in north America I think it would be very narrow minded to stay behind the times and lose out and money we could use to improve our community
Allow storefront cannabis sales in South Huron	I really am on the fence about it but I guess I tip more to allow it. As least selling it locally hopefully takes away some of the back door sales. Also if someone has to drive far will they use before driving home? Buying at home they would possibly be more likely to go home before using. I myself have never ever used or tried it and have no plans to do so but the times are a changing and small towns need to stay current to attract families and young people vs seniors and retirees.
Allow storefront cannabis sales in South Huron	Although I have some concerns about the restrictions on further regulation at the municipal level, I believe it could be good for our community to have access to the funding.

Allow storefront cannabis sales in South Huron	I think it's a good idea as I have been diagnosed with fibromyalgia this will help
Opt Out and ban storefront cannabis sales in South Huron	South Huron residents who wish to buy cannabis can easily do so on line.
Allow storefront cannabis sales in South Huron	You'd be fools to opt out. Why miss the opportunity to have the revenues this would bring in! I get some people are opposed to cannabis, but the reality is it's here, it's legal and more people smoke it than you had ever thought.
Opt Out and ban storefront cannabis sales in South Huron	It is not an image we need.
Allow storefront cannabis sales in South Huron	enforcement of the rules would have to be maintained.
Allow storefront cannabis sales in South Huron	Put the store in HURON INDUSTRIAL PARK.
Allow storefront cannabis sales in South Huron	This could be very beneficial for people with chronic illnesses and I am all for it!
Allow storefront cannabis sales in South Huron	I would like to see lots local options for sale, both edibles and buds. Lots of information posted about the harms, smoking causing cancer etc. Store should have to pay set amount annually to provide information about health risks to minors in south Huron about cannabis use, such as lowering ambition and increasing laziness when over used. It can do great things for people. Open doors in minds to places they would never explore.
Opt Out and ban storefront cannabis sales in South Huron	Having legal store fronts would boost the illegal market in the area and the store fronts would be a target for thieves
Allow storefront cannabis sales in South Huron	This will allow easier access for recreational purposes, the LCBO is in every town so why shouldn't another legalized substance have similar rules?
Allow storefront cannabis sales in South Huron	Absolutely allow storefronts in South Huron.

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OGRA CONFERENCE February 24 - 27, 2019
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Interested in meeting with provincial representatives at the 2019 OGRA Conference? The delegation request system is now open. Visit the municipal [delegations page](#) to submit your application. If you have any questions regarding this process please email delegations@ogra.org

Please note that you will receive a response to your request from the respective ministry no later than one week prior to the conference.

Only registered delegates will be able to request delegations with provincial ministries. To register, please visit the [conference registration page](#).

[Long Service Awards](#)

Information on [Long Service Awards](#) is now available. Please complete the applicable

forms no later than Friday, January 26, 2019.

To learn more about the 2019 OGRA Conference visit www.ograconference.ca. Concurrent workshop information, keynotes, and plenary sessions will be updated weekly.

Have a look at the [OGRA Career Hub](#). Where you look for a career, not just a job.

Join the conversation at [the OGRA Interchange](#)

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.



Municipal
DataWorks



Winter Web App



OGRA
Conference

Ontario Good Roads Association

December-18-18 3:59 PM

Minister's Annual Report on Drinking Water 2018

Today, the Ministry of the Environment, Conservation and Parks released the [Minister's Annual Report on Drinking Water 2018](#).

It showcases how Ontario is taking action to protect drinking water and water resources.

Supporting data on [Drinking Water Quality and Enforcement](#) is available on the Open Data Catalogue.

Jan 7

Sue Johnson

From: Rebekah Msuya-Collison
Sent: Thursday, December 6, 2018 10:00 AM
To: Sue Johnson
Subject: FW: 2019 AMO Conference Guest Room Booking Details

From: AMO Communications [mailto:communicate@amo.on.ca]
Sent: Monday, November 12, 2018 5:03 PM
To: Rebekah Msuya-Collison <clerk@southhuron.ca>
Subject: 2019 AMO Conference Guest Room Booking Details

Attention: To those who book for and attend the AMO AGM Annual Conference

The 2019 AMO AGM and Annual Conference will be held in Ottawa from August 18- 21, 2019. AMO has negotiated Conference rates at eight hotels. In order to ensure the booking process goes smoothly please read the details of the guest room booking policy and make note of all deposit and cancellation policies for the individual properties. Details can be found at <http://www.amo.on.ca/Events/AMOCConference/Hotels>

We hope that this process will encourage municipalities to book only those guest rooms that are actually needed so that more delegates will have the opportunity to stay at the official conference hotels. Please keep in mind that:

- Guest rooms can be booked as of **Wednesday, January 9th, 2019 at 10:00 a.m.**
- All the hotels included in the AMO blocks have a deposit policy in place to reserve your room. You will require a valid credit card at time of booking.
- Name changes on a reservation can be made up to the date of arrival at all hotels.
- Any reservations made into an AMO block prior to January 9th, 2019 will not be honoured.

If you have any questions or concerns about this change or about bookings in general please do not hesitate to contact AMO Events at events@amo.on.ca or at 416.971.9856 ext. 330.

Thank you

AMO Events

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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**Business Management Bureau
Bureau de la gestion opérationnelle**

777 Memorial Ave
Orillia, ON L3V 7V3

777, av. Memorial
Orillia, ON L3V 7V3

Telephone/Téléphone
Facsimile/Télécopieur

(705) 329-6852
(705) 329-6265

File Reference: GOV-CSC-3020-10

January 3, 2019

Dan Best
Chief Administration Officer
Corporation of the Municipality of South Huron
322 Main Street South
P.O. Box 759
Exeter, Ontario
N0M 1S6

Dan:

Thank you for your letter in regards to the future uses of the current Ontario Provincial Police (OPP) Detachment located at 245 Main Street North in Exeter. I apologize for the delay in responding.

At this time, the OPP can only speak about the new detachments being constructed through Infrastructure Ontario and their location. Specific details about future uses of OPP-occupied facilities won't be known until full due diligence and appropriate notification procedures have been followed. Municipalities are contacted as part of this notification process to identify whether there is an ongoing interest in maintaining a police presence in those communities or any subsequent non-police use.

Infrastructure Ontario is responsible for managing all aspects of the construction of new OPP-occupied facilities.

Thank you again for your letter. Should you have any further questions, please don't hesitate to contact me directly.

Sincerely,

A handwritten signature in blue ink that reads "A Francis". The signature is written in a cursive, flowing style.

Anna Francis
A/Manager Facilities Section
Business Management Bureau

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Business Management Bureau
Bureau de la gestion opérationnelle**

777 Memorial Ave
Orillia, ON L3V 7V3

777, av. Memorial
Orillia, ON L3V 7V3

Telephone/Téléphone
Facsimile/Télocopieur

(705) 329-6852
(705) 329-6265

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- cc. Hon. Sylvia Jones, MPP Dufferin-Caledon, Minister of Community Safety and
Correctional Services
Hon. Lisa Thompson, MPP Huron-Bruce, Minister of Education
Hon. Monte McNaughton, MPP Lambton-Kent-Middlesex, Minister of
Infrastructure
Gary Couture, Interim OPP Commissioner
Mary Silverthorn, Provincial Commander, OPP Corporate Services
South Huron Council



Corporation of the County of Huron 1 Courthouse Square
 Goderich, ON N7A 1M2 Canada **Tel:** 519.524.8394 Ext. 3257
Fax: 519.524.2044 **www.huroncounty.ca**

MULTI-YEAR ACCESSIBILITY UPDATE
Huron County Accessibility Advisory Committee's
2018 Accomplishments

The Huron County Accessibility Advisory Committee has worked diligently to achieve the goals defined within the approved plan. Recognized achievements include:

Accessibility Plans:

The County of Huron has created an Annual Accessibility Plan under the Ontarians with Disabilities Act 2001 and a Multi-Year Accessibility Plan update under the Accessibility for Ontarians with Disabilities Act 2005, with annual updates on successes. The County of Huron has completed both requirements with the documents approved by County Council at the November 2018 County Council meeting.

Site Plan Reviews:

The Huron County Accessibility Advisory Committee has been actively engaged with county staff as well as private businesses and organizations in conducting Site Plan Reviews in a timely fashion. The Committee reviewed and amended the document titled "HCAAC Building Plan Review Site Plan & Physical Architectural Assessment Committee Terms of Reference" in June 2017. It was then added to our Huron County Website. The Committee also amended the document titled "Public Request to the Building Plan Review, Site Plan and Physical Architectural Assessment Committee", and it too was added to the Huron County website. The Committee reached out to the local municipal building departments to have accessibility included in the building permit process. The Committee believes public awareness will continue to stimulate community participation and the subcommittee's time and commitment. The Committee reached out to each local municipalities to review facilities. Recommendations were made for each review.

Examples of completed and/or current site plan reviews in process for the year of 2018:

Municipalities of Central Huron (Town Hall, washrooms, entrances, library), Huron East (municipal office, Howick (entrance, public washroom, council chambers), South Huron (municipal office, library, washrooms), Ashfield-Colbourne-Wawanosh (municipal office), North Huron (municipal office, library), Morris Turnberry (municipal office).

Cowbell Brewery, Huron Residential Hospice, Brussels Four Winds Barn, The Edge of Walton, Bluevale Hall, Ben Miller Hall, OPP Station – Clinton, South Huron Recreation Centre.

Government Directives and Regulations:

The Accessibility Advisory Committee has provided updates and advice about new government directives and regulations to County Council and the Working Group. The Working Group is made up of one volunteer/staff member from each lower tier. Each member of the group reports back to and shares newly developed resources and material approved by County Council to their Mayor/Councillors. A new Chair to this group was selected and the Group is meeting on a regular basis to maintain engagement with the Committee, and to network together in updating on new legislation and awareness.

Continued Relations with County Council, Lower Tiers and Businesses

The Committee has reached out to the community. Aside from regular Council updates shared by County council representatives with their respective municipalities the committee has contacted local Municipalities and private business to participate in committee organized awareness events and various speaking engagements with a noticeable increase in Councillor participation in community events.

Successfully took part in the Dream Big Event - an evening of celebration of inclusion, reaching goals, overcoming obstacles and dreaming big! It was an opportunity to celebrate the strengths, gifts and talents of all people.

Successfully took part in the Discover Ability Event in partnerships with the Huron Chamber of Commerce and the Ontario Chamber of Commerce to raise awareness of the AODA and the responsibilities of businesses and not-for-profit organizations. The event was to educate organizations about the resources available to help them comply with the AODA as well as to highlight the benefits of hiring individuals with disabilities.

Annual Awards Program.

The Annual Awards Program has been expanded and well received. The awards program was created to promote public awareness of the importance of barrier-free design, and to recognize excellence in accessibility design. At the Discover Ability Event the annual Awards of Merit for Accessibility Design were presented to 6 local businesses/organizations who were recognized for the excellence in being accessible by the HCAAC.

The 2018 Award of Merit winners:

- The International Plowing Match 2017
- Glassier's Physiotherapy Clinic
- Blyth Memorial Hall
- North Huron Health Team
- Cowbell Brewery
- Huron Midwives.

Continued use of Resources:

Huron County's Planning and Development Department consulted with the HCAAC, County Council, appropriate County Staff and public businesses on Design Elements we are required to be in compliance with and when. (See Appendix 2)

- The Committee continues to keep Huron County Building Officials updated on new legislation with regards to DOPS (Design of Public Spaces)
- The Committee is continuing to promote and engage local businesses with the Huron County Stop Gap program, which encourages businesses to get involved in creating barrier free communities while receiving recognition for their efforts and participation.
- Members of the Committee attended workshops and Conferences offered by the AODA on Accessibility.
- Information regarding Government funding was forwarded to members of the Working Group for assistance in renovating existing buildings, or building new, for a more inclusive environment.
- Information was also shared with the working group to pass on to local municipalities.
- The HCAAC has continued to invest a lot of time and effort into the development of accessibility training to employees/staff of all kinds through continuous learnings on training requirements defined in the Integrated Accessibility Regulation. These learning opportunities were customized into six modules:
 1. Customer Service,
 2. General Requirements,
 3. Human Rights,
 4. Employment,
 5. Information & Communication, and
 6. Design of Public Spaces.
- Members of the Committee joined together for National AccessAbility Week that featured a local media awareness campaign with public announcements and a feature on the CTV news highlighting Wingham Hospital.
- All new County staff received all required training within an appropriate time frame. All staff are required to receive training on accessibility standards for customer service and use of assistive devices.
- Upon request, provide information in accessible formats and with communication supports at the same cost charged to other. Publicized the availability of accessible formats and communication supports on website and documents.
- Continue to work with IT and Human Resources departments to train staff on Accessibility Standards.



Municipality of South Huron
322 Main Street South, P.O. Box 759, Exeter ON N0M 1S6

January 2019

RE: Cannabis Legislation – Exeter BIA Perspective

Council of the Municipality of South Huron,
Recently, council representatives reached out to the Exeter Business Improvement Association (BIA) to collect feedback regarding the allowance of retail cannabis stores in South Huron.

