



Corporation of the Municipality of South Huron
Agenda - Regular Council Meeting

Monday, October 16, 2017, 6:00 p.m.
Council Chambers - Olde Town Hall

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at g.scharback@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

Welcome & O Canada

2. Public Meeting

Recommendation:

That South Huron Council adjourn at _____ p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendment D14-08-2017 for WVRH Holdings Inc. (Barton)

3. Amendments to the Agenda, as Distributed and Approved by Council

Recommendation:

That South Huron Council approves the Agenda as presented.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 Jim Lynn - Economic Development Board - Growing Success Presentation

1

Recommendation:

That South Huron Council receives the delegation as presented from the Huron County Economic Development Board.

5.2 Brittany Wise - South Huron Promotional Videos

Recommendation:

That South Huron Council receives the delegation as presented by Brittany Wise re South Huron Promotional Videos.

6. Minutes

6.1	Minutes of the Regular Council Meeting of October 2, 2017	8
6.2	Minutes of the Court of Revision of October 2, 2017	20

Recommendation:

That South Huron Council adopts the minutes of the Regular Council Meeting and Court of Revision of October 2, 2017, as printed and circulated.

7. Councillor Board and Committee Reports

7.1	Upper Thames River Conservation Authority - Minutes of August 22, 2017	22
7.2	South Huron Police Services Board - Minutes of September 12, 2017	73
7.3	Municipal Heritage Advisory Committee - Minutes of September 26, 2017	79

Recommendation:

That South Huron Council accept the recommendation of the Municipal Heritage Advisory Committee to approve the proposed wording, as researched by the Committee and approved by the property owner for Historical Sign wording for the Commercial Hotel.

Recommendation:

That South Huron Council accept the recommendation of the Municipal Heritage Advisory Committee to consult with the Bissett School property owner regarding the preliminary wording, size and placement of the sign on the property.

Recommendation:

That South Huron Council accept the recommendation of the Municipal Heritage Advisory Committee and request staff to prepare the site for placement of the time capsule.

Recommendation:

That South Huron Council accept the recommendation of the Municipal Heritage Advisory Committee to direct inclusion of information in the South Huron Hub regarding the Century Farm program and request that owners of farms that qualify since the 2014 recognition, by remaining in the same family for 100 years, submit their information to the Heritage Advisory Committee to have the appropriate research completed for 100 Year Farm Recognition.

Recommendation:

That South Huron Council accept the recommendation of the South Huron Heritage Advisory Committee to approve the installation of radio communications equipment, being an antenna on the roof of the building and a small communications box stored inside the building, at the South Huron Municipal Office.

Recommendation:

That the minutes of the following committees and/or boards be received as presented to Council:

- Upper Thames River Conservation Authority - Minutes of August 22, 2017
- South Huron Police Services Board - Minutes of September 12, 2017;
- Municipal Heritage Advisory Committee - Minutes of September 26, 2017.

8. Staff Reports

8.1 Planning

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|-------|--|----|
| 8.1.1 | S. Smith, Huron County Planner re Severance Application B57-2015 (Oakwood) | 85 |
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Recommendation:

That South Huron Council recommends to Huron County Council that Consent for file B57-2015 be granted with conditions as set out in the Planner's report dated October 6, 2017.

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| 8.1.2 | S. Smith, Huron County Planner re Part Lot Control Exemption (1068775 Ontario Ltd.) | 91 |
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Recommendation:

That South Huron Council receives the report from S. Smith, Huron County Planner re: request to exempt Block 11, Plan 22M-11 from Part Lot Control pursuant to Section 50(7) of the Planning Act; and

That the request be approved and the corresponding by-law be passed with an expiry date of December 18, 2017.

8.2 Financial Services

- 8.2.1 S. Becker, Financial Services Manager/Treasurer - 2017 Council Expenses as of September 30, 2017 94

Recommendation:

That South Huron Council receives the report from S.Becker, Financial Services Manager/Treasurer re: 2017 Council Expenses as of September 30, 2017

8.3 Environmental Services

- 8.3.1 D. Giberson, Environmental Services Director - Proposed DRAFT 2018 Operating and Capital Budget for Grand Bend Area Sewage Treatment System 97

Recommendation:

That South Huron Council receive the report from D. Giberson, ESD Director RE: Proposed DRAFT 2018 Operating and Capital Budget for Grand Bend Area Sewage Treatment System and provide comments to the Administering Municipality and the Grand Bend Joint Sewage Board.

8.4 Transportation Services

8.5 Community Services

8.6 Development Services

8.7 Emergency Services

8.8 Corporate Services

- 8.8.1 G. Scharback, Corporate Services Manager/Clerk - Schroeder-Powe Municipal Drain 2017 Tender 107

Recommendation:

That South Huron Council receive the report from Genevieve Scharback, re: Schroeder-Powe Municipal Drain 2017 Tender; and

That South Huron Council award the tender for construction of the Schroeder-Powe Municipal Drain 2017 Tender to A.G. Hayter Contracting Ltd., in the amount of \$43,951.35, including HST.

8.9 Administration

8.9.1 D. Best, Chief Administrative Officer/Deputy Clerk - Follow-up Resolution 391-2017

109

Recommendation:

That South Huron Council receives the report from D. Best, Chief Administrative Officer/Deputy Clerk re: a follow up on Resolution 391-2017 for information purposes.

9. Deferred Business

10. Notices of Motion

10.1 Notice of Motion

Recommendation:

Moved by C. Hebert

Whereas the Municipality of South Huron Council has had the opportunity to host an Open House for the Community Hub/Recreation Centre in Exeter; and

Whereas feedback from the public requesting Council consider incorporating a second ice pad and an indoor pool as part of the Community Hub/Recreation Centre was heard; Therefore

Be it resolved that a feasibility study to consider incorporation of a second ice pad and indoor pool be undertaken for the planning of future phases to the project; and

Be it resolved that the Outdoor Pool/Washroom project in Exeter be authorized to proceed to an upset limit of \$1.7 million all inclusive; and

Be it resolved that Administration be authorized to develop a report to provide options to finance the Outdoor Pool/Washroom project at a future Council meeting.

10.2 Notice of Motion

Recommendation:**Moved by W. Deluca**

Be it resolved that the CAO contact Ben Lobb MP and Lisa Thompson MPP and invite them to attend a council meeting to share ideas, concerns and provide updates and information on various programs that could be advantageous to the Municipality of South Huron.

11. Mayor & Councillor Comments and Announcements12. Communications

12.1	ROMA - Municipal Conference Delegations Information	114
12.2	Ministry of Citizenship and Immigration - June Callwood Outstanding Achievement Award	115
12.3	Ministry of Community Safety and Correctional Services - OPP Billing Model	116
12.4	OPP Municipal Policing Bureau - 2018 Annual Billing Statement	118
12.5	Ministry of Environment and Climate Change - Release of Chief Drinking Water Inspector's Annual Report	135
12.6	Ministry of Seniors Affairs - Seniors Community Grant Program	136
12.7	South Huron Heritage Advisory Committee letter	138
12.8	Dashwood Hall Board - Washroom Project	141
12.9	Jessica's House - Request Noise By-law Exemption	142

Recommendation:

That South Huron Council allows the Jessica's House events for the first annual Jessica's House Music Weekend to be held on the evening of June 22, 2018 to be exempt from Noise By-Law 30-2006 up to 2:00 a.m. on June 23, 2018.

12.10	Bill Dougherty - Intersection, Airport Line and Dashwood Road	143
12.11	Exeter's Santa Claus Parade - Save the Date	144
12.12	Supporting Mental Health & Awareness Flyer	147

12.13	Township of Montague - Support Resolution re Surplus Zoning Severances	148
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Recommendation:

That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1	By-Law No. 59-2017 - Authorize Ontario Infrastructure and Lands Corporation Debenture	149
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Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #59 -2017, being a by-law to authorize certain new capital works of the Corporation Of The Municipality Of South Huron (the "municipality"); and

To authorize the submission of an application to Ontario Infrastructure And Lands Corporation ("OILC") for financing such capital works; and

To authorize temporary borrowing from OILC to meet expenditures in connection with such works; and

To authorize long term borrowing for such works through the issue of debentures to OILC.

15.2	By-Law No. 60-2017 - Zoning By-Law - WVRH Holdings Inc. (Cam Barton)	157
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Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #60-2017, being a by-law to amend Zoning By-Law #13-84, of the former Township of Usborne, for lands known as Conc 3 PT Lot 15, Usborne Ward (40507 Huron Street).

- 15.3 By-Law No. 61-2017 - Part Lot Control Exemption - McLean (1068775 Ontario Ltd) 161

Recommendation:

That South Huron Council gives first and second reading to By-law #61-2017, being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 22M-11 being Block 11, Town of Exeter, Municipality of South Huron, County of Huron.

16. Confirming By-Law

- 16.1 By-Law No. 62-2017 – Confirming By-Law 163

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #62-2017, being a by-law to confirm matters addressed at the October 16, 2017 Council meeting.

17. Adjournment

Recommendation:

That South Huron Council hereby adjourns at _____ p.m., to meet again on November 6, 2017 at 6:00 p.m. or at the Call of the Chair.



GROWING SUCCESS:

**A SERVICE DELIVERY REVIEW OF ECONOMIC
DEVELOPMENT SERVICES IN HURON COUNTY**

An Initiative of the
Huron County Economic Development Board

About The Board

- HCEDB was established in January of 2015 to advise County Council on matters related to strengthening the regional economy
- Comprised of 8 leaders from the private sector and three members of Council
- Guided by a strategic plan, HCEDB has focused on number of foundational issues
- The Board's responsibility includes identifying opportunities to improve the delivery of development services at county and municipal level.

Growing Success

- Current emphasis is on reviewing our efficiency and effectiveness as an economic development service provider – *Growing Success Project*
- In an increasingly competitive development environment, we need to ensure that our service levels are delivering outstanding results that meet client expectations
- Without this review, The Board feels we're flying blind in the race to attract new investment – we don't know if we're winning, losing or even if we're still in the game!
- This review is government's due diligence to ensure value for tax funding

Growing Success

- Beginning this December, a professional consultant will collect information from County and municipal staff for analysis
- The Board is looking for a series of independent recommendations on how to improve the efficiency and effectiveness of our development services
- There is no pre-determined outcome in mind.
- In fact, the review may validate that Huron County is a best-in-class development service provider in Ontario, but we need to look to know

Partners in Development

- As development services are provided across municipal boundaries, The Board cannot undertake this project alone
- The cooperation and active participation of our partner municipalities is absolutely vital
- Demonstrates our shared commitment to ensuring that needs of our development clients are being met
- The results of this study will benefit the County and all municipalities

Next Steps

- The Board has engaged all municipal councils and is looking forward to discussing the Growing Success Project as a delegation to Councils or to staff.
- A project RFP will be posted on October 13th with a deadline for submission by November 3rd
- The contract will be awarded November 15th
- At the latest, the final report will be delivered March 31st



THANK YOU

The Board looks forward to working with you on our Growing Success!

Please forward questions to the Huron County Economic Development Department at:

tourism@huroncounty.ca

519-524-8394 ext. 6



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Monday, October 2, 2017, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
Genevieve Scharback, Corporate Services Manager/Clerk
Sandy Becker, Financial Services Manager/Treasurer
Don Giberson, Environmental Services Director
Sarah Smith, Huron County Planner
Rebekah Msuya-Collison, Deputy Clerk

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

None.

3. Amendments to the Agenda, as Distributed and Approved by Council

The agenda was amended to include Notice of Motions 10.1 and 10.2.

Motion: 380-2017

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 Diane Millian, Huron County Social and Property Services - Ontario Early Years

Diane Millian, Huron County Social and Property Services provided a presentation about Ontario's Vision for the Early Years program. She highlighted the program and services provided in Huron County. A copy of the full presentation is included in the Agenda package posted on the municipal website.

Mayor Cole thanked Ms. Millian for her very educational presentation.

Motion: 381-2017

Moved: T. Tomes

Seconded: D. Frayne

That South Huron Council receives the delegation as presented from Diane Millian, Huron County Social and Property Services re Ontario's Vision for the Early Years.

Disposition: Carried

5.2 Kevin Dickins - re Indoor Pool decision

Kevin Dickins presented a power point presentation requesting that Council reconsider the decision not to pursue the option of an indoor pool. He reviewed municipal documents related to recreation, including the current Strategic Plan and Age Friendly Plan.

Mr. Dickens presented a petition to Council asking Council to direct staff to pursue the development of a new recreation facility which incorporates an indoor pool, walking track, community hub and wellness space with the potential for a twin pad arena. A copy of the full presentation and petition is included in the Agenda package posted on the municipal website.

Mayor Cole thanked Mr. Dickens for his presentation.

Motion: 382-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the delegation as presented from Kevin Dickins re indoor pool decision.

Disposition: Carried

6. Minutes

6.1 Minutes of the Committee of Adjustment of September 18, 2017

6.2 Minutes of the Regular Council Meeting of September 18, 2017

The Clerk advised that the Committee of Adjustment minutes have been amended to reflect the correct title of the members of the Committee.

Motion: 383-2017

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Council adopts the minutes of the Committee of Adjustment Meeting and Regular Council Meeting of September 18, 2017, as amended.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 South Huron Police Services Board - Minutes of August 22, 2017

Motion: 384-2017

Moved: D. Frayne

Seconded: M. Vaughan

That the minutes of the following committees and / or boards be received as presented to Council:

- **South Huron Police Services Board - Minutes of August 22, 2017.**

Disposition: Carried

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner re Severance Application - (Kuiack) B58-2017

Motion: 385-2017

Moved: C. Hebert

Seconded: T. Tomes

That South Huron Council recommends to Huron County Council that Consent for file B58-2017 be granted with conditions as set out in the Planner's report dated September 22, 2017.

Disposition: Carried

8.2 Financial Services

8.2.1 S. Becker, Financial Services Manager/Treasurer - Annual Investment Report

Motion: 386-2017

Moved: D. Frayne

Seconded: T. Oke

That South Huron Council receives the report Sandy Becker, Financial Services Manager/Treasurer, re: Annual Investment Report for information.

Disposition: Carried

8.3 Environmental Services

8.3.1 D. Giberson, ESD Director - Tender Results for the Replacement of two Four Wheel Drive Pickup Trucks

Mr. Giberson advised that the trucks will be serviced locally, and explained that all bids received met the minimum specifications set out in the tender document.

Motion: 387-2017

Moved: T. Oke

Seconded: W. DeLuca

That South Huron Council receive the report from D. Giberson, ESD Director RE: Tender Results for the Replacement of two Four Wheel Drive Pickup Trucks; and

That South Huron Council accept the tender received from the low bidder Oxford Dodge Chrysler (1992) LTD and authorize award of a contract for Tender Results for the Replacement of two Four Wheel Drive Pickup Trucks in the amount of \$60,796.00 (plus HST).

Disposition: Carried

8.3.2 D. Giberson, ESD Director - DWQMS Annual Management Review

Motion: 388-2017

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council receives the report from Don Giberson, ESD Director re: DWQMS Annual Management Review and selects a Council representative to participate in this review, being Councillor Craig Hebert.

Disposition: Carried

8.4 Transportation Services

8.5 Community Services

8.6 Development Services

8.7 Emergency Services

8.8 Corporate Services

8.8.1 Road Name Change Information

Motion: 389-2017

Moved: W. DeLuca

Seconded: M. Vaughan

That South Huron Council receives the report from Genevieve Scharback, Corporate Services Manager/Clerk; and

That South Huron Council hereby direct the Clerk to proceed with the Road Name Change for Dump Road.

Disposition: Carried

8.8.2 Vision, Mission, Values Statement

Motion: 390-2017

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk; and

That South Huron Council approve the one page document setting out the vision, mission and values set out in the Strategic Plan, as presented; and

That South Huron Council provide direction for further promotion of the Vision, Mission, Value Statement document.

Disposition: Carried

8.9 Administration

9. Deferred Business

10. Notices of Motion

10.1 Notice of Motion

Motion: 391-2017

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council direct staff to provide a written report outlining tax implications of an indoor pool in South Huron, based on an estimated cost of \$15 million dollars.

Disposition: Carried

10.2 Notice of Motion - YMCA Report

Mayor Cole passed the gavel to Deputy Mayor Frayne at this time, 7:00 p.m.

Councillor Vaughan requested clarification regarding the intent of this motion. Mayor Cole advised that she met with YMCA representatives and they can educate Council on options for programming and costs associated with the pool.

Mayor Cole called for a recorded vote.

Motion: 392-2017

Moved: M. Cole

Seconded: M. Vaughan

Whereas South Huron Council approved recommended initiatives to explore options for YMCA collaboration and the creation of Age Friendly Initiatives, whereby seniors needs should be aligned with any new recreation initiative to support active and healthy lifestyles;

Be it resolved that South Huron Council direct the CAO to provide a report regarding advantages and disadvantages of YMCA collaboration, and costs associated to users and taxpayers.

Recorded	For	Against	Abstain
M. Cole	X		
D. Frayne	X		
T. Tomes		X	
M. Vaughan		X	
W. DeLuca		X	
C. Hebert		X	
T. Oke	X		
Results	3	4	0
Disposition: Defeated			

10.3 Notice of Motion - Feasibility Study

Councillor DeLuca called for a recorded vote.

Following the vote, 7:30 p.m., Deputy Mayor Frayne returned the gavel to Mayor Cole.

Motion: 393-2017

Moved: M. Cole

Seconded: M. Vaughan

Whereas South Huron Council has entered into an agreement with OMAFRA for funding with RED grant, and with FCM for feasibility study of a net zero/Master Plan for Recreation Centre/Hub; and

Whereas the highest key priority of Strategic Plan was to update the 2009 Recreation Master Plan and to focus on recreational activities for all ages;

Be it resolved that South Huron Council endorses the feasibility study to include swimming and water therapy facilities and programs.

Recorded	For	Against	Abstain
M. Cole	X		
D. Frayne		X	
T. Tomes		X	
M. Vaughan	X		
W. DeLuca		X	
C. Hebert		X	
T. Oke		X	
Results	2	5	0
Disposition: Defeated			

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne attended the rededication ceremony for the Legion monument and Vimy Oaks. He noted that the Huron Manufacturing Association Gala is coming up, and shared pamphlets about new pedestrian crossings.

Councillor Vaughan requested an update on the response to positions posted for committee members for the Recreation Centre/Community Hub and the Pool/Washroom projects. CAO Best advised that there has been very few responses and he will extend the timeline and ask for applications at the Public Information session on October 4, 2017.

Councillor Oke congratulated the County on the successful tent at the International Plowing Match and thanked South Huron volunteers.

Councillor Tomes noted his appreciation to those that helped with the Canada 150 Past and Present Council dinner. It was well attended and many positive comments have been received about the event.

Councillor Tomes requested clarification of the procedure for disposing of municipal lands. CAO Best advised of the process and clarified that disposing of jointly owned property would require collaboration with the other owner.

Councillor DeLuca noted that the Canada 150 Past and Present Council Dinner was a successful event, enjoyed by attendees.

Mayor Cole attended IPM and noted it was a great success. She reviewed interest shown by visitors to the South Huron barn regarding the proposed Community Hub project and concerns about increased property taxes.

Mayor Cole shared the O.P.P. strategic plan for the next three years, as developed by Inspector Younan.

She reiterated the need to explore funding options and she will proceed with exploring those options to move forward with recreation projects.

Councillor DeLuca noted the need for the CAO to be included in that process.

12. Communications

12.1 Ministry of Tourism, Culture and Sport - South Huron AMO Delegation

12.2 OMAFRA - Ontario 150 Complimentary Commemorative signs

This item will be promoted through the Hub, the municipal website and social media.

12.3 2018 OGRA Conference

Motion: 394-2017

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council authorizes the Clerk to complete 2018 OGRA conference registration and book rooms for the following representatives to the 2018 OGRA conference:

Mayor Cole

Disposition: Carried

12.4 2017 Ontario West Municipal Conference

Motion: 395-2017

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council authorizes the Clerk to complete the 2017 Ontario West Municipal Conference registration for the following representatives:

Mayor Cole, Deputy Mayor Frayne, Councillor Vaughan, Councillor Tones.

Disposition: Carried

12.5 BRA Board Meeting Notes - September 2017

12.6 South Huron Heritage Advisory Committee - Request Support

Motion: 396-2017

Moved: T. Oke

Seconded: D. Frayne

That South Huron Council support the Heritage Advisory Committee's budget proposal of \$3,000 to be considered in the 2018 budget.

Disposition: Carried

12.7 South Huron District High School - South Huron Community Centre use in case of emergency

CAO Best will follow up on this matter with the school principal and provide a report to a future Council meeting on what can be provided, with a draft Memorandum of understanding.

12.8 South Huron Canada Day 150 Committee - 2017 Community Grant Report and Release Request

12.9 South Huron Chamber of Commerce - 2017 Community Grant Report

12.10 South Huron Community Theatre - 2017 Community Grant Status Report

12.11 Big Brothers Big Sisters of South Huron - 2017 Community Grant Status Report

12.12 Exeter BIA - 2017 Community Grant Status Report

12.13 St. John Ambulance - 2018 Fundraising Goal and Request for Donation

12.14 City of Hamilton - Assessment Act Amendments

12.15 Corlette and Brad Elder - Request - Indoor Pool

Mayor Cole advised that Councillors should not contact anyone on behalf of Council, correspondence should go through staff, as directed by Council.

The Clerk was directed to provide a response to Corlette and Brad Elder noting their correspondence was received by Council.

12.16 Mary Jane Culbert - Thank You

Motion: 397-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 57-2017 - Appoint Building Inspector

Motion: 398-2017

Moved: C. Hebert

Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #57-2017, being a by-law to Appoint a Building Inspector for the Corporation of the Municipality of South Huron.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 58-2017 – Confirming By-Law

Motion: 399-2017

Moved: T. Oke

Seconded: W. DeLuca

That the South Huron Council gives first, second and third and final reading to By-Law #58-2017, being a by-law to confirm matters addressed at the October 2, 2017 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 400-2017

Moved: D. Frayne

Seconded: T. Oke

That South Huron Council hereby adjourns at 8:05 p.m., to meet again on October 16, 2017 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk



Corporation of the Municipality of South Huron

Minutes - Court of Revision

Monday, October 2, 2017, 5:30 p.m.

Council Chambers - Olde Town Hall

Members Present: Dave Frayne - Member
Tom Tomes - Member
Marissa Vaughan - Chair
Staff Present: Dan Best, CAO
Genevieve Scharback, Corporate Services Manager/Clerk

1. Meeting Call to Order

Chair M. Vaughan called the meeting to order at 5:30 p.m.

Motion: CR01-2017

Moved: D. Frayne

Seconded: T. Tomes

That the Court of Revision for the Schroeder-Powe Municipal Drain 2017 hereby convenes at 5:30 p.m.

Disposition: Carried

2. Disclosure of pecuniary Interest and the General Nature Thereof

None.

3. Schroeder-Powe Municipal Drain 2017

The Clerk reviewed the procedures for the Court of Revision.

3.1 Comments

3.1.1 ABCA- David Heinbuck, Lands and Water Technologist

Court received comments from David Heinbuck, Lands and Water Technologist at the Ausable Bayfield Conservation Authority noting that an initial assessment of the proposed works for the drain has been completed and they have determined that a clearance letter and the associated review fee are not necessary in this instance.

The scope of the proposed works have very minor impacts to the receiving watercourse. The ABCA noted that care should be taken to perform work in suitable conditions, so as not to release deleterious substances downstream into the open channel of the Kuhn Drain.

3.2 Appeals

No written appeals were received, nor were any verbal appeals received at meeting time.

3.3 Questions Raised by Members

None.

3.4 Questions Raised by Landowners

There were no questions raised by landowners.

4. Decision

Motion: CR02-2017

Moved: T. Tomes

Seconded: D. Frayne

That the Court of Revision for the Schroeder-Powe Municipal Drain 2017 adopt the Schedule of Assessments as prepared by the Engineer.

Disposition: Carried

5. Adjourn

Motion: CR03-2017

Moved: T. Tomes

Seconded: D. Frayne

That the Court of Revision now closes at 5:39 p.m.

Disposition: Carried

Chair

Genevieve Scharback, Clerk



August 10, 2017

**NOTICE OF
BOARD OF DIRECTORS' MEETING**

DATE: TUESDAY, August 22, 2017

TIME: 9:30 A.M. – 11:30 A.M.

LOCATION: WATERSHED CONSERVATION CENTRE
BOARDROOM

AGENDA:	TIME
1. Approval of Agenda	9:30am
2. Declaration of Conflicts of Interest	
3. Confirmation of Payment as Required Through Statutory Obligations	
4. Minutes of the Previous Meeting: Tuesday June 27, 2017	
5. Business Arising from the Minutes	
6. Business for Approval	9:35am
(a) WECS Consultant Selection (C.Tasker/D.Charles)(Doc #118057) (Report attached)(15 minutes)	
(b) Tender Award & Budget Increase Fanshawe Dam Substructure Rehabilitation Phase 4 (2017) & Phase 5 (2018)(C.Tasker/D.Charles) (Doc: FC #1095)(Report attached)(10 minutes)	
(c) i) Revised Budget (C.Saracino)(Doc: FIN #663) (Report attached)(10 minutes)	
ii) Financial Update for July 2017 (C.Saracino)(Doc: FIN #672) (Report attached)(5 minutes)	

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| 7. | Closed Session – In Camera | 10:15am |
| | (a) Glengowan Update (I.Wilcox)
(Doc #118013)(10 minutes) | |
| | (b) Pen Equity Update (T.Annett/M.Snowsell)
(verbal)(5 minutes) | |
| 8. | Business for Information | 10:30am |
| | (a) Administration and Enforcement - Section 28
(T. Annett) (Doc: ENVP #4901)
(Report attached)(5 minutes) | |
| | (b) Minimum Wage Increase Impacts
(C.Saracino)(Doc: FIN #668)
(Report attached)(10 minutes) | |
| | (c) Pioneer Village Report
(S.Dunlop)(Report attached) (5 minutes) | |
| | (d) Conservation Awards Report
(T.Hollingsworth)(Doc #118094)
(Report attached)(10 minutes) | |
| | (e) Orr Dam Wingwall Stability Study
(C.Tasker/F.Sutherland)(Doc #117893)
(Report attached)(5 minutes) | |
| | (f) International Student Placement
(I.Shah)(Doc #118067)
(Report attached)(5 minutes) | |
| | (g) Harrington Fisheries Report
(M.Fletcher)(Doc #118078)
(Report attached)(10 minutes) | |
| | (h) Harrington & Embro EA Update
(C.Tasker)(Verbal)(5 minutes) | |
| 9. | August FYI | 11:25am |
| 10. | Other Business (Including Chair and General
Manager's Comments) | |
| | <ul style="list-style-type: none"> • 2018 UTRCA Municipal Budget Workshop | |
| 11. | Adjournment | 11:30am |



Ian Wilcox, General Manager

c.c. Chair and Members of the Board of Directors

I. Wilcox	T. Hollingsworth	J. Howley	C. Ramsey	S. Musclow
C. Saracino	A. Shivas	C. Tasker	B. Mackie	P. Switzer
G. Inglis	B. Glasman	M. Snowsell	K. Winfield	B. Verscheure
T. Annett	M. Viglianti	C. Harrington	J. Skrypnyk	F. Sutherland
S. Dunlop	M. Fletcher	S. Viglianti	I. Shah	

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, AUGUST 22, 2017

Members Present:	M.Blackie M.Blosh R.Chowen A.Hopkins T.Jackson S.Levin	N.Manning H.McDermid A.Murray B. Petrie J.Salter G.Way
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Regrets:	S.McCall-Hanlon T.Birtch	M.Ryan
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Solicitor:	G.Inglis
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Staff:	F. Brandon-Sutherland M. Fletcher D.Charles C.Harrington T.Hollingsworth S.Dunlop	C.Saracino A.Shivas M.Snowsell C.Tasker I.Wilcox K.Winfield
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1. Approval of Agenda

T.Jackson moved – H.McDermid seconded:-

“RESOLVED that the UTRCA Board of Directors
approve the agenda as posted.”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Confirmation of Payment as Required Through Statutory Obligations

The Chair inquired whether the Authority has met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

4. Minutes of the Previous Meeting
June 27, 2017

N.Manning moved – G.Way seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated June 27, 2017 as posted on the Members’ web-site.”

CARRIED.

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Business for Approval

(a) WECS Consultant Selection
(Reports attached)

C.Tasker introduced David Charles, the new Water Control Structures Supervisor, and Fraser Brandon-Sutherland, Project Engineer In-Training, to the Board.

The Board can expect a draft of the new WECS Consultant Selection Policy at the November Board meeting. There will be other draft policies around procurement coming in the future.

B.Petrie brought forward the notion that bids be scored by best value, and if best value is achieved, staff approval would be a possibility. I.Wilcox agreed that this could be brought forward in the second set of policy changes.

Staff clarified that the engineering studies produced by the Consultants are all intellectual property of the UTRCA.

