



Corporation of the Municipality of South Huron  
Revised Agenda - Regular Council Meeting

Monday, February 4, 2019, 6:00 p.m.  
Council Chambers - Olde Town Hall

Accessibility of Documents:

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Pages

1. Meeting Called To Order

Welcome & O Canada

2. Public Meeting

**Recommendation:**

That South Huron Council adjourn at      p.m. for the purpose of a Public Meeting pursuant to the Planning Act under Section 51 on a proposed Plan of Subdivision and under Sections 17 & 22 to consider a proposed Official Plan Amendment and under Section 34 for proposed Zoning By-Law amendment.

3. Amendments to the Agenda, as Distributed and Approved by Council

Deletion of Items 8.31 and 8.3.3 - Staff Reports

Addition of Items 8.4.8 and 8.4.9 - Staff Reports

**Recommendation:**

That South Huron Council approves the Agenda as amended.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 Andrew Grunda, Watson & Associates - Water/Sewer Rate Study

1

**Recommendation:**

That South Huron Council receives the delegation and report as presented from Andrew Grunda of Watson & Associates re Municipality of South Huron Water and Wastewater Rate Study and Financial Plan Update.

## 6. Minutes

- |     |   |    |
|-----|---|----|
| 6.1 | Minutes of the Committee of the Whole Meeting of January 17, 2019 | 19 |
| 6.2 | Minutes of the Regular Council Meeting of January 21, 2019        | 26 |

### **Recommendation:**

**That South Huron Council adopts the minutes of the Committee of the Whole Meeting of January 17, 2019 and Regular Council Meeting of January 21, 2019 as printed and circulated.**

## 7. Councillor Board and Committee Reports

- |     |  |    |
|-----|--|----|
| 7.1 | Deputy Mayor Dietrich - Report on Landfill Liaison Committee | 45 |
|-----|--|----|

### **Recommendation:**

**That the report of Deputy Mayor Dietrich dated January 30, 2019 be received; and**

**That South Huron Council affirm the Landfill Liaison Committee as a Committee of Council and appoint the community members Jack Glavin, Helen Coolman and Donna Shapton and;**

**That \_\_\_\_\_ be appointed as Council Representative.**

- |     |   |    |
|-----|---|----|
| 7.2 | Community Hub Recreation Project Steering Committee - Draft Minutes of January 22, 2019 | 46 |
|-----|---|----|

### **Recommendation:**

**That the draft minutes of the Community Hub Recreation Project Steering Committee of January 22, 2019 be received as presented to Council; and**

**That South Huron Council accept the recommendation of the Committee that the site to consider for the new community hub / rec centre is the site of the current South Huron Rec Centre.**

## 8. Staff Reports

- |     |                    |
|-----|--------------------|
| 8.1 | Planning           |
| 8.2 | Community Services |

### 8.3 Operations, Infrastructure and Development

- 8.3.1 M. Elston, Manager of Public Works - Pre-budget Approval for the Tender of Two Tandem Axle Plows 68

**Recommendation:**

**That South Huron Council receives the report from M. Elston, Manager of Public Works re: Pre-budget Approval for the Tender of Two Tandem Axle Plows, and**

**That South Huron Council authorizes the pre-budget approval of two tandem axle plows in the amount of \$600,000, and**

**That South Huron Council authorizes Staff to proceed with a request for tender for two tandem axle plows.**

- 8.3.2 D. Giberson, Director of Infrastructure and Development - Results of the 2018 DWQMS System Audit by NSF-ISR International 71

**Recommendation:**

**That South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development re: Results of the 2018 DWQMS System Audit by NSF-ISR International**

- 8.3.3 D. Giberson, Director of Infrastructure and Development - 2018 Drinking Water System Annual Compliance Report to the Ministry of the Environment, Conservation and Parks 80

**Recommendation:**

**That South Huron Council receive the report from D. Giberson, Director of Infrastructure and Development re: 2018 Drinking Water System Annual Compliance Report to the Ministry of the Environment, Conservation and Parks.**

## 8.4 General Government Services

- 8.4.1 M.Goss, Human Resources and Strategic Initiatives Officer - Pregnancy and Parental Leave for Members of Council 89

**Recommendation:**

**That South Huron Council receive the report of M. Goss, Human Resources & Strategic Initiatives Officer regarding Pregnancy and Parental Leave for Members of Council; and**

**That Council approve the Pregnancy and Parental Leave for Members of Council Policy.**

- 8.4.2 S Becker, Director of Financial Services - 2018 Annual Report on Lease Financing Agreements 94

**Recommendation:**

**That South Huron Council receives the report from S. Becker, Director of Financial Services, re: 2018 Annual Report on Lease Financing Agreements.**

- 8.4.3 S. Becker, Director of Financial Services - 2018 Statement of Remuneration and Expenses 97

**Recommendation:**

**That South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Statement of Remuneration and Expenses.**

- 8.4.4 R.Msuya-Collison, Director of Legislative Services/Clerk - 2018 Request for Service, Complaints and By-Law Summary 101

**Recommendation:**

**That South Huron Council receives the report from R. Msuya-Collison, Director of Legislative Services re 2018 Request for Service, Complaints and By-Law Summary for information.**

- 8.4.5 R.Msuya-Collison, Director of Legislative Services/Clerk - Cat Voucher Pilot Project Report 109

**Recommendation:**

**That South Huron Council receive the report from R. Msuya-Collison, Director of Legislative Services re Cat Voucher Pilot Project; and**

**That South Huron Council extend the pilot project for 2019 year.**



8.4.6 D. Best, Chief Administrative Officer - Council Remuneration

115

**Recommendation:**

**THAT the memo of D. Best, Chief Administrative Officer dated Feb 4<sup>th</sup>, 2019 regarding the elimination of the One-Third Tax Free Allowance be received; and**

**THAT upon the elimination of the one-third tax free allowance by the Federal Government beginning January 1, 2019 taxation year, a salary adjustment per Member of Council be implemented equal to the value of the one-third tax free allowance; and**

**THAT Council authorize Staff to proceed with a review of Council Remuneration and present a subsequent report outlining a process and Terms of Reference for Council's consideration.**

8.4.7 D. Best, Chief Administrative Officer - ABCA Shoreline Management Plan Update

118

**Recommendation:**

**That the report of D. Best, Chief Administrative Officer date February 4<sup>th</sup>, 2019 regarding the ABCA Shoreline Management Plan Update be received.**

8.4.8 *D. Best, Chief Administrative Officer - Gaming Host Site Update*

121

***Recommendation:***

**That the report of D. Best, Chief Administrative Officer dated February 4<sup>th</sup>, 2019 regarding a gaming host site be received; and**

**That Council endorses the location of the proposed gaming site to be situated by the Dark Horse Winery and Huron Country Playhouse**

8.4.9 *D. Best, Chief Administrative Officer - Release of Hold  
Canadian Entertainment Properties*

124

***Recommendation:***

That the report of D. Best, Chief Administrative Officer dated February 4<sup>th</sup>, 2019 regarding a release of hold on the lands known as Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron; and

That the necessary by-law is forwarded to Council for the required three readings.

9.	<u>Deferred Business</u>	
10.	<u>Notices of Motion</u>	
11.	<u>Mayor &amp; Councillor Comments and Announcements</u>	
12.	<u>Communications</u>	
12.1	Avon Maitland District School Board - Meeting Highlights January 2019 <u>January 29, 2019 AMDSB Board Meeting Highlights</u>	
12.2	Ausable Bayfield Maitland Valley Source Protection Committee - Request - Municipal Representative	128
12.3	Ausable Bayfield Conservation Authority - Invitation and Nomination Form - Conservationist of the Year	132
12.4	Huron County Library Exeter Branch - Libraries Transforming Communities	135
12.5	Huron County Federation of Agriculture Annual - Invitation - MPP/MP/Local Politician Invitation	136
12.6	Huron County Plowmen's Association - Request and Invitation - 92nd Huron County Plowing Match	137
12.7	Huron County - Estimated cost of \$18.8 million for a new building	138
12.8	Maureen Cole - Correspondence re Budget	140
12.9	Huron County Playhouse - Letter of Support - Proposed Casino	141
12.10	Dark Horse Estate - Letter of Support - Proposed Casino	142

12.11	Allan Barnes - Letter of Support - Proposed Casino	143
12.12	Township of Wilmot - Resolution - Bill 66 Section 10 "Open for Business Planning By-Laws"	144
12.13	Township of Ashfield-Colborne-Wawanosh - Resolution - Review and Modify Primary Care Arbitration Position	146

**Recommendation:**

**That South Huron Council receive communication items not otherwise dealt with.**

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1	By-Law 09-2019 - Adopt a Tree Removal and Replacement Policy	148
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**Recommendation:**

**That South Huron Council gives first, second, third and final reading to By-Law #9-2019, being a By-Law to adopt a Tree Removal and Replacement policy.**

15.2	By-Law 10-2019 - Amend By-Law 34-2015 Fees and Charges	160
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**Recommendation:**

**That South Huron Council gives first, second, third and final reading to By-Law #10-2019, being a By-Law to amend Schedule "B" and Schedule "C" to By-Law #34-2015, being a by-law to provide for Establish, Ratify and Impose Fees and Charges for Goods and Services provided by the Municipality of South Huron.**

15.3	By-Law 11-2019 - Removal of Holding - Canadian Entertainment (Barnes)	163
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**Recommendation:**

**That South Huron Council gives first, second, third and final reading to By-Law #11-2019, being a By-Law to amend By-law # 69-2018 of the Municipality of South Huron to remove the 'H' holding zone on the lands known as Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron.**

- 15.4 By-Law 12-2019 -Official Plan Amendment #17 -Pinnacle Homes 167

**Recommendation:**

That South Huron Council gives first, second, third and final reading to By-Law #12-2019, being a By-Law to amend the South Huron Official Plan on lands described as Part of Lot 15, Concession 1, former Osborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.

- 15.5 By-Law 13-2019 - Rezoning By-Law - Pinnacle Homes 174

1st and 2nd Reading only

**Recommendation:**

That South Huron Council gives first and second reading to By-Law #13-2019, being a By-Law to amend By-Law #69-2018, being the Zoning By-Law for the Municipality of South Huron for lands known as Part of Lot 15, Concession 1, former Osborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.

- 15.6 By-Law 14-2019 - Amend Animal Control By-Law and Rescind Animal Control Tribunal By-Law 180

**Recommendation:**

That South Huron Council gives first, second, third and final reading to By-Law #14-2019 being a By-Law to amend By-Law #21-2018, being a By-law to put in place regulations associated with the control, licencing and registration of animals within the Municipality of South Huron and to rescind By-law #85-2018 being a By-law to establish the Rules of Procedure and appoint the members of the Animal Control Tribunal for the Municipality of South Huron.

16. Confirming By-Law

- 16.1 By-Law No. 15-2019 – Confirming By-Law 182

**Recommendation:**

That the South Huron Council gives first, second and third and final reading to By-Law #15-2019, being a by-law to confirm matters addressed at the February 4, 2019 Council meeting.

17. Adjournment

**Recommendation:**

That South Huron Council hereby adjourns at \_\_\_\_\_ p.m., to meet again on February 11, 2019 at 10:00 a.m. or at the Call of the Chair.



# Municipality of South Huron Water and Wastewater Rate Study & Financial Plan Update

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Council Meeting  
February 4, 2019

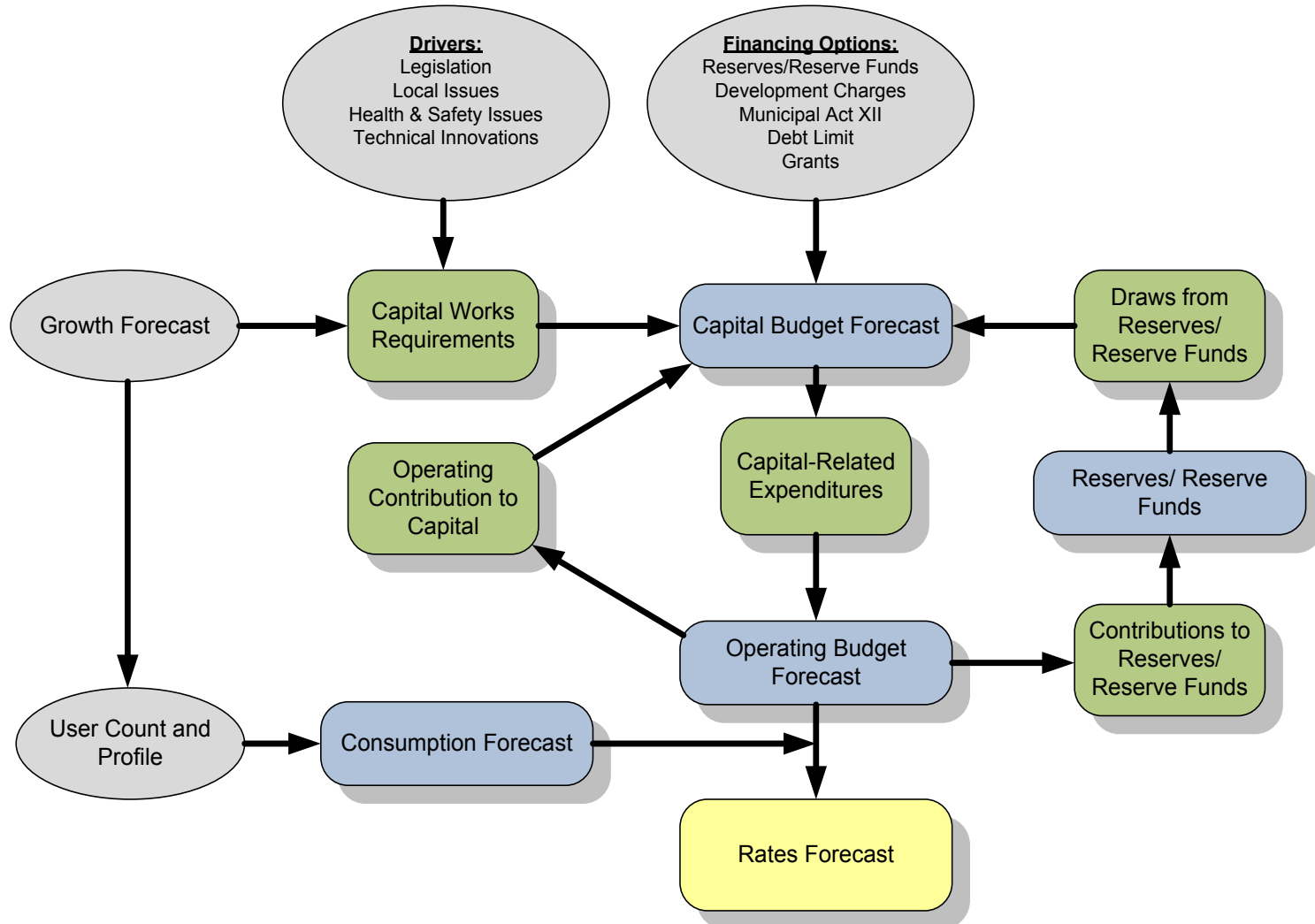


# Introduction

- Watson and Associates Economists Ltd. (Watson) was retained by the Municipality of South Huron (Municipality) to update the 2011 Water and Wastewater Rate Study and Water Financial Plan
- Review Included:
  - Update of water demand assumptions based on analysis of historical consumption patterns and recent trends;
  - Building a capital program that blends lifecycle needs (2016 Asset Management Plan) with specific needs identified by staff and the 2017 Water and Wastewater Master Plan;
  - Forecast annual operating cost and rate-based funding requirements;
  - Assess adequacy of current water/wastewater rates in addressing long-term financial plan needs;
  - Recommend water and wastewater rates for the 2018-2032 period, including updates to the Exeter-Hensall base charge; and
  - Providing impact assessment on rate payers



# Rate Study Methodology







## Historical Context

- In 2011 Council adopted a rate forecast for the 2011-2017 period, maintaining the principles established in by Council in 2008, namely:
  - Uniform quarterly base charge and consumptive water and wastewater rates for Exeter and Stephen customers;
  - Exeter-Hensall quarterly base charge to recover annual debt repayment, based on proportionate share of max. day design flows;
  - Quarterly base charges imposed on multi-tenant customers on a per unit basis at 75% of single family dwelling rate, reflecting lower occupancy;
  - Quarterly base charges imposed on year-round land lease properties on per unit basis at single family dwelling rate;
  - Quarterly base charges for all other customers imposed on graduated basis, determined by water service size; and
  - Municipal Act Capital Charge recoveries for debt financed growth related infrastructure



# Sample of 2018 Quarterly Water and Sewer Bill

Exeter

## THE MUNICIPALITY OF SOUTH HURON

### UTILITY BILLING



Box 759 - 322 Main Street S  
Exeter, On N0M 1S6  
Phone # 519-235-0310 or 1-877-204-0747

Account Number 0XX000.0X

Name

Service Address

Billing Period 02/01/2018 to 05/01/2018  
mm/dd/yyyy mm/dd/yyyy

Number of Billing Days 90

Current Reading	Previous Reading	Consumption	Description	Amount
5000	5042	42	WTR CONS CHG @ 1.76/M3	\$73.48
			SWR CONS CHG @ 1.81/M3	\$75.57
			WATER BASE CHARGE	\$60.70
			SEWER BASE CHARGE	\$20.20
			PIPELINE DEBT CHG	\$83.90
			Current Charges	\$313.85
			Balance Forward	\$0.00
			Penalty	\$0.00
			<b>AMOUNT DUE</b>	<b>\$313.85</b>

Operations

Capital/Debt

Exeter-Hensall Debt  
Repayment

Annual Bill - \$1,255



# Sample of 2018 Quarterly Water and Sewer Bill

Stephen

## THE MUNICIPALITY OF SOUTH HURON

### UTILITY BILLING



Box 759 - 322 Main Street S  
Exeter, On N0M 1S6  
Phone # 519-235-0310 or 1-877-204-0747

Account Number 0XX000.0X

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Number of Billing Days 90

Current Reading	Previous Reading	Consumption	Description	Amount
5000	5042	42	WTR CONS CHG @ 1.76/M3	\$73.48
			SWR CONS CHG @ 1.81/M3	\$75.57
			WATER BASE CHARGE	\$60.70
			SEWER BASE CHARGE	\$20.20
			PIPELINE DEBT CHG	\$4.80
			Current Charges	\$234.75
			Balance Forward	\$0.00
			Penalty	\$0.00
			<b>AMOUNT DUE</b>	<b>\$234.75</b>

Operations

Capital/Debt

Exeter-Hensall Debt  
Repayment

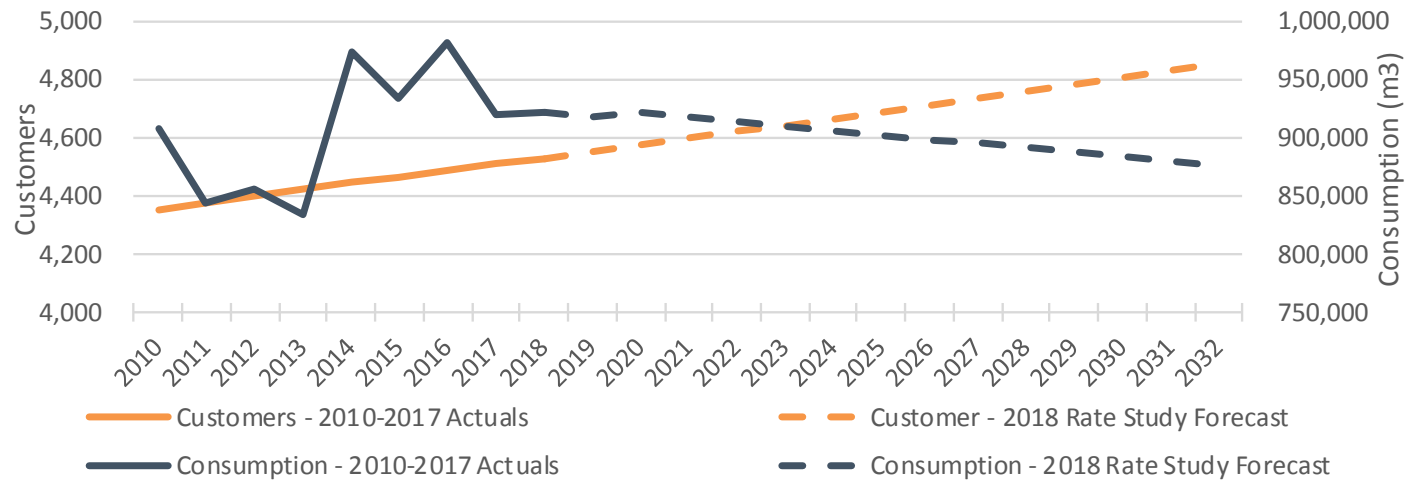
Annual Bill - \$939



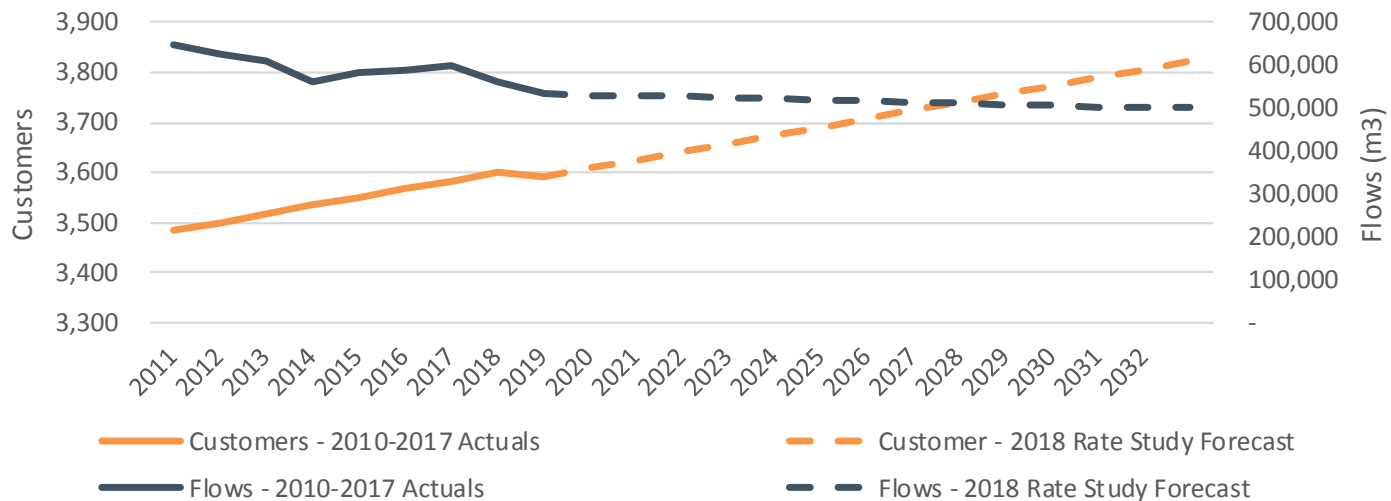
# Customer Profile and Consumption Growth

## 2019-2032 Forecast Assumptions

### Water Customers and Consumption



### Wastewater Customers and Flows





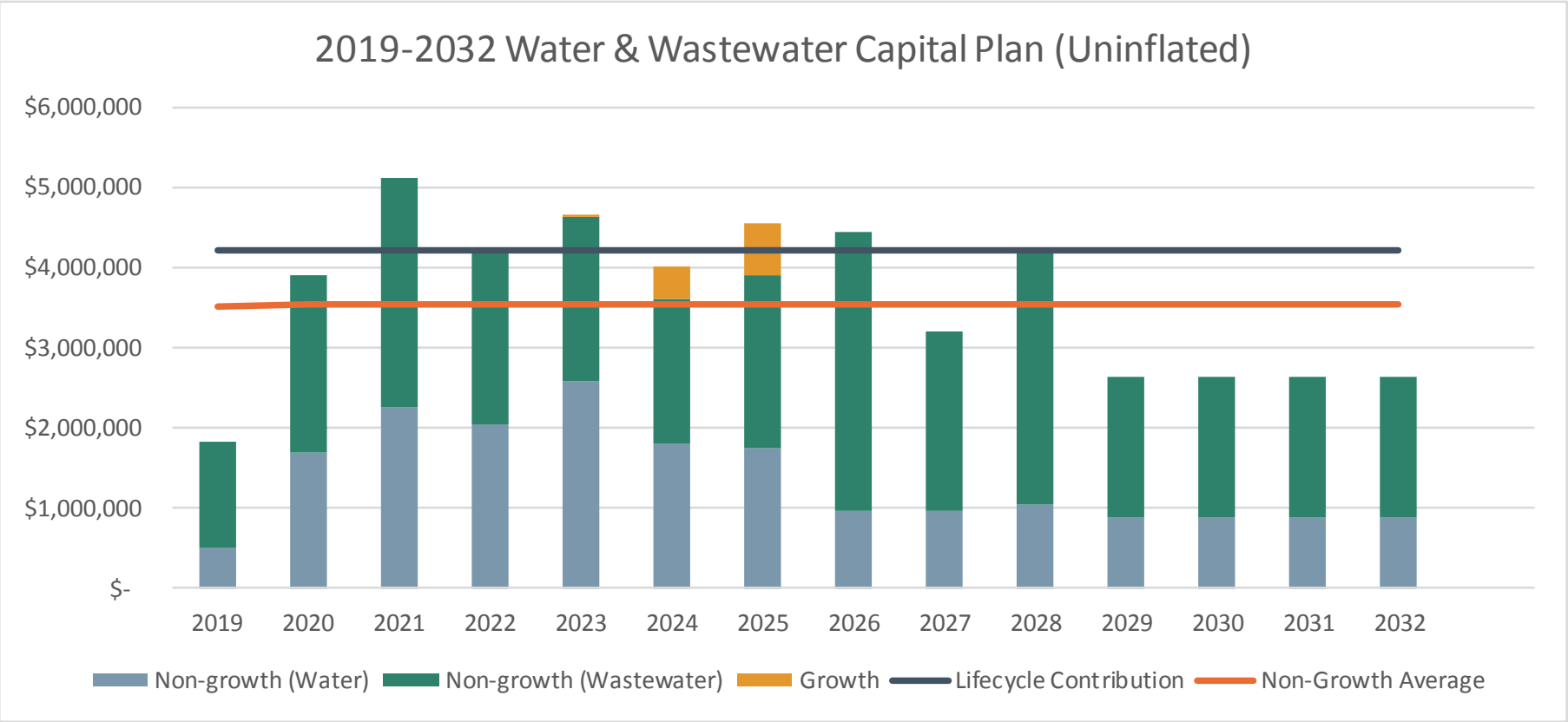
# Water and Wastewater Capital Needs Forecast

## 2019-2032 Forecast Assumptions

- Annual lifecycle contribution based on 2016 AMP, plus attribution for urban road reconstruction (30% wastewater and 20% water), and Exeter Wastewater Treatment Plant (WWTP) replacement in 2040 at mechanical treatment plant cost estimate
  - Water at \$2.2 million and wastewater at \$2.0 million, annually
- Forecast average annual capital spending generally at annual lifecycle levels (i.e. water - \$2.2 million, wastewater - \$1.4 million), including:
  - Grand Bend Sewer
    - Treatment Plant, EA, and Pumping Station complete
    - Trunk Sewer proposed for 2023 subject to Council approval (no rate impact)
  - Exeter WWTP
    - Rehabilitation of Sewage Lagoon Sand Filters in 2020-2021 (\$1.5 million)
    - UV Treatment for Winter Discharge in 2022 (\$400,000)

# Water and Wastewater Capital Needs Forecast

## 2019-2032





# Water and Wastewater Capital Funding Sources

## 2019-2032 Forecast Assumptions

- Funding Options
  - Current Reserve Funds
    - Water \$8.3 million, Wastewater - \$0.5 million
  - Existing Annual Debt Repayment
    - \$1.8 million water and wastewater, debt repayment represent 10% of own source revenues
    - Total municipal debt repayment \$2.1 million for all services including water and wastewater, 12% of own source revenues (*currently rated as high risk*)
    - Annual debt repayment limit regulated at 25% of own source revenues
    - No additional debt financing has been recommended to maintain the Municipality's debt capacity for other municipal services and in recognition of the current risk rating regarding municipal borrowing
  - Development Charges – limited development charge funding
  - Grants – no additional grant funding assumed



# Water and Wastewater Capital Funding Plan

## 2019-2032 Forecast (inflated\$)

	Scenario 1 (2019-2032)	
	Water	Wastewater
<b>Capital Expenditures</b>	<b>38,023,000</b>	<b>22,716,000</b>
<b>Capital Financing</b>		
Provincial/Federal Grants	-	-
Development Charges Reserve Fund	-	-
Non-Growth Related Debenture Requirements	-	-
Growth Related Interim Funding	1,259,500	-
Water/Wastewater Reserve	36,763,500	21,019,000
Municipal Act Capital Charge		1,697,000
<b>Total Capital Financing</b>	<b>38,023,000</b>	<b>22,716,000</b>

- Exeter-Hensall debt repayment (\$767,000 annually)
  - \$261,000 annually to be recovered from D.C.s
  - Quarterly debt charge re-calculated to fund annual non-growth component (\$506,000) and interim D.C. financing (\$240,000)
- Existing Capital Charge debt repayments maintained
- Grand Bend Trunk Sewer assumed to be fully capital charge funded

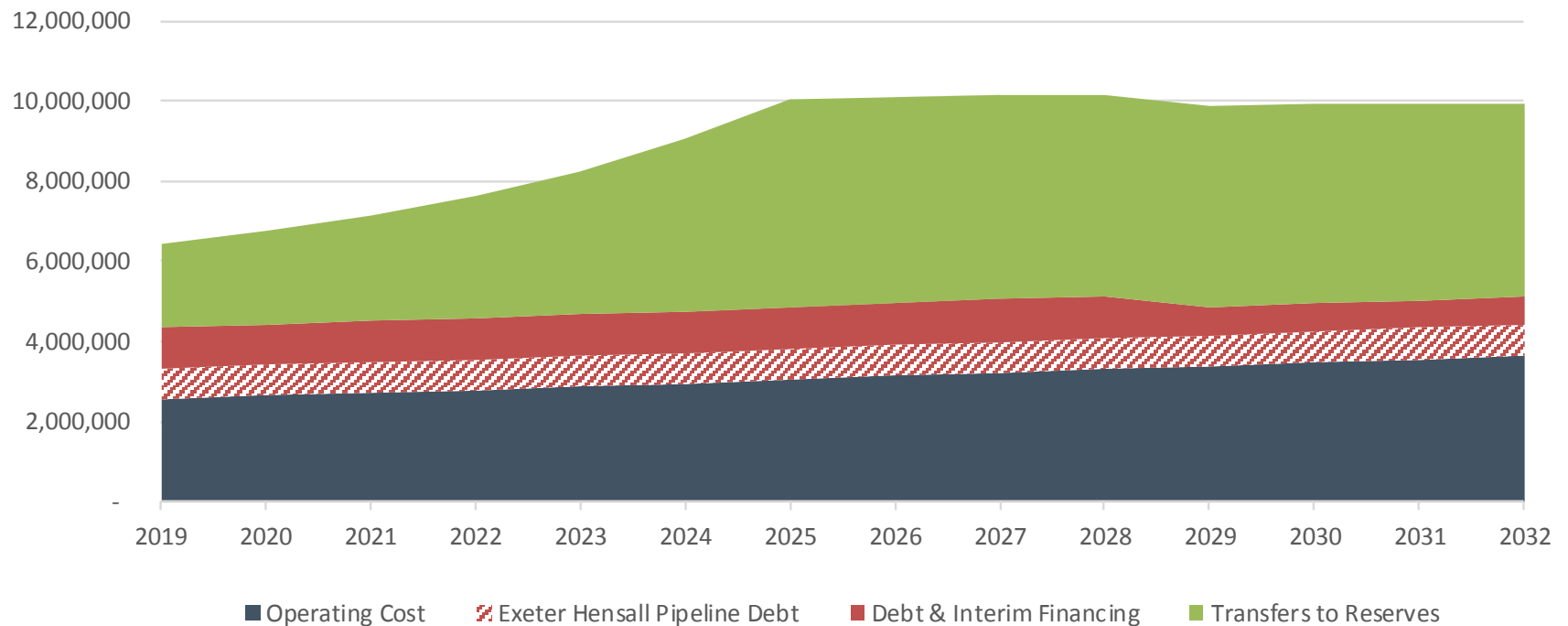




# Water and Wastewater Net Operating Expenditure Forecasts

2019-2032 (inflated\$)

