



Corporation of the Municipality of South Huron
Agenda -Special Meeting

Monday, February 11, 2019, 10:00 a.m.
Olde Town Hall-Carling Room

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at clerk@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

Welcome & O Canada

2. Amendments to the Agenda, as Distributed and Approved by Council

Recommendation:

That South Huron Council approves the Agenda as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. Staff Reports

- 4.1 Budget Impacts and Priorities - Levy Funded Services - Presentation S. Becker, Director of Financial Services/Treasurer and A. Shipway, Manager of Financial Services

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Recommendation:

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer and A. Shipway, Manager of Financial Services re: Budget Impacts and Priorities - Levy Funded Services

- 4.2 2019 Budget Book - Presentation S. Becker, Director of Financial Services/Treasurer and A. Shipway, Manager of Financial Services

2

Within the Capital Project Summary section (starting at page 41) there is a direct link to each capital project request form. To access this information, click on the project title in the report.

Recommendation:

That South Huron Council receives the report from S. Becker, Director of Financial Services/Treasurer and A. Shipway, Manager of Financial Services re: 2019 Budget.

4.3 Community Grants

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Recommendation:

That South Huron Council receives the 2019 Community Grant Requests Financial Summary report.

5. Adjournment

Recommendation:

That South Huron Council now hereby adjourns at _____ p.m.

Budget Impacts and Priorities - Levy Funded Services

Total Expenditure Requirements (Operating & Capital)for 2019 \$ 15,142,485

Total Levy Requirements (Operating & Capital) for 2019 \$ 9,059,727

One percent equals approximately \$ 83,254

(budget estimates
as presented)

	Total Cost Estimate	2019 Levy Impact	% Impact on Levy
Annualized Baseline Budget Impacts over 2018 Budget			
Opening adjustment to remove 2018 one time initiatives		-\$ 132,319	
Operating			
OPP Increase over previous year	46,984	46,984	0.56%
Increased contract costs (ie audit, janitorial, snow removal, etc)	9,074	9,074	0.11%
Wages & Benefits-combined impact excluding COLA (ie step, position changes)	312,418	249,989	3.00%
Wages & Benefits-COLA increase of 2.2% (per pay admin policy)	84,139	74,104	0.89%
Insurance	10,846	6,878	0.08%
Additional training costs- related to Health & Safety and Legislative changes	24,549	24,549	0.29%
Reduced User Fee revenues (bar service, other rentals)(net impact)	19,868	19,868	0.24%
Storm Water Repairs (based on 3 yr average)	26,000	26,000	0.31%
Minimum Maintenance Standards(sidewalks)	38,556	38,556	0.46%
Increased Fuel costs and vehicle maintenance costs (roads)	28,000	28,000	0.34%
Winter Control - increased fuel costs and sand/salt	37,300	37,300	0.45%
Increased program costs related to pool closing	5,500	5,500	0.07%
Removal and replacement of trees	2,900	2,900	0.03%
Net Adjustment for all remaining revenue and expenditure lines	- 81,235	- 81,235	-0.98%
Conservation Authorities	60,912	60,912	0.73%
OMPF increase/decrease (2018 base \$1,453,300)			0.00%
Total Baseline Impacts	625,811	417,060	5.01%
2019 One Time Initiatives			
Community Grants (2018 Base \$53,426)	21,007	21,007	0.25%
Climate Change Program (FCM)	14,117	14,117	0.17%
Service Delivery Review, Strategic Plan	23,000	23,000	0.28%
Development Charges Study (legislated)	36,000	36,000	0.43%
Economic Development Initiatives	6,500	6,500	0.08%
Admin training for staff development	5,500	5,500	0.07%
Council, training and clothing allowance, meeting streaming	15,680	15,680	0.19%
Repairs to facilities, purchase of chairs, equipment	39,700	39,700	0.48%
Roads Needs Study and work order system	62,700	38,900	0.47%
Trees, stump removal, move trees	12,500	12,500	0.15%
Exeter Pool - purchase vacuum, add lane lines	11,400	11,400	0.14%
Draw from Building reserve to balance operating	-	70,758	-0.85%
Net adjustment of one time offsetting revenues/expenses	-	33,367	-0.40%
Total 2019 One Time Initiatives	248,104	120,179	1.44%

Anticipated Levy Impact - Operational	873,915	537,239	6.45%
Baseline Capital (Levy \$1,182,493)		194,035	2.33%
Total Anticipated Levy Impact		731,274	8.78%

Estimated tax impact based on 2019 estimates to date

		Increase \$ (Decrease)\$	Increase \$ (Decrease)\$
Based on a 8.78% Levy Increase		Rural	Urban
Annual Increase on \$100,000 residential Assessment	\$	9.61	\$ 16.60
Annual Increase on home assessed at \$265,000 (SH Average)	8.78% \$	25.46	\$ 43.98
Tax Rate Increase		1.69%	2.48%



Municipality of South Huron

2019 Budget Book

Operating & Capital Budgets

"South Huron celebrates its mixed rural and urban lifestyle and protects growth within its friendly and safe municipality. Community is celebrated, diversity is promoted and a high quality of life for all ages exists. Prosperity is grounded in the small town feel, agricultural strengths, and the ability to offer an affordable place to call home"

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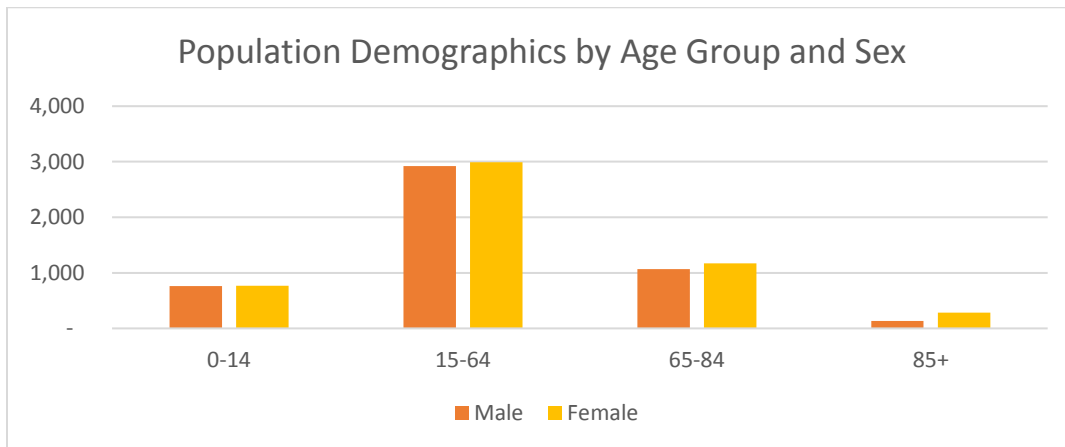
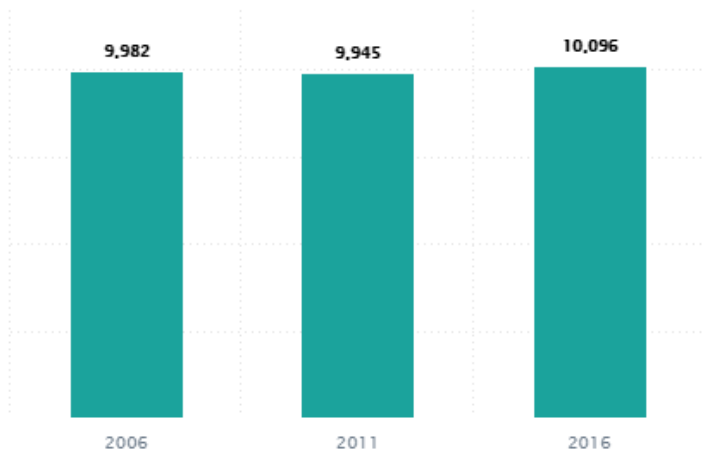
Community Profile

The Municipality of South Huron amalgamated in 2001 merging the urban and rural areas of the former Town of Exeter, Township of Stephen and Township of Usborne.

Demographic Profile

The demographics presented are from the 2016 Census.

Population from 2006 to 2016 representing a growth rate from 2011 to 2016 of 1.52%. This is a relatively low growth rate when compared to some areas within Ontario, however headed in the right direction.

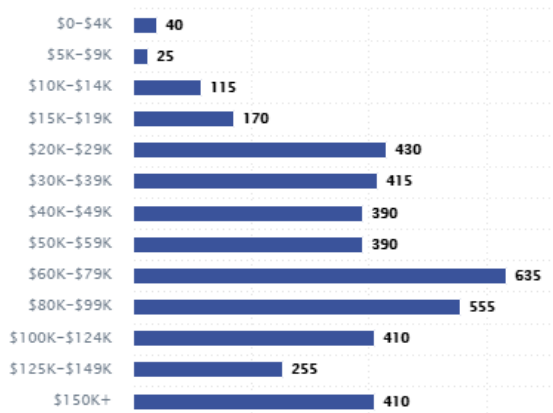


MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Household Income

Source: Statistics Canada. 2016 Census.

Last Updated: September 2017

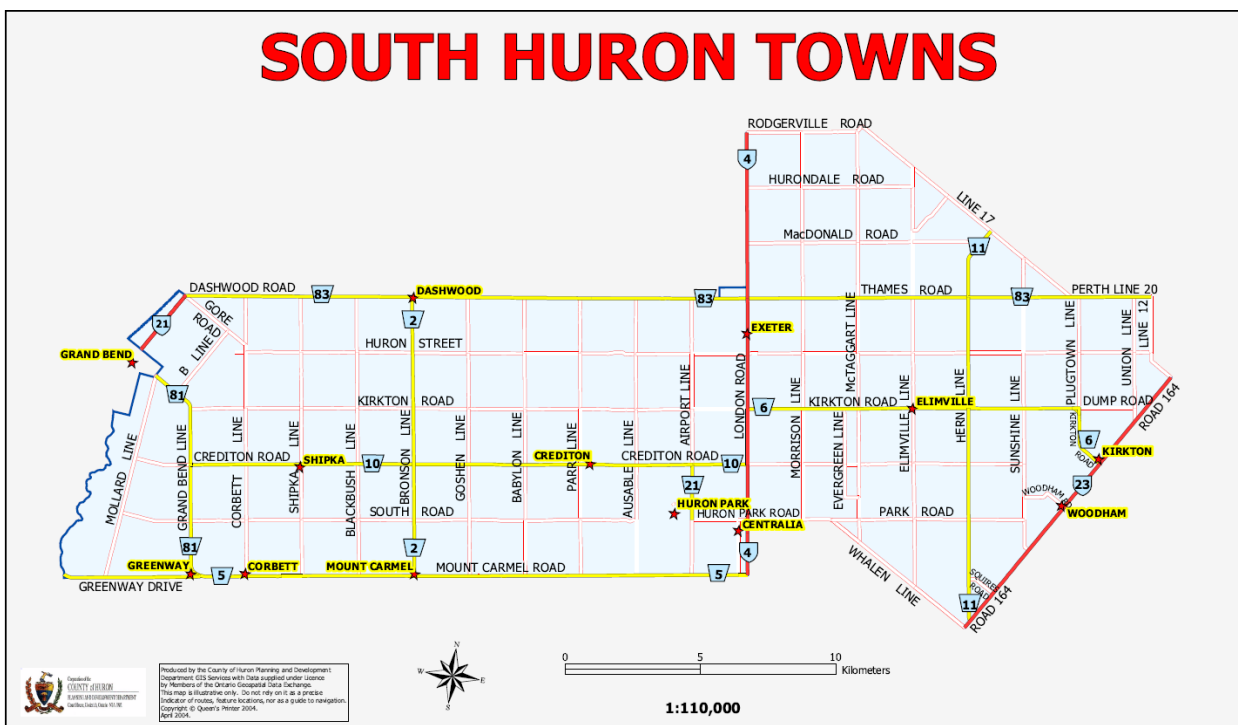


Income Statistics show the median income is \$64,267.

Location

The Municipality of South Huron consists of 3 wards: the former Town of Exeter, Township of Usborne and Township of Stephen. The ward map can be found below. Amalgamation took place in 2001 as a result of pressures from the Provincial Government for Municipal Restructuring.

Amalgamation broadened the tax base for the areas resulting in greater income that could, in turn, be invested in the new Municipality of South Huron. This meant providing greater services to a greater area with less economic impact.



Council

2019 brings a new term of Council. As a result of the 2018 election the Municipality of South Huron has two of seven returning members of Council. Meet your 2019-2022 Council

Council took office on December 3, 2018 to serve a four year term.

Message from the Mayor

I welcome the opportunity to address the South Huron

community who have entrusted this newly elected Council with the responsibility of managing your tax dollars.

Every municipal council, regardless of which community it serves, has to make difficult decisions to determine priorities. South Huron Council is no different.

When we review the South Huron budget we see many competing priorities such as the maintenance of roads and bridges, maintaining our water and wastewater services, policing costs, and providing affordable recreation, just to name a few.

What one taxpayer might consider a "need" another may consider a "want" or "nice to have". Council has the responsibility to invest every dollar in the long-term interests of the community so that as many people as possible benefit from the value created.

Council must be diligent to guarantee fiscal responsibility, and we take this task very seriously. This Council will be conducting a Service Delivery Review of municipal programs and updating our Asset Management Plan to ensure that South Huron services are reflective of community needs and are provided as efficiently as possible.

We have to remember that *"government's greatest responsibility is to the protection of the community that elected them in the first place"*. By considering the best interests of the entire community we serve, Council will invest in priorities that reflect the collective needs of our diverse South Huron communities.

On behalf of South Huron Council, thank you for your support.

George Finch
Mayor of the Municipality of South Huron



1 Council (left to right): Deputy Mayor Jim Dietrich, Councillor Dianne Faubert, Councillor Ted Oke, Mayor George Finch, Councillor Marissa Vaughan, Councillor Aaron Neeb, and Councillor Barb Willard.

Asset Management

In 2017/18 new asset management regulation was introduced in Ontario. O.Reg. 588/17 is a comprehensive legislation dictating Municipal Asset Management Planning. This is a result of ageing infrastructure and the significant cost and pressures surrounding the assets utilized to provide services.

Regulation specifies that beyond a database of existing assets, conditions, lifecycles, levels of services and financial strategies must be obtained and determined. The figure below contains the summary of the legislative requirements.



Asset Management 2018

- Staff developed an Asset Management Working Group to ensure legislative requirements are met on time as well as direct the asset management strategy to maximize the Municipal benefits. It is a cross-functional team that meets regularly.
- The asset database is the priority to identify data gaps to ensure a complete asset listing.
- FCM Grant \$50,000
 - Storm Water asset data collection
 - CCTV Inspections of underground linear infrastructure to determine condition data and better plan for lifecycle and end of life replacement of the assets.

Asset Management Goals – 2019

- Strategic Asset Management Policy that will guide the asset management planning process and continual improvement of the strategy. This is planned to come before Council in the Spring 2019.
- Geographic Information System (GIS) – implementing a GIS that links to the current asset database to expand asset management and operational capabilities.
- Condition Analysis of core assets to ensure accurate lifecycle costing.
- AMP It Up 2.0 is a program funded through MFOA and the Province of Ontario. South Huron made it into the first intake. It provides consulting services to help develop a work plan to achieve our goals as well as implementation support.
- CityWide Works – an additional module in the asset management software suite from Public Sector Digest. This will provide an electronic work order system to maximize operational efficiencies and customer service. Additionally this will provide the monitoring capability to track preventative maintenance events required in the asset management planning process as well as inspection capabilities to keep asset conditions current.

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Reserves

Reserves are an appropriation of net revenues that are not tied to a specific asset and/or legislative requirement. They are developed by Council Resolution and are for the future funding of Municipal priorities.

The estimated 2019 opening balance is calculated using the audited 2017 closing balance adjusted by any “budgeted” additions/withdrawals from the 2018 operating and capital budgets. These 2018 amounts are not actual as finance has not completed year-end for 2018.

Reserves	Estimated 2019 Opening Balance
Working Fund Reserve	1,901,880
Benefits Contingency Reserve	115,398
Insurance Claims Contingencyreserve	5,940
Green Initiatives (Energy Mgmntplan)	9,176
Election Reserves	21,000
Community Improvement-Incentive Program	70,000
Opp Contract Stabilization Reserve	368,606
Winter Control Stabilization Reserve	114,538
Shrc Rodeo	63,676
Sh Early Childhood Lc	9,916
Huron Park Fire (Dept Specific Reserve_	7,681
Roads Reserve (Dept Specific Reserve)	57,332
Tree Replacement Reserve	10,000
Streetlight Reserve (Dept Specific Reserve)	153,550
Exeter Pool (Dept Specific Reserve)	11,264
South Huron Water (Dept Specific Reserve)	2,857,521
Stephen Water (Dept Specific Reserve)	110,093
Solid Waste (Dept Specific Reserve)	152,706
Capital Replacement Reserves	
Sewers Capital Replacement Reserve	368,812
Water Capital Replacement Reserve	4,276,634
Landfill Capital Replacement Reserve	202,611
General Admin Capital Replacement Reserve	240,267
Fire Capital Replacement Reserve	840,508
Building/Dev Capital Replacement Reserve	24,792
Bridges/Culverts Capital Replacement Reserve	265,000
Transportation Capital Replacement Reserve	1,851,204
Streetlighting Capital Replacement Reserve	62,927
Cemetery Capital Replacement Reserve	82,590
Recreation Capital Replacement Reserve	250,250
Total Reserves	14,505,868

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

	Estimated 2019 Opening Balance
Discretionary Reserve Funds	
Dashwood CDF	79,856
Webber Pit Reserves	33,440
Exeter Cemetery Expansion	481
Exeter Cemetery Columbarium	25,540
Landfill Perpetual Care Fund	404,130
Amenity Fee Funding (Turbines)	319,490
SHRC Dressing Room Project	25,727
Building Code Revenue Stabilization	548,666
Building Code Legal/Insurance	329,200
Building Code Capital Reserve Fund	219,467
Exeter CDF	132,898
Obligatory Reserve Funds	
DC - Other Services	12,685
DC - Fire	16,231
DC - Transportation	172,804
DC - Sewer System	275,617
DC - Water System	20,674
DC - Parks & Recreation	82,077
Parkland Reserves	9,187
OCIF Funding	76,219
Sidewalks./Curbing	14,066
Total Reserve Funds	2,798,452

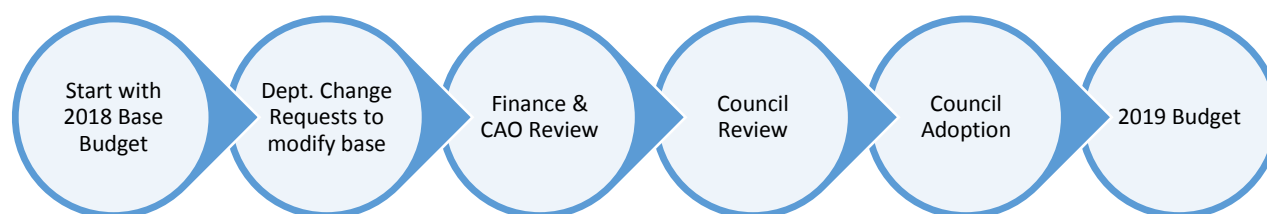
Reserve Funds

Discretionary reserve funds are established by Council or Statute through a by-law and have stipulated uses. Similarly obligatory reserve funds are established by Council authorized by By-Law and arise from a legislative requirement. These funds are restricted in their uses and are prescribed by a funding agreement or specified Act, such as the Development Charges Act, 1997.

The estimated 2019 opening balance is calculated using the audited 2017 closing balance adjusted by any “budgeted” additions/withdrawals from the 2018 operating and capital budgets. These 2018 amounts are not actual as finance has not completed year-end for 2018.

2019 Operations

Operating Budget Process



In 2019 the budgeting process has adapted to a base budgeting approach which assumes the base budget from the prior year is the starting point. Any changes to the previously approved base budget need to be justified and transparent. There are four types of change requests included in this year's budget, as follows:

1. Annualization

1.1. Includes costs that are increasing due to factors mainly out of Staff's control. For example: CPI, fluctuating interest rates, contract increases, etc.

2. Legislated Initiatives

2.1. Changes as a result of legislative changes at any level of government or governing standard. For example: Asset Management Regulation

3. One-Time/Special Initiatives

3.1. These are projects/events that are proposed for the current operating year and are not going to be rolled into the base for the subsequent operating year. For example: Strategic Plan update

4. Changes in Level of Service

4.1. These are costs associated with either increasing or decreasing the levels of service currently offered by the Municipality. As a result of asset management there will be greater definition of the levels of service and will become a driving force in the operations/capital for the Municipality. For example: Extending the operating hours of the pool which would have staffing, and overhead costs associated.

Operating Budget Pressures

- Cost of Living upwards of 2% throughout 2018
- Increasing policing costs (contractual – OPP)
- Health and Safety Regulations increasing training requirements
- Asset Management Legislation

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

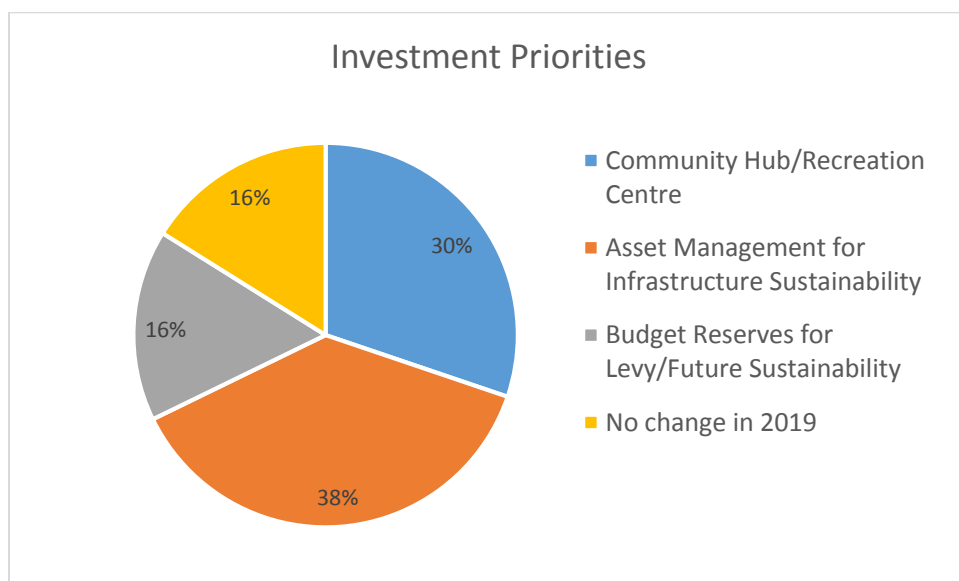
- Increasing minimum maintenance standards for Transportation Services
- Increasing fuel/maintenance costs due to an ageing fleet

Pre-Budget Survey

In the past South Huron requested public input through public meetings and had minimal turnout. This year, for the 2019 budget, Staff prepared a 2019 budget survey accessible through facebook and the website with various advertising mediums. It included a multitude of questions from demographic to specific departments.

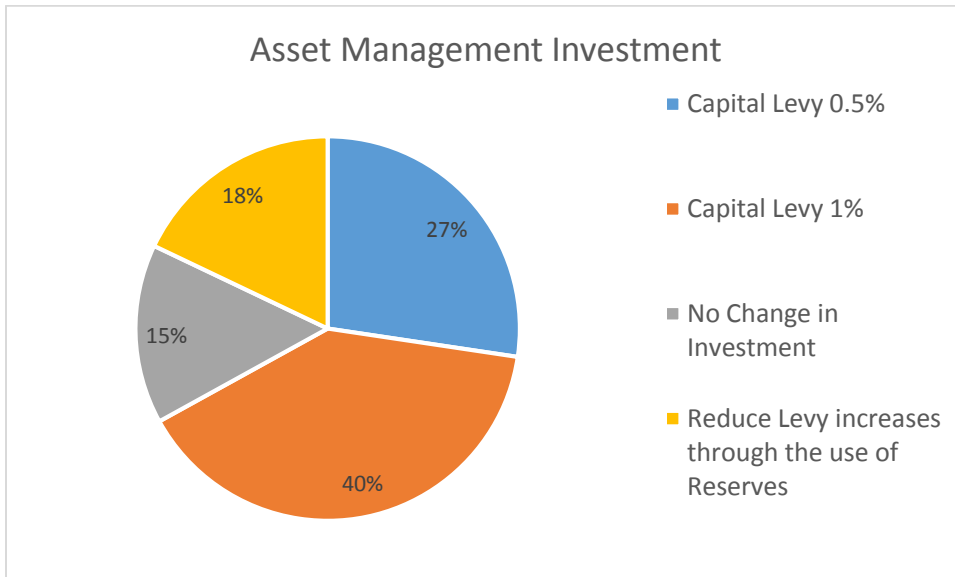
The response from the public improved significantly receiving about 192 responses, predominantly from Exeter residents/business owners. A few key summaries can be found below.

Data disclaimer: These data were collected using an open community survey hosted on the municipality's website and promoted using South Huron social media properties. This is a quick, inexpensive method for capturing community input to inform Council's decision; however, these results should only be considered as a summary of participant responses (i.e., descriptive statistics). No inferences can be made about how accurately survey results reflect the overall community sentiment without a random sampling method. Random sample (i.e., scientific) surveys are expensive, take more time to complete and are typically only conducted for large-scale capital projects.



It appears that the public is aware of the ageing infrastructure issue facing many Municipalities. South Huron is no different and has a backlog of capital as a result. The most popular investment was in asset management planning in order to become more proactive rather than reactive and to develop a long term financial strategy to address the backlog as well as maintain current/future assets.

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET



This followed suit with the investment priorities and recognized that the ageing infrastructure requires additional investment and a 0% change in the tax rates would not suffice.

Property Taxes

Tax Levy

The Tax Levy is the amount of total dollars levied by ratepayers. This is the funding required to balance the proposed 2019 operating budget.

Tax Rate

The Tax Rate is multiplied by the property assessment value (MPAC) to determine the total taxes payable. The tax rate consists of the Municipal (South Huron) rate, County of Huron rate and the Education rate.

Total tax bill = Property Assessment Value * Tax Rates

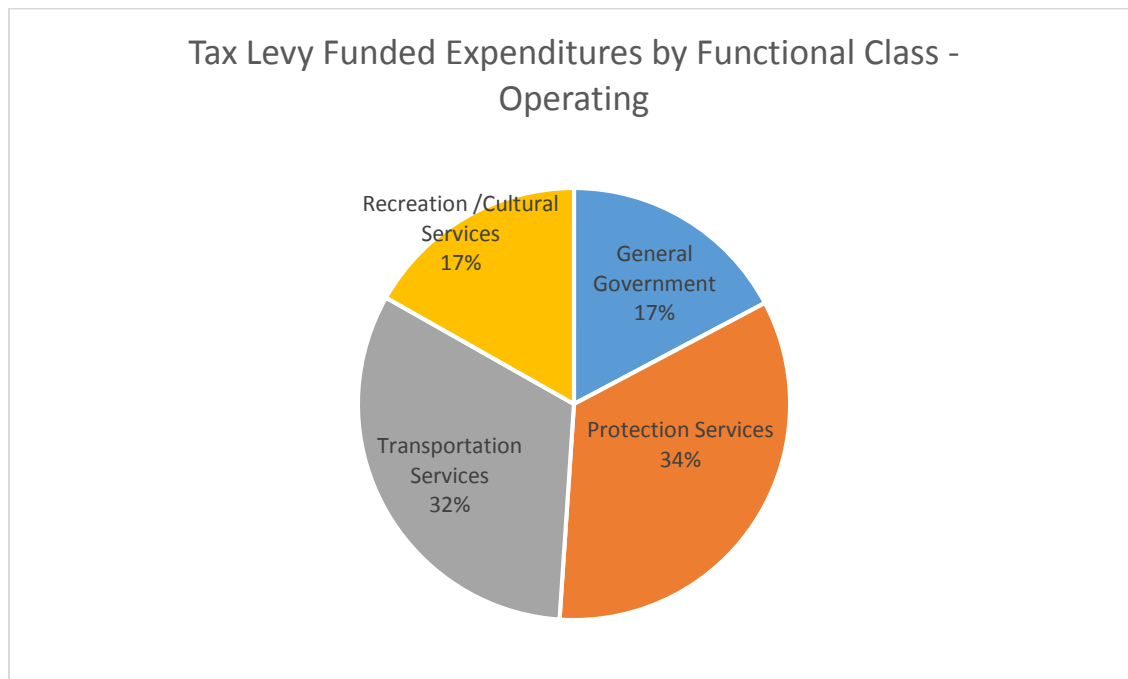


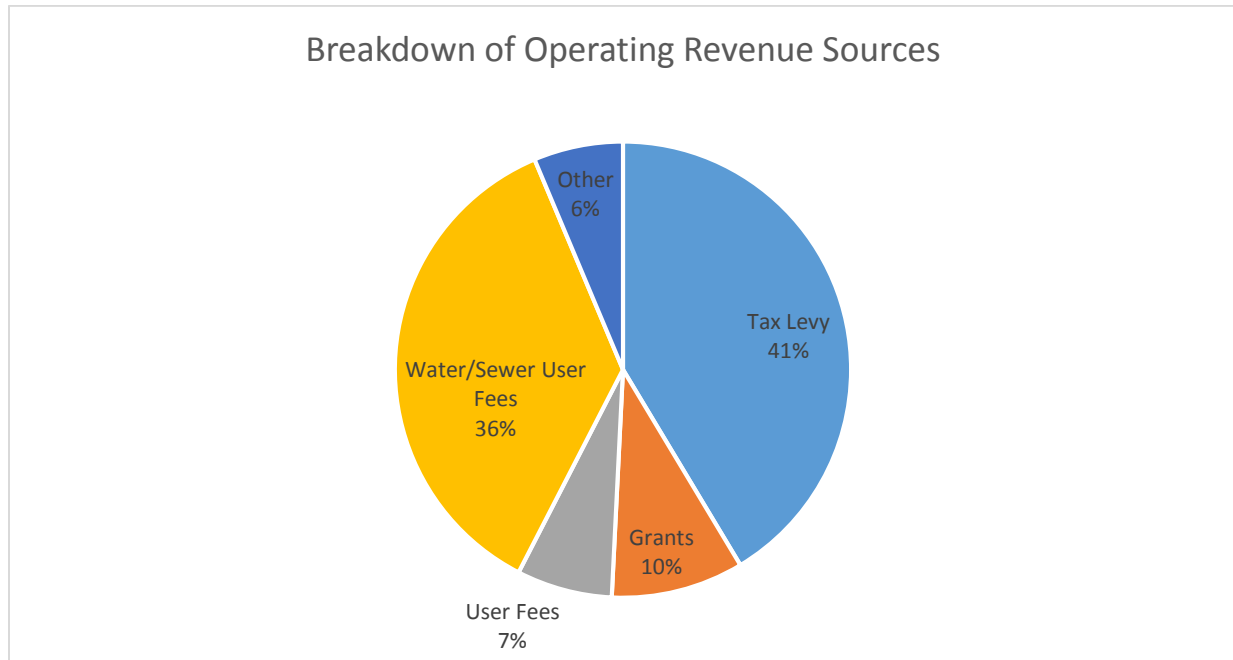
Figure 2: This represents the portion of tax levy by department

The figure above excludes Cemetery and Planning/Development due to the fact that both are less than 1% of the levy and together total less than 1% of the levy.

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Operating Budget Summary

The following shows the breakdown of the revenues budgeted for 2019 for the Municipality to fund the operating budget.



OPERATING SUMMARY

Levy Funded Departments	\$ Levy Change	% Levy Change	2018 Budget	2019 Budget				
			Net Levy Requirement	Current Year Operating Costs	Net Levy Requirement	Grants	User Fees, Fines/ Penalties, Donations	Other (Reserves, Misc, Interest Income)
Administration	87,627	6.8%	1,280,185	1,530,656	1,367,812	118,044	27,300	17,500
Council	14,480	7.7%	189,110	203,590	203,590			
Community Grants	21,007	39.3%	53,426	74,433	74,433			
Corporate Services	(20,000)	1.0%	(1,911,700)		(1,931,700)	1,455,300	189,400	287,000
Planning & Development	(41,890)	-66.3%	63,171	61,281	21,281		25,000	15,000
Protection Services	161,724	5.3%	3,064,981	3,664,568	3,226,705	42,013	256,350	139,500
Transportation	91,470	3.1%	2,974,285	3,333,098	3,065,755	67,518	14,476	185,350
Recreation	203,688	14.6%	1,399,678	2,536,534	1,603,366	35,892	650,223	247,053
Cemetery	19,133	58.3%	32,824	165,707	51,957		96,350	17,400
Total Levy Based	537,239	7.52%	7,145,960	11,569,867	7,683,199	1,718,767	1,259,099	908,803
					66%	15%	11%	8%

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

	\$ Change	% Change	2018 Budget	2019 Budget				
			Net \$ available for Capital	Current Year Operating Costs	Net Revenue/ Expenses	Grants	User Fees, Fines/ Penalties , Donations	Other (Reserves,Misc)
User Fee Funded Departments								
Water	31,090	-8.4%	(371,925)	3,585,200	(340,835)	17,120	3,781,246	127,668
Sewer	(4,228)	-331.1%	1,277	2,180,873	(2,951)	7,975	2,114,746	61,103
Solid Waste	(11,680)	-12041%	97	1,226,040	(11,583)		1,158,374	79,249
Total Non Levy	15,182	-4.1%	(370,551)	6,992,113	(355,369)	25,095	7,054,366	268,020
					-5%	-7%	101%	4%

Funding Sources

Tax Levy

Funds levied based on property assessment values (MPAC) are used to fund approximately 80% of the budget.

Grants/Government Transfers

There are a few grants received annually from other levels of government and their government entities. Opportunities for application based grants arise sporadically with staff continually monitoring the offerings. The offering often depend on the government in power at the time.

User Fees

This includes full cost recovery departments that require the users of that service to fund the service delivery. For example: water, sewer, solid waste and building departments.

Reserves

Reserves are an appropriation of net revenues set aside for future use. They are not tied to specific capital works/assets and reside in the general bank account.

Donations

Restricted and unrestricted donations received as an investment in the community.

Municipal Service Agreements

South Huron provides services to neighbouring municipalities that are cost recovered through Agreements. For example: Fire Agreements, Water Agreements.

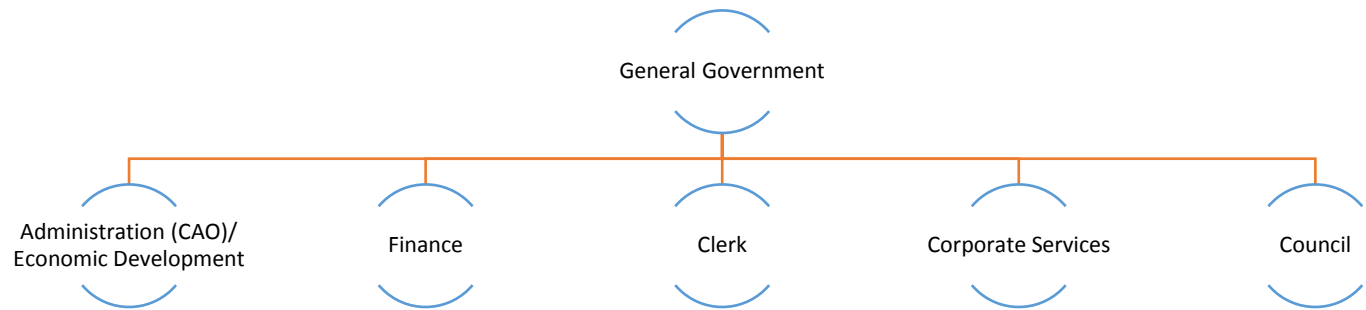
Investment Income

Interest income received from investing general and reserve dollars.

General Government

General government services include administrative duties, budgeting, financial reporting, asset management, economic development, etc. This department supports the service delivery in the remainder of the organization.

General Government includes Community Grants, Taxation, Utility Billing and Human Resources functions as well.



Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
General Government	Corporate Services							
	Revenues	Grant Revenue	(1,339,000)	(1,453,300)	(1,455,300)	(1,455,300)	0	0.0 %
		Interest Income	(110,807)	(277,665)	(70,000)	(90,000)	(20,000)	28.6 %
		Municipal General Levy	(7,805,320)	(8,328,444)	(8,328,451)	(8,881,549)	(553,098)	6.6 %
		Total	(9,255,127)	(10,059,408)	(9,853,751)	(10,426,849)	(573,098)	5.8 %
	Expenses	Grants	58,730	42,519	55,426	76,433	21,007	37.9 %
		Total	58,730	42,519	55,426	76,433	21,007	37.9 %
	Net Revenue/Expenses		(9,196,397)	(10,016,889)	(9,798,325)	(10,350,416)	(552,091)	5.6 %
	Council							
	Revenues	User Fees/Charges	(75)	0	0	0	0	0.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Total	(75)	0	0	0	0	0.0 %
	Expenses	Contracted Services	9,584	0	7,500	7,500	0	0.0 %
		Salaries/wages	147,327	149,638	155,700	159,200	3,500	2.2 %
		S-Benefits	5,189	5,252	4,410	4,510	100	2.3 %
		Supplies/Services	795	5,948	3,500	5,180	1,680	48.0 %
		Training/Conferences	23,422	24,403	18,000	27,200	9,200	51.1 %
		Total	186,317	185,241	189,110	203,590	14,480	7.7 %
	Net Revenue/Expenses		186,242	185,241	189,110	203,590	14,480	7.7 %
	General Administration							
	Revenues	Grant Revenue	(300)	(10,984)	(15,000)	(118,044)	(103,044)	687.0 %
		Fines/Penalties	(184,049)	(164,294)	(185,100)	(185,100)	0	0.0 %
		Interest Income	0	0	0	0	0	0.0 %
		Municipal General Levy	(272,458)	(391,286)	(207,000)	(207,000)	0	0.0 %
		Permits/Licences	(9,156)	(10,358)	(12,200)	(12,200)	0	0.0 %
		Rebill/Misc Revenue	(12,303)	(3,754)	(2,500)	(2,500)	0	0.0 %
		Transfer from Reserves	0	0	(99,000)	(15,000)	84,000	-84.8 %
		User Fees/Charges	(26,827)	(25,267)	(21,400)	(21,400)	0	0.0 %
		Total	(505,094)	(605,942)	(542,200)	(561,244)	(19,044)	3.5 %
	Expenses	Contracted Services	94,387	141,376	188,755	180,092	(8,663)	-4.6 %
		Economic Development	12,233	9,234	45,200	51,700	6,500	14.4 %
		Supplies/Services	57,410	80,122	102,269	117,868	15,599	15.3 %
		Cash Over/Under Acct	(218)	(42)	0	0	0	0.0 %
		Election Expenses	2,326	23,957	31,000	2,000	(29,000)	-93.5 %
		Grants	0	0	0	100,584	100,584	100.0 %
		Insurance	20,922	19,027	21,340	21,340	0	0.0 %
		Livestock Claims	0	1,052	0	0	0	0.0 %
		Public Relations	5,802	4,371	6,000	6,000	0	0.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Repairs & Mntce	23,212	34,895	46,700	36,700	(10,000)	-21.4 %
		Salaries/wages	675,930	758,036	697,318	719,517	22,199	3.2 %
		S-Benefits	198,097	219,783	196,924	194,786	(2,138)	-1.1 %
		Training/Conferences	26,357	27,831	23,000	34,590	11,590	50.4 %
		Transfer to reserves	523,163	48,066	52,313	52,313	0	0.0 %
		Utilities	22,636	20,674	23,167	23,167	0	0.0 %
		Total	1,662,259	1,388,382	1,433,985	1,540,656	106,671	7.4 %
		Net Revenue/Expenses	1,157,165	782,439	891,785	979,412	87,627	9.8 %
Total General Government			(7,852,990)	(9,049,209)	(8,717,430)	(9,167,414)	(449,984)	5.2 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

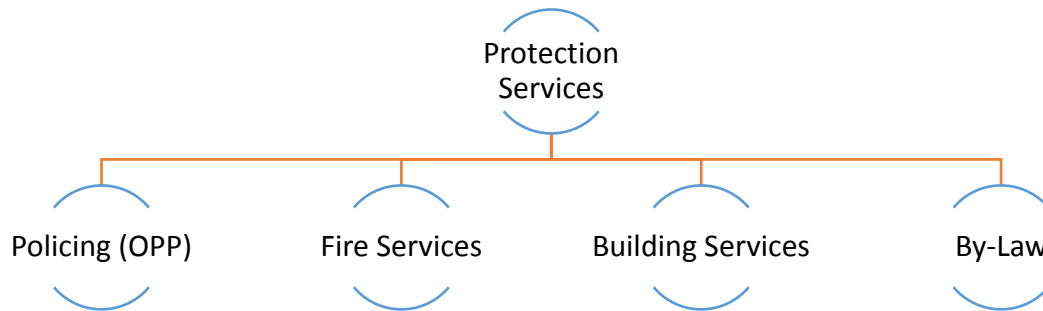
Protection Services

Protection Services includes Police and Fire (emergency services) as well as Building Inspection Services, By-Law enforcement, Animal Control and Conservation Authorities

Policing in South Huron is currently provided by a contractual OPP service.

