



Corporation of the Municipality of South Huron
Agenda - Regular Council Meeting

Monday, June 17, 2019, 6:00 p.m.
Council Chambers - Olde Town Hall

Accessibility of Documents:

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Pages

1. Meeting Called To Order

Welcome & O Canada

2. Public Meeting

3. Amendments to the Agenda, as Distributed and Approved by Council

Recommendation:

That South Huron Council approves the Agenda as presented.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 Office of the Fire Marshal and Emergency Management Presentation

1

Recommendation:

That South Huron Council receives the delegation as presented from the Office of the Fire Marshal and Emergency Management by Nelly Green, Program Specialist.

6. Minutes

6.1 Minutes of the Regular Council Meeting of June 3, 2019

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Recommendation:

That South Huron Council adopts the minutes of the Regular Council Meeting of June 3, 2019, as printed and circulated.

7. Councillor Board and Committee Reports

7.1	Grand Bend and Joint Area Sewage Board - Meeting Minutes from April 12, 2019	30
	<u>Link to June 7 Agenda</u>	
7.2	Exeter Business Improvement Area - Meeting Minutes from May 13, 2019	34
7.3	Police Services Board - Meeting Minutes for May 14, 2019	41
7.4	Communities in Bloom - draft Minutes from June 5, 2019 Meeting	45
7.5	Exeter Rodeo Committee - draft Minutes of June 5, 2019	51
7.6	Lake Huron Water Supply System Board - Agenda for June 6 2019	
	<u>Agenda June 6, 2019</u>	

Recommendation:

That the reports and minutes of the following committees and/or boards be received as presented to Council:

- **Grand Bend and Joint Area Sewage Board - Meeting Minutes for April 12, 2019**
- **Exeter Business Improvement Area - Meeting Minutes for May 14, 2019**
- **Police Services Board - Meeting Minutes for May 14, 2019**
- **Communities in Bloom - Draft Meeting Minutes for June 5, 2019**
- **Exeter Rodeo Committee - Draft Meeting Minutes for June 5, 2019**
- **Lake Huron Water Supply System Board - Agenda for June 6, 2019**

7.7 Committee of the Whole of June 10, 2019

54

Recommendation:

That South Huron Council received the minutes of the Committee of the Whole of June 10, 2019 be received as presented; and

That Council accept the recommendation of the Committee that the Special Purpose Committee for 2019 Community Grants be designated to establish a Community Fund framework for Council consideration to be brought back for the August 12, 2019 Council meeting.

7.8 Set Committee of the Whole - Strategic Planning Sessions

June 20, 2019, June 24, 2019 and June 25, 2019: 3:00 p.m. to 7:00 p.m.

8. Staff Reports

8.1 Planning

8.2 Community Services

8.2.1 S. Currie, Manager of Community Services - Exeter Rodeo Committee June Update

57

Recommendation:

That South Huron Council receives the report titled “23rd Annual Exeter Rodeo” for information; and

That South Huron Council grant an exemption from Noise By-Law 36-2004 up to 2:00 am on Friday, August 9th and Saturday, August 10th ; and

That South Huron Council grant an exemption from Noise By-Law 36-2004 and from Discharge of Firearms By-Law 45-1991 solely to allow for demonstrations by the Ontario Mounted Cowboy Shooting Association as part of the rodeo performance at the South Huron Rec Centre within urban areas on Saturday, August 10th and Sunday, August 11th.

- 8.2.2 S. Currie, Manager of Community Services - Seniors
Community Grant Application 60
- Recommendation:**
That South Huron Council receive the report titled “Seniors Community Grant Application” for information; and
- That Council authorizes staff to proceed with an application to the province’s Seniors Community Grant program to update the municipality’s Age-Friendly Community Plan.
- 8.3 Operations, Infrastructure and Development
- 8.3.1 M. Goss, Acting Manager - Huron County LED Stop Signs 64
- Recommendation:**
That South Huron Council receives the report from Megan Goss, Acting Manager regarding Huron Country LED Stop Signs, for information purposes.
- 8.4 General Government Services
- 8.4.1 S. Becker, Director of Financial Services/Treasurer - 2019
Capital Progress Report – May 2019 67
- Recommendation:**
That South Huron Council receives the report from S.Becker, Director of Financial Services re: 2019 Capital Progress Report – May 2019 for information only.
- 8.4.2 R. Msuya-Collison, Director of Legislative Services/Clerk -
Council Remuneration Review Committee 73
- Recommendation:**
That South Huron Council establish a Council Remuneration Review Committee; and
- That South Huron Council approve the Terms of Reference for the Council Remuneration Review Committee and that staff proceed with recruitment of the Committee.

- 8.4.3 D. Best, Chief Administrative Officer/Deputy Clerk - Exeter and District Outdoor Pool Final Reconciliation

126

Recommendation:

That the memo of D. Best, Chief Administrative Officer dated June 17,2019 regarding the Exeter and District Outdoor Pool Final Reconciliation be received; and

That Council authorizes that the remaining balance in the Exeter Pool Reserve be applied to this project in the estimated amount of \$11,264.20; and

That Council authorizes that the remaining balance in the Exeter Community Development Fund Reserve be applied to this project in the estimated amount of \$139,866.46; and

That the amount to be debt financed for this project be adjusted to reflect the additional revenue sources from the Exeter Pool Reserve and the Exeter Community Development Fund Reserve to an estimated \$802,436.50.

- 8.4.4 D. Best, Chief Administrative Officer/Deputy Clerk - Capital Roads Project Updates

140

Recommendation:

That the report of D. Best, Chief Administrative Officer regarding the Capital Roads Project Updates be received; and

That \$239,574 will remain in the OCIF reserve and that \$42,426 will be placed in the transportation capital reserve for future use.

9. Deferred Business

- 9.1 Eco Exeter - Delegation June 3 2019

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

12. Communications

- 12.1 Ministry of Infrastructure - Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure

143

- 12.2 Ministry of Municipal Affairs and Housing - Bill 108

146

12.3	Ministry of Municipal Affairs and Housing - Invitation to Teleconference - Bill 108	150
12.4	Ministry of Agriculture, Food and Rural Affairs - Growing Ontario's Agri-food Sector Link to : News Release	
12.5	Association of Municipalities of Ontario - Delegation Request Form	152
12.6	Township of Perth South - Joint Meeting - Combined Assets	153
12.7	Ausable Bayfield Conservation Authority - 2019 Community Grant Report	154
12.8	Ausable Bayfield Conservation Authority - South Huron Trail Golf Tournament	155
12.9	Exeter Christian Reformed Church - Request - Exemption for sign fees Staff Memo	156
12.10	Exeter Lioness Club - Proposed Community Vegetable Gardens for Victoria Park	159
12.11	Kirkton-Woodham - Optimist Club Celebration Night	161
12.12	Keith and Sandra Strang - Rural Roads Safety	163
12.13	Cathryn Ellis - Bill 115	164

Recommendation:

That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1	By-Law No. 13 -2019 - Pinnacle Homes Zoning By-Law Memo attached	166
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Recommendation:

That the South Huron Council authorizes the Mayor and the Clerk to amend By-Law 13-2019 and remove all references to the R3-9 zone in By-Law No. 13-2019 and accompanying schedules and maps.

- 15.2 By-Law No. 47-2019 - Amend By-Law 46-2018 - Appoint Alternate CEMC - Jeremy Becker 172

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #47-2019, being a By-law to amend By-Law 46-2018 to appoint an Alternate Community Emergency Management Coordinator (Jeremy Becker).

- 15.3 By-Law No. 48-2019 - Appoint Fire Prevention Officer - Mike Hebert 173

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #48-2019, being a By-law to appoint a Fire Prevention Officer for the purposes of delivering Fire Safety and Fire Inspection Services within the Municipality of South Huron.

16. Confirming By-Law

- 16.1 By-Law No. 49 -2019 – Confirming By-Law 174

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law # 49-2019, being a by-law to confirm matters addressed at the June 17, 2019 Council meeting.

17. Adjournment

Recommendation:

That South Huron Council hereby adjourns at _____ p.m., to meet again on July 15, 2019 at 6:00 p.m. or at the Call of the Chair.

OFMEM Review of Fire Protection Services in the Municipality of South Huron

Presentation to Municipal Council
June 17, 2019



Topics

- The review and legislation
- Three Lines of Defense
- Review process
- Scope of the review
- Municipal responsibilities
- Expectations of the OFMEM
- Themes
- Recommendations
- Implementation planning

OFMEM Review

- Notification letter – January 11, 2019
- The review was conducted under the authority of Section 9.(1) of the *Fire Protection and Prevention Act, 1997 (FPPA)*.

*9.(1) The Fire Marshal has the power
(a) to monitor, review and advise municipalities respecting the provision of fire protection services and to make recommendations to councils for improving the efficiency and effectiveness of those services.*

- The OFMEM review process is based on this legislation.

Three Lines of Defence



**Public
Education**



**Fire Safety
Standards and
Enforcement**



**Emergency
Response**

The Review

A Systematic Process

- assignment of team members
- securing sources of information
- site visit (February 12 – 14, 2019)
- data collection process
- interviews with municipal staff and fire officials
- spot audits/inspections
- analysis and conclusions
- evidenced-based recommendations

Scope of the Review

The review examined:

- compliance with legislation, regulations and Fire Marshal Directives
- fire risk assessment
- by-laws and agreements
- organizational structure
- policies and operating guidelines
- communication and interactions
- records management
- public fire safety education
- fire safety inspections and enforcement
- pre-incident plans
- fire investigations
- training

Municipal Responsibilities

Fire Protection and Prevention Act

Clause 2. (1) Every municipality shall,

- establish a program in the municipality which must include public fire safety education with respect to fire safety and certain components of fire prevention; and*
- provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstance*

Municipal Council determines the level of fire protection services provided.

Meeting the Expectations of the OFMEM

The following minimum components need to be in place:

- a risk assessment
- smoke and carbon monoxide alarm programs including home escape planning
- distribution of public fire safety education materials
- fire safety inspections upon complaint or request

Contributions of the South Huron Fire Department

While the report focuses on areas for enhancements and improvement, it is not meant to diminish the contributions of the fire service to the Municipality of South Huron.

Compliance with Legislation, Regulations and Fire Marshal Directives

Legislation and regulations:

FPPA, *Assistants to the Fire Marshal*

O. Reg. 150/13, *Care Occupancies* – Article 1.2.3.2 (1),
Qualifications for Fire Safety Plan approval.

O. Reg. 364/13, *Fire Drill in Vulnerable Occupancy*

Fire Marshal Directives:

2015-001, *Standard Incident Report (SIR) Filing*

2014-002, *Vulnerable Occupancies: Fire Drill Scenarios,
Fire Drill Observation, and Fire Safety Inspections.*

Themes

Opportunities and enhancements contributing to planning, programs and implementation

- ✓ fire risk assessment for program development and service delivery decisions
- ✓ currency, validity and relevance of bylaws and agreements
- ✓ policies and operating guidelines
- ✓ delivery and tracking of public fire safety education programs and initiatives
- ✓ fire safety inspections and enforcement practices
- ✓ uniform and consistent practices and planning
- ✓ general documentation and records management
- ✓ training

25 Recommendations

To assist the municipality in improving the efficiency and effectiveness of services, and in meeting legislative responsibilities

- completion of fire risk assessment
- fire related bylaws and agreements
- policies and operating guidelines related to core services
- public fire safety education
- fire safety inspections and Fire Code enforcement practices
- conducting fire investigations
- documentation and records management
- training
- uniformity and consistency

Implementation Plan & Ongoing OFMEM Assistance

XX XX OFMEM Review 2019: Implementation Plan

Priority Ranking (High, Medium, Low)	Recommendation	Specific Tasks and/or Paragraph References	Primary Responsibility Assigned to	Additional Resources Required	Completion Timeline	Current Status Details and Date
	Recommendation # 1					
	The Municipal Council of XX XX should ensure that a community risk assessment is completed to assist with defining the core fire protection services and determining priorities for those services.	Paragraph 17: The municipality was not able to demonstrate that a simplified risk assessment, community risk assessment, or other risk assessment methodology was utilized.				
	Recommendation # 2					
	The Municipal Council of XX XX should ensure their Establishing and Regulating By-law, including the organizational structure, is reviewed, updated and implemented.	Paragraph 27 review and update the E & R by-law				

Questions





**Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting**

**Monday, June 3, 2019, 6:00 p.m.
Council Chambers - Olde Town Hall**

Members Present: George Finch, Mayor
Jim Dietrich, Deputy Mayor
Dianne Faubert, Councillor - Ward 1
Aaron Neeb, Councillor - Ward 2
Barb Willard, Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Member Regrets: Marissa Vaughan, Councillor - Ward 1

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Don Giberson, Director of Infrastructure and Development
Jeremy Becker, Emergency Services Manager/Fire Chief
Scott Currie, Community Services Manager
Dwayne McNab, Chief Building Official
Shawn Young, Environmental Services Manager
Rebekah Msuya-Collison, Director of Legislative Services/Clerk

1. Meeting Called To Order
Mayor Finch called the meeting to order at 6.01 p.m.
2. Public Meeting
3. Amendments to the Agenda, as Distributed and Approved by Council

Motion: 310-2019

Moved: B. Willard

Seconded: D. Faubert

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

- 4.1 B. Willard - Bluewater Recycling Association - Meeting Notes for May 16, 2019

I, Barb Willard hereby declare a pecuniary interest to Agenda Item # 7.3, Bluewater Recycling, the general nature thereof being: employee of said Association.

- 4.2 B. Willard - Exeter Legion - Request - letter of non-objection for the Legion

I, Barb Willard hereby declare a pecuniary interest to Agenda Item #13.9, Exeter Legion Request, the general nature thereof being: I currently sit on Executive of the Exeter Legion.

5. Delegations

- 5.1 South Huron District High School re: Eco Exeter

Karah Gidge, Ryan Regier, Matthew Borland, Harley Edwards, Lucas Heron and Mrs. Keller were attended the meeting. Ms. Gidge and Mr. Regier gave the presentation on behalf of Eco Exeter including a background of their organization and campaign and outlined their future plans.

Mayor Finch thanked the group for their presentation.

Motion: 311-2019

Moved: B. Willard

Seconded: T. Oke

That South Huron Council receives the delegation as presented from the South Huron District High School Eco Exeter Students.

Disposition: Carried

6. Minutes

- 6.1 Minutes of the Regular Council Meeting of May 21, 2019

Motion: 312-2019

Moved: D. Faubert

Seconded: B. Willard

That South Huron Council adopts the minutes of the Regular Council Meeting of May 21, 2019, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Exeter Business Improvement Area - Meeting Minutes for April 9, 2019

7.2 Exeter Rodeo Committee - draft minutes for May 2, 2019

7.3 Bluewater Recycling Association - Meeting Notes for May 16, 2019

B. Willard declared a conflict on this item. (I, Barb Willard hereby declare a pecuniary interest to Agenda Item # 7.3, Bluewater Recycling, the general nature thereof being: employee of said Association.)

Councillor Willard did not leave the meeting at item 7.3.

7.4 Committee of Adjustment - draft Minutes for May 21, 2019

7.5 Upper Thames River Conservation Authority - minutes of April 23, 2019, draft Agenda and Reports for May 28, 2019

Motion: 313-2019

Moved: A. Neeb

Seconded: D. Faubert

That the minutes/agendas/reports of the following committees and/or boards be received as presented to Council:

- **Exeter Business Improvement Area - Meeting Minutes for April 9, 2019**
- **Exeter Rodeo Committee - Draft Agenda for June 5, 2019 and draft Minutes for May 2, 2019**
- **Bluewater Recycling Association - Meeting Notes for May 16, 2019**
- **Committee of Adjustment - Draft Minutes for May 21, 2019**
- **Upper Thames River Conservation Authority - Draft Agenda and Reports for May 28, 2019**

Disposition: Carried

8. Staff Reports

8.1 Planning

8.2 Community Services

8.2.1 S. Currie, Manager of Community Services - Exploring Options for a South Huron Sports Hall of Fame

The mover and seconder were agreeable to the amendment.

Motion: 314-2019 (as amended)

Moved: T. Oke

Seconded: B. Willard

That Council receives the report titled “Exploring options for a South Huron Sports Hall of Fame” for information; and,

That staff is authorized to create a committee terms of reference for the purpose of establishing and administering a South Huron Sports Hall of Fame; and

That a report come back to Council with Terms of Reference and Proposed Program for Council’s consideration; and

That Deputy Mayor Dietrich and Councillor Oke act as Council liaisons in the development of the Terms of Reference and Proposed Program.

Disposition: Carried

Motion: 315-2019 - amendment

Moved: T. Oke

Seconded: B. Willard

That South Huron Council amend resolution 214-2019 to add;; and

That Deputy Mayor Dietrich and Councillor Oke act as Council liaison in the development of the Terms of Reference and Proposed Program.

Disposition: Carried

8.2.2 S. Currie, Manager of Community Services - 2019 Canada Day Event Budget

Manager Currie clarified approximately four thousand dollars left in the reserve after this year's event as outlined.

Motion: 316-2019
Moved: T. Oke
Seconded: A. Neeb

That South Huron Council receives the report titled “2019 Canada Day Event Budget”, and

That Council approves the budget of \$7,300 to deliver the 2019 event; and

That the remaining balance of funds received from the Community Volunteer Canada Day Committee be placed in a reserve for future year Canada Day Activities

Disposition: Carried

8.3 Operations, Infrastructure and Development

8.3.1 D. McNab, Chief Building Official - Sign Variance at 207 Main St - Exeter

Motion: 317-2019
Moved: D. Faubert
Seconded: T. Oke

That South Huron Council approves the Variance for JK Developments to allow a second ground sign located at 207 Main St N. - Exeter.

Disposition: Carried

8.3.2 D. Giberson, Director of Operations, Infrastructure and Development - 2019-06-03 (2018 Closed Stephen Landfill Annual Report)

Director Giberson noted that he just received confirmation from the Ministry that the reporting requirements have been reduced from yearly to biannually and that some of the sampling requirements have been eliminated.

Motion: 318-2019
Moved: J. Dietrich
Seconded: T. Oke

That South Huron Council receive the report from Don Giberson, Environmental Services Director Re: 2018 Annual Closed Stephen Landfill Status Report

Disposition: Carried

- 8.3.3 D. Giberson, Director of Infrastructure & Development - Tender Results for William Street Sewage Pumping Station Upgrade / Replacement.

Council discussed the Snider Crescent Sewage Pumping Station Upgrade project, current budget and the operational impact of the deferral. Director Giberson noted factors that contributed to the increased costs.

Motion: 319-2019 (as amended)

Moved: A. Neeb

Seconded: T. Oke

That South Huron Council receive the report from Don Giberson, Director of Infrastructure and Development Re: Tender Results for William Street Sewage Pumping Station Upgrade / Replacement and;

That South Huron Council defer the Snider Crescent Sewage Pumping Station Upgrade project and reallocate the associated \$600,000 capital budget to the William Street Sewage Pumping Station Upgrade capital budget

That South Huron Council accept the tender received from the low bidder Stone Town Construction Limited and authorize award of a contract for the William Street Sewage Pumping Station Upgrade / Replacement in the revised amount of \$2,345,285.00 (plus HST); and

That Staff be authorized to proceed with the finalization of engineered drawings and have tender prepared for the Snider Crescent Sewage Pumping Station Upgrade project.

Disposition: Carried

Motion: 320-2019 - amendment

Moved: A. Neeb

Seconded: T. Oke

That Staff be authorized to proceed with the finalization of engineered drawings and have tender prepared for the Snider Crescent Sewage Pumping Station Upgrade project.

Disposition: Carried

- 8.3.4 D. McNab, Chief Building Official - Tender Results for the Replacement of 4x4 Pick-up Truck

Motion: 321-2019

Moved: D. Faubert

Seconded: A. Neeb

That South Huron Council receive the report from D. McNab, Chief Building Official Re: Tender results for the replacement of a 4x4 Pick-up truck

That South Huron accepts the tender received from low bidder Oxford Dodge Chrysler and authorize award of a contract for Tender Results for the Replacement of a 4x4 pick-up truck in the amount of \$32,286.00 (plus HST)

Disposition: Carried

- 8.4 General Government Services

- 8.4.1 J. Becker, Fire Chief - Centralia Faith Tabernacle Donation

Chief Becker provided a verbal report and gave Council a background on the video. Council directed a letter of thanks for the video with an invitation to attend Council be sent to the Church.

Motion: 322-2019

Moved: A. Neeb

Seconded: D. Faubert

That South Huron Council accept the report of Fire Chief J. Becker Re: Centralia Faith Tabernacle Donation.

Disposition: Carried

- 8.4.2 R. Msuya-Collison, Director of Legislative Services/Clerk - Closed Meeting and Integrity Commissioner Services

Motion: 323-2019

Moved: T. Oke

Seconded: B. Willard

That South Huron Council receives the report of the R. Msuya-Collison, Director of Legislative Services Re: Services of an Integrity Commissioner and Closed Meeting Investigator; and

That Council directs staff to prepare a by-law to authorize the Mayor and Clerk to sign an agreement between the Municipality of South Huron and Aird & Berlis for the provision of Integrity Commissioner and Closed Meeting Investigator services.

Disposition: Carried

- 8.4.3 D. Best, Chief Administrative Officer/Deputy Clerk - Proposed Land to be Declared Surplus

Motion: 324-2019

Moved: A. Neeb

Seconded: T. Oke

That the memo of D. Best, Chief Administrative Officer dated June 3, 2019 regarding municipally owned property known as PLAN 376 W PT LOT 905 AS;22R2386 PART 1 PART 2; and

That Council declare that the property known as PLAN 376 W PT LOT 905 AS;22R2386 PART 1 PART 2 surplus; and

That Staff be authorized to initiate the process to dispose of the aforementioned properties in accordance with By-Law 28-2003.

Disposition: Carried

- 8.4.4 D. Best, Chief Administrative Officer/Deputy Clerk - Bill 108 Overview

Motion: 325-2019

Moved: J. Dietrich

Seconded: D. Faubert

That the report from D. Best, Chief Administrative Officer dated June 3, 2019 regarding an overview of Bill 108 be received for information

Disposition: Carried

8.4.5 D. Best, Chief Administrative Officer/Deputy Clerk - Municipal Modernization Funding

Motion: 326-2019

Moved: A. Neeb

Seconded: T. Oke

That the report from D. Best, Chief Administrative Officer dated June 3, 2019 regarding Municipal Modernization Funding be received; and

That council authorizes an amount of up to \$25,000 for upgrades to Town Hall to improve customer service from the Municipal Modernization funding allotment; and

That Council authorizes an amount of up to \$10,000 for Bang The Table on-line engagement software from the Municipal Modernization funding allotment.

Disposition: Carried

Motion: 327-2019

Moved: J. Dietrich

Seconded: D. Faubert

That South Huron Council defer resolution 326-2019 until after the completion of the Service Delivery Review.

Disposition: Defeated

Mayor Finch called a recess at 7:02 p.m. Council reconvened at 7:05 p.m.

9. Integrity Commissioner - Final Report Findings

Clerk Rebekah Msuya-Collison advised Council that the Integrity Commissioner is an independent and impartial position that reports directly to Council and whose powers and duties are set out in the *Municipal Act, 2001*. She added that the Integrity Commissioner is required to preserve secrecy in all matters that come to his or her knowledge in the course of his or her duties.

Councillor Neeb asked how much the investigation cost. CAO Best advised that the invoice was for \$12,495.61.

Motion: 328-2019

Moved: A. Neeb

Seconded: J. Dietrich

That the Report from the Integrity Commissioner concerning Code of Conduct Complaint 001-2019 dated May 29, 2019 be received.

Disposition: Carried

Chief Becker left the meeting at 7:08 pm

10. Deferred Business

10.1 Motion - Draft Motion to Re-establish Annual Combined OGRA/ROMA Conference

Motion: 329-2019

Moved: T. Oke

Seconded: B. Willard

Whereas on the May 21, 2019 Regular Council agenda, correspondence item 11.6 was received from the Ontario Good Roads Association (OGRA); and

Whereas at the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & Rural Ontario Municipalities (ROMA); and

Whereas included in item 11.6 was correspondence from ROMA to OGRA dated March 22, 2019 which responded that the ROMA Board is not prepared to enter into discussions with OGRA for the purpose of combining the respective conferences at this time; and

Whereas South Huron Council discussed this item and noted as a past attendee of the combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort each February, not only financially for the

municipality but also for availability for participation of members of Council and staff;

Now Therefore Be It Resolved that the Council of the Municipality of South Huron support the original resolution passed at the OGRA AGM to re-establish a combined OGRA & ROMA conference; and

Furthermore that a letter be sent to the ROMA Board of Directors, outlining our support for a collaborative OGRA ROMA annual combined conference, and that this letter of support be circulated to the Ontario Municipalities, and the OGRA Board of Directors.

Disposition: Carried

11. Notices of Motion

12. Mayor & Councillor Comments and Announcements

Councillor Oke commented on the well-attended Huron Park Fireman's breakfast on Saturday and looks forward to the Exeter Fireman's breakfast on Saturday.

Deputy Mayor Dietrich advised he attended a Police Services Board conference in Windsor and will have information for Council after the next Police Services Board meeting. He asked for the refinishing status of municipal roads and CAO Best verbally updated Council.

CAO Best advised he was providing Council with full disclosure with respect to his volunteer status as an Exeter Lion's member, South Huron Community Fund member and possible member for the Exeter Hospital Board of Directors. He noted that if there were any concerns on his volunteer activities he invited Council's direction. He added that if Council does proceed with partnership opportunities with the South Huron Community Fund, he would resign from that committee.

Mayor Finch noted that 43 children visited Olde Town Hall on May 24th. He added that he has made an application for 2021 for the RCMP municipal ride but hasn't heard anything back yet. Mayor Finch attended the Little Shop grand opening as well as the Huntington's walk at McNaughton Park. He noted that when he met with trustees and management team at Avon Maitland School Board (AMDSB), they were advising that there were no plans for school closures for AMDSB.

13. Communications

Council pulled communication items: 13.3, 13.4, 13.5, 13.6, 13.9, 13.10, 13.11, 13.12.

13.1 Premier of Ontario - Fiscal Challenges

13.2 Ministry of the Environment, Conservation and Parks- Updated Drinking Water Guide

13.3 County of Huron - Request- Letter of support - AMO delegation
Council gave direction that letter of support be sent.

13.4 Canadian Agricultural Partnership - Invitation - Drainage Innovation Field Day
Councillor Oke and Mayor Finch advised they will be attending.

13.5 Bruce Power - Update on key developments

CAO Best advised that Administration would follow up on Bruce Power's offer for a tour of their facility. Council gave direction to send a letter of appreciation for all of the community support Bruce Power provides South Huron.

13.6 Huron County Federation of Agriculture - Official Plan Reviews/Natural Heritage Consultations

Direction to Clerk and CAO to forward to County and copy lower tier municipalities.

Motion: 330-2019

Moved: J. Dietrich

Seconded: A. Neeb

That South Huron Council provide support of the Huron County Federation of Agriculture request that all municipalities in Huron County inform landowners if their property is subject to changes in environmental or natural environment feature recognition.

Disposition: Carried

13.7 Parachute Charity- Proclamation Request - Safe Kids Week

13.8 Business and Professional Women of Ontario Invitation - Project: ONroute
Councillor Willard left the meeting at 7:33 pm.

13.9 Exeter Legion - Request - letter of non-objection for the Legion

B. Willard declared a conflict on this item. (I, Barb Willard hereby declare a pecuniary interest to Agenda Item #13.9, Exeter Legion Request, the general nature thereof being: I currently sit on Executive of the Exeter Legion.)

Council gave direction for the Clerk to send a letter of support.

Councillor Willard returned to the meeting at 7:34 p.m.

13.10 South Huron Hospital Auxiliary - Spring Rummage Sale Report 2019

Council directed staff to send a letter of recognition to the Auxiliary.

13.11 Exeter United Church - Grant Report

Council directed a letter of recognition be sent to the Church.

13.12 Riverview Estates - Request - Letter of Support

Direction to staff to prepare a letter of support to be signed by the Mayor.

13.13 Bill 108 Resolutions

13.13.1 Town of Oakville - Resolution - Bill 108

13.13.2 Town of Grimsby - Resolution - Bill 108

13.13.3 Town of Halton Hills - Resolution - Bill 108

13.13.4 Grey County - Resolution - Bill 108

13.13.5 Township of Muskoka Lakes - Resolution - Bill 108

13.13.6 Town of Aurora - Resolution - Bill 108

Motion: 331-2019

Moved: B. Willard

Seconded: D. Faubert

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

14. Closed Session

15. Report From Closed Session

16. By-Laws

- 16.1 By-Law No. 44-2019 - Data Sharing Agreement - United Way of Perth-Huron

Motion: 332-2019

Moved: B. Willard

Seconded: D. Faubert

That the South Huron Council gives first, second and third and final reading to By-Law #44-2019, being a by-law to authorize entering into an Agreement with United Way of Perth-Huron (operating as the Social Research and Planning Council) for a Shared Data Agreement to be loaded onto the myPerthHuron Software Platform.

Disposition: Carried

- 16.2 By-Law No. 45-2019 - Rescind 40-2018 - MOU Canada Day Committee

Motion: 333-2019

Moved: T. Oke

Seconded: B. Willard

That the South Huron Council gives first, second and third and final reading to By-Law #45-2019, being a by-law to repeal By-Law 40-2018 a by-law authorizing the Memorandum of Understanding with the Canada Day Committee for the purpose of a Sustainable Canada Day Program.

Disposition: Carried

17. Confirming By-Law

- 17.1 By-Law No. 46-2019 – Confirming By-Law

Motion: 334-2019

Moved: J. Dietrich

Seconded: D. Faubert

That the South Huron Council gives first, second and third and final reading to By-Law #46-2019, being a by-law to confirm matters addressed at the June 3, 2019 Council meeting.