Operating Costs - Water and Wastewater Scenario 1





# Water and Wastewater Rate Recommendations

- Recommendation is to maintain current practice of charging:
  - Uniform quarterly base charge and consumptive water and wastewater rates for Exeter and Stephen customers;
  - Quarterly Base Charges
    - Designed to recover annual lifecycle costs of capital;
    - Multi-tenant customers charged 75% of single family dwelling rate, reflecting lower occupancy; and
    - Imposed on year-round land lease properties on per unit basis at single family dwelling rate
  - Consumptive Rates designed to recover annual operating costs of services
  - Exeter-Hensall quarterly base charge to recover annual debt repayment costs



# Sample of 2019 Quarterly Water and Sewer Bill

Exeter

## THE MUNICIPALITY OF SOUTH HURON

### UTILITY BILLING



Box 759 - 322 Main Street S  
Exeter, On N0M 1S6  
Phone # 519-235-0310 or 1-877-204-0747

Account Number 0XX000.0X

Name

Service Address

Billing Period 02/01/2019 to 01/05/2019  
mm/dd/yyyy mm/dd/yyyy

Number of Billing Days 90

Current Reading	Previous Reading	Consumption	Description	Amount
5000	5042	42	WTR CONS CHG @ 1.77/M3	\$73.90
			SWR CONS CHG @ 1.81/M3	\$75.57
			WATER BASE CHARGE	\$67.20
			SEWER BASE CHARGE	\$27.81
			PIPELINE DEBT CHG	\$69.51
			Current Charges	\$313.99
			Balance Forward	\$0.00
			Penalty	\$0.00
			<b>AMOUNT DUE</b>	<b>\$313.99</b>

Operations

Capital/Debt

Exeter-Hensall Debt  
Repayment

Annual Bill - \$1,256  
(\$1 increase compared to 2018)



# Sample of 2019 Quarterly Water and Sewer Bill

Stephen

## THE MUNICIPALITY OF SOUTH HURON

### UTILITY BILLING



Box 759 - 322 Main Street S  
Exeter, On N0M 1S6  
Phone # 519-235-0310 or 1-877-204-0747

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Name

Service Address

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			SWR CONS CHG @ 1.81/M3	\$75.57
			WATER BASE CHARGE	\$67.20
			SEWER BASE CHARGE	\$27.81
			PIPELINE DEBT CHG	\$3.99
			Current Charges	\$248.47
			Balance Forward	\$0.00
			Penalty	\$0.00
			<b>AMOUNT DUE</b>	<b>\$248.47</b>

Operations

Capital/Debt

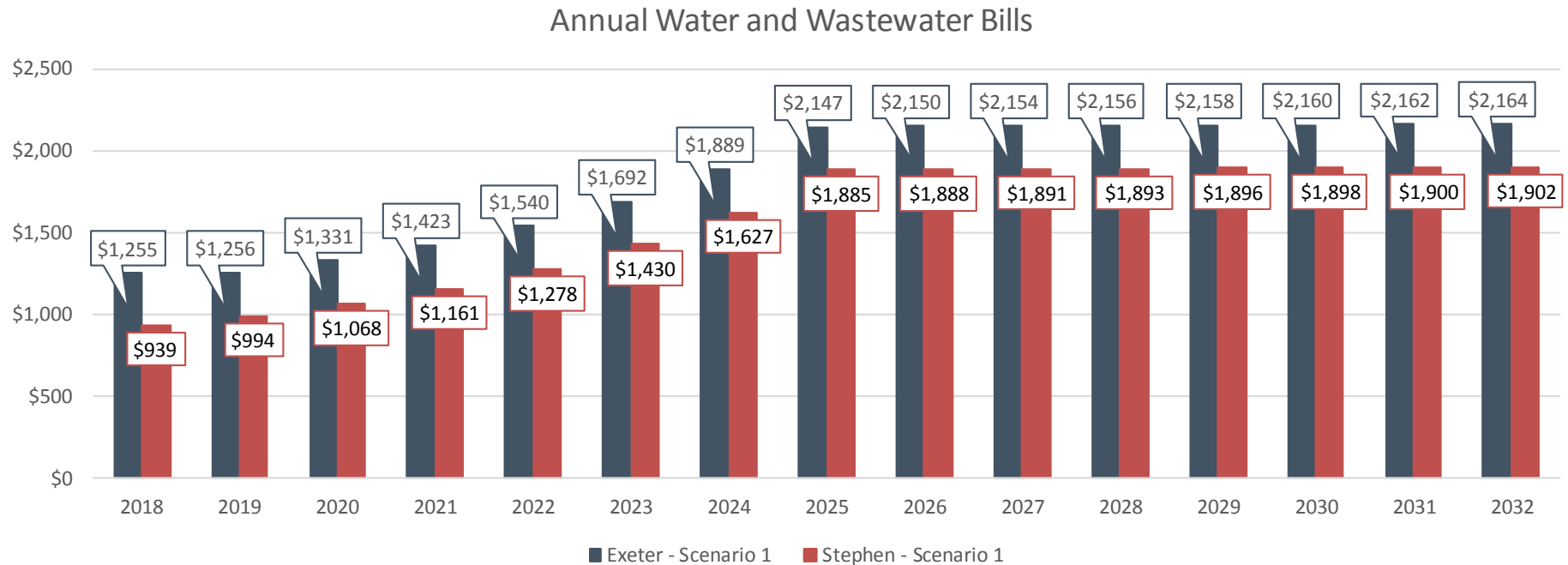
Exeter-Hensall Debt  
Repayment

Annual Bill - \$994  
(\$55 increase compared to 2018)



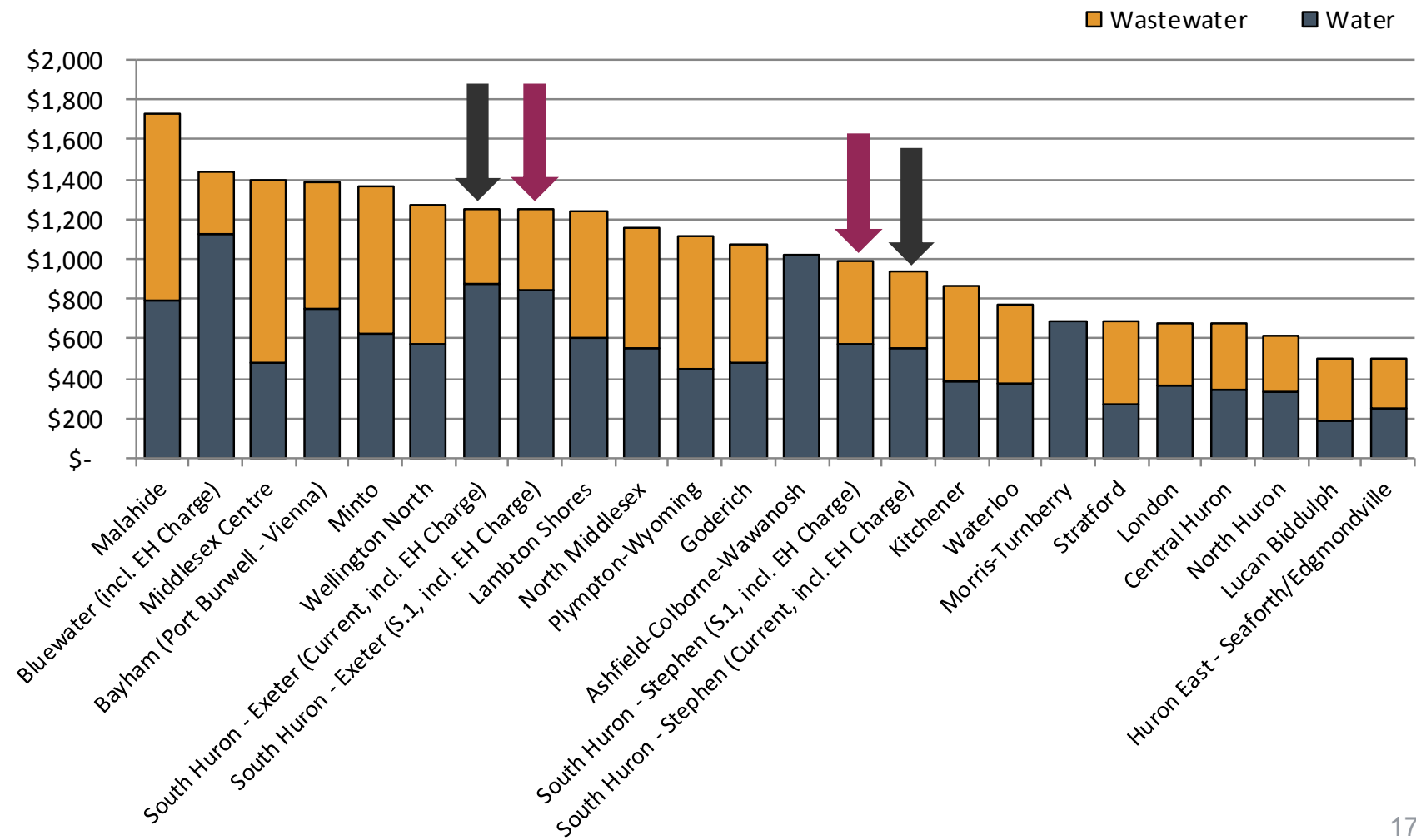
# Annual Customer Water and Wastewater Bill Impacts

Scenario Comparison – based on 167 m<sup>3</sup> of usage and 19mm Service Size



# Municipal Comparison of Annual Water and Wastewater Bill

Average Annual Residential Water and Wastewater Bill  
Based on 167 Cubic Metres of Consumption





# Recommendations

- Recommendations for Council's consideration include:
  - That Council provide for the recovery of all water and wastewater costs through full cost recovery rates;
  - Council to adopt water and wastewater rate by-law, based on rate projections presented herein;
  - That Council direct staff to consider the results of the rate study update in future amendments to the Municipality's asset management plan; and
  - Council to adopt O.Reg 453/07 Water Financial Plan for submission to Province with Drinking Water License



**Corporation of the Municipality of South Huron**  
**Committee of the Whole**  
**Minutes**

**Thursday, January 17, 2019, 6:00 p.m.**  
**Olde Town Hall-Carling Room**

Members Present:     George Finch, Chair  
                               Jim Dietrich, Member  
                               Dianne Faubert, Member  
                               Marissa Vaughan - Member  
                               Aaron Neeb, Member  
                               Barb Willard, Member  
                               Ted Oke - Member

Staff Present:         Dan Best, Chief Administrative Officer/Deputy Clerk  
                               Rebekah Msuya-Collison, Director of Legislative Services/Clerk

1.     Meeting Called to Order

Mayor Finch called the meeting to order at 6:10 p.m.

2.     Amendments to the Agenda, as Distributed and Approved by Council

**Motion:** CW#001-2019

**Moved:** B. Willard

**Seconded:** D. Faubert

**That South Huron Committee of the Whole approves the Agenda as presented.**

**Disposition: Carried**

3.     Disclosure of Pecuniary Interest and the General Nature Thereof

Aaron Neeb declared a pecuniary interest to agenda item 5.2 - Exeter Farmer's Market Committee, the general nature thereof being: "I am current manager of the Exeter Farmers Market and received an honorarium to manage the market. I am also a vendor."



4. Upcoming Legislative Changes effective March 1, 2019 and Accountability and Transparency review

CAO Best provided a brief presentation on overall committee structure, Memorandum of Understanding (MOU) options and the opportunity to re-establish committees to run more effectively. The Committee discussed working with community groups and volunteers to provide Council recommendations, a workplan and a timeline for committees moving forward. They discussed meeting with Council committee members to update them on the new accountability and transparency framework prior to the March 1, 2019 deadline.

5. Committee of Council

CAO Best noted that Mayor Finch is ex-officio on all committees of council.

5.1 Community Hub/Recreation Centre Project Steering Committee

Chair Finch called for nominations and Members Dietrich, Oke and Willard put their names forward. Vote was held by show of hands in open session.

5.2 Dashwood Community Advisory Committee

Chair Finch called for nominations and Member Faubert put her name forward.

5.3 Dashwood Community Development Fund Committee

Ward 1 Members Vaughan and Faubert were nominated for this committee. The Committee requested Council ask the Treasurer for a report regarding South Huron's share of these funds.

5.4 Exeter Community Development Fund Committee

Ward 2 members Neeb and Willard were appointed for this committee as well it was noted that recruitment of a community member will be necessary.

5.5 Kirkton-Woodham Community Centre Committee of Management - Joint with Perth South

Ward 3 member Oke was appointed to this committee and it was noted that the 5 year agreement has expired.

5.6 Kirkton-Woodham Swim Pool Committee - Joint with Perth South

Ward 3 member Oke is appointed to this committee.

#### 5.7 Rodeo Committee

Chair Finch called for nominations and member Dietrich put his name forward for the Rodeo Committee. The Committee of the Whole recommended to Council that current members should be retained for current year.

#### 5.8 Social and Volunteer Appreciation Committee

No member was appointed to the Committee as different structures and partnerships were discussed to recognize South Huron residents.

#### 5.9 South Huron Communities in Bloom Committee

Chair Finch called for nominations and member Neeb put his name forward for this Committee.

#### 5.10 South Huron Economic Development Advisory Committee

**Motion:** CW#002-2019

**Moved:** T. Oke

**Seconded:** A. Neeb

**That South Huron Committee of the Whole recommend to South Huron Council that Councillor Vaughan and Administration bring a report to Council with recommendations for a new economic strategy.**

**Disposition: Carried**

#### 5.11 South Huron Heritage Advisory Committee

**Motion:** CW#003-2019

**Moved:** B. Willard

**Seconded:** D. Faubert

**That South Huron Committee of the Whole recommend to South Huron Council that Councillor Neeb work with the Clerk and CAO to provide a report to Council with recommendations for the Heritage Advisory Committee.**

**Disposition: Carried**

#### 5.12 South Huron Landfill Liaison Committee

**Motion:** CW#004-2019

**Moved:** B. Willard

**Seconded:** T. Oke

**That South Huron Committee of the Whole recommend to South Huron Council that Deputy Mayor Dietrich and the Clerk bring a report to Council with recommendations for the Landfill Liaison Committee.**

**Disposition: Carried**

5.13 Committee of Adjustment

**Motion:** CW#005-2019

**Moved:** D. Faubert

**Seconded:** A. Neeb

**That South Huron Committee of the Whole recommend South Huron Council affirm the South Huron Committee of Adjustment and limit the members to 3 members from all of council as follows:**

- **Councillor Oke**
- **Councillor Neeb**
- **Deputy Mayor Dietrich**

**Disposition: Carried**

5.14 Property Standards Committee

5.15 South Huron Animal Tribunal

The Committee did not appoint members at this time as there is a report being brought forward to the January 21, 2019 Regular Council meeting on the Animal Control Tribunal.

5.16 Age-Friendly Community Advisory Committee

Chair Finch called for nominations and Members Vaughan and Faubert put their names forward.

**Motion:** CW#006-2019

**Moved:** B. Willard

**Seconded:** A. Neeb

**That South Huron Committee of the Whole recommend to South Huron Council to affirm the following Boards and Committees of**

**Council and appoint the following Council member(s) to the corresponding committee:**

- **Community Hub Recreation Centre Project Steering Committee - Councillor Oke and Deputy Mayor Jim Dietrich**
- **Dashwood Community Advisory Committee - Councillor Faubert**
- **Dashwood Community Development Fund Committee - Councillors Faubert and Vaughan**
- **Exeter Community Development Fund Committee - Councillors Neeb and Willard**
- **Kirkton-Woodham Community Centre Committee of Management - Councillor Oke**
- **Kirkton-Woodham Swim Pool Committee - Councillor Oke**
- **Rodeo Committee - Deputy Mayor Dietrich**
- **South Huron Communities in Bloom - Councillor Neeb**
- **Property Standards Committee - All of Council**
- **Age-Friendly Community Advisory Committee - Councillors Vaughan and Faubert; and**

**That where required, new Board/Committee Terms of Reference will be prepared by Administration staff; and**

**That where required, staff proceed with the recruitment of the Committees.**

**Disposition: Carried**

**6. Council Representatives appointed to External Committees**

**6.1 Huron Waves Music Festival Committee (formerly Bach Festival)**

Member Neeb was appointed to the Huron Waves Music Festival Committee.

**6.2 South Huron Farmers Market**

A. Neeb declared a conflict on this item and left the Carling Room at 8:20 p.m.

**Motion:** CW#007-2019

**Moved:** B. Willard

**Seconded:** T. Oke

**That South Huron Committee of the Whole recommend to South Huron Council that Administration contact South Huron Farmer's Market and Cultural Collective and report to Council with recommendations.**

**Disposition: Carried**

Member Neeb returned to the table at 8.38 p.m.

**6.3 South Huron Chamber of Commerce**

**Motion:** CW#008-2019

**Moved:** J. Dietrich

**Seconded:** D. Faubert

**That South Huron Committee of the Whole recommend South Huron Council appoint Councillor Oke to the South Huron Chamber of Commerce.**

**Disposition: Carried**

**6.4 Coalition for Huron Injury Protection**

There was no member appointed to this committee.

**7. Ausable Bayfield Conservation Authority - Shoreline Management Plan**

**8. Community Grant Review**

**Motion:** CW#009-2019

**Moved:** J. Dietrich

**Seconded:** M. Vaughan

**That South Huron Committee of the Whole recommend South Huron Council appoint a Special Purpose Committee and refer the 2019 Community Grant Applications to the Committee to review the applications as part of the budget process; and**

**That the Committee will report to Council with recommendations for Council consideration; and**

**That the following members are appointed to the Special Purpose Committee:**

- **Councillor Oke**
- **Councillor Faubert**

- **Councillor Willard**  
**with the support of the CAO.**

**Disposition: Carried**

CAO Best advised that Administration will coordinate with the Special Purpose Committee and set a date to review the grant applications.

9. Committee Structure Discussions

10. Adjournment

**Motion:** CW#009-2019

**Moved:** G. Finch

**Seconded:** A. Neeb

**That South Huron Committee of the Whole does now adjourn at 8:53 p.m.**

**Disposition: Carried**

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George Finch, Chair

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Rebekah Msuya-Collison, Clerk



**Corporation of the Municipality of South Huron**  
**Minutes for the Regular Council Meeting**

**Monday, January 21, 2019, 6:00 p.m.**  
**Council Chambers – Olde Town Hall**

Members Present: George Finch, Mayor  
Jim Dietrich, Deputy Mayor  
Dianne Faubert, Councillor - Ward 1  
Marissa Vaughan, Councillor - Ward 1  
Aaron Neeb, Councillor - Ward 2  
Barb Willard, Councillor - Ward 2  
Ted Oke - Councillor - Ward 3

Staff Present: Don Giberson, Director of Infrastructure and Development  
Dwayne McNab, Chief Building Official  
Scott Currie, Manager of Community Services  
Dan Best, Chief Administrative Officer/Deputy Clerk  
Rebekah Msuya-Collison, Director of Legislative Services/Clerk

1. Meeting Called To Order

Mayor Finch called the meeting to order at 6:00 pm.

2. Public Meeting

3. Amendments to the Agenda, as Distributed and Approved by Council

Addition of 5.2 - PowerPoint Presentation

Addition of Item 6.4 - Committee Resolutions Brought Forward

Addition of Item 13 - Closed Session

**Motion:** 035-2019

**Moved:** J. Dietrich

**Seconded:** D. Faubert

**That South Huron Council approves the Agenda as amended.**

**Disposition: Carried**

4. Disclosure of Pecuniary Interest and the General Nature Thereof

4.1 A. Neeb – Resolution re Farmers Market under item 6.4 -Committee of the Whole Meeting of January 18 2019

Current Manager and Vendor with the Exeter Farmers Market. Paid honorarium from Community Grant to manage market's 2018 season.

5. Delegations

5.1 South Huron Chamber of Commerce - Partnering for our Future

Leanne Comeau, President of South Huron Chamber of Commerce gave Council an overview of the Chamber including partnerships, membership and goals. She advised that the Chamber is requesting that South Huron Council continue their community development partnership. She thanked Council and noted that there was a recommendation to appoint a Council liaison already on the agenda. She asked that Council also consider a Memorandum of Understanding with the Chamber.

**Motion:** 036-2019

**Moved:** A. Neeb

**Seconded:** B. Willard

**That South Huron Council receives the delegation from the Chamber of Commerce as presented by Leanne Comeau.**

**Disposition: Carried**

5.2 Ausable Bayfield Conservation Authority - Shoreline Management Plan Review

Geoff Cade, Water and Planning Manager presented an overview and history of development guidelines. He noted that the current Shoreline Management Plan does not meet current standards. He advised that this plan is still a draft and is in the public consultation process.

Mr. Cade reviewed the development guidelines and shoreline protection zones and advised that shoreline science is evolving and technical guidelines show how to avoid hazards.

Mr. Cade advised that ABCA continues to work with site specific exemptions but if application not approved by staff then there is an appeal process through a board hearing. He also clarified that although they are



called guidelines, they are direction to staff as they provide the authority to issue permits. Only the Board of Directors can deny a permit.

CAO Best noted he and Councillor Vaughan will submit formal comments on the Shoreline Plan on behalf of South Huron and provide copy to Council for information.

**Motion:** 037-2019

**Moved:** B. Willard

**Seconded:** T. Oke

**That South Huron Council receives the delegation from the Ausable Bayfield Conservation Authority as presented by Geoff Cade, Water and Planning Manager.**

**Disposition: Carried**

6. Minutes

6.1 Minutes of the Regular Council Meeting of January 7, 2019

6.2 Minutes of Public Meeting of January 7, 2019

CAO Best provided Council with an update on the Kints rezoning By-Law and outlined different options for Council consideration. He recommended that Huron County Planning and the Applicant's Planning consultant try to come up with a resolution.

**Motion:** 038-2019

**Moved:** A. Neeb

**Seconded:** D. Faubert

**That South Huron Council adopts the minutes of the Regular Council and Public Meeting of January 7, 2019 as amended.**

**Disposition: Carried**

6.3 Minutes of the Special Budget Meeting of January 14, 2019

**Motion:** 039-2019

**Moved:** J. Dietrich

**Seconded:** D. Faubert

**That South Huron Council adopts the minutes of the Special Budget Meeting of January 14, 2019, as amended.**

**Disposition: Carried**

6.4 Resolutions -Committee of the Whole Meeting of January 18 2019

**Motion:** 040-2019

**Moved:** A. Neeb

**Seconded:** D. Faubert

**That South Huron Council accept the recommendations from the Committee of the Whole as follows:**

**That Councillor Vaughan and Administration bring a report to Council with recommendations for a new economic strategy for the South Huron Economic Development Advisory Committee; and**

**That Councillor Neeb work with the Clerk and CAO to bring a report to Council with recommendations for the Heritage Advisory Committee; and**

**That Deputy Mayor Dietrich and the Clerk bring a report to Council with recommendations for the Landfill Liaison Committee.**

**Disposition: Carried**

**Motion:** 041-2019

**Moved:** A. Neeb

**Seconded:** M. Vaughan

**That South Huron Council accept the recommendation of the Committee of the Whole and affirm the South Huron Committee of Adjustment and limit the members to 3 members from all of council as follows:**

- **Councillor Oke**
- **Councillor Neeb**
- **Deputy Mayor Dietrich**

**Disposition: Carried**

**Motion:** 042-2019

**Moved:** T. Oke

**Seconded:** B. Willard

**That South Huron Council accept the recommendation of the Committee of the Whole and affirm the following Boards and Committees of Council and appoint the following Council member(s) to the corresponding committee:**

- **Community Hub Recreation Centre Project Steering Committee - Councillor Oke and Deputy Mayor Jim Dietrich**
- **Dashwood Community Advisory Committee - Councillor Faubert**
- **Dashwood Community Development Fund Committee - Councillors Faubert and Vaughan**
- **Exeter Community Development Fund Committee - Councillors Neeb and Willard**
- **Kirkton-Woodham Community Centre Committee of Management - Councillor Oke**
- **Kirkton-Woodham Swim Pool Committee - Councillor Oke**
- **Rodeo Committee - Deputy Mayor Dietrich**
- **South Huron Communities in Bloom - Councillor Neeb**
- **Property Standards Committee - All of Council**
- **Age-Friendly Community Advisory Committee - Councillors Vaughan and Faubert; and**

**That where required, new Board/Committee Terms of Reference will be prepared by Administration staff; and**

**That where required, staff proceed with the recruitment of the Committees.**

**Disposition: Carried**

A. Neeb declared a conflict on this item and left the meeting at 6:49 p.m.

**Motion:** 043-2019

**Moved:** D. Faubert

**Seconded:** J. Dietrich

**That South Huron Council accept the recommendation of the Committee of the Whole and have Administration contact South Huron Farmer's Market and Cultural Collective and report to Council with recommendations.**

**Disposition: Carried**

A. Neeb returned to the meeting at 6:50 p.m.

**Motion:** 044-2019

**Moved:** J. Dietrich

**Seconded:** M. Vaughan

**That South Huron Council accept the recommendation of the Committee of the Whole and appoint Councillor Oke to the South Huron Chamber of Commerce.**

**Disposition: Carried**

**Motion:** 045-2019

**Moved:** J. Dietrich

**Seconded:** M. Vaughan

**That South Huron Committee of the Whole recommend South Huron Council appoint a Special Purpose Committee and refer the 2019 Community Grant Applications to the Committee to review the applications as part of the budget process; and**

**That the Committee report to Council with recommendations for Council consideration; and**

**That the following members are appointed to the Special Purpose Committee:**

- **Councillor Oke**
- **Councillor Faubert**
- **Councillor Willard**

**with the support of the CAO.**

**Disposition: Carried**

7. **Councillor Board and Committee Reports**

7.1 Exeter Business Improvement Area - Draft Minutes of November 13, 2018

7.2 South Huron Police Service Board - Minutes of November 20, 2018

7.2.1 South Huron Police Services Board Report - November & December 2018

### 7.3 Community Hub Recreation Centre Project Steering Committee - Draft Minutes of January 8, 2019

Mayor Finch left the chair at 6:52 p.m. and Deputy Mayor Dietrich took the chair.

Mayor Finch thanked the committee for all their hard work and reviewed the history of the Recreation Centre which was built as a partnership with monies donated by the Townships of Stephen and Usborne and the Town of Exeter. He said that the building of any kind of facility would be challenging to sustain financially over the long term and would be a burden to the future tax payers.

He advised that he is of the opinion that this current dedicated and community minded Hub Committee remain active and that Council review and establish the scope of the project so that Council can provide the Committee with clear direction to move forward.

Mayor Finch resumed the chair at 6:58 p.m.

Councillor Neeb thanked the Committee for all their work so far and agreed that Council has to look at South Huron's needs.

Councillor Oke thanked the Committee and as a member of the Steering Committee gave Council an overview of the survey and the purpose of the next steps in order to see what the level of interest was and whether people would consider fundraising or donating money towards the project. He said that this study would not commit the municipality to any project but was more of a test to see what kinds of support there was and to get feedback from the community.

Councillor Vaughan expressed her thanks to the committee for all of their hard work. She had concerns with moving forward with the consultant prior to coming up with direction for steering committee and community moving forward.

Deputy Mayor Dietrich said there was a lot of work done and that this must be acknowledged. He said he agrees with a discussion on how to proceed.

Councillor Faubert advised while she campaigned a lot of people were firm on their views about the municipality not affording a new hub.

Councillor Willard said that there is more to consider than cost as the municipality needs to bring people here. She said that the Steering

Committee is doing a great job and Council needs to let them go ahead and get information so they can find out if South Huron can afford the project.

**Motion:** 046-2019

**Moved:** T. Oke

**Seconded:** B. Willard

**That South Huron Council accept the recommendation of the Community Hub Recreation Centre Project Steering Committee;**

**That the committee endorses the results of the October 2018 LeisurePlan International Study identifying an indoor pool, indoor walking track, a fitness conditioning centre, a facility to support group exercises classes, as well as a single ice pad as the core elements of the project description required for the Fundraising Feasibility Study.**

Councillor Oke called for a recorded vote.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
G. Finch		X	
J. Dietrich		X	
D. Faubert		X	
A. Neeb		X	
T. Oke	X		
M. Vaughan		X	
B. Willard	X		
<b>Results</b>	<b>2</b>	<b>5</b>	<b>0</b>

**Disposition: Defeated (2 to 5)**

Council directed a Committee of the Whole be set up to establish the scope of the recreation project so Council can provide the Committee with clear direction to move forward.

**Motion:** 047-2019 (deferred)

**Moved:** T. Oke

**Seconded:** D. Faubert

That South Huron Council accept the recommendation of the Community Hub Recreation Centre Project Steering Committee;

That the community recreation facility – excluding the arena – be membership based, and that this adjusted model be incorporated into the fundraising feasibility study to be tested by Campaign Coaches.