There were concerns raised about maintaining competition and fairness with the proposed changes. Staff clarified that there will be checks and balances that will be worked into the process that would not guarantee the existing contractors be chosen for future project phases. The Board asked that when this policy is brought back before them, past examples and how they relate to the new policy be provided so possible ‘what if’ scenarios’ can be fully explored and discussed.

S.Levin moved – T.Jackson seconded:

“RESOLVED that recommendation two be amended to read ‘Staff draft policy that builds on the considerations discussed in this report which, when approved by the board, will provide direction and guidance on the procurement of professional services. The

expected receipt date of the draft policy will be November 2017' ”

CARRIED.

T.Jackson moved – N.Manning seconded:

“RESOLVED that the Board of Directors accept the recommendations as amended.”

CARRIED.

- (b) Tender Award & Budget Increase Fanshawe Dam Substructure Rehabilitation Phase 4
(Report attached)

C.Tasker introduced the report and pointed out that in the last part of the report, the \$779, 762.00 value amount is plus taxes and includes contingencies.

C.Tasker clarified that staff decide on a case by case basis whether to include a contingency.

D.Charles clarified that increasing the budget does not change the tender amounts.

S.Levin moved – B.Petrie seconded:

“RESOLVED that the recommendation be amended to read “the Board approves to increase the project budget by \$95,305.00 and direct staff to pursue WECI funding for the increased project budget.”

CARRIED.

S.Levin moved – B.Petrie seconded:

“RESOLVED that the Board of Directors accept the recommendations as amended.”

CARRIED.

- (c) i) Revised Budget
(Report attached)

C.Saracino explained the reasoning behind approving a revised budget.

S.Levin moved – T.Jackson seconded:

“RESOLVED that the Board of Directors accept the recommendations as presented in the report.”

CARRIED.

ii) Financial Update for July 2017
(Report attached)

C.Saracino introduced her report and explained to the Board the reasons behind each of the surpluses. C.Saracino also explained the new built-in expense for depreciation on capital and the column for approval for a revised budget.

S.Levin moved – T.Jackson seconded: -

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

7. Closed Session – In Camera

There being property and legal matters to discuss,

T.Jackson moved – H.McDermid seconded:-

“RESOLVED that the Board of Directors adjourn to Closed Session – In Camera.”

CARRIED.

Progress Reported

- (a) Property and legal matters relating to the Glengowan lands were discussed.

S.Levin moved – R.Chowen seconded: -

“RESOLVED that the Board of Directors receive the report as presented in Closed Session.”

CARRIED.

- (b) Legal matters relating to Pen Equity were discussed.

8. Business for Information

- (a) Administration and Enforcement – Section 28
(Report attached)

The suggestion of adding beginning and end dates to the Section 28 report was brought forward again. Staff reported that they are currently working on a database that will be able to better

keep track of dates. When the database is complete, staff will be able to better incorporate dates into future Section 28 reports.

T.Jackson brought forward concerns about closing in drains and asked that staff created a presentation to better educate the Board on this matter. T.Annett responded that staff are currently working on a more comprehensive closures policy and when it has been drafted they will create an educational presentation around the topic and bring the policy forward for Board input.

H.McDermid moved – G.Way seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(b) Minimum Wage Increase Impacts
(Report attached)

C.Saracino explained that at this point, the UTRCA is proceeding with the assumption that the legislation will pass. She also discussed the potential impacts and changes to the On Call procedure. The Board asked that staff do more analysis to gain a better understanding of what parts of our business this will impact.

Concerns were raised about the silence on this issue from Conservation Ontario and other Conservation Authorities. T.Jackson asked that the UTRCA make a formal statement to the Ministry of Labour stating the impacts the increases will have on the organization.

T.Jackson moved – seconded R.Chowen:-

“RESOLVED that the Board directs staff to send a letter making the Ministry of Labour aware of the concerns the UTRCA has about the impacts the legislation in question will have on the operations, services and costs of this organization. The letter is to be circulate to other CAs and Conservation Ontario for support.

CARRIED.

A.Hopkins left the meeting 11:34am

(c) Pioneer Village Report
(Report attached)

S.Levin moved – H.McDermid seconded:-

“RESOLVED that the Board of Directors receive

the report as presented.”

CARRIED.

- (d) Conservation Awards Report
(Report attached)

T.Hollingsworth spoke to the report. Concerns were raised regarding category names and the number of categories. T.Hollingsworth explained that not every category would be filled every year, there would be a degree of flexibility to the program.

S.Levin moved – T.Jackson seconded:-

“RESOLVED that the Board of Directors
approve the recommendation as presented in the report.”

CARRIED.

- (e) Orr Dam Wingwall Stability Study
(Report attached)

S.Levin moved – T.Jackson seconded:-

“RESOLVED that the Board of Directors receive
the report as presented.”

CARRIED.

- (f) International Student Placement
(Report attached)

S.Levin moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors receive
the report as presented.”

CARRIED.

- (g) Harrington Fisheries Report
(Report attached)

T.Jackson expressed concerns regarding the Harrington Fisheries Report to the Board and presented his opinion based on personal experience, species specific scientific studies and discussions with a variety of fisheries experts regarding the potential negative impacts to the Brook Trout population at Harrington. He also expressed his concerns with MNRF’s position against their own science and disagrees with the statement that there will be no impact on the Brook Trout.

M.Fletcher asked for copies of the studies T.Jackson referenced. She explained that it is difficult to compare this project to the studies mentioned as they focus on lake populations and may not be applicable to the stream based populations we are addressing at Harrington. While there is no certain outcome, based on the long term UTRCA data recorded at this site, M.Fletcher feels the information available to her does not indicate the stream will get overrun by predator species.

There was a question whether there was value at this stage to ask for another opinion from an expert from Western University. It was decided that at this time getting another opinion on this matter is not feasible with timelines and may not provide any more clarity on this issue. It was suggested that the concerns expressed by all parties be presented to the engineers when designing the project.

J.Salter moved – R.Chowen seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(h) Harrington & Embro EA Update

C.Tasker gave an update on the status of the Harrington & Embro EA. UTRCA staff are hoping to have feedback from Zorra Town Council in time for the September UTRCA Board meeting.

The September Board meeting will be held at Wildwood Conservation Area with a site visit to the Harrington Mill before the meeting. The Board was also updated on the very successful Canada 150 celebration, hosted by the Harrington and Area Community Association, and the group's current fund-raising efforts.

9. August FYI
(Attached)

The attached report was presented to the members for their information.

10. Other Business

I.Wilcox reminded the Board of the 2018 UTRCA Municipal Budget Workshop being held on September 7th. This workshop is not mandatory for Board members, but asked that any members who wish to attend contact Michelle Viglianti. If possible, I.Wilcox will circulate his presentation to Board members before the Workshop.

The Species at Risk Family and Friends Day was a big success this year. It was a fun and positive event.

11. Adjournment

There being no further business the meeting was adjourned at 12:14 p.m. on a motion by N.Manning.



Ian Wilcox
General Manager
Att.

M.Blackie, Authority Chair

MEMO

To: UTRCA Board of Directors
From: Chris Tasker, Manager, Water & Information Management
Date: August 10, 2017 **Agenda #:** 6a
Subject: Water Control Structure Consultant Selection **Filename:** #118057

Recommendations

It is recommended that:

1. *The Board authorize staff to enter into agreements for professional services, for the specified 2017-18 WECI funded projects, and to the consultants specified in this report, pending the successful completion of the process identified.*
2. *Staff draft policy that builds on the considerations discussed in this report which, when approved by the board, will provide direction and guidance on the procurement of professional services.*

Purpose

This report is intended to document the consultant selection process proposed for WECI approved projects which are a logical continuation of work being undertaken by those consultants. The report also draws attention to challenges with current purchasing policies which are under review as part of a more comprehensive modernization of our accounting systems and processes. The report suggests considerations in developing policies allowing the extension of consulting services to work on related projects or subsequent phases of a project.

Background

Current purchasing policies require 3 quotations for services over \$2,500 and public tender for services which cost in excess of \$50,000. Our practice is to request proposals for consulting services related to significant projects even if they are less than the \$50,000 threshold for public tender. Proposals provide a better description of the work proposed than a simple quotation generally includes and they provide, together with the RFP/ToR, a basis for an agreement for professional services with the consultant.

Proposals are requested based on a terms or reference (ToR) and a request for proposals (RFP). While public tender is appropriate for well-defined purchases, consulting services rely considerably on the experience of the engineers to scope and define the work as part of their proposals. Even when based on a well-defined ToR, all proposals will not be equal and to establish value a proposal must be evaluated in its entirety, considering many factors in addition to cost. It is important however that we ensure that we receive good value in the cost of the engineering work rather than simply the lowest cost. For construction projects, a good design by experienced engineers helps in ensuring good value for the overall project. The additional time and cost spent on design often results in project efficiencies, decreased construction costs, and better overall value.

The typical process followed when the UTRCA procures professional services has evolved with time and includes the following steps:

- Develop a detailed Terms of Reference (ToR) which outlines the project needs and defines scope,
- Assemble all relevant background and reference information,
- Contact multiple consultants to gauge interest and capabilities,
- Request expressions of interest, to confirm consultant interest and expertise. Expressions of interest may be requested for large projects and based on the expressions of interest, proposals would be requested from only those with the appropriate expertise.
- Request proposals from the interested consultants based on the detailed ToR and a RFP
- Have the consultants develop and submit proposals. Proposals are requested in 2 parts. Part A includes the technical details (project team, understanding & methods, etc.) and Part B includes the cost (rates, as well as time assigned to each task and the staff the tasks are assigned to),
- Review and score the submitted Part A proposals. If Part A scores sufficiently high, Part B is opened and scored. Part A and Part B scores are summed to determine the total proposal score,
 - If the highest scoring proposal **is** the lowest price, staff are able to award the work and begin the project (provided it is able to be completed within approved budget)
 - If the highest scoring proposal **is not** the lowest price,
 - Draft and Submit a recommendation to the Board to award the work to the consultant with the highest scoring proposal (representing best value)
 - Project cannot proceed until Board approves award to other than lowest price

For projects where a consultant has already been engaged on related work or earlier phases, staff often seeks board approval to extend the scope of ongoing work to include the new phase or project. A recent example of this was the consulting services related to Phase 4 and 5 of the Fanshawe Painting and Concrete Repair. In cases like this the engaged consultant:

- has a clear understanding of the work completed to date,
- has been involved in the scoping of the additional work or subsequent phases,
- understands the needs of the project,
- has demonstrated their ability to carry out the work,
- has already developed some of the items needed to complete the additional work, and
- may have a considerable advantage in any competitive tender process as a result.

Utilizing engaged consultants for related work or phases, often represents the best value for the work. When requesting such exceptions to our current purchasing policies we are careful to ensure that we are receiving good value through the work. This is done by ensuring rates for services are consistent with costs of the current work which was proposed as part of a previous competitive RFP process. We also work with the consultant to refine the scope of services to those which are necessary for the project and reflect the available project budget. This has been demonstrated in past requests for board approvals to utilize consultants already engaged on related work or phases.

Discussion

Each of the two recommendations are discussed separately in the following sections.

Recommendation 1 – Approval of the Proposed Consultant Selection in Attached Table

The Board authorize staff to enter into agreements for professional services, for the specified 2017-18 WECI funded projects, and to the consultants specified in this report, pending the successful completion of the process identified.

We are requesting authorization to utilize consultants already engaged on current projects for the projects identified in the attached table. In addition to the above discussion on ensuring we receive good value for the cost, another important consideration is that these consultants have significant direct experience with these projects. Due to a recent retirement it is even more important that the project continuity in the engineering on this projects is retained to the greatest extent possible.

The UTRCA is therefore requesting the Boards approval to enter into agreements with the consulting companies identified in the attached table following successful completion of the following process:

- Develop a simplified RFP through discussion with the consultant,
- Request a proposal from the consultant based on the RFP
- Review submitted proposal to ensure that it
 - addresses project objectives,
 - includes reasonable wages & fees in keeping with costs provided for previous work,
 - demonstrates the consultant's ability to complete the project within the project schedule
 - remains within the project budget (considering consulting and construction costs, where appropriate)
- Negotiate with consultant any revisions to their proposal necessary to meet the above
- If not able to reach a satisfactory agreement, staff would request proposals from other consultants
- Staff will report to the board on the results of the selection process for these projects

The UTRCA has had positive experiences on past projects with all of the consultants being considered through this process. All three of the consulting companies have successfully won previous work through a competitive process. It is our expectation that proposals received from these consultants on these projects will provide good value and will contribute to successful projects. The projects and consultants under consideration are summarized in the attached table.

If not able to utilize experienced consultants already engaged on related work or phases through the above proposed process it is unlikely that we will be able to initiate all of the approved projects within the project schedule dictated by WECI eligibility. Funding not able to be utilized for the approved projects would be returned to WECI and funding to complete the work would have to be applied for in a subsequent year.

It is recommended that the Board authorize staff to enter into professional services agreements with the proposed consultants and specified 2017-18 WECI funded projects in the attached table, pending the successful completion of the process identified.

Project - <i>Proposed Consultant</i>	Type of Project Project Definition	Experience from Related Projects
Wildwood Dam Valve Casing Corrosion Protection – <i>AECOM Canada Ltd.</i>	Repair Develop tender docs, specifications, tendering, and contract admin for the surface prep, recoating, and corrosion protection of three corroded Bypass Valves in Wildwood Dam Tunnel.	<ul style="list-style-type: none"> • Fanshawe Dam (FND) Superstructure Painting and Electrical Work – Phases 1, 2 and 3 • Currently working on FND Painting and Concrete Repairs Phase 4&5 <ul style="list-style-type: none"> ○ Developed tender docs, specifications, tendering, and contract admin for these projects • 2011 Condition Survey Report Wildwood Dam
Broughdale Dyke – EA Riverview Dyke – EA – <i>AECOM Canada Ltd.</i>	Study Environmental Assessment to determine preferred alternative and public consultation following Feasibility Study of Management Options for London Earth Dykes. Possible alternatives being considered in these EAs include stabilization, upgrade, and extension of existing dyke to account for revised flood levels and Climate Change.	<ul style="list-style-type: none"> • 2011-2013 London Earth Dykes Stability Review • 2014-2017 Feasibility Study of Management Alternatives for the London Earth Dykes <ul style="list-style-type: none"> ○ Possible alternatives being considered in these EAs were developed as part of this feasibility study and include stabilization, upgrade, and extension of existing dyke to account for revised flood levels and Climate Change.
Pittock Dam Embankment Restoration Phase 1 – <i>B. M. Ross & Associates Ltd.</i>	Repair Complete repair of deferred embankment restoration related to PIT Control Building Replacement Work Will restore erosion downslope and along crest of dam, replace lost rock protection, repair wear from public access and drainage erosion. Includes surveys, design tender and contract administration for construction.	<ul style="list-style-type: none"> • 2014-2017 Pittock Dam Control Building Replacement Design Engineering <ul style="list-style-type: none"> ○ Developed contract and tender documents ○ Developed drawings needed surveys
West London Dyke (WLD) -Design Phase 4 – <i>Stantec Consulting Ltd.</i>	Study Next phase segment of 12 phases originally planned to renew the West London Dyke. Design of Phase 4 with construction planned for 2018.	<ul style="list-style-type: none"> • 2006 WLD Preliminary Design Report • 2007-2009 WLD Phase 1 & Phase 2 Reconstruction • 2010-2016 WLD Master Repair Plan • 2010-2014 WLD Interim Repairs • 2014-2017 WLD N.Branch Thames River – Tech. Invst, Post EA Concept Design (Phase 3-9), Post EA Phase 3 Final Design • 2016-2017 WLD Phase 3 Reconstruction
WLD Erosion Control - Environmental Assessment (EA) – <i>Stantec Consulting Ltd.</i>	Study Following preliminary investigations of toe erosion problems at the West London Dyke in 15/16 within Concept Plan undertake a Class EA to develop preferred alternative to address identified erosion problems.	<ul style="list-style-type: none"> • (in addition to those above) • 2016 WLD River Morphology and Scour Remediation Report completed as part of 2014-2017 WLD N.Branch Thames River – Tech. Invst, Post EA Concept Design (Phase 3-9), Post EA Phase 3 Final Design

Recommendation 2 – Considerations for Future Revised Policy

Staff draft policy that builds on the considerations discussed in this report which, when approved by the board, will provide direction and guidance on the procurement of professional services.

As staff have requested and obtained board approval for this type of consultant selection on many projects in the past, we have included some points for future consideration in the development of purchasing policy. Purchasing policies are already being developed as part of the modernization of our accounting systems and processes. Policy governing the procurement of professional services would be reviewed and approved by the Board of Directors either as part of those broader purchasing policies or as an interim measure until more comprehensive policies are in place. Either way, further staff and board consideration would be sought before these considerations would be relied upon for purchasing decisions (other than those recommended in this report). Once finalized and board approved, the policies would provide staff with the direction needed in order ensure the efficient and effective procurement of professional services ensuring good value for expenditures.

As discussed above, significant value can be achieved by enabling award of professional services directly to consultants already engaged in related work. This has been proven in many past projects. This approach has been utilized with multiple phase projects as well as projects that build off or are very similar to previous projects completed by the consultant. With these types of projects, consultants who were awarded the previous related work through a competitive process and preformed the work well, have a significant edge over the competition due to:

- Proven capability to complete the related project
- Reduced start-up times (relevant historical reports, models, measurements gathered in previous project, experienced project team available) which is often reflected in reduced proposed cost
- Previous experience with the project and advanced knowledge and understanding of project intricacies are often reflected in proposal cost providing a more accurate picture of what final consulting costs will be with fewer claims for additional funding.
- Previous experience working with the UTRCA,
 - Familiarity with Health and Safety Policies
 - Familiarity with the operation of the structures
 - Established communication channels and awareness of strengths of team members and resources available,
 - Previous opportunities for consultant demonstration of integrity through accommodating project challenges within upset limits established in the proposal (limiting the need for change orders and changes to budget).

Good value can be achieved without requiring that every phase of every project be required to go through an open competitive process. While it is preferable to include the future work within the original RFP this is often not possible as the future work can only be appropriately defined once the earlier work is completed. Good value in the additional work can be ensured where the consultant has:

1. been engaged on directly related work or previous phases of the project
2. has successfully completed or demonstrated appropriate progress on subsequent work
3. has demonstrated specific abilities related to the project through performance
4. was previously selected through a competitive process
5. is proposing to utilize many of the same team members (where appropriate) on the new work
6. is proposing to charge the team members to the new project/phase at the rates included in previous proposals (with appropriate adjustments reflecting cost of living increases)
7. has submitted an acceptable proposal in response to a RFP (developed through discussion with them) which

- demonstrates the criteria above and addresses the project objectives,
- demonstrates the ability to complete the work within the project schedule and budget (considering consulting and construction, where appropriate)
- demonstrates good value for approved project budget

It is proposed that staff build on these considerations in developing policies providing direction and guidance on the procurement of professional services. These policies will be returned to the board for consideration, and eventual approval, either as part of interim policies related to the procurement of professional services or as part of a more comprehensive purchasing policy.

If there are any questions please contact staff.

Recommended By:

A handwritten signature in black ink, appearing to read "Chris Tasker", followed by a stylized flourish.

Chris Tasker, Manager
Water & Information Management

Prepared By:

A handwritten signature in blue ink, appearing to read "Fraser Sutherland", followed by a stylized flourish.

Fraser Sutherland, Project E.I.T.
Water Control Structures

MEMO

To: UTRCA Board of Directors
From: David Charles, Supervisor, Water Control Structures
Date: August 10, 2017 **Agenda #:** 6 b)
Subject: Tender Award and Budget Increase **Filename:** Flood Control # 1095
 Fanshawe Dam Substructure Rehabilitation
 Phase 4 (2017) & Phase 5 (2018)

Recommendation:

It is recommended that:

the Board approve the increased project budget and direct staff to pursue WECI funding for the increased project budget

Report Purpose:

Purchasing policy requires staff to inform the Board of tenders if the lowest tender is accepted. As the tended amount for Phase 4 is greater than the approved budget, this report also requests an increase in the project budget and direction to pursue WECI funding.

Background:

The overall scope for the Fanshawe Dam Rehabilitation Project was originally planned to cover 4 separate phases as developed in the 20 year Capital Repair Plan considering seasonal constraints, economies, and dependent projects. The first phase which consisted of repainting steel concurrently with electrical work across the superstructure was completed in 2013. The second and third phases which comprised mainly of superstructure painting were completed in 2014 and 2015 respectively. The latest and final installment of the project has been further divided into Phase 4 and Phase 5. Phase 4 and 5 includes concrete repairs and painting along with some structural steel and pier nose cladding repairs. Phase 4 and 5 have been included in a single tender with Phase 4 in the fall of 2017 and the work for Phase 5 in the fall of 2018 (subject to available funding).

Report on the Tender Process:

Six contractors were contacted by AECOM, our consultant, based on prior work experience and knowledge of these types of repairs. Three contractors responded with tenders as follows:

McLean Taylor - St. Marys, ON	\$1,374,479 + HST
Eiffage Inc. - Burlington, ON	\$1,789,700 + HST
Facca Inc. - Ruscom Station, ON	\$2,570,100 + HST

AECOM recommended that we accept the lowest tender. The \$1,374,479 + HST total tender amount comprises costs of \$719,762 + HST for Phase 4 in 2017 and \$654,717 + HST for Phase 5 in 2018. In addition, AECOM has recommended that the UTRCA include a budget item for material testing costs of \$15,000 to be split equally between the two phases that was not included in the tender amounts.

	Phase 4 2017	Phase 5 2018
Engineering	\$92,559	\$50,724
Construction	\$719,762	\$654,717
Contingency	\$60,000	\$60,000
Material Testing	\$7,500	\$7,500
Total Contracts and Consulting	\$879,821	\$772,941
Non-refundable HST	\$15,485	\$13,604
Estimated UTRCA Costs	\$20,000	\$20,000
Total	\$915,305	\$806,545
Approved Funding	\$820,000	
Variance from Approved Funding	\$-95,305	

The UTRCA has received approval of 2017 WECl funding for Phase 4 in the amount of \$410,000, which along with the levy from the City of London results in a total Phase 4 project budget of \$820,000. This results in a project budget shortfall of \$95,305 for Phase 4.

There is a significant contingency included for each year. If much of the contingency remains unused in 2017 it would reduce the potential shortfall. Also, we can utilize any funding not used in other 2017/18 WECl approved projects to cover this shortfall, as a couple of other projects have the potential to be under budget. We can also apply for any available 2017/18 WECl funding from projects which other CA's have cancelled or which have come in under the approved project funding. As this project is high ranking it would be considered ahead of many other projects which also received funding. Further, we will be submitting a WECl application in 2018 for Phase 5. As such, a third, but less preferred alternative, is to defer some of the Phase 4 work until 2018 so that it is eligible for 2018/19 funding. This third alternative is less preferred as work is confined to 3 of the 6 bays and deferring some of the work in one of the bays is likely to result in higher overall costs as the contractor would have to remobilize in order to setup and remove scaffolding and formwork in a bay twice. As Fanshawe Dam is one of the highest ranked structures our potential for getting funding in 2018/19 remains favourable.

Project Award Status:

It is recommended that the UTRCA award the contract to McLean Taylor for the full amount of \$779,762 for Phase 4 and increase the contract value to include the Phase 5 tender amount contingent upon approval of 2018 WECl project funding. McLean Taylor has been advised that the UTRCA intends to award the contract to them, subject to board approval, as their tender was the lowest. As a result they are preparing to start work as soon as possible following notification of the board approval.

Please contact staff if there are any questions.

Recommended by:



Chris Tasker, Manager
Water & Information Management

Prepared by:



David Charles, Supervisor
Water Control Structures

MEMO

To: UTRCA Board of Directors

From: Ian Wilcox

Date: 9 August 2017

Agenda #: 6 (c) i)

Subject: Revised 2017 Budget for Approval

Filename: P:\Users\vigliament\Documents\GroupWise\663-1.doc

Recommendation:

The Board of Directors approves the revised 2017 Budget as submitted.

Highlights of Changes:

The Budget Difference column indicates where changes have occurred since the initial budget was prepared and approved. There have been some dollar changes to our original budget and two structural changes as well.

(in thousands)

Revenues are estimated to increase \$2,033 (11%) due to a great degree by:

\$1,060 for matching municipal funding for flood control projects

\$304 from MOECC and Environment Canada

\$139 in private land management revenues,

\$92 for Clean Water projects unbudgeted earlier,

\$119 from OMAFRA for Conservation programs

\$102 in combined revenues for a First Nations Engagement program,

\$10 from the City of London for ESA contract expansion

\$87 in mis-categorized education fees

Operational spending will increase \$1,163 (9%) across all units. This is reflected largely by:

A reduction of 1 FTE earlier budgeted

\$191 for program supplies to deliver on new funding agreements

\$242 in contracted services

\$827 in amortization expense

(actual amounts)

Structurally, we have now:

1. Fully incorporated the estimated \$827,965 amortization expense on tangible capital assets for 2017 into our operational budget. It is fully attributed both directly to units which make use of capital assets and indirectly through allocations from service cost centres. It therefore becomes part of the \$1,163 in total additional expense mentioned just above. The addition of amortization in our budget will allow significantly better forecasting of year-end results and should eliminate the variance which auditors must reconcile between our budgeted and actual results.

2. We have more clearly split out *capital spending*.

Flood control capital expenses will increase by \$770,903 due to the availability of matching project dollars and more detailed project planning.

Other capital needs will drop by \$16,151 (\$14,585 already approved for a microscope, \$15,000 further for furnishings and \$10,000 for wireless connectivity to Wildwood recently identified plus an error correction of \$55,736). The complete list of capital expenditures for 2017 follows.

The operating surplus is estimated to grow by \$754,752 some of which will need to be carried forward into 2018 for programs.

Recommended by:

Handwritten signature in blue ink, appearing to read "Ian Wilcox" with "for:" written below it.

Ian Wilcox

Prepared by:

Handwritten signature in blue ink, appearing to read "Christine Saracino".

Christine Saracino

2017 Capital Projects
Revised Budget

Flood Control Projects	4,416,147
Office Furnishings for new staff	65,000
Desktop Hardware	25,000
Network Hardware	85,000
Vehicles	70,000
ATV, boat, gator, woodchipper	154,000
Erosion issue correction PCA	75,000
Culvert replacement WCA	60,000
Pumphouse removal FCA	15,000
Hydro upgrade plan	105,000
Internet access for WCA	10,000
Microscope	14,585
Storage Shed addition	122,650
Water Supply capital loan repayment	55,732
Total Other Expenditures	856,967

MEMO

To: UTRCA Board of Directors
From: Christine Saracino, Supervisor Finance and Accounting
Ian Wilcox, General Manager
Date: 9 August 2017
Agenda #: 6 (c) ii)
Subject: Financial Update for July 2017
Filename: ::ODMA\GRPWISE\UT_MAIN.UT
RCA_PO.HR:5336.1

For Information:

Attached is a financial report which serves as both a financial update and revised budget.

You will note in the first column that year-to-date we have created a \$4.8 million surplus in our operations though this is due primarily to over 80% of levy already being recorded for the year. Our provincial and federal contract revenues are slow to appear as many of those await quarterly or even year-end reports before being accrued. Many projects are not yet complete this year, so recording those anticipated revenues is not yet warranted. Of note are revenues from Conservation Areas which, at the end of July, are at 90% of budget.

On the expense side, and comparing YTD actuals to the second column of approved budget, we have spent 61% of our budget at 58% of the way through the year. This is not extraordinary nor does any single unit or activity stand out as the cause. As we are now just beyond half way through the year, this seemingly 'overspending' serves to highlight the desirability to revise the budget in order to project what's actually occurring and to update the planned financial status of the organization now that new projects are coming on line. Nine months have expired from the time the original budget was prepared and earlier estimates should be revised and missing items added. The management team is also preparing to implement split-year budgeting which will more closely address the differences in fiscal year between UTRCA and many of our funders. Some of these wrinkles will be ironed out in the coming months.

In capital activities, we have not yet spent as planned. We do not yet have a means to accrue committed contract amounts and we often await delayed billings from suppliers and other contractors. A lag appears as costs are often end-of- year loaded due to the necessity to reconcile balances at that time of the year.

In some cases, actual spending is not as large as originally planned. An example is the boat purchased at Wildwood Conservation Area; a much less expensive boat was purchased than originally planned because the precise kind of equipment required was not known at the time of the original budget preparation.