Fire Services consist of a volunteer force with three stations – one in Dashwood, Exeter and Huron Park.

Building Inspection Services is considered a full cost-recovery department.



Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
Protection Services	Animal Control							
	Revenues	Fines/Penalties	(140)	(210)	(500)	(500)	0	0.0 %
		Permits/Licences	(14,080)	(13,410)	(13,500)	(13,500)	0	0.0 %
		Total	(14,220)	(13,620)	(14,000)	(14,000)	0	0.0 %
	Expenses	Salaries/wages	0	9,420	9,417	16,735	7,318	77.7 %
		S-Benefits	0	0	0	1,263	1,263	100.0 %
		Supplies/Services	1,712	2,746	3,500	3,500	0	0.0 %
		Total	1,712	12,166	12,917	21,498	8,581	66.4 %
	Net Revenue/Expenses		(12,508)	(1,454)	(1,083)	7,498	8,581	-792.3 %
	Building Inspection Services							
	Revenues	Permits/Licences	(263,495)	(323,042)	(193,000)	(208,000)	(15,000)	7.8 %
		Rebill/Misc Revenue	(668)	(1,137)	(5,000)	(5,000)	0	0.0 %
		Transfer from Reserves	0	0	(52,690)	(119,500)	(66,810)	126.8 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		User Fees/Charges	(3,446)	(915)	(4,500)	(4,500)	0	0.0 %
		Total	(267,608)	(325,093)	(255,190)	(337,000)	(81,810)	32.1 %
	Expenses	Contracted Services	11,863	13,622	20,000	23,797	3,797	19.0 %
		Insurance	999	1,010	1,017	1,037	20	2.0 %
		Safety Clothing & Equipment	19	343	250	250	0	0.0 %
		Salaries/wages	115,728	176,036	151,714	212,102	60,388	39.8 %
		S-Benefits	30,240	45,704	32,478	59,509	27,031	83.2 %
		Supplies/Services	6,248	6,177	20,000	13,000	(7,000)	-35.0 %
		Training/Conferences	3,711	11,139	20,000	20,000	0	0.0 %
		Transfer to reserves	90,544	2,459	2,459	2,459	0	0.0 %
		Utilities	2,675	3,234	2,346	2,346	0	0.0 %
		Vehicle Repairs & Mntce	3,625	3,788	5,000	2,500	(2,500)	-50.0 %
		Total	265,653	263,511	255,264	337,000	81,736	32.0 %
	Net Revenue/Expenses		(1,955)	(61,583)	74	0	(74)	-100.0 %
	By-Law Enforcement Services							
	Revenues	Fines/Penalties	(1,160)	(196)	(2,500)	(2,500)	0	0.0 %
		Rebill/Misc Revenue	(2,834)	(34)	(10,000)	(10,000)	0	0.0 %
		Total	(3,994)	(231)	(12,500)	(12,500)	0	0.0 %
	Expenses	Contracted Services	14,616	7,364	40,600	39,727	(873)	-2.2 %
		Insurance	409	2,138	420	420	0	0.0 %
		Salaries/wages	19,623	7,979	37,120	5,056	(32,064)	-86.4 %
		S-Benefits	4,989	2,112	9,207	1,298	(7,909)	-85.9 %
		Supplies/Services	2,030	1,694	3,500	3,245	(255)	-7.3 %
		Training/Conferences	0	0	1,000	1,000	0	0.0 %
		Transfer to reserves	1,354	820	820	820	0	0.0 %
		Utilities	1,492	1,338	1,457	1,457	0	0.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Vehicle Repairs & Mntce	1,053	455	1,000	1,000	0	0.0 %
		Total	45,565	23,901	95,123	54,023	(41,100)	-43.2 %
		Net Revenue/Expenses	41,571	23,670	82,623	41,523	(41,100)	-49.7 %
		Conservation Authorities						
	Expenses	External Transfers	272,700	262,650	278,230	339,141	60,911	21.9 %
		Total	272,700	262,650	278,230	339,141	60,911	21.9 %
		Net Revenue/Expenses	272,700	262,650	278,230	339,141	60,911	21.9 %
		Fire Services						
	Revenues	Donations/Fundraising	(12,169)	(4,762)	(8,000)	0	8,000	-100.0 %
		Grant Revenue	(34,120)	(32,703)	(25,000)	(25,000)	0	0.0 %
		Rebill/Misc Revenue	(7,845)	(1,395)	(5,000)	(5,000)	0	0.0 %
		User Fees/Charges	(43,422)	(26,209)	(19,220)	(19,220)	0	0.0 %
		Total	(97,556)	(65,069)	(57,220)	(49,220)	8,000	-14.0 %
	Expenses	Contracted Services	79,289	80,949	103,198	103,455	257	0.2 %
		Insurance	42,511	43,182	45,328	44,524	(804)	-1.8 %
		Repairs & Mntce	24,945	10,073	17,000	17,000	0	0.0 %
		Safety Clothing & Equipment	30,794	25,401	28,300	20,300	(8,000)	-28.3 %
		Salaries/wages	359,375	359,080	384,723	397,396	12,672	3.3 %
		S-Benefits	50,431	46,090	51,312	61,982	10,669	20.8 %
		Supplies/Services	36,584	35,818	42,000	40,861	(1,139)	-2.7 %
		Training/Conferences	17,468	15,589	20,565	20,565	0	0.0 %
		Transfer to reserves	172,417	172,231	172,231	172,231	0	0.0 %
		Utilities	26,341	25,460	31,647	31,647	0	0.0 %
		Vehicle Repairs & Mntce	41,659	69,286	30,700	30,700	0	0.0 %
		Emergency Preparedness	1,753	2,653	6,000	6,000	0	0.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

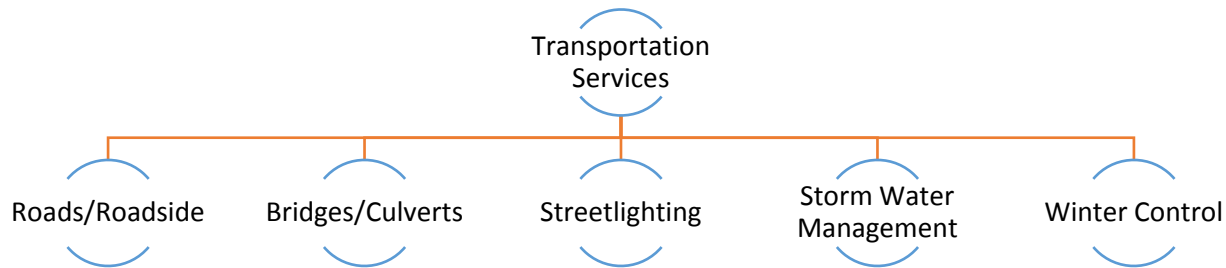
Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Total	883,568	885,812	933,005	946,660	13,655	1.5 %
		Net Revenue/Expenses	786,012	820,743	875,785	897,440	21,655	2.5 %
	Policing							
	Revenues	Fines/Penalties	(6,744)	(8,002)	(8,130)	(8,130)	0	0.0 %
		Grant Revenue	(17,092)	(21,114)	(17,013)	(17,013)	0	0.0 %
		Rebill/Misc Revenue	(2,597)	(37)	0	0	0	0.0 %
		Transfer from Reserves	(53,641)	0	(64,767)	0	64,767	-100.0 %
		Total	(80,074)	(29,154)	(89,910)	(25,143)	64,767	-72.0 %
	Expenses	Salaries/wages	9,288	9,459	9,370	9,370	0	0.0 %
		S-Benefits	514	376	560	560	0	0.0 %
		Supplies/Services	11,833	142	9,413	9,413	0	0.0 %
		Training/Conferences	5,482	3,444	9,856	9,856	0	0.0 %
		Contracted Services	1,867,920	1,736,230	1,890,063	1,937,047	46,984	2.5 %
		Total	1,895,037	1,749,651	1,919,262	1,966,246	46,984	2.4 %
		Net Revenue/Expenses	1,814,963	1,720,497	1,829,352	1,941,103	111,751	6.1 %
Total Protection Services			2,900,783	2,764,523	3,064,981	3,226,705	161,725	5.3 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Transportation Services

The capital network is very robust and critical in the transport of people, goods and services throughout the Municipality. It includes bridges/culverts, roads, traffic signals, street lighting, sidewalks, operations centre and any vehicles/equipment required to maintain the services.

Transportation is a tax levy funded department as there is no opportunity for user fees. South Huron applies the AMO Gas Tax and OCIF Formula Based funding from the other levels of government to fund this critical infrastructure, particularly roads and bridges/culverts.



Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
Transportation Services	Bridges and Culverts							
	Revenues	Transfer from Reserves	0	0	(20,000)	0	20,000	-100.0 %
		Total	0	0	(20,000)	0	20,000	-100.0 %
	Expenses	Contracted Services	0	0	0	0	0	0.0 %
		Repairs & Mntce	4,539	25,143	80,000	50,000	(30,000)	-37.5 %
		Salaries/wages	40,592	55,278	47,697	47,312	(385)	-0.8 %
		S-Benefits	12,449	15,376	12,433	12,281	(153)	-1.2 %
		Total	57,580	95,797	140,130	109,593	(30,538)	-21.8 %
	Net Revenue/Expenses		57,580	95,797	120,130	109,593	(10,538)	-8.8 %
	Roads							

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
	Revenues	Permits/Licences	(600)	(100)	0	0	0	0.0 %
		Grant Revenue	(38,592)	0	(92,613)	(64,083)	28,530	-30.8 %
		Rebill/Misc Revenue	(109,618)	(52,024)	(88,220)	(88,220)	0	0.0 %
		Transfer from Reserves	0	0	0	(83,733)	(83,733)	100.0 %
		User Fees/Charges	(14,476)	(14,476)	(14,476)	(14,476)	0	0.0 %
		Total	(163,286)	(66,600)	(195,309)	(250,512)	(55,203)	28.3 %
	Expenses	Repairs & Mntce	672,037	635,915	681,076	699,632	18,556	2.7 %
		Salaries/wages	474,688	518,774	522,243	533,467	11,224	2.1 %
		S-Benefits	116,878	127,655	130,476	136,488	6,013	4.6 %
		Contracted Services	8,344	24,079	164,658	205,851	41,193	25.0 %
		Fuel	45,024	66,734	45,000	53,000	8,000	17.8 %
		Insurance	44,290	45,720	45,525	46,634	1,109	2.4 %
		Interest Payment	1,989	1,006	1,006	0	(1,006)	-100.0 %
		Principal Payment	40,937	41,919	41,919	0	(41,919)	-100.0 %
		Safety Clothing & Equipment	8,551	8,637	9,000	9,000	0	0.0 %
		Supplies/Services	10,558	19,754	21,543	20,914	(628)	-2.9 %
		Training/Conferences	7,778	6,992	12,000	22,859	10,859	90.5 %
		Transfer to reserves	733,332	700,854	700,854	700,854	0	0.0 %
		Utilities	26,474	26,564	29,235	29,235	0	0.0 %
		Vehicle Repairs & Mntce	161,179	187,361	145,000	165,000	20,000	13.8 %
		Grants	77,185	80,940	85,226	85,226	0	0.0 %
		Total	2,429,243	2,492,904	2,634,762	2,708,161	73,399	2.8 %
	Net Revenue/Expenses		2,265,957	2,426,304	2,439,453	2,457,649	18,196	0.7 %
	Storm Water Management							
	Revenues	Grant Revenue	0	0	0	(3,435)	(3,435)	100.0 %
		Transfer from Reserves	0	0	0	(13,397)	(13,397)	100.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

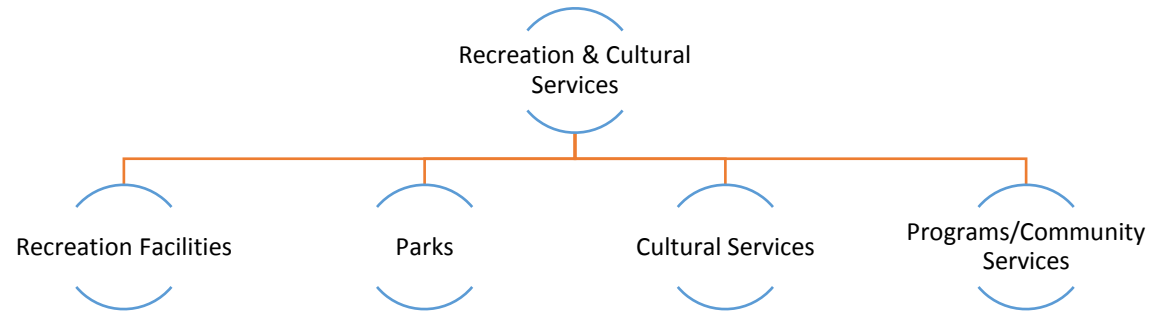
Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Total	0	0	0	(16,832)	(16,832)	100.0 %
	Expenses	Contracted Services	0	0	0	24,045	24,045	100.0 %
		Repairs & Mntce	20,987	27,075	24,000	33,000	9,000	37.5 %
		Salaries/wages	0	12,324	0	16,519	16,519	100.0 %
		S-Benefits	0	3,702	0	4,813	4,813	100.0 %
		Training/Conferences	0	0	0	137	137	100.0 %
		Total	20,987	43,100	24,000	78,515	54,515	227.1 %
	Net Revenue/Expenses		20,987	43,100	24,000	61,684	37,684	157.0 %
	Winter Control							
	Expenses	Fuel	56,336	90,826	70,000	80,000	10,000	14.3 %
		Contracted Services	14,429	20,920	21,120	21,120	0	0.0 %
		Salaries/wages	144,052	175,494	175,600	183,381	7,781	4.4 %
		S-Benefits	35,319	49,496	35,870	36,916	1,046	2.9 %
		Supplies/Services	88,541	126,773	88,112	115,412	27,300	31.0 %
		Transfer to reserves	56,087	0	0	0	0	0.0 %
		Total	394,763	463,509	390,702	436,829	46,128	11.8 %
	Net Revenue/Expenses		394,763	463,509	390,702	436,829	46,128	11.8 %
Total Transportation Services			2,739,288	3,028,710	2,974,285	3,065,755	91,470	3.1 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Recreation & Cultural Services

Recreation includes arenas, community centres, pools/splash pads, sports fields and parks. Recreation operates under some user fees, however, it is not a full cost recovery department.

Annual programming includes playground programs, gymnastics and karate to help keep the youth engaged and active in the community.



Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
Recreation and Cultural Services	Arenas & Facilities							
	Revenues	User Fees/Charges	(380,129)	(326,869)	(373,602)	(373,783)	(181)	0.0 %
		Rebill/Misc Revenue	(14,773)	(7,058)	(2,300)	(2,300)	0	0.0 %
		Sales	(57,137)	(60,128)	(75,000)	0	75,000	-100.0 %
		Donations/Fundraising	(25,600)	(4,670)	(16,200)	(16,200)	0	0.0 %
		Transfer from Reserves	0	0	0	(50,000)	(50,000)	100.0 %
		Total	(477,638)	(398,725)	(467,102)	(442,283)	24,819	-5.3 %
	Expenses	Insurance	38,933	46,504	35,683	40,503	4,820	13.5 %
		Repairs & Mntce	68,586	64,507	74,200	75,500	1,300	1.8 %
		Salaries/wages	507,404	521,725	490,809	516,171	25,362	5.2 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		S-Benefits	109,172	107,763	103,835	131,998	28,164	27.1 %
		Utilities	279,891	257,032	259,300	259,300	0	0.0 %
		Contracted Services	36,698	44,476	95,300	97,257	1,957	2.1 %
		Supplies/Services	122,398	130,045	91,000	62,361	(28,639)	-31.5 %
		Training/Conferences	19,856	16,604	19,500	19,500	0	0.0 %
		Interest Payment	31,609	30,257	30,257	30,257	0	0.0 %
		Principal Payment	33,132	34,484	34,484	34,484	0	0.0 %
		Safety Clothing & Equipment	4,904	7,136	3,500	5,000	1,500	42.9 %
		Transfer to reserves	117,381	133,173	133,173	133,173	0	0.0 %
		Vehicle Repairs & Mntce	21,022	15,499	14,150	14,150	0	0.0 %
		Total	1,390,987	1,409,206	1,385,191	1,419,654	34,463	2.5 %
		Net Revenue/Expenses	913,349	1,010,481	918,089	977,371	59,282	6.5 %
		Community Centres						
	Revenues	User Fees/Charges	(16,752)	(19,132)	(18,180)	(17,200)	980	-5.4 %
		Donations/Fundraising	(1,300)	(1,000)	(1,300)	(1,300)	0	0.0 %
		Grant Revenue	(40,000)	0	(15,892)	(15,892)	0	0.0 %
		Total	(58,052)	(20,132)	(35,372)	(34,392)	980	-2.8 %
	Expenses	Contracted Services	25,801	31,995	27,820	33,000	5,180	18.6 %
		Insurance	9,157	9,313	10,167	9,720	(447)	-4.4 %
		Repairs & Mntce	9,255	11,738	14,600	26,800	12,200	83.6 %
		Salaries/wages	25,362	23,920	27,234	35,386	8,152	29.9 %
		S-Benefits	7,615	6,756	7,262	10,089	2,827	38.9 %
		Supplies/Services	7,600	7,145	4,500	8,000	3,500	77.8 %
		Utilities	23,312	17,685	21,500	21,500	0	0.0 %
		Grants	7,500	10,000	10,000	15,000	5,000	50.0 %
		Total	115,603	118,551	123,083	159,495	36,412	29.6 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Net Revenue/Expenses	57,551	98,419	87,711	125,103	37,392	42.6 %
		Cultural Services						
	Expenses	Supplies/Services	1,176	485	3,000	3,000	0	0.0 %
		Total	1,176	485	3,000	3,000	0	0.0 %
		Net Revenue/Expenses	1,176	485	3,000	3,000	0	0.0 %
		Library						
	Revenues	Grant Revenue	(15,000)	(15,000)	(15,000)	(15,000)	0	0.0 %
		Total	(15,000)	(15,000)	(15,000)	(15,000)	0	0.0 %
	Expenses	Contracted Services	12,101	12,916	10,000	10,000	0	0.0 %
		Insurance	3,846	3,666	3,790	3,866	76	2.0 %
		Repairs & Mntce	3,648	574	4,200	4,200	0	0.0 %
		Salaries/wages	0	0	1,436	1,468	32	2.2 %
		S-Benefits	0	0	403	407	3	1.0 %
		Supplies/Services	2,042	260	1,400	1,400	0	0.0 %
		Utilities	18,530	15,144	15,347	15,347	0	0.0 %
		Total	40,168	32,560	36,576	36,687	111	0.3 %
		Net Revenue/Expenses	25,168	17,560	21,576	21,687	111	0.5 %
		Parks						
	Revenues	Donations/Fundraising	(3,385)	(3,113)	(1,600)	(1,600)	0	0.0 %
		User Fees/Charges	(62,149)	(68,402)	(64,500)	(68,000)	(3,500)	5.4 %
		Grant Revenue	(1,000)	0	0	0	0	0.0 %
		Rebill/Misc Revenue	(10,934)	(8,085)	(8,400)	(7,900)	500	-6.0 %
		Sales	(3,987)	(3,765)	(4,000)	(4,000)	0	0.0 %
		Transfer from Reserves	0	(7,389)	0	0	0	0.0 %
		Total	(81,455)	(90,754)	(78,500)	(81,500)	(3,000)	3.8 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
	Expenses	Contracted Services	15,558	19,229	18,900	18,900	0	0.0 %
		Insurance	7,759	4,528	7,968	8,186	218	2.7 %
		Repairs & Mntce	21,069	13,233	34,700	29,900	(4,800)	-13.8 %
		Salaries/wages	104,419	83,898	136,516	141,738	5,221	3.8 %
		S-Benefits	26,511	20,175	31,191	38,520	7,329	23.5 %
		Supplies/Services	49,805	49,483	45,300	41,200	(4,100)	-9.1 %
		Utilities	13,901	15,405	12,300	12,300	0	0.0 %
		Total	239,022	205,951	286,875	290,743	3,868	1.3 %
	Net Revenue/Expenses		157,566	115,197	208,375	209,243	868	0.4 %
	Programs							
	Revenues	Donations/Fundraising	(19,150)	(17,792)	(18,500)	(19,140)	(640)	3.5 %
		Transfer from Reserves	0	0	0	(186,853)	(186,853)	100.0 %
		User Fees/Charges	(142,491)	(148,506)	(136,480)	(149,000)	(12,520)	9.2 %
		Grant Revenue	(5,016)	(5,040)	(4,729)	(5,000)	(271)	5.7 %
		Total	(166,657)	(171,338)	(159,709)	(359,993)	(200,284)	125.4 %
	Expenses	Grants	23,091	23,091	23,091	25,000	1,909	8.3 %
		Contracted Services	1,498	1,332	1,700	7,200	5,500	323.5 %
		Insurance	0	1,390	0	1,418	1,418	100.0 %
		Interest Payment	0	0	0	24,650	24,650	100.0 %
		Principal Payment	0	0	0	162,202	162,202	100.0 %
		Repairs & Mntce	4,108	17,267	4,000	4,000	0	0.0 %
		Salaries/wages	138,341	156,603	147,867	226,038	78,171	52.9 %
		S-Benefits	25,704	28,881	28,945	52,013	23,069	79.7 %
		Supplies/Services	74,816	90,830	89,032	98,432	9,400	10.6 %
		Utilities	23,556	19,927	26,000	26,000	0	0.0 %
		Transfer to reserves	9,787	0	0	0	0	0.0 %
		Total	300,902	339,321	320,635	626,954	306,319	95.5 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Net Revenue/Expenses	134,245	167,983	160,926	266,961	106,035	65.9 %
Total Recreation and Cultural Services			1,289,054	1,410,124	1,399,678	1,603,366	203,688	14.6 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Health Services (Cemetery)

The Cemetery falls under Health Services as per the Ministry Reporting. South Huron maintains Exeter Cemetery and well as numerous rural cemeteries. Cemetery is governed by the BAO (Bereavement Authority of Ontario) and South Huron is a licensed owner.

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
Health Services	Exeter Cemetery							
	Revenues	Cemetery Winter Fees	(1,050)	(1,350)	(1,000)	(1,000)	0	0.0 %
		Cremation Lot Sales	1,771	(1,458)	(500)	(1,500)	(1,000)	200.0 %
		Donations/Fundraising	(1,195)	(25,273)	(350)	(350)	0	0.0 %
		Extra Interment Fees	(4,260)	(4,020)	(3,000)	(3,000)	0	0.0 %
		Flower Beds - 5 year	(7,803)	0	(7,000)	(7,000)	0	0.0 %
		Flower Beds - Annual	(1,685)	(1,474)	(2,000)	(2,000)	0	0.0 %
		Grant Revenue	0	0	0	0	0	0.0 %
		Grave Openings	(43,311)	(52,677)	(40,000)	(43,000)	(3,000)	7.5 %
		Interest Income	(14,360)	(17,463)	(17,400)	(17,400)	0	0.0 %
		Lot Sales	(13,034)	(4,661)	(15,000)	(15,000)	0	0.0 %
		Monuments/Foundations	(8,436)	(5,196)	(8,500)	(8,500)	0	0.0 %
		Niche Sales	(14,206)	(12,640)	(13,000)	(15,000)	(2,000)	15.4 %
		Rebill/Misc Revenue	0	(2,065)	0	0	0	0.0 %
		Total	(107,568)	(128,277)	(107,750)	(113,750)	(6,000)	5.6 %
	Expenses	Contracted Services	4,623	4,827	4,850	5,038	188	3.9 %
		Insurance	1,704	2,022	1,680	2,022	342	20.4 %
		Repairs & Mntce	1,769	929	1,000	6,000	5,000	500.0 %
		Safety Clothing & Equipment	100	0	250	250	0	0.0 %
		Salaries/wages	69,779	77,467	68,715	76,801	8,085	11.8 %
		S-Benefits	15,501	19,730	14,219	18,527	4,308	30.3 %
		Supplies/Services	23,104	26,146	23,000	27,810	4,810	20.9 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Training/Conferences	950	250	600	3,000	2,400	400.0 %
		Transfer to reserves	14,229	33,125	10,179	10,179	0	0.0 %
		Utilities	2,997	2,362	3,500	3,500	0	0.0 %
		Vehicle Repairs & Mntce	9,174	3,265	8,500	8,500	0	0.0 %
		Total	143,930	170,125	136,494	161,627	25,133	18.4 %
		Net Revenue/Expenses	36,361	41,848	28,744	47,877	19,133	66.6 %
		Rural Cemeteries						
	Expenses	Repairs & Mntce	2,843	3,721	4,080	4,080	0	0.0 %
		Total	2,843	3,721	4,080	4,080	0	0.0 %
		Net Revenue/Expenses	2,843	3,721	4,080	4,080	0	0.0 %
Total Health Services			39,204	45,569	32,824	51,957	19,133	58.3 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Planning & Development

Planning services ensure that the Municipality of South Huron is planned and developed in a manner that meets the existing and future needs of our communities. Planning services are provided through the County of Huron in coordination with South Huron municipal staff.

Department	Costing Center Name	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
Planning and Development	Planning & Zoning Services							
	Revenues	Rebill/Misc Revenue	(1,566)	(1,816)	(15,000)	(15,000)	0	0.0 %
		User Fees/Charges	(39,511)	(31,721)	(25,000)	(25,000)	0	0.0 %
		Total	(41,077)	(33,537)	(40,000)	(40,000)	0	0.0 %
	Expenses	Contracted Services	4,023	8,558	36,039	20,166	(15,873)	-44.0 %
		Insurance	409	407	281	407	126	45.0 %
		Salaries/wages	46,572	27,433	35,443	14,664	(20,779)	-58.6 %
		S-Benefits	12,259	6,969	8,920	3,811	(5,109)	-57.3 %
		Supplies/Services	3,813	7,763	19,382	19,127	(255)	-1.3 %
		Training/Conferences	0	290	1,500	1,500	0	0.0 %
		Transfer to reserves	546	0	0	0	0	0.0 %
		Utilities	1,581	1,440	1,607	1,607	0	0.0 %
		Total	69,202	52,858	103,171	61,281	(41,890)	-40.6 %
	Net Revenue/Expenses		28,125	19,321	63,171	21,281	(41,890)	-66.3 %
Total Planning and Development			28,125	19,321	63,171	21,281	(41,890)	-66.3 %

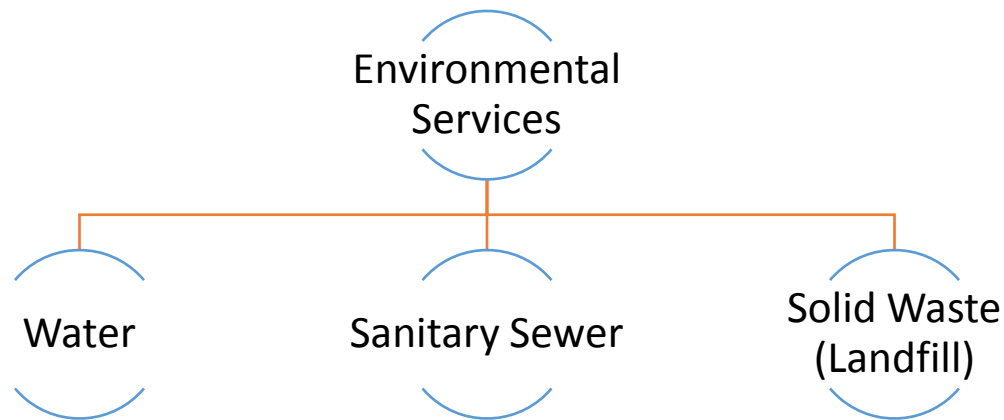
MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Street Lighting – Special Area Rate (SAR)

Street lighting was upgraded to LED for long-term efficiencies throughout the Municipality. Special area rates allow the benefiting users of the assets to pay for them.

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
Transportation Services	Streetlighting							
	Revenues	General	(161,188)	(124,895)	(123,519)	(209,924)	(86,405)	70.0 %
		Transfer from Reserves	(46,193)	0	0	0	0	0.0 %
		Rebill/Misc Revenue	0	(951)	0	0	0	0.0 %
		Total	(207,382)	(125,847)	(123,519)	(209,924)	(86,405)	70.0 %
	Expenses	Repairs & Mntce	89,239	75,534	100,400	95,000	(5,400)	-5.4 %
		Transfer to reserves	118,066	23,119	23,119	114,924	91,805	397.1 %
		Salaries/wages	59	0	0	0	0	0.0 %
		S-Benefits	18	0	0	0	0	0.0 %
		Total	207,382	98,653	123,519	209,924	86,405	70.0 %
	Net Revenue/Expenses		0	(27,193)	0	0	0	0.0 %
Total Transportation Services			0	(27,193)	0	0	0	0.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET



Environmental Services

The Environmental Services division is responsible for the maintenance and operation of the Municipality's water distribution system, water booster pumping stations, underground reservoirs and elevated water towers. The water system has approximately 181km of waterline, two water towers and two booster stations.

The sanitary sewer system includes: 62 km of sanitary gravity sewer, 10 km of forcemain, 500 sanitary access manholes, 6 sanitary pumping stations and 2 sewage treatment facilities.

South Huron has one operational Landfill site open to the public and is responsible for the environmental maintenance of two other sites

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
Environmental Services	Sanitary Sewer Services							
	Revenues	User Fees/Charges	(1,553,813)	(1,559,156)	(1,723,320)	(1,852,976)	(129,656)	7.5 %
		Fines/Penalties	(2,942)	(4,301)	0	0	0	0.0 %
		General	(261,178)	(261,178)	(261,770)	(261,770)	0	0.0 %
		Grant Revenue	0	0	0	(7,975)	(7,975)	100.0 %
		Rebill/Misc Revenue	(26,313)	(17,295)	(30,000)	(30,000)	0	0.0 %
		Transfer from Reserves	0	0	0	(31,103)	(31,103)	100.0 %
		Total	(1,844,246)	(1,841,930)	(2,015,090)	(2,183,824)	(168,734)	8.4 %
	Expenses	Interest Payment	403,018	465,361	409,851	446,845	36,994	9.0 %
		Principal Payment	303,848	408,097	337,008	426,612	89,604	26.6 %
		Transfer to reserves	468,584	475,613	475,613	437,678	(37,935)	-8.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Contracted Services	276,236	270,611	283,910	339,751	55,841	19.7 %
		Repairs & Mntce	149,377	118,270	101,123	101,123	0	0.0 %
		Supplies/Services	25,984	35,119	23,700	22,846	(854)	-3.6 %
		Utilities	180,028	114,963	128,536	128,536	0	0.0 %
		Insurance	8,928	12,189	9,629	12,622	2,993	31.1 %
		Lab Testing	5,893	6,367	14,000	14,000	0	0.0 %
		Safety Clothing & Equipment	645	1,157	2,500	2,500	0	0.0 %
		Salaries/wages	161,944	158,662	172,628	188,148	15,519	9.0 %
		S-Benefits	44,053	44,103	42,442	47,418	4,976	11.7 %
		Training/Conferences	886	1,194	4,500	4,819	319	7.1 %
		Vehicle Repairs & Mntce	(8,018)	(2,855)	10,927	10,927	0	0.0 %
		Total	2,021,408	2,108,851	2,016,367	2,183,824	167,456	8.3 %
		Net Revenue/Expenses	177,162	266,921	1,277	0	(1,277)	-100.0 %
		Solid Waste Services						
	Revenues	Rebill/Misc Revenue	(23,509)	(19,456)	(33,500)	(33,500)	0	0.0 %
		Transfer from Reserves	(69,800)	0	(45,749)	(45,749)	0	0.0 %
		User Fees/Charges	(1,153,352)	(1,198,157)	(1,153,199)	(1,171,747)	(18,548)	1.6 %
		Total	(1,246,661)	(1,217,613)	(1,232,448)	(1,250,996)	(18,548)	1.5 %
	Expenses	Contracted Services	492,585	923,127	798,526	798,564	38	0.0 %
		Salaries/wages	138,733	118,004	143,217	136,705	(6,512)	-4.5 %
		S-Benefits	34,326	26,648	34,919	35,057	138	0.4 %
		Supplies/Services	28,980	41,427	14,032	13,842	(190)	-1.4 %
		Insurance	1,015	1,066	1,070	1,091	21	2.0 %
		Lab Testing	63,967	59,397	75,000	75,000	0	0.0 %
		Repairs & Mntce	340,046	31,498	15,000	15,000	0	0.0 %
		Safety Clothing & Equipment	291	(149)	800	800	0	0.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

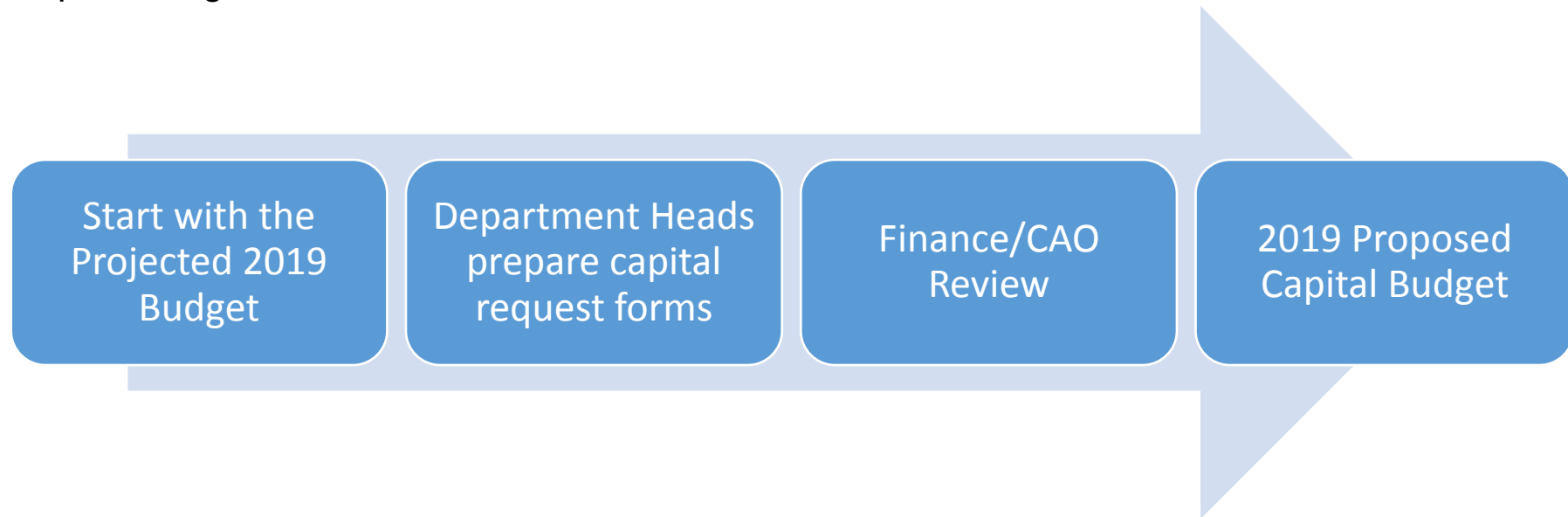
Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Training/Conferences	0	345	0	0	0	0.0 %
		Transfer to reserves	107,286	19,297	124,297	124,297	0	0.0 %
		Utilities	4,132	3,178	3,502	3,502	0	0.0 %
		Vehicle Repairs & Mntce	35,300	(701)	22,182	22,182	0	0.0 %
		Total	1,246,661	1,223,138	1,232,545	1,226,040	(6,505)	-0.5 %
		Net Revenue/Expenses	0	5,525	97	(24,956)	(25,053)	-25,827.8 %
		Water Services						
	Revenues	Fines/Penalties	(16,701)	(21,923)	(18,000)	(18,000)	0	0.0 %
		Rebill/Misc Revenue	(63,338)	(45,284)	(50,000)	(50,000)	0	0.0 %
		Transfer from Reserves	(11,893)	0	(10,900)	(77,668)	(66,768)	612.6 %
		User Fees/Charges	(3,618,456)	(3,295,039)	(3,628,419)	(3,628,419)	0	0.0 %
		General	(134,546)	(134,546)	(134,828)	(134,828)	0	0.0 %
		Grant Revenue	0	0	0	(17,120)	(17,120)	100.0 %
		Total	(3,844,934)	(3,496,792)	(3,842,147)	(3,926,035)	(83,888)	2.2 %
	Expenses	Insurance	18,626	20,073	19,918	20,872	954	4.8 %
		Interest Payment	556,945	536,761	536,734	535,071	(1,663)	-0.3 %
		Principal Payment	422,151	388,944	384,115	385,778	1,663	0.4 %
		Contracted Services	36,210	64,273	138,500	187,336	48,836	35.3 %
		Lab Testing	8,713	8,296	10,000	10,000	0	0.0 %
		Repairs & Mntce	149,333	138,286	174,454	174,454	0	0.0 %
		Safety Clothing & Equipment	2,549	2,817	5,500	5,500	0	0.0 %
		Salaries/wages	416,468	443,753	424,478	475,024	50,547	11.9 %
		S-Benefits	104,748	106,533	103,786	118,595	14,810	14.3 %
		Supplies/Services	55,623	60,007	54,075	53,222	(854)	-1.6 %
		Training/Conferences	13,097	11,171	15,500	16,185	685	4.4 %
		Transfer to reserves	811,336	816,000	816,000	816,000	0	0.0 %

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Department	Division	GL Account Name	2017 Actual Costs	2018 YTD Actual Costs	2018 Budget	2019 Budget	Change over previous year	Percentage over previous year
		Utilities	60,132	54,852	76,500	76,500	0	0.0 %
		Vehicle Repairs & Mntce	28,215	28,627	24,345	24,345	0	0.0 %
		Water Purchased	603,393	598,216	686,317	686,317	0	0.0 %
		Total	3,287,537	3,278,610	3,470,222	3,585,200	114,978	3.3 %
		Net Revenue/Expenses	(557,397)	(218,183)	(371,925)	(340,835)	31,090	-8.4 %
Total Environmental Services			(380,235)	54,264	(370,550)	(365,791)	4,759	-1.3 %

2019 Capital Budget

Capital Budget Process



Capital Funding Sources

Tax Levy

The tax levy is the most common source of funding for capital projects, although the Municipality tries to mitigate this through savings in reserves/reserve fund, maximizing government grants, and user fees.

Grants

Government transfers provide the ability to expand the capacity for capital projects. They are considered incremental funding sources to address ageing infrastructure rather than to reduce the tax impacts historically. A few examples of consistent grants are AMO Gas Tax and OCIF Formula Based Funding. Additionally, application based grants are available as announced by the governing bodies.

Reserve/Reserve Funds

The Municipality has been saving based on annual amortization amounts for its current assets. This is a forward thinking strategy aimed at providing future sustainability. The use of these funds annually is capped at 25% of the prior year's contributions to ensure the funds are not depleted rapidly. This can help supplement the tax levy in years with greater capital demand, which is anticipated as we move forward.

Debt Financing

Debt financing is the least common option, but happens for large scale infrastructure projects beyond our immediate capacity. There are restrictions such as the annual repayment limit (ARL) that caps the annual payments at 25% of our own source revenues.

User Fees

These are largely water/sewer user fees that are determined through a rates study. As per legislation, water and sewer services are a full cost recovery asset due to its critical nature. It is imperative that funds always be available to address any quality issues or capital upgrades required to provide a safe service. Additionally, those benefiting from the service are the ones paying for the service as well. This is important in a rural/urban community since not all communities have access to water and sewer, particularly rurally.

Other Sources

Other sources include transfers from Other Municipalities through established funding agreements, sale of capital assets, joint projects, fundraising/donations, etc.

Capital Backlog and Asset Management

According to the 2016 Asset Management Plan there is a capital backlog of approximately \$50M. Of that amount \$35M can be found in the Roads Network. These backlogs are not unique to the Municipality of South Huron but suggest we are currently underfunding some of our core infrastructure. With many budgetary pressures over the years this has become the reality of all Municipalities and demonstrates the criticality and need for asset management planning.