**Amendment - Deferral:**

**Motion:** 048-2019

**Moved:** M. Vaughan

**Seconded:** A. Neeb

**That South Huron Council defer motion 047-2019 regarding the adjusted model to be incorporated into the fundraising feasibility study to be tested by Campaign Coaches.**

**Disposition: Carried**

**Motion:** 049-2019

**Moved:** J. Dietrich

**Seconded:** T. Oke

**That South Huron Council accept the recommendation that Craig Hebert be invited to return to the committee as a member of the public.**

**Disposition: Carried**

**Motion:** 050-2019

**Moved:** A. Neeb

**Seconded:** D. Faubert

**That the minutes of the following committees and/or boards be received as presented to Council:**

- **Exeter Business Improvement Area - Draft Minutes of November 13, 2018**

- **South Huron Police Services Board - Minutes of November 20, 2018**
- **Community Hub Recreation Centre Project Steering Committee - Draft Minutes of January 8, 2019**

**Disposition: Carried**

## 8. Staff Reports

### 8.1 Planning

### 8.2 Infrastructure and Development

#### 8.2.1 D. Giberson, Director of Infrastructure and Development- DWQMD -QMS Policy Statement

Mayor Finch thanked the water department for all of their hard work and their excellent inspection report. Director Giberson introduced the water department Mark Sutherland, Curtis Regier, Tom Griffith, Jason McBride, Chad Arnold, Shawn Young and noted that Ange Barnes is also part of the team but could not make the meeting tonight. He said that the MOE inspection results could not be done without the dedication of the entire team.

**Motion:** 051-2019

**Moved:** T. Oke

**Seconded:** M. Vaughan

**That South Huron Council receives the report from Don Giberson, Director of Director of Infrastructure and Development RE: Commitment and endorsement of the Drinking Water Quality Management System and Quality Management System Policy Statement; and**

**That South Huron Council confirms their commitment to a Quality Management System for the South Huron Water Distribution System and endorses the Commitment and Endorsement statement as set out in the QMS Operational Plan; and**

**That South Huron Council authorizes the Mayor, Chief Administrative Officer and Designated QMS Representative to sign the Commitment and Endorsement statement, as set out in the QMS Operational Plan.**



**Disposition: Carried**

- 8.2.2 D. Giberson, Director of Infrastructure and Development  
- Ministry of the Environment, Conservation and Parks 2018  
Inspection Report South Huron Water Distribution System

**Motion:** 052-2019

**Moved:** J. Dietrich

**Seconded:** B. Willard

**That South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development re: Ministry of the Environment, Conservation and Parks 2018 Inspection Report South Huron Water Distribution System.**

**Disposition: Carried**

- 8.2.3 D. Giberson, Director of Infrastructure and Development - Tender  
Results Mollard Line Structure 1056

**Motion:** 053-2019

**Moved:** J. Dietrich

**Seconded:** M. Vaughan

**That South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development re: Tender Results – Mollard Line Structure #1056 Replacement; and**

**That South Huron Council accept the tender received from Cope Construction and Contracting Inc. and award a contract for the Mollard Line Structure #1056 Replacement for a total cost of \$ \$417,377.50 plus HST.**

**Disposition: Carried**

- 8.2.4 D. Giberson, Director of Infrastructure and Development - 2019  
Garbage and Recycling Fees

Director Giberson advised that the percentage differences between the BRA and the municipality calculation is because the BRA bills the municipality per household and the municipality bills residents on a per bin basis. The calculated percentage change for the

municipality comes from the net increase for recycling services and operation of the plant, divided by the number of bins.

**Motion:** 054-2019

**Moved:** A. Neeb

**Seconded:** J. Dietrich

**That South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development re: Proposed 2019 Waste Management Fees; and**

**That South Huron Council authorize the Fees and Charges By-law #34-2015 be amended to increase the current 2018 Waste Management curbside waste collection and recycling fees by 3.5% effective January 1, 2019.**

**Disposition: Carried**

### 8.3 Financial Services

### 8.4 Administration

#### 8.4.1 D.McNab, Chief Building Official - Q4 Quarter Building Activity Report and 2018 Building Activity Report

Council noted that there is a lot of investment in South Huron and thanked CBO McNab and team for all their hard work.

**Motion:** 055-2019

**Moved:** J. Dietrich

**Seconded:** D. Faubert

**That South Huron Council receives the report from D. McNab, Chief Building Official re: Quarterly Building Activity Report (Q4) and the Building Activity Report completed to the end of December 2018 for information only.**

**Disposition: Carried**

#### 8.4.2 R. Msuya-Collison, Clerk - Accessibility 2019 Plan

**Motion:** 056-2019

**Moved:** T. Oke

**Seconded:** B. Willard

**That the report of Rebekah Msuya-Collison, Clerk re: 2019 Annual Accessibility Plan be received; and**

**That the necessary By-law be forwarded to Council for the required three readings.**

**Disposition: Carried**

8.4.3 R. Msuya-Collison, Clerk - Animal Control Tribunal Update

**Motion:** 057-2019

**Moved:** T. Oke

**Seconded:** J. Dietrich

**That South Huron Council receives the report from Rebekah Msuya-Collison, Municipal Clerk re: Animal Control Tribunal Update.**

**Disposition: Carried**

8.4.4 R. Msuya-Collison, Clerk - Post Election Accessibility Report

**Motion:** 058-2019

**Moved:** D. Faubert

**Seconded:** T. Oke

**That South Huron Council receive the report from R. Msuya-Collison re: Post-Election Accessibility Report.**

**Disposition: Carried**

8.4.5 D. Best, Chief Administrative Officer - South Huron - Gaming Host Site

**Motion:** 059-2019

**Moved:** D. Faubert

**Seconded:** T. Oke

**That the report of D. Best, Chief Administrative Officer dated January 21, 2019 with respect to the Municipality of South Huron becoming a gaming host site be received; and**

**That the Council of the Municipality of South Huron declares its support for a casino gaming facility within the former Stephen Township (Grand Bend); and**

**That the casino style gaming facility within the community could include but is not limited to, a wide variety of entertainment options such as sport games, charitable gaming, electronic gaming devices and live table games; live entertainment, restaurants and hotel; and**

**That staff be authorized to proceed with discussions with the appropriate governing bodies.**

Mayor Finch called for a recorded vote.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>
G. Finch	X		
J. Dietrich	X		
D. Faubert	X		
A. Neeb	X		
T. Oke	X		
M. Vaughan	X		
B. Willard	X		
<b>Results</b>	<b>7</b>	<b>0</b>	<b>0</b>

**Disposition: Carried (7 to 0)**

9. Deferred Business

9.1 South Huron Animal Tribunal

**Motion:** 009-2019 (Defeated)

**Moved:** J. Dietrich

**Seconded:** T. Oke

**That South Huron Council hereby sets the date for a hearing of the South Huron Animal Control Tribunal for February 4, 2019 at 5:00 p.m.**

**Disposition: Defeated**

**Motion:** 060-2019

**Moved:** T. Oke

**Seconded:** A. Neeb

**That South Huron Council direct the Clerk to proceed in the next steps as outlined in clerk's report 5-2019 Animal Control Update as follows:**

- 1. Remove reference to South Huron Animal Control Tribunal in Animal Control By-Law 21-2018**
- 2. Amend 21-2018 to Revoke any current designations**
- 3. Remove Clauses 8 and 9 from By-Law 21-2018**
- 4. Rescind Animal Control Tribunal By-Law 85-2018**
- 5. Contact Ministry of Attorney General to provide amendment to By-Law**
- 6. Update Fees & Charges By-Law to remove licence fee for designation.**

**Disposition: Carried**

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Councillor Willard asked about municipal responsibility with regards to clearing snow between street and the sidewalk. CAO Best advised he will follow up with the concerns.

Deputy Mayor Dietrich thanked the firefighters for their hard work this last week in such cold weather.

Councillor Oke noted that he attended the Ag Dairy Barn Open house on Saturday which is one of the largest in the area with over 950 stalls.

Mayor Finch advised he attended Mount Carmel School and read to the children.

## 12. Communications

12.1 Office of the Fire Marshal and Emergency Management -Notification of Review Letter

12.2 MPAC - 2018 Year End Assessment Report

12.3 Ontario Energy Board - Gas Rate Increase

12.4 Ausable Bayfield Conservation Authority - 2019 Budget and Invitation to an Information Session

Councillor Vaughan noted that she will attend the Tuesday afternoon Information session.

12.5 Exeter Business Improvement Area - Resignation - James Eddington

12.6 Exeter Lions Club - Request Resolution - Municipal Significance

Council provided direction to Administration to investigate an MOU with the Lion's Club.

**Motion:** 061-2019

**Moved:** A. Neeb

**Seconded:** T. Oke

**That South Huron Council declare the following Lion's Club events as municipally significant:**

- **Lion's vs Fire Department Hockey game - March 16, 2019;**
- **30th ABCA Conservation Dinner - April 11, 2019;**
- **23rd Annual Exeter Ram Rodeo.**

**Disposition: Carried**

12.7 Canada Day Committee - Membership Concerns

**Motion:** 062-2019

**Moved:** A. Neeb

**Seconded:** D. Faubert

**South Huron Council directed staff to bring back a report outlining the scope of the current activities to see what is involved now and opportunities on how to move ahead with council help with projects.**

**Disposition: Carried**

- 12.8 City of Hamilton - Resolution - Maintaining the Voters' List for Municipal Elections

**Motion:** 063-2019

**Moved:** J. Dietrich

**Seconded:** M. Vaughan

**That South Huron Council receive communication items not otherwise dealt with.**

**Disposition: Carried**

7:51 p.m. - Mayor Finch called for a 5 minute recess.

13. Closed Session

**Motion:** 064-2019

**Moved:** J. Dietrich

**Seconded:** A. Neeb

**That South Huron Council proceeds in Closed Session at 7:56 p.m. for the purpose of addressing personal matters about an identifiable individual, including municipal or local board employees; and**

**That the Clerk remain in attendance.**

**Disposition: Carried**

14. Report from Closed Session

Council reconvened in open session at 8:27 p.m. CAO Best returned to the Chamber.

Mayor Finch reported out that direction has been given to Staff and Councillor Vaughan as a member of the CAO Performance Review Committee reported that remuneration and training expenses for the CAO for the 2019 year are set.

CAO Best thanked Council for their support.

15. By-Laws

15.1 By-Law No. 06-2019 - Actual Costs Carroll Municipal Drain

**Motion:** 065-2019

**Moved:** B. Willard

**Seconded:** T. Oke

**That the South Huron Council gives first, second and third and final reading to By-Law #06-2019, being a by-law to amend by-law #61-2018 to provide for collection of actual costs for construction of the Carroll Municipal Drain 2018.**

**Disposition: Carried**

15.2 By-Law No. 07-2019 - 2019 Annual Accessibility Plan

**Motion:** 066-2019

**Moved:** J. Dietrich

**Seconded:** M. Vaughan

**That the South Huron Council gives first, second and third and final reading to By-Law #07-2019, being a by-law to a by-law to adopt the County of Huron 2019 Annual Accessibility Plan.**

**Disposition: Carried**

16. Confirming By-Law

16.1 By-Law No. 08-2019 – Confirming By-Law

**Motion:** 067-2019

**Moved:** D. Faubert

**Seconded:** M. Vaughan

**That the South Huron Council gives first, second and third and final reading to By-Law #08-2019, being a by-law to confirm matters addressed at the January 21, 2019, Council meeting.**

**Disposition: Carried**



17. Adjournment

**Motion:** 068-2019

**Moved:** J. Dietrich

**Seconded:** D. Faubert

**That South Huron Council hereby adjourns at 8:33 p.m., to meet again on January 23, 2019 at 5:00 p.m. or at the Call of the Chair.**

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk

Report to: South Huron Council  
Date: January 30, 2019  
From: Deputy Mayor Jim Dietrich  
Re: Landfill Liaison Committee

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**Recommendation:**

That the report of Deputy Mayor Dietrich dated January 30, 2019 be received; and

That South Huron Council affirm the Landfill Liaison Committee as a Committee of Council and appoint the community members Jack Glavin, Helen Coolman and Donna Shapton and;

That \_\_\_\_\_ be appointed as the Council Representative.

**Report:**

South Huron Council directed that a report to Council with recommendations for the Landfill Liaison Committee at the January 21<sup>st</sup> Council meeting. I met with Jack Glavin and he advised that even though the Committee did not meet in the previous term of Council, it is important that the committee is appointed if there is an issue. There is no financial cost to the municipality if the committee does not meet. Jack Glavin and Donna Shapton were appointed for the previous term of Council and have agreed that they would be willing to stand on the committee. I would be willing to sit on the Committee as Council representative.

Respectfully submitted

Deputy Mayor Jim Dietrich



**Corporation of the Municipality of South Huron  
Community Hub / Recreation Project Steering Advisory Committee  
Meeting Minutes  
January 22<sup>nd</sup>, 2019  
7:00 PM – 9:00 PM  
Carling Room**

**Present:**

Chair, Dawn Rasenberg  
Councillor Ted Oke  
Deputy Mayor Jim Dietrich  
Craig Ivatts  
Peter Hrudka  
Mayor George Finch, Ex-Officio  
Vice Chair, Mike Ondrejicka  
Robert Oud  
Ron Mayer  
Craig Hebert

**Staff:**

Scott Currie, Recording Secretary  
Dan Best, CAO  
Sean Dillon, YMCA  
Glen Boy, Campaign Coaches

**1. Call To Order**

The Chair called the meeting to order at 7:02 PM.

**2. Agenda**

**Motion:** 5-2019

**Moved:** Oke

**Second:** Oud

**Disposition:** Carried

That the Agenda for January 22<sup>nd</sup>, 2018 be approved, as amended.

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**4. Minutes**

**Motion:** 6-2019

**Moved:** Oke

**Second:** Ivatts

**Disposition:** Carried

That the minutes for January 8<sup>th</sup>, 2019 be approved, as presented.

## **5. Business Arising**

None.

## **6. Business to be Discussed**

6.1 YMCA Fall/Winter 2018 Focus Group Report

6.2 Council Update

- To support the fundraising feasibility study, the Project Steering Committee created a draft project description for South Huron Council to consider at the January 8<sup>th</sup> meeting.
- There is strong commitment and support from Council for the Project Steering Committee's process and for the work that has been done to date.
- However, the Project Steering Committee's recommendations were not supported by Council at the January 21<sup>st</sup> Council meeting.
- Instead, Council opted to review and discuss the information received from the Project Steering Committee and will do so at a Committee of the Whole meeting within the next month.

6.3 Fundraising Feasibility Study - review draft project description and stakeholder information letter

**Motion:** 7-2019

**Moved:** Ondrejicka

**Second:** Hrudka

**Disposition:** Carried

The Project Steering Committee recommends that the site to consider for the new community hub / rec centre is the site of the current South Huron Rec Centre.

**Motion:** 8-2019

**Moved:** Oud

**Second:** Ivatts

**Disposition:** Carried

That the meeting be extended to 9:30 PM.

**7. Work Plan Review**

**8. Committee Updates**

**9. Correspondence**

**10. Key Messages**

- The Committee received the YMCA's Focus Group report.
- The Committee expresses thanks to all individuals who participated in the YMCA focus groups
- The Committee discussed the location of a new community hub / rec facility and made a recommendation that the site of the South Huron Rec Centre be considered.
- The Committee is continuing its mission to gather information that explores the feasibility of developing a new community hub / recreation centre.
- No decisions on the proposed new facility have been made. All information gathered by the Committee will be presented to South Huron Council for decision.

**11. Adjournment**

**Motion:** 9-2019

**Moved:** Hrudka

**Second:** Mayer

**Disposition:** Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 9:26 PM to meet again on February 5<sup>th</sup>, 2019 at 7:00 PM or at the Call of the Chair.



Association Services  
49 Finch Drive, Unit 7A  
Sarnia, ON N7S 5C6  
519-336-9622  
www.ymcaswo.ca

January 22, 2019

## REPORT

**TO:** Community Hub/Recreation Project Steering Advisory Committee

**FROM:** Sean Dillon, Senior Manager Business Development

**RE:** User Group Focus Group Sessions – Feedback and Analysis

### Background

As part of its contracted scope of work, for Community Development Services, the YMCA conducted User Group Focus Group sessions to gather input on the proposed Community Hub/Recreation Centre. Three sessions were held with attendees representing Service Clubs, Social Service Agencies, Aquatic User Groups, Arts and Culture Groups, Field Sports, Sports/Recreation, and Ice User Groups. In all 21 User Groups, represented by 27 individuals, participated in the process. Some groups provided written submissions and those are appended to this report.

A summary of key feedback of each individual focus group follows with combined results and conclusions at the end of the report.

### Aquatics Focus Group

The focus group was attended by members of the South Huron Canadian Mental Health Association (CMHA) and the Kirkton Pool Committee with the Mayor Elect also sitting in on the session.

### Organizational Profile:

CMHA serves 138 clients in Exeter of all ages. The average age of its clients is 48 however; they report a growing demand for service for youth. 98% of CMHA's clients receive some program support or subsidy, primarily through government and social assistance funding.

The Kirkton pool is a multi-municipality partnership (South Huron and Perth South) that is managed by a committee of volunteers who manage and program this summer pool. No hard enrolment/participation numbers were available however; the representative anecdotally reported the pools runs at 80% of its capacity and estimates 340 children participate in lessons, 3000 public swim participations, 136 Day Camp enrollees, and a staff of 8. The pool serves all age groups and estimates its average user is 40 years old. Kirkton also reports a large catchment area with participants travelling from Exeter and Lucan.

### Pool Usage:

The CMHA runs programs throughout the region and accesses recreational pool space for its clients in Exeter, Vanastra, Goderich and Kirkton. The CMHA indicates a continued and growing interest in pool access for recreational and

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communities

therapeutic purpose for its clients and supports an aquatic component within the Community Hub/Recreation Centre model.

Kirkton pool runs in the months of July and August and offers a full range of lessons, water aerobics, and recreational swimming.

The group also identified current Vanastra Pool usage by the local Exeter high school phys-ed program and swim team. Additionally; the One Care program was identified as a casual user of recreational pool space for its clients.

Desired Community Hub/Recreation Centre Amenities/Programs:

- |         |  |
|---------|--|
| CMHA    | -recreation focused pool and hot tub<br>-walking track<br>-accessible Fitness Centre<br>-shared meeting rooms/offices<br>-community Kitchen  |
| Kirkton | -expressed concern with the cost of aquatic centre operation<br>-expressed concern for transportation needs of those external to Exeter<br>-walking track<br>-shared meeting rooms<br>-kitchen<br>-Gymnasium/Multi-purpose space |

Support of the Community Hub/Recreation Centre project:

Neither group is capable of supporting a capital campaign but CMHA staff indicated a willingness to personally donate. CMHA indicated an interest in renting space and accessing programs on a fee for service basis. CMHA would further be willing to partner on the provision or facilitation of programming within the proposed centre.

The representative from Kirkton Pool indicated general support for recreation programs and facilities but is not supportive of including an aquatic centre within that model.

Social Service Agencies, Service Clubs, Arts, Culture and Community Groups Focus Group

This Focus Group saw participation from 12 different groups:

Exeter Food Bank	Alzheimer's Society	Community Theatre
South Huron Optimists Club	MS Society	South Huron Cultural Collective
Centralia/Huron Park Lions Club	Communities in Bloom	South Huron Band
Huron Arts and Heritage Network	Huron County Library	
Ausable Bayfield Conservation Authority		

Organizational Profiles:

While most organizations expressed service to all age groups the average age of each organization's volunteers, staff, and participants was 50 years old. All identified aging demographics, increasing need, and aging/burnout of volunteers as key challenges to their organizations. Local service clubs reported steady or growing membership; bucking the

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national trend of service club decline. The availability of shared or dedicated space was also identified as a key challenge for many of the organizations represented. The following group sizes were reported:

Exeter Food Bank	300	Alzheimer's Society	400
Community Theatre	150	South Huron Optimists	25
MS Society	150	Cultural Collective	375
Centralia Lions Club	32	Communities in Bloom	20
South Huron Band	22	Huron Arts & Heritage Network	8

It is worth noting that there was a lot of overlap of representation (persons representing or belonging to multiple organizations) pointing to an interconnected local network of organizations and partners.

Desired Community Hub/Recreation Centre Amenities/Programs:

Meeting Rooms of varying sizes with full A/V capabilities	6
Community Hall	4
Kitchen	3
Bar	3
Connection to the outdoors	3
Fitness Centre	2
Green Build and Operating Centre	2
Walking Track	2
Multi-purpose space	2
Music Practice/Recording Space	2
Accessible design (physical, gender, breast feeding consideration)	2
Café	2
Ice Rink	2
Dog Park	2
Surrounding Park space	2
Storage	2
Gymnasium	1
Business Centre	1
Tuck Shop	1
Wifi Enabled building	1
Performance Hall	1
Farmer's Market	1
Museum/Archive space	1
Sports Fields	1
Aquatic Centre	1

Support of the Community Hub/Recreation Centre project:

Service Clubs indicated they would be highly likely to support a capital fund-raising campaign however; also reported existing fund-raising commitments. Additionally; they expressed an interest in providing ongoing operational support.

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The remaining organizations reported a moderate interest in the rental of space within a Community Hub element of the proposed project. Many spoke to accessing meeting rooms and the potential of shared office space. The costs of space rental was identified as a concern. Most organizations are highly price sensitive and requested a community group rate or a no-charge rate be considered.

Modest interest and support for program and service partnerships was expressed by several of the groups.

### **Ice, Field, and Recreational Sports Groups Focus Group**

This focus group saw participation from 6 groups:

Seniors 55+ Pickleball	Senior Pickup Hockey	South Huron Minor Hockey
South Huron Youth Soccer	ESC Figure Skating	Adult Soccer

### **Organizational Profiles:**

	Participants	Volunteers	Ages Served	Gender
Seniors 55+ Pickleball	65	4	55+	60% female
Senior Pickup Hockey	15	1	55 – 65	100% male
South Huron Minor Hockey	420	125	3 – 18	60% male
South Huron Youth Soccer	300	8	4 – 18	60% male
ESC Figure Skating	200	?	3 – 18	80% female
Adult Soccer	100	10	15 – 65	80% male

	Participant Fee	Subsidy	Program Hours	Cost of Rent
Seniors 55+ Pickleball	\$20/yr & \$2/session	Municipal Rent	6 hours/wk	\$2/person
Senior Pickup Hockey	\$11/game	None	1 hour/wk	\$153/hr
South Huron Minor Hockey	\$500 - \$550	RASP Jumpstart	50-55 hours/wk	\$270,000/yr
South Huron Youth Soccer	\$55 - \$100	RASP Jumpstart	15 hours/wk	\$17.50/per
ESC Figure Skating	\$350 - \$520	?	?	?
Adult Soccer	\$190 - \$300	None	3 hours/wk	\$47.50/per

It is worth noting that the information gathered from ESC Figure Skating was provided by a participant/volunteer in the organization who is not a member of the club executive and was therefore not privy to some of the data requested.

All organizations reported their ability to serve more people, and many presented hard statistics on year over year service growth, was limited by the facilities available. Pickleball, experiencing 25% annual participant growth, is limited by the 3 courts available within the South Huron Recreation Centre. Nationally Pickleball is amongst the fastest growing sports. The Senior Pickup Hockey group reported the size and condition of arena changerooms were limiting their growth however; they indicated they have current excess program capacity. South Huron Minor Hockey indicated the availability of ice time, size and condition of changerooms, and the lack of a dual pad arena were limiting their growth. They indicated that the number of ice pads currently available is appropriate but the fact they are not under one roof is the greatest challenge to the club. They support the creation of a dual pad arena and the potential decommissioning of ice surfaces outside of Exeter. Nationally hockey registration has declined by 200,000 participants over the last 5 years as reported by Hockey Canada however; South Huron Minor Hockey has bucked that trend and seen its enrolment

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increase from 370 in 2016 to 420 in 2018 and is projecting 500 enrolments by 2024. South Huron Youth Soccer are at 100% capacity and could grow if more fields were available. All groups reported good financial health.

Desired Community Hub/Recreation Centre Amenities/Programs:

Walking Track	4
Gymnasium	4
Meeting Rooms	2
Dual Pad Arena	2
Fitness Centre	2
Soccer Fields	2
Field House	2
Seniors Space	1
Community Hall	1
Library	1
Proximity to Exeter Schools	1

Support of the Community Hub/Recreation Centre project:

All participating organizations expressed support for the Community Hub/Recreation Centre project with all willing to pay rent for ongoing use of space within the proposed facility. The mandate of each group prevents them from contributing to a capital fund-raising campaign except for South Huron Minor Hockey who would be willing to make a capital contribution in exchange for a dedicated office space.

Conclusions

1. There appears to be significant interconnection of community groups and clubs and a strong local culture of volunteerism and community service. This bodes well for the recruitment of capital campaign and Centre program volunteers however; the universal concern of aging volunteers may be a longer term challenge for any eventual operation.
2. The Aquatic Focus Group was the least attended session and the creation of an aquatic centre amongst the least cited desired facility amenities. Given the lack of year-round aquatic facilities within the community this is not surprising however; numerous respondents cited a lack of support for the creation of aquatic facilities and such should be a caution in considering a final capital model for the proposed facility.
3. The number of lifeguard certification candidates participating in programming at Kirkton Pool is low. An examination of similar numbers within the Exeter outdoor pool should be conducted. Concern exists that the community may not have a sufficient supply of qualified lifeguards to staff a year-round aquatic facility. Such lack of qualified aquatic staff has been noted in numerous other smaller communities in the Southwest Ontario region.
4. A great many of the participants expressed interest in shared space or meeting room access within a new facility. There exists an opportunity to flush out a more detailed model of the Hub portion of the building that may see multiple organizations utilizing meeting rooms and shared office space on a reoccurring schedule.
5. A majority of respondents expressed interest in renting space within the facility providing a significant revenue stream to consider in the eventual operating model.

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6. Current ice, field, and recreation sport groups growth is constrained by the available facilities within the community. Minor Hockey identified growth potential is limited by the lack of a dual pad arena. The rent received of \$270,000 a year from Minor Hockey could increase should the groups enrollment be supported by the deployment of better facilities. In unison with the Municipalities examination of capital assets it is recommended that a dual pad arena be considered and that such new dual pad may displace existing aged facilities throughout the entire community.
7. Capital Campaign support, with a few noted exceptions, is weak among these groups largely due to the constraints of their mandates.
8. Service Club support and intention to participate in capital fund-raising is very strong.
9. Multiple respondents expressed desires for a facility that includes outdoor elements such as parkland, sports fields and a general connection to the outdoors.
10. The top cited desired amenities for new facilities includes:
 

Meeting Rooms	10
Walking Track	8
Gymnasium	6
Fitness Centre	5
Community Kitchen	5
Community Hall	5
Ice Rink(s)	4
Multi-purpose Space	3
Bar	3
Sports Fields	3

**Sean Dillon**

---

**From:** Scott Currie <scurrie@southhuron.ca>  
**Sent:** November-27-18 1:05 PM  
**To:** Sean Dillon  
**Subject:** FYI: Court Sports Admin Group input - Athletic Indoor Courts

**From:** Lindsay Groot [mailto:lindsay.muller.13@gmail.com]  
**Sent:** Monday, November 26, 2018 3:45 PM  
**To:** Scott Currie <scurrie@southhuron.ca>  
**Subject:** Athletic Indoor Courts

Hello,

I just wanted to express the need for more access to appropriate courts in South Huron.

There is such limited access to the high school gyms and the current rec centre in Exeter was not built to suit court games such as volleyball, soccer or basketball.

Using public schools is completely inadequate for adult sport and most other appropriate facilities outside South Huron are regularly booked (ex. Lucan).

Please take note of building a large court for a future project. ((sadly the Huron Park centre was torn down years ago and served as a phenomenal building for indoor soccer, ball hockey, volleyball, basketball, etc... As a child watching my parents play there, I couldn't wait until I was able too and now never have.)

Thanks

--

**Lindsay Groot BSN, BASc.**

*Advocacy Coordinator, YPAHD (Young People Affected by Huntington Disease)  
 Exeter for Huntington Disease: Hike of Heroes Coordinator*

*Hike of Heroes: June 1, 2019 MacNaughton Park Pavillion, Exeter, Ontario*

**Huntington disease (HD)** is a debilitating brain disorder that is fatal and incurable.

HD causes cells in specific parts of the brain to die. As the disease progresses, a person with Huntington disease becomes less able to manage movements, recall events, make decisions and control emotions. Many describe the symptoms of HD as having ALS, Parkinson's and Alzheimer's – simultaneously.

About one in every 7,000 Canadians has HD and approximately one in every 5,500 is at-risk of developing the disease. Many more are touched by HD whether as a caregiver, a family member, or a friend.

The **Huntington Society of Canada (HSC)** is a respected leader in the worldwide effort to end Huntington disease. HSC is the only Canadian health charity dedicated to providing help and hope for families dealing with Huntington disease across Canada.

"You must be the change you wish to see in the world" - Mohatma Gandhi

**In advance of each session, the YMCA is asking participants to come prepared with the following information.**

**1) Demographic profile of your organization's participants**

- **Ages/genders served**

CMHA provides services for individuals from 16 years of age to 99, 2 of our eldest clients are in mid-80's and still very active physically  
Both women and men receive services

- **Residency of participants**

The Majority of the individuals we support live independently in the Exeter and surrounding areas (Hensall, Huron Park, and Zurich)  
Some individuals live in shared homes throughout Exeter, as well as some living Community Homes for Opportunity in Exeter

- **Financial aid/fee subsidy provided and the percentage of your participants requiring such**

Many individuals supported by CMHA Middlesex Exeter site receive some sort of financial aid( ODSP, OW, CPP Disability) placing them under the poverty line, some also work gainfully in the community but still face financial difficulties.

CMHA Middlesex is a not for profit organization that is funded by the South West LHIN and Ministry of Health and long term care. Individuals supported pay no fees to receive services.

- **Number of volunteers engaged in your organization and desired skill sets of volunteers**

CMHA Middlesex Exeter Site has 3 volunteers at this time. Volunteers help in our day centre with activities, events and helping prepare the free lunch offered each day at no cost.

Volunteers at CMHA are interested in giving back to the community and enjoy working in a group and socializing with individuals , a lot of times they have an interest in community mental health. The amount of time a volunteer is able to provide is totally up to them, some will come a few days per week or once per month depending on availability and need of organization.

Volunteers are required to have CPIC's and are provided with orientation and training

**2) Profile of programs/services**

- **Hours of programming offered per week**



The CMHA Centre is open Monday through Friday 8:30am-3:00pm (Except Thursday centre closes at 2pm)

Office is open Monday to Friday from 8:30-4:00 where staff are available by phone and appointment.

Mental Health workers go into the community to see individuals in homes, work, or places identified by individual served, as well as at CMHA Exeter Centre

Relief staff do work on weekends supporting individuals that live in 1 of the 4 shared homes located in Exeter. Usually 10-2 Saturday and Sundays

- **Program fees**

Whenever possible no fee for events and activities (community outings, swimming in St. Mary's, fitness programs/activities etc.) If a fee is required CMHA Exeter covers over half the fee making it as affordable as possible for people)

- **Current facility rental fees paid**

CMHA Middlesex owns the building where are offices, and day center are located  
If need a location else where we look for places that have no fee attached (churches, library, Hanson's upstairs)

- **Venues utilized to deliver your services**

Most programming and services offered at our location 149 B Thames Rd. West Exeter. Community outing and programs take place at churches, Pyramid centre in St. Mary's, local restaurants, library, Food bank Distribution centre, Exeter Food Bank

- **Number of program streams/teams/divisions operated locally**

CMHA Exeter offers **Case Management**( Assisting individuals with activities of daily living, support with other services and professionals, other goals on their road to recovery)**Community Wellness**( Recreation, community integration, life skills training), **Employment Services** ( job skills, assistance linking to community resources to aid in building employment skills) **Day Centre** where individuals can come socialize see workers, get a free lunch, build life skills through activities offered on daily basis, and a place they can go to decrease isolation

- **Current enrolment capacity (e.g., 120 registered with space for 150)**

Each day our Centre attendance is anywhere from 20-30 people receiving lunch, Current enrollment is 130-140.