Submitted by:



for:

Ian Wilcox

Prepared by:



Christine Saracino

Upper Thames River Conservation Authority

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Summary Statement of Operations For The Period Ending July 31, 2017

	2017 YTD Actual	2017 Total Budget	\$ Variance	2017 Revised Budget	Budget Difference
Revenues:					
Levy Funding					
Municipal General Levy	3,271,214	3,271,214	-	3,271,214	-
Dam and Flood Control Levy	1,324,926	1,324,926	-	1,324,926	-
Capital Maintenance and Operating Reserve Levy	200,723	200,723	-	200,723	-
Flood Control Capital Levy	246,768	1,301,310	1,054,542	1,301,310	-
	5,043,631	6,098,173	1,054,542	6,098,173	-
Government Transfer Payments	-	354,129	354,129	351,424	(2,705)
Contracts					
Municipal within Watershed	546,981	1,109,048	562,067	2,255,503	1,146,455
Municipal without Watershed	42,460	50,000	7,540	91,600	41,600
Provincial	563,743	2,294,238	1,730,495	2,637,908	343,670
Federal	263,255	1,377,917	1,114,662	1,177,432	(200,485)
All other	1,249,962	1,633,044	383,082	1,587,324	(45,720)
	2,666,401	6,464,247	3,797,846	7,749,767	1,285,520
User Fees					
Conservation Areas	2,901,997	3,231,949	329,952	3,241,149	9,200
Planning and Permit Fees	104,160	172,000	67,840	172,000	-
Education Fees	79,518	-	(79,518)	86,920	86,920
	3,085,675	3,403,949	318,274	3,500,069	96,120
All Other Revenues	1,992,321	1,055,957	(936,364)	1,642,549	586,592
Funding from reserves	-	580,582	580,582	648,489	67,907
Total Revenues	12,788,027	17,957,037	5,169,010	19,990,471	2,033,434
Mission Cost Centres					
Community Partnerships	661,760	967,552	305,792	1,120,441	152,889
Water and Information Management	1,233,901	2,035,399	801,498	2,401,750	366,351
Environmental Planning and Regulations	886,112	1,758,364	872,252	1,627,341	(131,023)
Conservation Services	998,975	1,479,830	480,855	1,785,760	305,930
Watershed Planning, Research and Monitoring	609,495	1,067,611	458,116	1,154,805	87,194
Conservation Areas	2,227,944	4,096,642	1,868,698	4,212,156	115,514
Lands and Facilities Management	895,824	1,632,001	736,177	1,674,005	42,004
Service Cost Centres	267,927	(265,282)	(533,209)	(40,435)	224,847
Total Operating Expenditures	7,781,938	12,772,117	4,990,179	13,935,823	1,163,706
Desired transfer to reserves	205,723	607,018	401,295	764,353	157,335
Surplus (deficit) in Current Year Operations	4,800,366	4,577,902	(222,464)	5,290,295	712,393
Capital Expenditures:					
Flood Control Capital Projects	1,172,241	3,645,244	2,473,003	4,416,147	770,903
All other Capital Expenditures	357,902	873,118	515,216	856,967	(16,151)
Expenditures Benefitting Future Years	1,530,143	4,518,362	2,988,219	5,273,114	754,752
Amortization	481,391	-	(481,391)	827,965	827,965
Net Cash Surplus (Deficit)	3,751,614	59,540	(3,692,074)	845,146	785,606



MEMO

To: Chair and Members of the UTRCA Board of Directors
From: Tracy Annett, Manager – Environmental Planning and Regulations
Date: August 10, 2017 **Agenda #:** 8 (a)
Subject: Administration and Enforcement – Sect. 28 Status Report – **Filename:** Document
 Development, Interference of Wetlands and Alteration to **ENVP 4901**
 Shorelines and Watercourses Regulation

This report is provided to the Board as a summary of staff activity related to the Conservation Authority's *Development, Interference of Wetlands and Alterations to Shorelines and Watercourses Regulation* (Ont. Reg. 157/06 made pursuant to Section 28 of the Conservation Authorities Act). The summary covers the period from June 15, 2017 to August 9, 2017.

Application #38/16 (Extension/Renewal)

Town of Ingersoll

Ingersoll Cheese Museum, Centennial Park – Town of Ingersoll

- requested extension/renewal for permit originally issued February 25, 2016.
- proposed timber frame community pavilion associated with the Ingersoll Cheese Museum and Centennial Park.
- plans prepared by Building Alternatives Inc.
- staff approved and permit extension issued July 18, 2017.

Application #32/17

Municipality of West Perth

Line 42 at the North Thames River – Municipality of West Perth

- proposed bridge rehabilitation crossing the Northwest Municipal Drain (North Thames River)
- plans prepared by B.M. Ross and Associates Limited.
- staff approved and permit issued July 4, 2017.

Application #55/17

Town of St. Marys

Wellington Street – Town of St. Marys

- proposed replacement of the Wellington Street Bridge crossing Trout Creek.
- plans prepared by Mclean Taylor Construction Limited and B.M. Ross and Associates Limited.
- staff approved and permit issued June 30, 2017.

Application #61/17

Union Gas Limited

2397 Oxford Street West – City of London

- proposed installation of a 2 inch pipeline beneath a Thames River tributary using horizontal directional drilling method
- plans prepared by Union Gas, with contingency plan if drilling method proves ineffective or in the event of a hydro-fracture ("frac-out")
- staff approved and permit issued June 23, 2017

Application #78/17

1066611 Ontario Ltd.

3804 Southwinds Drive – City of London

- proposed construction of storm outlet as part of servicing for Deer Creek Subdivision
- plans prepared by IBI Group
- staff approved and permit issued June 27, 2017

Application #83/17

Ellice Holdings Inc.

4842 Line 34 – Township of Perth East

- proposed construction of new commercial building, associated stormwater management pond and drainage swale.
- plans prepared by MTE Consultants Inc.
- staff approved and permit issued July 18, 2017.

Application #84/17

Union Gas

Lot 4, Concession 10 – Township of Blandford-Blenheim

- proposed pipeline (integrity shallow cover) remediation project adjacent the Union Gas Bright 'C' Compressor Station and adjacent wetland areas.
- plans prepared by Union Gas Limited.
- staff approved and permit issued June 21, 2017.

Application #87/17

Keith Wilson

Part Lot 16, Concession 11 – Municipality of Middlesex Centre

- proposed pole barn drive shed construction.
- plans prepared by JJJ Engineering Limited.
- staff approved and permit issued June 21, 2017.

Application #88/17

Union Gas Limited

Sebringville, Rostock, Wartburg, Milverton – Townships of Perth East & Perth South

- proposed NPS 2 and NPS 4 inch gas pipeline installations undercrossing 18 watercourses to accommodate 48.6 km of new natural gas pipeline associated with the Milverton Natural Gas Pipeline Community Expansion Project.
- plans prepared by Union Gas Limited including hydro-fracture contingency plans as installation will be via high pressure directional drilling.
- staff approved and permit issued July 18, 2017.

Application #90(A)/17

County of Perth

Perth Line 55 at Road 170 – Municipality of West Perth

- proposed culvert replacement crossing the Northwest Municipal Drain (North Thames River).
- plans prepared by GM BluePlan Engineering Limited.
- staff approved and permit issued July 4, 2017.

Application #90(B)/17

County of Perth

Perth Line 55 at Road 168 – Municipality of West Perth

- proposed culvert replacement crossing the Nicholson Municipal Drain.
- plans prepared by GM BluePlan Engineering Limited.
- staff approved and permit issued July 4, 2017.

Application #91/17

Rik Louwagie

4820 Line 46 – Township of Perth East

- proposed construction of single family residence and accessory building (shed), installation of associated septic system.
- plans prepared by landowner and MTE.
- staff approved and permit issued July 27, 2017.

Application #93/17

Jay Stegehuis

59 Elmurst Street – Municipality of Middlesex Centre

- proposed pool shed, roofed patio, in-ground pool and associated pool decking.
- plans prepared by landowner and Trueline Services Inc. in accordance with location details and mitigation measures agreed to on-site between the landowner and UTRCA staff.
- staff approved and permit issued June 23, 2017.

Application #94/17

Rick Earhart – London Fence and Deck

1520 Wilton Grove Rd. – City of London

- proposed new backyard deck construction for landowner Ross Mitchel
- staff approved and permit issued June 21, 2017.

Application #95/17

Vernon Pickell

1520 Wilton Grove Rd. – City of London

- proposed sunroom addition
- staff approved and permit issued June 22, 2017.

Application #96/17

City of London

Bradley Avenue at Pincombe Drain – City of London

- proposed road crossing of Pincombe Drain (a Dingman Creek tributary)
- part of Bradley Avenue extension project
- plans prepared by AGM Engineering, with supporting calculations from Stantec Consulting
- staff approved and permit issued June 22, 2017

Application #97/17

Brian Deitz

3953 West Graham Place – City of London

- proposed backyard deck re-construction
- staff approved and permit issued June 21, 2017

Application #98/17

Bell Canada

Perth Road 119 at Line 15 – Township of Perth

- proposed fibre optic cable installation undercrossing the Ralph Murray Municipal Drain.
- plans prepared by Bell Canada and Aecon Group Inc. including hydro-fracture contingency plans as installation will be via high pressure directional drilling.
- staff approved and permit issued July 18, 2017.

Application #100/17

City of London

Wonderland Road South – City of London

- proposed two-lane upgrade of Wonderland Road South between Highways 401 and 402
- supporting studies and drawings prepared by MMM Group Limited
- staff approved and permit issued June 27, 2017

Application #101/17

Wayne Hopson

983084 Wildwood Road - Zorra

- proposed tile repair and tree cutting exemption
- staff approved and permit issued June 29, 2017

Application #102/17

Lunor Group (Shawn McGuire)

East Woodstock Lands, D.P. 32T-08003, City of Woodstock

- proposed Phase 5 – Stormwater Management Facility (South End)
- plans prepared by Matt Ninomiya, Stantec Consulting Ltd.
- staff approved and permit issued June 29, 2017.

Application #103/17

Chris and Lainie Hanlon

465107 Curries Road, Woodstock – Norwich Township

- proposed construction of 40'x36' shed/garage
- staff approved and permit issued June 30, 2017.

Application #104/17

City of London

Dingman Creek ESA – Homewood Lane – City of London

- proposed tributary crossing as part of Dingman Creek ESA trail work
- plans prepared for City of London by UTRCA/ESA staff
- staff approved and permit issued July 5, 2017

Application 105/17

Township of Perth East – South Easthope

Stock Drain

- engineer's report review for 2 laneway culverts and a clean out of a Class C drain
- UTRCA permit, signed notification form, and SCR for bottom cleanouts issued June 29, 2017

Application #108/17

Bimini United Church Camp

Part Lot 7, Concession 9 – Township of Perth South

- proposed removal of three small existing buildings and construction of one permanent (combined) storage building and seasonal residence cabin.
- plans prepared by gb architect inc. in accordance with site specific location details and mitigation measures discussed on site.
- staff approved and permit issued July 17, 2017.

Application #109/17

Stewart McCutcheon

Part Lot 26, Concession 3 – Municipality of Thames Centre

- proposed watercourse enclosure of a headwater stream.
- plans prepared by K McCutcheon Farm Drainage.
- staff approved and permit issued July 14, 2017.

Application #111/17

City of London

Second Street Stormwater Management Facility (S-039-Pond)

- proposed cleanout of sedimentation of SWMF
- staff approved and permit issued July 17, 2017.

Application #112/17**Municipality of Middlesex Centre****Patrick Drain – Hughes Branch**

- proposed bottom cleanout of 232 metres of a Class F drain
- UTRCA permit, signed notification form, and SCR for bottom cleanouts issued July 19, 2017

Application #115/17**Drewlo Holdings****Summerside Subdivision Phase 13A – Bradley Avenue – City of London**

- latest phase of development of Summerside Subdivision in southeast London, adjacent to a Provincially Significant Wetland
- Development Engineering (London) Limited coordinated preparation of supporting documents and drawings
- staff approved and permit issued July 21, 2017

Application #116/17**Arthur Tkaczyk****15 Oxford St. West, City of London**

- proposed small addition to front of existing home & 2 dormers
- staff approved and permit issued July 25, 2017.

Application #117/17**City of London****2A Grosvenor St. – Gibbons Park, City of London**

- proposed concrete pad/music park installation
- staff approved and permit issued July 26, 2017.

Application #118/17**Mark Przewieda****1454 Corley Drive – City of London**

- reconstruction of an in-ground pool, following major reconstruction of residential dwelling on subject property
- staff approved and permit issued July 31, 2017

Application #119/17**Ivy Homes Ltd.****427 Randol Drive – City of London**

- proposed house renovation and deck construction
- plans prepared by DC Buck Engineering
- staff approved and permit issued August 4, 2017

Application #120/17**London Renovations****211 Bernard Avenue – City of London**

- house renovation project within regulated area, primarily interior work with limited exterior upgrades
- staff approved and permit issued August 1, 2017

Application #121/17**Union Gas Limited****Dundas Street – Township of East Zorra-Tavistock**

- proposed NPS 4 inch gas pipeline installation along Dundas Street, west side of the South Thames River.
- plans prepared by Union Gas Limited.
- staff approved and permit issued August 3, 2017.

Application #122/17**City of Stratford****Lake Victoria North Shore – City of Stratford**

-proposed public washroom facility adjacent the Avon River/Lake Victoria.

-plans prepared by GB Architect Inc. and MTE Consultants Inc.

-staff approved and permit issued August 1, 2017.

Status Report – Unauthorized Development, Fill Placement, Site Grading**545 Fanshawe Park Road West****City of London**

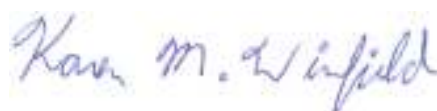
A development application for the subject property has been reviewed by UTRCA staff over an extended period of time, with development limits confirmed through the submission of a satisfactory geotechnical report by exp. Plans to extend a pathway along the northern limits of the development and connecting with the neighbouring property to the east led to additional geotechnical analysis by exp plus the submission of a scoped Environmental Impact Study (EIS). While the documentation in support of this added proposal was being compiled, preliminary excavation began on the site without Section 28 approval in place. Primary staff concerns related to lack of effective sediment and erosion control measures. A Notice of Violation was issued July 5, 2017 to the developer and steps are being taken to finalize supporting documentation. Sediment and erosion control measures have been upgraded and staff anticipate being able to finalize our Section 28 approval very soon. Members will be kept apprised of progress in this matter.

Reviewed by:



Tracy Annett, MCIP, RPP, Manager
Environmental Planning and Regulations

Prepared by:



Karen Winfield
Land Use Regulations Officer



Mark Snowsell
Land Use Regulations Officer



Brent Verscheure
Land Use Regulations Officer



Cari Ramsey
Env. Regulations Technician

MEMO

To: UTRCA Board of Directors
From: Ian Wilcox, General Manager
Christine Saracino, Supervisor,
Finance and Accounting

Date: 26 July 2017

Agenda #: 8 (b)

Subject: Effect of Minimum Wage Change

Filename: ::ODMA\GRPWISE\UT_MAIN.UT
RCA_PO.Finances:668.1

The recent announcement of the Ontario Bill 148 regarding changes to minimum wage as well as changes to vacation, call-in pay and scheduling has been referred to the Standing Committee on Finance and Economic Affairs for consideration and public input has been sought. A second reading of the bill is not yet scheduled. The introduction of this bill has necessitated an evaluation of the potential impact on the UTRCA budget. The table below summarizes the overall effect.

A 2018 increase of minimum wage from \$11.60/hr. to \$14.00/hr. will require amendments to the salary grid, specifically to the lowest three grades of the 10 grade grid. As the lowest pay grade is increased by this legislation, it requires pay grades immediately higher to be increased as well to avoid overlap. This change increases those grades by 22%. On a positive note, the change aligns all grade levels in the grid much more effectively than previously.

A further 2019 increase to \$15.00/hr. will necessitate a 7% change to those lowest three grades of the grid.

With no other changes applied to our 2017 wage budget, the total wage and payroll burden will increase by 4.29% for 2018. An additional 2% grid change to the remaining grades makes a total anticipated wage and payroll burden increase of 6.06% for our 2018 budget.

An additional 7% increase to the lowest grades for 2019 is required if Bill 148 becomes law. With a projected 2% change to the remaining grades, 2019 wages will increase overall by 2.59% from 2018.

One further change in the legislation which will impact UTRCA involves on-call pay. Our current policies require 24/7 coverage in each of our 3 Conservation Areas along with coverage in various other units. The new legislation will require 3 hours on-call pay for each of these days of on call for an estimated total cost of \$504,576. It is anticipated that our current on-call policy will require revision to mitigate this total estimated cost.

Budget	\$ Total wages and burden	Change over previous year
2017 Revised	9,075,308	
2018 with minimum wage change	9,465,078	4.29%
2018 with min.wage + 2 % grid change	9,625,210	6.06%
2019 with minimum wage change	9,703,095	.81%
2019 with min.wage + 2% grid change	9,874,544	2.59%

Submitted by:

Prepared by:

A handwritten signature in blue ink, appearing to read "Ian Wilcox".

Ian Wilcox

A handwritten signature in blue ink, appearing to read "Christine Saracino".

Christine Saracino

MEMO

To: UTRCA Board of Directors

From: Shanna Dunlop, Executive Director, Fanshawe Pioneer Village

Date: August 9, 2017 **Agenda #:** 8 (c)

Subject: Fanshawe Pioneer Village Report **Filename:**

Fanshawe Pioneer Village is having a busy 2017 season and all attendance projections are on target. A successful Spring Education program engaged over 9,600 participants in hands-on history and eight public events have been delivered to date, including our summer theatre program and special Canada 150 event, "Confederation Weekend", supported by an Ontario 150 Community Celebration Program grant. Thanks to a special contribution from the City of London, our "Dominion Day" event on July 1st was made a free community event and drew 1,770 visitors to mark Canada's 150th birthday. Fanshawe Pioneer Village also coordinated a shared booth for local museums at the downtown London "Sesquifest" event for outreach and promotional purposes that ran June 30th through July 3rd. We have had over 200 participants in our new "Ransom" adventure room and the program is starting to gain exposure and interest. Late Summer and Fall will focus on the implementation and delivery of six additional public events, including our signature "Agricultural Fair", "Fanshawe 1812" and "Midnight Village" ghost walk.

A new commemorative sculpture of a circa 1860s pioneer statue and traveling trunk was installed at the entrance to the heritage Village in July. This generous gift from the Beverly N. Baines Fund was commissioned and produced by local artist Frank Moore. Interpretive signage and an indigenous meadow will be installed in Spring 2018 with an additional contribution from the donor, and together with the statue, provide an authentic natural historical landscape and welcoming point for site visitors.

On Saturday August 5th, Fanshawe Pioneer Village opened two new storefront displays in a replica annex recently restored to our Denfield General Store. The event was attended by 114 guests, including municipal and federal politicians as well as community donors and their families. This capital project, funded by the Canada 150 Infrastructure Program, included installing a fully accessible boardwalk linking the annex, General Store and Print shop. The new Tinsmith shop exhibit and historic Rotary office have completed the Town of Fanshawe Streetscape and will provide a unique platform for the interpretation of early trades and businesses in turn of the century London. Restoration work is currently being completed on the stable area of the London Brewery building and a leatherworking shop display will be installed in this location in Spring 2018. Upcoming capital projects include two roof replacements (funded by a special capital contribution from the City of London) and the rehabilitation of a former man-made pond area in the Village affected with phragmites into a Carolinian Woodland (with support from funders with the London Community Foundation).

The London & Middlesex Heritage Museum has recently had five Board members complete their terms. Vic Cote, Bob McNaughton, Anne Baxter, Tim Castle and Dr. Tom Peace have filled in these spaces. As of the June 19th, 2017 Annual General Meeting, Craig Lukassen is now Chair of the London & Middlesex Heritage Museum Board, Sabrina Lombardi assumes the role of Past Chair, Mary Anne Dowding takes on the position of 1st Vice Chair, Joy Jackson is 2nd Vice Chair and Vic Cote Treasurer.

Prepared by:



Shanna Dunlop, Executive Director
Fanshawe Pioneer Village

MEMO

To: UTRCA Board of Directors

From: Teresa Hollingsworth, Manager, Community and Corporate Services

Date: August 8, 2017

Agenda #: 8(d)

Subject: UTRCA Recognition Awards

Filename: P:\Users\vigilantim\Documents\GroupWise\118094-1.doc

Background

The UTRCA Board of Directors directed staff to investigate the potential for an Upper Thames River Conservation Authority Recognition Awards Program. The purpose of the program is to allow the Authority to publically thank and recognize individuals and groups that are furthering the mission of the Authority.

Staff reviewed many existing local awards programs to summarize the types of recognition commonly found and to gauge potential overlap should the Authority initiate a program. Examples of some of these programs are illustrated below.

Organization	Awarded to:	Awarded for:	Award Type
Carolinian Canada Awards	Landowner and/or volunteer, youth, business in any one year	Conservation/ stewardship Lifetime achievement	Sculpture and banquet
Nature London	Individual or group	Contributions to the organization or to conservation	Banquet
Urban League of London	individual/organization	Community citizenship & leadership Outstanding built form	Green Umbrella Award Green Brick Award
Pillar Nonprofit Network	Nonprofits, charities, individuals, businesses, government	Community Innovation, Leadership, Impact and Collaboration	\$2000 gift to charity Engraved award Permanent name plaque
Oxford Stewardship Award	Landowner	Protection of natural environment on their land	Gift certificate Recognition Wall

A review was completed of recognition programs offered across the province that would have relevance to a UTRCA program. Overall, the organizations surveyed recognized various individuals and groups, for actions related to their mission, with varying types of awards and events.

Awarded to:	Awarded for:	Award Type
Landowner	Conservation/Stewardship	Plaque or Certificate
Citizen	Agriculture	Sign (property/business/school)
Youth	Habitat	Public Recognition (banquet, website/newsletter article, video)
Business	Waste Reduction	Gift (item or cash)
Education (School, teacher, student)	Leadership	Donation to a cause on behalf of winner
Municipality	Longevity/Dedication	Public Installation (wall of fame, winners walk)
Public Servant	Innovation	

Successful Programs in Ontario

After reviewing current programs, staff chose two successful awards programs in Ontario to serve as models for a UTRCA program: Conservation Halton's program and Pillar Nonprofit Network's program.

The Halton Conservation Awards program is currently in their 35th year. Halton Conservation was very forthcoming with lessons learned and provided the UTRCA with an outline of their current program, as summarized below.

Categories	Description
Citizen Award	Presented to a citizen who has made a significant effort to improve the natural environment in the Halton Watershed
Citizen Award (Youth)	Presented to a youth who has made a significant effort to improve the natural environment in the Halton Watershed
Community Award	Presented to a community organization, institution, municipality, or business that has undertaken a significant conservation action that exemplifies wise conservation
Education Award	Presented to an individual, group, or school that has promoted a better understanding and appreciation of conservation
Stewardship Award	Presented to a landowner who demonstrates stewardship excellence in protecting the natural environment on their property or public land

The Conservation Halton program includes additional important components:

- Nominations for the Halton Conservation Awards come from staff recommendations and from public nominations made by filling out an online form.
- Winners are chosen by a 3 member committee of Board Members.
- All of the awards are given out each year. They started the program with 1 award; the categories grew to 9, and then were pared back to 5.
- The awards reception is held in the spring at the Milton Centre for the Arts. It is an evening reception with a catered meal and cash bar.
- Winners are recognized at the reception with a sculpture & gift bag and their individual stories are posted on the Conservation Authority's website.

The Pillar Community Innovation Awards, although not focused on environmental improvements, illustrate the importance of including community members in our efforts to effect change. Pillar's awards highlight how the nonprofit sector's Innovation, Leadership, Impact and Collaboration improve the quality of life in the City of London. The Awards celebrate nonprofits and charities and the individuals, businesses and government sector organizations that work with them to make our community brighter.

Categories	Description
Community Innovation	Nominees for this award have recognized new and better ways to address a need in the community. Nominees have found innovative, creative and efficient solutions to make a difference in the lives of others.
Community Leadership	Nominees for this award stand out because of their exceptional professional and/or volunteer achievements in the community, which are above and beyond their role in a paid position. These nominees embody the spirit of the community and, through their actions and accomplishments, are an inspiration to others.
Community Impact	Nominees for this award have recognized new and better ways to address a need in the community. Their efforts have had a positive and meaningful impact on the broader community, resulting in clear and measurable change. The nominee's impact extends to provide other opportunities that impact the lives of individuals, meet additional needs and build a sense of community.
Community Collaboration	Nominees for this award provide outstanding examples of collaboration with their communities. These nominees recognize the benefits that come from accessing the expertise of individuals, local businesses, government, nonprofits or charities - be it human, financial, or physical resources. Through the synergy that comes with community collaboration, the nominees have facilitated increased sustainability, efficiency, and innovation in the service they provide to their community.

The Pillar Nonprofit awards program includes additional important components:

- Nominations are made through a public call for nominations – filling in and submitting a nomination package. Self-nominations and posthumous nominations are not accepted.
- A selection committee, with non-profit, public, and private sector representation chooses the winners.
- All nominees, along with the community, are invited to attend the annual awards dinner. Winners are announced at the event.
- Award recipients receive \$2000 gift to direct to a charity of the winners choice, an engraved award, and a name plaque installed permanently in the Central Library.

Recommendation:

It is recommended that the UTRCA further investigate the implementation of a recognition program with the following awards categories and implementation components.

Categories	Description
Outstanding Resident Award	Presented to a watershed resident who embodies the spirit of conservation and, through their actions and accomplishments, creates a more livable and resilient watershed.
Youth Leadership Award	Presented to a K-12 youth that has undertaken an outstanding environmental project, promoted awareness of environmental issues, or encouraged positive community involvement.
Community Award	Presented to a community organization, institution, municipality, business, or collaboration that has undertaken a significant conservation action that improves the local environment and encourages community action.
Inspiration Award	Presented to a teacher, group, or school that, through their actions, projects, or programs, encourage watershed residents to take an interest in the natural environment, create connections with nature, and contribute to its preservation.
Stewardship Award	Presented to a watershed resident with passion and understanding of the conservation needs in their area and a desire to take action. The recipient demonstrates exceptional stewardship in protecting or improving the natural environment on their property or public land.
Board of Directors Award	Presented under exceptional circumstances to an individual or group that has made a significant contribution to the protection or improvement of the natural environment in the Upper Thames River watershed.

The UTRCA recognition program implementation would include:

- An opportunity for nominations from the community, in addition to staff and Board member recommendations
- The ability to award multiple recipients or no one in a category, in a given year.
- A special award to appropriately acknowledge an extraordinary contribution or achievement.
- A location to permanently display award recipient names.
- The intention to be open to changing category definitions/ descriptions.

Recommended by:



Teresa Hollingsworth
Manager, Community & Corporate
Services

Prepared by:



Brad Hertner
Community Partnerships
Specialist

To: UTRCA Board of Directors
From: Chris Tasker, Manager, Water & Information Management
Date: July 18, 2017 **Agenda #:** 8(e)
Subject: For Information– R.T. Orr Dam Wingwall Stability Study – Consultant Award **Filename:** #117893

Summary

The contract for the R.T. Orr Dam Wingwall Stability Study was awarded to AECOM for \$30,745 + HST and an engineering agreement was executed between the AECOM and the UTRCA. The study is currently on-going and is expected to be completed October 2017.

Purpose

Update the board on the progress of an on-going Water Control Infrastructure project that was identified and approved in the 20 year Capital Project plan and received approval for WECI funding.

Background

The R. T. Orr Dam is located in the city of Stratford on the Avon River, which is a tributary to the North Thames River. It was constructed in 1963/64. The dam comprises right* and left embankments, separated by a 3-bay concrete spillway. The spillway has two gated bays (one adjacent to each bank) with a center duck-billed overflow weir. Retaining walls extend upstream on both sides of the spillway and retain the embankment fill. The retaining walls extend downstream as well. A Dam Safety Review was completed in 2007, which determined that the wingwalls did not have an adequate factor of safety for all expected conditions and actions should be taken to stabilize the walls should any further movement of the wingwalls occur. Further movement has since occurred.

The purpose of this study is to:

- i) Determine the stability of each of the 4 wingwalls in existing condition under the three different load cases (drained, flood, winter drawdown).
- ii) For each wingwall develop options for remedial and/or preventative action and complete preliminary design and costs of preferred option(s).
- iii) Develop appropriate timelines for remedial or preventative actions to be initiated and completed based on existing stability as well as predicted future stability. Actions dependent on future stability should be based on a measurable change from the current condition (e.g. displacement or tilt). Remedial and preventative actions should be ranked in terms of priority from most urgent to least urgent.

* The orientations of all structures are given in terms of left and right as looking downstream.

Proposal Process

Ten consultants were invited to submit proposals. Technical Proposals (Part "A") and Cost Proposals (Part "B") were received from Amec Foster Wheeler (AFW) and AECOM. Proposal review was undertaken by reviewing Part A (technical proposals) of each consultant. Part B (cost proposal) is only reviewed if the technical proposals are satisfactory.

Part A review

- Technical proposal quality
- Experience and qualifications
- Understanding and methods
- Capacity
- Other considerations and innovations

Part B review

- Structure of cost proposal
- Assigned time
- Allocation of staff
- Level of detail
- Related costs

Part A review indicated that AFW and AECOM had satisfactory technical proposals, however there was an indication from AFW that Part B of their proposal would not provide all of the costs required to complete the project. When Part B of the proposals were opened this was confirmed as AFW did not provide costs to complete study objectives ii) and iii); essentially not committing to complete all of the required work and not providing costs to complete all of the required work. Multiple attempts to obtain additional costing information from AFW were unsuccessful and as a result the proposal from AFW was dismissed for not satisfying the proposal and project requirements.