Disposition: Carried

18. Adjournment

Motion: 335-2019

Moved: J. Dietrich

Seconded: D. Faubert

That South Huron Council hereby adjourns at 7:46 p.m., to meet again on June 17, 2019 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

George Finch, Mayor

Rebekah Msuya-Collison, Clerk



THE MUNICIPALITY OF
LAMBTON SHORES

**The Municipality of Lambton Shores
Grand Bend and Area Joint Sewage Board
Minutes**

Friday, April 12, 2019
10:00 a.m.

Member Present: Bill Weber, Lambton Shores, Chair
 Doug Cook, Lambton Shores, Member
 Jim Dietrich, South Huron, Member
 George Finch, South Huron, Member
 Dave Maguire, Lambton Shores, Member
 Dan Sageman, Lambton Shores, Member
 Marissa Vaughan, South Huron, Member
 Barb Willard, South Huron, Alternate

Staff Present: Janet Ferguson, Lambton Shores, Treasurer
 Don Giberson, South Huron, Director of Infrastructure and
 Development
 Steve McAuley, Lambton Shores, Director of Community
 Services
 Kevin Williams, Lambton Shores, Chief Administrative Officer
 Rebekah Msuya-Collison, South Huron, Clerk

Others Present: Rick March, Jacobs Project Manager

1. Call to Order

S. McAuley, Director of Community Services called the meeting to order at 10:17 a.m.

2. Appointment of Chair

Motion: 19-0412-01

Moved By: D. Cook

Seconded By: D. Maguire

That Bill Weber be appointed Chair of the Grand Bend and Area Joint Sewage Board.

Disposition: Carried

3. Declaration of Pecuniary Interest

None.

4. Approval of the Agenda

Motion: 19-0412-02

Moved By: D. Maguire

Seconded By: J. Dietrich

That the Agenda for the April 12, 2019 Grand Bend and Area Joint Sewage Board meeting be approved.

Disposition: Carried

5. Minutes of Previous Meeting

5.1 Board Meeting Minutes - November 9, 2018

Motion: 19-0412-03

Moved By: D. Cook

Seconded By: M. Vaughan

That the minutes of the November 9, 2018 Grand Bend and Area Joint Sewage Board Meeting as presented, be approved.

Disposition: Carried

6. Correspondence

7. Presentations & Delegations

8. Staff Reports

8.1 Report TR 06-2019 - Audit Questionnaire and Planning Report

Treasurer Ferguson presented the report.

Motion: 19-0412-04

Moved By: D. Cook

Seconded By: G. Finch

That Report TR 06-2019 regarding the Audit Questionnaire and Planning Report be received; and

That the Board provides direction to respond to the Auditors Questionnaire.

Disposition: Carried

Treasurer Ferguson left the meeting at 10:25 a.m.

8.2 Report STB 02-2019 - 2018 Year-End Report

Director McAuley presented the report.

Motion: 19-0412-05

Moved By: J. Dietrich

Seconded By: G. Finch

That Report STB 01-2019 regarding the “2018 Year-End Report” be received.

Disposition: Carried

CAO Williams left the meeting at 10:47 a.m.

9. Orientation

Director McAuley noted that the orientation powerpoint will be attached to the minutes.

10. Other Business

None.

11. Closed Session

None.

12. Adjournment

Director McAuley advised that reports will be brought to the Committee on Septage disposal.

Motion: 19-0412-06

Moved By: J. Dietrich

Seconded By: D. Maguire

That the Grand Bend and Area Joint Sewage Board will meet at the Grand Bend Sewage Plant for the next two years of the term of this Board.

Disposition: Carried

Motion: 19-0412-07

Moved By: J. Dietrich

Seconded By: M. Vaughan

That the Grand Bend and Area Joint Sewage Board set a meeting for June 7, 2019 at 9:00 a.m.; and

That a meeting schedule report be brought back.

Disposition: Carried

Motion: 19-0412-08

Moved By: G. Finch

Seconded By: D. Cook

That the April 12th, 2019 Grand Bend and Area Joint Sewage Board meeting adjourn at 11:44 a.m.

Disposition: Carried



EXETER BUSINESS IMPROVEMENT AREA – BOARD MEETING

Monday, May 13, 2019 at 6:30pm

South Huron Municipal Office, 322 Main St. S., Exeter, Ontario

EXECUTIVE MEMBERS – Chair Rose Glavin and Secretary / Treasurer Janice Brock

DIRECTORS – Beautification Chair Mary Hulley, Directors Fred Godbolt, Adrian Bakelaar, Allen Plant, and BIA Manager Georgia Athanasiou

ABSENT – Vice Chair Tira Wootton, Councillor Aaron Neeb, and Promotions Chair Lauryn Marion

RECORDING SECRETARY – Georgia Athanasiou, BIA Manager

MINUTES

1. Welcome and Call to Order

Ms. Athanasiou welcomed everyone to the meeting at 6:36pm.

2. Changes to the Agenda and Approval of Minutes of April 9, 2019.

2.1. Approval of the Agenda

- i. **MOVED BY: Mary Hulley & SECONDED BY: Adrian Bakelaar**
- ii. **“THAT the agenda be adopted as presented.”**
- iii. **MOTION: CARRIED**

2.2. Approval of the Minutes of April 9, 2019

- i. **MOVED BY: Rose Glavin & SECONDED BY: Fred Godbolt**
- ii. **“THAT the minutes of April 9, 2019 be adopted, as presented.”**
- iii. **MOTION: CARRIED**

3. Chair’s Message

Chair Glavin opened the meeting by commenting that the Breakfast with the Mayor event was a success with a good response from both attendees and the Mayor himself.

4. Delegation NIL

5. Councillor’s Report

Councillor Neeb was absent from the meeting but provided a report to the BIA as follows: Councillor Neeb shared that Council approved the BIA’s request for video project funding and that Councillor Marissa Vaughan was appointed to work on the project given her extensive background in economic development. He also provided information about the unsuccessful tax sale of the property at 369 Pryde Boulevard. Councillor Neeb also shared that the Municipality will be entering into a data sharing agreement with the Social Research and

Planning Council through United Way to share data so more data is transparent and accessible to the public. Council is also reviewing the special events bylaw passed last year. Every year, this bylaw policy is to be reviewed – it is expected that they will define which community groups fall under specific categories (such as non-profit, service club, associations, etc.) and their use of the community spaces. Council has also voted to investigate utilizing the Stratford Police Services and requested a report back from staff with further information. The rising costs of policing are a municipal concern, in addition to the issue of service levels in South Huron **IF** the Exeter detachment closes. Further reports will be brought forth as more information is gathered. Finally, Councillor Neeb shared that Council intends to investigate a partnership with the South Huron Community Foundation to help issue community grants – final decisions will be made at future meetings. Board members inquired into why there was barricades on the front steps in front of Town Hall; Ms. Athanasiou was tasked with reporting back on the issue.

MOVED BY: Mary Hulley & SECONDED BY: Janice Brock

“THAT the Councillor’s report be adopted as presented.”

MOTION: CARRIED

6. Financial Report

6.1. Treasurer’s Report – April 2019

In April, the BIA collected a portion of Ladies Night Out fees. Regular expenses were incurred, including the BIA Manager fee, cell phone expense, and phone/internet. The BIA manager was also reimbursed for the annual OBIAA expenses. Finally, our rent expenses were caught up to date. The balance at the end of April was \$15,203.88.

6.2. Treasurer’s Report – May 2019

In May, it’s anticipated that the BIA will collect all Ladies Night Out fees. This year, the BIA also took on the banker role for Breakfast with the Mayor and will collect revenue from that event. We also received our 2018 HST rebate from the government.

Regular expenses will be paid out, including manager fees, mileage, phone/internet, and rent. Windstorms in April resulted in four banners needing to be replaced. This fee is anticipated to be paid this month. Each banner cost \$84.50 + shipping and handling. Expenses related to Breakfast with the Mayor will also be settled before splitting proceeds with the Chamber.

6.3. Joint Financial Account

Ms. Athanasiou recently looked into the possibility of hosting a joint financial account with the Chamber. Having a joint financial account would ensure greater accountability and transparency between both our organizations while planning joint events such as the Awards Gala, Breakfast with the Mayor, and our networking events.

Libro has confirmed that we would be able to set up an account if we wanted. The account would require two signors, like usual, and from preliminary discussions it appears that the signors could be a combination of two from either organizations.

The only issue that staff will look into further is how it would impact the BIA’s HST rebate. Currently, the BIA does not collect over \$30,000 in sales – therefore, we do not have to charge HST when running our events. However, as the Chamber does collect over \$30,000 in sales, they do charge HST. Events like the Gala can generate revenue of approximately \$20,000. If the BIA were solely responsible for the finances of events,

we may run over the \$30,000 limit and would need to register for an HST number. Staff are unsure if having a joint account would impact whether we would collect HST or not.

MOVED BY: Adrian Bakelaar & SECONDED BY: Janice Brock

“THAT the financial report be adopted as presented.”

MOTION: CARRIED

7. Promotions

7.1. Ladies Night Out

Ladies Night Out planning is well underway. The event will take place on May 31, from 4pm-9pm with 24 confirmed businesses participating. Staff are in the midst of finalizing advertisements and gathering businesses special offers. Post event, staff will provide a summary and overview of the feedback.

7.2. Video Project

At the May 6 Council Meeting, council approved the request from the BIA and SHCC for funding to complete the video projects. Council has also appointed Councillor Marissa Vaughan to be an advisor on this project.

Staff will be sending a notice to all participating businesses and our video vendors that we will be reaching out soon to start re-scheduling the videos. Ms. Athanasiou is in contact with Dan Best, Councillor Vaughan, and Leanne Comeau to set up a meeting at the end of May to discuss a revised workplan. Ms. Athanasiou will keep the board informed as we move forward.

7.3. South Huron Map + Guide

The 2019 South Huron Map & Guide is almost ready for print. Many businesses have renewed their participation for 2019 and the guide is expected to launch early June. If you, or any business, would like guides, please contact Georgia at info@exeterbia.com to request guides.

7.4. Promotions Opportunities

The BIA has been approached by a few organizations looking to see if we'd be interested in new advertising opportunities. Ms. Athanasiou is planning to call a promotion committee meeting for early June to discuss these options. She will also see if the committee is interested in adding/changing anything new in the next few years. If any board member has any suggestions on potential events or new advertising avenues, please let staff know.

MOVED BY: Mary Hulley & SECONDED BY: Janice Brock

“THAT the promotions report be adopted as presented.”

MOTION: CARRIED

8. Beautification

8.1. Banner Program

On March 1, the Municipal Transportation Department contacted the BIA about banners in the north end of Exeter that had come off their poles. We also lost one banner pole arm.

In total, there were 4 banners missing. Staff proceeded to get the banners re-printed and were reinstalled mid-April. Each banner cost \$84.50 to reprint.

Two additional banner arms came loose April 29 – one banner arm was lost. Another banner in the North end also had its banner arm come out. The transportation department informed the BIA that when they were putting the banners back in the heritage poles, they were using threading glue to keep the arms secure.

Staff have been in contact with the Municipality about getting in touch with the manufacturer of the heritage poles; Ms. Athanasiou is waiting to hear back on the name of the manufacturer and will reach out to MOSH again to follow up. Staff also noticed that the stitching on some of the banner arms in the north end was coming undone. Ms. Athanasiou will have those banners taken down, if needed, and we will have to determine the best way to get them repaired.

The BIA Manager is in the process of developing a comprehensive budget and timeline for the banner program. Once that is complete, she will distribute the sheet for information.

Board members indicated that the BIA should start the renewal period earlier so we can work with the printing company to get the new, renewed banners (if we have new ones) up by September 15. They would like to see the renewal information go out 3 months prior to the banners actual renewal date.

8.2. Old Christmas Decorations

In the storage facility, we have a number of old Christmas decorations, banner arms, banners, etc. In a motion passed in July, we approved for MOSH to dispose of these items. However, the items were not disposed of. The BIA Manager would like to go through the storage facility, and has contacted the Beautification Chair to set up a time to sort through the items so we can do a comprehensive inventory of BIA assets.

When the date is scheduled, staff may require a few helping hands to sort through the assets. Staff has also been in contact with the Municipality of what our requirements for a disposal of assets.

8.3. Bridge Planters

Ms. Athanasiou was contacted by the Haliburton BIA about our bridge planters. They are looking to potentially purchase new planters from Equinox, who we purchased from.

They sent the following message:

"I received your email contact info from Shannon at Equinox as we are sourcing planters for a bridge that runs though our Downtown. We would be interested to know how much you like the Equinox units and how you sourced brackets to attach them to the bridge? Any help or info you can provide is most helpful and greatly appreciated"

Before responding, Ms. Athanasiou needs some additional context on the planters. She was informed that the planters were a good investment, and the brackets that attach the planters to the bridge were made custom by a local welder.

MOVED BY: Fred Godbolt & SECONDED BY: Allen Plant

"THAT the beautification report be adopted as presented."

MOTION: CARRIED

9. Member Events

9.1. Breakfast with the Mayor

Breakfast with the Mayor was held on May 7, 2019. With over 70 people in attendance, the event was a great success with a lot of positive feedback. Please see the summary and evaluation form for additional feedback.

We had a strong number of sponsors for this event as well as attendees. It is expected that the event will net approximately \$1,300. Typically, proceeds from this event is split equally between the BIA and the Chamber. However, with the Chamber’s current change of staff, the BIA took on the majority of planning. Staff were told to recoup the expenses of wages for the event from each organization and split the proceeds after.

A conversation was also had about potentially increasing the sponsorship fee. Staff will make a note of this change for the coming years event.

9.2. Awards Gala

Ms. Athanasiou is in the process of contacting all Gala Committee members to confirm if they are still interested in participating in the committee. Once that is confirmed, staff will call a meeting of the committee to officially decide on the location of the 2019 Awards Gala. Ms. Athanasiou is also looking for speaker ideas.

Finally, Ms. Athanasiou will be drafting an Awards Gala agreement to share with the Chamber. As the event is a partnership, it would be beneficial to have a dedicated agreement that lays out all the tasks and responsibilities of the event and is a method of holding each organization accountable for their responsibilities.

9.3. Summer Social

Save the date for July 9! The BIA and SHCC will be hosting our annual Summer Social at Eddington’s – more details to follow.

MOVED BY: Allen Plant & SECONDED BY: Fred Godbolt

“THAT the Member Events report be adopted as presented.”

MOTION: CARRIED

10. Economic Development

10.1. Community Consultation Workshop – Huron County Official Plan

The BIA has been invited by the Huron County Planning Department to attend a community workshop focused on helping Huron County revise their official plan. The plan is a statement of where and how developments should take place in Huron County. Ms. Athanasiou will attend the meeting and represent the BIA. The workshop is on May 14. Staff are looking for notes on what the Exeter BIA would like conveyed at the meeting.

10.2. Connect²Exchange Meeting

On May 1, the Ms. Athanasiou attended the Connect²Exchange meeting in Bayfield, run by the Huron County Economic Development department. The purpose of this meeting was to bring together all Huron County BIA’s and Chambers to connect and exchange each organizations top priorities, project, and strategies for 2019.

The event was a good opportunity to network and learn what other organizations in the region were focused on. The ec dev team also shared a presentation on what Huron County was prioritizing and provided an overview of their upcoming presentations.

Jeff Kish, one of the Small Business and Entrepreneurship Coaches, also shared a short presentation on a joint-application opportunity called Digital Main Streets Service Squad. See below for full details.

10.3. Digital Main Streets Squad Grant Opportunity

The Digital Main Streets Grants are an opportunity being presented by OBIAA, the Province of Ontario, and various other organizations. There are two types of grants:

1. Digital Main Street Grant
 - Eligible businesses can apply for a \$2,500 grant to help enhance their digital marketing/presence. The grant requires businesses to complete a free, 8 hour training course that covers a wide variety of topics. At the end of training, the grant will recommend ways to invest in digital tools (such as a website).
2. Digital Main Street Squad Grant
 - Eligible BIA's can apply for \$10,000 in funding. 85% of this funding is used to hire someone to approach local main street businesses and help them improve their digital initiatives. They also assist businesses in applying for the Digital Main Street Grant.

The County approached all BIA's to see if we would be interested in putting forth a joint application. Theoretically, if we have 8 different municipalities apply, we could receive funding for \$80,000. In a joint application, we would then hire as a group one or two employees to complete the work for the entire region as opposed to managing the project separately. It would also enable the group to potentially hire more qualified individuals as we would have more access to funds.

The County would like to meet with the BIA's to discuss how the process will proceed, and has set up a conference call on May 15. Staff would like Board approval to attend the meeting, and are looking to gauge interest from the board – is this opportunity something we would like to be a part of?

MOVED BY: Allen Plant & SECONDED BY: Mary Hulley

“THAT the Ec Dev report be adopted as presented.”

MOTION: CARRIED

11. BIA Manager's Report

11.1. Meeting Dates 2019

Earlier in April, Ms. Athanasiou sent out a poll to the board to determine which nights work best for board members to attend meetings. Seven of 9 responses were recorded, with the majority available on Monday evenings. The most popular date was the second Monday of the month. All board members were in agreement about the night change – therefore, the BIA will be moving meeting nights to the 2nd Monday of each month. Ms. Athanasiou will provide a revised calendar.

11.2. New Board Member Recruitment

Ms. Athanasiou informed the Board that they will be pushing for additional board members over the coming months. Ms. Athanasiou will be developing further the package for board recruits, and will distribute to all board members for them to reach out to potential candidates directly.

Staff reminded the board that they are welcome to approach or bring forward a nomination for new board members at any time. Staff recommend that the Board be the primary recruitment tactic.

The BIA will also be included in a recruitment ad placed by the Municipality of South Huron, looking for additional community members to get involved in local boards.

11.3. Manager Vacation Time

Please note that the BIA Manager will be taking vacation from August 28, 2019 - September 6, 2019. This time has been approved by the Chair Glavin.

11.4. Summer Student

The SHCC received funding for a 9 week placement for a summer student. Ms. Athanasiou will work with the Chamber on the selection and interview process for the summer tourism student. It is expected that the student will begin at the end of June - this will allow the student to cover the end of summer, when the BIA ramps up for fall promotions. It will also help alleviate pressures when staff take vacation time.

Staff are in the process of reviewing the contract and the requirements to hiring.

MOVED BY: Fred Godbolt & SECONDED BY: Adrian Bakelaar

"THAT the Manager report be adopted as presented."

MOTION: CARRIED

12. Non-Director Comments NIL

13. Upcoming Events

Next Regular Meeting: *Monday, June 10, 2019 at 6:30pm at Town Hall.**


14. Adjournment

MOVED BY: Mary Hulley & SECONDED BY: Janice Brock

"THAT the BIA meeting does now adjourn at 8:00pm."

MOTION: CARRIED


Rose Glavin, Chair


Tira Wootton, Vice-Chair


Georgia Athanasiou, Recording Secretary



SOUTH HURON POLICE SERVICES BOARD

South Huron Municipal Office
Verity Room
Tuesday, May 14, 2019
4:05 pm

Members Present

Chair	Jim Dietrich
Vice Chair	Mark Hartman
OPP	Staff Sgt David Sinko
Administration	Jo-Anne Fields

1. Call to Order & Welcome

Chair, Jim Dietrich welcomed the members to the meeting and thanked them for their commitment to policing in South Huron.

2. Conflict of Interest

No Conflict of Interest declared

3. Changes/Additions to the Agenda

- No changes/additions to the Agenda

4. Approval of the Agenda

Motion – 15/05/19

Moved by: Mark Hartman
Seconded by: Jim Dietrich

“THAT the Agenda be approved as circulated.”

Disposition: Carried

5. Approval of the Minutes

Motion – 16/05/19

Moved by: Mark Hartman
Seconded by: Jim Dietrich

“THAT the minutes of April 16, 2019 meeting be approved as circulated.”

Disposition: Carried

6. Business arising from the Minutes

- No business arising from the Minutes

7. O.P.P. Report

- Detailed reports were distributed prior to the meeting for review and to allow for effective discussion at the Board meeting
- Staff Sgt Sinko provided a comprehensive overview and explanation of the April reports, including the Violent Crime, Property Crime and Drug Crime as well as the Clearance Rates and Unfounded on each section
- A snapshot of the Criminal Record and Vulnerable Sector Screening Checks is included in the report
- Nothing remarkable to report surrounding the April reports
- Noted that Acting Inspector, Wendy Burrow's position has been extended three months
- Traffic Stats and Media Releases were reviewed and clarification provided
- Annual Victim Services Charity Hockey Game – the “Guns and Hoses” charity hockey game was a great success – Chair of Victim Services, Jim Dietrich thanked the OPP for their dedication and support to Victim Services – he requested that Staff Sgt Sinko pass on Victim Service's appreciation
- Phone scams continue to be challenging – unfortunately still an ongoing issue
- Scam continue and the culprits are getting more creative – variety of scams and tend to target seasonally example CRA
- Vehicle threats continue in Huron County
- 21 vehicles in Huron County were stolen in 2019 and 14 had keys in the vehicles and 3 of them were locked, unattended and running – these occurrences are very frustrating for the police
- Staff Sgt Sinko provided an overview of the Distracted Driving Campaign
- Member Hartman questioned the outcome of the High School threat - Investigation concluded that there wasn't enough evidence to lay charges – calls of this nature must all be treated seriously and investigated
- Chair Dietrich requested that next month, Staff Sgt Sinko provide the regular OPP reports as well as a six month summary of the Calls for Service Report that can be shared with South Huron Council

Motion – 17/05/19

Moved by: Mark Hartman
Seconded by: Jim Dietrich

“THAT the O.P.P. Report be received as presented.”

Disposition: Carried

Chair Dietrich requested a 5 minute recess at 4:35 pm. Meeting reconvened at 4:40 pm.

8. Correspondence

- Correspondence is forwarded to Board members as received

9. New Business

- Reviewed and amended the South Huron Police Services Board Bylaw 2016-01 – draft will be prepared for presentation at the June Board meeting
- Information sharing protocol with South Huron Municipal Council – included in the revised South Huron Police Services Board by-law
- Community Safety Plan was discussed

Motion – 18/05/19

Moved by: Mark Hartman
Seconded by: Jim Dietrich

“THAT the amended South Huron Police Services Board by-law be prepared in draft format for review at the next regular meeting of the Board.”

Disposition: Carried

10. Unfinished Business

- OAPSB Spring Conference at the Caesars Hotel in Windsor from May 22 – 25, 2019
- OAPSB Zone 5 meeting – Tuesday, June 18, 2019 – Hosted by OPP Wellington
- Continue with ongoing contact with the Ministry regarding the status of the appointment of the Provincial Representative for the South Huron Police Services Board

12. Date of Next Meeting

- Next meeting regular will be held at the South Huron Municipal Office on Tuesday, June 11, 2019 at 4:05 pm or sooner at the call of the Chair.

13. Adjournment

Motion – 19/05/19

Moved by: Jim Dietrich
Seconded by: Mark Hartman

“THAT the meeting be adjourned at 6:15 pm.”

Disposition: Carried

Chair – J. Dietrich

Recording Secretary – J. Fields

Date



Corporation of the Municipality of South Huron
Communities in Bloom
Minutes

Wednesday, June 5, 2019, 6:30 p.m.
Olde Town Hall - Verity Room

Members Present: Aaron Neeb – Council Representative
Debbie Mountenay - Chair
Dorothy Henderson – Vice Chair
Cathy Seip – Past Chair
Glen Nicholson
Beth Cooper

Member Regrets: George Wilson

Staff Present: Alex Wolfe – Administrative Assistant, Recording Secretary
Dan Best – Chief Administrative Officer
Megan Goss – Human Resources & Strategic Initiatives
Officer/Acting Manager of Public Works

1. Call to Order

Chair Mountenay called the meeting to order at 6:31 pm.

2. Agenda

Moved: Dorothy Henderson

Seconded: Glen Nicholson

That the Agenda for June 5, 2019 be approved, as presented.

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General nature Thereof

None.

4. Minutes

4.1 Minutes of the Communities in Bloom Meeting of May 1, 2019

Moved: Cathy Seip

Seconded: Aaron Neeb

That South Huron Communities in Bloom Committee adopts the minutes of May 1, 2019 as presented.

Disposition: Carried

5. Chair's Comments

Chair Mountenay advised that she spoke with Beta Sigma Phi on May 7th. They were impressed with all the work CIB is involved in. Chair Mountenay advised that Beta Sigma Phi provided some suggestions.

6. Discussion

6.1 Barn Quilt Project Update - C. Seip, Member

Update on Barn Quilt Trail Project / Walking Trail - 150 copies of brochure left. New brochures will be printed in Spring 2020 with a couple changes made. Brochures dropped off at same locations as last year. Inquiry with BIA and Chamber of Commerce about posting on their websites, waiting on response back.

- Discussion on new quilts - inquiries made for possible quilts in Port Blake, Crediton Hall, north side of PUC Building
- Post on Facebook and in paper to gauge public interest
- Explore linking small barn quilts to Heritage Committee

6.2 Tree Sale Results Update - C. Seip, Member

The 2019 Tree Sale was April 27th at that time there were \$2,055.00 in sales. At the May 1st Meeting, it was discussed having a second tree sale to sell the remaining trees.

The left over trees were provided to MacLeans who sold the trees on behalf of the Communities in Bloom. There were \$245.00 in sales. Tom and Bev Prout purchased a further \$80.00 worth of trees.

- Original Costs - \$2,621.60
- Total Sales - \$2,380.00

Discussion had that original costs of purchasing trees for sale have gone up, however CIB has not raised sale price of trees in last 5 years. Main goal of tree sale not to make money, but to have trees planted.

Left over trees were planted at the Works Department, there was discussion of transplanting the trees to the PUC building.

- Discussion that location of Tree Sale for 2020 needs to be in a high traffic area to attract more interest
- CIB to explore having the 2020 Tree Sale combined with possible heritage cemetery tour
- Discussion on coming up with further initiative for residents to plant trees
- CIB to explore if any other committees/societies sell trees, if so contact about possible partnership.
- Municipality has tree policy in place, By-law 9-2019 passed February 4, 2019 – the policy to be circulated to Committee Members.

6.3 Beautification of Signs Update - D. Moutenay, Chair

Discussion on making signs at the North and South end of Exeter more inviting. D. Moutenay and C. Seip met with landscape designer who provided suggestions for low maintenance attractive plants.

- CIB has been in touch with Big Brothers and Big Sisters to see if partnership to have individuals from BBBS weed around the signs.
- D. Moutenay attending next BIA meeting to speak about CIB
- Discussion on possible upgraded temporary sign at North end of Exeter until final decision by BIA on new sign design
- Discussion on what plants need to be moved, mulch added, etc. to update the flower beds in front of the entrance signs, CIB to get work group together to complete same
- Discussion on entrances to other communities within South Huron, G. Nicholson to bring back list of other communities within South Huron needing signs beautified
- CIB to maintain butterfly garden

Other items discussed after approval of Agenda:

- Garden next to Town Hall, discussion on having White Squirrel logo made with stones, surrounded by green ground cover to cut back on upkeep. Flowers for garden were already ordered last fall, CIB agreed to do Canadian Flag again this year with flowers ordered and explore different options for 2020. Municipality will plant the flowers, CIB to have someone water same.
- Pumpkin Seeds Update - D. Henderson, Member - seed packages distributed to Libraries in Kirkton and Exeter as well as the Exeter Rec Center, plenty of seeds left over. CAO D. Best suggested possibly distributing some at Fireman's breakfast this weekend. M. Goss to get in touch with Fire Chief, D. Henderson to make up further seed packages and drop off at fire hall.
- Garden of the Week - D. Mountenay, Chair - having new signs made up for this summer, committee members to get a photo of the weekly property owner with the sign. Sign design discussed and agreed on.

7. Work Plan Review

7.1 Discussion with CAO Dan Best regarding developing a multi-year plan to serve Municipality as well as Communities in Bloom

Verbal report provided by CAO D. Best for conversation.

- Importance of recognizing all the communities within South Huron and the history of each making them unique
- Branding for South Huron needs to be discussed and developed, Signs are important part of branding, having all communities within South Huron to have symmetry
- Committee of the Whole on June 10th - discussion on creating new committee which would have members from other committees
- There needs to be a stronger link of heritage throughout the Municipality and communities - heritage is an economic driver, important to celebrate stories
- Discussion on Exeter Cemetery - a lot of heritage there to be celebrated.

- Donations have been made to cemetery by families, acknowledgment to family and history (link donations to upgrades ie. reflection pavilion/bench)
- Important to build bridges with community partners, tap into the youth initiative, mention of Eco Exeter - grade 9 students attended Council on May 1st and gave presentation on plastic straws and bottles - CIB to explore having Eco Exeter attend a CIB meeting to present
- Mention of South Huron's Climate Change Officer - CIB to invite Stacey Jeffery to meeting to present/help with environmental initiatives (ie. importance of compost, etc)
- Discussion on Port Blake progress - work has been deferred to fall, contractor is ready, weather has not co-operated, too wet to get machinery in without causing damage
- Would like Port Blake to be promoted for family atmosphere, day park with lots of green space and opportunity for some entertainment
- In regards to Schedule A to the May 1, 2019 Communities in Bloom Minutes, CAO D. Best confirmed that the Municipality would write a letter to the CIB advising of what's in progress, what's been done, and process for updates.
- Discussion on possible "adopt a park" or "adopt a garden" program. CIB has adopted a highway (from HMP out to Crediton Road) CIB to explore partnerships with youth to clean up garbage on highway
- CIB members excited to partner with youth, Port Blake and cemetery group. CIB wants to be a leader in reaching out to other committees and helping out where possible. D. Mountenay will be in touch with BIA to see if someone would attend a CIB meeting.

8. Budget Update

Discussion on the Budget was deferred to the July 3, 2019 meeting.

9. Communications

None.

10. New Business

Discussion regarding Thamesville Community Park and having a volunteer appreciation bbq, date to be determined (2018 - 62 individuals in attendance).