The Cannabis Act (Bill 45-C) was introduced by the Federal Government of Canada to legalize and regulate recreational cannabis in Canada. Within this legislation, provinces have the authority to regulate the use, distribution, and sale of recreational cannabis.

Bill 36, introduced by the Government of Ontario, legalized the use of recreational cannabis on October 17, 2018. In addition to legalizing online sales of cannabis, Bill 36 legislates a tightly regulated private retail model that will launch by April 1, 2019, whereby the Alcohol and Gaming Commission of Ontario (AGCO) is the provincial regulator. Under this legislation, individual municipalities have the option of opting in or opting out of allowing cannabis retail stores in their municipalities.

The Exeter BIA is in support of opting in to allow cannabis retail stores in South Huron. As defined in the Exeter BIA's Strategic Plan, the BIA's mandate is to "beautify and market Exeter's commercial districts as a business, shopping, and service destination. We do this through marketing and events, beautification, and economic development initiatives." The BIA works to strategically promote, beautify, and encourage economic development to enhance opportunities for its membership.

Selling cannabis is a legal activity under the legislation the Government has introduced. As a business organization, we actively endorse free enterprise and encourage economic development and activity in our community. The BIA is conscious of opportunities that will increase our tax base and fill in gaps present in our business areas. Therefore, we would support a decision by Council to opt-in to allowing recreational cannabis retail stores in South Huron, given the Municipality of South Huron sets out appropriate guidelines for any cannabis store opening in our community.

For further information, to provide feedback, or to ask questions, please contact the BIA Chair Rose Glavin or the BIA Manager Georgia Athanasiou at the email addresses listed below.

Kind regards,

Rose Glavin
Chair, Exeter BIA
rose@shos.ca

Georgia Athanasiou
BIA Manager, Exeter BIA
info@exeterbia.com

From: Georgia Athanasiou, Exeter BIA Manager [<mailto:info@exeterbia.com>]

Sent: Friday, December 21, 2018 12:48 PM

To: Dan Best <cao@southhuron.ca>

Subject: BIA Letter to Council - RE: Cannabis Legislation

To BIA Members,

Recently, council representatives reached out to the Exeter BIA to collect feedback regarding the allowance of retail cannabis stores in South Huron.

Municipalities must decide by **January 22, 2019** if they will opt-in or opt-out of allowing retail cannabis stores in the community. The BIA will be submitting a letter to Council for consideration at their next meeting on January 7, 2019.

POSITION OF THE BIA

The Exeter BIA is in support of opting in to allow cannabis retail stores in South Huron.

The BIA's mandate is to "beautify and market Exeter's commercial districts as a business, shopping, and service destination. We do this through marketing and events, beautification, and economic development initiatives."

The BIA is conscious of opportunities that will increase our tax base and fill in gaps present in our business areas. Therefore, we would support a decision by Council to opt-in to allowing recreational cannabis retail stores in South Huron, given the Municipality of South Huron sets out appropriate guidelines for any cannabis store opening in our community.

REVIEW THE LETTER HERE

The BIA welcomes your feedback and comments. Please contact the BIA Chair Rose Glavin or BIA Manager Georgia Athanasiou for further information, to provide feedback, or to ask questions.

Rose Glavin
Chair, Exeter BIA
rose@shos.ca

Georgia Athanasiou
BIA Manager, Exeter BIA
info@exeterbia.com

INFORMATION ON CANNABIS LEGISLATION

The Cannabis Act (Bill 45-C) was introduced by the Federal Government of Canada to legalize and regulate recreational cannabis in Canada. Within this legislation, provinces have the authority to regulate the use, distribution, and sale of recreational cannabis.

Bill 36, introduced by the Government of Ontario, legalized the use of recreational cannabis on October 17, 2018. In addition to legalizing online sales of cannabis, Bill 36 legislates a tightly regulated private retail model that will launch by April 1, 2019, whereby the Alcohol and Gaming Commission of Ontario (AGCO) is the provincial regulator. Under this legislation, individual municipalities have the option of opting in or opting out of allowing cannabis retail stores in their municipalities.

LEARN MORE & PROVIDE INPUT

The Municipality of South Huron is collecting **community feedback** via online survey. They have prepared a brief background report, explaining more about the legislation, regulations, and funding opportunities, followed by a short survey.

TAKE THE COMMUNITY SURVEY



January 2019

Municipality of South Huron
322 Main Street South P.O. Box 759, Exeter ON, N0M 1S6

RE: Cannabis Legislation

Council of the Municipality of South Huron,

In response to discussions at the December 17, 2018 Council Meeting, in which the Council deliberated about opting in/out of allowing cannabis retail stores in the Municipality, the South Huron Chamber of Commerce would like to express our position on **opting-in** to allow cannabis retail stores in the Municipality.

The Cannabis Act (Bill 45-C) was introduced by the Government of Canada to legalize and regulate recreational cannabis in Canada. Within this legislation, provinces have the authority to regulate the use, distribution, and sale of recreational cannabis.

Bill 36, introduced by the Government of Ontario, changed existing legislation to allow the use and sale of cannabis in the province of Ontario. It also created the Cannabis License Act 2018 which sets out a licensing scheme for online sales and private retail cannabis stores. Regulated by the Alcohol and Gaming Commission of Ontario, this tightly regulated private retail model will launch by April 1, 2019. Under the legislation, individual municipalities have the option of opting-in or opting-out of allowing cannabis retail stores in their municipalities.

The South Huron Chamber of Commerce would like to encourage the Council of the Municipality of South Huron to opt-in to allow retail cannabis stores in South Huron. Selling cannabis is a legal activity under the legislation the Government has introduced, comparable to alcohol sales. It is important to respond positively to economic opportunities and investment in our region. It is the businesses and entrepreneurs that ensure meaningful employment for many community members and are assets to community life.

The South Huron Chamber of Commerce (SHCC) is a membership-based organization, serving the interests of the business community. Our member business owners and operators understand the value of working together to build an environment that is conducive to business vitality and expansion. Our aim is to impact positive economic and community development by identifying concerns and opportunities for collective action and contribution. We look forward to championing economic development, cooperation and collaboration amongst businesses in 2019 and to making South Huron a vital and viable community.

Yours Sincerely,


Leanne Comeau
SHCC Chair


Joan Brady
Executive
Director, SHCC



December 06, 2018

Dear Mayor Finch and Council,

The South Huron Chamber of Commerce (SHCC) is a volunteer driven, not-for-profit organization dedicated to the economic health and welfare of the Municipality of South Huron. SHCC was founded in 1998 with a mandate to provide a healthy economic environment for South Huron businesses, promote business growth and attract new businesses to South Huron. SHCC has over 100 members representing the full spectrum of the local economy, including financial, manufacturing, hospitality, retail, agriculture, service groups and professional services. Businesses receive a number of benefits for being members of SHCC, including free access to networking and business development events hosted by SHCC and discounts on numerous business services.

SHCC provides a number of successful networking and business development events and services to the community, including:

- 'Business after 5' events;
- Business improvement or education workshops targeting emerging issues that impact our members;
- Annual 'trade show' style events (e.g. 2019 Huron Food and Beverage Show) that are open to the public and provide exposure to member businesses;
- Job fairs to bring employers and job-seekers together;
- Other annual networking events (golf tournament, summer/Christmas socials)
- Co-host of the annual South Huron Business Excellence Awards Gala;
- SHCC in partnership with the Exeter Business Improvement Association (BIA) oversee the operations of the South Huron Welcome Centre;
- SHCC in partnership with Exeter BIA launched the local Farmer's Market through Trillium Grant funding;
- Hosting of All-Candidates Forum prior to every Municipal election.

In the past number of years, SHCC has been able to help bring a number of economic development projects to the Municipality. Totalling over \$150,000 in funding, these projects targeted workforce development, community promotion, sector development and more. Although these project-based monies support the mandate of SHCC and provide value for the members - this funding does not support the core functioning of the Chamber.

SHCC is financed through several non-guaranteed sources of revenue, including membership fees, special events, grants, and group insurance commission. 'Non-guaranteed' means that SHCC's primary revenue sources are based on the voluntary actions of our members and event participants to continue their support of SHCC. SHCC's business model is very different than other organizations like business improvement associations that receive a guaranteed amount of core funding.

The Municipality in past years has given a grant to the SHCC to help in its annual business plan. Due to an administrative error, we failed to apply for the grant in September 2018, the deadline for such applications and we apologize for this error. We respectfully ask that Council consider this late application for a grant allotment in 2019 in the amount of \$10,000.

In respect of this grant, and in consideration of the numerous benefits that SHCC brings to South Huron's businesses and community, we ask that Council consider entering into a memorandum of understanding with SHCC so that this grant amount becomes a permanent budget line item beginning in 2020.

Thank you for your consideration of this request and we look forward to a prosperous relationship working with Council to bring economic prosperity to South Huron.

Regards,

A handwritten signature in cursive script that reads "Leanne Comeau".

Leanne Comeau (President, SHCC)

(Signing on behalf of the Board of Directors of the South Huron Chamber of Commerce)

Dear Huron Municipalities,

On behalf of the Huron Domestic Assault Review Team, we would like to thank you once again for your support on December 6, 2018, the **National Day of Remembrance and Action on Violence Against Women**. As pillars in Huron County, the participation of our municipal offices illustrated a dedication to our collaboration and commitment of not only recognizing the tragic events of the past, but also to ending violence against women today, and for the generations of our future.

On December 6, 2018, over one hundred people stood outside the courthouse in Goderich to remember the 14 young women who were brutally murdered in 1989, and to show their support for making Huron County a community free from violence. With remarks from our Co-Vice Chair Selena Hazlitt, Past Warden Paul Gowing, Mayor John Grace, Sarah Baird on behalf of MPP Lisa Thompson, and a powerful performance by the Glee Sisters Choir, the event marked an unprecedented commitment of our united efforts to ending violence against women.

We are proud to inform you that each of our Municipalities, our County office, the Huron County OPP, and a number of primary and secondary schools in the community also lowered their flags to show their support. In addition, students at FE Madill sold roses to commemorate the events of Dec. 6. The students raised \$193.22, which they are donating to the Huron Women's Shelter.

With fifty-eight percent of domestic violence homicides happening in Ontario in 2018¹, the Huron Domestic Assault Review Team in collaboration with each of your community contributions have shown a strong sense of leadership for addressing the needs of our local women who experience violence. For this, we thank you with sincere and profound appreciation.

Included with this letter you will find attached the annual femicide list from 2017/2018, as well as the Canadian Femicide Observatory for Justice and Accountability report on the status of domestic violence homicides between January 1 and April 30 of 2018.

We hope you will find this information useful, and that you will consider supporting us in future initiatives that work towards the recognition and prevention of violence against women. Please also see below for media related to our December 6 event:

Goderich Signal-Star: <https://www.goderichsignalstar.com/news/local-news/national-day-of-remembrance-and-action-on-violence-against-women-ceremony-at-courthouse-park>

Huron Gazette: <http://hurongazette.com/16-days-of-activism-targets-gender-based-violence/>

CTV News London: <https://london.ctvnews.ca/victims-of-domestic-homicide-are-overwhelmingly-women-study-1.4207665>

¹ Canadian Femicide Observatory for Justice and Accountability. 2018.

Thank you.