AECOM identified that additional boreholes will likely be necessary and included those costs as a provisional item. Costs identified in the accepted Part B proposal were:

AECOM (London)	Mandatory Study	\$21,365 + HST
	Provisional Item	\$6,380 + HST
	Contingency	\$3,000 + HST
	Total Cost	\$30,745 + HST

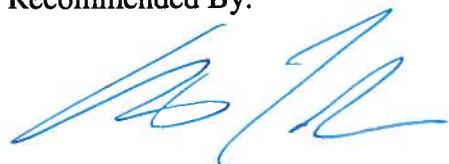
The average hourly rate provided by AECOM was ~\$15/hr less than the hourly rate provided by AFW. It can be reasoned with a high degree of confidence that if the costs associated with the omitted mandatory work and the provisional items identified by AFW were included in their pricing; the costs for AFW to complete the project would be considerably higher than that proposed by AECOM.

Project Budget:

The project was approved by the board as a 2017 WECE project and is WECE approved for 50% WECE funding of the \$40,000 project budget. The proposal from AECOM at \$30,745 + HST is within the project budget and represents best value for the proposed work and cost. In addition to the consultant costs, UTRCA staff costs, estimated at \$7,700, are also eligible for WECE funding within the approved WECE project budget.

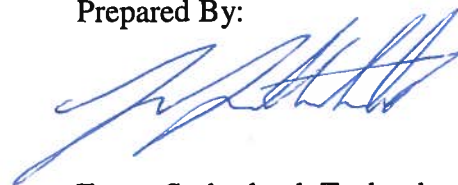
If there are any questions please contact staff.

Recommended By:



Chris Tasker, Manager
Water & Information Management

Prepared By:



Fraser Sutherland, Technologist
Water Control Structures

MEMO

To: Chair and Members of the UTRCA Board of Directors

From: Imtiaz Shah – Environmental Engineer

Date: August 9, 2017

Agenda: 8 (f)

Subject: Providing International Training to a Graduate Student from Japan

Filename: Document# 118067

A graduate student from the Saitama University in Saitama, Japan contacted Imtiaz Shah, Environmental Engineer at the Upper Thames River Conservation Authority (UTRCA) through email dated June 22, 2017 requesting a three week volunteer internship. The UTRCA views this as an opportunity for our organization to provide training and internship to an international student. Staff accepted the student by asking her to provide support for funding. The student requested a supporting letter from the UTRCA to apply for funds and the UTRCA provided this supporting letter on June 27, 2017.

The student used the supporting letter and applied for funds. The student was then awarded a grant and the UTRCA was informed on July 24, 2017. The grant covers the student's travel costs, stay and living expenses in Canada.

The UTRCA will not be responsible for any liability or obligations, except providing this volunteer training opportunity. The UTRCA will not be responsible for any help in Visa/Immigration procedures, any remuneration, pay or other benefits. The student was told that she would be required to have her own fully covered health insurance during her stay in Canada, and will be responsible for her own food, lodging and transportation.

The student will work with UTRCA staff in various divisions to learn and practice various programs and projects that we offer throughout our watershed. The activities will include but not limited to the followings and may be changed to the student's program requirements:

- Stormwater management (SWM) and design, SMW runoff quality and quantity,
- Low Impact Development (LID),
- Geotechnical reports for stable slopes for development,
- Municipal Class EA,
- Flood protection through water control structures,
- Hydrological and hydraulics modelling for flood studies, Floodplain mapping and delineation,
- Protecting people and properties by regulating natural hazards and natural heritage,
- Municipal planning and development process,
- Lake Erie water quality related to phosphorus and algal bloom,
- Sustainable building features,
- Climate change and infrastructure resiliency,
- Collecting water quality and hydrologic data,
- Sediment and erosion control and afforestation; and
- Protecting groundwater resources.

Prepared by:



Imtiaz Shah
Environmental Engineer

c.c. Ian Wilcox
Tracy Annett

MEMO

To: UTRCA Board of Directors

From: Michelle Fletcher, Aquatic Biologist

Date: August 22, 2017 **Agenda #:** 8 (g)

Subject: Harrington Dam EA Fisheries Information **Filename:** #118078

Background:

At the June 27th Upper Thames River Conservation Authority (UTRCA) Board Meeting, and the July 25th Zorra Township Council Meeting, there were outstanding concerns raised in regards to the potential impacts on resident aquatic species if an alternative is chosen that includes the removal of the Harrington Dam. The intention of this report is to address those outstanding concerns and to provide information upon which UTRCA and Ministry of Natural Resources and Forestry (MNRF) aquatic biology staff have based their opinions on what course of action will provide the most overall benefit to the ecology of this watercourse.

Outstanding Concerns That Have Been Raised In Regards To Resident Aquatic Species If The Preferred Alternative of a Natural Channel Design With an Offline Pond Is Chosen:

1. It has been suggested that warmwater fish species, particularly Smallmouth Bass, will encroach upon Brook Trout habitat if the Harrington Dam is removed.

One of the most limiting habitat requirements for many fish species is water temperature. A paper by Coker et al. (2001) provides a table with the preferred temperatures of Canadian freshwater fish species. This paper lists the preferred temperature for Brook Trout at 16°C, while the preferred temperature for Smallmouth Bass is listed at 30.3°C.

UTRCA temperature monitoring upstream and downstream of Harrington Pond, during June and July of 2015, confirms that the pond has a warming effect on the watercourse, with downstream temperatures up to 5°C higher than upstream. Temperatures recorded by MNRF while electrofishing on July 21, 2016 showed an 8°C difference with upstream water temperature at 14°C and downstream temperature at 22°C.

MNRF has indicated that they expect the removal of the Harrington Dam will eliminate the warming effect of the pond. This is expected to shift the downstream segment of this stream from cool to cold water summer habitat, which is preferred by Brook Trout. Once this happens it is expected that the Brook Trout will be able to expand their range further downstream than currently recorded. At the same time the warmwater species will also shift further downstream to warmer water conditions.

Current and former UTRCA aquatic biology staff support the MNRF opinion that the warmwater and coldwater fish species will mix in the sections of the watercourse where the temperature transitions from cool to cold, but that warmwater fish will be restricted from the summer coldwater portion of the stream (and vice versa) via a temperature barrier. This is already demonstrated by electrofishing records from MNRF and UTRCA. While there is no physical barrier preventing the warmwater species that are currently in the Harrington Pond from moving upstream into the coldwater portion of the Harrington Creek, no warmwater species were recorded during these surveys.

2. It has been suggested that there will be a loss of revenue from the fishing at the Harrington Pond. The community has projected this loss to the local economy at \$1.5 million dollars over the next 10 years.

It was not clearly stated whether this projection was based on the Rainbow Trout stocking of the Harrington Pond and popular fishing derby associated with the stocking. If that is the case these figures may no longer be accurate.

Rainbow Trout stocking on Ontario watercourses is an activity that is regulated by the MNRF via stocking permits. MNRF policies do not allow for Rainbow or Brown Trout stocking permits to be issued for watercourses where there are successfully reproducing Brook Trout populations.

MNRF staff conducted an electrofishing survey upstream and downstream of Harrington Pond on July 21, 2016. This survey confirmed that the Brook Trout population upstream of Harrington Pond is successfully reproducing. Having confirmed this MNRF staff indicated there will be no future Rainbow Trout stocking permits issued for Harrington Pond/Creek.

April 2015 electrofishing work conducted by UTRCA staff only recorded Common Carp, Mottled Sculpin, Rock Bass, and White Sucker in the pond. While more extensive surveys may record additional species it is unknown whether the resident species of the pond will continue to provide the same fishing incentive without the Rainbow Trout stocking.

With this in mind if the stream naturalization and offline pond alternative option is chosen the detailed design phase should consider optimizing fishing opportunities both in the naturalized stream channel as well as in the offline pond.

3. It has been suggested that removal of the Harrington Dam could result in the spread of diseases such as Viral Hemorrhagic Septicemia (VHS).

VHS spreads in water and by contact with infected fish or their body fluids. Currently the VHS Management Zone on the main/north Thames ends downstream of the Fanshawe Dam. This means that if the Harrington Dam was removed Fanshawe and Wildwood Dams would prevent infected fish from the VHS Management Zone from coming in contact, on their own, with fish in Harrington Creek.

For any area currently outside of the VHS Management Zones, such as Harrington Creek, the most important measure to ensuring that VHS does not spread to the area is the education of anglers. VHS can be spread to uninfected waterbodies by transporting fish (e.g. bait), water, boats, and

equipment from an infected waterbody. It is important that anglers are aware of this fact so that they do not bring things like infected baitfish or contaminated fishing tackle to Harrington Pond/Creek. The MNRF has information on preventing the spread of VHS on their website and the UTRCA will be including a link to this information on our website.

4. It has been suggested that there will be an impact on resident Snapping Turtles due to dewatering the pond and creating a natural channel.

One of the things that will be considered at the detailed design stage will be the steps that need to be taken in order to dewater the Harrington Pond. The dewatering plan will take into consideration how to dewater with the least amount of impact, as is possible, on all resident aquatic species. Some of the factors that will be considered will include:

- Time of year- taking into account spawning windows for fish, hibernation times for turtles, etc.
- Staging of dewatering- are there opportunities to conduct the dewatering in stages that allow for stabilization of the site and creation of new habitat elements over time (e.g. partial dewatering of the pond followed by creation of an offline pond in the newly dewatered portion prior to full dewatering of the pond would result in pond habitat being available throughout the work period)
- Length of time over which the dewatering(s) will occur- a slow and gradual dewatering process will allow for animals to move out of the area being dewatered
- Sediment and erosion control- appropriate sediment and erosion controls paired with a slow dewatering process will mitigate downstream impacts to aquatic species due to sediment release from the pond during the work period
- Contingency plans- a thorough assessment of what things could go wrong with the dewatering process and what measures can be taken to quickly address those issues (e.g. animals do not all move out of the area being dewatered and some become stranded- contingency would be to have a biologist on site during dewatering to move stranded animals if required, etc.)

It is important to note that no matter which alternative is eventually chosen (removal of the dam, replacement/reconstruction of the dam, etc.) some degree of dewatering of the pond will be required. Whether it is permanent or temporary dewatering, and the way it is done, will vary between the different alternatives. In all cases the degree, permanency, and methods for dewatering will be determined at detailed design stage.

UTRCA and MNRF Aquatic Biology Staff Position on the Preferred Alternative:

Having considered the concerns that have been raised throughout the EA process staff from both agencies continue to support the EA alternative to naturalize the stream and create an offline pond. It is the continued opinion of staff that this alternative will result in healthier overall stream conditions when compared to the existing conditions. This opinion from MNRF has previously been provided in writing with letters on May 31st and June 20th of this year.

Prepared by:

Michelle Fletcher

Michelle Fletcher
Aquatic Biologist

Water Quality Monitoring Update

The UTRCA's water quality monitoring programs are well underway for 2017. Monitoring enables us to assess stream health and pollution levels, to better understand conditions and target new work in the 28 Upper Thames watersheds. We report on monitoring results every five years in the UTRCA Watershed Report Cards, including the upcoming 2017 edition. The following is an overview of this year's program.



Installing meters for continuous water quality measurements in Medway Creek in-stream restoration site.

Groundwater - The UTRCA continuously monitors groundwater water levels at 28 monitoring wells across the watershed, as part of the Provincial Groundwater Monitoring Network. We use the information for the Ontario Low Water Response Program. The UTRCA watershed is a demonstration site for testing new, real-time telemetry equipment for the province. We also have an additional 15 monitoring wells that are sampled for water quality, in partnership with the City of London.

Stream Water Quality - Every month, the UTRCA monitors 24 stream sites for water chemistry (such as nutrients, chloride and metals) as part of the Ontario Ministry of the Environment & Climate Change's (MOECC) Provincial Water Quality Monitoring Network, along with three additional long term subwatershed sites. Bacteria are monitored at these same locations through a partnership with local Health Units. This monitoring program has run for more than 45 years and gives a good measure of long term pollutant levels and changes due to land use and other activities.

Benthic Invertebrates - Benthic invertebrates are monitored as a good indicator of water and aquatic ecosystem quality. Our first round of benthic monitoring was conducted in May and included



Monitoring streams for benthic invertebrates.

sites that contribute to the water quality scores in the Watershed Report Cards, as well as a set of reference (least impacted) sites. Later in the year, staff will monitor additional locations that include urban and rural development sites as well as remedial project sites.

Fish Communities - Funding dependent, staff will be collecting information on a small number of agricultural drains this summer as part of a Fisheries and Oceans Canada drain classification protocol. This sampling will be targeted on watercourses where we do not have existing fisheries information. Information

collected through this protocol allows for a more streamlined approvals process for drainage superintendents when they need to conduct maintenance work on these drains.

Pesticides - The UTRCA continues to monitor pesticides as part of an MOECC and Ontario Ministry of Agriculture, Food & Rural Affairs (OMAFRA) Agricultural Pesticide Study, which started in 2004. This year, three rural stream locations will be monitored from April to November: Otter Creek, Gregory Creek, and Reynolds Creek.

Phosphorus Research - The UTRCA is part of a new University of Waterloo study to examine phosphorus loadings and changing forms of phosphorus throughout the Thames River to Lake St. Clair. The research is looking to better understand the transport through the Thames of sediment and phosphorus that are contributing to an increase in harmful algae blooms in Lake Erie and Lake St. Clair. Additional river monitoring is starting this summer. (See "Phosphorus Spike in Medway Creek" story.)



Measuring oxygen and temperature at Pittock Reservoir.

Reservoir Monitoring - UTRCA reservoirs are monitored to assess dissolved oxygen and temperature conditions to help inform reservoir management decisions. Routine monitoring is conducted from June to September at Fanshawe, Wildwood, Pittock, Stratford, and Mitchell reservoirs.

Stream Rehabilitation Monitoring - In-channel restoration work along a section of Medway Creek has improved the natural stream functions, including riffles and pools. The UTRCA is working with the University of Waterloo and Western University to measure the stream's improved ability to remove excess phosphorus in this stretch. Continuous temperature and dissolved oxygen are also being tested to assess the benefits of this stream naturalization on aquatic life. (See "*Phosphorus Spike in Medway Creek*" story.)

Temperature - The UTRCA has 10 continuous temperature meters. This year, the meters will continue to be used throughout the watershed to assess stream temperature to identify cold, cool, and warm water streams for fish habitat, as well as measure the benefits of stream rehabilitation projects.

Contacts: Karla Young, Monitoring Technician, Karen Maaskant, Water Quality Specialist, & Michelle Fletcher, Aquatic Biologist



Students from the University of Waterloo set up the experiment.



Collecting a water sample in the restored section of Medway Creek.

The experiment builds on efforts carried out in November to understand the transport and uptake of phosphorus within the restored section of Medway Creek.

Contact: Tatianna Lozier, Agricultural Soil & Water Technician

Phosphorus Spike in Medway Creek

UTRCA staff, in partnership with Dr. Merrin Macrae from the University of Waterloo and Dr. Adam Yates from Western University, assisted in conducting a "phosphorus spike" in a section of Medway Creek. Potassium phosphate was slowly added to the water over two hours to artificially increase the concentration of phosphorus. Water samples were taken at various points downstream to assess the timing of phosphorus transport and the location of phosphorus uptake.

This experiment was conducted in both a restored and non-restored section of Medway Creek. Comparing the two locations will help us understand the ability of the in-stream restoration project to reduce phosphorus concentrations.

New Rain Gardens Installed

Two rain gardens have been installed at Chalmers Presbyterian Church in London's Glen Cairn neighbourhood. Five of the building's downspouts have been redirected into the rain gardens, instead of being connected directly into the city's storm sewer system. Rooftop runoff now flows into the rain gardens where it briefly ponds as it soaks into the ground. This process mimics the natural water cycle by promoting infiltration and reducing surface runoff.

The rain gardens have been planted with a variety of plants, mostly native species, whose roots help to promote infiltration, and whose blooms attract pollinators and add beauty to the landscape.

For this project, the UTRCA worked in partnership with Chalmers Presbyterian Church and the Glen Cairn Community



UTRCA staff joined members from Chalmers to plant and mulch the rain gardens.



Rain water soaks into the ground in one of the rain gardens.

Partners, with funding provided by the London Community Foundation and the MOECC.

Contacts: Alison Regehr, Conservation Services Technician, or Julie Welker, Community Partnership Specialist

Learning in the Great Outdoors

Another busy UTRCA community education spring season has come to an end. Though wind, rain, and thunderstorms resulted in some cancellations and re-bookings, thousands of students from kindergarten to grade 12 participated in outdoor environmental education programs.

Throughout the meadow, stream, pond, and forest ecosystems at Fanshawe and Wildwood Conservation Areas, students learned by collecting bugs, studying soil, constructing homes for animals, using a map and compass, playing Animal Survival (a crowd favourite!), and enjoying many other activities linked to the



A young student checks her sweep net for interesting bugs at Wildwood CA.

Ontario curriculum. Education staff also ventured off-site for tree and wildflower plantings with classes as part of the Community Forestry and Spreading like Wildflowers programs.

Three new programs launched this spring at Fanshawe Education Centre. All three programs were popular, with more than 730 students participating.

In the Celebrate 150! program, students from

kindergarten to grade 6 explore and document the Carolinian Zone's biodiversity by collecting species in the pond, field and forest as part of a "mini bio blitz." During the Amazing Race GPS program, intermediate and senior students learn how to use GPS units and apply their new skills to complete a nature-based "amazing race." The Map/Compass/GPS Certification program gives specialist high skills major students experience with orienteering skills.



Students enjoyed the new "Celebrate 150!" program at Fanshawe CA.

Collectively, community education staff from Fanshawe and Wildwood delivered environmental education and stewardship opportunities to more than 6800 students this spring.

Contact: Vanni Azzano, Community Education Supervisor (Wildwood Education Centre), & Karlee Flear, Community Education Supervisor (Fanshawe Education Centre)



The interactive sand table was a hit with students, who could see how landforms they created in the sand (photo below) affected water flowing across the landscape.

Great Lakes Mini Water Festival

The UTRCA, in partnership with the MOECC, took the Great Lakes Mini Water Festival to five schools in St. Marys, Stratford and area in June. The program gives students a better understanding of the importance of the Great Lakes by exploring current uses, issues and impacts, especially as they relate to the Thames River and Lake Erie watershed and the importance of protecting and conserving water.

The Mini Water Festival delivers the key messages with fun, interactive activities that support the curriculum. At the various activity stations, the students learned about:

- the water in the world and how much is available for human consumption,
- the water cycle and what happens to water throughout a watershed in a board game style activity,
- watersheds using an interactive sand table,
- fast facts about the Great Lakes, and
- where water comes from and goes in relation to their school.

Another activity had some students create a campaign to promote the Mini Water Festival's key messages using screen printing and button making.

UTRCA staff will be heading back out to Stratford and area schools this fall to complete at least five more Great Lakes Mini Water Festivals.

Contact: Maranda MacKean, Community Education Specialist



Dillon staff planting the pollinator garden.

Dillon Consulting Digs Pollinators

M.A. Baron Park, at the Forks of the Thames River in London, now has plants that will benefit bees and butterflies, thanks to the work of Dillon Consulting staff. Through the City of London's Adopt-a-Park program, Dillon has held planting events with the UTRCA in an effort to naturalize part of the park and attract pollinators. The plants were purchased at Heeman's Nurseries and the staff planted on their June 13 lunch hour. Thanks to the City of London Environmental and Parks Planning department for providing the site, and to the enthusiastic Dillon employees.

Contact: Karen Pugh, Resource Specialist



Planting wildflowers at Tecumseh Public School.

Spreading Like Wildflowers!

This spring, students planted butterfly gardens in three school yards in London, as part of the UTRCA's Spreading like Wildflowers program. The students from Tecumseh Public School, Stoneybrook Public School and Jack Chambers Public School planted over 900 wildflowers.

The species planted included:

- butterfly milkweed
- grey headed coneflower
- black eyed Susan
- little bluestem (grass)
- foxglove beardtongue

- wild bergamot
- New England aster
- Virginia mountain mint
- tall ironweed

Funders for these projects included TD Friends of the Environment, Thames Valley District School Board, Stoneybrook Public School and Jack Chambers Public School.

Contact: Linda Smith, Community Partnership Specialist



Water level in the wetland following 4 inches of rainfall.

Oxford County Wetland Update

Four inches of rain on July 13 demonstrated the functionality of the wetland constructed last month in Oxford County. As designed, the wetland held all the surface runoff and tile drainage water it received.



The vibrant Cardinal Flower is one of the aquatic species planted in the wetland.

The final touches have been added to the wetland, with 700 native aquatic plants planted around the perimeter and in shallow sections. The plants will help to naturalize the area and create aquatic habitat, recycle nutrients, filter sediment, and improve the pond's aesthetics.

Contact: Tatianna Lozier, Agricultural Soil & Water Technician

Constructed Wetland

A stormwater wetland has been created at the Stratford Perth Museum. The construction of a new building and parking lot next to the museum led to increased runoff flowing onto a trail system used for the museum's educational programming. After a rainfall, the trails were often unusable due to flooding. The museum and the UTRCA partnered to construct a wetland that would treat the runoff, keeping the trails dry and releasing clean water to a nearby municipal drain.



Volunteers in front of the newly planted wetland.

The wetland was constructed in July 2017, and has since been successfully tested in several large storms. The trail system remains dry while the wetland contains the water.

The wetland was planted with a variety of native shrubs and aquatic plants. Volunteers from TD, the Stratford Perth Museum, and the community came out to help plant.

Funding for the project was provided by TD Friends of the Environment, Ontario Power Generation, Stratford Perth Community Foundation, and Orr Insurance.

Contact: Alison Regehr, Conservation Services Technician

Adelaide in Bloom – the Whole Community Wins!

The Glen Cairn Community Partners, including the UTRCA, hosted a friendly competition to beautify the southern section of London's Adelaide Street. The goal of Adelaide Business in Bloom is to inspire the Glen Cairn community to make their neighbourhood and streetscape more visually appealing and environmentally friendly. The partners hope this pilot project expands to other neighbourhoods in London next year.



Lovers Furniture won first place in this year's competition.

Six businesses and organizations participated in the event with four judges (City of London representative, two London Horticultural Society representatives, and one from the local community) choosing a winner. In the end, the first place trophy went to Lovers Furniture, second place to Glen Cairn Community Resource Centre, and third place to the London Ukrainian Club. Congratulations to everyone who participated. It takes leadership to make a difference!

Contact: Julie Welker, Community Partnership Specialist

On the Agenda

The next UTRCA Board of Directors meeting will be August 22, 2017. Approved board meeting minutes are posted on the publications page at www.thamesriver.on.ca.

- WECS Consultant Selection
- Revised Budget and Quarterly Financial Report
- Administration and Enforcement - Section 28
- Minimum Wage Increase Impacts
- Pioneer Village Report
- Conservation Awards Report
- Orr Dam Wingwall Stability Study
- Fanshawe Dam Phase 4 of 5 Painting & Concrete Repairs Contract Award
- International Student Placement
- Harrington Fisheries Report
- Harrington & Embro EA Update

Contact: Michelle Viglianti, Administrative Assistant



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SOUTH HURON POLICE SERVICES BOARD

South Huron Municipal Office – Verity Room
Tuesday, September 12, 2017 – 4:05 pm

Members Present

Chair	Jim Dietrich
Vice Chair	Mark Hartman
Member	Maureen Cole
OPP	Inspector Jason Younan
OPP	Staff Sergeant Mike Butler
Administration	Jo-Anne Fields
Delegation	Duane Sprague, Police Services Advisor Ministry of Community Safety and Correctional Services

1. Call to Order & Welcome

- Chair, Jim Dietrich extended a warm welcome to the members and thanked them for their commitment to policing in South Huron.

2. Conflict of Interest

- No Conflict of Interest declared

3. Changes/Additions to the Agenda

- 2018 Proposed Budget

4. Approval of the Agenda

Motion – 33/09/17

Moved by: Mark Hartman
Seconded by: Maureen Cole

“THAT the agenda be approved as amended.”

Disposition: Carried

5. Approval of the Minutes

Motion – 34/09/17

Moved by: **Mark Hartman**

Seconded by: **Jim Dietrich**

“THAT the minutes of August 22, 2017 meeting be approved as circulated.”

Disposition: Carried

6. Business arising from the Minutes

- No business arising from the minutes

7. O.P.P. Report

- Detailed reports were distributed prior to the meeting for review and to allow for effective discussion at the Board meeting
- Reviewed the Crime and Traffic reports for the month of August
- Inspector Younan provided an overview and explanation of the reports with the Board
- Increase in property crimes which continues to be an concern
- Younan noted that he reached out to residents of South Huron in June with no response
- Inspector Younan reiterated again that if residents witness criminal activity, report it – also welcome to attend Police Services Board meeting to voice concerns – Police Services Board meetings are an excellent venue to voice concerns – speak to your elected officials – seeking long term results
- RIDE – very busy with investigations – sometimes proactive activities suffer, however impaired driving offences are not escalating
- Reviewed Calls for Service Billing Report
- Member Cole noted that drug issues seem to be escalating in our community – frustrated that these people aren’t getting caught by the Police – she noted that witnesses don’t feel comfortable coming forward
- Inspector Younan advised that he and three Detectives from the Street Crime Unit have met with concerned citizens. They reviewed and clarified information about when to call the police, how to call the police in both emergency and non-emergency situations, as well as the self-reporting option. They discussed a number of issues and worked together to develop both short and long term solutions, with the consensus to work on long term solutions for the community. One of the detectives present will follow up with concerned citizens on an on-going basis. It was reiterated that he is always open to hearing concerns and discussing solutions.
- Suggested to invite to a Police Services Board meeting to share concerns
- Inspector Younan will prepare a Media Release and send to the Board – can put on website and in the Hub to advise the public – information sharing is key – can release jointly (OPP and Police Services Board)
- Hartman ask if it would be helpful to go door to door and hand out an information bulletin

- Follow through on Motion 30/08/17 - That the Police Services Board hereby directs the Chair to delegate to South Huron Council for the purpose of requesting Council support and collaboration in presenting an education and awareness forum for the community for the benefit and safety of all of South Huron

Motion – 35/09/17

Moved by: Mark Hartman
Seconded by: Maureen Cole

“THAT the O.P.P. Report be received as presented.”

Disposition: Carried

8. Correspondence

- All correspondence is forwarded to Board members as received
- Ministry of Community Safety and Correctional Services – Extension on Provincial Appointment for Jim Dietrich
- Genevieve Scharback, Manager of Corporate Services – explanation of proper process of approving and circulating minutes – items of importance can be shared with Council prior to approval of the draft minutes

9. New Business

- Procedural By-law Review – Delegations
- Member Cole stated her concern regarding the date and time change of the August Police Services Board meeting – reiterated the importance of openness and transparency as it is difficult for the public to attend meetings when they are continually changing
- She noted that she was surprised that there was a delegation attend the meeting as it was not indicated on the Agenda – to respect rules, suggest that in future delegations be included on the agenda
- Stated that the Draft minutes were not provided to Council
- Municipality has a Complaint Policy which the public can complete and forward if they have concerns
- Member Cole suggested that a date be set to review the South Huron Police Services Board Procedural By-law

10. Unfinished Business

- Secretary contacted Grand Cove regarding hosting a presentation surrounding scams – date options are October 24 and November 24 – presentation will be at their Coffee Hour at 10 am – Secretary will advise of date after discussing with Inspector Younan

- Proposed 2018 Budget prepared by Chair and Secretary for consideration – 0% increase and mirrors budget of 2015, 2016 and 2017

11. **Delegation**

- Duane Sprague, Police Services Advisor, Ministry of Community Safety and Correctional Services
- Responsible for Zone 4 and Zone 5 coverage – Owen Sound to Niagara Falls – Section 31 (Municipal) and Section 10 (OPP)
- Mandate – Section 3 of the PSA
- Provincial Appointee, Chair Dietrich has been provided an extension for two months until signed by the Minister – Dietrich just completed his first term of an 8 year term (2 years, 3 years and 3 years)
- Section 31 (Municipal) and Section 10 (OPP)
- Intent is to attend South Huron Police service Board meetings on a more regular basis
- Will provide informal and/or formal training session – noted that training is also available on line through the OAPSB – Roles and responsibilities of a Section 10 Board
- Available to answer questions pertaining to the Procedural By-laws
- Request Secretary to send the Procedural By-laws and Code of Conduct to Duane for review
- At present, the number of members on a Board (3, 5 or 7) is determined by the size of the community. This may change with the opening of the PSA, however there will always be Provincial representation on the Police Services Board
- Explained the process of selecting and appointing Provincial reps – there are 35 steps involved in the process – very complex and the process is lengthy
- Recommends that a minimum of six months prior to Provincial Appointment expiration, contact the Appointments Officer and make him/her aware of status
- At present, one and two month extensions are being provided until OIC sign off
- Noted that community partners are necessary to address issues of mental health, drug activity etc
- County perspective – Situation table are good but have challenges – walk away from table or don't contribute – transfer of care – not all willing partners – some in silo's
- Mental health is a genuine concern with no treatment centre in Huron County
- Chair Dietrich thanked the Ministry Advisor for attending and sharing his expertise and knowledge with the Board

Motion – 36/09/17

Moved by: Maureen Cole
Seconded by: Mark Hartman

“THAT a training session for the Police Services Board be organized within the next few months with the Ministry Advisor.”