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

2019 Capital Budget Summary – by Project and Department

Project Name	2019 Proposed Capital Investment						
	Project Cost	Tax Levy	User Fees	Grant	Capital Repl Reserve	Water/ Sewer Reserve	Other Sources
Town Hall Rehabilitation	28,493	28,493					
Truck Replacement	35,616	-			35,616		
SCBA Replacement Program	13,000	12,610					390
PPE Replacement Program	19,240	18,663					577
Line 17 Joint Project	287,500	143,750					143,750
Kirkton Rd Joint Project	55,000						55,000
Elimville Line Surface	337,500	31,225		306,275			
Preconstruction Work - Drainage	282,000	120,206		161,794			
Mollard Line Culvert	511,598			511,598			
Replace Tandem Plow #66	300,000	124,786			175,214		
Replace Tandem Plow #25	300,000	242,000			58,000		
Replace Trackless #96	169,227	169,227					
Replace Dump Truck #100	100,000	100,000					
Replace Disk Mower #130	16,282	16,282					
Port Blake	412,738				412,738		
Community Hub/Recreation Centre	176,995	125,000			51,995		
Refrigeration Upgrades - Stephen	36,786	36,786					
KW Parking Lot Paving	135,000	67,500					67,500
Dashwood CC Washrooms	113,731				43,531		70,200
Bulk Water Station	50,000		50,000				
Rechlorination System - HP Water Tower	50,000		50,000				
Huron Street Watermain	149,809		30,000			119,809	

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Project Name	2019 Proposed Capital Investment						
	Project Cost	Tax Levy	User Fees	Grant	Capital Repl Reserve	Water/ Sewer Reserve	Other Sources
Shipka Line Watermain	599,973					599,973	
Parr Line Watermain	587,873					587,873	
Meter Replacement Program (250 meters)	250,000					250,000	
SCADA System upgrades	260,000					260,000	
Water/Sewer Operations Centre renovations	50,000					50,000	
Huron Street monitoring Chamber Enclosure	40,000		40,000				
Chlorine Online Analyzer Upgrades	30,000					30,000	
Exeter North Chamber Valve Upgrade	50,000		50,000				
Dashwood Road Watermain Replacement	20,000		20,000				
Dashwood Road Watermain Replacement II	20,000		20,000				
William Street SPS Upgrade	1,900,040			984,429		915,611	
William Street SPS Forcemain Replacement	250,000					250,000	
Snider Crescent SPS Upgrade	600,000					600,000	
Crediton SPS Upgrade	60,000					60,000	
Sewage Lagoon Filter Building Pumping Station	25,000					25,000	
Acoustic Sewer Assessment Device	40,000					40,000	
Main Street Sewer Easement Rehabilitation	50,000					50,000	
Landfill Expansion Stage III	115,000				115,000		
Huron St Top Asphalt	137,527		20,000		87,527	30,000	
Sherwood Cres Engineering	90,000	50,000	20,000			20,000	
William St Engineering	60,000	30,000	15,000			15,000	
William St II Engineering	60,000	30,000	15,000			15,000	
Thomas St Engineering	60,000	30,000	15,000			15,000	
2019 Proposed Capital Budget	8,935,929	1,376,528	345,000	1,964,096	979,621	3,933,266	337,417

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Proposed 2019-2023 Capital Budget by Department

The following capital budgets represent the capital needs by department for the next 5 years that are apparent and known at the time of the budget preparation. The forecasted project cost includes all funding sources and is a total cost for the projects listed, this is not a tax levy requirement.

Summary of the Capital Budget

LEVY	2018 Budget		2019 Proposed Capital Investment						Forecasted Project Cost (Total\$)			
Department	Project Cost	Tax levy	Project Cost	Tax Levy	Grant	Reserve	Water/Sewer User Fees	Other Sources	2020	2021	2022	2023
Administration	3,562	3,562	28,493	28,493	-	-	-	-	15,097	-	-	-
Building Services	-	-	35,616	-	-	35,616	-	-	3,700	-	-	-
Emergency Services	302,240	250,251	32,240	31,273	-	-	-	967	842,240	332,240	432,240	32,240
Transportation Services	2,732,471	642,792	2,636,635	1,087,476	979,667	348,241	50,000	171,250	2,390,751	3,566,770	3,182,500	3,415,000
Recreation	2,438,775	285,888	875,250	229,286	-	508,264	-	137,700	374,000	353,000	546,800	-
Cemetery	-	-	-	-	-	-	-	-	-	-	-	-
Total Levy Based	5,477,048	1,182,493	3,608,234	1,376,528	979,667	892,121	50,000	309,917	3,625,788	4,252,010	4,161,540	3,447,240

SPECIAL AREA RATES	2018 Budget		2019 Proposed Capital Investment						Forecasted Project Cost (Total\$)			
Department	Project Cost	Special Area Rate	Project Cost	Special Area Rate	Grant	Reserve	Debt	Other Sources	2020	2021	2022	2023
Streetlighting	160,000	-	-	-	-	-	-	-	-	-	-	-
Total Special Area Rate	160,000	-	-	-	-	-	-	-	-	-	-	-

USER FEES	2018 Budget		2019 Proposed Capital Investment						Forecasted Project Cost (Total\$)			
Department	Project Cost	User Fees	Project Cost	User Fees	Grant	Reserve	Debt	Other Sources	2020	2021	2022	2023
Water	2,203,166	368,633	2,222,655	325,000	-	1,897,655	-	-	1,419,260	2,013,450	1,842,925	568,150
Sewer	3,436,441	-	2,990,040	-	984,429	2,005,611	-	-	1,333,000	1,837,500	600,000	1,100,000
Solid Waste	80,000	80,000	115,000	-	-	115,000	-	-	50,000	25,000	25,000	25,000
Total User Fee	5,719,607	448,633	5,327,695	325,000	984,429	4,018,266	-	-	2,802,260	3,875,950	2,467,925	1,693,150

TOTAL PROPOSED CAPITAL	11,356,655		8,935,929		1,964,096	4,910,387	50,000	309,917	6,428,048	8,127,960	6,629,465	5,140,390
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MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

General Government

General Government often does not have much in terms of capital investments. However, in 2019 there were some repairs identified for the Bell Tower and the front steps at the Town Hall facility. The stair repairs are considered a health and safety concern for staff and the public.

	2019 Proposed Capital Investment						Forecasted Project Cost (Total \$)			
Project Name	Project Cost	Tax Levy	Grant	Res.	Debt	Other Source	2020	2021	2022	2023
Town Hall Rehabilitation	28,493	28,493								
Replace Photocopier-Upstairs							3,700			
Bulk Inserter/Folding Machine							11,397			
Total General Government Capital	28,493	28,493	-	-	-	-	15,097	-	-	-

Building Inspection Services

	2019 Proposed Capital Projects						Forecasted Project Cost (Total \$)			
Project Name	Project Cost	Tax Levy	Grant	Reserve	Debt	Other Sources	2020	2021	2022	2023
Truck Replacement	35,616	-		35,616						
Replace Photocopier-Upstairs							3,700			
Total Building & Development Capital Projects	35,616	-	-	35,616	-	-	3,700	-	-	-

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Emergency Services (Fire)

The emergency services department has a relatively small capital network consisting of Self Contained Breathing Apparatus (SCBA), Personal Protection Equipment (PPE), Vehicles/Equipment and the Fire Hall Facilities. SCBA and PPE are budgeted annually and a certain number are replaced rotationally. The capital network for fire is highly specialized with many differing needs than other Municipal departments.

Project Name	2019 Proposed Capital Projects						Forecasted Project Cost (Total \$)			
	Project Cost	Tax Levy	Grant	Res.	Debt	Other Sources	2020	2021	2022	2023
SCBA Replacement Program	13,000	12,610				390	13,000	13,000	13,000	13,000
PPE Replacement Program	19,240	18,663				577	19,240	19,240	19,240	19,240
Parking Lot Paving - Exeter Station							20,000			
1992 Ford Tanker - Exeter							300,000			
2009 GMC Sierra Truck							40,000			
2000 Freightliner Telesquirt - Exeter							450,000			
1996 Chevrolet Tanker - Dashwood								300,000		
2002 Freightliner Pumper - Dashwood									400,000	
Total Emergency Services Capital	32,240	31,273	-	-	-	967	842,240	332,240	432,240	32,240

Transportation Services

The Transportation services department provides and maintains the road network, street lighting and bridges/culverts. The bulk of the funding is dependent on the tax levy and remains a relatively underfunded department in terms of capital investment. Especially as the infrastructure is ageing and threatening to fail.

With the ageing infrastructure asset management is key to ensure a proactive, cost efficient approach to managing the roads network and other critical infrastructure assets. As a result, staff has performed an annualized cost analysis regarding the tar and chip road surfaces. A number of the proposed capital projects that already possess a tar and chip surface have been included with an HL4 surface. This extends the overall useful life of the asset and reduces the overall annualized cost of the infrastructure. Additionally, it is a better quality surface requiring similar amounts of regular and winter maintenance as the tar and chip (both surface treated roads).

Specifically a tar and chip surface will last about 5-7 years before it needs to be replaced, whereas, an HL4 with a 4" lift can extend the useful life out to 25 years.

The 2019 budget includes the resurfacing of 7 km of road as well as 14 km of preconstruction drainage work. Mollard Line culvert replacement was approved as a pre-budget resolution to be funded through OCIF formula based grant funding. The largest component of the Transportation budget is the equipment replacement. As a result of an ageing fleet the department has suffered rising maintenance costs and equipment failures.

Project Name	# km	2019 Proposed Capital Projects					Forecasted Project Cost (Total \$)			
		Project Cost	Tax Levy	Grant	Res.	Other Source	2020	2021	2022	2023
Line 17 Joint Project	4.1	287,500	143,750			143,750				
Kirkton Rd Joint Project	0.27	55,000			27,500	27,500				
Elimville Line Surface	2.7	337,500	31,225	306,275						
Preconstruction Work - Drainage	14.4	282,000	120,206	161,794						
Shipka Line Surface	4						500,000			
Parr Line - Crediton to Cty Rd 83	5.7							356,250	356,250	
Gore Road - 83 to Corbett Line	2						250,000			
Parr Line - Crediton to Cty Rd 5	4						27,500	277,500	250,000	

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Project Name	# km	2019 Proposed Capital Projects					Forecasted Project Cost (Total \$)			
		Project Cost	Tax Levy	Grant	Res.	Other Source	2020	2021	2022	2023
Woodham Rd - Hwy 23 to 250m W	0.25						31,250			
McTaggart Line - 83 to Rodgerville	6						90,000	375,000	375,000	
Union Line - 83 to 23	4.5						35,000	316,250	281,250	
Elmville Line - 83 to MacDonald	2						250,000			
Plugtown Line - 83 to Kirkton Rd	4						67,000	500,000		
Victoria Dr - Centralia to Mt Carmel Dr	1								125,000	
B Line - Gore Rd to 81	3								375,000	
Line 17 - West Perth Rd 179 to 83	4									
Huron St - Snider Cres to Airport Line	1.2							150,000		
Whalen Line - McTaggart to Old Line	5							556,770		
Corbett Line - 83 to Huron St	2								250,000	
Corbett Line - Cty Rd 10 to 5	4									500,000
Pyrde Blvd - Huron St to N John St	0.25									75,000
Bridge Repairs										
Mollard Line Culvert		511,598		511,598						
Park Road Structure #3059							275,000			
Blackbush Line Structure #1028							190,000			

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Project Name	# km	2019 Proposed Capital Projects					Forecasted Project Cost (Total \$)			
		Project Cost	Tax Levy	Grant	Res.	Other Source	2020	2021	2022	2023
Elimville Line Structure #3034							245,000			
Blackbush Line Structure #1024							10,000	70,000		
Morrison Line Structure #3003							20,000	275,000		
Huron Street Structure #3044							20,000	170,000		
B Line Structure #1096							20,000	165,000		
Kirkton Road Structure #1079								10,000	70,000	
B Line Structure #1098								15,000	150,000	
Whalen Line Structure #3061								10,000	65,000	
Airport Line Structure #1006									10,000	155,000
Ausable Line Structure #1012									20,000	340,000
Babylon Line Structure #1022									10,000	115,000
Blackbush Line Structure #1030									5,000	60,000
Mollard Line Structure #1061									25,000	405,000
South Road Structure #1065									25,000	405,000
Line 17 Structure #3014									25,000	304,000
Elimville Line Structure #3029									25,000	365,000
Elimville Line Structure #3031									10,000	86,000

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Project Name	# km	2019 Proposed Capital Projects					Forecasted Project Cost (Total \$)			
		Project Cost	Tax Levy	Grant	Res.	Other Source	2020	2021	2022	2023
East of Hwy #4 Pedestrian Bridge										15,000
East of Hwy #4 Pedestrian Bridge										5,000
East of Hwy #4 Pedestrian Bridge										5,000
Huron Street Structure #1083										10,000
Rodgerville Road Structure #3009										20,000
Equipment/Rolling Stock										
Replace Tandem Plow #66		300,000	124,786		175,214					
Replace Tandem Plow #25		300,000	242,000		58,000					
Replace Trackless #96		169,227	169,227							
Replace Dump Truck #100		100,000	100,000							
Replace Disk Mower #130		16,282	16,282							
Replace Pickup Truck #114							37,500			
Replace Tractor #058							85,000			
Replace Pickup Truck #117							37,500			
Replace Backhoe #109							200,000			
Replace Tandem Axle Plow #67								320,000		
Replace Loader #97									250,000	

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Project Name	# km	2019 Proposed Capital Projects					Forecasted Project Cost (Total \$)			
		Project Cost	Tax Levy	Grant	Res.	Other Source	2020	2021	2022	2023
Replace Tractor/Backhoe #118										
Replace Single Axle Plow #71									320,000	
Replace Trackless #122									160,000	
Replace Single Axle Plow #72										250,000
Replace Sweeper #106										300,000
Total Transportation Services		2,359,108	947,476	979,667	260,714	171,250	2,390,751	3,566,770	3,182,500	3,415,000

Council approved the Mollard Line Culvert replacement and authorized Staff to release a Request for Tender, which closed January 10, 2019. Resolution #559-208 authorized the culvert replacement up to an amount of \$505,000 exclusive of HST. The funding source recommended in this capital budget is from OCIF Formula based grant.

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Recreation and Cultural Services

Recreation and Cultural Services includes Arenas, Community Centres, Parks and the Equipment, Pools, Splash Pad and Vehicles/Equipment required to operate the aforementioned facilities.

Project Name	2019 Proposed Capital Projects				Forecasted Project Cost (Total \$)			
	Project Cost	Tax Levy	Reserve	Other Sources	2020	2021	2022	2023
Port Blake	412,738		412,738					
Community Hub/Recreation Centre	176,995	125,000	51,995					
Refrigeration Upgrades - Stephen	36,786	36,786						
KW Parking Lot Paving	135,000	67,500		67,500				
Dashwood CC Washrooms	113,731		43,531	70,200				
Replace Tractor 046					45,000			
4X4 Utility Vehicle					15,000			
Crediton CC Parking lot paving					26,000			
Trails Project - Elliott - Cemetery					108,000			
Replace tennis courts					75,000			
KW Parking lot paving					105,000			
SHRC Ice Resurfacer						160,000		
Stephen Arena parking lot paving						43,000		
Stephen Arena Compressor						60,000		
SHRC - Ball Diamond 1 light replace						90,000		
SHRC - Ball Diamond 2 light replace							90,000	
Stephen Arena Ice Resurfacer							150,000	
Stephen Arena - Roof Replacement							100,000	
Crediton Playground Equipment							23,800	
Dashwood Dishwasher								7,000
Stephen Arena - Dasher Boards								140,000
Stephen Arena - Ice surface glass								24,000
SHRC - Dishwasher								12,000
Total Recreation Capital	875,250	229,286	508,264	137,700	374,000	353,000	363,800	183,000

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Sanitary Sewer Services

Project Name	2019 Proposed Capital Projects				Forecasted Project Cost (Total \$)			
	Project Cost	User Fees	Grant	Reserve	2020	2021	2022	2023
William Street SPS Upgrade	1,900,040		984,429	915,611				
William Street SPS Forcemain Replacement	250,000			250,000	208,000	487,500		
Snider Crescent SPS Upgrade	600,000			600,000				
Crediton SPS Upgrade	60,000			60,000				
Sewage Lagoon Filter Building Pumping Station	25,000			25,000	250,000			
Acoustic Sewer Assessment Device	40,000			40,000				
Main Street Sewer Easement Rehabilitation	50,000			50,000	100,000	100,000	100,000	100,000
Rehabilitate Sewage Lagoon Sand Filters					750,000	750,000	500,000	
Huron Park SPS Upgrades					25,000	500,000		
Removal of Sludge from the Exeter Lagoons								1,000,000
Total Sewer Capital	2,925,040	-	984,429	1,940,611	1,333,000	1,837,500	600,000	1,100,000

This capital budget includes a request of \$1,940,611 from the Sewer Reserve which has an estimated balance of \$1,722,101. As per Watson's Water/Sewer Rates Study presentation on January 14, 2019 it is recommended that Council authorize the borrowing of \$218,510 from the Water Reserve as a method of internal borrowing. Internal borrowing is to be repaid using the Bank of Canada overnight rate, which as of January 17, 2019 is 1.75%².

² <https://www.bankofcanada.ca/> The Bank of Canada increased the rate to 1.75% as of January 9, 2019 and it remains as of January 17, 2019.

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Solid Waste Services

Solid Waste services include collection, disposal (landfill) and diversion (recycling). This department has a very limited capital network consisting of the landfill site itself, the scale and the scale house. The landfill expansion is an ongoing capital cost requiring large amounts of environmental testing and professional monitoring over a number of years before the landfill can expand. That being said it requires significant pre-planning to get to the point of expansion in time.

	2019 Proposed Capital Projects						Forecasted Project Cost (Total \$)			
Project Name	Project Cost	User Fees	Grant	Reserve	Debt	Other Sources	2020	2021	2022	2023
Landfill Expansion Stage III	115,000			115,000			50,000	25,000	25,000	25,000
Total Landfill Capital	115,000	-	-	115,000	-	-	50,000	25,000	25,000	25,000

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Water Services

Project Name	2019 Proposed Capital Projects			Forecasted Project Cost (Total \$)			
	Project Cost	User Fees	Reserve	2020	2021	2022	2023
Bulk Water Station	50,000	50,000					
Rechlorination System - HP Water Tower	50,000	50,000					
Huron Street Watermain	149,809	30,000	119,809				
Shipka Line Watermain	599,973		599,973				
Parr Line Watermain	587,873		587,873				
Meter Replacement Program (250 meters)	250,000		250,000	250,000	250,000	250,000	250,000
SCADA System upgrades	260,000		260,000				
Water/Sewer Operations Centre renovations	50,000		50,000				
Huron Street monitoring Chamber Enclosure	40,000	40,000					
Chlorine Online Analyzer Upgrades	30,000		30,000				
Exeter North Chamber Valve Upgrade	50,000	50,000					
Dashwood Road Watermain Replacement	20,000	20,000		636,840			
Dashwood Road Watermain Replacement II	20,000	20,000		492,420			
Blackbush Line watermain replacement				20,000	897,550		
Mollard Line Watermain Replacement				20,000	785,900		
Replace Pickup Truck #121					40,000		

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Project Name	2019 Proposed Capital Projects			Forecasted Project Cost (Total \$)			
	Project Cost	User Fees	Reserve	2020	2021	2022	2023
Bronson Line Watermain Replacement					20,000	599,575	
Grand Bend Line Watermain Replacement					20,000	973,350	
Grand Bend Line Watermain Upgrade to 250mm						20,000	213,150
Gore Road Watermain							20,000
Corbett Line Watermain							20,000
Replace Main Break Trailer #136							15,000
Replace WACH Valve Maintenance Trailer #113							50,000
Total Water Capital	2,157,655	260,000	1,897,655	1,419,260	2,013,450	1,842,925	568,150

MUNICIPALITY OF SOUTH HURON – 2019 BUDGET

Combined Services

Combined services capital projects are infrastructure capital works that require the replacement of underground linear infrastructure (water/sewer) and the reconstruction of a road. They are often combined to achieve operational and financial efficiencies through the tendering process. South Huron's strategy is to engineer these types of projects prior to the year of construction to optimize the tendering process which is early in the year to secure the best pricing. With the engineering completed the construction portion can be tendered and started much earlier in the year.

Project Name	# of km	Project Cost				Project Funding						Forecasted Project Cost (Total \$)			
		Roads	Storm	Water	Sewer	Tax Levy	Grant	Roads/ Storm Reserve	Water/ Sewer Reserve	Water/ Sewer Fees	Other Sources	2020	2021	2022	2023
Huron St Top Asphalt	0.71	105,000	32,527			0		87,527	30,000	20,000					
Sherwood Cres Engineering	0.6	45,000	5,000	20,000	20,000	50,000			20,000	20,000		1,725,000	86,250		
William St Engineering	0.3	27,000	3,000	15,000	15,000	30,000			15,000	15,000		1,000,000	50,000		
William St II Engineering	0.27	27,000	3,000	15,000	15,000	30,000			15,000	15,000			926,500	46,325	
Thomas St Engineering	0.21	27,000	3,000	15,000	15,000	30,000			15,000	15,000			714,500	35,725	
Waterloo Street Reconstruction	0.61											2,103,000	151,550		
William St III Reconstruction	0.41											70,000	1,400,000	70,000	
Victoria St E Reconstruction	0.24											65,000		780,750	39,038
Kingscourt Cres Reconstruction	0.28											75,000		730,000	50,000
Church St Reconstruction	0.12											45,000		575,000	28,750
Alexander Street Reconstruction	0.17											51,500		750,000	37,500
Gidley Street Reconstruction	0.12											65,000		800,000	40,000
Main Street North Reconstruction	0.24													100,000	1,150,000
Thames Road West Reconstruction	0.42													65,000	1,525,000
Waterloo Street Reconstruction	0.2														65,000
Andrew Street Reconstruction	0.22														65,000
Main Street South Reconstruction	0.73													2,500,000	2,500,000
Total Combined Services Capital		231,000	46,527	65,000	65,000	140,000	-	87,527	95,000	85,000	-	5,199,500	3,328,800	6,452,800	5,500,288

2019 Capital Budget Request Form



Project Name:	Town Hall Rehabilitation	Project No.	2019-GA-01
Functional Class:	General Government	Department:	General Admin
Asset Category:	Facilities		
Location:	Town Hall	Project Authorization:	
Estimated Useful Life:		Joint Project Lead:	NA

Detailed Project Description:

Restoration to the Bell Fry and replacement of the front steps at the Olde Town Hall.

Project Rationale:

Indicated in the scope of the Brick Work Restoration project, completed in 2018 at the Olde Town Hall, an inspection and report on the condition of the Bell Fry Tower masonry was requested. The condition was accessed by the contractor and as a result, it was recommended that the damaged points be removed on the clock and that the motor be replaced. The motor colour will mirror that of the 2nd story keystones.

The entrance steps to the Olde Town Hall have shifted over time, causing breakage from the original structure. The present steps will be removed and replaced with new concrete.

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

Images



2019 Capital Budget Request Form

Project Name:	Town Hall Rehabilitation						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		28,000					
Vehicles							
Equipment							
Non-recoverable HST	-	493	-	-	-	-	-
Total Capital Cost	-	28,493	-	-	-	-	-
<u>Sources of Funding</u>							
Net Tax Levy Impact	-	28,493	-	-	-	-	-

Operating Impact of Capital							
No adverse operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	
Consequence of Failure	Health and safety concerns exposing levels of risk in terms of litigation.

2019 Capital Budget Request Form



Project Name:	Truck Replacement	Project No.	2019-B-01
Functional Class:	Planning & Development	Department:	Building
Asset Category:	Rolling Stock		
Location:	Building Services	Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	NA

Detailed Project Description:

Purchase of a 2019 4x4 pick up truck. This vehicle is used to transport the building inspectors to job and inspection sites.

Project Rationale:

Existing truck has exceeded its service life and increased signs of wear are evident. The doors and wheel wells are beginning to deteriorate and rust as well as the truck box. The fuel, brake and hose lines are showing signs of deterioration as well. The current pickup truck has approximately 151,000 km on it.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)		

Project Materials:

2008 4x4 Pickup - Replace with same or similar model.

Images



2019 Capital Budget Request Form

Project Name:	Truck Replacement						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles		35,000					
Equipment							
Non-recoverable HST	-	616	-	-	-	-	-
Total Capital Cost	-	35,616	-	-	-	-	-
<u>Sources of Funding</u>							
Building Capital Repl Reserve		35,616					
Net Tax Levy Impact	-	-	-	-	-	-	-

Operating Impact of Capital							
No incremental operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Doors and wheel wells showing increased signs of deterioration/ rust. This also includes the truck box itself. Under carriage has been undercoated yearly, however fuel, brake and hose lines are showing signs of deterioration (none of these line have ever been replaced. Potential failure on the short end would be these lines, wheel bearings, tie rods and ball joints. In addition, body panels would be expected to worsen due to rust.
Consequence of Failure	Without a building department vehicle, onsite inspections may not be conducted within the prescribed timelines as stated in section 1.3.5.1. of the Ontario Building Code.

2019 Capital Budget Request Form



Project Name:	SCBA Replacement Program	Project No.	2019-FD-01
Functional Class:	Protection Services	Department:	Fire
Asset Category:	Equipment		
Location:	Various Stations	Project Authorization:	
Estimated Useful Life:	25 Years	Joint Project Lead:	NA

Detailed Project Description:

Replacement of 2 self contained breathing apparatus (SCBA) units for the firefighters.

Project Rationale:

Replacement of older style SCBA units as per the standard NFPA 1862. The older units do not have the PASS (man down alarms) or the HUD (heads up display for low air levels). Upgrading the units to include these features increases the safety of the firefighters and decreases liability risks.

Project Measurements:

Unit of Measure:	Quantity	Asset
	2	SCBA Units

Project Materials:

Images



2019 Capital Budget Request Form

Project Name:	SCBA Replacement Program						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles							
Equipment	12,775	12,775	12,775	12,775	12,775	12,775	
Non-recoverable HST	225	225	225	225	225	225	-
Total Capital Cost	13,000	13,000	13,000	13,000	13,000	13,000	-
<u>Sources of Funding</u>							
Other:	390	390	390	390	390	390	
Net Tax Levy Impact	12,610	12,610	12,610	12,610	12,610	12,610	-

Operating Impact of Capital							
No adverse operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Low probability of failure of the units themselves, but newer units include increased health and safety features to ensure the safety of our firefighters.
Consequence of Failure	Without the new features it leaves firefighters exposed to the significant safety risks that are unnecessary since they can be minimized.

2019 Capital Budget Request Form



Project Name:	PPE Replacement Program	Project No.	2019-FD-02
Functional Class:	Protection Services	Department:	Fire
Asset Category:	Equipment		
Location:	Various Stations	Project Authorization:	
Estimated Useful Life:	7 Years	Joint Project Lead:	NA

Detailed Project Description:

Annual replacement of firefighter personal protective equipment (PPE).

Project Rationale:

PPE is required to be replaced every 10 years as per NFPA Standard 1971. Annualizing this cost is critical in the affordability for the Municipality.

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

Images



2019 Capital Budget Request Form

Project Name:	PPE Replacement Program						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles							
Equipment	18,907	18,907	18,907	18,907	18,907	18,907	
Non-recoverable HST	333	333	333	333	333	333	-
Total Capital Cost	19,240	19,240	19,240	19,240	19,240	19,240	-
<u>Sources of Funding</u>							
Other:	577	577	577	577	577	577	
Net Tax Levy Impact	18,663	18,663	18,663	18,663	18,663	18,663	-

Operating Impact of Capital							
No adverse operating impacts are anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	
Consequence of Failure	

2019 Capital Budget Request Form



Project Name:	Line 17 Joint Project	Project No.	2019-TS-01
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Roads		
Location:	Road 181-183	Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	West Perth (Mike Kraemer)

Detailed Project Description:

This is a joint project with West Perth with West Perth as the project lead. The work involves the placement of a 10mm (average) of HL2 padding over existing road surface to restore road profile and overlay with 30mm of HL2 Asphalt, including re-graveling the road shoulders.

Project Rationale:

This project is a priority due to the deteriorated condition of the road; improves public safety; reduces the potential for emergency repairs and improves quality of life. If this project is not completed there is the potential for increased maintenance costs; increase liability related to Minimum Maintenance Standards and significantly increased future capital costs due to infrastructure deteriorating beyond being able to be rehabilitated.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	4.1	Road Surface

Project Materials:

Surface treatment being replace with HL2

Images



2019 Capital Budget Request Form

Project Name:	Line 17 Joint Project						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		282,528					
Vehicles							
Equipment							
Non-recoverable HST	-	4,972	-	-	-	-	-
Total Capital Cost	-	287,500	-	-	-	-	-
<u>Sources of Funding</u>							
Transportation Capital Repl Reserve		143,750					
Other:		143,750					
Net Tax Levy Impact	-	0	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age and condition of existing asset.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs and increased future capital costs due to delays in major repairs of existing infrastructure.

2019 Capital Budget Request Form



Project Name:	Kirkton Rd Joint Project	Project No.	2019-TS-02
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Roads		
Location:	Airport Line - Ondrejicka Elevator	Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	

Detailed Project Description:

This project involves the placement of 50mm of HL4 over existing gravel road surface from Airport Line to the entrance of Ondrejicka Elevators, including re-graveling the shoulders.

Project Rationale:

This project is a priority as it is an economic development initiative to improve/enhance business operations at Ondrejicka Elevators. The cost of this project is funded 50% by DC Charges revenue and 50% by Ondrejicka Elevators.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	0.27	Road Surface

Project Materials:

Gravel surface being replaced with HL4.

Images



2019 Capital Budget Request Form

Project Name:	Kirkton Rd Joint Project						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		54,049					
Vehicles							
Equipment							
Non-recoverable HST	-	951	-	-	-	-	-
Total Capital Cost	-	55,000	-	-	-	-	-
<u>Sources of Funding</u>							
Transportation Capital Repl Reserve							
Reserve/Reserve Fund:	DC Reserve	27,500	(DC Charges Revenue)				
Other:		27,500	(Ondrejicka Elevators)				
Net Tax Levy Impact	-	0	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Low probability of failure due upgrades to existing asset.
Consequence of Failure	Lost opportunity to reduce maintenance costs.

2019 Capital Budget Request Form



Project Name:	Elimville Line Surface	Project No.	2019-TS-03
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Roads		
Location:	MacDonald Rd - Line 17	Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	

Detailed Project Description:

This project involves the placement of a 10mm (average) of HL2 padding over existing tar and chip road surface to restore road profile and overlay with 50mm of HL4 Asphalt, including re-graveling the road shoulders.

Project Rationale:

This project is a priority due to the deteriorated surface condition of the road. It currently requires an overlay and staff has determined that based on annualized costs and the maximization of the useful lives of the road surface it makes financial sense to apply an HL4 surface rather than tar and chip. Both are still considered surface treated roads and will require similar maintenance costs/standards, but HL4 will extend the frequency in which the road surface will require replacement and carries a lower annualized cost over its life.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	2.7	Road Surface

Project Materials:

Surface treatment being replaced with HL4 overlay.

Images



2019 Capital Budget Request Form

Project Name:	Elimville Line Surface						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		331,663					
Vehicles							
Equipment							
Non-recoverable HST	-	5,837	-	-	-	-	-
Total Capital Cost	-	337,500	-	-	-	-	-
<u>Sources of Funding</u>							
Grant		306,275					
Net Tax Levy Impact	-	31,225	-	-	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age and condition of existing asset.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs and increased future capital costs due to delays in major repairs of existing infrastructure.

2019 Capital Budget Request Form



Project Name:	Preconstruction Drainage Work	Project No.	2019-TS-04
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Roads		
Location:	Various - see below	Project Authorization:	
Estimated Useful Life:		Joint Project Lead:	NA

Detailed Project Description:

This project is preconstruction that will extend the useful life of the new pavement as it changes from tar and chip to HL4 reducing annualized lifecycle costs. Current tar and chip roads do not include drainage which accelerates the deterioration. In order to maximize the longevity and quality of an HL4 surface drainage properties need to be included and will help with the preservation of the road base as well. It is proposed the following road segments undergo preconstruction work for pavement in 2020/2021: Elimville Line (MacDonald to Line 17), Shipka Line (Crediton Rd to Mt Carmel Rd), Parr Line (Crediton Rd to #83), and Elimville Line (#83 to MacDonald). The total km is 14.40 km.

Project Rationale:

Preconstruction work allows for pavement efficiencies and minimizes the annual cost and inconvenience of the work. Staff has determined that based on annualized costs and the maximization of the useful lives of the road surface it makes financial sense to apply an HL4 surface rather than tar and chip. Both are still considered surface treated roads and will require similar maintenance costs/standards, but HL4 will extend the frequency in which the road surface will require replacement and carries a lower annualized cost over its life.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)		

Project Materials:

Subdrainage and road crossing/culverts

Images



2019 Capital Budget Request Form

Project Name:	Preconstruction Drainage Work						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		277,123					
Vehicles							
Equipment							
Non-recoverable HST	-	4,877	-	-	-	-	-
Total Capital Cost	-	282,000	-	-	-	-	-
<u>Sources of Funding</u>							
Grant		161,794					
Net Tax Levy Impact	-	120,206	-	-	-	-	-

Operating Impact of Capital							
No incremental operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age and condition of existing asset.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs and increased future capital costs due to delays in major repairs of existing infrastructure.

2019 Capital Budget Request Form



Project Name:	Mollard Line Culvert	Project No.	2019-TS-05
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Bridges & Culverts		
Location:	Mollard Line	Project Authorization:	
Estimated Useful Life:	75 years	Joint Project Lead:	NA

Detailed Project Description:

This project involves the replacement of Mollard Line Structure #1056 with a cast-in-place reinforced concrete or pre-cast concrete structure, as recommended in GMBLuePlan 2018 OSIM Report.

Project Rationale:

This project is a priority due to the current failed state of the existing structure and associated road closure. Replacement improves public safety; reduces the potential for emergency repairs and improves quality of life for area residents. If this project is not completed there is the potential for increased future capital costs due to delays in replacement of existing infrastructure. Additionally, not replacing this asset will impact the historical level of service provided by the culvert.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Culvert Structure

Project Materials:

CSP multi-plate culvert being replaced with cast-in-place reinforced concrete or pre-cast concrete structure.

Images



2019 Capital Budget Request Form

Project Name:	Mollard Line Culvert						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services	18,250	20,750					
Construction		482,000					
Vehicles							
Equipment							
Non-recoverable HST	321	8,848	-	-	-	-	-
Total Capital Cost	18,571	511,598	-	-	-	-	-
<u>Sources of Funding</u>							
Grant		511,598					
Net Tax Levy Impact	18,571	0	-	-	-	-	-

Operating Impact of Capital							
No incremental operating impacts anticipated							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The asset has already failed. It was previously held together with temporary supports and suffered a collapse in 2018.
Consequence of Failure	The section of road is closed to traffic as there is no safe pass through. This has impacted local farmers and their operations.

2019 Capital Budget Request Form



Project Name:	Replace Tandem Plow #66	Project No.	2019-TS-06
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Equipment		
Location:		Project Authorization:	
Estimated Useful Life:	25 Years	Joint Project Lead:	NA

Detailed Project Description:

This project involves the normal life cycle replacement of vehicle #66 2005 Mack Tandem Axle Plow Truck. The truck has reached its anticipated 15 year useful life. The aforementioned useful life is the anticipated service life of the new plow.

Project Rationale:

This project is normal life cycle replacement and is a priority due to the poor condition of the existing equipment. If this equipment is not replaced it continues to age, increasing maintenance costs; the potential for emergency repairs; impacting service levels and potentially Minimum Maintenance Standards. This is a combination unit used for winter maintenance and ditching/culvert/roads maintenance in the off-season. There are approximately 210,000 kms on the unit which operates in extreme conditions and is part of regular operations.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Truck

Project Materials:

Direct Replacement.

Images



2019 Capital Budget Request Form

Project Name:	Replace Tandem Plow #66						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles		300,000					
Equipment							
Non-recoverable HST	-	5,280	-	-	-	-	-
Total Capital Cost	-	305,280	-	-	-	-	-
<u>Sources of Funding</u>							
Transportation Capital Repl Reserve		175,214					
Net Tax Levy Impact	-	130,066	-	-	-	-	-

Operating Impact of Capital							
No incremental operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age, kms, and current operational demand/condition of the asset.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs, reducing service levels and potentially Minimum Maintenance Standards. This is critical for winter maintenance and the clearing/sanding of our Roads Network.

2019 Capital Budget Request Form



Project Name:	Replace Tandem Plow #25	Project No.	2019-TS-07
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Equipment		
Location:		Project Authorization:	
Estimated Useful Life:	12 Years	Joint Project Lead:	NA

Detailed Project Description:

This project involves the replacement of vehicle #25 2001 Western Star Tandem Axle Plow. The truck was slated for replacement in the 2017 capital budget and a tandem plow was ordered, received and put in service. Truck #25 was never removed from service as it was required in order to meet winter minimum maintenance standards. Having this plow in the inventory brings the total units to 5 tandems. This is critical in the reduction of demand on the graders which are not meeting their useful lives due to heavy use, especially in the winter. With this new truck it would alleviate the graders and compliment the current winter operations plan as well as ensure minimum maintenance standards are met.

Project Rationale:

This is a combination unit used for winter maintenance and ditching/culvert/roads maintenance in the off-season. The plow unit cannot make it through another winter season as the expected useful life expired in 2013. Although this truck will expand the number of fleet in terms of plows, the Municipality has had two graders fail without replacement resulting in a 2 unit loss. Therefore, there would not be an overall fleet expansion.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Truck

Project Materials:

Images



2019 Capital Budget Request Form

Project Name:	Replace Tandem Plow #25						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles		300,000					
Equipment							
Non-recoverable HST	-	5,280	-	-	-	-	-
Total Capital Cost	-	305,280	-	-	-	-	-
<u>Sources of Funding</u>							
Reserve/Reserve Fund:		58,000					
Net Tax Levy Impact	-	247,280	-	-	-	-	-

Operating Impact of Capital							
No incremental operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age, kms, and current operational demand/condition of the asset.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs, reducing service levels and potentially Minimum Maintenance Standards. This is critical for winter maintenance and the clearing/sanding of our Roads Network.

2019 Capital Budget Request Form



Project Name:	Replace Trackless #96	Project No.	2019-TS-08
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Equipment		
Location:		Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	NA

Detailed Project Description:

This project involves the normal life cycle replacement of equipment #96 Trackless MT5(incl blower/blade/sander). The trackless reached is anticipated 10 year useful life as of 2016. The machine is used in winter control operations, sidewalk/intersection sweeping, grass cutting and brushing operations.

Project Rationale:

This project is normal life cycle replacement and is a priority due to the poor condition of the existing equipment. If this equipment is not replaced it continues to age, increasing maintenance costs; the potential for emergency repairs; impacting service levels and potentially Minimum Maintenance Standards.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Trackless

Project Materials:

Direct replacement.

Images



2019 Capital Budget Request Form

Project Name:	Replace Trackless #96						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles		166,300					
Equipment							
Non-recoverable HST	-	2,927	-	-	-	-	-
Total Capital Cost	-	169,227	-	-	-	-	-
<u>Sources of Funding</u>							
Net Tax Levy Impact	-	169,227	-	-	-	-	-

Operating Impact of Capital							
No incremental operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age and condition of existing asset. There are significant operational demands on the unit and it will continue to deteriorate if not replaced.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs, reducing service levels and potentially Minimum Maintenance Standards.

2019 Capital Budget Request Form



Project Name:	Replace Dump Truck #100	Project No.	2019-TS-09
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Equipment		
Location:		Project Authorization:	
Estimated Useful Life:	15 years	Joint Project Lead:	NA

Detailed Project Description:

This project involves the normal life cycle replacement of vehicle #100 2007 GMC 1 Ton dump truck. Truck #100 reached the end of its 10 year useful life in 2016. The truck is used daily for all types of operational activities and failure would impede the delivery of services from the Roads Department.

Project Rationale:

This project is normal life cycle replacement and is a priority due to the poor condition of the existing equipment. If this equipment is not replaced it continues to age, increasing maintenance costs; the potential for emergency repairs; impacting service levels and potentially Minimum Maintenance Standards.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Truck

Project Materials:

Direct replacement.

Images



2019 Capital Budget Request Form

Project Name:	Replace Dump Truck #100						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles		98,270					
Equipment							
Non-recoverable HST	-	1,730	-	-	-	-	-
Total Capital Cost	-	100,000	-	-	-	-	-
<u>Sources of Funding</u>							
Net Tax Levy Impact	-	100,000	-	-	-	-	-

Operating Impact of Capital							
This would result in a slight decrease in repairs and maintenance.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to the high km's (270,000) and significant wear and tear over the years.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs; Service delivery would definitely be impacted

2019 Capital Budget Request Form



Project Name:	Replace Disk Mower #130	Project No.	2019-TS-10
Functional Class:	Transportation Services	Department:	Roads
Asset Category:	Equipment		
Location:		Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	NA

Detailed Project Description:

This project involves the normal life cycle replacement of equipment Replace #130 - 2014 Vermeer Disk Mower. The mower is used in road-side grass cutting.