CIB discussed importance of recognizing volunteers - mention of video completed by Church thanking the Firefighters has gone viral

- CAO D. Best stated importance of recognition of volunteers for helping build the community.
- CIB to explore holding annual appreciation event

11. Adjournment

Moved: Glen Nicholson

Seconded: Dorothy Henderson

That South Huron Communities in Bloom Committee hereby adjourns at 8:16 pm, to meet again on July 3, 2019 at 6:30 pm or at the call of the Chair.

Disposition: Carried

Corporation of the Municipality of South Huron

**Exeter Rodeo Committee
Minutes**

**Wednesday, June 5th, 2019
7:00 PM – 9:00 PM**

South Huron Recreation Centre

Present: Steve Clarke (Chair), Scott Nickles, Jo-Anne Fields, Gus Guerts, Mike Clarke, Dave Marshall, Georgia Athanasiou, Brenda McCarter, Darcey Cook, Jim Dietrich

Staff: Scott Currie

1. Call To Order

The Chair called the meeting to order at 7:00 PM

2. Agenda

Motion: 20-2019

Moved: Fields

Second: Marshall

Disposition: Carried

That the Agenda for June 5th, 2019 be approved as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. Minutes

Motion: 21-2019

Moved: Cook

Second: Fields

Disposition: Carried

That the minutes of May 2nd, 2019 be adopted as presented.

5. Business Arising from the Minutes

5.1 Insurance needs of Rodeo Committee: staff update

- Staff have been working with municipality's insurance provider who is advising of the appropriate coverage and risk management actions. Staff will have recommendations for next meeting.

6. Business to be Discussed

6.1 Council meeting updates

6.3 Work Planning updates:

- Facilities and Grounds
 - The area around the stands needs a layer of new mulch and a thorough weeding; the boards in the stands should be inspected, too.
- Marketing and Promotion
 - The information has been finalized and is ready to be send to RMG Inc. for publication & promotion
- Vendors
 - Aiming for the same line-up as last year
- Sponsors and Financial
 - Confirmed sponsors:
 - Exeter Chrysler - \$1,200.00
 - Crabby Joes - \$1,400.00 - 1,200.00 sponsor and \$200.00 for loonie search
 - JMR Electric - \$1,000.00
 - Ulch Trailer Sales - \$1,000.00
 - MNP - \$350.00
 - Microage Basics - \$350.00
 - Denfield Livestock - \$1,000.00
 - South Huron Office Solutions (in-kind printing) - \$250.00
- Special Weekend Activities and Entertainment
 - Connor Wilson has been confirmed

6.4 Unfinished Business

- Washrooms are ordered
- Tent is ordered; a building permit is required

7. Committee Updates

- 2021 is the 25th anniversary of the Exeter Rodeo. Does the Committee want to start planning something special? This will become a standing agenda item going forward.
- Regarding data collection (i.e., attendance, visitor demographics, source markets), the committee recognizes that this is an area that could be improved upon. More discussion on this topic will follow at future meetings.
- The committee would like to review its governance structure and invite the Clerk to attend the next meeting to discuss options.

Motion: 22-2019

Moved: Cook

Second: M. Clarke
Disposition: Carried

That the Rodeo Committee undertake a review of its Terms of Reference.

8. Correspondence

None.

9. Adjournment

Motion: 23-2019
Moved: M. Clarke
Second: Fields
Disposition: Carried

That the Exeter Rodeo Committee hereby adjourn at 7:50 PM to meet again on July 3rd at 7:00 PM at the South Huron Rec Centre or at the Call of the Chair.

DRAFT



**Corporation of the Municipality of South Huron
Committee of the Whole
Minutes**

**Monday, June 10, 2019, 6:00 p.m.
Olde Town Hall-Carling Room**

- Members Present: George Finch, Chair
Jim Dietrich, Member
Dianne Faubert, Member
Marissa Vaughan - Member
Barb Willard, Member
Ted Oke - Member
- Member Regrets: Aaron Neeb, Member
- Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Rebekah Msuya-Collison, Director of Legislative Services/Clerk
Justin Finkbeiner, Administrative Assistant
- Others Present: Ken Kee, Sergeant Municipal Policing Specialist, Ontario
Provincial Police
Dave Sinko, Staff Sergeant, Ontario Provincial Police
Jo-Anne Fields, Police Services Board Secretary

1. Meeting Called to Order
Mayor Finch called the meeting to order at 6:00 p.m.
2. Amendments to the Agenda, as Distributed and Approved by Council

Motion: CW#026-2019

Moved: B. Willard

Seconded: J. Dietrich

That South Huron Committee of the Whole approves the Agenda as presented.

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Reports / Delegations

4.1 Sergeant Ken Kee, Ontario Provincial Police - OPP Municipal Policing Bureau - Billing and Contract Overview

4.1.1 Current OPP Contract

Sergeant Kee gave a billing and contract overview of Ontario Provincial Police municipal policing services. He presented an overview of the costing changes, the development of the billing model, reconciliation, enhancements and explained base service costs. He discussed differences between contracted services under Section 10 of the *Police Services Act* and Section 5.1 under the *Police Services Act*. He noted that information on all municipalities is available on www.opp.ca.

T. Prout joined the meeting at 6:25 p.m.

Sergeant Kee advised that he will follow up on how time standards are based for data and whether costing is influenced by location of satellite offices. Sergeant Sinko gave an outline on officer zone assignment and OPP responses to dispatching and the new dictation system that is currently in use in Huron County.

The Committee noted that South Huron has a Police Services reserve and that the current contract expires on December 31, 2019.

Sergeant Kee noted that new legislation will be written into the contracts but the regulations haven't been written. He added that for the foreseeable future, they will be operating under the status quo.

The Committee discussed community safety plans and Member Dietrich noted that the plan is being discussed at the Police Services Board Meeting.

Motion: CW#027-2019

Moved: D. Faubert

Seconded: T. Oke

That South Huron Committee of the Whole receives the delegation as presented from the Ontario Provincial Police OPP Municipal Policing Bureau by Sergeant Ken Kee.

Disposition: Carried

Chair Finch thanked the delegation and called a recess at 7:41 p.m. and Sergeants Kee and Sinko left the meeting.

The Committee reconvened at 7:52 p.m.

4.2 Tom Prout, Chair of the SHCF - Community Grants - Tools to Grow Our Community

Mr. Prout gave an overview of the three tools that the South Huron Community Fund provides. The Committee discussed a communication strategy to outline to the community how the municipality is partnering with residents by Memorandum of Understandings (MOU), grant money, use of assets and how it will partner with the community in the future.

CAO Best noted that if Council approves a partnership with the South Huron Community Fund he will resign from the South Huron Community Fund Board.

Motion: CW#028-2019

Moved: M. Vaughan

Seconded: D. Faubert

That South Huron Committee of the Whole receives the delegation as presented by Tom Prout, Chair of the South Huron Community Fund; and

That the Committee recommends to South Huron Council that the Special Purpose Committee for 2019 Community Grants be designated to establish a framework for Council consideration and brought back for the August 12, 2019 Council meeting.

Disposition: Carried

5. Adjournment

Motion: CW#029-2019

Moved: J. Dietrich

Seconded: D. Faubert

That South Huron Committee of the Whole does now adjourn at 8:42 p.m.

Disposition: Carried

George Finch, Chair

Rebekah Msuya-Collison, Clerk



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Scott Currie, Manager of Community Services**
Date: June 17 2019
Report: CSD 08.2019
Subject: 23rd Annual Exeter Rodeo

Recommendations:

That South Huron Council receives the report titled "23rd Annual Exeter Rodeo" for information; and

That South Huron Council grant an exemption from Noise By-law 36-2004 up to 2:00 am on Friday, August 9th and Saturday, August 10th ; and

That South Huron Council grant an exemption from Noise By-law 36-2004 and from Discharge of Firearms By-Law 45-1991 solely to allow for demonstrations by the Ontario Mounted Cowboy Shooting Association as part of the rodeo performance at the South Huron Rec Centre within urban areas on Saturday, August 10th and Sunday, August 11th.

Purpose:

Authorization and approval.

Background and Analysis:

The Municipality has engaged RMG Inc to deliver the 23rd annual Exeter Rodeo. As part of the 2019 performance, RMG Inc. has engaged the Ontario Mounted Cowboy Shooting Association to put on a cowboy mounted shooting demonstration, which is a competitive equestrian sport involving the riding of a horse to negotiate a shooting pattern.

South Huron Council has already provided the Chief Firearms Office a letter in support of the application at the request of the Rodeo Committee in April

of this year stating that South Huron Council had no objection and that the Rodeo event would not contravene any municipal by-laws.

As a general update item, the Manager of Community Services has received an itemized list of tasks and service requests from the Rodeo Committee to support the delivery of the 2019 event. The Community Services and Public Works departments will incorporate these activities into 2019 operational work plans, however, staff will be tracking the time required to complete these activities so that Council is apprised of the staff utilization for the event and potential cost recovery.

Operational Considerations:

None.

South Huron's Strategic Plan:

6.1.1.1 Strategic Vision Goals:

- Increasing visitors to the community to enjoy local commercial and entertainment amenities

6.2.1 Key Priority Areas and Strategic Directions:

- Communications, promotion and marketing of our municipality, including internal and external communications

7.2.5 Strategic Objective: Dedicated Economic Development Effort

- Economic development a priority
- Communications, promotion and marketing of our municipality

Financial Impact:

None.

Legal Impact:

None.

Staffing Impact:

None.

Policies/Legislation:

None.

Consultation:

- Dan Best, CAO
- Megan Goss, Acting Manager
- Rebekah Msuya-Collision, Director of Legislative Services

Related Documents:

Respectfully submitted,

Scott Currie, Manager of Community Services



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Scott Currie, Manager of Community Services**
Date: June 17 2019
Report: CSD 09.2019
Subject: Seniors Community Grant Application

Recommendations:

That South Huron Council receive the report titled "Seniors Community Grant Application" for information; and

That Council authorizes staff to proceed with an application to the province's Seniors Community Grant program to update the municipality's Age-Friendly Community Plan.

Purpose:

Approval

Background and Analysis:

As announced on May 17, the Government of Ontario is investing \$3 million for the [Seniors Community Grant Program](#) to provide grants to hundreds of non-profit community organizations across the province to co-ordinate and deliver local supports and programs for seniors.

Starting May 17, 2019 until June 27, 2019, eligible organizations are invited to apply for funding from \$1,000 up to \$25,000.

Funded projects must promote one or more of the following objectives:

- Projects to help reduce social isolation. For example, organizing local community events that encourage seniors to network and be active,

organizing local tours or events that benefit seniors, or introducing seniors to volunteer opportunities in their community.

- Initiatives to increase the safety and well-being of seniors, including combatting elder abuse. For example, providing financial education and power of attorney information sessions for seniors to guard against financial abuse.
- Projects that help communities implement age-friendly initiatives to increase accessibility and seniors' safety. For example, the development of ride-share programs in the community.

Grants will support at most 80 per cent of the total eligible project costs, up to a maximum of \$25,000. Project work must be completed between September 30, 2019 and March 31, 2020.

Staff propose that the municipality coordinate with community partners to host a series of workshops during the fall and winter of 2019/2020 designed to engage seniors in information sharing. The workshops are proposed to include:

- Facilitated discussions to up date the municipality's Age-Friendly Community Plan, which currently includes many items that have been accomplished.
- Hosting activities of partner agencies (e.g., Alzheimer's Society's *Minds in Motion* program)
- Tutorials on how to access public sector services online (e.g., how to use the municipality's website)
- Networking and fun activities (e.g., pickleball, bridge, intergenerational story telling with youth)

Components of the grant will seek funding to develop programming, supplies, refreshments, and transportation of seniors to and from these workshops.

To leverage the grant application, staff are recommending that the municipality contribute in-kind resources of facility space, some Community Service staff time (i.e., Program Coordinator) and the Age-Friendly Community Plan budget of \$2,000 currently set aside to host a 2019 Health and Wellness Forum - staff feel that reallocating these funds to support this grant application offers a much greater opportunity to positively impact seniors in our community than by hosting another Health and Wellness Forum this year.

Operational Considerations:

None.

South Huron's Strategic Plan:

7.2.1 Strategic Objective: Improved Recreation and Community Wellbeing

- Create an Age Friendly Community Initiative

7.2.4 Strategic Objective: Transparent, Accountable, and Collaborative Governance

- Support strong relationship building and cooperation
- Develop and Implement a Community Vitality Strategy
 - Focused on seniors, youth and resident attraction
 - Establishes a Target Audience Attraction and Marketing Program
 - Integrate with Age Friendly Community Initiative and Growth Management Strategy (below)
 - Formalizes and provides structure and support to volunteer activities

Financial Impact:

Funding set aside for the 2019 Age-Friendly Community Plan budget of \$2,000 – currently allocated to host a Health and Wellness Forum could be redirected to support the viability to support a grant application to the province's Seniors Community Grant program.

Legal Impact:

None.

Staffing Impact:

None.

Policies/Legislation:

None.

Consultation:

- Dan Best, CAO

Related Documents:

Age-Friendly Community Strategy

Respectfully submitted,

Scott Currie, Manager of Community Services



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Megan Goss, Acting Manager**
Date: June 17 2019
Report: PW 07.2019
Subject: Huron County LED Stop Signs

Recommendations:

That South Huron Council receives the report from Megan Goss, Acting Manager regarding Huron Country LED Stop Signs, for information purposes.

Purpose:

As a follow up to Council's request for Information.

Background and Analysis:

The County of Huron has purchased and installed a few LED stop signs and stop ahead signs as a pilot project. The signs have been a challenge. The intent was to install these in a number of locations. However, they have experienced a significant number of reliability issues with the lights, controller, battery, and the physical signage. The County has been working with the manufacturer and vendor of the product, to work through the issues and make some improvements. Both supplier and manufacturer have been good to work with and have provided replacements and extra warranties, and have accepted returns of most purchases. Some challenges include:

- 1) Ongoing failures of the power supply which is linked to controller failures.
- 2) Both sign and controller have been replaced will monitor to see if this has resolved the issue.
- 3) The signs themselves are structurally inadequate. Currently investigating stock signs to make them able to better withstand

snow/wind loadings, and to attempt to make them somewhat resilient to a knock-down.

- 4) Additionally, the angle of installation of the sign is quite sensitive to get best visibility of the LEDs. This issue has been resolved.

Generally, the County of Huron will be moving forward with these signs if the signs can be made reliable. The County has had great feedback about the signs. They expect to use them in County intersections that have some history of incidents but do not warrant higher order controls.

The County intends on installing a set in Blyth in the coming months with perhaps some additional options that include traffic movement sensors that will control what happens with the LEDs (i.e. higher intensity or rapid flash for vehicles approaching over some speed threshold). The manufacturer is producing more structural. The installation is still considered a pilot to validate the reliability before more are installed. These signs are expensive but are a good option for those problematic intersections.

Operational Considerations:

Not applicable.

South Huron's Strategic Plan:

Not applicable.

Financial Impact:

Not applicable

Legal Impact:

Not applicable

Staffing Impact:

Not applicable

Policies/Legislation:

Not considered.

Consultation:

Mike Hausser, Manager of Public Works, Huron County

Related Documents:

None

Respectfully submitted,

Megan Goss, Acting Manager



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Sandy Becker, Director of Financial Services**
Date: June 17 2019
Report: FIN.19.16
Subject: 2019 Capital Progress Report – May 2019

Recommendations:

That South Huron Council receives the report from S.Becker, Director of Financial Services re: 2019 Capital Progress Report – May 2019 for information only.

Purpose:

For Information

Background and Analysis:

Each department manager has provided a status update for their respective 2019 approved capital projects. It is not expected to see a large dollar amount associated at this time of year, but as projects move forward this will change.

The percentages of completion do not reflect the YTD expenditures as a percentage of budget due to timing differences of invoice submission and accounts payable processing. These completion estimates are based on an analysis of work completed to date versus total work required.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Administrative Efficiency and Fiscal Responsibility
2. Transparent, Accountable and Collaborative Governance

The monthly capital project status report keeps Council and the public informed on the actual costs, budget project status, and explanations for delays or expected commencement for each project in the capital

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

By-Law 24-2019 – to Adopt 2019 Budget

Consultation:

Dan Best, CAO

Don Giberson, Director of Infrastructure and Development

Megan Goss, Acting Manager

Jeremy Becker – Fire Chief

Related Documents:

Appendix A – 2019 Capital Progress Report – May 2019

Respectfully submitted,

Sandy Becker, Director of Financial Services

2019 Capital Progress Report - May 2019

Capital Project	Project Lead	Budget Amount	YTD Actual	Variance (unspent)	% of work complete	Status of Project
General Administration						
10-110-8000-9000 Town Hall Steps	Megan Goss	28,493	-	28,493	20%	Quotes have been obtained (under \$25,000), work to commence in June with anticipated completion in July (subject to weather and material)
Fire Services						
10-210-8200-9000 SCBA Replacement	Jeremy Becker	13,000	-	13,000	3%	Reviewing options and pricing
10-210-8201-9000 PPE Replacement	Jeremy Becker	19,240	-	19,240	3%	Reviewing options and pricing
Building Inspection Services						
10-220-8100-9000 Pickup Truck Replacement	Dwayne McNab	35,616	-	35,616	15%	Tender awarded June 3, 2019
Transportation General						
10-300-8300-9000 Mollard Line Surface Treatment	Don Giberson	71,780	-	71,780	0%	Carry over project from 2018, anticipate completion over summer months.
10-300-8301-9000 Mollard Line Culvert	Don Giberson	511,598	398,735	112,863	100%	COMPLETE
10-300-8302-9000 Repalce 2 Tandem Plows	Megan Goss	600,000	-	600,000	40%	Tender awarded April 1 to Team Truck Centre as per Motion #226-2019. Trucks have been ordered.
10-300-8303-9000 Line 17 Resurfacing	Don Giberson	287,500	-	287,500	5%	Joint project with West Perth (Project Lead) - Lavis awarded the work.
10-300-8304-9000 Kirkton Rd Resurfacing	Don Giberson	55,000	-	55,000	5%	Preparing tender

Capital Project	Project Lead	Budget Amount	YTD Actual	Variance (unspent)	% of work complete	Status of Project
10-300-8305-9000 Elimville Line Resurfacing	Megan Goss	337,500	-	337,500	10%	Tender documents will be prepared and issued by end of June
10-300-8306-9000 Preconstruction Drainage	Megan Goss	282,000	-	282,000	5%	After review with CAO this project will not be moving forward in 2019. Subsequent report to follow.
10-300-8307-9000 Replace Trackless #96	Megan Goss	169,227	-	169,227	5%	Tender being prepared, will be issued by end of June.
10-300-8308-9000 Replace Dump Truck #100	Megan Goss	100,000	-	100,000	5%	Tender being prepared, will be issued by end of June.
10-300-8309-9000 Replace Disk Mower #130	Megan Goss	16,282	-	16,282	5%	Quotes are being obtained
Combined Services (Water, Sewer, Transportation)						
10-399-9700-9000 Huron St Top Asphalt	Don Giberson	137,527	152,056	(14,529)	100%	COMPLETE. Overage is due to unanticipated work related to hydro poles.
10-399-9701-9000 Sherwood Cres Engineering	Don Giberson	90,000	-	90,000	10%	RFP closed on May 17, 2019 and under review
10-399-9702-9000 William St Engineering	Don Giberson	60,000	-	60,000	10%	RFP closed on May 17, 2019 and under review
10-399-9703-9000 William St II Engineering	Don Giberson	60,000	-	60,000	10%	RFP closed on May 17, 2019 and under review
10-399-9704-9000 Thomas St Engineering	Don Giberson	60,000	-	60,000	10%	RFP closed on May 17, 2019 and under review
South Huron Water						
10-410-9000-9000 Bulk Water Station	Don Giberson	50,000	-	50,000	5%	Draft tender prepared
10-410-9001-9000 HP Water Tower Rechlorination	Don Giberson	50,000	-	50,000	5%	Draft tender prepared
10-410-9002-9000 Huron St Watermain	Don Giberson	149,809	81,383	68,426	100%	COMPLETE
10-410-9003-9000 Shipka Line Water	Don Giberson	599,973	14,028	585,945	100%	
10-410-9004-9000 Parr Line Watermain	Don Giberson	587,873	206,461	381,412	100%	

Capital Project	Project Lead	Budget Amount	YTD Actual	Variance (unspent)	% of work complete	Status of Project
10-410-9005-9000 Meter Replacement Program	Don Giberson	250,000	-	250,000	0%	Ongoing capital costs as meters are being replaced.
10-410-9006-9000 SCADA Upgrades	Don Giberson	260,000	-	260,000	5%	Preparing tender
10-410-9007-9000 W/S Operations Centre Reno	Don Giberson	50,000	-	50,000	5%	Preparing tender
10-410-9008-9000 Huron St Monitoring Chamber	Don Giberson	40,000	-	40,000	5%	Preparing tender
10-410-9009-9000 Chlorine Online Analyzer upgrades	Don Giberson	30,000	724	29,276	5%	Preparing tender
10-410-9010-9000 Exeter N Chamber Valve	Don Giberson	50,000	-	50,000	5%	Preparing tender
10-410-9011-9000 Dashwood Rd Watermain I	Don Giberson	20,000	-	20,000	10%	RFP closed on May 17, 2019 and under review
10-410-9012-9000 Dashwood Rd Watermain II	Don Giberson	20,000	-	20,000	10%	RFP closed on May 17, 2019 and under review
South Huron Sewers						
10-430-9300-9000 Mollard Line Forcemain	Don Giberson	103,747	-	103,747	0%	Surface treatment scheduled to be complete in 2019
10-430-9301-9000 William St Pumping Stn	Don Giberson	1,900,040	54,209	1,845,831	10%	Tender awarded June 3, 2019
10-430-9302-9000 William St Forcemain	Don Giberson	250,000	-	250,000	5%	Design complete; will be tendered as part of the HDC subdivision.
10-430-9303-9000 Snider Cres Pumping Stn	Don Giberson	600,000	-	600,000	5%	Construction deferred to 2020 as per June 3, 2019 Council Resolution
10-430-9304-9000 Crediton Pumping Stn	Don Giberson	60,000	-	60,000	5%	Preparing tender
10-430-9305-9000 Sewage Lagoon Filter Building	Don Giberson	25,000	-	25,000	5%	Draft RFP prepared
10-430-9306-9000 Acoustic Sewer Assessment Device	Don Giberson	40,000	-	40,000	5%	Draft tender prepared
10-430-9307-9000 Main St Easements Rehab	Don Giberson	50,000	-	50,000	5%	Preparing tender
Solid Waste Services				-		

Capital Project	Project Lead	Budget Amount	YTD Actual	Variance (unspent)	% of work complete	Status of Project
10-450-9600-9000 SW Landfill Expansion	Don Giberson	115,000	-	115,000	5%	DRAFT RFP prepared for hydrogeological work.
Recreation General				-		
10-500-8600-9000 Port Blake Revitalization	Dan Best	412,738	-	412,738	15%	RFP awarded April 1 to Mike Brannon Construction for Phase 1 of project per Motion #230-2019. Given the weather, the project will need to be delayed until the fall. A subsequent report to Council will bring forward the next phase for approval which will occur now at the same time as phase 1.
10-500-8601-9000 Dashwood CC Washrooms	Megan Goss	113,731	89,386	24,346	100%	COMPLETE
10-500-8602-9000 Stephen Arena Refrigeration Upgrade	Megan Goss	36,786	-	36,786	10%	Work will be conducted under the service agreement with Black & McDonald. It is anticipated work will begin in July.
10-500-8603-9000 KW Parking Lot Paving	Megan Goss	135,000	-	135,000	5%	Will include this as a provisional item with the Elimville tender in order to obtain better pricing and efficiencies. If pricing does not show benefits a separate tender will be prepared.
Total		8,934,460	996,982	7,937,479		

Note:

The percentage of work completed is based on qualitative analysis of work or process completed for the projects.

YTD actual costs do not reflect % of work completed.



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Rebekah Msuya-Collison, Director of Legislative Services/Clerk**

Date: June 17 2019

Report: 16-2019

Subject: Council Remuneration Review Committee

Recommendations:

That South Huron Council establish a Council Remuneration Review Committee; and

That South Huron Council approve the Terms of Reference for the Council Remuneration Review Committee and that staff proceed with recruitment of the Committee.

Purpose:

To establish a Council Remuneration Review Committee and start the recruitment process.

Background and Analysis:

All municipal Councils have a responsibility to periodically review the remuneration provided to their members. In accordance with Section 283 (7) of the Municipal Act, 2001, S.O. 2001, C. 25, on or after December 1, 2003, a council shall review a by-law under subsection (5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

Council remuneration was last reviewed in 2013 and from 2016 and onward, Council remuneration was adjusted considering the annual increase provided to full-time staff.

Remuneration for elected officials should be fair and reasonable to both Council and the citizens of the Municipality of South Huron. Appropriate remuneration should achieve the following goals:

- Reflect the nature, responsibilities and accountability associated with these positions;
- Demonstrate fiscal responsibility; and
- Attract strong, qualified candidates to local government.

Council remuneration is difficult to analyze given the vast differences in scope and size of municipalities in Ontario as well as economic, demographic and financial variables impacting municipalities. The nature of the work performed by elected officials varies significantly from municipality to municipality, especially when the issue of jurisdiction (county, single-tier, upper and lower-tier) is factored in.

Remuneration arrangements in municipalities can differ quite significantly; some municipalities utilize per diems, others use base salaries and some use a combination. There are also different arrangements relative to benefits and pensions for elected officials impacting the total value of the remuneration.

Both the Association of Municipal Clerks and Treasurer's (AMCTO) and the Association of Municipal Officers (AMO) have been reviewing and reporting on the trends and issues of both Council and Staff Remuneration. The review was due to the fact that the Federal government in its Budget 2017 contained a legislative change to eliminate the 1/3 tax exemption for elected officials effective starting in 2019.

According to AMCTO the role of local councilor is undeniably expanding. Councilors now sit on more working groups and task forces than ever before. They are also more accessible and expected to be more responsive than in the past. The growth of technology and expansion of social media allows members of the public to contact their representatives through a variety of channels at whatever time is most convenient to them. For many councilors the job has become 24/7, even if they are only compensated as a part-time employee or volunteer (AMCTO, 2018).

Staff recommends creating a new Committee to Review Council Remuneration. The membership would include three (3) citizen members having expertise and experience in areas such as municipal government, human resources and finance. Staff support to be provided by the Chief Administrative Officer and the Director of Financial Services/Treasurer. This committee will be tasked with reviewing Council Compensation and bringing

a report to Council in the fall of 2019 with recommendations regarding Council Compensation.

Operational Considerations:

If changes to the current Remuneration By-Law are required, a Notice of Public Meeting will be circulated and the approved By-Law for Council Remuneration will be provided in the public agenda and communication per South Huron Communication policy.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

Cost of Implementation for recommendation of the Committee.

Legal Impact:

Reporting of Council Remuneration is in accordance with the *Municipal Act*. There are no legal impacts other than outlined in this report.

Staffing Impact:

There are no staffing impacts other than outlined in the report.

Policies/Legislation:

South Huron Remuneration By-Law

Consultation:

Chief Administrative Officer D. Best
Director of Financial Services/Treasurer S. Becker

Related Documents:

South Huron Council Remuneration Review Committee – Terms of Reference
AMCTO Report – Municipal Council Compensation in Ontario

Respectfully submitted,

Rebekah Msuya-Collison, Director of Legislative Services/Clerk



South Huron Council Remuneration Review Committee Terms of Reference

Purpose of the Committee

The purpose of South Huron Council Remuneration Review Committee is to review the remuneration and benefits to be paid to the Municipality of South Huron Council Members (the “Council”) within each term of office.

Guiding Principles

The philosophy is to base the compensation for the Mayor and Members of Council on realistic standards so that elected officials of South Huron may be compensated according to their roles and responsibilities. To achieve the above, a Compensation plan reflects one that:

- Is fair and reasonable and will attract a diverse and representative pool of candidates from residents wishing to seek election to Council but also be seen as fair by taxpayers;
- Recognizes that the work of the mayor and council is demanding and important and as such they should be appropriately compensated;
- Recognizes the complexity, responsibilities, time commitments and accountabilities associated with the role of Mayor and Council;
- Is appropriate for the average full-time earnings within the community;
- Must demonstrate fiscal responsibility and align to the Strategic Plan for the Municipality of South Huron.

Mandate

The mandate of the Committee is to produce an independent report with recommendations for the level of total compensation for the Council for the term of office. To review existing policies and practices and make comparisons with similar sized peer and neighbouring rural municipalities. A council report will be prepared and presented to Council within the term of Council.

Delegated Authority

The Committee does not have any delegated authority except to direct staff to assist with administrative support including the gathering of information and resource materials to assist the Committee with its review.

Scope of the Review

The Committee shall:

- a) Review and make recommendations on the appropriate level of compensation for the Council of the Municipality of South Huron.



**South Huron
Council Remuneration Review Committee
Terms of Reference**

- b) Review and consider compensation, benefits and reimbursements expenditures for Members of Council (in accordance with the Municipal Act, 2001, as amended)
- c) Review and examine support services for Members of Council.

The Committee shall undertake the following:

- a) Review Council compensation in municipalities of similar size as South Huron within Ontario for the purpose of a comparative measure.
- b) Consult with current Members of Council.
- c) Such other investigative or analytical initiatives as may be required in order to submit their report and recommendations in a timely fashion.

Membership Composition

The membership of the Committee will be comprised as follows:

- Three (3) citizen members having expertise and experience in areas such as municipal government, human resources and/or finance.
- One (1) of which is a business representative from within the business community

For the purposes of these Terms of Reference:

- “citizen member” means a member of the Committee other than a current member of Council that reside in South Huron; and
- “business representative” means owners or operator of businesses operating in South Huron.

Each Committee meeting will also be attended by the Chief Administrative Officer and the Director of Legislative Services/ Clerk.

Appointment

Council shall appoint all Committee members by By-law.

All members of the Committee will be interviewed and appointed by a staff panel consisting of the Chief Administrative Officer, Human Resources and the Director of Legislative Services/ Clerk.

Term of Office

The term of appointment shall be concurrent with the four-year term of Council.