### 3) **Current and future operating model**

At CMHA we meet individuals where they are at not only geographically but as well where they are on their road to recovery. We believe in services that wrap around the individual, that are driven by the individual at their pace and following their direction.

We are a voluntary program that operates treating individuals with dignity and equity to help make their journey successful.

- **Financial health of your organization (accrued deficits, funders, financial reserves)**

**Our organization is funded by the South West LHIN and the ministry of Health and Long Term Care. Funding is based on government of the day.**

- **Current/future challenges**

Transportation is a large barrier for individuals we support; Disposable income to take part in meaningful day time activities in their community; knowledge of what resources, activities and recreational opportunities are available; Stigma of mental illness-internally and projected socially

- **5 year enrolment projections**

In the past few years we have been seeing an increase in service enrolment with a younger demographic accessing services, its projected that more individuals will keep accessing services as more education is gained and stigma is weakened.

- **Projected future facility, programming, and administrative needs**

Our community Wellness program would base programing around what was offered at the new facility, promoting community integration by using what is available in Exeter nurturing natural supports and ease of use for individuals served.

Case Managers would be able to utilize space in facility for meetings with individuals, families and other service providers.

It would helpful if there were flexible hours offered at an affordable price or subsidies for individuals and families in need.

- **Desired amenities of any new or enhanced recreation facilities**

As research shows that increased physical fitness and health is linked to positive mental wellness we would like to see more accessible options for exercise for all persons' regardless fitness level, age and financial situations.

Swimming is a large part of programming and is an activity that most can participate in so an indoor swimming pool would be something that we as an agency as well as individual we support would utilize often.

A walking track would be a wonderful addition also we utilize the trails when weather permits for our weekly "Mood Walks" program but have nowhere to go in bad weather other than driving to Clinton to use their free walking track.

Meeting space or space to run a small group (6-10 people) would be an asset for bringing life skills groups into the community promoting community integration, and making services more desirable for individuals that feel uncomfortable coming to the Centre due to anxiety, and fear of the unknown



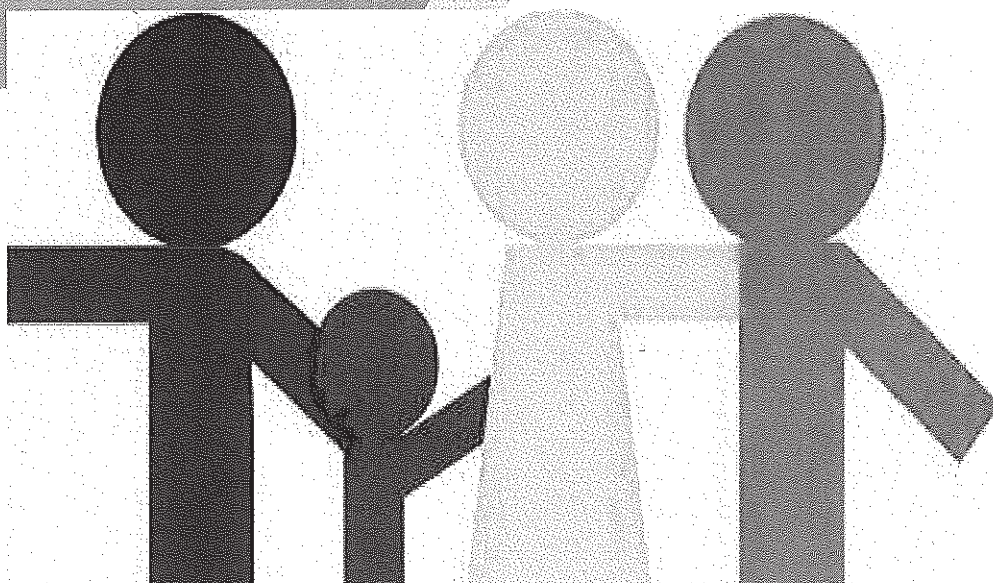
# Exeter Community Food Bank

Email: [exeterfoodbank1@gmail.com](mailto:exeterfoodbank1@gmail.com)

Phone: 519-860-4104

Address: 249 Andrew Street, Exeter, ON

**“Feeding Families,  
Feeding Hope”**



## Our Mission

**The Exeter Community Food Bank is a Christian non-profit organization committed to providing:**

- Food assistance, with comfort and support, to community members in need
- Connections and relationships to facilitate access to other services and resources
- Empowered engagement of our community with the issues and circumstances of poverty

# Demographics

- **Ages/genders served:**
  - All ages and genders are served
  - Our most recent Stats from October 2018 show the following:
    - Total Families: 107
    - Children: 121
    - Seniors: 16
    - Adults: 177
    - Total Served: 314
    - New: 5
    - Top Ups: 1
- **Residency of participants:**
  - Participants are from the South Huron and surrounding areas. We service clients from various communities such as Exeter, Huron Park, Centralia, CREDITON, Hensall, Lucan, Corbett, and Elimville
- **Financial aid/fee subsidy provided and the percentage of your participants requiring such:**
  - All of our services are free of charge. Clients do not pay a fee for the services offered.
- **Number of volunteers engaged in your organization and desired skill sets of volunteers:**
  - 15 volunteers currently and we are always seeking new volunteers. Successful completion of the Safe food handling course and ability to lift 15lbs boxes are desired but defiantly not required by volunteers.



## Profile

- **Hours of programming offered per week**
  - We are open Wednesday 9am – 11:30am. Thursday 6pm – 8pm
- **Program fees**
  - There are no associated fees with our organization. Everything offered is free of charge. Clients arrange an appointment and in turn are provided with a weeks' worth of food for their family during their appointment.
- **Current facility rental fees paid**
  - \$600.00/monthly
- **Venues utilized to deliver your services**
  - Our current location is at 249 Andrew Street, Exeter. We are also fortunate to have local businesses offer collection boxes for non-perishable food items on our behalf
- **Number of program streams/teams/divisions operated locally**
  - We are the only organization in this local area offering this service
- **Current enrolment capacity**
  - We have no enrollment capacity. We offer 24 appointment spots per week for clients, but also take walk-in clients during our open hours on top of those 24 appointment spots.

# Operating Model

- **Financial health of your organization:**
  - We solely operate from the donations received through the community. We currently have no short or long term debts, and typically operate at a break even each year. Our 2017 financial statements show \$25,164.80 in donations.
- **Current/future challenges:**
  - Our organization currently operates through a space that we rent monthly. The owners of this building have confirmed they are selling in the spring of 2020. At this current time we have no prospects of a future home. Our challenge is finding a new home that will allow us to offer our current services with no interruptions. Our current locations allows clients to use our services in a discreet manner since we are not located on the main street of Exeter. Our organization is also located in the back half of a residential building which adds to the discreetness of it. Our current location also allows us ample parking with two designated spots on the property, as well as street parking on both sides of the location. Come 2020 we will be looking for a location that allows us to operate in a similar manner. Our need to find a new home is a community issue since we serve over 300 local residents each month.
- **5 year enrolment projections:**
  - Over the next 5 years we're expecting the need of our service to grow approximately 1% each year. By 2023 we're expecting to be serving 330 clients per month.
- **Projected future facility, programming, and administrative needs:**
  - Within in the next two years we would like to see our organization become more of an outreach centre. We want to focus on becoming a hub in connecting clients with other services and resources in the local area to help combat poverty.
- **Desired amenities of any new or enhanced recreation facilities:**
  - Due to the timing of the potential new/enhanced recreation facilities and our need to find a new location, it would be ideal if we could come together and be able to offer our service out of the recreation facility.

# Sport + Fitness Focus Group Dec 3 6:30pm

## Demographic:

- the last 2 weeks we have averaged over 20 players per session
- All are 55+ , majority are 65 + over
- Growth of 25% over this fall.
- Participants come from South Huron + District
- We pay our own way
- We have a volunteer executive that consists of 4 people . 2 volunteers are changed every 6 months.

## Profile of program/services

- We play 2 days every week - 2 hrs per session
- Play can be bumped from scheduled day but we are usually given an alternate day to play
- Our group has a good working relationship with the Res Staff. Communication has been excellent
- Program Fees : We pay \$20.00 per year or \$2.00 per session if you pay as you play
- There are 50 paid members (Tues + Thurs) 12 members that play Wed.
- We use the community hall. Can play year round.
- We have unlimited enrolment capacity that may need to be spread over 3 days per week.

5yr enrolment projections: More + more youth playing pickleball, continues to grow (as shown by our 25% increase this fall).

Desired amenities : More courts, proper facilities for sporting activities, higher ceilings.

To conclude :

Pickleball is the fastest growing sport for all ages. Our attendance has increased 25% this fall alone & we anticipate that this will continue to increase.

An indoor Community Gymnasium opens up the door to other sports : Indoor soccer, badminton, basketball, volleyball, baseball, indoor walking track, social events, community events, etc.

A Gymnasium is for all ages 8 to 80 and as Grandparents, we want this for our Grandchildren

Thank you.  
The "Pickleballers"

**Re: Meeting on Wednesday**

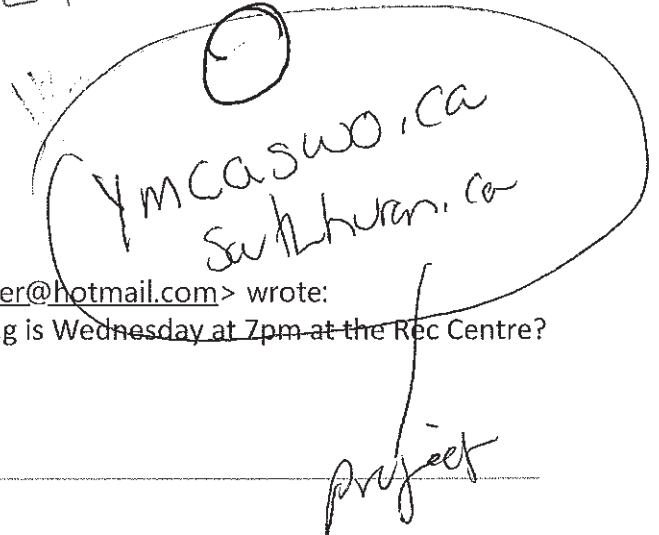
South Huron Rush &lt;southhuronrush@gmail.com&gt;

Tue 2018-12-11, 8:39 PM

To: Shawn Tucker &lt;shawntucker@hotmail.com&gt;

6-8 pm at the Rec Cnetre

ADULT SOCCER



YMCASWO, CA  
South Huron, CA

*prize*

On Tue, Dec 11, 2018 at 11:38 AM Shawn Tucker &lt;shawntucker@hotmail.com&gt; wrote:

I didn't get a email from them so I am assuming the meeting is Wednesday at 7pm at the Rec Centre?  
I should be able to attend.

Shawn

**From:** South Huron Rush <southhuronrush@gmail.com>**Sent:** December 10, 2018 10:58 PM**To:** Matt Hern; Shawn Tucker**Subject:** Meeting on Wednesday

As stated earlier I am unable to attend this Wednesday's meeting.

Here are the answers we talked about:

We are South Huron Soccer Club. Adult and competitive soccer. We operate under EMSA jurisdiction and are not the same as South Huron Recreational Soccer (the youth side of things).

## 1) Demographic

- We serve ages 15-65
- Players come from Huron County, but also Middlesex and Perth Counties.
- No financial aid is provided
- Number of volunteers is between 8 and 10

## 2) Profile of Services

- Hours of programming offered is 8ish
- Program fees are between \$190 and 300
- Current rental fees paid \$47.50 per game
- venues used are community field and for men, the hockey dressing rooms (point to discuss - women don't use, men don't always get access, but still are charged).
- Number of teams is 3 currently
- capacity per team is 18 to 25 players

## 3) Current and future operating model

- financial health - doing ok
  - current/ future challenges - field conditions, adults don't stay in town, club organization, no competitive youth teams, no u18 teams at all
  - 5 year enrollment projections - growing, both men's teams may have 2 teams in the future
  - projected future facility needs - would love a changeroom, clubhouse to share with baseball.
- Facilities that will match our hopes and vision for soccer in Exeter

Thanks guys. If I can be of any help please let me know.





## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Mark Elston, Manager of Public Works**  
**Date:** February 4 2019  
**Report:** PW Report 01.19  
**Subject:** Pre-budget Approval for the Tender of Two Tandem Axle Plows

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### Recommendations:

**That** South Huron Council receives the report from M. Elston, Manager of Public Works re: Pre-budget Approval for the Tender of Two Tandem Axle Plows, and

**That** South Huron Council authorizes the pre-budget approval of two tandem axle plows in the amount of \$600,000, and

**That** South Huron Council authorizes Staff to proceed with a request for tender for two tandem axle plows.

### Purpose:

Approval.

### Background and Analysis:

The proposed capital budget includes the replacement of tandem axle plow #25 and #66. There is currently an 11 month wait period between order and delivery of the units. Due to the timing of the budget process for 2019, pre-budget approval is requested in order for service delivery next winter season.

The 2017 capital budget included the replacement of Plow #25, however, it was never removed from service due to the operational demands to meet minimum maintenance standards. Both plows have surpassed their

anticipated service life of 12 years, and without significant repairs and maintenance costs will not last another winter season.

This season already, between both Tandem axle plows, we have lost 9 working days to replace various components including fuel lines and wiring issues. In addition, the tracking arms on the rear suspension were beyond repair and the sanding units needed replacement in order to be operational.

Due to the age of our fleet and our current service levels, in order to maintain MMS, it is recommended the fleet be upgraded. It should be noted that currently, staff are preparing to a fleet management strategy to be incorporated into our overall asset management plan. Proceeding with recommendations outlined in this report, does not compromise this process.

The challenge of an older fleet such as ours results in increasing maintenance costs and emergency repairs that results in operational down time. Moreover, without spare equipment, our fleet needs to be in a state of readiness at all times to ensure service levels are maintained.

It should be noted that these units are not used seasonally, but are part of our overall services to ensure the safety of our road network.

### **Operational Considerations:**

1. Proceed with the pre-approval of the two Tandem-Axle Plows

This is the recommended action due to the concerns outlined above and the timeline requirements to meet the 2019/20 winter season.

2. Proceed with the pre-approval of the two Tandem-Axle Plows through the budget process

This is not the recommended action due to the timeline requirements to meet the 2019/20 winter season.

3. Do nothing

This is the least preferred option as this could compromise our capacity to meet current service levels and MMS. In addition, repairs/maintenance costs will continue to escalate

### **South Huron's Strategic Plan:**

Section 6.2.2 includes strategic objectives that recommend initiatives reflecting the collective perspectives of the strategic planning process. Asset Management supports the following objectives:

- Administrative Efficiency and Fiscal Responsibility by ensuring the right amount is invested in the right assets at the right time to optimize their useful lives and reduce annual replacement costs.
- Transparent, Accountable, and Collaborative Governance through the use of data analysis to remove the subjectivity of the operational and capital budgeting processes.

**Financial Impact:**

The pre-budget approval request will commit \$600,000 of the existing proposed Transportation capital budget for 2019.

The current proposed budget includes funding from reserves in the amount of \$233,214 to alleviate the impact. This includes utilizing the recommended 25% of previous year contributions to the capital replacement reserve. This leaves the tax levy impact at \$366,786.

**Legal Impact:**

There are no legal implications as a result of this report

**Staffing Impact:**

There are not staffing implications as a result of this report.

**Policies/Legislation:**

By-Law 33-2017 Procurement of Goods and Services

**Consultation:**

CAO  
Manager of Finance/Asset Management

**Related Documents:**

None

Respectfully submitted,

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**Mark Elston, Manager of Public Works**



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer

**From:** **Don Giberson, Director of Infrastructure & Development**

**Date:** February 4 2019

**Report:** ESD.19.06

**Subject:** Results of the 2018 DWQMS System Audit by NSF-ISR International

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### Recommendations:

**That** South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development RE: Results of the 2018 DWQMS System Audit by NSF-ISR International

### Purpose:

The purpose of this report is to update Council on the results of the 2018 Drinking Water Quality Management Standard (DWQMS) System Audit by NSF-ISR International.

### Background and Analysis:

External Audits by a third party independent auditor are required in order to maintain accreditation to operate a municipal drinking water system in Ontario. Accreditation is a regulatory requirement to maintain a municipal drinking water system licence, under the *Safe Drinking Water Act*.

External Audits are carried out annually, with an on-site verification audit performed every three years and off-site surveillance audits performed all other years. The 2018 External Audit was an "off-site" surveillance audit and was carried out by NSF-ISR International on September 28, 2018. The final audit report was received by the Municipality on January 22, 2019.

The off-site surveillance Audit resulted in no corrective action items and no non-conformities. Two opportunities for improvement (OFI's) were identified for items that conformed to the DWQMS requirement, but where an opportunity to improve exists. These opportunities for improvement, will be reviewed and incorporated in the next update of the QMS Operational Plan.

The Auditor noted in his report that the success of the DWQMS was due to the *"QMSR's dedication and the ORO's diligence in taking on new & extra responsibilities."*

### **Operational Considerations:**

As this report is being presented for information purposes only, no alternatives are presented.

### **South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

### **Financial Impact:**

There are no financial implications for the Corporation resulting from the proposed recommendation.

### **Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

1. Safe Drinking Water Act, 2002, S.O. 2002, c. 32
2. Ontario Regulation 170/03 - Drinking Water Systems
3. Ontario Regulation 188/07 - Licensing of Municipal Drinking Water Systems
4. Ontario Regulation 453/07 - Financial Plans

**Consultation:**

Shawn Young, Manager of Environmental Services was consulted regarding the content of this report as he is the designated Overall Responsible Operator (ORO) for the South Huron Drinking Water System.

**Related Documents:**

DWQMS System Audit by NSF-ISR International – dated 1/22/2019

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', enclosed within a large, loopy oval shape.

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**Don Giberson, Director of Infrastructure & Development**



## NSF International Strategic Registrations Audit Report

### **The Corporation Of The Municipality Of South Huron**

322 Main Street South P.O. Box 759  
Exeter, Ontario N0M 1S6 CAN

**C0122376**

#### **Audit Type**

DWQMS System Audit

#### **Auditor**

Subhash Chander

#### **Standard**

Ontario's Drinking Water Quality Management Standard  
(Exp Date: 25-OCT-2020)

#### **Audit Date(s):**

08/30/2018 - 08/30/2018

#### **Recommendation**

Ontario's Drinking Water Quality Management Standard : DWQMS System Audit Complete No Change to Certificate



### Executive Summary

Ontario's Drinking Water Quality Management Standard	QMSR's dedication and the ORO's diligence in taking on new & extra responsibilities.
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### Opportunities

Ontario's Drinking Water Quality Management Standard	With the Municipal elections coming up; could consider re-signing of the Commitment & endorsement after the election and re-visit the resource requirements.
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### Corrective Action Requests

There is NO Corrective Action Request in this audit.
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### Site Information

The audit was based on a sampling of the company's management system.

### Industry Codes

NACE:E 41

### Scope of Registration

**Ontario's Drinking Water Quality Management Standard** : South Huron Distribution System, 054-OA1, Entire Full Scope Accreditation





## Opportunities for Improvements

### Ontario's Drinking Water Quality Management Standard

Opportunity	Observations / Auditor Notes
Opportunities for Improvements (DWQMS)-01	<p><b>Location of OFI</b> 19. Internal Audit;; The results of the audited elements could be indicated in three categories; Conforming, non-conforming (NCR's and OFI's (Opportunity for Improvements)</p> <p><b>Discussed With</b> Don Giberson, QMSR &amp; Shawn Young, ORO;</p> <p><b>Description</b> Three columns after the I.A. questions could be categorized, as Conforming; non-conforming and OFI's. Could consider creating flow charts of procedures and doing the process audit.;</p>

## General Information

<b>Operating Authority: Legal Name &amp; Address</b>	<b>The Corporation of the Municipality of South Huron; 322 Main Street South, Exeter. On. N0M 1S6</b>
<b>Language Preference: Correspondence</b>	<b>English</b>
<b>Language Preference: Audit</b>	<b>English</b>
<b>Owner: Legal Name and Address</b>	<b>The Corporation of the Municipality of South Huron; 322 Main Street South, Exeter. On. N0M 1S6</b>
<b>Owner Language Preference: Correspondence</b>	<b>English</b>
<b>Owner Language Preference: Audit</b>	<b>English</b>
<b>Applicant Representative Information; Include Name, Title, Phone, Fax, Email &amp; Website</b>	<b>Don Giberson, QMSR, 519-235-0310 X226 dgiberson@southhuron.ca</b>
<b>Accreditation Option</b>	<b>Full Scope - Entire DWQMS</b>
<b>Date of Previous Systems Audit:</b>	<b>Nov.25, 2016</b>
<b>Date of Previous On-Site Verification Audit:</b>	<b>Sept. 25 &amp; 26, 2017</b>

## Processes

### Ontario's Drinking Water Quality Management Standard

Process Name	Observations / Auditor Notes
Processes or Activities (DWQMS)-01	<p><b>Describe whether the process is effective or not (effectiveness should be supported with specific data/records/results). Include strengths &amp; weaknesses of process:</b></p> <p>Process is effective considering least number of complaints from the consumers.;</p>



Summary of Findings	
Requirement	Finding
1. Quality Management System	C
2. Quality Management System Policy	C
3. Commitment and Endorsement	C
4. Quality Management System Representative	C
5. Document and Record Control	C
6. Drinking-Water System	C
7. Risk Assessment	C
8. Risk Assessment Outcomes	C
9. Organizational Structure, Roles, Responsibilities, and Authorities	C
10. Competencies	C
11. Personnel Coverage	C
12. Communications	C
13. Essential Supplies and Services	C
14. Review and Provision of Infrastructure	C
15. Infrastructure Maintenance, Rehabilitation & Renewal	C
16. Sampling, Testing & Monitoring	C
17. Measurement & Recording Equipment, Calibration & Maintenance	C
18. Emergency Management	C
19. Internal Audits	OFI
20. Management Review	C
21. Continual Improvement	C
<b>Mj</b>	Major Non-Conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor conformities; or (c) a minor non-conformity identified in a corrective action request has not been remedied.
<b>Mn</b>	Minor Non-Conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
<b>OFI</b>	Opportunity for Improvement. Conforms to requirement, but there is opportunity for improvement.
<b>C</b>	Conforms to requirement.
	Not Applicable to this audit
<b>*</b>	Additional Comment added by auditor in the body of the report.



**Audit Summary Matrix**





## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer

**From:** **Don Giberson, Director of Infrastructure & Development**

**Date:** February 4 2019

**Report:** ESD.19.07

**Subject:** 2018 Drinking Water System Annual Compliance Report to the Ministry of the Environment, Conservation and Parks

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### Recommendations:

**That** South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development RE: 2018 Drinking Water System Annual Compliance Report to the Ministry of the Environment, Conservation and Parks.

### Purpose:

The purpose of this report is to notify Council of regulatory compliance with respect to the South Huron drinking water system and to protect the liability of those in an oversight role by ensuring that Members of Council are fully informed.

### Background and Analysis:

The *Ontario Drinking Water Systems Regulation O. Reg. 170/03* requires that an annual report be prepared for the preceding calendar year prior to February 28<sup>th</sup> for every registered Drinking Water System. The owner of a drinking water system shall ensure that a copy of the annual report be made readily available to the public and to every person who requests a copy. However, it is no longer a regulatory requirement to submit this report to the Ministry of the Environment, Conservation and Parks (MECP).

This annual report is required to include the following information, for the period covered by the report:

- (a) a description of the drinking water system, including a list of water treatment chemicals used;
- (b) a summary of any reports made to the MECP;
- (c) a summary of the results of tests required under Regulation 170/03, or under an approval, municipal drinking water license, or order, including an OWRC order;
- (d) a description of any corrective actions taken;
- (e) a description of major expenses incurred to install, repair or replace required equipment; and
- (f) a statement of where the report will be available to be viewed.

The 2018 MECP Annual Drinking Water System Report was prepared for the South Huron Water Distribution System and forwarded by email to the MECP, Sarnia and Windsor District Office on January 15, 2019.

A copy of the 2018 MECP Annual Drinking Water System Report has been posted on the municipal web site; a copy has been made available to the public in the South Huron Public Library and at the front counter at the Municipal Office, 322 Main Street South, Exeter. Notification has also been published in the HUB and communicated on social media via Facebook and Twitter.

### **Operational Considerations:**

As this report is being presented for information purposes only, no alternatives are presented.

### **South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

### Dedicated Economic Development Effort

#### **Financial Impact:**

There are no financial implications for the Corporation resulting from the proposed recommendation.

#### **Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

#### **Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

#### **Policies/Legislation:**

1. Ontario Water Resources Act, R.S.O. 1990, c. O.40
2. Safe Drinking Water Act, 2002, S.O. 2002, c. 32
3. Clean Water Act, 2006, SO 2006, c 22
4. Ontario Regulation 170/03 - Drinking Water Systems
5. Ontario Regulation 188/07 - Licensing of Municipal Drinking Water Systems

#### **Consultation:**

Shawn Young, Manager of Environmental Services and Drinking Water System "Over-All-Responsible Operator" compiled the information and submitted the report to the Ministry.

#### **Related Documents:**

2018 Drinking Water System Annual Compliance Report to the Ministry of the Environment, Conservation and Parks.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', enclosed within a large, loopy oval shape.

**Don Giberson, Director of Infrastructure & Development**



# OPTIONAL ANNUAL REPORT TEMPLATE

<b>Drinking-Water System Number:</b>	220001520
<b>Drinking-Water System Name:</b>	SOUTH HURON DISTRIBUTION SYSTEM
<b>Drinking-Water System Owner:</b>	MUNICIPALITY OF SOUTH HURON
<b>Drinking-Water System Category:</b>	LARGE RESIDENTIAL
<b>Period being reported:</b>	2018/01/01 – 2018/12/31

<p><b><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></b></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [ ] No [ X ]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [ X ] No [ ]</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px; min-height: 100px;"> OFFICE  INTERNET  LIBRARY </div>	<p><b><u>Complete for all other Categories.</u></b></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px 0;"></div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [ ] No [ ]</p> <p>Number of Interested Authorities you report to: <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px 0;"></div></p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [ ] No [ ]</p>
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**Note: For the following tables below, additional rows or columns may be added or an appendix may be attached to the report**

**List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:**

Drinking Water System Name	Drinking Water System Number

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?  
Yes [ ] No [ ] NA [X ]





# Ontario Drinking-Water Systems Regulation O. Reg. 170/03

Indicate how you notified system users that your annual report is available, and is free of charge.

- ☒ Public access/notice via the web  
☒ Public access/notice via Government Office  
☒ Public access/notice via a newspaper  
☒ Public access/notice via Public Request  
☒ Public access/notice via a Public Library  
☒ Public access/notice via other method (Social Media, Facebook, Twitter)\_\_\_\_\_

## Describe your Drinking-Water System

**LARGE MUNICIPAL RESIDENTIAL DISTRIBUTION CLASS III  
SURFACE WATER SUPPLIED FROM LAKE HURON PRIMARY WATER  
SUPPLY SYSTEM (LHPWSS)**

## List all water treatment chemicals used over this reporting period

**CHLORINE**

## Were any significant expenses incurred to?

- ☒ Install required equipment  
☒ Repair required equipment  
☒ Replace required equipment

## Please provide a brief description and a breakdown of monetary expenses incurred

1. New Continuous Free Chlorine Analyzer - \$ 8,000
2. Replacement of 2 Critical Control Valves - \$ 8,500
3. Huron Street East watermain replacement (Edward to east town limit) - \$550,000
4. Dashwood Road watermain replacement (Shipka Line to Bronson Line) - \$585,000
5. Shipka Line watermain replacement (South Road to Kirkton Road) - \$372,000
6. Replace watermain in easement (Huron Street to McTaggart Line) - \$139,800
7. Engineering Waterloo Street watermain replacement (London Road to GEXR) - \$70,000
8. Engineering for Huron Park Water Tower CL2 system upgrade - \$10,000
9. Engineering Shipka Line watermain replacement (Kirkton Rd to Dashwood Rd) - \$25,000
10. Engineering Parr Line watermain replacement (north and south of Crediton) - \$25,000
11. Engineering Huron Street watermain replacement (Corbett Line to west end) - \$ 15,264

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date



Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli Or Fecal Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Raw	N/A				
Treated	N/A				
Distribution	524	0	0	161	<10-30

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)	Unit of Measure	<i>NOTE: For continuous monitors use 8760 as the number of samples.</i>
Turbidity	N/A			
Chlorine	8760	0.20 – 2.23	MG/L FREE	
Fluoride (If the DWS provides fluoridation)	N/A			

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony				
Arsenic				
Barium				
Boron				
Cadmium				
Chromium				
*Lead				
Mercury				
Selenium				
Sodium				
Uranium				
Fluoride				
Nitrite				



Nitrate				
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\*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems

## Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Unit of Measure	Number of Exceedances
Plumbing			ug/L	0
Distribution			ug/L	0

## Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor				
Aldicarb				
Aldrin + Dieldrin				
Atrazine + N-dealkylated metabolites				
Azinphos-methyl				
Bendiocarb				
Benzene				
Benzo(a)pyrene				
Bromoxynil				
Carbaryl				
Carbofuran				
Carbon Tetrachloride				
Chlordane (Total)				
Chlorpyrifos				
Cyanazine				
Diazinon				
Dicamba				
1,2-Dichlorobenzene				
1,4-Dichlorobenzene				
Dichlorodiphenyltrichloroethane (DDT) + metabolites				
1,2-Dichloroethane				
1,1-Dichloroethylene (vinylidene chloride)				
Dichloromethane				
2-4 Dichlorophenol				
2,4-Dichlorophenoxy acetic acid (2,4-D)				
Diclofop-methyl				



Dimethoate				
Dinoseb				
Diquat				
Diuron				
Glyphosate				
Heptachlor + Heptachlor Epoxide				
Lindane (Total)				
Malathion				
Methoxychlor				
Metolachlor				
Metribuzin				
Monochlorobenzene				
Paraquat				
Parathion				
Pentachlorophenol				
Phorate				
Picloram				
Polychlorinated Biphenyls(PCB)				
Prometryne				
Simazine				
THM (NOTE: show latest annual average)	SEE NOTE	20.5	UG/L	
Temephos				
Terbufos				
Tetrachloroethylene				
2,3,4,6-Tetrachlorophenol				
Triallate				
Trichloroethylene				
2,4,6-Trichlorophenol				
2,4,5-Trichlorophenoxy acetic acid (2,4,5-T)				
Trifluralin				
Vinyl Chloride				

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample

NOTE: FEB 13 - 18  
MAY 8 - 22  
AUG 7 - 23  
NOV 13 - 19

$$82 / 4 = 20.5 \text{ UG/L}$$



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** Megan Goss, Human Resources and Strategic Initiatives Officer  
**Date:** February 4 2019  
**Report:** HR 01.19  
**Subject:** Pregnancy and Parental Leave for Members of Council

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### Recommendations:

**That** South Huron Council receive the report of Megan Goss, Human Resources & Strategic Initiatives Officer regarding Pregnancy and Parental Leave for Members of Council; and

**That** Council approve the Pregnancy and Parental Leave for Members of Council Policy.

### Purpose:

Approval

### Background and Analysis:

Bill 68 received Royal Assent on May 30, 2017 which amended the Municipal Act, 2001, the City of Toronto Act, 2006 and the Municipal Conflict of Interest Act. Bill 68 included an amendment regarding pregnancy and parental Leave. Section 259 of the Municipal Act states that the office of a member of Council will become vacant if that member of Council "is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council". Prior to Bill 68, a Member

was required to obtain a resolution of Council for an extended leave of absence due to pregnancy, the birth of a child or adoption of a child. Bill 68 provided an exemption to the above noted provision “(1.1) Clause (1) (c) does not apply to vacate the office of a member of council of a municipality who is absent for 20 consecutive weeks or less if the absence is a result of the member’s pregnancy, the birth of the member’s child or the adoption of a child by the member”.