Project Rationale:

This project is normal life cycle replacement and is a priority due to the poor condition of the existing equipment. If this equipment is not replaced it continues to age, increasing maintenance costs; the potential for emergency repairs; impacting service levels and potentially Minimum Maintenance Standards.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Mower

Project Materials:

Direct replacement.

Images



2019 Capital Budget Request Form

Project Name:	Replace Disk Mower #130						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles							
Equipment		16,000					
Non-recoverable HST	-	282	-	-	-	-	-
Total Capital Cost	-	16,282	-	-	-	-	-
<u>Sources of Funding</u>							
Net Tax Levy Impact	-	16,282	-	-	-	-	-

Operating Impact of Capital							
No incremental operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age and condition of existing asset.
Consequence of Failure	Increased maintenance costs; increased potential for emergency repairs, reducing service levels and potentially Minimum Maintenance Standards.

2019 Capital Budget Request Form



Project Name:	Port Blake		Project No.	2018-RS-01
Functional Class:	Recreation & Culture Services	Department:	Recreation	
Asset Category:	Land Improvements			
Location:	Port Blake Conservation Area	Project Authorization:		
Estimated Useful Life:		Joint Project Lead:		

Detailed Project Description:

Landscaping, a patio and updating the entrance at Port Blake Conservation Area. This project is a carryforward from 2018.

Project Rationale:

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

Images

2019 Capital Budget Request Form

Project Name:	Port Blake						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		405,599					
Vehicles							
Equipment							
Non-recoverable HST	-	7,139	-	-	-	-	-
Total Capital Cost	-	412,738	-	-	-	-	-
<u>Sources of Funding</u>							
Recreation Capital Repl Reserve		412,738					
Net Tax Levy Impact	-	-	-	-	-	-	-

Operating Impact of Capital							
No adverse operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	NA
Consequence of Failure	NA

2019 Capital Budget Request Form



Project Name:	Community Hub/Recreation Centre		Project No.	2019-RS-03
Functional Class:	Recreation & Culture Services	Department:	Recreation	
Asset Category:	Facilities			
Location:	South Huron Rec Centre	Project Authorization:		
Estimated Useful Life:		Joint Project Lead:		

Detailed Project Description:

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Project Rationale:

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Project Measurements:

Unit of Measure:	Quantity	Asset

Images

Project Materials:

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2019 Capital Budget Request Form

Project Name:	Community Hub/Recreation Centre						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Other		173,934					
Construction							
Vehicles							
Equipment							
Non-recoverable HST	-	3,061	-	-	-	-	-
Total Capital Cost	-	176,995	-	-	-	-	-
<u>Sources of Funding</u>							
Reserve/Reserve Fund:		51,995					
Net Tax Levy Impact	-	125,000	-	-	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	
Consequence of Failure	

2019 Capital Budget Request Form



Project Name:	Refrigeration Upgrades - Stephen Arena	Project No.	2019-RS-02
Functional Class:	Recreation & Culture Services	Department:	Recreation
Asset Category:	Equipment		
Location:	Stephen Arena	Project Authorization:	
Estimated Useful Life:		Joint Project Lead:	NA

Detailed Project Description:

Replacement of the existing brine pump and ammonia liquid bucket float at the Stephen Arena.

Project Rationale:

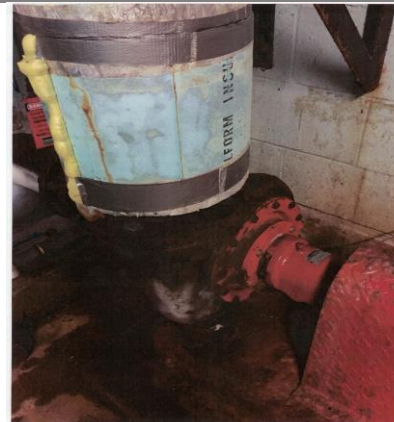
The Stephen Arena was built in 1964 and the existing brine pump and ammonia liquid bucket float are original to the refrigeration plant. The purpose of the brine pump is to move the liquid brine under the ice surface to ensure adequate cooling. The bucket float controls and monitors the amount of ammonia going into the system. As the brine pump and bucket float are ageing, the possibility for failure is a concern. In the event of failure, there are no similar replacement parts or units readily available.

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

Images



2019 Capital Budget Request Form

Project Name:	Refrigeration Upgrades - Stephen Arena						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles							
Equipment		36,150.00					
Non-recoverable HST	-	636.24	-	-	-	-	-
Total Capital Cost	-	36,786.24	-	-	-	-	-
<u>Sources of Funding</u>							
Net Tax Levy Impact	-	36,786.24	-	-	-	-	-

Operating Impact of Capital							
No adverse operating impacts anticipated as a result of this project.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Significant possibility due to age which would disrupt the ice quality.
Consequence of Failure	Depending on the weather and circumstances, failure of the brine pump could cause loss of ice. Bucket float could be by-passed to continue ice operations, however this would not be recommended. Ice time brings in a significant amount of revenues for the Recreation Department and if the ice was unavailable there would be financial consequences.

2019 Capital Budget Request Form



Project Name:	KW Parking Lot Paving	Project No.	2019-RS-04
Functional Class:	Recreation & Culture Services	Department:	Recreation
Asset Category:	Land Improvements		
Location:	KW Parking Lot	Project Authorization:	
Estimated Useful Life:		Joint Project Lead:	

Detailed Project Description:

Pulverize and pave the parking lot at the KW Community Centre/Pool facility.

Project Rationale:

The present 40 year old parking lot was originally paved with a single layer of asphalt, over a gravel pit. Over the years, volunteers have patched the lot in an attempt to extend its' life. The single layer asphalt has deteriorated to the point that grass is growing between the cracks and large potholes exist, especially at the entrance to the facility. Staff recommend that the present surface be pulverized and the gravel surface be used as the base for the new parking lot, creating very little preparation work. The present drainage should be adequate to proceed with this project.

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

Asphalt Parking Lot

Images



2019 Capital Budget Request Form

Project Name:	KW Parking Lot Paving						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		132,665					
Vehicles							
Equipment							
Non-recoverable HST	-	2,335	-	-	-	-	-
Total Capital Cost	-	135,000	-	-	-	-	-
<u>Sources of Funding</u>							
Other:	Perth South	67,500					
Net Tax Levy Impact	-	67,500	-	-	-	-	-

Operating Impact of Capital							
No adverse operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Cracking and separating suggests it is already in a state of failure.
Consequence of Failure	Large cracks or pot holes could damage vehicles or impair accessibility, particularly for the mobility challenged resulting in potential liability risks.

2019 Capital Budget Request Form



Project Name:	Dashwood CC Washrooms		Project No.	
Functional Class:	Recreation & Culture Services	Department:	Recreation	
Asset Category:	Facilities			
Location:	Dashwood CC	Project Authorization:		
Estimated Useful Life:		Joint Project Lead:		

Detailed Project Description:

Carryforward project from 2018.

Project Rationale:

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

Images

2019 Capital Budget Request Form

Project Name:	Dashwood CC Washrooms						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		111,763.95					
Vehicles							
Equipment							
Non-recoverable HST	-	1,967.05	-	-	-	-	-
Total Capital Cost	-	113,731.00	-	-	-	-	-
<u>Sources of Funding</u>							
Recreation Capital Repl Reserve		113731					
Net Tax Levy Impact	-	-	-	-	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	
Consequence of Failure	

2019 Capital Budget Request Form



Project Name:	Bulk Water Station	Project No.	2017-W-07
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	82 Nelson St, Exeter	Project Authorization:	
Estimated Useful Life:		Joint Project Lead:	

Detailed Project Description:

Installation of a bulk water dispensing station retrofitted into the existing maintenance building at 82 Nelson St. Exeter.

Project Rationale:

This will improve service and provide reliable/flexible services hours increasing the number of bulk water customers. It would create operational efficiencies as it requires staff time to provide temporary bulk waster connections.

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

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Images

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2019 Capital Budget Request Form

Project Name:	Bulk Water Station						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		3,000.00					
Construction		46,135.22					
Vehicles							
Equipment							
Non-recoverable HST	-	864.78	-	-	-	-	-
Total Capital Cost	-	50,000.00	-	-	-	-	-
<u>Sources of Funding</u>							
Water Rates		50,000.00					
Net User Fee Impact	-	-	-	-	-	-	-

Operating Impact of Capital							
No adverse operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	NA
Consequence of Failure	NA

2019 Capital Budget Request Form



Project Name:	Rechlorination System - HP Water Tower	Project No.	2018-W-09
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	Huron Park	Project Authorization:	
Estimated Useful Life:		Joint Project Lead:	

Detailed Project Description:

Upgrade and replacement of the chlorine gas re-chlorination system with sodium hypochlorite (liquid) system, including the replacement of the CL17 online chlorine analyzers and SCADA integration.

Project Rationale:

There is a health & safety concern when working with chlorine gas due to the deteriorated condition of the re-chlorination equipment due to the corrosive properties. Re-chlorination capabilities at the Huron Park Water Tower is a critical component of the water distribution system and is vital to keeping the system in regulatory compliance in terms of maintaining minimum chlorine residuals.

Project Measurements:

Unit of Measure:	Quantity	Asset

Project Materials:

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Images



2019 Capital Budget Request Form

Project Name:	Rechlorination System - HP Water Tower						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction							
Vehicles							
Equipment		49,135.22					
Non-recoverable HST	-	864.78	-	-	-	-	-
Total Capital Cost	-	50,000.00	-	-	-	-	-
<u>Sources of Funding</u>							
Water Rates		50,000.00					
Net User Fee Impact	-	-	-	-	-	-	-

Operating Impact of Capital							
No adverse operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to type of equipment utilized (Chlorine Gas)
Consequence of Failure	Increased health and safety risk exposing to legal risks

2019 Capital Budget Request Form



Project Name:	Huron Street	Project No.	2018-W-08
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	Corbett Line - West End	Project Authorization:	Don Giberson
Estimated Useful Life:	75 years	Joint Project Lead:	

Detailed Project Description:

This project involves the replacement and upgrade of an existing rural watermain, as part of an asset management plan and as recommended in the Water & Wastewater Master Plan. This is a stand-alone project, with work predominately off the traveled portion of the roadway, using trenchless technology and minimal road cuts.

Project Rationale:

This project is a priority due to the poor condition of the watermain; improves public health & safety; reduces the potential for emergency failures, associated contamination and improves quality of life. If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Pipe size (mm)	425 m	100mm watermain pipe

Project Materials:

Replace existing polyethylene pipe with C900 PVC pipe.

Images



2019 Capital Budget Request Form

Project Name:	Huron Street						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		13,468					
Construction		133,750					
Vehicles							
Equipment							
Non-recoverable HST	-	2,591	-	-	-	-	-
Total Capital Cost	-	149,809	-	-	-	-	-
<u>Sources of Funding</u>							
Water Capital Repl Reserve		149,809					
Net User Fee Impact	-	0	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The asset has a high risk of failure due to leaks main breaks; and a high public health risk associated with bacteriological contamination
Consequence of Failure	If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

2019 Capital Budget Request Form



Project Name:	Shipka Line	Project No.	2018-W-06
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	Kirkton to Dashwood Rd.	Project Authorization:	
Estimated Useful Life:	75 years	Joint Project Lead:	

Detailed Project Description:

This project involves the replacement and upgrade of an existing rural watermain, as part of an asset management plan and as recommended in the Water & Wastewater Master Plan. This is a stand-alone project, with work predominately off the traveled portion of the roadway, using trenchless technology and minimal road cuts.

Project Rationale:

This project is a priority due to the poor condition of the watermain; improves public health & safety; reduces the potential for emergency failures, associated contamination and improves quality of life.

Project Measurements:

Unit of Measure:	Quantity	Asset
Pipe size (mm)	4131 m	100mm watermain pipe

Project Materials:

Replace existing Series 160 PVC pipe with C900 PVC pipe.

Images



2019 Capital Budget Request Form

Project Name:	Shipka Line						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		28,916					
Construction		560,680					
Vehicles							
Equipment							
Non-recoverable HST	-	10,377	-	-	-	-	-
Total Capital Cost	-	599,973	-	-	-	-	-
<u>Sources of Funding</u>							
Water Capital Repl Reserve		599,973					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The asset has a high risk of failure due to leaks and main breaks; and a high public health risk associated with bacteriological contamination.
Consequence of Failure	If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

2019 Capital Budget Request Form



Project Name:	Parr Line	Project No.	2018-W-07
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	N & S of Crediton	Project Authorization:	
Estimated Useful Life:	75 years	Joint Project Lead:	

Detailed Project Description:

This project involves the replacement and upgrade of an existing rural watermain, as part of an asset management plan and as recommended in the Water & Wastewater Master Plan. This is a stand-alone project, with work predominately off the traveled portion of the roadway, using trenchless technology and minimal road cuts.

Project Rationale:

This project is a priority due to the poor condition of the watermain; improves public health & safety; reduces the potential for emergency failures, associated contamination and improves quality of life. If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Pipe size (mm)	4180 m	100mm watermain pipe

Project Materials:

Replace existing Series 160 PVC pipe with C900 PVC pipe.

Images



2019 Capital Budget Request Form

Project Name:	Parr Line						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		28,795					
Construction		548,910					
Vehicles							
Equipment							
Non-recoverable HST	-	10,168	-	-	-	-	-
Total Capital Cost	-	587,873	-	-	-	-	-
<u>Sources of Funding</u>							
Water Capital Repl Reserve		587,873					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The asset has a high risk of failure due to leaks main breaks; and a high public health risk associated with bacteriological contamination.
Consequence of Failure	If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

2019 Capital Budget Request Form



Project Name:	Meter Replacement Program	Project No.	2019-W-01
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:		Project Authorization:	
Estimated Useful Life:	15 years	Joint Project Lead:	

Detailed Project Description:

This is the normal life cycle replacement of water meters in accordance with the asset management program and recommended best practice. Meters will be replaced by our own forces and coordinated by the ESD Department Administration Staff.

Project Rationale:

This project is a priority due to the age and condition of water meters; reduces the potential for emergency failures and increases revenue. Water meters are a mechanical device that deteriorate with long term use and under register water consumption as they wear/age. This is a priority in the Asset Management Plan as the meters proposed to be replaced are already beyond their service life.

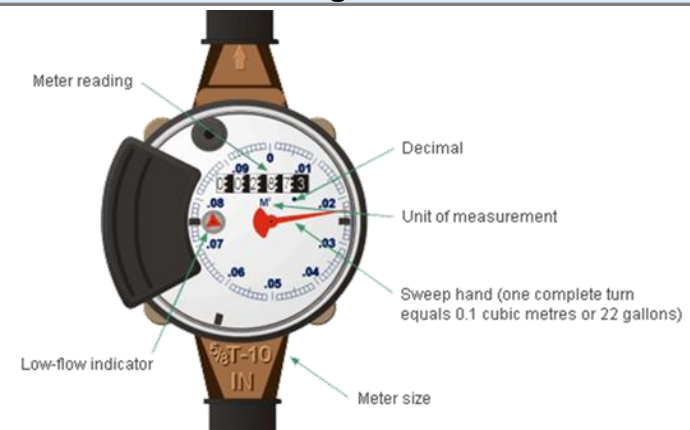
Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	100	water meters

Project Materials:

Replace existing direct read meters with remote read compatible meters.

Images



2019 Capital Budget Request Form

Project Name:	Meter Replacement Program						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction	245,676	245,676	245,676	245,676	245,676	245,676	245,676
Vehicles							
Equipment							
Non-recoverable HST	4,324	4,324	4,324	4,324	4,324	4,324	4,324
Total Capital Cost	250,000	250,000	250,000	250,000	250,000	250,000	250,000
<u>Sources of Funding</u>							
Water Capital Repl Reserve	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Net User Fee Impact	(0)	(0)	(0)	(0)	(0)	(0)	(0)

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Meters wear down over time but genrally do not fail.
Consequence of Failure	If this project is not completed there is the potential for increased maintenance costs and lost revenue.

2019 Capital Budget Request Form



Project Name:	SCADA System upgrades		Project No.	2019-W-02
Functional Class:	Environmental Services	Department:	Water	
Asset Category:	Water System			
Location:		Project Authorization:	Don Giberson	
Estimated Useful Life:	10 years	Joint Project Lead:		

Detailed Project Description:

Replacement of obsolete 1990's vintage SCADA PLCs (GE 90-30 series controllers) with modern model controllers at 15 locations, including upgrading rack power supply to a high capacity units at two locations.

Project Rationale:

This project is a priority due to the age, condition and importance of the SCADA PLCs. Replacement/upgrade of the SCADA PLCs reduces the potential for emergency failures and ensures regulatory compliance. Production of the GE 90-30 series controller was discontinued effective December 31, 2017 and are now obsolete. Product support and replacement hardware is expensive and difficult to obtain. Moving towards a modern PLC which is fully supported, under warranty and readily available from a variety of suppliers will ensure the South Huron SCADA system is prepared to handle any PLC hardware failures which could otherwise cripple the system.

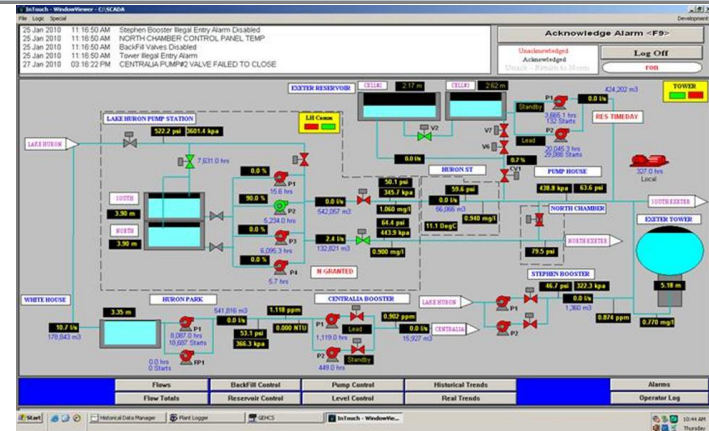
Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	15	Instrumentation component of Environmental Facility

Project Materials:

Replace existing PLC with similar modern PLC units

Images



2019 Capital Budget Request Form

Project Name:	SCADA System upgrades						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		255,503					
Vehicles							
Equipment							
Non-recoverable HST	-	4,497	-	-	-	-	-
Total Capital Cost	-	260,000	-	-	-	-	-
<u>Sources of Funding</u>							
Water Capital Repl Reserve		260,000					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High probability of failure due to age, condition and obsolescence of SCADA hardware
Consequence of Failure	Catastrophic, as SCADA system controls, monitors the drinking water system and is a regulatory requirement under the Safe Drinking Water Act.

2019 Capital Budget Request Form



Project Name:	Operations Centre renovations	Project No.	2019-W-03
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Facilities		
Location:	82 Nelson St. Exeter, ON	Project Authorization:	
Estimated Useful Life:	20 years	Joint Project Lead:	

Detailed Project Description:

Renovations to the first floor offices/change room areas and second floor gathering area of the Water/Sewer Operations Centre, 82 Nelson Street, Exeter to meet building code fire safety requirements. Involves the removal and replacement of thicker, fire rated drywall on exterior walls and ceilings, including associated electrical/mechanical/lighting work.

Project Rationale:

This project is a priority to ensure adequate fire protection for this workplace.

Project Measurements:

Unit of Measure:	Quantity	Asset
Area (m2)	100	Water/Sewer Operations Centre

Project Materials:

Replace existing non-fire rated single layer drywall with thicker double layer fire rated drywall.

Images

2019 Capital Budget Request Form

Project Name:	Operations Centre renovations						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		2,000					
Construction		47,135					
Vehicles							
Equipment							
Non-recoverable HST	-	865	-	-	-	-	-
Total Capital Cost	-	50,000	-	-	-	-	-
<u>Sources of Funding</u>							
Water Capital Repl Reserve		50,000					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Work areas currently are not building code compliant and with respect to fire protection.
Consequence of Failure	In the event of a fire, workplace has substandard fire protection opening the Municipality up to liability risks.

2019 Capital Budget Request Form



Project Name:	Huron St. Monitoring Chamber Enclosure	Project No.	2019-W-04
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	Huron St.	Project Authorization:	
Estimated Useful Life:	15 years	Joint Project Lead:	

Detailed Project Description:

Installation of a small slab-on-grade 2m x 2.44m pre-fabricated enclosure over existing above grade control panels located adjacent to the existing Huron Street monitoring Chamber.

Project Rationale:

This project is a priority to protect the existing above grade equipment at this location and to facilitate the installation of an upgraded on-line chlorine analyzer at this critical monitoring chamber. This chamber monitors the flow and chlorine residual as water enters the Exeter South pressure zone. The upgraded on-line chlorine analyzer is lower maintenance than the current unit; but requires a small heated enclosure to prevent the analyzer reagent from freezing.

Project Measurements:

Unit of Measure:	Quantity	Asset
Area (m2)	5	Huron Street Monitoring Chamber

Project Materials:

Pre-fabricated 2m x 2.44m enclosure over existing above grade control panels.

Images

2019 Capital Budget Request Form

Project Name:	Huron St. Monitoring Chamber Enclosure						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		39,308					
Vehicles							
Equipment							
Non-recoverable HST	-	692	-	-	-	-	-
Total Capital Cost	-	40,000	-	-	-	-	-
<u>Sources of Funding</u>							
Water Rates		40,000					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing on-line analyzer.
Consequence of Failure	Regulatory compliance issues and inadequate monitoring of chlorine residual.

2019 Capital Budget Request Form



Project Name:	Chlorine Online Analyzer Upgrades	Project No.	2019-W-05
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	Various	Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	

Detailed Project Description:

Replacement and upgrade of existing online chlorine analyzers at Huron Street Monitoring Chamber and Crediton Booster Pumping Station and installation of new online chlorine analyzer at the Macnaughton Drive Booster Pumping Station.

Project Rationale:

This project is a priority due to the age and condition of the existing on-line chlorine analyzers at the Huron Street Monitoring Chamber and Crediton Booster Pumping Station to ensure regulatory compliance. The installation of a new on-line chlorine analyzer at the MacNaughton Booster Pumping Station is to ensure regulatory compliance with the new process & control narrative, working in conjunction with the recently completed Exeter Water Tower Upgrades. The upgraded on-line chlorine analyzers require lower maintenance than the current units.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Huron Street Monitoring Chamber
Quantity (#)	1	Crediton BPS
Quantity (#)	1	MacNaughton Drive BPS

Project Materials:

On-line chlorine analyzers will be replaced same-for-same, just a different technology.

Images

2019 Capital Budget Request Form

Project Name:	Chlorine Online Analyzer Upgrades						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		29,481					
Vehicles							
Equipment							
Non-recoverable HST	-	519	-	-	-	-	-
Total Capital Cost	-	30,000	-	-	-	-	-
<u>Sources of Funding</u>							
Water Capital Repl Reserve		30,000					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing on-line analyzer.
Consequence of Failure	Regulatory compliance issues and inadequate monitoring of chlorine residual.

2019 Capital Budget Request Form



Project Name:	Exeter North Chamber Valve Upgrade	Project No.	2019-W-06
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:		Project Authorization:	
Estimated Useful Life:	10 years	Joint Project Lead:	

Detailed Project Description:

Replacement and upgrade of existing pressure sustaining control valve at the Exeter North Pressure Zone Control Chamber, complete including associated electrical, mechanical and instrumentation work.

Project Rationale:

This project is a priority due to the age and condition of the existing control valve at the Exeter North Pressure Zone Control Chamber. The existing control valve is currently malfunctioning/ leaking and requires immediate replacement. This control chamber is a critical component of the Exeter water system, as it separates and controls the Exeter North and Exeter South pressure zones. It also provides emergency backup for either pressure zone in the event the LHPWSS Exeter North or Exeter South feeds are disrupted.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)	1	Exeter North Pressure Zone Control Chamber

Project Materials:

Existing control valve will be replaced with a similar unit with updated technology.

Images

2019 Capital Budget Request Form

Project Name:	Exeter North Chamber Valve Upgrade						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		49,135					
Vehicles							
Equipment							
Non-recoverable HST	-	865	-	-	-	-	-
Total Capital Cost	-	50,000	-	-	-	-	-
<u>Sources of Funding</u>							
Water Rates		50,000					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to due to the age and condition of this critical component of the drinking water system.
Consequence of Failure	Catastrophic, as this automated valve controls, monitors the Exeter pressure zones in the drinking water system and is a regulatory requirement under the Drinking Water Licence.

2019 Capital Budget Request Form



Project Name:	Dashwood Road I	Project No.	2019-W-07
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:	E of Dashwood to Babylon	Project Authorization:	
Estimated Useful Life:	75 years	Joint Project Lead:	

Detailed Project Description:

This project involves the engineering for the future replacement and upgrade of an existing rural watermain, as part of an asset management plan and as recommended in the Water & Wastewater Master Plan. This is a stand-alone project, with work predominately off the traveled portion of the roadway, using trenchless technology and minimal road cuts.

Project Rationale:

This project is a priority due to the poor condition of the watermain; improves public health & safety; reduces the potential for emergency failures, associated contamination and improves quality of life. If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Pipe size (mm)	4392m	150mm watermain pipe

Project Materials:

Replace existing Series 160 PVC pipe with C900 PVC pipe.

Images



2019 Capital Budget Request Form

Project Name:	Dashwood Road I						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		19,654	30,000				
Construction			595,629				
Vehicles							
Equipment							
Non-recoverable HST	-	346	11,011	-	-	-	-
Total Capital Cost	-	20,000	636,640	-	-	-	-
<u>Sources of Funding</u>							
Water Rates		20,000					
Water Capital Repl Reserve			636,640				
Net User Fee Impact	-	(0)	0	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The asset has a high risk of failure due to leaks main breaks; and a high public health risk associated with bacteriological contamination
Consequence of Failure	If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

2019 Capital Budget Request Form



Project Name:	Dashwood Road II	Project No.	2019-W-08
Functional Class:	Environmental Services	Department:	Water
Asset Category:	Water System		
Location:		Project Authorization:	Don Giberson
Estimated Useful Life:	75 yerars	Joint Project Lead:	

Detailed Project Description:

This project involves the engineering for the future replacement and upgrade of an existing rural watermain, as part of an asset management plan and as recommended in the Water & Wastewater Master Plan. This is a stand-alone project, with work predominately off the traveled portion of the roadway, using trenchless technology and minimal road cuts.

Project Rationale:

This project is a priority due to the poor condition of the watermain; improves public health & safety; reduces the potential for emergency failures, associated contamination and improves quality of life. If this project is not completed there is the potential for increased maintenance costs; increased liability and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Pipe size (mm)	3396m	150mm watermain pipe

Project Materials:

Replace existing Series 160 PVC pipe with C900 PVC pipe.

Images



2019 Capital Budget Request Form

Project Name:	Dashwood Road II						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		19,654	30,000				
Construction			453,903				
Vehicles							
Equipment							
Non-recoverable HST	-	346	8,517	-	-	-	-
Total Capital Cost	-	20,000	492,420	-	-	-	-
<u>Sources of Funding</u>							
Water Rates		20,000					
Water Capital Repl Reserve			492,420				
Net User Fee Impact	-	(0)	(0)	-	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Moderate
Consequence of Failure	High

2019 Capital Budget Request Form



Project Name:	William St. SPS Upgrade	Project No.	2018-S-02
Functional Class:	Environmental Services	Department:	Sewer
Asset Category:	Sanitary Sewer System		
Location:	William St.	Project Authorization:	
Estimated Useful Life:	25 years	Joint Project Lead:	

Detailed Project Description:

This project is the upgrade/replacement of the William Street Sanitary Pumping Station, as recommended by BM Ross Engineers 2012 Condition Assessment report. This facility was built in the early 1960's and was substantially upgraded in 1999; it has experienced several mechanical failures and is nearing the end of its service life.

Project Rationale:

This project was selected for a CWWF grant. This project is a priority due to the obsolescence and deteriorated condition of the facility; and to reduce the potential for emergency failures and associated sewage by-passes. If this project is not completed there is the potential for increased maintenance costs and environmental liability.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)		

Project Materials:

Existing Sewage Pumping Station will be replaced with similar material, with upgraded technology

Images



2019 Capital Budget Request Form

Project Name:	William St. SPS Upgrade						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services	25,000	50,000					
Construction		1,817,178					
Vehicles							
Equipment							
Non-recoverable HST	440	32,862	-	-	-	-	-
Total Capital Cost	25,440	1,900,040	-	-	-	-	-
<u>Sources of Funding</u>							
Grant		984,429					
Sewers Capital Repl Reserve	25,440	915,611					
Net User Fee Impact	-	0	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating impacts associated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing infrastructure.
Consequence of Failure	Catastrophic as this asset is vitally important to the operation of the wastewater system and failure will result in environmental liability.

2019 Capital Budget Request Form



Project Name:	William St. SPS Forcemain Replacement	Project No.	2019-S-05
Functional Class:	Environmental Services	Department:	Sewer
Asset Category:	Sanitary Sewer System		
Location:	William St.	Project Authorization:	
Estimated Useful Life:	75 years	Joint Project Lead:	

Detailed Project Description:

This project involves the replacement and partial twinning of the asbestos cement sanitary forcemain pipe from the William Street Sewage Pumping Station to the Exeter Sewage Lagoon. The forcemain is located on William Street, Church Street and in an easement across the future Church Street in the first phase of the HDC Subdivision. The installation of the twinned forcemain will be coordinated with the William Street Sewage Pumping Station project and the site servicing of the HDC Subdivision.

Project Rationale:

This project is a priority due to the age, condition and original pipe material of the existing sanitary forcemain pipe from the William Street Sewage Pumping Station to the Exeter Sewage Lagoon. The William Street Sewage Pumping Station Upgrades require the forcemain to be twinned from the pumping station to the intersection of Church and William Street due to pump upgrades and increased forcemain operating pressure near the pump station. With the imminent development of the HDC lands there is increased urgency to upgrade the section of forcemain within the HDC Subdivision lands. A portion of the forcemain was replaced under cell #1 and Cell #2 of the sewage lagoon in 1999 and this proposed project completes the replacement of this 1960's vintage pipe. If this project is not completed there is the potential for increased maintenance costs, property damage and environmental liability.

			Images
Unit of Measure:	Quantity	Asset	
Pipe size (mm)	1100m	350mm sanitary forcemain pipe	
Project Materials:			
Existing asbestos cement sanitary forcemain pipe will be replaced with polyethylene or PVC pipe.			

2019 Capital Budget Request Form

Project Name:	William St. SPS Forcemain Replacement						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		15,000	15,000	25,000			
Construction		230,676	189,403	454,068			
Vehicles							
Equipment							
Non-recoverable HST	-	4,324	3,597	8,432	-	-	-
Total Capital Cost	-	250,000	208,000	487,500	-	-	-
<u>Sources of Funding</u>							
Sewers Capital Repl Reserve		250,000	208,000	487,500			
Net User Fee Impact	-	(0)	0	(0)	-	-	-

Operating Impact of Capital							
	No applicable operating impacts.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing infrastructure.
Consequence of Failure	Catastrophic as this asset is vitally important to the operation of the wastewater system and failure will result in environmental liability.

2019 Capital Budget Request Form




Project Name:	Snider Sewage Pumping Station Upgrade	Project No.	2019-S-02
Functional Class:	Environmental Services	Department:	Sewer
Asset Category:	Sanitary Sewer System		
Location:	Snider Crescent	Project Authorization:	
Estimated Useful Life:	25 years	Joint Project Lead:	

Detailed Project Description:

This project is the replacement/upgrade of the William Street Sanitary Pumping Station emergency generator, pumps and associated electrical, mechanical and instrumentation, as recommended by GMBLuePlan 2018 Condition Assessment report. The existing wet well, pumping station structure, yard piping and all site works will be retained.

Project Rationale:

This project is a priority due to the obsolescence and deteriorated condition of components of the facility; and to reduce the potential for emergency failures and associated sewage by-passes. This facility was built in the 1970's and has experienced several pump failures in recent years and the associated electrical, mechanical and instrumentation are nearing the end of their service life. The emergency generator is currently in non-compliance with TSSA regulations due to fuel safety issues and may be subject of a TSSA Order. If this project is not completed there is the potential for increased maintenance costs and environmental liability.

			Images
Unit of Measure:	Quantity	Asset	
Quantity (#)			
Project Materials:			
Existing mechanical, electrical, instrumentation, pumps and generator will be replaced with similar units with upgraded technology.			

2019 Capital Budget Request Form

Project Name:	Snider Sewage Pumping Station Upgrade						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		20,000					
Construction		569,623					
Vehicles							
Equipment							
Non-recoverable HST	-	10,377	-	-	-	-	-
Total Capital Cost	-	600,000	-	-	-	-	-
<u>Sources of Funding</u>							
Sewers Capital Repl Reserve		600,000					
Net User Fee Impact	-	0	-	-	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing infrastructure.
Consequence of Failure	Catastrophic as this asset is vitally important to the operation of the wastewater system and failure will result in environmental liability.

2019 Capital Budget Request Form





Project Name:	Crediton Sewage Pumping Station Upgrade	Project No.	2019-S-03
Functional Class:	Environmental Services	Department:	Sewer
Asset Category:	Sanitary Sewer System		
Location:	Crediton	Project Authorization:	
Estimated Useful Life:	15 years	Joint Project Lead:	

Detailed Project Description:

This project involves the removal, rebuild and re-installation of a sewage pump at the Sewage Lagoon Filter Building Pumping Station.

Project Rationale:

This project is a priority due to the excessive wear and deteriorated condition of the sewage pump at this facility; and to reduce the potential for emergency failures and associated sewage by-passes. This facility is equipped with two pumps and one pump was successfully rebuilt in 2017. If this project is not completed there is the potential for increased maintenance costs and environmental liability.

			Images
Unit of Measure:	Quantity	Asset	
Quantity (#)	15%	Mechanical Component of the Pumping Station	
Project Materials:			
Existing sewage pump will be rebuilt and re-installed.			

2019 Capital Budget Request Form

Project Name:	Crediton Sewage Pumping Station Upgrade						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		58,962					
Vehicles							
Equipment							
Non-recoverable HST	-	1,038	-	-	-	-	-
Total Capital Cost	-	60,000	-	-	-	-	-
<u>Sources of Funding</u>							
Sewers Capital Repl Reserve		60,000					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	Accommodated within existing operations budget. This project will ensure these costs within target.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing infrastructure.
Consequence of Failure	Catastrophic as this asset is vitally important to the operation of the wastewater system and failure will result in environmental liability.

2019 Capital Budget Request Form




Project Name:	Lagoon Filter Building Upgrade	Project No.	2019-S-04
Functional Class:	Environmental Services	Department:	Sewer
Asset Category:	Sanitary Sewer System		
Location:	Sewage Lagoon Pumping Station	Project Authorization:	
Estimated Useful Life:	15 years	Joint Project Lead:	

Detailed Project Description:

This project involves engineering for the future mechanical, electrical, instrumentation and pump upgrades at the Sewage Lagoon Filter Building Pumping Station. The existing wet well, pumping station structure, yard piping and all site works will be retained. This is a multi-year project with engineering proposed for 2019 and upgrades for 2020.

Project Rationale:

This project is a priority due to the obsolescence and deteriorated condition of the facility; and to reduce the potential for emergency failures and associated sewage by-passes. This Pumping Station is a critical component of the sewage treatment process as it pumps effluent from the finishing cell to the intermittent sand filters, where sewage receives the final stage of treatment before being discharged to the Ausable River. If this project is not completed there is the potential for increased maintenance costs and environmental liability.

Unit of Measure: Quantity Asset			Images
Quantity (#)			
Project Materials:			
Existing mechanical, electrical, instrumentation and pumps will be replaced with similar units with upgraded technology.			

2019 Capital Budget Request Form

Project Name:	Lagoon Filter Building Upgrade						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		24,568	20,000				
Construction			225,676				
Vehicles							
Equipment							
Non-recoverable HST	-	432	4,324	-	-	-	-
Total Capital Cost	-	25,000	250,000	-	-	-	-
<u>Sources of Funding</u>							
Sewers Capital Repl Reserve		25,000	250,000				
Net User Fee Impact	-	0	(0)	-	-	-	-

Operating Impact of Capital							
	Accommodated within regular operations budget. This will ensure it remains within budget.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing infrastructure.
Consequence of Failure	Catastrophic as this asset is vitally important to the operation of the wastewater system and failure will result in environmental liability.

2019 Capital Budget Request Form




Project Name:	Acoustic sewer assessment device	Project No.	2019-S-05
Functional Class:	Environmental Services	Department:	Sewer
Asset Category:	Sanitary Sewer System		
Location:		Project Authorization:	
Estimated Useful Life:	75 years	Joint Project Lead:	

Detailed Project Description:

This project involves the purchase of acoustic sewer pipe inspection equipment to efficiently access sanitary sewers for targeted maintenance, such as flushing and cleaning.

Project Rationale:

Acoustic pipe inspection equipment is an affordable onsite assessment tool for quickly detecting blockage conditions in gravity-fed sewers. The device uses active acoustic transmissions between a transmitter and a receiver in adjacent pipes to provide an aggregate blockage assessment. Acoustic pipe inspection equipment makes use of the fact that water and air flow similarly within a pipe. The device uses algorithms to quickly assess blockages within a pipe segment and allow targeted sewer maintenance, saving time and resources. An additional benefit to the Municipality will be its use in the asset management program for condition assessment and management.

			Images
Unit of Measure:	Quantity	Asset	
Quantity (#)	1	Acoustic sewer assessment equipment	
Project Materials:			
Supply of an acoustic sewer assessment equipment			

2019 Capital Budget Request Form

Project Name:	Acoustic sewer assessment device						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		39,308					
Vehicles							
Equipment							
Non-recoverable HST	-	692	-	-	-	-	-
Total Capital Cost	-	40,000	-	-	-	-	-
<u>Sources of Funding</u>							
Sewers Capital Repl Reserve		40,000					
Net User Fee Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
	No incremental operating costs anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Low probability of failure, as sewer maintenance would continue to be performed on a rotational basis
Consequence of Failure	Lost opportunity to reduce maintenance costs and increased liability associated with property damage due to sewage backups into basements.

2019 Capital Budget Request Form



Project Name:	Main St. Easement Rehabilitation		Project No.	2019-S-06
Functional Class:	Environmental Services	Department:	Sewer	
Asset Category:	Sanitary Sewer System			
Location:	Main Street	Project Authorization:		
Estimated Useful Life:	25 years	Joint Project Lead:		

Detailed Project Description:

This project involves CCTV inspection, calcite removal, trenchless spot repairs and possible relining to rehabilitate the sanitary sewers in easements at the rear of properties on both sides of Main Street in downtown Exeter (Victoria to Anne Street). Longer term planning will include the coordination with the William Street Reconstruction project to remove rear yard PDC's and install PDCs in standard location to the front of properties on east side of William Street.

Project Rationale:

This project is a priority due to the deteriorated condition of the sewers in easements at the rear of properties on both sides of Main Street in Downtown Exeter. It is also to reduce the potential for emergency failures and basement backups associated with blockages in the sewer. If this project is not completed there is the potential for increased maintenance costs, property damage and environmental liability.

			Images
Unit of Measure:	Quantity	Asset	
Pipe size (mm)	varies	sanitary sewer pipes	
Project Materials:			
Existing sewers will be rehabilitated			

2019 Capital Budget Request Form

Project Name:	Main St. Easement Rehabilitation						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services							
Construction		49,135	98,270	98,270	98,270	98,270	
Vehicles							
Equipment							
Non-recoverable HST	-	865	1,730	1,730	1,730	1,730	-
Total Capital Cost	-	50,000	100,000	100,000	100,000	100,000	-
<u>Sources of Funding</u>							
Sewers Capital Repl Reserve		50,000	100,000	100,000	100,000	100,000	
Net User Fee Impact	-	(0)	(0)	(0)	(0)	(0)	-

Operating Impact of Capital							
	No associated operating costs.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	High risk of failure due to age and condition of existing infrastructure.
Consequence of Failure	Potential for increased maintenance costs and liability associated with property damage due to sewage backups into basements.

2019 Capital Budget Request Form



Project Name:	Landfill Expansion Stage III	Project No.	2018-LS-01
Functional Class:	Environmental Services	Department:	Solid Waste
Asset Category:	Land Improvements		
Location:		Project Authorization:	
Estimated Useful Life:	25 years	Joint Project Lead:	

Detailed Project Description:

This project involves the provision of engineering to commence the consultative process with the Ministry of the Environment and Climate Change (MOECC) for future approval for the next phase of the landfill site expansion, including the associated hydrogeologist services.