**South Huron
Council Remuneration Review Committee
Terms of Reference**

If a member resigns or is unable to continue to serve, a replacement may be appointed. In the event of a vacancy by death, resignation or from any other cause other than the expiration of the term for which the member was appointed, such vacancy may be dealt with by the staff panel.

Meeting Roles and Requirements

The Committee is accountable to Council.

Members of the Committee will serve without remuneration other than reimbursement of expenses approved by the Director of Financial Services or his/her designate incurred in the performance of Committee duties.

The Committee will elect a Chair and Vice-Chair at its first meeting.

Only members of the Committee may vote on any issue and each member will have one vote at the meetings. Majority decisions will prevail.

Quorum/Meeting Prerequisites

Quorum shall be a majority of the members of the Committee. The Chief Administrative Officer and Director of Legislative Services/Clerk or his/her designate must be present at all meetings of the Committee for the meeting to take place.

Meeting Schedule

The Committee will meet with the specific dates and times for meetings to be determined by the Committee at its first meeting. Additional meetings may be called by the Chairperson. The Chairperson can cancel any meeting.

Meetings of the Committee shall not conflict with regular meetings of Committee of the Whole and regular meetings of Council.

Committee members are expected to attend all regularly scheduled meetings. In the event a member is unable to attend a meeting, the member must contact and advise the Chairperson in advance. If a member has been absent for three (3) consecutive regularly scheduled meetings and has failed to advise the Chairperson in advance, the member shall be deemed to have abandoned his or her appointment and the office shall be considered vacant.

Staff Resources

Secretariat assistance to the Committee will be provided by the Clerk or his or her designate. The committee agenda will be prepared by the Chief Administrative Officer in consultation with the Chair and/or Vice Chair. The Chief Administrative Officer will designate any further staff support/resource.

In the event a matter within the mandate of the Committee arises between meetings, staff will consult with the Chairperson and the matter will be placed on the agenda for the next meeting for ratification.

Minutes and Agenda



**South Huron
Council Remuneration Review Committee
Terms of Reference**

The minutes of each meeting will be amended when necessary and adopted at the following meeting. The Minutes or draft minutes will be provided to the Clerk to be circulated to Council.

The committee agenda will be distributed to the members in advance of the meeting, as well as provided to the Clerk to be posted on the municipal website.

Amendments to the Terms of Reference

The non-statutory provisions of this Terms of Reference may be eliminated or amended in any way by Council at its full and final discretion. Amendments to the Terms of Reference may be proposed to Council from time to time, by members of the Committee for their endorsement requiring a majority of the voting membership.

The Clerk or designate is delegated the authority to make administrative changes to this Terms of Reference that may be required from time to time due to legislative changes or if, in the opinion of the Clerk, the amendments do not change the intent of the Terms of Reference.

General Conduct

The meetings shall be conducted in accordance with Council's current Procedural By-law regarding Committee Meetings, and Robert's Rules of Order. The Chair shall endorse each Committee Report/Minutes prior to its presentation to Council.

Advisory Committees of Council do not usually consider business of a "Closed" nature; however, if circumstances arise, there must be strict compliance with the Municipality's Procedural By-law and the *Municipal Act*.

Code of Conduct

A Member's conduct and behavior in terms of ethics and interpersonal conduct and communications are regulated by legislative acts. All Members are expected to be knowledgeable of the contents of the Code of Conduct and to adhere to the standards of conduct.

Municipal Freedom of Information and Protection of Privacy Act

Committee Members will act to protect the privacy of individuals with respect to personal information contained in application forms and information circulated to the Committee and to ensure that personal information is used solely for the purposes that it was collected.

Conflict Of Interest

A conflict of interest may arise for Committee members when their personal business interests clash with the duties and decisions of the Committee. Municipal conflict of interest requirements as defined by the Municipal Conflict of Interest Act will apply to the Committee. At every meeting held by the Committee, the Chair shall call for the disclosure of any pecuniary interests.



THE CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

BY-LAW#59 - 2013

“To provide for Remuneration and Expenses of members of Council, Committees, Local Boards, and other officials and to Repeal By-law 47-2010”

WHEREAS the *Municipal Act*, S.O. 2001, c. 25, as amended, provides under Section 283 that a Municipality may pay any part of the remuneration and expenses of the members of its Council and members of any local board of the Municipality and of the officers and employees of the local board;

AND WHEREAS Council passed By-Law 47-2010 outlining the remuneration and expenses for members of Council and Council now deems it expedient to repeal that By-law and adopt a new Remuneration Policy for elected officials for the current and next term of Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of South Huron ENACTS as follows:

1. THAT the Remuneration and Expenses as set out in Schedule A attached to and form part of this By-Law are hereby adopted.
2. THAT By-Law 47-2010 is hereby repealed.
3. THAT this By-Law shall come into force and take full effect on its date of final passing.

Read a First and Second Time July 8, 2013

Read a Third Time and Finally Passed July 8, 2013

George Robertson, Mayor

Michael Di Lullo, Clerk

SCHEDULE A to By-Law #59 - 2013

SECTION 1 COUNCIL REMUNERATION

2013 Remuneration

Council Member	General Stipend	Committee Stipend	Total
Mayor	\$23,000	\$5,000	\$28,000
Deputy	\$18,500	\$4,000	\$22,500
Councillor (@5)	\$14,000	\$3,000	\$85,000
TOTAL	\$111,500	\$24,000	\$135,500

2014 Remuneration

Council Member	General Stipend	Committee Stipend	Total
Mayor	\$24,000	\$5,000	\$29,000
Deputy	\$19,200	\$4,000	\$23,200
Councillor (@5)	\$15,000	\$3,000	\$90,000
TOTAL	\$118,200	\$24,000	\$142,200

2015 Remuneration

Council Member	General Stipend	Committee Stipend	Total
Mayor	\$25,000	\$5,000	\$30,000
Deputy	\$20,000	\$4,000	\$24,000
Councillor (@5)	\$16,000	\$3,000	\$95,000
TOTAL	\$118,200	\$24,000	\$149,000

For 2016 and onward, Council remuneration will be adjusted by Council, considering the annual increase provided to full-time staff (see Section 2-5 below).

SECTION 2 COUNCIL STIPENDS & ALLOWABLE EXPENSES

1. The General and Committee stipends will be paid, based on a minimum annual attendance requirement of 40 Council and Committee meetings.
2. Council will make any decisions regarding any reduction to Council member stipends, and provide direction to the CAO, which will be recorded in Council's annual statement of expenses.
3. Allowable expenses will include the following items, based on receipts, or in the case of meals, confirmation of attendance at a meeting or conference outside the Municipality:

Meals Allowance of \$75 per day, \$40 per half day per day.
 For Council meetings scheduled longer than 4 hours, a meal will be provided for Council and attending staff by the Municipality.

External Travel	Travel and parking on municipal business outside the Municipality by the most direct route, the most economic and practical means using municipal vehicle, carpooling, private vehicle (Huron County mileage rates), rented vehicle or common carrier.						
Accommodation	Accommodation costs which are the most economical and practical for the conduct of municipal business.						
Clothing	Purchase of South Huron crested wear for municipal use, to a maximum of \$240.00 per term of Council. The Municipality will ensure Council members have a municipal crested blazer to properly promote the Municipality.						
Miscellaneous	Incidental costs, when representing the Municipality, supported with receipts, to the following maximum per year: <table> <tr> <td>Mayor</td> <td>\$1,000</td> </tr> <tr> <td>Deputy Mayor</td> <td>\$ 500</td> </tr> <tr> <td>Councillor</td> <td>\$ 300</td> </tr> </table>	Mayor	\$1,000	Deputy Mayor	\$ 500	Councillor	\$ 300
Mayor	\$1,000						
Deputy Mayor	\$ 500						
Councillor	\$ 300						

Note: Local mileage for official functions can be claimed as a Miscellaneous expense.

4. Conference registrations will only be paid for conferences that relate to local municipal and community services, and are to be approved in advance by Council. Council can approve the number of people attending a conference based on the benefits to be derived from attendance, and to promote South Huron to other municipal, federal, provincial, business and international representatives. All other conference expenses will be charged as allowable expenses.
5. Council can approve an absence from Council meetings for personal or vacationing purposes, with the understanding that the elected official minimizes his or her impact on Council's ability to continue its business with a full Council; this can be accomplished by providing advance notice and by commencing an absence immediately after a regular council meeting. Extended absence from meetings are subject to review or reduction from the General or Committee stipend by Council, acting reasonably.
6. Stipends will be subject to an annual increase equivalent to the annual increase of municipal staff. Expenses and registration costs will be approved annually by Council, maintaining a similar ratio between Mayor, Deputy Mayor and Council.

SECTION 3 **POLICE SERVICES BOARD MEMBERS**

The Police Services Board will submit an annual budget to Council outlining its required expenses, including administrative support, as required under the Police Services Act.

The Council will approve the Honoraria of the Police Board members each year, based on a minimum annual attendance of 11 Police Services Board meetings, required Zone Meetings, annual conference, special meetings and police services functions.

The current honoraria are:

Chair	\$ 2,500.00
Member	\$ 2,000.00

SECTION 4 INTERPRETATION

Convention Expenses:

Convention expenses reimbursed upon presentation of receipts. Gratuities cannot be claimed.

Mileage:

For attendance at meetings, mileage shall be paid using the County of Huron rate in effect at the time the expense is incurred.

Note:

One-third of the remuneration paid to the elected members of the Council and its local boards is deemed as expenses incident to the discharge of their duties as members of the Council or local board.

SECTION 5 MAYOR OR DEPUTY MAYOR ELECTED AS COUNTY WARDEN

1. In a year that the Mayor is elected as Warden of Huron County, the Deputy Mayor's maximum incidental cost allowance is increased to \$1,000.
2. The minimum number of local Council meetings to be attended by the Warden (whether Mayor or Deputy Mayor) during their term of office is reduced to 20.

SECTION 6 OTHER APPOINTMENTS

- 1 Livestock Valuers – to be paid \$20.00 per hour plus mileage at the rate paid by the County of Huron.
- 2 Fenceviewers – to be paid \$20.00 per hour plus mileage at the rate paid by the County of Huron.
- 3 Poundkeepers – to be paid \$20.00 per hour plus mileage at the rate paid by the County of Huron.
- 4 Dog Control Officer – to be paid \$20.00 per hour plus mileage at the rate paid by the County of Huron.
- 5 Tile Drain Inspector – to be paid \$15.00 per \$5,000 of total value of the project plus mileage at the rate paid by the County of Huron, if applicable.

Current Schedule

Council Remuneration(By-law 59-2013)

2015 Remuneration			
Council Member	General Stipend	Committee Stipend	Total
Mayor	\$ 25,000	\$ 5,000	\$ 30,000
Deputy Mayor	\$ 20,000	\$ 4,000	\$ 24,000
Councillor @ 5	\$ 16,000	\$ 3,000	\$ 19,000
TOTAL	\$ 125,000	\$ 24,000	\$ 149,000

Per bylaw - for 2016 onward council remuneration will be adjust same annual increase as ft staff

2016 Remuneration			
Council Member	General Stipend	Committee Stipend	Total
Mayor	\$ 25,375	\$ 5,075	\$ 30,450
Deputy Mayor	\$ 20,300	\$ 4,060	\$ 24,360
Councillor @ 5	\$ 16,240	\$ 3,045	\$ 19,285
TOTAL	\$ 126,875	\$ 24,360	\$ 151,235

1.5% increase over 2015

2017 Remuneration			
Council Member	General Stipend	Committee Stipend	Total
Mayor	\$ 25,781	\$ 5,156	\$ 30,937
Deputy Mayor	\$ 20,625	\$ 4,125	\$ 24,750
Councillor @ 5	\$ 16,500	\$ 3,094	\$ 19,594
TOTAL	\$ 128,905	\$ 24,750	\$ 153,655

1.6% increase over 2016

2018 Remuneration			
Council Member	General Stipend	Committee Stipend	Total
Mayor	\$ 26,124	\$ 5,225	\$ 31,349
Deputy Mayor	\$ 20,899	\$ 4,180	\$ 25,079
Councillor @ 5	\$ 16,719	\$ 3,135	\$ 19,854
TOTAL	\$ 130,619	\$ 25,079	\$ 155,698

1.33% increase over 2017

Council Remuneration(By-law 59-2013)
POLICE SERVICES BOARD

2013 Remuneration	2013	2014	2015	2016	2017	2018
Member	Honoraria	Honoraria	Honoraria	Honoraria	Honoraria	Honoraria
Chair	\$ 2,639.39	\$ 2,665.78	\$ 2,719.10	\$ 2,759.89	\$ 2,804.04	\$ 2,841.34
Member	\$ 2,111.52	\$ 2,132.64	\$ 2,175.29	\$ 2,207.92	\$ 2,243.24	\$ 2,273.08
Member	\$ 2,111.52	\$ 2,132.64	\$ 2,175.29	\$ 2,207.92	\$ 2,243.24	\$ 2,273.08
Member Subtotal	\$ 6,862.43	\$ 6,931.05	\$ 7,069.68	\$ 7,175.72	\$ 7,290.53	\$ 7,387.50
Recorder	\$ 2,111.52	\$ 2,132.64	\$ 2,175.29	\$ 2,207.92	\$ 2,243.24	\$ 2,273.08
TOTAL	\$ 8,973.95	\$ 9,063.69	\$ 9,244.96	\$ 9,383.64	\$ 9,533.78	\$ 9,660.58

+1%

+2%

+1.5%

+1.6%

+1.33%

AMCTO REPORT

MUNICIPAL COUNCIL COMPENSATION IN ONTARIO

MARCH 2018



About AMCTO:

AMCTO represents excellence in local government management and leadership. AMCTO has provided education, accreditation, leadership and implementation expertise for Ontario's municipal professionals for over 75 years.

With approximately 2,200 members working in 98 per cent of municipalities across Ontario, AMCTO is Canada's largest voluntary association of local government professionals, and the leading professional development organization for municipal administrative staff.

Our mission is to provide management and leadership service to municipal professionals through continuous learning opportunities, member support, and legislative advocacy.

For more information about this submission, contact:

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1 EXECUTIVE SUMMARY

In August of 2017 AMCTO conducted a survey of municipalities in Ontario. Our goal was to gain a better understanding of how municipalities compensate their councils, create a resource for municipalities who are reviewing their council remuneration packages, and to add to the body of research about how local politicians are paid. While there has been a lot written about private sector compensation, there has been considerably less study of compensation for politicians at the local level.

Key findings from the survey, include:

- Most municipalities in Ontario classify their councils as part-time, however, municipalities are slightly more likely to have full-time heads of council than members of council.
- Only 14% of municipalities have a full-time head of council, while only 6% of municipalities have full-time councillors.
- Population clearly impacts whether or not a municipality's council is full- or part-time. Larger municipalities are more likely to have full-time councils.
- Though the majority of councils in Ontario are part-time, all councillors or heads of council are compensated for their work, either through a salary, honorarium or stipend.
- Larger municipalities are more likely to pay their councils a salary, and smaller municipalities are more likely to pay an honorarium or stipend.
- While levels of pay vary widely across the province, the majority of councillors and heads of council in Ontario are paid less than \$40,000 per year.
- Across the province heads of council are consistently paid at a higher rate than members of council.
- In terms of real dollar compensation, there is an evident but not always significant difference between municipalities that pay their councillors honorariums versus those that pay their councillors salaries. Salaries are generally higher, but not significantly so.
- The level of compensation that a municipality offers is closely

correlated to its size. Smaller municipalities are more likely to pay their members of council at a lower rate than larger municipalities.

- In addition to salaries, honorariums, and stipends, municipalities also provide a range of other benefits to their councils.
- Larger municipalities are more likely than smaller municipalities to provide optional benefits like cellphone reimbursement, newsletter printing or a pension contribution.
- Municipalities use a range of factors to help set their compensation levels. The most common practice is to survey the compensation paid by neighbouring municipalities.

2 BACKGROUND

In August of 2017 AMCTO conducted a survey of municipalities in Ontario. Our goal was threefold: (1) to gain a better understanding of how municipalities compensate their councils; (2) to create a dataset and resource for municipalities to use when reviewing their council compensation practices in the future¹; and (3) to add to the broader body of research about how politicians are compensated, especially at the local level.

While considerable attention has been given to compensation in the private sector, especially as it relates to senior executives, less has been written about compensation for politicians. What research has been done on this topic in Canada, has predominantly focused on the federal and provincial levels, where elected representatives are more likely to be full-time employees. Little has been written about how and why municipal politicians are compensated (Schobel, 2014, 150).

In 2014 an article published in *Canadian Public Administration*² argued that the process that most municipalities use—quantitative analysis and comparative studies of other municipalities—to determine their levels of compensation is inherently flawed (Schobel, 139, 2014). It further argued that municipalities face a significant challenge when setting council remuneration, as there is an inherent conflict of interest when councillors vote on their own compensation. The reaction to remuneration reviews amongst the media and citizens living in the municipality is at best mixed. When large increases are recommended the reaction is often hostile and negative (Schobel, 139, 2014).

In 2016 the Rural Ontario Institute (ROI) created a profile of municipal councillors in Ontario. It identified a number of the barriers to running for local office, including toxic work culture, lack of self-confidence, time pressures, and the incumbency advantage. Notably, the profile also argued that limited remuneration and the level of commitment required to serve on council are both barriers to attracting younger and more diverse candidates to run for seats on municipal

¹ Full results of the survey are available in the appendix, and the complete data set is available for AMCTO members on the association's website.

² Schobel, Kurt. (2014). "How much is enough? A study of municipal councillor remuneration." *Canadian Public Administration*, Volume 57, No. 1.

councils. The ROI's research found that these individuals have more demanding responsibilities outside of council, such as young families, additional financial burdens, and full-time jobs with less workplace flexibility. It also noted that younger members of council place a higher priority on maximizing their income, as they are in the prime earning years of their careers, often with dependents, and that the level of compensation offered by municipalities does not effectively compensate them for the financial and family sacrifices that they make (Deska, 2016, 3).

Historically serving on a local council has been a volunteer commitment. But, over time municipalities have come to recognize the more permanent nature of municipal public office and expanded the range of compensation and benefits that they provide. In addition to remuneration, many local governments also now provide employment benefits, office space, telecommunications equipment and reimbursement of other relevant business expenses (Schobel, 2014, 141). A growing number of municipalities are also debating whether or not to make their councils full-time positions (See: Richmond, 2016).

The role of local councillor is undeniably expanding. Councillors now sit on more working groups and task forces than ever before. They are also more accessible and expected to be more responsive than in the past. The growth of technology and expansion of social media allows members of the public to contact their representatives through a variety of channels at whatever time is most convenient to them. For many councillors the job has become 24/7, even if they are only compensated as a part-time employee or volunteer.

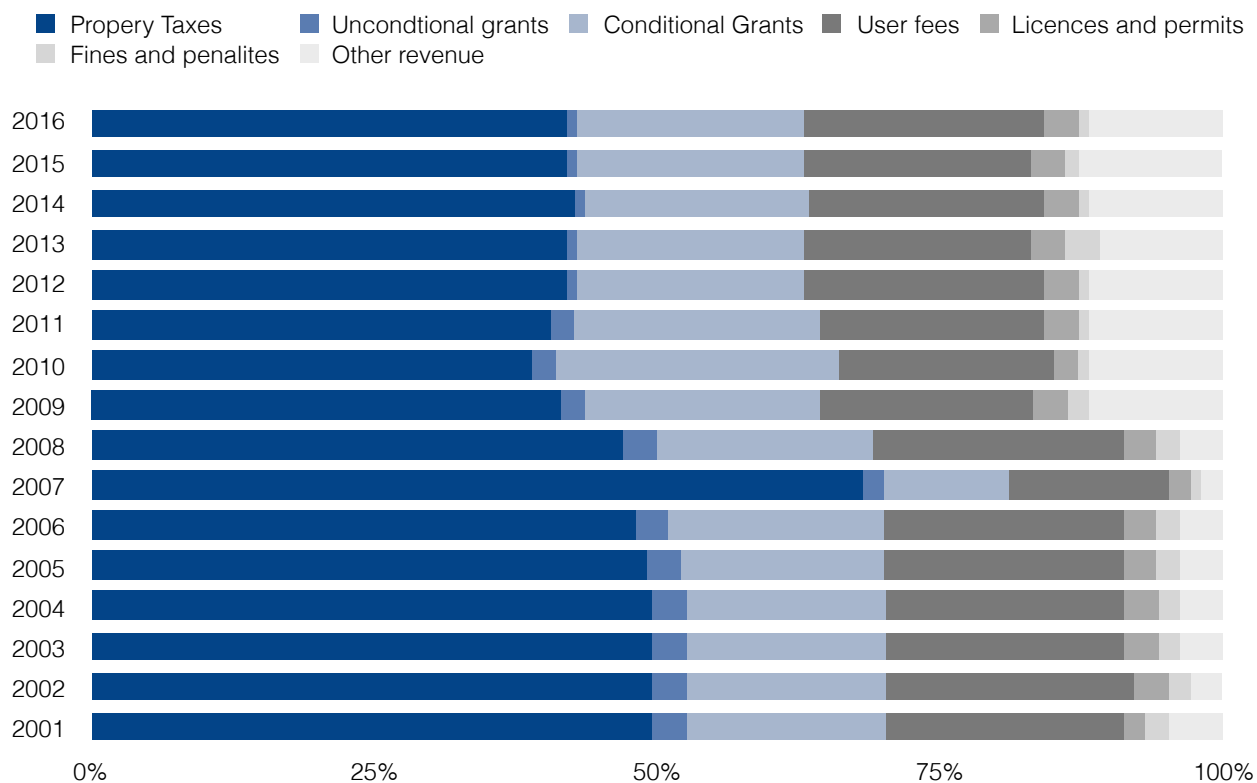
ROI's councillor profile noted that across the province serving representatives and prospective candidates said that balancing personal responsibilities and professional commitments is a challenge. In some cases potential candidates choose not to run for local office because the sacrifices are simply too great. The result is a body of councillors that is less diverse than the provincial average. According to ROI, Ontario municipal councillors are on average older, more predominantly male, less racially diverse, more likely to be retired, with higher incomes and more education than the communities that they represent (Deska, 2016).

While the primary motivation for most politicians who seek positions on council is to serve the community, it cannot be denied that the ability of a municipality to attract good candidates to serve on council is directly influenced by the fairness of compensation that they offer. The ability for municipalities to do this became harder in 2017 when the federal government

announced its intention to eliminate the one-third tax exemption that municipalities use for council salaries, starting in 2019. According to the Association of Municipalities of Ontario (AMO), this change would cost an eastern Ontario county government with a council of seventeen and a population of 77,000, at least \$74,00 per year (AMO, 2017). While this may not seem like a significant impact, given the current fiscal challenges confronting most municipalities, it could be larger than expected.

While smaller municipalities may feel a sharper impact from the end of the one-third tax exemption, local governments of all sizes in Ontario are facing a challenging fiscal situation. Though services are expanding and becoming more complex, the sources of municipal revenue have not changed significantly (see Chart 1). There is a growing consensus that the current fiscal situation for municipalities is unsustainable. According to AMO in order to maintain current service levels municipalities will have to increase property taxes by 4.51% every year for the next ten years just to preserve the status quo (AMO, 2015).

Chart 1: Sources of Municipal Revenue, 2001 - 2016

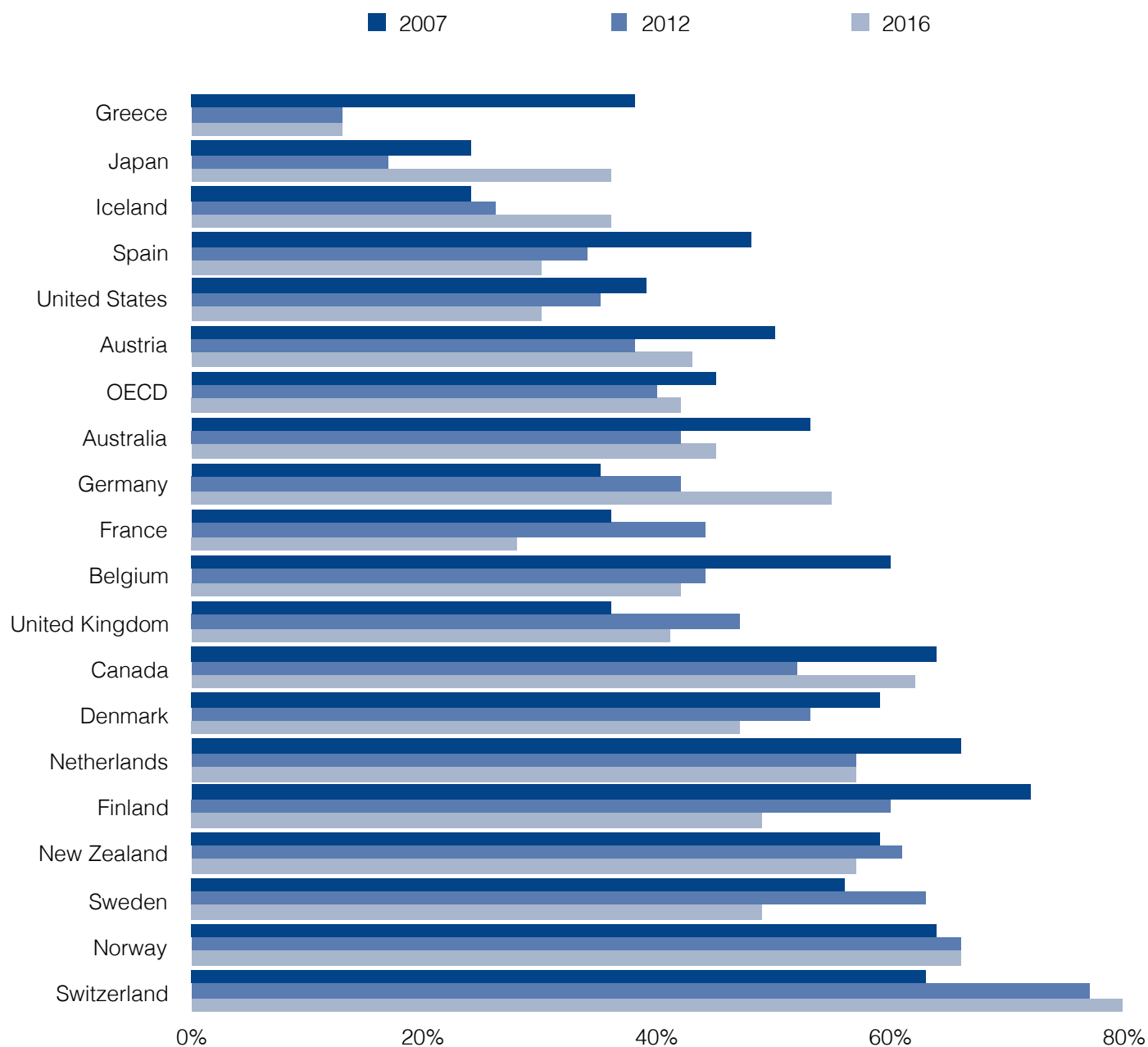


Source: Ministry of Municipal Affairs, Financial Information Returns

Under these circumstances it's not easy for municipal councils to discuss increasing their own compensation. Determining appropriate levels of compensation is difficult in any field or industry, but especially so in politics, where the debate is complicated by fraught political conditions, and often openly-hostile public opinion. While the staff working in municipalities provide objective recommendations, these debates are more often driven by voter outrage, citizen backlash, and politicians who want to avoid the perception that they are giving themselves a raise (see: Criscione, 2015; Shreve, 2017; Porter, 214; Strader, 2012)

These debates have become even more charged in recent years as trust in government has declined and skepticism of institutions and “elites” increased. It is tempting to assume that Canada is in some way sheltered from the populist, anti-establishment currents running through politics in most western countries. In 2016 the Economist declared that in the “depressing company of wall-builders, door-slamers and drawbridge-raisers, Canada stands out as a heartening exception” (Economist, 2016). As seen in Chart 2, Canada does fare relatively well compared to other OECD countries in levels of trust in government.

However, even Canada's relative strength in the face of others weakness, does not mask the vulnerability that still exists. Canada still suffers from many of the stresses that energize populist movements in other industrialized countries, such as the decline of manufacturing jobs, stagnant incomes, and rising inequality (Economist, 2016). Moreover, the events of the past decade, from a deep economic recession to the emergence of overtly nativist political discourses in other countries, can be expected to impact Canadian public opinion (Parkin, 2017, 3). In 2017, the Edelman Trust Barometer found that only 47% of Canadians maintain trust in the country's institutions, and 61% don't believe that the country's leadership can solve the country's biggest problems. Canada continues to suffer from low membership in political parties, poor voter turnout, and generally weak political engagement (Economist Intelligence Unit, 2018, 21). Many Canadians are animated by concerns about what they see as wasteful spending, poor decision-making and a lack of government responsiveness to citizen priorities and needs (Neuman, 2016, 3). Most respondents to the Edelman survey agreed that “a person like yourself” is now as credible as an academic or technical expert, and far more credible than a government official (Edelman, 2017).

Chart 2: Trust in Government, OECD Countries 2007 - 2016

Source: OECD

One of the cures to the rising populist wave is better government. Municipalities, as the level of government that citizens most frequently interact with, are on the front lines of this effort. An important element of fostering good government is to ensure that municipalities can attract visionary and competent politicians and public servants to their communities. AMCTO hopes

that this report will serve as a resource for municipalities as they review their council compensation and ensure that it meets the needs of their community. However, in a broader sense, we also hope that it will help in some small way to make the decisions every local government makes about compensating their councillors more easily grounded in evidence, and facts and less on frustration and fear. Going forward AMCTO plans to conduct this survey again as a way to help equip municipalities with tools to make better evidence-based decisions.

3 METHODOLOGY

The findings in this report are drawn from a survey of 257 municipalities completed by AMCTO in August of 2017. The survey asked empirical questions about the level of pay that municipalities provide to their councillors, head of council, and deputy head of council (where applicable); whether or not they consider their councils full- or part-time; any other benefits they may provide; and, the factors they use to set compensation levels.