Yours,

Teresa Donnelly
West Region Sexual Violence Crown
Sexual Violence Advisory Group
Ministry of the Attorney General
Cell 519 525 6995

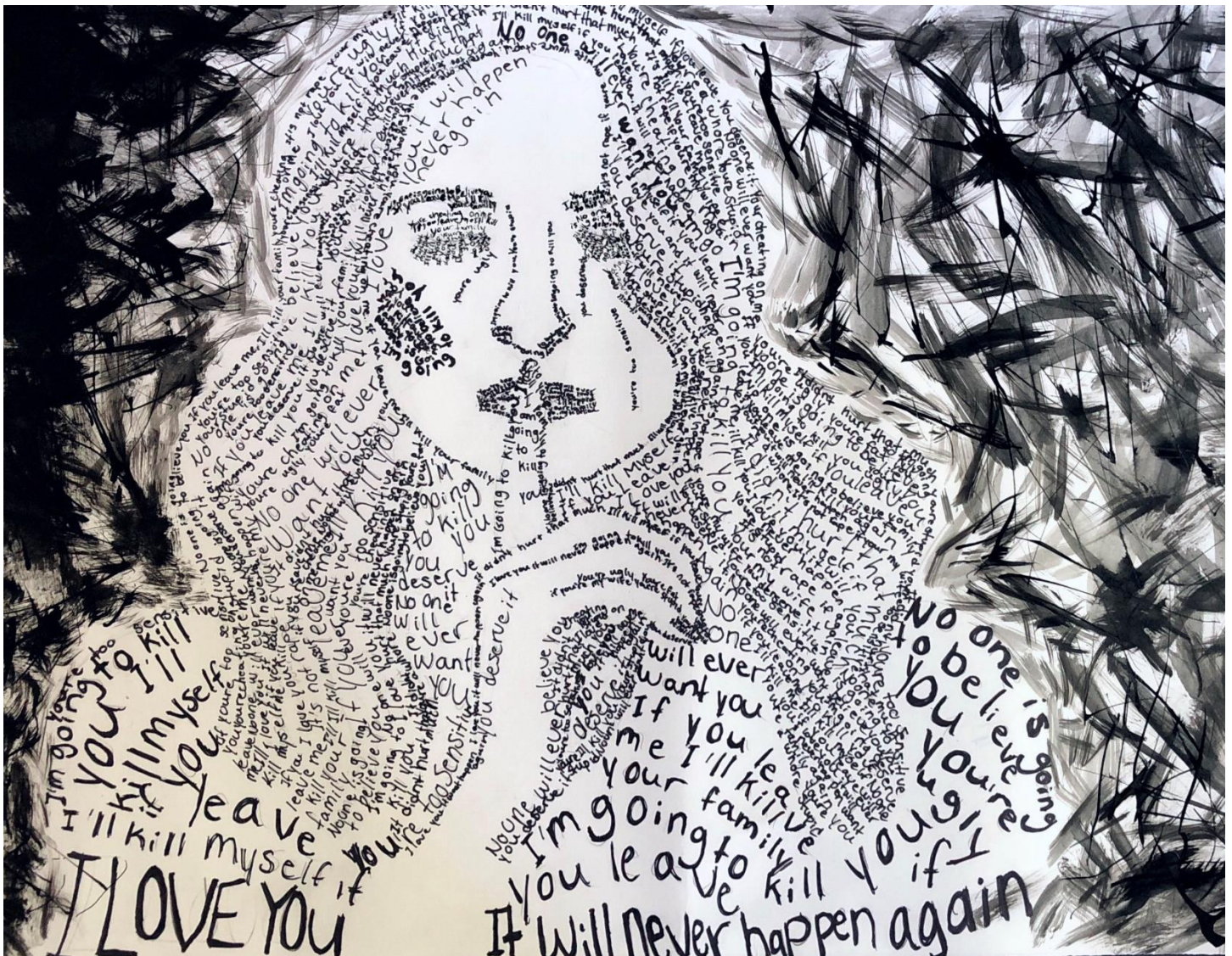
Chair – Huron County DART



Ontario Association of Interval & Transition Houses

Annual Femicide List

November 25th 2017 to November 24th 2018



Artwork By: Rachel Gillespie

In Memory of Tania Cowell

Tania Cowell was a sister, an aunt, a daughter, a stepdaughter, a sister-in-law, a friend and most importantly a new mother. Her life was senselessly taken from her at the young age of 36 by the one person she trusted the most – her domestic partner. Her 5month old baby boy was left without his mother. Tania had dreams, aspirations and goals that she never got to pursue. Her dream of raising her son was ripped away from her. One person decided to take all of this away from Tania.

Tania loved life. She wanted to live life to the fullest and experience all that life had to offer. Tania loved her family and friends and spending time with the ones she loved was what she lived for. She was fearless and determined and she never hesitated to take on a new life adventure. Tania was a Personal Support Worker who cared for others on a daily basis. She would help anyone out at anytime and had the gift of making people laugh. Tania was a person with so many endearing qualities and this often gets overlooked and overshadowed throughout the judicial process. Tania lost her identity, her beautiful qualities and her voice the day she was murdered.

Tania was a victim of domestic homicide. A crime that is so heart-wrenching and life altering for families. Tania was loved by so many and had such a giving heart. She did not deserve to die. She did not deserve to die at the hand of the person she was sharing a life with. This tragedy speaks volumes about the need for change in society and in the judicial system. We need to speak for victims that can no longer speak for themselves. RIP Tania. Deeply missed, never forgotten. Xo

Written by – Julie Cowell





1. Wendy Allan, 51, August 19, 2018,
Lindsay, ON

Wendy will be remembered by friends and family as a caring, trusting, and loving woman. Wendy dedicated much of her life to helping others, specifically to animals. Throughout her life, Wendy rescued and cared for many animals in need, including fifteen dogs, six cats, and four rabbits. Wendy leaves behind her three children, who will miss her dearly. Her husband, the perpetrator, was found dead at the scene.

Femicide Type: IPV
Gunshot

Cause of Death:



2. Elizabeth Alma Alder, 57, December 25th, 2017
Elmira, ON

Elizabeth was a caring wife and mother whose whole world was her family, including her parents. Friends and family attended Elizabeth's memorial service with many loving memories. She will be missed by all who knew her. Her son, 17, has been charged with 2nd-degree murder.

Femicide Type: Family

Cause of Death: Unknown



3. Autumn Andy, 15, June 13, 2018
Mishkosiminiibiing (Big Grassy River) ON

Andy was loved by those she surrounded herself with and was described as a young girl who loved music and the outdoors. She will be missed dearly by her family. The perpetrator, 24, has been charged with 1st-degree murder.

Femicide Type: Known Relationship Cause of Death:
Unknown

4. Essozinam Assali, 27, March 6, 2018,
North York, ON



Essozinam's friends and family described her as having a humble, generous and exceptional soul. She was a hard-working and dedicated student in the process of completing a bilingual marketing internship when she was killed by her boyfriend in a murder-suicide. Essozinam's death was a shock to the community and she will be deeply missed.

Femicide Type: IPV

Cause of Death: Trauma



5. Heeley Rae Balanga, 35, May 29th, 2018
Kawartha Lakes, ON

Heeley Rae Balanga was found after the Ontario Provincial Police and Ontario Fire Marshal investigated a fire at her home. She will be remembered by her parents, brother, and close friends. A 44 year old man was charged with 1st-degree murder and arson.

Femicide Type: Relationship Not Reported Cause of Death:
Unknown



6. Irene Barkman, 32, October 31, 2018
Thunder Bay, ON

Irene was a very creative person, who enjoyed designing, arts, and organizing her home. She also enjoyed interior design, and being outdoors. At the time of her death, Irene was enrolled in Confederation College and was studying business. Her family was very proud of her accomplishments. Irene was a very kind and gentle person, who was greatly loved by her family, and who will be deeply missed. A 25 year old man was charged with 2nd-degree murder, uttering death threats, and forcible confinement.

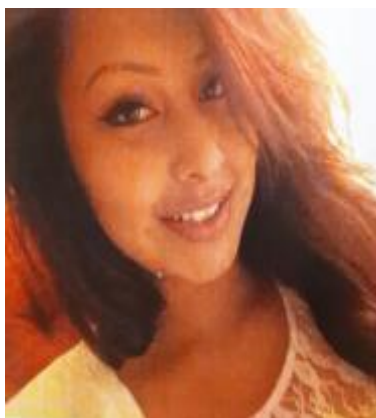
Femicide Type: Known Relationship Cause of Death: Unknown



7. Elaine Bellevue, 61, January 13, 2018
Mississauga, ON

Elaine is remembered as her two daughter's biggest advocate and a proud mother. She was well-known around her community for her generosity, constant involvement, and being the glue that held many people together. Elaine's husband was charged with 1st-degree murder following the incident which took place inside their family home.

Femicide Type: IPV Cause of Death: Stabbing



8. Danielle Big George, 23, August 30, 2018
Naongashiing First Nation, (Big Island), Morson, ON
Danielle was a kind and compassionate woman who will be greatly missed by her family. She was an amazing mother of two whom she loved dearly. Danielle embraced her culture and was an outstanding member of the Anishnaabeg of Naongashiing community. Danielle was loved by many, and will forever be remembered and missed. Her 26 year old boyfriend has been charged with the 1st-degree murder and indignity to a dead body.

Femicide Type: IPV Cause of Death: Unknown



9. Carolyn Campbell, 52, July 11, 2018

Toronto, ON

Carolyn was a valued member of her Toronto community and will be greatly missed by her neighbours. She will forever be cherished as a retired nurse and her memory will continue to live on through her two grown daughters. Carolyn will be lovingly remembered by all her family and friends. Her common-law husband, 44, has been charged with 2nd-degree murder.

Femicide Type: IPV

Cause of Death: Lack of oxygen



10. Betty Ann Cup, 72, October 12, 2018

Iskatewizaagegan Shoal Lake 39 (Kenora), ON

Betty Ann was a loving mother, grandmother, wife, and sister. She will be remembered as a kind and gentle person who loved her family and her native land. She enjoyed many activities such as crossword puzzles, camping, and cooking. She will be missed. The perpetrator, 27, has been charged with 2nd-degree murder.

Femicide Type: Relationship Not Reported Cause of Death: Unknown



11. Maria Desousa, 81, February 8th, 2018

Orléans, ON

Maria is remembered by her family as a devoted and loving mother, grandmother, and great grandmother and will be missed by her many nieces and nephews. Maria had moved from Kingston to Orléans to share a townhome with her son, 40, and his girlfriend, 36. The two were later charged with 1st-degree murder.

Femicide Type: Family

Cause of Death: Beaten



12. Abbegail Elliott, 21, May 23, 2018
Toronto, ON

Abbegail is remembered by friends and family as a beautiful woman with a love of animals and a big heart. She is remembered as a bright and vivacious woman with an interest in fashion. She volunteered her time to support those who were homeless and was a very giving individual. She had a very close relationship with her sister and her dog Bella. Abbegail was killed in a violent attack and two people involved in her death have been charged with 1st-degree murder.

Femicide Type: Known Relationship Cause of Death: Stabbing



13. Rhoderie Estrada, 41, May 26, 2018
East York, ON

Rhoderie is remembered by her family and friends as a hard working and loving person. She was highly respected in her work as a clinician and team leader. Rhoderie is survived by her three children and devoted husband. She was murdered in her home. Rhoderie's death came as a shock to both her family and the community. She will be missed immensely. Two men have been charged with 1st-degree murder.

Femicide Type: Relationship Not Reported Cause of Death: Trauma



14. Sandra Finn, 71, August 22, 2018,
Peterborough, ON

Sandra "Sandy" was described as a loving mother of two sons and a proud grandmother of five grandchildren. A retired secretary and insurance adjustor, Sandra was a long-time Lioness with the Omemee Lions club and an avid pickleball player. She enjoyed long walks with her dogs, spending time with a good book, and a glass of wine. Her 73-year-old husband was charged with 1st-degree murder at a Home Depot parking lot.

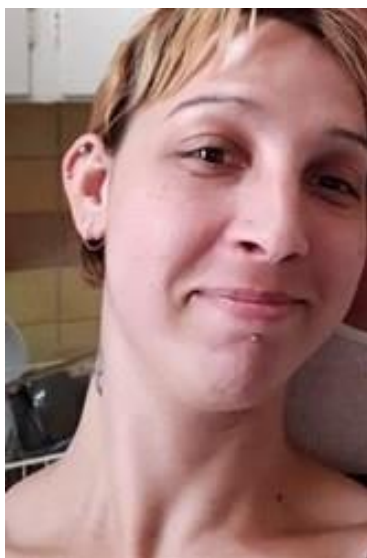
Femicide Type: IPV Cause of Death: Gunshot



15. Marian Fischer, 61, March 29, 2018
Wingham, ON

Marian was a loving parent to nine children, an affectionate grandmother to 10, and a valued member within her own community. She will be remembered by her family, friends, and other individuals who were lucky enough to spend time with her. Marian and her husband were both murdered, while another woman in the home was harmed. A 56 year old man has been charged with two counts of 1st-degree murder, forcible confinement and sexual assault with a weapon (rifle). There is a publication ban on this court case.

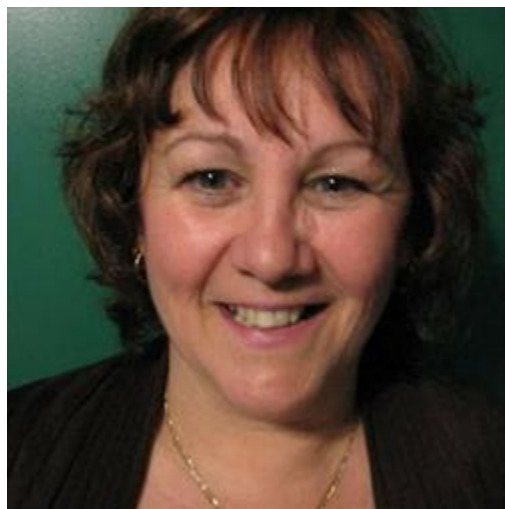
Femicide Type: Known Relationship Cause of Death:
Unknown



16. Shelby Goldhar, 28, December 20th, 2017
Richmond Hill, ON

Shelby was a kind and loving daughter. She was born in Romania and adopted in Canada at the age of one and a half. Shelby's family is deeply saddened by this tragedy and will forever miss her beauty and kindness. Her ex-boyfriend, 27, an additional male, 24, and a female, 25, have been charged with 2nd-degree murder and indignity to a dead body.

Femicide Type: IPV Cause of Death: Unknown



17. Edra Haan, 58, August 22nd 2018
Kitchener, ON

Edra is remembered as a loving soul, a proud mother of two, and was a cherished daughter and sister. She will be fondly remembered by her many relatives and friends. Her dedicated work at Sun Life Financial for 38 years will not be forgotten. Edra's husband, 58, was charged with 1st-degree murder in connection to Edra's death and the house fire that impacted their neighbourhood.