These discussions will establish the MOECC requirements and other regulatory agencies for engineered solutions/options for leachate control; contaminant attenuation zone (CAZ) options; possible additional ground water monitoring/evaluation and public consultation. The approval process for landfill expansions typically takes five years to complete and should be in place well before the currently approved Stage 2 landfill area is filled/capped.

Project Rationale:

These discussions will establish the MOECC requirements and other regulatory agencies for engineered solutions/options for leachate control; contaminant attenuation zone (CAZ) options; possible additional ground water monitoring/evaluation and public consultation. The approval process for landfill expansions typically takes five years to complete and should be in place well before the currently approved Stage 2 landfill area is filled/capped.

Project Measurements:

Unit of Measure:	Quantity	Asset
Quantity (#)		

Project Materials:

This is an expansion of existing landfill site.

Images



2019 Capital Budget Request Form

Project Name:	Landfill Expanson Stage III						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		113,011	49,135	24,568	24,568	24,568	
Construction							
Vehicles							
Equipment							
Non-recoverable HST	-	1,989	865	432	432	432	-
Total Capital Cost	-	115,000	50,000	25,000	25,000	25,000	-
<u>Sources of Funding</u>							
Landfill Capital Repl Reserve		115,000	50,000	25,000	25,000	25,000	
Net User Fee Impact	-	(0)	(0)	0	0	0	-

Operating Impact of Capital							
	No incremental operating impacts anticipated.						
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Low probability of failure
Consequence of Failure	Current approved stage of landfill will eventually be completely filled and if this next phase is not approved service levels will be impacted and operating cossts will increase.

2019 Capital Budget Request Form



Project Name:	Huron Street Top Asphalt	Project No.	2018-CS-04
Functional Class:	Transportation Services	Department:	Water/Sewer/Roads
Asset Category:	Roads		
Location:	Edward S - E Town Limit	Project Authorization:	
Estimated Useful Life:	20 years	Joint Project Lead:	

Detailed Project Description:

Reconstruction of Huron Street East from Edward St to East town limit was completed in 2018 with top asphalt planned in 2019. This project also includes storm sewer work on Pryde Boulevard that was originally included in the 2018 works but was deferred to 2019 as the works could not be completed due to inclement weather. There is approximately \$33,000 of storm water work that was unable to be completed in 2018 with plans for completion in spring 2019.

Project Rationale:

The total budgeted capital outlay for 2018 was \$2,070,000 with the top asphalt as part of the 2019 capital budget. The storm sewer works on Pryde Boulevard involve improvements for rear of lot drainage for lots on the north side of Huron Street near Pryde Boulevard and to provide storm PDC's for problem sump pump discharges. The completion of this project will ensure reliable infrastructure for residents and visitors while reducing emergency repairs and liability concerns.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	710	road

Project Materials:

Asphalt road surface being replaced "same for same".

Images

2019 Capital Budget Request Form

Project Name:	Huron Street Top Asphalt						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		7,500					
Construction		128,113					
Vehicles							
Equipment							
Non-recoverable HST	-	2,387	-	-	-	-	-
Total Capital Cost	-	138,000	-	-	-	-	-
<u>Sources of Funding</u>							
Water Rates		20,000					
Sewers Capital Repl Reserve		30,000					
Transportation Capital Repl Reserve		55,000					
Carry over		33,000					
Net Tax Levy Impact	-	(0)	-	-	-	-	-

Operating Impact of Capital							
There are no adverse operating impacts anticipated.							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Low
Consequence of Failure	Low

2019 Capital Budget Request Form



Project Name:	Sherwood Crescent Reconstruction	Project No.	2019-CS-01
Functional Class:	Transportation Services	Department:	Water/Sewer/Roads
Asset Category:	Roads		
Location:	Pryde to Pryde	Project Authorization:	
Estimated Useful Life:	20 years	Joint Project Lead:	

Detailed Project Description:

This project involves engineering for the future replacement and upgrade of existing asphalt road, curbs, sidewalks, sanitary sewers and watermain as part of the asset management plan. This is a coordinated project between the User Pay Budgets and Levy Based Budgets in order to maximize efficiencies, achieve economy of scale to obtain the most cost effective solution. Coordination of infrastructure projects is a recommended Best Practice as set out in the National Guide to Sustainable Municipal Infrastructure (InfraGuide) best practice publication DMIP 5: Coordinating Infrastructure Works, published by FCM and the National Research Council.

Project Rationale:

This project is a priority due to the deteriorated condition of the road; improves public health & safety; reduces the potential for emergency failures of water/wastewater infrastructure and improves quality of life. If this project is not completed there is the potential for increased maintenance costs associated with emergency repairs of road/water/wastewater infrastructure; increased liability due to flooding/basement backups and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	600	road

Project Materials:

HL4

Images



2019 Capital Budget Request Form

Project Name:	Sherwood Crescent Reconstruction						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		88,443	169,517	7,500			
Construction			1,525,648	77,258			
Vehicles							
Equipment							
Non-recoverable HST	-	1,557	29,835	1,492	-	-	-
Total Capital Cost	-	90,000	1,725,000	86,250	-	-	-
<u>Sources of Funding</u>							
Water Rates		20,000	500,000	25,000			
Sewers Capital Repl Reserve		20,000	625,000	31,250			
Net Tax Levy Impact	-	50,000	600,000	30,000	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The road is currently failing due to excessive cracking and alligating allowing moisture to seep through to the base. Lack of storm water infrastructure (curbs/catch basins) is not removing surface water increasing water pooling and furthering deterioration of the road/base.
Consequence of Failure	Poor driving conditions, increased risk of flooding due to lack of storm water infrastructure.

2019 Capital Budget Request Form



Project Name:	William Street Reconstruction	Project No.	2019-CS-02
Functional Class:	Transportation Services	Department:	Water/Sewer/Roads
Asset Category:	Roads		
Location:	Anne to Sanders St	Project Authorization:	
Estimated Useful Life:	20 years	Joint Project Lead:	

Detailed Project Description:

This project involves engineering for the future replacement and upgrade of existing asphalt road, curbs, sidewalks, sanitary sewers and watermain as part of the asset management plan. This is a coordinated project between the User Pay Budgets and Levy Based Budgets in order to maximize efficiencies, achieve economy of scale to obtain the most cost effective solution. Coordination of infrastructure projects is a recommended Best Practice as set out in the National Guide to Sustainable Municipal Infrastructure (InfraGuide) best practice publication DMIP 5: Coordinating Infrastructure Works, published by FCM and the National Research Council.

Project Rationale:

This project is a priority due to the deteriorated condition of the road; improves public health & safety; reduces the potential for emergency failures of water/wastewater infrastructure and improves quality of life. If this project is not completed there is the potential for increased maintenance costs associated with emergency repairs of road/water/wastewater infrastructure; increased liability due to flooding/basement backups and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	0.3	road

Project Materials:

HL4

Images



2019 Capital Budget Request Form

Project Name:	William Street Reconstruction						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		58,962	113,000	7,500			
Construction			997,456	48,023			
Vehicles							
Equipment							
Non-recoverable HST	-	1,038	19,544	977	-	-	-
Total Capital Cost	-	60,000	1,130,000	56,500	-	-	-
<u>Sources of Funding</u>							
Water Rates		15,000	280,000	14,000			
Sewers Capital Repl Reserve		15,000	285,000	14,250			
Net Tax Levy Impact	-	30,000	565,000	28,250	-	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	Portions of this road are currently failing due to transverse and alligator cracking allowing moisture to compromise the road base.
Consequence of Failure	Further cracking and alligating will deteriorate the base further. Poor driving conditions are anticipated.

2019 Capital Budget Request Form



Project Name:	William Street Reconstruction II	Project No.	2019-CS-03
Functional Class:	Transportation Services	Department:	Water/Sewer/Roads
Asset Category:	Roads		
Location:	Nelson to Church St	Project Authorization:	
Estimated Useful Life:	20 years	Joint Project Lead:	

Detailed Project Description:

This project involves engineering for the future replacement and upgrade of existing asphalt road, curbs, sidewalks, sanitary sewers and watermain as part of the asset management plan. This is a coordinated project between the User Pay Budgets and Levy Based Budgets in order to maximize efficiencies, achieve economy of scale to obtain the most cost effective solution. Coordination of infrastructure projects is a recommended Best Practice as set out in the National Guide to Sustainable Municipal Infrastructure (InfraGuide) best practice publication DMIP 5: Coordinating Infrastructure Works, published by FCM and the National Research Council.

Project Rationale:

This project is a priority due to the deteriorated condition of the road; improves public health & safety; reduces the potential for emergency failures of water/wastewater infrastructure and improves quality of life. If this project is not completed there is the potential for increased maintenance costs associated with emergency repairs of road/water/wastewater infrastructure; increased liability due to flooding/basement backups and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	0.27	road

Project Materials:

Same for same

Images



2019 Capital Budget Request Form

Project Name:	William Street Reconstruction II						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		58,962		91,048	7,500		
Construction				819,428	38,024		
Vehicles							
Equipment							
Non-recoverable HST	-	1,038	-	16,024	801	-	-
Total Capital Cost	-	60,000	-	926,500	46,325	-	-
<u>Sources of Funding</u>							
Water Rates		15,000		275,000	13,750		
Sewers Capital Repl Reserve		15,000		260,000	13,000		
Net Tax Levy Impact	-	30,000	-	391,500	19,575	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The road is currently failing due to excessive cracking and alligating allowing moisture to seep through to the base. Lack of storm water infrastructure (curbs/catch basins) is not removing surface water increasing water pooling and furthering deterioration of the road/base.
Consequence of Failure	Poor driving conditions, increased risk of flooding due to lack of storm water infrastructure. Increased future capital costs due to delays in repairs of existing infrastructure.

2019 Capital Budget Request Form



Project Name:	Thomas Street Reconstruction		Project No.	2019-CS-04
Functional Class:	Transportation Services	Department:	Water/Sewer/Roads	
Asset Category:	Roads			
Location:	Marlborough to Carling St.	Project Authorization:		
Estimated Useful Life:	20 years	Joint Project Lead:		

Detailed Project Description:

This project involves engineering for the future replacement and upgrade of existing asphalt road, curbs, sidewalks, sanitary sewers and watermain as part of the asset management plan. This is a coordinated project between the User Pay Budgets and Levy Based Budgets in order to maximize efficiencies, achieve economy of scale to obtain the most cost effective solution. Coordination of infrastructure projects is a recommended Best Practice as set out in the National Guide to Sustainable Municipal Infrastructure (InfraGuide) best practice publication DMIP 5: Coordinating Infrastructure Works, published by FCM and the National Research Council.

Project Rationale:

This project is a priority due to the deteriorated condition of the road; improves public health & safety; reduces the potential for emergency failures of water/wastewater infrastructure and improves quality of life. If this project is not completed there is the potential for increased maintenance costs associated with emergency repairs of road/water/wastewater infrastructure; increased liability due to flooding/basement backups and reduced useful life of the infrastructure.

Project Measurements:

Unit of Measure:	Quantity	Asset
Length of Rd (km)	0.21	road

Project Materials:

Same for same

Images



2019 Capital Budget Request Form

Project Name:	Thomas Street Reconstruction						
<u>Capital Cost</u>	Prior Years	2019	2020	2021	2022	2023	Future Cost
Engineering Services		58,962		70,214	5,000		
Construction				631,928	30,107		
Vehicles							
Equipment							
Non-recoverable HST	-	1,038	-	12,358	618	-	-
Total Capital Cost	-	60,000	-	714,500	35,725	-	-
<u>Sources of Funding</u>							
Water Rates		15,000		210,000	10,500		
Sewers Capital Repl Reserve		15,000		200,000	10,000		
Net Tax Levy Impact	-	30,000	-	304,500	15,225	-	-

Operating Impact of Capital							
Total Operating Impact		-	-	-	-	-	

Project Consequences	
Probability of Failure	The road is currently failing due to excessive cracking and alligating. This allows moisture to seep through to the base compromising that infrastructure as well.
Consequence of Failure	Increased capital costs for replacement the more damage is done to the road. Poor driving conditions. Lacking storm water infrastructure can result in flooding and water pooling.

Organization / Group	Project/Event	Total Project	Requested	Approved for 2019
Grant Requests through grant application process				
1st Exeter Scouting	Help fund registration, food and travel to the Pacific Coast Scout Jamboree - July 2019 on Vancouver Island	\$ 40,000	\$ 2,000	
Alzheimer Society of Huron County	Promotion of the Minds in Motion program being offered in South Huron. Rentals fees, transportation costs, snack costs, and equipment costs related to running the Minds in Motion program.	\$ 4,500	\$ 3,400	
The Bach Festival of Canada	Offset costs of SHRC hall & arenas for 3 components	\$ 24,500	\$ 6,500	
Big Brothers Big Sisters of South Huron	Offset costs of SHRC hall rental, for spring Mom2Mom sale, fall Mom2Mom Sale and Christmas shopping event	\$ 3,225	\$ 1,356	
Centralia-Huron Park Lions Club	Repairs to Centralia Ball Park. Upgrades to get lights working and restore field to play condition. Repairs to bleachers and storage box.	\$ 20,000	\$ 5,000	
Conservation Dinner Committee	Offset costs of the rental of the SHRC for the 30th conservation Dinner to be held April 11, 2019.	\$ 92,100	\$ 1,300	
Exeter Lioness Club	Improvements at Victoria Park - Complete concrete around washroom, concrete to connect to public sidewalk, install drainage and water fountain connection	\$ 14,290	\$ 6,000	
Exeter Lions Club	Offset Operating costs of Youth Centre	\$ 25,702	\$ 5,000	
Exeter United Church - UCW	Offset costs of SHRC hall rental for fundraising meal for the United Church in Exeter on May 2, 2019	\$ 2,500	\$ 513	
Jessica's House Governance and Operations Board	Offset costs of grounds rental for 2nd annual Jessica's House Music Weekend (July 5-7, 2019)	\$ 89,499	\$ 3,000	
South Huron Chamber of Commerce	Support core functioning of the Chamber		\$ 10,000	
South Huron Community Choirs	Offset costs of SHRC hall rental for Fundraising Cabaret Concert spring of 2019	\$ 3,550	\$ 2,000	
South Huron Hospital Auxiliary	Offset costs of SHRC hall rental for spring and fall rummage sales in 2019	\$ 3,696	\$ 2,945	
South Huron Hospital Foundation	Offset costs of SHRC hall rental for annual Gala	\$ 136,600	\$ 2,300	
South Huron Winterfest Family Day	Offset costs towards insurance coverage for horse drawn sleigh rides and portable washrooms for the site.	\$ 3,000	\$ 500	
Thames Road Elimville Community Park	Funding to support the beautification and maintenance of community park	\$ 4,265	\$ 3,500	
Total Application Requests			\$ 55,313	

Organization / Group	Project/Event	Total Project	Requested	Page 149 Approved for 2019
ANNUAL Grants				
Exeter BIA	Approved by Agreement - 1/3 Welcome Centre rent; Downtown Flower Plan, other in-kind services	\$ 14,120	\$ 14,120	\$ 14,120
In Year Grant Requests	To accommodate unexpected in year requests	\$ 5,000	\$ 5,000	
Total Annual Grants			\$ 19,120	
Total 2019 Community Grants			\$ 74,433	\$ 14,120

Community Grant Application Form

Please submit application by September 21 of any given year to:

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron

322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6

(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

1st Exeter Scouting

Contact Person:

Marty Krebs

Position held in organization by contact person:

Scout Leader

Mailing Address:

po Box 136 Hensall ON, N0M1X0

Telephone:

519-262-3123

Cell:

519-643-8182

E-mail address:

mkrebs70@gmail.com

Website:

Pacific Coast Scout Jamboree July 2019 on near Victoria B.C. on Vancouver Island.

Total Project Budget:

\$40,000.00

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$2,000.00

Have you applied to the Municipality for funding in the past?

☐ Yes

☒ No

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?

☒ Yes

☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?

☒ Yes

☐ No

Charitable Registration Number (if applicable):**Date of Incorporation (if applicable):****Grant Category and Description**

Youth/Senior Event

Grant Type

☒ Monetary

☐ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

A week long Scout Jamboree where youth aged 12-15 from across Canada interact and work together in various activities.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

This is an opportunity for youth to meet and interact with various cultures and people from across Canada and other parts of the World.

Youth will learn skills from cooking, camping, team work, interacting with young and older leaders.

What is the specific purpose that the grant funds will be used for?

Registration, Food, and Travel

Indicate what other sources of funding is supporting this event, program or project.

We do various fund raising projects in the community ie; Apple day, selling Scout popcorn, selling chocolate bars, collecting, sorting and selling electronic waste, bottle drives. As well we partner with some service groups (Lions , Lioness, Kirkton Woodham club, Hensall kinsmen) where the Scouts receive some money for work performed,

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

15 Youth and 3 leaders

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

Exeter Scouting has been involved in the community for many years and Scouts has been a group with over 100 years of service.

Is your group able to issue charitable tax receipts on its own?



Yes



No

What are the general objectives/services of your organization?

Youth development and fostering youth independence.

In what geographical area does your organization operate?

Exeter and area , drawing youth from Hensall, Kirkton, Dashwood, Zurich, Grand bend and Centralia/Huron Park

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

Yes, we have 15 Adult volunteers who assist in various roles in the Exeter Scouting program

List the Executive Officers of your organization:

Susan and Laurie Kraftcheck, Bob Gehan, Helen Turner, Marty Krebs, Matt Miller, Dave Oke, Donald Waring.

Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

Project Budget: Revenue Sources

Applicant Contribution:

\$300 to start

Grants:

Donations:

numerous but none at this point

Sponsorships:

Fund-Raising Efforts:

\$ 2,000 so far

Other Sources:

Total Revenue:

Project Budget: Expenses

Advertising and Promotion:

0

Program Supplies:

Entertainment:

0

Administration:

0

Salaries and Wages:

0

Facilities Rental:

0

Prizes and Awards:

0

Other:

Total Expenses:

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

1st Exeter Scouting – Pacific Coast Scout Jamboree 2019 Budget

	Expenses	Potential income from Sponsors	Income
Registration	\$ 8,500.00		
Flights	\$ 14,500.00		
Equipment rental	\$ 400.00		
Activities	\$ 1,000.00		
Food	\$ 2,000.00		
Transfer bus tickets	\$ 250.00		
initial Deposit from Scouters x \$300			\$ 4,800.00
Chocolate Bar sales			\$ 1,500.00
Scrap and recycling			\$ 3,000.00
Popcorn sales			\$ 1,000.00
Libro		\$ 250.00	
Kirkton Woodham Optimists		\$ 1,000.00	
Lions Club		\$ 1,000.00	
Lioness Club		\$ 500.00	
Hensall Kinsmen		\$ 250.00	
Masonic Lodge		\$ 250.00	
Dashwood Mens club		\$ 250.00	
South Huron Community Fund			
Totals	\$ 26,650.00	\$ 3,500.00	\$ 10,300.00

Community Grant Application Form

Please submit application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

Alzheimer Society of Huron County

Contact Person:

Cathy Ritsema

Position held in organization by contact person:

Executive Director

Mailing Address:

PO Box 639, 317 Huron Rd

Telephone:

519-482-1482

Cell:

519-357-0379

E-mail address:

cathy@alzheimerhuron.on.ca

Website:**Specifics of Event/Project/Program requesting funds:**

The Alzheimer Society of Huron County would like to offer a trial of the Minds in Motion program to the community of Exeter. Minds in Motion is a program which promotes fitness, socialization and brain stimulation for people living with dementia and their care partners. This two hour weekly session will include a 1 hour physical activity component, a nutrition break and a one hour social recreation component focusing on cognitive stimulation and an opportunity to connect with others living with similar experiences. This program runs as an eight week session and requires pre-registration as well as a dedicated space for both physical activity and recreation time, Ideally we would like to offer transportation to those who require it and would need to promote the program and purchase some exercise equipment.

Total Project Budget:**Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)****Have you applied to the Municipality for funding in the past?**☐ Yes☒ No

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?☒ Yes☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?☒ Yes☐ No**Charitable Registration Number (if applicable):****Date of Incorporation (if applicable):****Grant Category and Description****Grant Type**☒ Monetary☐ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

The Alzheimer Society of Huron County would like to offer a trial of the Minds in Motion program to the Exeter community. Minds in Motion is a program which promotes fitness, socialization and brain stimulation for people living with dementia and their care partners. This two hour weekly session will include a 1 hour physical activity component, a nutrition break and a one hour social recreation component focusing on cognitive stimulation and an opportunity to connect with others living with similar experiences. This program runs as an eight week session and requires pre-registration as well as a dedicated space for both physical activity and recreation time. Ideally we would like to offer transportation to those who require it and would need to promote the program and purchase some exercise equipment. The goal of offering this program in Exeter is to help alleviate social isolation, promote healthy lifestyle habits and encourage seniors living with dementia or providing care to live their best life and utilize local resources.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

The Minds in Motion program was first offered in Huron county as a pilot project in 2015. It has since continued as a program offered by the Alzheimer Society of Huron County as a Community Support Service in rotating municipalities. This program is unique as it fosters the relationship between the care giver and person living with the disease and their current abilities, shining a spotlight on what the pair can still participate in and achieve together. Our hope is that focusing on Exeter as a specific community hub will allow us to promote this program locally, offer transportation to help alleviate social isolation and bring further awareness to the community as a whole.

What is the specific purpose that the grant funds will be used for?

The grant funding will be used for promoting the Minds in Motion program (newspaper, posters, radio), securing a dedicated location to offer the program on a weekly basis (rental fees), to provide transportation as requested by participants (One Care), to expose participants to resources/experiences available in their community (guided painting, yoga, dancing), to purchase exercise/program equipment for use by participants (Urban Poling, creative supplies) and to provide a nutritious snack during the program.

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

N/A

Indicate what other sources of funding is supporting this event, program or project.

The Alzheimer Society of Huron County will cover the cost of staffing the program and mileage.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

This program is for anyone who has been diagnosed with dementia and their care giver. We are specifically targeting our senior community members, however there are early onset diagnosis, individuals of any age with developmental disabilities & dementia as well as many care givers are adult children, friends or volunteers of the individual living with dementia.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

The Alzheimer Society of Huron was founded by a group of family caregivers and incorporated in 1993. It is a non-profit corporation and a registered charity, governed by a volunteer board of directors who are elected at the Annual General Meeting. The Society is supported by individual and community service sector donations, special events fundraising and also receives funding from the Southwest Local Health Integrated Network.

The Alzheimer Society of Huron County is affiliated with the Alzheimer Society of Ontario and the Alzheimer Society of Canada. As a local society, we provide programs, services and education to persons with Alzheimer's disease and other dementias and their care partners. The Alzheimer Society of Huron County serves residents of Huron County, with an office located in Clinton and satellite offices located in Zurich and Wingham.

Is your group able to issue charitable tax receipts on its own?

☒ Yes

☐ No

What are the general objectives/services of your organization?

Mission Statement: To alleviate the personal and social consequences of Alzheimer's disease and the related disorders and to promote research.

Our Values:

C - collaboration

A - Accountability

R - Respect

E - Excellence

The Alzheimer Society of Huron County serves our communities through support, education and recreational programs.

In what geographical area does your organization operate?

The Alzheimer Society of Huron County offers programs, support service and education/training to anyone residing in Huron County.

Yes, we encourage volunteer involvement in the Minds in Motion program. The Alzheimer Society of Huron County offers programs, support service and education/training to anyone residing in Huron County.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

Yes, we encourage volunteer involvement in the Minds in Motion program. We generally have 1-2 volunteers to attend each weekly session and assist with room set up and clean up, handing out/collecting exercise equipment, preparation of the snack, supporting and helping guide the participants through the physical and recreational activities offered.

List the Executive Officers of your organization:

Executive Director - Cathy Ritsema

Board of Directors :

President - Philip McMillan

Vice President - Deb Scholl

Treasurer - Terri Louch

Ann Brabender

Stephanie Cloet

Barb Harkins

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Thank you

ALZHEIMER SOCIETY OF HURON COUNTY INC.**STATEMENT OF FINANCIAL POSITION**

See Accompanying Notes to Financial Statements

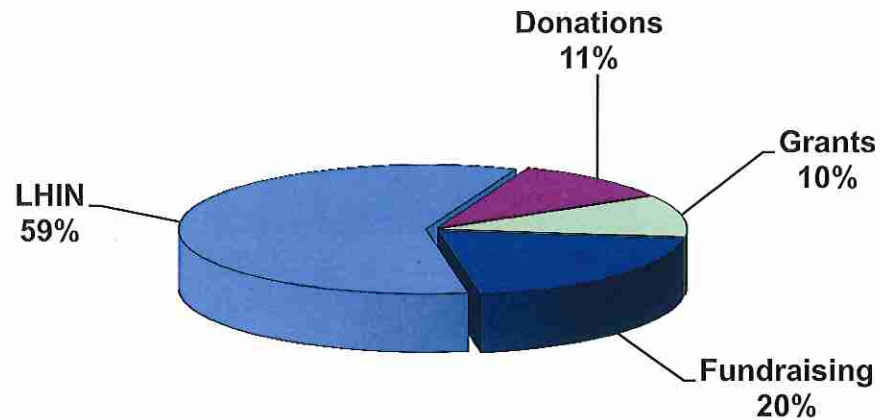
As at March 31	2018	2017
ASSETS		
Current assets		
Bank	65,427	70,596
Term deposit certificates (note 2)	172,975	169,186
Accounts receivable	7,291	5,425
Prepaid expenses	303	3,100
	<u>245,996</u>	<u>248,307</u>
Capital assets (note 3)	<u>2,511</u>	<u>5,024</u>
	<u><u>\$ 248,507</u></u>	<u><u>\$ 253,331</u></u>
LIABILITIES AND FUND SURPLUS		
Current liabilities		
Accounts payable and accrued liabilities	53,671	31,870
Deferred revenue	84,527	112,447
Deferred grants	2,580	5,024
	<u>140,778</u>	<u>149,341</u>
Fund surplus		
Internally restricted (note 4)	106,998	103,498
Unrestricted	731	492
	<u>107,729</u>	<u>103,990</u>
	<u><u>\$ 248,507</u></u>	<u><u>\$ 253,331</u></u>

On behalf of the board of directors:

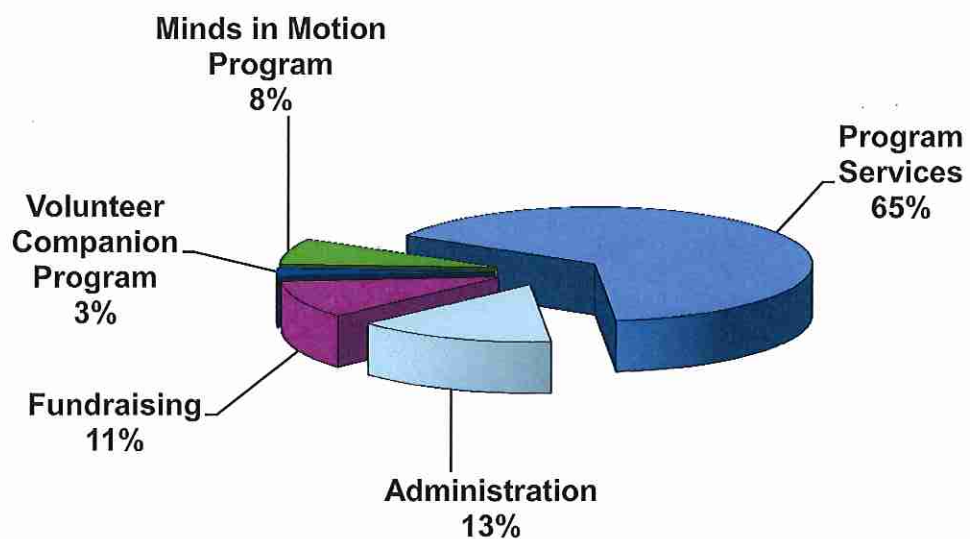
[Signature] Treasurer May 23, 2018
[Signature] President May 23, 18

ALZHEIMER SOCIETY OF HURON COUNTY

2017-18 Revenues by Percentage



2017-18 Expenses by Percentage



Project Budget: Revenue Sources

Applicant Contribution:

\$1100

Grants:

Donations:

Sponsorships:

Fund-Raising Efforts:

Other Sources:

Total Revenue:

\$1100

Project Budget: Expenses

Advertising and Promotion:

\$800

Program Supplies:

\$1400 (includes prizes, nutrition break food)

Entertainment:

Administration:

Salaries and Wages:

\$1100

Facilities Rental:

\$800

Prizes and Awards:

Other:

(transportation) \$400

Total Expenses:

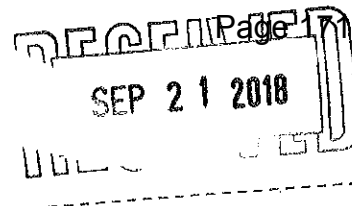
\$3400



Municipality of South Huron

Community Grant Application Form

Please return application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron,
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310



Name of Applicant/Organization/Service Club/Community Group: The Bach Festival of Canada	
Contact Person: Paul Ciufu	
Position held in organization by contact person: Chair of the Board of Directors	
Mailing Address: Box 10328 Liveoak Cres, Grand Bend, ON N0M 1T0	
Telephone:	Cell: 519 851-9803 Fax:
E-mail address: paulciufu@gmail.com Website: www.bachfestival.ca	
Specifics of Event/Project/Program requesting funds: Youth Program/4Concerts/2 Fundraising Events	
Total Project Budget: \$24,500 (see note on Project Budget)	
Amount of Funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request) \$6500 We are requesting in-kind support for use of the Recreation Hall and the Arena for our 3 components.	
Have you applied to the Municipality for Funding in the past? If yes, please provide summary of request. Yes, the venue infrastructure support partnership of the Municipality and the Festival is one of the important keys to the success of the Festival.	
Applicants may present their funding request as a delegation to Council. Do you want to present your request to Council? <input checked="" type="radio"/> Yes <input type="radio"/> No	
For Organizations/Service Clubs: Are you a non-profit Organization? <input checked="" type="radio"/> Yes <input type="radio"/> No Charitable Registration Number (if applicable): 81910 0850 RR0001 Date of Incorporation (if applicable): Feb. 24, 2010 Organization/Project/Event Budget – attach or complete page 4	

Grant Category and Description:

Please check the appropriate category & grant type:

- | | | |
|--|--------------------------------|--|
| <input type="radio"/> Youth/Senior Event | <input type="radio"/> Monetary | <input checked="" type="radio"/> In Kind |
| <input type="radio"/> Community Beautification | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Arts, Culture and Heritage | <input type="radio"/> Monetary | <input checked="" type="radio"/> In Kind |
| <input type="radio"/> Tourism Development | <input type="radio"/> Monetary | <input checked="" type="radio"/> In Kind |
| <input type="radio"/> Community Special Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Capital funding for a specific project | <input type="radio"/> Monetary | <input type="radio"/> In Kind |

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

Please see Project Information attached in Page 2 Note 1.

If this is *not* a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

Please see Program Enhancement/Increase in Participation and Volunteerism attached in Page 2 Note 2.

What is the specific purpose that the grant funds will be used for?

Use of the Recreation Hall for the Youth program. (dates TBA) Concert programs over specific days and evenings during Spring or Fall. The fundraisers will be TBA

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

We request the use of the Recreation Hall over the length of the youth program in July as well as the planned concerts and fundraisers events

Indicate what other sources of funding is supporting this event, program or project.

Youth registration fees, ticket sales, sponsorships, grants (that we are currently applying for), event fundraising and donations.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

Please see Program Benefits attached in Page 2 Note 3

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

Please see Brief History attached in Page 3 Note 1

Is your group able to issue charitable tax receipts on its own? Yes.

What are the general objectives/services of your organization?

Please see General Objectives attached in Page 3 Note 2.

In what geographical area does your organization operate?

Please see Geographical Area attached in Page 3 Note 3

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

Please see Volunteer Activity attached in Page 3 Note 4

List the Executive Officers of your organization:


Paul Cuifo (Chair)
Jean Jacobe (Treasurer)
Artistic Director (TBA)

Project Budget:	
Please provide or attach documentation if available	
Revenue Sources	
Applicant Contribution <i>Arts Camp registration</i>	6000
Grants	6500
Donation/Sponsorships	4000
Fund-raising efforts	4500
Other Sources	3500
Total Revenue	24500
Expenses	
Advertising and Promotion <i>Art Camp-recruiting / brochures / radio / newspaper</i>	3000
Program Supplies	2000
Entertainment	
Administration <i>Art Camp registration / telephone / advertising and promo</i>	3000
Salaries/Wages <i>Art Camp - Teachers / admin. / assistants /</i>	8000
Facilities Rental <i>Rec Center - Hall / Foyer</i>	6500
Prizes and Awards	
Other <i>Fundraising - Posters / brochures / postage</i>	2000
Total Expenses	24500

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Signature:  Print Name: Paul Ciufo

Organization/ Service Club/Community Group: Bach Music Festival of
Canada

Date Submitted: Wed. Sept. 21, 2018

Attached Notes for Bach Festival Application

Page 1

Notes for page 1.

Note 1 Email Address

Paul Ciufu's email address is

Notes for page 2.

Note 1: Project Description

The Youth Arts Program: In July of 2015 under the guidance of outstanding professional leadership, we accepted 45 young people from the area to a 5 day intensive of music, art and drama. In 2017 we offered an extended similar program lasting 7 days which was completed with a Festival performance. In 2019 we would like to go back to the 5 day program.

A Series of Concerts in Spring or Fall (TBA)

Two fundraisers in 2018 (tba) will help to sustain the Bach Festival and help us present more entertainment for our community.

Note 2:

Program Enhancement/Increase in Participation and Volunteerism

The 2017 Festival realized over 300 volunteers in all operations. Currently, we are seeking a new Artistic Director. We expect and we're planning for increased attendance through our promotions program for 2019 Festival. Box office organization, support for the youth program, ushering, merchandise selling and hospitality are all activated by volunteers.

Note 3:**The Benefits****The Youth Immersion Program**

Our sole objective of this program is to give children in South Huron a unique cultural opportunity presented by professional instructors in a healthy, positive, safe and friendly environment. The children will benefit the most. We can accommodate 45 children and young people for the 5 day immersion camp which ends with a performance as part of the Program. The Camp benefits the families who wish to experience professional opportunities in the arts for their children. The program also benefits the community in that it provides a local rural opportunity for our children, including underprivileged children.

The Concert series

Our Concert series that we wish to present at the Rec Center are concerts devoted to our Canadian musical identity. South Huron will become a showcase of unique musical creativity celebrating our national inclusivity and pride. The benefits will be threefold: for our audience; our performers and composers; and our community as area host for this celebrations.

Fundraisers

The 2 fundraisers will help the Bach Festival continue to find resources to support our work. As events they provide our community with local musical entertainment.

Notes for Page 3**Note 1:****Brief Description**

The Bach Music Festival of Canada is an established cultural institution of South Huron known throughout Canada. Held in the surroundings of South Huron, our 4 festivals have provided the region with a variety of musical offerings from classical music to jazz performances, to country variety shows and recitals. In our 2015 Festival, we inaugurated our Youth Immersion Arts program that has become an integral part of our program, but runs every year.

We have succeeded in bringing to South Huron some of the world's great performers. Thus far, we have attracted sold out performing groups from Germany, China, and Estonia, all of whom complimented not only the Festival but also the region and its hospitality. Our Festivals have entrenched this area of Ontario as a

Attached Notes for Bach Festival Application

Page 3

destination for people to visit. We have brought national attention to South Huron from Travel Bureaus and prominent artists who desire to perform here. We have also included many Canadian composers, plus many local performers and performing organizations.

For our 2019 Festival we will endeavor to continue our mandate of bringing major cultural performances to South Huron.

The Bach Festival of Canada is incorporated as a non-profit organization.

Note 2:

General Objectives

The Bach Festival was organized to enhance cultural opportunities for local residents and visitors and bring an awareness of this region and its many attractions. We attempt to increase the identity of Huron County by our presence. We are proud of our local talent and make them part of the total Festival package. We provide local job opportunities in all parts of our structure including performers, stage crews and promotion. Most significantly, we wish to remain one of the major promoters through regional, national and international exposure and promotion.

Note 3

Geographical Area

Our home is in South Huron so most of our audience comes from here and the rest of Huron County. However, our Festival attracts visitors from all of Southwestern Ontario and we have tourists coming from other parts of Canada and the United States as well. Most of our performers reside in Southwestern Ontario, many in South Huron.

Note 4

Volunteers

The Bach Festival survives because of the astounding volunteer component in the district. The 2017 Festival realized over 300 volunteers in all operations. (Many of the productions alone require as many as 75 volunteers.). Our Board of Directors, our Advisory Committee, and our Honorary Patrons are also volunteers. Box office organization, support for the youth program, ushering, merchandise selling and hospitality are all activated by volunteers.

BACH MUSIC FESTIVAL OF SOUTH HURON

**NOTICE TO READER AND
UNAUDITED FINANCIAL STATEMENTS**

SEPTEMBER 30, 2017

**Collins Barrow CK, LLP**

62 Keil Drive South
Chatham, Ontario N7M 3G8
Canada
T: 519.351.2024
F: 519.351.8831
Email: chatham@collinsbarrow.com
www.collinsbarrow.com

NOTICE TO READER

On the basis of information provided by the organization's management, we have compiled the statement of financial position of Bach Music Festival of South Huron, as at September 30, 2017 and the statements of operations and changes in net assets for the year then ended, from information provided by management.

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information.

Readers are cautioned that these statements may not be appropriate for their purposes.

Chatham, Ontario
February 21, 2018

A handwritten signature in black ink that reads "Collins Barrow CK, LLP".

CHARTERED PROFESSIONAL ACCOUNTANTS
LICENSED PUBLIC ACCOUNTANTS

BACH MUSIC FESTIVAL OF SOUTH HURON

FINANCIAL STATEMENTS

(Unaudited - See Notice to Reader)

SEPTEMBER 30, 2017

Statement of operations	1
Statement of changes in net assets	2
Statement of financial position	3
Note to the financial statements	4

BACH MUSIC FESTIVAL OF SOUTH HURON**STATEMENT OF OPERATIONS**

(Unaudited - See Notice to Reader)

YEAR ENDED SEPTEMBER 30, 2017

	2017	2016
<hr/>		
REVENUE		
Donations, sponsorships and grants	\$ 81,050	\$ 14,790
Festival income	23,052	-
Event income	19,536	13,768
Miscellaneous income (expense)	<u>(442)</u>	<u>2,307</u>
	<u>123,196</u>	<u>30,865</u>
 EXPENSES		
Advertising and promotion	3,307	4,613
Bank charges and interest	1,528	1,161
Event expenses	10,868	6,044
Festival expenses	54,770	6,916
Insurance	1,545	951
Office supplies	3,457	551
Professional fees	31,115	5,318
Salaries and wages	4,032	-
Travel and mileage	<u>1,695</u>	<u>-</u>
	<u>112,317</u>	<u>25,554</u>
 EXCESS OF REVENUE OVER EXPENDITURES	 <u>\$ 10,879</u>	 <u>\$ 5,311</u>

BACH MUSIC FESTIVAL OF SOUTH HURON**STATEMENT OF CHANGES IN NET ASSETS**

(Unaudited - See Notice to Reader)

YEAR ENDED SEPTEMBER 30, 2017

	2017	2016
BALANCE (DEFICIENCY), BEGINNING	\$ (10,395)	\$ (15,706)
EXCESS OF REVENUE OVER EXPENDITURES	<u>10,879</u>	<u>5,311</u>
BALANCE (DEFICIENCY), ENDING	<u>\$ 484</u>	<u>\$ (10,395)</u>

BACH MUSIC FESTIVAL OF SOUTH HURON**STATEMENT OF FINANCIAL POSITION**

(Unaudited - See Notice to Reader)

SEPTEMBER 30, 2017

	2017	2016
<hr/>		
ASSETS		
CURRENT ASSETS		
Cash	\$ 7,057	\$ 5,415
Accounts receivable	<u>1,500</u>	<u>3,228</u>
	<u>\$ 8,557</u>	<u>\$ 8,643</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued charges	\$ 2,777	\$ 14,031
HST payable	<u>5,296</u>	<u>5,007</u>
	8,073	19,038
NET ASSETS UNRESTRICTED	<u>484</u>	<u>(10,395)</u>
	<u>\$ 8,557</u>	<u>\$ 8,643</u>

ON BEHALF OF THE BOARD_____
Director_____
Director

BACH MUSIC FESTIVAL OF SOUTH HURON**NOTES TO FINANCIAL STATEMENTS**

(Unaudited - See Notice to Reader)

SEPTEMBER 30, 2017

1. COMPARATIVE FIGURES

The presentation of certain accounts of the previous year has been changed to conform with the presentation adopted for the current year. These changes did not affect net income.