Table 1.
Survey Respondents vs. Ontario Municipalities

	SURVEY RESPONDENTS	MUNICIPALITIES IN ONTARIO (based on FIR Data)
POULATION		
Fewer than 10,000	60%	61%
10,000 – 50,000	27%	25%
50,000 – 100,000	6%	7%
100,000 – 250,000	4%	4%
More than 250,000	2%	3%
TIER		
Upper Tier	6%	7%
Lower Tier	58%	54%
Single Tier	35%	39%
Region		
Central Ontario	16%	18%
Eastern Ontario	22%	26%
Northern Ontario	32%	32%
Southwestern Ontario	30%	24%

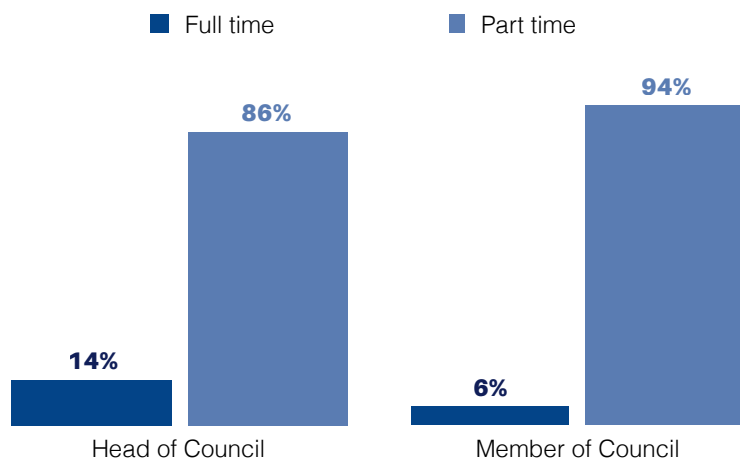
The data presented in this report is not weighted and reflects the responses of all municipalities who participated in the survey. The majority of respondents (60%) were municipalities with a population of less than 10,000. Just over 25% of respondents were municipalities with a population between 10,000 and 50,000, and the remainder were municipalities with a population over 50,000 (12%). The respondents included a range of upper, lower, and single tier municipalities. 35% of municipalities that responded to the survey were single tier, while 58% were lower tier and 6% were upper tier. The highest number of responses came from municipalities in Northern and Southwestern Ontario (32% and 30% respectively), while 22% of municipalities were from Eastern Ontario and 16% from Central Ontario. While the sample was not chosen to be statistically representative of the province, as seen in Table 1 the municipalities included in AMCTO's survey are a relatively good representation of the province.

4 FINDINGS

Full-time versus Part-time Councils

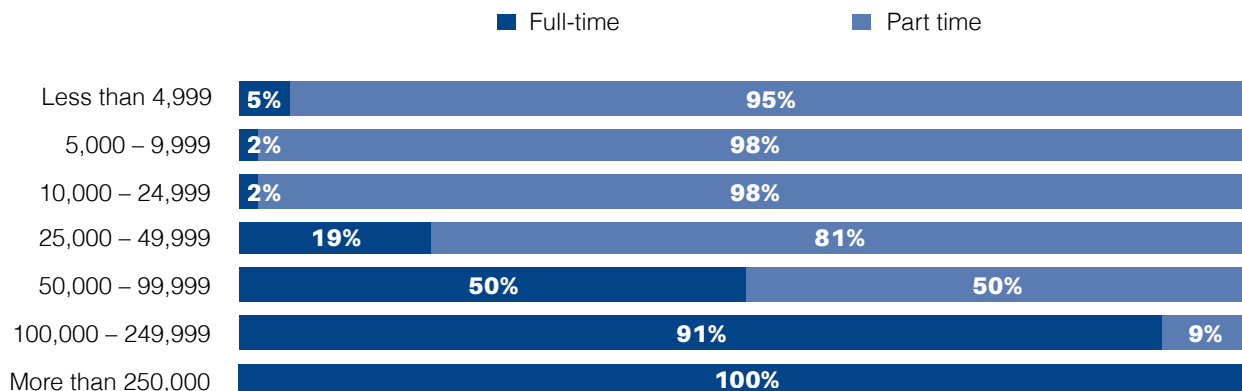
Most municipalities in the province classify their councils as part-time. However, municipalities are slightly more likely to have full-time heads of council than members of council. Only 14% of municipalities have a full-time head of council, while only 6% of municipalities have full-time councillors.

Chart 3.
Full-time vs. Part-time Councils



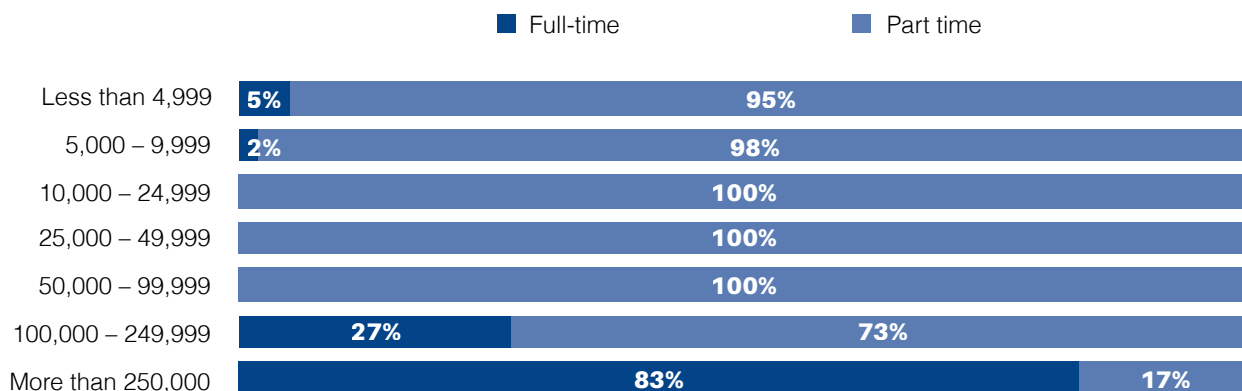
Population clearly impacts whether or not a municipality's council is full- or part-time. Municipalities with a full-time head of council are more likely to have a population over 50,000. For instance, 100% of municipalities with a population over 250,000, 91% of municipalities with a population over 100,000, and 50% of municipalities with a population over 50,000 have full-time heads of council. Comparatively, fewer than 5% of municipalities with a population below 50,000 have a full-time head of council.

Chart 4.
Full-time vs. Part-time Heads of Council, by population



Similarly, while municipalities are slightly less likely to have full-time members of council, the same population-effect can be observed. For instance, 83% of municipalities with a population over 250,000 and 27% of municipalities with a population over 100,000 have full-time councillors. The only municipalities with a population above 250,000 that have part-time councillors are upper-tier municipalities whose councillors also serve on lower-tier councils. By contrast, the majority of municipalities with a population below 100,000 have only part-time councillors.

Chart 5.
Full-time vs. Part-time Members of Council, by population

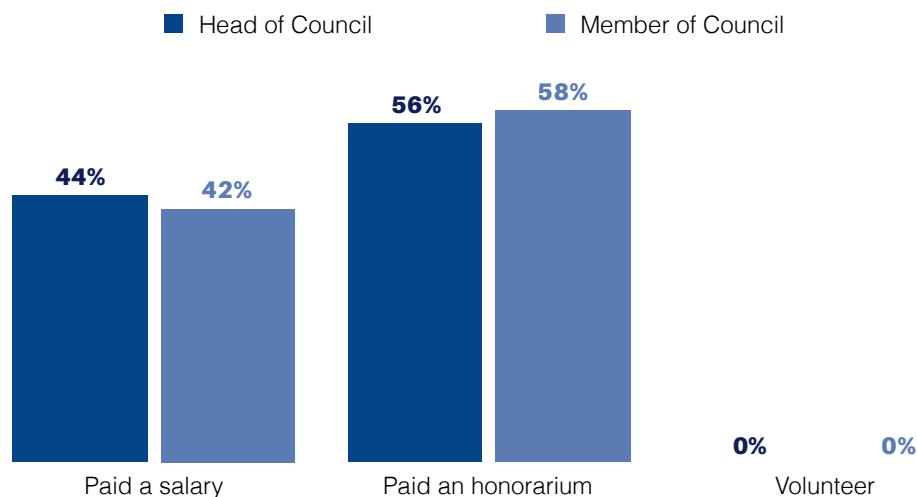


Paid versus Volunteer Councils

Though the majority of councils are part-time, all councillors and heads of council are compensated for their work, either through a salary, honorarium or stipend. Heads of council are slightly more likely to be paid a salary versus an honorarium, with 44% of heads of council paid a salary and 56% paid an honorarium or stipend. By contrast 42% of members of council are paid a salary and 58% are paid an honorarium/stipend. None of the municipalities that responded to this survey have councils that are completely volunteer.

Chart 6.

Paid vs. Volunteer Council



Whether a municipality labels the compensation that it pays a salary or honorarium is also closely tied to the size of the municipality. 64% of municipalities with a population over 10,000 pay their head of council a salary, while municipalities with a population below 10,000 are more likely to pay their head of council an honorarium (Chart 7). Similarly, for members of council the majority of municipalities with a population over 10,000 pay their councillors a salary, while the majority of those with a population below 10,000 pay their councillors an honorarium or stipend (Chart 8).

Chart 7.
Salary vs. Stipend, *Heads of Council*, by population

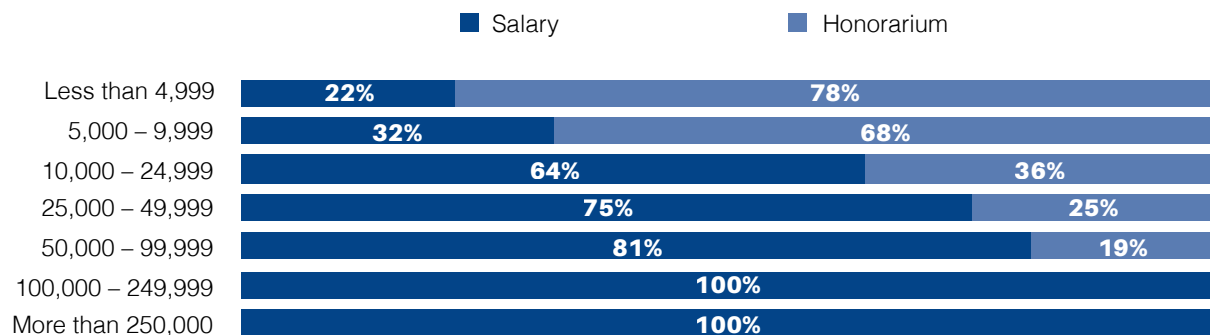
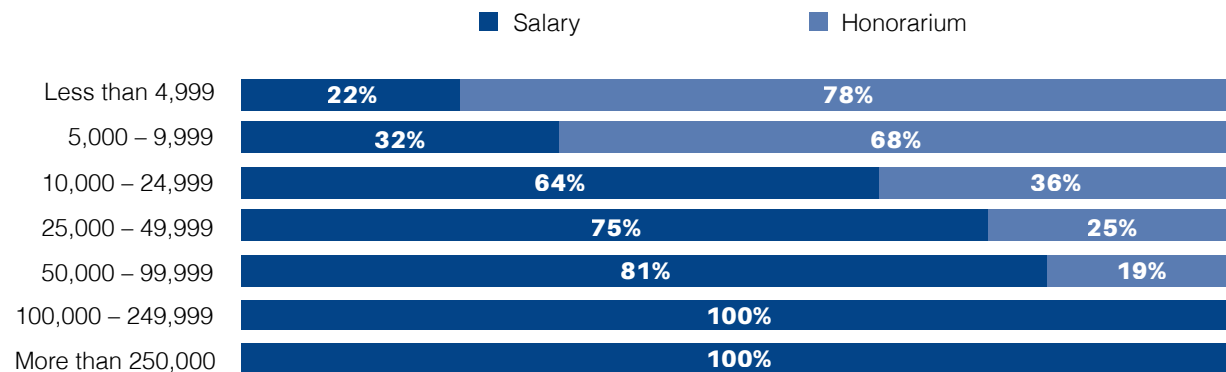


Chart 8.
Salary vs. Stipend, *Members of Council*, by population



There is also a regional impact to whether or not a municipality refers to its compensation as a salary or honorarium (Charts 9 and 10). For instance, municipalities in Central and Southwestern Ontario are more likely to offer a salary, while municipalities in Eastern and Northern Ontario are more likely to offer an honorarium or stipend, rather than a salary. Municipalities in Northern Ontario far more likely to give their councillors a stipend than any other region in the province.

Chart 9.
Salary vs. Stipend, *Head of Council*, by region

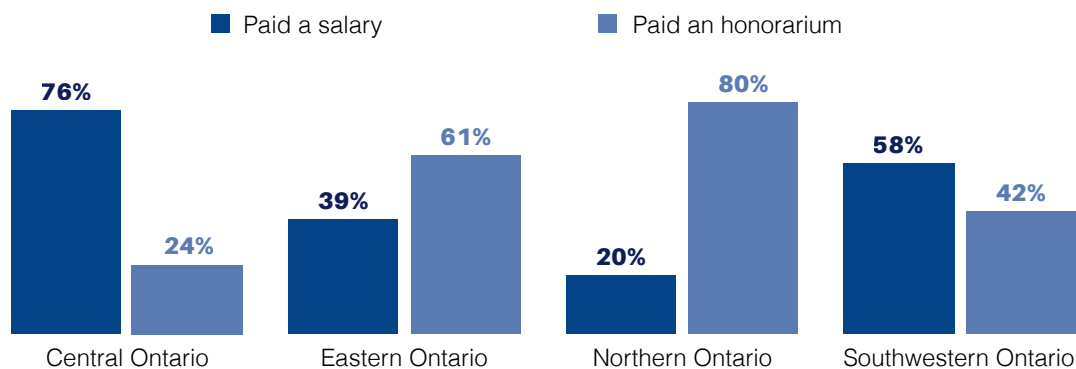
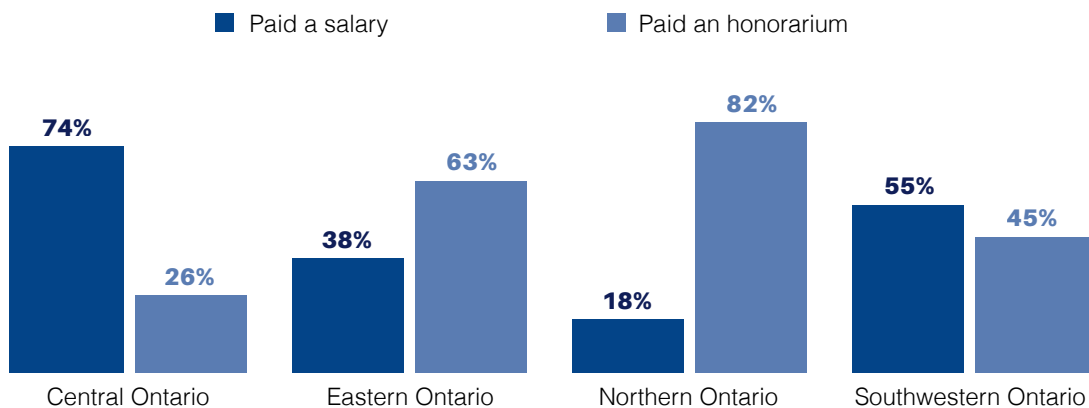


Chart 10.
Salary vs. Stipend, *Members of Council*, by region



However, if the regional disparities are broken down by population size as in Chart 11 and Chart 12, it becomes clear that while there is a regional effect, population size is the dominant factor. For instance, municipalities in Northern Ontario are more likely to pay their councils honorariums, however, while some of this can be attributed to regional disparities, the more powerful explanatory factor is population size. There are more small municipalities in Northern Ontario, which helps to explain why councillors in the north are more likely to be paid honorariums than councillors in the rest of the province. Similarly, most of the provinces largest municipalities are concentrated in central Ontario, so it follows that they would be more likely to be paid a salary than an honorarium.

Chart 11.
Salary vs. Stipend, Heads of Council, by region/population

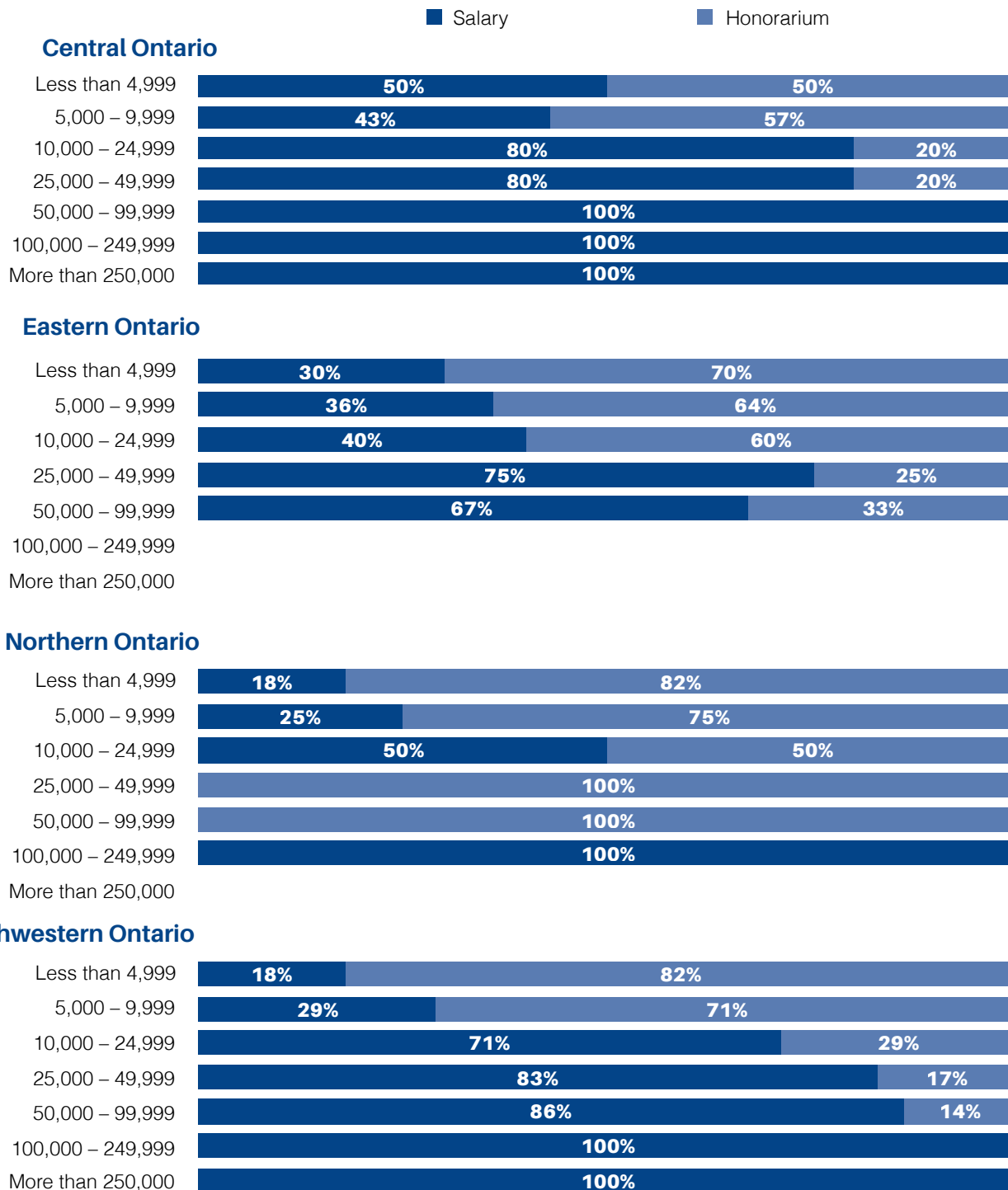
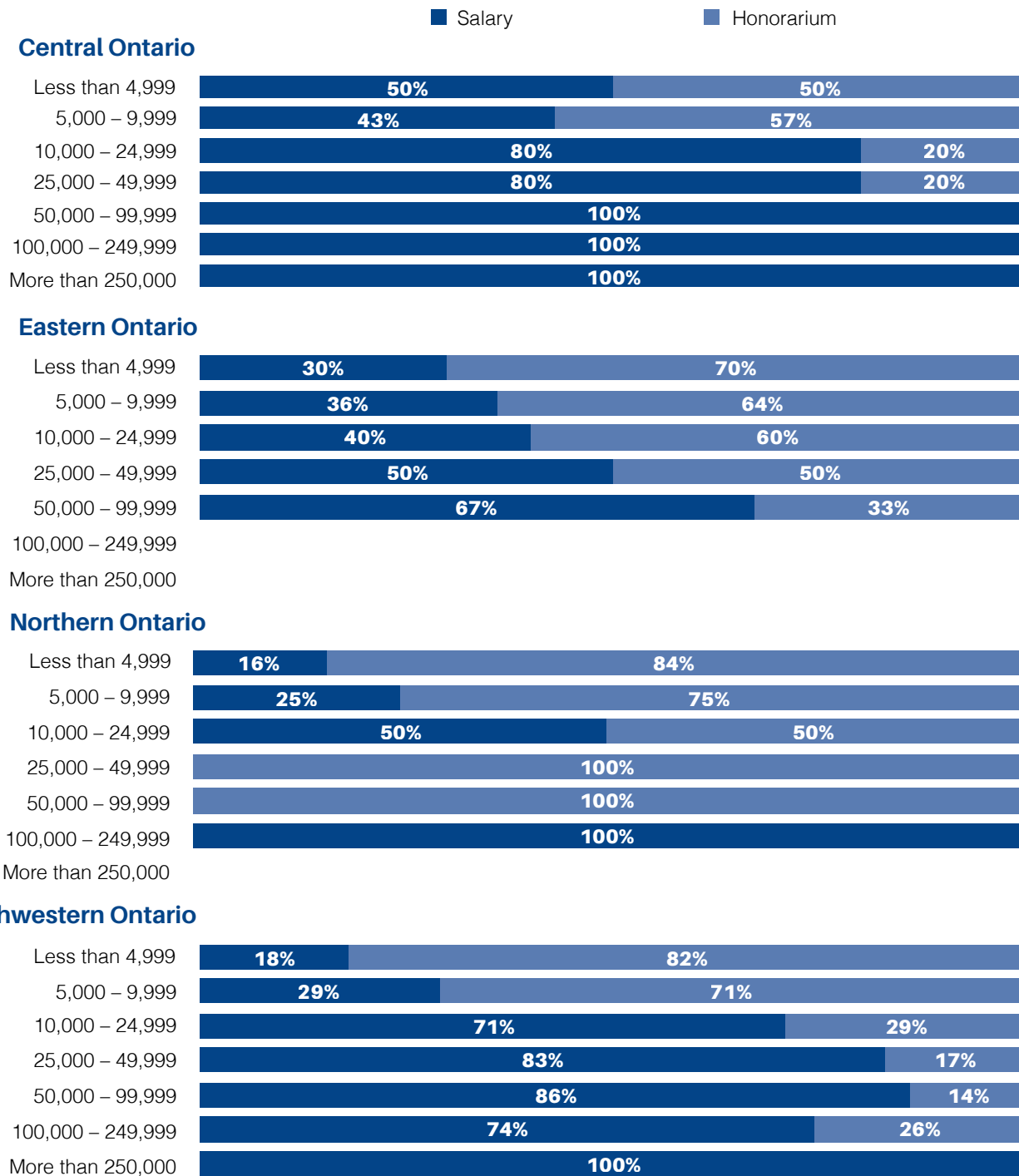


Chart 12.**Salary vs. Stipend, Members of Council, by region/population**

Levels of Pay

While levels of pay vary widely across the province, the majority of councillors and heads of council in Ontario are paid less than \$40,000 per year. Most municipalities pay their members of council either an annual salary or an annual honorarium or stipend. Fewer than 10% of municipalities only pay their members of council a set rate per meeting. All of the municipalities that pay per meeting have a population below 5,000.

Chart 13.
Average Head of Council Compensation

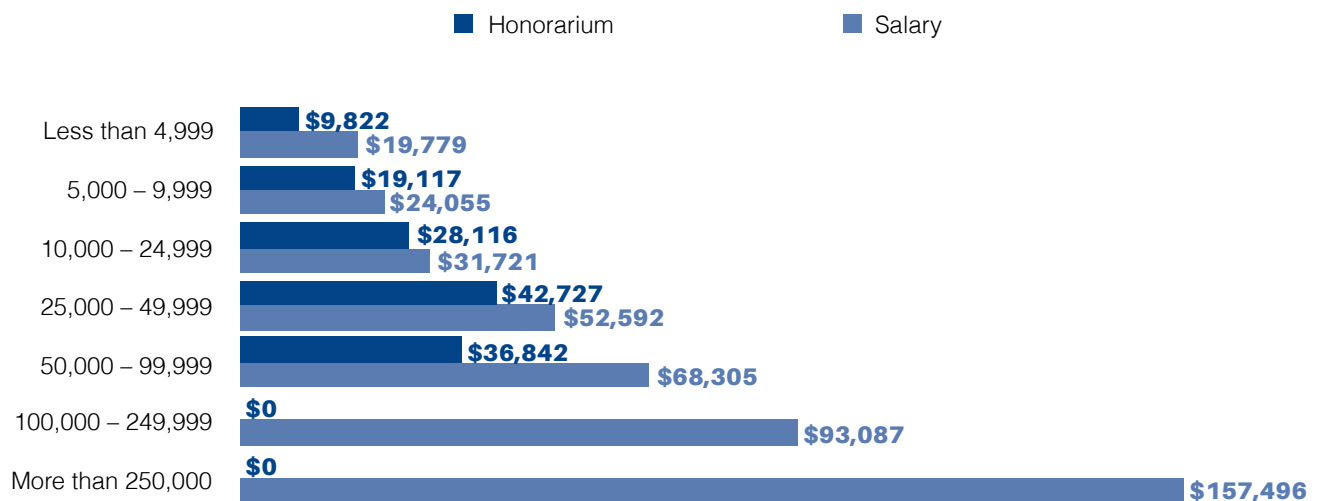


Chart 14.
Average Member of Council Compensation

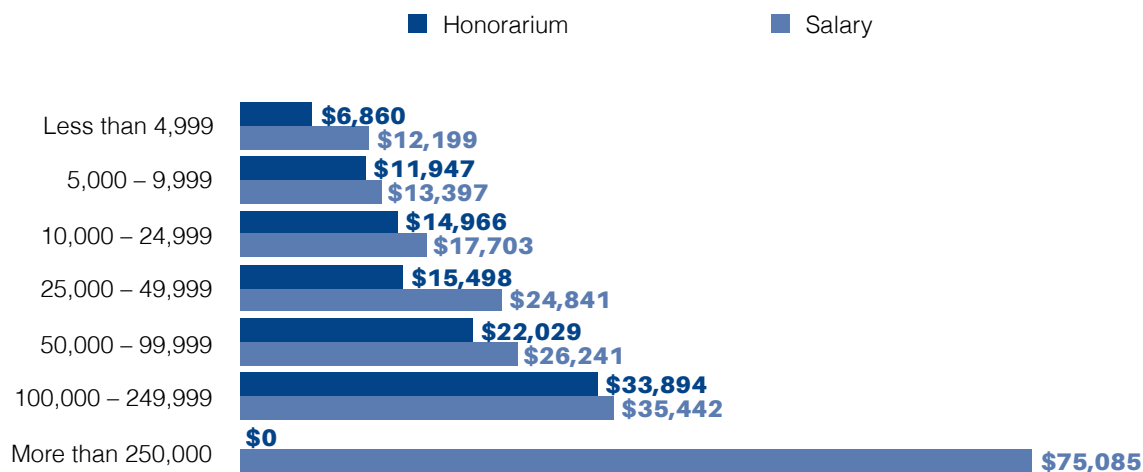


Table 2.**Average Head and Member of Council Honorarium or Salary by Population Size, Region**

REGION	POPULATION						
	Less than 4,999	5,000 – 9,999	10,000 – 24,999	25,000 – 49,999	50,000 – 99,999	100,000 – 249,000	More than 250,000
Head of Council Honorarium							
Province-wide	\$9,822	\$19,117	\$28,116	\$42,727	\$36,842.95	-	-
Eastern Ontario	\$13,901	\$14,075	\$30,129	\$22,584	\$23,434	-	-
Central Ontario	\$15,366	\$25,311	\$26,276	\$47,484	\$95,630	-	-
South-western Ontario	\$9,873	\$16,196	\$26,772	\$30,554	\$29,750	-	-
Northern Ontario	\$9,713	\$15,578	\$28,987	-	-	-	-
Member of Council Honorarium							
Province-wide	\$6,860	\$11,947	\$14,966	\$15,498	\$22,029.22	\$33,894	-
Eastern Ontario	\$10,020	\$10,089	\$16,090	\$7,362	\$13,278	-	-
Central Ontario	\$11,292	\$17,721	\$15,273	\$25,551	\$32,693	-	-
South-western Ontario	\$6,330	\$9,528	\$13,155	\$17,924	\$17,500	\$33,894	-
Northern Ontario	\$6,361	\$9,237	\$14,499	\$19,292	\$22,735	-	-
Head of Council Salary							
Province-wide	\$18,779	\$24,055	\$31,721	\$52,592	\$68,305	\$93,087	\$157,496
Eastern Ontario	\$34,962	\$43,054	\$34,429	\$45,396	\$54,964	-	-
Central Ontario	\$20,129	\$25,341	\$33,344	\$62,826	\$81,550	\$107,290	\$159,777
South-western Ontario	\$19,203	\$19,499	\$29,245	\$48,724	\$61,716	\$86,079	\$154,075
Northern Ontario	\$17,159	\$23,769	\$32,926	-	-	-	-
Member of Council Salary							
Province-wide	\$12,199	\$13,397	\$17,703	\$24,841	\$26,241	\$35,442	\$75,085
Eastern Ontario	\$18,632	\$20,689	\$18,309	\$16,006	\$22,416	-	-
Central Ontario	\$17,764	\$15,240	\$19,670	\$29,321	\$37,884	\$43,438	\$91,037
South-western Ontario	\$11,208	\$12,357	\$15,945	\$24,791	\$19,755	\$32,175	\$43,182
Northern Ontario	\$10,266	\$11,323	\$16,463	-	-	\$35,788	-

Heads of council are generally paid at a higher rate than members of council. For instance, 15% of heads of council who are paid a salary earn more than \$80,000 per year, while only 3% of councillors who are paid a salary earn the same amount. Similarly, approximately 32% of heads of council who are paid an honorarium earn above \$20,000, compared to just 5% of members of council. The highest salary paid to a head of council is \$228,453, while the lowest is \$7,344. In contrast, the highest salary paid to a councillor is \$137,878, while the lowest is \$5,388.