Femicide Type: IPV Cause of Death: Unknown



18. Holly Hamilton, 29, January 17th, 2018
Hamilton, ON

Holly was a kind, generous, loving, and good-hearted woman. She was very family orientated, and was a great mother, sister, and daughter to her family. She would have done anything for her daughter, and always made sure she was safe. Holly will be remembered by her family and friends and will be greatly missed. Her ex boyfriend, 30, has been charged with 2nd-degree murder.

Femicide Type: IPV

Cause of Death: Stabbing



19. Ninon “Nina” Hardie, 72, December 6th, 2017
Toronto, ON

Ninon “Nina” was a resident in Scarborough’s east end who generally kept to herself. Neighbours described her as a “wonderful lady” and “a nice woman” and were all shocked to hear of her death. The perpetrator, her son, 40, has been charged with 2nd-degree murder.

Femicide Type: Family

Cause of Death: Trauma



20. Avtar Kaur, 60, January 12, 2018
Brampton, ON

Avtar will be remembered as a loving mother and grandmother. She enjoyed spending time with family and would often be seen outside going for walks with her daughter and young grandchild. Avtar and her daughter, Baljit Thandi (#42), were murdered by her 29-year-old son-in-law. He has been charged with two counts of 2nd-degree murder.

Femicide Type: Family

Cause of Death: Stabbing



21. Barbara Kovic, 76, January 2nd, 2018
Etobicoke, ON

Barbara's friends and family described her as a wonderful and caring woman. She was cherished as a mother, grandmother, and sister. Barbara was found dead in her home. Barbara's husband, 81, has been charged with 2nd-degree murder.

Femicide Type: IPV

Cause of Death: Trauma

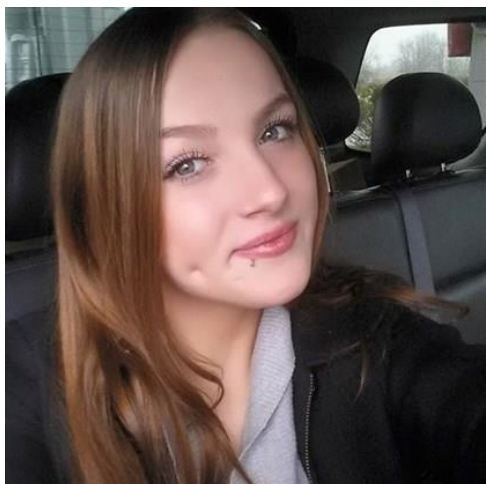


22. Alicia Lewandowski, 25, March 5, 2018
Mississauga, ON

Alicia was a student at Humber College in her 2nd and final year in an esthetician and spa management course. She has been described by friends and family as a beautiful, kind, and a gentle soul. Alicia was a daughter, sister, and friend who will be dearly missed by many. Her boyfriend, 39, has been charged with 1st-degree murder.

Femicide Type: IPV

Cause of Death: Gunshot



23. Alyssa Lightstone, 20, July 21, 2018
Newmarket, ON

Alyssa is described as a young, smart, and beautiful woman. She made people laugh and always had a smile on her face. Alyssa is missed by her friends and family who wrote tributes to her on Facebook. Her 25-year-old ex-boyfriend turned himself in and is has been charged with second degree murder.

Femicide Type: IPV

Cause of Death: Gunshot



24. Emilie Maheu, 26, October 2018,
South Glengarry Township, ON

Emilie was a wonderful mother who loved her child deeply. She will be remembered by friends as being full of life and talkative. She was known to be a loving and courageous person. Her parents and aunts and uncles will miss her dearly. A former boyfriend has been charged with 1st-degree murder.

Femicide Type: IPV

Cause of Death: Unknown



25. Elena Marcucci, 84, August 18th, 2018
Etobicoke, Ont.

Elena was a loving and devoted wife, mother and friend who was taken suddenly. Elena was described as a very sweet woman who will be missed deeply by her husband, children, grandchildren, nieces, nephews, sister-in-law's and brother in-law's. Elena was killed in an attack within her home. Elena's Grandson, 31, has been charged with 1st-degree murder.

Femicide Type: Family
Stabbing

Cause of Death:



26. Safaa Marina, 53, February 5th, 2018
Ottawa, ON

Safaa will be remembered as a loving mother of three sons as well as a beloved sister and daughter. She was raised in a large family with seven siblings. She devoted her time to taking care of her family and attending to the needs of her children. She will be deeply missed by friends and family. Safaa was murdered by her husband in their home in a murder-suicide.

Femicide Type: IPV

Cause of Death: Gunshot



27. Colleen Maxwell, 73, August 29th, 2018
Toronto, ON

Colleen was a resident of downtown Toronto. Neighbours of Colleen are truly saddened by her death and recall her being a pleasant woman who was willing to strike up a conversation with anyone. Her son, 37, has been charged with 2nd-degree murder.

Femicide Type: Family
Trauma

Cause of Death:

28. Amanda McClaskin, 36, August 11th, 2018
Muskoka, Ontario



Amanda is remembered as a loving mother. Her children were her proudest achievement. She had a huge heart and cared deeply for her friends and family. Amanda was a much loved aunt to many little ones during her life. She will be forever missed by everyone who loved and knew her. A 39 year old man she was in relationship with has been charged with 2nd-degree murder and indignity to the body.

Femicide Type: IPV

Cause of Death: Unknown

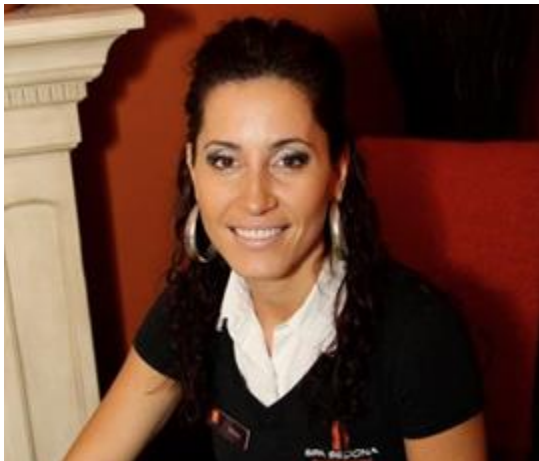


29. Diane McLeod, 67, November 17th 2018
Elliot Lake, Ontario

Diane was found inside her home. Diane's 64 year old husband has been charged with 1st-degree murder. There is a publication ban.

Femicide Type: IPV

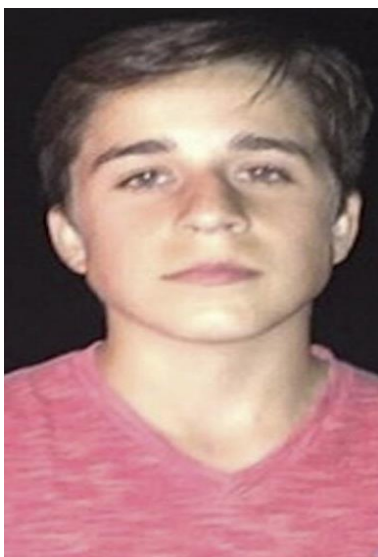
Cause of Death: Unknown



30. Krassimira Pejcinovski, 39, March 14, 2018
Ajax, ON

Krassimira “Krissy” is remembered as a kind, friendly and warm-hearted woman. She worked at a salon in her community as an aesthetician. Krassimira was a devoted mother who radiated positivity throughout her social, personal, and professional life. Friends, family members, and the community will dearly miss Krassimira and her son (Roy #31) and daughter (Venellia #32) who were all murdered in their home. Krassimira’s ex-boyfriend, 29, has since been charged with three counts of 2nd-degree murder.

Femicide Type: IPV Cause of Death: Trauma or Asphyxiation



31. Roy Pejcinovski, 15, March 14, 2018
Ajax, ON

Roy is remembered by family, friends, and classmates as a truly exceptional boy who was taken from the world far too soon. Roy was heavily involved in the hockey community and was described as a “star goalie” for the Don Mills Flyers Bantam AAA team. He was a dedicated young man with the drive and motivation to become a truly extraordinary hockey player. Roy was killed alongside his sister (Venellia #32) and mother (Krassimira #30). The mother’s ex-boyfriend has been charged with three counts of 2nd-degree murder.

Femicide Type: Child Victim of IPV Cause of Death: Unknown



32. Venellia “Vana” Pejcinovski, 13, on March 14, 2018
Ajax, ON

Venellia was known by friends and family as one of the most beautiful people inside and out. She was noticed to be always smiling and polite. Vana was raised in a kind, caring family and is remembered by her shared laughter with her older brother (Roy #31). She was a daughter (Krassimira #30), sister and a friend. Her mother’s boyfriend was charged with three accounts of 2nd-degree murder.

Femicide Type: Child Victim of IPV Cause of Death: Unknown



33. Anne Marie Rainville, 61, April 5th, 2018
Marathon, ON

Anne Marie is fondly remembered by her many loved ones who were lucky enough to spend time with her. After Anne Marie had been found dead in her home in Marathon, her common-law partner, 62, has been charged with 1st-degree murder.

Femicide Type: IPV Cause of Death: Unknown



34. Brenda Richardson, 77, February 26, 2018
Kenora, ON

Brenda is remembered by many as a friendly, loving, and caring individual who enjoyed gardening, knitting, and being surrounded by nature. She loved hosting friends and family at her farm and would welcome them in for coffee and baked goods. Her hospitality and generous spirit knew no limits and she will dearly be missed by those she leaves behind. Her assaulter, 26, has been charged with 2nd-degree murder.

Femicide Type: Family Cause of Death: Trauma



35. Tess Richey, 22, November 25, 2017
Toronto, ON

Tess was a college graduate from both George Brown and Seneca, where she studied Assaulted Women's and Children's Counselling and Advocacy, and Flight Services. Tess spent her free time advocating for animals' rights and tree planting. Those who knew Tess described her as a kind and passionate person. Her mother, sisters, nieces, and friends will miss Tess dearly. A 21 year old man has been charged with 1st-degree murder.

Femicide Type: Relationship Not Reported Cause of Death: Strangulation



36. Hoden Said, 30, January 27th 2018

Brampton, ON

Hoden is missed dearly by her friends and family. Hoden was found dead in her apartment. A 46-year-old man who was the key suspect of a 2nd-degree murder charged was found deceased.

Femicide Type: Relationship Not Reported Cause of Death: Trauma



37. Elisabeth Salm, 59, May 25, 2018

Ottawa, ON

Elisabeth will be remembered by friends and family as a loving, caring, and compassionate individual. Whether it was for a Canada Day celebration party for the neighbourhood or a community meeting about the environment, Elisabeth's doors were always open, providing a welcoming and safe environment for those in need. Elisabeth leaves behind her husband, whose favourite term of endearment for Elisabeth was "little stealer of hearts." Elisabeth left an impact on many and will be dearly missed by friends and family. The 18-year old man responsible for her death has been charged with 1st-degree murder.

Femicide Type: Relationship Not Reported
Cause of Death: Physical and sexual assault



38. Linda Santos, 47, November 1, 2018

Mississauga, ON

Linda will forever be remembered as a loving and caring mother, sister, and daughter. She deeply cherished her son and daughter, who was pregnant at the time of Linda's death. Linda had a kind soul that will forever be missed by everyone she knew. Linda's husband, 56, has been charged with her murder.

Femicide Type: IPV Cause of Death: Strangulation



39. Jayanthi Seevaratnam, 46, December 14th, 2017
Scarborough, ON.

Jayanthi was a loving mother, wife, and friend. She will not only be remembered by her friends and family, but also her students and colleagues of the Scarborough elementary school where she worked. Her husband, 45, has been charged with 2nd-degree murder.

Femicide Type: IPV

Cause of Death: Trauma



40. Victoria Selby-Readman, 28, June 10th, 2018
Caledon, ON

Victoria was described by her friends as having incredible ambition and a love for life. She was a daughter, granddaughter and friend. She was an independent spirit with a love for writing, who wanted to make her place in the world creatively. She will be missed by many. A 41 year old man, who was her roommate, was charged with 2nd-degree murder.

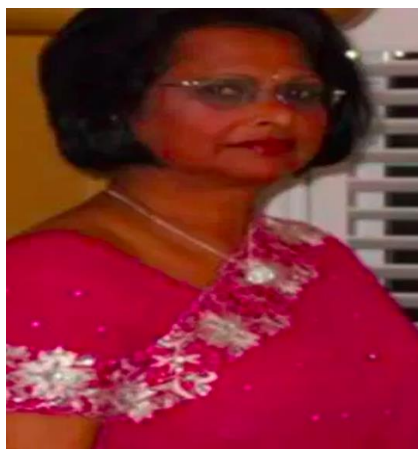
Femicide Type: Known Relationship Cause of Death:
Trauma

41. Jan Singh, 70, January 17th, 2018
Oakville, ON

Jan was a loving mother to her recently married daughter, as well as a respected and well-liked neighbour and friend. Jan co-owned a popular toy and furniture company until it closed in 2016. Her neighbors described her as very kind. Jan's husband shot her and then himself in a murder-suicide.