Community Grant Application Form

Please submit application by September 21 of any given year to:

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron

322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6

(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

Big Brothers Big Sisters of South Huron

Contact Person:

Amy Wilhelm

Position held in organization by contact person:

Caseworker/Resource Coordinator

Mailing Address:

146 Main St. – Box 29 Dashwood, Ont. N0M 1N0

Telephone:

519-237-3554

Cell:**E-mail address:**

amy.wilhelm@bigbrothersbigsisters.ca

Website:

<https://southhuron.bigbrothersbigsisters.ca>

Spring Mom2Mom Sale, Fall Mom2Mom Sale and Christmas Shopping Event

Total Project Budget:

\$3,224.50

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$1,355.50

Have you applied to the Municipality for funding in the past?

☒ Yes

☐ No

If yes, please provide summary of request. *

In 2017 we received a grant in the amount of \$907.99 to cover the cost of the arena rental for the Spring Mom2Mom Sale, the Fall Mom2Mom Sale and the Christmas Shopping Event
In 2018 we received a grant in the amount of \$1,268.00 to cover the cost of the arena rental for the Spring Mom2Mom Sale, the Fall Mom2Mom Sale and the Christmas Shopping Event

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?

☐ Yes

☒ No

For Organizations/Service Clubs:

Are you a non-profit Organization?

☒ Yes

☐ No

Charitable Registration Number (if applicable):

Date of Incorporation (if applicable):

131161952RR001

April 23, 1979

Grant Category and Description

Grant Type

Community Special Event

☐ Monetary

☒ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

Our Spring and Fall Mom2Mom Sales are set up like consignment stores, parents pay a \$10 fee to participate. They are assigned a vendor number and tag/price all of their gently used children's items that they wish to sell in our sale. Individuals pay a \$2 admission fee to come and shop at the sale. We also offer Spring and Fall themed pictures, by a local photographer, with a portion of those proceeds donated back to Big Brothers Big Sisters of South Huron

Our Christmas Shopping Event is a vendor sale. Vendors pay a fee to participate in our sale. They come and set up their table and sell their items from 9am to 3pm on Saturday. Individuals pay a \$2 admission fee to come and shop at the sale. We also offer Christmas themed pictures, by a local photographer, with a portion of those proceeds donated back to Big Brothers Big Sisters of South Huron.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

Receiving an in kind donation to cover the cost of the arena rental for these 3 fundraisers will allow us to have less expenses, and to raise more money at each event. In turn, this will provide us with more funds to be able to operate our programs and services. It will also allow us to focus on recruiting more volunteers to serve the over 55 children in our various programs.

What is the specific purpose that the grant funds will be used for?

To cover the cost of the hall rental for these 3 fundraisers

For in-kind requests please provide details on type of request (ie materials, equipment or resources). Page 191

To have the hall rental fees waived

Indicate what other sources of funding is supporting this event, program or project.

We receive no other sources of funding to support these events.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

The children, their families and the volunteers will all benefit from the proceeds raised at these 3 fundraisers.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

In 1903, one man seeing the need of a child began the first Big Brother match in Cincinnati, Ohio. The first Canadian Big Brothers agency was established in 1913 in Hamilton ON.

In June of 1977, a steering committee began to create a local agency. In September of that year the first Board meeting was held, and in April of 1979 our Letters of Patent were granted. A Needs Study for service to Little Sisters proved positive, and a joint agency was formed in 1982.

Is your group able to issue charitable tax receipts on its own?

☒ Yes

☐ No

Objectives

Our purpose is to provide a safe forum where children in need can form meaningful, positive relationships with caring adults, in order to foster their personal development. We strengthen our community through mentoring programs, encouraging individual potential in children and youth. As a member agency of Big Brothers Big Sisters of Canada (BBBSC), we assist our volunteers in building friendships, which provide guidance and encouragement to the children they support.

Services

Big Brother/Big Sister Traditional Mentoring - Provides boys and girls, ages 6 to 16, with a role model and friend to talk to and share the experiences of growing up with. Through regular outings, a relationship is developed, that is built on trust and common interests.

Cross Gender Mentoring - Due to the high number of young males waiting for a mentor, we support and encourage cross gender matching (adult female with a young male)

Big Families - As a Big Family, your entire family is involved in a match to a Little. By including the Little in the things that your family already does together, the Little will get to experience the dynamics, experiences and fun involved in a traditional family atmosphere.

Couple for Kids - As a Big Couple, you and your spouse can all do things together and/or you can each share time with the Little individually. This is a great way to spend time together while the child benefits from having a Big Brother and a Big Sister!

In School Mentoring - For one hour a week, mentors meet with their mentee on school property and engage in activities such as board games, crafts or just hanging out in the playground. The In School Mentoring program requires a weekly visit of 1 hour for the duration of the school year.

In School Mentoring Co-op - Placement opportunities are supported through high school co-op. This co-op program includes all components of the In School Mentoring Program.

Big Bunch - The Big Bunch program builds connections and offers a group setting for children to have fun, increase their self-esteem and learn new skills within a positive environment. This program provides regular outings and exposure to the wider community. Big Bunch is open to all of the children in our program, running twice a month.

We provide service to Ailsa Craig, Bayfield, Brucefield, Centralia, Dashwood, Exeter, Grand Bend, Hensall, Huron Park, Lucan, Parkhill, Zurich and surrounding areas.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

Yes – we currently have 47 volunteers, who play the role of the Big for our services listed above, as well as act as fundraising volunteers for the numerous fundraisers we hold throughout the year.


List the Executive Officers of your organization:

Tracey McPherson – Board President
Lauren Beer – Board Vice President
Jenn Martin – Board Vice President - Elect
Marg Collez – Secretary
Gar Penhale – Board Member
Katelyn Freiter – Board Member
Stephen Troyer – Board Member
Laura Hull – Board Member


Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

File Name	
	Year End Financial Statements 2017.pdf 205.5 KB

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

File Name	
	Project Budgets - South Huron Community Grant - 2019.pdf 424.8 KB

Project Budget: Revenue Sources

Applicant Contribution:

Grants:

Donations:

Sponsorships:

Fund-Raising Efforts:

Other Sources:

Total Revenue:

Project Budget: Expenses

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Project Budgets
South Huron Community Grant

Christmas Shopping Event - 2019

Revenue Sources	
Applicant Contribution	
Grants	
Donation/Sponsorships	\$544.50
Fundraising Efforts	
Admission	\$1,000.00
Bake Sale	\$485.00
Penny Sale	\$500.00
Photography	\$250.00
Other Sources	
Vendor Fees	\$2,590.00
Total Revenue	\$5,369.50
Expenses	
Advertising and Promotion	\$200.00
Program Supplies	\$340.00
Entertainment	
Administration	
Salaries/Wages	
Facilities Rental	\$544.50
Prizes and Awards	
Other	
Total Expenses	\$1,084.50

Spring Mom2Mom Sale - 2019

Revenue Sources	
Applicant Contribution	
Grants	\$405.50
Donation/Sponsorships 20% donation back Donations	\$1,824.25 \$35.00
Fundraising Efforts Admission Photography Tagging Guns	\$586.00 \$160.00 \$198.00
Other Sources Registration Fees	\$635.00
Total Revenue	\$3,843.75
Expenses	
Advertising and Promotion	\$137.00
Program Supplies	\$893.00
Entertainment	
Administration	
Salaries/Wages	
Facilities Rental	\$405.50
Prizes and Awards	
Other	
Total Expenses	\$1,435.50

Fall Mom2Mom Sale - 2019

Revenue Sources	
Applicant Contribution	
Grants	\$405.50
Donation/Sponsorships 20% donation back Donations	\$1,645.00 \$68.00
Fundraising Efforts Admission Photography Tagging Guns	\$320.00 \$160.00 \$144.00
Other Sources Registration Fees	\$625.00
Total Revenue	\$3,367.50
Expenses	
Advertising and Promotion	\$70.50
Program Supplies	\$228.50
Entertainment	
Administration	
Salaries/Wages	
Facilities Rental	\$405.50
Prizes and Awards	
Other	
Total Expenses	\$704.50

BIG BROTHERS BIG SISTERS OF SOUTH HURON
FINANCIAL STATEMENTS
DECEMBER 31, 2017

VODDEN, BENDER & SEEBACH LLP
Chartered Professional Accountants

Vodden, Bender & Seebach LLP
Chartered Professional Accountants

P.O. Box 758
41 Ontario Street
CLINTON, ONTARIO N0M 1L0
Tel: (519) 482-7979
Fax: (519) 482-5761
vbs@vbsca.ca

AUDITOR'S REPORT

To the Board of Directors of the Big Brothers Big Sisters of South Huron

We have audited the accompanying financial statements of the Big Brothers Big Sisters of South Huron, which comprise the balance sheet as at December 31, 2017, and the statement of revenue and expenses for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues are limited to the amounts recorded in the records of the organization and we are not able to determine whether any adjustments might be necessary to donation revenues, excess of expenditures over revenue, assets and fund balances.

Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Big Brothers Big Sisters of South Huron as at December 31, 2017 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Vodden, Bender & Seebach LLP

Chartered Accountants
Licensed Public Accountants

Clinton, Ontario
June 21, 2018

BIG BROTHERS BIG SISTERS OF SOUTH HURON**BALANCE SHEET**

See Accompanying Notes to Financial Statements

As at December 31	2017	2016
ASSETS		
Current assets		
Bank	17,793	13,987
Accounts receivable	<u>1,624</u>	<u>2,060</u>
	<u>\$ 19,417</u>	<u>\$ 16,047</u>
 LIABILITIES AND SURPLUS		
Current liabilities		
Accounts payable	4,677	4,474
Deferred payable	<u>1,500</u>	<u>-</u>
	<u>\$ 6,177</u>	<u>\$ 4,474</u>
 Surplus		
Surplus beginning of year	11,573	11,210
Surplus for year	<u>1,667</u>	<u>363</u>
Surplus end of year	<u>13,240</u>	<u>11,573</u>
	<u>\$ 19,417</u>	<u>\$ 16,047</u>

BIG BROTHERS BIG SISTERS OF SOUTH HURON
STATEMENT OF REVENUE AND EXPENSES

See Accompanying Notes to Financial Statements

For the year ended December 31	2017	2016
Revenue		
Donations - community	18,284	21,676
Donations - corporate	2,600	300
Fundraising - Bowl for Kids	11,469	17,316
Fundraising - other	31,200	19,406
Total revenue	<u>63,553</u>	<u>58,698</u>
Expenses		
Program Support		
Wages	41,105	44,131
Travel	1,253	1,079
Professional development	62	-
Consulation fees	1,380	-
Volunteer resource	-	102
Public relations	614	554
In school mentoring	66	72
Big Bunch	3,022	2,202
Camp	1,285	-
Parent/Child/Volunteer	57	40
Office supplies & postage	1,521	1,339
Membership & fees	1,385	1,479
Telephone/fax/internet	516	513
Insurance	2,481	2,481
	<u>54,747</u>	<u>53,992</u>
Fundraising		
Bowl for Kids	1,405	743
Other	5,020	2,876
	<u>6,425</u>	<u>3,619</u>
Other expenses		
Accounting	624	624
Interest and bank charges	90	100
	<u>714</u>	<u>724</u>
	<u>61,886</u>	<u>58,335</u>
Surplus for year	<u><u>\$ 1,667</u></u>	<u><u>\$ 363</u></u>

BIG BROTHERS BIG SISTERS OF SOUTH HURON
NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2017

1. General

The association's primary purpose is to provide a safe forum where children in need can form meaningful, positive relationships with caring adults, in order to foster their personal development. The association's mission is to strengthen the community through mentoring programs that encourage individual potential in children and youth. The association is a not-for-profit organization and is a registered charity under the Income Tax Act. These financial statements reflect the assets, liabilities, revenues and expenses of the association only.

2. Accounting policies

The financial statements of Big Brothers Big Sisters of South Huron are the representation of management prepared in accordance with accounting principles acceptable for non-profit organizations.

Revenue and expenses are reported on the accrual basis of accounting. Expenses are recognized as incurred. Revenues which are linked to costs incurred are recognized in the accounting period in which the expenses are reported; other revenues are recognized when received or receivable.

The cost and accumulated amortization of capital assets are not reported on the balance sheet. Capital assets are reported as an expenditure on the statement of revenue and expenses in the year of acquisition.

The value of donated property and services is not reported in the financial statements.



Big Brothers Big Sisters
of South Huron

November 2018

Dear Municipality of South Huron Community Grant Fund,

This status report is to follow up on our grant received to offset the facility rental costs for both our Spring and Fall Mom2Mom Sale and our Christmas Shopping Event.

Our Spring Mom2Mom Sale (Saturday April 21st) accomplished our objective to raise money for our Agency. Our sale raised \$3,851.88 for our Agency. Our income was \$4,881.75, our expenses were \$1,029.87. This sale saw 293 shoppers, as well as had 45 Moms who participated.

Our Fall Mom2Mom Sale (Saturday September 22nd) accomplished our objective to raise money for our Agency. Our sale raised \$3,734.64 for our Agency. Our income was \$4,259.40, our expenses were \$524.76. This sale saw 263 shoppers, as well as had 28 Moms who participated.

Both of our Mom2Mom Sales affect our community, as they offer affordable, gently used children items. Parents are asked to pay a \$2 admission fee, then are able to shop from the racks and tables of gently used clothing, sports equipment, toys, games, bedding, books, etc. Everything relating to children from newborn to size 16, including maternity.

Our Christmas Shopping Event (November 3rd), accomplished our objective to raise money for our Agency. Our sale raised \$3,927.82 for our Agency. Our income was \$4,274.50, our expenses were \$346.68. Our Christmas Shopping Event affects our community as encourages local businesses, home based businesses and crafters to get involved in the community and participate as vendors. It encourages people to shop local. Our sale this year saw 472 shoppers, as well as 43 vendors!

This \$11,514.34 that was raised between all 3 events has helped to provide us with more funds to be able to operate our programs and services. It has also allowed us to focus on recruiting more volunteers.

If you have any questions, please do not hesitate to contact myself.

Kindest Regards,

Amy Wilhelm

Amy Wilhelm

Caseworker/Resource Coordinator for Big Brothers Big Sisters of South Huron

125 John St. W – Exeter, Ont. – N0M 1S2

Mailing Address – 135 John St. W – Exeter, Ont. – N0M 1S2

Phone 519-235-1780 Fax 519-235-3798

E-mail amy.wilhelm@bigbrothersbigsisters.ca Web <https://southhuron.bigbrothersbigsisters.ca>

Community Grant Application Form

Please submit application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

Centralia-Huron Park Lions Club

Contact Person:

John POND

Position held in organization by contact person:

President

Mailing Address:

PO Box 563, 236 Algonquin Drive, Huron Park, Ontario, N0M 1Y0

Telephone:

226-426-2008

Cell:**E-mail address:**

jihn_pond@eastlink.ca

Website:**Specifics of Event/Project/Program requesting funds:**

To bring back to life the ball diamond in Centralia. We would like the night lights fixed so that we can use them again for evening games. We would like to have the diamond brought back to playing condition. Repair the bleachers and repair the storage box containing the bases and replace the control box that operates the lights. The Lions and Centralia Faith Tabernacle have some funds on hand but require additional funding to accomplish these important goals.

Total Project Budget:

Depending on the Municipality of South Huron and report as to why the lights were turned off. We have \$9,100.00 on hand at this time.

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$5,000.00

Have you applied to the Municipality for funding in the past?

☒ Yes

☐ No

If yes, please provide summary of request. *

For playground equipment in Huron Park but turned down because Huron Park is in private ownweship.

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?

☒ Yes

☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?

☒ Yes

☐ No

Charitable Registration Number (if applicable):**Date of Incorporation (if applicable):**

February 1, 1984

Grant Category and Description

Capital funding for a specific project

**Grant Type**

☒ Monetary

☐ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

To bring back organized baseball tournaments both for the male and female participants along with our younger players in South Huron

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

What is the specific purpose that the grant funds will be used for?

The upgrades for the diamond and the purchase of equipment for the field. ie. repair the bleachers.

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

ground work on the diamond, lumber to replace broken bleachers. paint or stain etc.

Indicate what other sources of funding is supporting this event, program or project.

Fund raising by our local communities and service groups.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

Everybody in South Huron who enjoy exterior activities.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

The Centralia-Huron Park Lions Club has been involved in the upgrades of playground equipment in Centralia and Huron Park (when under previous ownership of Parkbridge) and the Stevens Township Arena are examples of what we have been involved in.

Is your group able to issue charitable tax receipts on its own?

☐ Yes

☒ No

What are the general objectives/services of your organization?

We Serve
We help others in need
We support regional, national and international concerns.

In what geographical area does your organization operate?

Centralia
Huron Park are our primary locations along with other communities in South Huron.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

Yes we do have volunteers depending on the project we are invested in ie. College of Terror as an example

List the Executive Officers of your organization:

John Pond - President
Judy Morgan - Treasurer
Rachel Belbin - Secretary
Alan Hyde. Director
Christopher Belbin - Membership Chair

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Provide a financial statement from the previous year from either the event or the organization.

Thank you

Phase 1

Sandy Becker

Project Budget:	
Please provide or attach documentation if available	
Revenue Sources	
Applicant Contribution	
Grants <i>From the Municipality if approved.</i>	9,000.00
Donation/Sponsorships <i>Pending if needed.</i>	5,000.00
Fund-raising efforts <i>Pending if needed.</i>	
Other Sources <i>The Hamlet.</i>	
Total Revenue	14,000.00
Expenses	
Advertising and Promotion <i>Pending if needed</i>	
Program Supplies <i>In House</i>	
Entertainment	/
Administration	
Salaries/Wages <i>Lions Volunteers</i>	
Facilities Rental	/
Prizes and Awards	/
Other <i>Lights for Ball Park</i>	\$20,000
Total Expenses	(\$6,000)

Cathalia-Huron Park Lions Club

Project Community
Fundraising for community projects

Profit & Loss Statement
January 1, 2017 to December 31, 2017

Opening Bank Balance - January 1, 2017		\$9,402.60
Income		
Bank Interest	\$11.51	
Total Income		\$11.51
Expenses		
Maintenance (soccer complex)	\$339.00	
Total Expenses		\$339.00
Net Profit/(Loss)	(\$327.49)	
Closing Bank Balance - December 31, 2017		\$9,075.11

Community Grant Application Form

Please submit application by September 21 of any given year to:

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron

322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6

(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

Conservation Dinner Committee

Contact Person:

Jim Beckett & Larry Taylor

Position held in organization by contact person:

Co-Chairs of 2019 Conservation Dinner Committee

Mailing Address:

c/o Ausable Bayfield Conservation Foundation, 71108 Morrison Line, Exeter, ON N0M 1S5

Telephone:

519-235-2610

Cell:**E-mail address:**

jparker@abca.on.ca

Website:

[http://abca.on.ca/page.php?
page=conservation-dinner](http://abca.on.ca/page.php?page=conservation-dinner)

The 30th Conservation Dinner will be held on April 11, 2019 at the South Huron Rec Centre. The committee is planning for a celebration to mark the milestone anniversary of this charity event that has been a successful partnership between the Ausable Bayfield Conservation Foundation (ABCF) and the Exeter Lions Club. The evening consists of a banquet buffet, raffles, live and silent auctions. The net proceeds from the event are split 50:50 between the ABCF and the Exeter Lions Club for their projects.

Total Project Budget:

\$92,100

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$1,300

Have you applied to the Municipality for funding in the past?☐ Yes☒ No

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?☒ Yes☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?☒ Yes☐ No**Charitable Registration Number (if applicable):**

118796796RR0001

Date of Incorporation (if applicable):

1974

Grant Category and Description

Community Special Event

Grant Type☒ Monetary☐ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

The goal of the Conservation Dinner and Auction is to raise funds in support of projects of the Ausable Bayfield Conservation Foundation (ABCF) and the Exeter Lions Club. Specific projects of the ABCF are the Jones Pedestrian Bridge, accessible nature trails and facilities, outdoor education programs and day camps for youth, fishing derby, Owl Prowl and turtle and mussel outreach events. The Exeter Lions Club use their portion of the funds for enhancements to McNaughton Park and the South Huron Trail as well as the many other Lions Club supported projects, throughout this area and beyond.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

Reaching the 30th Anniversary for this type of charity event is a real milestone. There has been members and volunteers come and go over the years. Some have been part of the committee since 1991. The Steering Committee once again is welcoming new volunteers who want to participate in making the 30th Conservation Dinner a continued success. The new volunteers always bring new ideas and energy to the planning.

What is the specific purpose that the grant funds will be used for?

The purpose of the grant funds will be to cover the cost of the South Huron Rec Centre rental fees for use of the hall, kitchen and foyer on April 10, 2019 (for set up) and on April 11, 2019 (the day of the event).

N/A

Indicate what other sources of funding is supporting this event, program or project.

Our sources of revenue are derived from ticket sales, donations from businesses, individuals and organizations as well as proceeds from the auction and raffles held during the evening.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

The Conservation Dinner has raised in excess of \$1 million over the previous 29 years. These dollars have been given back to the communities through the projects outlined previously. Our fundraising goal for the 2019 Conservation Dinner is \$60,000 and will benefit youth/students, families, seniors, those with mobility challenges, and visitors in South Huron as well as residents in other communities within the Ausable Bayfield watersheds.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

The Conservation Dinner began in 1991 as a partnership of ABCF and the Federation of Anglers and Hunters. The next year the ABCF formed a partnership with the Exeter Lions Club to put on this charity event and keep all the funds raised for projects within the local area.

The Ausable Bayfield Conservation Foundation was incorporated on June 1, 1974 as a non-profit organization and issues the charitable tax receipts for this event.

Is your group able to issue charitable tax receipts on its own?

☒ Yes

☐ No

What are the general objectives/services of your organization?

The objectives of the ABCF are to raise funds and foster community partnerships so that conservation areas can offer barrier free nature trails (which includes the Trail Mobile on the South Huron Trail) and schools have access to outdoor education opportunities for students and people of all ages.

The Exeter Lions Club was chartered on December 11, 1937 and continually serves the community with projects like the Youth Centre, enhancements at McNaughton Park, South Huron Trail, Jones Pedestrian Bridge, Santa Claus Parade, etc.

In what geographical area does your organization operate?

The Exeter Lions Club serves the community in the Exeter/South Huron area and beyond.

The ABCF supports environmental projects that protect and improve the health of people and other living things in the Ausable Bayfield watershed communities.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

The longevity of the Conservation Dinner is due to the two host volunteer organizations plus the community volunteers who offer their services in collecting donations, setting up the hall for the dinner/auction/raffles and cleaning up after the evening activities.
There is a 27 member Steering Committee and another 15-20 volunteers who help when needed.


List the Executive Officers of your organization:

Co-Chairs - Larry Taylor, Jim Beckett
Secretary - Sharon Pavkeje
Treasurer - Bev Brown


Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

File Name	
	SH-Grant-2018ProfitLoss.pdf 46.6 KB

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

File Name	
	SH-Grant-2018Budget.pdf 78.5 KB

Project Budget: Revenue Sources

Applicant Contribution:

Grants:

Donations:

Sponsorships:

Fund-Raising Efforts:

Other Sources:

Total Revenue:

Project Budget: Expenses

Advertising and Promotion:

\$750

Program Supplies:

\$24,030

Page 224

Entertainment:

0

Administration:

\$6,000

Salaries and Wages:

0

Facilities Rental:

\$1,300

Prizes and Awards:

0

Other:

0

Total Expenses:

\$32,080

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Thank you

AUSABLE BAYFIELD CONSERVATION FOUNDATION			
PROPOSED 2018 BUDGET			
9000 Conservation Dinner	2017	2017	2018
Draft Dec 5/17	Budget	Est. Actual	Budget
REVENUE			
Admin & Operations	\$0	\$0	\$0
Promotional Items			
Books, River and the Rocks			
FDN, Bank Interest			
Commemorative Woods	\$0	\$0	\$0
Funeral Homes			
Donations			
Dinner	\$92,100	\$87,859	\$92,100
Ticket Sales	\$30,000	\$29,700	\$30,000
Donations/Cost Cover	\$15,000	\$13,150	\$15,000
Sponsorships			
Live Auction	\$25,000	\$23,400	\$25,000
Silent Auction	\$12,000	\$11,468	\$12,000
General Raffle	\$3,500	\$3,855	\$3,500
Special Raffle #1	\$6,000	\$5,585	\$6,000
Special Raffle #2			
Lions Donation			
Liquor Proceeds	\$300	\$277	\$300
Bank Interest	\$300	\$324	\$300
Sundry		\$100	
Donations			
HST Rebate			
Partnership Programs	\$0	\$0	\$0
Partnerships, Donations			
Partnerships, Other			
Deferred from Prior			
TOTAL REVENUE	\$92,100	\$87,859	\$92,100
EXPENSES			
Administration	\$950	\$843	\$950
Cost of Sales (eg. Moneris)	\$950	\$843	\$950
Bank Charges & Discounts			
Capital Purchase			
Professional Fees			
Sundry			
Accessible Trails/Facilities	\$0	\$0	\$0
Bannockburn C.A.			
Clinton C.A.			
Morrison Dam C.A.			
Rock Glen C.A.			
Trails, Sundry			
Commemorative Woods	\$0	\$0	\$0
Advertising and Promotional			
Supplies (i.e. Trees)			
Dedication Service Supplies			
Plaques/Signs			
Plantation R/M; V/E			
Dinner	\$61,140	\$56,917	\$61,140
Administration	\$6,000	\$6,000	\$6,000
Advertising and Promotional	\$750	\$324	\$750
Linens and Favours	\$1,500	\$1,391	\$1,500
Meal	\$9,500	\$9,089	\$9,500
Auction Items			
Framing	\$2,000	\$1,077	\$2,000
Items for Auction	\$4,000	\$2,953	\$4,000
Prints	\$0	\$306	\$0
Program			
Rental Facility	\$1,300	\$1,173	\$1,300
Sound System	\$380	\$379	\$380
Special Raffle #1	\$3,500	\$2,365	\$3,500
Special Raffle #2			
Wine and License	\$2,000	\$1,644	\$2,000
Lions Share	\$30,010	\$30,101	\$30,010
Sundry	\$200	\$115	\$200
Donations, General			
Partnership Programs	\$30,010	\$30,101	\$30,010
Deferred to Future		\$0	
To Reserves			
TOTAL EXPENSE	\$92,100	\$87,861	\$92,100
SURPLUS (DEFICIT)	\$0.00	(\$3)	\$0.00

**AUSABLE BAYFIELD CONSERVATION FOUNDATION
EXETER LIONS CLUB
2018 DINNER
STATEMENT OF REVENUE AND EXPENSES
FINAL May 16, 2018**

Revenue

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Ticket Sales	23,700	24,210	25,350	26,000	29,700	29,700
Donation/Cost Covering	16,713	19,743	19,655	15,590	13,250	13,310
Live Auction	19,100	16,300	24,050	25,825	23,400	13,550
Super Silent Auction	1,550	1,105	1,574	1,517	1,293	
Silent Auction	13,096	11,125	9,837	11,355	10,175	10,325
General Raffle	3,680	3,350	3,870	3,827	3,855	2,775
Special Raffle	5,900	5,869	5,770	6,170	5,585	6,340
Lions Donation						
Liquor Proceeds	256	344	261	348	277	276
Bank Interest	<u>341</u>	<u>352</u>	<u>291</u>	<u>234</u>	<u>324</u>	<u>171</u>
	84,336	82,398	90,658	90,866	87,859	76,448

Expenses

Prints & Framing; Auction Items	8,017	6,915	6,847	5,611	6,827	5,392
Meal	9,642	8,510	8,984	9,221	9,089	10,075
Administration	6,000	6,000	6,000	6,000	6,000	6,000
Program						
Printing and Advertising	919	394	252	743	324	239
Special Raffle	1,455	2,170	3,352	1,704	2,365	2,228
Hall Rental	889	1,156	1,180	1,213	1,173	1,241
Linens and Favors	1,276	1,837	1,489	1,312	1,391	2,048
Wine and License	1,372	1,322	1,721	1,866	1,644	1,438
Miscellaneous	1,128	1,021	1,091	988	958	909
Sound System	416	353	364	368	379	390
Artwork Deferred to Future Dinner	<u>-890</u>	<u>-695</u>	<u>-1,785</u>	<u>-1,237</u>	<u>-2,492</u>	<u>-2,517</u>
	30,224	28,984	29,495	27,789	27,658	27,443
Net Proceeds	<u>54,111</u>	<u>53,414</u>	<u>61,163</u>	<u>63,077</u>	<u>60,202</u>	<u>49,005</u>



Municipality of South Huron
Community Grant Application Form

Please return application by September 21 of any given year to:
 Sandy Becker, Financial Services Manager/Treasurer
 Municipality of South Huron,
 322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
 (519) 235-0310

Name of Applicant/Organization/Service Club/Community Group: EXETER LIONESS CLUB		
Contact Person: LINDA MARSDEN		
Position held in organization by contact person: CO-CHAIR VICTORIA PARK		
Mailing Address: 65 WILLIAM ST. #309		
Telephone: 226-423-2056	Cell: —	Fax: —
E-mail address: LINCLIFF@EASTLINK.CA		Website: —
Specifics of Event/Project/Program requesting funds: COMPLETE CONCRETE AROUND IMPROVEMENT AT VICTORIA PARK - WASHROOM, DRINKING FOUNTAIN DRAINAGE + HOOD UP CONNECTION + CONCRETE TO CONNECT TO PUBLIC SIDEWALK		
Total Project Budget:		
Amount of Funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request) \$ 6000.00		
Have you applied to the Municipality for Funding in the past? If yes, please provide summary of request. INSTALLATION OF WASHROOM AT VICTORIA PARK		
Applicants may present their funding request as a delegation to Council. Do you want to present your request to Council? <input checked="" type="radio"/> Yes <input type="radio"/> No		
For Organizations/Service Clubs:		
Are you a non-profit Organization? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Charitable Registration Number (if applicable): —		
Date of Incorporation (if applicable): —		
Organization/Project/Event Budget – attach or complete page 4		

Grant Category and Description:

Please check the appropriate category & grant type:

- | | | |
|--|--------------------------------|--|
| <input type="radio"/> Youth/Senior Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Beautification | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Arts, Culture and Heritage | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Tourism Development | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Special Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Capital funding for a specific project | <input type="radio"/> Monetary | <input checked="" type="radio"/> In Kind |

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

* TO COMPLETE CONCRETE AROUND WASHROOM, TO CONNECT TO PUBLIC SIDEWALK,
 & INSTALL DRAINAGE & FUTURE WATER FOUNTAIN CONNECTION

If this is *not* a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

ENHANCE VICTORIA PARK WASHROOM

What is the specific purpose that the grant funds will be used for?

SEE ABOVE *

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

SEE ABOVE *

Indicate what other sources of funding is supporting this event, program or project.

COMMUNITY SUPPORT & THRU OUR FUNDRAISING PROJECTS

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

THE ENTIRE COMMUNITY

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

CHARTERED IN 1980 AS EXETER LIONESSE CLUB AND ARE
UNDER THE UMBRELLA OF THE EXETER LIONS CLUB
WE ARE NON-PROFIT

Is your group able to issue charitable tax receipts on its own?

NO

What are the general objectives/services of your organization?

COMMUNITY BETTERMENT

In what geographical area does your organization operate?

EXETER AREA

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

ALL VOLUNTEER GROUP - AT MOMENT 12 MEMBERS

List the Executive Officers of your organization:

PRES - LORELEE SCHNEIDER
SECT - NANCY RADEL
TRES - MEGAN FORREST
1st VICE - RAMONA DUNN
2nd VICE - LAURIE DYKSTRA
3rd VICE - DOREEN JONES

Project Budget:		
Please provide or attach documentation if available		
Revenue Sources		
Applicant Contribution		
Grants	Municipal Community Grant	6000
Donation/Sponsorships		
Fund-raising efforts		8290
Other Sources		
Total Revenue		<u>14290</u>
Expenses		
Advertising and Promotion		
Program Supplies		
Entertainment		
Administration		
Salaries/Wages		
Facilities Rental	Fountain	8000
Prizes and Awards	Under ground drainage & hookUp for fountain	2000
Other	Concrete slab	4290
Total Expenses		<u>14290</u>

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Signature: Linda J Marsden Print Name: LINDA J. MARSDEN

Organization/ Service Club/Community Group: Exeter Tennis Club

Date Submitted: Sept 20, 2018

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Handwritten scribbles or marks.

Exeter Lioness

P.O. Box 1152
Exeter, Ontario
N0M 1S7

Profit & Loss Statement**2017-07-01 through 2018-06-30**

2018-10-22
6:26:18 PM

M. Harest
Louise Bencomte

Income	
12 Days of Christmas Tickets	\$12,450.00
Chili Luncheon	\$0.00
Christmas Garland	\$21,788.00
Easter in the Park	\$1,050.00
Quarter Auction	\$7,555.70
Caberat Proceeds	\$0.00
Donations	\$15.00
BIA Scare Crow Contest	\$0.00
Interest Income	\$3.99
Miscellaneous Income	\$150.00
Canada Day Activities	\$0.00
Running of the Balls(Can. Day)	\$2,000.00
Valentines Day Draw	\$2,500.00
Bingo Income	\$1,056.75
July Gas Draw	\$0.00
Lioness Dues	\$750.00
Meals	\$2,685.00
Meeting Fine Income	\$0.00
Meeting 50/50 Draw	\$171.50
Meeting Gift Draw	\$153.70
Family Day Donations	\$0.00
Save a Tape	\$200.00
Funeral lunch income	\$175.00
Summer Yard Sale	\$139.05
Miscellaneous Income	\$0.00
Meeting Draws and 50/50	\$75.00
Face Painting	\$303.35
Food sold at events	\$619.25
Tote Fundraiser	\$185.00
Total Income	\$54,026.29
Cost of Sales	
Freight	\$0.00
Total Cost of Sales	\$0.00
Gross Profit	\$54,026.29
Expenses	
12 Days of Christmas	\$8,463.74
Christmas Garland	\$11,728.20
Running of the Balls (Can,Day)	\$412.00
Canada Day Supplies	\$0.00
Chili Luncheon	\$0.00
Family Day	\$0.00
Bingo Fundraiser	\$634.26
Santa Lunch	\$0.00
Library Lunch and Acitivities	\$0.00
Valentines Day Draw	\$314.25
Victoria Park Costs	\$0.00
Victoria Park Washroom Project	\$2,212.00
Quarter Auction Costs	\$0.00
Donations	\$22,732.70
Easter in the Park	\$289.53
Miscellaneous Expense	\$93.73
Bank Charges	\$66.00
Maintenance	\$0.00

Exeter Lioness**Profit & Loss Statement****2017-07-01 through 2018-06-30****2018-10-22****6:26:18 PM**

Cheque Expense	\$363.60	
Meal Costs	\$2,565.66	
Meeting Draw Costs	\$0.00	
Lioness Dues	\$256.00	
Santa Clause Parade	\$0.00	
Costs paid to Lions Club	\$0.00	
Office and Supplies	\$133.29	
Conference Expenses	\$0.00	
Real Estate Taxes	\$0.00	
Bingo expenses	\$100.00	
Face Painting	\$62.12	
Rent	\$1,000.00	
Shrinkage/Spoilage	\$0.00	
Gala Fees	\$113.00	
Funeral lunch expense	\$85.90	
Food Sold at Events Expense	\$87.06	
Total Expenses		<u>\$51,713.04</u>
Operating Profit		<u>\$2,313.25</u>
Other Income		
Interest Income	\$0.42	
Total Other Income		<u>\$0.42</u>
Other Expenses		
Interest Expense	\$0.00	
Total Other Expenses		<u>\$0.00</u>
Net Profit / (Loss)		<u>\$2,313.67</u>

Exeter Lioness

P.O. Box 1152
Exeter, Ontario
N0M 1S7

Balance Sheet**As of June 2018**

2018-10-22

6:22:17 PM

Assets			
Current Assets			
Cash On Hand			
General Account	\$4,617.74		
General Account Libro	\$2.79		
Activity Account	\$32,677.68		
Activity Account Libro	\$2.79		
Lottery Account	\$1,548.36		
Petty Cash	\$50.00		
Undeposited Funds	\$0.00		
Total Cash On Hand		\$38,899.36	
Pledges Receivable		\$0.00	
Total Current Assets			\$38,899.36
Other Assets			
Deposits Paid		\$0.00	
Prepaid Expenses		\$0.00	
Total Other Assets			\$0.00
Property & Equipment			
Buildings			
Buildings Org Cost	\$0.00		
Buildings Accum Dep	\$0.00		
Total Buildings		\$0.00	
Vehicles			
Vehicles Org Cost	\$0.00		
Vehicles Accum Dep	\$0.00		
Total Vehicles		\$0.00	
Furniture & Fixtures			
Furniture & Fixtures Org Cost	\$0.00		
Furniture & Fixtures Accum Dep	\$0.00		
Total Furniture & Fixtures		\$0.00	
Total Property & Equipment			\$0.00
Total Assets			\$38,899.36
Liabilities			
Current Liabilities			
Credit Cards			
American Express	\$0.00		
MasterCard	\$0.00		
Visa	\$0.00		
Total Credit Cards		\$0.00	
Accounts Payable		\$0.00	
Bank Indebtedness		\$0.00	
Collections Due Headquarters		\$0.00	
Deposits for Future Services		\$0.00	
Other Current Liabilities		\$0.00	
Total Current Liabilities			\$0.00
Tax Liabilities			
GST Collected		\$0.00	
GST Paid		\$0.00	
PST Collected		\$0.00	
PST Paid		\$0.00	
Import Duty Payable		\$0.00	
Total Tax Liabilities			\$0.00
Payroll Liabilities			
Default Payroll Liabilities		\$0.00	
Income Tax Deductions		\$0.00	

Exeter Lioness

Balance Sheet

As of June 2018

2018-10-22

6:22:18 PM

CPP Payable	\$0.00	
El Payable	\$0.00	
Employer's Health Tax Payable	\$0.00	
Workers' Compensation Payable	\$0.00	
Prov. Income Tax Deductions	\$0.00	
Payroll GST Payable	\$0.00	
Group Insurance	\$0.00	
Garnishees, CSB, and other	\$0.00	
Vacation Payable	\$0.00	
Accrued Employer Expenses	\$0.00	
Total Payroll Liabilities		\$0.00
Long-Term Liabilities		
Mortgage Loans	\$0.00	
Bank Loans	\$0.00	
Other Long-Term Liabilities	\$0.00	
Total Long-Term Liabilities		\$0.00
Total Liabilities		\$0.00
Equity		
Prior Year's Surplus	\$0.00	
Retained Earnings	\$15,165.70	
Current Year Earnings	\$2,313.67	
Historical Balancing	\$21,419.99	
Total Equity		\$38,899.36
Total Liability & Equity		\$38,899.36



Municipality of South Huron

Community Grant Application Form



Please return application by September 21 of any given year to:

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron,

322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6

(519) 235-0310

Name of Applicant/Organization/Service Club/Community Group: <i>Exeter Lions Club</i>		
Contact Person: <i>CRAIG HEBERT</i>		
Position held in organization by contact person: <i>MANAGER YOUTH CENTRE</i>		
Mailing Address: <i>PO BOX 351 Exeter ON L2S 3J9</i>		
Telephone: <i>519 235-5466</i>	Cell: <i>226 9196598</i>	Fax: <i>519 235 3463</i>
E-mail address: <i>JAYJOEL@GOLDEN.NE.T</i>		Website:
Specifics of Event/Project/Program requesting funds: <i>YOUTH + ADULT SERVICES</i>		
Total Project Budget:		
Amount of Funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request) <i>\$15000.00</i>		
Have you applied to the Municipality for Funding in the past? <i>YES</i> If yes, please provide summary of request. <i>HELP OFFSET OPERATING COSTS FOR YOUTH ADULT SERVICES</i>		
Applicants may present their funding request as a delegation to Council. Do you want to present your request to Council? <input type="radio"/> Yes <input checked="" type="radio"/> No		
For Organizations/Service Clubs:		
Are you a non-profit Organization? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Charitable Registration Number (if applicable): <i>C 81902</i>		
Date of Incorporation (if applicable): <i>JAN 1/67</i>		
Organization/Project/Event Budget – attach or complete page 4		

Grant Category and Description:

Please check the appropriate category & grant type:

- | | | |
|--|--------------------------------|-------------------------------|
| <input checked="" type="radio"/> Youth/Senior Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Beautification | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Arts, Culture and Heritage | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Tourism Development | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Special Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Capital funding for a specific project | <input type="radio"/> Monetary | <input type="radio"/> In Kind |

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

- BIG BROTHER / SISTERS - MONTHLY GET TOGETHER
 " " " - WEEKLY PROGRAMME
 - CUB / SCOUTS / BEARS - 2 nights weekly
 - ONE CARE MEALS WEEKLY
 - BRIDGE CLUB - MONTHLY

If this is *not* a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

N/A

What is the specific purpose that the grant funds will be used for?