Disposition: Carried

Motion – 37/09/17

Moved by: Mark Hartman
Seconded by: Jim Dietrich

“THAT the proposed 2018 Police Services Board budget be forwarded to Council for consideration.”

Disposition: Carried

- Treasury requests that the Board prepare the budget each year for consideration
- Proposed budget mirrors that of 2015, 2016 and 2017 with a 0% increase
- Chair Dietrich noted that he would like to attend as a Delegation during budget discussions if there were specific questions pertaining to the Police Services Board Budget
- Member Cole suggested that the Board only hold 4 regular meeting per year, as mandated and that the CAO provide coverage for the meetings. Hartman and Dietrich disagreed stating that they feel it is important to meet monthly to discuss and address issues and concerns in South Huron. Providing a Recording Secretary is the responsibility of the Board
- Member Cole stated that she doesn't feel that all four should attend the annual Conference as she doesn't feel that the content is always pertinent to a Section 10 Board. Chair Dietrich noted that he feels that especially in these changing times with the changes to the Police Services Act (PSA), that it is very important everyone attend to stay abreast of the changes. Member Cole noted that an overview report should be presented to Council following the Conference

12. Date of Next Meeting

- Next meeting regular will be held at the South Huron Municipal Office on Tuesday, October 10, 2017 at 4:05 pm or sooner at the call of the Chair. Fields will arrange to have someone Record the minutes of the October meeting as she is on vacation.

13. Adjournment

Motion – 38/09/17

Moved by: Maureen Cole
Seconded by: Mark Hartman

“THAT the meeting be adjourned at 5:50 pm.”

Disposition: Carried

Chair – J. Dietrich

Recording Secretary – J. Fields

Date



**Corporation of the Municipality of South Huron
Municipal Heritage Advisory Committee**

Minutes

**September 26, 2017 – 3:00 p.m.
Verity Room-Olde Town Hall**

Members:

Laurie Dykstra, Chair
Wayne DeLuca, South Huron Councillor
June Hodgson
Marion Creery
Maureen Cole, Mayor, Ex-Officio

Regrets:

Alec Moore

Staff:

Genevieve Scharback, Recording Secretary

1. **Call to Order**

Chair L. Dykstra called the meeting to order at 3:00 p.m..

2. **Agenda Update**

Chair Dykstra requested that Item 5.7, 2018 Budget, be addressed first under Discussion Items.

Motion: 21-2017

Moved: M. Creery

Seconded: J. Hodgson

That the Municipal Heritage Committee adopts the agenda of September 26, 2017 as amended.

Disposition: Carried.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Minutes

Motion: 22-2017
Moved: J. Hodgson
Seconded: M. Creery

That the Municipal Heritage Committee adopts the minutes of July 20, 2017 as presented.

Disposition: Carried.

5. Discussion:

5.7 2018 Budget

Motion: 23-2017
Moved: J. Hodgson
Seconded: M. Creery

That the Municipal Heritage Advisory Committee recommends to South Huron Council that the proposed 2018 budget of \$3,000 be approved for inclusion in the 2018 Budget, to continue with the work plan to recognize historical sites in South Huron; and

That this recommendation be forwarded to Council in correspondence prior to the adoption of the September 26, 2017 Heritage Advisory Committee minutes.

Disposition: Carried.

5.1 Historical Sign Wording – Commercial Hotel

Motion: 24-2017
Moved: J. Hodgson
Seconded: M. Creery

That the Municipal Heritage Advisory Committee recommends to South Huron Council that the proposed wording, as researched by the Committee and approved by the property owner, be approved.

Disposition: Carried.

5.2 Historical Sign Wording – Bissett School

Motion: 25-2017
Moved: J. Hodgson
Seconded: M. Creery

That the Municipal Heritage Advisory Committee hereby directs Marion Creery to consult with the Bissett School property owner regarding the preliminary wording, size and placement of the sign on the property.

Disposition: Carried.

5.3 Time Capsule

Motion: 26-2017
Moved: W. DeLuca
Seconded: M. Creery

That the Municipal Heritage Advisory Committee recommends to South Huron Council to request staff to prepare the site for placement of the time capsule.

Disposition: Carried.

The Committee will review the proposed wording for the Time Capsule plaque at the next meeting.

5.4 New Farms That Qualify for Century Farm Recognition

Motion: 27-2017
Moved: M. Creery
Seconded: J. Hodgson

That information be provided for inclusion in the South Huron Hub regarding the Century Farm program and requesting that owners of farms that qualify since the 2014 recognition, by remaining in the same family for 100 years, submit their information to the Heritage Advisory Committee to have the appropriate research completed for 100 Year Farm Recognition.

Disposition: Carried.

5.5 Information Letter to South Huron Council

Motion: 28-2017
Moved: M. Creery
Seconded: J. Hodgson

That the letter to Council, as amended, be forwarded to all members of Council, the CAO and the Clerk for inclusion in the next Council package.

Disposition: Carried.

5.6 Historical Council Night – Wednesday September 27, 2017

Committee members will meet at the Crediton Hall to set up the display of pictures for the Past and Present Council dinner.

5.7 2018 Heritage Advisory Committee Budget

Addressed earlier in meeting.

5.8 Other Topics

Historical sign samples and costing quotes were reviewed.

6. Correspondence

6.1 O.P.P., Huron County Detachment Re: Communication Equipment attached to South Huron Municipal Office

Motion: 29-2017
Moved: W. DeLuca
Seconded: M. Creery

That the South Huron Heritage Advisory Committee hereby recommend that South Huron Council approve the installation of radio communications equipment, being an antenna on the roof of the building and a small communications box stored inside the building, at the South Huron Municipal Office.

Disposition: Carried.

7. Next Meeting

The next meeting will be October 12, 2017 at 1:00 p.m.

8. Adjournment

Motion: 30-2017
Moved: W. DeLuca
Seconded: J. Hodgson

That the South Huron Heritage Advisory Committee hereby adjourn at 4:45 p.m. to meet again on October 12, 2017 or at the Call of the Chair.

Disposition: Carried.

Laurie Dykstra, Chair

Recording Secretary

The Commercial Hotel

The first hotel in Exeter was built by William Drew in 1860. It was located at the corner of Main and Anne Streets. Six more hotels soon followed. The ownership of the Commercial Hotel changed, but the Hotel remained in business until the 1920's, when it was converted into apartments on the upper floors and retail outlets on the first floor by C.B. Snell.

South Huron Heritage Advisory Committee, 2017

Consent Application Report – File # B57/2015

Owner: Oakwood Inn Golf and Country Club (Grand Bend) Inc.	Date: October 6, 2017
Applicant: Michael Forrester	
Property Address: 70671 Bluewater Highway	
Property Description: <i>Parcel to be retained:</i> Stephen Con LRW Pt Lots 2; and 3 Plan 125 PT Lots 143; to 145 187 188 196 to 200; Plan 127 PT BLK C Plan 129; PT BLK a RP 22R2797 Parts 3 (70671 Bluewater Highway) <i>Parcel to be severed:</i> Part of Block A, Plan 129, Stephen Ward, being Pts 1 and 2, Plan 22R-6094 (70671 Bluewater Highway) <i>Parcel to which severed will be added:</i> Plan 127 S Pt Lot 21 (34 Forest Avenue)	

Recommendation:

That provisional consent be:

- √ granted with conditions (attached)
deferred (for ...)
denied (**referred to the Committee of the Whole, for a decision**)

Purpose:

- √ enlarge abutting lot
create new lot
surplus farm dwelling
right-of-way / easement
other:

	Area	Official Plan Designation	Zoning
Severed:	426.12 sqm	Recreational	RC3
Retained:	34 acres	Recreational	RC3

Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
√ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
√ Conforms with section 51(24) of the Planning Act;
√ Conforms with the Huron County Official Plan;
√ Conforms with the South Huron Official Plan;
√ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
n/a Has been recommended for approval by the local municipality; and
√ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/See Conditions
Conservation		√	

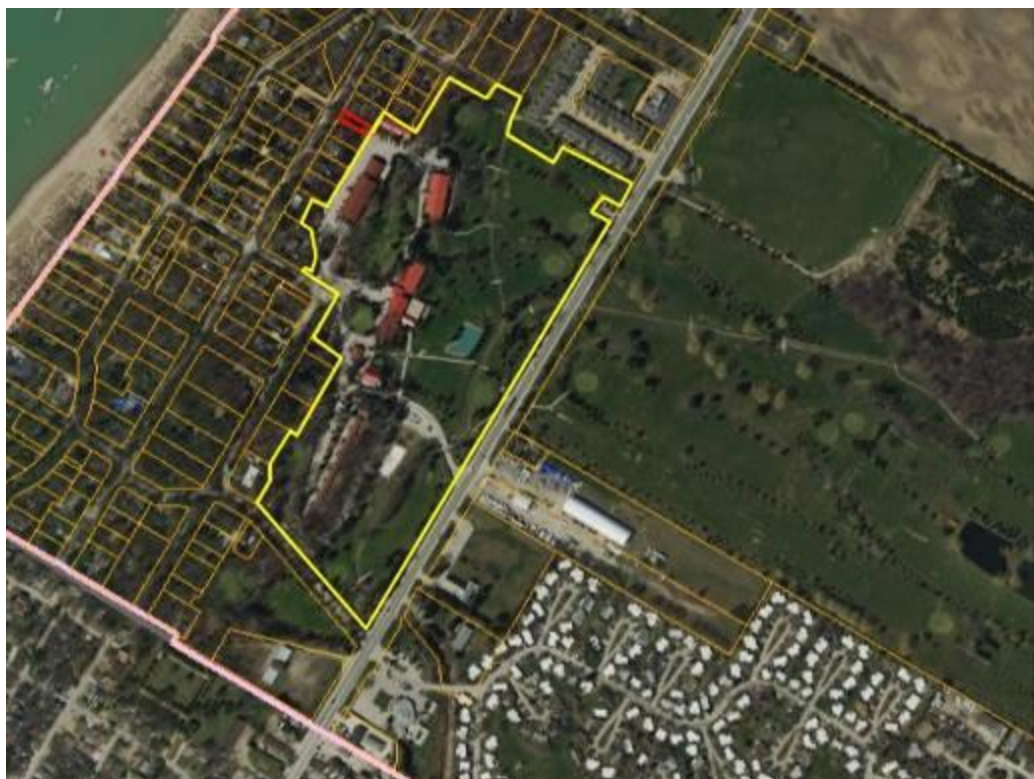
Consent Application Report – File # B57/2015

Authority			
Neighbours/Public	√		
Huron County Health Unit	√		
South Huron Staff			√

Purpose:

The purpose of this application is for an addition on a lot located at 34 Forest Avenue. Parts 1 and 2, PL 22R-6094 include a vacant bushed areas of land the current owner has no intention to retain. The owner/applicant is seeking a boundary adjustment to sever this area of land off the larger parcel and add the severed lands to the abutting property located at 34 Forest Avenue. The lands to be severed are approximately 1.6 metres by 40.2 metres in size. If approved the severed lands would be added to the abutting lands described as Plan 127 S PT Lot 21, owned by Lesley Lightfoot. The owner of the proposed severed parcel has noted they have no desire to retain this land for future development, and have offered same to the abutting owner to enlarge her existing lot.

Figure 1: Aerial of Subject Property. Retained Parcel identified in Yellow. Severed Parcel identified in Red.



Consent Application Report – File # B57/2015

Figure 2: Aerial of land to be severed, retained and lands which severed will be added.



Figure 2: View of Subject Lands. Severed Parcel. View taken facing west from retained parcel.



Consent Application Report – File # B57/2015

Figure 3 and 4: View of Subject Lands/severed parcel facing east. Lands severed parcel is to be added to on left of image.



South Huron Official Plan Policies

The subject lands at 70671 Bluewater Highway are currently designated Recreational in the South Huron Official Plan. The lands to which the severed parcel will be added, 34 Forest Avenue are designated Lakeshore Residential in the South Huron Official Plan. The subject lands are subject to policies that cover the Port Blake Planning Area. Land division in the Lakeshore Residential area and Recreational area are permitted for a number of scenarios, including Section 13.3.4.3.3 and Section 13.3.6 respectively which allows for lot enlargement purposes, lot boundary adjustments and title correction purposes. The purpose of this application is for a minor lot boundary adjustment to enlarge the abutting lot at 34 Forest Avenue.

The proposed minor lot boundary adjustment is in line with general Lakeshore Residential and Recreational policies in the South Huron Official Plan. Through this consent no new lots are proposed, and the resultant transfer of land will not cause issues for future development on the severed or retained parcels. The application also proposes no changes or extensions to existing services, will have no impact on existing road networks, poses no additional traffic hazards, and no buildings or structures are proposed at this time. This development should also not hinder or restrict existing development in this area.

Under General Interpretation Section 14.3.1 of the South Huron Official Plan, the lands to be severed can automatically be changed to the Lakeshore Residential designation to match the designation of the parcel the severed piece is to be added to. This will not require a formal application to amend the South Huron Official Plan, and can be addressed in a future update to the Plan under this section as the General Intent of the Official Plan is maintained.

Township of Stephen Zoning By-law 12-1984

The subject lands at 70671 Bluewater Highway are currently zoned RC3 (Recreational Commercial). The lands to which the severed parcel are proposed to be added to are zoned Recreational Residential Special Provisions (RC1-2). The existing recreational residential dwelling

Consent Application Report – File # B57/2015

at 34 Forest Avenue is permitted in the Recreational Special Provision zone and the lot is an existing lot of record. The proposed consent will not reduce the existing lot provisions of the current residential parcel. Zoning for the severed parcel must be addressed through a Zoning By-law Amendment application to the Municipality so the lands to be severed are under the same zone as the lands to which the severed parcel is proposed to be added. This has been made a condition of consent.

The proposed consent will take land area from 70671 Bluewater Highway, but on review of the proposal minimum RC3 zone provisions will still be met for the retained parcel. A retained lot area of 34 acres is proposed when the minimum required is 1,850 square metres/0.45 acres. The frontage of the retained lands will not change as a result of this consent, but currently exceeds the minimum 22 metre required lot frontage in the RC3 zone. Therefore zone provisions are maintained.

Additional Comments:

This application has been circulated to municipal agencies for review and comment. Ausable Bayfield Conservation Authority has provided correspondence noting no concerns from a natural hazard or natural heritage perspective with the requested severance. No further comments were received at the time of writing this report.

Summary:

As this application represents a minor boundary adjustment which meets the intent of the South Huron Official Plan it is recommended it **be approved**.

Sincerely,

“original signature in file”

Sarah Smith, B ES

October 6, 2017

Date

Should Council choose to recommend this application for approval by the County of Huron, the conditions below are recommended. The application would be approved, on the condition that:

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

Consent Application Report – File # B57/2015**Municipal Requirements**

2. Any and all monies owed to the Municipality must be paid in full, which may include but are not limited to servicing connections, cash-in-lieu of park dedication, property maintenance, water and wastewater charges, garbage and recycling charges, property taxes, compliance with zoning by-law provisions for structures etc.
3. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality.

Survey/Reference Plan or Registerable Description

4. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey;

Zoning

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.
6. The severed parcel be rezoned through application to match the current zoning of the lands to which the severed parcel is to be added (i.e. RC1-2), to the satisfaction of the Municipality.

Merging

7. The severed land merge on title with the abutting property to the north (34 Forest Avenue, Stephen Ward, currently in the ownership of Lesley Lightfoot) upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
8. A firm undertaking is to be provided from the solicitor acting for the parties indicating that the severed land and the abutting property to the north (34 Forest Avenue) be consolidated into one P.I.N. under the Land Titles system. Note: in the case where a title search has been completed and it has been determined that the severed/retained lands are registered in two different systems (e.g. the Registry or Land Titles system) and a consolidation is not possible then notice will be required to be registered in both systems indicating that the parcels have merged with one another and is considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.
9. Section 50(3) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the retained land.

Note: The applicant is hereby advised that the severed parcel will be automatically designated Lakeshore Residential in the South Huron Official Plan to be reflective of the designation on the lands to which the severed parcel is to be added.



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Municipality of South Huron Council
 From: Sarah Smith, Planner
 Date: October 6, 2017

Re: Part Lot Control Exemption Request
 Block 11, Plan 22M-11, Exeter Ward, Taylor Boulevard, Municipality of South Huron
 Owner: 1068775 Ontario Ltd
 Applicant: Raymond and McLean (Kim McLean)

RECOMMENDATION

It is recommended that the request to exempt Block 11, Plan 22M-11 from Part Lot Control pursuant to Section 50(7) of the Planning Act **be approved** and the corresponding by-law **be passed** with an expiry date of December 18, 2017.

PURPOSE AND DESCRIPTION

The subject property is designated Residential in the South Huron Official Plan and zoned R3-12 (High Density Residential Special Provisions) in the Town of Exeter Zoning By-law. The applicant has constructed a three unit grouped house dwelling on the north side of Taylor Boulevard within the east area of Exeter.

The applicant has requested that this lot be exempted from Part Lot Control under the Planning Act to allow the units on the lot to be divided into conveyable parcels for sale and to create easements for rear yard access. See Figures 1-3 on the following pages for the 2015 air photo of the subdivision, the layout of the units on the subject property, and a photograph of the units on this property.

COMMENTS

Section 50(5) of the Planning Act prohibits the sale or transfer of property within a registered plan of subdivision with certain exceptions (such as a complete lots in the plan, or if the provincial, federal, or municipal governments are acquiring the parcel or a consent has been granted). However, Section 50(7) permits the Municipality, by by-law, to exempt a property from Section 50(5) for a defined time period. This by-law is passed by South Huron Council and then forwarded to the Director of the Planning Department for approval.

An exemption from Part Lot Control allows the developer to subdivide the lot without consent or plan of subdivision approval by merely registering the deeds at the Land Registry Office.

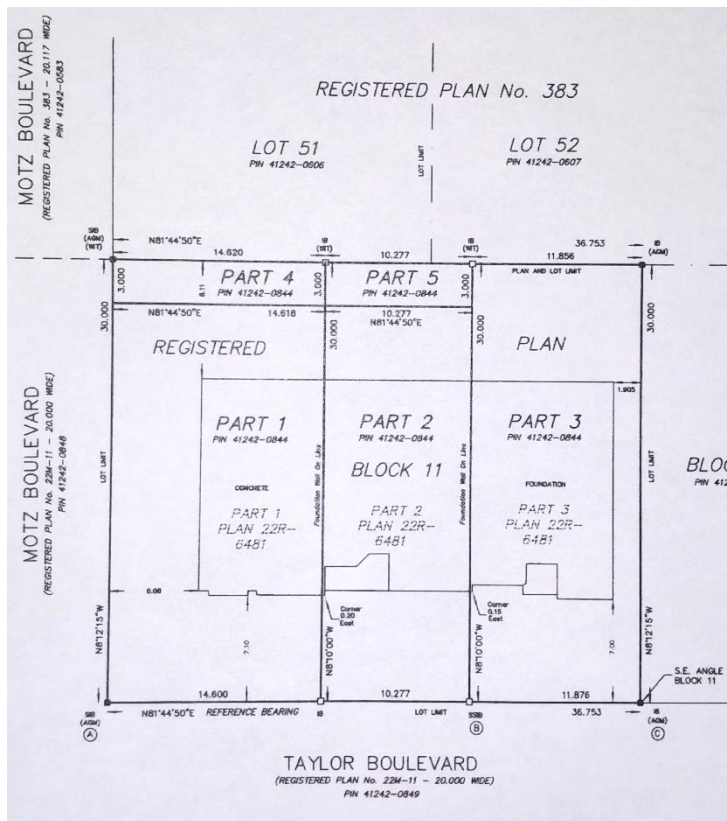
Figure 1 2015 Aerial Photograph of Subdivision (red = subject property)**Figure 2 Layout of Units on Subject Property**

Figure 3 Existing Group House Dwelling on Subject Property

Part Lot Control exemption by-laws are used most frequently with group house developments as it permits the creation of new lots without the time and expense of a consent application. This is a standard request for group house developments as the planning review of the development for group house purposes occurs at the subdivision approval stage. The individual group house unit lots are not created at the subdivision stage to avoid the possibility of the eventual construction of the dwellings not corresponding with the lot lines.

The application to exempt Block 11 of Taylor Boulevard from part lot control is appropriate as this lot has undergone a review when the original subdivision was approved. Further, on review of the R3-12 Zone of the Town of Exeter By-law, each unit does maintain the minimum 5 metre frontage on a street, and each unit also meets minimum parking and amenity area requirements. It is recommended that the exemption request be granted.

An exemption by-law is attached to this report for Council's consideration.

Sincerely,

"original signed by"

Sarah Smith
Planner

October 6, 2017

Date



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Sandy Becker, Financial Services
Manager/Treasurer**
Date: October 16 2017
Report: FIN.17.22
Subject: 2017 Council Expenses as of September 30, 2017

Recommendations:

That South Huron Council receives the report from S.Becker, Financial Services Manager/Treasurer re: 2017 Council Expenses as of September 30, 2017

Purpose:

This report is for Council information.

Background and Analysis:

Remuneration and expenses of members of Council has been defined in By-Law 59-2013. The chart below provides the YTD expenses incurred by the Mayor and members of Council as of September 30, 2017.

COUNCIL 2017 EXPENSES				
as of September 30, 2017				
Per ByLaw 59-2013				
Council Member	Registration	Travel expenses (including parking, meals and accommodations)	Miscellaneous Expenses (including clothing allowance)	Total
Cole, Maureen	\$ 3,090.87	\$ 4,369.68	\$ 125.40	\$ 7,585.95
Frayne, David	\$ 1,337.62	\$ 798.72	\$ 87.01	\$ 2,223.35
Deluca, Wayne	\$ 750.09	\$ 960.57	\$ 229.51	\$ 1,940.17
Hebert, Craig	\$ 1,256.74	\$ 2,437.73	\$ 129.29	\$ 3,823.76
Tomes, Tom	\$ 1,307.62	\$ 789.24	\$ -	\$ 2,096.86
Vaughan, Marissa	\$ 589.68	\$ 916.42	\$ 131.01	\$ 1,637.11
Oke, Ted	\$ 697.06	\$ 1,746.09	\$ -	\$ 2,443.15
Total	\$ 9,029.68	\$ 12,018.45	\$ 702.22	\$ 21,750.35

Operational Considerations:

No alternatives are presented related to the proposed recommendation.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

The total year-to-date expenses for training/conferences, travel and miscellaneous expenses are \$252 over the 2017 approved budget. The overall Council budget remains within budget target as of September 30, 2017.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

By-Law 59-2013 Remuneration and Expenses
Municipal Act, Section 283

Consultation:

Dan Best, Chief Administrative Officer

Related Documents:

N/A

Respectfully submitted,

Sandy Becker, Financial Services Manager/Treasurer



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Don Giberson, Environmental Services Director**
Date: October 16 2017
Report: ESD.17.28
Subject: Proposed DRAFT 2018 Operating and Capital Budget for Grand Bend Area Sewage Treatment System

Recommendations:

That South Huron Council receive the report from D. Giberson, ESD Director RE: Proposed DRAFT 2018 Operating and Capital Budget for Grand Bend Area Sewage Treatment System and provide comments to the Administering Municipality and the Grand Bend Joint Sewage Board.

Purpose:

The purpose of this staff report is to advise Council of the proposed DRAFT 2018 Operating and Capital Budget for Grand Bend Area Sewage Treatment System.

Background and Analysis:

In accordance with the Joint Agreement a draft operating and capital budget is required to be prepared and submitted to the Participating Municipality by September 30th of each year for the next calendar year. Each Participating Municipality may within 30 days after receipt of the draft operating and capital budget make written comments to the Administering Municipality and the Joint Sewage Board.

The Grand Bend Area Joint Sewage Board shall take all steps necessary to have draft budgets completed and approved by November 30th in each

preceding year, then submit it to the respective Municipal Councils of the Participating Municipalities for approval before December 31st.

The specific requirements of the operating budget, such as the format and methodology are set out in the Joint Agreement. The draft budget is only for the jointly owned assets administered by the Sewage Board (eg. Grand Bend Area Sewage Treatment Facility; Main Pumping Station PS-2; and 350mm forcemain from PS-2 to the GBSTF). The Grand Bend sewer system has other assets that are entirely owned/operated by South Huron and the associated operating costs are in addition to the operating costs of the shared assets.

Accordingly, a proposed DRAFT 2018 operating and capital budget was presented to the Grand Bend Joint Sewage Board on October 6, 2017. The Joint Sewage Board received the report and directed the Administrating Municipality to circulate the DRAFT 2018 Budget to the respective Municipal Councils for comments.

The proposed DRAFT 2018 operating budget represents a 21.5% increase over the 2017 budget, mainly due to increased costs for hydro, natural gas and water. There are minor increases for insurance, property taxes, chemicals and contract operator costs.

The Joint Sewage Board directed the Administrating Municipality to consider adding \$20,000 to the DRAFT Operating budget to perform an energy audit to determine if energy savings could be realized. This cost is currently not in the attached DRAFT 2018 Operating Budget.

The Joint Sewage Board has not yet made a decision regarding a Capital Replacement Reserve. However, this will have a major impact on the operating budget, depending on the options selected by the Board. Lambton Shores, as the Administrating Municipality, retained BM Ross Engineers to prepare a report on Capital Replacement Reserve options and will present this report at a future Sewage Board meeting.

The proposed DRAFT 2018 Capital Budget was presented for one project: the replacement of a section of the Mollard Line Forcemain, in the amount of \$801,436.05. This cost will be shared equally between Lambton Shores and South Huron, in accordance with the Joint Agreement.

Operational Considerations:

There were no alternatives considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

The proposed DRAFT 2018 Budget was prepared by Lambton Shores, as the Administating Municipality on behalf of the Grand Bend Area Joint Sewage Board. The Budget is based on known historical costs, contract obligations and estimated costs.

Increased Communications and Municipal Leadership

Council has been informed of the budget process and through Minutes issued by the Administating Municipality on behalf of the Joint Grand Bend Area Sewage Board.

Notice was given and the Agenda for Joint Grand Bend Area Sewage Board Meetings were provided by Lambton Shores, as the Adminitering Municipality. The Joint Sewage Board meetings are open to the public to ensure full transparency.

Dedicated Economic Development Effort

Providing an adequate operating budget for the Grand Bend Sewage system ensures proper operation of this facility; regulatory compliance and that capacity for future development is readily available.

Financial Impact:

The Staff proposed 2018 South Huron Sewers Operating Budget includes the amount of \$242,909.75 under a separate line item for the operating costs of the joint Grand Bend sewer assets.

The Staff proposed 2018 South Huron Sewers Capital Budget includes the amount of \$386,005.56 for South Huron's share of the Mollard Line Forcemain project.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

1. Grand Bend Area Sewage Treatment Plant Joint Agreement
2. Environmental Compliance Approval #0149-9M4JKA
3. Ontario Water Resources Act

Consultation:

Financial Services Manager/Treasurer

Related Documents:

October 6, 2017 – Report to the Grand Bend Area Joint Sewage Board
“Grand Bend Area Sewage System proposed 2018 Budget”

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', enclosed within a large, loopy oval shape.

Don Giberson, Environmental Services Director

GRAND BEND AREA JOINT SEWAGE BOARD

Report STB 07 – 2017

Board Meeting Date: October 6, 2017

TO: Chair Tomes and Board Members

FROM: Steve McAuley, Director of Community Services, Lambton Shores

RE: Grand Bend Area Sewage System proposed 2018 Budget

RECOMMENDATION:

THAT Report STB 07 - 2017 regarding a "Grand Bend Area Sewage System proposed 2018 Budget" be received, and

THAT the attached 2018 budget be circulated to the Councils' of Lambton Shores and South Huron for comment, and

THAT the Board considers the 2018 final budget and Council comments at the November 17, 2017 scheduled board meeting.

SUMMARY

This report presents the proposed 2018 operating budget for the Grand Bend Sewage Treatment Facility and the Main Pumping Station (PS2).

BACKGROUND

2018 Operating Budget

The attached 2018 budget is presented to the Board for their approval. The document presented includes the 2017 budget, 2017 year-to-date totals, 2017 year end projections and the proposed 2018 budget. Also included are flow projections and revenue calculations that are used to calculate the 2018 budget.