Femicide Type: IPV

Cause of Death: Gunshot



42. Glenda Spetz, 78, December 5th, 2017
Kingston, ON



Glenda was a mother of two sons and described as a private but friendly neighbour. Glenda was recognized for walking her labrador and gardening in her yard. Glenda will be remembered for her fascination with Elvis Presley, advocating to have her street name changed from Ward Street to Graceland in honour of Elvis' mansion 31 years prior to her death. Glenda's husband shot her and then himself in a murder-suicide.

Femicide Type: IPV

Cause of Death: Gunshot

43. Autumn Taggart, 31, June 10th, 2018
Windsor, ON



Autumn was a loving mother, daughter, and sister. She loved animals, especially cats, and her greatest joy in life was her son. She will be missed by many. The perpetrator, 27, has been charged with 1st-degree murder and aggravated sexual assault.

Femicide Type: Relationship Not Reported Cause of Death:
Trauma

44. Baljit Thandi, 32, January 12, 2018
Brampton, ON



Baljit was a loving mother and daughter who will be remembered kindly by her family and friends. She was known to be very family oriented, always out with her son, and having a close relationship to her mother who was described to be her best friend. Baljit's 29 year old husband has been charged with two counts of 2nd-degree murder of her and her mother, Avtar Kaur (#20).

Femicide Type: IPV
Stabbing

Cause of Death:



45. Ulla Theoret, 55, February 23, 2018
Burk's Falls, ON

Ulla is remembered by friends and family as a sweet and generous woman who got along with everyone. She was a loving sister, mother, daughter, and friend to many. Recently, she moved back to Canada to care for her parents. She was found in her parent's home in a triple homicide suicide along with her mother (# 46) and adult son who was 28 years old. The perpetrator, a former friend was reportedly stalking Ulla, and was also dead at the scene of the crime.

Femicide Type: Known Relationship Cause of Death: Gunshot



46. Raija Turunen, 88, February 23, 2018
Burk's Falls, ON

Family and friends throughout Canada and her homeland of Finland will remember Raija fondly. They describe her as having an incredibly sweet personality and being an extremely hard worker. The community is shocked and will miss her immensely, along with her daughter (Ulla #43) and grandson, who were murdered in a murder-suicide that took place in Raija's home. A neighbour, 58, who knew the family has been accused.

Femicide Type: Known Relationship Cause of Death: Gunshot



47. Janice West, 61, March 6, 2018
Warton, ON

Janice lived in a rural area for nearly 40 years. Neighbours described her as a quiet, kind and reserved woman. Janice is greatly missed by her friends and family. Janice's neighbour, a 60-year-old man, has been arrested and charged with 2nd-degree murder.

Femicide Type: Known Relationship Cause of Death: Unknown



48. Laura Wigelsworth, 27, May 10th, 2018
Vanastra, ON

Laura is remembered by friends and family as an amazing mother, daughter, sister, and friend. She was loved by many and would help anyone in need. Laura was excited to begin her life with her fiancé. Her children, who she leaves behind, were her entire world. Laura loved being involved with her parents' lives, assisting them as they were beginning a new chapter. Laura will be missed by many. Her fiancé, 29, has been charged with 2nd-degree murder.

Femicide Type: IPV

Cause of Death: Unknown

In Partnership with:



IMPROVE LIFE.

OAITH's work on Femicide in Ontario began in 1990, with our efforts becoming more formalized in 1995. Every year we release our Annual Femicide List based on media reporting of women murdered by men in Ontario. Sadly, our work is more important than ever, as we continue to see staggering numbers of women murdered in Ontario by men closely known to them. Our work on Femicide Reporting is done in partnership with Dr. Mavis Morton University of Guelph. Remembering the lives of these women wouldn't be possible without the support of the students taking SOC 4030 F18 Advanced Topics in Criminology. We greatly appreciate their commitment and care in ensuring these tragedies and acts of horrific violence are not forgotten:

Simon Ainsworth-Wiebe, Ruvi Atukorala, Rowan Barron, Paige Benham, MacKenzie Consitt, Evangeline Elston-Pearce, Emma Faubert, Nicholas Florus, Brianna Henderson, Kristela Jorgji, Annalise Kennedy, Keith Kolodziejczak, Julianna Ligotti, Alora Nykoluk, Jeremy Preston, Jasmine Quintanilla-Juarez, Sevdie Rama, Emily Robertson, Tayah Ryan, Francesca Sama, Juliette Schouler, Megan Smalley, Jackson Smiley, Sabrina Sousa, Ashleigh Tennis, Kevin Toste, Emily Vignola, Shannon Vocino, Megan Wasley, Vanessa Zuliani

Join Us in Ending Violence Against Women in Ontario

www.oaith.ca



Highlights:

So far, in 2018, at least 57 females have been killed in Canada; that is one femicide victim every other day in this country.

Females of any age can be killed because they are female; victims range in age from two years to 94 years old.

Females are primarily killed by men with the greatest risk coming from current or former intimate partners; a significant proportion of these women are killed by men they were dating.

Indigenous girls and women continue to experience disproportionate rates of femicide in Canada. At least eight of the 57 victims were Indigenous women. Where information is known, this represents 19 percent of the victims; Indigenous women and girls account for only 4.9% of the population.

Introduction

The *Canadian Femicide Observatory for Justice and Accountability* (CFOJA) was launched on Dec. 6, 2017. Its overall mandate is to track femicides in this country and to monitor state and social responses to these killings. This is the first report of the CFOJA focusing on the period January 1 to April 30, 2018. Given the recent nature of some of the femicides described below, minimal information is currently available. Information will be updated on an ongoing basis as it is released or becomes available. Data is drawn from media reports at this stage.

The CFOJA defines femicide as the killing of females because they are female primarily, but not exclusively, by men (see www.femicideincanada.ca). International discussions are ongoing about the parameters that should be used to identify femicide. As such, in line with other countries and for tracking purposes, we count all female victims as femicides until more specific criteria are agreed upon and/or more detail becomes available about the circumstances of the killing (see <http://www.femicideincanada.ca/home/what>).

Since the beginning of 2018, at least 57 females have been killed in Canada. This is one femicide victim every other day in this country. We consider this a minimum estimate since it is likely that some femicides have not yet been reported or discovered, including those that may involve women and girls who have disappeared. In nine of the 57 cases (16%), a perpetrator has not yet been identified. Two of these nine cases are possible femicide-suicides, four are being investigated as suspicious deaths, and three are recognized as homicide but remain unsolved.

Below, all 57 cases are included when examining the characteristics of the femicide victims. When examining the victim-perpetrator relationship and perpetrator characteristics, only the 48 cases in which a perpetrator has been identified are included. The eight femicide victims killed in Toronto



on Monday, April 23, 2018 are included in these data. They, and two male victims, were mowed down by a man driving a van. It is believed that their deaths were motivated, at least in part, by misogynistic hate. As such, they provide a clear example of the need to label such killings as femicide – the misogynistic killing of women *because* they are women.¹

Geographic distribution: Of the 57 women and girls killed, the largest group of women were killed in Ontario (33 or 58%), followed by Quebec and Manitoba, each with six women killed (11% each of the total). Nova Scotia and British Columbia each witnessed three women killed (or 5% each), followed by Alberta and New Brunswick with two women each, and one each in Saskatchewan and the Yukon. As noted, eight of Ontario's 33 victims were killed in the one incident in Toronto last week. This increases the number of femicides in Ontario; however, the largest group of women killed each year is consistently documented in Ontario which is Canada's most populous province where about 40 percent of the country's population resides.²

Age of the victim: The femicide victims ranged in age from two years old to 94 years old with an average age of 44 years. The age group representing the largest proportion of femicide victims were those aged 25 to 34 years (27%), followed by 55-64 years (20%) with 35-44 years and 65 and up equally represented at 14 percent.³

Race/ethnicity of the victim: Where information on the race/ethnicity of the victim was reported by media (43 of the 57 cases), 22 femicide victims were Caucasian/white (51%), 13 were visible minority (30%), and at least eight were Indigenous women or girls (19%).⁴

Location: During the four months, out of the 57 cases, 15 of the femicide victims (26%) were killed in a home that they shared with the perpetrator, 14 were killed in their own homes (25%), and one was killed (2%) in the perpetrator's home. Another 11 were killed outdoors (19%; e.g. park, street, or field)⁵ and the remaining four were killed at a business, in another person's home, or in an institution. Finally, the location of the killing was not reported or is unknown in 12 cases (21%).

¹ For more on this incident, see <http://www.cbc.ca/news/canada/toronto/van-attack-victims-identified-1.4638102> and see also <http://policyoptions.irpp.org/magazines/april-2018/misogynistic-killings-need-public-label/>.

² This does not mean that Ontario has the highest risk of femicide, however. For provincial/territorial rates of femicide and other information, please visit <http://www.femicideinCanada.ca/profiles/femicidemap>.

³ Femicide of older women is increasingly recognized as a growing issue as the population ages. This group is clearly represented in the data with over one-third of victims aged 55 and older (<http://www.vawlearningnetwork.ca/issue-19-femicide-women-who-are-older>).

⁴ <http://www.amnesty.ca/sites/amnesty/files/LSC%20Discussion%20Paper%20to%20Special%20Rapporteur%20-%20Final.pdf>.

⁵ This figure is higher than normal because of the eight victims killed in the Toronto van attack. Removing this case, three victims were killed outdoors.



Cause of death: Cause of death is unknown/unreported in 33 of the 57 cases. In the remaining 24 cases, seven of the victims were reportedly shot (30%), three were beaten or bludgeoned (13%), and four were stabbed (17%). The largest group of femicide victims were killed with a vehicle (10 or 42%), including the eight victims of the Toronto case.

Victim-perpetrator relationship: Of the 48 cases in which a perpetrator was identified, 18 of the cases involved women who were killed by current or former male intimate partners (38%). The proportion of intimate partner femicides increases to 43 percent when the eight female victims killed in the Toronto incident are excluded. This underscores the danger women continue to face in their intimate relationships with men. At least four of the 18 cases involved women killed by former male partners; however, this may be an underestimation of the role played by separation/estrangement because pending separation may have been a factor, but it is not yet known.

Seven of the 18 women were killed by boyfriends/ex-boyfriends (38%), underlying the importance of the reforms in the Federal government's Bill C-75 which seek to modernize the language in the *Canadian Criminal Code* to use the term 'intimate partner' to capture dating relationships.⁶

Another 10 of the 48 cases involved femicide victims killed by strangers (21%). This drops to six percent when the victims in the Toronto incident are removed. Four femicide victims were children/stepchildren of the perpetrator (8%), four were other family members (8%), three were acquaintances (6%). Finally, of the 48 cases, the victim-perpetrator relationship has not yet been specified or reported in nine cases (19%).

Gender of the perpetrator: Focusing on those 48 victims for which their perpetrator has been identified, femicide victims were killed by male perpetrators in 89 percent and females were perpetrators in 11 percent of cases. In one case, the perpetrator's gender has not been reported.

Age of the perpetrator: Perpetrators ranged in age from 18 to 81 years old with an average age of 35 years old.⁷ The largest proportion of perpetrators were aged 25-34 (38%), followed by those aged 18-24 (23%), aged 35-44 (17%), and 55-64 (13%). Those aged 45-54 (4%) and aged 65 and older (4%) represented the smallest group of perpetrators.⁸

Race/ethnicity of the perpetrator: Where information was reported by the media (20 of the 48 cases), seven of the perpetrators were Caucasian/white (35%), eight were visible minority (40%), and five of the perpetrators were Indigenous (25%). However, information remains

⁶ See <https://www.theglobeandmail.com/canada/article-new-legislation-aims-to-increase-protections-for-domestic-abuse/>.

⁷ Refers to primary perpetrator only.

⁸ The age of one perpetrator was not reported.



Canadian Femicide Observatory for Justice and Accountability

Observatoire canadien du féminicide pour la justice et la responsabilisation

missing/unreported in almost 60 percent of the cases so it is unknown how the distribution of race/ethnicity may change when further information becomes available.

Case status: Of the 48 cases in which a perpetrator was identified, charges have been laid in the majority of cases (38 cases; 80%). In the remaining 10 cases, charges are reportedly pending in one case and an outstanding warrant for arrest has been issued in another case. In two cases, the perpetrators are now dead: one was found dead and the other was shot by police. In six cases, the perpetrator committed suicide following the femicide.

Media contact:

Myrna Dawson

Director, Centre for the Study of Social and Legal Responses to Violence

University of Guelph

mdawson@uoguelph.ca

For other media contacts, see CFOJA Advisory Panel:

<http://www.femicideincanada.ca/home/who>

DENIM FOR DEMENTIA

Suggested
Donation
\$2

- Wear denim or blue for a day
- Make a donation
- Support people affected by dementia

#denimfordementia

DATE:

In support of: *Alzheimer Society*
HURON COUNTY

Alzheimer Society
HURON COUNTY

DENIM FOR DEMENTIA

DEC 18 2018

DITCH YOUR EVERYDAY ATTIRE AND WEAR DENIM!
JANUARY IS ALZHEIMER'S AWARENESS MONTH.
JOIN THE FIGHT AGAINST DEMENTIA.