OPERATING COST - HELP TO OFFSET

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

Indicate what other sources of funding is supporting this event, program or project.

- DRAWS - GARY CUP SUPERBOWL
 - FAMILY DAY BREAKFAST
 - FISHING DERBY

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

SENIORS + YOUTH IN SOUTH HURON

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

- WE HAVE OVER 60 ACTIVE MEMBER INCLUDED IN PROGRAMMES IN SH.
- WE ARE NON-PROFIT
- HELP WITH MANY LOCAL EVENT

Is your group able to issue charitable tax receipts on its own? *NO*

What are the general objectives/services of your organization?

- RAISE FUNDS IN SH FOR YOUTH & ADULTS SERVICES WITHIN
- 100% PROCEEDS ARE SPENT IN COMMUNITY

In what geographical area does your organization operate?

EXETER AREA / WORLDWIDE INITIATIVE

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

YES - COB, SCOUTS FAMILY DAY

List the Executive Officers of your organization:

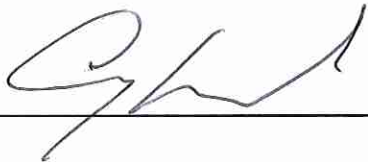
SEE ATTACHED LIST

Project Budget:	
Please provide or attach documentation if available	
Revenue Sources	
Applicant Contribution	
Grants	
Donation/Sponsorships	
Fund-raising efforts	
Other Sources	
Total Revenue	
Expenses	
Advertising and Promotion	
Program Supplies	
Entertainment	
Administration	
Salaries/Wages	
Facilities Rental	
Prizes and Awards	
Other	
Total Expenses	

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Signature:  Print Name: CRAIG HEREN

Organization/ Service Club/Community Group: EXETER LIONS CLUB

Date Submitted: SEPT 21/18

Exeter Lions Club

Financial Statements & Ledgers

For the year ended June 30, 2017



D.J.E.

D.J. ELLIOTT

ACCOUNTING & FINANCIAL MANAGEMENT

Exeter Lions Club

Comparative Income Statement

	Actual 2016-07-01 to 2017-06-30	Actual 2015-07-01 to 2016-06-30	
REVENUE			
Receipts			
Activity- Donations	-250.00	-225.00	
Activities - interest income	-543.16	0.00	
Activity - 50/50 Joker Draw	4,744.00	5,617.60	
Activity - Family Day	6,842.84	550.00	
Activity - Fishing Derby	10,575.31	2,245.00	
Activity - Grey Cup	7,934.80	5,335.00	
Activity - Lions Cup	2,909.80	8,095.00	
Activity - Other	22,982.73	4,734.67	
Activities - Golf Tourney	3,800.00	7,800.00	
Activities - Canada Day	1,910.00	0.00	
Total Activity receipts	60,906.32	34,152.27	
Admin - Charges	0.00	0.00	
Admin - Dividend	0.00	0.00	
Admin - Interest income	9.17	224.96	
Admin - Membership Fees	11,387.20	18,598.50	
Admin- Bar, etc	7,377.00	1,450.00	
Admin - Lions Den Rent	0.00	7,775.00	
Total Admin receipts	18,773.37	28,048.46	
Lottery - Interest Income	61.67	50.57	
Lottery - Lottery	15,233.76	16,442.34	
Total Lottery receipts	15,295.43	16,492.91	
Park - Ausable dinner	49,662.40	30,081.00	
Park - Interest income	421.55	496.58	
Total Park receipts	50,083.95	30,577.58	
Youth Centre - Rent Income	22,210.50	16,412.50	
Total Receipts	167,269.57	125,683.72	
TOTAL REVENUE	167,269.57	125,683.72	
EXPENSE			
Expenditures			
Activities - Donations	19,675.78	9,955.00	
Activities - Canada day	229.47	2,693.68	
Activities - Family day	2,177.80	2,221.04	
Activities - Fishing Derby	4,268.00	3,831.11	
Activities - Golf Tournament	7,819.27	6,223.96	
Activities - Grey Cup	824.00	2,942.99	
Activities - Lions Cup	6,721.98	0.00	
Activities - Santa Parade	2,266.14	1,475.00	
Activities - other expenses	6,381.95	2,190.55	
Activities - Prizes and Awards	1,600.00	2,000.00	
Total Activities expense	51,964.39	33,533.33	
Admin - insurance	3,480.84	3,445.20	
Admin - service charges	0.00	0.20	
Admin - Maintenance	0.00	69.79	
Admin - Meetings	9,823.89	9,423.28	
Admin - Property taxes	1,203.28	1,499.26	
Admin - telephone	1,417.67	1,130.33	
Admin - Utilities	9,196.76	8,658.92	
Admin - professional fees	0.00	0.00	
Admin - insurance	0.00	0.00	
Admin - Dues	5,720.83	7,024.97	
Admin - other	1,269.20	0.00	
Admin - Gifts, etc	500.00	65.00	
Total Administration expense	32,612.47	31,316.95	
Lottery - service charges	0.00	0.00	
Lottery - License	1,252.20	2,772.54	

Exeter Lions Club
Comparative Income Statement

	Actual 2016-07-01 to 2017-06-30	Actual 2015-07-01 to 2016-06-30
Lottery - Ticket costs	7,964.82	5,847.80
Total Lottery expense	9,217.02	8,620.34
Park - service charges	0.00	-1.97
Park - maintenance	8,225.80	12,126.72
Park - Wages	8,476.00	12,198.00
Park - other expense	18,623.40	200.00
Total Park expense	35,325.20	24,522.75
Youth - Insurance	0.00	0.00
Youth - Maintenance & Supplies	14,736.68	16,206.27
Youth - Telephone	1,120.74	603.59
Youth - utilities	3,418.57	2,001.69
Youth - other	5,206.91	-2.72
Youth - property taxes	4,910.56	5,130.30
Total Youth Centre expenses	29,393.46	23,939.13
suspense	0.00	0.00
Total Expenditures	158,512.54	121,932.50
TOTAL EXPENSE	158,512.54	121,932.50
NET INCOME	8,757.03	3,751.22



Exeter Lions Club
125 John St W
PO Box 351,
Exeter, ON N0M 1S6

Sept 21/2018

Municipality of South Huron

322 Main Street,
PO Box 759,
Exeter, Ontario N0M 1S6

Re: Lions Youth Centre, 125 John St W (080036025050)

The Exeter Lions Club herewith applies to the Municipality of South Huron for a grant to help offset the Operating Expense for the years of 2018 and 2019 of up to \$5000.00 for Senior and Youth Activities . Please refer to our previous similar requests. The uses of the Youth Centre have not changed since then.

Should the Municipality require further information, in support of this application, please contact the writer (519-235-0768) or the club Chris Keller (519-868-3209)

Your support in this endeavour, over the years, has been sincerely appreciated by the Exeter Lions.

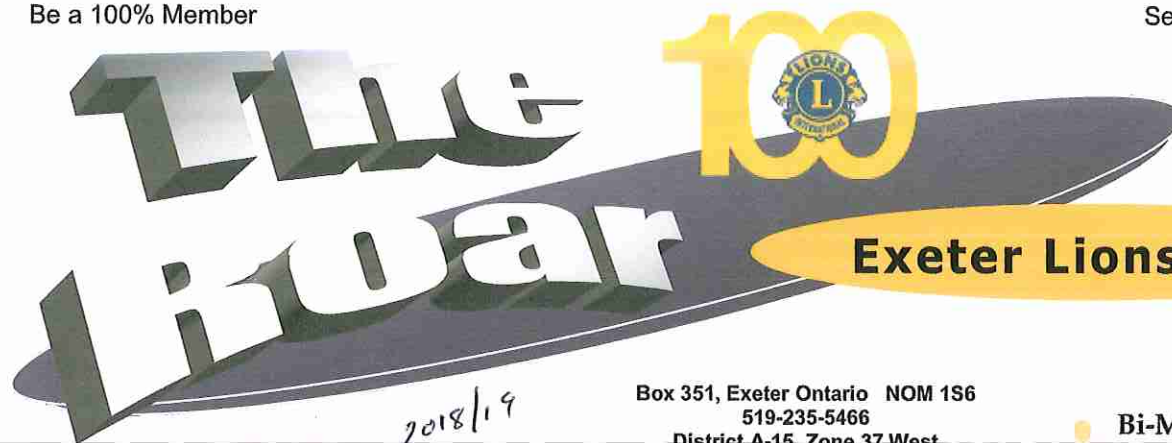
Yours truly,

A handwritten signature in black ink, appearing to read 'C. Hebert', written over a horizontal line.

Lion Craig Hebert
Exeter Lions Club

Be a 100% Member

September 11, 2018



EXECUTIVE

PRESIDENT	JEFF MACLEAN
PAST PRESIDENT	DAN TURKHEIM
1ST VICE PRESIDENT	CRAIG GLAVIN
2ND VICE PRESIDENT	MARK KELLER
3RD VICE PRESIDENT	MIKE WOOD
SECRETARY	CHRIS KELLER
TREASURER	DARRYL PARSONS
CO-TREASURER	PAUL SCOTT
TAIL TWISTER	MARC DENOMME
LION TAMER	ROSS ALEXANDER
DIRECTORS – 1 YEAR	CHRIS MCDONALD, LEE FINKBEINER, TOM HARTAI, DARRYL BEAVER
DIRECTORS – 2 YEAR	BJ THEOPHILOPOULOS CRAIG HEBERT TOM PASSMORE BRUCE HODGE
MEMBERSHIP CHAIR	PAUL ANSTETT
BULLETIN EDITOR	PAUL ANSTETT

The Lion's Ode

Oh Lord thy blessings now let fall
 Upon our Lions as they call
 May all our ties of friendship be
 Forever strengthened Lord by Thee
 Amen

Box 351, Exeter Ontario NOM 1S6
 519-235-5466
 District A-15, Zone 37 West
 Chartered December 11, 1937
www.e-clubhouse.org/sites/exeteron



International President
 Gudrun Yngvadottir's
 Theme
WE SERVE



District Governor
 Kevin Banfield's Theme

Bi-Monthly Newsletter

Inside this issue:

EXECUTIVE	1
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Special points of interest:

- Exeter Lions 81st Year
- 30th Year for Conservation Dinner Partnership
- 101st Year of Lions Clubs International

10:09 AM

09/21/16

Accrual Basis

EXETER LIONS CLUB
Profit & Loss Prev Year Comparison
 July 2014 through June 2015

	Jul '14 - Jun 15	Jul '13 - Jun 14	\$ Change	% Change
Administration				
Dues	4,630.89	4,323.59	307.30	7.1%
Insurance	0.00	1,621.92	-1,621.92	-100.0%
Interest and service charges	0.00	1.28	-1.28	-100.0%
Maintenance	1,061.62	396.59	665.03	167.7%
Meetings	6,354.80	5,773.01	581.79	10.1%
Office	2,041.05	351.35	1,689.70	480.9%
Property Taxes	-3,357.89	1,536.12	-4,894.01	-318.6%
Telephone	305.73	491.30	-185.57	-37.8%
Utilities	3,090.81	3,856.47	-765.66	-19.9%
Administration - Other	800.00	0.00	800.00	100.0%
Total Administration	14,927.01	18,351.63	-3,424.62	-18.7%
Lottery expense				
Interest & Service Charge	0.00	0.00	0.00	0.0%
License	826.80	1,204.20	-377.40	-31.3%
Tickets	14,329.06	10,066.44	4,262.62	42.3%
Total Lottery expense	15,155.86	11,270.64	3,885.22	34.5%
Park Expenses				
Interest & Service Charge	0.00	0.00	0.00	0.0%
Maintenance	9,421.98	4,264.20	5,157.78	121.0%
Wages	7,176.00	3,750.00	3,426.00	91.4%
Park Expenses - Other	0.00	4,070.57	-4,070.57	-100.0%
Total Park Expenses	16,597.98	12,084.77	4,513.21	37.4%
Youth Centre Costs				
Insurance	0.00	2,238.00	-2,238.00	-100.0%
Maintenance & Supplies	16,301.85	14,675.88	1,625.97	11.1%
Telephone	857.17	880.17	-23.00	-2.6%
Utilities	5,926.00	7,264.56	-1,338.56	-18.4%
Youth Centre Costs - Other	2,617.00	0.00	2,617.00	100.0%
Total Youth Centre Costs	25,702.02	25,058.61	643.41	2.6%
Total Expense	115,274.54	114,151.07	1,123.47	1.0%
Net Ordinary Income	11,817.71	-433.92	12,251.63	2,823.5%
Other Income/Expense				
Other Income				
suspense	-1,235.59	0.00	-1,235.59	-100.0%
Total Other Income	-1,235.59	0.00	-1,235.59	-100.0%
Net Other Income	-1,235.59	0.00	-1,235.59	-100.0%
Net Income	10,582.12	-433.92	11,016.04	2,538.7%

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09/21/16

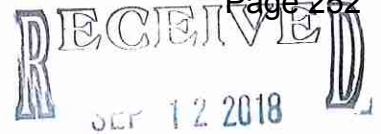
Accrual Basis

EXETER LIONS CLUB
Profit & Loss Prev Year Comparison
 July 2014 through June 2015

	Jul '14 - Jun 15	Jul '13 - Jun 14	\$ Change	% Change
Ordinary Income/Expense				
Income				
Activity Income				
Donations	1,365.00	150.00	1,215.00	810.0%
Events Income				
50/50 Joker Draw	1,832.00	936.00	896.00	95.7%
Canada Day	0.00	1,065.00	-1,065.00	-100.0%
Exeter Rodeo	0.00	310.10	-310.10	-100.0%
Family Day	204.21	2,670.00	-2,465.79	-92.4%
Fishing Derby	2,591.56	1,450.00	1,141.56	78.7%
Grey Cup	836.71	2,577.00	-1,738.29	-67.5%
Lions Cup	18,050.00	17,785.00	265.00	1.5%
Santa Parade	0.00	2,621.81	-2,621.81	-100.0%
Sturdy Wingz	0.00	100.00	-100.00	-100.0%
Events Income - Other	7,876.22	20,032.00	-12,155.78	-60.7%
Total Events Income	31,392.70	49,546.91	-18,154.21	-36.6%
Interest Income	48.43	47.37	1.06	2.2%
Activity Income - Other	75.00	0.00	75.00	100.0%
Total Activity Income	32,881.13	49,744.28	-16,863.15	-33.9%
Adminstration Income				
Adminstration charge	150.00	2,400.00	-2,250.00	-93.8%
Dividend	0.00	42.00	-42.00	-100.0%
Interest Income	14.17	20.45	-6.28	-30.7%
Membership Fees	13,172.55	13,070.00	102.55	0.8%
Total Adminstration Income	13,336.72	15,532.45	-2,195.73	-14.1%
Charitable trust				
Donations in	0.00	25.00	-25.00	-100.0%
Total Charitable trust	0.00	25.00	-25.00	-100.0%
Lions Den - Rent	0.00	2,642.05	-2,642.05	-100.0%
Lottery Income				
Interest Income	51.06	34.66	16.40	47.3%
Lottery	34,955.04	22,629.20	12,325.84	54.5%
Total Lottery income	35,006.10	22,663.86	12,342.24	54.5%
Park income				
Ausable diner	26,457.00	6,634.00	19,823.00	298.8%
Interest income	26.30	1,125.51	-1,099.21	-97.7%
Total Park income	26,483.30	7,759.51	18,723.79	241.3%
Youth Centre - rent	19,385.00	15,350.00	4,035.00	26.3%
Total Income	127,092.25	113,717.15	13,375.10	11.8%
Expense				
Activities				
Donations	10,007.14	20,872.34	-10,865.20	-52.1%
Event costs				
Canada Day	80.00	495.33	-415.33	-83.9%
Chill CookOff	0.00	84.76	-84.76	-100.0%
Family Day	2,560.41	3,098.08	-537.67	-17.4%
Fishing Derby	4,297.94	4,649.18	-351.24	-7.6%
Golf Tournament	14,358.52	0.00	14,358.52	100.0%
Grey Cup	584.21	587.26	-3.05	-0.5%
Lions Cup	100.00	13,497.56	-13,397.56	-99.3%
Santa Parade	215.00	581.69	-366.69	-63.0%
Event costs - Other	4,471.65	2,269.22	2,202.43	97.1%
Total Event costs	26,667.73	25,263.08	1,404.65	5.6%
Insurance	3,407.40	0.00	3,407.40	100.0%
Interest & Service charges	113.52	0.00	113.52	100.0%
Office	1,745.88	0.00	1,745.88	100.0%
Prizes and Awards	950.00	1,250.00	-300.00	-24.0%
Total Activities	42,891.67	47,385.42	-4,493.75	-9.5%

MUNICIPALITY OF

South Huron



Community Grant Application Form

Please submit application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310

Please be sure to review the Community Grant Policy
(<https://www.southhuron.ca/en/government/community-grant-program.aspx>) prior
to submission.

Name of Applicant/Organization/Service Club/Community Group:

EXETER UNITED CHURCH-UCW

Contact Person:

BARB TIEDEMAN CAROL MOORE

Position held in organization by contact person:

HEAD AND ORGANIZERS

Mailing Address:

Box 1943 EXETER N0M1S7

Telephone:

519-235-1375 519-235-1346

Cell:**E-mail address:**

wbtidy@hay.net

Website:**Specifics of Event/Project/Program requesting funds:**

EXETER UNITED CHURCH LADIES
SMORGASBORD LUNCHEON

Total Project Budget:

FINANCIAL STATEMENT ATTACHED

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$513.00 RENTAL of FACILITY

Have you applied to the Municipality for funding in the past?

- ☒ Yes
☐ No

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?

- ☐ Yes
☒ No

For Organizations/Service Clubs:

Are you a non-profit Organization?

☒ Yes☐ No

Charitable Registration Number (if applicable):

Date of Incorporation (if applicable):

Grant Category and Description

Please select the appropriate category:

RENTAL of SOUTH HURON COMMUNITY
CENTRE KITCHEN & HALL (EXETER)

Grant Type

☒ Monetary☐ In Kind

Continue



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Exeter, ON N0M 1S6

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MUNICIPALITY OF

South Huron

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

FUND RAISING MEAL FOR EXETER UNITED CHURCH
TO BE HELD ON MAY 21/19. TO PROVIDE
FINANCIAL AID FOR OUR CHURCH PROJECTS

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

- SERVE APPROXIMATELY 500 PEOPLE & REC CENTRE IS MUCH LARGER FACILITY & SEATING AREA
- NO STAIRS
- LARGER KITCHEN, WALK IN COOLER ALL WELL EQUIPPED, LARGE OVENS & DISHWASHER
- MORE ELECTRICAL OUTLETS
- LOTS OF PARKING PROVIDED
- HELPFUL STAFF

What is the specific purpose that the grant funds will be used for?

PAY THE RENTAL FEE FOR EXETER
REC HALL AND KITCHEN

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

REQUESTING THAT KITCHEN & HALL RENTAL
BE PROVIDED FREE OF CHARGE
TABLES & CHAIRS SET UP AND GARBAGE
COLLECTED

Indicate what other sources of funding is supporting this event, program or project.

CONGREGATION HELPS TO DONATE FOOD
AND THEIR TIME AND ENERGY TO
HOST EVENT

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

THE WHOLE COMMUNITY

Back

Continue



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Exeter, ON N0M 1S6

Designed by eSolutionsGroup (<http://www.esolutionsgroup.ca>)

1. TO HELP MAINTAIN OUR BUILDING
2. FOOD BANK
3. BENEVOLENT FUND THROUGH VISTA CARDS
4. CHRISTMAS GIFTS FOR WALKER HOUSE
5. HOST COMMUNITY DINNERS
6. COLLECTIVE KITCHEN
7. JESSICA'S HOUSE
8. ALZHEIMERS COFFEE BREAK
9. CHRISTMAS BUREAU
10. CAMP BIMINI AND MENESETEUNG
11. ENTERTAIN RESIDENTS OF EXETER VILLA

MUNICIPALITY OF

South Huron

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

A LADIES GROUP WITHIN EXETER UNITED CHURCH THAT HAS BEEN MEETING FOR MANY YEARS (60-70) IT IS A NON-PROFIT ORGANIZATION

Is your group able to issue charitable tax receipts on its own?

- ☐ Yes
☒ No

What are the general objectives/services of your organization?

TO HELP PROVIDE FINANCIAL AID FOR CHURCH PROJECTS AND THE COMMUNITY.

In what geographical area does your organization operate?

EXETER AND
SOUTH HURON AREA

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

APPROX. 100 VOLUNTEERS
- PREPARING FOOD
- SERVING FOOD
- SET UP AND CLEAN UP

List the Executive Officers of your organization:

BARB TIEDEMAN
CAROL MOORE
MARION CORNISH

[Back](#)[Continue](#)

MUNICIPALITY OF

South Huron

Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

Browse...

SEE ATTACHED FINANCIAL STATEMENT

Upload

Allowed extensions pdf, doc, docx, xls, xlsx

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

Browse...

Upload

Allowed extensions pdf, doc, docx, xls, xlsx

Project Budget: Revenue Sources

Applicant Contribution:

Grants:

Donations:

Sponsorships:**Fund-Raising Efforts:****Other Sources:****Total Revenue:**

Project Budget: Expenses

Advertising and Promotion:**Program Supplies:****Entertainment:****Administration:****Salaries and Wages:****Facilities Rental:**

Prizes and Awards:**Other:****Total Expenses:**

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Exeter, ON N0M 1S6

Designed by eSolutionsGroup (<http://www.esolutionsgroup.ca>).

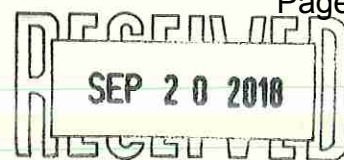
EXETER UNITED CHURCH WOMEN
May 3, 2018 SMORGASBORD
FINANCIAL STATEMENT

INCOME

Ticket Sales	\$8415.00	
South Huron Hall Grant	513.02	
Returned groceries	21.00	
Total Income		8949.02

EXPENSES

South Huron Hall	513.02	
Paper supplies	285.78	
Advertising	19.21	
Food purchases	1463.29	
turkeys	703.44	
ham	359.35	
rolls	72.50	
cabbage	112.00	
groceries	216.00	
Total Expenses		<u>2281.30</u>
PROFIT		\$6668.72



On behalf of Exeter United Church UCU, we wish to thank the Town of Exeter for giving us a grant to cover the rental fees for our Smorgasbord luncheon at the Rec Centre, May 3, 2018. We are hoping that you will once again consider our application for the May 2, 2019 event.

This year our meal was enjoyed by more than 500 people, the largest ever. Our committee was impressed by the helpful friendly staff who went out of their way to ensure that our requests were met. The large kitchen is so well equipped with many electrical outlets, large ovens, walk-in cooler and a large quantity of dishes and silverware to use.

The availability of tables and chairs made it convenient for lots of people to enjoy their meal in leisure and visit with one another. Also, our waitresses commented that the extra space was helpful for serving.

Finally, the Rec Centre provided our customers with handicapped access as well as lots of ample parking.

We hope that our request for this municipal grant will be considered for the year 2019.

Thanking you in advance

co-convenors Carol Moore
Marion Cornish
Barb Tiedeman

Community Grant Application Form

Please submit application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

Jessica's House Governance and Operations Board

Contact Person:

Deb Homuth

Position held in organization by contact person:

Chair

Mailing Address:

70766 London Road, Exeter, On N0M 1S1

Telephone:

519-235-0941

Cell:

519-871-4104

E-mail address:

chair@jessicashouse.ca

Website:

<http://www.jessicashouse.ca>

Specifics of Event/Project/Program requesting funds:

We will be holding our two major fundraisers for the year at the Rec Centre facilities and grounds: A new year's Eve Ball on Dec. 31, 2018 and the 2nd annual jessica's House Music Weekend on the Weekend of July 5-7. Our request of council would be to waive the costs related to using the rec centre hall and grounds for these important community events.

Total Project Budget:

New Year's Eve Ball: \$15,366

Music Weekend: \$89,499.29

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

New Year's Eve Ball: \$950 in kind donation

Music Weekend: \$3000 in kind donation

Have you applied to the Municipality for funding in the past?☒ Yes☐ No**If yes, please provide summary of request. ***

the Municipality has been a partner in the creation of Jessica's House and waived this past summer's Music Weekend facilities costs.

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?☒ Yes☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?☒ Yes☐ No**Charitable Registration Number (if applicable):**

we continue to use the South Huron Hosp. Fdn.
until ours arrives this fall

Date of Incorporation (if applicable):

Dec. 15 2017

Grant Category and Description

Community Special Event

Grant Type☐ Monetary☒ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

New Year's Eve Ball: This age of majority event will allow local people to enjoy New Year's socializing, dancing etc. while proceeds go to fund Jessica's House. the organizing committee is currently meeting.

Jessica's House Music Weekend: This 2nd Annual Major Annual Fundraiser will aim to generate 30% of the annual operating costs needed to fund Jessica's House without interfering with existing community events and without making fundraising for Jessica's House an ongoing burden to the local community. By attracting local and farther afield participants, and by hosting an event which appeals to different audiences, we spread the financial cost around while having a great time. It is important that Jessica's House remain visible to the "well" people in the area. All local service clubs participate in organizing the event as a way for them to give annually to Jessica's House. The committee is meeting now.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

From paint nights to sports tournaments, the broader community definitely built Jessica's House together. Since the grand opening in the spring of 2018, efforts have turned to creating a sustainable approach to fundraising. The 1st annual Jessica's House Music Weekend was held June 22nd to June 24 2018 at the rec centre and rodeo grounds in Exeter. There were events for every age group to enjoy while helping to raise the necessary funds for the annual operational costs for the hospice. All proceeds from the event directly benefited the Jessica's House Residential Hospice. The committee comprised of all the area service clubs has begun to meet again to make the 2019 Music Weekend a grand success. It is very important that local residential hospices be part of the social life of the community. to that end we have also planned a New Year's Eve Ball for adults to dress up and celebrate the arrival of a new year. As we work together to sustain a successful hospice, it is important that lots of people volunteer their time, talent and participation. both these events will allow that to continue to happen.

What is the specific purpose that the grant funds will be used for?

Waive facility costs to reduce our expenses.

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

Facility use

Indicate what other sources of funding is supporting this event, program or project.

Ticket sales

Sponsorships from area businesses

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

All ages

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

The Jessica's House project began under the auspices of the South Huron Hospital Foundation as sponsor. A Steering Committee was struck of area citizens to oversee all aspects of the build. Since Nov. 1st 2017, the Jessica's House Governance and Operations Board has been meeting and has responsibility for managing the day to day operations of Jessica's House including all fundraising. This board has applied for charitable status and at the time of this application we still await its arrival. Therefore, in the intervening time we rely on the SHHF to provide tax receipts to donors.

Is your group able to issue charitable tax receipts on its own?

☒ Yes

☐ No

What are the general objectives/services of your organization?

Board Goals & Duties

1. To operate a residential hospice for end-of-life care in financially sustainable ways and to account to the public on its operations.
2. To honour and to actualize the Mission and Vision in daily practice.
3. To ensure active participation in the HPCO network as a credentialed hospice.
4. To exercise sound and prudent judgement in order to safeguard the assets of Jessica's House by investing and purchasing wisely, by seeking advantageous partnerships, by maintaining the physical building, and by strategically planning for the long-term success of Jessica's House and its attendant programs.
5. To raise the annual financial resources necessary to successfully operate Jessica's House without making fundraising for Jessica's House an ongoing burden to the local community.
6. To advocate publically on behalf of Jessica's House as an excellent choice for end-of-life care.
7. To communicate sound data, information and human interest stories broadly and regularly with the public and all branches of the political system and to make informational resources available for physicians, faith communities, service clubs, schools, and others about the available services and programs.
8. To hire and retain exceptional staff, to access and train a cadre of enthusiastic volunteers, and to establish policies and procedures to ensure that they will work together effectively to provide an excellent patient and family experience.
9. To plan for, implement and support the maintenance and expansion of palliative care services in our community.
10. To serve the community as stewards of their Jessica's House.

In what geographical area does your organization operate?

Although Jessica's House is situated in Exeter, it serves people in the entire South Huron municipality and those in need beyond the boundaries of the municipality as well.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

60 current trained volunteers work at the house cooking, cleaning, sitting with residents, maintaining gardens, answering the phone, greeting people when they arrive, attending to maintenance issues inside and outside the house

13 volunteers sit on the board

30 volunteers sit on related committees (e.g. fundraising)

List the Executive Officers of your organization:

Board Directors

Deb Homuth, Chair and Lead of Community Engagement & Government Relations

81 Hill St. Exeter ON N0M 1S1

debhomuth@gmail.com

519-871-4104

Dr. David Hudgel, Vice-Chair and Lead of Donor Recognition

Grand Bend, ON N0M 1T0

hudgeldavid@yahoo.com

519-982-3399

Mark Hartman, Secretary

Barbara Potter, Treasurer and Team Lead of Finance, Accounting & Audit

360 Andrew St. S. Exeter, ON N0M 1S1

bpotter7@uwo.ca

519-235-4739

Josey Christmas, Team Lead of Fundraising

249 William St. S, Exeter, ON N0M 1S2

joseychristmas@icloud.com

519-281-0013

Colin Haskett, Team Lead of Communication and Publicity

223 Main St. Lucan, ON N0M 2J0

colin@haskettfh.com
519-227-4163

Elizabeth Karry, Lead of Human Resources
Grand Bend, ON N0M 1T0
eilisk@hay.net
519-238-5848

Leo Weverink, Team Lead of Facilities, Repairs and Maintenance
Andrew St. S Exeter, On N0M 1S1
leoandyvonne@gmail.com
519-235-0769

Ex-Officio Members (NO vote; no assigned duties but attend the meetings)

South Huron Hospital Foundation Representative: Patti Down downmcall@hay.net

VON Bereavement Coordinator and Team lead of Volunteer Training: Kim Winbow kim.winbow@von.ca
519-870-0213

South Huron Hospital Foundation Executive Director: Kimberley Payne Kimberly.payne@shhha.on.ca

South Huron Hospital Foundation Chair: Pat O'Rourke pat@exeterforsale.com

Director of Care and Team Lead of Admissions and Medical Supplies: Tracy Snell


directorofcare@jessicashouse.ca

519-234-0941


Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

File Name	
	Summary of Expenses SHHF Music Weekend 2018 (2).xlsx 13.0 KB

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

File Name	
	New years.docx 16.5 KB

Project Budget: Revenue Sources

Applicant Contribution:

Grants:

Donations:

Sponsorships:

Fund-Raising Efforts:

Other Sources:

Total Revenue:

Project Budget: Expenses

Advertising and Promotion:

Program Supplies:

Entertainment:

50,000

Administration:

Salaries and Wages:

0

Facilities Rental:

3000

Prizes and Awards:

Other:

20,000

Total Expenses:

78,000

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Thank you

Music Weekend Summary of Expenses

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	(with HST rebate excluded)
November 2017	Rebel.com	weebly business package	124.22	
February 2018	Bart Devries	liquor license	75.00	
	Par-t-Perfect	bouncy castle	519.70	
	Turkeim Printing	posters, rack cards	394.97	
	RSD	t shirts	1,231.69	
	Office Solutions	envelopes, paper	87.28	
	Office Solutions	copies	86.91	
March 2018	Turkeim Printing	rack cards	112.04	
April 2018	Deb Homuth	tickets	620.56	
	Office Solutions	tickets, coping, cardstock	70.16	
	Office Soltutions	envelopes post it notes	20.14	
	Turkeim Printing	posters	50.93	
May 2018	Office Solutions	stamps	90.65	
	BX93	radio advertising	1,559.55	
June 2018	Marie Bottrell	Rock of Ages	8,000.00	
	Jones Entertainment	Cold Creek County, Splash n Boots	13,910.42	
	ISM Security	security guards	4,218.41	
	The PA Shop	sound system	15,814.21	
	Liberty Stone Records	Scotty James	750.00	
	Scales Nature Park	reptile display	873.10	
	Marshall Tent Rental	tent	1,247.28	
	Highway 21	music	1,400.00	
	Par-T-Perfect	bouncy castle	519.70	
	Johnson's Sanitation	reg portables	3,118.20	
	Mike's Signs	highway banner	831.52	
	Office Solutions	badges, printing	172.29	
	Hayters	alcohol	7,788.12	
	Jones Entertainment	Cold Creek County, Splash n Boots	20,000.00	
	Liberty Stone Records	Scotty James	750.00	
	Marshall Tent Rental	deposit	500.00	
	Bonnie Neeb	chips, drinks	837.65	
	My FM	radio advertising	259.85	
	My FM	radio advertising	779.55	
	Gaiser Kneale	insurance	1,017.36	
	Megan Forrest	wristbands	219.77	
	Post Media	Weekender advertising	207.88	
	Post Media	Lakeshore advertising	207.88	
July 2018	Marshall Tent Rental	refund deposit	(500.00)	
	Minister of Finance	OPP	1,532.30	
	TOTAL		89,499.29	

Community Grant Application Form

Please submit application by September 21 of any given year to:

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron

322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6

(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

South Huron Chamber of Commerce

Contact Person:

Joan Brady

Position held in organization by contact person:

Executive Director

Mailing Address:

483 Main St., S.

Telephone:

226-423-3028

Cell:**E-mail address:**

office@shcc.on.ca

Website:

The project is the shared hosting and staffing of the South Huron Welcome Centre. The Welcome Centre is a unique space that houses a tourist information site, a historical exhibit (Exeter District Historic Foundation), a small community meeting space, an events exhibit space and the offices of the South Huron Chamber of Commerce and the Exeter BIA. It is also used as a satellite office of Conestoga Career Center.

Total Project Budget:

\$70,000

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$10,000

Have you applied to the Municipality for funding in the past?

☒ Yes

☐ No

If yes, please provide summary of request. *

The funds will be used to contribute to the salary of SHCC's Executive Director, creating capacity to perform duties and tasks that are directly beneficial to the Municipality of South Huron and its greater community. This will include contribution to local tourism and economic development efforts and maintenance and staffing of the South Huron Welcome Centre.

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?

☒ Yes

☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?

☒ Yes

☐ No

Charitable Registration Number (if applicable):

Date of Incorporation (if applicable):

Grant Category and Description

Grant Type

☒ Monetary

☐ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

. Since it began its shared occupancy of the South Huron Welcome Centre, the SHCC has been intentional in its role in partnering with the Exeter BIA to provide tourism services to visitors to South Huron. It has also worked within various contexts to develop resources and promotional material to attract and inform about the many South Huron assets and advantages. In addition to promoting tourism, the SHCC enhances the municipality with economic and community development initiatives. Some of the activities anticipated activities include:

*In partnership with the Exeter BIA, SHCC is a key liaison or 'point of contact' for any tourism, economic or community development inquiries pertaining to South Huron.

*SHCC staff members represent South Huron in regional economic development initiatives and update the Municipality where applicable.

*SHCC's presence contributes to the continued enhancement of the South Huron Welcome Centre as a focal point for information related to South Huron and Huron County, including inquiries pertaining to tourism, new residents and economic development.

*SHCC staff in partnership with the Exeter BIA and Municipality create digital resources to promote South Huron and its cultural, natural, social and economic assets.

The applied funding to supplement staff salaries will support SHCC operations for the year of 2019.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

SHCC is building membership, activity and profile in order to develop resources that will sustain full-time leadership, administrative and outreach capacity. Having sufficient staff and office premises is critical to make sure that SHCC is able to serve the South Huron business community adequately as well as to enable full support and engagement in Municipal programs, consultations and initiatives. It is the intention of SHCC to continue to work towards a viable, self-sustained organization.

With the support of the Municipality of South Huron, we can continue the efforts made by SHCC, BIA and MOSH in keeping the Welcome Centre open all year at a fraction of the cost of a full-time municipal employee. The Unique partnership of Exeter BIA and SHCC in coordinating the South Huron Welcome Centre translates into additional savings and efficiencies

The funds will be used to contribute to the salary of SHCC's Executive Director, creating capacity to perform duties and tasks that are directly beneficial to the Municipality of South Huron and its greater community. This will include contribution to local tourism and economic development efforts and maintenance and staffing of the South Huron Welcome Centre.

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

Indicate what other sources of funding is supporting this event, program or project.

SHCC revenue is made up of membership fees and fundraising. Fundraising events include The SHCC Golf Tournament, Lunch and Learn sessions, the South Huron Business and Community Awards Gala and more. . These funds support SHCC operations including the salary of the Executive Director. SHCC is a not-for-profit organization with a mandate to promote member businesses, entrepreneurship and contribute to the economic and community development of South Huron. To achieve its mandate SHCC is dependent on several non-guaranteed sources of revenue, including membership fees, special events, and group insurance commissions. Non-guaranteed means that SHCC's primary revenue sources are based on the voluntary actions of its members and event participants to continue their support of SHCC. SHCC's business model is very different than other organizations like the BIA that receive a stable amount of core funding from mandatory levies.

Visitors to South Huron, community members and business owners and their employees will benefit from a viable South Huron Chamber of Commerce which includes tourism and the hosting of the South Huron Welcome Centre in its mandate.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

The South Huron Chamber of Commerce was incorporated in 1998 as a not for profit corporation. It began with member recruitment and has developed programming that reflects the stated needs and priorities of its business members.

Over the course of its existence, SHCC was instrumental in establishing the Exeter Farmers' Market, has hosted a number of consumer events including the South Huron & Area Home and Lifestyle Show, Senior's events and new in 2019: Huron Eats and Drinks - a food and beverage festival. SHCC has hosted all-candidate meetings, information sessions on relevant topics and hosted an annual Breakfast with the Mayor in partnership with the Exeter BIA.

The South Huron Chamber of Commerce is a member of the Ontario Chamber of Commerce - a complimentary relationship which allows SHCC to extend its advocacy to a provincial level as well as network with other Chambers across the province on programming and solutions.

Is your group able to issue charitable tax receipts on its own?

☐ Yes

☒ No

What are the general objectives/services of your organization?

According to its mission, the South Huron Chamber of Commerce is committed to supporting economic development, entrepreneurship and community prosperity by providing information, services and advocacy for its members.

In what geographical area does your organization operate?

The bulk of our members operate their business within the Municipality of South Huron, but we do number a small percentage of businesses from surrounding municipalities as well.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

SHCC is managed by a volunteer Board of Director (currently 9 individuals). The Directors attend monthly Board meetings and participate in numerous special events hosted by SHCC throughout the year. Volunteers are also engaged in committee work including in the gala and other event committees.