Subsection 270 (1) requires municipalities to adopt and maintain policies with respect to pregnancy and parental leave for members of Council. This amendment will become effective on March 1, 2019.

### **Operational Considerations:**

The policy meets the requirements of the Municipal Act. Under the policy, the offices of council members could not be deemed vacant due to a pregnancy or parental leave for 20 consecutive weeks.

### **South Huron’s Strategic Plan:**

Section 6.2.1 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are impacted by the proposed legislative changes outlined in this report:

- ✓ Transparent, Accountable, and Collaborative Governance
- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Increased Communications and Municipal Leadership

### **Financial Impact:**

There are no financial impacts as a result of the recommendations within this report.

### **Legal Impact:**

There are no legal impacts as a result of the recommendations within this report.

### **Staffing Impact:**

There are no staffing impacts as a result of the recommendations within this report.

**Policies/Legislation:**

[Municipal Act, 2001](#)

**Consultation:**

Rebekah Msuya-Collison, Director of Legislative Services/Clerk

**Related Documents:**

None

Respectfully submitted,

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**Megan Goss, Human Resources and Strategic Initiatives Officer**





## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Pregnancy and Parental Leave for Members of Council</b>
<b>Policy Number:</b>	<b>A09-XX -2019</b>
<b>Section:</b>	<b>XX</b>
<b>Effective Date:</b>	<b>01/03/2019</b>
<b>By-law or Resolution:</b>	<b>Res: XX-2019</b>
<b>Supersedes:</b>	<b>Res: None</b>
<b>Last Revision:</b>	<a href="#">Click here to enter a date.</a>
<b>Schedule for Review:</b>	<b>01/03/2022</b>

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### Policy Statement:

The Municipality of South Huron recognizes a Member of Council's right to take leave for the Members' pregnancy, the birth of the Member's child or the adoption of a child by the Member in accordance with the Municipal Act, 2001.

### Purpose:

This policy provides guidance on how the Municipality of South Huron addresses a Member's pregnancy or parental leave in a manner that respects a Member's statutory role as an elected representative.

### Application:

In accordance with Section 270 of the Municipal Act, 2001, this policy applies to Members of Council.

### Definitions:

**Pregnancy and/or Parental Leave:** an absence of 20 consecutive weeks or less as a result of a Member's pregnancy, the birth of a Member's child or the adoption of a child by the Member in accordance with Section 259 (1.1) of the Municipal Act, 2001.

### Procedures:

Council supports a Member of Council's right to pregnancy and/or parental leave in keeping with the following principles:

1. A Member of Council is elected to represent the interests of their constituents.
2. A Member's pregnancy and/or parental leave does not require Council approval and their office cannot be declared vacant as a result of the Pregnancy and/or Parental Leave.
3. The Member is entitled to continue to receive communication from the Municipality (Council packages, email, meeting invitations), as if the Member were not on Leave, in accordance with the wishes of the Member.
4. A Member of Council on Pregnancy and/or Parental Leave reserves the right to participate as a Member at any time during their leave.



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Pregnancy and Parental Leave for Members of Council</b>
<b>Policy Number:</b>	<b>A09-XX -2019</b>
<b>Section:</b>	<b>XX</b>
<b>Effective Date:</b>	<b>01/03/2019</b>
<b>By-law or Resolution:</b>	<b>Res: XX-2019</b>
<b>Supersedes:</b>	<b>Res: None</b>
<b>Last Revision:</b>	<a href="#">Click here to enter a date.</a>
<b>Schedule for Review:</b>	<b>01/03/2022</b>

---

Where a Member of Council will be absent due to a Pregnancy and/or Parental Leave the Member shall provide written notice to the Clerk outlining the expected duration of leave including a potential start date and return date.

It is understood that under emergent circumstances, a Member may not be able to submit the appropriate notice before the Leave commences. Each Member shall nonetheless endeavour to provide the appropriate notice in advance of any Leave or as soon as possible after commencing the Pregnancy and/or Parental Leave.

Council shall make temporary appointments to fill any vacancies of the Member to Committees, Boards, Task Force, Project Teams or other meetings or activities of the Member.

Notwithstanding, at any point in time during a Member's Pregnancy and/or Parental Leave, the Member can provide written notice to the Clerk of their intent to lift any of the Council approved, temporary appointments. The Member shall inform the Clerk, with proper notice, on any changes regarding their return date.

### Review Cycle:

This policy will be reviewed in each term of Council or as required due to legislative changes.

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George Finch  
Mayor

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Dan Best,  
Chief Administrative Officer



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Sandy Becker, Director of Financial Services**  
**Date:** February 4 2019  
**Report:** FIN.19.02 2018  
**Subject:** 2018 Annual Report on Lease Financing Agreements

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### Recommendations:

**That** South Huron Council receives the report from S. Becker, Director of Financial Services, re: 2018 Annual Report on Lease Financing Agreements.

### Purpose:

Information

### Background and Analysis:

Lease financing agreements represent long-term commitments of the municipality beyond the term of Council. It is a requirement pursuant to Section 11 of the *Ontario Regulation 653/05* that, at least once a year, the Treasurer report to Council on lease financing agreements.

Further, Section 10 of the *Ontario Regulation 653/05* requires municipalities to undergo a detailed review of all lease financing agreements prior to any new agreements. The regulation is meant to deal with lease financing agreements that have a material impact for the municipality. Appendix "C" of South Huron's procurement policy has defined material as **"an individual financing lease with annual payments in excess of \$10,000.00"**.

As outlined below, the active lease financing agreements that the Municipality has at the end of 2018 are non-material in nature.

Description of Lease	Units	Annual Lease Cost	Full Term Cost	Balance of Lease Remaining Cost
Mailing/Postage Machine	1	\$4,020	\$22,110	\$10,050
<b>Total Lease Financing Agreements</b>	<b>1</b>	<b>\$4,020</b>	<b>\$22,110</b>	<b>\$10,050</b>

### Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

### South Huron's Strategic Plan:

Identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

### Financial Impact:

The annual cost of lease financing agreements for the Municipality of South Huron is \$4020. The expiry date for the current agreement is July 2021 and the remaining balance of the payments in future years 2019-2021, is \$10,050.

The liability for all lease financing agreements is detailed in the table above and remains unchanged from 2017. The remaining balance of the lease payments in future years as a percentage of the Municipality's long-term debt including leases is .0468% at the end of 2018.

It is the opinion of the Treasurer that the lease financing agreement listed above is non-material to the Corporation and has been made in accordance with the Municipality's lease financing policy.

**Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

Ontario Regulation 653/05 of the Municipality Act, 2001  
South Huron Procurement Policy (By-Law 33-2017)

**Consultation:**

Dan Best, CAO

**Related Documents:**

Pitney Bowes Lease Agreement

Respectfully submitted,

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**Sandy Becker, Director of Financial Services**



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Sandy Becker, Director of Financial Services**  
**Date:** February 4 2019  
**Report:** FIN.19.03  
**Subject:** 2018 Statement of Remuneration and Expenses

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### Recommendations:

**That** South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Statement of Remuneration and Expenses.

### Purpose:

Information.

### Background and Analysis:

Under Section 284 (1) of the Municipal Act the Treasurer shall in each year on or before March 31 provide to the council of the municipality a statement on the remuneration and expenses (Appendix A) paid in the previous year to,

- (a) Each member of Council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) Each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) Each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Despite the *Municipal Freedom of Information and Protection of Privacy Act*, statements provided are public records.

**Operational Considerations:**

As this report is being presented for information purposes only, no alternatives are presented.

**South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objective:

√ Transparent, Accountable and Collaborative Governance

**Financial Impact:**

The overall 2018 Council and Police Services Board Members remuneration and expenses is within the 2018 approved budget.

**Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

Municipal Act, 2001, Section 284  
Council Remuneration Bylaw 59-2013  
2018 Approved Budget  
Procurement Bylaw 33-2017

**Consultation:**

Dan Best, CAO

**Related Documents:**

Appendix A – Statement of Remuneration and Expenses 2018

Respectfully submitted,

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**Sandy Becker, Director of Financial Services**



**STATEMENT OF REMUNERATION AND EXPENSES FOR 2018**  
**(Corporation of the Municipality of South Huron By-Law No. 59-2013)**

As set out in Section 284, Municipal Act

<b>Council Member</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Cole, Maureen	28,736.62	\$ 8,533.16	\$ 37,269.78
Frayne, David	22,989.12	\$ 1,492.02	\$ 24,481.14
Deluca, Wayne	18,199.50	\$ 3,374.19	\$ 21,573.69
Hebert, Craig	18,199.50	\$ 2,775.09	\$ 20,974.59
Tomes, Tom	18,199.50	\$ 2,385.81	\$ 20,585.31
Vaughan, Marissa	19,854.00	\$ 3,370.98	\$ 23,224.98
Oke, Ted	19,854.00	\$ 2,820.19	\$ 22,674.19
Finch, George	2,612.42	\$ 661.62	\$ 3,274.04
Dietrich, Jim	2,089.92	\$ 620.01	\$ 2,709.93
Faubert, Dianne	1,654.50	\$ 76.33	\$ 1,730.83
Neeb, Aaron	1,654.50	\$ 76.33	\$ 1,730.83
Willard, Barb	1,654.50	\$ 76.33	\$ 1,730.83
<b>Total</b>	<b>\$ 155,698.08</b>	<b>\$ 26,262.06</b>	<b>\$ 181,960.14</b>

<b>Police Services Board Member</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Cole, Maureen	2,083.73	\$ -	\$ 2,083.73
Dietrich, Jim	2,841.36	\$ 1,553.49	\$ 4,394.85
Hartman, Mark	2,273.16	\$ -	\$ 2,273.16
			\$ -
<b>Total</b>	<b>\$ 7,198.25</b>	<b>\$ 1,553.49</b>	<b>\$ 8,751.74</b>



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Rebekah Msuya-Collison, Municipal Clerk**  
**Date:** February 4 2019  
**Report:** 8-2019  
**Subject:** 2018 Request for Service, Complaints and By-Law Summary

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### Recommendations:

**That** South Huron Council receives the report from R. Msuya-Collison, Director of Legislative Services re Resquest for Service, Complaints and By-Law Summary for information.

### Purpose:

Information

### Background and Analysis:

Procedures for managing customer general complaints, request for service and by-law enforcement are currently in place. The policy assists the municipality in providing excellent service to the public and contributes to continuous improvement of operations by:

- Providing a fair complaint procedure which is clear and easy to use for anyone wishing to make a complaint; and
- Providing a timely and accurate response to complaints; and
- Using complaints as an opportunity to improve program and service delivery issues.

### Operational Considerations:

South Huron website provides a "Report a Problem" on the website for submissions and currently most reporting is received through this method and not through form submission. No other operational considerations have been identified for this report.

### **South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

### **Financial Impact:**

The 2019 By-law enforcement budget on pages 20 and 21 of the 2019 Budget Book includes 2017 and 2018 information. In previous years a portion of the Building Department salaries were allocated to this budget.

### **Legal Impact:**

No legal implications have been identified for this report.

### **Staffing Impact:**

No staffing impact has been identified for this report.

### **Policies/Legislation:**

Complaint Policy – By-law 22-2016

### **Consultation:**

Municipal Departments  
Municipal Enforcement  
S. Becker, Director of Finance

### **Related Documents:**

Request for Service Complaint Log 2018  
By-Law Summary Log 2018

Respectfully submitted,

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**Rebekah Msuya-Collison, Municipal Clerk**

Director of Legislative Services

## By-Law Infractions January 1, 2018 to December 31, 2018

File No.	By-Law	Proposed Section of By-Law Contr	Status
1-2018	Property Standards	Residential Standards	Closed
2-2018	Noise By-Law	Excessive Noise	Closed
3-2018	Animal Control	Running at Large	Closed
4-2018	Property Standards	Residential Standards	Closed
5-2018	Transient Trader	No Licence	Closed
6-2018	Noise By-Law	High pitched noise	Closed
7-2018	Property Standards	Basement Leaking	Closed
8-2018	Property Standards	Litter	Closed
9-2018	Animal Control	Dog Jump	Closed
10-2018	Property Standards	Leak	Closed
11-2018	Animal Control/Noise	Number of Animals/High pitched noise	Closed
12-2018	Noise By-Law	High pitched noise	Closed
13-2018	Noise By-Law	High pitched noise	Closed
14-2018	Property Standards	Residential Standards	Closed
15-2018	Property Standards	Residential Standards	Closed
16-2018	Property Standards	General Standards for all Property	Closed
17-2018	Property Standards	Vacant Lands and Buildings	Closed
18-2018	Dog Complaint	Number of Animals/Create a Nuisance	OSPCA matter
19-2018	Property Standards	General Standards for all Property	Closed
20-2018	Burning By-Law	Permission to Burn/Prohibitions	Closed
21-2018	Zoning	Permitted Uses	Order - In progress
22-2018	Animal Control	Number of Animals	Closed
23-2018	Property Standards	Non-Residential Property Standards	Closed
24-2018	Animal Control	Prohibition of Cruelty to animals	Closed
25-2018	Property Standards	Residential Standards	Closed
26-2018	Property Standards	General Standards for all Property	Closed
27-2018	Animal Control	Running at Large	Closed
28-2018	Parking	Parking Restrictions	Closed
29-2018	Property Standards	Vacant Lands and Buildings	Order
30-2018	Property Standards	General Standards for all Property	Closed
31-2018	Zoning	Permitted Uses	Closed
32-2018	Property Standards	Residential Standards	Closed
33-2018	Property Standards	Vacant Lands and Buildings	Closed

34-2018	Property Standards	Residential Standards/General Standards for all Property	Closed
35-2018	Property Standards	Residential Standards	Closed
36-2018	Animal Control	Licencing of Dogs/Number of Animals	OSPCA matter
37-2018	Burning By-Law	Prohibitions	Closed
38-2018	Property Standards	Vacant Lands and Buildings	Closed
39-2018	Property Standards	General Standards for all Property	Closed
40-2018	Property Standards	Residential Standards	Closed
41-2018	Property Standards	Residential Standards	Closed
42-2018	Noise By-Law	Excessive Noise	Closed
43-2018	Property Standards	General Standards for all Property	Closed
44-2018	Licensing	Licencing requirements	No jurisdiction
45-2018	Zoning	Permitted Uses	Closed
46-2018	Property Standards	Residential Standards	Closed
47-2018	Animal Control	Dogs running at large	Closed
48-2018	Property Standards	General Standards for all Property	Closed
49-2018	Animal Control	Dogs without tags	Closed
50-2018	Property standards	Residential Standards	Closed
51-2018	Property standards	General Standards for all Property	Closed
52-2018	Property standards	Residential Standards	Closed - will revisit
53-2018	Property standards	Residential Standards	Closed
54-2018	Property standards	Residential Standards	Closed
55-2018	Property Standards	Residential Standards	Closed
56-2018	Property Standards	Residential Standards	Closed
57-2018	Property Standards	General Standards for all Property	Closed
57-2018 (2)	Property Standards	General Standards for all Property	Closed
57-2018 (3)	Property Standards	General Standards for all Property	Closed
57-2018 (4)	Property Standards	General Standards for all Property	Closed
58-2018	Property Standards	Residential Standards	Closed
59-2018	Property Standards	General Standards for all Property	Closed
60-2018	Property standards	Residential Standards	Closed
61-2018	Property Standards	General Standards for all Property	Closed
62-2018	Noise	Permitted Noise/Time	Closed
63-2018	Property Standards, Zoning	Permitted use	Closed
64-2018	Property Standards	General Standards for all Property	Closed

65-2018	Animal Control	Animal running at large	Closed
66-2018	Parking	Parking restrictions	Closed
67-2018	Parking	Parking restrictions	Closed
68-2018	Sign	Sign Placement	Closed
69-2018	Property Standards	Residential Standards	Closed
70-2018	Property Standards	General Standards for all Property	Order - In progress
71-2018	Property Standards	General Standards for all Property	Closed
72-2018	Property Standards	General Standards for all Property	Closed
73-2018	Property Standards	Residential standards	Closed
74-2018	Property Standards	Permitted use	Order
75-2018	Parking	Parking restrictions	Closed
76-2018	Property Standards	Residential Standards	Closed
77-2018	Animal Control	Animal running at large	Monitoring
78-2018	Animal Control	Number of animals	In Progress

**In Progress** - working towards compliance  
**Monitoring** - further measures may be required

## Request for Service/Complaints January 1 to December 31 2018

Type	File No.	Details	Status
Request for service	M04-001-2018	Winter Road Condition	Closed
Request for Service	M04-002-2018	Winter Sidewalk condition	Closed
Request for Service	M04-003-2018	Drainage	Closed
Request for Service	M04-004-2018	Culvert Replacement	Closed
Request for Service	M04-005-2018	Damage from snow removal	Closed
Request for Service	M04-006-2018	Potholes	Closed
Request for Service	M04-007-2018	Tree Removal	Closed
Request for service	M04-008-2018	Road closure & conditions	Closed
Complaint	M04-009-2018	Cement trucks dumping sludge	Closed
Request for service	M04-010-2018	Clean sidewalks	Closed
Request for service	M04-011-2018	Cross Walk	Closed
Complaint	M04-012-2018	Use of Road Allowance	Closed
Request for Service	M04-013-2018	Yard damage	Closed
Request for service	M04-14-2018	Obstruction of Driveway	Closed
Complaint	M04-15-2018	Vehicle running stop sign	Closed
Complaint	M04-16-2018	Sidewalk maintenance	Closed
Request for service	M04-17-2018	Fibre optic cable removed	Closed
Request for service	M04-18-2018	Sidewalk repair	Closed
Request for service	M04-19-2018	Recycle bin	Closed
Request for service	M04-20-2018	Hedge blocking visibility	Closed
Request for Service	M04-21-2018	ABS pipe sticking up on property	Closed
Request for Service	M04-22-2018	Broken tile in catch basin	Closed
Complaint	M04-23-2018	Noise complaint	Closed
Complaint	M04-24-2018	Noise complaint	Closed
Complaint	M04-25-2018	Driveway Drainage	Closed
Complaint	M04-26-2018	Cemetery maintenance	Closed
Complaint	M04-27-2018	Cemetery maintenance	Closed
Request for Service	M04-28-2018	Inquiry of requirement for permit	Closed
Complaint	M04-29-2018	Pool pass	Closed
Request for Service	M04-30-2018	"No parking" sign removed	Closed
Complaint	M04-31-2018	Stray cat	Closed
Complaint	M04-32-2018	Tree limbs	Closed
Complaint	M04-33-2018	Grass cutting	Closed
Request for Service	M04-34-2018	Tree limbs	Closed
Request for Service	M04-35-2018	Concrete around drain	Closed
Complaint	M04-36-2018	Smoking in public areas disregardin	Closed
Request for Service	M04-37-2018	Sidewalk repair	Closed
Complaint	M04-38-2018	Air quality after a fire	Closed
Complaint	M04-39-2018	Cemetery maintenance	Closed
Request for Service	M04-40-2018	Weeds at the corner of Sanders and	Closed
Request for Service	M04-41-2018	Dead tree	Closed
Request for Service	M04-42-2018	Tree limbs	Closed
Request for Service	M04-43-2018	Sidewalk repair	Closed
Request for Service	M04-44-2018	Pooling water	Investigation Ongoing



Complaint	M04-45-2018	Cemetery maintenance	Closed
Request for Service	M04-46-2018	More sidewalks on Huron Street	Policy Decision
Request for Service	M04-47-2018	Tree limbs	Closed
Complaint	M04-48-2018	Cemetery maintenance.	Closed
Request for Service	M04-49-2018	Road issue	Closed
Complaint	M04-50-2018	Noise complaint	Closed
Request for Service	M04-51-2018		Closed
Request for Service	M04-52-2018		Closed
Complaint	M04-53-2018		no jurisdiction
Complaint	M04-54-2018		Closed
Request for Service	M04-55-2018		Closed
Complaint	M04-56-2018		Closed
Request for Service	M04-57-2018		Closed
Complaint	M04-58-2018		Closed
Complaint	M04-59-2018		Closed
Request for Service	M04-60-2018		Closed
Complaint	M04-61-2018		In progress



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer

**From:** **Rebekah Msuya-Collison, Director of Legislative Services/ Clerk**

**Date:** February 4 2019

**Report:** 9-2019

**Subject:** Cat Voucher Pilot Project

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### Recommendations:

**That** South Huron Council receive the report from R. Msuya-Collison, Director of Legislative Services re Cat Voucher Pilot Project; and

**That** South Huron Council extend the pilot project for 2019 year.

**Purpose:** To provide information regarding the 2018 pilot project which provided assistance to residents in sterilizing cats.

### Background and Analysis:

The Municipality received calls throughout 2017 from residents with concerns over stray cats in South Huron. After considering a variety of approaches, Council passed resolution #484-2017 which directed staff to investigate the idea of a pilot project to assist residents in sterilizing cats. The program was open to low income family cat owners and for everyone that trapped a feral cat for sterilization.

The municipality allocated funding for a pilot project to provide spay/neuter vouchers to qualifying individuals. Council decided \$75.00 would be paid directly to the participating veterinarian towards the surgery but that any costs that related to the procedure over and above this amount are payable to the veterinarian by the applicant.

The actual number of feral cats within the Municipality of South Huron cannot be accurately estimated for budget estimates so Council determined the pilot project would be established at \$5,000.00.

The first voucher was issued in July of which there was a total of 18 vouchers issued in 2018 (16 feral cat and 2 low income cat vouchers). Thames Road Veterinary Clinic and East Village Animal Hospital (EVAH) participated in this program. The total cost for the program in 2018 was \$600.00 as follows:

- a. \$150.00 – East Village Animal Hospital
- b. \$450.00 – Thames Road Veterinary Clinic

There are a few outstanding vouchers at this time as a voucher is valid for three months after issue. Residents that contacted the municipality with regards to stray and feral cats were advised of the pilot program. We have received some inquiries on whether the program will run again and received good feedback from residents that took part in the program.

The South Huron spay and Neuter Voucher Program policy is attached to this report for Council's review.

### **Operational Considerations:**

1. Proceed another year with the program as outlined in the Spay and Neuter Voucher Program Policy as the program has not yet ran a full year. This is the preferred option as the program is already in existence and it will allow us to assess demand and need to move beyond the pilot project.
2. Change the qualifications, scope or funding for the pilot project.
3. Do nothing and finish the pilot project.

### **South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process. The recommendations and actions outlined in this report are reflective of the following strategic objectives:

- ✓ Improved recreation and community well-being
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable and Collaborative Governance

**Financial Impact:**

The financial impact would vary depending on the number of vouchers issued and the popularity of the program. As this would be the second year of the program, there may be more applications.

**Legal Impact:**

There are no legal implications as a result of the actions outlined in this Report.

**Staffing Impact:**

There are no staffing implications as a result of the actions outlined in this report

**Policies/Legislation:**

Spay and Neuter Voucher Program Policy

**Consultation:**

D. Best, Chief Administrative Officer

**Related Documents:**

Spay and Neuter Voucher Program Policy

Respectfully submitted,

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**Rebekah Msuya-Collison, Municipal Clerk**  
**Director of Legislative Services**

## South Huron Spay and Neuter Voucher Program Policy



### Subject

Spay and Neuter Voucher Program for Feral Cats and Low Income Families caring for cats.

### Purpose

The purpose of this policy is to provide the circumstances by which Spay or Neuter Vouchers may be distributed to low income families and to persons caring for feral cats.

### Scope

This policy applies to all residents of the Municipality of South Huron.

### Definitions

- a) For the purposes of this policy only:
- b) "Applicant" means a person who submits an application for a Spay or Neuter Voucher for Low Income Families and/or an application for a Spay or Neuter Voucher for Feral Cats.
- c) "Application" means the form of Application for Spay or Neuter Vouchers established by the Municipality of South Huron from time to time.
- d) "Director" means the Clerk or his or her delegate.
- e) "Funds" means the amount which may be allocated to the Spay or Neuter Vouchers in the Municipality of South Huron's annual budget.
- f) "Family" means the Applicant alone or with one or more persons who reside together and are related to each other by blood, marriage, common-law or adoption.
- g) "Feral Cat" means a cat that is not accustomed to contact with people and is too fearful or wild to be handled and which may never adapt to living in close contact with people or is not an Owned Cat.

## South Huron Spay and Neuter Voucher Program Policy

- h) Low Income Cut-Offs Before Tax ("LICO") means the income level as established by Statistics Canada from time to time at which a Family may be in strained circumstances because it has to spend a greater proportion of its income on necessities than the average family of similar size.
- i) "Owned Cat" means a cat that resides with and receives food, shelter and care from a Family.
- j) "Spay or Neuter Voucher for Feral Cats" means a voucher issued to an Applicant who is eligible in accordance with this Policy and who wishes to spay or neuter a Feral Cat.
- k) "Spay or Neuter Voucher for Low Income Families" means a voucher issued to an Applicant who is eligible in accordance with this Policy and who wishes to spay or neuter an Owned Cat.

## Procedures

The Director may issue Vouchers based upon the criteria as set out in this Policy.

## Criteria for Issuing Vouchers

1. An Applicant is eligible to receive Spay or Neuter Vouchers for Low Income Families if:
  - a) he or she submits a completed and signed Application;
  - b) he or she is 18 years of age or older;
  - c) he or she has resided in the Municipality of South Huron for one year or more; and
  - d) the annual before-tax income of the Family is no greater than the LICO.
2. An Applicant is eligible to receive Spay or Neuter Vouchers for Feral Cats if:
  - a) he or she submits a completed and signed Application;
  - b) he or she is 18 years of age or older; and
  - c) he or she has resided in the Municipality of South Huron for one year or more;

## South Huron Spay and Neuter Voucher Program Policy

3. A Spay or Neuter Voucher for Low Income Families may be issued:
  - a) to only one Applicant per Family;
  - b) to a maximum of 3 per Applicant; and/or
  - c) to an Applicant who is also in receipt of Spay or Neuter Vouchers for Feral Cats.
  
4. A Spay or Neuter Voucher for Feral Cats may be issued:
  - a) to only one Applicant per Family
  - b) to a maximum of 3 per Applicant; and/or
  - c) to an Applicant who is also in receipt of Spay or Neuter Vouchers for Low Income Families.



## Staff Memo

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**Report To:** South Huron Council  
**From:** **Dan Best, Chief Administrative Officer/Deputy Clerk**  
**Date:** February 4 2019  
**Report:** CAO 04-2019  
**Subject:** Council Remuneration

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### Recommendations:

**THAT** the memo of D. Best, Chief Administrative Officer dated Feb 4<sup>th</sup>, 2019 regarding the elimination of the One-Third Tax Free Allowance be received; and

**THAT** upon the elimination of the one-third tax free allowance by the Federal Government beginning January 1, 2019 taxation year, a salary adjustment per Member of Council be implemented equal to the value of the one-third tax free allowance; and

**THAT** Council authorize Staff to proceed with a review of Council Remuneration and present a subsequent report outlining a process and Terms of Reference for Council's consideration.

### Purpose:

Approval



## Background and Analysis:

In March 2017, the federal budget announced the government's intention to eliminate the one-third tax free exemption for municipal elected officials beginning in 2019.

This memo provides a recommendation on how the Town can equitably address the removal of the one-third (1/3) tax free allowance for Members of Council as a result of changes to the 2017 Federal Budget, Bill C44.

Previous Councils received one-third of their remuneration tax-free in lieu of claiming expenses related to their duties. Effective January 1, 2019, as a result of changes to the 2017 Federal Budget, the existing one-third (1/3) tax free allowance for Councillors will be eliminated.

Council compensation is a difficult matter for the public and Council to consider. However, competitive, fair compensation is a means to attract and retain highly qualified elected officials who are committed to the extensive commitment required.

For many Council Members the job is 24/7 but they are compensated as part-time. Members of Council take on these roles because they have the desire to serve the community. In so doing they often incur expenses that are difficult to quantify and track, hence the previous consideration by CRA. The changes of (1/3) tax free allowance on their salary resulting in a higher net income. The removal of the one-third tax free allowance will result in a lower net income for members of Council.

The Town of Gravenhurst conducted a study that provided the following background information From the group of respondents, 38% will be increasing gross pay resulting in approximately the same net pay. The remainder are undecided (38%), have no plan to address (20%) or do not claim the one-third tax free exemption currently (4%).

The impact to each individual SH Councillor will be dependent on their total taxable income which may include income from other sources, extra tax taken off, some have completed tax exemption because of their other income. As a result, each situation will be different.

In addition, there could be a CPP contribution impact, again this is individualized based on age, and whether they may reach their max from other sources of income.

### Financial Impact:

The following analysis does not take these anomalies into account and should be considered for illustration purposes only and is based on 2018 wage amount and 2018 tax tables;

COUNCIL	PRE – 2019 COMPENSATION	JANUARY 1, 2019 COMPENSATION	DIFFERENCE
MAYOR	\$31,349	\$29,041	\$2308
DEPUTY-MAYOR	\$25,079	\$22939	\$2140
COUNCIL (5)	\$19,584	\$18504	\$1350

South Huron We have always budgeted without the 1/3 exemption, because of the potential anomalies that each Councillor may have for tax deductions so this will not have an impact on our wages budget, however there will likely be an impact on the benefits due to increased EHT and CPP contributions (again this is dependent on the individuals circumstances)

For illustration purposes the impact based on the above analysis would be \$11,198 (without taking into account previously described anomalies).