Chart 15.
Council Compensation—Honorariums/Stipends (per year)

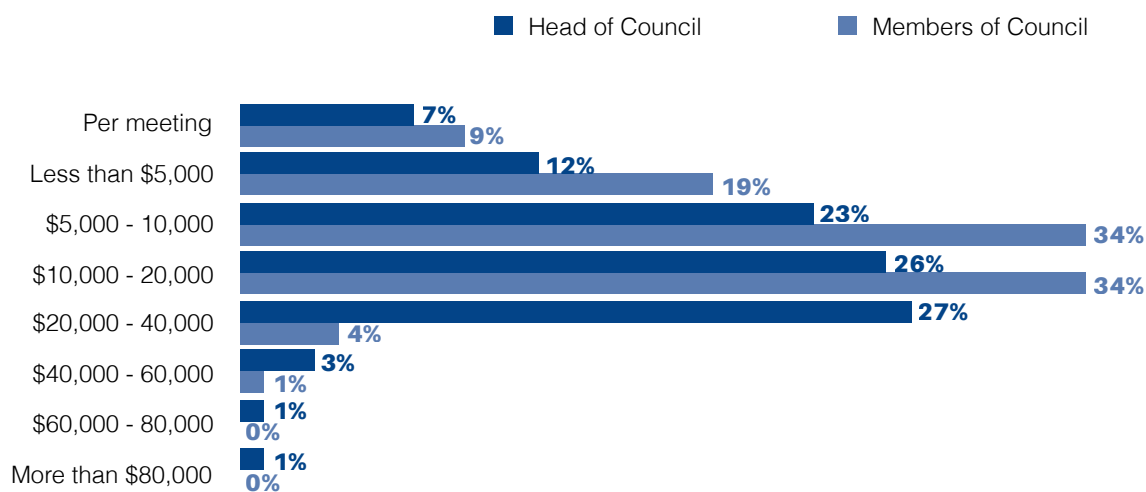
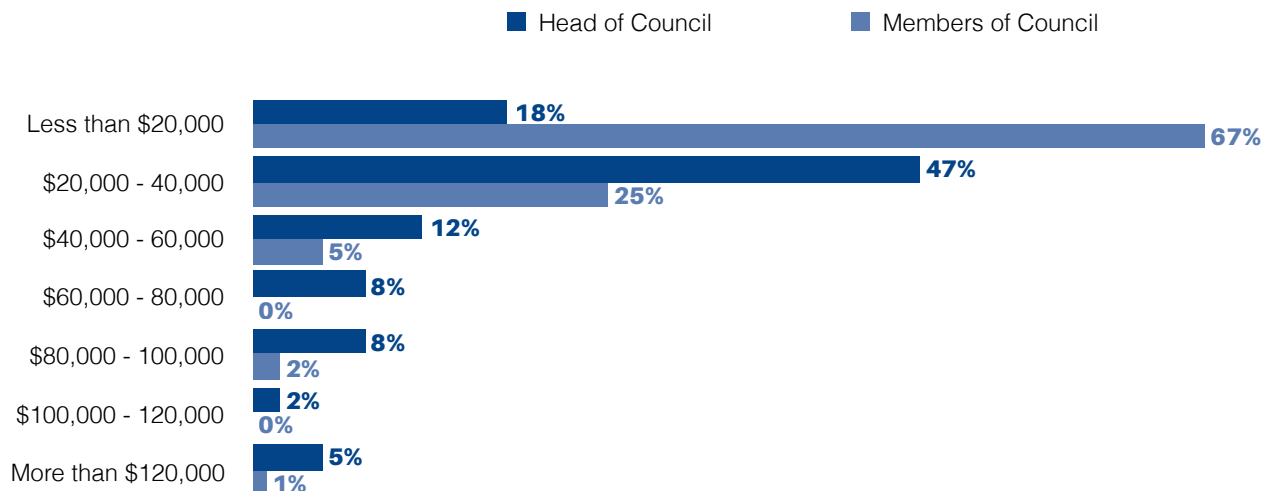


Chart 16.
Council Compensation—Salaries (per year)



Population Differences

The level of compensation that a municipality offers is closely correlated to its size. As seen in Tables 3 and 4, smaller municipalities are more likely to pay their members of council at a lower rate than larger municipalities. For example, the average salary for a head of a council with a population between 5,000 – 10,000 is \$24,055 per year, compared to an average of \$68,305 for the head of council of a municipality with a population between 50,000 – 100,000. Similarly, the average salary for a councillor in a municipality with a population of 5,000 – 10,000 is \$13,397 compared to \$26,241 for a municipality with a population of 50,000 – 100,000. No municipalities with a population over 100,000 offer an honorarium instead of a salary for their head of council and all the municipalities that pay their members of council exclusively by a per meeting rate have a population below 5,000.

Table 3.
Council Honorariums, by population size

	Per meeting	Less than 5,000	\$5,000 - 10,000	\$10,000 - 20,000	\$20,000 - 40,000	\$40,000 - 60,000	\$60,000 - 80,000	More than 80,000
Heads of Council								
Less than 4,999	11%	19%	34%	30%	6%	-	-	-
5,000 – 9,999	-	3%	7%	33%	57%	-	-	-
10,000 – 24,999	-	-	5%	10%	75%	10%	-	-
25,000 – 49,999	-	-	-	-	50%	25%	25%	-
50,000 – 99,999	-	-	-	-	20%	20%	20%	20%
100,000 – 249,000	-	-	-	-	-	-	-	-
More than 250,000	-	-	-	-	-	-	-	-
Members of Council								
Less than 4,999	15%	25%	48%	11%	1%	-	-	-
5,000 – 9,999	-	13%	17%	67%	3%	-	-	-
10,000 – 24,999	-	5%	10%	80%	5%	-	-	-
25,000 – 49,999	-	-	40%	40%	20%	-	-	-
50,000 – 99,999	-	17%	-	33%	33%	17%	-	-
100,000 – 249,999	-	-	-	50%	-	50%	-	-
More than 250,000	-	-	-	-	-	-	-	-

Table 4.
Council Salaries, by population size

	Less than \$20,000	\$20,000 - 40,000	\$40,000 - 60,000	\$60,000 - 80,000	\$80,000 - 100,000	\$100,000 - 120,000	More than \$120,000
Heads of Council							
Less than 4,999	56%	41%	4%	-	-	-	-
5,000 – 9,999	31%	69%	-	-	-	-	-
10,000 – 24,999	6%	81%	14%	-	-	-	-
25,000 – 49,999	-	33%	42%	17%	8%	-	-
50,000 – 99,999	-	8%	23%	38%	31%	-	-
100,000 – 249,999	-	-	-	27%	45%	9%	18%
More than 250,000	-	-	-	-	-	20%	80%
Members of Council							
Less than 4,999	96%	4%	-	-	-	-	-
5,000 – 9,999	100%	-	-	-	-	-	-
10,000 – 24,999	77%	23%	-	-	-	-	-
25,000 – 49,999	36%	55%	9%	-	-	-	-
50,000 – 99,999	33%	58%	8%	-	-	-	-
100,000 – 249,999	-	75%	25%	-	-	-	-
More than 250,000	-	17%	33%	-	33%	-	17%

Regional Differences

While population is the key difference when it comes to councillor compensation, there are also some regional differences. Part of the explanation for these regional disparities is the distribution of population size in each region, as discussed earlier. However, as seen in Table 2, even when controlling for population size the average salaries for councillors vary region by region.

Municipalities in Central Ontario consistently pay their councils at rates that are above the provincial average. Municipalities in Northern and Southwestern Ontario tend to pay their councils at rates that fall below the provincial average. Municipalities in Eastern Ontario fall into no clearly discernible pattern, sometimes paying above the provincial average, with others paying below.

Table 5.
Council Honorariums, by region

	Per meeting	Less than 5,000	\$5,000 - 10,000	\$10,000 - 20,000	\$20,000 - 40,000	\$40,000 - 60,000	\$60,000 - 80,000	More than 80,000
Heads of Council								
Central Ontario	-	-	-	27%	55%	9%	-	9%
Eastern Ontario	6%	-	31%	17%	39%	8%	-	-
Northern Ontario	10%	24%	27%	25%	10%	-	3%	-
Southwestern Ontario	3%	6%	16%	38%	38%	-	-	-
Members of Council								
Central Ontario	-	-	8%	69%	15%	8%	-	-
Eastern Ontario	6%	8%	31%	47%	8%	-	-	-
Northern Ontario	15%	28%	42%	13%	1%	-	-	-
Southwestern Ontario	3%	18%	32%	44%	-	3%	-	-

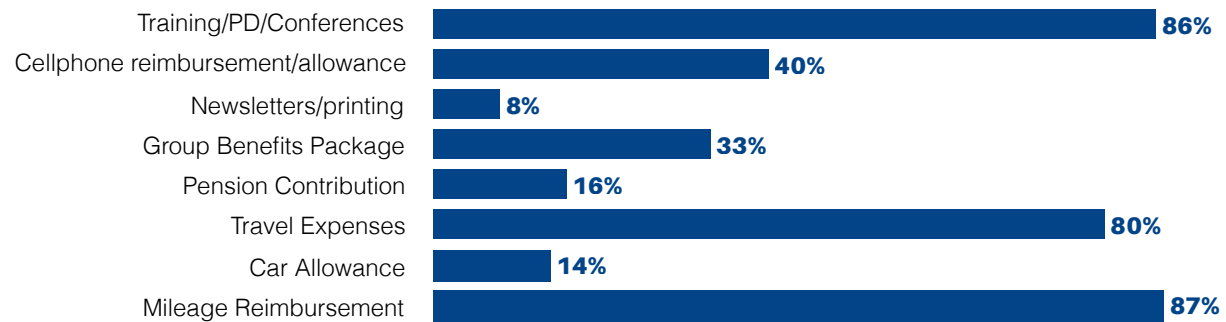
Table 6.
Council Salaries, by region

	Less than \$20,000	\$20,000 - 40,000	\$40,000 - 60,000	\$60,000 - 80,000	\$80,000 - 100,000	\$100,000 - 120,000	More than \$120,000
Head of Council							
Central Ontario	6%	41%	16%	9%	16%	3%	9%
Eastern Ontario	16%	68%	12%	4%		-	-
Northern Ontario	53%	41%	-	-	-	-	6%
Southwestern Ontario	15%	41%	13%	13%	11%	2%	4%
Members of Council							
Central Ontario	39%	39%	13%	-	6%	-	3%
Eastern Ontario	88%	13%	-	-	-	-	-
Northern Ontario	94%	6%	-	-	-	-	-
Southwestern Ontario	64%	31%	5%	-	-	-	-

Other Benefits

In addition to salaries, honorariums, and stipends, municipalities also provide a range of other benefits to their councils. For instance, a strong majority of municipalities provide mileage reimbursement, travel expenses, and dedicated funding for attending conferences, training and professional development. A smaller number of municipalities (40% and 33% respectively) provide an allowance or reimbursement for cellphones, and access to a group benefits package. Approximately 16% of municipalities provide a pension contribution, while 14% provide a car allowance, and 8% provide a budget for printing newsletters and other materials.

Chart 17. Council Compensation—Salaries(per year)



As seen in Table 7, larger municipalities are more likely to provide optional benefits like cellphone reimbursement, newsletter printing or a pension contribution. For instance, most municipalities (83%) with a population over 250,000 provide reimbursement or an allowance for a cell phone, while less than a third of municipalities with a population below 10,000 do the same. Similarly, a majority of municipalities with a population above 100,000 provide pension contributions and a group benefits package while fewer than a third of municipalities with a population below 10,000 provide a group benefits package, and fewer than 7% provide a pension contribution.

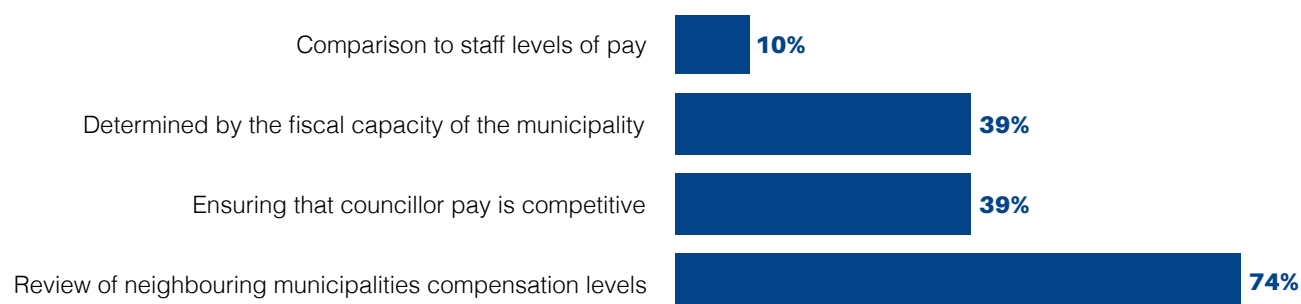
Table 7.
Non-salary benefits provided by municipalities, by population size

	Cell phone reimbursement/ allowance	Newsletters / Printing	Group benefits package	Pension Contribution	Car Allowance
Less than 4,999	29%	1%	14%	7%	5%
5,000 – 9,999	32%	5%	32%	0%	5%
10,000 – 24,999	49%	8%	45%	21%	17%
25,000 – 49,999	69%	13%	63%	25%	44%
50,000 – 99,999	56%	25%	44%	44%	44%
100,000 – 249,999	64%	36%	73%	64%	36%
More than 250,000	83%	67%	83%	83%	33%

Reviewing Compensation

Approximately half of municipalities surveyed have reviewed their council compensation within the last four years, while 38% have done so within the last year (see Appendix A). There is no clear differentiation, based on either geography or population size for how often a municipality reviews council compensation (Appendix B). Municipalities use a range of factors to help them set their compensation levels. The most common practice that municipalities follow is to survey the compensation paid by neighbouring municipalities (74%). A smaller number (just under 40%) of municipalities work to ensure that councillor compensation is competitive. A similar number report that their ability to compensate councillors is determined by the fiscal capacity of the municipality. Relatively few municipalities (10%) use a comparison to the levels of pay that staff receive.

Chart 18.
Factors considered in council compensation reviews



There are some notable population-based differences, as seen in Table 8. Larger municipalities are far more likely to cite ensuring that councillor pay is competitive as a factor they use to set compensation levels. Very large municipalities, those with a population above 250,000, are far less likely to cite reviewing neighbouring municipalities compensation levels as a factor, while this is a common factor for most other municipalities.

Table 8.

Factors considered in council compensation reviews, by population size

	Ensuring councillor pay is competitive	Review of neighbouring municipalities compensation levels	Determined by fiscal capacity of the municipality	Comparison to staff levels of pay
Less than 4,999	28%	67%	42%	6%
5,000 – 9,999	41%	86%	39%	9%
10,000 – 24,999	43%	75%	32%	11%
25,000 – 49,999	50%	88%	38%	6%
50,000 – 99,999	50%	63%	44%	19%
100,000 – 249,999	64%	91%	45%	27%
More than 250,000	67%	50%	33%	17%

5 CONCLUSION

While compensation is not the only factor when considering representation on local councils, it is an important one. We hope that this report will serve as a valuable resource for municipalities as they review their council compensation. Going forward to hope to continue to conduct this survey and continue to equip municipalities with tools to make better evidence-based decisions.

6 APPENDICES

Appendix A. Full survey results

What is the population of your municipality?	
Fewer than 10,000	60%
10,000 – 50,000	27%
50,000 – 100,000	6%
100,000 – 250,000	4%
More than 250,000	2%

What type is your municipality?	
Upper Tier	6%
Lower Tier	58%
Single Tier	35%

Where is your municipality located?	
Central Ontario	16%
Eastern Ontario	22%
Northern Ontario	32%
Southwestern Ontario	30%

How many members of council does your municipality have (including heads of council)?

5 Members	42.80%
6 Members	1.17%
7 Members	30.74%
8 Members	3.50%
9 Members	9.73%
10 Members	1.95%
11 Members	2.72%
12 Members	1.17%
13 Members	2.33%
16 Members	0.78%
17 Members	0.78%
18 Members	0.39%
21 Members	0.39%
23 Members	0.39%
25 Members	0.39%
31 Members	0.39%
45 Members	0.39%

Is the head of council in your municipality full-time or part-time?

Full time	14%
Part time	86%

Are the members of council in your municipality full-time or part-time?

Full time	6%
Part time	94%

Is the head of council in your municipality paid or volunteer?

Paid a salary	44%
Paid an honorarium/stipend	56%

Are the members of council in your municipality paid or volunteer?

Paid a salary	42%
Paid an honorarium/stipend	58%

If the head of council in your municipality is paid an honorarium, how much is it?

Per meeting	7%
Less than 5,000	12%
\$5,000 - 10,000	23%
\$10,000 - 20,000	26%
\$20,000 - 40,000	27%
\$40,000 - 60,000	3%
\$60,000 - 80,000	1%
More than 80,000	1%

If the head of council in your municipality is paid a salary how much is it?

Less than \$20,000	18%
\$20,000 - 40,000	47%
\$40,000 - 60,000	12%
\$60,000 - 80,000	8%
\$80,000 - 100,000	8%
\$100,000 - 120,000	2%
More than \$120,000	5%

If members of council in your municipality are paid an honorarium how much is it?

Per meeting	9%
Less than \$5,000	19%
\$5,000 - 10,000	34%
\$10,000 - 20,000	34%
\$20,000 - 40,000	4%
\$40,000 - 60,000	1%
\$60,000 - 80,000	0%
More than \$80,000	0%

If the members of council in your municipality are paid a salary how much is it?

Less than \$20,000	67%
\$20,000 - 40,000	25%
\$40,000 - 60,000	5%
\$60,000 - 80,000	0%
\$80,000 - 100,000	2%
\$100,000 - 120,000	0%
More than \$120,000	1%

Do you provide any other remuneration or benefits for your councillors?

Mileage Reimbursement	87%
Car Allowance	14%
Travel Expenses	80%
Pension Contribution	16%
Group Benefits Package	33%
Newsletters/Printing	8%
Cellphone Reimbursement	40%
Training/Professional Development/Conference Attendance	86%

When was the last time that you reviewed council compensation in your municipality?

Not sure	13%
Within the last year	33%
Within the last four years	43%
Within the last ten years	11%

What factors did you use to determine compensation for your councillors/head of council?

Comparison to staff levels of pay	10%
Determined by fiscal capacity of the municipality	39%
Ensuring that councillor pay is competitive	39%
Review of neighbouring municipalities compensation levels	74%

Appendix B.

When was the last time that you review council compensation in your municipality?

	Within the last year	Within the last four years	Within the last ten years
By Population			
Less than 4,999	41%	46%	13%
5,000 – 9,999	36%	56%	8%
10,000 – 24,999	33%	52%	14%
25,000 – 49,999	21%	57%	21%
50,000 – 99,999	54%	38%	8%
100,000 – 249,999	30%	40%	30%
More than 250,000	50%	50%	0%
By Region			
Central Ontario	46%	38%	16%
Eastern Ontario	35%	54%	10%
Northern Ontario	37%	51%	12%
Southwestern Ontario	36%	50%	14%

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Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: May 17 2019
Report: CAO 20.2019
Subject: Exeter and District Outdoor Pool Final Reconciliation

Recommendations:

That the memo of D. Best, Chief Administrative Office dated June 17, 2019 regarding the Exeter and District Outdoor Pool Final Reconciliation be received; and

That Council authorizes that the remaining balance in the Exeter Pool Reserve be applied to this project in the estimated amount of \$11,264.20; and

That Council authorizes that the remaining balance in the Exeter Community Development Fund Reserve be applied to this project in the estimated amount of \$139,866.46; and

That the amount to be debt financed for this project be adjusted to reflect the additional revenue sources from the Exeter Pool Reserve and the Exeter Community Development Fund Reserve to an estimated \$802,436.50

Purpose:

Information and Approval

Background and Analysis:

[Exeter and District Outdoor Pool](#)

As part of the 2018 budget, an amount of \$1.7 million was approved to move the Exeter and District Outdoor Pool project. The project consisted of

the conversion of the existing pool to a Myrtha Pool system and a "beach entry" access addition and new more efficient mechanical system. As well, the previous washroom/changeroom building was to be demolished and replaced with a low-maintenance design building.

In addition, through a collaboration with the Exeter Optimist Club, modifications were made to the existing bathroom to meet accessibility requirements at the Splash Pad.

The Exeter and District Outdoor Pool project and Splash Pad Accessible Washroom Addition resulted in a total cost of \$1,845,549.16. Total Revenues to date for the project are \$1,759,000 with a resulting unfunded balance of \$86,549.16. There were two specific areas where cost were higher than anticipated and are in the following areas:

- Beach Entry materials and labour (not included in the original quotation from Doug Geoffrey Construction)
- Pool cuts to accommodate the Myrtha System (not included in the original quotation from Doug Geoffrey Construction)
- Amount of landscaping required (extent not included in the original quotation from Doug Geoffrey Construction)
- Additional washroom added to the design of the new building to accommodate individuals using the trail (not included in the original quotation from Doug Geoffrey Construction)
- Overflow and Holding Tank (not included in the original quotation from Doug Geoffrey Construction)

The following table provides a financial analysis of the project.

Exeter and District Outdoor Swimming Pool including Accessible Bathroom Addition at the Splash Pad			
Expenses			
Doug Geoffrey Construction	\$622,304.44		Includes Accessible Washrooms and out of scope work
NC Aquatics	\$684,946.56		
Austin Carroll Pools	\$535,359.36		
Permits	\$2,940.80		
Revenues			
Exeter Pool Reserve		\$75,000.00	Per 2018 Budget
FCC and HydroOne Grant		\$20,000.00	MacNaughton Washroom
Tax Levy Commitment		\$15,000.00	MacNaughton Washroom
Turbine Reserves		\$511,000.00	Council Resolution 531-2017
ECDF Reserves		\$250,000.00	Council Resolution 531-2017
South Huron Optimists Donation		\$10,000.00	Donation Received
Rodeo Committee Donation		\$14,000.00	Council Resolution 219-2019
Debt Financing		\$864,000.00	Council Resolution 76-2017
Totals	\$1,845,549.16	\$1,759,000.00	
Unfunded Balance	\$86,549.16		

Moving forward, there are options available to Council to address the unfunded balance and will be highlighted in the Financial Impact section of this memo.

Exeter and District Community Fund

During the past Council there were challenges with respect to the Exeter Community Development Fund Committee, Terms of Reference and Scope of Authority.

The Council of the former Town of Exeter passed By-law 28-2000 to provide for the management of the proceeds of the sale of the Exeter Hydro Electric Utility to Hydro One Networks Inc. and to provide for the use of the investment income derived from those proceeds.

A Committee was established to oversee the Exeter Community Development Fund (ECDF), made up of two (2) members of council from the Exeter Ward and one (1) citizen from the Exeter Ward who review project requests and regulate use of the fund. Expenditures in the fund are recommended by the Committee and relate to projects that are of significant benefit to the citizens of the Exeter Ward. The Committee recommendations are ratified by Council of the Corporation of the Municipality of South Huron. The Treasurer of the Municipality of South Huron provides financial information to the ECDF Committee. The fund is audited annually and a financial report is prepared for public information. This data is found in the Consolidated Financial Statements for the Municipality of South Huron.

Initially, By-law 28-2000 set out the following short term projects which amounted to \$2,805,660:

Project	Amount
South Huron Library Project	\$619,995
Exeter Waterworks Upgrade	\$549,500
Exeter-Area Flood Control	\$1,273,404
Life Insurance Fund	\$22,565
Exeter Swimming Pool	\$0
Sidewalk Development Plan	\$240,196

Ausable-Morrison Dam Trail	\$100,000
Total	\$2,805,660

Further to this, the Committee invited input from the community for other eligible projects. Since January 2002 the following additional projects, amounting to an expenditure of \$610,618. were approved:

Project	Amount
South Huron Medical Clinic	\$100,000
Fire Department Camera	\$34,024
Skateboard Park	\$55,957
McNaughton Park Refurbishing	\$14,000
Adult Day Care	\$45,000
Exeter Lawn Bowling	\$32,485
Child Care Centre	\$100,000
Baseball Dugouts	\$10,000
Soccer Bleachers	\$14,472
Exeter Agricultural Society	\$10,000
Alvin Willert	\$25,000
Growth Study	\$31,699
Exeter Christmas Decorations	\$37,981
Main Street Exeter Project	\$100,000
Total	\$610,618

As indicated previously in this report, there was significant disagreement among the previous Council as it related to the Exeter Community Fund Development Fund By-law and Committee.

By-law 28-2000 was passed by the former Town of Exeter. Section 5 indicates that the by-law would be submitted to the South Huron Transition Board and that it is "recommended that within the first year of the term of Council in the year 2001, The Council of South Huron adopt this by-law as its own policy...".

Section 3.1 of the By-law also speaks to a recommendation of the former Town of Exeter Council to the new South Huron Council to establish the ECDF Committee.

Committee members have been appointed by Council and it would appear that the Committee has been operating under this old by-law of the Town of Exeter.

Even in the absence of a new by-law, the ultimate control over the disbursement of funds from the sale of the former Town of Exeter electrical supply corporation would still be controlled by Council not this committee (as it was envisioned to operate). This by-law only goes so far as to provide for the Committee to make recommendations to Council as to projects to receive some of the proceeds of the sale. Under this by-law Council could reject recommendations from the Committee if they felt it didn't meet the intent of the by-law.

The by-law is silent on the ability of Council to initiate projects and to allocate money from the fund of its own volition. There is no process set out for Council to receive approval from the Committee. Quite frankly, the intent of the by-law appears to be to ensure that money is spent on designated projects that are within the boundaries of the old Town of Exeter. As long as the project is in the list in the schedule it would seem to be fair game.

Council is given the authority under the Municipal Act, 2001 to pass and rescind legislation (by-laws). In addition, the Municipal Act, 2001 also gives Council the power to establish and revoke Committees. Unless the original by-law specifically limits the power of Council to revoke it and/or revoking is not otherwise restricted (contravenes Provincial, Federal or Human Rights etc). So unless the by-law provided sole distribution decision making to the Committee, then Council ultimately has control. Since the Exeter Outdoor Pool was identified as a project in the Terms of Reference, it stands to reason that the the use of these funds was anticipated at the crafting of the

Terms of Reference and By-law. By utilizing the balance of the funds from the ECDF Reserve, the original spirit for the use of the funds is being honoured.

Financial Impact:

As identified previously, there is an unfunded balance for this project in the amount of \$86,549.16.

The following Table outlines potential additional revenue sources.

Revenue Source	Amount	Notes
Exeter Pool Reserve	\$11,264.20	Original budget estimate based on unknown 2017 final expenses
ECDF Reserve	\$139,866.46	Utilize funds for an original project identified
Turbine Reserves	\$331,000	
Increase Debt	\$86,549.16	This will require an increase debt payment from the Turbine Reserve as well. Turbine Reserve availability allows for \$200K but we will need an estimated \$204K if debt is increased to \$950,549.16

Based on the above sources, it is recommended to utilize the remaining balances from the Exeter Pool Reserve and and the Exeter Community Development Fund Reserve. As a result of this action, there will no longer be an unfunded balance for this project and the debt financing can be reduced by an estimated \$61,563.50.

Legal Impact:

There are no legal implications as a result of the actions outlined in this memo.

Staffing Impact:

There are no financial implications as a result of the actions outlined in this memo

Consultation:

Municipal Solicitor
 Director of Financial Services
 Director of Legislative Services

Related Documents:

Exeter Community Development Fund Terms of Reference

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk

THE CORPORATION OF THE TOWN OF EXETER

BY-LAW NO. 28, 2000

- THE EXETER COMMUNITY DEVELOPMENT FUND BY-LAW -

A By-law to provide for the management of the proceeds of the sale of the Exeter Hydro Electric Utility by the Corporation of the Town of Exeter to Hydro One Networks Inc. and to provide for the use of the investment income derived from those proceeds.

WHEREAS Exeter Council expects to receive approximately \$3.9 million dollars from the sale of the hydro electric utility;

WHEREAS the utility has been paid for entirely by the ratepayers of the Town through the years;

WHEREAS the utility is an asset of the Town of Exeter or that part of the Municipality of South Huron, to be created by January 1, 2001, that is to be known as the former Town of Exeter;

WHEREAS the proceeds of the sale of the Exeter Utility have been recognized by the Minister's Order on Restructuring made under the Municipal Act on February 8, 2000 in Section 11(5) as moneys to be received and used for the benefit of the former Town of Exeter;

WHEREAS the Councils of the townships of Stephen and Usborne have recognized that the proceeds of the utility sale are to be used for the benefit of the former Town of Exeter;

WHEREAS it is the position of the Council of the Town of Exeter that a special reserve fund be created for use in projects over the next five years as well as for use in addressing long term service needs, specifically water and sanitary services;

AND WHEREAS the fund will be used for projects that will primarily benefit Exeter. It is also recognized that there will be municipal-wide benefit from tax and service perspectives from the various projects paid for from the fund;

NOW THEREFORE the Council of the Corporation of the Town of Exeter ENACTS AS FOLLOWS:

1. Establishment Of The Exeter Community Development Fund (E.C.D.F.):

- 1.1 Upon receipt of the down-payment on the sale of the Exeter Electric Utility to Hydro One Networks Inc., said down-payment is to be placed in a reserve fund to be established by the Town of Exeter and known as the E.C.D.F.
- 1.2 Upon receipt of the balance of the proceeds from the sale of the utility, said proceeds shall be deposited in the E.C.D.F.
- 1.3 Upon receipt of the proceeds of the disposition of other property of the H.E.C. such as the H.E.C. Main Street Office, such moneys shall be deposited in the E.C.D.F.