List the Executive Officers of your organization:

President -Leanne Comeau, Realty Executives - 519-902-4988
 Vice President -Tine Buechler, Conestoga Career Services - 226-880-2200
 Treasurer - Lindsay Anderson, BDO - 519-235-0281
 Secretary -Teresa Van Raay - 519-237-3255
 Director - Robin Glenny, myFM - 519-235-3000
 Director - David Looby, BMO - 519-235-2860
 Director - Steve Boles, AET/Kuzuka - 519-235-6260
 Director - Nathan Deboer, Syfilco - 519-235-1244
 Director - Wayne Gaiser, Wayne's Dridek and Roofing - 519-235-3854


Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

File Name	
	SHCC 2017 Financial Statements.pdf 88.9 KB

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

File Name	
	2019 draft budget.pdf 95.4 KB

Project Budget: Revenue Sources

Applicant Contribution:

Grants:

Donations:

Sponsorships:

Fund-Raising Efforts:

Other Sources:

Total Revenue:

Project Budget: Expenses

Advertising and Promotion:

Program Supplies:

Entertainment:

Administration:

Salaries and Wages:

Facilities Rental:

Prizes and Awards:

Other:

Total Expenses:

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Thank you

South Huron Chamber Of Commerce Budget 2017**2019 Budget****REVENUE**

Membership Revenues	\$ 20,000.00	
Event Revenues	\$ 38,000.00	*including one new event Food and Beverage Show
Other Revenue	\$ 12,000.00	*includes MOSH grant of 10,000
Total	\$ 70,000.00	

EXPENDITURES

Total Wages	\$ 35,000.00	
Office/Admin Expenses	\$ 14,000.00	* rent, conference travel, advertising,
Event Expenses	\$ 18,000.00	
Other Expense	\$ 1,500.00	
Total Expenses	\$ 68,500.00	

Net Income	\$ 1,500.00
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South Huron Chamber of Commerce
Financial Statements
For the Year Ended December 31, 2017

PTMG

Chartered Professional Accountants & Business Advisors

Tel: 519-235-0101

1-888-786-7864

Fax: 519-235-3211

PTMG LLP

71 Main St. N.

Exeter, ON N0M 1S3

www.ptmg.on.ca

Ken Pinder, CPA, CA

Dave Vantighem Professional Corporation

Ron Godkin Professional Corporation

Jilleana Poortinga Professional Corporation

Ken Boersma Professional Corporation

Jeff Masse Professional Corporation

Notice To Reader

On the basis of information provided by the proprietor, we have compiled the balance sheet of South Huron Chamber of Commerce as at December 31, 2017 and the statement of operations for the year then ended. We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

Exeter, Ontario

May 22, 2018

PTMG LLP

Chartered Professional Accountants
Licensed Public Accountants

South Huron Chamber of Commerce
Balance Sheet
December 31, 2017
Unaudited - See Notice to Reader

	<u>2017</u>	<u>2016</u>
Assets		
Current Assets		
Cash	\$ 8,101	30,388
Accounts receivable	<u>13,304</u>	<u>466</u>
	<u>\$ 21,405</u>	<u>30,854</u>
Liabilities		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 10,519	10,191
Net Assets		
Balance, beginning of year	20,663	13,260
Excess (Deficiency) of revenues over expenses	<u>(9,777)</u>	<u>7,403</u>
Balance, end of year	<u>10,886</u>	<u>20,663</u>
	<u>\$ 21,405</u>	<u>30,854</u>

South Huron Chamber of Commerce
Statement of Operations
For the Year Ended December 31, 2017
Unaudited - See Notice to Reader

	<u>2017</u>	<u>2016</u>
Revenue		
Events	\$ 39,918	36,312
Grants	18,503	13,183
Membership dues	15,545	16,715
Group insurance	1,986	1,493
Interest	145	118
	<u>76,097</u>	<u>67,821</u>
Operating Expenses		
Wages and benefits	43,907	28,090
Event costs	22,710	21,768
Office rent	6,065	6,000
Office	5,355	1,427
Project costs	4,190	-
Insurance	1,334	1,334
Meeting costs	1,245	376
Association dues	968	862
Donations	100	561
	<u>85,874</u>	<u>60,418</u>
Excess (Deficiency) of revenues over expenses	<u><u>\$ (9,777)</u></u>	<u><u>7,403</u></u>

Community Grant Application Form

Please submit application by September 21 of any given year to:

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron

322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6

(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

South Huron Community Choirs

Contact Person:

Mary Peterson

Position held in organization by contact person:

Fundraising, Grants and Sponsorship Committee

Mailing Address:

69730 London Road, Centralia, ON, N0M 1K0

Telephone:

519-228-6992

Cell:**E-mail address:**

centraliamp@gmail.com

Website:

South Huron Community Choirs are requesting funding support to host a dinner and musical performance featuring South Huron Community Choirs as well as local musical performers. This financial support is very important to fundraising efforts of the choirs in order to support future community concerts and continued cultural opportunities in South Huron.

Total Project Budget:

\$4,500

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$2,000

Have you applied to the Municipality for funding in the past?

☒ Yes

☐ No

If yes, please provide summary of request. *

We are very pleased that the Municipality of South Huron approved a similar request for funding last year. At this time, we are finalizing plans for an event entitled "Fall Frolic: Dinner and Variety Show" which will be held at the South Huron Recreation Centre on October 14th, 2018. The funding which we received was the amount of \$2000 to rent the Community Hall and kitchen at the South Huron Recreation Centre. We are excited to have the opportunity to organize this community cultural event.

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?

☒ Yes

☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?

☒ Yes

☐ No

Charitable Registration Number (if applicable):

Application in progress

Date of Incorporation (if applicable):

8-Dec-17

Grant Category and Description

Arts, Culture and Heritage

Grant Type

☐ Monetary

☒ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

South Huron Community Choirs would like to host this dinner and musical performance in the fall of 2019 at the Community Hall and kitchen in the South Huron Recreation Centre. The musical program will feature local performers in addition to members of South Huron Community Choirs. This event will provide a community cultural opportunity for attendees in addition to acting as a fundraiser for the Choirs and encouraging local musical performers.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

South Huron Community Choirs contribute to the musical culture of the community, providing concerts and encouraging community musicians to express their musical talents through choral music and playing handbells. All profits from this event will support the ongoing operational costs of the Choirs and our production of future community concerts. While providing entertainment for community members in South Huron and surrounding municipalities, other choristers are invited to consider their potential participation in the Choirs. Members of these Choirs will volunteer their time and efforts to support a successful event, demonstrating their support for volunteering in South Huron.

What is the specific purpose that the grant funds will be used for?

The specific purpose of these grant funds is rental of the Community Hall and kitchen at the South Huron Recreation Centre.

This funding request is an in-kind request for rental of the Community Hall and kitchen at the South Huron Recreation Centre.

Indicate what other sources of funding is supporting this event, program or project.

South Huron Community Choirs members will sell tickets and seek out potential donations and sponsorships. Membership fees and other fundraisers will assist to support the musical program costs (such as music and fees for the Music Director and accompanist) and operational costs of the concert.

Who will benefit from the proposed event, project or program (i.e. children, seniors, etc)?

While community members of all ages are encouraged to attend this event, it will appeal primarily to adults, including seniors, who will enjoy musical entertainment in an informal community environment. Funds raised from this event will help contribute to the ongoing development of South Huron Community Choirs and, in turn, will support our ability to provide future community concerts and participation in the musical culture of South Huron.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

Trivitt Memorial Anglican Church developed a musical outreach program beginning in 2008 which grew to include adult and youth choirs as well as a handbell choir, encouraging community music in South Huron. The music performed by these local choirs challenged the musicians, assisting in their musical education and development and providing a variety of interesting concerts for local community members in South Huron and the surrounding area. While the majority of the choristers are from South Huron, members have been attracted from other areas because of the quality of the musical program. The variety of music performed by the choirs over the years has contributed greatly to broadening the types of cultural opportunities available in South Huron. In 2017, Trivitt Memorial Anglican Church decided to cancel their financial support of the musical outreach program. Choir members committed to continued support of an adult community choir and a handbell choir and subsequently found a new home at Exeter United Church, formed an executive, hired a music director and accompanist, and held several fundraisers. We completed incorporation in December 2017, and are in the process of applying for a charitable registration number. We hosted several successful concerts in 2017 and 2018, and supported several community events including the International Plowing Match, Remembrance Day service in Exeter, and the Lessons and Carols service hosted by Exeter United Church. Although the past year has brought many new challenges, we have worked hard to continue to contribute to cultural opportunities in South Huron.

Is your group able to issue charitable tax receipts on its own?

☐ Yes

☒ No

What are the general objectives/services of your organization?

South Huron Community Choirs strive to encourage musical development of local individuals in a fun and supportive environment and provide cultural activities for the enjoyment of people in South Huron and the surrounding communities. Membership is open to all individuals, young and old, who want to further their musical abilities and share in presenting concerts. No auditions are required.

Our focus is primarily South Huron, and our choir includes members from this area as well as other communities such as Grand Bend, Seaforth, Zurich, Lucan, London, and Stratford. We encourage members to invite their friends and family from South Huron and other communities to concerts and other events. We hosted successful concerts in 2017 and 2018 in Exeter and Zurich, and supported community events in Exeter and Walton. We also participated in a concert in London. Our music director travels to Exeter weekly from his home in Richmond Hill, and our piano accompanist is from Exeter. We are very fortunate to have this talented group of individuals committed to supporting South Huron Community Choirs and providing community cultural events in South Huron.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

Yes. Choir members are volunteers who contribute to leadership in the choirs, operational needs, concerts and events, and fundraising. We were pleased to have 31 "volunteers" in our choir last year, and with the addition of a few new members this year, we anticipate that number may increase. Local performers also have volunteered their time and talent in previous concerts.

List the Executive Officers of your organization:

President - Friedhelm Hoffmann
Vice-President - John Henderson
Secretary - Mary Beth Davies
Treasurer and Marketing - Jean Jacobe
Music Library - Carol Stuart
Concert Organization - Ruth Petersen
Memberships, Fundraising, Grants and Sponsorships - Mary Peterson
Music Director - Dr. Richard Heinzle

Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

Project Budget: Revenue Sources

Applicant Contribution:

Grants:

Donations:

Sponsorships:

Fund-Raising Efforts:

Other Sources:

Total Revenue:

Project Budget: Expenses

Advertising and Promotion:

Program Supplies:

Entertainment:

Administration:

Salaries and Wages:

\$450

Facilities Rental:

\$2,000

Prizes and Awards:

Other:

\$1,000

Total Expenses:

\$3,550

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Thank you

Month:	Budget Aug 1	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Totals
Revenue														
Membership	3750		2,500	750	500					-				\$3,750.00
Ticket sales														
Lessons and Carols	0	-			-									\$0.00
Christmas Concert Dec 2	2800					2,800								\$2,800.00
Spring Concert May 5	2800										2,800			\$2,800.00
Bank Interest	2		0	0	0	0	0	0	0					\$2.00
Donation	1000			200	200	200			200	200				\$1,000.00
...In Memory														
Program ads - sponsors	2000		500	1,000	500									\$2,000.00
Music Income	120		120											\$120.00
Rec Centre Fundraiser- Oct 14	5000			5,000										\$5,000.00
Spring Fundraiser- - Mar 17	4500								4,500					\$4,500.00
Fundraiser - Poinsettias	2425					2,425								\$2,425.00
Fundraiser -Spring plants	1956										1,956			\$1,956.00
Grants														
- Municipality	2000			2,000										\$2,000.00
Sundry	100								100					\$100.00
		0								0				
Total Receipts	28453	0	3,120	8,950	1,200	5,425	0	0	4,800	200	4,756			\$28,453.00
Expenditures														
Wages														
Choir Director	9600		960	1,600	1,280	1,280	-	640	1,280	1,600	960			\$9,600.00
Accompanist	4800		480	800	640	640		320	640	800	480			\$4,800.00
Christmas Concert Dec 2	150					150								\$150.00
Spring Concert May 7	250										250			\$250.00
Fundraiser(poinsettias)	1651					1,651								\$1,651.00
Fundraiser (spring flowers)	1372										1,372			\$1,372.00
Soloists	1200					600					600			\$1,200.00
Municipality Fall	2000			2,000										\$2,000.00
Fundraiser RB Dinner OCT 14	1300			1,300										\$1,300.00
Spring fundraiser Mar 17	1000								1,000					\$1,000.00
Socan	250							125			125			\$250.00
Exeter United Church	500										500			\$500.00
Other General Expenses														
Incorporation expenses	800				800									\$800.00
Accommodations	0													
Social media	100		20	20		20			20		20			\$100.00
Advertising	150		50			50					50			\$150.00
Insurance Liability	0													
Insurance Director	600		600											\$600.00
Website	300			300										\$300.00
Membership	0													
Travel	0													
Telephone	0													
Postage	50					25					25			\$50.00
Photo-copying	300					150					150			\$300.00
Music	700					350					350			\$700.00
Bank charges	0													
Book Keeping	300		300											\$300.00
Accountants	800		800											\$800.00
Misc.	200			100							100			\$200.00
Total Payments	28373		3,210	6,120	2,720	4,916	-	1,085	2,940	2,400	4,982			\$28,373.00
Cashflow Surplus/Deficit (-)		0	-90	2,830	-1,520	509	0	-1,085	1,860	-2,200	-226	-	-	
Opening Cash Balance		1,567	1,567	1,477	4,307	2,787	3,296	3,296	2,211	4,071	1,871	1,647	1,647	
Closing Cash Balance		1,567	1,477	4,307	2,787	3,296	3,296	2,211	4,071	1,871	1,647	1,647	1,647	

PROPOSED BUDGET 2018/2019

	2018/2019 Budget		2017/2018 Budget		2017/2018
INCOME	Proposed	Total	Actual	Final	differences
Membership (\$125X30)	3750		3000	3050	50
Fall Concert			2075	2635	560
Christmas Concert	2800		2500	3180	680
Spring Concert	2800		2500	3190	690
Donations	1000		0	240	240
Donations- In Memory			0	50	50
Corporation Donations			0	800	800
Prgram Ads, sponsors	2000		3000	1925	
IPM			0	200	200
Music Income	120		0	0	
Fall Fundraiser - Rec Centre	5000		2500	5271	2771
Spring Fundraiser - Zurich	4500		0	0	
IPM			0	0	
Conductor's circle			5000	0	
Fundraiser-Poinsettias	2425		0	2425	2425
Fundraiser-Spring Flowers	1956		0	1956	1956
Bank Interest	2		0	2	
Donation-In Memory E Heinzle			0	240	
Sundry --			0	0	
Grants				0	
- Municipality	2000		2000	0	
Misc.	100		0	100	
Total Income	28453	28453	22575	25264	inc. 2689
EXPENSES					
Conductor	9600		9300	9500	
Accompanist	4800		4650	4650	0
Soloists	1200		3100	1080	diff. 2020
Fall Concert	150		150		0
Christmas Concert				150	
Spring Concert	250			256	
Rec Centre - Fall	2000				
Fundraiser - Roast Beef Dinner	1300				
Fundraiser - Spring	1000		2500	715	
Fundraiser(poinsettias)	1651			1651	
Fundraiser (spring flowers)	1372			1372	
Socan	250			211	-211
Exeter United Church	500			500	-500
Incorporation	800		1200	1390	\$590 - Donation \$800
Concert Programme			1250	72	
Social Media	100		250	39	
Advertising	150		700	250	
Insurance Liability					
Insurance - Directors	600		600		
Website	300		300		

Membership			100		
Postage	50		0		
Photo-copying	300		400	315	
Music	700		1000	506	
Bank Charges	0		50	0	
Bookkeeping	300		400	194	
Accountants	800		1500		
Misc.	200		650	846	
Total Expenses	28373	-28373	28100	23697	
SURPLUS		80	-5525	1567	
plus: bank balance July 31		1567			
Cash Balance		1647			

2017/2108 Concerts -3

	Income	Expenses	Profit
Fall	2835	-359.48	2475.52
Christmas	3330	-286.6	3043.4
6-May	3190	-1305.99	1884.01
Total	9355	-1952.07	7402.93

2017/2108 Fundraisers - 3

	Income	Expenses	Profit
Poinsettias	2425	-1651	774
Spring Flow	1956	-1372	584
Total	4381	-3023	1358
RB Dinner	5271	-714.95	4556.05
Total Fundraiser	9652	-3737.95	5914.05

9:59 PM
2018-08-10
Accrual Basis

South Huron Community Choir
Profit & Loss
August 2017 through July 2018

	Aug '17 - Jul 18
Ordinary Income/Expense	
Income	
Donations	290.00
Events	
Be At Peace	2,635.00
Mozart to Broadway	3,190.00
Roast Beef Dinner & Variety Show	5,271.00
Songs from Around the World	3,180.00
Total Events	14,276.00
Fundraisers	
Poinsettias	2,425.00
Spring Flowers	1,956.00
Total Fundraisers	4,381.00
Memberships	3,250.00
Sponsorships	2,725.00
Total Income	24,922.00
Expense	
Advertising and Promotion	250.01
Charitable Contributions	0.00
Choir Party Expenses	80.00
Events Expenses	
Be At Peace Expenses	359.48
Mozart to Broadway Expenses	1,269.70
Roast Beef & Variety Show Exp	739.95
Songs Around the World Expenses	286.60
Total Events Expenses	2,655.73
Fundraising Expenses	
Poinsettias Expenses	1,650.87
Spring Fundraiser	1,372.21
Total Fundraising Expenses	3,023.08
Legal Fees	1,390.69
Music	935.45
Office Supplies	372.60
Professional Fees	
Anne Spivey	4,650.00
Richard Heinze	9,500.00
Total Professional Fees	14,150.00
Rent Expense	500.00
Void	0.00
Total Expense	23,357.56
Net Ordinary Income	1,564.44
Other Income/Expense	
Other Income	
Interest	2.96
Total Other Income	2.96
Net Other Income	2.96
Net Income	1,567.40



November 27, 2018

South Huron Council
The Corporation of the
Municipality of South Huron
322 Main St. South
PO Box 759
Exeter, ON N0M 1S6

Re: 2018 Community Grant Application

South Huron Council approved a community grant in December 2017 to a maximum of \$2,000 for South Huron Community Choirs. This funding was approved to assist the Choirs with a Fundraising Cabaret Concert.

South Huron Community Choirs organized a very successful community event at the South Huron Recreational Centre on October 14, 2018. The event was entitled "Fall Frolic: Beef Dinner and Variety Show" and included a delicious roast beef dinner prepared by our dedicated choir members and enjoyed by more than 150 people. A Silent Auction with some interesting donations was included during the evening and helped generate additional funds.

The variety show featured local musicians The Bronson Liners and Charlie Weber from the Cultural Collective in addition to our South Huron Community Choir and Handbell Choir. It was a wonderful evening and, from all accounts, very much enjoyed by those in the community who attended.

The total rental costs for the facility were \$995.53. These costs have been paid and we have been reimbursed.

On behalf of South Huron Community Choirs, I would like to take this opportunity to offer our sincere thanks to South Huron Council for this support. We have recognized the Corporation of the Municipality of South Huron in marketing for all our events for this current year. We also appreciate the support of the many members of South Huron Council who purchased tickets and attended our community event.

With 31 choir members, we are a small organization, and this grant was critical to our ability to organize this successful community event and fundraise for our ongoing provision of community choral and handbell opportunities.

South Huron Council, thank you very much for your support! We hope to see you at future events.

Sincerely,

Mary Peterson
Fundraising, Grants and Sponsorship
South Huron Community Choirs

RECEIVED
Sept 16/18

Municipality of South Huron

Community Grant Application Form

Please return application by September 21 of any given year to:
 Sandy Becker, Financial Services Manager/Treasurer
 Municipality of South Huron,
 322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
 (519) 235-0310

Name of Applicant/Organization/Service Club/Community Group: SOUTH HURON HOSPITAL AUXILIARY		
Contact Person: ANNE HELM		
Position held in organization by contact person: PRESIDENT		
Mailing Address: 108, CARLING ST., EXETER, ONTARIO, N0M 1S2		
Telephone: 519-235-2644	Cell:	Fax:
E-mail address: ron.helm@sympatico.ca	Website:	
Specifics of Event/Project/Program requesting funds: 2019 SPRING & FALL RUMMAGE SALES		
Total Project Budget:		
Amount of Funds requested from the Municipality: \$2944.78 (For in-kind requests please provide the monetary equivalent of the grant request)		
Have you applied to the Municipality for Funding in the past? If yes, please provide summary of request. 2016, 2017, 2018 we received grants		
Applicants may present their funding request as a delegation to Council. Do you want to present your request to Council? <input type="radio"/> Yes <input checked="" type="radio"/> No (if needed, yes)		
For Organizations/Service Clubs:		
Are you a non-profit Organization? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Charitable Registration Number (if applicable):		
Date of Incorporation (if applicable):		
Organization/Project/Event Budget – attach or complete page 4		

Grant Category and Description:

Please check the appropriate category & grant type:

- | | | |
|--|---|-------------------------------|
| <input type="radio"/> Youth/Senior Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Beautification | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Arts, Culture and Heritage | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Tourism Development | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input checked="" type="radio"/> Community Special Event | <input checked="" type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Capital funding for a specific project | <input type="radio"/> Monetary | <input type="radio"/> In Kind |

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

The SHH Auxiliary holds a rummage sale each spring & fall to raise funds, setting up from Tuesday morning until opening the sale on Wednesday, 4:30 pm - 8:30 pm and Thursday 9am - 1pm. Take down is complete by 5pm.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

The grant funds along with proceeds from the sale are used to purchase equipment needed by the hospital.

What is the specific purpose that the grant funds will be used for?

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

To cover the rental of all areas of the Rec Centre, ie - the hall in the fall, ice surface in the spring plus the kitchen & the lobby for both sales.

Indicate what other sources of funding is supporting this event, program or project.

Auxiliary funds raised by gift shop sales.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

SH Hospital patients

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

SHH Auxiliary is a non-profit organization since its inception in 1952, providing gift shop, volunteers and fund raising to support the hospital and those requiring health care.

Is your group able to issue charitable tax receipts on its own?

No.

What are the general objectives/services of your organization?

To work with the South Huron Hospital Association and the foundation to provide funding for necessary equipment for the benefit of patients.

In what geographical area does your organization operate? South Huron, Perth, Lambton and Middlesex counties.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

All members are volunteers with approx. 225 people who work at the rummage sales and gift shop. We also volunteer as requested by the hospital for special projects.

List the Executive Officers of your organization:

Past President	Shelley Bourne
President	Anne Helm
Co Vice Presidents	Laura Stire
	Linda Fargnair
Treasurer	Karen Bickins

Project Budget:		
Please provide or attach documentation if available		
Revenue Sources		
Applicant Contribution		
Grants		
2017 - 2018 Municipality Grants		2,956.00
Donation/Sponsorships		
Fund-raising efforts		
Other Sources		
Total Revenue		
approx		30,000
Expenses		
Advertising and Promotion		\$ 371.60
Program Supplies		\$ 100.00
Entertainment		
Administration		
Salaries/Wages		
Facilities Rental		\$ 2944.78
Prizes and Awards		
Other		
Food for volunteers		\$ 280.00
Total Expenses		\$ 3696.38

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Signature: Anne Helm Print Name: ANNE HELM

Organization/ Service Club/Community Group: SOUTH HURON HOSPITAL AUXILIARY

Date Submitted: Sept. 6, 2018

South Huron Hospital Auxiliary

Financial Statements

For the Year Ended March 31, 2018

PTMG***Chartered Professional Accountants & Business Advisors***

Tel: 519-235-0101

1-888-786-7864

Fax: 519-235-3211

PTMG LLP

71 Main St. N.

Exeter, ON N0M 1S3

www.ptmg.ca

Ken Pinder, CPA, CA

Dave Vantighem Professional Corporation

Ron Godkin Professional Corporation

Jilleana Poortinga Professional Corporation

Ken Boersma Professional Corporation

Jeff Masse Professional Corporation

Notice To Reader

On the basis of information provided by the proprietor, we have compiled the balance sheet of South Huron Hospital Auxiliary as at March 31, 2018 and the statement of income for the year then ended. We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

Exeter, Ontario

July 17, 2018

PTMG LLPChartered Professional Accountants
Licensed Public Accountants

South Huron Hospital Auxiliary**Balance Sheet****March 31, 2018**

Unaudited - See Notice to Reader

	<u>2018</u>	<u>2017</u>
Assets		
Current Assets		
Cash	\$ 17,691	9,909
Short term investments	20,064	-
Accounts receivable	194	-
Inventory	<u>2,348</u>	<u>1,328</u>
	<u>\$ 40,297</u>	<u>11,237</u>
Liabilities		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 445	338
Net Assets		
Balance, beginning of year	10,899	19,408
Excess of revenue over expenses	<u>28,953</u>	<u>(8,509)</u>
Balance, end of year	<u>39,852</u>	<u>10,899</u>
Balance, end of year	<u>\$ 40,297</u>	<u>11,237</u>

South Huron Hospital Auxiliary
Statement of Income
For the Year Ended March 31, 2018
 Unaudited - See Notice to Reader

	<u>2018</u>	<u>2017</u>
Revenue		
Rummage sales	\$ 38,324	34,274
Gift shop sales	8,895	6,215
Memberships	611	590
Other	565	327
Interest	84	20
50/50 draws	-	6,015
	<u>48,479</u>	<u>47,441</u>
Expenses		
Rummage sale expenses	7,815	7,982
Gift shop purchases	4,868	4,066
Hospital donations	4,750	41,999
Conferences, memberships, dues and fees	1,001	756
Professional fees	367	339
Advertising and promotion	242	232
Office	281	450
Travel	172	71
Interest and bank charges	30	55
	<u>19,526</u>	<u>55,950</u>
Excess (Deficiency) of Revenue over Expenses	<u>\$ 28,953</u>	<u>(8,509)</u>



Municipality of South Huron

Community Grant Application Form

Please return application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron,
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310

Name of Applicant/Organization/Service Club/Community Group: South Huron Hospital Foundation		
Contact Person: Kimberley Payne		
Position held in organization by contact person: Executive Director		
Mailing Address: 24 Huron St. W. Exeter, ON N0M 1S2		
Telephone: 519-235-2700	Cell:	Fax:
E-mail address: kimberley.payne@shf Website: www.shhf.on.ca		
Specifics of Event/Project/Program requesting funds: The Annual South Huron Hospital Foundation Fundraising Gala		
Total Project Budget: 136,600		
Amount of Funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request) 2300.00		
Have you applied to the Municipality for Funding in the past? If yes, please provide summary of request. We asked for and received an in-kind donation of the fees for the rental of the South Huron Recreation Centre.		
Applicants may present their funding request as a delegation to Council. Do you want to present your request to Council? <input checked="" type="radio"/> Yes <input type="radio"/> No		
For Organizations/Service Clubs:		
Are you a non-profit Organization? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Charitable Registration Number (if applicable): BN119157808RR0001		
Date of Incorporation (if applicable): May 5, 1982		
Organization/Project/Event Budget – attach or complete page 4		

Grant Category and Description:

Please check the appropriate category & grant type:

- | | | |
|--|--------------------------------|--|
| <input type="radio"/> Youth/Senior Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Beautification | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Arts, Culture and Heritage | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Tourism Development | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input checked="" type="radio"/> Community Special Event | <input type="radio"/> Monetary | <input checked="" type="radio"/> In Kind |
| <input type="radio"/> Capital funding for a specific project | <input type="radio"/> Monetary | <input type="radio"/> In Kind |

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

Annual Hospital Foundation Gala, Friday June 7, 2019. South Huron Recreation Centre

Each year the South Huron Hospital Association sets funding goals based on capital expenditures/equipment needs, which will not be funded by the Ministry

If this is *not* a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

The Gala is not new; it is an annual event entering its 10th year. Each year the gala has increased in size most recently going from 320 guests to just over 800, and raising more than \$100k than in the prior year. Our sponsors and guests ~~have made the gala THE event to attend each year. We strive to support local~~

What is the specific purpose that the grant funds will be used for?

The hospital has provided a list of capital equipment purchases approved by both the hospital board and the foundation board. These are equipment upgrades and new purchases needed to keep the hospital current for our health

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

For the purpose of this event we would appreciate an in-kind donation of the installation of our highway banner, the promotion of our event on the Town website and printed materials, and the ~~sign situated in front of the Municipal Office in Easton and the~~

Indicate what other sources of funding is supporting this event, program or project.

We seek and secure over \$100 each year in sponsors from local businesses.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)? the health community of South Huron.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

The South Huron Hospital Foundation was incorporated in May 1983 and has a board of directors that operates at arms length from the South Huron Hospital Association. The Foundation is an Incorporated Organization in the Province of Ontario and a Registered Charity in good standing with CRA and the Charities Directorate.

Is your group able to issue charitable tax receipts on its own? Yes

What are the general objectives/services of your organization?

The Foundation is essentially the fund raising arm of the hospital, responsible for funding most purchases over \$1000. This can be upgrades, new equipment, training and other expenditures mutually agreed upon by both governing bodies.

In what geographical area does your organization operate?

The Municipality of South Huron.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

Yes, we have a very dedicated group of about 20 volunteers that assist with our Gala and other annual fundraising events. They work hard to create and promote awareness of the hospital in our community and help foster positive relationships with our donor community.

List the Executive Officers of your organization:

Pat O'Rourke - Board Chair
Laurie Skinner - Vice -Chair
Brenda Gaiser - Treasurer
Lori Baker - Secretary

Project Budget:	
Please provide or attach documentation if available	
Revenue Sources	
Applicant Contribution	
Grants	
Donation/Sponsorships	
Fund-raising efforts	
Other Sources	
Total Revenue	
Expenses	
Advertising and Promotion	
Program Supplies	
Entertainment	
Administration	
Salaries/Wages	
Facilities Rental	
Prizes and Awards	
Other	
Total Expenses	

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Signature: _____ Print Name: Kimberley Payne

Organization/ Service Club/Community Group: South Huron Hospital Foundation

Date Submitted: September 21, 2018

-Oct 1/18 - Council Correspondence
2018 Status report re
Community grant



September 19, 2018

Financial Services
The Corporation of the Municipality of South Huron
Box 759
Exeter, ON N0M 1S6

Dear Mayor Cole and Members of Council,

Thank you so much for your support of the South Huron Hospital Foundation Gala that was held Friday June 1 at the South Huron Rec Centre. Col. Chris Hadfield was our guest this year and we enjoyed another packed room with very happy guests! This year the funds were directed once more to the South Huron Hospital, although some funds were designated to Jessica's House, which we anticipated.

We want to express our sincere appreciation to the staff at the South Huron Rec Centre. We have always been so pleased with how supportive the staff is and they are incredibly helpful. We could not do it so well without them.

Your grant approval was for the rental of the facilities and we are so grateful for that support. Every gesture and donation is immensely important to our success and we are pleased the Municipality believes our work is important enough to fund.

Please find attached our budget and final numbers for our 2018 event. We are thrilled to say we have continued to keep our donation to the hospital quite substantial thanks to the success of our Annual Gala. This year (to date) we have realized a net surplus of \$224,000. We do know there are some invoices still not accounted for at this time of grant reporting but we anticipate this will not change significantly.

The use of these funds is being utilized towards a 2018-2019 capital request from the South Huron Hospital Association of \$692,857.00. The balance of this request will be funded from our investments, which we have been building in anticipation of this eventuality. The hospital is very grateful to the community for the level of support demonstrated at our annual gala.

Thank you for your support, please direct any questions related to this report to Kimberley Payne, Executive Director, SHHF. Kimberley.payne@shha.on.ca or 519-235-2700 ext 5133.

Kimberley Payne

**South Huron Hospital Foundation
GALA - 2018**

Revenue	Budget	Actual
Sponsors/tickets	342,250	336,737
Dinner	40,000	30,244
Entertainment & travel	45,000	42,648
Rentals	20,000	17,845
Hall	2,300	2,300
Flowers/decorations	6,000	16,477
auction	2,000	1,238
MC	750	1,000
Supplies	0	551
Total Expenses	116,050	112,303
Net	226,200	224,434

**South Huron Hospital Foundation
GALA - 2018**

Revenue	Budget	Actual
Sponsors/tickets	342,250	336,737
Dinner	40,000	30,244
Entertainment & travel	45,000	42,648
Rentals	20,000	17,845
Hall	2,300	2,300
Flowers/decorations	6,000	16,477
auction	2,000	1,238
MC	750	1,000
Supplies	0	551
Total Expenses	116,050	112,303
Net	226,200	224,434

**South Huron Hospital Foundation
GALA - 2019**

Revenue

Sponsorship	150,000
Ticket Sales	120,000
Auction	10,000
Donations	5,000
Raffle	5,000
Flowers	2,500

Total Revenue	292,500
----------------------	----------------

Expenses

Dinner	35,000
Wine	6,000
Entertainment & travel	50,000
Stationary	500
Rentals	20,000
Hall	2,000
Flowers	6,000
Decorations	1,500
Advertising (thank you) bann	2,000
AV	12,000
Draw	600
MC	1,000

Total Expenses	136,600
-----------------------	----------------

Net	<u>155,900</u>
------------	-----------------------



Municipality of South Huron
Community Grant Application Form

Please return application by September 21 of any given year to:
Sandy Becker, Financial Services Manager/Treasurer
Municipality of South Huron,
322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6
(519) 235-0310

Name of Applicant/Organization/Service Club/Community Group: SOUTH HURON WINTERFEST FAMILY DAY	
Contact Person: JEFF MUSSER	
Position held in organization by contact person: COMMITTEE CHAIR	
Mailing Address: 533 CARLING STREET. EXETER, ONTARIO. N0M 1S2	
Telephone: 519 235 1399	Cell: 1 519 200 0432 Fax: 519 235 3758
E-mail address: jeff.musser@aon.ca Website:	
Specifics of Event/Project/Program requesting funds: winter events for families	
Total Project Budget: \$2000 \$3000	
Amount of Funds requested from the Municipality: \$500 (For in-kind requests please provide the monetary equivalent of the grant request)	
Have you applied to the Municipality for Funding in the past? If yes, please provide summary of request. yes. Same as last year. To assist with outdoor washrooms and insurance	
Applicants may present their funding request as a delegation to Council. Do you want to present your request to Council? <input type="radio"/> Yes <input checked="" type="radio"/> No	
For Organizations/Service Clubs:	
Are you a non-profit Organization? <input checked="" type="radio"/> Yes <input type="radio"/> No	
Charitable Registration Number (if applicable):	
Date of Incorporation (if applicable):	
Organization/Project/Event Budget – attach or complete page 4	

Grant Category and Description:

Please check the appropriate category & grant type:

- | | | |
|--|---|-------------------------------|
| <input type="radio"/> Youth/Senior Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Beautification | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Arts, Culture and Heritage | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Tourism Development | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Community Special Event | <input type="radio"/> Monetary | <input type="radio"/> In Kind |
| <input type="radio"/> Capital funding for a specific project | <input checked="" type="radio"/> Monetary | <input type="radio"/> In Kind |

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

Family day southhuron is a one day event with many activities for the entire family. Almost all activities are free and are looked after by community groups and businesses.

If this is *not* a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

What is the specific purpose that the grant funds will be used for?

To pay for outdoor washrooms and insurance to cover the event

For in-kind requests please provide details on type of request (ie materials, equipment or resources).

Indicate what other sources of funding is supporting this event, program or project.
community donations , business donations and community groups

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)? its for all of southhuron

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

founded by volunteers and kept running by volunteers. We are not incorporated.

Is your group able to issue charitable tax receipts on its own? no

What are the general objectives/services of your organization?

To provide a fun filled day to the community

In what geographical area does your organization operate?

southhuron

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement?

100% volunteers. 20 on the committee plus other service groups, Lions, SHFD, Lioness.

List the Executive Officers of your organization:

Jeff Musser , committee chair

Dave Frayne, co- chair

Project Budget:	
Please provide or attach documentation if available	
Revenue Sources	
Applicant Contribution	
Grants	
Donation/Sponsorships	\$3000.00
Fund-raising efforts	
Other Sources	
Total Revenue	
Expenses	
Advertising and Promotion	\$500
Program Supplies	0
Entertainment	0
Administration	0
Salaries/Wages	0
Facilities Rental	0
Prizes and Awards	0
Other	\$2500
Total Expenses	\$3000

Terms and Conditions:

In the event that a grant is awarded, the applicant agrees to the following:

- To provide a complete status report of the use of the funds within 60 days of the event, project or program completion.
- To provide a financial statement from the previous year from either the event or the organization.
- To acknowledge the support of the Municipality of South Huron in all printed material and through other promotional means.
- The funds will be used only for the purposes described in this application.
- To inform Council if the project is delayed or changed substantially for any reason.
- In the event that the project does not go forward, the applicant will return those funds granted for the proposed project.

Signature: _____

Print Name: Jeff MusserOrganization/ Service Club/Community Group: Family Day SouthhuronDate Submitted: September 20 2018

2018 South Huron Winterfest Family Day Statement

Donations: 2,320.00

Total Donations: \$2,995.39

Expenses: \$3,000.00

Net Profit (Loss): (\$4.61)

Community Grant Application Form

Please submit application by September 21 of any given year to:

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron

322 Main St S, P O Box 759, Exeter, Ontario N0M 1S6

(519) 235-0310

Please be sure to review the [Community Grant Policy](#) prior to submission.

Name of Applicant/Organization/Service Club/Community Group:

Thames Road Elimville Community Park

Contact Person:

Beth Cooper

Position held in organization by contact person:

Chair of the Park Committee

Mailing Address:

Box 3, Exeter, ON N0M 1S6

Telephone:

519-671-1030

Cell:**E-mail address:**

b.cooper@quadro.net

Website:

<http://thamesroadelimvillecommunitypark.weebly.com>

The committee is requesting funding to support the beautification and maintenance of this community park, which offers a children's playground, pavilion, grassed sports field, outdoor privy and lots of open space for children to run and play. Community events are often held in the park. It provides public space for the recreation and enjoyment for local and regional residents and visitors from across the province and beyond.

Total Project Budget:

\$4625

Amount of funds requested from the Municipality: (For in-kind requests please provide the monetary equivalent of the grant request)

\$3500

Have you applied to the Municipality for funding in the past?

☒ Yes

☐ No

If yes, please provide summary of request. *

In 2016 the municipality supported the building of a timber frame pavilion at the site.

Applicants may present their funding request as a delegation to Council.

Do you want to present your request to Council?

☒ Yes

☐ No

For Organizations/Service Clubs:

Are you a non-profit Organization?

☐ Yes

☒ No

Charitable Registration Number (if applicable):

Date of Incorporation (if applicable):

Grant Category and Description

Grant Type

☒ Monetary

☐ In Kind

Project Information:

Provide a brief description of the event, program or project. Include goals and timelines.

In 2011 the park committee was formed to revitalize the former community ball park to transform the space into a 5-acre multi-use park for use by all residents and visitors of the South Huron area. The committee's goal is to make the project sustainable and expand the usefulness and enhance the beauty of the park.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and/or volunteerism.

With a children's playground, pavilion and picnic tables and lots of green space the park has become increasingly used by families and visitors and volunteer organizations. This project offers an opportunity to develop a partnership agreement with the Municipality of South Huron to ensure the longevity and future enjoyment of this important community park.

What is the specific purpose that the grant funds will be used for?

The committee is asking for funding to support grass cutting, maintenance of the portable washroom and the park site overall.

For in-kind requests please provide details on type of request (ie materials, equipment or resources). Page 340

N/A

Indicate what other sources of funding is supporting this event, program or project.

The committee has been supported financially by donations. There is no cost to use the park.

Who will benefit from the purposed event, project or program (i.e. children, seniors, etc)?

All ages, youth groups, families, seniors, faith groups, organizations and clubs - basically all local and regional residents as well as visitors are welcome to use this public access park.

Organization Details:

Provide a brief history of your organization, and indicate if it is incorporated as a non-profit organization.

The committee was formed in 2011 as an arms-length community committee of the Thames Road Elimville United Church to care for the park on behalf of the community at large. As such, it is not incorporated.

NOTE: As to the following question - as a community committee of the church, it is possible for donations to be receipted, but they are not through the committee but directly through the church.

Is your group able to issue charitable tax receipts on its own?

☐ Yes

☒ No

What are the general objectives/services of your organization?

To support the development of a gathering place in the community for outdoor activities and play. Also a rest area for the travelling public on their way across Hwy. 83 - one of the busiest roads in Huron County.

In what geographical area does your organization operate?

The committee exists within the Usborne Ward of the Municipality of South Huron, but we care for this publically accessible park to serve all of the people of South Huron, Huron County and beyond.

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

Yes. The committee has 10 sitting members and a wide variety of community volunteers who assist with myriad jobs (clean-up, build the pavilion, install the playground, split rail fencing, gardening, design and paint a barn quilt for the site, etc.). The committee has tracked more than 1,000 volunteer hours overall since 2011.


List the Executive Officers of your organization:

Beth Cooper - Chair
Robert Bray - Vice-Chair
Judith Parker - Secretary


Financial Information

Please attach a financial statement from the previous year for your Organization. Complete a project budget utilizing the below table regarding your current Project/Event Budget. You may attach your current budget instead if available.

Provide a financial statement from the previous year.

File Name	
	Thames.Rd.Elimville.Park.Financials.2017.Budget.pdf 125.2 KB

Provide a current budget if available in a up-loadable file. If not, complete the below chart.

File Name	
	Thames.Rd.Elimville.Park.Financials.2017.Budget.pdf 125.2 KB

Project Budget: Revenue Sources

Applicant Contribution:

Grants:

Donations:

Sponsorships:

Fund-Raising Efforts:

Other Sources:

Total Revenue:

Project Budget: Expenses

Advertising and Promotion:**Program Supplies:****Entertainment:****Administration:****Salaries and Wages:****Facilities Rental:****Prizes and Awards:****Other:****Total Expenses:**

Terms and Conditions:

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Thank you

2017 Financial Summary for Thames Road Elimville Community Park

Revenue

Cash on hand	\$5,501.83
Donations	2,330.00
South Huron Grant	1,000.00
CIB Judges Barbecue	<u>650.00</u>
Total Revenue	\$9,481.83

Expenses

Barn Quilt	\$ 116.82
Grass Cutting (2016)	360.00
Grass Cutting (2017)	2,700.00
Taxes	655.00
CIB Judges Barbecue	<u>240.20</u>
Total Expenses	\$4,072.02

Surplus \$5,409.81

Note: The surplus is from donations received towards the new Gateway Sign which was installed in June 2018 at a cost of \$4,300. The remainder goes towards 2018 grass cutting expenses.

2018 Budget

Revenue

Donations	\$3,000.00
South Huron Grant	1,000.00
CIB Judges Barbecue	<u>\$625.00</u>
Total Revenue	\$4,625.00

Expenses

Grass cutting	\$2,800.00
Privy pump out	60.00
Taxes	<u>654.00</u>
Total Expenses	\$3,514.00

Any surplus will go towards replacing the woven fence at the highway and adding some more natural playground features in 2019.

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