The budget is broken into three parts. Part A is administrative costs that are split based on the following proportions set out in the agreement:

PS2

- Lambton Shores: 50%
- South Huron: 50%

Plant:

- Lambton Shores: 64.7%
- South Huron: 35.3%

Both Parts B and Parts C are split based on the amount of flow contributed by each municipality to the plant and PS2. There are two components to the flow apportionment:

total flows to the treatment facility, and total flows through the main pump station. Not all flows to the treatment facility pass through the main pump station, and separate cost apportionments are calculated for each facility. The flows are estimated based on a three (3) year average. To calculate 2018 estimated flows, the actual flows from 2015 and 2016 are used and 2017 are calculated based on the flows experienced to date. The estimated 2018 flow proportions as follows:

PS2

- Lambton Shores: 50.97%
- South Huron: 49.03%

Plant:

- Lambton Shores: 52.84%
- South Huron: 47.16%

Much of the operations budgets are fixed costs associated with the operations agreement in place with CH2M. In 2018 these costs will total \$199,395.00.

Other highlights of the proposed budget include:

- Insurance increased 3%
- Taxes increased 2%
- Building Repairs maintained at \$20,000 to finishing the installation of permanent Alum lines.
- Grounds maintenance maintained to allow for maintenance to wetlands pond.
- Hydro costs adjusted to reflect actual past usage.
- Natural costs adjusted to reflect actual past usage.
- A water adjusted to reflect actual past usage.

The budget presented includes significant increase in the utilities required to operate the plant. Hydro costs associated with the plant are substantially higher than what was expected. The 2017 year to date costs are as follows:

January	\$10,029.38
February	\$12,316.96
March	\$10,918.09
April	\$ 9,011.63
May	\$12,054.08
June	\$12,438.07
July	\$12,109.29
August	\$13,461.11

Based on the consistency of the monthly hydro charges received in 2017, the 2018 budget was based on the 2017 average and resulted in a total budget of \$138,507.92 for 2018 for plant hydro.

Natural gas charges were budgeted in a similar manner, with actual monthly charges being used to estimate a total for 2018. It should be noted that the 2017 year to date is skewed due to a bill that was received in 2017 that was actually from 2016. We

attributed this to the service being new. Staff have reviewed the actual monthly charges and have budgeted accordingly.

The last utility that experienced a significant increase is the water usage at the plant. The plant operators have not been able to backwash the existing filters with effluent water, and as a result have had to use potable water. The issue with the effluent water stems from the fact that effluent water pump is directly connected to the wetlands pond. As such algae, minnows, etc. are able to be sucked into the system, which in turns clogs the strainers on the filter backwash system. Staff will work with the operators to try and create some type of screen or barrier between the effluent pump station and the pond, however at this point we are not confident we will be able to achieve a water quality that will work with the backwash system. Based on this, we have budgeted water usage accordingly.

2018 Capital Works

In addition to the attached operating budget, 2018 will include the capital budget to complete the sectional replacement of the forcemain on Mollard line. This work has been awarded and is expected to start in mid-October and be substantially complete by the end of November, with the final restoration being completed in the spring of 2018. The costs anticipated for this work (excluding HST) are as follows:

Preliminary Engineering	\$ 22,200.00
Engineering	\$116,716.00
Construction	<u>\$648,658.73</u>
Sub-Total	\$787,574.73
Net HST	<u>\$ 13,861.32</u>
Total	\$801,436.05

The forcemain is an equally owned asset between Lambton Shores and South Huron, as such; all costs incurred for the project will be split on a 50-50 basis.

It should be noted the above costs are considered "a worst case scenario" that includes all the provisional items included in the tender. As indicated to the Board in previous reports, the tender included approximately \$260,000.00 in contingency and provisional items, the majority included in the event additional pipe was required to be installed.

ALTERNATIVES TO CONSIDER

No alternatives are presented at this time. The Board may direct that the budget be changed prior to recommendation to the member Councils.

RECOMMENDED ACTIONS

THAT Report STB 07 - 2017 regarding a "Grand Bend Area Sewage System proposed 2018 Budget" be received, and

THAT the attached 2018 budget be circulated to the Councils' of Lambton Shores and South Huron for comment, and

THAT the Board considers the 2018 final budget and Council comments at the November 17, 2017 scheduled board meeting.

FINANCIAL IMPACT

Once comments from the respective Councils are received, the Board can approve the 2018 budget which will allow the South Huron and Lambton Shores to set their respective budget.

CONSULTATION

Lambton Shores and South Huron staff and CH2M Operators

GRAND BEND AREA JOINT SEWAGE OPERATIONS
Proposed 2018 Budget

	2017 BUDGET	2017 DRAFT YTD To Aug. 31	2017 Projection	2018 BUDGET	Budget Increase/Decrease
OWNER CONTRIBUTION					
LAMBTON SHORES CONTRIBUTION	236,983.14	116,577.56	302,961.76	301,332.64	64,349.50
SOUTH HURON CONTRIBUTION	186,827.55	95,327.80	238,842.33	242,909.75	56,082.20
TOTAL REVENUE	423,810.69	211,905.36	541,804.10	544,242.39	120,431.70
ADMINISTRATIVE AND GOVERNANCE					
GENERAL ADMINISTRATION CHARGE	3,784.20		3,784.20	3,859.88	75.68
STF GENERAL ADMINISTRATION CHARGE					
PS2					
INSURANCE STF	16,423.47	19,737.10	19,737.10	20,329.21	3,905.74
INSURANCE PS2 & FORCEMAIN	1,592.96			0.00	-1,592.96
AUDIT	7,200.00		7,200.00	7,200.00	0.00
ACCOUNTING SERVICES	2,040.00		2,040.00	2,040.00	0.00
IT	500.00	120.59	300.00	500.00	0.00
SCADA SUPPORT STF	2,000.00		1,500.00	2,000.00	0.00
SCADA SUPPORT PS2					
ENGINEERING STF	2,000.00	1,951.25	5,000.00	2,000.00	0.00
ENGINEERING PS2					
LEGAL	1,000.00	279.16	279.16	1,000.00	0.00
CAPITAL REPLACEMENT RESERVE					
TAXES STF	77,966.76		77,966.76	79,526.10	1,559.34
TAXES PS2	1,749.30	1,206.02	1,749.30	1,784.29	34.99
TOTAL PART A	116,256.69	23,294.12	119,556.52	120,239.48	3,982.79
FIXED MTC & OPERATIONAL COSTS					
TELEPHONE STF	2,000.00	1,262.04	1,893.06	2,000.00	0.00
TELEPHONE PS2		1,171.05	1,756.58		
COMPUTER EXPENSE	500.00			500.00	0.00
BUILDING REPAIRS & MAINTENANCE	20,000.00	5,167.25	20,000.00	20,000.00	0.00
STF BUILDING REPAIRS & MAINTENANCE					
PS2					
GROUNDS MAINTENANCE	3,000.00		3,000.00	3,000.00	0.00
ANNUAL PREVENTIVE MAINTENANCE *	10,176.00	6,783.92	10,176.00	10,176.00	0.00
WETLAND PEST CONTROL	1,000.00		1,000.00	1,000.00	0.00
TOTAL PART B	36,676.00	14,384.26	37,825.64	36,676.00	0.00
VARIABLE OPERATIONAL COSTS (RELATED TO FLOWS)					
OMI ADMINISTRATIVE COSTS STF *	32,646.00	21,764.28	32,464.00	33,475.00	829.00
OMI ADMINISTRATIVE COSTS PS2					
OPERATOR WAGES STF *	95,469.00	63,646.02	95,469.00	97,892.00	2,423.00
OPERATOR WAGES PS2					0.00
ELECTRICAL COSTS STF	60,000.00	78,877.50	136,000.00	138,507.92	78,507.92
ELECTRICAL COSTS PS2	13,000.00	8,614.60	12,921.90	13,000.00	0.00
UNION GAS STF	7,000.00	26,420.41	30,000.00	26,100.00	19,100.00
WATER PS2	1,000.00	163.80	245.70	500.00	-500.00
WATER PLANT	5,000.00	13705.56	20,558.34	20,000.00	15,000.00
CHEMICALS *	42,892.00	28,594.47	42,892.00	43,981.00	1,089.00
LABORATORY SAMPLING *	13,871.00	10,448.74	13,871.00	13,871.00	0.00
TOTAL PART C	270,878.00	252,235.38	384,421.94	387,326.92	116,448.92
TOTAL EXPENSES	423,810.69	289,913.76	541,804.10	544,242.39	120,431.70
NET TOTAL	0.00	(78,008.40)	0.00	0.00	

GRAND BEND AREA JOINT SEWAGE OPERATIONS
2018 Flow Calculations

2017 FLOW CALCULATION PROJECTION (m3)						
Month	PS2	POG	HC Playhouse	Pinery	Oakwood	Grand Cove
Jan	21363	1091	120	117	1524	12430
Feb	19725	954	144	109	1430	5888
Mar	19944	796	188	40	1337	7210
Apr	27294	1300	194	152	1838	9315
May	27520	1257	178	749	1973	10140
June	20580	461	503	2474	2034	6175
July (2016)	19363	648	286	4380	1685	8531
Aug (2016)	32818	360	349	7251	3562	8531
Sept (2016)	19212	240	268	2138	2005	8531
Oct (2016)	6508	168	21	784	1639	8531
Nov (2016)	4075	528	14	244	1872	8531
Dec (2016)	14997	336	20	146	1181	8531
Total	233399	8139	2285	18584	22080	102343
Avg Month	19450	678	190	1549	1840	8529
Avg Annual	233399	8139	2285	18584	22080	102343

8531 - Indicates estimates based on YTD average

2018 FLOW CALCULATION ESTIMATE (m3)				
	2018 (3 YR AVG)	2017 (projection)	2016	2015
Matn Pump (PS2)	236,885	233,399	249,452	227,804
GRAND COVE	95,128	102,343	91,520	91,520
OAKWOOD	21,018	22,080	22,570	18,403
Lambton Shores (PS2 - GC & Oakwood)	120,740	108,976	135,362	117,881
POG	6,809	8,139	6,720	5,568
HCP	1,745	2,285	1,684	1,266
Pinery	18,991	18,584	20,584	17,806
Grand Total Flows To GB plant (PS2 Flow Plus Remaining Sources)	264,430	262,407	278,440	252,444
MUNICIPAL TOTALS				
SOUTH HURON	124,699	134,847	122,494	116,757
LAMBTON SHORES	139,731	127,560	155,946	135,687
TOTAL	264,430	262,407	278,440	252,444

MUNICIPAL FLOW PROPORTIONMENT

	Lambton Shores	South Huron
PS2 Flow Proportions	50.97%	49.03%
GB Plant Proportions	52.84%	47.16%

Revenue Calculation			
	Total	Lambton Shores	South Huron
Part A - per agreement			
PS 2- 50% LS, 50% SH	1,784.29	892.14	892.14
Treatment Facility - 64.7% LS, 35.3% SH	118,455.19	76,640.51	41,814.68
Total Part A	120,239.48	77,532.65	42,706.83
Part B - Flow Based			
PS2	-	-	-
Plant	36,676.00	19,380.43	17,295.57
Total Part B	36,676.00	19,380.43	17,295.57
Part C - Flow Based			
PS2	13,500.00	6,880.91	6,619.09
Plant	373,826.92	197,538.64	176,288.27
Total Part C	387,326.92	204,419.56	182,907.36
Total	544,242.39	301,332.64	242,909.75



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Genevieve Scharback, Corporate Services Manager/Clerk**
Date: October 10 2017
Report: 18-2017
Subject: Schroeder-Powe Municipal Drain 2017 Tender

Recommendations:

That South Huron Council receive the report from Genevieve Scharback, re: Schroeder-Powe Municipal Drain 2017 Tender; and
That South Huron Council award the tender for construction of the Schroeder-Powe Municipal Drain 2017 Tender to A.G. Hayter Contracting Ltd., in the amount of \$43,951.35, including HST.

Purpose:

To award a tender to proceed with work on the Schroeder-Powe Municipal Drain 2017.

Background and Analysis:

The Engineer's estimate for this project was \$45,900 plus HST. The following tenders were received for the above noted drain and haven/ been reviewed by Dietrich Engineering;

Contractor	Total Cost	HST	Total Cost including HST
Robinson Farm Drainage Ltd.	\$42,200.00	\$5,486.00	\$47,686.00
Van Bree Drainage & Bulldozing Ltd.	\$50,050.00	\$6,506.50	\$56,556.50
A.G. Hayter Contracting Ltd.	\$38,895.00	\$5,056.35	\$43,951.35

Operational Considerations:

N/A

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

N/A

Legal Impact:

N/A

Staffing Impact:

N/A

Policies/Legislation:

Drainage Act

Consultation:

Dietrich Engineering Limited

Related Documents:

Respectfully submitted,

Genevieve Scharback, Corporate Services Manager/Clerk



Staff Report

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: October 16 2017
Report: CAO 17.30
Subject: Follow-up Resolution 391-2017

Recommendations:

That South Huron Council receives the report from D. Best, Chief Administrative Officer/Deputy Clerk re: a follow up on Resolution 391-2017 for information purposes.

Purpose:

Information

Background and Analysis:

At the Council meeting of October 2, 2017 the following resolution was passed.

Motion: 391-2017 **Moved:** C. Hebert **Seconded:** M. Vaughan

That South Huron Council direct staff to provide a written report outlining tax implications of an indoor pool in South Huron, based on an estimated cost of \$15 million dollars.

For the purposes of satisfying Resolution 391-2017, the tax implications of debt financing \$15 million would represent an annual debt payment of \$920,015 over a 25 year period at 3.6%

The levy implication based on per \$100,000 of assessment would be as follows:

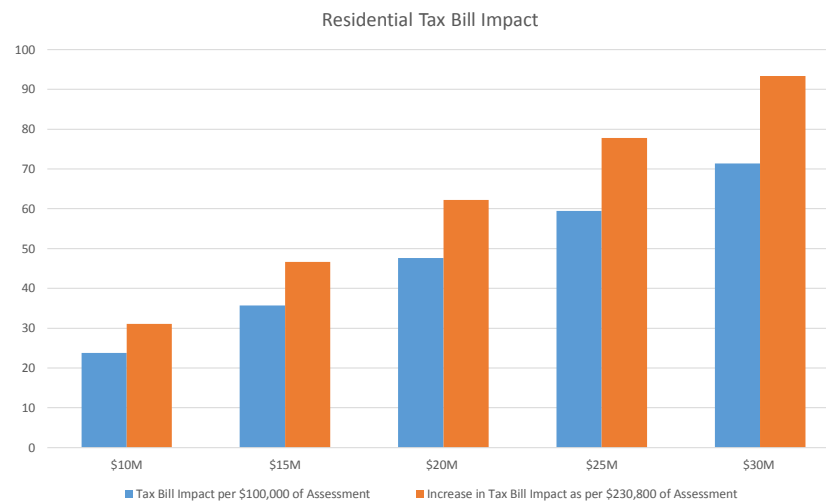
Tax Classification	Amount Per \$100K of Assessment
Residential	\$71.37
Farmland	\$17.84
Commercial	\$78.50

It should be noted that a project of this magnitude would not be fully financed on the tax levy. At a minimum, it would be anticipated that 50% of the total project cost would require revenue from other sources such as grants, fundraising and sponsorship in order to be viable.

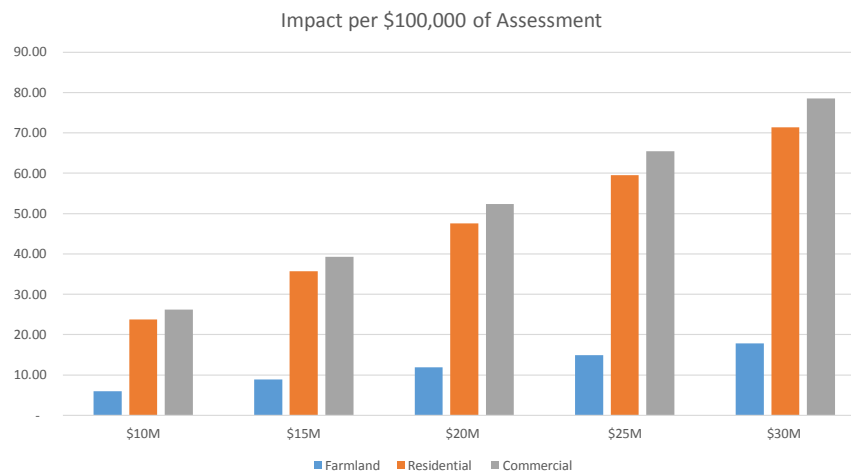
The following charts provide some modelling of projects between \$10 million and 30 million. As a caution, these are estimates only and are for illustration purposes only.

	Option A	Option B	Option C	Option D	Option E
Project Cost (estimates)	\$10M	\$15M	\$20M	\$25M	\$30M
Less: MIN 50% Fundraising	(\$5M)	(\$7.5M)	(\$10M)	(\$12.5M)	(\$15M)
Total Debt Financing	\$5M	\$7.5M	\$10M	\$12.5M	\$15M
Annual Debt Payments	\$306,672	\$460,008	\$613,344	\$766,680	\$920,015
Current Annual Debt Payment (2)	\$1,975,952				
% Increase in Annual Debt Payments	15.52%	22.28%	31.04%	38.80%	46.56%

	Option A	Option B	Option C	Option D	Option E
Project Cost (estimates)	\$10M	\$15M	\$20M	\$25M	\$30M
Total Debt Financing	\$5M	\$7.5M	\$10M	\$12.5M	\$15M
Annual Debt Payments	\$306,672	\$460,008	\$613,344	\$766,680	\$920,015
Tax Levy Increase	3.93%	5.89%	7.86%	9.82%	11.79%
\$ Impact per \$100,000 of Residential assessment	\$23.79	\$35.68	\$47.58	\$59.47	\$71.37
\$ Impact per \$100,000 of Farmland assessment	\$5.95	\$8.92	\$11.89	\$14.87	\$17.84
Impact per \$100,000 of Commercial assessment	\$26.17	\$39.25	\$52.33	\$65.42	\$78.50



Note: this is the residential tax bill impact based on \$100,000 of assessment and the average of \$230,800 of assessment. The impact is representative of the DEBT Payments only assuming 50% of the project cost is financed.



Note: this is the tax bill impact based on \$100,000 of assessment for the different property classes. The impact is representative of the DEBT Payments only assuming 50% of the project cost is financed.

Operational Considerations:

There are no operational considerations considered for information and illustrative purposes

South Huron's Strategic Plan:

The information in this report has no direct link to the Strategic Plan.

Financial Impact:

There are no financial considerations as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

None

Consultation:

Sandy Becker, Manager of Financial Services/Treasurer
Angela Shipway, financial Coordinator

Related Documents:

None

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk



Ministry of Municipal Affairs and Ministry of Housing

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2018 Rural Ontario Municipal Association (ROMA) annual conference

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Process for ministers' and parliamentary assistants' delegations

To all ROMA delegates

- To meet with a minister or parliamentary assistant, [please submit an online form](#). You can now submit one form to request delegation meetings with up to 3 ministries. To request delegation meetings with more than 3 ministries, please submit a new form.
- Please limit issues for discussion to a maximum of 3 per ministry.
- **We ask that delegates not meet with more than one minister on a given issue.**
- Include the name of a contact person who is knowledgeable about the issue(s) and available to respond to ministry inquiries within one business day. If staff will be on vacation, please be sure to provide an alternate contact.
- To make the most of the delegation time available (delegations usually run 15 minutes), please ask to discuss your issue **only** with the minister or parliamentary assistant responsible for that issue.
- **Note:** Not all ministers and parliamentary assistants will be accepting delegations.
- To expedite your request, please complete the online form. Please do not contact your MPP or individual Ministers' Offices to request a delegation.
- **The deadline to submit requests: Thursday, November 2, 2017.**

Municipalities will be contacted by the respective ministries about their requests and, if applicable, the meeting time and location, approximately **one week** before the conference.

Event details

Sunday, January 21 to Tuesday, January 23, 2018
Sheraton Centre Hotel
Toronto, Ontario

Questions?

Please Contact:

Rhema Maharaj
Municipal Programs & Analytics Branch
Ministry of Municipal Affairs
Ministry of Housing
Telephone: 416-585-6850
Email: rhema.maharaj@Ontario.ca

- **[2018 ROMA municipal delegation request](#)**
Sunday, January 21 to Tuesday, January 23, 2018

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Ministry of Citizenship
and Immigration

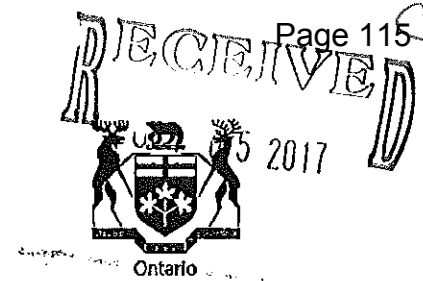
Minister

6th Floor, 400 University Avenue
Toronto ON M7A 2R9
Tel.: 416 325-6200
Fax: 416 325-6195

Ministère des Affaires civiles
et de l'immigration

Ministre

400, avenue University, 6^e étage
Toronto ON M7A 2R9
Tél. : 416 325-6200
Télec. : 416 325-6195



September 2017

Dear Colleagues,

It is my pleasure to invite you to submit a nomination for the **June Callwood Outstanding Achievement Award for Voluntarism.**

Volunteers are the backbone and strength of communities across Ontario. This award recognizes the exceptional leadership, innovation and creativity in voluntarism and community service that contribute to a strong and dynamic province. Recipients of this award may include individual volunteers, volunteer groups, or volunteer management individuals or groups from a not-for-profit or charitable organization.

To submit a nomination for this award:

1. Visit ontario.ca/honoursandawards.
2. Select the **Volunteering** category.
3. Click on **June Callwood Outstanding Achievement Award for Voluntarism**.
4. Download the PDF form.
5. Read the eligibility criteria and instructions carefully.
6. Fill out the form and submit it **no later than December 5, 2017**. Instructions for submitting your nomination package can be found on the website.

To ensure that outstanding volunteers and volunteer managers across the province receive the recognition they deserve, please share this information with your constituents. This invitation has also been distributed to volunteer and community organizations, libraries, municipalities and regional provincial government offices.

If you have questions about this program, please call 416-314-7526, toll free 1-877-832-8622, TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

Thank you for your support of this important recognition program.

Sincerely,

Laura Albanese
Minister

**Ministry of Community Safety
and Correctional Services**

Office of the Minister

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6
Tel: 416-325-0408
Fax: 416-325-6067

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Bureau de la ministre

25, rue Grosvenor
18^e étage
Toronto ON M7A 1Y6
Tél. : 416-325-0408
Télec. : 416-325-6067



MC-2017-2413
By e-mail

OCT 05 2017

MEMORANDUM TO: Mayors and Heads of Council

FROM: Marie-France Lalonde
Minister of Community Safety and Correctional Services

SUBJECT: Regulation made under the *Police Services Act* to amend the Ontario Provincial Police (OPP) billing model has been filed as:
O. Reg. 363/17

I am pleased to advise you that the regulation that amends the OPP billing model to exclude certain structures/property codes identified from the Commercial and Industrial (C&I) count was approved and filed. The regulation is O. Reg. 363/17. The amendments exclude properties from the OPP billing calculation within the following categories:

- Passive renewable energy structures, e.g., wind turbines, solar facilities;
- Structures where there are rarely any interactions with the public, owner or a representative/employee and do not typically contribute to policing requirements, e.g., communication towers, billboards;
- Structures that are considered to be part of a larger infrastructure system, e.g., tunnels, bridges; and
- Federal or provincial parks, or in some cases, vacant properties such as vacant federally/provincially owned lands.

This amended list of structures/property codes will now be used to calculate your 2018 base service billings for proactive policing by the OPP. You may access the regulation through e-laws under the following link: <https://www.ontario.ca/laws/regulation/140267>

Your 2018 Annual Billing Statement has been provided to your CAO, to give you time to prepare for the changes in advance of the January 1, 2018 implementation date.

Through the June 2017 online survey and the August 2017 Technical Tables, the ministry was able to receive feedback that has been incorporated into the regulation amendments. Through our review, broader concerns about the overall OPP billing model were also raised.

As a result of your feedback, my ministry will now turn its attention to the five-year review of the OPP billing model, with review recommendations to be finalized by the end of 2019.

Page 2

During the review process, municipalities will have the opportunity to provide input on the billing model, which will help inform recommendations for potential changes to the model. I look forward to working with you in the months ahead.

A handwritten signature in black ink, appearing to read 'M. Lalonde', with a large, stylized initial 'M'.

Marie-France Lalonde
Minister

c: Municipal Chief Administrative Officers

 Association of Municipalities of Ontario

 Municipal Clerks

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télec.: 705 330-4191

File Reference:

612-20

September 27, 2017

Dear CAO/Treasurer,

Please find attached the OPP municipal policing 2018 Annual Billing Statement package.

In accordance with information communicated to all municipalities in Fall 2016 regarding the delays in the settlement of collective agreement salary rates, this year's billing package includes statements for the year-end reconciliations of both the 2015 and 2016 calendar years. Final cost adjustments calculated as a result of the 2015 and 2016 annual reconciliations have been included as adjustments to the amount being billed to the municipality during the 2018 calendar year.

The current uniform and civilian collective agreements are in effect for years 2015 through 2018 and include a 1.75% annual general salary increase, effective January 1, 2018. This rate increase has been incorporated into the 2018 Annual Billing Statement.

The property counts used for the calculation of the 2018 Base Service cost excludes certain commercial and industrial (C&I) property counts (i.e. wind turbine, solar properties) in agreement with *O. Reg. 267/14* revisions addressed this year in consultation with municipalities. In total 5,330 (0.047%) C&I properties were removed from the 2018 count for the province.

The final reconciliation of the 2018 annual costs will be included in the 2020 Annual Billing Statement.

For more detailed information on the 2018 property count description update and the 2018 Annual Billing Statement package please refer to resource material available on the internet, www.opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting webinar information sessions in October. An e-mail invitation will be forwarded to the municipality advising of the session dates.

If you require French versions of this communication or have questions about the Annual Billing Statement material please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

M.M. (Marc) Bedard
Superintendent
Commander,
Municipal Policing Bureau

OPP 2018 Annual Billing Statement**South Huron M**

Estimated cost for the period January 1 to December 31, 2018

Please refer to www.opp.ca for *2018 Municipal Policing Billing General Information* summary for further details.

			Cost per Property \$	Total Cost \$
Base Services	<u>Property Counts</u>			
	Household	4,729		
	Commercial and Industrial	<u>386</u>		
	Total Properties	<u>5,115</u>	191.35	978,755
Calls for Service	(see summaries)			
	Total all municipalities	\$150,757,055		
	Municipal portion	0.5543%	163.38	835,689
Overtime			9.88	50,555
Contract Enhancements (pre-2015)	(see summary)		-	-
Court Security	(see summary)		-	-
Prisoner Transportation	(per property cost)		2.19	11,202
Accommodation/Cleaning Services	(per property cost)		<u>4.77</u>	<u>24,399</u>
Total 2018 Estimated Cost			<u>371.57</u>	1,900,599
Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)				
2017 Estimated Cost per Property			361.30	
2018 Estimated Cost per Property (see above)			<u>371.57</u>	
Cost per Property Variance		(Increase)	<u>10.27</u>	
2015 Year-End Adjustment	(see summary)			(9,556)
2016 Year-End Adjustment	(see summary)			(980)
Grand Total Billing for 2018				<u>1,890,063</u>
2018 Monthly Billing Amount				157,505

OPP 2018 Annual Billing Statement

South Huron M

Notes to Annual Billing Statement

1. Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2018 billing purposes the allocation of the municipal workload in detachments has been calculated to be **57.4% Base Services and 42.6% Calls for Service**. The total 2018 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.

2. Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$191.35, estimated for 2018.

The number of municipal properties is determined based on MPAC data. Please note the property counts in the 2018 annual billing are in accordance with the Ontario Regulation 267/14 revisions addressed in 2017. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.

Please note the revision of the property counts decreased the Base Services cost for the municipality by approximately \$9,542.

3. Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.

4. Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2013, 2014, 2015 and 2016 has been analyzed and averaged to estimate the 2018 costs. The costs incorporate the 2018 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2018 hours and salary rates and included in the 2020 Annual Billing Statement.

5. Court Security and Prisoner Transportation - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2018 costs have been based on 2016 security activity. These costs will be reconciled to actual 2018 hours and salary rates.

The municipality has been allocated \$8,602 in Court Security and Prisoner Transportation grants to partially offset the 2018 costs. The grant will be paid in two installments, February (25%) and September (75%) 2018. See Court Security Cost Summary, (if applicable), for further details.

6. Year-End Adjustments - The 2015 and 2016 adjustments account for the variance between total Annual Billing Statement estimated costs and Reconciled Year-end Summary costs. All costs in the Annual Billing Statements have a salary component and due to the delay in the settlement of the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements, all were subject to reconciliation. Overall, the estimate of the cumulative impact of general increases on salary rates was slightly less than final settlement for the two year period (0.22%). The salary rate reconciliation impact on the cost of Base Services and Calls for Service costs of the municipality is minimal. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security. These costs are reconciled considering not only salary and benefit rate updates but also the extent of service provided during the year.