2. General Principles For The Management Of The E.C.D.F.:

- 2.1 The proceeds of the utility sale as referred to in Section 1.1 and 1.2 above, and investment income from the proceeds shall be used for specific immediate and short term projects which are identified in Schedule A attached to and forming a part of this by-law and which may be identified by procedures outlined in this by-law. Immediate and short term projects shall be defined as any capital or capital replacement project which is within or benefits primarily the former Town of Exeter and which is scheduled for completion within five years of the date of this by-law.
- 2.2 An immediate or short term project may be funded in full from the E.C.D.F. Alternatively, a project may be funded in part in the event there is considered to be a significant municipal-wide benefit but a relatively greater benefit to the former Town of Exeter.

- 2.3 The proceeds shall also be used for long term servicing projects, where the service is financed by area or user rates specific to the former Town of Exeter, as defined in Schedule B attached and forming part of this By-law.
- 2.4 The former Town of Exeter is defined as the Corporation of the Town of Exeter as it existed on the date of the passing of this by-law and as depicted in the map attached as Schedule 'A'.

3. Process For The Review And Approval Of Exeter Community Development Projects:

3.1 Establishment Of The E.C.D.F. Committee:

The Council of the Corporation of the Town of Exeter hereby recommends that the Council of the new Municipality of South Huron establish an E.C.D.F. Committee to review the projects identified in Schedules A and B and to select projects to be funded from those Schedules or to add selections.

The Committee shall be 3 in number, 2 of whom shall be appointed by the South Huron Council from among its members, which Committee members must reside in the former Town of Exeter.

The third Committee member, also appointed by the Council of South Huron, must reside in the former Town of Exeter and will be selected for having demonstrated a broadly-based interest and understanding of community development in the former Town of Exeter. Financial planning abilities will also be considered to be an asset.

3.2 Role And Responsibilities Of The E.C.D.F. Committee Of The Council Of The Municipality Of South Huron:

- (a) The Committee shall review Schedule A and B projects and/or seek out candidate projects from the community.
- (b) The Committee shall review all candidate projects with input from the community and in the context of the criteria contained in Section 3.3 below.
- (c) The Committee shall meet at least twice annually once before municipal budget preparation and a second time six months later for the purposes outlined in clauses 3.2 (a) and (b).
- (d) The Committee shall finalize the selection of community development projects, allocate investment moneys for selected future projects and/or adopt financial plans for selected current and future projects, and submit those project selections, allocations and plans to the Council of the Corporation of the Municipality of South Huron for confirmation.
- (e) A quorum shall be 2.
- (f) The Committee shall annually elect, from its members, a Chair and a Vice-Chair.
- (g) The Chair shall work with a Council-appointed Secretary to prepare agendas and to ensure that the business of the Committee is properly conducted.

3.3 Eligibility Criteria For Project Selection:

In addition to the general principles of Section 2, the E.C.D.F. Committee will use the following criteria in selecting a community project for funding or in allocating moneys to a future community project:

3.3.1 Hard Services:

- (a) A project may be determined to be eligible for funding if it is defined as infrastructure that would otherwise be paid for primarily by ratepayers of the former Town of Exeter by way of area rates or specific user rates for the former Town of Exeter. Examples may include projects for water supply, water distribution, sewage treatment, sewage collection systems and storm water management systems.
- (b) An infrastructure project is not eligible for funding if the infrastructure is general to the municipality and/or is normally paid for by all or most ratepayers through the general tax (such as roads or bridges) or through generally-applied user rates (such as solid waste management).
- (c) Infrastructure work for a neighborhood, a block or blocks or any small part of the former Town of Exeter (eg. a sewer repair) will not be eligible unless the work is part of a larger project plan to be undertaken through a defined project period.
- (d) An infrastructure project is not eligible if it is a normal operations cost.

3.3.2 Soft Services:

- (a) A recreation, cultural or social project may be determined to be eligible for funding although such project would normally be funded by the general tax rate or by user rates applicable to users from throughout the municipality provided that:
 - i) the project primarily benefits the former Town of Exeter, and
 - ii) the project is unlikely for the foreseeable future to be given priority in the normal municipal budget process.
- (b) A recreation, cultural or social project is not eligible for funding if it is a capital repair, a maintenance cost or a cost of normal operations.

3.3.3 Economic Development:

An economic development project may be determined to be eligible for funding although such project would normally be funded by the general tax rate provided that:

- (a) The project is intended to generate assessment growth and jobs within the former Town of Exeter or in another defined industrial area in South Huron.
- (b) The project is unlikely in the foreseeable future to be given priority in the normal municipal budget process.
- (c) Among candidate economic development projects, priority will be given to such projects as industrial servicing, business incubator projects and/or industrial land acquisition and development. Consideration may also be given to economic promotion programs where it can be demonstrated that such programs are beyond the capacity of the general tax sources.

3.4 Role And Responsibilities Of The Council Of South Huron:

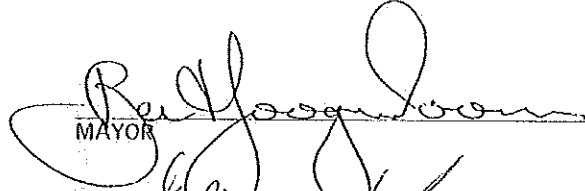
- (a) The Council shall appoint the members of the E.C.D.F. Committee in accordance with this by-law. Members may be appointed for periods of 1, 2 or 3 years only.
- (b) The Council shall appoint a member to replace a member who has resigned or fill a vacancy created by reason of incapacity, death or other within 2 months.
- (c) The Council shall require the Treasurer to invest the fund and its investment income in accordance with sound investment practice and the municipality's financial policy.
- (d) The Council shall appoint a Secretary to assist in the preparation of agendas and minutes, and to provide administrative services for the Committee.
- (e) The Council shall receive project selections, investment allocation decisions and project financial plans from the Committee, and shall reject a submission only where, in the Council's opinion, the project does not conform with the by-law.
- (f) Where the Council has determined that a Committee project selection, investment allocation or financial plan does not conform with the By-law, the matter will be returned to the Committee for further consideration.
- (g) Once a project has been revised or returned to Council the Council shall make a final decision on the disposition of the project. The Council shall assign staff, consultants and/or resources necessary for detailed planning, design, consultant selection, tendering and/or contracting for the work to be done. Aside from necessary municipal staff time, all the costs for the planning and implementation of the project will be paid from the E.C.D. Fund or shall be paid to the extent determined by the Committee/Council.

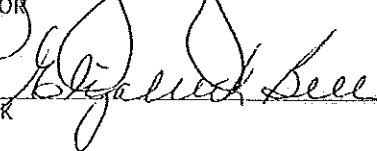
4. Final Disposition Of Fund:

In the event that the community development fund must be closed for any reason, the fund must be:

- (a) designated in a reserve fund or funds for water supply, water distribution, sewage treatment and/or sewage collection systems, such facilities serving the former Town of Exeter, and/or
- (b) returned to the ratepayers within the former Town of Exeter by way of reduction or elimination of water and sewer rates until the fund is completely depleted.

5. Adoption By The Council Of The Corporation Of The Municipality Of South Huron:
It is hereby decided that this by-law, known as the Exeter Community Development Fund By-law, upon adoption by Exeter Council, shall be submitted to the South Huron Transition Board for the new municipality and further it is recommended that, within the first year of the term of Council in the year 2001, the Council of South Huron adopt this by-law as its own policy, regulations and criteria for the management and use of the proceeds and investment income from the sale of the Exeter Hydro Electric Utility.


MAYOR


CLERK

FIRST READING - November 6, 2000
SECOND READING - November 6, 2000
THIRD READING - December 4, 2000

BY-LAWS/2000/128-2000a

SCHEDULE 'A' TO BY-LAW NO. 28, 2000

IDENTIFIED IMMEDIATE AND SHORT-TERM PROJECTS
FOR THE USE OF THE EXETER COMMUNITY DEVELOPMENT FUND

1. SOUTH HURON LIBRARY PROJECT:
An unspecified amount, determined to be the balance owing for the library development project (first floor only), cenotaph and site improvement following the allocation of Exeter library reserves, fund-raising revenue and any applicable grants or donations.
- (2.) EXETER WATERWORKS UPGRADE: *- Hamlet*
An unspecified amount, which project may be identified as the result of the assessment of water supply and distribution required by Provincial regulation to be completed by January, 2001.
3. EXETER-AREA FLOOD CONTROL WORKS:
An unspecified amount, which works may be identified as a result of analysis conducted under the guidance of a Steering Committee charged with the task of determining any viable plans or actions that may prevent flood damage that results from aberrant rain storms.
4. LIFE INSURANCE FUND:
An unspecified amount necessary to discharge the Town's responsibility for life insurance for retirees of the H.E.C. or an unspecified amount reserved for the purpose of paying this premium.
5. EXETER SWIMMING POOL: *- Lions?*
An unspecified amount for the replacement of the Exeter outdoor pool and facility.
6. SIDEWALK DEVELOPMENT PLAN: *100,000*
An unspecified amount for the completion of a sidewalk/walkway development plan.
7. AUSABLE-MORRISON DAM CORRIDOR:
An unspecified amount for the acquisition of land or easements, and for the development of a walkway and ski trail between MacNaughton Park and the Morrison Dam Conservation Area. *- 6 Land owners*

SCHEDULE 'B' TO BY-LAW NO. 28, 2000

IDENTIFIED LONG TERM AND ON-GOING PROJECTS
FOR THE USE OF THE EXETER COMMUNITY DEVELOPMENT FUND

1. A reserve dedicated specifically to sewage treatment expansion and/or sewage collection system for the former Town of Exeter.
2. A reserve dedicated specifically to waterworks expansion and/or water system distribution for the former Town of Exeter.
3. A reserve for investment in infrastructure to facilitate industrial development in South Huron.
4. A reserve for economic program work including the maintenance of a data base on South Huron.



Staff Memo

Report To: South Huron Council

From: **Dan Best, Chief Administrative Officer/Deputy Clerk**

Date: June 17 2019

Report: CAO 21.2019

Subject: Capital Roads Project Updates

Recommendations:

That the report of D. Best, Chief Administrative Officer regarding the Capital Roads Project Updates be received; and

That \$239,574 will remain in the OCIF reserve and that \$42,426 will be placed in the transportation capital reserve for future use.

Purpose:

Information and Approval

Background and Analysis:

As part of the 2019 Capital Budget, there were a number of transportation projects that were identified and were utilizing Ontario Community Infrastructure Funding (OCIF).

This memo will identify those projects and revisit the funding mechanisms (levy vs. reserve vs. OCIF) and make revised recommendations based on further examination of the road system and upcoming priorities.

[Line 17 Joint Project 2019 TS-01](#)

This is a joint project with West Perth with West Perth as the project lead. The work involves the placement of a 10mm (average) of HL2 padding over existing road surface to restore road profile and overlay with 30mm of HL2 Asphalt, including re-graveling the road shoulders.

This \$287,500 project was to be funded from OCIF funding and other sources (West Perth share). At this time, it would be recommended that funding for this project would be fully levy based and the OCIF portion (\$77,780) remain in the OCIF reserve. As a result the project would be levy funded in the amount of \$143,750.

Elimville Line Re-surfacing 2019 TS-03

This project involves the restoration of the road surface/road profile and overlay with 50mm of HL4 Asphalt, including re-graveling the road shoulders. The full amount of this project is funded from Gas Tax. It is anticipated the tender will be issued on June 17, 2019.

Preconstruction Drainage Work 2019- TS-04

This project was to include pre-construction drainage work on Elimville Line (MacDonald to Line 17 and #83 to MacDonald); Shipka Line (Creditor Road to Mt. Carmel Road) and Parr Line (Creditor Road to #83).

The intent of the pre-construction drainage was to utilize existing staffing resources to tile these identifies areas of the South Huron road network in an effort to extend their useful life.

Based on a review of Elimville Line, there is really no added benefit to extend the useful life of the asset in the respective area. For the other projects (Parr Line and Shipka Line) it was determined that this work be deferred and reconsidered aspart of the 2020 budget.

As a result, this \$282,00 project can be deferred. It should be noted that \$161,794 was to be used from the OCIF sources.

Financial Impact:

Based on the above, the following table illustrates the revised funding proposal for the above projects:

Project	Total Amount	Levy	Grant	Change
Elimville Line	\$337, 500		\$337,500	Gas Tax. No change
Pre-construction Drainage	\$0	\$120,206	\$161,794	Not moving forward allows the OCIF funding to remain in reserve and reallocate some of the levy funding to Line 17 joint project
Line 17 Joint Project South Huron Share	\$143,750	\$143,750		OCIF amount of \$77,780 will remain in reserve and drawn from the \$120K levy amount from Pre-construction project.

Based on the above, \$239,574 will remain in the OCIF reserve and that \$42,426 will be placed in the transportation capital reserve for future use.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report

Policies/Legislation:

None

Consultation:

Director of Financial Services
 Director of Infrastructure and Development
 Acting Manager

Related Documents:

None

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk

Ministry of InfrastructureOffice of the Assistant Deputy Minister
Infrastructure Policy Division777 Bay Street, 4th Floor, Suite 425
Toronto, Ontario M5G 2E5
Telephone: 416-314-5148
Email : adam.redish@ontario.ca**Ministère de l'Infrastructure**Bureau du sous-ministre adjointe
Division des politiques infrastructurelles777, rue Bay, 4 étage, Suite 425
Toronto (Ontario) M5G 2E5
Téléphone : 416-314-5148
Courriel : adam.redish@ontario.ca

May 31, 2019

From: Adam Redish, ADM, Infrastructure Policy Division

Dear Mayor/CAO/Stakeholder:

In December 2017, the province introduced the Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act*, 2015. Given that municipalities like yours own a significant portion of public infrastructure in Ontario, the delivery of critical services like roads, bridges, water and wastewater rely on well-planned and well-maintained infrastructure. Good asset management planning helps municipalities make forward-thinking, evidence-based decisions about their assets.

Through recent consultations led by the Ministry of Municipal Affairs and Housing on burden reduction, we heard from municipalities and municipal stakeholder organizations that communities are looking for proactive reminders on reporting dates. Therefore, we would like to take this opportunity to remind you that all municipalities must have a finalized strategic asset management policy in place by July 1st of this year. Further requirements are being phased in from 2019 to 2024. A summary table outlining key regulatory milestones can be found in the addendum to this letter.

We also want to make sure that communities are aware that provincial funding programs for municipal infrastructure are aligned with the requirements of the regulation. For example, under the current intakes of the Investing in Canada Infrastructure Program (ICIP), successful municipal applicants will be required to:

- Complete an asset management planning self-assessment questionnaire before entering into a transfer payment agreement with the Province; and
- Submit their strategic asset management policy and asset management plans in accordance with the regulation for the duration of the project.

This means that if a municipality's capital project is approved by the province under ICIP in 2020 - with a project completion date of 2022 - the municipality would be required to immediately submit a copy of its strategic asset management policy upon provincial approval of the project. The municipality would also be required to submit its asset management plan for core infrastructure by July 1, 2021 to remain eligible for funding. Additional details will be made available through transfer payment agreements.

The Ministry will be conducting random audit checks for compliance of submitted strategic asset management policies and asset management plans annually.

We also want to make sure you are aware that the province is providing tools and supports to help municipalities, particularly smaller communities, to implement the requirements of the regulation. An initial offering of tools and supports has been made available. This includes:

- A strategic asset management policy toolkit, which is available to all municipalities. It provides valuable guidance to help municipalities meet the first set of requirements set out in the regulation before July 1, 2019.
- Expert assessments through the AMP It Up 2.0 initiative delivered by the Municipal Finance Officers' Association, which is targeting municipalities with populations of less than 25,000 to help them develop and improve their asset management plans.
- Expansion of communities of practice activities delivered by Asset Management Ontario, including guidance materials, group seminars and online forums for public sector asset management practitioners across Ontario.

Investing in the right infrastructure, at the right time, and in the right place will help stretch capital dollars and sustain critical services across Ontario. The province will continue to work with municipalities across Ontario to help address infrastructure challenges. For more information on asset management planning, including tools and supports available, please visit our new Municipal Asset Management Planning web page.

If you have questions, please do not hesitate to contact us at MunicipalAssetManagement@ontario.ca

Sincerely,



Adam Redish
Assistant Deputy Minister
Infrastructure Policy Division

ADDENDUM – ASSET MANAGEMENT REGULATION MILESTONES

Date	Milestone
July 1, 2019	Date for municipalities to have a finalized strategic asset management policy that promotes best practices and links asset management planning with budgeting, operations, maintenance and other municipal planning activities.
July 1, 2021	Date for municipalities to have an approved asset management plan for core assets (roads, bridges and culverts, water, wastewater and stormwater management systems) that identifies current levels of service and the cost of maintaining those levels of service.
July 1, 2023	Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that identifies current levels of service and the cost of maintaining those levels of service.
July 1, 2024	Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that builds upon the requirements set out in 2023. This includes an identification of proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund these activities.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-6500

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-6500



19-3375

June 7, 2019

Dear Head of Council:

On May 2, 2019, I was pleased to release More Homes, More Choice, our government's action plan to tackle Ontario's housing crisis. As you know, this plan is supported by Bill 108, which includes changes to the Planning Act to simplify how municipalities collect funds for community benefits like parks and daycares. Following the introduction of the bill, some municipalities have raised questions about the proposed community benefits authority, and I am pleased to share more information about our government's intent today.

I would like to begin by emphasizing that one of our goals in establishing the new community benefits approach is to maintain municipal revenues. For emphasis, our goal is that municipalities would recover similar revenue from community benefits charges to what they have collected from development charges for discounted services, density bonusing and parkland dedication. While we want to make charges for community benefits more predictable, our intention has never been to reduce the funds available for community benefits and municipalities should not need to choose between parks and other facilities.

We are currently procuring expert advice to ensure that the community benefits framework will achieve these priority objectives. But we also want to hear the important perspectives of the municipal sector. This spring we will start our initial consultation seeking municipal input on the methodology for establishing a formula for a community benefits charge. The formula will be tied to the value of land that is ready for development. Based on the feedback from that consultation, we will again seek your input on a proposed formula before the regulations are finalized.

Municipalities will also have an opportunity to comment on other matters related to community benefits, including the timing of transition to this authority, reporting and types of development that would be exempted from community benefits through regulatory postings this Spring. We will take all feedback into consideration and ensure that there is enough time for municipalities to transition to the new community benefits authority and continue to be able to fund these important benefits.

-2-

As a former mayor and CAO, I understand how important it is that municipalities have the resources and tools available to support and build complete communities. I also firmly believe that local residents in growing communities should have a say in how those resources are used. This does not generally happen in today's section 37 negotiations, and we need to take the politics out of planning. Residents living in growing communities need to have an opportunity to share their thoughts, so we are proposing they would have a role in the development of their municipality's community benefits strategy.

We will be consulting with municipalities on the best way to replace the current system with an approach that puts people and communities first. Our proposed community benefits charge and the methodology that underpins it will maintain the principle of growth paying for growth. Libraries will be built. Parkland will be created. Community centres will be opened. As part of Bill 108, we said we would consult with municipalities on this new approach and that's exactly what we plan to do.

We also intend to post proposed directions for other regulatory changes related to the Development Charges Act and the Planning Act on the Environmental Registry this Spring/Summer. Further, we will also convene a teleconference to share this information with all interested municipalities in the near future. We look forward to your participation and suggestions on those proposed directions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Clark', written in a cursive style.

Steve Clark
Minister

Development Charges Transition Question and Answer

Q For municipalities that currently levy development charges (DCs) for soft services, what transition provisions are in place if they wish to collect for these services under the community benefits authority?

A Related to the proposed new community benefits charge authority, subsection 2(4) of the DCA is proposed to be amended so that development charges could only be imposed for 'hard services' (i.e., the services for which there is currently no 10% deduction in capital costs in calculating a development charge and waste diversion services). This change will necessarily come into force at the same time as all other changes related to the proposed new community benefits charge authority. However, for municipalities that currently levy DCs for soft services and wish to collect for these services through community benefits charges, transition provisions are proposed in Bill 108.

Existing DC by-laws expiring on or after May 2, 2019

DC by-laws that would otherwise expire on or after May 2, 2019 would remain in force in relation to soft services until the earlier of:

- The day that the DC by-law is repealed by the municipality,
- The day the municipality passes a community benefits charge by-law under the Planning Act, or
- A date that is prescribed in regulation.

Existing DC by-laws expiring after the prescribed date

DC by-laws that would have expired after the prescribed date, would instead expire in relation to soft services on the earlier of:

- The day the municipality passes a community benefits charge by-law, or
- A date that is prescribed in regulation.

Therefore, the bill would not impact the ability of a municipality to establish development charges for soft services until the proposed community benefits charge regime was in effect and would not impact the ability of a municipality to collect development charges for soft services until it passed a community benefits charge by-law or reached the prescribed date. For municipalities with development charge by-laws that would expire before the proposed community benefits charge regime was in effect, it would be for them to determine whether to rely on the proposed transitional extension of by-laws in relation to soft services or prepare a new background study and a new by-law dealing with soft services. In making this determination, they would be aware that the proposed

Ministry of Municipal Affairs and Housing

transitional provisions would provide for a new by-law to be of no force in relation to soft services upon the transition to the community benefits regime.

The transition provisions are not proposed to apply to the current list of fully recoverable services (hard services) or waste diversion services. However, the potential extension of development charge by-laws expiring before the prescribed date would apply to by-laws in relation to ambulance services, which were also added as a fully recoverable service.

Any new DC by-laws passed after proposed amendment to subsection 2(4) of the Development Charges Act, 1997 (DCA) under Bill 108 come into effect would only be able to establish a charge for current hard services and waste diversion (proposed as a fully recoverable service under Bill 108), because soft services would no longer be recoverable under the DCA but instead through the Community Benefit authority.

**Ministry of
Municipal Affairs
and Housing**

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19-3439

June 12, 2019

Dear Head of Council:

I am writing further to my letter of June 7, 2019, regarding the *More Homes, More Choice Act, 2019* (Bill 108) to advise that the Act received Third Reading and Royal Assent on June 6, 2019. Although the legislation has passed, the changes to the *Development Charges Act* and *Planning Act* included in Schedules 3 and 12 of the Act will come into force on a day to be identified by proclamation.

We will be holding a teleconference which will provide an opportunity to receive feedback and input from municipalities as part of our consultation on the changes to the *Development Charges Act* and *Planning Act*, as well as the related regulatory changes being proposed, and implementation of the community benefits authority. I encourage you to attend and to forward this invitation to the appropriate staff in your municipality, such as the planning lead for your community and your treasurer.

There are two options to join the teleconference: Tuesday, June 18th, 2019 from 2:30 to 3:30 pm or 4:00pm to 5:00pm. Meeting materials will be shared by email on Tuesday morning, including details on how to join the call.

If you plan to attend the teleconference, please RSVP by 5:00 pm on Monday, June 17th, 2019 to PlanningConsultation@ontario.ca or call 1-855-776-8011. If you have any questions that you would like to ask at the teleconference, please submit them when you RSVP. We will make every effort to answer your questions at the teleconference.

Regardless of whether you can attend the teleconference, I encourage you to provide your comments on the proposed regulatory changes through the [Environmental Registry of Ontario](#).

I look forward to our continued collaboration on this important initiative.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister

c: Chief Administrative Officer

The More Homes, More Choice Act, 2019

Changes to the Planning Act, Development Charges Act and Related Regulations

Date: June 18, 2019

Teleconference Details to Follow

Agenda

2:30 to 3:30 pm	4:00 to 5:00 pm
2:30 Welcome and Introductions	4:00 Welcome and Introductions
2:35 Overview Presentation	4:05 Overview Presentation
2:50 Questions and Answers	4:20 Questions and Answers
3:25 Wrap Up	4:55 Wrap Up
3:30 End of Teleconference	5:00 End of Teleconference

Rebekah Msuya-Collison

From: Delegations (MMA) <Delegations@ontario.ca>
Sent: Friday, June 07, 2019 4:02 PM
To: Delegations (MMA)
Cc: Partanen, Karen (MMAH); Scott, Nadine (MMA); Agis, Jennifer (MMA); Lee, Kate (MMA)
Subject: Association of Municipalities of Ontario (AMO) 2019 Delegation Form

Hello/ Bonjour,

Please be advised that the Municipal Delegation Request Form for the Association of Municipalities of Ontario (AMO) 2019 Annual Conference is available online. Information about delegations and a link to the form are available here: <https://www.ontario.ca/form/2019-association-municipalities-ontario-conference> .The deadline to submit requests is **Friday June 28, 2019**.

Le formulaire pour demander une rencontre avec le ministères pour le Congrès annuel 2019 de l'Association des Municipalités de l'Ontario (AMO) est disponible en ligne. Pour plus d'information sur les délégations et le formulaire, veuillez suivre le lien suivant : <https://www.ontario.ca/fr/forme/conference-de-lassociation-des-municipalites-de-lontario-de-2019> . Date limite pour présenter une demande: **vendredi 28 juin 2019**.

Thank you/ Merci

Rebekah Msuya-Collison

From: Lizet Scott <LScott@perthsouth.ca>
Sent: Thursday, June 13, 2019 3:18 PM
To: Rebekah Msuya-Collison
Cc: Rebecca Clothier
Subject: Joint meeting with South Huron and Perth South Councils

Good afternoon Rebekah,

I wanted to touch base on the above item which you and I have discussed briefly in the past. Our council is still interested in holding a joint meeting with South Huron Council to discuss our combined assets. The summer might not work due to various vacation schedules but would you like to poll your council members to see if they are still interested? We would be pleased to host. Once you have confirmed with our council you and I can work on putting together an agenda.

Look forward to hearing from you. Have a good night.

Lizet Scott

Clerk

Township of Perth South
519-271-0619 x224[Twitter](#)[Facebook](#)

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71108 Morrison Line • Exeter, ON N0M 1S5 • 519.235.2610 • info@abca.ca • abca.ca

May 27, 2019

Sandy Becker
Director of Financial Services/Treasurer
322 Main St. S, Box 759
Exeter, ON N0M 1S6

CHAIR
Dave Frayne

VICE CHAIR
Charles Miner

DIRECTORS:
Peter Darbishire
David McClure

Anne Melady

Robert Norris

Roger Lewington

Bob Radtke

SECRETARY:
Judith Parker

TREASURER:
Bev Brown

Re: 2019 Community Grant Report

Dear Sandy:

The 30th Conservation Dinner is now behind us and the Committee held their wrap-up meeting recently. The Ausable Bayfield Conservation Foundation and Exeter Lions Club have enjoyed a fantastic partnership and this year's financial summary revealed a profit of \$64,000. This is the highest amount ever raised in the 30 year history of the Conservation Dinner – an event that was predicted to last 5 years.

Out of the 400 tickets available, there were 388 guests attend the event on April 18, 2019 and comments were positive for the catered meal, venue and evening festivities of raffles and auctions. New this year was 'Sponsor a Seedling Blitz' during the auction that raised \$4,300 to plant 4.3 acres of trees around the Ausable Bayfield watersheds.

Funds raised are split equally between the two organizations and will support various programs and projects such as ongoing maintenance of McNaughton Park and the South Huron Trail, stocking of rainbow trout at Morrison Dam for the fishing derby, Owl Prowl, outdoor nature programs for students, wetland restoration, hiring a summer student and awarding the Student Environment Bursary.

Please convey our appreciation to the South Huron Council for their support in providing the Community Grant that offset the facility rental fees for the hall and kitchen. We also appreciated the assistance of Rec Centre staff during the set-up and evening activities. Plans are underway for the 31st Conservation Dinner to be held April 16, 2020.

Sincerely,

AUSABLE BAYFIELD CONSERVATION FOUNDATION

Judith Parker
Secretary

14th Annual SOUTH HURON TRAIL GOLF TOURNAMENT



*A fundraising event of the
Ausable Bayfield Conservation Foundation
 in support of Replacement Decking on South Huron Trail Stirling Bridge*

Monday, August 26, 2019

at Ironwood Golf Club

70969 Morrison Line (1 mile east of Exeter, off Hwy 83)

Registration 8:00 am with a Shotgun start at 8:30 am

Texas Scramble format - www.southhurontail.com

Lunch @ 1:00 pm

Registration: Adults \$90; Junior Golfer \$50
 (16 and under accompanied by an adult on their team)

Includes 18 holes of golf, cart and lunch

Singles welcome and will be placed on a team

\$20,000 HOLE- IN- ONE CONTEST

The first 60 paid registrations will receive a complimentary bottle of wine (youth excluded).

My group includes the following players:

Ironwood Member

Name

Mailing Address for Tax Receipt

Y/N

1. _____
2. _____
3. _____
4. _____

Email for Team Contact, in case of inclement weather _____

I have enclosed my registration cheque. **Price includes golf, cart & lunch.**

I would like to make a donation towards the South Huron Trail in the amount of \$_____. A tax receipt will be issued for the full amount.

Name & Address: _____

I would like to be an Event Sponsor of the Tournament. Amount: \$_____

Name & Address: _____

I wish to attend the 1:00 pm lunch only and have enclosed my \$25 fee.

Name & Email: _____



Cheque payable to:
Ausable Bayfield Conservation Foundation
 RR 3, 71108 Morrison Line, Exeter, ON N0M 1S5
 Phone 519-235-2610 info@abca.ca



Staff Memo

To: South Huron Council

From: Rebekah Msuya-Collison, Director of Legislative Services/Clerk

Date: June 17, 2019

Re: Request for Variance from Sign By-Law 73-2007

Section 3.5 - Signs advertising Municipal and Community Events

In any zone, signs may be erected directing attention to municipal or community events provided such signs:

- i) are removed forthwith upon completion of the event.
- ii) obtain consent from the owner of the property for which the sign is to be located.
- iii) are no greater than 6.0m² (64.5ft²) in sign area.