Taking part in Denim for Dementia couldn't be easier. Simply pick a date in January, wear denim or blue and donate to the Alzheimer Society of Huron County. Minimum suggested donation of \$2.00 each.

This could be your regular dress-down day, all your dress down days for the month of January or a specific day that you decide upon to get your group involved. You could even have a competition to see who can wear the most denim at once.

To get involved, simply get in touch to let us know the date of your fundraiser. Additional posters and a collection box are available upon request. Donation sheet available for receipting purposes.

Take a picture of your group and share it with us on social media using @AlzheimerSocietyHuron, #denimfordementia #alzheimerhuron or #alzheimerawareness.

Raise awareness to familiarize people of the help and support which is available to them locally, and to highlight some of the simple steps people can take to make life easier for people living with dementia.

**Contact Erin 519-482-1482 or
events@alzheimerhuron.on.ca**



**By-law for Municipalities Not Within a Regional
Municipality, the County of Oxford or The
District Municipality of Muskoka – Form 5**

Drainage Act, R.S.O. 1990, c. D.17, subs. 45(1)

Drainage By-law Number 83-2018

A by-law to provide for a drainage works in the Municipality of South Huron
in the County of Huron

Whereas the council of the Municipality of South Huron has procured a
report under section 78 of the *Drainage Act* for the improvement
of the Morrissey, Fleming-Morrissey and Regan Municipal drains;

And whereas the report dated 2018/08/26 has been authored by W.J. Dietrich, P. Eng.
and the attached report forms part of this by-law;

And whereas the estimated total cost of the drainage work is \$212,500.00;

And whereas \$56,600.00 is the amount to be contributed by the Municipality
of South Huron for the drainage works;

And whereas *(Complete this clause only if other municipalities are being assessed a share of the cost of the project.)*

<u>\$155,900.00</u>	is being assessed in the <u>Municipality</u>	of <u>North Middlesex</u>
<u> </u>	is being assessed in the <u> </u>	of <u> </u>
<u> </u>	is being assessed in the <u> </u>	of <u> </u>
<u> </u>	is being assessed in the <u> </u>	of <u> </u>

And whereas the council is of the opinion that drainage of the area is desirable;

Therefore the council of the Municipality of South Huron
pursuant to the *Drainage Act* enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report.

2. BORROWING

The Corporation of the Municipality of South Huron
may borrow on the credit of the Corporation the amount of being the amount necessary for
the improvement of the drainage works.

This project will NOT be debentured

6. CITATION

This by-law comes into force on the passing thereof and may be cited as the

"Morrissey, Fleming-Morrissey and Regan Municipal Drains 2018 by-law".

First reading 2018/10/15

Second reading 2018/10/15

Provisionally adopted this 15 day of October, 2018

Name of Head of Council (Last, First Name) Cole, Maureen	Signature <i>Maureen Cole</i>
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Name of Clerk (Last, First Name) Msuya-Collison, Rebekah	Signature <i>R Collison</i>
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Third reading _____

Enacted this _____ day of _____, 2018

Name of Head of Council (Last, First Name)	Signature
--	-----------

Name of Clerk (Last, First Name)	Signature
----------------------------------	-----------

I, Rebekah Msuya-Collison
clerk of the Corporation of the Municipality of South Huron

certify that the above by-law was duly passed by the council of the Corporation and is a true copy thereof.

Name of Clerk (Last, First Name) Msuya-Collison, Rebekah	Signature
---	-----------



The Corporation Of The Municipality Of South Huron

By-Law # 01 - 2019

Being a By-Law for Municipal Borrowing of Current Expenditures

Whereas the *Municipal Act, R.S.O. 2001* provides under Section 407 (1) that at any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amount council considers necessary to meet the current expenditures of the municipality for the year, including amounts required in the year for, (a) sinking and retirement funds; (b) principal and interest due on any debt of the municipality; (c) school purposes; (d) other purposes the municipality is required by law to provide for; and (e) the amount of principal and interest payable by a person or municipality primarily liable for a debt, if the municipality has guaranteed the debt and the debt is in default. 2001, c. 25, s. 407 (1); and

Whereas the *Municipal Act, R.S.O. 2001* provides under Section 407 (3) that until the budget is adopted in a year; the limits upon borrowing under subsection (2) shall temporarily be calculated using the estimated revenues of the municipality set out in the budget adopted for the previous year and under Section 407 (4) provides that in subsections (2) and (3), estimated revenues do not include revenues derivable or derived from, (a) arrears of taxes, fees or charges, or; (b) a payment from a reserve fund of the municipality, whether or not the payment is for a capital purpose; and

Whereas Council of the Corporation of the Municipality of South Huron deems it necessary to borrow the sum of Three Million dollars to meet, until the taxes are collected, the current expenditures of the Corporation for the year; and,

Whereas the total amounts previously borrowed under Section 407 of the *Municipal Act, 2001*, as amended from time to time, (the "Act"), that have not been repaid are **NIL dollars**; and,

Whereas the amount of the estimated revenues (as defined and interpreted in the Act) of the Corporation adopted for the previous year was **Eighteen million dollars**; and,

Whereas the amount to be borrowed under this by law and the amounts of borrowings that have not been repaid does not in the aggregate exceed from January 1st to September 30th of the year, 50% of the total, and from October 1st to December 31st, 25% of the total of the estimated revenues of the Corporation as set out above; and,

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follow:

1. That the Head and the Treasurer of the Corporation are hereby authorized on behalf of the Corporation to borrow from time to time, by way of promissory note or banker's acceptance, from the Bank of Nova Scotia, a sum or sums not exceeding in the aggregate Three Million dollars to meet until the taxes are collected, the current expenditures of the Corporation for the year, including the amount required for the purpose mentioned in subsection (1) of the said Section 407, as amended from time to time, and to give, on behalf of the Corporation, to the Bank a promissory note or notes, sealed with the corporate seal and signed by them for the moneys so borrowed, and such other documentation as may be requested by the Bank therefore, with interest at a rate not exceeding prime percent per annum, which may be paid in advance or otherwise.
2. That all sums borrowed from the said Bank, for any or all of the purposes mentioned in the said Section 407, as amended from time to time, shall with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years, as and when such revenues are received.
3. That the Treasurer is hereby authorized and directed to apply in payment of all sums borrowed pursuant to the authority of this By-law, as well as all the other sums borrowed in this year and any previous years, from the said Bank for any or all of the purposes mentioned in the said Section 407, as amended from time to time, together with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and preceding years and all of the moneys collected or received from any other source, which may lawfully be applied for such purpose.
4. That this By-Law shall come into force and effect upon final passing.

Read a first and second time this 7th day of January, 2019.

Read a third and final time this 7th day of January, 2019.

George Finch, Mayor

Rebekah Msuya-Collison, Clerk



The Corporation Of The Municipality Of South Huron

By-Law #2- 2019

To amend By-Law #69-2018, being the Zoning By-Law for the Municipality of South Huron for lands known as Stephen Concession 2 PT Lot 21 RP 22R5795 Part 1, Stephen Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #69-2018, of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Stephen Concession 2 PT Lot 21 RP 22R5795 Part 1, Stephen Ward, Municipality of South Huron.
2. That By-Law #69-2018 is hereby amended by removing Section 7.7.25 and replacing with the following:

7.7.25 AG4-25

Notwithstanding the provisions of Agricultural Small Holding (AG4) to the contrary, the minimum required separation distance on the lands zoned AG4-25 from the residence to the nearest livestock operation is 210 metres. All other provisions of this By-law shall apply.

3. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
5. That the South Huron Zoning By-law Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
6. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first and second time this 7th day of January, 2019.

Read a third time and finally passed this 7th day of January, 2019.

George Finch, Mayor

Rebekah Msuya-Collison, Clerk

Schedule "A" to By-Law #2-2019**Corporation Of The Municipality Of South Huron**

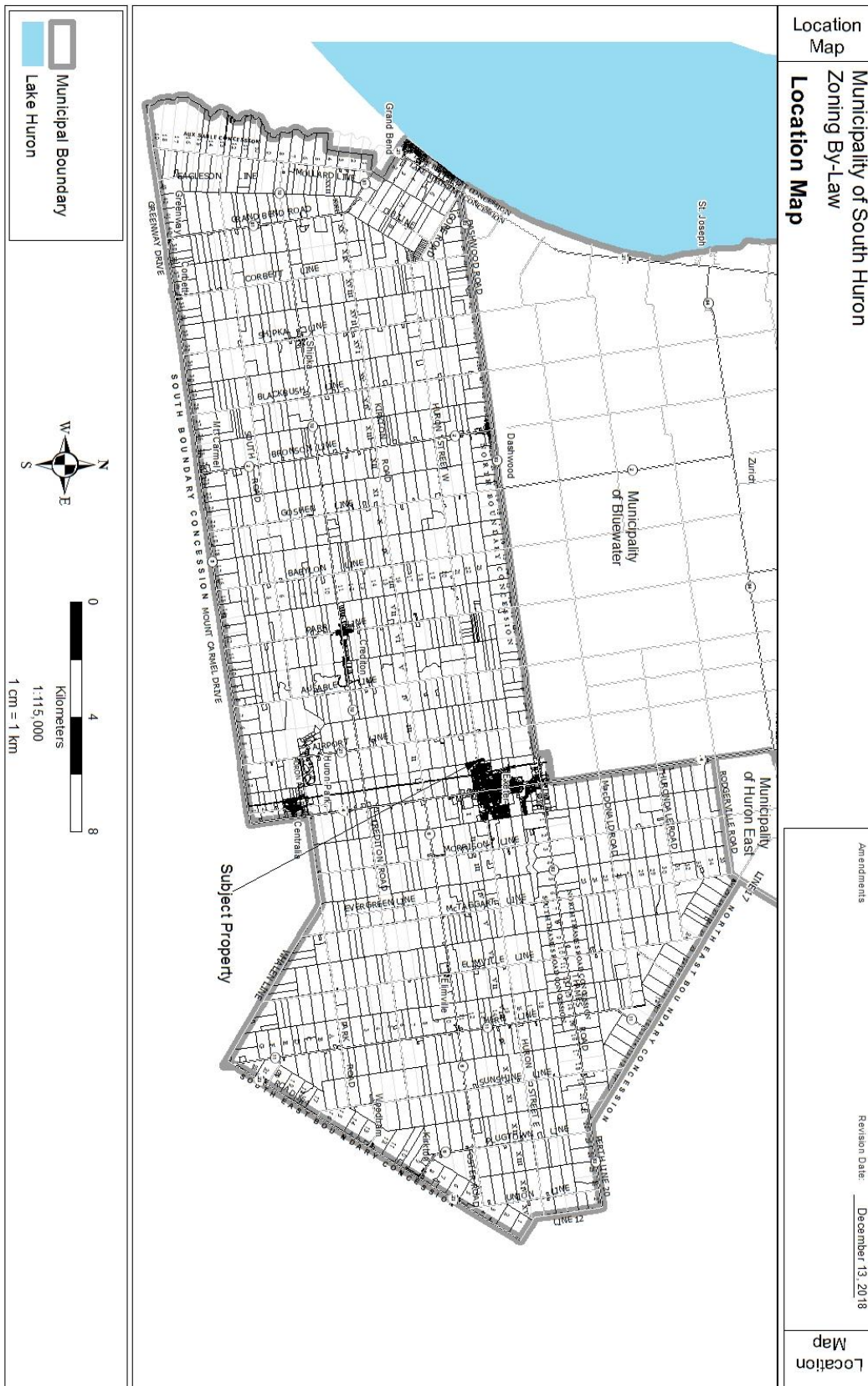
By-Law #2-2019 has the following purpose and effect:

This By-law affects the property known municipally at 39770 Huron Street, and legally as Stephen Concession 2 PT Lot 21 TP 22R5795 Part 1, Stephen Ward.

The subject lands are zoned AG4-25 (Agricultural Small Holding Special Provisions) in the South Huron Zoning By-law #69-2018. Under the AG4-25 zone provisions, the minimum required separation distance to the nearest livestock operation is required to be 243 metres. The owners of the property wish to construct a new residential dwelling on this parcel to replace the existing dwelling. In siting the dwelling the proposed distance to the adjacent livestock use located on the south side of Huron Street is 210m distance. Under this zoning by-law amendment, the AG4-25 special provision text is amended to require a distance between the residence to the nearest livestock operation of 210 metres.