### Legal Impact:

There are no legal implications as a result of the actions outlined in this report

### Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

### Related Documents:

None

Respectfully submitted,

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**Dan Best, Chief Administrative Officer/Deputy Clerk**



## Staff Memo

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**Report To:** South Huron Council  
**From:** **Dan Best, Chief Administrative Officer/Deputy Clerk**  
**Date:** February 4 2019  
**Report:** CAO 05-2019  
**Subject:** ABCA Shoreline Management Plan Update

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### Recommendations:

**That** the report of D. Best, Chief Administrative Officer date February 4<sup>th</sup>, 2019 regarding the ABCA Shoreline Management Plan Update be received.

### Purpose:

Information

### Background and Analysis:

The most current Ausable Bayfield Conservation Authority (ABCA) Shoreline Management Plan-Draft has been available to the public since November 28, 2018 for comment. ABCA accepted public comments on the draft until Friday, January 25, 2019.

The South Huron's lakefront boundary is approximately 3 kilometers long, and within that area there are a mix of properties which are located in either a Cohesive Bluff or a Dynamic Beach area.

This memo has been coordinated with Councillor Vaughan who has had the opportunity to engage several residential lakefront property stakeholders who had expressed significant concerns with the 2016 draft and identify if there were continued concerns on the most recent draft.

Only one item, a potential and future 'what if' scenario, that might involve the ABCA's approval from the Cohesive Bluff area was identified, yet a

comment to this draft would not be forthcoming. In addition, stakeholders from the Dynamic Beach area advised that comments on this draft would not be provided.

On January 21<sup>st</sup>, 2019, ABCA presented the draft plan at our January 21, Council meeting. At that time Geoff Cade, Manager, ABCA Water and Planning, clarified that Appendix D's Development Guidelines were essentially policies which would direct ABCA staff as to which applications could be approved without the ABCA's Board approval. Moreover, if any property owner wished to appeal an application's decision to the ABCA Board, they had the ability to do so.

Mr. Cade went on to confirm that ABCA has in the past worked with lakeshore property owners on "site specific" matters that do not meet the guidelines, and that ABCA will continue to work with our lakefront stakeholders in the future.

In consideration of the above and in consultation with Councillor Vaughan, it was determined that there was really nothing for South Huron to comment on the ABCA Shoreline Management Plan-Draft and as such, no comments were submitted.

### **Operational Considerations:**

None

### **Financial Impact:**

There are no financial implications as a result of the actions outlined in this report.

### **Legal Impact:**

There are no legal implications as a result of the actions outlined in this report.

### **Staffing Impact:**

There are no staffing implications as a result of the actions outlined in this report.

### **Consultation:**

Councillor Vaughan

**Related Documents:**

Respectfully submitted,

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**Dan Best, Chief Administrative Officer/Deputy Clerk**



## Staff Memo

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**Report To:** South Huron Council  
**From:** **Dan Best, Chief Administrative Officer/Deputy Clerk**  
**Date:** February 4 2019  
**Report:** CAO 07-2018  
**Subject:** Gaming Host Site Update

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### Recommendations:

**That** the report of D. Best, Chief Administrative Officer dated February 4<sup>th</sup>, 2019 regarding a gaming host site be received; and

**That** Council endorses the location of the proposed gaming site to be situated by the Dark Horse Winery and Huron Country Playhouse

### Purpose:

Information

### Background and Analysis:

Further to the direction of the Council meeting of January 21<sup>st</sup>, 2019, Staff have had the opportunity to begin the exploration of a possible gaming site in South Huron ( in the Grand Bend area). After examining a number of possible locations, contact was made with both the Dark Horse Estate Winery and the Huron Country Playhouse.

Staff reached out to both business entities and letters of support were provided and included as part of the current agenda package. The following provides an overview of the current amenities.

### Dark Horse Estate Winery

[darkhorseestatewinery.com](http://darkhorseestatewinery.com)

- This is the premiere destination winery in Huron County – Ontario's newest wine growing region!
- Surrounded by a 20-acre vineyard, the 31,000-square-foot-facility is equipped with state-of-the-art winemaking technology and a guest area complete with an expansive full service banquet and conference space that can comfortably accommodate 300 guests, wine cellar, tasting rooms, an elite VIP space, and patios overlooking the vineyards.



### Huron Country Playhouse

[draytonentertainment.com](http://draytonentertainment.com)

- Part of Drayton Festival Theatre, this is one of Ontario's premiere live-theatre destinations
- The main auditorium is housed in a spacious century-old barn.
- Two stages: Mainstage auditorium has 650 seats and Playhouse II has 300 seats. State of the art sound and lighting, Infrared hearing and wheelchair access are available to patrons who require special assistance.



The addition of a gaming facility in conjunction with the current premier amenities would result in synergies to be developed and provide a year-

round destination. Patrons would benefit from the rural experience that entertainment campus would provide, resulting in positive benefits to tourism in the immediate Grand Bend area and beyond.

Moving forward, it will be critical to reach out to our neighbouri, the Municipality of Lambton Shores and to other key strategic partners (Chambers of Commerce, BIA, etc).

### **South Huron's Strategic Plan:**

As outlined above, the following section contains the strategic objectives for the 2015 – 2019 Corporate Strategic Plan. These recommended initiatives reflect the collective perspectives of the strategic planning process:

- ✓ Improved Recreation and Community Wellbeing
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance
- ✓ Dedicated Economic Development Effort

### **Financial Impact:**

There are no financial implications as a result of the actions outlined in this report

### **Legal Impact:**

There are no legal implications as a result of the actions outlined in this report

### **Staffing Impact:**

There are no financial implications as a result of the actions outlined in this report

### **Consultation:**

Dark Horse Estates Winery  
Huron Country Playhouse

Respectfully submitted,

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**Dan Best, Chief Administrative Officer/Deputy Clerk**





## Staff Report

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<b>Report To:</b>	South Huron Council
<b>From:</b>	<b>Dan Best, Chief Administrative Officer/Deputy Clerk</b>
<b>Date:</b>	February 4 2019
<b>Report:</b>	CAO 06-2019
<b>Subject:</b>	Release of Hold Canadian Entertainment Properties

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### Recommendations:

**That** the report of D. Best, Chief Administrative Officer dated February 4<sup>th</sup>, 2019 regarding a release of hold on the lands known as Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron; and

**That** the necessary by-law is forwarded to Council for the required three readings.

### Purpose:

The purpose of this report is to seek Council's approval of a By-law to remove the Holding (H) symbol on the lands known as Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron.

### Background and Analysis:

The subject lands are situated Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron. More specifically, this property is the ground of the former Centralia College in Huron Park.

Schedule 2, of By-law 2007-13 provides the following elements with respect to the property:

1. This by-law changes zoning on the property known as Provincially Owned Lands in the Huron Park Industrial Area and is comprised of Parts 55, 57-78 inclusive and 83-89, Registered Plan 22R-5240, Stephen Ward, Municipality of South Huron. The subject land includes lands that were formerly part of Centralia College.
2. The subject land is approximately 21.5 hectares (53.3 acres), is located to the north and west of Canada Avenue and contains five (5) buildings with vacant lands.
3. The proposed zoning amendment would place a holding provision on the subject lands outlined in the attached schedule, changing the zoning on the land from Institutional (I1) to Institutional – Holding Zone (I1-H).
4. The Municipality of South Huron has requested a holding provision be placed on these lands as development of this parcel is not imminent and the specific pattern of land use, road design and servicing requirements for this land has not been determined.
5. Removal of the holding provision on the subject land will not be considered by the Municipality of South Huron until a subdivision and/or development agreement has been submitted and agreed to by the Municipality.
6. This by-law amends zoning by-law #12-1984, of the former Township of Stephen. Key maps showing the general location of the lands to which this by-law applies are shown on the following page entitled Schedule 'A'.

In looking solely at the current zoning by-law there appears to be no general provisions dealing with the application of the H symbol or the lifting of an H symbol. There is actually no indication in section 1.19 as to what an "H" means when shown on a zoning schedule. Further review of the CF Zone provides no further clarity as to what is required to lift a holding symbol in relation to that zone.

As a result, referencing the Official Plan is needed to get direction the use and application of holding zones. Section 14.2.4.2 and 14.2.4.3, when read in conjunction, clearly indicates that the specific details and requirements concerning the holding provision (including conditions to lifting) are to be set out in the zoning. This could be accomplished by some standard requirements in a general provision in the ZBL and/or site specific requirements in the specific zone category or site specific zoning.

That appears to have been the case in the prior zoning that applied to the property (By-13-2007 which amended the old Twp of Stephen ZBL).

Based upon the wording of the current OP and the current zoning by-law there is a problem. There is no certainty as to what is required to be done by the owner of the land to have holding symbol lifted. (Leaving aside the fact that there is actually no provision in the ZBL that actually imposes a holding symbol on any land).

Moreover, when one reads the current OP and the text of original application zoning amendment that first imposed a holding requirement it suggest that when the new zoning was enacted there could or perhaps should have been consideration of applying the FD (Future Development Zone). In that regard the rationale expressed in by-law 13-2007 was identified in section 4 as:

"The Municipality of South Huron has requested a holding provision be placed on these lands as development of this parcel is not imminent and the specific pattern of land use, road design and servicing requirements for this land has not been determined."

The current OP indicates (last paragraph of section 14.2.4.1) that in the foregoing situations an appropriate FD Zone could be utilized.

In any event, there seems to be good reason for special treatment of the property owing to its history. There could be lots of practical issues/problems if multiple uses were permitted as of right on the property without due land use planning evaluations ( for example where multiple uses of one building on the property were undertaken without proper consideration of all land use planning and building code related issues).

That said, as it stands right now there are no clear requirements established in the zoning by-law (as directed by the OP) for the lifting of the holding symbol. In addition the property owner or a prospective purchaser should have some idea of what uses are permitted prior to the lifting of the zone and right now it that is not clear from the zoning. Based on the above, it may be useful to revisit the application of H symbols in the ZBL in general also considering the foregoing.

The current owner is requesting relief from the requirement of the holding provision as outlined above as the holding provision has been a challenge with respect to the saleability of the property and is an impediment to a potential investment.

Based on the concerns highlighted above and that there are existing planning tools and resources to ensure good planning on the site, there does not appear to be any reason why the holding provision should not be removed at this time.

**Operational Considerations:**

None

**South Huron's Strategic Plan:**

The recommendations within this report are identified in the 2015 – 2019 Corporate Strategic Plan as follows:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance
- ✓ Dedicated Economic Development Effort

**Financial Impact:**

There are no financial implications as a result of the actions outlined in this report.

**Legal Impact:**

There are no legal implications as a result of the actions outlined in this report.

**Staffing Impact:**

There are no staffing implications as a result of the actions outlined in this report.

Respectfully submitted,

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**Dan Best, Chief Administrative Officer/Deputy Clerk**



January 29<sup>th</sup>, 2019

Dear CAO/Council:

**Re: Appointment of Municipal Representative to the Source Protection Committee**

**Source Protection Committees** were established under the Province of Ontario's *Clean Water Act, 2006* to create and carry out a plan to protect municipal sources of drinking water. The local Source Protection Committee (SPC) for the Ausable Bayfield Maitland Valley Source Protection Region is comprised of fifteen members, five of whom are municipal representatives.

1. Each municipal representative on the committee represents a group of municipalities
2. All SPC members must reside, own or rent land, be employed in or operate a business within the Source Protection Region and *cannot* be a member of the Conservation Authority Board.

**With the recent election we need to replace or reconfirm who your municipal group wishes to have as representative on the Source Protection Committee.**

At the time the SPC was being created, there was consensus from municipalities that sitting members of council would be appointed as representatives. However, after the 2010 election some municipal groups decided to return to the committee a person who was no longer a sitting council member. I have polled existing municipal representatives, and indicated who is willing to stay and those that have resigned. For information purposes only, I have indicated other current council members or those recently on council who have formerly participated in a 2½ year regional Drinking Water Source Protection working group and therefore have some background on the Drinking Water Source Protection program.

The municipal groups and current representation are as follows:

**North:** *Huron Kinloss, Ashfield-Colborne-Wawanosh, Goderich and South Bruce*  
 Represented by Myles Murdoch since Sept. 2015 (Current Goderich councillor)

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Ausable Bayfield Maitland Valley Source Protection Region  
 c/o Ausable Bayfield Conservation Authority  
 71108 Morrison Line, R.R. 3  
 Exeter, ON N0M 1S5

Tel 519.235.2610  
 Fax 519.235.1963  
 Toll Free 1.888.286.2610  
[www.sourcewaterinfo.ca](http://www.sourcewaterinfo.ca)

**Central:** *North Huron, Morris-Turnberry, and Huron East*

Represented by David Blaney (former councillor Huron East)

Willing to remain**South:** *Lambton Shores, North Middlesex, Lucan Biddulph, Warwick, Adelaide-Metcalf, and Middlesex Centre*

Represented by Ian Brebner (Former councillor North Middlesex)

Willing to remain**East:** *Howick, Minto, Wellington North, North Perth, Perth East and Mapleton*

Represented by Mark MacKenzie (Former municipal Minto employee now current councillor)

Resigned position

Allan Rothwell (Current North Perth Councillor) and Art Versteeg (Former Howick Reeve) were former Drinking Water Working Group Members

**West:** *Central Huron, Bluewater, South Huron, Perth South, and West Perth*

Represented by Don Jones (Former councillor West Perth)

Resigned position

Dave Frayne (Former Deputy Mayor) was former Drinking Water Working Group Members

It is anticipated that there will be 3 – 4 meeting per year and committee duties include:

- Attending meetings regularly
- Complying with Source Protection Code of Conduct  
<https://www.sourcewaterinfo.on.ca/the-committee/>
- Reviewing changes that need to be included in the next update of the Assessment Report as well changes are made by municipalities
- Review policy and technical work required for the mandatory 5 year review of the Source Protection Plan
- Approve Annual Reporting
- Representing interests and reporting back to municipal grouping
- Responding to requests by the MOECC
- Correspondence


We will need direction from the Municipal Groups to confirm their consensus of who they would like as a representative by March. 29<sup>th</sup>. The next Source Protection Meeting is scheduled for Wed. March 27<sup>th</sup> in Holmesville. The earlier we have confirmation of current or new representatives; however, the more time staff will have to do orientation and training. If municipal reps have not been replaced by the next Source Protection Committee meeting, current members may attend in the interim.

We ask that the municipal groups agree on one of the following directions and advise the Project Manager as soon as possible.

- 1) A resolution from all municipalities in the group supporting that the existing member continue for a maximum 5 year period
- 2) A resolution from all municipalities in the group supporting that the existing member continue until a replacement representative be selected and orientation take place (estimated 6 months)
- 3) A resolution from all municipalities in the group naming a new appointment or providing a list of candidates for the Source Protection Authority to consider by March 29<sup>th</sup>, 2019.

**Please feel free to call if you have any questions regarding this process.**

Looking forward to hearing from you,



Mary Lynn MacDonald  
Co-Program Supervisor  
Ausable Bayfield Maitland Valley  
Drinking Water Source Protection

### **Excerpts from the Regulation 288/07, Source Protection Committees:**

2. Subject to subsection 7 (4) of the Act, the members of a source protection committee shall be appointed by the source protection authority that establishes the committee in accordance with the following rules:

1. One-third of the members to be appointed by the source protection authority, not counting any members appointed pursuant to section 6, must be persons appointed to reflect the interests of the municipalities that are located, in whole or in part, in the source protection area or source protection region.

3. (1) Each source protection authority that is required by section 7 of the Act to establish a source protection committee shall, for the purpose of appointing members to the committee pursuant to paragraph 1 of section 2,

(a) divide the municipalities that are located, in whole or in part, in the source protection area or source protection region into one or more groups, as determined by the source protection authority; and

(b) assign, to each of the groups established under clause (a), a number of members of the source protection committee determined by the source protection authority, so that the total number of members assigned to all of the groups is equal to the number of members to be appointed pursuant to paragraph 1 of section 2.

(2) The source protection authority shall consult with all of the municipalities that are located, in whole or in part, in the source protection area or source protection region before establishing groups under clause (1) (a) and assigning numbers of members under clause (1) (b).

(3) For each group established under clause (1) (a), the source protection authority shall appoint the number of members of the source protection committee that are assigned to the group under clause (1) (b) from a list of persons that is submitted jointly by the councils of the municipalities that are in the group.

(8) To the extent that the source protection authority has any ability to select persons to be appointed pursuant to subsection (3) to the source protection committee for a group established under clause (1) (a), the authority shall attempt to appoint persons who, as a group, are representative of the interests of all of the municipalities that are in the group. O. Reg. 288/07, s. 3 (8).

### **Conditions of appointment**

7. (1) A source protection authority shall not appoint a person as a member of the source protection committee unless the person resides in, owns or rents land in, is employed in, operates a business in, or is employed by a municipality that is located, in whole or in part, in the source protection area or source protection region, and every appointment made to the committee by the source protection authority is subject to the condition that the appointee must reside in, own or rent land in, be employed in, operate a business in, or be employed by a municipality that is located, in whole or in part, in the source protection area or source protection region.

(3) A source protection authority shall not appoint a person as a member of the source protection committee if the person is a member or employee of a conservation authority whose area of jurisdiction under the *Conservation Authorities Act* includes any part of the source protection area or source protection region, and every appointment made to the committee by the source protection authority is subject to the condition that the appointee must not be a member or employee of a conservation authority whose area of jurisdiction under the *Conservation Authorities Act* includes any part of the source protection area or source protection region.





January 18, 2019

## Invitation to Nominate a Conservationist of the Year

For 35 years Ausable Bayfield Conservation has honoured a person, farm, business, community group, municipality, or organization with a *Conservationist of the Year Award*. I would like to invite you to consider submitting a nomination for this award to recognize an outstanding community steward(s) who takes positive actions in our watersheds.

Adelaide Metcalfe

Bluewater

Central Huron

Huron East

Lambton Shores

Lucan Biddulph

Middlesex Centre

North Middlesex

Perth South

South Huron

Warwick

West Perth

A nomination form, with details about the award and past winners, is attached. Nominations are accepted until Friday, February 15, 2019.

The Conservationist of the Year Award will be presented at the Partners Appreciation Evening, to be held on Thursday, March 21, 2019 at Ironwood Golf Club, 70969 Morrison Line, east of Exeter. You and a guest are invited to attend. Please RSVP by March 14, 2019 to Sharon Pavkeje at [spavkeje@abca.ca](mailto:spavkeje@abca.ca) if you would like to attend. More details will be provided closer to the date and posted online at [abca.ca](http://abca.ca).

Each award winner must be located in the Ausable Bayfield Conservation watershed or have done conservation work within the jurisdiction. Past award winners have included rural landowners and residents, agricultural producers and farms, service clubs, community organizations, companies, nature groups, and municipalities.

This award is one way we show our thanks to those who are taking positive actions in our local watershed communities to protect water, soil, and living things. I would like to thank you for your consideration of this opportunity to honour a person, farm, business, group, or organization.

Sincerely,

AUSABLE BAYFIELD CONSERVATION

George Irvin  
Chair

# Conservationist of the Year Award

## What is the Conservationist of the Year Award?

### Criteria

**A**usable Bayfield Conservation has recognized outstanding achievements in conservation, each year since 1984, with an award to the Conservationist of the Year.

The Conservation Award acknowledges one individual, farm, business, or group per year who demonstrates positive conservation principles. The nominee must have undertaken conservation efforts over a number of years that have shown long-term benefits for water, soil, and living things. Examples include:



- Improving local water quality
- Conservation farming
- Reforestation
- Environmental education
- Providing wildlife and fish habitat
- Promoting environmental awareness + action

### Eligibility

**I**ndividuals, farms, organizations, or companies who either reside in, or have completed conservation work within, the area of jurisdiction of the Ausable Bayfield Conservation Authority (ABCA), are eligible to win the Conservationist of the Year award. Current ABCA staff members and directors are excluded.



### Recognition

**A**usable Bayfield Conservation will make a donation towards a tree and plaque at a Commemorative Woods site maintained by the Ausable Bayfield Conservation Foundation.



**Please go to nomination form  
on the back of this page**

## Conservationist of the Year award winners in the past:

- |  |   |  |   |
|--|---|--|---|
| <ul style="list-style-type: none"> <li>• Rick Quinn and Diane Hawthorne and Family</li> <li>• Mels and Ruthanne van der Laan, of Cold Stream Ranch</li> <li>• Lambton Shores Phragmites Community Group</li> <li>• Cordner Farms – Jane Sadler Richards and Doug Richards</li> <li>• Bob Norris</li> <li>• Peter Darbishire</li> <li>• Joan and John Love</li> <li>• Ann and Bill Phelan</li> <li>• Exeter Lions Club</li> <li>• Patricia Down * and Robert Down</li> <li>• Lorne Teeple *</li> <li>• Grand Bend Community Foundation</li> </ul> | <ul style="list-style-type: none"> <li>• Stewardson Dairy</li> <li>• Boys' &amp; Girls' Club, London (Middlesex ECO Crew)</li> <li>• Shadyside Farms, Paul and Vic Hodgins</li> <li>• Ray Letheren, Friends of the Bayfield River</li> <li>• Environmentally Concerned Citizens of Lambton Shores</li> <li>• Andy deBoer</li> <li>• Stephanie Donaldson</li> <li>• Everet and Joan Van Sligtenhorst</li> <li>• John MacPherson</li> <li>• Straw Family</li> <li>• George Cantrick *</li> <li>• David McClure</li> <li>• Brian Arnold</li> <li>• Fred Dobbs</li> <li>• Lions Club of Arkona</li> <li>• Village of Arkona</li> <li>• Township of Hibbert</li> </ul> | <ul style="list-style-type: none"> <li>• Stephen Bright</li> <li>• Dinney Funeral Home</li> <li>• Huron Fish and Game Club</li> <li>• Garry Palmateer</li> <li>• Lions Club of Clinton</li> <li>• Bluewater Recycling Assoc.</li> <li>• Andrew Dixon</li> <li>• Ralph and Eleanor Smith</li> <li>• Elmer Trick</li> <li>• Armstrong East Cottage Association</li> <li>• Lambton Wildlife Inc.</li> <li>• David Ball</li> <li>• Adelaide Township</li> <li>• Arnold Westlaken</li> <li>• Tuckersmith Township</li> <li>• Van Loon Farms</li> <li>• Village of Hensall</li> <li>• Bob Montgomery</li> <li>• Jim Reeve</li> <li>• DEL Farms</li> <li>• Bud Walker</li> <li>• Bert and Margaret Daynard</li> </ul> | <ul style="list-style-type: none"> <li>• Ausable Anglers Club</li> <li>• Carfrey Cann</li> <li>• Keith Connelly</li> <li>• John Deeves</li> <li>• Nancy Glendinning</li> <li>• Hayter Turkey Farms</li> <li>• Peter Rombouts</li> <li>• Bill Thirlwall</li> <li>• Ausable Nomads</li> <li>• Dearing Farms</li> <li>• Huron Soil and Water Conservation District</li> <li>• Murray and Ron McRae</li> <li>• Huron Board of Education</li> <li>• Thomas Doherty</li> <li>• Huron Centennial School</li> <li>• Jerry Giesen</li> <li>• Claybird Gun Club</li> <li>• Wayne Woods</li> <li>• Bayfield Anglers Association</li> <li>• Jay Campbell</li> </ul> |
|--|---|--|---|

\* Asterisk denotes that the award was given posthumously.

# Conservationist of the Year Award

The nomination deadline is **Friday, February 15, 2019**.

The award is to be presented at the Partner Appreciation Evening held **Thursday, March 21, 2019** at Ironwood Golf Club in Exeter.

## Nomination Form

I wish to nominate the following person or organization:

Name of nominee: \_\_\_\_\_

Contact name (if nominee is organization or business): \_\_\_\_\_

Their address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

Tell us why this person or organization is deserving in 300 words or less:

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This nomination is being submitted by:

Your name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

**NOTICE OF COLLECTION:** Personal information on this form is collected under legal authority of the Conservation Authorities Act for the purposes of reviewing and evaluating, by Ausable Bayfield Conservation Authority, of nominations and the work of nominees to create environmental awareness and/or take positive actions for a healthier watershed. This information will also be used to assist conservation authority staff to recognize recipients through awards night and public recognition. Questions regarding this collection can be made to Brian Horner, Freedom of Information and Protection of Privacy Officer, ABCA, 71108 Morrison Line, RR 3 Exeter, ON N0M 1S5 or phone 519-235-2610 or 1-888-286-2610.

**Please send nomination form to:**

Ausable Bayfield Conservation Authority (ABCA) • 71108 Morrison Line • RR 3 Exeter, ON • N0M 1S5

**Attention:** Tim Cumming, Communications Specialist

**E-mail:** tcumming@abca.ca • **Website:** abca.ca

**Phone:** 519-235-2610 • **Toll-free:** 1-888-286-2610 • **Facsimile:** 519.235.1963



**Library**

77722B London Road, RR5  
Clinton, ON N0M 1L0  
P: 519.482.5457 F: 519.482.7820  
[www.huroncounty.ca](http://www.huroncounty.ca)

January 22, 2019

Dear South Huron Council,

Starting in February, the Huron County Library will be starting a project to discover the aspirations community members have for their community.

This project will use the American Library Association's Libraries Transforming Communities (LTC) methodology to engage community members in conversations and street interviews.

Members of the community will be invited to participate through facilitated 2-hour LTC community conversations, and shorter street interviews. These tools are meant to capture community information, specifically the aspirations, main concerns, specific issues, and suggested actions that would make a positive impact in the community. Once conversation and street interviews conclude in April 2019, the gathered Exeter Library community information will be shared. Moving the community closer to the identified aspirations is the goal of this project/work.

Libraries Transforming Communities community conversations and street interviews will be hosted and conducted by library staff alongside community partners. Community members are invited to attend a conversation or participate in a street interview to have their voices heard.

Should you require any further details about the Libraries Transforming Communities work being done, please let us know. Feel free to call Jenni Boles at the Exeter Library at 519-235-1890 or email [jboles@huroncounty.ca](mailto:jboles@huroncounty.ca).

We hope you will join a community conversation, or if you see us around Exeter with clipboards, share your answers to a few quick questions.

Respectfully,

Jenni Boles,  
Branch Manager, MLIS  
Exeter Branch Library



President: *Ethan Wallace*

Office Administrator: *Lori Gordon*

P.O. Box 429, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph  
519-482-1416 fax [ofahuron@tcc.on.ca](mailto:ofahuron@tcc.on.ca) [www.hcfa.on.ca](http://www.hcfa.on.ca)

January 18th, 2018

To the Municipality of South Huron

We have scheduled the annual MPP/MP/Local Politician meeting for Friday March 1st, 2019 at the Clinton Legion commencing at 10 a.m. and concluding at approximately 2 p.m..

The format will be similar to last year with the commodity groups and HCFA committees presenting their briefs for discussion. Both Lisa Thompson and Ben Lobb have confirmed their attendance and they have been invited to present briefs.

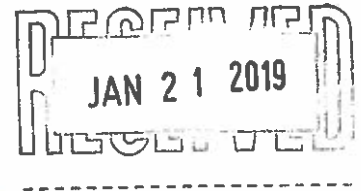
Please reply if someone from your municipality will be present by Friday February 18<sup>th</sup>. Two reps are welcome to attend.

Sincerely,

Lori Gordon

Office Administrator, Huron County Federation of Agriculture





*Dear Members of Council*

*Jan 15/19*

Thursday and Friday August 22<sup>nd</sup> and 23<sup>rd</sup>, 2019 are the dates set for the 92<sup>nd</sup> Annual Huron County Plowing Match. To date a site and host have not been secured. Warden Jim Ginn will co-host the event.

Thursday morning the 4-H Sodbusters Club are planning practice time with their plowing competition in the afternoon which serves as their achievement day. The Princess of the Furrow Competition will take place on Thursday as well, culminating in the crowning of the 2019-20 Huron Princess. 2018-19 Princess Jaden Shortreed will be assisting with the program.

Friday August 23<sup>rd</sup> will showcase plowing in various classes by both Huron and visiting plow people. Celebrity and children's plowing will again be featured. The Queen of the Furrow program takes place on Friday as well, with reigning Huron County Queen Loretta Higgins assisting with the event. Throughout the day visitors may view various displays, watch tillage demonstrations and take place in a silent auction. Food will be available on-site. The day will conclude with a banquet, awards presentation and crowing of the 2019-20 Huron County Queen of the Furrow.

Several Huron Plowmen competed at IPM2018 in Chatham Kent, in both the four day and one day junior events. Lucas Townsend was awarded a native pottery memorial award and the Barbara McAllister Memorial Scholarship. Lucas will also represent Ontario at the Canadian Junior Plowing Championships later this year. Jordan Shortreed was top plowmen in the Sulky Horse Competition, the youngest horse plowmen to capture this title.

The Huron County Plowmen's Association very much appreciates the support it has received in the past from the various municipalities, businesses, organizations and individuals who have contributed to our organization. We could not possibly hold this event without your generosity. We are therefore requesting your support to again be able to host a successful match. An alphabetical listing of contributors, monetary or in kind will be posted at the Match Site as will the previous year's contributors (2018) be recognized in our official program. It is our hope that you will support the 2019 Match. We thank you for your consideration of this request and invite you to attend and participate in the events of the Huron County Plowing Match.

Sincerely

*Maja Dodds*

Maja Dodds, Treasurer  
Huron County Plowmen's Association  
81341 Roxboro Line, R.R. 1  
Seaforth, Ontario  
N0K 1W0  
519-527-0686



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## New Huron County building estimated to cost \$18.8 million - Jan. 24, 2019

**BY SHAWN LOUGHLIN**

Huron County Council is one step closer to pulling the trigger on a new Huron County administration site at an estimated cost of over \$26.5 million.

The building itself, estimated by Jason Morgan of Allan Avis Architects, is expected to cost \$18.8 million, while other associated costs and variables could tally up an additional \$7 million.

The site chosen for the new building is on Gibbons Street on the south end of the former Victoria Public School property in Goderich. The north end of the lot is now home to a hotel.

Morgan, in his presentation to Huron County Council at its Jan. 16 meeting, said there are a number of factors to be considered with the building's construction, including putting council chambers front and centre in the new 60,000-square foot structure.

He said the building should appropriately represent Huron County. The design, form materials and methods of construction, he said in his report, should represent the traditions and heritage of Huron County and local and regional building materials where possible.

The building, he said, should be open and welcoming to the public and staff and not opposing or closed-off in its appearance. It should enhance public service, encourage good mental and physical health and be accessible to everyone. Physical barriers in the building should be limited, he said, and universal design principles should be used throughout.

He said that occupant wellness should also be top of mind, ensuring good indoor air quality, operable windows and natural lighting to enhance the quality of interior spaces for staff and visitors. Of utmost importance, Morgan said, should be the county's environmental leadership, employing energy-efficient, good quality building techniques which will demonstrate performance and proven savings realized over time.