Note: The requester is asking for an exemption from the Fee Schedule only as follows:

Part 9 – Fee Schedule

9.1 For each sign:

- a) - Up to 1m² (10.76ft²) of sign face \$ 35.00
- b) - Over 1m² of sign face \$ 35.00 plus \$25.00 for each m² beyond or part thereof
- c) - Portable Sign \$ 25.00 per month
- d) - Sandwich Board \$ 25.00

9.2 An application for a Sign Variance is subject to an administration charge of \$200.

9.3 Signs of the same group for the same building which has been applied for at the same time will not be classed as individual signs in determining the applicable fee. The sign area for all signs within that group will be totaled.

June 11, 2019

Re: Possible Exemption from Municipality of South Huron Sign By-law 73-2007 for Exeter Christian Reformed Church (ECRC)

Dear Municipality of South Huron Town Council:

Thank you for the work that you do in this community and the leadership that you exhibit. It does not go unnoticed, and it is appreciated!

Thank you also for the opportunity and the creativity exhibited to be able to present this letter to the council for an exemption to the sign by-law. I am writing on behalf of ECRC. We are a church body that desires to reach out more and more into our community. That involves using our building for community events, taking part in community events, and initiating community events.

One of our continued initiatives is Vacation Bible School (VBS) and Soccer Camp. You can find more information on these two events on our webpage: www.exetercrc.on.ca.

Briefly, VBS runs at ECRC from Monday to Thursday, July 22-25 from 9AM – 11:45AM. It is for JK to grade 5, and involves crafts, Bible stories, games and song. Soccer Camp runs at ECRC from Monday to Thursday, July 29-August 2 from 9AM-3PM. It is for ages 6-12, and involves soccer training, games and Bible stories.

This is the first year that we are trying to promote this community event through yard signs. Please note that the “hopeful intent” of these signs is to use them for another year as well (assuming they work and withstand the weather). In addition, we want to ensure that we comply and respect community regulations, which we then became aware of the cost.

We are making a request for exemption from the permit cost for each sign of \$25 under by-law 73-2007 section 2.9.

We have 40 signs that we have printed – 20 for VBS and 20 for soccer. We may or may not use all the signs. The signs are portable signs with a size of 18 inches x 24 inches, and will be put onto flexible metal H-stakes into the ground. Our intent is to put them mostly on our church property and some church members’ properties, with consent from the members. With your permission, according to section 3.5, we would also like to put some signs at higher traffic areas such as stoplights or four way stops, for example by South Huron Hospital, corner of 83/4 and corner of 4/Huron St. We would respect cluttering any area, and would ensure not to reduce visibility to either pedestrian or vehicle traffic. We would be in line with section 2.8.

Our intention is to put the signs out as soon as possible. We would like to leave the signs visible until the events or a week or two before the events, depending on registration. They would be out for likely at least two weeks, and no more than a month.

We have attached a picture of our signs sported by our church admin, Lisa. 😊

If you have any questions or require further information, please do not hesitate to connect with me. Thanks for your consideration.

Blessings,

Kevin teBrake, Pastor at ECRC.





EXETER LIONESS CLUB

PO Box 1152
Exeter, ON N0M 1S7



June 12, 2019

Municipality of South Huron
322 Main Street South
P.O. Box 759
Exeter, ON N0M 1S6

Attention: Mayor George Finch

Dear Mayor Finch:

Re: Proposed Community Vegetable Gardens for Victoria Park

It has come to the Exeter Lioness' attention that the Municipality mistakenly believes that our club is supportive of the proposed vegetable gardens being installed in Victoria Park. While we believe the community vegetable gardens, if implemented properly could be a benefit to the community, the club is not supportive of the installation of the beds in Victoria Park.

Victoria Park is a children's park. All of the features and most of the aesthetics in the park are geared toward young children. Installation of raised community vegetable beds present several issues:

- reduced green space for free play. As you know, free play supports physical development; enhances communication and promotes personal, social and emotional development in children. A great deal of thought has gone into ensuring there is a sturdy balance between the features of the park and the available greenspace. We have tried to ensure that the features in the park enhance and promote free play;
- a hazard for injuries as we anticipate small children will play in, under and around these structures (our understanding is these beds are waist height);
- the construction of the beds (as demonstrated by the previous beds behind the United Church which were functional with no eye to aesthetics. This will present a sharp contrast to the rest of the park);
- the care of the gardens themselves – we have not been provided with any information as to what plan is in place for the care of the gardens. If the gardens are not maintained properly this too will be in contrast to the rest of the park; and
- vandalism – we unfortunately expect these raised beds will provide a target for vandals. If it becomes a popular target for vandalism we expect other areas of the park will be impacted and families will start avoiding the park.

The lack of public information about the community vegetable gardens is somewhat concerning as it is going to be difficult to have community involvement if the community is not made aware of this project except by word of mouth. If there is no engagement by the community, then the likelihood of the gardens being abandoned and becoming eyesores is much more likely.

We recognize that the town owns the park and if you so choose, may move forward with this project. However, we do not feel that Victoria Park is an appropriate venue. We would suggest that consideration be given to the following sites:

- Exeter Elementary School – planting, care and harvesting could be incorporated into the School's programs
- Exeter Water Tower – this would allow nearby seniors to participate in the program
- United Church parking lot – we understand gardens were previously installed here and given the Community dinners that are held here it would be appropriate if the community gardens were used for that purpose.

I apologize if our club's position has come as somewhat of a surprise as it was not as prompt as it could have been, but I note that the lack of any written notice to our club about this initiative made it somewhat difficult to respond to quickly.

Yours truly,

A handwritten signature in blue ink, appearing to read "Lorelee Schneider". The signature is fluid and cursive, with a long horizontal stroke at the end.

Lorelee Schneider
President

cc Dan Best, CAO



Friend of Youth



Friend of Youth

OPTIMIST CLUB



Friend of Youth

Celebration Nite

40 YEARS

OF COMMUNITY SUPPORT

June 21st 2019

Kirkton-Woodham Community Centre

5:30pm Social with Music by GeeGee's

6:30pm Dinner

Entertainment featuring **Dan Needles**

Tickets \$35

Tickets Available at:

Kirkton Market

Paul Anderson – 519-229-6828

Bill Denham – 519-229-6430

or any Optimist Member



Friend of Youth



Friend of Youth

Councillor Ward 3
South Huron
519-229-8249 (home)
519-440-7382 (cell)

June 6, 2016

Municipality of South Huron
322 Main Street South
PO Box 759
Exeter, Ontario N0M 1S6

Attention: Mayor Finch and Council Members
Mr. Dan Best, Chief Administrative Officer

We are very concerned about safety on our rural roads when farmers transport large, slow moving equipment from field to field. We are especially concerned about traffic on Morrison Line as drivers travel on it at high speed throughout the day.

This morning there was an incident at the bottom of our lane, which is situated between two hills. Two tractors and equipment were driving north on Morrison Line and were forced off the road by a high speed vehicle from the north, which did not stop at the accident scene.

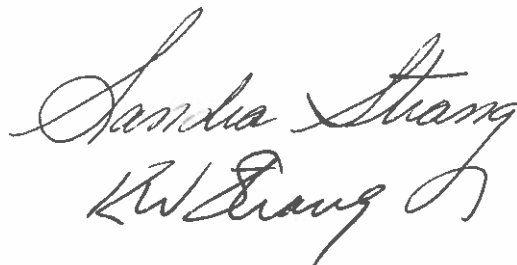
Morrison Line, between Highway #83 (Thames Road East) and Rodgerville Road has several hills and valleys where it is difficult to see on-coming traffic. More particularly between MacDonald Road and Hurondale Road there are rolling hills, deep ditches and very little shoulder for large farm equipment to move onto. We have witnessed traffic passing as they travel up the hill and we are often surprised to find a fast moving vehicle pop over the hill top as we are pulling onto the road. We are concerned that, during this stressful time of year when farmers and their equipment are on the road attempting to plant crops between rain events, there is considerable potential for a serious accident and loss of life.

We understand it is difficult to manage an individual's attitude and behaviour. However, we ask that South Huron Council and staff undertake whatever measures are available to improve rural road safety for farm operators and the general public.

More specifically, we respectfully request increased signage on Morrison Line to warn drivers that they may encounter large, slow moving farm equipment on the roadway and that it will be necessary for them to slow down and share the road. Increased police presence and patrols may also be helpful.

Thank you for your time and consideration.

Keith and Sandra Strang
71878 Morrison Line
Municipality of South Huron

Handwritten signature of Sandra Strang in cursive script, with a second signature below it that appears to be 'K Strang'.

Subject: Bill 115 is not good for the social fabric of Ontario. There will be direct costs in every Municipality

Dear Municipal Leaders,

I am an ordinary person in Ontario and I am very concerned about Bill 115 and Doug Ford's obsession with pushing alcohol into every corner of our Province.

Before you decide that I am an anti drink fanatic with an axe to grind *please read on.*

I am a tax payer. I work full time. I have 2 grown sons. I like to have a few cold beers on a hot summer afternoon in the gazebo, or around the campfire as do most of the people I know. I am a fanatic about not drinking and driving. I have asked my friends and family about this idea of beer and wine in corner stores and the majority see no point to it. Even my 22 year old son can see no point to it! "Sure I guess it might be more convenient sometimes than going to the beer store but if you can buy beer later at night more kids will get it after they leave bar on the way home so they will just be drunker, some of my friends would". Does any part of that sound like a good idea?

This whole Bill is based on the premise of bringing "choice to the people" as if some benevolence is being bestowed by Mr. Ford. I am not seeing any clear evidence to support that the majority of Ontarians are begging for beer and wine at every corner.

Then there is the vague promise of lower prices. It is unclear to me how this will be accomplished. Surely

if you break a contract with the wholesaler who provides 90% of the products and is also losing future retail profits they will make it up by raising the wholesale price, it is what any smart business operator would do, common sense. How will he counteract that? Furthermore what does this legislation say to future potential contract signers? "Ontario open for business", until we decide that we are done with you, then we just legislate you out of the contract and laugh at you from the sidelines.

The existing Beer stores are not often the targets of crime or break and enter. They are well run and because of limited numbers easier to be observed and policed. They are also built and alarmed like fortresses. Statistics show that crime increases when opportunities to steal alcohol increase. Beer store employees ID everyone who looks under 25, I live in an area with a high student population so I see it. Do you believe that a young store clerk alone in a corner store late on a Sunday evening will be so diligent or confident?

More important than all of this is the impact on the health of the community. Did you know that alcohol retail outlet density has a documented negative effect on public health and public health costs? Emergency room admissions increase. More people have chronic health conditions. More people die. Dying from liver failure is one of the more awful ways to die, for all concerned. I have worked in critical care for more than half my life, I know this. More families suffer. Domestic violence increases. Violence in general especially in younger men increases. Mr. Ford claims to want to end "hallway medicine", how will increasing negative health care outcomes do that? He says he wants what is best for Ontario and yet the evidence is there to show that BC and Alberta may have seen some increases in the choices of alcohol products available the pricing is more varied than it was and some people have profited but it also shows that the societal impact has been negative.

There is plenty of evidence available to support these health impact statements some of which I will attach. I suggest you start by going to cihi.ca and search 'alcohol retail outlet density' for an interesting and well laid out summary of a study done in 2016. There is not one scrap of evidence out there, please look for it, that supports the idea that increased availability of alcohol in communities does anything positive for the societal needs of a community, ever.

I implore you to please voice your concerns, loudly and quickly, before this legislative travesty becomes a reality in this Province that will impact not only us but future generations. Alcohol may have a place in our society but it is not at every corner.

Respectfully,

Cathryn Ellis RN

Windsor Ontario

<https://www.cihi.ca/sites/default/files/document/report-alcohol-hospitalizations-en-web.pdf>

Evidence: Greater government control is associated with lower alcohol consumption and harm Government control over the alcohol retail environment can reduce alcohol consumption and, consequently, alcohol harm.^{15, 44, 45} When government monopolies are dismantled and the level of privatization increases, there is an increase in alcohol sales per capita,^{5, 46} consumption and harm.^{44, 47–50} For example, in British Columbia, **the increase in privatization (and retail alcohol density) was associated with an increase in alcohol-related mortality.⁵¹ So, people are literally dying at a higher rate in the pursuit of profits.**

Evidence: Hours and density matter Evidence shows that restricting the physical availability of alcohol by regulating the times when alcohol can be sold and limiting outlet density may decrease alcohol harm at the population level.^{5, 33, 57} **Increasing the hours of sale by greater than 2 hours** has been shown to be related to increases in alcohol-related harms, such as **an 11% relative increase in traffic injury crashes and a 20% relative increase in weekend emergency department admissions.⁵⁸ How will that help to end hallway medicine?**



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MEMO

To: Municipality of South Huron, Rebekah Msuya-Collison
From: Sarah Smith, Planner
Date: June 11, 2019
RE: **By-law # 13-2019 Pinnacle Zoning By-law Amendment Application**

The following memo has been prepared in response to an identified error with South Huron By-law #13-2019 as passed in conjunction with Pinnacle Zoning By-law Amendment Application File # D14-SHu Z19-2018 Pinnacle Homes.

At the February 19th, 2019 Public Meeting, and subsequent February 19th, 2019 South Huron Regular Council Meeting, By-law #13-2019 was passed and given third and final reading. Per the direction of Council, items and zoning pertaining to lands to be re-zoned "R3-9" Residential High Density Special Provisions were deferred and to be brought back at a later date for Council consideration.

The accompanying By-law #13-2019 was not changed as a result of this deferral and By-law #13-2019 as signed by the South Huron Mayor and South Huron Clerk still included text and map reference to the R3-9 zone and related site specific zone provisions. The accompanying Schedule "A" Purpose and Effect and accompanying Schedule "B" also included reference to the R3-9 zone.

The formal Notice of Passing that was issued on April 1st, 2019 correctly denotes that requests pertaining to change of zone to R3-9 were deferred. It is recommended By-law #13-2019 be amended to remove all references to the R3-9 zone, or the attached modified By-law #13-2019 be signed and replace the previous by-law that was passed. This error can be considered a procedural error and By-law #13-2018, nor related Zoning By-law Amendment Application File # D14-SH Z19-2018 does not require formal circulation.

To aid in this correction, staff have prepared a revised By-law #13-2019 and accompanying schedules and maps which omit reference to R3-9 as directed by South Huron Council when this portion of Zoning By-law Amendment Application D14-SHu Z19-2018 was deferred. Alternately, South Huron may decide to manually modify/alter By-law #13-2018 noting changes and to remove reference to the R3-9 zone.



The Corporation of the Municipality of South Huron

By-Law #13- 2019

To amend By-Law #69-2018, being the Zoning By-Law for the Municipality of South Huron for lands known as Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #69-2018 for the Municipality of South Huron, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Part of Lot 15, Concession 1, former Usborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.
2. That By-Law #69-2018 is hereby amended by changing the zone symbol from the existing Development Zone (D) and Low Density Residential Zone (R1) to a Residential Medium Density Special Provisions Zone (R2-3), Residential Medium Density Special Provisions Zone (R2-4), Open Space Zone (OS), Open Space Special Provisions Zone (OS-1), on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That By-law 69-2018 is hereby amended by adding Section 20.10.3:

20.10.3 R2-3

Notwithstanding the Zone Provisions of Section 20.4 to the contrary, in the area zoned R2-3 the following special provisions apply:

- a) Zone Area (minimum) Interior Property – 420 square metres
- b) Zone Frontage (minimum) Interior Property – 12m
- c) Front Yard (minimum) – 6m
- d) Zone Coverage – 40%

4. That By-law 69-2018 is hereby amended by adding Section 20.10.4:

20.10.4 R2-4

Notwithstanding the Zone Provisions of Section 20.7 to the contrary, in the area zoned R2-4 the following special provisions apply:

- a) Minimum Property Frontage (Interior Unit) – 7.8m
- b) Minimum Property Frontage (End Unit) – 7.8m

- c) Minimum Zone Area (Interior Dwelling Units) – 276 sq.m
- d) Minimum Property Depth – 35m
- e) Minimum Rear Yard Setback – 7.5m
- f) Number of Dwelling Units per Building – 6
- g) Minimum side yard setback adjacent to Hydro easement (specific to lots 11, 12, and 31) – 1m
- h) The regulations of Section 3.37 Setbacks from Lanes and Easements does not apply to the lands zoned R2-4

- 5. That the purpose and effect of this amendment, identified as Schedule “A”, attached hereto, forms an integral part of this by-law.
- 6. That the Municipality of South Huron Zoning By-law Location Map, identified as Schedule B, attached hereto, forms an integral part of this by-law.
- 7. That the Municipality of South Huron Zoning By-law Zone Map 5E, identified as Schedule C, attached hereto, forms an integral part of this by-law.
- 8. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first time this _____ day of _____, 2019.

Read a second time this _____ day of _____, 2019.

Read a third time and finally passed this _____ day of _____, 2019.

George Finch, Mayor

Rebekah Msuya-Collison, Clerk

Schedule "A" to By-Law #13-2019

Corporation Of The Municipality Of South Huron

By-Law #13-2019 has the following purpose and effect:

This By-law affects the property legally described as Part of Lot 15, Concession 1, former Osborne Ward, Registered Plan 22R3785 and Registered Plan 22R5066 with Right of Way (ROW), Municipality of South Huron.

The subject lands are located in the southeast end of Exeter, fronting on Simcoe Street. The applicant proposes to develop a residential subdivision on the subject parcel consisting of 57 multiple attached units, 13 single detached dwellings, two stormwater management ponds and two open space blocks. The proposed access will be off Simcoe Street, south of Albert Street, and off Highway 4 to the west of the development. The development is proposed in two phases. Phase 1 includes 8 single detached dwellings, 24 multiple attached units, two stormwater management ponds, and open space. Phase 2 includes 5 single detached dwellings, 33 multiple attached units, and open space. An Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision have been submitted to facilitate the proposed development.

The subject lands are currently designated Residential in the South Huron Official Plan. The Official Plan amendment proposes a site specific special policy area to permit a maximum number of multiple attached units per building of six (6) when the South Huron Official Plan currently sets a maximum number of four (4) multiple attached units per building.

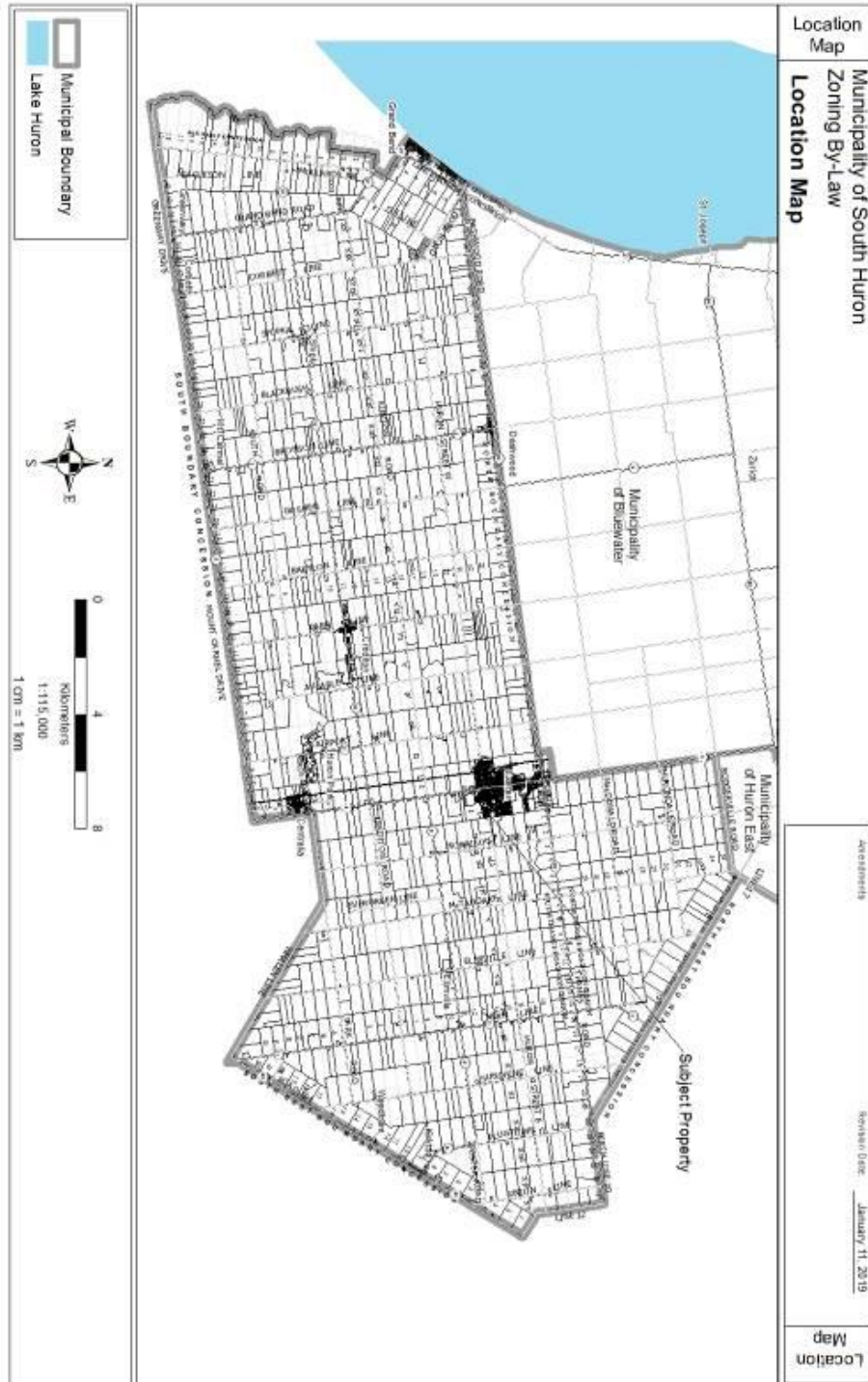
The Zoning By-law amendment proposes a zone change from the existing Development (D) and Low Density Residential Zone (R1) to a Residential Medium Density Special Provisions zone (R2-3), Residential Medium Density Special Provisions zone (R2-4), Open Space zone (OS) and Open Space Special Provision (OS-1) to permit stormwater management ponds.

The original zoning by-law amendment application also requested a zone change for an adjacent property from Development (D) to Residential High Density Special Provisions (R3-9) to permit a stacked/clustered townhouse development. The South Huron Comprehensive Zoning By-law does not have provisions for this type of development; a site specific zone is proposed. This portion of Zoning By-law Amendment Application Z19-2019 has been deferred by the Municipality of South Huron and will be dealt with at a future South Huron Council meeting.

The concurrent application for Official Plan Amendment for a site specific special policy area to permit a maximum number of multiple attached units per building of six (6) has been submitted under South Huron OPA Amendment #17. This Zoning By-law amendment will not come into force until the Official Plan Amendment (OPA#17) is approved by the County of Huron, in accordance with Section 42(21) of the Planning Act.

This By-law amends Zoning By-law #69-2018 of the Municipality of South Huron. Maps showing the general location of the lands to which this proposed zoning by-law amendment applies are shown on the following pages.

Schedule "B" to By-Law #13- 2019 Corporation Of The Municipality Of South Huron

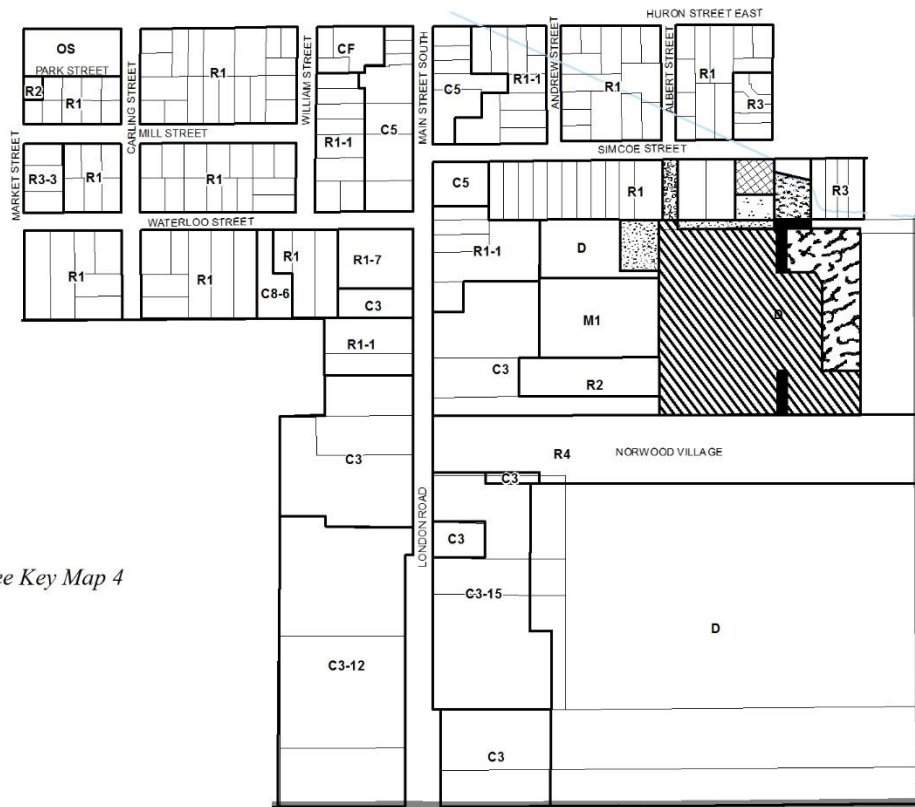


Schedule "C" to By-Law #13- 2019 Corporation Of The Municipality Of South Huron

Zone Map 5E	Municipality of South Huron Zoning By-Law Exeter	Amendments Revision Date: <u>June 10, 2019</u>	Zone Map 5E
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See Key Map 5C

See Key Map 5F



See Key Map 4

- Zone change from R1 (Low Density Residential) to R2-3 (Medium Density Residential Special Provisions)
- Zone change from R1 (Low Density Residential) to R2-4 (Medium Density Residential - Special Provisions)
- Zone change from R1 (Low Density Residential) to OS-1 (Open Space Special Provisions)
- Zone change from R1 (Low Density Residential) to OS (Open Space)
- Zone change from D (Development) to R2-3 (Medium Density Residential - Special Provisions)
- Zone change from D (Development) to R2-4 (Medium Density Residential - Special Provisions)
- Zone change from D (Development) to OS-1 (Open Space - Special Provisions)
- Zone change from D (Development) to OS (Open Space)

See Key Map 6

<p> Property Boundary</p> <p> Settlement Boundary</p> <p> Watercourses</p>	<p> AG1 (Unless otherwise noted)</p>	<p>1 cm = 40 meters</p>	
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The Corporation Of The Municipality Of South Huron

By-Law #47-2019

Being a by-law to amend By-Law 46-2018 (Appoint Members to Emergency Management Committee) to appoint an Alternate Community Emergency Management Coordinator

Whereas Ontario Regulation 380/04 made pursuant to the *Emergency Management and Civil Protection Act*, requires every municipality to designate an employee of the municipality or a member of the council as its Community Emergency Management Program Coordinator who shall co-ordinate the development and implementation of the municipality's emergency management program within the municipality and shall co-ordinate the municipality's emergency management program in so far as possible with the emergency management programs of other municipalities, of ministries of the Ontario government and of organizations outside government that are involved in emergency management; and

Whereas the Council of the Municipality of South Huron passed By-law 46-2018 on May 22, 2018 to appoint members to South Huron Community Emergency Committee and paragraph 1(b) appointed CAO/Community Emergency Management Coordinator (Alternate) to the Committee; and

Whereas the Council of the Corporation of the Municipality of South Huron wishes the CAO remain on the Emergency Management Program Committee and wishes to appoint an Alternate Community Emergency Management Coordinator ("Alternate CEMC");

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That By-Law 46-2018 be amended to reflect that Jeremy Becker is hereby appointed the Alternate Community Emergency Management Coordinator of the Corporation of the Municipality of South Huron.
2. That this By-Law shall come into force and take effect upon its passing.

Read a first and second time this 17th day June, 2019.

Read a third time and passed this 17th day of June, 2019.

George Finch, Mayor

Rebekah Msuya-Collison, Clerk



**The Corporation of The Municipality of South Huron
By-Law # 48-2019**

**Being a by-law to appoint a Fire Prevention Officer for the purposes of delivering
Fire Safety and Fire Inspection Services within the Municipality of South Huron.**

Whereas *Fire Protection and Prevention Act*, S.O. 1997, Chapter 4, Section 19 Section 2 provides, generally that every municipality shall establish a program in the municipality which must include such other fire protection services as it determines may be necessary in accordance with its needs and circumstances; and

Whereas the Council of the Corporation of the Municipality of South Huron deems it necessary to appoint a Fire Prevention Officer for the purpose of being delegated as fire prevention officer under the *Fire Protection and Prevention Act* O. Reg to perform the duties as a fire prevention officer to the South Huron Fire Department;

Whereas the Fire Prevention Officers must be members of a Fire Department to qualify for designation in order to be authorized to enforce the regulations under the Fire Code; and

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That Mike Herbert be appointed as Fire Prevention Officer for the South Huron Fire Department for the purposes of delivering Fire Prevention, Fire Safety and Fire Inspection services within the Municipality of South Huron.
2. That this appointment shall become effective upon the passing of this by-law.
3. That By-Law # 86-2018 is hereby rescinded

Read a first and second time this 17th day of June, 2019.

Read a third and final time this 17th day of June, 2019.

George Finch, Mayor

Rebekah Msuya-Collison, Clerk



The Corporation of the Municipality of South Huron

By-Law #49-2019

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the Regular Council Meeting of June 17, 2019, in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Local Planning Appeal Tribunal or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.

4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 17th day of June, 2019

Read a third time and passed this 17th day of June, 2019

George Finch, Mayor

Rebekah Msuya-Collison, Clerk