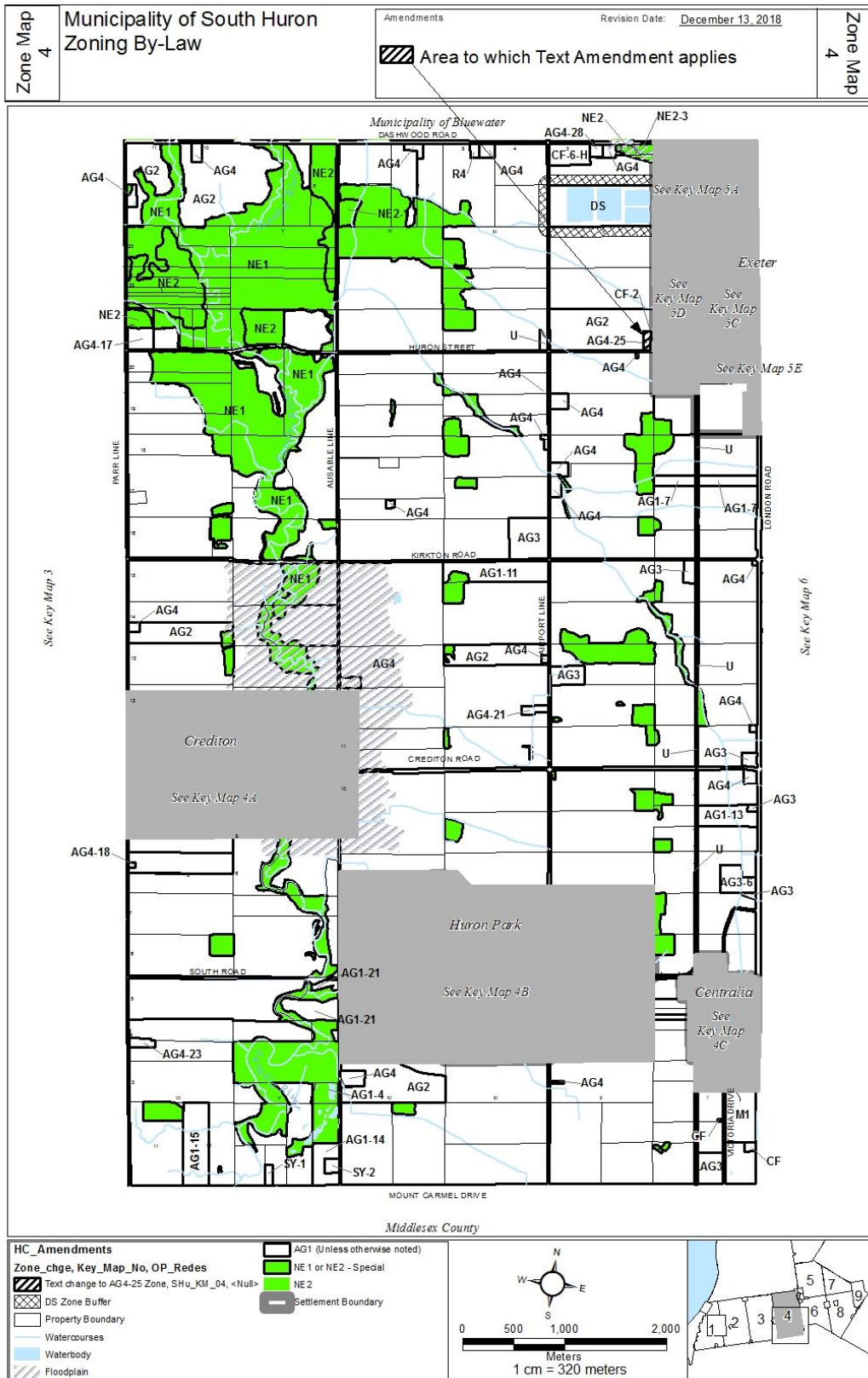
This By-law amends Zoning By-law #69-2018 of the Municipality of South Huron. Maps showing the general location of the lands to which this proposed zoning by-law amendment applies are shown on the following pages.

**Schedule "B" to By-Law #2- 2019
Corporation Of The Municipality Of South Huron**



Location Map Municipality of South Huron Zoning By-Law Location Map	Amendments Revision Date: December 13, 2018
Location Map	

Schedule "C" – Showing the Area Subject to the Amendment Corporation Of The Municipality Of South Huron By-Law #2-2019



Memo To South Huron Council - Re Proposed Official Plan Amendment

The following By-law pertains to Official Plan Amendment and Zoning By-law Amendment application D09-SHu OPA 14 and D14-SHu Z14-2018 Kints as received and heard at the January 7th, South Huron Council Public Meeting.

*Official Plan Amendment # 14 Application D09-SHu OPA 14 **was recommended not to be adopted**, if Council wishes to adopt Official Plan Amendment # 14 the following OPA #14 By-law has been drafted for Council Consideration. If Council wishes to adopt Official Plan Amendment #14, same will be forwarded onto Huron County for final review.*

**Corporation Of The
Municipality Of South Huron**

By-Law # 3 - 2019

A By-Law Of The Municipal Corporation Of The Municipality Of South Huron To Amend The South Huron Official Plan.

Whereas the Municipal Council of the Corporation of the Municipality of South Huron considers it advisable to amend the Municipality of South Huron Official Plan, as amended, of the Corporation of the Municipality of South Huron.

Now therefore, the Council of the Municipality of South Huron, in accordance with the provisions of the Planning Act, RSO 1990, hereby enacts as follows:

1. Amendment No. 14 to the Official Plan of the Municipality of South Huron, consisting of the attached maps, is hereby adopted.
2. The Clerk is hereby authorized and directed to give Notice of Adoption of Official Plan Amendment No. 14 and to make application to the Council of the Corporation of the County of Huron for the approval of Amendment No. 14 to the Official Plan of the Municipality of South Huron.
3. This By-law shall come into force and take effect on the day of final passing thereof.

Read a first time and second time this 7th January, 2019.

Read a third time and passed this 7th January, 2019.

George Finch, Mayor

Rebekah Msuya-Collison, Clerk

Amendment No. 14

**To The Official Plan
For The
Municipality Of South Huron**

Amendment No. 14
To The Official Plan
For The
Municipality Of South Huron

Affecting the lands described as Part Lot 11, Concession 2, Usborne Ward as illustrated on the attached schedules in the Municipality of South Huron.

Statement of Components

PART "A" is the preamble to Amendment No. 14 to the Official Plan for the Municipality of South Huron and does not constitute part of this amendment. It provides general introductory information on the purpose, location and basis of the amendment.

PART "B" consisting of the text and maps, including Schedules "A" (location) and "B" (maps), constitutes Amendment No. 14 to the Official Plan for the Municipality of South Huron.

PART "C" is the appendix and does not constitute part of this statement. The appendices contain the background data, planning considerations and public participation associated with this amendment. Although the attached appendices do not constitute part of the formal amendment, they do provide explanatory material. In cases where a more detailed interpretation of the amendment is required, such an interpretation will be obtained from the appendices.

Part "A"
The Preamble

Amendment No. 14
To The Official Plan
For The
Municipality Of South Huron

1. PURPOSE

The purpose of Official Plan Amendment No. 14 is to amend Schedule B2 of the Municipality of South Huron Official Plan to re-designate the lands from Recreational to Recreational Exeter Golf Course Special Policy Area.

2. LOCATION

The lands affected by this Amendment are legally known as Part Lot 11, Concession 2, Usborne Ward, Municipality of South Huron.

The subject lands include 7 lots of record. Six of the seven lots (Parts 33 to 38) each comprise an area of 2,322.5 square metres; approximate frontage of 38.1 metres; and a depth of 61.0 metres. The seventh lot (Part 39) has an area of 2,606 square metres, with an approximate frontage of 42.8 metres; and a depth of 61.0 metres. All lots front onto Morrison Line.

3. BASIS

The subject lands are currently vacant. The lands are currently designated Recreational and zoned for Recreational Commercial Special Provisions to permit the existing golf course use.

The purpose of this Official Plan Amendment is to amend Schedule B2 of the Municipality of South Huron Official Plan to re-designate the lands as Recreational Exeter Golf Course Special Policy Area, to permit future development of seven single residential dwelling.

Studies submitted with the application include a planning justification report, On-site Sewage Servicing analysis, and an analysis of well yield potential. An application to rezone the subject lands from Recreational Commercial Special Provisions (RC3-1) to Agricultural Small Holding Special Provisions (AG4-30) is also being considered.

Part "B"**Amendment No. 14
To The Official Plan For The Municipality Of South Huron****1. Introduction**

All of this part of the document entitled Part "B", consisting of the following text, and attached maps, constitutes Amendment No. 14 to the Official Plan for the Municipality of South Huron.

2. Details Of The Amendment

The Official Plan for the Municipality of South Huron is hereby amended as follows:

Schedule B2 of the Official Plan, as amended, is hereby further amended with respect to lands known as Lot 11, Concession 2, Osborne Ward, Municipality of South Huron, County of Huron. These lands shall be designated as Recreational Exeter Golf Course Special Policy Area as shown on Schedule "A", attached hereto and forming part of this Amendment.

The Official Plan for the Municipality of South Huron is hereby further amended as follows:

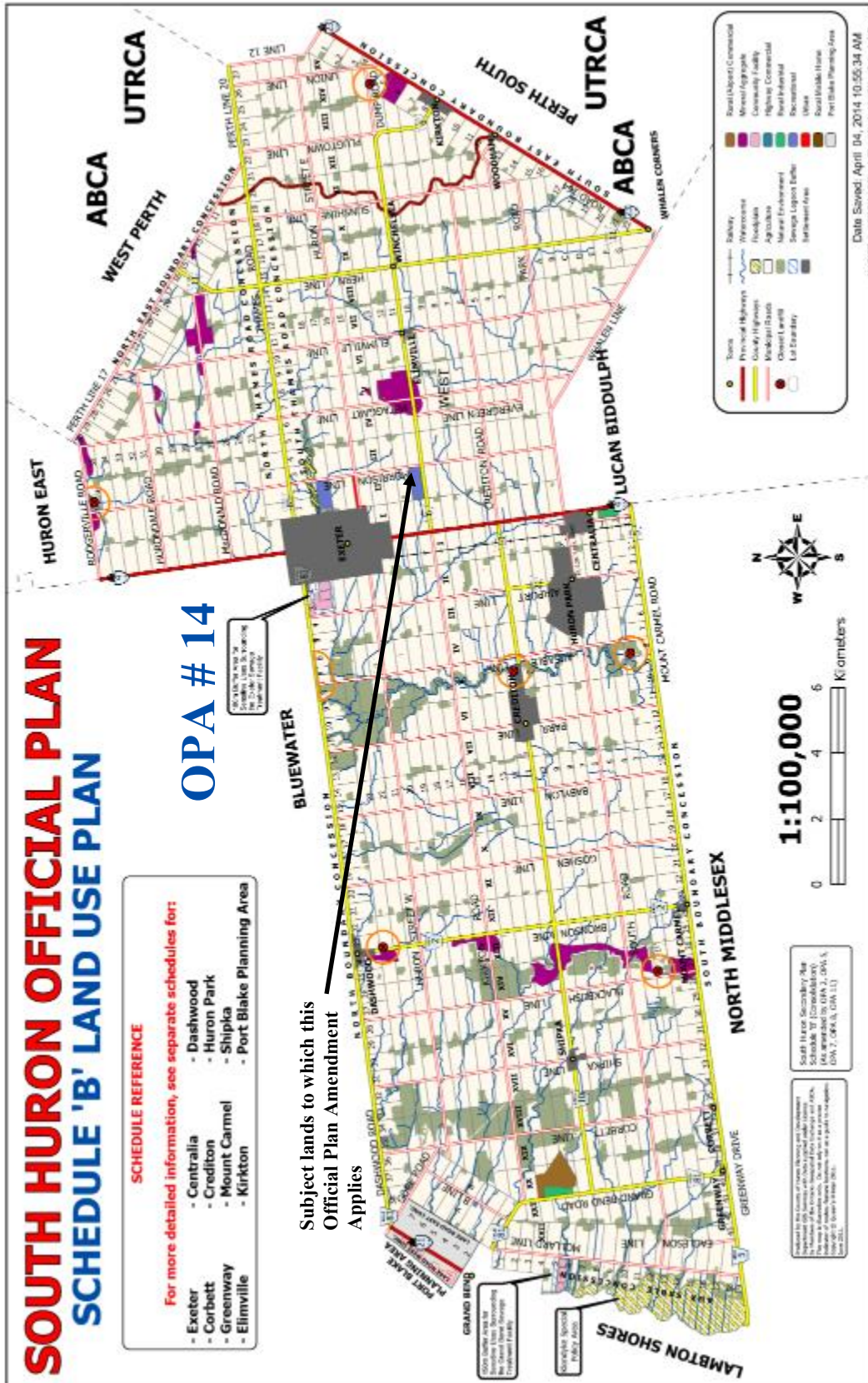
Section 10.0 Recreational is amended by the addition of the following subsection:

10.8 Recreational Exeter Golf Course Special Policy Area

Notwithstanding the policies of Section 10.0 to the contrary, lands comprising seven lots of record located in part of Lot 11, Concession 2 (Parts 33 through Part 39 inclusive, Plan RD No. 52) as shown on Schedule 'B' Land Use Plan and Schedule 'B2' Land Use Plan Osborne Ward, may be used for residential purposes and accessory uses as more specifically set out in the Zoning By-law.