OPP 2018 Estimated Base Services and Calls For Service Cost Summary
For the Period January 01 to December 31, 2018

Salaries and Benefits

				Total Base Services and Calls for Service			
				Calls for Service	Base Services	Calls for Service	
				\$	\$	\$	
Uniform Members	(Note 1)	FTE	Base %	\$/FTE			
Inspector		25.29	100.0	155,356	3,928,953	3,928,953	-
Staff Sergeant-Detachment Commander		12.19	100.0	139,185	1,696,665	1,696,665	-
Staff Sergeant		31.04	100.0	129,918	4,032,655	4,032,655	-
Sergeant		222.74	57.4	116,535	25,957,006	14,895,504	11,061,502
Constables		1,855.11	57.4	98,826	183,333,101	105,203,242	78,129,859
Part Time Constables.		5.84	57.4	78,688	459,538	263,605	195,933
Total Uniform Salaries		2,152.21		101,945	219,407,918	130,020,623	89,387,294
Statutory Holiday Payout				3,499	7,510,149	4,411,784	3,098,365
Shift Premium				681	1,418,993	814,272	604,721
Benefits (Full-time 26.96%, Insp. 26.53%, Part-time 14.68%)					59,079,049	35,004,295	24,074,754
Total Uniform Salaries & Benefits				133,545	287,416,108	170,250,974	117,165,134
Detachment Civilian Members	(Note 1)						
Court Officer.		15.55	57.4	65,446	1,017,685	583,778	433,907
Detachment Administrative Clerk.		173.09	57.4	64,326	11,134,187	6,389,502	4,744,686
Detachment Clerk Typist		0.44	57.4	55,496	24,418	13,874	10,544
Detachment Operations Clerk		1.40	57.4	61,665	86,331	49,332	36,999
Crime Stopper		0.81	57.4	58,876	47,690	27,083	20,607
Total Detachment Civilian Salaries		191.29			12,310,311	7,063,569	5,246,743
Benefits (25.17% of Salaries)					3,098,505	1,777,900	1,320,605
Total Detachment Civilian Salaries & Benefits				80,552	15,408,817	8,841,469	6,567,348
Support Staff (Salaries and Benefits)	(Note 2)						
Communication Operators				6,322	13,606,272	7,992,399	5,613,873
Prisoner Guards				1,698	3,654,453	2,146,646	1,507,807
Operational Support				4,520	9,727,989	5,714,274	4,013,715
RHQ Municipal Support				2,358	5,074,911	2,981,031	2,093,880
Telephone Support				123	264,722	155,499	109,223
Office Automation Support				628	1,351,588	793,930	557,658
Mobile and Portable Radio Support				168	365,165	214,450	150,714
Total Support Staff Salaries and Benefits					34,045,099	19,998,229	14,046,870
Total Salaries & Benefits					336,870,024	199,090,672	137,779,352
<u>Other Direct Operating Expenses</u>	(Note 2)						
Communication Center.				203	436,899	256,637	180,262
Operational Support				807	1,736,833	1,020,226	716,608
RHQ Municipal Support				219	471,334	276,864	194,470
Telephone				1,289	2,774,199	1,629,580	1,144,619
Mobile Radio Equipment Maintenance				286	617,202	362,525	254,677
Mobile Radio Equipment Maintenance Court Officer				286	4,447	2,551	1,896
Office Automation - Uniform				1,854	3,990,197	2,343,864	1,646,333
Office Automation - Civilian				1,689	323,089	185,385	137,704
Vehicle Usage				7,344	15,805,830	9,284,432	6,521,399
Detachment Supplies				505	1,086,866	638,431	448,435
Uniform & Equipment				1,938	4,182,301	2,456,551	1,725,750
Uniform & Equipment Court officer.				837	13,015	7,466	5,549
Total Other Direct Operating Expenses					31,442,213	18,464,510	12,977,703
Total 2018 Municipal Base Services and Calls for Service Cost					\$ 368,312,237	\$ 217,555,182	\$ 150,757,055
Total OPP-Policed Municipal Properties						1,136,933	
BASE SERVICES COST PER PROPERTY						\$191.35	

OPP 2018 Estimated Base Services and Calls For Service Cost Summary
For the Period January 01 to December 31, 2018

Notes:

Total Base Services and Call for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2013 through 2016. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded. The equivalent of 88.04 FTEs with a cost of \$13,753,104 has been excluded from the Base Services and Calls for Service to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2018 salaries incorporate the January 1, 2018, 1.75% general salary rate increase set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2017-18). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 57.4% Base Services : 42.6% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2017 Municipal Policing Cost-Recovery Formula.

2018 Calls for Service Billing Summary
For the Period January 1 to December 31, 2018

South Huron M

Calls for Service Billing Workgroups	Calls for Service Count					2018 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2018 Estimated Calls for Service Cost
	2013	2014	2015	2016	Four Year Average				
					A	B	C = A * B		
					(Note 1)		(Note 2)		(Note 3)
Drug Possession	27	23	31	17	25	6.3	154	0.0097%	\$ 14,631
Drugs	12	7	14	5	10	34.4	327	0.0205%	\$ 30,978
Operational	761	758	726	899	786	3.5	2,751	0.1730%	\$ 260,770
Operational 2	519	465	456	350	448	1.2	537	0.0338%	\$ 50,903
Other Criminal Code Violations	73	74	57	82	72	7.8	558	0.0351%	\$ 52,865
Property Crime Violations	268	296	328	319	303	6.8	2,059	0.1294%	\$ 195,146
Statutes & Acts	133	99	96	108	109	3.2	349	0.0219%	\$ 33,063
Traffic	125	169	116	129	135	3.4	458	0.0288%	\$ 43,428
Violent Criminal Code	107	107	87	118	105	15.5	1,624	0.1021%	\$ 153,905
Total	2,025	1,998	1,911	2,027	1,990		8,816	0.5543%	\$ 835,689
Provincial Totals	389,097	382,989	365,441	366,389	375,979		1,590,416	100.0000%	\$ 150,757,055

Note 1) Showing no decimal places, for billing purposes the exact calculated numbers have been used

Note 2) Showing 4 decimal places here, for calculations 9 decimal places have been used

Note 3) Costs rounded to 0 decimals

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

South Huron M

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Grand Total	2,025	1,998	1,911	2,027	1,990.25
Drug Possession	27	23	31	17	24.50
DRUG Operation - Master Code	1	0	0	0	0.25
Drug Related Occurrence	10	8	8	8	8.50
Possession - Cannabis	7	11	13	4	8.75
Possession - Cocaine	2	0	1	0	0.75
Possession - Methamphetamine (Crystal Meth)	0	3	1	1	1.25
Possession - Other Controlled Drugs and Substances Act	7	1	8	4	5.00
Drugs	12	7	14	5	9.50
CDSA * Sec.6 - Sec.7	1	0	0	0	0.25
Drug Operation - Residential Grow Indoor	1	1	1	1	1.00
Drug Operation - Residential Grow Outdoor	0	0	1	0	0.25
Production - Cannabis (Marihuana) (Cultivation)	0	0	3	3	1.50
Production - Other Controlled Drugs & Substances	0	0	2	0	0.50
Trafficking - Cannabis	1	3	3	1	2.00
Trafficking - Cocaine	2	1	0	0	0.75
Trafficking - Other Controlled Drugs and Substances Act	7	2	4	0	3.25
Operational	761	758	726	899	786.00
Accident - non-MVC - Commercial	0	1	1	1	0.75
Accident - non-MVC - Construction Site	0	0	1	0	0.25
Accident - non-MVC - Industrial	1	0	0	0	0.25
Accident - Non-MVC - Others	0	1	0	0	0.25
Accident - non-MVC - Public Property	0	1	1	0	0.50
Accident - non-MVC - Residential	0	0	2	0	0.50
Alarm - Holdup	1	1	0	0	0.50
Alarm - Master Code	2	10	3	4	4.75
Alarm - Others	1	4	9	2	4.00
Animal - Bear Complaint	0	0	0	3	0.75
Animal - Dog Owners Liability Act	14	7	4	6	7.75
Animal - Left in Vehicle	0	0	2	2	1.00
Animal - Master Code	3	8	3	1	3.75
Animal - Other	20	12	19	13	16.00
Animal Bite	2	3	1	1	1.75
Animal Injured	4	7	5	3	4.75
Animal Rabid	4	0	3	5	3.00
Animal Stray	10	7	9	7	8.25
Assist Fire Department	2	4	3	6	3.75
Assist Public	113	94	88	203	124.50
By-Law - Master Code	1	2	0	2	1.25
Child Neglect	0	1	0	0	0.25
Compassionate Message	0	1	1	0	0.50
Distressed / Overdue Motorist	0	0	2	0	0.50
Dogs By-Law	5	0	1	0	1.50
Domestic Disturbance	63	54	72	56	61.25
False Fire Alarm - Building	0	1	2	1	1.00
Family Dispute	47	42	47	56	48.00

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

South Huron M

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Fire - Building	4	4	1	1	2.50
Fire - Master Code	0	1	0	0	0.25
Fire - Other	2	0	1	4	1.75
Fire - Vehicle	3	2	1	2	2.00
Found - Bicycles	8	13	16	15	13.00
Found - Computer, parts & accessories	0	0	1	0	0.25
Found - Domestic Appliances	1	0	0	0	0.25
Found - Household Property	4	4	2	7	4.25
Found - Jewellery	0	1	0	0	0.25
Found - License Plate	2	1	2	1	1.50
Found - Machinery & Tools	0	1	0	1	0.50
Found - Office Machines & Equipment	0	0	1	0	0.25
Found - Others	7	13	5	11	9.00
Found - Personal Accessories	8	11	18	12	12.25
Found - Radio, TV, Sound-Reprod. Equip.	1	1	1	2	1.25
Found - Vehicle Accessories	0	0	0	1	0.25
Found Property - Master Code	34	15	22	13	21.00
Insecure Condition - Building	6	7	8	1	5.50
Insecure Condition - Others	0	0	0	1	0.25
Lost - Accessible Parking Permit	3	5	1	1	2.50
Lost - Bicycles	1	0	0	0	0.25
Lost - Computer, parts & accessories	0	0	1	1	0.50
Lost - Gun	1	0	0	0	0.25
Lost - Household Property	2	1	1	0	1.00
Lost - Jewellery	3	1	1	0	1.25
Lost - License Plate	47	37	6	7	24.25
Lost - Others	10	9	2	5	6.50
Lost - Personal Accessories	6	4	8	8	6.50
Lost - Photographic Equipment	1	0	0	0	0.25
Lost - Radio, TV, Sound-Reprod. Equip.	1	2	0	2	1.25
Lost - Vehicle Accessories	0	0	1	1	0.50
Lost Property - Master Code	12	14	4	8	9.50
Medical Assistance - Defibrillator	0	0	0	1	0.25
Medical Assistance - Master Code	0	2	2	1	1.25
Medical Assistance - Other	4	5	3	7	4.75
Missing Person 12 & older	9	14	3	7	8.25
Missing Person Located 12 & older	15	19	17	19	17.50
Missing Person Located Under 12	0	3	0	1	1.00
Missing Person under 12	0	1	0	1	0.50
Neighbour Dispute	40	36	44	65	46.25
Noise By-Law	0	3	2	1	1.50
Noise Complaint - Animal	4	2	9	0	3.75
Noise Complaint - Business	0	1	0	1	0.50
Noise Complaint - Master Code	1	3	2	2	2.00
Noise Complaint - Others	6	3	6	8	5.75
Noise Complaint - Residence	16	33	40	37	31.50
Noise Complaint - Vehicle	1	2	1	1	1.25

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

South Huron M

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Other Municipal By-Laws	13	10	7	14	11.00
Phone - Master Code	0	1	2	0	0.75
Phone - Nuisance - No Charges Laid	10	17	20	14	15.25
Phone - Obscene - No Charges Laid	1	1	0	0	0.50
Phone - Other - No Charges Laid	3	5	5	5	4.50
Phone - Text-related incident	0	1	0	0	0.25
Phone - Threatening - No Charges Laid	0	1	0	2	0.75
Protest - Demonstration	0	1	0	1	0.50
Sudden Death - Master Code	0	1	0	0	0.25
Sudden Death - Natural Causes	12	14	12	16	13.50
Sudden Death - Others	1	0	2	2	1.25
Sudden Death - Suicide	0	0	4	2	1.50
Suspicious Person	67	69	79	114	82.25
Suspicious vehicle	31	37	33	36	34.25
Traffic By-Law	2	5	3	2	3.00
Trouble with Youth	43	33	32	31	34.75
Unwanted Persons	21	16	9	21	16.75
Vehicle Recovered - All Terrain Vehicles	0	1	0	0	0.25
Vehicle Recovered - Automobile	1	7	4	8	5.00
Vehicle Recovered - Farm Vehicles	0	0	0	1	0.25
Vehicle Recovered - Motorcycles	0	0	1	0	0.25
Vehicle Recovered - Trucks	0	3	1	1	1.25
Operational 2	519	465	456	350	447.50
911 call - Dropped Cell	0	1	3	9	3.25
911 call / 911 hang up	285	248	230	142	226.25
911 hang up - Pocket Dial	8	23	15	12	14.50
False Alarm - Accidental Trip	79	64	74	52	67.25
False Alarm - Cancelled	30	26	27	33	29.00
False Alarm - Malfunction	85	58	71	56	67.50
False Alarm - Others	9	17	14	25	16.25
False Holdup Alarm - Accidental Trip	3	3	4	0	2.50
False Holdup Alarm - Malfunction	0	3	0	1	1.00
Keep the Peace	20	22	18	20	20.00
Other Criminal Code Violations	73	74	57	82	71.50
Animals - Cruelty	2	1	1	0	1.00
Bail Violations - Appearance Notice	1	1	2	2	1.50
Bail Violations - Disobey Summons	0	0	0	1	0.25
Bail Violations - Fail To Appear	0	1	1	2	1.00
Bail Violations - Fail To Comply	28	28	11	15	20.50
Bail Violations - Master Code	1	1	1	1	1.00
Bail Violations - Others	0	0	1	4	1.25
Bail Violations - Promise To Appear	0	0	0	1	0.25
Bail Violations - Recognizance	1	5	7	3	4.00
Breach of Probation	14	14	13	31	18.00
Child Pornography - Making or distributing	0	0	0	1	0.25
Child Pornography - Master Code	0	0	2	0	0.50
Child Pornography - Possess child pornography	0	1	0	0	0.25

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

South Huron M

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Common nuisance	0	0	1	0	0.25
Disobey court order / Misconduct executing process	0	2	0	0	0.50
Disturb the Peace	8	5	5	8	6.50
Fail to Attend Court	5	2	2	4	3.25
Indecent acts - Master Code	1	1	1	1	1.00
Indecent acts - Other	0	1	0	0	0.25
Obstruct Justice / Fabricate Evidence	0	0	0	1	0.25
Obstruct Public Peace Officer	1	1	0	2	1.00
Offensive Weapons - Careless use of firearms	0	0	1	0	0.25
Offensive Weapons - Carry concealed	0	0	1	0	0.25
Offensive Weapons - In Vehicle	0	0	1	0	0.25
Offensive Weapons - Other Offensive Weapons	1	1	1	0	0.75
Offensive Weapons - Other Weapons Offences	2	2	0	0	1.00
Offensive Weapons - Possession of Weapons	1	0	3	2	1.50
Offensive Weapons - Prohibited	0	1	0	0	0.25
Offensive Weapons - Restricted	1	0	0	0	0.25
Possess Firearm while prohibited	1	0	1	0	0.50
Possession of Burglary Tools	1	0	0	0	0.25
Possession Of Counterfeit Money	1	1	0	0	0.50
Public Mischief - mislead peace officer	0	2	1	0	0.75
Public Morals	0	1	0	0	0.25
Trespass at Night	2	0	0	2	1.00
Utter Threats to damage property	0	1	0	0	0.25
Utter Threats to injure animal	1	0	0	0	0.25
Utter Threats to Property / Animals	0	1	0	1	0.50
Property Crime Violations	268	296	328	319	302.75
Arson - Building	0	2	0	2	1.00
Arson - Others	0	0	1	0	0.25
Break & Enter	32	41	50	53	44.00
False Pretence - Other	0	0	0	1	0.25
Fraud - Account closed	0	1	1	1	0.75
Fraud - False Pretence Over \$5,000	0	0	0	1	0.25
Fraud - False Pretence Under \$5,000	3	1	3	1	2.00
Fraud - Forgery & Uttering	2	1	2	1	1.50
Fraud - Fraud through mails	1	3	4	3	2.75
Fraud - Master Code	5	3	4	1	3.25
Fraud - Money/property/security Over \$5,000	2	1	0	2	1.25
Fraud - Money/property/security Under \$5,000	3	7	8	8	6.50
Fraud - Other	13	18	14	12	14.25
Fraud - Steal/Forge/Poss./Use Credit Card	6	5	3	7	5.25
Fraud - Welfare benefits	0	0	0	1	0.25
Identity Fraud	1	0	0	2	0.75
Identity Theft	1	0	0	0	0.25
Interfere with lawful use, enjoyment of property	2	3	0	3	2.00
Mischief - Master Code	53	58	57	47	53.75
Mischief Graffiti - Non-Gang Related	1	0	1	0	0.50
Personation with Intent (fraud)	1	1	4	1	1.75

2018 Calls For Service Details

For the Calendar Years 2013 to 2016

South Huron M

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
Possession of Stolen Goods - Master Code	3	0	0	0	0.75
Possession of Stolen Goods over \$5,000	0	0	0	1	0.25
Possession of Stolen Goods under \$5,000	2	5	5	4	4.00
Property Damage	3	5	6	1	3.75
Theft from Motor Vehicles Over \$5,000	1	0	1	1	0.75
Theft from Motor Vehicles Under \$5,000	37	43	48	41	42.25
Theft of - All Terrain Vehicles	1	1	0	4	1.50
Theft of - Automobile	3	7	3	9	5.50
Theft of - Motorcycles	0	0	0	4	1.00
Theft of - Other Motor Vehicles	2	0	0	1	0.75
Theft of - Snow Vehicles	0	0	0	1	0.25
Theft of - Trucks	0	0	3	5	2.00
Theft of Motor Vehicle	2	4	7	4	4.25
Theft Over \$5,000 - Construction Site	0	0	1	0	0.25
Theft Over \$5,000 - Boat (Vessel)	0	1	0	0	0.25
Theft Over \$5,000 - Boat Motor	1	0	0	0	0.25
Theft Over \$5,000 - Mail	0	0	0	2	0.50
Theft Over \$5,000 - Master Code	0	0	1	0	0.25
Theft Over \$5,000 - Other Theft	1	0	2	1	1.00
Theft Over \$5,000 - Persons	1	1	0	0	0.50
Theft Over \$5,000 - Trailers	0	1	0	1	0.50
Theft Over \$5,000 Shoplifting	0	0	2	0	0.50
Theft Under \$5,000 - Bicycles	13	14	23	24	18.50
Theft Under \$5,000 - Boat (Vessel)	0	0	0	1	0.25
Theft Under \$5,000 - Building	4	2	3	2	2.75
Theft Under \$5,000 - Construction Site	1	2	6	0	2.25
Theft Under \$5,000 - Farm Equipment	0	0	0	1	0.25
Theft Under \$5,000 - Gasoline Drive-off	3	1	2	2	2.00
Theft Under \$5,000 - Master Code	13	6	8	7	8.50
Theft Under \$5,000 - Other Theft	40	43	36	46	41.25
Theft Under \$5,000 - Persons	3	3	5	3	3.50
Theft Under \$5,000 - Trailers	1	0	3	0	1.00
Theft Under \$5,000 Shoplifting	7	11	11	5	8.50
Unlawful in a dwelling house	0	1	0	1	0.50
Statutes & Acts	133	99	96	108	109.00
Children's Law Reform Act - Custody order	1	2	0	0	0.75
Custody Dispute	0	5	0	1	1.50
Family Law Act - Custody/Access order	1	0	0	0	0.25
Landlord / Tenant	17	16	20	18	17.75
Mental Health Act	47	24	23	31	31.25
Mental Health Act - Attempt Suicide	7	8	8	8	7.75
Mental Health Act - No contact with Police	0	0	0	3	0.75
Mental Health Act - Threat of Suicide	11	13	15	14	13.25
Mental Health Act - Voluntary Transport	0	1	5	3	2.25
Trespass To Property Act	45	29	22	30	31.50
Youth Criminal Justice Act (YCJA)	4	1	3	0	2.00
Traffic	125	169	116	129	134.75

2018 Calls For Service Details
For the Calendar Years 2013 to 2016

South Huron M

Calls for Service Billing Workgroups	Calls for Service Count				
	2013	2014	2015	2016	Four Year Average
MVC - Fatal (Motor Vehicle Collision)	2	1	3	0	1.50
MVC - Others (Motor Vehicle Collision)	3	0	1	3	1.75
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	0	1	0	1	0.50
MVC - Personal Injury (Motor Vehicle Collision)	20	18	9	8	13.75
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	13	17	14	13	14.25
MVC - Prop. Dam. Non Reportable	18	45	30	49	35.50
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	69	87	59	53	67.00
MVC (Motor Vehicle Collision) - Master Code	0	0	0	2	0.50
Violent Criminal Code	107	107	87	118	104.75
Abandon Child	0	0	1	0	0.25
Abduction Contravening a Custody Order	1	0	0	0	0.25
Abduction Under 14	1	0	0	0	0.25
Aggravated Assault - Level 3	0	0	0	2	0.50
Aggravated Sexual Assault	0	0	1	0	0.25
Assault - Level 1	41	41	25	28	33.75
Assault Peace Officer	0	4	0	0	1.00
Assault With Weapon or Causing Bodily Harm - Level 2	7	11	9	11	9.50
Criminal Harassment	23	8	16	15	15.50
Criminal Harassment - Offender Unknown	1	1	0	0	0.50
Forcible confinement	1	3	3	4	2.75
Indecent / Harassing Communications	0	1	1	0	0.50
Invitation to Sexual Touching	1	0	0	0	0.25
Pointing a Firearm	0	0	0	1	0.25
Robbery - Master Code	0	0	0	1	0.25
Robbery - Other	1	1	0	1	0.75
Sexual Assault	6	16	12	16	12.50
Sexual Assault With a Weapon	0	0	0	1	0.25
Sexual Interference	1	0	0	0	0.25
Utter Threats - Master Code	1	1	3	6	2.75
Utter Threats to Person	22	20	16	32	22.50

OPP 2015 Reconciled Year-End Summary**South Huron M**

Reconciled cost for the period January 1 to December 31, 2015

			Cost per Property \$	Actual Total Cost \$
Base Services	<u>Property Counts</u>			
	Household	4,645		
	Commercial and Industrial	<u>415</u>		
	Total Properties	<u>5,060</u>	200.91	1,016,605
Calls for Service				
	Total all municipalities	\$138,204,918		
	Municipal portion	0.5044%	137.76	697,043
Overtime			8.25	41,736
Contract Enhancements (pre-2015)	(see summary)		-	-
Court Security	(see summary)		-	-
Prisoner Transportation	(per property cost)		2.02	10,221
Accommodation/Cleaning Services	(per property cost)		<u>4.80</u>	<u>24,288</u>
Total 2015 Reconciled Cost			<u>353.73</u>	<u>1,789,892</u>

Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)

2014 Reconciled Cost per Property	363.78
2015 Reconciled Cost per Property (see above)	<u>353.73</u>
Cost per Property Variance	(Decrease) <u><u>10.05</u></u>

2015 Billed Amount	(1,799,448)
2015 Year-End Adjustment	(see note) <u><u>(9,556)</u></u>

Note:

The Year-End Adjustment above will be included as an adjustment on the 2018 Annual Billing Statement. This amount is be incorporated into the monthly invoice amount for 2018.

OPP 2016 Reconciled Year-End Summary**South Huron M**

Reconciled cost for the period January 1 to December 31, 2016

			Cost per Property \$	Actual Total Cost \$
Base Services	<u>Property Counts</u>			
	Household	4,705		
	Commercial and Industrial	<u>412</u>		
	Total Properties	<u>5,117</u>	193.63	990,805
Calls for Service				
	Total all municipalities	\$143,993,462		
	Municipal portion	0.5159%	145.17	742,833
Overtime			9.60	49,135
Contract Enhancements (pre-2015)	(see summary)		-	-
Court Security	(see summary)		-	-
Prisoner Transportation	(per property cost)		2.12	10,848
Accommodation/Cleaning Services	(per property cost)		4.76	24,357
Total 2016 Reconciled Cost			<u>355.28</u>	<u>1,817,977</u>

Year Over Year Variance (estimate for the year is not subject to phase-in adjustment)

2015 Reconciled Cost per Property	353.73
2016 Reconciled Cost per Property (see above)	<u>355.28</u>
Cost per Property Variance	(Increase) <u><u>1.55</u></u>

2016 Billed Amount	(1,818,957)
2016 Year-End Adjustment	<u><u>(980)</u></u>

Note:

The Year-End adjustment above will be included as an adjustment on the 2018 Billing Statement. This amount will be incorporated into the monthly invoice amount for 2018.



Chief Drinking Water Inspector Annual Report 2016-2017

Get information on the performance of our regulated drinking water systems and laboratories, drinking water test results, and enforcement activities and programs.

Message from the Chief Drinking Water Inspector

I am pleased to present the 2016-2017 annual drinking water report for Ontario. It highlights efforts to keep our drinking water clean and among the best protected in the world.

Ontario uses a multi-barrier approach of strong legislation, stringent health-based standards, regular and reliable testing, highly trained operators, regular inspections and a source water protection program to protect the province's drinking water.

In 2016-2017:

- **99.84% of 517,601 drinking water test results from municipal residential drinking water systems met Ontario's strict drinking water quality standards.**
- **99.4% of 661 municipal residential drinking water systems received an inspection rating indicating compliance of over 80% with Ontario's strict regulations. 465 systems or 70% of systems inspected had a perfect rating of compliance.**
- **96.14% of 15,380 test results met our standard for lead in drinking water at schools and child care centres. When looking at flushed samples only, this number rises to 98%. This is up from 94% when the program began in 2007.**

We continue to have strong working relationships with partners in the ongoing enhancement of our drinking water protection system. One of our key partners, Dr. David C. Williams, the Chief Medical Officer of Health for Ontario, provides an update in this report on the performance of regulated small drinking water systems.

Along with our efforts to ensure that our drinking water is among the best protected in the world, we are also striving to make sure that our protection of it is among the best communicated. Since 2006, we have transparently summarized data related to drinking water quality through this report and, since 2015, on the [Drinking Water Quality and Enforcement \(https://www.ontario.ca/data/drinking-water-quality-and-enforcement\)](https://www.ontario.ca/data/drinking-water-quality-and-enforcement) page of the [Open Data Catalogue \(https://www.ontario.ca/search/data-catalogue\)](https://www.ontario.ca/search/data-catalogue). This year, we have also expanded the data available on the Open Data Catalogue and are committed to regularly updating this data. We look forward to continuing to deliver safe, high quality drinking water.

Orna Salamon

Chief Drinking Water Inspector (Acting)
Ministry of the Environment and Climate Change

Ontario's drinking water safety net

ANNOUNCING:

SENIORS COMMUNITY GRANT PROGRAM 2017-19

Attention Ontario organizations that are interested in helping seniors:

The Ministry of Seniors Affairs is pleased to invite applications for the fifth annual Seniors Community Grant Program. Since its inception, these grants have supported more than 1,300 projects that have touched the lives of approximately 435,000 seniors. Funding of up to \$5 million is available in 2017-19 to organizations working to benefit Ontario seniors.

If you have a wonderful project idea for seniors, we want to hear from you!

NEW THIS YEAR!

Grants of up to \$100,000 are available for the first time this year. If you represent an incorporated organization and have an idea for a major project, you may be eligible.

WHAT KINDS OF GRANTS ARE AVAILABLE, AND WHO CAN APPLY?

Applicants must represent seniors' groups or offer programs or services that directly benefit Ontario seniors.

There are three types of grants:

1. Grants for individuals who represent seniors' groups, unincorporated or incorporated not-for-profit organizations, local services boards, municipalities or Indigenous groups that are incorporated.
Grant amount: From \$1,000 to \$3,000.
2. Grants for not-for-profit organizations that have been incorporated for at least one year, such as local services boards, municipalities or Indigenous groups.
Grant amount: From \$3,000 to \$12,000.
3. Grants for organizations that have been incorporated for more than two years. This can also include organizations that receive funding from the province of Ontario such as Community Health Centres, Family Health Teams, colleges and universities.
Grant amount: Up to \$100,000.

HOW DO I APPLY?

The application form and guidelines can be found in English and French at: www.ontario.ca/seniors

QUESTIONS?