He said that the building could be certified in a green building program, such as passive house or net zero, or it could simply utilize some of these methods to ensure maximum efficiency.

He also said that the building could generate energy through solar as well.

According to estimates in Morgan's report, the new building would use \$57,000 worth of energy per year, while the county's existing five buildings currently use \$90,000.

The new administration building would use 336,000 kilowatt hours per year, compared to 440,000 at the county's five existing buildings. The real difference, however, will be in the use of fossil fuels. While the county currently uses 869,000 kilowatt hours in fossil fuels per year, the new building would use under 300,000.

Morgan said the site will have ample room for parking for both staff members and the public and the potential for landscaping on the site as well. The site will have built-in potential for staff expansion, while it will also be conducive to further building expansion in the future if the need arises.

Expansion, if necessary, would be vertical, he said, adding another 3,000 square feet per floor as needed.

The building, Morgan said, would utilize open office concepts to encourage a collaborative environment among the employees.

He also said that the new council chambers will be versatile and available to other county bodies or committees to be used when there isn't a council meeting. He also said that it could be divided for smaller boards and further usage, or opened to the lobby to welcome members of the public into the space.

While a traffic study will be completed for Gibbons Street, Morgan said there weren't any concerns from neighbours when there was a school on the block, so he anticipated that the traffic plan would find the site conducive to the level of traffic the building would bring to the site.

While Morgan's presentation was met with universal enthusiasm among councillors, Central Huron Deputy-Mayor Dave Jewitt turned an eye towards the county's former home at the Huron County Courthouse, asking if the county had a guarantee that it would be occupied if the county vacated it. Director of Social and Property Services Barbara Hall said that the county's lease with provincial court services expires at the end of the year, so negotiations for a new lease are set to begin again in the coming months. In the past, she said, the county has been signing five-year leases with the organization since the 1970s.

Jewitt said he would feel better about the new building proposal if he knew another five-year lease would be in place for the courthouse. He also wanted to ensure that the space being vacated by the county would be of use to the courthouse.

Huron East Mayor Bernie MacLellan said that the last time it had been discussed, court services expressed a desire to have more space. Furthermore, he said there had been interest from local law firms that wanted to establish offices in the building as well, so he wasn't concerned in regards to renting the space.

Council moved to call a meeting of the county's facilities review committee as soon as possible, so it could review the proposal and then bring a recommendation back to Huron County Council in the coming weeks.



---

**From:** Maureen Cole [mailto:m.cole@hay.net]

**Sent:** Friday, January 25, 2019 12:32 PM

**To:** Dan Best <cao@southhuron.ca>; Rebekah Msuya-Collison <clerk@southhuron.ca>; Mayor Finch <gfinch@southhuron.ca>; jdeichert@southhuron.ca; Councillor Vaughan <mvaughan@southhuron.ca>; Councillor Faubert <dfaubert@southhuron.ca>; Councillor Neeb <aneeb@southhuron.ca>; Councillor Oke <toke@southhuron.ca>; Councillor Ferguson Willard <bwillard@southhuron.ca>

**Subject:** Correspondence regarding Budget

Dear Mayor Finch and South Huron Council,

One of the challenges when a group or board, or council changes, is the carry on of past information and practices.

Some of that information and history comes from written documentation , such as the information that is available on the website, and social media, whether it be Facebook or paper, Twitter, or the local coffee shops.

Regardless of where the information comes from, we know it needs to be transparent, that is easy to access and understand, valid, and honest.

Good decisions are made by the provision of the best information, discussions, clarification and education, done by inquiry and listening to the community.

We are here to help, and I hope you find the St Mary's budget as a comparator, for information sharing of process, and innovation in service provision. I have attached the link for your convenience. This could be some common ground to open up discussions, as it is a place that is often referred to for comparisons of service provisions, capital costs, efficiencies, and ways to improve.

I have reviewed the South Huron budget, and process on the website, and understand you have rescheduled today the budget meeting for Wed Jan 30.

Is there an opportunity or will there be an opportunity for community feedback or clarification on the information presented in the budget document?

It is understandable that the agenda deadline for submission for this meeting has long passed, so I am asking that this correspondence/email be part of the agenda for the next regularly scheduled council meeting.

<http://www.townofstmarys.com/en/town-services/Annual-Budget.aspx>

Shared via the [Google app](#)

Tues, Jan 29, 2019

Mr. Dan Best  
Chief Administrative Officer / Deputy-Clerk  
Municipality of South Huron  
322 Main St S  
Exeter ON N0M 1S6



Drayton Festival Theatre  
Hamilton Family Theatre Cambridge  
Huron Country Playhouse  
Huron Country Playhouse II  
King's Wharf Theatre  
St. Jacobs Country Playhouse  
St. Jacobs Schoolhouse Theatre

**Re: Casino Gaming Facility Within Former Stephen Township (Grand Bend)**

Dear Dan,

Award-winning **Drayton Entertainment**, one of the country's leading charitable arts organizations, is proud operator of the venerable **Huron Country Playhouse** in the municipality of South Huron. Over the course of 13 weeks, an eclectic mix of Broadway musicals, comedies, and dramas are staged annually to an audience of 70,000 at two stages, the 642 seat Mainstage and 300 seat Playhouse II.

The Festival's estimated annual economic impact within Huron County is \$17.1 million, based on the Government of Ontario's Tourism Regional Economic Impact Model (TREIM). 21% of the audience is local (within 40 km); 77% is Other Ontario (traveling in excess of 40 km); 0.5% is Other Canada and 1.5% is US. The top 4 tourist markets are Sarnia/Windsor, Kitchener-Waterloo, London, and Greater Toronto Area.

As a proven economic engine and demand generator for tourism within South Huron, this letter is to confirm our awareness of, and support for, a casino style gaming facility within the community that could include a variety of entertainment options such as sport games, charitable gaming, electronic gaming devices and live table games, live entertainment, restaurants, and hotel.

With attendance of 57,872 during our most recent 2018 Season meeting the Government of Ontario's definition of "tourist" (traveling 40+ km), we believe there are tremendous synergies for our organization – as well as the tourism sector and community as a whole – to be realized through continued investment in Huron County's burgeoning tourism economy. These include, but are not limited to:

- Economic gains due to prolonged visitor stays
- Employment (direct, indirect, and induced)
- Additional investment in all sectors
- Improvements to travel infrastructure
- Increase in provincial, national, and international visibility and standing

We applaud local government for recognizing the vital role tourism plays in the short and long-term prosperity of Huron County.

Sincerely,

Dr. Alex Mustakas, MSM  
Artistic Director & CEO  
Drayton Entertainment

46 Grand Ave. S., Cambridge, Ontario N1S 2L8  
Administration: 519-621-5511 Fax: 519-620-8055 Box Office: 1-855-drayton (372-9866)

[www.draytonentertainment.com](http://www.draytonentertainment.com)

**DARK HORSE**  
ESTATE WINERY INC.

January 25, 2019

**The Municipality of South Huron  
322 Main Street South,  
P.O. Box 759,  
Exeter ON N0M 1S6**

Dear Mayor G. Finch and South Huron Council


On behalf of Dark Horse Estate Winery Inc., I want to congratulate Council for exploring opportunities that expand the tourism economy in South Huron.

The decision to attract a gaming facility to this municipality is an innovative idea that will enhance Grand Bend's signature visitor experience and reinforce our area's reputation as a destination of choice in Ontario. As Huron County's premiere destination winery, we know what it takes to be innovative and think outside the box.

I want to express my support for a gaming facility and welcome opportunities to partner on this project and others that lead to job creation and economic development for the betterment of our community.

On a personal note, my family and I are incredibly proud of where we are from. We will continue to invest ourselves in strengthening South Huron – our home.

Best Regards



John M. Rasenberg, President

JR:ah

# STARLITE

RR#1, P.O. Box 1405  
Grand Bend, Ontario, NOM 1T0  
[StarliteDriveIn@aol.com](mailto:StarliteDriveIn@aol.com)

Friday, January 25, 2019

## **SOUTH HURON**

322 Main Street South / PO Box 759  
Exeter, Ontario  
N0M 1S6

Dear Mr. Dan Best ;

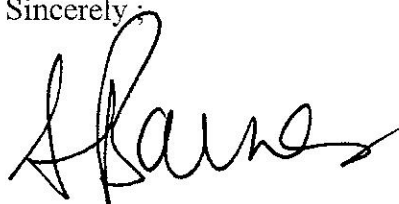
RE: PROPOSED GRAND BEND CASINO

As a long time resident of Stephen Township and local business owner, I am pleased to support City Council's efforts for a Casino.

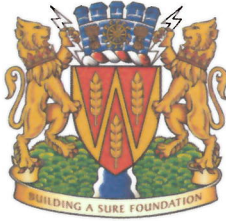
May I suggest, that your project include an indoor or outdoor concert venue. The original *Lakeview Casino* had big bands every weekend during the summer. If this isn't in your plans, my company *Canadian Entertainment Properties* would be interested in building same beside the new casino.

Good luck.

Sincerely ;

A handwritten signature in black ink, appearing to read 'Allan P. Barnes', with a stylized flourish at the end.

Mr. Allan P. Barnes  
WB/apb



The Corporation of the  
**Township of Wilmot** 60 Snyder's Road West, Baden, Ontario N3A 1A1

Clerk's Services Department  
 t. 519-634-8444  
 f. 519-634-5522

Reply to: Tracey Murray  
[tracey.murray@wilmot.ca](mailto:tracey.murray@wilmot.ca)

January 16, 2019

Hon. Doug Ford  
 Premier's Office  
 Room 281  
 Legislative Building, Queen's Park  
 Toronto, ON M7A 1A1

Dear Hon. Doug Ford,

In addition to the staff report and resolution sent to the Ministry of Municipal Affairs and Housing, at its regular meeting on January 14, 2019, the Council of The Corporation of The Township of Wilmot adopted the following additional resolution:

**BE IT RESOLVED:**

1. **Whereas, Report DS2019-01 has given us ample logic and evidence to oppose schedule 10 of Bill 66,**
2. **Therefore be it resolved that, we send this report along with notification to the provincial government that Wilmot Township opposes this schedule in its entirety and request that the government removes this in its entirety before it passes.**
3. **Furthermore be it resolved that, a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs, The Honourable Andrea Horwath, Leader of the Opposition and New Democratic Party and all MPP's in the Province of Ontario; and**
4. **Be it resolved that, a copy of this motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration; and**
5. **Be it resolved that, notwithstanding the future adoption of Bill 66, The Township of Wilmot commits to adhering to continued open consultations and proven land use strategies based on science. And respect for environmental protections within all applicable Planning Land Use and Environmental Acts**
6. **Be it further resolved that, as input into re-consideration, the Township of Wilmot reaffirms its support for the principles of the Countryside Line and the Protected**

**Countryside designation to appropriately manage growth through comprehensive planning review, analysis and community consultation.**

**CARRIED.**

Sincerely,

A handwritten signature in black ink, appearing to be 'Tracey Murray', with a long horizontal stroke extending to the right.

Tracey Murray  
Deputy Clerk





January 28, 2019

Heather Watt  
 Chief of Staff  
 Ministry of Health and Long-Term Care  
 Hepburn Block  
 10th Floor  
 80 Grosvenor St.  
 Toronto, ON M7A 1E9

Ms. Watt,

Please be advised that at their January 22<sup>nd</sup> meeting, The Council of the Township of Ashfield-Colborne-Wawanosh passed the following resolution:

WHEREAS family physicians are key to the success of the Family Health Team model that provides quality and specialized healthcare to communities in rural Ontario and to the residents of Ashfield-Colborne-Wawanosh;

AND WHEREAS the Ontario Medical Association (OMA) and the Ontario Ministry of Health and Long-Term Care (MOHLTC) are currently in arbitration regarding the Physician Services Agreement;

AND WHEREAS the current position of the MOHLTC will adversely affect rural communities by creating physician shortages and loss of medical services to the public;

NOW THEREFORE the Council of the Township of Ashfield-Colborne-Wawanosh supports the review and modification of the position of the MOHLTC in the ongoing arbitration of the Physician Services Agreement in order to consider and take into account the impact it will have on rural communities.

### **Background:**

Family physicians provide the bulk of all aspects of medical care in small towns and rural areas (primary care clinics, hospitals, nursing homes, hospice, etc), including acting as coroners, and participating in the education of physicians and other health providers.

In compliance with provincial policy, medical care in these areas is currently comprehensive and collaborative with physicians working through Family Health Organization or Family Health Network (FHO/FHN) delivery models.

Adoption of these models allowed Family Health Teams (FHTs) to be created. FHTs brought additional resources and access to specialized care from practitioners such as dietitians, social workers, psychologists, adolescent/child councillors, diabetes educators, nurses and nurse practitioners. As a result, these previously inaccessible resources are available in small towns and rural areas.

The Ontario Medical Association (OMA) and the Ontario Ministry of Health and Long-Term Care (MOHLTC) are currently in arbitration regarding the existing Physician Services Agreement. The MOHLTC arbitration position towards primary care is problematic for small and rural areas. Along with a reduction in physician compensation there would be mandated hours physicians have to spend in the office during the week, plus evening and weekend office hours. To comply with the MOHLTC requirements these physicians would not be able to work anywhere other than their medical office, greatly limiting or eliminating their ability to staff hospitals, nursing homes, or hospices. These physicians will not be able to staff the ER, care for admitted in-patients, provide anesthesia and surgical assistance in the operating room or with deliveries. They will not be available to fulfill administrative duties at these facilities, or to be on call for or work extra evenings and weekends in any of these facilities when already mandated to work one evening a week and every 3rd weekend in a medical clinic.

With the MOHLTC position, the very feasibility of FHO/FHN models is in question and with it the services and resources provided by FHTs.

In short, the MOHLTC primary care arbitration position is particularly problematic for small towns and rural areas. Its negative effects will disproportionately impact these areas, almost immediately creating physician shortages and loss of medical services to the public.

The Council of the Township of Ashfield-Colborne-Wawanosh respectfully asks that the MOHLTC primary care arbitration position be reviewed and modified, and its impact on small towns and rural areas be considered.

Sincerely,



Trevor Hallam  
Deputy Clerk  
Township of Ashfield-Colborne-Wawanosh

Copied:  
Lisa Thompson, MPP Huron-Bruce  
All Huron County Municipalities



**Memo to South Huron Council re Tree Policy By-Law**

**From:** Rebekah Msuya-Collison, Director of Legislative Services/Clerk

**Date:** February 4, 2019

**Background:**

Effective Date March 1, 2019 Bill 68, Modernizing Ontario's Municipal Legislation Act, 2016. Under Bill 68 passed in early 2017 under the Climate Change category the province enacted a requirement that municipalities to adopt a policy with respect to the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.

The draft policy that is attached to this By-Law was received by South Huron Council in July 2017 and referred to a Committee of the Whole. The following resolution was passed at the Committee of the Whole:

**CW#9-2018**

**That South Huron Committee of the Whole recommend that South Huron Council accept the policy and have the necessary by-law forwarded to Council for approval.**



## **The Corporation of the Municipality of South Huron**

### **By-Law # 9-2019**

#### **Being a by-law to adopt a Tree Removal and Replacement Policy**

The *Municipal Act*, 2001, SO 2001, as amended (the “Act”), provides under section 8(1) the powers of the Municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues; and

Whereas the Council of the Corporation of the Municipality of South Huron is authorized by subsection 11(1), paragraph 11(2) 5, subsections 135 (1) and (7), and subsection 141 of the Act to pass By-laws to sustain and promote environment and social benefits to the community as a whole through the preservation and planting of trees throughout the municipality, to regulate or prohibit the injury or destruction of trees and may provide trees to the owners of land adjacent to any highway and may plant the trees on the owners’ land with their consent and

Whereas Council has determined that it is desirable to enact a By-law to adopt a tree removal and replacement policy to remove and replace trees within the Municipal Road Allowance and on Municipal property to maintain a healthy, safe environment and enhance tree cover in the Municipality and encourage the preservation and planning of trees on municipally owned lands;

Now therefore the Council of the Corporation of the Municipality of South Huron enacts as follows:

1. That the Tree Removal and Replacement Policy for the Corporation of the Municipality of South Huron hereto attached as Schedule “A” is hereby adopted.
2. That the Mayor and Clerk are hereby authorized to execute the Tree Removal and Replacement Policy; and
3. That this By-Law takes effect upon the date of final passing.

Read a first and second time this 4<sup>th</sup> day of February, 2019.

Read a third time and passed this 4<sup>th</sup> day of February, 2019.

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
<b>Policy Number:</b>	<b>E04-Environmental Services-001-2019</b>
<b>Section:</b>	<b>Tree Maintenance</b>
<b>Effective Date:</b>	<b>04/02/2019</b>
<b>By-law or Resolution:</b>	<b>Res: -2019</b>
<b>Supersedes:</b>	<b>n/a</b>
<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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### 1 Purpose

This purpose of this policy is to provide clear guidelines for the Municipality of South Huron to remove and replace trees within the Municipal Road Allowance and on Municipal property to maintain a healthy, safe environment and enhance tree cover in the Municipality. The policy will assist the Municipality in providing excellent service to the public and contribute to continuous improvement of operations.

### 2 Legislative Authority

The *Municipal Act*, 2001, SO 2001, as amended (the "Act"), provides under section 8(1) the powers of the Municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

Section 44(1) of the Act provides that the municipality that has jurisdiction over a highway or bridge shall keep it in a state of repair that is reasonable in the circumstances; and

Section 44(8) of the Act that no action shall be brought against a municipality for damages caused by any construction, obstruction or erection, or any siting or arrangement of any earth, rock, tree or other material or object adjacent to or on any untravelled portion of a highway, whether or not an obstruction is created due to the construction, siting or arrangement; and

Section 62 (1)(a)(b) of the Act provides that a municipality may, at any reasonable time, enter upon land lying along any of its highways to inspect trees and conduct tests on trees and to remove decayed, damaged or dangerous trees or branches of trees if, in the opinion of the municipality, the trees or branches pose a danger to the health or safety of any person using the highway: and

Section 141 of the Act that a municipality may provide trees to the owners of land adjacent to any highway and may plant the trees on the owners' land with their consent; and



## Municipality of South Huron Policy

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<b>Schedule for Review:</b>	<b>04/01/2023</b>

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### 3 Introduction

The Municipality of South Huron acknowledges that trees play a vital role in the wellbeing of all South Huron residents and the natural environment. An active tree maintenance and replacement program significantly contributes to reducing the negative effects of Climate Change. However, to protect the public and maintain appropriate infrastructure, removal of trees is sometimes necessary.

### 4 Policy Objectives

1. Maintain and enhance tree cover in the Municipality of South Huron.
2. Reduce the impacts of tree removal on neighboring properties.
3. Provide guidelines for the location of new trees that will be planted, including the size and species of tree to be planted.
4. Designate the number of trees to be planted when trees are removed.

### 5 Definitions

“Tree” means a perennial woody plant with an elongated stem, or trunk, with a caliber of greater than 100mm measured at 1.3 m above grade, supporting leaves or branches.

“Municipal Road Allowance” means a road right-of-way under the jurisdiction of the Municipality of South Huron, including boundary roads under agreement.

“Municipal Property” means any property solely owned or leased by the Municipality of South Huron



## Municipality of South Huron Policy

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<b>Schedule for Review:</b>	<b>04/01/2023</b>

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### 6 Policy Statement

1. This policy shall apply to any tree located within a municipally owned road allowance, municipal easement, on municipally owned property including parks, green space, recreation and environmental facilities.
2. Trees will be removed within a urban road allowances and from municipally owned property by municipal staff or contractor working under the direction of the municipality, if any of the following conditions apply:
  - a. The health of the tree presents a safety hazard due to falling limbs or complete collapse.
  - b. The tree has fallen or been critically damaged due to a natural event such as an ice storm, wind storm, vehicle accident, vandalism, etc.
  - c. The tree presents a safety issue to the motoring public or pedestrians due to its size or location within the road allowance.
  - d. The location is obstructing or causing issues with current or future infrastructure located within the road allowance including sidewalks, trails and walkways.
3. Where trees are removed from the municipal road allowance in an urban area or from municipal property and it is deemed as an acceptable location to plant a new tree, it shall be the policy of the Municipality to replace the trees removed with two new trees for every tree removed.
4. Should the location where a tree is removed in an urban area be deemed to be not suitable for a new tree as set out in Clause 2(c) or 2(d) or for reasons not set out in this policy, the new trees shall be planted as close as possible to the original location as to not cause an issue. Should that not be possible, the trees shall be planted on other municipally owned property such as parks, recreation facilities, transportation facilities or environmental facilities.



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
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<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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5. Where trees are removed from the municipal road allowance and cannot be replaced in that location, it shall be the policy of the Municipality to offer the adjacent landowner two (2) replacement trees for each tree removed in front of their property.
6. It shall be the responsibility of the landowner to plant and care for the replacement trees planted on private property. The Municipality shall not be responsible for the future health of the tree offered to the adjacent property owner and planted on private property.
7. Landowners receiving replacement trees will not be permitted to plant the trees within the municipal road allowance.
8. Where a landowner does not wish to receive their allotment of trees, the Municipality shall plant that allotment of trees on municipally owned property such as parks, recreation facilities, transportation facilities or environmental facilities.
9. All replacement trees shall be delivered to the property owner in the spring or fall of the year when the tree order is placed.
10. It shall be the responsibility of the Municipality to plant and care for any replacement tree planted within the municipal road allowance and on municipal property.
11. Trees may be purchased through the Ausable Bayfield Conservation Authority (ABCA) through either their spring or fall tree order program where possible.
12. Trees planted within municipal road allowances shall have a minimum caliper size of 25mm, shall include a root ball if available, and the Municipality shall determine the appropriate species of replacement tree.
13. For trees offered for replanting, a preference shall be given for species native to the area, based on consultation with the Ausable Bayfield Conservation Authority (ABCA).



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
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<b>By-law or Resolution:</b>	<b>Res: -2019</b>
<b>Supersedes:</b>	<b>n/a</b>
<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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14. Trees planted within the municipal road allowance shall be located in the standard location as per typical municipal road cross section and service location detail or a minimum of 1.5m from the edge of existing roadway, curb or sidewalk.
15. The implementation and enforcement of this policy shall be the sole responsibility of the Municipal Manager under whose department the trees are maintained.

### 7 Prohibited Matters

1. No person shall plant or cause to be planted a tree on a boulevard without written permission of the Director of Infrastructure and Development.
2. No person shall plant or cause to be planted a species of tree designated in Schedule "A" to this policy as a prohibited species, on a boulevard.
3. No person shall cut down, deface, trim, prune, destroy or injure a tree located on a boulevard in the Municipality.
4. No person shall hinder or obstruct, or attempt to hinder or obstruct, the Director of Infrastructure and Development in the exercise of the powers and performing the duties authorized and contained in this policy.
5. No person shall attach any object or thing to a tree upon a boulevard without written permission from the Director of Infrastructure and Development.
6. No person shall undertake any work over, upon or under a boulevard so as to cause injury to any tree.

### 8 Financial Implication

1. Budgets set for tree removal required due to ongoing maintenance shall include the costs for the purchase and installation of all replacement trees required by this policy.



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
<b>Policy Number:</b>	<b>E04-Environmental Services-001-2019</b>
<b>Section:</b>	<b>Tree Maintenance</b>
<b>Effective Date:</b>	<b>04/02/2019</b>
<b>By-law or Resolution:</b>	<b>Res: -2019</b>
<b>Supersedes:</b>	<b>n/a</b>
<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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2. The cost to replace trees due to reconstruction projects shall constitute part of the reconstruction costs of the project and shall be budgeted within the approved capital project budget.

### 9 Policy Review

This Policy shall be reviewed by the Director of Infrastructure and Development a minimum of once per term of Council.

### 10 Enquiries

Municipality of South Huron  
322 Main St. S., P.O. Box 759,  
Exeter, Ontario N0M 1S6  
Telephone: 519-235-0310





## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
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<b>Supersedes:</b>	<b>n/a</b>
<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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### Appendix "A"

Recommended for Planting Trees in the Municipality of South Huron

#### Invasive Trees

The following invasive tree species should not be planted on public lands.

Norway Maple	Acer platanoides
(all cultivars potentially invasive two popular listed below)	

Crimson King Maple	Acer platanoides 'Crimson King)
Royal Red Maple	Acer platanoides 'Royal Red'
Tree-of-Heaven	Ailanthus altissima
Siberian Elm	Ulmus pumila

#### Trees Suitable for Roadsides, Boulevards and Parks

The following trees are suitable for planting in South Huron. Most are native to South Huron but some non-native trees are included that are not considered to be invasive and have high landscape value or are hardy along roadways and in parks. This list is not comprehensive and is meant as a guide. Other trees and cultivars may be suitable.

S = Salt Spray Tolerant

H = Hardy and heat tolerant trees for boulevard and parking lot areas

N = Native to South Huron

F = Attractive Flowers

LARGE TREES IN CAPS, small trees in lower case



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
<b>Policy Number:</b>	<b>E04-Environmental Services-001-2019</b>
<b>Section:</b>	<b>Tree Maintenance</b>
<b>Effective Date:</b>	<b>04/02/2019</b>
<b>By-law or Resolution:</b>	<b>Res: -2019</b>
<b>Supersedes:</b>	<b>n/a</b>
<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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### Shade Trees

FREEMAN MAPLE (incl Autumn Blaze, Autumn Fantasy)	N	Acer Freemanii hybrids
SUGAR MAPLE (many selections available including columnar varieties for where space is confining)	N	Acer Saccharum
BLACK MAPLE	N	Acer Saccharum ssp nigrum
Serviceberry available)	N, F	Amelanchier sp (many cultivars
CATALPA	H, S, F	Catalpa speciose
HACKBERRY selections available)	H, N	Celtis occidentalis (columnar
Redbud	F	Cercis Canadensis (small tree)
Pagoda Dogwood	N, F	Cornus alternifolia
GINKGO BILOBA	H, S	Ginkgo biloba
HONEY LOCUST	H, S	Gleditsia triacanthos
KENTUCKY COFFEE TREE	H, S	Gymnocladus
TULIP TREE	N, F	Liriodendron tulipifera
Ironwood	N	Ostrya virginiana
SYCAMORE	N	Platanus occidentalis
BUR OAK	H, N	Quercus macrocarpa
RED OAK	N, S	Quercus rubra
Columnar hybrid oaks	H	eg Quercus 'Crimson Spire'
Conifers:		
BLUE SPRUCE	H, S	Picea pungens
WHITE SPRUCE	S	Picea glauca
NORWAY SPRUCE	H	Picea abies
WHITE PINE	N	Pinus strobus
White cedar	N	Thuja occidentalis
Juniper	H, N	Juniperus virginiana



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
<b>Policy Number:</b>	<b>E04-Environmental Services-001-2019</b>
<b>Section:</b>	<b>Tree Maintenance</b>
<b>Effective Date:</b>	<b>04/02/2019</b>
<b>By-law or Resolution:</b>	<b>Res: -2019</b>
<b>Supersedes:</b>	<b>n/a</b>
<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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### List of Trees Native to South Huron Suitable for Naturalization or Forest Restoration

The following trees are known to grow naturally in South Huron. These species may be suitable for site restoration or reforestation depending on soil type and other site characteristics. A planting plan and prescription detailing site preparation and follow up care prepared by a trained forestry professional should be part of all naturalization projects.

Red Maple	Acer rubrum
Silver Maple	Acer saccharinum
Sugar Maple	Acer saccharum
Black Maple	Acer saccharum ssp nigrum
Serviceberries	Amelanchier sp
Yellow Birch	Betula alleghaniensis
White Birch	Betula papyrifera
Blue-Beech	Carpinus caroliniana
Bitternut Hickory	Carya cordiformis
Shagbark Hickory	Carya ovata
Northern Hackberry	Celtis occidentalis
Alternate-Leaf Dogwood	Cornus alternifolia
Hawthorns	Crateagus sp
American Beech	Fagus grandifolia
White Ash	Fraxinus americana
Black Ash	Fraxinus nigra
Green/Red Ash	Fraxinus pensylvanica
Butternut	Juglans cinerea
Black Walnut	Juglans nigra
Eastern Red Cedar	Juniperus virginiana
Tamarack	Larix laricina
Tulip Tree	Liriodendron tulipifera
Ironwood	Ostrya virginiana
Red Pine	Pinus resinosa
Eastern White Pine	Pinus strobus
Sycamore	Platanus occidentalis
Balsam Poplar	Populus balsamifera
Cottonwood Poplar	Populus deltoides
Large-tooth Aspen	Populus grandidentata



## Municipality of South Huron Policy

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<b>Policy Name:</b>	<b>Tree Removal and Replacement Policy</b>
<b>Policy Number:</b>	<b>E04-Environmental Services-001-2019</b>
<b>Section:</b>	<b>Tree Maintenance</b>
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<b>Supersedes:</b>	<b>n/a</b>
<b>Last Revision:</b>	<b>n/a</b>
<b>Schedule for Review:</b>	<b>04/01/2023</b>

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Trembling Aspen	Populus tremuloides
Black Cherry	Prunus serotina
Chokecherry	Prunus virginiana
White Oak	Quercus alba
Swamp White Oak	Quercus bicolor
Bur Oak	Quercus macrocarpa
Red Oak	Quercus rubra
Black Oak	Quercus velutina
Peachleaf Willow	Salix amygdaloides
Black Willow	Salix nigra
Eastern White Cedar	Thuja occidentalis
Basswood	Tilia americana
Eastern Hemlock	Tsuga canadensis
American Elm	Ulmus americana
Red or Slippery Elm	Ulmus rubra
Rock Elm	Ulmus thomasii

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George Finch  
Mayor

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Dan Best,  
Chief Administrative Officer



## **The Corporation of the Municipality of South Huron**

### **By-Law #10-2019**

#### **Being a By-Law to amend Schedule "B" and Schedule "C" to By-Law #34-2015, being a by-law to provide for Establish, Ratify and Impose Fees and Charges for Goods and Services provided by the Municipality of South Huron.**

Whereas Section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a Municipality and a Local Board may pass By-Laws imposing fees or charges on any class of persons,

- a) For services or activities provided or done by or on behalf of it; and
- b) For costs payable by it for services or activities provided or done by or on behalf of any other Municipality or Local Board; and
- c) For the use of its property including property under its control; and

Whereas the *Municipal Act, 2001*, S.O. 2001, c.25, Section 398 (2) authorizes the treasurer of a local municipality to add fees and charges imposed by the municipality, upper tier municipality or local board, to the tax roll for any property for which the owner(s) are responsible for paying the fees and charges; and

Whereas the Council of the Corporation of the Municipality of South Huron deems it expedient to pass a by-law establishing certain fees and charges;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That Schedule "B" of the Fees and Charges for Goods and Services By-law #34-2015 be amended to delete the fees for Potentially Vicious or Vicious Dog Licencing as contained in Schedule "A" hereto and forming part of this by-law;
2. That Schedule "C" of the Fees and Charges for Goods and Services By-law #34-2015 be amended to reflect the fee structure related to Waste Management Fees as contained in Schedule "B" attached hereto forming part of this by-law.

