



Corporation of the Municipality of South Huron
Minutes for the Special Meeting

Monday, January 14, 2019, 4:00 p.m.
Olde Town Hall-Carling Room

Members Present: George Finch, Mayor
Jim Dietrich, Deputy Mayor
Dianne Faubert, Councillor - Ward 1
Marissa Vaughan, Councillor - Ward 1
Aaron Neeb, Councillor - Ward 2
Barb Willard, Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Sandy Becker, Director of Financial Services
Don Giberson, Director of Operations and Infrastructure
Angela Shipway, Manager of Financial Services
Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order

Mayor Finch called the Special Meeting to order at 4:04 p.m.

2. Amendments to the Agenda, as Distributed and Approved by Council

Item 4.1 - Delegation - Moved to follow staff reports

Motion: 026-2019

Moved: M. Vaughan

Seconded: D. Faubert

That South Huron Council approves the Agenda as amended.

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4:10 p.m. Quorum was met with five members but Council noted the time and discussed a recess to provide time for members to arrive.

Motion: 027-2019

Moved: J. Dietrich

Seconded: T. Oke

South Huron Council move to recess for 10 minutes.

Disposition: Carried

Council reconvened at 4.22 p.m.

4. Staff Reports

4.1 Asset Management Program - Presentation A. Shipway, Manager of Financial Services

A. Shipway, Manager of Financial Services presented an Asset Management overview including South Huron's current plan, legislation and goals. CAO Dan Best introduced the core working group for the Asset Management Plan which includes A. Shipway, Manager of Financial Services, Sandy Becker, Director of Financial Services/Treasurer, Don Giberson, Director of Operations and Infrastructure, Maggie McBride Financial Services Co-Ordinator and himself.

Motion: 028-2019

Moved: M. Vaughan

Seconded: D. Faubert

That South Huron Council receives the report from A. Shipway, Manager of Financial Services re: 2019 Budget.

Disposition: Carried

4.2 2019 Budget Process Overview - Presentation S.Becker, Director Financial Services/Treasurer

S. Becker, Director of Financial Services/Treasurer reviewed the budget process and presented an overview of budget basics. She advised that the ministry is reviewing the OMPF funding envelope and that there is a potential for a funding cut. At this time we have not received a timeline for the 2019 funding allocation. Council discussed whether they could solidify budget until they have received the OMPF information. CAO Best advised that at this point Council can follow through with the schedule as presented as the budget is an estimate. Director Becker advised that

South Huron has rate stabilization reserves that could be used to offset a loss in OMPF funding.

Councillor Neeb joined the meeting at 5:00 p.m.

Director Becker advised that the budget process normally is completed in December but the process was extended this year due to the election. She noted that early adoption of the budget allows the municipality to start the tendering process for projects early, which generally will ensure better pricing. Council may consider early adoption of certain projects to accommodate this.

She advised that the reserves are not at the level that the capital budget would cover but that there is a decent amount for emergencies. She noted that any funds that come out of reserves require either a resolution, be approved by budget or required under legislation.

S. Becker advised that the Development Charges study expires March 2020. Director Becker clarified the levy increase with increased assessment and Council reviewed the tax impact. S. Becker provided Council with background information on recreation reserves and 2018 approved funding resources.

Councillor Willard joined the meeting at 5:15 p.m.

Council advised they are comfortable with the levy as a starting point for deliberations.

Motion: 029-2019

Moved: A. Neeb

Seconded: T. Oke

**That South Huron Council receives the report from S. Becker,
Director Financial Services/Treasurer re: 2019 Budget Overview.**

Disposition: Carried

- 4.3 2019 Budget Survey Results/Analysis - Presentation A. Shipway, Manager of Financial Services

Motion: 030-2019

Moved: D. Faubert

Seconded: A. Neeb

**That South Huron Council receives the report from A. Shipway,
Manager of Financial Services re: 2019 Budget.**

Disposition: Carried

Council discussed changing the time of the budget meetings.

Motion: 031-2019

Moved: T. Oke

Seconded: D. Faubert

South Huron Council amends the 2019 meeting calendar for Budget Meetings to 5 p.m. to 8 p.m. for January 23, 2019, February 6, 2019 and February 20, 2019.

Disposition: Carried

5. Delegation

Chair called a recess at 6:11 p.m. until delegation arrives.

Council reconvened at 6:33 p.m.

5.1 Water/Sewer Rate Study - Andrew Grunda, Watson & Associates

Andrew Grunda of Watson and Associates Economists Ltd gave a background and outlined the process for the Water and Wastewater Rate Study and Financial Plan Update.

Mayor Finch noted the time at 6:46 p.m.

Motion: 032-2019

Moved: A. Neeb

Seconded: J. Dietrich

That South Huron Council extend curfew for one hour.

Disposition: Carried

Mr. Grunda outlined the next steps in finalizing the study and noted the Public Open House is scheduled for January 22, 2019.

Councillor Oke left the meeting at 7:19 p.m.

D. Giberson, Director of Operations and Infrastructure outlined different methods to recover debt charges.

Motion: 033-2019

Moved: J. Dietrich

Seconded: D. Faubert

That South Huron Council receives the report from Andrew Grunda from Watson & Associates.

Disposition: Carried

6. Adjournment

Motion: 034-2019

Moved: J. Dietrich

Seconded: D. Faubert

That South Huron Council hereby adjourns at 7:40 p.m.

Disposition: Carried

George Finch, Mayor

Rebekah Msuya-Collison, Clerk