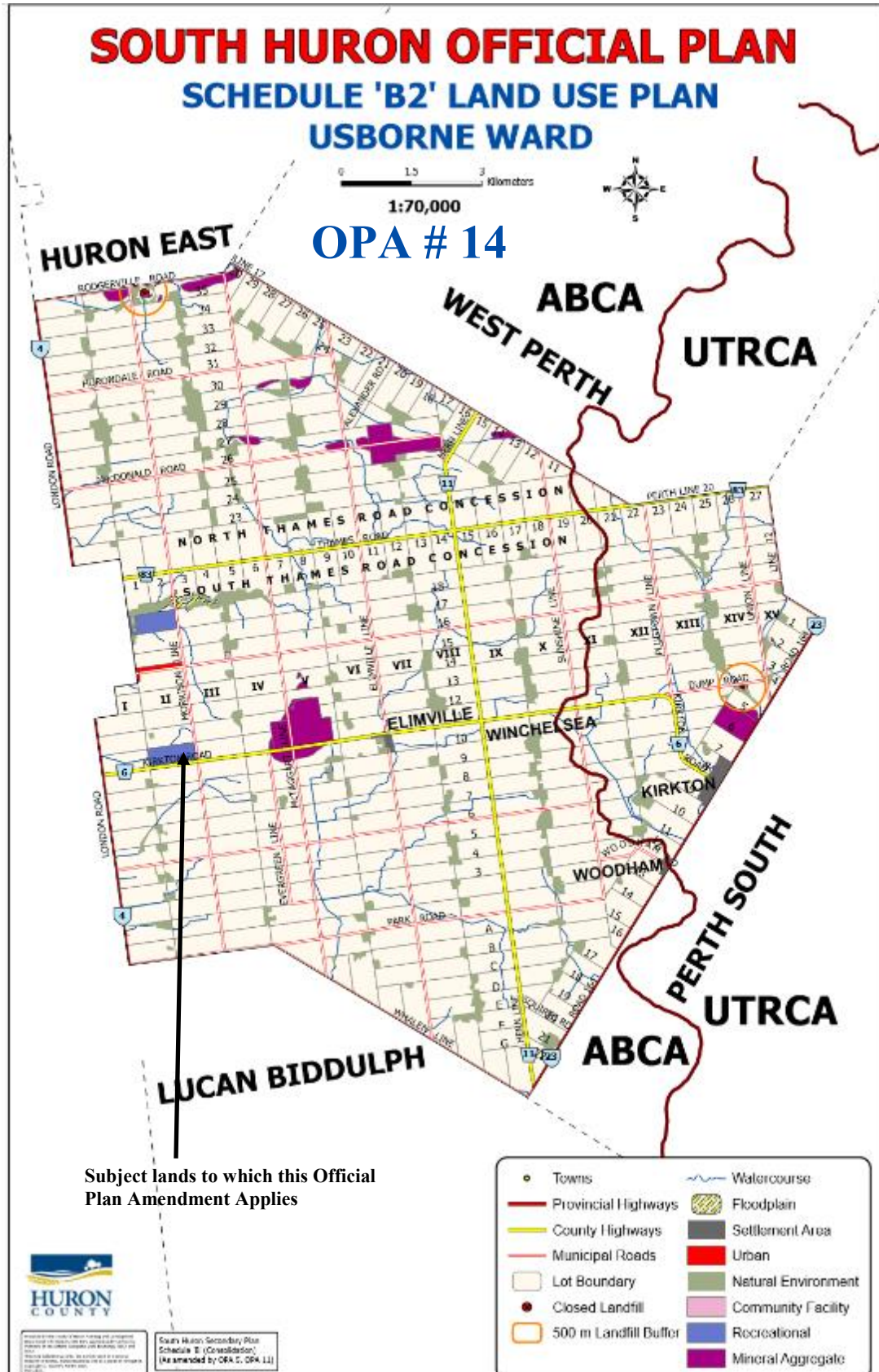
Schedule "A"

- Mapping to Implement Official Plan Amendment No. 14 -



Schedule "B"

- Mapping to Implement Official Plan Amendment No. 14 -



Part "C" **Appendices**

The appendices do not form part of Amendment No. 14, but are for information purposes only.

1. Background

The proposed Official Plan Amendment and Zoning By-law Amendment would change the land use designation and zoning of the lands known legally as Lot 11, Concession 2, Township of Usborne, Municipality of South Huron; as illustrated in the attached schedule. The subject lands include seven lots of record (Parts 33 through Part 39 inclusive, Plan RD No. 52).

The application proposes to amend the land use designation of the subject lands from Recreational to Recreational Golf Course Special Policy Area; and to amend the zoning from Recreational Commercial Special Provisions (RC3-1) to Agricultural Small Holding Special Provisions (AG4-30). The purpose of the proposed Official Plan and Zoning By-law amendment is to permit future development of seven single residential dwellings.

This by-law amends the Municipality of South Huron Official Plan. A Key Map showing the location of the lands is attached as Schedule B.

The Zoning By-law Amendment will not come into force until the Official Plan Amendment (OPA 14) is approved by the County of Huron, in accordance with Section 43(21) of the Planning Act.

Memo To South Huron Council – Re Proposed Zoning By-Law Amendment

The following By-law pertains to Official Plan Amendment and Zoning By-law Amendment application D09-SHu OPA 14 and D14-SHu Z14-2018 Kints as received and heard at the January 7, 2019, South Huron Council Public Meeting.

*Zoning By-law Amendment Application D14-SHu Z14-2018 Kints was **recommended for refusal***, if Council wishes to approve the requested Zoning By-law Amendment the following By-law has been drafted for Council Consideration.

Please be advised an amending By-law has been prepared, attached hereto, to amend the South Huron Comprehensive Zoning By-law #69-2018. Third and final reading of this by-law will not be given until OPA # 14 has been reviewed by Huron County.



The Corporation Of The Municipality Of South Huron

By-Law #4- 2019

To amend By-Law #69-2018, being the Zoning By-Law for the Municipality of South Huron for lands known as Part Lot 11, Concession 2, Usborne Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #69-2018 for the Municipality of South Huron, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Part Lot 11, Concession 2, Usborne Ward, Municipality of South Huron.
2. That By-law 69-2018 is hereby amended by adding Section 7.7.30:

7.7.30. AG4-30

7.7.30 Notwithstanding the provisions of the Agricultural Small Holding Zone to the contrary, permitted uses shall be limited to a single detached dwelling and uses accessory to the permitted uses.

Notwithstanding the provisions of the Agricultural Small Holding Zone to the contrary, accessory uses shall be limited to a bed and breakfast establishment) maximum of 4 guest rooms), a home industry and a home occupation.

Notwithstanding the provisions of the Agricultural Small Holding Zone to the contrary, permitted structures shall be limited to 1 single detached dwelling, buildings and structures for the permitted uses and buildings and structures accessory to the permitted uses.

All other provisions of Zoning By-law 69-2018 shall apply.

3. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
4. That the Municipality of South Huron Zoning By-law Location Map and Zone Map 6, attached hereto as Schedule "B", forms an integral part of this by-law.
5. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first and second time this 7th day of January, 2019.

Read a third time and finally passed this day of , 2019.

George Finch, Mayor

Rebekah Msuya-Collison, Clerk

Schedule "A" to By-Law #4-2019**Corporation Of The Municipality Of South Huron**

By-Law #4-2019 has the following purpose and effect:

This By-law affects the property known legally as Part Lot 11 Concession 2, Usborne Ward. The subject lands are currently zoned Recreational Commercial Special Provisions (RC3-1) which permits a golf course and accessory buildings and structures. The purpose of this amendment is to rezone to an Agricultural Small Holding Special Provision Zone (AG4-30) to permit single unit detached dwellings, with permitted accessory buildings and structures, on seven existing lots of record.

An application to re-designate the subject lands from Recreational to Recreational Special Exeter Golf Course Special Policy Area (OPA #14) has also been submitted. This Zoning By-law amendment will not come into force until the Official Plan Amendment (OPA#14) is approved by the County of Huron, in accordance with Section 42(21) of the Planning Act.

This By-law amends Zoning By-law #69-2018 of the Municipality of South Huron. Maps showing the general location of the lands to which this proposed zoning by-law amendment applies are shown on the following pages.

Schedule "B" to By-Law #4- 2019 Corporation Of The Municipality Of South Huron



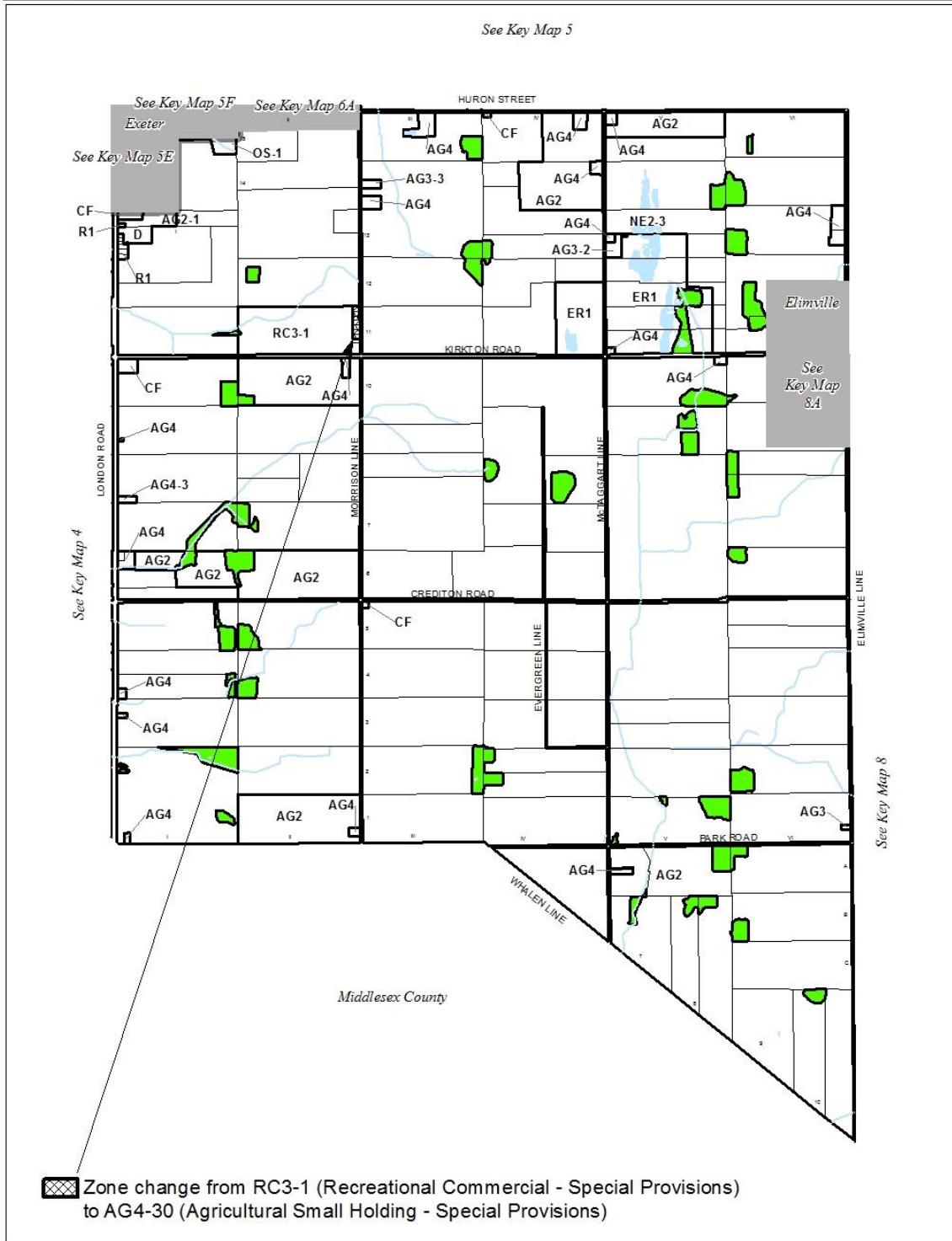
Location Map

Amendments
Revision Date: December 13, 2018

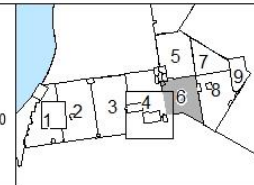
Municipality of South Huron
Zoning By-Law
Location Map

Municipal Boundary
Lake Huron





<p>HC Amendments</p> <p>Zone_chge, Key_Map_No, OP_Redes</p> <p> From RC3-1 to AG4-30, SHu_KM_06, <Null></p> <p> Property Boundary</p> <p> Watercourses</p> <p> Waterbody</p>	<p> AG1 (Unless otherwise noted)</p> <p> NE2</p> <p> Settlement Boundary</p>		<p>Meters 1 cm = 300 meters</p>
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The Corporation of the Municipality of South Huron

By-Law #5-2019

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the Regular Council Meeting and Public Meeting of January 7, 2019, in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.

4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 7th day of January, 2019

Read a third time and passed this 7th day of January, 2019

George Finch, Mayor

Rebekah Msuya-Collison, Clerk