3. That this by-law shall come into force and take full effect on January 1, 2019 and supersede any other by-laws and/or resolutions inconsistent with the provisions set out herein.

Read a first and second time this 4<sup>th</sup> day of February, 2019.

Read a third time and passed this 4<sup>th</sup> day of February, 2019.

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk

**Schedule "A" to By-Law #10-2019 – to Amend Fees and Charges  
Schedule "B" to By-Law #34-2015 – Fees and Charges**

**Corporation of the Municipality of South Huron**

<b>Dog and Licence Fees</b>		
— Potentially Vicious & Vicious Dog	\$110.00 (due in 30 days) \$120.00 (after May 31)	Exempt

**Schedule "B" to By-Law #10-2019 – to Amend Fees and Charges  
Schedule "C" to By-Law #34-2015 - Fees and Charges**

**Corporation of the Municipality of South Huron**

<b>Waste Management</b>	<b>2018 Fees</b>	<b>"Proposed" 2019 Fees</b>
<b>Individual curbside waste/recycling service</b>		
Recycling (all bins sizes)	\$41.40 per year	\$42.85 per year
Small Garbage Bin (35 gal – 2 bag)	\$87.77 per year/per bin	\$90.84per year/per bin
Medium Garbage Bin (65 gal – 4 bag)	\$109.83 per year/per bin	\$113.67 per year/per bin
Large Garbage Bin (95 gal – 6 bag)	\$142.79 per year/per bin	\$147.79 per year/per bin
<b>Depot Service (per bin cost)</b>		
Recycling (65 gal)	\$41.40 per year	\$42.85 per year
Recycling (95 gal)	\$41.40 per year	\$42.85 per year
Recycling (6 yd3)	\$41.40 per year	\$42.85 per year
Small Garbage Bin (35 gal – 2 bag)	\$87.77 per year/per bin	\$90.84per year/per bin
Medium Garbage Bin (65 gal – 4 bag)	\$109.83 per year/per bin	\$113.67 per year/per bin
Large Garbage Bin (95 gal – 6 bag)	\$142.79 per year/per bin	\$147.79 per year/per bin



## **The Corporation of the Municipality of South Huron**

### **By-Law # 11-2019**

**Being a by-law** to amend By-law # 69-2018 of the Municipality of South Huron to remove the 'H' holding zone on the lands known as Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron.

**Whereas** Council of the Corporation of the Municipality of South Huron passed By-law 13-2007 to amend the former Township of Stephen, now Stephen Ward, Corporation of the Municipality of South Huron, Zoning By-law #12-1984; and

**Whereas** Council of the Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-law # 69-2018, as amended, of the Municipality of South Huron;

**Now Therefore**, Council of the Corporation of the Municipality of South Huron enacts as follows:

1. This by-law shall apply to Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron.
2. By-law #69-2018, as amended, is hereby further amended by changing the zone symbol of the lands so designated on the attached Schedule 'A' from Community Facility Holding (CF-H) to a Community Facility (CF) Zone.
3. Zone Map 5B, Schedule A, By-law #69-2018, as amended, is hereby further amended and replaced with amended Key Map 4B attached hereto as Schedule A, which is declared to be part of this by-law.
4. Schedule 1 attached hereto is declared to be part of this By-law.
5. This By-law shall come into effect upon final passing, pursuant to Section 36(4) of the Planning Act, 1990.

Read a first and second time this 4th      day of February, 2019.

Read a third time and passed this 4th      day of February, 2019.

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk



Schedule 1 to By-law 11-2019

**Corporation of the Municipality of South Huron**

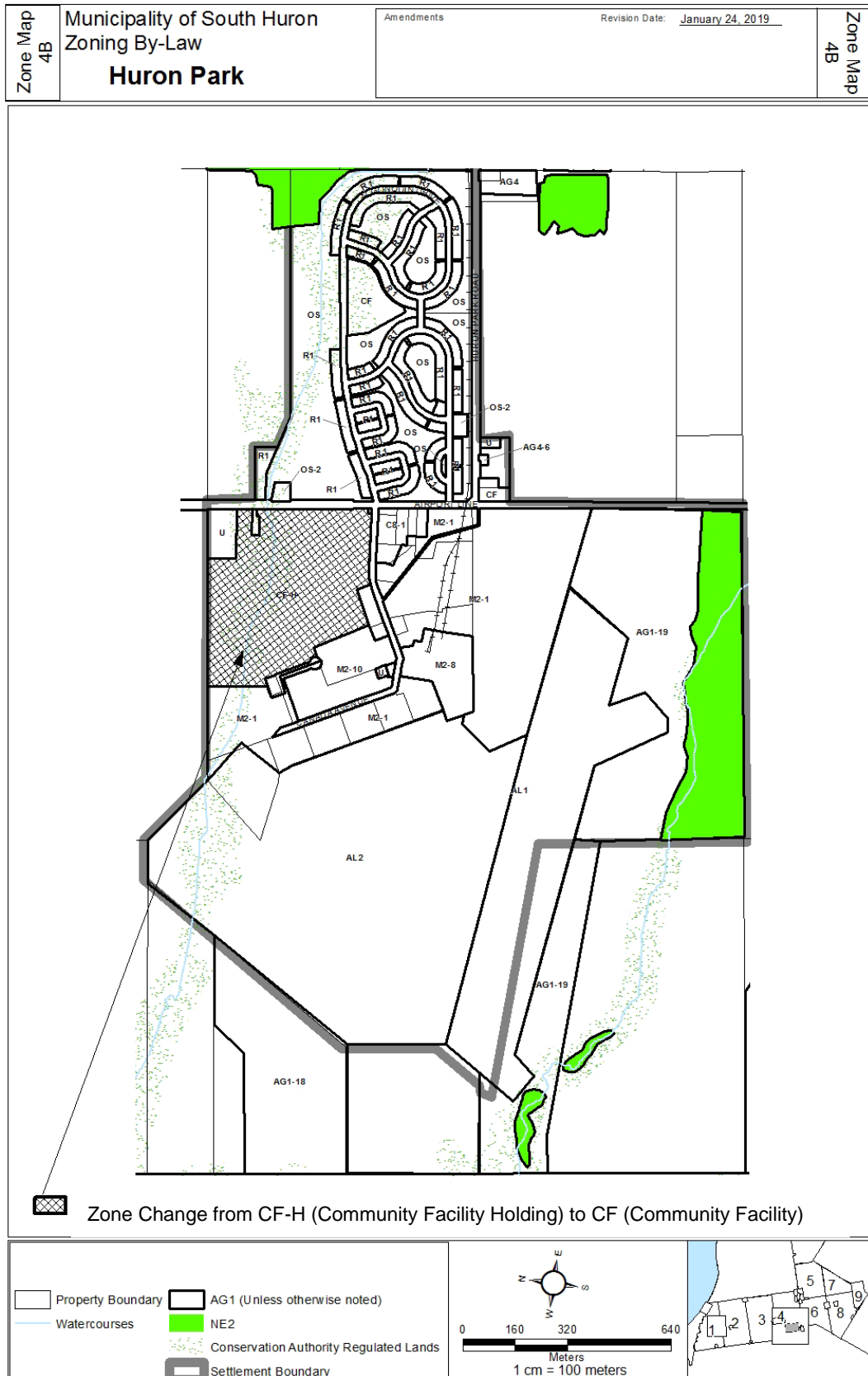
By-law 11-2019 has the following purpose and effect:

1. This by-law proposes to allow for the removal of the “H” holding zone on Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen, South Huron
2. The entire property is approximately 21.82 hectares and is located at Part Lots 6 & 7, RP22R5240 being Part Lots 52 to 54, 56 to 76, 83 to 89, Pt Part 55, Stephen Ward, Municipality of South Huron.
3. This by-law will rezone the subject lands from a Community Facility Holding (CF-H) to a Community Facility (CF) zone.
4. This by-law amends zoning By-law #69-2018, of the Municipality of South Huron. Key maps showing the general location of the lands to which this By-law applies are shown on the following pages.

Schedule A to By-law 11-2019



## Schedule A to By-law 11-2019



**AMENDMENT NO. 17**

**TO THE OFFICIAL PLAN  
OF THE  
MUNICIPALITY OF SOUTH HURON**

**SCHEDULE 1  
CORPORATION OF THE  
MUNICIPALITY OF SOUTH HURON**

**BY-LAW #12 - 2019**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE MUNICIPALITY OF SOUTH HURON TO  
AMEND THE SOUTH HURON OFFICIAL PLAN.

Whereas the Municipal Council of the Corporation of the Municipality of South Huron considers it advisable to amend the Municipality of South Huron Official Plan, as amended, of the Corporation of the Municipality of South Huron.

Now therefore, the Council of the Municipality of South Huron, in accordance with the provisions of the Planning Act, RSO 1990, hereby enacts as follows:

1. Amendment No. 17 to the Official Plan of the Municipality of South Huron, consisting of the attached maps, and explanatory text is hereby adopted.
2. The Clerk is hereby authorized and directed to give Notice of Adoption of Official Plan Amendment No. 17 in accordance with Section 17(23) of the Planning Act, RSO 1990, as amended and to make application to the Council of the Corporation of the County of Huron for the approval of Amendment No. 17 to the Official Plan of the Municipality of South Huron.
3. This By-law shall come into force and take effect on the day of final passing thereof.

Read a first time on the February 4, 2019.

Read a second time on the February 4, 2019.

Read a third time and passed on the February 4, 2019.

\_\_\_\_\_  
George Finch, Mayor

\_\_\_\_\_  
Rebekah Msuya-Collison, Clerk

**AMENDMENT NO. 17  
TO THE OFFICIAL PLAN  
  
OF THE  
  
MUNICIPALITY OF SOUTH HURON**

Affecting the lands described as Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), as illustrated on the attached schedules in the Municipality of South Huron.

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**Statement of Components**

PART "A" is the preamble to Amendment No. 17 to the Official Plan for the Municipality of South Huron and does not constitute part of this amendment. It provides general introductory information on the purpose, location and basis of the amendment.

PART "B" consisting of the text and maps, including Schedule "A", constitutes Amendment No. 17 to the Official Plan for the Municipality of South Huron.

PART "C" is the appendix and does not constitute part of this statement. The appendices contain the background data, planning considerations and public participation associated with this amendment. Although the attached appendices do not constitute part of the formal amendment, they do provide explanatory material. In cases where a more detailed interpretation of the amendment is required, such an interpretation will be obtained from the appendices.

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**PART "A"**  
**THE PREAMBLE**

**AMENDMENT NO. 17**  
**TO THE OFFICIAL PLAN**  
**FOR THE**  
**MUNICIPALITY OF SOUTH HURON**

**1. PURPOSE**

The purpose of Official Plan Amendment No. 17 is to implement a site specific special policy area to permit a maximum number of multiple attached units per building of 6 (six) when the South Huron Official Plan currently sets a maximum number of four (4) multiple attached units per building.

**2. LOCATION**

The lands affected by this Amendment are legally known as Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), as illustrated on the attached schedules, in the Municipality of South Huron.

**3. BASIS**

The applicant proposes to develop a residential subdivision on the subject parcel consisting of 57 multiple attached units, 13 single detached dwellings, two stormwater management ponds and two open space blocks. The proposed access will be off Simcoe Street, south of Albert Street, and off Highway 4 to the west of the development. The development is proposed in two phases. Phase 1 includes 8 single detached dwellings, 24 multiple attached units, two stormwater management ponds, and open space. Phase 2 includes 5 single detached dwellings, 33 multiple attached units, and open space.

The subject lands are currently designated Residential in the South Huron Official Plan. The Official Plan Amendment proposes a site specific special policy area to permit a maximum number of multiple attached units per building of six (6) when the South Huron Official Plan currently sets a maximum number of four (4) multiple attached units per building.

A corresponding application for Plan of Subdivision and Zoning By-law amendment is being processed with this application.

**PART "B"****AMENDMENT NO. 17  
TO THE OFFICIAL PLAN FOR THE MUNICIPALITY OF SOUTH HURON****1. INTRODUCTION**

All of this part of the document entitled Part "B", consisting of the following text, and attached maps, constitutes Amendment No. 17 to the Official Plan for the Municipality of South Huron.

**2. DETAILS OF THE AMENDMENT**

2.1 The text of the Municipality of South Huron Official Plan is hereby amended by:

a) Inserting Section 7.5.5.4.3.1:

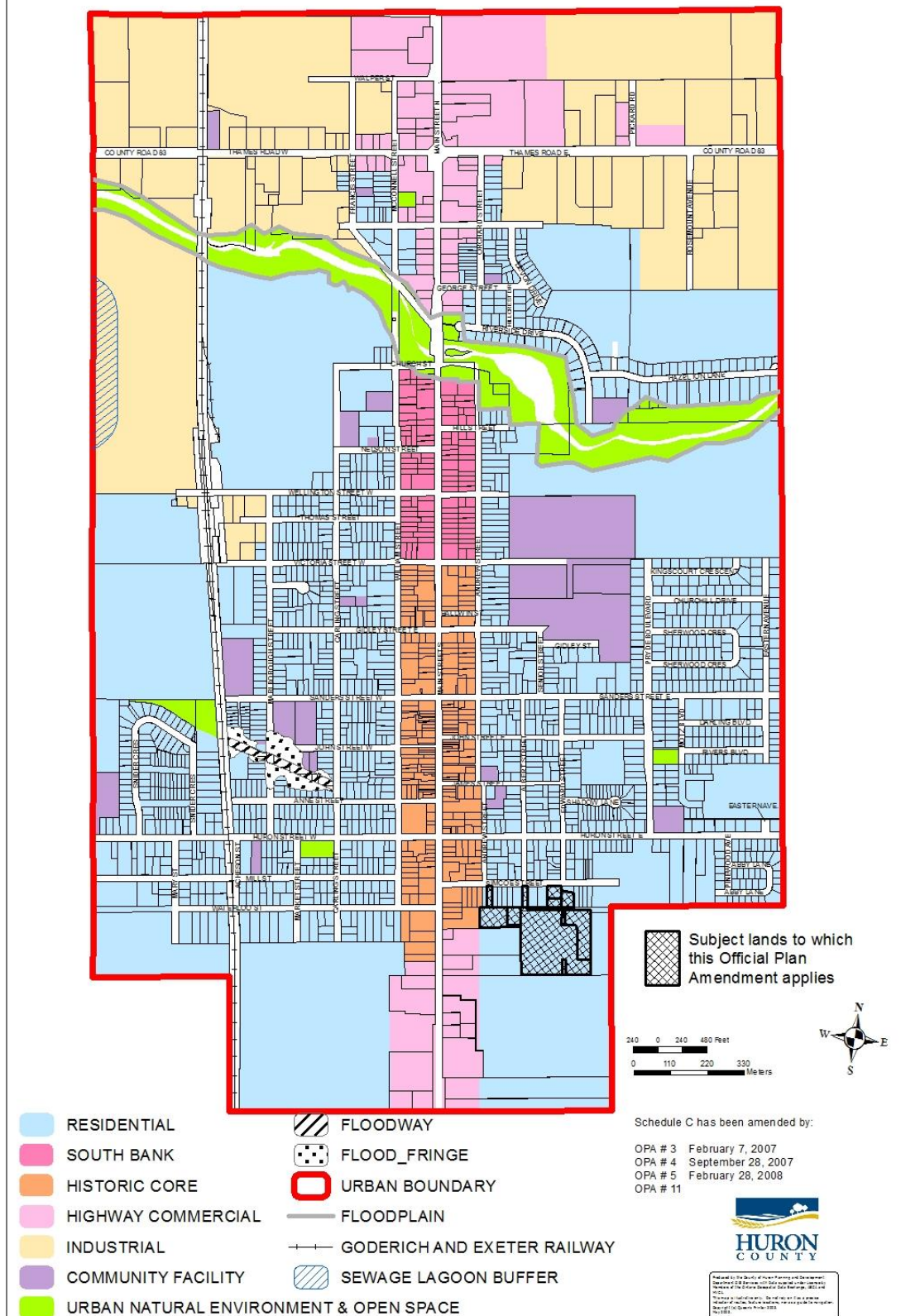
**7.5.5.4.3.1**

Special Policy Area for the land legally described as Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW). For the lands within the Special Policy Area a maximum of 6 (six) multiple attached dwelling units are permitted within one building.



## SCHEDULE "A"

**MUNICIPALITY OF SOUTH HURON  
SCHEDULE "C" LAND USE PLAN  
EXETER WARD**



Date Saved: 1/22/2019 10:30:27 AM

**PART "C"**  
**APPENDICES**

The appendices do not form part of Amendment No. 17, but are for information purposes only.

**1. Background**

The proposed Official Plan Amendment and Zoning By-law Amendment would change the land use designation and zoning of the lands known legally as Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), as illustrated on the attached schedules in the Municipality of South Huron.

The application proposes to amend the land use designation of the subject lands from Residential to Residential Special Policy Area to permit a maximum of 6 (six) multiple attached dwelling units.

This by-law amends the Municipality of South Huron Official Plan. A Key Map showing the location of the lands is attached as Schedule A.

The concurrent Zoning By-law Amendment proposes a zone change from the existing Development (D) and Low Density Residential (R1) Zones to a Residential Medium Density Special Provisions zone (R2-3) and Residential Medium Density Special Provisions zone (R2-4), as well as Open Space (OS) and Open Space Special Provision (OS-1) to permit stormwater management ponds. The applicant also seeks a zone change for an adjacent property from Development (D) to Residential High Density Special Provisions (R3-9) Zone.



## The Corporation of the Municipality of South Huron

### By-Law #13- 2019

#### **To amend By-Law #69-2018, being the Zoning By-Law for the Municipality of South Huron for lands known as Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.**

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #69-2018 for the Municipality of South Huron, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.
2. That By-Law #69-2018 is hereby amended by changing the zone symbol from the existing Development Zone (D) and Low Density Residential Zone (R1) to a Residential Medium Density Special Provisions Zone (R2-3), Residential Medium Density Special Provisions Zone (R2-4), Open Space Zone (OS), Open Space Special Provisions Zone (OS-1), and Residential High Density Special Provisions Zone (R3-9) on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That By-law 69-2018 is hereby amended by adding Section 20.10.3:

#### 20.10.3 R2-3

Notwithstanding the Zone Provisions of Section 20.4 to the contrary, in the area zoned R2-3 the following special provisions apply:

- a) Zone Area (minimum) Interior Property – 420 square metres
- b) Zone Frontage (minimum) Interior Property – 12m
- c) Front Yard (minimum) – 6m
- d) Zone Coverage – 40%

4. That By-law 69-2018 is hereby amended by adding Section 20.10.4:

#### 20.10.4 R2-4

Notwithstanding the Zone Provisions of Section 20.7 to the contrary, in the area zoned R2-4 the following special provisions apply:

- a) Minimum Property Frontage (Interior Unit) – 7.8m

- b) Minimum Property Frontage (End Unit) – 7.8m
- c) Minimum Zone Area (Interior Dwelling Units) – 276 sq.m
- d) Minimum Property Depth – 35m
- e) Minimum Rear Yard Setback – 7.5m
- f) Number of Dwelling Units per Building – 6
- g) Minimum side yard setback adjacent to Hydro easement (specific to lots 11, 12, and 31) – 1m
- h) The regulations of Section 3.37 Setbacks from Lanes and Easements does not apply to the lands zoned R2-4

5. That By-law 69-2018 is hereby amended by adding Section 21.9.9:

#### 21.9.9 R3-9

Notwithstanding any provision of By-law 69-2018 to the contrary, in the area zoned R3-9, a stacked/cluster townhouse development with a maximum of 34 units is permitted subject to the following:

- a) A Stacked/Cluster Townhouse Dwelling is defined as: a residential building divided vertically and/or horizontally into three or more dwelling units by common walls which prevent internal access between dwelling units and is not considered to be a multiple attached unit for the purposes of the By-law.
- b) The frontage requirement for the overall property is 15 metres. There is no lot frontage requirement for each dwelling unit. The units are provided access to a public road (Simcoe Street) via a privately owned, internal road.
- c) The whole of the lands zoned R3-9 shall be a lot for the purposes of the By-law.
- d) The setbacks to property lines for proposed buildings are as follows:
  - North Property Line – 8 metres (rear yard)
  - South Property Line – 8 metres (rear yard)
  - East Property Line – 3 metres (interior side yard)
  - West Property Line – 3 metres (interior side yard)
- e) One accessory building or structure may be permitted to serve the overall site in accordance with the requirements of Section 3.2.
- f) A minimum of 1.5 parking spaces per dwelling unit are required in accordance with Section 3.26. Section 3.26.12 does not apply.
- g) A planting strip is required in accordance with Section 3.28. along the north, west and south property lines.
- h) Landscaped Open Space (minimum) – 30%
- i) Lot Coverage (maximum) – 40%
- j) All other applicable provisions of this By-law, as amended, shall apply.

- 6. That the purpose and effect of this amendment, identified as Schedule “A”, attached hereto, forms an integral part of this by-law.
- 7. That the Municipality of South Huron Zoning By-law Location Map, identified as Schedule B, attached hereto, forms an integral part of this by-law.
- 8. That the Municipality of South Huron Zoning By-law Zone Map 5E, identified as Schedule C, attached hereto, forms an integral part of this by-law.
- 9. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first time this 4<sup>th</sup> day of February, 2019.

Read a second time this 4<sup>th</sup> day of February, 2019.

Read a third time and finally passed this                      day of                      , 2019.

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk

**Schedule "A" to By-Law #13-2019****Corporation Of The Municipality Of South Huron**

By-Law #13-2019 has the following purpose and effect:

This By-law affects the property legally described as Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.

The subject lands are located in the southeast end of Exeter, fronting on Simcoe Street. The applicant proposes to develop a residential subdivision on the subject parcel consisting of 57 multiple attached units, 13 single detached dwellings, two stormwater management ponds and two open space blocks. The proposed access will be off Simcoe Street, south of Albert Street, and off Highway 4 to the west of the development. The development is proposed in two phases. Phase 1 includes 8 single detached dwellings, 24 multiple attached units, two stormwater management ponds, and open space. Phase 2 includes 5 single detached dwellings, 33 multiple attached units, and open space. An Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision have been submitted to facilitate the proposed development.

The subject lands are currently designated Residential in the South Huron Official Plan. The Official Plan amendment proposes a site specific special policy area to permit a maximum number of multiple attached units per building of six (6) when the South Huron Official Plan currently sets a maximum number of four (4) multiple attached units per building.

The Zoning By-law amendment proposes a zone change from the existing Development (D) and Low Density Residential Zone (R1) to a Residential Medium Density Special Provisions zone (R2-3), Residential Medium Density Special Provisions zone (R2-4), Open Space zone (OS) and Open Space Special Provision (OS-1) to permit stormwater management ponds. The zoning by-law amendment also includes a zone change for an adjacent property from Development (D) to Residential High Density Special Provisions (R3-9) to permit a thirty-four (34) unit stacked/clustered townhouse development. The South Huron Comprehensive Zoning By-law does not have provisions for this type of development; a site-specific zone is proposed for this development as a result.

The concurrent application for Official Plan Amendment for a site specific special policy area to permit a maximum number of multiple attached units per building of six (6) has been submitted under South Huron OPA Amendment #17. This Zoning By-law amendment will not come into force until the Official Plan Amendment (OPA#17) is approved by the County of Huron, in accordance with Section 42(21) of the Planning Act.

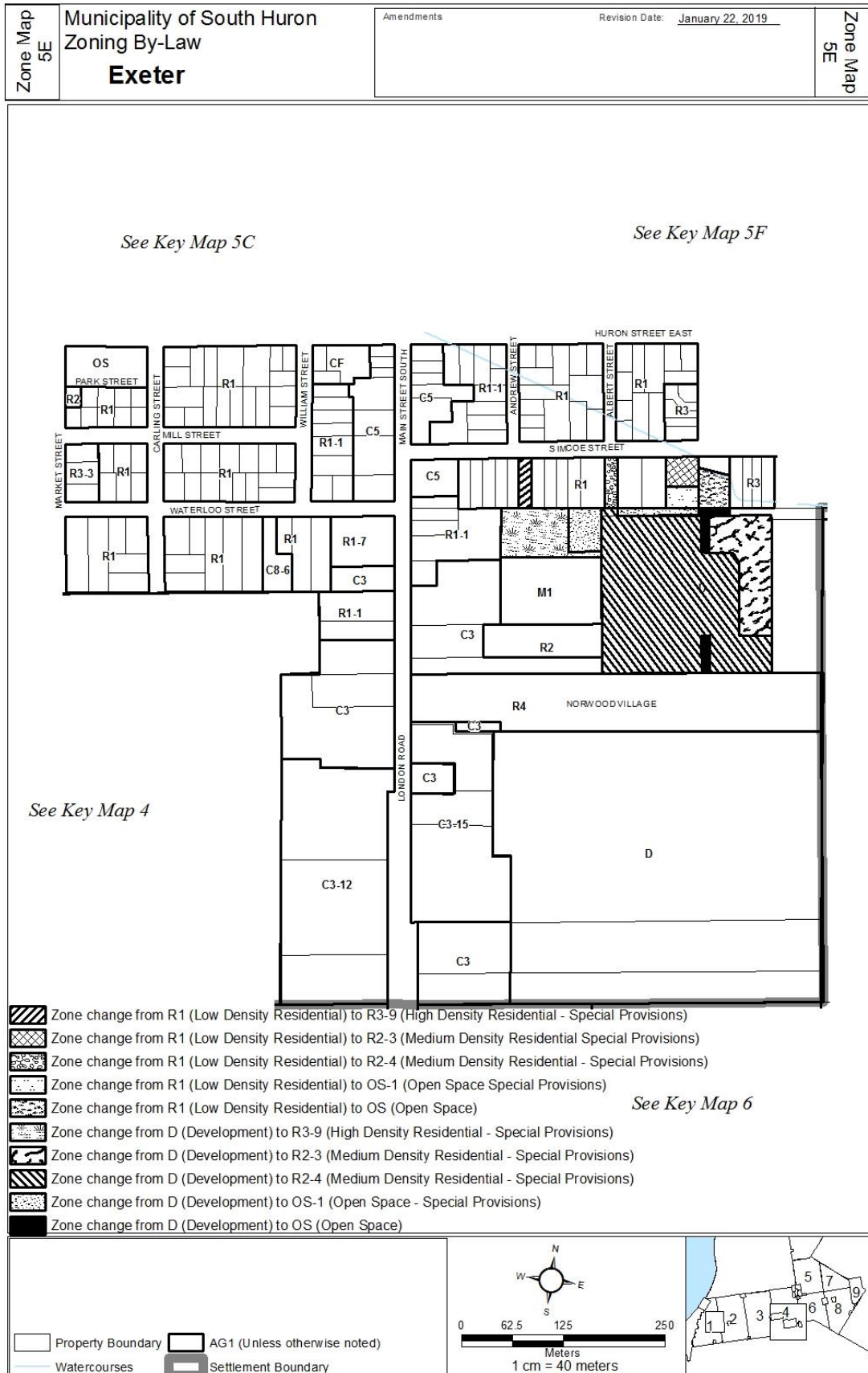
This By-law amends Zoning By-law #69-2018 of the Municipality of South Huron. Maps showing the general location of the lands to which this proposed zoning by-law amendment applies are shown on the following pages.

**Schedule "B" to By-Law #13- 2019**  
**Corporation Of The Municipality Of South Huron**





**Schedule "C" to By-Law #13- 2019**  
**Corporation Of The Municipality Of South Huron**







## The Corporation of the Municipality of South Huron

### By-Law #14-2019

**Being a By-Law to amend By-Law #21-2018, being a By-law to put in place regulations associated with the control, licencing and registration of animals within the Municipality of South Huron and to rescind By-law #85-2018 being a By-law to establish the Rules of Procedure and appoint the members of the Animal Control Tribunal for the Municipality of South Huron**

Whereas Section 5(3) of the *Municipal Act* 2001, S.O. 2001, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the *Municipal Act*, 2001, as amended provides under Section 9 that the municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act; and

Whereas the *Municipal Act*, S.O. 2001, C.25 Sections 11, 103, 105 and 391(1) provides that a municipality may pass by-laws prohibiting, regulating and restricting the keeping of animals or any class thereof, the destruction thereof and allow for a licensing and animal identification system and Council of the Corporation of Municipality of South Huron passed By-Law 21-2018; and

Whereas Section 1 of By-Law 21-2018 under "Definitions" contains a definition for "Animal Control Tribunal" and "Vicious dog" as follows:

"Animal Control Tribunal" shall mean the Committee of Council called the Animal Control Tribunal;

"Vicious dog" means any individual dog that:

- a) Has, in the absence of any mitigating factor, attacked, bitten or caused injury to a person or has demonstrated a propensity, tendency or disposition to do so; or
- b) Has significantly injured or killed a domestic or farm animal; or
- c) Having been previously designated as a potentially vicious dog is kept or permitted to be kept in violation of the requirements for such dog; and

Whereas Sections 8 and 9 of By-Law 21-2018 contain paragraphs outlining the "Designation as Potentially Vicious or Vicious Dogs" and "Restrictions Relating to Potentially Vicious and Vicious Dogs" and the sole references to the Animal Control Tribunal within By-Law 21-2018; and

Whereas Council of the Corporation of South Huron wishes to remove all reference to South Huron Animal Control Tribunal in Animal Control By-Law 21-2018, amend By-Law 21-2018 to revoke any current potentially vicious or vicious dog designations, remove Clauses 8 and 9 from By-Law 21-2018 plus applicable penalties contained in the Part I Provincial Offences Act Short Form Wording and rescind Animal Control Tribunal By-Law 85-2018;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That By-Law #21-2018, being a By-law to put in place regulations associated with the control, licencing and registration of animals within the Municipality of South Huron be amended to delete all reference to “Animal Control Tribunal” and “Potentially Vicious and Vicious Dogs”; and
2. That Sections 8 and 9 of By-Law 21-2018 and corresponding Part I *Provincial Offences Act* offences listed as items 21, 22, 23, 24, 25, 26, 27, 28 be deleted from the By-Law; and
3. That all current potentially vicious or vicious dog designations are hereby revoked;
4. That By-Law 85-2018 “Animal Control Tribunal” is hereby repealed.
5. That this by-law shall come into force and take full effect on its date of final passing and supersede any other by-laws and/or resolutions inconsistent with the provisions set out herein.

Read a first and second time this 4<sup>th</sup> day of February, 2019.

Read a third time and passed this 4<sup>th</sup> day of February, 2019.

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk



## **The Corporation of the Municipality of South Huron**

### **By-Law #15-2019**

### **Confirming By-Law**

### **Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.**

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the Regular Council Meeting and Public Meeting of February 4, 2019, in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.

4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 4<sup>th</sup> day of February, 2019

Read a third time and passed this 4<sup>th</sup> day of February, 2019

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George Finch, Mayor

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Rebekah Msuya-Collison, Clerk