Contact the Ministry of Seniors Affairs
Web: www.ontario.ca/seniors
Email: seniorscommunitygrant@ontario.ca

DEADLINE:

Please note the deadline to apply for all grants is 5:00 p.m. (EST) on Thursday, November 30, 2017

Toll Free: 1-833-SCG-INFO (1-833-724-4636)
TTY: 1-800-387-5559
Fax: 416-326-7078

ANNONCE :

PROGRAMME DE SUBVENTIONS AUX PROJETS COMMUNAUTAIRES POUR L'INCLUSION DES PERSONNES ÂGÉES 2017-2019

À l'attention des organismes de l'Ontario qui désirent venir apporter leur soutien aux personnes âgées :

Le ministère des Affaires des personnes âgées reçoit les demandes pour la cinquième édition de son Programme de subventions aux projets communautaires pour l'inclusion des personnes âgées. Depuis la création du programme, ces subventions ont contribué à plus de 1 300 projets innovateurs qui ont pu toucher la vie d'environ 435 000 personnes âgées. Un financement pouvant aller jusqu'à 5 millions de dollars est disponible pour 2017-2019 pour les organismes qui travaillent au bénéfice des personnes âgées.

Si vous avez l'idée d'un projet formidable pour les personnes âgées, nous attendons de vos nouvelles!

Nouveau cette année!

Des subventions pouvant aller jusqu'à 100 000 dollars sont disponibles pour la première fois cette année. Vous pourriez y être admissible si vous représentez un organisme constitué en personne morale et que vous avez une idée de projet à plus grande échelle.

Quels sont les types de subventions disponibles? Qui peut faire une demande?

Les demandeurs doivent représenter des groupes de personnes âgées ou offrir des programmes ou des services qui bénéficient directement aux personnes âgées de l'Ontario.

Il y a trois types de subventions :

1. Les subventions pour les personnes qui représentent des groupes de personnes âgées, les organismes sans but lucratif constitués en personne morale ou non, les régies locales des services publics, les municipalités ou les groupes autochtones constitués en personne morale.
Montant d'une subvention : de 1 000 \$ à 3 000 \$.
2. Les subventions pour les organismes sans but lucratif qui sont constitués en personne morale depuis au moins un an, comme les régies locales des services publics, les municipalités ou les groupes autochtones.
Montant d'une subvention : de 3 000 \$ à 12 000 \$.
3. Les subventions pour les organismes sans but lucratif qui sont constitués en personne morale depuis plus de deux ans. Il peut aussi s'agir d'organismes qui reçoivent du financement de l'Ontario, comme des centres de santé communautaire, des équipes de santé familiale, des collèges et des universités.
Montant d'une subvention : jusqu'à 100 000 \$.

Comment puis-je présenter une demande?

Le formulaire de demande et les directives sont disponibles en anglais et en français à l'adresse suivante : ontario.ca/personnesagees

Date limite :

Veillez prendre note que la date limite pour déposer une demande pour toutes les subventions est le jeudi 30 novembre 2017 à 17 h (HNE).

Des questions?

Communiquez avec le ministère des Affaires des personnes âgées

Site Web : ontario.ca/personnesagees

Adresse courriel : seniorscommunitygrant@ontario.ca

Sans frais : 1-833-SCG-INFO (1-833-724-4636)

ATS : 1-800-387-5559

Télécopieur : 416-326-7078

Municipality of South Huron Heritage Advisory Committee

To: Members of South Huron Council

**Mayor Maureen Cole
Deputy Mayor: Dave Frayne
Councillors**

**Craig Hebert
Wayne DeLuca
Ted Oke
Marissa Vaughan
Tom Tomes**

Dan Best: Chief Administrative Officer Genevieve Scharback: Clerk

The South Huron Heritage Committee wishes to take this opportunity to respond to the comments made by Mayor Maureen Cole which appeared in the June 28th edition of the Exeter Times Advocate with respect to its role as a Committee of Council.

Since its inception in 2010, the Municipality of South Huron Heritage Committee has, in accordance to its mandate and as outlined in its Terms of Reference created an annual work plan to identify projects, the purpose of which are to promote and maintain the historical importance of those communities within the Municipality.

In the past seven years, the Committee has worked with two Councils and with Council's budgetary support, has seen a number of its proposed projects successfully completed. In addition to its own work priorities, the Heritage Committee has worked in partnership with Communities in Bloom, ArtaRound Town, the Exeter Business Improvement Association, the Exeter and District Heritage Foundation as well as other Huron County volunteer organizations in support of community initiatives hosted by the aforementioned. Two major heritage projects identified as priorities in the Heritage Committee's first four year mandate was the identification of century farms in the former townships of Usborne and Stephen. Partnering with the Huron County Junior Farmers and its "Century Farm Sign" project and the Exeter and District Heritage Foundation, an evening of celebration was held for those families who had a farm or farms in Usborne and Stephen wards that, when researched by the Heritage Committee, could be proven to have been owned by the same family for a century or longer. All who qualified were presented with a 'Certificate of Recognition' in appreciation by the Heritage Committee.

The year 2012 marked the 125th anniversary of the Olde Town Hall originally built in 1887 and a number of events were sponsored by the Heritage Committee throughout the year, some of which included:

- an invitation to the public to suggest names for the two meeting rooms in the town hall followed by an Open House to announce the room names Carling and Verity and to share the planned events for the 125th Town Hall celebrations;

- partnering with The Exeter and District Heritage Foundation, Communities in Bloom and the Exeter Legion for the creation of the Legacy Garden at the Public Library;

- hosting a 125th “Birthday Party” for the community with a re-enactment of the First Council Meeting of 1887. All public and separate elementary school students in South Huron were invited to create pictures, write poems, or tell a story of what their thoughts about what life in South Huron might have been like when the Town Hall was built;

- in October the final event to commemorate the Town Hall’s 125th was participation in Huron County’s “Doors Open”. Artifacts and memorabilia were on display in the newly-named “Verity Room” and both local residents and visitors to the event had an opportunity to learn about the area’s first settlements of Stephen and Osborne townships and the town of Exeter, all of which became the Municipality of South Huron in 2001.

Although much was accomplished in the Committee’s first 4 year term, some projects that had been included in its original work plan but not completed have been carried forward into the current term one of which is the *“Plaque Recognition Program”* the aim of which will be to identify those properties in the Municipality which are considered to be of historical significance with the research being undertaken by The Heritage Committee.

2017 is a year of celebrating this Country we call home and in May, the Heritage Committee held a very successful “Canada 150” event, specifically designed for elementary school aged children in South Huron. The event was high-lighted by the creation of a Time Capsule and the students in attendance were invited to place articles into the Capsule, which is to be opened on July 1st 2067 when Canada celebrates her 200th birthday!!!

The Committee has functioned according to the Terms of Reference since it was appointed in 2010 and again in 2014. To better perform its duties the Committee members have attended training sessions and sought assistance at times from the Huron County Cultural Development Officer who serves as a resource for the Committee when necessary. Each year in developing its work plan the Committee is guided by item 2.7 of its mandate: *the role of the Heritage Committee is “to advise and assist with the development and maintenance of an inventory of the Municipality’s heritage resources.”* This work plan is approved by Council. As well the Minutes of all Heritage Committee meetings are forwarded to Council for review and approval. The Committee takes seriously item 6.5 of its Mandate “ *to promote the heritage resources, architectural preservation and the role of the MOSHHC.”*

It is the sincere hope of the Heritage Committee that Council will continue to support the Committee's initiatives with a positive and collegial manner while keeping in mind its members are residents of South Huron and who believe in this Community and want to see its rich heritage preserved.

Thank you for your consideration of this correspondence.

Respectfully submitted by:

Laurie Dykstra Co-Chair

Marion Creery-Co-Chair

On behalf of the South Huron Heritage Advisory Committee.

September 26th, 2017

This letter is to bring attention to the ongoing need to update the washrooms at the Dashwood Hall. This endeavour is to be carried out with the support of both South Huron and Bluewater.. The Dashwood Hall Board is requesting that these two municipalities use Dashwood`s money acquired as a result of the hydro sale. It is thought that South Huron has 51% and Bluewater 49% and that the amounts are approximately \$80,000 and \$70,000. The Hall Board has raised the \$20,000 requested by South Huron through donations from community groups. These amounts would pay for the construction of the updates. The community of Dashwood and the Board members feel that this project is needed and wish it to move forward quickly.

Submitted on behalf of the Dashwood Hall Board
by Don Weigand (Chair)

Jessica's House Fundraising Committee

October 8, 2017

To: South Huron Municipal Council

As you are fully aware, we are busy here in Exeter building Jessica's House, a three bed residential hospice for end of life care. As successful as our capital campaign has been we have also taken our sustainability planning very seriously. It is our intention, to host only a couple of annual events to raise the necessary sustainability funding and to ensure that all of the other wonderful community causes and events are not impeded. Therefore, next June, shortly after the grand opening of Jessica's House, we are hosting the first annual *Jessica's House Music Weekend*, the purpose of which is to raise the operating dollars to run the hospice. This first annual Jessica's House Music Weekend will take place on June 22-24 2018 at the rodeo and ball diamonds in Exeter.

On the Friday night of this event, June 22nd, 2018, we are holding an evening of country music, on the Saturday, June 23rd, a Family Fun afternoon with music, and on Sunday afternoon, June 24th, a country gospel concert....a weekend with something for everyone. A busy committee representing area service clubs and other volunteers are hard at work planning the event.

I am writing to request an exemption to the noise bylaw for the Friday evening, June 22, 2018 event entitled "Boots 'n Beer. We have four country music acts performing. Doors will open at 6pm and the event will end at 2am. The music performances will finish at 1am. Given the concert is out-of-doors, no doubt the sound will carry as well.

Thank you for your ongoing support of Jessica's House and for your consideration of this request.

Kind regards,
Deb Homuth
Chair, Jessica's House Steering Committee

Begin forwarded message:

From: Bill <wildor@hay.net>

Date: October 6, 2017 at 9:39:53 PM EDT

To: <m.cole@southhuron.ca>

Subject: Fw: Intersection, Airport Line and Dashwood Road

Mayor Cole and Council

I am sure you know of the congestion at this intersection, especially during the summer months. Some thing has to be done to avoid more accidents, injuries or fatalities. The corner requires proper turn lanes from 4 directions, and a permanent lowering of speed limits. The max. speed 60kmh on Dashwood Road should remain in force after bridge construction is complete, from town limits to PAST the intersection.

I am aware that reconstruction of the corner would take much planning and the co-operation of several governments. A traffic circle or "round about" would work well at this site.

Bill Dougherty
145 Gidley St. W.
Exeter N0M1S2
519-235-0248

NOVEMBER 17 - 19, 2017

EXETER'S SANTA CLAUS PARADE!

As the Christmas season quickly approaches, we wanted to send a reminder about this year's Santa Claus Parade!

Saturday, November 18, 2017

Starts at 6:00pm, line up at 5:00pm (East of Main St. at Huron St.)

START LOCATION: Huron St. East

PARADE ROUTE: Huron St. East to Main St. North to Victoria St. East to the Rec Centre

PLEASE NOTE:

- We strongly recommend that you use lights & music on your floats;
- Float sponsor names should be placed on both sides of the floats rather than the front & back;
- Safety **MUST** come first - we ask that treats be handed out rather than thrown from the float;
- If your parade entry includes horses (which we encourage), you will be placed at the end of the parade;
- Please **DO NOT** use any Santa's on floats - Santa's appearance is reserved for the grande finale!

CANADA 150 THEME!

We welcome all participation in order to make this parade a great one! **We encourage all participants to partake in this year's parade theme, Canada 150! Red & white - flags, maple leaves with a Christmas spin!**

Prizes will be awarded for the best use of the Canada 150 theme!

Please RSVP!

To help us have a better handle on how big the parade is going to be, please send the Lions Club or the Exeter BIA an RSVP if you're planning to put a float in the parade:

Gar Penhale
Lion / Co-Chair
phone: 519-670-1753
e: garpenhale@hotmail.com

Brittany Wise
BIA Manger
phone: 226-423-3028
e: brittany@exeterbia.com

FREE SKATE + VISIT WITH SANTA

The annual Skating Party is from **7:00 - 9:00pm at the Rec Centre** for the young & young at heart! There will also be a VISIT WITH SANTA at the Rec Centre Hall immediately following the parade.

STAY TUNED FOR MORE EVENTS!

We're busy finalizing other events. Stay tuned!

**A Focus
on Wellness**

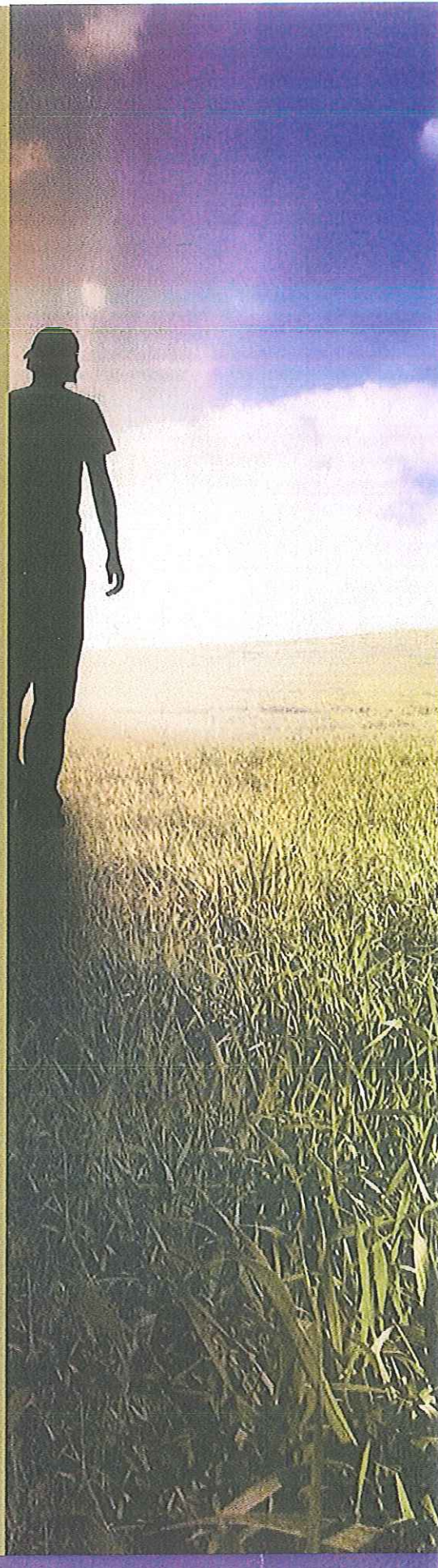
Supporting Mental Health & Awareness of Supports in Exeter & Surrounding area

**Tuesday, October 24, 2017
6:30–8:00p.m.**

**South Huron District
Secondary School**
92 Gidley Street East, Exeter

For more information:
Mayor Maureen Cole | 519-630-2891 Call/Text
m.cole@southhuron.ca

CMHA Middlesex | 519-235-0335
Services in Exeter & South Huron



**THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE**



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

October 2nd, 2017

Judy Currins, CMO
Clerk, City of Kawartha Lakes
Via Email

Dear Ms. Currins,

Please be advised the Council of the Township of Montague passed the following resolution at its regular meeting of Council of September 5th, 2017:

MOVED BY: V. Carroll
SECONDED BY: J. Abbass

RESOLUTION NO: 220-2017
DATE: September 05, 2017

That the Council of Township of Montague support the Town of Lakeshore in request for the easing of restrictions on surplus zoning severances.

And that this resolution be circulated to AMO, Ontario municipalities and Kawartha lakes.

CARRIED

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk

Cc: Mary Masse, Town of Lakeshore
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



The Corporation of The Municipality Of South Huron

By-Law #59-2017

Being a by-law to authorize certain new capital works of the Corporation Of The Municipality Of South Huron (the “municipality”); to authorize the submission of an application to Ontario Infrastructure And Lands Corporation (“OILC”) for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the “**Act**”) provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is now deemed to be expedient to authorize for the purposes of the Municipality the new capital work(s) described in column (2) of Schedule “A” (individually a “**Capital Work**”, collectively the “**Capital Works**”, as the case may be) attached hereto and forming part of this By-law (“**Schedule “A”**”) in the amount of the respective estimated expenditure set out in column (3) of Schedule “A”, subject in each case to approval by OILC of the financing for such Capital Work(s) that will be requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and, on the basis of the authorized estimated expenditure for the Capital Work or each Capital Work, as the case may be, as set out in column (3) of Schedule “A” (the “**Authorized Expenditure**” for any such Capital Work), the Treasurer calculated the estimated annual amount payable in respect of the Capital Work or each Capital Work, as the case may be, (collectively the “**Estimated Annual Amount Payable**”) and determined that the Estimated Annual Amount Payable does not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Municipal Board pursuant to the Regulation, is not required before any such Capital Work is authorized by the Council of the Municipality;

AND WHEREAS subsection 405(1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other

way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act also provides that a municipality shall authorize long term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long term debt financing in order to meet capital expenditures incurred on or after January 1, 2004 in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application on the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted an application to OILC (the "**Application**") to request financing for the Capital Work(s) by way of long term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved the Application;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SOUTH HURON ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of \$2,669,150.75 substantially in the form of Schedule "B" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2.
 - (a) The undertaking of the Capital Work or of each Capital Work, as the case may be, in the amount of the respective estimated Authorized Expenditure set out in column (3) of Schedule "A" is hereby approved and authorized;
 - (b) any one or more of the Mayor and the Treasurer are hereby authorized to conclude contracts on behalf of the Municipality for the undertaking of the Capital Work or of each Capital Work, as the case may be, in accordance with the Municipality's usual protocol;
 - (c) where applicable, the Engineer of the Municipality will forthwith make such plans, profiles and specifications and furnish such information as in the opinion of the Engineer are necessary for the undertaking of the Capital Work or of each Capital Work, as the case may be; and
 - (d) where applicable, the undertaking of the Capital Work or of each Capital Work, as the case may be, shall be carried on and executed under the

superintendence and according to the direction and orders of such Engineer.

3. The Mayor and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a **"Financing Agreement"**) with OILC that provides for temporary and long term borrowing from OILC in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
4. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion the Capital Work or each Capital Work, as the case may be, or as otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree, and to sign such evidence of indebtedness as OILC may require (the **"Note"**) and to deliver the Note to OILC, such execution and delivery to be conclusive evidence of such agreement; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or to each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
5. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long term borrow for the Capital Work(s) and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the **"Debentures"**); provided that the principal amount of the Debentures issued in respect of the Capital Work or of each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.
6. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, as security for the payment by the Municipality of the indebtedness of the Municipality to OILC under the Note and/or the Debentures, as the case may be (the **"Obligations"**), the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay OILC on account of the Obligations and to pay such amounts to OILC from the Consolidated Revenue Fund.

7. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under the Note and/or any outstanding Debenture, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
8.
 - (a) The Mayor and/or the Treasurer are hereby authorized to execute and deliver the Note, the Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement, and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the Obligations of the Municipality under the Financing Agreement and to execute and deliver the Note and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.
 - (b) The money realized in respect of the Note and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the execution and delivery of the Note and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.
9. This By-law takes effect on the day of passing.

Enacted and passed this 16th day of October, 2017.

Maureen Cole
Mayor

Genevieve Scharback
Clerk

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Schedule "A"
to By-Law Number 59-2017
Grand Bend Sewage Treatment Facility & Pumping Station 2

(1)	(2)	(3)	(4)
<u>Capital Work Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
GBSTF_PS_2016	Grand Bend Sewage Treatment Facility and PS2 Projects	\$7,009,925.46	\$2,669,150.75

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Schedule “B”

Attached

Schedule "B" to By-law 59-2017

Webloans Loan Application PDF

FA Number	1243
Application for	South Huron, The Corporation of The Municipality of

Projects

ID	SIT Project ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
447	0	GBSTF & PS2 Projects	08/01/2014	12/30/2016	\$7,009,925.46	2,669,150.75

Details of Project GBSTF & PS2 Projects

Project Category	Sewage Treatment Infrastructure
Project Name	GBSTF & PS2 Projects
Construction/Purchase Start	08/01/2014
Construction/Purchase End	12/30/2016
Energy Conservation	<input type="checkbox"/>
Project Address 1	70145 Mollard Line
Project Address 2	
City / Town	Grand Bend
Province	ON
Postal Code	N0M 1T0
Description	<p>GBSTF - This project is the expansion and upgrade of an existing sewage lagoon to an extended aeration tertiary mechanical treatment plan with a wet land for final effluent polishing. The new plant is a pre-engineered structural steel building complete with all associated site work, pumps, screen and grit removal, aeration tanks, mechanical filters, UV disinfection and specialized sewage treatment equipment, including all mechanical, electrical, instrumentation and SCADA.</p> <p>PS2- this project is the retrofitting and upgrade of an existing sewage pumping station, including the replacement of pumps, motor controls,</p>
Comments and/or Special Requests	These projects were cost shared with Lambton Shores (lead municipality). Project financial information reflects South Huron's share of the project costs and financing
Project Life Span (Years)	20

Project Financial Information

Project Cost (A)	\$7,009,925.46	
Other Project Funding / Financing (B):		
Description	Timing	Amount
BCF Grant	Existing	\$4,292,386.09
Property Owners	Existing	\$48,388.62
Other Project Funding/Financing Total (B)		\$4,340,774.71
OILC Loan Amount (A-B)		\$2,669,150.75

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date	Amount	Term	Type
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Long-term Borrowing Total

\$2,669,150.75

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

☐ Yes ☒ No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation	0.00	
User Fees	20.00	
Service Charges	0.00	
Development Charges	0.00	
Connection Fees	0.00	
Repayment Subsidies	0.00	
Other	80.00	Benefiting Property Owners
Total	100.00%	

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-Law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

☒ I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.



The Corporation of The Municipality Of South Huron

By-Law #60- 2017

To amend By-Law #013-84, being the Zoning By-Law for the former Township of Usborne, for the lands known as Conc 3 PT Lot 15, Usborne Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #13-84, of the former Township of Usborne, Corporation of the Municipality of South Huron.

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Conc 3 PT Lot 13, Usborne Ward, Municipality of South Huron.
2. That By-Law #13-84 is hereby amended by changing the zone symbol from Institutional (I1) to Agricultural Small Holding (AG4) on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
4. That the Township of Usborne Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
5. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act, 1990*.

Read a first and second time this 16th day of October, 2017.

Read a third time and finally passed this 16th day of October, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk

**Schedule "A" to By-Law #60 -2017
Corporation Of The Municipality Of South Huron**

By-Law #60-2017 has the following purpose and effect:

This By-law affects the property known legally as Conc 3 PT Lot 15, Usborne Ward (40507 Huron Street). The property is currently zoned I1 (Institutional) which permits a range of institutional uses.

The purpose of this By-law is to change the zoning from I1 to AG4 (Agricultural Small Holding) to permit a residential use as the main permitted use on the site. The subject lands currently house a vacant school that is no longer in operation. The intent is to remove this existing structure and construct a new residential dwelling on the subject lands.

This By-law amends Zoning By-law # 13-1984 of the former Township of Usborne. The effect of this application permits the use of the site for residential purposes as the main permitted use.

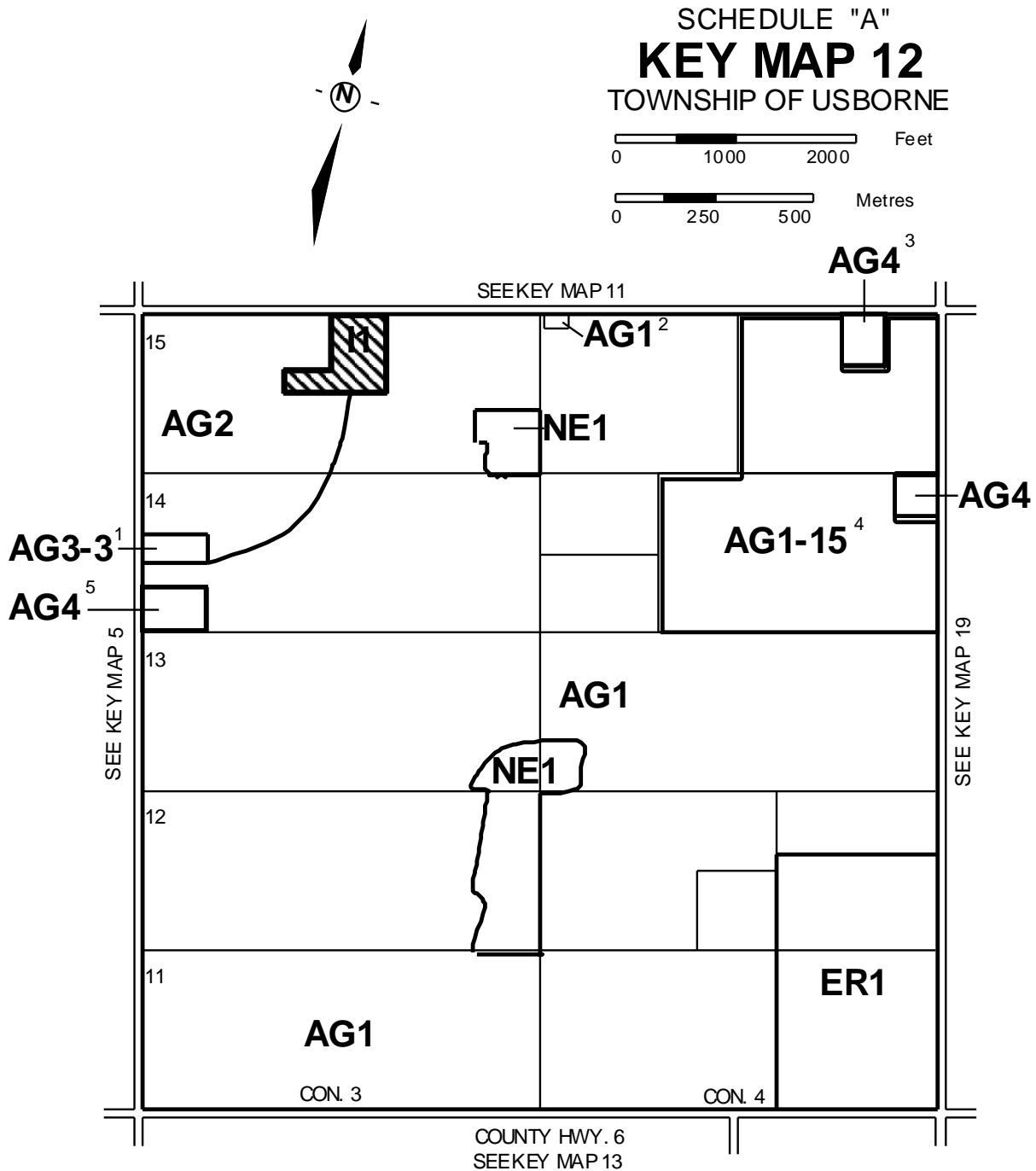
Schedule "B" to By-Law #60- 2017
Corporation Of The Municipality Of South Huron

SCHEDULE "A"
LOCATION MAP
TOWNSHIP OF USBORNE



Property to which this
Zoning By-law
amendment applies

**Schedule "C" – Showing the Area Subject to the Amendment
Corporation Of The Municipality Of South Huron
By-Law #60-2017**



- 1 Amended by By-law 45-2004
- 2 Amended by By-law 87-2012
- 3 Amended by By-law 21-2013
- 4 Amended by By-law 22-2013
- 5 Amended by By-law 38-2015

 Zone change from I1 (Institutional) to AG4 (Agricultural Small Holding)



The Corporation Of The Municipality Of South Huron

By-Law #61- 2017

Being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 22M-11 being Block 11, Town of Exeter, Municipality of South Huron, County of Huron.

Whereas pursuant to subsection 50(7) of the Planning Act and pursuant to the application from 1068775 Ontario Limited it is expedient to exempt from Part Lot Control certain lands being Block 11, Registered Plan 22M-11, Town of Exeter, Municipality of South Huron, County of Huron.

Now therefore be it resolved that the Council of the Corporation of the Municipality of South Huron enacts as follows:

1. That Block 11, Registered Plan 22M-11, Town of Exeter, Municipality of South Huron, County of Huron is hereby exempted from Part Lot Control pursuant to subsection 50(7) of the Planning Act to create the following:
 - a) To allow the separate conveyance of Parts 1, 2, and 3 and allow the conveyance of easements over Part 4 and 5 on Plan 22R-6586;
2. That this By-Law comes into force and effect when it is approved by the County of Huron and will remain in effect until the 18th day of December, 2017 upon which date the By-Law is repealed.
3. That this By-Law be registered by and at the expense of the applicant.

Read a first and second time this 16th day of October, 2017.

Read a third time and finally passed this 16th day of October, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk

Pursuant to the County of Huron By-Law 54-2017, this by-law, having met the criteria for Part Lot Control exemption, is hereby APPROVED under Section 50(7) of the Planning Act, R.S.O. 1990, as amended.

Sandra Weber – Director of Planning
County of Huron

Date



The Corporation Of The Municipality Of South Huron

By-Law #62-2017

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the October 16, 2017 Regular Council and Public Meetings in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.
4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 16th day of October, 2017.

Read a third time and passed this 16th day of October, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk