



Corporation of the Municipality of South Huron
Revised Agenda - Regular Council Meeting

Monday, December 18, 2017, 6:00 p.m.

Council Chambers - Olde Town Hall

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at g.scharback@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Meeting Called To Order

Welcome & O Canada

2. Public Meeting

Recommendation:

That South Huron Council adjourn at p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendment D14-14-2017 - Gybers Farms Ltd. (Rosser)

3. Amendments to the Agenda, as Distributed and Approved by Council

Amendment 1: Item 7.4 added

Amendment 2: Item 8.9.2 added

Amendment 3: Item 8.9.3 added

Amendment 4: Item 12.15 added

Recommendation:

That South Huron Council approves the Agenda as amended.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

5. Delegations

5.1 Cate Melito, Grand Bend Area Community Health Centre - Connected Rural Communities

1

Recommendation:

That South Huron Council receives the delegation as presented from Grand Bend Area Community Health Centre by Cate Melito.

5.2 Paul Spriet, Grand Bend Motorplex - Sewage Charges

11

Recommendation:

That South Huron Council receives the delegation as presented from Grand Bend Motorplex by Paul Spriet.

6. Minutes

6.1 Minutes of the Regular Council Meeting of December 4, 2017

14

Recommendation:

That South Huron Council adopts the minutes of the Regular Council Meeting of December 4, 2017, as printed and circulated.

6.2 Minutes of Public Meeting of December 4, 2017

27

Recommendation:

That South Huron Council adopts the minutes of the Public Council Meeting of December 4, 2017, as printed and circulated.

Recommendation:

That South Huron Council adopts the minutes of the Committee of the Whole meeting of November 28, 2017, as printed and circulated; and

That South Huron Council accept the following recommendations from the Committee of the Whole:

- **to approve the Community Grant request of the BIA in the amount of \$6,000.00; and**
- **to approve the Community Grant request of the Chamber of Commerce in the amount of \$ 10,000; and**
- **that the Canada Day Committee receive \$1,000 and an in-kind contribution of the use of the Community Centre up to \$2,000, through the Community Grant Program; and**
- **that \$250,000 be requested from the Exeter Community Development Fund for the Exeter and District outdoor pool project; and**
- **that the amount of \$511,000 be taken from the Wind Turbine Reserve to be applied to the Exeter and District outdoor pool project; and**
- **that a total amount of \$864,000 be debt financed over five years, beginning in 2018, for the Exeter and District outdoor pool; and**
- **that the debt costs be recovered through the Wind Turbine Reserve at an upset limit of \$200,000 per year, over five years; and**
- **that Council authorizes \$100,000 for the Feasibility Study for the Community Hub/Recreation Centre project; and**
- **that Council moves forward with a Recreation Master Plan and Facility Review, with an amount of \$50,000 to be included in the 2018 budget.**

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| 6.4 | Minutes of Committee of the Whole of December 11, 2017 | 36 |
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Recommendation:

That South Huron Council adopts the minutes of the Committee of the Whole Meeting of December 11, 2017, as printed and circulated; and

That South Huron Council accept the recommendation of the Committee of the Whole to adopt the 2018 Budget as presented.

7. Councillor Board and Committee Reports

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| 7.1 | Kirkton-Woodham Community Centre Committee - Minutes of April 10, 2017 | 39 |
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| 7.2 | Communities in Bloom - Minutes of November 1, 2017 | 41 |
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Recommendation:

That South Huron Council accept the recommendation of the South Huron Communities in Bloom launch of the Barn Quilt Trail and dedication of the Mosaic benches to be held the week of Earth day at the Parkette; and

That the event and date be planned through collaboration with South Huron staff and the Exeter B.I.A.; and

That the recommendation for the Barn Quilt Trail launch and Mosaic bench dedication be approved by South Huron Council.

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| 7.3 | Municipal Heritage Advisory Committee - Minutes of November 23, 2017 | 46 |
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Recommendation:

That the minutes of the following committees and/or boards be received as presented to Council:

- **Kirkton-Woodham Community Centre Committee Minutes of April 10, 2017; and**
- **Communities in Bloom Minutes of November 1, 2017; and**
- **Municipal Heritage Advisory Committee Minutes of November 23, 2017.**

7.4 Grand Bend Area Joint Sewage Board - 2018 Budget

50

Recommendation:

That South Huron Council receives the 2018 Budget from the Grand Bend Area Joint Sewage Board; and

That South Huron Council approve the 2018 Grand Bend Area Joint Sewage Board Budget.

8. Staff Reports

8.1 Planning

8.2 Financial Services

8.2.1 S. Becker, Financial Services Manager/Treasurer - Ontario Regulation 284/09 – 2018 Budget

54

Recommendation:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: Ontario Regulation 284/09 – 2018 Budget

And that South Huron Council adopts this report which meets the requirements of Regulation 284/09 Budget Matters.

8.2.2 S. Becker, Financial Services Manager/Treasurer - 2018 Budget Presentation

58

Recommendation:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 Budget Presentation.

8.3 Environmental Services

8.3.1 D. Giberson, Environmental Services Director - Proposed 2018 Waste Management Fees

74

Recommendation:

That South Huron Council receive the report from D. Giberson, ESD Director RE: Proposed 2018 Waste Management Fees;

And That South Huron Council authorize the Fees and Charges By-law #34-2015 be amended to increase the 2018 Waste Management Fees by 3.5%.

8.4 Transportation Services

8.5 Community Services

- 8.5.1 J. Fields, Community Services Manager - Dashwood
Community Centre Washroom Project update

77

Recommendation:

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Dashwood Community Centre Washroom Project update.

8.6 Development Services

8.7 Emergency Services

8.8 Corporate Services

- 8.8.1 G. Scharback, Corporate Services Manager/Clerk - Bill 68 –
Modernizing Ontario's Municipal Legislation Act - Requirements
and Timelines

92

Recommendation:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Bill 68 – Modernizing Ontario's Municipal Legislation Act - Requirements and Timelines; and

That Council consider By-Law #76-2017 in the By-Law section of the agenda to amend Procedural By-Law #79-2015 by revising the definition of a meeting and amending Appendix B to incorporate additional closed meeting exceptions; and

That Council provide direction to staff regarding future amendments to the procedural by-law to incorporate electronic meeting participation.

8.9 Administration

- 8.9.1 D. Best, CAO/Deputy Clerk - Emergency Management Program Update 98

Recommendation:

That the memo of Daniel Best, Chief Administrative Officer dated December 18, 2017 regarding the Emergency Management Program Update be received; and

That the South Huron Emergency Management Program Committee recommends that Council pass a bylaw approving an updated and revised version of the Municipality of South Huron Emergency Response Plan; and

That the necessary bylaw be forwarded to Council for the required three readings.

- 8.9.2 D. Best, CAO/Deputy Clerk - MOU Canada Day Committee 101

Recommendation:

That the report of Dan Best, Chief Administrative Officer dated December 18, 2017 regarding a Memorandum of Understanding with the Canada Day Committee be received;and

That Council approves the Memorandum of Understanding with the Canada Day Committee as presented;and

That the necessary bylaw be forwarded to Council for the required three readings

- 8.9.3 D. Best, CAO/Deputy Clerk - Partners for Climate Protection 108

Recommendation:

That South Huron Council receives the report of Dan Best, Chief Administrative Officer regarding the Partners for Climate Protection; and

That the proposed resolution prepared by the Federation of Canadian Municipalities (FCM) as attached as an Appendix to this report be endorsed; and

That the Municipality of South Huron communicates to FCM its support and interest in participating in the Partners for Climate Protection (PCP) program.

9. Deferred Business

10. Notices of Motion

10.1 Notice of Motion

**Recommendation:
Moved by M. Cole**

That South Huron Council schedule a Committee of the whole meeting on January 8, 2018 at 6:00 p.m. to discuss a work plan for reviewing and updating policies and priorities.

11. Mayor & Councillor Comments and Announcements

12. Communications

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| 12.1 | Ministry of Environment and Climate Change - Drinking Water Licensing Program | 140 |
| 12.2 | Ministry of Finance - Ontario Municipal Partnership Fund - 2018 Municipal Allocations | 141 |
| 12.3 | Ministry of Transportation - Community Transportation Grant program | 143 |
| 12.4 | OMAFRA - OCIF - 2017 Revised Allocation Notice | 146 |
| 12.5 | LAS Natural Gas Program | 160 |
| 12.6 | Ontario Energy Board Notice - Amalgamation | 161 |
| 12.7 | Ontario Energy Board Notice - Application for Rates 2019 - 2028 | 162 |
| | The entire application is available from the Clerk. | |
| 12.8 | Ernie Hardeman, MPP Oxford - Continue Exemption re Two-way Radios | 164 |
| 12.9 | SouthWestern Integrated Fibre Technology (SWIFT)- Provincial Government's Commitment to Broadband | 165 |
| 12.10 | Lisa Korab, South Huron Integrity Commissioner - Findings Report | 167 |

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| 12.11 | Dashwood Community Centre Advisory Committee - Request Consideration of Recommendations | 180 |
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Recommendation:

That South Huron Council accept the recommendation of the Dashwood Community Centre Advisory Committee that South Huron and Bluewater Council meet as soon as possible to discuss funding of the washroom project; and

That the recommendation for completion of the Dashwood washroom project in 2018 be approved; and

That South Huron Council accept the recommendation of the Dashwood Community Centre Advisory Committee that South Huron Council and Bluewater Council use Hydro Reserves from both Municipalities to fund the Ashwood washroom project; and

That Bluewater Council representative request that Bluewater Council match the South Huron contribution of tax levy money for the project.

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| 12.12 | Jeanette Sears - Alzheimer Society- January Awareness Month Flag | 181 |
| 12.13 | Recreational Hub Petition | 182 |
| 12.14 | Lambton Huron Perth Shuttle Service - Schedule | 185 |
| 12.15 | <i>Jeff Musser, Family Day Committee Chair - Request</i> | 186 |
| 12.16 | City of Clarence-Rockland - Resolution re Bill 160 | 187 |

Recommendation:

That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session

Recommendation:

That South Huron Council proceeds in Closed Session at _____ p.m. for the purpose of addressing:

- personal matters about an identifiable individual, including municipal or local board employees; and
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 76 -2017 - Amend Procedural By-Law 189

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #76 -2017, being a by-law to amend By-Law #79-2015, being a By-Law to establish rules of procedure for the meetings of Council, Council Committees and Boards of the Corporation of the Municipality of South Huron.

15.2 By-Law No. 77 - 2017 - Zoning By-law - Gybers Farms Ltd (Rosser) 193

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #77-2017, being a by-law to amend By-Law #13-84, being the Zoning By-Law for the former Township of Usborne for lands known as Lot 1, Concession 2, Usborne Ward, Municipality of South Huron.

15.3 By-Law No. 78 -2017 - Emergency Response Plan 197

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #78-2017, being a by-law to adopt South Huron Emergency Response Plan.

15.4 By-Law No. 79-2017 - Budget 2018

228

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #79-2017, being a By-Law to adopt the 2018 Budget for the Municipality of South Huron

16. Confirming By-Law

16.1 By-Law No. 80-2017 – Confirming By-Law

236

Recommendation:

That the South Huron Council gives first, second and third and final reading to By-Law #80-2017, being a by-law to confirm matters addressed at the December 18, 2017 Council meeting.

17. Adjournment**Recommendation:**

That South Huron Council hereby adjourns at _____ p.m., to meet again on January 15, 2018 at 6:00 p.m. or at the Call of the Chair.

Collective Impact Grant OTF Connected Rural Communities

Lead Organization: How is the organization involved in this initiative? 50 words [=49]

GBACHC initiated the first phase of collective impact. This work involved collecting preliminary Be Well survey data, talking with community members about their experiences, sharing these results, recruiting partners, and hosting collaborative meetings: Community Health and Wellbeing Summit -April 2016, Collective Impact workshop- November 2016 and steering committee meetings.

2015-16

Fall: Be Well Survey collection involving distinct communities of: Grand Bend, Hensall, Zurich, Port Franks, Thedford.

Winter: Community conversations about the results of the Be Well Surveys and ideas for community action to build capacity

Spring: Shared the results of the Survey and Community Consultations at the Community Health and Wellbeing Summit in April to recruit partners. Hosted a Collective Impact presentation at the GBACHC AGM in June

Summer/Fall: Presented the Be Well data and community discussion results to the four area Municipal Councils

2016-17

Fall: Hosted a Collective Impact Workshop with OTF and Tamarack for a cross section of area representatives. Steering Committee created.

Winter: Hosted the Collective Impact Steering Committee meeting in February to share the workshop results and identify key direction

Summer: developed draft funding submission

Fall: Hosted the Collective Impact Steering Committee meeting to finalize key direction and further input to funding submission.

Support Organizations: How is the organization involved in this initiative? 50 words [=47]

Three area churches, Grand Bend Community Foundation, Huron Shores Transit Committee, Lambton Shores Nature Trails, other health services as well as Municipalities of Lambton Shores, Bluewater and South Huron. Leaders from each of these organizations have agreed to be a part of the core collective impact group.

1. What is the complex systemic issue that you are trying to address? 100 words [=74]

Connected Rural Communities is the issue we are trying to address¹. This issue involves connecting people through mentoring, volunteering, intergenerational contacts; connecting to services, groups and activities; connecting to environment through trails, nature and gardens; connecting people to safe, affordable housing; and connecting by using active and green transportation¹. Some key outcomes to achieve through this initiative include “improving mental health and happiness; reducing isolation; as well as improving connections, inclusion and involvement”².

2. Priority Outcome

- Reduce social isolation

3. Please explain how your initiative aligns with this priority outcome. 100 words [=90]

This initiative will help to reduce people's experience of social isolation by connecting people to others, groups, activities, housing, and transportation. This initiative will identify and overcome factors that keep people socially isolated as well as identify and establish pathways to become better connected. For example, some people are socially isolated transportation limitations or because they are unaware of programs available. Community members will have a say in the services, activities and groups that are important to them as well as be empowered to contribute in any way they can.

4. Secondary Priority Outcome

- Diverse groups work better together to shape community

Please explain how your initiative aligns with this priority outcome. 100 words [=86]

Organizations and community groups need to work differently together to ensure people become more connected and less socially isolated. This initiative will support and enhance opportunities to work together in new ways. Several groups are already starting to work together to make improvements in their communities; we need better coordination and collaboration. This initiative will also invite more partners and find or form more groups that are actively improving their communities and bring them to the table to enhance our collective voice and generate desired results.

6. Provide evidence that demonstrates that the issue is systematic, complex and unresolved. 300 words [=295]

Local Be Well survey data has shown that this issue remains unresolved³. The data revealed about *one out of four* respondents reported their sense of belonging as weak or somewhat weak³. Again, *one in four* respondents reported they felt "uncomfortable because of appearance, disability, mental health or other health issues"³. Also about *one out of four* respondents reported participating in community activities and groups³. About two out of three survey respondents reported that "most people can be trusted", whereas *one of three* reported that they "cannot be too careful in dealing with people"³. *Less than half* of respondents (44%) reported having five or more close friends³. In GBACHC's recent quality improvement plan report, 63% of respondents reported that relationships affected their stress level the most. Studies show that adults with strong social support are more likely to report the following: a strong sense of belonging to their local communities, their mental health as "very good" or "excellent", being happy as well as having high psychological well-being⁴.

Some factors that contribute to social isolation include living alone, living on low income, health problems including mental health issues, disability, sensory impairment such as hearing loss, and major life events such as loss of a spouse^{5,6}. This is not an exhaustive list, but it illustrates the complexity of the system that surrounds this issue. Specifically, the Association of Ontario Health Centre's CIW data identified significant associations between having a "very weak" sense of belonging and low family income as well as having poor or fair mental health and lower family income⁵.

This initiative is also complex as our geographic catchment is mainly rural area includes three unique municipalities in two counties (i.e. municipalities of Lambton Shores, South Huron, and Bluewater in Lambton County and Huron County)⁷.

7. Describe the population affected by this issue. (100 words) [=99]

Population affected by this issue includes seniors, youth, people with mental health issues and people living on low income^{1,2}. The percentage of the population 65 years of age and older living in this area is higher than Ontario (26.9% vs. 16.7%). Grand Bend's population is oldest. Zurich and Hensall have relatively more youth compared to the rest of the area. The percentage of private households with one person (i.e. people who live alone) is higher in this area compared to Ontario (28.9% vs 26%). Thedford has the highest percentage of lone parent families in the area, followed by Exeter.

Table 1: Population Summary

| Location | % of population under 20 years of age (0 to 14 + 15 to 19) | % of the population 65 and over | Average / Median Age | % of Private Households by Size w 1 person | % Lone Parent Families |
|--------------------------------------|--|---------------------------------|----------------------|--|------------------------|
| Hensall ^a | 180+55/1080 = 21.8% | 205/1080 = 19.0% | 42.1 | 150/435=34.5% | 35/280 =12.5% |
| Zurich ^b | 175+50/920 = 24.5% | 170/920 = 18.5% | 39.9 | 125/390 = 32% | 35/260 =13.5% |
| Grand Bend ^c | 110+55/2685 = 6.1% | 1370/2685 = 51.0% | 61.0 | 480/1455=33% | 55/970 =5.7% |
| Exeter ^d | 180+55/1080 = 20.3% | 1140/4645 = 24.5% | 45.3 | 690/2010=34% | 180/1290 =13.9% |
| Thedford ^e | 120+30/740 = 20.3% | 180/740 = 24.3% | 45.5 | 105/310= 34% | 45/205 = 21.9% |
| Lambton Shores ^f | 1300+435/10635 = 16.3% | 3100/10635 =29.1% | 49.1 / 54.7 | 1360/4785 =28.4% | 335/3070 =10.9% |
| Bluewater ^g | 985+400/7135 =19.4% | 1735/7135 =24.3% | 45.8 / 50.4 | 865/3030 =28.5% | 185/2130 =8.9% |
| South Huron ^h | 1530+510/10095 =20.2% | 2660/10085 =26.3% | 45.9 / 49.6 | 1265/4250 =29.8% | 365/2940 =12.4% |
| West Coast Shores Area (calculation) | 5160/27855 =18.5% | 7495/27855 = 26.9% | Higher | 3490/12065 = 28.9% | |
| Ontario ⁱ | 2207970+811670 /13448495 = 22.4% | 2251655 / 13448495 = 16.7% | 41.0 / 41.3 | 1341300 /5169170 =26% | 644975/ 3782545 =17.0% |

Source: Statistics Canada, Census Profiles, 2016

Statistics Canada. (2016a). Census Profile: Hensall. Retrieved from <http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=DPL&Code1=350253&Geo2=PR&Code2=35&Data=Count&SearchText=Hensall&SearchType=Begins&SearchPR=01&B1=All&GeoLevel=PR&GeoCode=350253&TABID=1&wbdisable=true>

Statistics Canada. (2016b). Census Profile: Zurich. Retrieved from <http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=DPL&Code1=350077&Geo2=PR&Code2=35&Data=Count&SearchText=Zurich&SearchType=Begins&SearchPR=01&B1=All&TABID=1>

Statistics Canada. (2016c). Census Profile: Grand Bend. Retrieved from <http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=POPC&Code1=1297&Geo2=PR&Code2=35&Data=Count&SearchText=Grand%20Bend&SearchType=Begins&SearchPR=01&B1=All&GeoLevel=PR&GeoCode=1297&TABID=1>

Statistics Canada. (2016d). Census Profile: Exeter. Retrieved from <http://www12.statcan.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=POPC&Code1=0272&Geo2=PR&Code2=35&Data=Count&SearchText=Exeter&SearchType=Begins&SearchPR=01&B1=All&GeoLevel=PR&GeoCode=0272&TABID=1>

Statistics Canada. (2016e). Census Profile: Thedford. Retrieved from <http://www12.statcan.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=DPL&Code1=350075&Geo2=PR&Code2=35&Data=Count&SearchText=thedford&SearchType=Begins&SearchPR=01&B1=All&TABID=1>

Statistics Canada. (2016f). Census Profile: Lambton Shores. Retrieved from <http://www12.statcan.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=CSD&Code1=3538040&Geo2=CD&Code2=3538&Data=Count&SearchText=lambton%20shores&SearchType=Begins&SearchPR=01&B1=All&TABID=1>

Statistics Canada. (2016g). Census Profile: Bluewater. Retrieved from <http://www12.statcan.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=CSD&Code1=3540010&Geo2=CD&Code2=3540&Data=Count&SearchText=bluewater&SearchType=Begins&SearchPR=01&B1=All&TABID=1>

Statistics Canada. (2016h). Census Profile: South Huron. Retrieved from <http://www12.statcan.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=CSD&Code1=3540005&Geo2=CD&Code2=3540&Data=Count&SearchText=south%20huron&SearchType=Begins&SearchPR=01&B1=All&TABID=1>

Statistics Canada. (2016i). Census Profile: Ontario. Retrieved from <http://www12.statcan.gc.ca/census-recensement/2016/dp-pd/prof/details/page.cfm?Lang=E&Geo1=PR&Code1=35&Geo2=PR&Code2=01&Data=Count&SearchText=ontario&SearchType=Begins&SearchPR=01&B1=All&TABID=1>

8. Explain how the population affected will be involved in this initiative. 100 words [=95]

The steering committee membership includes some community members. All members of the committee will continue to recruit new members and will establish feedback loops; that is, continue to obtain input from community members and bring this information back to the committee and vice versa⁸. There are also a number of working groups already formed in various smaller communities⁹ focusing on specific community initiatives. Community members are involved in and lead these working groups⁹. Various efforts have been and will be made to make participation on the steering committee and working groups as easy as possible¹⁰.

9. What are the various sectors you are planning to bring together to address this issue, and why have you picked these ones? 200 words [=154]

- Municipalities of Lambton Shores, Bluewater, and South Huron because most people in the GBACHC catchment area live in these municipalities⁷.
- Other health organizations: North Lambton Community Health Centre, Bluewater Family Health Team, Lambton and Huron Health Units and mental health and addiction agencies, South Huron hospital, Kettle and Stoney Point Health Services. Sense of belonging and social inclusion impact health⁴.
- Others that need to be involved to ensure a systems approach to change are schools, local trail and environment committees, faith organizations, libraries, chamber of commerce and businesses, local transportation agencies (Lambton Elderly Outreach, Easy Ride, etc.); Youth Services and Centres (i.e. Big Brothers, Big Sisters; Youth and Arts Centre); social planning councils, and organizations that focus on sensory impairments or disabilities (i.e. Canadian Institute for the Blind and Community Living), Service groups such as Rotary, Optimists. These organizations either work with those affected by the issue or work in a priority outcome area.

10. What are some approaches that have previously been attempted to address this complex issue? Why weren't they successful? 300 words (=101)

Many organizations run groups and activities; however, turn-out is low or declining. We are working in isolation to develop, promote, implement and evaluate these groups and activities.

There is no central information repository providing ease of access to information about the programs that are available.

We have local transportation support agencies; however, rides to medical appointments are prioritized and supersede rides to recreation and social activities. There is no municipally based transportation system to connect people to programs.

The municipality of South Huron has an age-friendly report¹¹; however, there are concerns about obtaining the resources to put these recommendations into action.

11. What new approaches other than yours, are currently being advanced to address this issue? What have they achieved to date? 300 words [=299]

Destination Prosperity¹² is a project initiated by the Poverty 2 Prosperity Coalition in Huron County and funded by grants from OTF and Huron Perth United Way. Huron Park was the first community identified

for the project. Service providers interviewed local women to discover their vision for and concerns in their community. The women identified three areas for development: recreation for adults and children and childcare. A community developer was hired to work with some of the interviewed women. They formed a working group and presented the identified areas to leaders in the community. As a result, the women have organized regular community meetings and recreation activities for the children, networked with municipal leaders, developed partnerships with local agencies, have been offered a free one-year membership with the Lion's Club, participated in training activities, developed a horticulture organization and a Facebook page, hosted fundraising activities, applied for grants and are now developing a plan to secure a community meeting place. This process has ensured community members are a part of every step to make change in their community and needs to be expanded across the area.

Keeping Ottawa Seniors Connected¹³ uses a collective impact approach to reduce isolation in seniors. The project will identify isolated seniors, connect socially isolated seniors to existing supports, enable them to better access them, engage them new activities and opportunities to socialize, empower seniors to contribute, cultivate relationships with partners and community members, and find leaders in the seniors community. Gauvin shared lessons learned from the first year: serve food; have consistent, personal contact; work within partnerships; enlist the help of engaged seniors to reach out to isolated seniors; take time to build trust; layer services; be aware of and accommodate diverse needs; know what can negatively affect participation; and increase diversity without creating conflict.

12. What will be different in 10-20 years if this work is successful? 100 words [=97]

- Coordinated, collaborative program development that meets community needs.
- Better access, awareness and use of and access to community resources.
- More effective communication mechanisms that aggregate and share what people are doing.
- Timely identification and clear multiple pathways to connect people.
- More supportive environments: welcoming, accessible community spaces; connected active and environmentally
- Cultural shift around connection and inclusion: Increased community capacity to make connections and foster social inclusion, increased engagement, inclusion and sense of belonging. Reduced isolation.
- friendly transport systems throughout the West Coast Shores region.
- Social return on investment (i.e. lower cost to health system, etc).

13. What activities will you undertake as part of this grant? 200 words [=164]

- Hire a community developer.
- Undertake community asset mapping for area; engage partners to share information.
- Engage with people who are isolated through existing members of steering committee and working groups.
- Conduct in-depth interviews to learn about barriers and solutions; what are the paths of least resistance to get connected?
- Review research, literature, and conversations to learn about what works to reduce social isolation and enhance inclusion and sense of belonging.
- Facilitate learning and connections.

- Identify and recruit more members to the steering committee and working groups.
- Develop shared definitions (i.e. connectedness, inclusion, sense of belonging) and the actions that need to happen.
- Develop shared measures and gather data through conversations (i.e. interviews or focus groups) and surveys with people who experience the issue.
- Work with consultants, experts, community groups, and people with lived experience.
- Create a theory of change including goals, activities and outcomes.
- Work with committee members to integrate people's recommendations.
- Produce a comprehensive action plan.
- Report on the findings of the project.

14. What are the key deliverables you will achieve as part of this grant? How will these deliverables position you to further advance your initiative? 200 words [=196]

- Identify barriers to belonging and solutions to overcome barriers by ensuring data collection from people with lived experience. This information will ensure actions are based on the realities of those who experience the issue.
- Complete West Coast Shores Asset Mapping inventory. These results will act as pre-initiative data and will help us to set realistic goals and actions.
- Create a report that summarizes the literature review, conversations and survey results as well as identifies our theory of change (goals, actions, and outcomes).
- Develop a terms of reference and partnership agreement that demonstrates the commitment from leaders of multiple sectors and partner organizations to work together, over time, to address, assess and monitor this issue (i.e. agree to how we work together, engage those with lived experience, collect and share data and learnings, as well as identify and take specific actions that generate desired results). These agreements will ensure partners are aligned and committed to working together.
- Continue to engage and recruit community members for steering committee and working groups. More members will help to build awareness of and momentum for the initiative and ensure various partners are involved in taking action and generating results.

15. What do you hope to learn through this phase of your CI initiative? (100 words) [=98]

- Identify key learnings from lived experience data: develop strategies/solutions work to strengthen inclusion/belonging and address gaps.
- Completed community resources/asset map: use key learnings to identify how the resources can be more readily available and accessible, identify gaps and identify how the learnings can be expanded across the region.
- Identify strategies to strengthen how people can learn about and access these resources.
- Establish terms of reference and committed cross sector group. Identify representational gaps and engage key community members.

-Learn how to work better together: use learnings to establish an action plan with measurements to strengthen inclusion and belonging.

Budget (Stage 1 = \$30,000 for up to 18 months)

What is the anticipated start date? March 2018

What is the term of the grant? 18 months

Project Budget Cost Items

A. Direct Personnel Costs (Item amount and explanation)

→ Community Developer – salary and benefits for one day per week for project management = \$25,767.50 (\$330.35/day x 78 weeks)

B. Direct Non-personnel costs (item amount and explanation)

→ Reimbursements for Interviews = \$1,200 (\$30 for 40 people)

→ Refreshments for groups and meetings (i.e. training, info sharing, and planning) = \$50 x 6 = \$300

→ Marketing Items and formal report with plan = \$2,300

→ Travel Reimbursement = \$400 (\$0.43 per km)

C. Overhead and administrative costs

→ Space for meetings IN KIND through GBACHC, Municipality of Lambton Shores or other partners

→ Printing Costs = \$500 (i.e. agreements, training and data gathering items) IN KIND

What is the total amount requested from OTF?

→ **\$29,967**

Other Sources of Funding: describe what other sources of funding you're expecting.

- Seniors Community Grant: An application has been made for funding to support "Community Engagers: Rural Connections Project" as a result of the Collective Impact initiative. If funding is secured, the project will improve the health and wellbeing of seniors in our community by focusing on social inclusion. Senior volunteers will be trained to become Community Engagers to support, educate, engage and connect isolated seniors to community programs and services.
- A team at the United Church in Grand Bend used the Be Well data to apply for Seeds of Hope Granting Program for the "Doors Wide Open" project. The goal is to engage young seniors in providing programs for older seniors to reduce social isolation and build a strong sense of community.
- The Transportation Committee received \$8,000 grant from the Grand Bend Community Foundation to conduct a feasibility study specifically on transportation for this same catchment area.

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GRAND BEND MOTORPLEX



November 30th 2017

Municipality of South Huron
322 Main Street South (PO Box 759)
Exeter, Ontario
NOM1S6

Attention : Honorable Mayor and South Huron Council

Dear Sir/Madam

I am writing you today in the hope of getting a credit applied to our account re the sewage charges levied against our establishment (Grand Bend Motorplex) in 2017. The sewage calculation for GBM is based on water usage which we agreed to years ago as under normal circumstances this seems fair, but in the case of obvious water line leaks where the water is not going thru the sewage system this is unfair.

At GBM we experienced 3 major leaks in our water lines this season. The first 2 were located/discovered in the 3rd quarter of the year (July-Sept) One was discovered out in the pit area and went unnoticed until a race rig went to park there and found the ground saturated. (I believe that leak actually started earlier than this time period as our charges in the 2nd quarter were almost 70% higher than the previous year) We repaired that leak and thought we had solved the issue. Unfortunately a couple weeks later we found a 2nd leak in the line near our Motorcross area where we allow racers to store their trailers between events. This one was discovered when the racer pulled out their trailer and found the ground under/around his trailer saturated. We repaired that leak and once again thought we had corrected the issue.

When I called the municipal office to do a water reading in September to verify these extremely high usage readings, I was informed that our usage in September was also extremely high. So we went searching and found another leak in the line near our main asphalt pit area. This one was only discovered because our maintenance manager heard water running in the Storm sewer adjacent to the asphalt pit area and traced it back to its source. The line was leaking under our maintenance shed and directly into the catch basin at that location which is part of the storm sewer system from WW2 days - so it was not visible to anyone walking by.

I have explained all these situations to show that our situation was not a case of negligence but unfortunate circumstance that we had no control over. When we found the problems we rectified them asap.

I am not asking for any reduction/credit re the water charges because the municipality provided the water, the fact that a majority of it went into the ground due to our water line issues is unfortunate. But since our sewage charge is based on our water consumption, so I am asking for some credit in that regard as the majority of that water usage did not go thru the sewage system.

I have enclosed a comparison of this year to last year re sewage charges (basing the last quarter on an estimate as we know what the water bill should be, since we had the water shutoff at the road on Nov

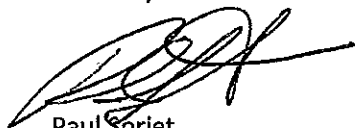
PO BOX 688, GRAND BEND, ONTARIO NOM 1T0 CANADA

519-238-RACE FAX 519-238-5299 E-mail: motorplx@hay.net web page: www.grandbendmotorplex.com

6th and when we had the meter read again on November 29th the meter /water usage was the same as it was on November 6th.

Based on the calculations included with this letter we are asking for a sewage credit to be placed on our account of \$5000 to bring the charges somewhat in line with what we actually should have been our sewage charges for 2017. With this credit the total amount paid for the year will still be \$7077 a 24 % increase over 2016. Which is still a 15% volume increase over 2016 with the 8.3% price increase factored in.

Sincerely

A handwritten signature in black ink, appearing to read 'Paul Spriet', with a long horizontal stroke extending to the right.

Paul Spriet
GRAND BEND MOTORPLEX.

Sewage usage and charges comparison 2016 vs 2017.

| | Jan - Mar 1st Quarter | Apr - Jun 2nd Quarter | July - Sept 3rd Quarter | Oct-Dec 4th Quarter | TOTAL |
|--|--------------------------|--------------------------|----------------------------|------------------------|-------------|
| 2016 | \$2,002.00 | \$1,163.16 | \$1,749.83 | \$782.23 | \$5,697.22 |
| 2017 Estimated What 2017 based on the same totals with the 8.3% increase | \$2,168.17 | \$1,259.70 | \$1,895.07 | \$847.16 | \$6,170.10 |
| 2017 Actual | \$2,345.76 | \$2,106.44 | \$5,153.07 | \$2,472.46 ** | \$12,077.73 |
| Difference | \$177.59 | \$846.74 | \$3,258.00 | \$1,625.30 | \$5,907.63 |
| Looking for a credit of \$5000 | | | | | |

** Estimate Based on the usage given to me Nov 29th as 1366 cu meters multiplied by the factor \$1.81/cubic meter. The water is shutoff at the highway so this should not change as we don't reopen until April 2018 To be billed in January as the final quarter does not end until Dec 31st.

Also our last event of the season was Sept 30th to Oct 1st after that it was basically 4 staff until the end of October.

NOTE : The 2017 season was basically a mirror of the 2016 season in terms of events except we only had 19 events in 2017 vs 20 in 2016. (no import wkld in August)



Corporation of the Municipality of South Huron

Minutes for the Regular Council Meeting

Monday, December 4, 2017, 6:00 p.m.

Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
Genevieve Scharback, Corporate Services Manager/Clerk
Sandy Becker, Financial Services Manager/Treasurer
Jo-Anne Fields, Community Services Manager
Dwayne McNab, Development Services Manager/CBO
Sarah Smith, Huron County Planner

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

Following O Canada Mayor Cole and CAO Best presented Employee Service Awards to Tom Seip for fifteen years of service and to Dwight Kinsman for twenty-five years of service. Employees unable to be in attendance, Sue Johnson, Dawn Humphrey, Chad Arnold and Jason McBride, were also recognized for fifteen years of service.

2. Public Meeting

Motion: 497-2017

Moved: T. Oke

Seconded: D. Frayne

That South Huron Council adjourn at 6:09 p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendments D14-13-2017 (KPD Construction Consulting Inc. (Durand)).

Disposition: Carried

3. Amendments to the Agenda, as Distributed and Approved by Council

Motion: 500-2017

Moved: M. Vaughan

Seconded: T. Oke

That South Huron Council approves the Agenda as presented.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

6. Minutes

6.1 Minutes of Committee of the Whole Meeting of November 14, 2017

Motion: 501-2017

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Committee of the Whole Meeting of November 14, 2017, as printed and circulated.

Disposition: Carried

Motion: 502-2017

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council approves 2018 grant requests for the following applicants;

- **Ausable Bayfield Conservation Foundation - \$6,000**
- **Big Brothers Big Sisters of South Huron - \$1,268**
- **Exeter Chapter Order of Eastern Star - \$500**
- **Exeter Saddle Club - \$400**
- **Exeter United Church UCW - \$513**
- **South Huron Community Choir - \$2,000**
- **South Huron Hospital Auxiliary - \$2,945**

- **South Huron Hospital Foundation - \$2,300**
- **South Huron Medical Recruitment & Retention Committee - \$1,000**
- **The Cultural Collective/Farmers Market - \$5,000**
- **Exeter Lions Club - \$5,000**
- **In Year Grant Requests - \$7,500**

Disposition: Carried

6.2 Minutes of the Regular Council Meeting of November 20, 2017

Motion: 503-2017

Moved: M. Vaughan

Seconded: T. Oke

That South Huron Council adopts the minutes of the Regular Council Meeting of November 20, 2017, as printed and circulated.

Disposition: Carried

6.3 Minutes of the Public Council Meeting of November 20, 2017

Motion: 504-2017

Moved: M. Vaughan

Seconded: T. Tomes

That South Huron Council adopts the minutes of the Public Council Meeting of November 20, 2017, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Minutes of Communities in Bloom Committee - October 4, 2017

7.2 Minutes of Municipal Heritage Advisory Committee - November 2, 2017

Motion: 505-2017

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council accept the recommendation from the Municipal Heritage Committee that the Municipal Logo domes be

added to the Historical Signs and the Maple Leaf dome be added to the time capsule sign; and

That proofs for the signs for the Bissett School, Commercial Hotel and Time Capsule be ordered and approved prior to ordering the signs at an estimated cost of \$1,393.00, plus applicable taxes and shipping costs, funded by the approved Heritage Committee budget.

Disposition: Carried

Motion: 506-2017

Moved: C. Hebert

Seconded: D. Frayne

That the minutes of the following committees and/or boards be received as presented to Council:

- **Communities in Bloom Minutes of October 4, 2017; and**
- **Municipal Heritage Advisory Committee Minutes of November 2, 2017.**

Disposition: Carried

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner re Severance Application B64-2017 West Corner Farms

Motion: 507-2017

Moved: M. Vaughan

Seconded: T. Tomes

That South Huron Council recommends to Huron County Council that Consent for file B64-2017 be granted with conditions as set out in the Planner's report dated November 23, 2017

Disposition: Carried

8.2 Financial Services

8.2.1 S. Becker, Financial Services Manager/Treasurer - 2017 Carry Forward Projects

Motion: 508-2017

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Carry Forward Projects;

And that South Huron Council authorizes that the following list of 2017 approved projects be carried forward to the 2018 fiscal year for completion and that the balance of the 2017 budget allowances for each of the respective projects be carried forward to the 2018 fiscal year;

- 1. Capital Budgeting Software**
- 2. Website**
- 3. Port Blake Revitalization**
- 4. Exeter Swimming Pool**
- 5. MacNaughton Park Washroom**
- 6. Dashwood Washroom**
- 7. Victoria Park Washrooms, Changeroom, Filter Room**
- 8. South Huron Recreation Centre**
- 9. Upgrade Lagoon Aeration System**
- 10. Bulk Water Station**
- 11. Dashwood Road Watermain Replacement**
- 12. Line 17 Resurfacing- Hern Line to Rogerville Rd.**
- 13. Gregus Court Overlay**
- 14. Marlborough St Resurfacing**
- 15. McTaggart Line Bridges #3037, #3038 (engineering) and #3039**
- 16. Phase 3 Downtown Decorative Streetlighting**
- 17. Bridge OSIM Reporting**

Disposition: Carried

8.2.2 S. Becker, Financial Services Manager/Treasurer - 2017 Year End Reserve Adjustments/Rollovers

Motion: 509-2017

Moved: D. Frayne

Seconded: W. DeLuca

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2017 Year End Reserve Adjustments/ Rollovers;

And that South Huron Council authorizes the Treasurer to make the following financial adjustments at year end;

- 1. That funds levied through the 2017 Capital and Operating Budgets approved by Council which are not spent as specified in the budget be transferred to the appropriate reserve;**
- 2. That where funds have been allocated from the reserve fund for projects that were not completed or projects where the cost was below the budgeted amount, that those funds be left in the reserve and not be transferred to the revenue fund;**
- 3. That the capital projects or project additions approved by Council subsequent to the passing of the 2017 Budget for which the source of financing was approved from the reserve fund, that those monies be transferred in the amount required to cover the 2017 expenditures.**

Disposition: Carried

8.3 Environmental Services

8.3.1 D. Giberson, Environmental Services Director - Background information on Goshen Wind Community Funding Agreement

This report was provided for information.

8.4 Transportation Services

8.5 Community Services

8.6 Development Services

8.6.1 D. McNab, Development Services Manager/CBO - Building Activity 17.07

Motion: 510-2017

Moved: T. Tomes

Seconded: W. DeLuca

That South Huron Council receives the report from D. McNab, Development Services Manager re: 2017 Building Activity Report (Q3) for information only.

Disposition: Carried

8.7 Emergency Services

8.8 Corporate Services

8.8.1 G. Scharback, Corporate Services Manager/Clerk - 2018 Council Meeting and Holiday Schedule

Motion: 511-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: 2018 Council Meeting and Holiday Schedule;

And that the 2018 Council Meeting and Holiday calendar be approved as presented.

Disposition: Carried

8.8.2 G. Scharback, Corporate Services Manager/Clerk - Application for Tile Drain Loan Provisional Approval

Motion: 512-2017

Moved: T. Oke

Seconded: T. Tomes

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Application for Tile Drain Loan; and

That South Huron Council provisionally approves a Tile Drain Loan in the amount of \$50,000 for Concession 10 Part Lot 14 S Part Lot 15 Subject to Easement, Stephen Ward, Municipality of South Huron.

Disposition: Carried**8.9 Administration****8.9.1 D. Best, CAO/Deputy Clerk - Outdoor Pool Building/Washrooms RFP**

Mayor Cole reviewed this project, requesting clarification on accessibility, the scope of the project, age friendly considerations and availability of washrooms to those using the trail. Revenues from swimming lessons and public swims in 2016 and 2017 were reviewed.

Councillor Oke noted a point of order as the report is specific to approving a proposal for the project following the Request For Proposal process. Mayor Cole advised that it is important to verify facts for the public.

Councillor DeLuca called a point of order at this time as the report is to address the RFP.

Councillor Oke advised that decisions on the project have been made.

Mayor Cole noted that the decisions made about financing the project, were discussed at a Committee of the Whole budget meeting and are related to the decision to award the RFP.

Deputy Mayor Frayne requested that the question be called to approve the report and the award of the RFP. Councillor DeLuca called point of order and requested that the question be called.

Mayor Cole noted the importance of making decisions based on evidence.

Mayor Cole called a recess at this time, 6:56 p.m. Council reconvened at 7:04 p.m.

The Clerk was directed to clarify the procedural by-law wording regarding points of order.

Mayor Cole reviewed information on the project.

Deputy Mayor Frayne requested that the question be called.

Council discussed the project further, then Councillor DeLuca requested a recorded vote for the recommended resolution.

Motion: 513-2017

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Council receives the report of Dan Best, Chief Administrative Officer regarding the Request for Proposal (RFP) results for the Construction of the Outdoor Pool Building/Washrooms project; and

That Council awards the project to Doug Geoffrey Construction Ltd based on their submitted proposal of \$497,187 plus HST.

| Recorded | For | Against | Abstain |
|-----------------|------------|----------------|----------------|
| M. Cole | X | | |
| D. Frayne | X | | |
| T. Tomes | X | | |
| M. Vaughan | X | | |
| W. DeLuca | X | | |
| C. Hebert | X | | |
| T. Oke | X | | |
| Results | 7 | 0 | 0 |

Disposition: Carried (7 to 0)

9. Deferred Business

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

Councillor Oke advised that the Kirkton Hall Board has a new chair, Chris Weernink.

Mayor Cole advised that she attended the AMO conference in London as well as a conference about infrastructure and asset management. She provided an

overview of those sessions, noting that Petrolia has a very good plan for infrastructure.

Mayor Cole reviewed various provincial acts, including changes to the Building Code Act.

Deputy Mayor Frayne noted that the emergency management training session was a good learning experience.

Councillor Tomes advised that the BRA budget is a 1.7% increase over last year. He attended the MMAH Ontario West conference and commented on the valuable sessions.

Councillor Oke advised that the Pink in the Rink tournament is this weekend.

Councillor Hebert noted that the staff Christmas luncheon was important to acknowledge that staff are appreciated.

Motion: 514-2017

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council hereby schedules a Committee of the Whole Budget meeting on Monday December 11, 2017 at 6:00 p.m.

Disposition: Carried

12. Communications

12.1 Superintendent Commander M.M. Bedard - 2018 Annual OPP Billing Statements

12.2 Bluewater Recycling Association - November 17, 2017 Meeting Highlights

12.3 Township of Ignace - Provincial Flood Insurance Program

12.4 Township of East Zorra-Tavistock - Bill 139 - Authority to Approve Landfill Projects

12.5 Town of Ingersoll - Bill 139 - Authority to Approve Landfill Projects

12.6 Town of Tilsonburg - Bill 139 - Authority to Approve Landfill Projects

Motion: 515-2017

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council hereby supports the resolution of the Town of Tilsonburg dated November 13, 2017, wherein they call upon the Government of Ontario to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018; and

That the approval be required at both the upper-tier and affected lower-tier municipalities; and

That this resolution be sent to the Premier of Ontario and the Minister of Environment and Climate Change.

Disposition: Carried

Motion: 516-2017

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 70-2017 - Goshen Amendment to Community Funding Agreement - 3rd and final reading

Motion: 517-2017

Moved: D. Frayne

Seconded: M. Vaughan

That the South Huron Council gives third and final reading to By-Law #70-2017, being a by-law to amend By-Law #62-2014, being a by-law to authorize the Community Funding Agreement between The Municipality of South Huron and Goshen Wind LP.

Disposition: Carried

- 15.2 By-Law No. 72-2017 - Grand Bend Sewage Treatment Facility and Pumping Station 2 Projects Debenture

Motion: 518-2017

Moved: W. DeLuca

Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #72-2017, being a by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$2,451,401.96 towards the cost of the Grand Bend Sewage Treatment Facility and Pumping Station 2 projects.

Disposition: Carried

- 15.3 By-Law No. 73-2017 - Amend GBSTF and PS2 Cost Recover By-Law #50-2017

Motion: 519-2017

Moved: T. Tomes

Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #73-2017, being a By-Law to amend Schedule "B" of By-Law #50-2017, being a by-law to impose a sewage works charge to recover the capital cost of the Grand Bend Sewage Treatment Facility and Pumping Station 2 Projects.

Disposition: Carried

- 15.4 By-Law No. 74-2017 - Zoning By-Law - KPD Construction Consulting Inc. (Durand)

Motion: 520-2017

Moved: T. Oke

Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law #74-2017, being a by-law to amend Zoning By-Law 30-1978 of the former Town of Exeter for the lands known as Plan 376, Lot 281, Part Lot 280, Exeter Ward, Municipality of South Huron (500 Acheson Street).

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 75-2017 – Confirming By-Law

Motion: 521-2017

Moved: C. Hebert

Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #75-2017, being a by-law to confirm matters addressed at the December 4, 2017 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 522-2017

Moved: D. Frayne

Seconded: W. DeLuca

That South Huron Council hereby adjourns at 8:16 p.m., to meet again on December 18, 2017 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk



Corporation of the Municipality of South Huron

Minutes-Public Meeting

Monday, December 4, 2017, 6:00 p.m.

Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
 Dave Frayne - Deputy Mayor
 Tom Tomes - Councillor - Ward 1
 Marissa Vaughan - Councillor - Ward 1
 Wayne DeLuca - Councillor - Ward 2
 Craig Hebert - Councillor - Ward 2
 Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
 Genevieve Scharback, Corporate Services Manager/Clerk
 Sandy Becker, Financial Services Manager/Treasurer
 Jo-Anne Fields, Community Services Manager
 Dwayne McNab, Development Services Manager/CBO
 Sarah Smith, Huron County Planner

1. Call to Order

Mayor Cole called this meeting to order at 6:10 p.m.

2. Disclosure of Pecuniary Interest

None.

3. Purpose of Public Meeting

The Clerk advised that the purpose of this Public Meeting is to review an application for a proposed amendment to the zoning by-law of the former Town of Exeter, and to allow interested members of the public the opportunity to ask questions or offer comments with regard to the application.

It was noted that Council will not make a decision at this meeting. Based on recommendations and information received at this meeting an amending by-law will be presented for approval at the regular Council meeting.

A Public Registry is available, if any member of the public would like to be notified in writing of the decision on the applications they are required to provide

their name and mailing address on the registry. A person or public body may appeal the decision if they have made an oral submission at this Public Meeting or a written submission to Council prior to the passing of the by-law.

4. Zoning By-Law Amendment Application for #D14-13-2017 - KPD Construction Consulting Inc. (Durand)

4.1 Application #D14-13-2017 - KPD Construction Consulting Inc. (Durand)

4.2 Report S. Smith, Huron County Planner #D14-13-2017

Ms. Smith reviewed her report noting the purpose of this application is to change the special provisions under the R3-16 zone in the Town of Exeter Zoning By-law to permit an additional residential unit be added to the building for a total of 24 units, to provide relief for parking requirements, and allow a reduced lot area per amenity space requirement. The addition of a 24th residential unit on this site will have no change to the exterior appearance, size or scale of the building and is to be accommodated wholly within the existing structure.

The proposed Zoning By-law amendment will also recognize existing provisions in the R3-16 zone for minimum side yard abutting an Institutional Zone of 6.35 metres when 8 metres is required, as well as a reduction in the minimum parking space width from 3 metres to 2.7 metres for existing parking on this property.

Motion: 498-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receives the report from S. Smith, Huron County Planner re: Zoning By-Law Amendment D14-13-2017 - KPD Construction Consulting Inc. (Durand)

Disposition: Carried

4.3 Written Comments Received

None.

4.4 Comments-Council; Public in Attendance

None.

5. Close Public Meeting

Motion: 499-2017

Moved: C. Hebert

Seconded: T. Tomes

That South Huron Council now closes this Public Meeting at 6:17 p.m. and reconvenes the Regular Council meeting.

Disposition: Carried

Maureen Cole, Mayor

Genevieve Scharback, Clerk



Corporation of the Municipality of South Huron
Committee of the Whole
Minutes

Tuesday, November 28, 2017, 9:00 a.m.
Olde Town Hall-Carling Room

Members Present: Maureen Cole - Chair
 Dave Frayne - Member
 Tom Tomes - Member
 Marissa Vaughan - Member
 Wayne DeLuca - Member
 Craig Hebert -Member
 Ted Oke - Member

Staff Present: Dan Best, CAO
 Genevieve Scharback, Secretary/Treasurer
 Sandy Becker, Financial Services Manager/Treasurer
 Don Giberson, Environmental Services Director
 Andrew Baird, Emergency Services Manager/Fire Chief
 Jo-Anne Fields, Community Services Manager
 Dwayne McNab, Development Services Manager/CBO

Others Present: Angela Shipway, Financial Analyst

1. Meeting Called to Order

Chair Cole called the meeting to order at 9:04 a.m.

2. Amendments to the Agenda, as Distributed and Approved by Council

The agenda was amended by adding correspondence from the Alzheimer Society requesting a letter of support for a proposal to the Ministry of Senior Affairs and consideration of support for Family Day activities in South Huron.

Motion: CW67-2017

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Committee of the Whole approves the Agenda as amended.

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Reports

4.1 S. Becker, Financial Services/Treasurer - 2018 Proposed Budget - Update

Sandy Becker, Financial Services Manager/Treasurer, reviewed this report noting the changes that have been made to the proposed 2018 budget estimates since the report of October 30, 2017.

These changes will result in a tax rate change of -0.65% to the Rural tax rate and an increase of 0.3% to the Urban tax rate.

The Committee discussed the Council training budget and the remuneration by-law. CAO Best advised that the by-law has been reviewed by the Committee of the Whole and by Council this term.

Motion: CW68-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Committee of the Whole receives the report from S.Becker, Financial Services Manager/Treasurer re: 2018 Proposed Budget - Update

Disposition: Carried

4.2 S. Becker, Financial Services/Treasurer - Pool Costing Breakdown

Motion: CW69-2017

Moved: T. Oke

Seconded: C. Hebert

That South Huron Committee of the Whole receives the report from S. Becker, Financial Services Manager/Treasurer re: Pool Costing Breakdown for information.

Disposition: Carried

4.3 Alzheimer Society - Request Support

Motion: CW70-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Committee of the Whole recommends to Council to provide a letter of support to the Alzheimer Society and provide the requested training space at no cost.

Disposition: Carried

4.4 Family Day Committee & Outstanding Grant Requests - BIA, Chamber of Commerce

Motion: CW71-2017

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Committee of the Whole recommends to Council to approve the Community Grant request of the BIA in the amount of \$6,000.00; and

That South Huron Committee of the Whole recommends to Council to approve the Community Grant request of the Chamber of Commerce in the amount of \$ 10,000.

Disposition: Carried

Motion: CW72-2017

Moved: T. Oke

Seconded: T. Tomes

That South Huron Committee of the Whole recommends to Council that the Canada Day Committee receive \$1,000 and an in-kind contribution of the use of the Community Centre up to \$2,000, through the Community Grant Program.

Disposition: Carried

4.5 Capital

4.5.1 2018-2022 Capital Forecasts (included with October 30 budget package)

Chair Cole lead the Committee of the Whole through a line by line review of the proposed capital budget and forecast.

The Committee recessed at 10:38 a.m.

The Committee reconvened at 10:48 a.m. to continue the capital budget review. The Exeter Outdoor Pool/Washroom project was reviewed in detail, as well as the Exeter Community Fund's mandate and the commitment of funds to recreation.

The Committee recessed for lunch at 12:18 p.m. and reconvened at 1:05 p.m.

The Recreation Centre/Community Hub project was discussed in detail. CAO Best advised that the next step is a feasibility study after which the defined project can be presented in funding applications to other levels of government. The proposed budget includes \$15,000 for an energy plan. He recommended including a Master Recreation Plan in the 2018 budget.

CAO Best clarified the role of the Steering Committee noting that they provide checks and balances, make recommendations to Council and ensure community needs are being met but will not be undertaking public consultation processes. They will work directly with the Feasibility Study consultant.

The Committee will come back to the Dashwood Community Centre washroom project following the Dashwood Community Centre Committee meeting to be held later today.

The Grand Bend sewer information will be brought forward to the next meeting. Council will be asked to schedule another budget meeting.

Motion: CW73-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Committee of the Whole recommends to Council that \$250,000 be requested from the Exeter Community Development Fund for the Exeter and District outdoor pool project.

Disposition: Carried

Motion: CW74-2017

Moved: W. DeLuca

Seconded: C. Hebert

That South Huron Committee of the Whole recommends to Council that a total amount of \$1,375,000 be debt financed for a five year period for the Exeter and District outdoor pool; and

That the debt costs be recovered through the wind turbine reserve at \$200,000 per year over five years; and

That the balance be recovered through the levy.

Disposition: Defeated

Motion: CW75-2017

Moved: W. DeLuca

Seconded: M. Vaughan

That South Huron Committee of the Whole recommends to Council that the amount of \$511,000 be taken from the Wind Turbine Reserve to be applied to the Exeter and District outdoor pool project.

Disposition: Carried

Motion: CW76-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Committee of the Whole recommends to Council that a total amount of \$864,000 be debt financed over five years, beginning in 2018, for the Exeter and District outdoor pool ; and

That the debt costs be recovered through the Wind Turbine Reserve at an upset limit of \$200,000 per year, over five years.

Disposition: Carried

Motion: CW77-2017

Moved: D. Frayne

Seconded: T. Oke

That South Huron Committee of the Whole recommends to Council that Council authorizes \$100,000 for the Feasibility Study for the Community Hub/Recreation Centre project.

Disposition: Carried

Motion: CW78-2017

Moved: D. Frayne

Seconded: M. Cole

That South Huron Committee of the Whole recommends to Council that Council moves forward with a Recreation Master Plan and Facility Review, with an amount of \$50,000 to be included in the 2018 budget.

Disposition: Carried

5. Adjournment

The meeting adjourned at 4:00 p.m.

Maureen Cole, Chair

Genevieve Scharback, Clerk



Corporation of the Municipality of South Huron
Committee of the Whole
Minutes

Monday, December 11, 2017, 6:00 p.m.
Olde Town Hall-Carling Room

Members Present: Maureen Cole - Chair
Dave Frayne - Member
Tom Tomes - Member
Marissa Vaughan - Member
Wayne DeLuca - Member
Craig Hebert - Member
Ted Oke - Member

Staff Present: Dan Best, CAO
Genevieve Scharback, Corporate Services Manager/Clerk
Sandy Becker, Financial Services Manager/Treasurer
Don Giberson, Environmental Services Director
Andrew Baird, Emergency Services Manager/Fire Chief

1. Meeting Called to Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Amendments to the Agenda, as Distributed and Approved by Council

Motion: CW79-2017

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Committee of the Whole approves the Agenda as presented.

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Reports

4.1 S. Becker, Financial Services Manager/Treasurer - Current Position and Overview of Changes from previous meeting

Ms. Becker reviewed this report noting changes from the last meeting have been incorporated into the draft budget. The result is a 6.7% increase on the levy. The tax rate increase will be 1.55% on rural and 1.93% on urban properties.

Motion: CW80-2017

Moved: W. DeLuca

Seconded: T. Oke

That Committee of the Whole receive the report from S. Becker, Financial Services Manager/Treasurer - Budget Impacts and Priorities - Levy Funded Services, as presented.

Disposition: Carried

4.2 S. Becker, Financial Services Manager/Treasurer - 2018-2022 Capital Forecasts - Water, Sewer and Solid Waste

The Committee reviewed the proposed capital budget, continuing from the last meeting on page 102, Water, Sewer and Solid Waste.

Ms. Becker advised that the payments for the Exeter Community Development Fund loan for the parking lot project will be shown in the year-end transfers and the Exeter Community Development Fund financial activity report.

The Committee directed the Treasurer to update the Dashwood washroom project in the proposed budget to reflect that the Municipality of Bluewater is responsible for \$55,200 and South Huron reserves will be used for \$64,800 to eliminate the outstanding amount of \$80,000 for this project. Staff will provide a summary of the plans to date for the project.

Motion: CW81-2017

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Committee of the Whole hereby receives the report from S. Becker, Financial Services Manager/Treasurer - 2018-2022 Capital Forecasts.

Disposition: Carried

Motion: CW82-2017

Moved: T. Oke

Seconded: C. Hebert

That Waterloo Street engineering in the amount of \$60,000 be moved from the 2018 budget to the 2019 budget forecast,

Disposition: Defeated

5. Committee of the Whole - Recommendation(s) to Council

Motion: CW83-2017

Moved: D. Frayne

Seconded: W. DeLuca

That Committee of the Whole recommends to South Huron Council to adopt the 2018 Budget as presented.

Disposition: Carried

6. Adjournment

Motion: CW84-2017

Moved: D. Frayne

Seconded: W. DeLuca

That South Huron Committee of the Whole does now adjourn at 7:27 p.m.

Disposition: Carried

Maureen Cole, Chair

Genevieve Scharback, Clerk

Minutes of KWCC Board Meeting – April 10, 2017

All Board present except T. Oke

Meeting started at 7:35 PM

- 1) - Approval of Agenda – moved by B. Denham, seconded by M. Froud- carried
- 2) Minutes of November 30/16 – moved by D. Frayne, seconded by B. Denham – carried
- 3) Business from minutes- Septic tank repairs- the pipes had dissolved in between some of the 4 tanks, tanks pumped out by Jones, repairs by M. Kerslake and D. Passmore. It was noted that the kitchen drain goes into tank #3 and that tank #4 has a pump on it. Need to put diagram into Master Book for hall.
- 4) Financial report – presently have \$6891.06 in bank but have bills of \$448.00 to South Huron and \$988.75 for snow removal. Moved by T. Shute, seconded by M. Zurbrigg – carried
- 5) Rental report - 1 Buck & doe and 2 weddings booked for this year. There is a new Mennonite Church being built which will reduce our rentals.
- 6) Website/ booking of hall – South Huron has an on line system for rental and availability selection. Would show back to back bookings- hours of use and requirements for cleaning. Motion by B. Denham that we use this effective Jan 1/18 – defeated.

Motion by C. Weernink to meet with H. Shute to discuss system changes to be implemented by Jan 1/18 or earlier if needed, seconded by M. Zurbrigg – carried

- 7) Outside facilities report – The ball diamond light stands require climb guards. Motion that we ask South Huron to investigate and install if required for liability, made by B. Denham, seconded by M. Froud - carried

Lighting for Pavilion – Motion by M. Hymus that we install two solar powered wall packs in this area, seconded by C. Weernink – carried

Flower beds – need some repairs after septic work, motion by M. Hymus to donate \$300.00 to the Horticultural Society, seconded by B. Denham –carried

- 8) Hall & facilities report- Kelly reported that we have an inventory of 300 each of spoons, knives and forks.
Fan in Women's washroom is controlled by a switch in the furnace room and that the fan in the small meeting room has some issues. Brad Baker though South Huron to look at.
- 9) Custodial report – Plaque for wheelchair parking sign is being donated by the Optimists, need to coordinate with South Huron for ordering/installation
- 10) Grass cutting rates – St Marys Landscaping will be cutting the grass again at a rate of \$130.00 per cut/ weekly/ Thursday plus HST and \$33.00 plus HST for trimming as required
- 11) Motion by M. Zurbrigg to adjourn at 9:50 PM, seconded by C. Weernink - carried



Corporation of the Municipality of South Huron
South Huron Communities in Bloom Committee
Minutes

Wednesday, November 1, 2017 – 6:30 p.m.
Verity Room, Olde Town Hall

Members Present:

Cathy Seip, Chair
Dorothy Henderson, Vice Chair
Glen Nicholson
Bev Prout
Craig Hebert

Staff:

Dave Atthill

1. Meeting Called to Order

Cathy Seip, Chair called the meeting to order at 6:31 pm in the Verity Room at the Olde Town Hall.

2. Agenda Update

2.1 Correspondence from Bev Prout

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Approval of Minutes

4.1 Minutes of the South Huron Communities in Bloom Committee Meeting of October 4, 2017.

Motion: 17-2017
Moved: C. Hebert
Seconded: B. Prout

That the minutes of the October 4, 2017 meeting are hereby approved as presented.

Disposition: Carried

5. Discussion

5.1 Barn Quilt Trail

Bev reported there is one more picture to come in to complete the brochure. There was a discussion on what to do with potential additions to the brochure.

Motion: 18-2017
Moved: C. Hebert
Seconded: D. Henderson

That 500 copies of the brochure be printed in early 2018 at an approximate cost of \$500.

Disposition: Carried

Cathy hands the position chair to Dorothy.

A discussion on the importance of recognition of the High School students who made the Mosaic benches took place.

Motion: 19-2017
Moved: C. Seip
Seconded: C. Hebert

Recommended that South Huron Council approve SHCIB launch of the Barn Quilt Trail and dedication of the Mosaic benches to be held the week of Earth day at the Parkette.

And that the event and date be planned through collaboration with South Huron staff and the Exeter B.I.A.

And that the recommendation for the Barn Quilt Trail launch and Mosaic bench dedication be taken to the next Council meeting for approval.

Disposition: Carried

Dorothy hands the position of chair back to Cathy.

5.2 Budget information

We need to plan for the 2018 year and follow the procedural by-law. . Ensure costs of all activities are included and itemized in the 2018 budget.

2017 Barn Quilt trail cost from the CIB budget was \$160.40.

5.3 Home and Leisure Show

Meet with Robin from MyFM to discuss registration, perhaps form partnership, for the 2018 Home and Leisure Show.

5.4 Review 2017 Evaluation - Working Groups

This is a work in progress. Groups will work on a strategy plan to address short comings identified in the evaluation. Working groups will meet once to brainstorm ideas and report back to committee.

Motion: 20-2017
Moved: D. Henderson
Seconded: C. Hebert

That working groups to plan a strategy in the six areas and sub-groups will be set up by the end of the year. The sub-groups will only meet once in early 2018. The sub-groups plan will be presented to the CIB committee.

Disposition: Carried

5.5 CIB Program Registration 2018

Dorothy recommended that we register for the 2018 National CIB Program for \$1,023.75. There was a discussion on if we should skip participation in 2018. We missed, by less than 1 point, to score higher in 2017.

Motion: 21-2017
Moved: D. Henderson
Seconded: G. Nicholson

That we register for the 2018 National CIB Program for \$1,023.75.

Disposition: Carried

5.6 Memorial Garden at Huron Village

This project has been deferred.

5.7 Pumpkin Contest/Backyard Back Yard Oasis Contest

Dorothy has provided flyers for approval.

Prizes for the contests will be donation only. Both contests will need various means of promotion and advertising.

Craig has a contact for obtaining the seeds. We will hand the seeds out at the Home and Leisure Show. "Growing Large Pumpkin Seeds" could be an information session at the Home and Leisure Show.

Promote contest for Back Yard Oasis landscape area that is designed and maintained by the owner. Judging will take place in July 2018.

New working group will look into contest details and report back to the CIB committee.

5.8 Exeter Area Barn Quilt Walking Tour

This project has been deferred.

5.9 Garden of the Week

Most of the signs have been returned. Comment sheets need to be returned to Dave.

The pictures in the paper were great. We need to send a Thank You to TA.

5.10 Communities in Bloom Pamphlet

Dorothy handed out CIB pamphlets for review by committee. It was suggested that the MOSH and SHCIB logos be added.

The pamphlet is a short term tool to help educate the public on what SHCIB is and does. CIB is about taking pride and being involved in the community.

Names and telephone numbers of committee members were approved by the committee. MOSH staff will assist with pamphlet.

5.11 Zinnia

Approach McLean's Home Hardware about the donation of Zinnia seeds.

6. Communications

- 6.1** Resignation letter from Bev Prout was shared with the committee. All the committee members thanked Bev for all her hard work and dedication on the committee. Bev was an asset to the committee and her contribution to SHCIB will be missed.

New Business

- A. Glenn and Dorothy will try to arrange the pick-up of the free perennials.
- B. Cathy started a discussion on when we will do our yearly report to council and presentation to council of the 2017 National 5 Blooms plaque. We will try to have the pamphlets, any important dates, and all contest information ready for December 18th. MOSH staff will prepare the PowerPoint Presentation.

7. Adjournment

Motion: 22-2017
Moved: G. Nicholson
Seconded: D. Henderson

That the South Huron Communities in Bloom Committee hereby adjourns at 7:52 p.m., to meet again on December 6, 2017 at 6:30 p.m. in the Verity Room, Olde Town Hall or at the Call of the Chair.

Disposition: Carried


Cathy Seip, Chair


David Atthill, Recording Secretary



**Corporation of the Municipality of South Huron
Municipal Heritage Advisory Committee**

Minutes

**November 23, 2017 – 9:30 a.m.
Council Chambers-Olde Town Hall**

Members:

Laurie Dykstra, Chair
Wayne DeLuca, South Huron Councillor
June Hodgson
Alec Moore

Regrets:

Marion Creery

Staff:

Genevieve Scharback, Recording Secretary

1. Call to Order

Chair L. Dykstra called the meeting to order at 9:50 a.m.

2. Agenda Update

Motion: 43-2017
Moved: W. DeLuca
Seconded: J. Hodgson

That the Municipal Heritage Committee adopts the agenda for November 23, 2017 as presented.

Disposition: Carried.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Minutes

Motion: 44-2017
Moved: J. Hodgson
Seconded: W. DeLuca

That the Municipal Heritage Committee adopts the minutes of November 2, 2017 as presented.

Disposition: Carried.

5. Discussion:

No items.

6. Correspondence

6.1 South Huron Council Resolutions

Received and noted.

6.2 Correspondence from South Huron Council

Received and noted.

6.3 Proofs for Historic Signs

Motion: 45-2017
Moved: J. Hodgson
Seconded: A. Moore

That the proofs for the signs for the Bissett School, Commercial Hotel and Time Capsule be approved with the following changes: add a space between C.B. and Snell on the Commercial Hotel sign, and move "South Huron Heritage Advisory Committee 2017 below the municipal logo on the Bissett School sign; and
That the Bissett School, Commercial Hotel and Time Capsule signs be ordered.

Disposition: Carried.

7. Next Meeting

The next meeting will be December 14, 2017 at 9:30 a.m.

8. Adjournment

Motion: 46-2017
Moved: W. DeLuca
Seconded: A. Moore

That the South Huron Heritage Advisory Committee hereby adjourn at 10:10 a.m. to meet again on December 14, 2017 or at the Call of the Chair.

Disposition: Carried.

Laurie Dykstra, Chair

Recording Secretary

CELEBRATING OUR HERITAGE FAMILY FARMS

South Huron values its "Century Farm Families" for their leadership, perseverance and commitment. In 2014, the South Huron Heritage Advisory Committee embarked on a research project that would serve to identify the family farms in the former townships of Osborne and Stephen in the Municipality of South Huron whose current owners could trace their roots back for at least one hundred years. The families' successes and sorrows are now very much a part of the fabric that makes up this community. A celebration event was held to acknowledge those Osborne and Stephen families still "at home on the farm" for more than a century.

In the ensuing three years, more farms will have qualified for this recognition and the South Huron Heritage Advisory Committee is continuing its Certificate of Recognition program. Owners who feel they meet the criteria of being a "century farm" –the property must have remained continuously in the same family from 1917~2017- are invited to submit their name to the Committee.

For more information, please contact :

June Hodgson 519-235-2194 or Marion Creery 519-229-8065



THE MUNICIPALITY OF

LAMBTON SHORES

Community Services Department - 9575 Port Franks Road RR 1, Thedford, ON N0M 2N0
T: 519-243-1400 / 1-866-943-1400 F: 519-243-3500

December 12, 2017

Municipality of South Huron
322 Main Street South
PO Box 759
Exeter, Ontario
N0M 1S6

Attention: Genevieve Scharback, Corporate Services Manager/Clerk

Dear Ms. Scharback:

On behalf of the Grand Bend Area Joint Sewage Board (the Board), please find attached the 2018 Budget for the Grand Bend Sewer System for review and approval by the South Huron Council.

Clause 20 of the Tri-Party Agreement states the following:

20. Joint Sewage Board Approval

The Joint Sewage Board is to take all necessary steps to have the draft Budgets completed and approved by November 30 in each preceding calendar year and then submit it to the Municipal Councils of the Participating Municipalities for approval before December 31st.

The budget for the Grand Send Sewage System is created by the Board, and is funded by the Municipalities of Lambton Shores and South Huron. The total 2018 budget for the Grand Bend Sewage System is \$774,242.39 which includes a \$205,000 contribution to the Capital Replacement and Rehabilitation Reserve Fund. The creation of the Capital Replacement and Rehabilitation Reserve Fund is mandated in the Tri-Party agreement.

The funding proportions for each municipality are based on the defined capital contributions split, and actual flow contributed to the system. Flows are estimated based on a three year average; however final contributions from each municipality are based on actual flows. The flow estimates used to calculate the 2018 budget are attached to the 2018 budget for Councils information. For clarity, the share attributed to each municipality is shown on the attached budget.



THE MUNICIPALITY OF
LAMBTON SHORES

Community Services Department - 9575 Port Franks Road RR 1, Thedford, ON N0M 2N0
T: 519-243-1400 / 1-866-943-1400 F: 519-243-3500

The 2018 budget results in the following total funding contributions required from each Municipality:

| | |
|-----------------|--------------|
| South Huron: | \$301,075.33 |
| Lambton Shores: | \$448,167.06 |

The Board kindly requests that the South Huron Council review and approve the attached 2018 Grand Bend Area Joint Sewage Board Budget.

Sincerely;

A handwritten signature in black ink, appearing to read "Steve McAuley".

Steve McAuley, C.Tech
Director of Community Services

GRAND BEND AREA JOINT SEWAGE OPERATIONS
Proposed 2018 Budget

| | 2017 BUDGET | 2017 DRAFT YTD To Oct. 31 | 2017 Projection | 2018 BUDGET | Budget Increase/Decrease | | | |
|--|-------------------|------------------------------|-------------------|-------------------|-----------------------------|-------------------------|----------------------|------------------------|
| OWNER CONTRIBUTION | | | | | | | | |
| LAMBTON SHORES CONTRIBUTION | 236,983.14 | 116,577.56 | 314,848.94 | 448,167.06 | 211,183.92 | | | |
| SOUTH HURON CONTRIBUTION | 186,827.55 | 95,327.80 | 248,213.68 | 301,075.33 | 114,247.78 | | | |
| TOTAL REVENUE | 423,810.69 | 211,905.36 | 563,062.61 | 749,242.39 | 325,431.70 | | | |
| | | | | | | Lambton Shores Share | South Huron Share | Basis of Cost Split |
| ADMINISTRATIVE AND GOVERNANCE | | | | | | | | |
| GENERAL ADMIN CHARGE STF | 3,784.20 | | 3,784.20 | 3,859.88 | 75.68 | 2,497.34 | 1,362.54 | 1 |
| INSURANCE STF | 16,423.47 | 19,737.10 | 19,737.10 | 20,329.21 | 3,905.74 | 13,153.00 | 7,176.21 | 1 |
| INSURANCE PS2 & FORCEMAIN | 1,592.96 | | | 0.00 | -1,592.96 | | | |
| AUDIT | 7,200.00 | | 7,200.00 | 7,200.00 | 0.00 | 4,658.40 | 2,541.60 | 1 |
| ACCOUNTING SERVICES | 2,040.00 | | 2,040.00 | 2,040.00 | 0.00 | 1,319.88 | 720.12 | 1 |
| IT | 500.00 | 120.59 | 300.00 | 500.00 | 0.00 | 323.50 | 176.50 | 1 |
| SCADA SUPPORT STF | 2,000.00 | | 1,500.00 | 2,000.00 | 0.00 | 1,294.00 | 706.00 | 1 |
| ENGINEERING STF | 2,000.00 | 1,951.25 | 5,000.00 | 2,000.00 | 0.00 | 1,294.00 | 706.00 | 1 |
| LEGAL | 1,000.00 | 279.16 | 279.16 | 1,000.00 | 0.00 | 647.00 | 353.00 | 1 |
| TAXES STF | 77,966.76 | 5,045.64 | 77,966.76 | 79,526.10 | 1,559.34 | 51,453.38 | 28,072.71 | 1 |
| TAXES PS2 | 1,749.30 | 1,206.02 | 1,749.30 | 1,784.29 | 34.99 | 892.14 | 892.14 | 2 |
| Transfer to Capital Reserve Fund | | | | 205,000.00 | 205,000.00 | 132,635.00 | 72,365.00 | |
| TOTAL PART A | 116,256.69 | 28,339.76 | 119,556.52 | 325,239.48 | 208,982.79 | 210,167.65 | 115,071.83 | |
| FIXED MTC & OPERATIONAL COSTS | | | | | | | | |
| TELEPHONE STF | 2,000.00 | 1,482.39 | 2,223.59 | 2,000.00 | 0.00 | 1,123.50 | 876.50 | 3 |
| TELEPHONE PS2 | | 1,171.05 | 1,756.58 | | | | | |
| COMPUTER EXPENSE | 500.00 | | | 500.00 | 0.00 | 280.88 | 219.12 | 3 |
| BUILDING REPAIRS & MAINT. STF | 20,000.00 | 5,167.25 | 20,000.00 | 20,000.00 | 0.00 | 11,235.01 | 8,764.99 | 3 |
| GROUPS MAINTENANCE | 3,000.00 | | 3,000.00 | 3,000.00 | 0.00 | 1,685.25 | 1,314.75 | 3 |
| ANNUAL PREVENTIVE MAINTENANCE * | 10,176.00 | 8,479.90 | 10,176.00 | 10,176.00 | 0.00 | 5,716.37 | 4,459.63 | 3 |
| WETLAND PEST CONTROL | 1,000.00 | | 1,000.00 | 1,000.00 | 0.00 | 561.75 | 438.25 | 3 |
| TOTAL PART B | 36,676.00 | 16,300.59 | 38,156.16 | 36,676.00 | 0.00 | 20,602.76 | 16,073.24 | |
| VARIABLE OPERATIONAL COSTS (RELATED TO FLOWS) | | | | | | | | |
| OMI ADMINISTRATIVE COSTS STF * | 32,646.00 | 27,205.36 | 32,464.00 | 33,475.00 | 829.00 | 18,804.60 | 14,670.40 | 3 |
| OPERATOR WAGES STF * | 95,469.00 | 79,557.54 | 95,469.00 | 97,892.00 | 2,423.00 | 54,990.88 | 42,901.12 | 3 |
| ELECTRICAL COSTS STF | 60,000.00 | 105,743.40 | 136,000.00 | 138,507.92 | 78,507.92 | 77,806.89 | 60,701.02 | 3 |
| ELECTRICAL COSTS PS2 | 13,000.00 | 9,965.56 | 14,948.33 | 13,000.00 | 0.00 | 7,125.14 | 5,874.86 | 4 |
| UNION GAS STF | 7,000.00 | 27,115.45 | 30,000.00 | 26,100.00 | 19,100.00 | 14,661.69 | 11,438.31 | 3 |
| WATER STF | 5,000.00 | 26,306.60 | 39,459.90 | 20,000.00 | 15,000.00 | 11,235.01 | 8,764.99 | 3 |
| WATER PS2 | 1,000.00 | 163.80 | 245.70 | 500.00 | -500.00 | 274.04 | 225.96 | 4 |
| CHEMICALS * | 42,892.00 | 35,743.10 | 42,892.00 | 43,981.00 | 1,089.00 | 24,706.35 | 19,274.65 | 4 |
| LABORATORY SAMPLING * | 13,871.00 | 13,238.14 | 13,871.00 | 13,871.00 | 0.00 | 7,792.04 | 6,078.96 | 4 |
| TOTAL PART C | 270,878.00 | 325,038.95 | 405,349.93 | 387,326.92 | 116,448.92 | 217,396.65 | 169,930.27 | |
| TOTAL EXPENSES | 423,810.69 | 369,679.30 | 563,062.61 | 749,242.39 | 325,431.70 | 448,167.06 | 301,075.33 | |

Legend for Basis of cost split

| | |
|--|---|
| Capital split for plant (64.7% LS, 35.3% SH) | 1 |
| Capital split for PS2 (50% LS, 50% SH) | 2 |
| Flow Proportion to Plant | 3 |
| Flow Proportion to PS2 | 4 |

GRAND BEND AREA JOINT SEWAGE OPERATIONS
2018 Flow Calculations

| 2017 FLOW CALCULATION PROJECTION (m3) | | | | | | |
|---|--------|------|--------------|--------|---------|------------|
| Month | PS2 | POG | HC Playhouse | Pinery | Oakwood | Grand Cove |
| Jan | 22336 | 1091 | 120 | 117 | 1524 | 12430 |
| Feb | 22755 | 954 | 144 | 109 | 1430 | 5888 |
| Mar | 18016 | 796 | 188 | 40 | 1337 | 7210 |
| Apr | 25117 | 1300 | 194 | 152 | 1838 | 9315 |
| May | 30826 | 1257 | 178 | 749 | 1973 | 10140 |
| June | 21113 | 461 | 503 | 2474 | 2034 | 6175 |
| July | 33687 | 381 | 370 | 4799 | 3460 | 6120 |
| Aug | 32056 | 690 | 421 | 6492 | 2961 | 4967 |
| Sept | 13569 | 418 | 215 | 2546 | 2239 | 5062 |
| Oct | 16718 | 388 | 133 | 651 | 2162 | 5635 |
| Nov (2016) | 14075 | 528 | 14 | 244 | 1872 | 7294 |
| Dec (2016) | 14997 | 336 | 20 | 146 | 1181 | 7294 |
| Total | 265265 | 8600 | 2500 | 18519 | 24011 | 87530.4 |
| Avg Month | 22105 | 717 | 208 | 1543 | 2001 | 7294 |
| Avg Annual | 265265 | 8600 | 2500 | 18519 | 24011 | 87530.4 |
| 7294 - Indicates estimates based on YTD average | | | | | | |

| 2018 FLOW CALCULATION ESTIMATE (m3) | | | | |
|---|-----------------|-------------------|---------|---------|
| | 2018 (3 YR AVG) | 2017 (projection) | 2016 | 2015 |
| Main Pump (PS2) | 247,507 | 265,265 | 249,452 | 227,804 |
| GRAND COVE | 90,190 | 87,530 | 91,520 | 91,520 |
| OAKWOOD | 21,661 | 24,011 | 22,570 | 18,403 |
| Lambton Shores (PS2 - GC & Oakwood) | 135,656 | 153,724 | 135,362 | 117,881 |
| POG | 6,963 | 8,600 | 6,720 | 5,568 |
| HCP | 1,817 | 2,500 | 1,684 | 1,266 |
| Pinery | 18,970 | 18,519 | 20,584 | 17,806 |
| Grand Total Flows To GB plant (PS2 Flow Plus Remaining Sources) | 275,256 | 294,884 | 278,440 | 252,444 |
| MUNICIPAL TOTALS | | | | |
| SOUTH HURON | 120,631 | 122,641 | 122,494 | 116,757 |
| LAMBTION SHORES | 154,625 | 172,243 | 155,946 | 135,687 |
| TOTAL | 275,256 | 294,884 | 278,440 | 252,444 |

MUNICIPAL FLOW PROPORTIONMENT

| | Lambton Shores | South Huron |
|----------------------|----------------|-------------|
| PS2 Flow Proportions | 54.81% | 45.19% |
| GB Plant Proportions | 56.18% | 43.82% |

| Revenue Calculation | | | |
|---|-------------------|-------------------|-------------------|
| | Total | Lambton Shores | South Huron |
| Part A - per agreement | | | |
| PS 2- 50% LS, 50% SH | 1,784.29 | 892.14 | 892.14 |
| Treatment Facility - 64.7% LS, 35.3% SH | 323,455.19 | 209,275.51 | 114,179.68 |
| Total Part A | 325,239.48 | 210,167.65 | 115,071.83 |
| Part B - Flow Based | | | |
| PS2 | - | - | - |
| Plant | 36,676.00 | 20,602.76 | 16,073.24 |
| Total Part A | 36,676.00 | 20,602.76 | 16,073.24 |
| Part C - Flow Based | | | |
| PS2 | 13,500.00 | 7,399.18 | 6,100.82 |
| Plant | 354,326.92 | 199,043.33 | 155,283.59 |
| Total Part C | 367,826.92 | 206,442.51 | 161,384.40 |
| Total | 729,742.39 | 437,212.93 | 292,529.47 |



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Sandy Becker, Financial Services
Manager/Treasurer**

Date: December 18 2017

Report: FIN.17.27

Subject: Ontario Regulation 284/09 – 2018 Budget

Recommendations:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: Ontario Regulation 284/09 – 2018 Budget

And that South Huron Council adopts this report which meets the requirements of Regulation 284/09 Budget Matters.

Purpose:

The purpose of this staff report is to meet reporting requirements under regulation 284/09.

Background and Analysis:

In 2009, accounting standards and financial reporting requirements changed significantly, with the most notable change being that of the requirement to report on Tangible Capital Assets (TCA). However, these new accounting standards did not require budgets to be prepared on the same basis.

The Municipality of South Huron, like many municipalities continues to prepare budgets on the traditional cash basis. The tax rate is set based on a fund basis of accounting and therefore does not include the Public Sector

Accounting Board (PSAB) requirements of accrual accounting and accounting for non-financial assets and liabilities.

Ontario Regulation 284/09 allows a municipality to exclude from their estimated expenses costs related to amortization expense, post-employment benefit expenses and landfill closure and post closure expenses. However, the regulation requires municipalities that have excluded these expenses in their budgets prepare a report about those excluded expenses and adopt the report by resolution, before adopting a budget for the year.

The municipality excludes amortization expenses as they are a non-cash expense. Post-employment benefit expenses are included in the budget, therefore no adjustment is required. The landfill closure and post closure costs are estimated at \$5.5 million. The municipality includes an annual contribution to perpetual reserve fund for this liability. The contribution included in the 2018 budget is \$105,000, which is calculated based on the fee structure adopted March 2, 2015.

In addition to these excluded expenses, the cash based budgets prepared include certain types of transactions that need to be excluded for PSAB reporting purposes. These are not covered in Ontario Regulation 284/09, however for transparency purposes the following items that are included in the cash based budget will be excluded from the PSAB based budget:

- a. Debenture principal repayment expenditures
- b. Transfers to reserve funds
- c. Contributions from reserve funds
- d. Tangible capital asset costs
- e. Cash inflows from debenture issues reported as revenue in cash based budget

Operational Considerations:

No alternatives are presented related to the proposed recommendation.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There is no direct financial impact. The following table outlines the high level adjustments made to convert the 2018 proposed budget prepared under the fund basis of accounting to an estimated \$1,749,582 surplus on a full accrual basis.

PSAB 3150 Reconciliation

Revenues

| | |
|-----------------------------------|------------------|
| Operating Budget Taxation Budgets | \$ 11,943,513.00 |
| Operating Budget Other Revenues | \$ 7,213,204.00 |
| Less: | |
| Transfer from Reserves | \$ (293,106.00) |
| Total Revenues | \$ 18,863,611.00 |

Expenses

| | |
|-------------------------|--------------------|
| Operating | \$ 17,603,674.00 |
| Capital | \$ 11,314,840.00 |
| Less: | |
| Capital Expenses | \$ (11,314,840.00) |
| Debt principal payments | \$ (797,526.00) |
| Transfer to reserves | \$ (2,511,058.00) |
| Total Expenses | \$ 14,295,090.00 |

Annual Surplus; before exclusions \$ 4,568,521.00

Exclusions:

| | |
|----------------------|-----------------|
| Amortization Expense | \$ 2,818,939.00 |
| Total Exclusions | \$ 2,818,939.00 |

Projected Annual surplus; after exclusions \$ 1,749,582.00

Amortization of TCA estimated at \$2.8M for 2018 is included in the full accrual budget process. The impact of including the amortization expense is an estimated \$2.8M reduction to the municipality's accumulated surplus.

TCA amortization is based on the cost of these assets when they were first built or purchased. It should be noted that this does not reflect the cost to repair or replace these assets in today's dollars. The municipality has adopted a phase-in plan for contribution of revenues to offset TCA

amortization. Revenues to offset full TCA amortization would be a significant contribution working towards ensuring that a municipality has sufficient funds to repair and replace existing infrastructure.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

Ontario Regulation 284/09 – Budget Matters

Consultation:

Chief Administrative Officer

Related Documents:

Respectfully submitted,

Sandy Becker, Financial Services Manager/Treasurer

Municipality of South Huron

2018 Budget



DECEMBER 18, 2017

2018 Budget Recap

- Engagement Strategies to ensure openness and transparency:
 - Public Open House
 - Input was sought through budget@southhuron.ca
 - Expanded budget information available on the website
 - Five budget meetings open to public

2018 Budget Recap

- Services levels were maintained at 2017 levels
- Community Grant Request supported in the amount of \$53,426
- Overall assessment increase of 10.06%
- 6.70% Levy Increase
 - 0.16% Tax Rate Increase-Rural Wards
 - 0.84% Tax Rate Increase-Urban Wards

2018 Budget Recap

- \$11.3M in capital projects
 - Increased levy commitment to capital in the amount of \$302,984

- \$2.4M contributed to capital replacement reserves for future asset sustainability
 - Increase of \$68,611 over 2017

- Increased OMPF grant funding of \$114,300

- Streetlight operation costs reduced by approximately 30% due to LED light conversion

2018 Budget Recap

- Increase in long term debt in the amount of \$864,000 for Exeter swimming pool
- \$250,000 committed to Asset Management Program
- 1.33% Cost of Living increase for wages

2018 Budget Recap

2018 Capital Projects - \$11.3M

| | |
|--------|---|
| \$5.5M | Infrastructure projects (water, sewer, roads) |
| \$0.6M | Bridges/Culverts |
| \$0.5M | Rolling Stock/Equipment |
| \$0.2M | Streetlight upgrades |
| \$4.4M | Facilities/Parks/Pools |

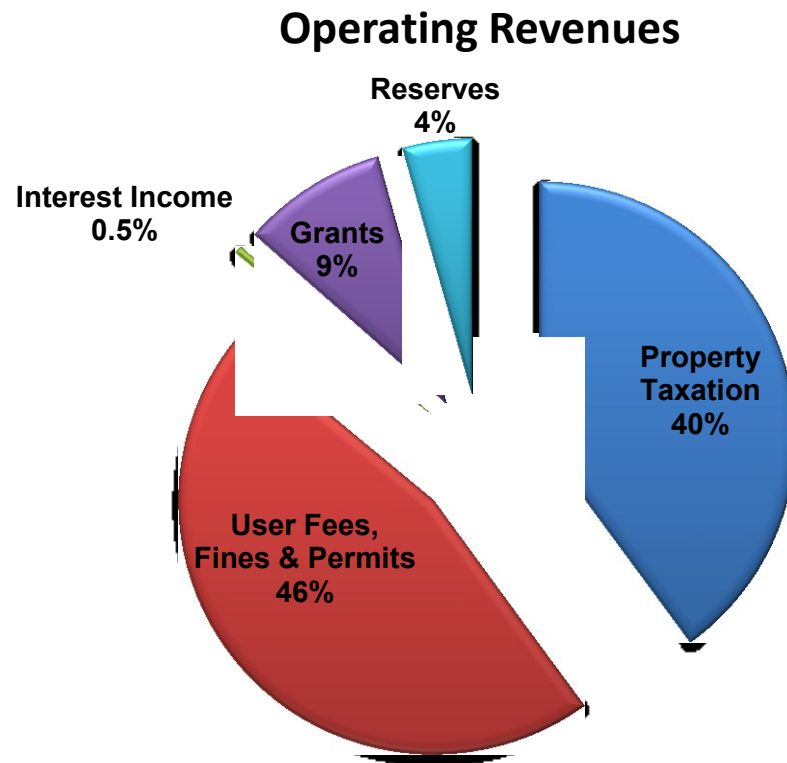
2018 Budget Impacts

- Asset Management Program – to meet legislation
- OPP contract – cost per property \$371.57 (2017=\$361.30)
- Utility Costs
- Insurance Costs
- Increased contribution to capital replacement reserves
- Cost of Living Adjustment & Grid movement
- Health & Safety Compliance
- Election Expenses

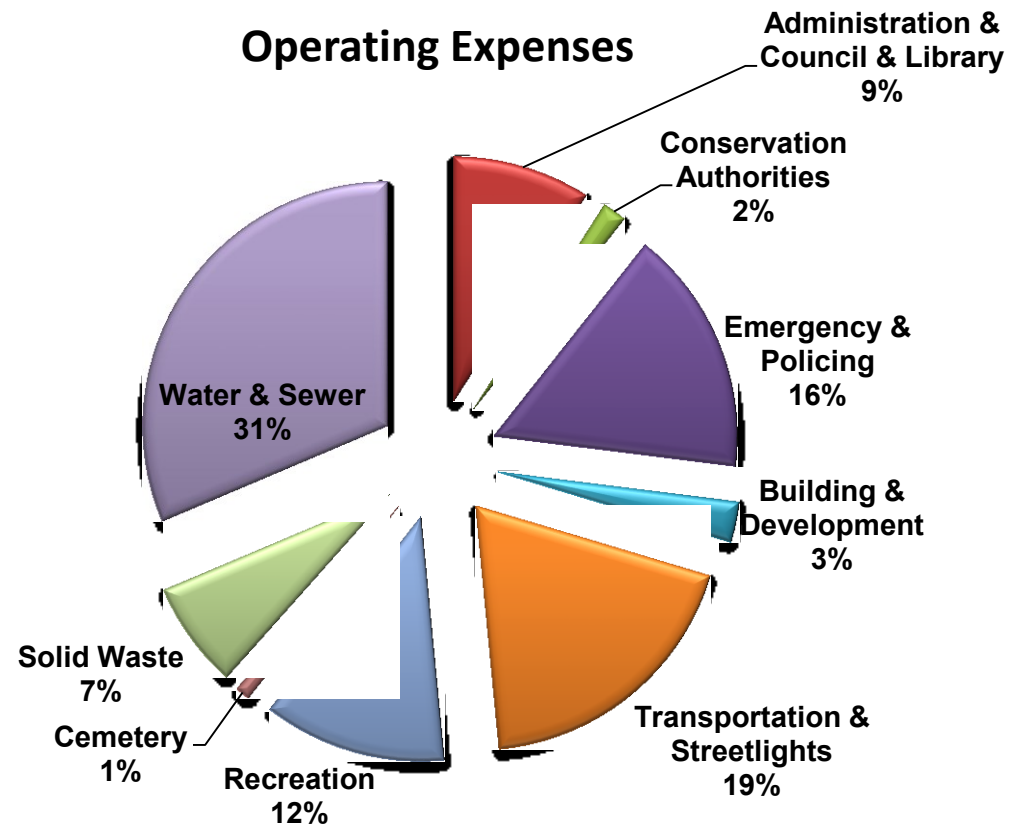
2018 Community Grants

| Organization / Group | Project/Event | Approved for 2018 |
|---|---|-------------------|
| Ausable Bayfield Conservation Foundation | Purchase a six-passenger electric cart for South Huron Trail | \$ 6,000 |
| Big Brothers Big Sisters of South Huron | Offset costs of SHRC hall rental, for spring Mom2Mom sale, fall Mom2Mom Sale and Christmas shopping event | \$ 1,268 |
| Exeter Business Improvement Area | Offset operating costs for the Welcome Centre | \$ 6,000 |
| Exeter Chapter Order of Eastern Star | Offset costs of Hall rental for BBQ fundraiser on June 3/18 for Jessica's House | \$ 500 |
| Exeter Saddle Club | Offset costs of rental for horseshoe ring and/or Ag building rental for Club horse shows for youth and seniors | \$ 400 |
| Exeter United Church UCW | Offset costs of SHRC hall rental for fundraising meal for the United Church in Exeter on May 3/18 | \$ 513 |
| South Huron Chamber of Commerce | Contribute to the salary of the SHCC's Executive Director | \$ 10,000 |
| South Huron Community Choir | Offset costs of SHRC hall rental for Fundraising Cabaret Concert spring of 2018 | \$ 2,000 |
| South Huron Hospital Auxiliary | Offset costs of SHRC hall rental for spring and fall rummage sales in 2018 | \$ 2,945 |
| South Huron Hospital Foundation | Offset costs of SHRC hall rental for annual Gala | \$ 2,300 |
| South Huron Medical Recruitment & Retention Committee | Costs to promote South Huron at any recruiting at fairs and job expos | \$ 1,000 |
| The Cultural Collective/Farmers Market | Hire staff to create & implement a strategic plan and fundraising plan and to offset costs for advertising and promoting the market | \$ 5,000 |
| Exeter Lions Club | Offset Operating costs of Youth Centre | \$ 5,000 |
| Canada Day Event (Nov28-verbal) | offset hall rental and supplies | \$ 3,000 |
| In Year Grant Requests | To accommodate unexpected in year grant requests, including "In Memory" donations. | \$ 7,500 |
| Total 2018 Requests | | \$ 53,426 |

2018 Sources of Operating Funding

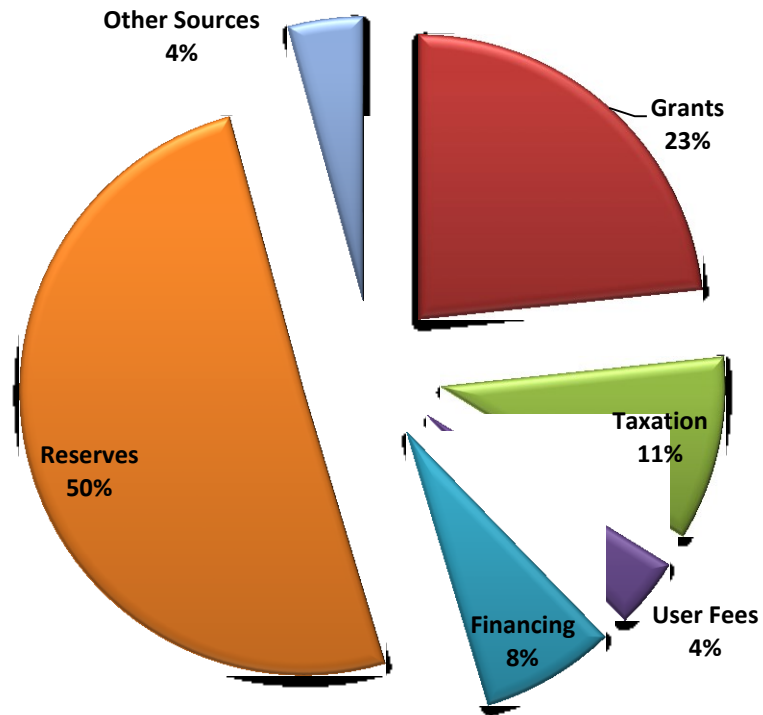


2018 Operating Spending

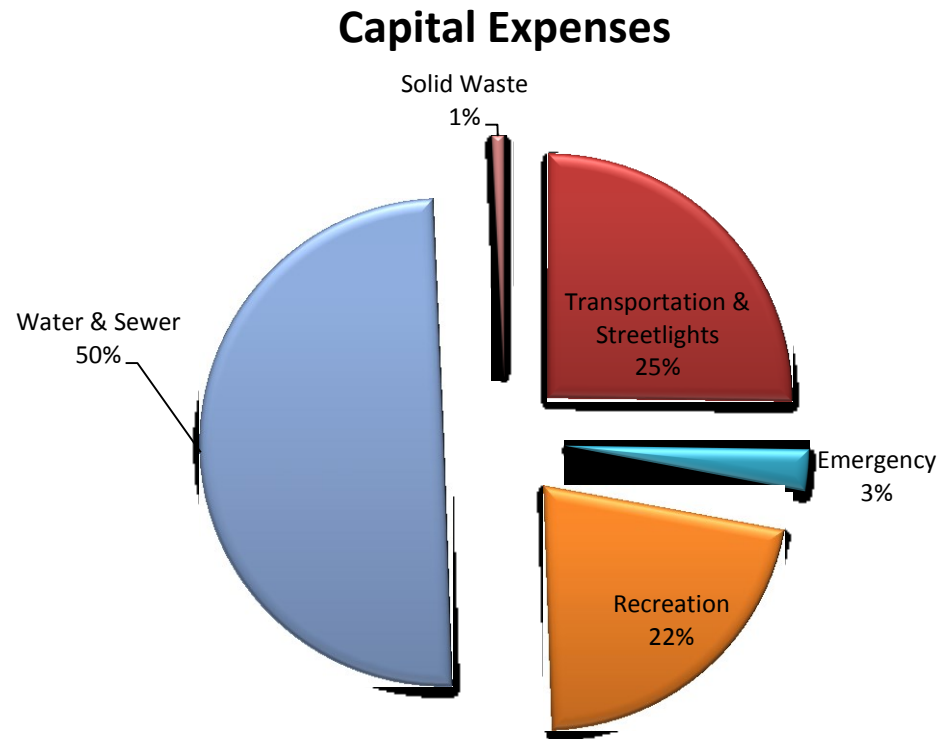


2018 Sources of Capital Funding

Capital Revenue Sources



2018 Capital Spending

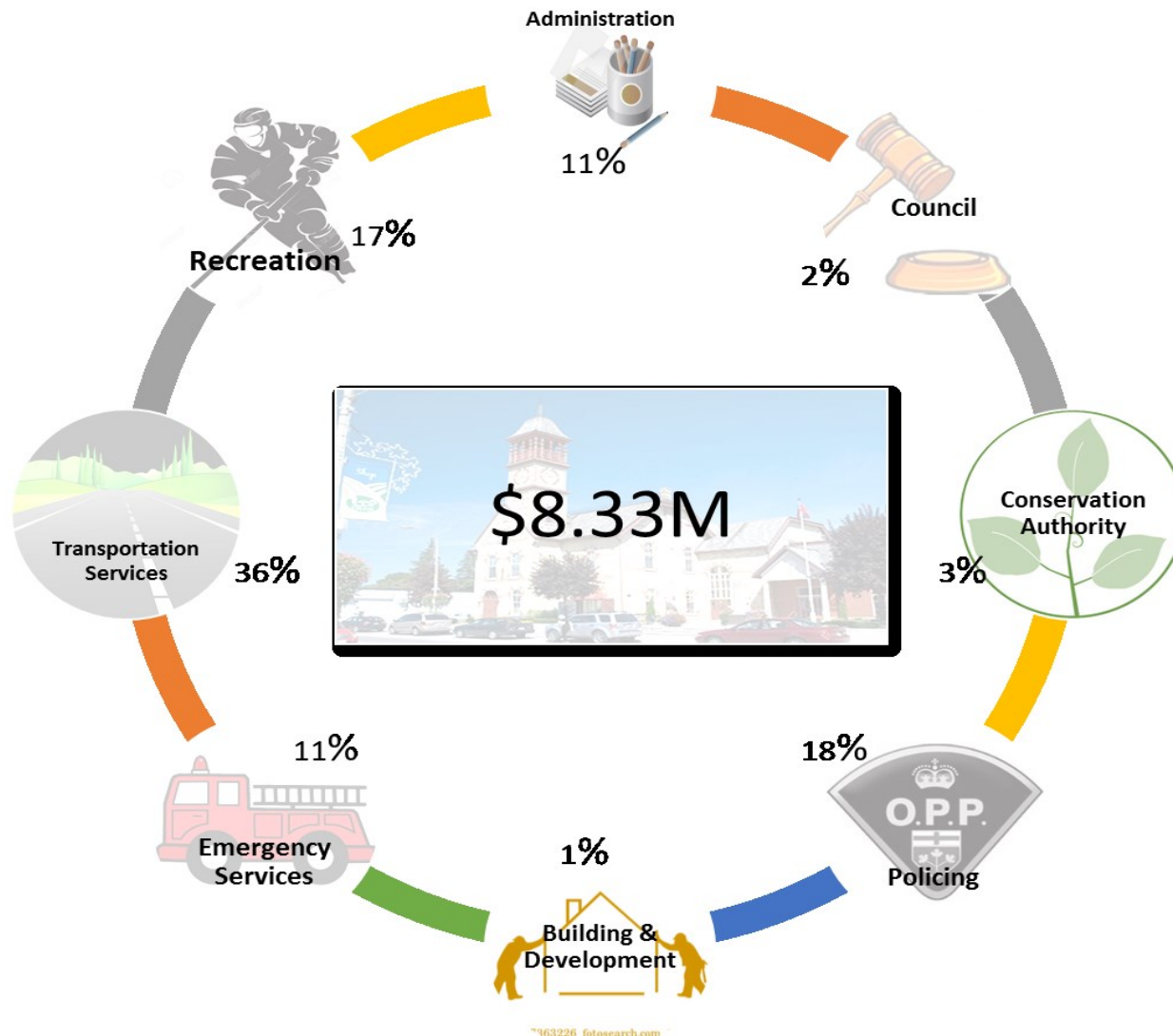


\$11.3M Capital Expenses

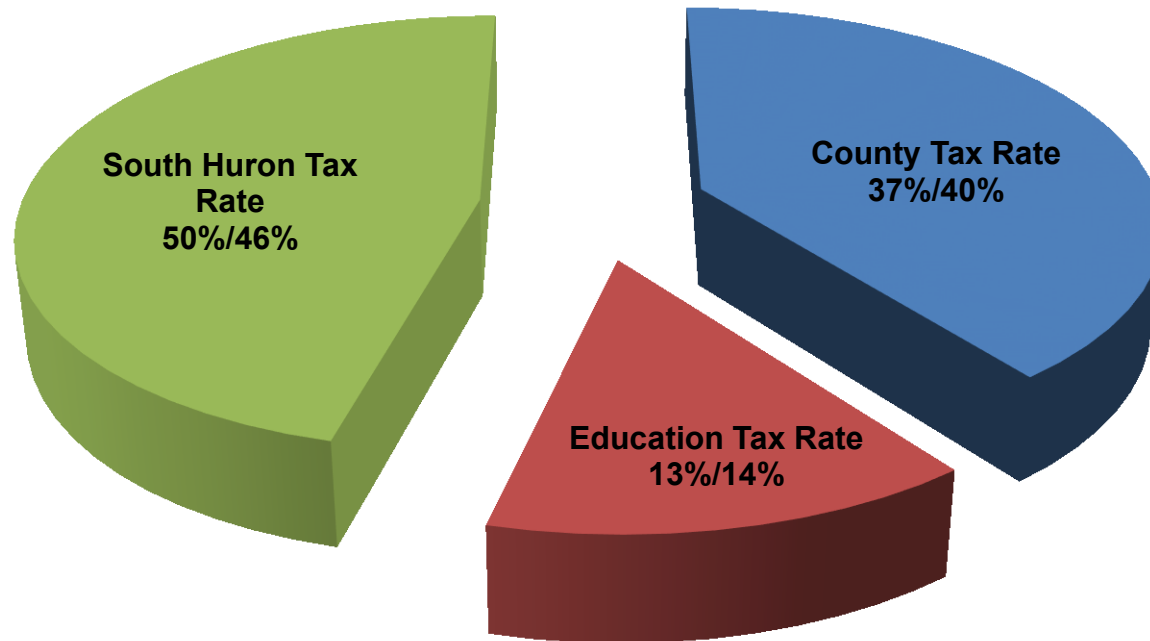
What services your 2018 tax dollars support?



Tax Dollars allocation by service type



Tax Bill Allocation



Impact on Tax Bill

2018 Residential Tax Rate

| | | Increase \$ (Decrease)\$ | Increase \$ (Decrease)\$ |
|--|----|-----------------------------|-----------------------------|
| Based on a 6.70% Levy Increase | | Rural | Urban |
| Annual Increase on \$100,000 Residential assessment | \$ | 0.91 | \$ 5.60 |
| Annual Increase on home assessed at \$233,505 (SH average) | \$ | 2.13 | \$ 13.07 |
| Tax Rate Increase | | 0.16% | 0.84% |

County and Education rates are not available



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Don Giberson, Environmental Services Director**
Date: December 18 2017
Report: ESD.17.34
Subject: Proposed 2018 Waste Management Fees

Recommendations:

That South Huron Council receive the report from D. Giberson, ESD Director
 RE: Proposed 2018 Waste Management Fees;

And That South Huron Council authorize the Fees and Charges By-law #34-2015 be amended to increase the 2018 Waste Management Fees by 3.5%.

Purpose:

The purpose of this report is to obtain Council approval to increase the 2018 curbside automated garbage and recycling fees.

Background and Analysis:

Curbside automated garbage collection fees have not increased since the 2015 By-law rates were established and recycling fees have not increased since their implementation in 2012. Bluewater Recycling Association co-collection costs have increased by 1.5% in 2016, 1.8% in 2017 and 1.7% in 2018.

The proposed automated garbage and recycling fee increase of 3.5% is intended to offset the contracted service cost increases, in order to achieve a balanced operating budget.

Operational Considerations:

There were no alternatives considered.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

Administrative Efficiency and Fiscal Responsibility

Increased Communications and Municipal Leadership

Transparent, Accountable and Collaborative Governance

Dedicated Economic Development Effort

Financial Impact:

The revenue projection in the proposed 2018 Solid Waste Operating Budget is based on a garbage and recycling fee increase of 3.5%. If approved, this will result in additional revenue of approximately \$18,328.74 and result in a balanced Solid Waste budget.

The following is the proposed fee schedule:

| Waste Management | 2015 Fees | "Proposed" 2018 Fees |
|---|---------------------------|---------------------------|
| Individual curbside waste/recycling service | | |
| Recycling (all bins sizes) | \$40.00 per year | \$41.40 per year |
| Small Garbage Bin (35 gal – 2 bag) | \$84.90 per year/per bin | \$87.77 per year/per bin |
| Medium Garbage Bin (65 gal – 4 bag) | \$106.12 per year/per bin | \$109.83 per year/per bin |
| Large Garbage Bin (95 gal – 6 bag) | \$137.96 per year/per bin | \$142.79 per year/per bin |
| Depot Service (per bin cost) | | |
| Recycling (65 gal) | \$40.00 per year | \$41.40 per year |
| Recycling (95 gal) | \$40.00 per year | \$41.40 per year |
| Recycling (6 yd3) | \$40.00 per year | \$41.40 per year |
| Small Garbage Bin (35 gal – 2 bag) | \$84.90 per year/per bin | \$87.77 per year/per bin |
| Medium Garbage Bin (65 gal – 4 bag) | \$106.12 per year/per bin | \$109.83 per year/per bin |
| Large Garbage Bin (95 gal – 6 bag) | \$137.96 per year/per bin | \$142.79 per year/per bin |

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

None

Consultation:

Financial Services Manager /Treasurer
Corporate Services Manager of /Clerk
Chief Administrative Officer

Related Documents:

1. Proposed 2018 Solid Waste Operating Budget

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Don Giberson', is enclosed within a faint rectangular box. The signature is stylized with a large loop at the top and a horizontal line extending to the right.

Don Giberson, Environmental Services Director



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: Jo-Anne Fields, Community Services Manager
Date: December 18 2017
Report: CSD.17.16
Subject: Dashwood Community Centre Washroom Project update

Recommendations:

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Dashwood Community Centre Washroom Project update.

Purpose:

Information

Background and Analysis:

The present washroom facilities at the Dashwood Community Centre are not accessible and require renovating. This project has been discussed with the previous two Councils and is presently identified as a carryforward capital project for 2018, for Council consideration. In 2011, Council endorsed the capital project, in principle, enabling the Municipal Clerk to submit an application to the Enabling Accessibility Fund.

In 2011, R. Ritz Architect were retained to provide a conceptual drawing for the proposed renovation (revision completed in 2016). The renovation would require an extension to the north side building, where the present washroom facilities are located. To allow for accessibility, the renovation would extend into the grassy area of the parking lot 8 feet, 4 inches.

Paving of the gravel parking lot was to be a consideration as a future capital project.

Through a staff report on May 19, 2015, South Huron Council endorsed this project, in principle, to enable community groups to begin fundraising efforts for the washroom renovation.

Staff submitted a grant application to the Ontario 150 – Community Capital Program in September 2016. Two applications have been submitted to the FCC AgriSpirit Fund for consideration. Unfortunately we were unsuccessful with the applications.

In moving forward with the project, Staff will continue to explore the viability of grants for the project.

In addition, the architectural desing of the washroom renovations will be forwarded to the County of Huron Accessibility Committee for input to ensure AODA compliance.

The following provides an outline of the timelines for the project:

| Action | Milestone Dates |
|--|---|
| Approval of the Project through the budget process | December 18, 2017 |
| Submission to Accessibility Committee | January 2018 |
| RFP for Construction Services | Issued by January 22, 2018 Submission to Council for Approval by February 19, 2018 |
| Construction Services Award | February 28, 2018 |
| Construction Begins | June 1, 2018 |
| Construction Completion | August 31, 2018 |
| Re-opening of Facility | Mid September 2018 |

Operational Considerations:

1. Continue to operate the facility in the present condition. This is not the preferred option as the Facility is in need of an upgrade and the provision of amenities that are accessible should be incorporated into the design of any public facility.
2. Move forward with the renovation of the washrooms to include accessibility features. This is the preferred option and will ensure that the building will be able to meet AODA requirements, meet community

expectations and it is anticipated that an increase in the use of the facility will result.

South Huron's Strategic Plan:

Strategic Vision Goals

- Ensuring the condition of municipal infrastructure is maintained and planned for

7.2.1 Strategic Objective: Improve Recreation and Community Wellbeing

- Improve and enhance the quality of recreation facilities

Financial Impact:

Using an engineered schematic design, three quotes were received in 2011 for the washroom renovation in the amount of \$100,000.00. This estimate was used as a benchmark for the 2016 capital budget.

A general costing was provided prior to preparing the 2017 budget with an estimated cost of \$120,000.00.

A more detailed quotation has been requested to ensure that \$120,000.00 is an adequate budget figure for this project.

It should be noted that the capital expenditures for this facility are cost-shared with the Municipality of Bluewater (54:46). The following table outlines the breakdown of funding for the project:

| South Huron Cost Share | | Bluewater Cost Share (Funding Source TBD by Bluewater) | |
|------------------------|-----------------|--|-----------------|
| Source | Amount | Source | Amount |
| Levy Carry-over | \$21,600 | TBD | \$55,200 |
| Reserves | \$43,200 | | |
| Total | \$64,800 | Total | \$55,200 |

Any funds raised/anticipated by the Community from the South Huron groups will be applied solely to the South Huron portion of the cost-share arrangement.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

No policies, by-laws and or legislation associated with this report.

Consultation:

CAO
Financial Services Manager/Treasurer

Attachments:

R. Ritz Architect Design Revision October 2016

Related Documents:

Respectfully submitted,

Jo-Anne Fields, Community Services Manager

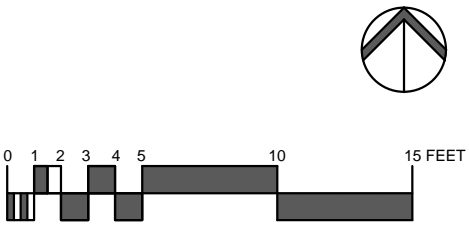
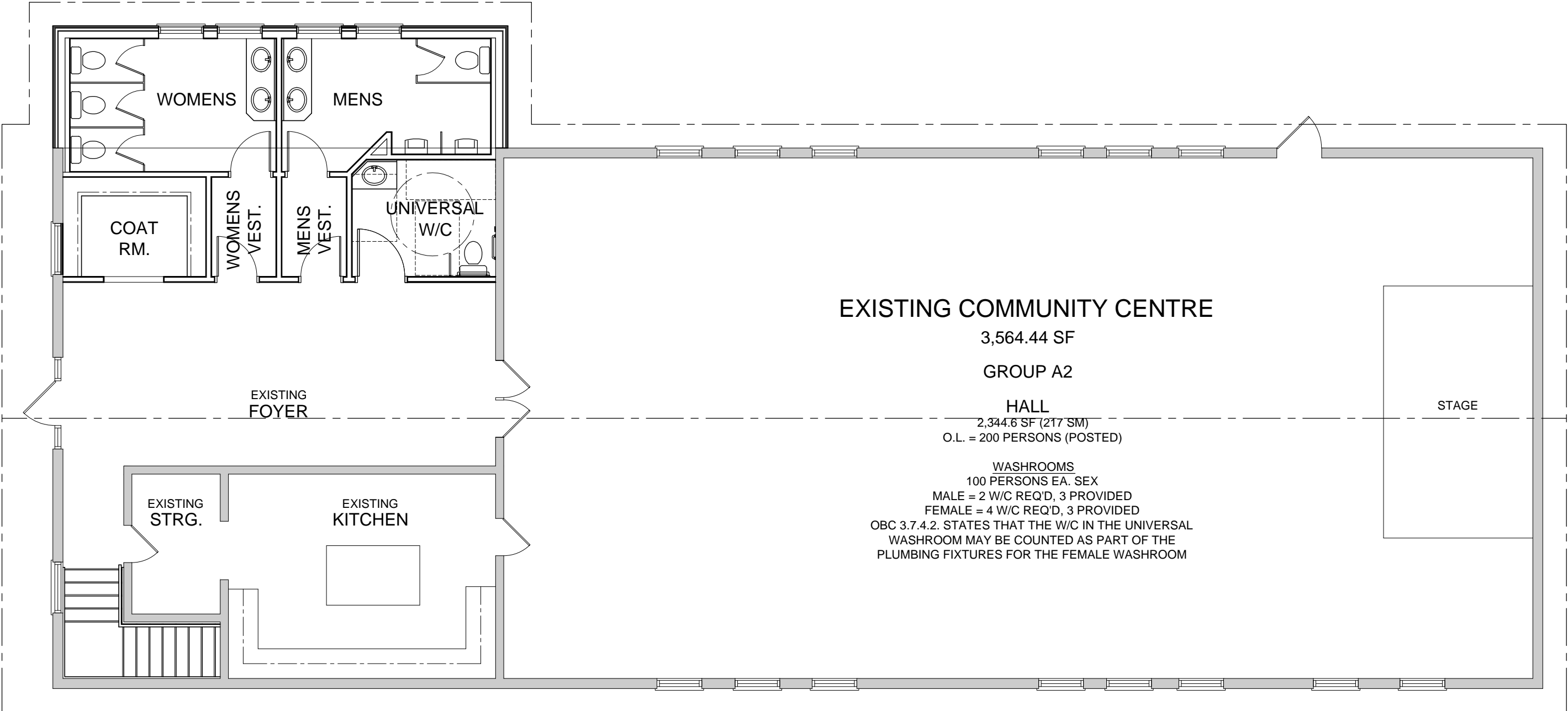


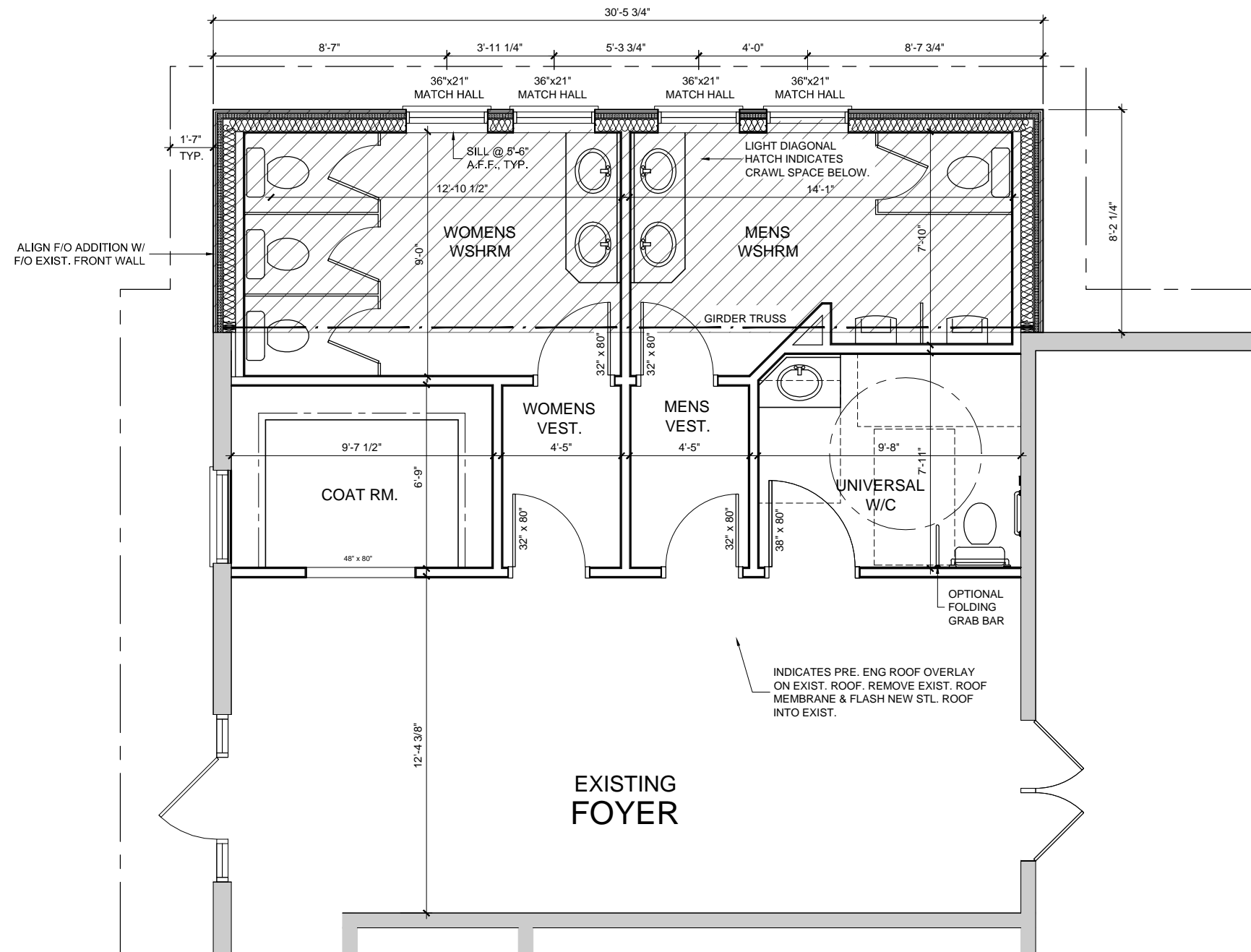






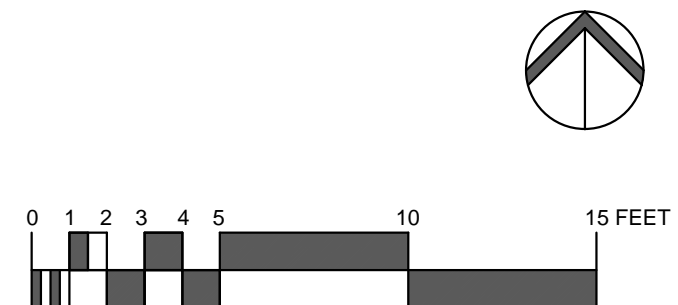


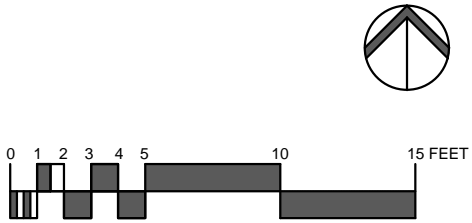
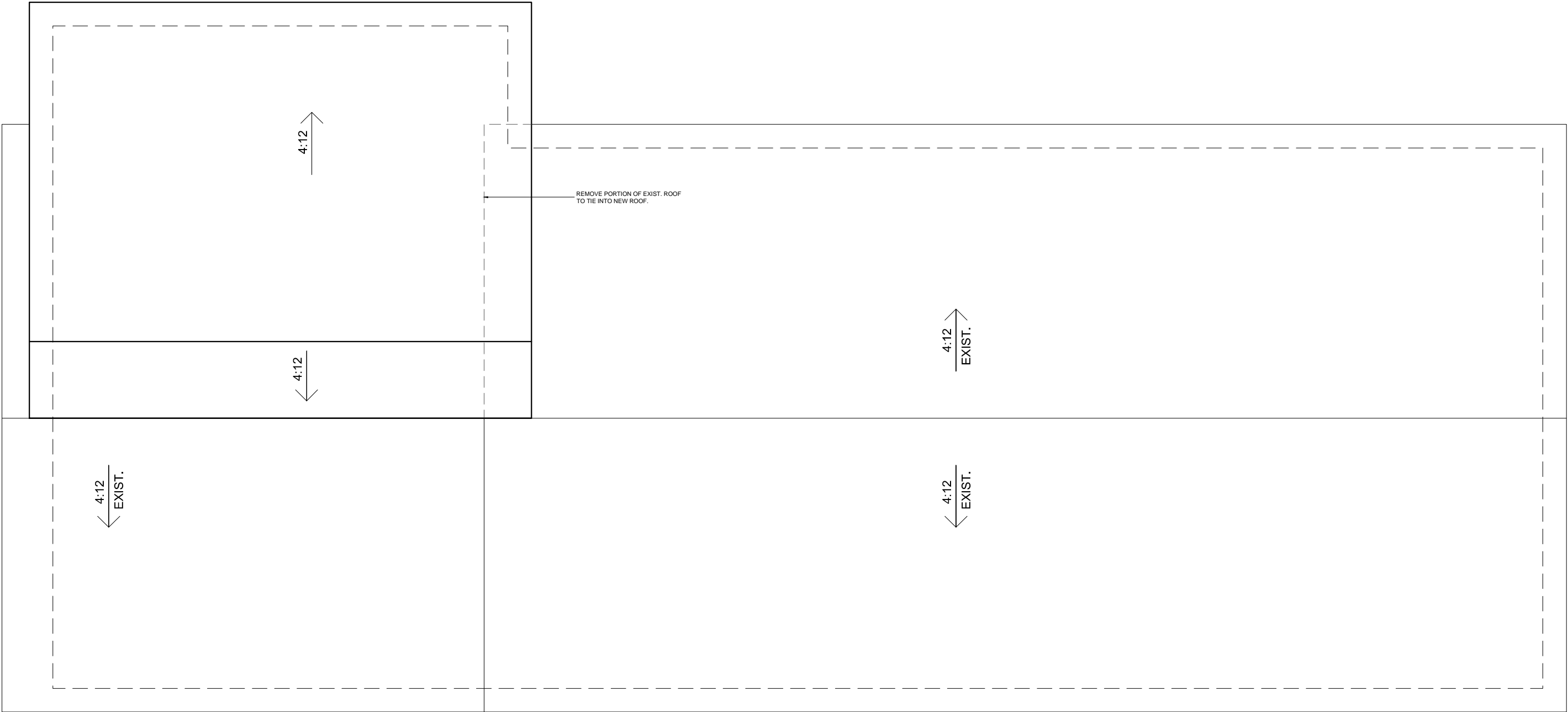


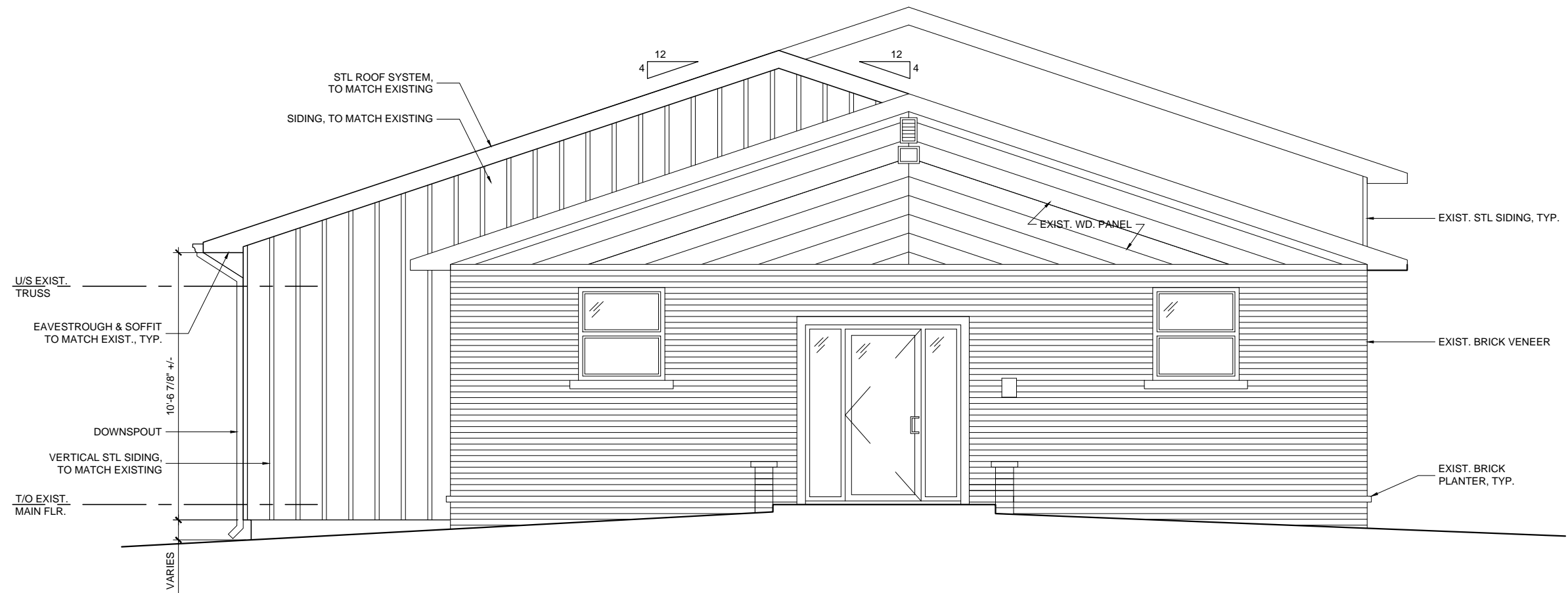


R·RITZ
ARCHITECT
 322 ONTARIO STREET
 STRATFORD · ONTARIO
 N5A 3H8 (519) 271-4603

ADDITION AND SITE IMPROVEMENTS TO
DASHWOOD COMMUNITY CENTRE
 158 CENTRE ST, DASHWOOD ON
PROPOSED PARTIAL MAIN FLOOR PLAN
 OCTOBER 26, 2016

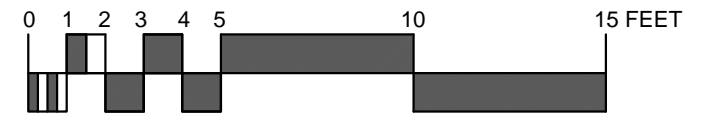


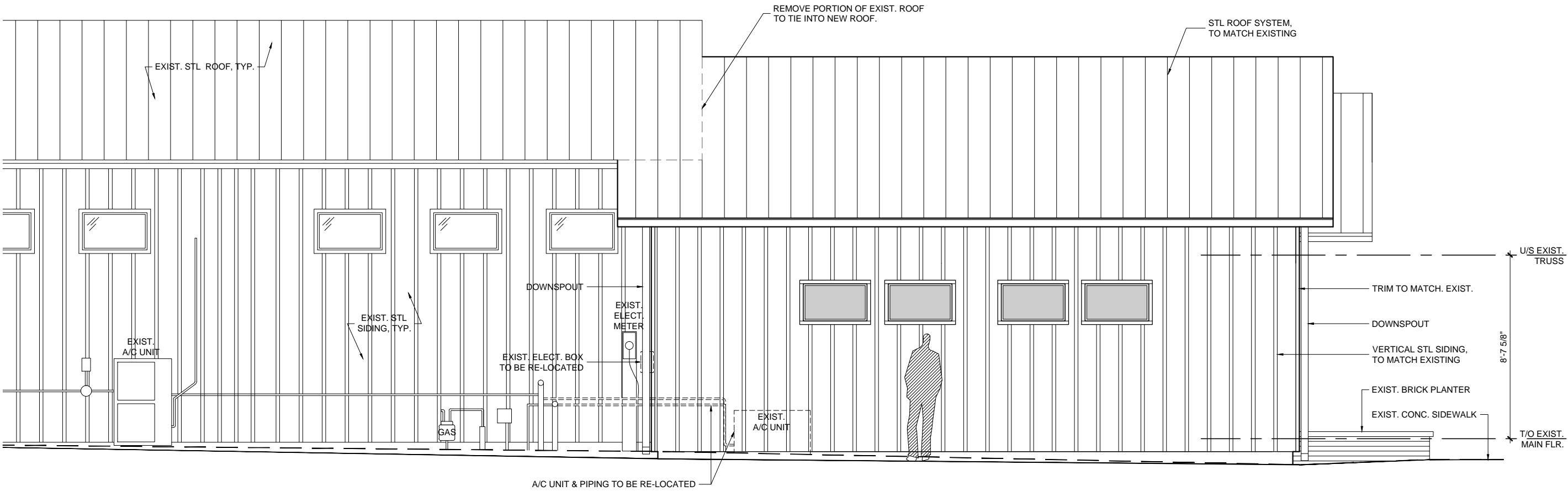




R·RITZ
ARCHITECT
322 ONTARIO STREET
STRATFORD · ONTARIO
N5A 3H8 (519) 271-4603

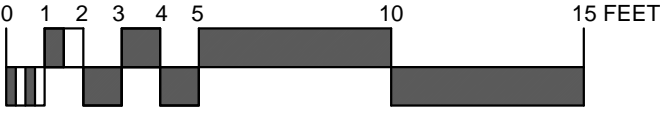
ADDITION AND SITE IMPROVEMENTS TO
DASHWOOD COMMUNITY CENTRE
158 CENTRE ST, DASHWOOD ON
PROPOSED FRONT ELEVATION
FEBRUARY 8, 2017





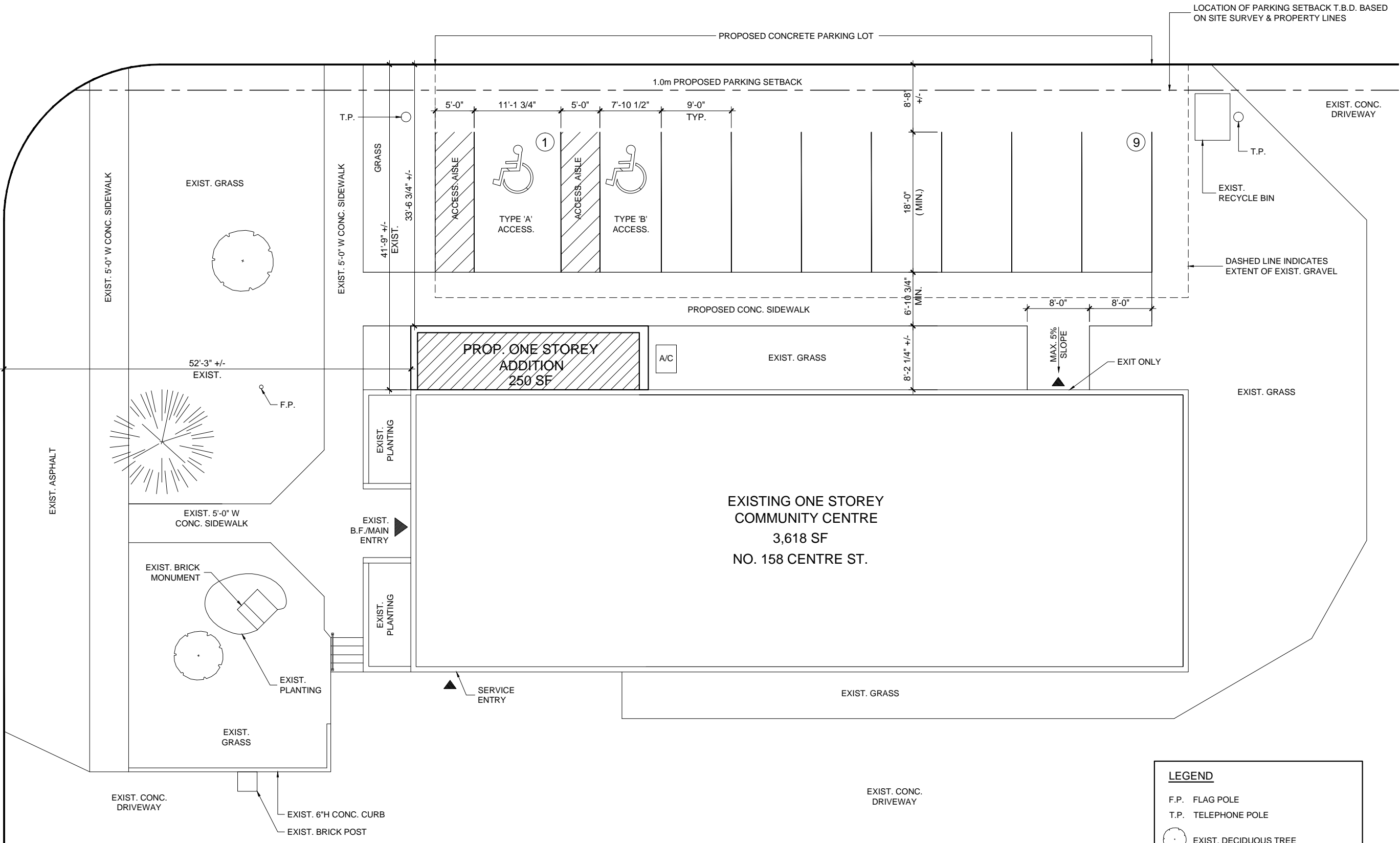
R·RITZ
ARCHITECT
322 ONTARIO STREET
STRATFORD · ONTARIO
N5A·3H8 (519) 271·4603

ADDITION AND SITE IMPROVEMENTS TO
DASHWOOD COMMUNITY CENTRE
158 CENTRE ST, DASHWOOD ON
PROPOSED SIDE ELEVATION
FEBRUARY 8, 2017



B O S T O N S T R E E T

C E N T R E S T R E E T



LEGEND

- F.P. FLAG POLE
- T.P. TELEPHONE POLE
- EXIST. DECIDUOUS TREE
- EXIST. CONIFEROUS TREE
- A/C PROPOSED RE-LOCATION OF A/C UNIT



Staff Report

Report To: Dan Best, Chief Administrative Officer

From: **Genevieve Scharback, Corporate Services Manager/Clerk**

Date: December 18 2017

Report: 22-2017

Subject: Bill 68 – Modernizing Ontario’s Municipal Legislation Act - Requirements and Timelines

Recommendations:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Bill 68 – Modernizing Ontario’s Municipal Legislation Act - Requirements and Timelines; and

That Council consider By-Law #76-2017 in the By-Law section of the agenda to amend Procedural By-Law #79-2015 by revising the definition of a meeting and amending Appendix B to incorporate additional closed meeting exceptions; and

That Council provide direction to staff regarding future amendments to the procedural by-law to incorporate electronic meeting participation.

Purpose:

To provide Council with a follow up to the June 19, 2017 report regarding changes to municipal legislation in Bill 68.

Background and Analysis:

Bill 68 – Modernizing Ontario’s Municipal Legislation Act (MOMLA) is an extensive piece of legislation that affects a number of Acts including sections

in the Municipal Act, Municipal Conflict of Interest Act and Municipal Elections Act.

Bill 68 received Royal Assent on May 30, 2017; however, many sections of the Act were not proclaimed to be in force and effect on the date of Royal Assent and are being phased in over a period of time.

Key Changes – In Effect January 1, 2018

The following key changes need to be addressed by amending the current Procedural By-Law:

1. Definition of Meeting

Section 25 of the Act repeals Section 238(1) of the Municipal Act and replaces it with the following definition of “meeting”:

“meeting” means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where;

- (a) A quorum of members is present, and
- (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

This item requires a minor amendment to the procedural by-law definitions.

2. Electronic Meeting Participation

Section 238(2) of the Municipal Act is amended by adding the following subsection:

Electronic Participation

(3.1) The applicable procedure by-law may provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting which is open to the public to the extent and in the manner set out in the by-law provided that any such member shall not be counted in determining whether or not a quorum of members is present at any point in time.

(3.2) The applicable procedure by-law shall not provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting which is closed to the public.

This item is discretionary. Council may amend the procedural by-law to allow electronic participation but it is not mandatory. There are merits to this provision for councils or boards that represent wide geographical areas;

however, it requires clear parameters to be set out in the procedural by-law regarding the equipment and means acceptable for electronic attendance. There is no allowance for attending a closed session electronically. Council may receive information, such as a legal opinion, in closed session prior to making a decision in open session. A member attending electronically would not be privy to this information. Electronic participation would also result in every vote being a recorded vote to allow every participant to know how votes were cast when they are not present to see a show of hands.

South Huron Council members rarely miss meetings, and when they do they are not necessarily available to attend electronically.

I do not recommend including electronic participation at this time.

3. Closed Session

Section 239 of the Municipal Act has been amended to allow the following four new categories to go into closed session:

- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

This section of the Municipal Act is set out in Appendix B to the current Procedural By-law, requiring this appendix to be amended.

4. Requirement to Pass Resolution Stating How A Closed Session Investigation Report Shall Be Addressed

(12) If a municipality or a local board receives a report from a person referred to in clause 239.1 (a) or (b) reporting his or her opinion, and the reasons for it, that a meeting or part of a meeting that was the subject-matter of an investigation by that person appears to have been closed to the

public contrary to section 239 or to a procedure by-law under subsection 238 (2), the municipality or the local board, as the case may be, shall pass a resolution stating how it intends to address the report. 2017, c. 10, Sched. 1, s. 27.

This change will not require any by-law amendments, but will require Council to pass a resolution stating a report regarding a closed session will be addressed.

5. Temporary Replacement, Member Of Upper-Tier Council

268 (1) Subject to subsection (2), the council of a local municipality may appoint one of its members as an alternate member of the upper-tier council, to act in place of a person who is a member of the councils of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason.

(2) Subsection (1) does not authorize,

(a) the appointment of more than one alternate member during the term of council;

(b) the appointment of an alternate member to act in place of an alternate member appointed under subsection 267 (1) or (2);

(3) Despite clause (2) (a), if the seat of the member who has been appointed as an alternate member under subsection (1) becomes vacant, the council of a local municipality may appoint another of its members as an alternate member for the remainder of the council term.

This clause means that Council may appoint an alternate for the Mayor and Deputy Mayor to sit on County Council in their absence. The appointment is for the term of Council, with no substitutions if the alternate is unable to attend County Council.

Key Changes – In Effect March 1, 2019

The following changes that significantly affect municipalities will come into force and effect on March 1, 2019:

1. Code of Conduct

Section 223 of the Municipal Act will require all municipalities to establish a Code of Conduct.

223.2 (1) A municipality shall establish codes of conduct for members of the council of the municipality and of its local boards.

(2) Without limiting sections 9, 10 and 11, those sections authorize the municipality to establish codes of conduct.

(3) A by-law cannot provide that a member who contravenes a code of conduct is guilty of an offence or is required to pay an administrative penalty.

(4) The Minister may make regulations prescribing one or more subject matters that a municipality is required to include in a code of conduct.

2. Policies Required

Section 270 of the Municipal Act requires that policies be established for the following matters;

- 2.1 The relationship between members of council and the officers and employees of the municipality.
- 7. The manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.
- 8. Pregnancy leaves and parental leaves of members of council.

A number of changes to the Municipal Conflict of Interest Act also take effect on March 1, 2019 and will be detailed in future reports.

Operational Considerations:

N/A

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies transparent, accountable and collaborative governance as a strategic objective.

Financial Impact:

N/A

Legal Impact:

N/A

Staffing Impact:

N/A

Policies/Legislation:

Modernizing Ontario's Municipal Legislation Act

Municipal Act
Municipal Conflict of Interest Act
Municipal Election Act
South Huron Procedural By-Law

Consultation:

Related Documents:

Respectfully submitted,

Genevieve Scharback, Corporate Services Manager/Clerk



Staff Report

| | |
|-------------------|--|
| Report To: | South Huron Council |
| From: | Dan Best, Chief Administrative Officer/Deputy Clerk |
| Date: | December 18 2017 |
| Report: | CAO 17.29 |
| Subject: | Emergency Management Program Update |

Recommendations:

That the memo of Daniel Best, Chief Administrative Officer dated December 18, 2017 regarding the Emergency Management Program Update be received; and

That the South Huron Emergency Management Program Committee recommends that Council pass a bylaw approving an updated and revised version of the Municipality of South Huron Emergency Response Plan; and

That the necessary bylaw be forwarded to Council for the required three readings.

Purpose:

Council approval

Background and Analysis:

The South Huron Emergency Management Program Committee recently completed a review of the Emergency Response Plan and adopted changes as proposed by the Community Emergency Management Coordinator (CEMC).

The new Plan reflects Emergency Management best practices and current legislation, as well as conforms with other local Municipal Plans within Huron County, and the County Plan, as required by the Emergency Management and Civil Protection Act.

The new format not only simplifies and streamlines the Plan, but more closely reflects the roles and responsibilities of Municipal departments and support agencies.

The new Plan also clarifies the Counties role in supporting emergency response efforts at the local level.

Operational Considerations:

As this is a prescribed process, no other operational considerations were examined.

South Huron's Strategic Plan:**Financial Impact:**

There are no financial implications as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

Emergency Management and Civil Protection Act (R.S.O. 1990)

Consultation:

None

Related Documents:

Minutes from the South Huron Emergency Management Program Committee

South Huron Emergency Response Plan (December 2017 Revision)

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk

Municipality of South Huron
Emergency Management Program Committee

Thursday, Nov 23, 2017 – 1:00pm

Location – South Huron Municipal Office

Attendee's: David Clarke (CEMC), Maureen Cole (Mayor), Dan Best (CAO), Andrew Baird (FC), Genevieve Scharback, Jason Parr, Don Giberson, Megan Goss, Rebekah Msuya-Collison.

Minutes:

1. Committee elected David Clarke (CEMC) as Chair of the Committee.
2. Draft Emergency Response Plan for South Huron was reviewed in detail and changes made. Motion was proposed by D. Best and seconded by M. Cole that the Emergency Plan be forwarded to Council for approval and adoption by bylaw. Carried.
3. South Huron Hazard Identification & Risk Assessment (HIRA) was reviewed and accepted. Moved by D. Best and seconded by A. Baird that the Committee approved the HIRA for 2017. Carried.
4. Critical Infrastructure Identification was reviewed and discussed in detail. Moved by J. Parr and seconded by D. Giberson that the Critical Infrastructure list be approved as reviewed for 2017. Carried.
5. Committee reviewed Public Information efforts conducted on behalf of the Municipality during 2017.
6. Committee briefly discussed logistics for the annual Training and Exercise on November 27th.
7. Following the Training and Exercise the CEMC will complete the on-line Compliance registration forms to ensure the Municipality of South Huron has completed all requirements under the Emergency Preparedness and Civil Protection Act and Regulation 380/04.
8. Adjournment.



Staff Report

| | |
|-------------------|--|
| Report To: | South Huron Council |
| From: | Dan Best, Chief Administrative Officer/Deputy Clerk |
| Date: | December 18 2017 |
| Report: | CAO 17.30 |
| Subject: | MOU Canada Day Committee |

Recommendations:

That the report of Dan Best, Chief Administrative Officer dated December 18, 2017 regarding a Memorandum of Understanding with the Canada Day Committee be received;and

That Council approves the Memorandum of Understanding with the Canada Day Committee as presented;and

That the necessary bylaw be forwarded to Council for the required three readings

Purpose:

Council approval

Background and Analysis:

On November 16, 2017, Administration met with representation of the Canada Day Committee for the purposes of establishing role clarity regarding the annual Canada Day festivities.

To that end, the framework of the discussion outlined the following areas to assist the event in moving forward:

- Predominant source of revenue is through donations

- Clarity on Municipal role and establish a sustainable partnership moving forward
- Clarity of the role and responsibilities of the Committee
- Use of facilities with a clear mandate.
- Better communication
- Ensuring that all 3rd party insurances are in place when required.
- Request to have stable annual funding (\$1000) which would offset annual costs for insurance and marketing.

Operational Considerations:

As this request is coming from a Community Committee there are no operational considerations to be examined.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key objectives that are reflective of the collective perspectives of the strategic planning process.

The recommendations and actions outlined in this report are reflective of the following strategic objectives:

- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable and Collaborative Governance

Financial Impact:

Funding for Canada Day events in 2018 were incorporated as part of the Community Grants program. Should Council authorize the recommendations outlined in this report, the requirement to submit a Funding Request on an annual basis to Council by the Committee would no longer be required and the annual contribution would continue for as long as the MOU remains in effect or subject to change as approved by Council.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

None

Consultation:

None

Related Documents:

MOU with the Canada Day Committee

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk

Memorandum of Understanding
-Between-
The Municipality of South Huron
“The Municipality”
And
Canada Day Committee
“CDC”

Preamble

The Canada Day Committee (CDC) consists of members located primarily in the community of Exeter.

The CDC coordinates Canada Day activities and events on behalf of the residents of the Municipality.

Purpose of the Memorandum of Understanding (MOU)

The development of a Memorandum of Understanding (MOU) will assist the CDC to formalize a working relationship with the Municipality of South Huron and assist in a sustainable Canada Day program.

The development of this MOU supports three pillars within the Municipality of South Huron Strategic Plan. These pillars are as follows:

Increased Communications and Municipal Leadership.

Improved Recreation and Community Well-being

A central element of civic participation and community building is an informed and engaged public. South Huron must strive to ensure that the means and methods for all residents to actively participate in the wide range of events, opportunities, and decisions impacting the community are in place. This will require that systems and places for dialogue and consultation are actively pursued for residents, staff, council and others.



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

Transparent, Accountable and Collaborative Governance

South Huron is a beautiful place to live. Ensuring this condition continues to exist is the responsibility of everyone, and requires equal attention to the needs of both our urban and rural areas. Sustainable and principled growth is about balancing this condition, defining South Huron as a desirable community through: heritage, culture, tourism, recreation, the natural environment and municipal investment in building communities.

Terms of the Memorandum of Understanding (MOU)

The Municipality of South Huron and the Canada Day Committee agree to the following:

Responsibilities of the Municipality of South Huron

The Municipality will be responsible for the following:

1. Work with CDC in a cooperative manner
2. The CDC will not be charged a rental fee for the use of the Municipal facilities for Canada Day events.
3. The Municipality will agree to assist the CDC in the amount of \$1000 per year.
4. Funding will be subject to an annual reconciliation presented to Council with a Business Plan presented for further financial support for Council's consideration.

Responsibilities of the CDC

The CDC agree to the following:

1. The CDC agrees to maintain an overall organizational structure consisting of at minimum a president, secretary and treasurer.
2. The CDC will indemnify and save harmless the Municipality from all costs, losses, damages, judgements, claims, demands, suits, actions, complaints or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the CDC, its directors, officers, employees, agents or volunteers in connection with services provided, purported to be provided or required to be provided by the CDC pursuant to this MOU.



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

3. The CDC will obtain and maintain in full force and effect during the term of this MOU, general liability insurance acceptable to the Municipality in respect of this MOU. The insurance policy shall,
 - (a) Include as an additional insured The Corporation of the Municipality of South Huron in respect of and during the provision of services outlined in this MOU
 - (b) Contain a cross-liability clause endorsement; and
 - (c) Contain a clause including liability arising out of the MOU.
4. The CDC agrees to submit and provide proof of insurance on an annual basis for the CDC and any other third party providers.
5. The CDC agrees that it shall report to the Municipality a consolidated report of all revenues and expenditures based on the operating year of January 1 to December 31 inclusive.
6. The CDC agrees to assign one (1) designated point of contact to the Municipality.
7. The CDC may at any time make a request of the Municipality for any extraordinary items.

Mutual Responsibilities

1. Both parties agree that the priorities outlined above is the scope and purpose of the MOU.
2. Both parties agree to work collaboratively.
3. Both parties agree to meet annually to review the partnership and report as appropriate to the Municipality of South Huron and CDC.

This Memorandum is in full force and effect until superseded or cancelled by either party.



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

Canada Day Committee

Date

Canada Day Committee

Date

Municipality of South Huron

Date

Municipality of South Huron

Date



Staff Report

| | |
|-------------------|--|
| Report To: | South Huron Council |
| From: | Dan Best, Chief Administrative Officer/Deputy Clerk |
| Date: | December 18 2017 |
| Report: | CAO 17.31 |
| Subject: | Partners for Climate Protection |

Recommendations:

That South Huron Council receives the report of Dan Best, Chief Administrative Officer regarding the Partners for Climate Protection; and

That the proposed resolution prepared by the Federation of Canadian Municipalities (FCM) as attached as an Appendix to this report be endorsed; and

That the Municipality of South Huron communicates to FCM its support and interest in participating in the Partners for Climate Protection (PCP) program.

Purpose:

Council Approval

Background and Analysis:

The Partners for Climate Protection (PCP) program is a network of Canadian municipal governments that have committed to reducing greenhouse gases (GHG) and to acting on climate change. Since the program's inception in 1994, over 300 municipalities have joined PCP, making a public commitment to reduce emissions. PCP membership covers all provinces and territories and accounts for more than 65 per cent of the Canadian population.

PCP is the Canadian component of ICLEI's Cities for Climate Protection (CCP) network, which involves more than 1,100 communities worldwide. PCP is a

partnership between the Federation of Canadian Municipalities (FCM) and ICLEI — Local Governments for Sustainability.

The program empowers municipalities to take action against climate change through a five-milestone process that guides members in creating GHG inventories, setting realistic and achievable GHG reduction targets, developing local action plans, and implementing plans using specific, measurable actions to reduce emissions.

PCP receives financial support from FCM's Green Municipal Fund.

Operational Considerations:

There were no operational considerations required to be examined as a result of the recommendations outlined in this report.

South Huron's Strategic Plan:

Section 6.2.1 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance
- ✓ Dedicated Economic Development Effort

Financial Impact:

the financial implications as a result of the actions outlined in this report are undetermined at this time.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report

Staffing Impact:

The staffing implications as a result of the actions outlined in this report are undetermined at this time

Policies/Legislation:

None

Consultation:

Ontario Region Climate Advisor Team, FCM

Related Documents:

Introduction to the PCP Program

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk

Introduction to the PCP Program

December 8th 2017

Overview

- Introductions
- PCP Overview
- PCP Benefits
- Enrollment
- Support
- Roundtable

Who are all these organizations anyway?



Ontario Regional Climate Advisor Team



Kevin Behan

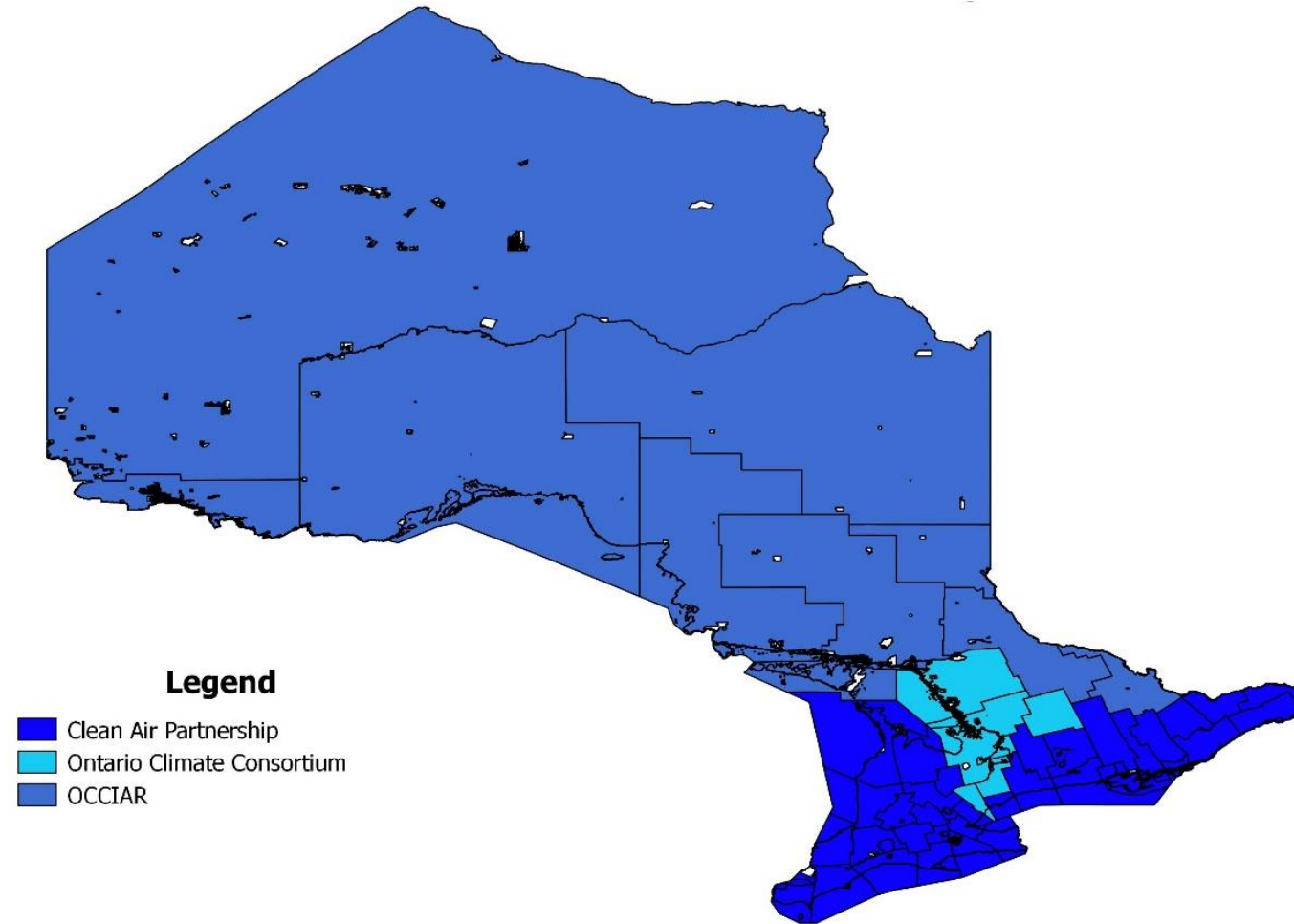


Paul Cobb



Ian McVey

Regional Climate Advisors



PCP Overview

What is PCP?

- PCP is a network of >300 municipal governments that have committed to reducing GHGs and acting on climate change.
- PCP is a partnership between the FCM and ICLEI – Local Governments for Sustainability.
- It is the Canadian component of ICLEI's Cities for Climate Protection (CCP) network.
- Operating in Canada since 1994

Who else is doing it?



Why reduce greenhouse gas emissions?

- Cost savings
- Job creation and local economic development
- Reduced traffic congestion
- Improved air quality
- Livable communities

How does it work? – Milestone framework

- Milestone Zero: Council resolution to join PCP
- Milestone One: Create a GHG emissions inventory and forecast
- Milestone Two: Set an emissions reductions target
- Milestone Three: Develop a local action plan
- Milestone Four: Implement the local action plan or a set of activities
- Milestone Five: Monitor progress and report results

Milestone Zero: Resolution to join PCP

**Council Resolution to
Join the FCM-ICLEI (Local Governments for Sustainability)
Partners for Climate Protection Program**

WHEREAS it is well established that climate change is increasing the frequency of extreme weather events and posing other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy;

WHEREAS the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts;

WHEREAS local governments are essential to the successful implementation of the Paris Agreement;

WHEREAS Canada's cities and communities influence approximately 50 per cent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services;

WHEREAS investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses;

WHEREAS a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting;

WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI-Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS over 300 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

WHEREAS PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050;

WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

FCM FEDERATION OF CANADIAN MUNICIPALITIES / FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

ICLEI Local Governments for Sustainability

WHEREAS PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years;

WHEREAS PCP members accept they can be suspended from the program — subject to prior notice in writing by the PCP Secretariat — in the event of non-submission of progress reports within the established deadlines;

BE IT RESOLVED that the municipality of _____ endorse the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius; and

BE IT RESOLVED that the municipality of _____ review the guidelines on [PCP member benefits and responsibilities](#) and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

BE IT FURTHER RESOLVED that the municipality of _____ appoint the following:

a) Corporate staff person (Name) _____
(Contact number) _____
(Email address) _____

b) Elected official (Name) _____
(Contact number) _____
(Email address) _____

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

Signature

Date

FCM FEDERATION OF CANADIAN MUNICIPALITIES / FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

ICLEI Local Governments for Sustainability

Milestone One: Inventory and forecast

- Quantifies energy consumed and solid waste generated
- Community inventory: institutional, commercial, industrial (ICI), transportation, and residential waste sectors.
- Corporate inventory: municipal government facilities and operations, including buildings, street lighting, water and wastewater treatment, the municipal fleet, and corporate solid waste.
- Future emissions based on assumptions about population, economic growth and the types of fuels consumed.

Milestone Two: Emissions reductions target

- PCP recommends 20% GHG below baseline (corporate) and 6% below baseline (community) within 10 years.

| Corporate | | Community | |
|------------------|--------------------------|-----------------|---------------------------|
| Bridgewater, NS | 15% below 2007 by 2017 | Edmonton, AB | 35% below 2005 by 2035*** |
| Halton Hills, ON | 20% below 2011 by 2031 | Kelowna, BC | 33% below 2007 by 2020 |
| Quebec City, QC | 10% below 1990 by 2020* | Sackville, NB | 10% below 2011 by 2021 |
| Ritchot, MB | 15% below 2011 by 2025 | Thunder Bay, ON | 10% below 2005 by 2017 |
| Saskatoon, SK | 30% below 2006 by 2020** | Whitehorse, YT | 6% below 2014 by 2030**** |

Milestone Three: Develop a local action plan

Whether municipal or community-wide, LAP generally includes:

- a summary of baseline emissions forecasts and targets;
- a set of existing and proposed emissions reduction actions;
- implementation strategies, including the resources involved; and
- input from stakeholders.

Milestone Four: Plan implementation

Key considerations:

- Which measures can be incorporated into existing projects/expenditures?
- Which measures will require new expenditures?
- What are the lifecycle costs and payback period?
- What savings or co-benefits will result from these measures?
- Is funding available in the current municipal budget?
- What alternative funding sources exist?

GHG Reduction Action Examples

| IN THE CORPORATE SECTOR: | | IN THE COMMUNITY SECTOR: | |
|--------------------------|--|--------------------------|--|
| 1 | Retrofit buildings and adopt green building standards for new buildings and sites. | 1 | Start a community-wide composting program. |
| 2 | Change traffic lights to energy-saving light-emitting diodes (LEDs). | 2 | Sell rain barrels at a reduced cost and launch an awareness program on water conservation. |
| 3 | Replace streetlights with more efficient bulbs. | 3 | Use financial incentives to help residents reduce waste. |
| 4 | Start a water conservation program. | 4 | Promote energy efficiency in the industrial sector. |
| 5 | Plant trees to improve air quality. | 5 | Create incentives for using public transit. |
| 6 | Start an anti-idling program for municipal vehicles. | 6 | Use bylaws and development approval incentives to increase building standards and land use mix. |
| 7 | Create staff incentives for carpooling and the use of public transit. | 7 | Support and encourage energy efficiency initiatives in the residential and private sectors. |
| 8 | Promote green fleet management practices such as 'right sizing', low carbon fuels, and hybrid/electric vehicles. | 8 | Develop and maintain infrastructure friendly to pedestrians and bicycles. |
| 9 | Purchase renewable energy or develop local sources for generation (such as wind, solar or district energy). | 9 | Initiate commuter challenges to reduce vehicle use. |
| 10 | Implement comprehensive landfill gas recovery systems at municipal landfill sites. | 10 | Support community garden initiatives or urban agriculture using surplus land or by developing green roofs. |

Milestone Five: Monitor progress, report results

Are reduction measures are producing the anticipated results?

Will your emissions reduction target will be met?

Evaluate and adjust activities as needed

What support is available?

- PCP Hub
- PCP milestone tool
- Enrollment support
- Peer learning
- Funding support
- Technical support
- Provincial alignment support
- RFP development support

What are the program costs v benefits?

Benefits

- National and regional recognition
- Fulfillment of municipal goals
- Access to a range of supports

Costs

- Zero direct cost of participation
- Costs can be incurred if RFPs issued for specific milestones

Funding

FCM Municipalities for Climate Innovation Program (MCIP)

- [Plans and studies grants](#) - Grants of up to \$175,000 to develop plans and studies to reduce GHG emissions and help your community adapt to impacts of climate change, such as extreme temperatures, flooding and drought. Apply by January 2020.
- [Capital project grants](#) - Grant funding for municipalities to implement climate change initiatives. Funding is available for up to 80 per cent of costs of up to \$1 million. Apply by January 2020.
- Climate change staff grants - Grant funding to supplement salaries for new or existing municipal staff to implement climate change programs and projects (available in 2018).
- [Climate and Asset Management Network](#) - A professional network that provides training and grant funding to enable municipalities to integrate climate change considerations into infrastructure decisions. The 2017 call for applications is now closed. A second call will be issued in 2018.
- Transition 2050 - A combination of training and grant funding for a collaborative network of municipalities committed to reducing GHG emissions by 80 per cent by 2050 (available 2018).

FCM Green Municipal Funds (GMF)

- Sustainable neighbourhood and brownfields action plans
- Energy efficiency and recovery
- Transportation and fuel efficiency
- Water quality and conservation
- Waste management and diversion
- Brownfields

Provincial Government

- [Clean Water and Wastewater Fund \(CWWF\)](#)
- [Ontario Gas Tax Funds](#)
- [Infrastructure Ontario Loans](#)
- [Ontario's Municipal Energy Plan Program \(MEP\)](#)
- [The Continuous Improvement Fund \(CIF\)](#)
- [Ontario Municipal Cycling Infrastructure Program](#)
- [Municipal GHG Challenge Fund](#)
- [Electric Vehicle Charging Incentive Program](#)
- [IESO Energy Partnerships Program](#)

Roundtable

Questions?

Kevin Behan

Deputy Director, Clean Air Partnership

kbehan@cleanairpartnership.org

416 3920254

Upcoming Webinars

Developing Climate Action Plans, January 10th, 2018, 2pm

[Register here](#)

Implementing Climate Action Plans, February 14th, 2018, 2pm

[Register here](#)

LICs for Energy Efficiency Improvements, March 7th, 2018, 2pm

[Register here](#)

Council Resolution to Join the FCM–ICLEI (Local Governments for Sustainability) Partners for Climate Protection Program

WHEREAS it is well established that climate change is increasing the frequency of extreme weather events and posing other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy;

WHEREAS the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts;

WHEREAS local governments are essential to the successful implementation of the Paris Agreement;

WHEREAS Canada's cities and communities influence approximately 50 per cent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services;

WHEREAS investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses;

WHEREAS a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting;

WHEREAS the **Federation of Canadian Municipalities (FCM)** and **ICLEI–Local Governments for Sustainability** have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS over 300 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

WHEREAS PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050;

WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS



WHEREAS PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years;

WHEREAS PCP members accept they can be suspended from the program — subject to prior notice in writing by the PCP Secretariat — in the event of non-submission of progress reports within the established deadlines;

BE IT RESOLVED that the Municipality of South Huron endorse the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius; and

BE IT RESOLVED that the Municipality of South Huron review the guidelines on [PCP member benefits and responsibilities](#) and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

BE IT FURTHER RESOLVED that the Municipality of South Huron appoint the following:

- | | |
|---------------------------|---|
| a) Corporate staff person | (Name) Dan Best, CAO (Contact number) 519-235-0310 x 228 (Email address) cao@southhuron.ca |
| b) Elected official | (Name) Maureen Cole, Mayor (Contact number) 519-235-2369 (Email address) m.cole@southhuron.ca |

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

_____ Signature

_____ Date

SCIENTIFIC BACKGROUND

The International Panel on Climate Change (IPCC) says in its 2014 *Fifth Assessment Report* that warming of the Earth's climate system is unequivocal and that "the IPCC is now 95 per cent certain that humans are the main cause of current global warming."

The IPCC concludes this warming is caused primarily by increased atmospheric concentrations of carbon dioxide, methane and nitrous oxide released from burning coal, oil and natural gas and from cutting trees and clearing land for agriculture and development.

The IPCC has a high degree of confidence that the following climate-related impacts are occurring or will occur over the next century in North America:

- More frequent hot and fewer cold temperature extremes, resulting in longer and more frequent heat waves.
- More frequent and intense extreme precipitation events.
- Thawing of permafrost, causing greater emissions of greenhouse gases and leading to disruptions to infrastructure and the traditional ways of life in northern communities.
- Melting of glaciers and polar ice, causing sea level rise in over 70 per cent of coastal communities.
- Increased risk of extinction for a large fraction of terrestrial, freshwater and marine species, undermining food security in many regions.
- In urban areas, increase risks for people, assets, economies and ecosystems including risks from heat stress, storms and extreme precipitation, flooding, landslides, air pollution, drought, water scarcity, sea level rise and storm surges.
- In rural areas, impacts on water availability and supply, food security, infrastructure, and agricultural incomes, including shifts in food production areas.

Under business-as-usual scenarios, the IPCC has high confidence that global surface temperature is likely to exceed two degrees Celsius by the end of the 21st Century.

The IPCC observes that warming resulting from human influences could lead to abrupt or irreversible impacts, depending on the rate and magnitude of climate change, and that the more human activities disrupt the climate, the greater the risks.

Under a stringent emission reduction scenario, the IPCC concludes that surface warming could be kept under two degrees Celsius, which would reduce the risks and impacts of climate change.

From: Municipal Drinking Water Licensing Program (MOECC) [mailto:MDWLP@ontario.ca]
Sent: Monday, December 04, 2017 2:19 PM
To: Municipal Drinking Water Licensing Program (MOECC) <MDWLP@ontario.ca>
Subject: Ministry of the Environment and Climate Change Re-organization

To: All owners and operating authorities of municipal residential drinking water systems

The Ministry of the Environment and Climate Change's Drinking Water Management Division was created following the Walkerton tragedy, and has come to exemplify a safer, cleaner Ontario.

Over the past 13+ years, the division has been responsible for developing and implementing the award-winning safety net that protects our drinking water from source to tap. This includes strong legislation, stringent standards, regular and reliable testing, highly trained operators, regular inspections, transparency of results and the most comprehensive source protection program in the country, all working together to protect the safety of our drinking water.

Continual improvement is essential to ensuring that an organization and its management practices remain effective. With this concept in mind, the ministry will be re-organizing its operations effective December 5, 2017.

As part of this re-organization, the responsibility for drinking water will be integrated into appropriate business units throughout the ministry. The Municipal Drinking Water Licensing Program is moving to the Environmental Assessment and Permissions Branch, in the new Environmental Assessment and Permissions Division.

While this ministry-wide transformation will change the name of the branches and divisions that you regularly do business with, the people and program functions remain the same.

This change is expected to have minimal impact on you as a municipal drinking water system owner or operating authority; however you will be required to direct your applications to the following address:

Attn: Director, Part V, Safe Drinking Water Act
Environmental Assessment & Permissions Branch
135 St. Clair Ave West, 1st Floor
Toronto ON M4V 1P5

If you have any questions about this re-organization, please reach out to us at MDWLP@ontario.ca.

Thank you,

Aziz S. Ahmed, P. Eng.
Manager, Approvals & Licensing
Environmental Assessment & Permissions Branch
Ministry of the Environment and Climate Change

Ministry of Finance

Bureau du ministre
7^e étage
Édifice Frost Sud
7 Queen's Park Cr
Toronto ON M7A 1Y7
Tél. : 416 325-0400
Télec. : 416 325-0374
www.fin.gov.on.ca

Ministère des Affaires
municipales

Bureau du ministre
17^e étage
777, rue Bay
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télec. : 416 585-6470
www.mah.gov.on.ca



Ontario

November 20, 2017

Dear Head of Council:

We are writing to announce the release of the Ontario Municipal Partnership Fund (OMPF) municipal allocations for 2018. In 2018, the province will provide a total of \$510 million in unconditional funding through the OMPF to 389 municipalities across the province. As announced in the *2017 Ontario Economic Outlook and Fiscal Review*, the province is increasing the total OMPF envelope by \$5 million beginning in 2018 to further support northern municipalities.

The OMPF, combined with the municipal benefit resulting from the provincial uploads, will total more than \$2.6 billion in 2018, which is equivalent to 14 per cent of municipal property tax revenue in the province.

As you know, the OMPF was redesigned in 2014 following discussions with municipalities from across the province. Consultations with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities. The 2018 OMPF balances the range of views expressed by municipalities through our consultations, while reflecting the core objectives of the redesigned program.

The 2018 program will further target support to municipalities with more challenging fiscal circumstances by increasing the Northern and Rural Fiscal Circumstances Grant to \$89 million from \$82 million in 2017. Additionally, the Northern Communities Grant component of the OMPF program will be enhanced to \$89 million in 2018, an increase of \$5 million over 2017, to further recognize the challenges of northern municipalities. This builds on the enhancement provided to northern municipalities in 2016. Lastly, the Rural Communities Grant, which continues to support rural communities across the province, will total \$150 million in 2018. The farm enhancement of the Rural Communities Grant will grow from \$10 million in 2017 to \$15 million in 2018 to further support municipalities with the highest levels of farm land.

As in prior years, the 2018 funding guarantee for municipalities in southern Ontario will be at least 85 per cent of their 2017 OMPF allocation and for municipalities in northern Ontario will be at least 90 per cent of their 2017 OMPF allocation. Municipalities in all regions of the province with the most challenging fiscal circumstances will continue to have their funding enhanced up to 100 per cent of the prior year's allocation.

.../cont'd

- 2 -

The Ministry of Finance's (MOF) Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2018 OMPF. This information and other supporting materials will be posted in both English and French on the MOF website: <http://www.fin.gov.on.ca/en/budget/ompf/2018>.

Our government has a very strong record of supporting and working in partnership with municipalities. As confirmed in the 2017 Ontario Budget, we are pleased to fulfil our commitment to the upload of social assistance benefit costs, as well as court security and prisoner transportation costs, off the local property tax base. These uploads will be fully implemented by 2018. As a result of the provincial uploads, Ontario municipalities will benefit from approximately \$2 billion in reduced costs in 2018 alone, for a total benefit of over \$13.5 billion since the uploads began in 2008.

Going forward, the province will focus on investing in infrastructure, which will benefit communities across Ontario. The government is making one of the largest infrastructure investments in Ontario's history, more than \$190 billion over 13 years, beginning in 2014–15. This includes increasing provincial investments in municipal infrastructure through the Ontario Community Infrastructure Fund (OCIF), Connecting Links and the Provincial Gas Tax Program. These investments will strengthen Ontario's road, bridge, transit, water and wastewater infrastructure.

The province is also working with the federal government to invest in infrastructure programs such as the Clean Water and Wastewater Fund (CWWF), and is investing up to \$100 million of proceeds from the provincial carbon market in a new Municipal Greenhouse Gas (GHG) Challenge Fund in 2017–18. This investment will support projects that reduce GHG emissions, such as renewable energy and energy efficiency retrofits to municipal facilities like arenas, and energy-efficiency upgrades to drinking water or wastewater treatment plants.

In closing, we would like to thank our municipal partners for their feedback and input into the design of the 2018 OMPF program. We look forward to continuing the strong partnership we have with communities across Ontario.

Sincerely,

The image shows two handwritten signatures in black ink. The signature on the left is for Charles Sousa, and the signature on the right is for Bill Mauro. Both signatures are fluid and cursive.

Charles Sousa
Minister of Finance

Bill Mauro
Minister of Municipal Affairs



Community Transportation Grant Program – Municipal Stream

[Log In](#)

Description

The Ministry of Transportation is releasing a new round of funding for community transportation initiatives. The new Community Transportation Grant Program – Municipal Stream (CT Program) builds on the two-year Pilot Program established in 2015, to fund the development of community transportation solutions to address local transportation needs, including ways to better utilize existing transportation resources. The new program is also expanding to fund the development of intercommunity bus services to link communities across counties and regions. The total funding available is \$30 M for a 5 year program. The maximum individual grant is \$500,000 for local community transportation projects and \$1.5 M for intercommunity bus projects.

The new CT Program is an opportunity for municipalities to develop new transportation service or improve existing service to Ontario communities that are not served or are underserved by regular transit and intercommunity bus service. The program emphasizes improving mobility options for the whole community and those who experience transportation barriers, including older adults, people with disabilities, youth, and persons living on low income. The program emphasizes partnerships, coordination, and a collaborative approach to service delivery.

While the new CT Program is continuing its funding of coordinated community transportation delivery, the Ministry is also seeking initiatives that can meet growing regional and intercommunity travel demand by:

- Developing long-distance intercommunity bus services in priority areas of the province where there is no or insufficient intercommunity service;
- Providing local community transportation services that connect to existing, new or planned intercommunity bus routes and other transportation systems; and
- Creating and supporting local transportation hubs to connect passengers safely and conveniently to transportation services.

Deadline

The deadline for submitting the full application is February 28, 5:00 pm Eastern Standard Time (EST)

Eligibility Requirements

Eligible applicants for both local community transportation projects and long-distance intercommunity bus service are incorporated Ontario municipalities. Municipalities may be single-tier, upper-tier or lower-tier.

For local community transportation projects, eligible applicants must partner with at least one community organization with transportation assets or resources. Community organizations must be:

- Incorporated;
- In operation for at least one year prior to the application deadline; and
- At least one community organization must provide transportation service, or have transportation resources or assets, or both.

For long-distance intercommunity projects, eligible applicants are required to demonstrate proof of support from municipalities that will be served by the proposed intercommunity bus route by providing letters of support. Partnerships with other municipalities or community organizations are encouraged, but not required.

Program Guidelines

Community Transportation Grant Program – Municipal Stream Application Guidelines and Requirements 2017

Community Transportation Grant Program – Municipal Stream Application Form

Project Work Plan Template

Project Budget Template

Frequently Asked Questions

All applicants must register on Grants Ontario and all applications must be submitted through Grants Ontario.

Contacts

For technical assistance or questions about the Grants Ontario Application Form or process, please contact Grants Ontario Customer Service, Monday to Friday from 8:30 a.m. to 5:00 p.m. EST:

- E-mail: GrantsOntarioCS@Ontario.ca
- Phone: 1-855-216-3090 or 416-325-6691

For questions regarding the CT Program or the Community Transportation Grant Program – Municipal Stream Application, please contact the Municipal Transit Policy Office at the Ministry of Transportation:

- Email: CTProgram@ontario.ca
- Phone: 416-585-7362

Last updated: December 1, 2017

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Important Notices

LAST MODIFIED: DECEMBER 1, 2017

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture, de
l'Alimentation et
des Affaires rurales

4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Fax: 519 826-3398

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 1-877-424-1300
Télec. : 519 826-3398



Rural Programs Branch

November 30, 2017

Attention: Chief Administrative Officer / Clerk / Treasurer

**Re: Ontario Community Infrastructure Fund (OCIF) Formula Component
2017 Revised Allocation Notice**

As a follow up to the email you received in October, attached you will find a hard copy of your Revised Allocation Notice for your records. For your information, we have also included the letter which accompanied the notice in the email sent.

Should you have any questions, please do not hesitate to contact your Project Analyst directly or by emailing OCIF@ontario.ca or calling 1-877-424-1300.

Thank you on behalf of the infrastructure team.

Sincerely,

Joel Locklin
Manager, Infrastructure Renewal Programs



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bons produits



**Ministry of Agriculture,
Food and Rural Affairs**

4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Fax: 519 826-3398

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 1-877-424-1300
Télé. : 519 826-3398



Rural Programs Branch

Version française à la page suivante

October 2017

File Number: OCIF FC2-M-0349

Dan Best, CAO
Municipality of South Huron
PO Box 759, 322 Main Street South
Exeter, ON N0M 1S6
cao@southhuron.ca

Dear Dan Best,

Ontario Community Infrastructure Fund Formula Component – Revised Funding Allocation Notice

I am pleased to confirm your municipality's continued eligibility for the Ontario Community Infrastructure Fund (OCIF) formula funding. Enclosed you will find a revised Allocation Notice, which confirms your 2018 grant and proposed 2019 and 2020 grants. You will notice that your 2020 allocation will increase to \$688,269.00.

Building a stronger Ontario is a priority, that's why the province is tripling the Ontario Community Infrastructure Fund (OCIF) to \$300 million by 2019, to help rural municipalities build and upgrade their roads, bridges, and water systems.

The OCIF formula funding is designed to recognize that small rural and northern communities have different infrastructure needs and economic conditions. Communities with more core infrastructure and more challenging economic conditions receive proportionately more funding. The province has used the best available data in the calculation of the grant allocations, as detailed in the attached notice. The difference between your community's 2019 and 2020 grants reflects changes in the value of your core infrastructure and/or economic conditions relative to other eligible communities.

More information on the calculation of the grant, details on how you may spend your grant and reporting requirements can be found in OCIF's program guidelines, available at: Ontario.ca/municipalinfrastucture.

Should you have questions regarding your allocation, please feel free to contact your Project Analyst, Mary Wyga, at (519) 826-4943 or Mary.Wyga@ontario.ca.

Sincerely,

Brent Kennedy, Director
Rural Programs Branch

Enclosure



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**Ministry of Agriculture,
Food and Rural Affairs**

4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Fax: 519 826-3398

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 1-877-424-1300
Téléc. : 519 826-3398


Direction des programmes pour les collectivités rurales

Octobre 2017

Avis d'allocation révisée
Fonds ontarien pour l'infrastructure communautaire – Volet des subventions fondées sur une formule

J'ai le plaisir de vous dire que votre municipalité continue d'être admissible au Volet des subventions fondées sur une formule du Fonds ontarien pour l'infrastructure communautaire (FOIC). Vous trouverez ci-joint l'avis de l'allocation révisée de votre municipalité. Y sont indiqués le montant de la subvention de 2018 et celui des subventions proposées pour 2019 et 2020. Vous constaterez que votre allocation de 2020 augmentera pour atteindre \$688,269.00.

Édifier un Ontario plus fort étant une priorité, le gouvernement de l'Ontario a triplé le montant des fonds affectés au Fonds ontarien pour l'infrastructure communautaire (FOIC) pour qu'ils soient de 300 millions de dollars en 2019. Le gouvernement veut ainsi aider les municipalités rurales à construire et à moderniser chez elles des routes, des ponts et des réseaux de distribution d'eau.

Le Volet des subventions fondées sur une formule du FOIC est conçu pour tenir compte du fait que les petites municipalités et les municipales rurales et du Nord ont différents besoins d'infrastructure et différentes situations économiques. Les municipalités ayant une plus vaste infrastructure de base et une situation économique plus épineuse reçoivent des subventions proportionnellement plus élevées. Pour déterminer le montant des subventions indiquées dans l'avis ci-joint, le gouvernement provincial s'est fondé sur les meilleures données disponibles. Toute différence entre le montant de la subvention de 2019 et celui de la subvention de 2020 est attribuable aux changements relevés dans votre infrastructure de base ou au changement de votre situation économique par rapport aux changements notés chez d'autres municipalités admissibles au FOIC.

Vous trouverez dans les lignes directrices du FOIC, qui se trouvent au site Ontario.ca/infrastructuremunicipale, de plus amples renseignements sur le calcul du montant des subventions, les façons dont vous pouvez utiliser votre subvention et les règles en ce qui concerne les rapports à remettre.



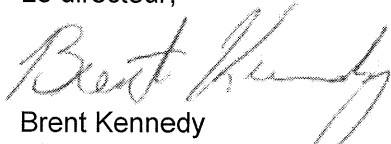
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Si vous avez des questions au sujet de votre allocation, n'hésitez pas à communiquer avec votre analyste de projet, Mary Wyga, par téléphone, au (519) 826-4943, ou par courrier électronique à l'adresse Mary.Wyga@ontario.ca.

Veuillez agréer l'expression de mes sentiments les meilleurs.

Le directeur,



Brent Kennedy
Direction des programmes pour les collectivités rurales

Pièce jointe



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**Ontario Community Infrastructure Fund (OCIF)
Formula-based Component**

Revised Allocation Notice

Ministry of Infrastructure
Ministry of Agriculture, Food and Rural Affairs

Municipality of South Huron

September 2017

Disponible en français

Ontario Community Infrastructure Fund (OCIF)

Formula-based Component: Revised Allocation Notice

Municipality of South Huron

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| Page 5 | Calculation of Indicator 1 (ratio of core infrastructure to weighted property assessment) |
| Page 6 | Calculation of Indicator 2 (ratio of core infrastructure per household to median household income) |
| Page 7 | Calculation of Grant |

Please Note: Due to rounding, some calculations may vary from the results shown.

Ontario Community Infrastructure Fund (OCIF)

Formula-based Component: Revised Allocation Notice

Municipality of South Huron

Overview

This revised allocation notice is to inform you of your 2020 Ontario Community Infrastructure Funding formula allocation and demonstrate the calculation of this grant. For calculations of previous years' grants, please see your July 2016 allocation notice.

Formula-Based Funding Allocation

Your community's proposed formula-based allocation of funding under the Ontario Community Infrastructure Fund for the next three years is as follows:

| | |
|--|-----------|
| 2018 formula allocation | \$450,830 |
| 2019 proposed formula allocation | \$673,392 |
| *NEW* 2020 proposed formula allocation | \$688,269 |

Terms and Conditions

Receipt of the formula allocations are conditional upon compliance with all of the terms and conditions of your existing OCIF formula-based funding agreement.

The Province reserves the right to adjust or terminate any allocation or proposed allocation contained in this notice, without consent or notice, to account for any changes in a municipality's situation, the OCIF program guidelines, or other parameters or administrative procedures.

Payment Schedule

The Province proposes to make payments in accordance with the following schedule:

Allocations of \$150,000 or less will be provided in one payment;

Allocations greater than \$150,000 but less than \$1 million will be provided through 6 payments; and

Allocations greater than \$1 million will be provided through 12 payments.

Next Revised Allocation Notice

You will receive a revised allocation notice in 2018. It will advise you of your 2021 proposed formula-based allocation and confirm your 2019 allocation.

Ontario Community Infrastructure Fund (OCIF)

Municipality of South Huron

Adjusted Core Infrastructure

Table 1 - Calculation of Adjusted Core Infrastructure (2020 Grant)

| | | |
|----------|--|----------------------|
| A | Adjusted Core Infrastructure: A1 + (A2 x A3) | \$219,227,412 |
| | A1. Municipality's core infrastructure | \$135,111,553 |
| | A2. Core infrastructure of upper tier | \$506,283,982 |
| | A3. Weighted property assessment ratio (% of upper tier) | 16.6144% |

Data Sources

- **Core infrastructure:** assets valued at cost as reported in Schedule 51 of the Financial Information Return (FIR).
The best of 2015 or 2016 FIR data is used - whichever yields a higher total core infrastructure value for the municipality.
FIR Categories included are:

| <u>Line</u> | <u>Item</u> |
|-------------|--|
| 611 | Roads - Paved |
| 612 | Roads - Unpaved |
| 613 | Roads - Bridges and Culverts |
| 614 | Roadways - Traffic Operations & Roadside Maintenance |
| 621 | Winter Control - except Sidewalks, Parking Lots |
| 622 | Winter Control - Sidewalks, Parking Lots only |
| 650 | Street Lighting |
| 811 | Wastewater Collection/Conveyance |
| 812 | Wastewater Treatment and Disposal |
| 821 | Urban Storm Sewer System |
| 822 | Rural Storm Sewer System |
| 831 | Water Treatment |
| 832 | Water Distribution/Transmission |

- **Weighted property assessment:** Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes (PILs) retained by the municipality).
The 2016 returned roll and 2017 starting tax ratios (Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws) and Municipal FIRs (2015 or 2014 for PILs) are used.

Ontario Community Infrastructure Fund (OCIF)

Municipality of South Huron

Calculation of Indicators for 2020 Grants

Table 2a - Indicator 1 (ratio of adjusted core infrastructure to weighted assessment)

Indicator 1 Value for Municipality

| | | |
|---|---|-----------------|
| A | Indicator 1 Value: (A1 ÷ A2) | 0.173 |
| | A1. Municipality's adjusted core infrastructure | \$219,227,412 |
| | A2. Municipality's weighted property assessment | \$1,270,450,019 |

Indicator 1 of Eligible Municipalities: Median, Lowest, Highest Values

| | | |
|---|---------------|-------|
| B | Lowest Value | 0.002 |
| C | Median Value | 0.086 |
| D | Highest Value | 0.322 |

Calculation of Re-weighted Indicator 1

| | | |
|---|---|-------|
| E | Difference between Indicator Value and Median (A - C) | 0.087 |
| F | Difference between the Median and the Highest Value (D - C) | 0.236 |
| G | Re-weighted Indicator 1 (E ÷ F) | 0.367 |

Note

Line F: Since the indicator is above the median, the difference between the median and the highest value is calculated (D - C)

Line G: The re-weighted indicator is on a scale of -1 to +1.

Ontario Community Infrastructure Fund (OCIF)

Municipality of South Huron

Calculation of Indicators for 2020 Grants

Table 2b - Indicator 2 (ratio of core infrastructure per household to median household income)

Indicator 2 Value for Municipality

| | | |
|----------|---|---------------|
| A | Indicator 2 Value: $((A1 \div A2) \div A3)$ | 0.824 |
| | A1. Municipality's adjusted core infrastructure | \$219,227,412 |
| | A2. Municipality's number of households | 4,712 |
| | A3. Municipality's median household income | \$56,447 |

Indicator 2 of Eligible Municipalities: Median, Lowest, Highest Values

| | | |
|----------|----------------------|--------------|
| B | Lowest Value | 0.015 |
| C | Median Value | 0.367 |
| D | Highest Value | 1.166 |

Calculation of Re-weighted Indicator 2

| | | |
|----------|--|--------------|
| E | Difference between Indicator 2 Value and Median (A - C) | 0.458 |
| F | Difference between the Median and the Highest Value (D - C) | 0.800 |

| | | |
|----------|--|--------------|
| G | Re-weighted Indicator 2 $(E \div F)$ | 0.572 |
|----------|--|--------------|

Note

Line F: Since the indicator is above the median, the difference between the median and the highest value is calculated (D - C)

Line G: The re-weighted indicator is on a scale of -1 to +1.

Data Sources

Median household income: Statistics Canada's measure of median household income for all private households (2011). Median household income data from the 2016 census is not yet available.

Ontario Community Infrastructure Fund (OCIF)

Municipality of South Huron

Table 3 - Total 2020 Grant

Infrastructure Index

| | | |
|----------|--|--------------|
| A | Infrastructure Index: $((A1 + A2) \div 2)$ | 0.469 |
| | A1. Re-weighted Indicator 1 | 0.367 |
| | A2. Re-weighted Indicator 2 | 0.572 |

Calculation of Funding per \$100,000 of Core Infrastructure

| | | |
|----------|---|-----------------|
| B | 2020 Funding per \$100,000 Core Infrastructure: $(\\$391.50 + \\$24 \times (A - B1) \div 10\%)$ | \$509.41 |
| | B1. Median of Infrastructure Indices of all Eligible Municipalities | -0.022 |

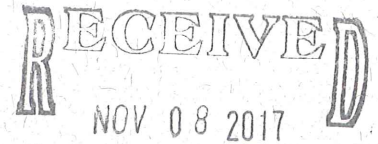
Calculation of Grant

| | | |
|----------|--|------------------|
| C | 2020 Total Grant: Highest of $(B \times C1 \div \\$100,000)$ or \$50,000 | \$688,269 |
| | C1. Municipality's total core infrastructure | \$ 135,111,553 |

Note

Line B: Since the index is above the median, the funding per \$100,000 of core infrastructure is greater than \$391.50.

Please refer to the program guidelines for details on the minimum and maximum funding provided per \$100,000 of core infrastructure.



November 2, 2017

Mayor Maureen Cole
Municipality of South Huron
P.O. Box 759
322 Main St. S.
Exeter, ON N0M 1S6

Dear Mayor Maureen Cole:

RE: LAS Natural Gas Program – 2015-16 Period Reserve Fund Rebate

LAS is pleased to announce a rebate to all LAS Natural Gas Program members. The amount being rebated back to your municipality is **\$2 961.86**.

This amount represents your municipality's proportionate share of the \$1 million reserve fund surplus that is being returned to program members that had accounts enrolled in the LAS Natural Gas Program during the 2015-16 program year (November 1, 2015 - October 31, 2016).

A copy of this letter and the cheque for your municipality has been sent to the designated LAS program contact (see CC below).

Your municipality's share of the program reserve fund was calculated using actual consumption data for all accounts enrolled in the LAS program for the period. The consumption data was aggregated at the organizational level and the payment amount is based on your proportionate share of the total LAS program volume.

We look forward to your continued involvement in this valuable program. Should you have any questions please contact Eleonore Schneider, LAS Program Manager at ext. 320 or at eschneider@amo.on.ca.

Sincerely,

A handwritten signature in black ink that reads 'Judy Dezell'.

Judy Dezell
Director

CC: Sandy Becker, Manager of Financial Services/Treasurer



Enbridge Gas Distribution Inc. and Union Gas Limited have applied for approval to amalgamate to form a single gas distribution, transportation and storage company.

Learn more. Have your say.

Enbridge Gas Distribution Inc. and Union Gas Limited have applied to the Ontario Energy Board to amalgamate to form a single natural gas distribution, transportation and storage company effective January 1, 2019. The amalgamated utility would serve over 3.5 million natural gas customers in Ontario.

Enbridge Gas Distribution Inc. and Union Gas Limited say that their customers will not pay any costs related to the amalgamation and that if the Ontario Energy Board approves the amalgamation, customers will receive a total benefit of \$410 million over a ten-year period.

The rates that Enbridge Gas Distribution Inc. and Union Gas Limited currently charge customers are set using two separate frameworks that expire at the end of 2018. The Ontario Energy Board would normally review the costs of each of the gas utilities to set new rates starting in 2019. In a separate application, Enbridge Gas Distribution Inc. and Union Gas Limited have asked the Ontario Energy Board to defer its full review of their costs for 10 years and have proposed a methodology for setting rates from 2019 to the end of 2028 using a formula. The Ontario Energy Board will review this rate proposal in a separate proceeding. You can review the notice and related documents for that proceeding at www.oeb.ca/EnbridgeUnionRateFramework.

THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The OEB will hold a public hearing to consider the application filed by Enbridge Gas and Union Gas. We will question both companies on the case. We will also hear arguments from individuals and from groups that represent the customers of both Enbridge Gas and Union Gas. At the end of this hearing, the OEB will decide whether to approve the application.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas and Union Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **December 20, 2017** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2017-0306**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please select the file number **EB-2017-0306** from the list on the OEB website: www.oeb.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas and Union Gas have asked for a written hearing. The OEB is considering this request. If you think an oral hearing is needed, you can write to the OEB to explain why by **December 20, 2017**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under section 43(1) of the Ontario Energy Board Act, 1998, S.O. 1998.



Ontario

Ontario Energy Board Commission de l'énergie de l'Ontario

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS DISTRIBUTION INC. AND UNION GAS LIMITED

**Enbridge Gas Distribution Inc. and Union Gas Limited
have applied for approval of a new framework that would set rates for the
delivery of natural gas from January 1, 2019 to December 31, 2028**

Learn more. Have your say.

Enbridge Gas Distribution Inc. and Union Gas Limited have jointly asked the Ontario Energy Board to approve a new framework that, if approved, would be used to set rates for the delivery of natural gas to customers in every year from 2019 to the end of 2028.

The rates that Enbridge Gas Distribution Inc. and Union Gas Limited currently charge customers for the delivery of natural gas are set using two separate five-year frameworks that will expire at the end of 2018. The Ontario Energy Board would normally review the costs of each of the gas utilities to set new rates starting in 2019. However, in a separate application, Enbridge Gas Distribution Inc. and Union Gas Limited have asked the Ontario Energy Board for approval to amalgamate the two utilities to form a single natural gas distribution, transmission and storage company effective January 1, 2019. As part of that application, which the Ontario Energy Board is reviewing in a separate hearing (EB-2017-0306), the utilities have asked to defer the full review of their costs for 10 years.

In the current application, the gas utilities have proposed a rate setting framework that would:

- escalate rates annually based on an index driven by inflation without reductions to account for productivity or for a stretch factor
- allow the continued recovery of certain routine, pass through costs such as gas commodity, upstream transportation and cap and trade costs
- allow the recovery of certain non-routine costs provided they are outside of the applicants' control and exceed a threshold of \$1 million

Enbridge Gas Distribution Inc. and Union Gas Limited have also asked for other approvals related to qualifying for incremental capital, adjustments to currently approved revenues and for the continuation of some, and the discontinuation of other deferral and variance accounts.

THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The OEB will hold a public hearing to consider the rate framework application filed by Enbridge Gas and Union Gas. We will question both companies on the case. We will also hear arguments from individuals and from groups that represent the customers of both Enbridge Gas and Union Gas. At the end of this hearing, the OEB will decide whether to approve the application.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas and Union Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **December 16, 2017** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2017-0307**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please select the file number **EB-2017-0307** from the list on the OEB website: www.oeb.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas and Union Gas have asked for an oral hearing. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **December 16, 2017**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998.



December 7, 2017

Hon. Steven Del Duca
Minister of Transportation
Ferguson Block 3rd Flr, 77 Wellesley St W,
Toronto, ON M7A 1Z8

Dear Minister Del Duca,

I am writing to support the requests from numerous municipalities to continue their exemption which allows snow plow operators and other public utility employees and contractors to use two-way radios while operating a vehicle as provided under section 11 of regulation 366/09.

As you know this exemption is set to expire in just over three weeks. Municipalities have repeatedly contacted your Ministry to request that the exemption be extended and yet we have not seen any action. It is unfair to them that we are now only days away from the exemption expiring and they are still waiting.

These radios are an important tool as these employees work to ensure public safety, allowing communications about safety priorities and emergencies. Replacing this equipment while it is still functioning would be an additional financial burden on municipalities, many of whom are already facing financial constraints.

I ask you to respond to municipalities quickly to ensure they are able to plan for communications equipment to ensure the safety of their employees and the public.

Sincerely,

Ernie Hardeman, MPP Oxford
PC Critic for Municipal Affairs and Housing

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SWIFT Applauds Provincial Commitment to
Broadband...

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SWIFT Applauds Provincial Commitment to Broadband

SouthWestern Integrated Fibre Technology (SWIFT) commends the provincial government's continued commitment to invest in broadband infrastructure and, improve connectivity in rural and urban communities. Minister Bob Chiarelli's [Building Better Lives: Ontario's Long-Term Infrastructure Plan 2017](#), delivered Tuesday, declares that 'the Government of Ontario is committed to working with its federal, municipal, private-sector and First Nations partners to ensure Ontario has the best possible broadband infrastructure.'

The long-term infrastructure plan recognizes that an accessible, affordable, reliable, ultra high-speed broadband network is a critical piece of Ontario's infrastructure '...that will enable Ontarians to live, participate and compete in the digital world.' The plan also prioritizes the need for strategic and co-ordinated investments in broadband and, promises to develop a broadband strategy that will be released for consultation in 2018.

"SWIFT is very encouraged by the province's pledge to improve connectivity in communities across the province," said Gerry Marshall, Board Chair at SWIFT. "Ongoing, co-ordinated and strategic investments in Ontario's broadband infrastructure are fundamental to Ontario's future prosperity."

"While the Province has committed to investing \$190 Billion in public infrastructure over the next 13 years, starting in 2014–15, it is unclear what

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government and other stakeholder groups to maximize broadband infrastructure investments until Ontario has built a fully integrated, fibre optic network that connects everyone to endless opportunities.”

About the SWIFT Initiative

SWIFT is a collective broadband initiative that is building an affordable, open-access, ultra-high-speed fibre-optic regional broadband network for everyone in Southwestern Ontario, Caledon and the Niagara Region. The project is leveraging over \$180 million in combined investments by the federal and provincial governments and over \$17 million in investments by municipalities across the region. By developing a long-term infrastructure plan, SWIFT is helping more than 3.5 million Ontarians, across 350 communities, connect and keep pace in a changing digital world. SWIFT membership is open to any community or organization in southwestern Ontario that needs connectivity to any of its locations. Members benefit from SWIFT’s significant procurement expertise, including aggregated demand, negotiated rates, and support in preparing RFPs for broadband services. As a buying group, SWIFT also ensures greater competition between telecom service providers which will lead to better services at lower prices in member communities.

Help SWIFT build “broadband for everyone” by completing an Internet usage survey: www.swiftnetwork.ca/survey

For more information about SWIFT, please contact:

Media Relations

Tammy McQueen

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Municipality of South Huron

FINDINGS REPORT

November 27, 2017

Submitted by Lisa Korab, Integrity Commissioner

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Part 1: Background

A. Jurisdiction

I was retained by the Municipality of South Huron ("the Municipality") to act as its Integrity Commissioner pursuant to By-law #49-2016 passed on or about July 18, 2016. Generally, my duty is to perform in an independent manner functions related to Policy 03-2016 ("the Code of Conduct") governing the conduct of members of Council. Having been so appointed, my role is to interpret and apply the Code in such a manner as to ensure that the Municipality's goal in maintaining a high quality of public administration and governance is achieved by encouraging high standards of conduct by Council members. These standards are designed to supplement the legislative parameters within which members of Council must act¹ and are intended to enhance public confidence that the Municipality's elected and appointed officials operate from a basis of integrity, justice and courtesy. The Formal Complaint Procedure set out in sections 6.4 to 6.7 of the Code of Conduct has been followed.

B. Nature of Complaint

I received an affidavit from Mayor Maureen Cole ("the Complainant") sworn October 5, 2017 setting out the grounds for a complaint against Councillor Wayne DeLuca, ("the Respondent"). The Complainant alleged that the Respondent breached Sections 5.2(b), 5.3(a) and 4.1 of the Code of Conduct. Specifically, the allegations involve harassment, bullying and lack of respect for the decision-making process.

C. Report Format

The evidence upon which I have based my findings consists of the interview(s) conducted as well as a review of the written complaint and other relevant background documentation which were provided to me. The interview process was designed to

¹ Among other changes to the *Municipal Act, 2001*, recently proclaimed Bill 68 Modernizing Ontario's Municipal Legislation Act, 2017 makes Codes of Conduct mandatory, rather than optional.

obtain as complete and accurate a record of the evidence as reasonably possible². My findings of fact require an assessment of the evidence, the credibility of the parties and the reliability of the evidence.

Part 2: The Evidence

The following facts were alleged by the Complainant:

- At the Council Meeting on September 18, 2017, Council received a letter from a resident dated September 11, 2017 requesting that Council consider the construction of an indoor pool rather than spending money on refurbishing the outdoor pool. The letter was sent by a female high school student who lives in Exeter on behalf of "the youth of this community" ("M"). Attached to the letter was a sheet with the signatures of 48 other individuals, a number of whom are members of the swim team.
- The writer of the letter, M, happens to live next door to the Complainant.
- According to the Minutes of the September 18th Meeting, Council directed the Clerk to respond to the letter.
- At the next Council Meeting on October 2, 2017, another letter from a couple, residents C.E. and B.E., in support of an indoor pool was received by Council. This letter enclosed a petition with signatures of over 400 people.
- The Minutes of the October 2, 2017 meeting state: "Mayor Cole advised that Councillors should not contact anyone on behalf of Council, correspondence should go through staff, as directed by Council." Again, the Clerk was directed to provide a response to C.E. and B.E. noting their correspondence was received by Council.
- The written complaint states that the Respondent "attempted to contact an under 16 year old female [M] after she had submitted a letter of support for an indoor pool". The Complainant writes: "In my role as CEO/Mayor of the Municipality I have attempted several times to openly discuss the interference of [the Respondent] in allowing the Mayor and Council to fulfill their duties and responsibilities and to be accountable for his actions. This is a result of a lack of respect for Mayor and Councillors and a culture of bullying as acceptable. Repeated acts of bullying leads to perceptions of harassment."

² In terms of the format of the report, the reader should note that any excerpts from emails, notes and reports etc. are quoted exactly as contained in the original document despite the fact that phrases may be grammatically incorrect or words misspelled.

- When the second letter in support of the indoor pool was received by Council on October 2nd, the Complainant directed her comments at the Respondent, with specific reference to M's letter received two weeks beforehand, advising that there was no need for individual Councillors to follow up to thank those that had sent letters.
- The Complainant then alleged that contrary to the direction provided at the Council Meeting on October 2 she was notified [by her neighbour] that the Respondent had gone to the home of M on October 3rd. "She was home alone with her younger brother and although they recognized the Respondent, they did not answer the door".
- Her neighbour, M's father ("C"), came to the Complainant's house and advised the Complainant's husband that the Respondent rang their doorbell but M did not answer the door because her parents were not home.

The Respondent provided a written response setting out his evidence as follows:

- The Respondent stated that he and his wife know C's family since his wife has supply taught both children and they see the family on Sundays at church.
- On September 19, he sent an email to M complimenting her on her letter and passion for the indoor pool project.
- The Respondent provided a copy of his email to M dated September 19th:

*Hi "M",
Thank you for taking the time to share your concerns regarding the Exeter pool.
Your letter was very well written and highlighted your passion for this project.
I would be more than willing to speak with you further if you wish. I am currently on vacation until next Monday, please feel free to contact me at your convenience.
Thank you.
Wayne DeLuca
Exeter Councillor*

- On Sunday October 1st upon leaving church after mass the Respondent mentioned to M's mother that he had sent her daughter an email congratulating her on her involvement in the pool project however M's mother said that she wasn't aware of it. The Respondent commented that maybe the email had not gone through because he had experienced some email difficulties in the past.
- The Respondent then alleged that the next day he was "verbally attacked" by the Complainant at the Council Meeting on October 2nd. The Complainant told him that he

had no right sending an email to M and then stated twice "You have no right to be emailing young girls".

- The Respondent was taken aback by the Complainant's accusation however he disagreed that his email to M was inappropriate or contrary to the direction of Council.
- The Complainant asked whether the Respondent intended to contact all 400 names on the petition which was attached to the second letter which Council received in support of an indoor pool.
- The Respondent replied that he only emailed M since he knows the family and was commending her for taking the time to share her feelings.
- He advised Council that he did not intend to represent Council when he sent the email to M however if he offended anyone he would apologize. When another Councillor pointed out that the Clerk had already responded to the letter, he stated again that he did not mean to offend anyone and he apologized again.
- After reflecting on the meeting the next day, the Respondent decided to apologize to M and her family if they were offended and went to their home. When he rang the doorbell it appeared that no one was home so he left.
- The Respondent stated that about a half an hour later, M's father, C, was at his front door and wanted to know why he came by their house.
- The Respondent explained that he went by to apologize for his email if he or his family felt offended by it. They then had a discussion about the pool.

In her written reply the Complainant states that "The council documentation and witnesses of Council, CAO and clerk, as well as several in the gallery would confirm no one approved of his actions, and in fact one councillor confirmed my suggestion. No one said my response was incorrect either." The Complainant refers to M as a "fourteen year old female" twice in her written reply and states, "His third attempt to contact [M] was another repeat of what I would consider unwanted targeted behaviour, as she did not answer the door."

Several witnesses, including staff, who were in attendance at the October 2nd Council Meeting were asked whether they recalled the discussion between the Complainant and the Respondent regarding the Respondent's attempt to contact M. They confirmed that the Complainant directed that it was unnecessary for individual Councillors to

acknowledge letters sent to Council since the Clerk was doing so. This was accurately recorded in the Minutes of the Meeting. They also recalled the verbal exchange between the Respondent and the Complainant and the stern warning to the Respondent that he had "no right to be emailing young girls". Witnesses stated that it was not uncommon for the Respondent and the Complainant to enter into heated verbal exchanges during meetings. According to these witnesses, any looks of disapproval by "Council, CAO and clerk, as well as several in the gallery staff" which were observed by the Complainant were more likely in response to the verbal exchange itself, rather than the Respondent's admission that he had emailed M.

The Code of Conduct provides that Members shall conduct themselves with decorum during the proceedings of meetings and that they shall show courtesy and not distract from the business of Council or Committee during presentations. In addition to the fact that the Respondent has not filed his own complaint against the Complainant with respect to the accusation made against him, I do not have jurisdiction to interfere with the conduct and management of meetings. The Speaker or Chair has autonomy to oversee order and behaviour of Members and it is not up to the Integrity Commissioner to intervene. I will therefore not make a finding as to whether either party's comments during the meeting may have constituted a breach of the Code of Conduct.

I conducted a telephone interview of M's father, C on October 27. The evidence he provided was as follows:

- When the Respondent ran into C's wife at church and mentioned that he had sent M an email to thank her for her letter to Council and said that he would like to speak to her about it, this struck C as "odd". C knows the Respondent and he stated that his first thought was, "why wouldn't you speak to me about it rather than my daughter"? He did not recall mentioning this to the Complainant.
- As a result of the email and the conversation with M's mother at church that the Respondent would like to speak to M about it, C stated that M was reluctant to go to church for a few weeks because she wasn't comfortable speaking to the Respondent. M knew that the Respondent was not in favour of an indoor pool and did not want to have a discussion with him about it, so she chose to avoid him.

- When the Respondent attended at the family's home on the evening of October 3rd, M called C on his cell to let him know. C was really angry about this and after stopping by the Complainant's house and telling the Complainant's husband about it, C went over to the Respondent's house.
- The Respondent was very apologetic and advised that he came by the house to apologize if any of them were offended.
- The Respondent also then told C all the reasons why he thought that having an indoor pool wasn't good for the community.
- C advised the Respondent that he would appreciate it if he would keep his family out of this issue and that they would agree to disagree on the issue of the indoor pool.
- A few days later C ran into the Complainant who stated that he had "missed the fireworks" after the Council Meeting on October 2nd when she told the Respondent not to contact M.
- C advised the Complainant that he had a conversation with the Respondent as well and the Complainant advised that "I am going to be taking this further".
- The family did not want there to be any further action against the Respondent and were reluctant to be involved in this complaint process. C had spoken to the Respondent himself and told him that he appreciated his views on this issue but disagreed with him.
- With respect to his daughter M, C's only concern was that she was reluctant to go to church for a few weeks but admitted that this was "not a big deal".
- The family did not chose to have this issue pursued and did not feel it was that important otherwise they would have filed their own complaint. C advised that if there were any serious concerns about the Respondent contacting M or the family, they would have reported it to the police. This was not the case.
- C indicated that although he did not attend a lot of Council meetings he "just can't believe the manner in which people behave at Council meetings. I was shocked at [the Respondent's] back and forth banter with [the Complainant]. I thought it was very disrespectful. I am surprised by [the Respondent's] tone at these meetings. It was extremely unprofessional."
- C also advised that he has recently agreed to be on the Community Hub Steering Committee, as long as the Respondent is not on it, and he plans on continuing to attend community public meetings.

Part 3: Application of the Code of Conduct

The Complainant alleged that the Respondent breached Sections 5.2(b), 5.3(a) and 4.1 of the Code of Conduct.

Allegation 1

Section 5.2(b) of the Code of Conduct deals with "harassment" and provides that members shall not expose anyone to conduct representing harassment. Harassment includes engaging in a course of vexatious comment or conduct that is known, or ought reasonably to be known, to be unwelcome." Harassment can occur in the context of one solitary incident or it can occur through a course of continuous conduct which a person finds unwelcome.

In support of this allegation, the Complainant stated that the Respondent attempted to contact M three times; once by email, again when he mentioned to her mother at church that he would like to speak to her and a third time when he stopped by her family's house. With respect to the Respondent's email on September 19th, which is reproduced above, on its face the content and tone cannot reasonably be interpreted as being harassing in nature. It is simply a note acknowledging the youth's concern and involvement in her community and complimenting her on her letter. I note that despite the Respondent's position on this issue, he does not mention his reasons for opposing the construction of the indoor pool in the email, rather he invites her to speak to him further "if she wishes". He signs the email as Councillor of Exeter.

With respect to the second time that the Respondent allegedly "tries to contact" M, it is a couple of weeks later when he runs into her mother at church. He mentions the email to her and wonders whether M received it. He allegedly says that he would be happy to speak to M. Although the Respondent doesn't recall the part of the conversation about either wanting to or inviting M to speak with him, I find that on the balance of probabilities it was more than likely that he did say something to this effect because of the fact that he did invite M to speak with him in his email. Also, although M's father

didn't recall if, or when, he mentioned this fact to the Complainant, it is likely that either he or his wife did tell the Complainant about this. For this reason, when Council received a second letter in support of the indoor pool on October 2nd, the Complainant took the opportunity to directly address the Respondent about his email to M. She refers to this as the "informal resolution" process despite the fact that she did not mention that his conduct may be harassing in nature or that it was disrespectful of the decision-making process.

During the conversation with M's mother at church the Respondent commented that she should be proud of her daughter and that he would be happy to speak with M about it (given that she may not have received his email). The Respondent knows the family and the conversation itself was not offensive. In fact, according to M's father, C, the family did not find his conduct offensive or harassing, although it did strike them as "odd" that the Respondent would offer to speak to their daughter.

This brings us to the incident when Respondent attends at the home of M on the evening following the Council Meeting on October 2nd. The Respondent's explanation is that it occurred to him that M's family must have been really offended and he wanted to personally apologize. He stated that he was not aware that the parents were not home. When M's father came to his house, the Respondent explained his reason for going there and apologized. The Respondent stated that he did not get the impression that M's father was upset, rather, C just wanted to know why the Respondent was at his house.

According to C, he was angry when his daughter called him to tell him that the Respondent had come to their door on October 3rd. At this point, C was not aware that there had been a verbal exchange between the Complainant and the Respondent at the Council Meeting the night before.

After going to the Respondent's house, M's father was satisfied that the issue had been cleared up and believed that the Respondent got the message that M did not wish to

debate the pool issue with him. Although M wrote the letter to the Mayor and Council, she did not write the letter to the Respondent personally, and she had no interest in discussing it with him.

According to M's father, the family was very reluctant to be involved in the complaint process and didn't think that it was necessary under all of the circumstances. After C's discussion with the Respondent, the situation had been dealt with and in their minds it was over. Although they did not agree with the Respondent about whether or not having an indoor pool in Exeter was a good idea, no one from M's family felt that the Respondent's actions constituted harassment.

Given the evidence of M's father, I find that the allegation that the Respondent's actions constituted harassment, in breach of section 5(2) of the Code of Conduct, is unsubstantiated.

Allegation 2

Section 5.3 (a) of the Code of Conduct deals with Personal or Psychological Harassment under the *Occupational Health and Safety Act* and provides that Members must ensure that their interactions, personal communications and conduct are constructive, civil, respectful and devoid of any content or tone that would constitute "personal harassment" or "psychological harassment". Personal or psychological harassment includes unwelcome words and/or actions that are known, or should have been known, to be embarrassing, humiliating or demeaning. One example of this sort of conduct is "bullying".

The Complainant has alleged that the Respondent's actions constitute personal or psychological harassment. She states that the Respondent "interferes with the Mayor and Council who are trying to fulfill their duties and responsibilities as a result of a lack of respect for Mayor and Councillors and a culture of bullying as acceptable." The Complainant states that the Respondent contacting M (and her family) is one example of bullying.

The Complaint also mentions alleged statements which the Respondent made regarding the indoor pool issue to the Minister of Energy at the AMO Conference in the summer. I sought clarification from the Complainant about whether or not she wished to include this incident as another allegation for investigation against the Respondent however she stated that she mentioned it only to prove what the Respondent's intentions were when he was trying to speak to M. She stated that this showed that the Respondent had no intention of discussing M's letter in a positive manner, nor in a way that would encourage M or family members to be involved in projects that are managed by Council. Because this incident was not a separate allegation of a breach of the Code of Conduct, the Respondent did not provide a written response to it.

M's father did confirm that it was because of the Respondent that he would reconsider becoming involved in any community hub committee but also indicated that he it didn't seriously bother him to have to debate the pool issue with the Respondent. This would not deter him from participating in public meetings and he remains in support of the indoor pool. The Complainant refers to the conduct of the Respondent as "unwanted targeted behaviour" however given the evidence of M's father, I do not find that they characterized the Respondent's behaviour in the same manner. Despite the fact that M did not follow up on the Respondent's invitation to speak to him about her letter to Council about the indoor pool issue, the Respondent's communications with her and her family were not offensive, embarrassing, humiliating or demeaning. What M's family was most concerned about was the Respondent showing up at their door however, they were not at the October 2nd Council Meeting and at that time were not aware that the Respondent wanted to apologize to them.

Given the reasons above, I find that the allegation that the Respondent psychologically harassed and bullied others in breach of section 5(3)(a) of the Code of Conduct is unsubstantiated.

Allegation 3

Section 4.1 of the Code of Conduct addresses the ethical conduct requirements of Members of Council with respect to the Decision-making Process. It states:

Members shall conduct themselves with decorum during the proceedings of meetings. Members shall show courtesy and not distract from the business of the Council or Committee during presentations and when other Members have the floor. Members shall accurately and adequately communicate the attitudes and decisions of Council and Local Boards, such that respect for the decision-making process is fostered.

Following the discussion with the Complainant at the Council Meeting on October 2nd, the Respondent decided that he needed to apologize to M's family if they were offended that he had emailed M. As stated above, even despite the fact that the Clerk was supposed to respond to M's letter, his personal email to her congratulating her on a well written letter does not on its own constitute harassment. Further, mentioning the email to her mother a couple of weeks later also does not constitute harassment which is defined as vexatious conduct that is known or ought to be known to be unwelcome. However, at the October 2nd Council Meeting the Mayor advised that "Councillors should not contact anyone on behalf of Council, correspondence should go through staff, as directed by Council." The Clerk was directed to provide a response to C.E. and B.E. noting their correspondence was received by Council. Despite this direction, the Respondent went to M's house.

As set out above, both the Respondent and his wife know M's family. Given the strong admonition from the Complainant at the meeting the night before, it was understandable that the Respondent would want to privately apologize to them before he ran into them at church again. Also, given that M's family lives next door to the Complainant, it was reasonable for the Respondent to assume that they had mentioned it to the Complainant. The Respondent was not aware that M's parents were not home when he rang the doorbell and there is no reason to suggest that the Respondent had improper motives. When M's father went to the Respondent's house, he confirmed that the

Respondent was very apologetic and sincere. M's father did not seek to pursue this issue further.

Furthermore, the Respondent was not contacting M's family "on behalf of Council". The direction from the Complainant and Council was that "Councillors should not contact anyone on behalf of Council, correspondence should go through staff, as directed by Council." The Clerk was directed to provide a response to C.E. and B.E. noting their correspondence was received by Council. Council did not advise the Respondent that he should never attempt to contact M or her family again. In fact, there were no bona fide grounds upon which Council or the Complainant would have made such a direction.

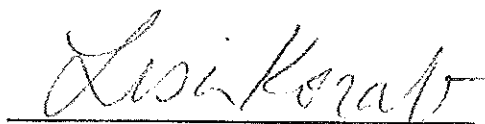
As such, I find that the allegation that the Respondent did not respect the decision-making process in breach of section 4(1) of the Code of Conduct is unsubstantiated.

Part 4: Findings and Recommendations

Based on the reasons set out above, I have found that none of the allegations against the Respondent have been substantiated and this Complaint is hereby dismissed.

Notwithstanding these findings, I would like to remind all Members that they are responsible for ensuring that the spirit and intent of the Code of Conduct is to be observed through their own conduct and further that any behaviour of fellow Members which deviates from those expectations should not be condoned by silence or acquiescence.

ALL OF WHICH IS RESPECTFULLY SUBMITTED, THIS 27TH DAY OF NOVEMBER, 2017.



Lisa Korab
Integrity Commissioner
Municipality of South Huron

Genevieve Scharback

From: Dave Atthill
Sent: Monday, December 11, 2017 11:20 AM
To: Genevieve Scharback
Subject: Resolutions - Dashwood Community Centre Advisory Committee - November 28, 2017

Good Morning Genevieve:

The Dashwood Community Centre Advisory Committee has ask that I forward recommendations to Council made at their last meeting (November 28, 2017) to be considered prior to the Committee having an opportunity to formally adopt the minutes.

Motion: 03/11/2017
Moved by: Tom Tomes
Seconded: Rob Hoffman

That the Dashwood Community Centre Advisory Committee recommend that South Huron and Bluewater Council meet as soon as possible to discuss funding of the washroom project;

And that the recommendation for completion of the Dashwood washroom project in 2018 be taken to the next Council meeting for approval.

Disposition: Carried

Motion: 04/11/2017
Moved by: Kathy Hayter
Seconded: Ted Hoffman

That the Dashwood Community Centre Advisory Committee recommend that South Huron Council and Bluewater Council use Dashwood Community Development Fund (DCDF) from both Municipalities to fund the Dashwood washroom project;

And that the Bluewater Council representative, request that Bluewater Council match the South Huron contribution of tax levy money for the project.

Disposition: Carried

Thank you.

Kind Regards,

Dave Atthill
 Facility Services Co-ordinator
 Municipality of South Huron
 Office: 519-235-2833

From: Jeanette Sears <Jeanette@alzheimershuron.on.ca>
Date: December 1, 2017 at 11:12:24 AM EST
To: "m.cole@southhuron.ca" <m.cole@southhuron.ca>
Subject: Alzheimer Society - January Awareness Month Flag

Mayor Cole,

January is Alzheimer Awareness Month across Canada. Every January, the Alzheimer Society of Huron County works to increase awareness of the prevalence of Alzheimer's disease and other dementias in our community. We highlight the daily impact on people with the disease, their families, friends and neighbours. We also want to recognize professional health care workers in our community who work hard to care for those affected by dementia. In addition, increased awareness aids in decreasing the stigma faced every day by people with dementia, their families, and others who support them.

With January Alzheimer Awareness Month in mind, we would like ask Municipality of South Huron to raise the Alzheimer Society flag during the month of January. We will deliver the flag to you at no cost and return to pick it up at the end of the month. We will also contact your local newspaper for press coverage.

Please contact the Alzheimer Society of Huron County for further information at 519-482-1482 or email me at jeanette@alzheimershuron.on.ca.

Thank you for your consideration – and Happy Holidays,

Jeanette Sears
Public Education Coordinator
Recreation Therapist, R/TRO
Alzheimer Society of Huron County
317 Huron Road, PO Box 639, Clinton, Ontario N0M 1L0 519 482-1482
jeanette@alzheimershuron.on.ca
www.alzheimer.ca/huroncounty

RECEIVED
Dec 11. 17

Encourage South Huron Council to vote against a Recreational Hub

The Council of South Huron is faced with the immediate decision of repairing or replacing the existing arena, and closing or repairing the outdoor pool in Exeter. Council has also been asked to consider the construction of a community hub/recreation centre.

Based on the community hub open house presentation, the cost of the new arena is estimated to be 11 million dollars. The building of a recreational hub is estimated to be around \$20 million and if an indoor pool is added the costs will top over \$40 million. Repair of the existing outdoor pool is estimated between \$1.5 and \$2 million. These amounts are estimates and funding from outside sources is unknown. The annual upkeep costs are unknown as well, but are likely to add a significant amount to taxes. It has been suggested that new and better services might increase population, but there is no hard evidence to support this, nor would any amount of new population be sufficient to offset the cost of this proposed structure.

The Municipality of South Huron has a population of 10,000 people, with an estimated 4,700 residences as a tax base. Private and public exercise and pool facilities already exist in the municipality and council should not be creating competition for these tax-paying businesses. Although these facilities might be desirable, we must accept that a small municipality cannot afford such a grandiose scheme. Therefore, the undersigned urge their council to vote against the construction of any new facilities and to be innovative in finding ways to promote our municipality to attract new residents.

Encourage South Huron Council to vote against a Recreational Hub

| | Name | Address | Signature |
|----|-------------------------------|----------------------------------|----------------------------|
| 1 | PETER HAIST | 25 OAKWOOD LINKS LANE | <i>P. Haist</i> |
| 2 | Bill ROCHESTER | 19 ^{OAKWOOD} LINKS LANE | <i>Bill Rochester</i> |
| 3 | J. ROCHESTER | " | <i>Joan Rochester</i> |
| 4 | B. HAIST | 25 OAKWOOD LINKS LN | <i>Brenda Haist</i> |
| 5 | Mark Labrecque | 27 OAKWOOD LINKS LN | <i>Mark Labrecque</i> |
| 6 | PAT INCE | 26 OAKWOOD LINKS LN | <i>Pat Ince</i> |
| 7 | COLLEEN INCE | 26 OAKWOOD LINKS LN | <i>Colleen Ince</i> |
| 8 | KATHLEEN CLARKE | 14 OAKWOOD LINKS LANE | <i>Kathleen M. Clarke</i> |
| 9 | GARY POLLARD | 11 OAKWOOD LINKS LANE | <i>Gary Pollard</i> |
| 10 | ROGER KEN | 15 OAKWOOD LINKS | <i>Roger Ken</i> |
| 11 | SUZANNE ROWE | 10 OAKWOOD LINKS | <i>Suzanne Rowe</i> |
| 12 | ROBERT ROWE | 10 OAKWOOD LINKS | <i>Robert Rowe</i> |
| 13 | DEBORAH HARLAND | 4 OAKWOOD LINKS | <i>Deborah Harland</i> |
| 14 | BRIAN RANDALL | 2 OAKWOOD LINKS LANE | <i>Brian Randall</i> |
| 15 | Karen Randall | 2 Oakwood Links Lane | <i>Karen Randall</i> |
| 16 | Margaret Pollard | 11 Oakwood Links | <i>M Pollard</i> |
| 17 | <i>Redmond</i> <i>Redmond</i> | 6 " " | <i>Kathleen Redmond</i> |
| 18 | HELEN MUDGE | 8 " " | <i>Helen R. Mudge</i> |
| 19 | ANN ROBERTSON | 5 OAKWOOD LINKS | <i>Ann Robertson</i> |
| 20 | STEVE ROBERTSON | 5 OAKWOOD LINKS | <i>Steve Robertson</i> |
| 21 | Laurne Hume | GRAND BEND | <i>Laurne Hume</i> |
| 22 | Suzanne Ryan | 34 Oakwood Links Lane | <i>Suzanne Ryan</i> |
| 23 | Janet Baird Jackson | 9 Oakwood Links Lane | <i>Janet Baird Jackson</i> |
| 24 | RICHARD & CAROL PILESKE | 3 OAKWOOD LINKS LANE | <i>R. & C. Pileske</i> |
| 25 | CAROL PILESKE | 3 OAKWOOD LINKS LANE | <i>C. Pileske</i> |

Encourage South Huron Council to vote against a Recreational Hub

| | Name | Address | Signature |
|----|--------------|-----------------|--------------|
| 1 | Anne Donohoe | 28 Oakwood hill | Anne Donohoe |
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LHP CONNECTIONS

LAMBTON HURON PERTH SHUTTLE SERVICE

Connecting You With Your Community

Shuttle Service Every Friday ~ Huron Park / Exeter / Hensall

Morning Schedule

10:30 AM Huron Park Canada Post
10:38 AM South Huron Hospital
10:41 AM South Huron City Hall / Exeter Library
10:45 AM Hansen's Independent Grocer
10:55 AM Bluewater Public Library (108 King St., Hensall)
11:05 AM Hansen's Independent Grocer
11:09 AM South Huron City Hall / Exeter Library
11:11 AM South Huron Hospital

Afternoon Schedule

2:30 PM pick up at Hansen's Independent Grocer
2:35 PM South Huron City Hall / Exeter Library
2:38 PM South Huron Hospital
2:48 PM Huron Park Canada Post
3:00 PM South Huron Hospital
3:04 PM South Huron City Hall / Exeter Library
3:08 PM Hansen's Independent Grocer
3:20 PM Bluewater Public Library (108 King St., Hensall)

Costs: \$3.50 Per Person / Per Trip

**All Pick Ups Will Be Done At The Front Doors Of Each Building.
If You Need Further Information, Please Call (519) 235-2255**

Dan Best

From: Jeffrey Musser [REDACTED]
Sent: Wednesday, December 06, 2017 10:44 AM
To: Dan Best; Genevieve Scharback
Subject: Family Day

Good morning. We had our first and only meeting for Family Day last night. We have a small issue which I am hoping the municipality can help us out. One of the activities that is offered is the free wagon/sleigh rides at Miller farms. Last year there was over 900 persons that attended. Our problem is the Millers had to bring in another team of horses to accommodate the demand. They paid \$500 out of their own pocket for this. With that was insurance to cover that event which was another \$130. Lastly there was concerns over the large numbers and no washroom facilities. They would like to have a portable washroom on site for the event. Expected costs \$120. So in short as Chair of the Family Day committee I am asking if the municipality would provide funding to cover some or all of the added expenses. Feel free to contact me direct if there are any questions.

Jeff Musser [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

 This communication (and any attachments) is directed in confidence to the addressee(s) listed above, and may not otherwise be distributed, copied or used. The contents of this communication may also be subject to privilege, and all rights to that privilege are expressly claimed and not waived. If you have received this communication in error, please notify us by reply e-mail or by telephone and delete this communication (and any attachments) without making a copy. Thank you.

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CORPORATION OF THE CITY OF
CLARENCE-ROCKLAND
REGULAR MEETING

RESOLUTION

Resolution: 2017-262
Title: Resolution presented by Mayor Guy Desjardins and seconded by Councillor Michel Levert regarding Bill 160, Strengthening Quality and Accountability for Patients Act, 2017
Date: December 4, 2017

Moved by Guy Desjardins
Seconded by Jean-Marc Lalonde

WHEREAS Bill 160, Strengthening Quality and Accountability for Patients Act, 2017, has been carried in second reading on October 26, 2017; and

WHEREAS Bill 160 suggests to create a "pilot project" to trial a Fire-Medic model where cross-trained firefighters would be able to perform certain paramedic skills and therefore respond to certain calls not currently tiered to fire departments; and

WHEREAS this implementation of a pilot project could precipitate arbitrators forcing the Fire-Medic model on other fire departments across the Province with significant potential financial impact to municipalities; and

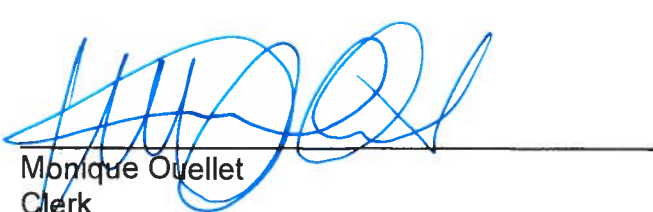
WHEREAS paramedics are funded by 50% by the Province but no funding is provided to municipalities for firefighters; and

WHEREAS these changes, if implemented without financial changes, it could have a sweeping impact on how emergency services are delivered across the Province;

BE IT RESOLVED THAT Council of the City of Clarence-Rockland hereby opposes to the Bill 160; and

BE IT RESOLVED THAT a copy of this resolution be sent to the Honorable Eric Hoskins, Minister of Health and Long-Term Care, Honorable Marie-France Lalonde, Minister of Community Safety and Correctional Services, Grant Crack, MPP (Glengarry-Prescott-Russell) and all Ontario municipalities.

CARRIED, as modified


 Monique Ouellet
 Clerk



CORPORATION DE LA CITÉ DE
CLARENCE-ROCKLAND
RÉUNION RÉGULIÈRE

RÉSOLUTION

Résolution: 2017-262
Titre: Résolution présentée par le maire Guy Desjardins et appuyée par le conseiller Michel Levert au sujet du projet de loi 160, Loi de 2017 renforçant la qualité et la responsabilité pour les patients
Date: le 4 décembre 2017

Proposée par Guy Desjardins
Appuyée par Jean-Marc Lalonde

ATTENDU QUE le projet de loi 160, Loi de 2017 renforçant la qualité et la responsabilité pour les patients, a été adopté en deuxième lecture le 26 octobre 2017 ; et

ATTENDU QUE le projet de loi 160 suggère de créer un projet pilote pour essayer un modèle « Fire-Medic » dans lequel certains pompiers formés auront des capacités paramédicales pour répondre à des appels n'étant pas destinés à l'origine aux services des incendies ; et

ATTENDU QUE l'implantation de ce projet pilote pourrait éventuellement être obligatoire dans les autres services d'incendie de la province et avoir un impact financier important pour les municipalités ; et

ATTENDU QUE les ambulanciers ont un financement de 50 % de la province, mais que les municipalités n'en reçoivent aucun pour les pompiers ; et

ATTENDU QUE ces changements, s'ils ne sont pas effectués sans changements financiers, pourraient avoir un impact colossal sur la manière dont les services d'urgence sont fournis à travers la province ;

QU'IL SOIT RÉSOLU QUE le Conseil de la Cité de Clarence-Rockland s'oppose formellement au projet de loi 160 ; et

QU'IL SOIT RÉSOLU QU'une copie de cette résolution soit envoyée à l'honorable Eric Hoskins, Ministre de la Santé et des Soins de longue durée, l'honorable Marie-France Lalonde, Ministre de la sécurité communautaire et des services correctionnels, Grant Crack, député de Glengarry-Prescott-Russell et à toutes les municipalités de l'Ontario.

ADOPTÉE, telle que modifiée



The Corporation of the Municipality of South Huron

By-Law #76-2017

Being a By-Law to amend Schedule “B” to By-Law #79-2015, being a By-Law to establish rules of procedure for the meetings of Council, Council Committees and Boards of the Corporation of the Municipality of South Huron

Whereas Section 238(2) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that every Council shall adopt a Procedural By-Law for governing the calling, place and proceedings of meetings; and

Whereas Section 239(1) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25 provides that all meetings shall be open to the public, except as provided by exemptions in this section; and

Whereas Subsection 239 (2) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25 is amended on January 1, 2018 by proclamation of the Lieutenant Governor to include additional meetings or part of a meeting that may be closed to the public for the consideration of certain subject matter; and

Whereas Council of The Corporation of the Municipality of South Huron deems it desirable to amend the Procedural By-Law to incorporate these changes;

Now therefore be it resolved that the Council of the Corporation of the Municipality of South Huron hereby enacts as follows:

1. That section 2.13 of By-Law #79-2015, South Huron Procedural By-Law be amended by replacing the definition of “meeting” to:

““meeting” shall mean any regular, special or other meeting of a council, of a local board or of a committee of either of them, where;

- (a) A quorum of members is present, and
 - (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.”
2. That By-law #79-2015, South Huron Procedural By-Law be amended by replacing Schedule “B” with a revised Schedule “B” and attached hereto as Schedule “B” to By-law 76-2017;

3. That this by-law shall come into force and take full effect on January 1, 2018 and supersede any other by-laws and/or resolutions inconsistent with the provisions set out herein.

Read a first and second time this 18th day of December, 2017.

Read a third time and finally passed this 18th day of December 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk

Appendix B to By-Law #79-2015 and By-Law 76-2017
Municipal Act, 2001, section 239(1), 239(2) and 239(3)

239. (1) Except as provided in this section, all meetings shall be open to the public.

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (a) the security of the property of the municipality or local board;
- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

(3) A meeting or part of a meeting shall be closed to the public if the subject matter being considered is,

- (a) a request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- (b) an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1).

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.



Corporation of the Municipality of South Huron

By-Law #77- 2017

To amend By-Law #13-84, being the Zoning By-Law for the former Township of Osborne for lands known as Lot 1, Concession 2, Osborne Ward, Municipality of South Huron.

Whereas the Council of The Corporation of the Municipality of South Huron considers it advisable to amend Zoning By-Law #13-84, of the former Township of Osborne, Corporation of the Municipality of South Huron;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That this By-Law shall apply to Lot 1, Concession 2, Osborne Ward, Municipality of South Huron.
2. That By-Law #13-84 is hereby amended by changing the zone symbol from General Agriculture (AG1) to General Agriculture-Special Provisions (AG1-26) and Agricultural Small Holding (AG4) on the lands designated 'zone change' on Key Maps, identified as Schedule "C", attached hereto and forming an integral part of this by-law.
3. That By-law #13-1984 is hereby amended by adding section 4.10.25:

4.10.25 AG1-26

No new residential dwelling will be permitted on the part of the property that is described as the remainder of Lot 1, Concession 2, Osborne Ward, Municipality of South Huron.

Notwithstanding the provisions of Section 4.4.1 to the contrary, the minimum lot area of the lands zoned AG1-26 shall not be less than 41 hectares (101.3 acres).

4. That the purpose and effect of this amendment, identified as Schedule "A", attached hereto, forms an integral part of this by-law.
5. That the Township of Osborne Location Map, identified as Schedule "B", attached hereto, forms an integral part of this by-law.
6. That this By-Law shall come into effect upon final passing, pursuant to Section 34(21) of the *Planning Act*, 1990.

Read a first and second time this 18th day of December, 2017.

Read a third time and finally passed this 18th day of December, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk

Schedule “A” to By-Law # 77-2017

Corporation of the Municipality of South Huron

By-Law # 77-2017 has the following purpose and effect:

This By-law affects the property known municipally as 69623 Morrison Line, and legally as Lot 1, Concession 2, Usborne Ward. Huron County approved an application to sever a surplus dwelling on this property (B43-2017); the severed and retained lots must be rezoned as a condition of this approval.

The area proposed to be severed is approximately 0.69 ha (1.71 acres; survey provided since Notice of Public Meeting indicating the exact boundaries for severed parcel) and contains a house and accessory structures. This By-law changes the zoning on the severed parcel from General Agriculture (AG1) to Agricultural Small Holding (AG4) to recognize a residential use in the agricultural area.

The retained lands require a rezoning from General Agriculture (AG1) to General Agriculture Special Provisions (AG1-26) in order to prohibit the construction of a new residence as required by the Provincial Policy Statement and the South Huron Official Plan. The retained lands will continue to be used for agricultural purposes.

This By-law amends zoning by-law #13-1984, of the former Township of Usborne. Maps of the subject property are included in this By-law.

Schedule "B" to By-Law # 77- 2017
Corporation of the Municipality of South Huron

SCHEDULE "A"
LOCATION MAP
TOWNSHIP OF USBORNE

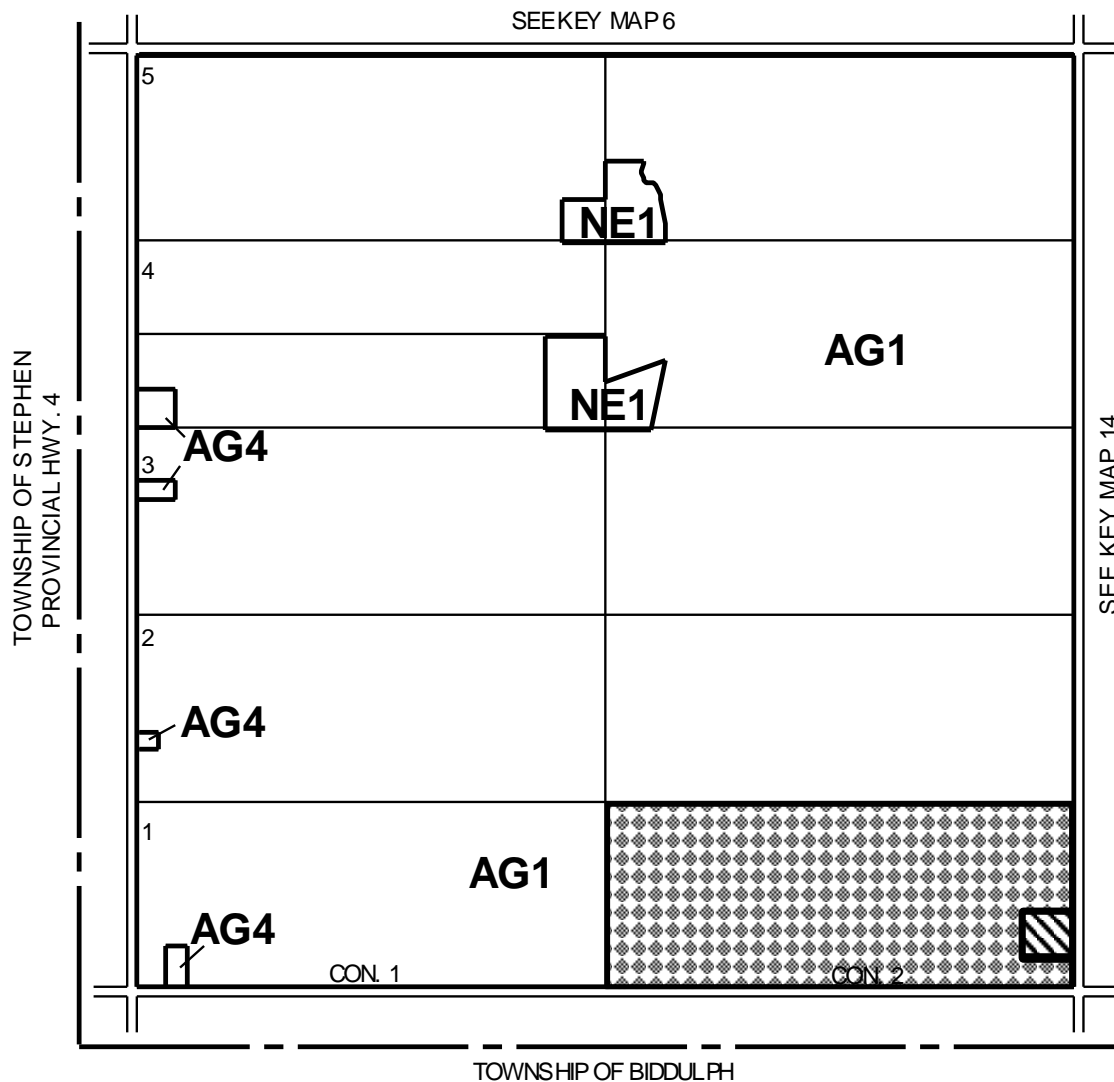




Property to which this
Zoning By-law
amendment applies

**Schedule "C" – Showing the Area Subject to the Amendment
Corporation of the Municipality of South Huron
By-Law # 77 -2017**

SCHEDULE "A"
KEY MAP 7
TOWNSHIP OF USBORNE

0 1000 2000 Feet
0 250 500 Metres



-  Zone change from AG1 (General Agriculture) to AG4 (Agricultural Small Holding)
-  Zone change from AG1 (General Agriculture) to AG1-26 (General Agriculture - Spe Provisions)



The Corporation Of The Municipality Of South Huron

By-Law #78-2017

Emergency Response Plan

Being a by-law to adopt South Huron Emergency Response Plan

Whereas the Emergency Management and Civil Protection Act, R.S.O 1990, Chapter E.9 Section 2.1 (1), as amended, states that every municipality shall develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program; and

Whereas under Section 3(1) every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the council of the municipality shall by by-law adopt the emergency plan: and

Whereas the Council for the Corporation of the Municipality of South Huron deems it expedient to adopt a South Huron Emergency Response Plan;

NOW THEREFORE the Council of the Corporation of the Municipality of South Huron enacts as follows:

1. That the Emergency Response Plan for the Municipality of South Huron, identified as Schedule "A", is attached hereto and forms and integral part of this by-law.
2. That By-Law #39-2005 as amended is hereby repealed with respect to matters occurring on or after this date.
3. That this by-law shall come into force and effect upon final passing.

Read a first and second time this 18th day of December, 2017.

Read a third time and passed this 18th day of December, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk

Schedule “A” to By-law 78-2017

Emergency Response Plan



Municipality of South Huron

Updated November 2017

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Administration

Introduction

The Emergency Plan for the Municipality of South Huron has been developed to reflect the public safety requirements of our community.

Municipalities routinely respond to situations requiring emergency and public services, however, some situations may escalate beyond the scope of normal operations and/or resources. It is for these situations that the Emergency Response Plan has been developed. The effective use and maintenance of this Plan is reliant upon all concerned being aware of its provisions and prepared to fulfill their roles and responsibilities in the event of an emergency. Responsible individuals, are expected to participate in emergency training, and exercises which will assist them in the fulfillment of their roles accordingly.

The heads of departments and agencies are expected to develop their own internal notification lists, procedures and contingency plans to fulfill their departmental or agency responsibilities.

Together we work to ensure that our community is prepared to respond to an emergency in the most effective manner possible.

Aim

The aim of this plan is to make provision for the extraordinary arrangements and measures that may have to be taken to safeguard property and the health, safety and welfare of the inhabitants of the Municipality of South Huron when faced with an emergency.

Authority

The Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 is the legal authority for this emergency management plan in Ontario. The Emergency Management and Civil Protection Act states that:

“The Head of Council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area.”

Definition of an Emergency

The Emergency Management and Civil Protection Act defines an emergency as:

“a situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or health risk, an accident or an act whether intentional or otherwise.”

For the purposes of this plan, an emergency may be defined as a situation or the threat of an impending situation, abnormally affecting the health, safety, welfare and property of the residents of the Municipality, which by nature of its magnitude, requires a controlled and coordinated response by multiple agencies, under the direction of the Emergency Control Group. Emergencies are distinct from the normal daily routine carried out by municipal first response agencies/departments such as fire, police, EMS, health, etc.

Action Prior to Declaration

When an emergency exists but has not yet been declared to exist, Municipal employees may take such action(s) under this emergency management plan as may be required to protect the lives and property of the inhabitants of the Municipality of South Huron.

Requests for Outside Assistance

Assistance may be requested from the County of Huron at any time by contacting the County Warden or the County CAO. The request shall NOT be deemed to be a request that the County assume authority and control of the emergency.

Assistance may also be requested from the Province of Ontario at any time without any loss of control or authority. Any request for assistance should be made by contacting Emergency Management Ontario.

A Contact List for Outside Emergency Assistance, including other levels of government and provincial or regional services, is contained within the Working Pages.

Freedom of Information and Privacy Protection

Any personal or proprietary information collected under the authority of this Plan shall be used solely for the purpose of planning, preparing and conducting response to emergencies impacting the Municipality of South Huron. The release of information under this Plan shall be made in conformity with the Municipal Freedom of Information and Protection of Privacy Act.

Plan Maintenance

The South Huron Emergency Response Plan was approved in 2017 and it is essential that it be kept current and viable by adherence to a maintenance schedule. Responsibility for the plan being kept up to date rests with the Community Emergency Management Coordinator (CEMC) and the Emergency Management Program Committee.

The emergency telephone numbers will be reviewed on an annual basis.

The Emergency Notification System will be tested annually as a minimum requirement.

The Plan will be exercised once every year as a minimum requirement.

The Emergency Control Group and Support Staff shall receive training and participate in an exercise, once every year as a minimum requirement.

The Vital Services and Local Resources Directories should be updated annually.

The CEMC will determine the schedule under which the maintenance activities will be performed.

While amendments to the body of the Plan require formal Council approval, the CEMC may make minor editorial revisions, such as editorial changes to text, section numbering or reference changes without requiring full Council approval. All members of the ECG will be informed of said changes.

Plan Distribution

Complete copies of the Emergency Response Plan, including appendices, will be used primarily for training or Emergency response.

It is understood that Emergency Control Group members are not expected to carry a copy of the South Huron Emergency Response Plan with them at all times. Since the nature of an Emergency notification normally requires an immediate response to the Municipal EOC, therefore complete copies, including all attachments or working pages, will be kept at the Emergency Operations Centre for issue during training or an actual municipal emergency.

Every member of the primary Emergency Control Group, along with Council, will be issued a copy of the main body of the Emergency Plan.

Any Emergency Control Group member may inspect the complete plan at any time upon request.

Emergency Control Group

Membership

The Emergency Control Group (ECG) is the group that is responsible for the direction and control of the overall emergency response within the community. The ECG ensures the provision of the essential services necessary to minimize the effects of an emergency on the community.

The Emergency Control Group is made up of the following members, or their alternates.

Mayor
CAO
Fire Chief
OPP representative
EMS/Ambulance
Environmental Services Director
Transportation Services Manager
CEMC
Health Unit representative
Social Services representative
Emergency Information Officer
Recording Secretary

Additional persons may be added depending on the nature of the emergency situation. These include, but are not limited to, representatives of Conservation Authorities, other levels of government, Utilities, Industry, and private businesses.

Activation

In the event of an actual or potential emergency situation any member of the Emergency Control Group may request that the Emergency Plan be implemented by contacting the CAO and/or the CEMC. The CAO and/or CEMC will decide on the level of activation depending on the information available at the time.

If a decision is made to assemble members of the Emergency Control Group it will be immediately communicated by means of the **Emergency Notification System**. The CEMC will contact members to assemble at either the Primary or Alternate Emergency Operations Centre.

The **Emergency Notification System** is a process for communication among members of the Emergency Control Group and senior managers. The process employs both wireless and landline technology.

Upon receipt of an activation message each member of the Emergency Control Group will acknowledge the activation with an estimated time of arrival at the EOC. Each member will also initiate their own internal departmental notification procedures.

The Emergency Plan may be implemented in whole, or in part, based on conditions at the site or severity of the situation.

Emergency Control Group (ECG) Priorities

1) Support Site Incident Command.

- i) Ensure Site Incident Command is supported with necessary information, personnel and other material resources as required to assist in mitigation of the incident.
- ii) Functions or activities such as notifications, public information, media relations, resource acquisition, employee call in, record keeping, etc. are best handled by the ECG.

2) Maintain essential services.

- i) Ensure that essential municipal services are maintained to the best extent possible for unaffected areas of the Municipality of South Huron.

3) Monitor, Inform and Alert.

- i) The ECG must both give and receive information. The ECG undertakes Intelligence gathering to identify potential problems and provide prompt notification to employees and response organizations.
- ii) The ECG also ensures that members of the public, as well as external stakeholders, agencies and levels of government, know about the emergency and the Municipalities response.

4) Verify and Document Response.

- i) The ECG must create a mechanism to verify the steps taken to respond to the emergency, preserving a record of the actions taken to protect people, property and infrastructure. The ECG pursues “best practices” by documenting information received and the steps taken.

5) Coordinate Recovery and Restoration.

- i) In addition to supporting response efforts, it is the responsibility of the Emergency Control Group to coordinate strategies for the recovery and full restoration of the community. As a result, **recovery and restoration will form the majority of the ECG’s efforts**, particularly as emergency services complete their response efforts at the site.

Roles and Responsibilities

Members of the Emergency Control Group (ECG) are responsible for the following:

- Implementing the Emergency Plan in whole or in part to respond to an impending, potential, or existing emergency.
- Coordination and direction of Community resources used to mitigate the effects of an emergency.
- Ensuring adequate emergency service provisions are maintained in unaffected portions of the municipality.
- Ensuring that the composition of the ECG is appropriate to mitigate the effects of a given emergency situation, by determining which, if any, ad-hoc members are required.
- Advise the Head of Council regarding need for declaration or termination of an emergency.
- Advising the Head of Council regarding requests for assistance from the Province, and the Federal Government.
- Ensuring the provision of essential resources and services to support emergency response activities.
- Coordination of services provided by outside agencies.
- Appointing or Confirming an Emergency Site Manager.
- Ensuring that the Emergency Information Officer is kept informed and up to date to facilitate the information flow to the media and the public.
- Coordinating the evacuation of citizens who may be in danger.
- Discontinuing utilities or services provided by public or private concerns, ie. Hydro, water, gas, or closing businesses.
- Appeals for volunteers.
- Establishment of advisory subcommittees to work on specific problem areas related to the emergency, as required.
- Authorization of expenditures during the emergency; provision for cost accounting and facilitation of cost recovery.
- Maintenance of an operational log detailing the group's decisions and activities.
- Deactivating the plan, and notifying all of those who had been notified of its activation.
- Conducting and participating in a debriefing, generating a post-emergency report and implementing recommendations for improvement of the emergency response plan.

Mayor

The Head of Council, or designate, is responsible for:

- Providing overall leadership for the emergency response within the municipality of South Huron.
- Declaration of an Emergency within the designated area.
- Termination of an Emergency.
- Notifying the Province of Ontario of the declaration of emergency, and termination of the emergency. (*Contact made through Emergency Management Ontario*)
- Taking such action and making such orders, as considered necessary and not contrary to law, in order to protect the health, safety, welfare, environment and property of residents in the Municipality of South Huron.
- Ensuring the members of Council are advised of the declaration and termination of an emergency, and are kept informed of the emergency operational situation.
- Ensuring that the local MPP and MP, neighboring municipalities and the County of Huron are advised of the declaration and termination, and kept informed of the emergency situation.
- Approving all major announcements and media releases prepared by the Emergency Information Officer, in conjunction with the CAO.
- Participating in news conferences and media briefings as arranged and prepared by the Emergency Information Officer.
- Maintaining a personal log of actions taken and decisions made.

CAO

The CAO, or designate, is responsible for:

- Coordinating all operations within the Emergency Operations Centre, including the scheduling of regular meetings.
- Chairing meetings of the Emergency Control Group.
- Advising the head of council on policies and procedures, and all other administrative matters, as appropriate.
- Ensuring an Incident Commander has been appointed at the emergency site.
- Ensuring a communication link is established between the Emergency Control Group and the Incident Commander at the emergency site.
- Approving, in conjunction with the Head of Council, major announcements and media releases prepared by the Emergency Information Officer, in conjunction with the ECG.
- Appointing a Citizen Inquiry Supervisor to oversee staffing of phone lines to provide information to the public.
- Calling out additional municipal staff as required.
- Ensuring a master record of all events and actions taken is maintained throughout the emergency.
- Maintaining a personal log of action taken and decisions made.

Fire Chief

The Fire Chief, or designate, is responsible for:

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with the information and advice regarding all operations associated with fire suppression, fire prevention, hazardous materials response and fire search and rescue.
- Establishing an ongoing communications link with the senior fire official at the scene of the emergency.
- Initiating Mutual Aid as required.
- Determining if additional or specialized equipment is required ie. protective suits, Chemical, Biological, Radiological, Nuclear team (Haz-Mat), etc.
- Coordinating or providing assistance with, rescue, first aid, casualty collection, evacuation etc.
- Providing an Emergency Site Manager as required.
- Maintaining a personal log of actions taken and decisions made.

OPP Representative

The Ontario Provincial Police Representative is responsible for:

- Requesting activation of the emergency notification system.
- Advising the Emergency Control Group regarding the protection of life and property and matters relating to the provision of law and order.
- Establishing and maintaining ongoing communications with the senior police representative at the emergency site.
- The provision of traffic control to facilitate the movement of emergency vehicles.
- Co-ordination of evacuation routes.
- The protection of life and property and the provision of law and order.
- Ensure perimeter security and crowd control at emergency site.
- The provision of police services in evacuation centres, morgues, and other facilities as required.
- Notifying the coroner of fatalities.
- Liaison with external police agencies, as required.
- Providing an Emergency Site Manager if requested by the Emergency Control Group.
- Maintaining a personal log of decisions made and actions taken.

Emergency Medical Services (EMS)

The EMS representative is responsible for:

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with information and advice on treatment and transport of casualties.
- Taking charge of casualties within the emergency area and being responsible for triage, lifesaving care, and the transport to area hospitals.
- Assisting with the transportation of persons in health care facilities, homes for the aged, nursing homes and rest homes within an evacuation area, as required.
- In conjunction with the Central Ambulance Communications Centre (CACC), providing the main communications link through dispatch among health services, and notifying and requesting assistance from the Ontario Ministry of Health and Long Term Care.
- Liaising with the Medical Officer of Health, Huron County Health Unit, area hospitals, police and fire officials during an emergency situation.
- Maintaining a personal log of actions taken and decisions made.

Transportation Services Manager

The Transportation Services Manager or alternate is responsible for;

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with information and advice on Public Works matters, including transportation infrastructure, road maintenance, clearing or construction, sanitation resources or engineering matters.
- Ensure Municipal facilities are available for evacuation or reception center purposes if required.
- Liaison with the senior public works officials from the neighboring community(s) and the County of Huron to ensure a coordinated response.
- The provision of engineering assistance.
- The construction, maintenance and repair of public roads.
- Ensuring access and egress for emergency vehicles to/from the emergency site.
- Assistance with road closures and/or roadblocks.
- The provision of equipment for emergency pumping operations.
- Discontinuing any public works service to any consumer, as required, and restoring these services when appropriate.
- Liaise with Electrical and Gas utilities.
- Providing public works vehicles and resources to support ongoing emergency response efforts, as required.
- Providing an Emergency Site Manager if required.
- Maintaining a personal log of decisions made and actions taken.

Environmental Services Director

The Environmental Services Director is responsible for;

- Advising the Emergency Control Group on matters related to municipal water facilities and the Lake Huron Primary water supply system.
- Ensuring all potable water facilities, and sewage treatment facilities are maintained and back-up generators are tested and functional.
- Ensuring all water resources and water towers are full.
- Arrange for alternate supplies of potable water from outside sources if required.
- Maintain liaison with flood control, conservation and environmental agencies and being prepared to take preventative action.
- Providing an Emergency Site Manager if required.
- Maintaining a personal log of all actions taken and decisions made.

CEMC

The Community Emergency Management Coordinator is responsible for:

- Activation of the Emergency Control Group through the use of the Emergency Notification System.
- Providing information, advice and assistance to members of the Emergency Control Group on Emergency Management procedures, principles and legislation.
- Ensuring that Maps and Status Boards are kept up to date.
- Providing direction to Emergency Operations Centre support staff, as required, in support of the Control Group, and ensuring proper set-up and operation of the Emergency Operations Centre.
- Assisting the Emergency Information Officer, as required, regarding public information and messaging.
- Maintaining the Emergency Response Plan in accordance with requirements of the Emergency Management and Civil Protection Act.
- Preparing and coordinating training and exercise simulations for members of the Emergency Control Group and alternates.
- In conjunction with the CAO, coordinate a post-emergency debriefing and assist in the development of a final report to the Mayor and Council.
- Maintaining a personal log of actions taken and decisions made.

Health Unit

The Health Unit representative is responsible for:

- Providing the Emergency Control Group with information and advice regarding any matters that may adversely affect public health as they relate to the emergency situation.
- Providing liaison with the Huron County Medical Officer of Health.
- Providing authoritative instructions on health and safety matters to the public through the Emergency Information Officer.
- Coordinating the response to disease related emergencies or anticipated emergencies such as epidemics, according to Ministry of Health and Long Term Care policies.
- Ensuring liaison with voluntary and private agencies, as required, for augmenting and coordinating public health resources.
- Ensuring coordination of all efforts to prevent and control the spread of disease during an emergency.
- Ensuring the safety of drinking water in conjunction the Environmental Services Director.
- Liaison with the senior Social Services representative regarding health services in evacuee or reception centres.
- Maintaining a personal log of actions taken and decisions made.

Social Services

The Social Services representative is responsible for;

- Ensuring the well-being of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services due to the emergency
- Supervising the opening and operation of reception or evacuation centres, and ensuring they are adequately staffed and maintained
- Establishing a communications link between the Emergency Operations Centre and the Emergency Evacuation Centre(s)
- Liaising with and arranging for assistance from other organizations such as the Canadian Red Cross, Children and Family Services, Victim Services etc.
- Liaising with the Huron County Health Unit in areas regarding public health in evacuation centres.
- Liaising with Municipal Staff regarding use of municipal facilities for evacuation/reception centers.
- Liaising with the public and separate school boards regarding the use of school facilities for reception and evacuation centers if required.
- Ensuring liaison with nursing homes, homes for the aged, and rest homes as required
- Arranging for the emergency purchase of food, clothing, bedding, and supplies that cannot be obtained any other way
- Maintaining a personal log of all actions taken and decisions made.

Emergency Information Officer

The Emergency Information Officer is responsible for;

- Providing timely information to the public regarding the emergency and efforts within the municipality to respond to and recover from the event. This will also include advisories on what actions the public should take to help ensure their safety.
- Developing initial and subsequent media releases, subject to approval by the Head of Council and the CAO.
- Establishing linkages with provincial, county and industry media officials as appropriate.
- Coordinating interviews and media briefings, and preparing the Head of Council and other members of the Emergency Control Group as required.
- Designate a site media spokesperson as appropriate. (OPP has staff trained in media relations) Ensure ongoing communication with the site media spokesperson to ensure consistent messaging.
- Liaising with the CAO on the set up and staffing of public inquiry lines.
- Ensuring the municipal Website is kept up-to-date with the latest approved information.
- Monitoring of Twitter and Social Networking sites.
- Maintaining copies of all media releases.
- Maintain a personal log of actions taken and decisions made.

Recording Secretary

The Emergency Operations Centre Recording Secretary is responsible for:

- Maintaining a record of all important decisions made and actions taken by the Emergency Control Group.
- Ensuring all members of the EOC sign in and that attendance records are maintained.
- Arranging for printed material as required
- Coordinating the provision of clerical staff to assist in the Emergency Operations Centre as required.
- Provide support to the Head of Council and CAO as required.
- Maintain a personal log of actions taken and decisions made.

Emergency Operations Centre (EOC)

The Emergency Operations Centre (EOC) serves as the coordination point for response and recovery activities taking place within the Municipality of South Huron. The EOC is the location where members of the Emergency Control Group gather to support Incident Command activities and needs, share information, provide advice and input for major decisions, and implement the desired strategic course of action in a coordinated and effective way. The role of the Emergency Control Group is also to ensure that the community is properly informed and updated on the status of the emergency.

It is essential that the Emergency Operations Centre is comfortable, has good communications and is secure from unnecessary distractions. Only Emergency Control Group members or support staff should have access to the Emergency Operations Centre. No media are allowed into the Emergency Operations Centre, nor is anyone who has not been authorized by the CAO.

EOC Location:

The Emergency Operations Centre has both primary and secondary locations. During the notification process, direction will be given as to which location members of the Emergency Control Group (ECG) will report.

For example, members will be told that;

“This is an Emergency Plan activation. You should report to the primary Emergency Operations Centre immediately.”

The primary and secondary locations are geographically separated so that if one or the other is endangered or rendered non-functional as a result of the emergency situation the other should be safe and operational.

| | |
|----------------------|---|
| Primary EOC Location | South Huron Municipal Building 322 Main Street South Exeter, ON |
|----------------------|---|

| | |
|------------------------|---|
| Alternate EOC Location | Huron Park Fire Hall Canada Avenue Huron Park, ON |
|------------------------|---|

EOC Set-up and Operation

Upon receiving notification the CEMC will contact the administrative staff assigned the task of setting up the Emergency Operations Centre. The Emergency Operations Centre will be set up and operational within one hour of activation. The CEMC will supervise the set up and ensure operational viability.

Upon arrival at the Emergency Operations Center, each Emergency Control Group member/designate will;

- a. Sign In
- b. Check telephone/communications devices.
- c. Open personal log.
- d. Contact his or her department and obtain a status report.
- e. Participate in the initial briefing.
- f. Participate in planning initial response/decision making process.
- g. Pass Emergency Control Group decisions on to their departments and/or areas of responsibility.
- h. Continue participation in the EOC Operations Cycle.

Upon leaving the Emergency Operations Centre, each Control Group member will;

- a. Conduct a hand over with the person relieving them.
- b. Sign out on the location board indicating where they can be reached.

Once the initial response is established, routines are put into place by the CAO. The EOC functions most efficiently on a system known as an Operations Cycle.

EOC Operations Cycle

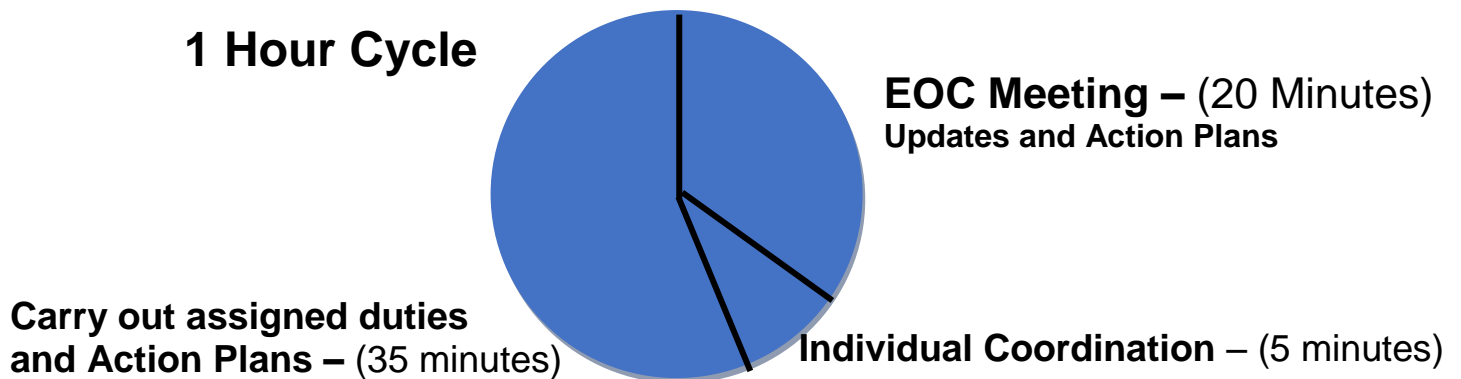
The Operations Cycle is how the Emergency Control Group manages overall emergency operations. Emergency Control Group members will come together usually around a planning board or map at which time they will in turn report their departmental status as well as immediate needs. It is essential that every member, covering each area of responsibility, be heard from during this process. The Emergency Control Group is a team, and the actions taken by one, or the lack of action by one, may have a significant impact upon operations.

The round table discussion should include problems, questions, resources requests and any other relevant information so that timely informed decisions can be made as a group. Once the meeting is completed, the members should contact their departments and pass on any relevant information or directives that come out of the Control Group meeting. The frequency of meetings is determined by the CAO, but should reflect the pace of the emergency and occur on a scheduled basis which may be adjusted accordingly.

During the period after the meeting and dissemination of information, members will be in the process of gathering information and preparing for the next scheduled meeting. The Emergency Control Group members use this time to follow up and ensure that decisions are being implemented. During Emergency Control Group meetings there should be no interruptions. All phone or radio communication to and from the EOC should occur prior to or after the formal meetings of the Emergency Control Group.

- The Control Group should have regular meetings to share information, discuss actions to be taken and/or issues to be resolved.
- Meetings should be brief and free from interruptions

EXAMPLE:



Incident Management System

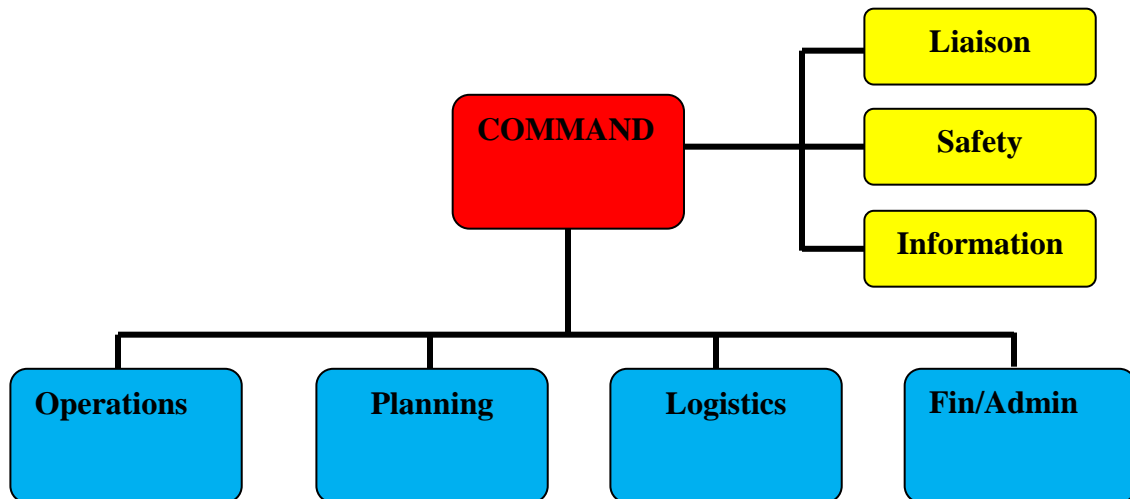
The Municipality of South Huron has adopted the Incident Management System (IMS) approach to Emergency Management and Emergency Response.

The Incident Management System is a standardized system that defines the basic command structure, roles and responsibilities required for the effective management of an emergency incident or situation.

The Incident Management System is comprised of the Incident Command System (ICS) along with regular training and exercises. The Incident Command System (ICS), which is universally employed by emergency response agencies, is a systematic tactical approach for establishing command and control at an emergency incident. ICS is a scalable and modular approach which ensures that only one person is in command and control, that each responder only reports to one person, and that no one person supervises more than seven others.

ICS Components

ICS consists of five key elements: Command, Operations, Planning, Logistics, and Finance/Administration. There are three support functions that report directly to Command.



ICS Functions

Command

- Provides overall leadership and direction.
- May delegate authority to others as required
- Responsible for all activities until delegated and assigned to staff

Operations

- Responsible for all tactical incident operations
- Implements strategy and tactics to carry out objectives
- Supervises the tactical field resources

Planning

- Collection, evaluation and dissemination of operations information
- Maintains resource status.
- Compiles Incident Action Plan for short and long term.
- Develops alternative strategies.
- Prepares demobilization plan

Logistics

- Provides facilities, services and material support
- Orders, receives, stores and distributes supplies.
- Arranges for transportation of personnel, supplies, food and equipment

Finance/Administration

- Collects all cost data
- Tracks personnel and equipment time
- Processes claims for accidents and injuries

Liaison

- Primary contact for supporting agencies and/or departments
- Facilitates a two-way flow of information to ensure a coordinated response

Safety

- Ensure the safety of all field personnel.

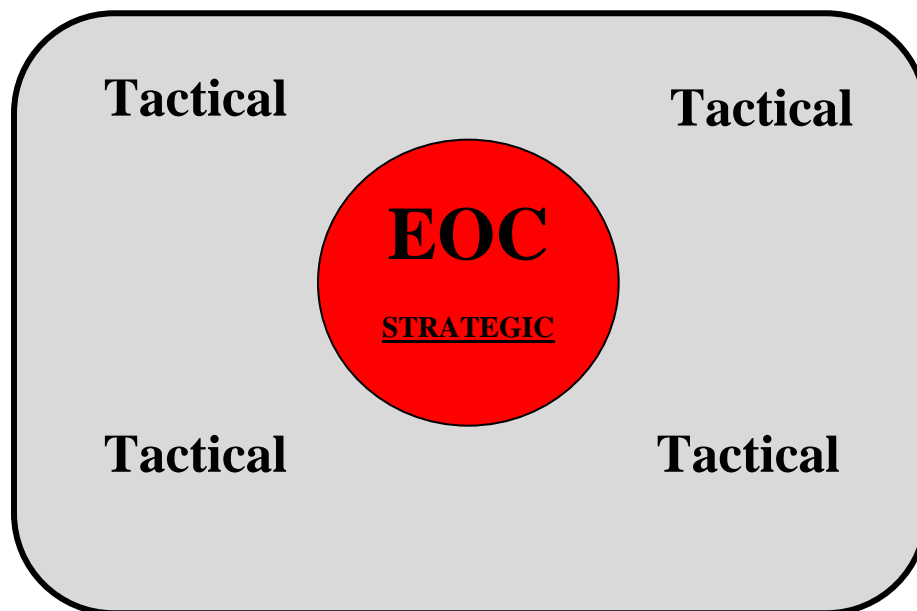
Information

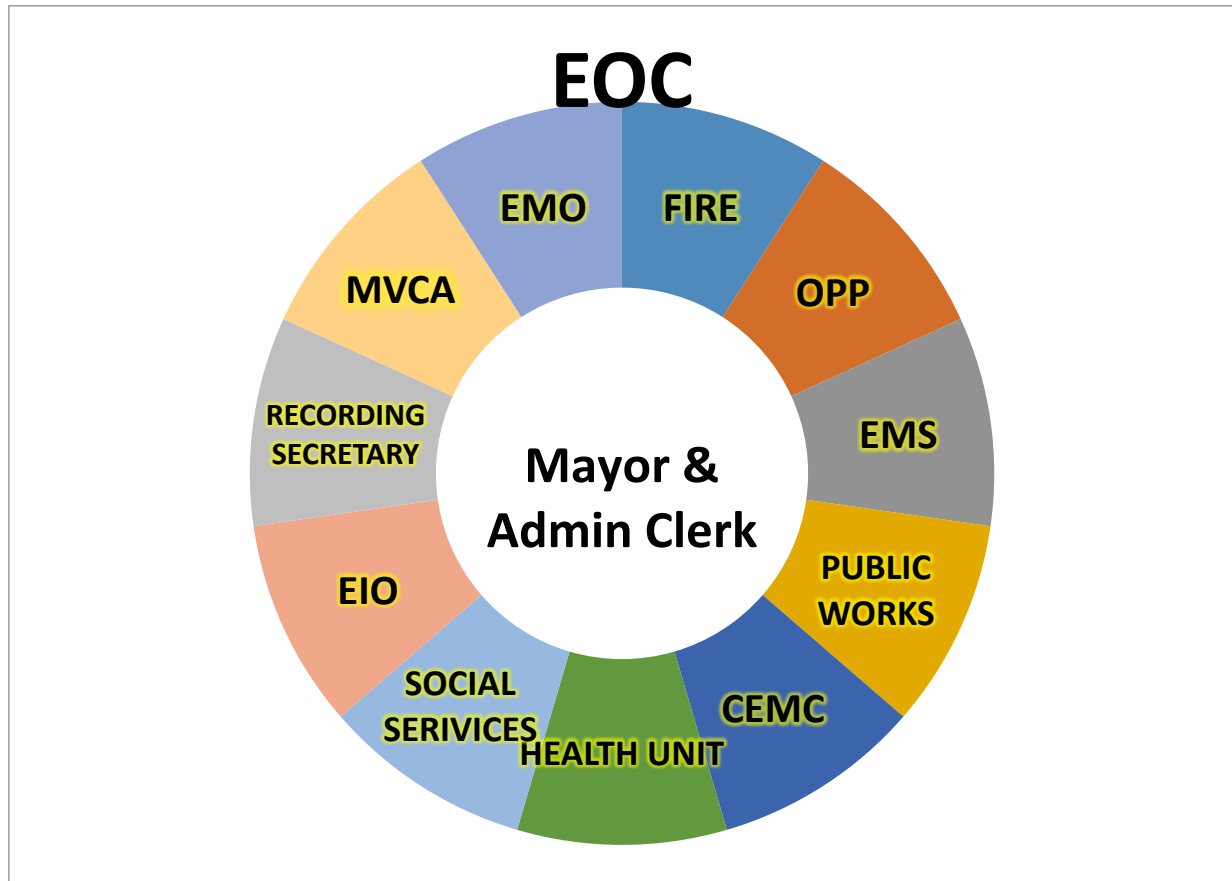
- Conduit for information to internal and external stakeholders

Implementation of IMS

The Incident Command System is a **Tactical** response system and is primarily implemented at the Site of an emergency. However the principles of the system can assist in the **Strategic** operations of the Municipalities Emergency Control Group in the Emergency Operations Centre.

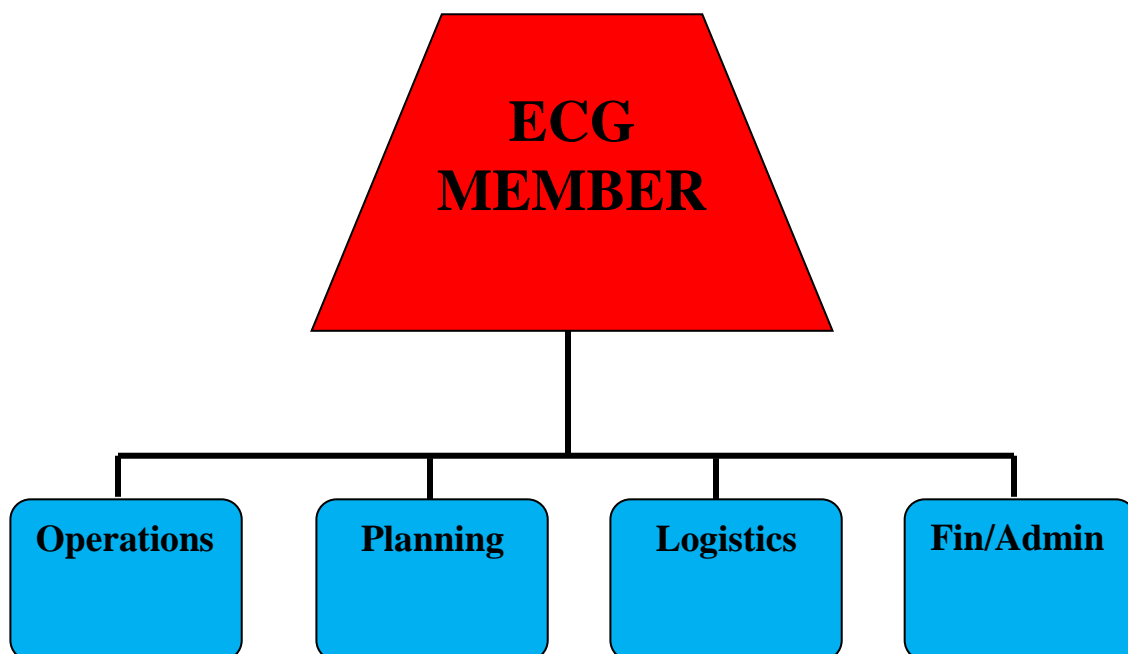
The Emergency Operations Centre (EOC) is a location where **Strategic** decisions are made by the Emergency Control Group. All tactical operations resulting from strategic planning done in the EOC is carried out by Emergency Response Personnel and municipal employees outside of the EOC.





Each Emergency Control Group member is in fact a Commander under IMS, making strategic decisions and overseeing the tactical response (Operations, Planning, Logistics & Fin/Admin) within his or her area of responsibility.

See Figure:



Each member of the Emergency Control Group is ultimately responsible for Operations, Logistics, Planning, Safety and Financial tracking within his or her department or division. The Emergency Control Group member may designate a departmental employee outside the EOC to oversee the tactical administration of any of those ICS responsibilities.

For smaller incidents or emergencies of limited scope or duration individual Emergency Control Group members may be able to cover several areas of responsibility under IMS. However, as the scope of the event increases, or if a large departmental response is required, the ECG member would be advised to delegate those roles to staff outside of the EOC.

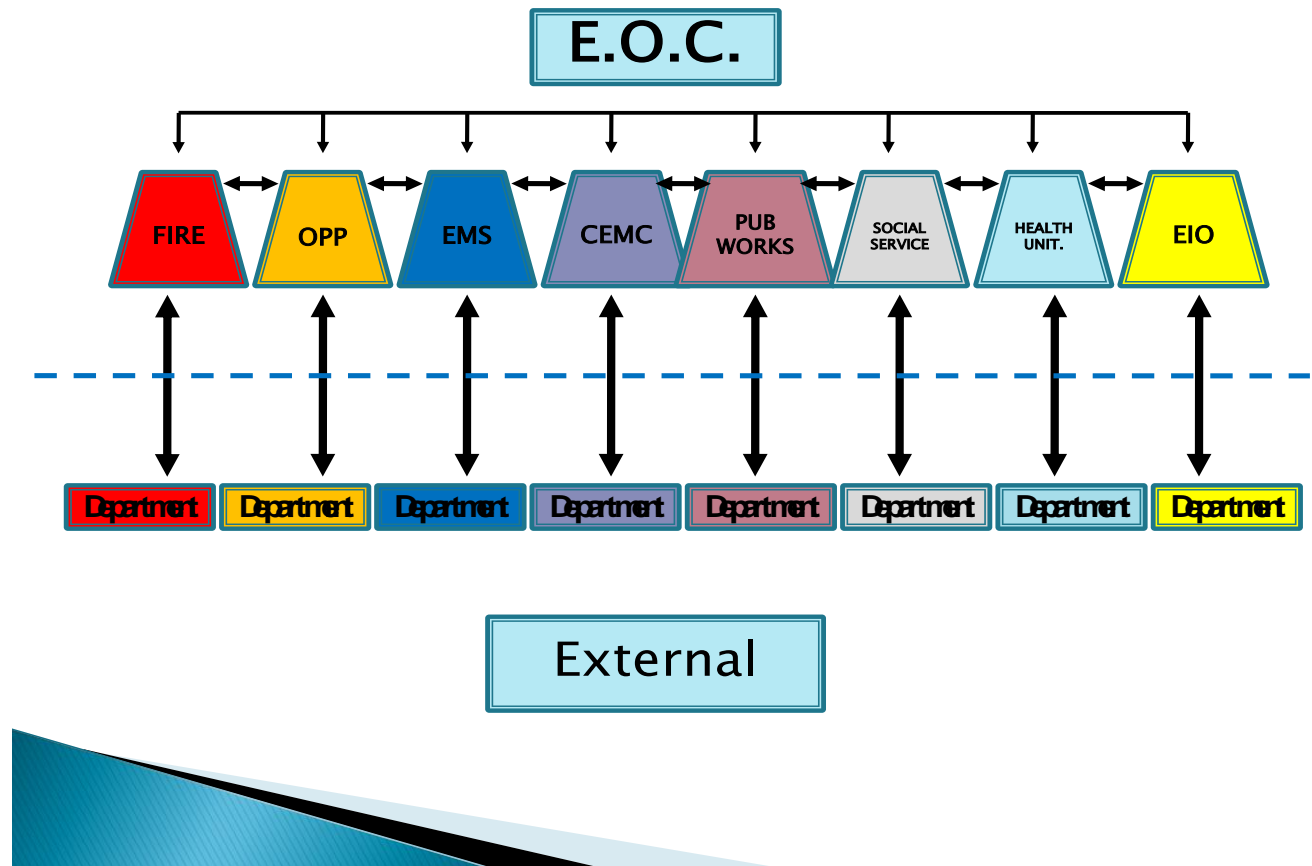
For example:

The Environmental Services Director may assign senior staff to oversee Operations and Logistics, while maintaining responsibility for Planning and Finance/Administration.

The Social Services representative in the EOC may assign an Operations Chief and Logistics Chief at each Evacuation Centre, while maintaining the overall Planning and Administrative Functions for themselves. As an event grows in scale they may assign an Admin Chief to cover that function.

An EOC member could assign all IMS roles to departmental staff in a complex emergency while maintaining the overall Command function for their division.

It is important to remember that only members of the Emergency Control Group or approved individuals are permitted in the Emergency Operations Centre. Each member will communicate information and decisions approved within the EOC to their respective departments who may be gathered in departmental control centres or deployed to various functions throughout the municipality. EOC members will also bring forward information, plans, comments and suggestions from departments to assist in decision making and strategic planning.





The Corporation of The Municipality Of South Huron

By-Law #79-2017

Being a By-Law to adopt the 2018 Budget for the Municipality of South Huron

Whereas pursuant to the Municipal Act, 2001, c. 25, s. 290(1), as amended, a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including;

- a) Amounts sufficient to pay all debts of the municipality falling due within the year;
- b) Amounts required to be raised for sinking funds or retirement funds; and
- c) Amounts required for any board, commission or other body.

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

- 1. That the estimates of all sums for all purposes set out in Schedule "A", attached hereto and forming an integral part of this by-law, are hereby adopted as the budget for the year 2018 for the Municipality of South Huron.
- 2. That this By-Law takes effect upon the date of final passing.

Read a first and second time this 18th day of December, 2017.

Read a third and final time this 18th day of December, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk



Municipality of South Huron

2018 Operating Budget

Fund: Levy based Budgets

| Department | Account Type | GL Category Name | 2017 Budget | 2018 Budget |
|------------------------|--------------|------------------------|------------------|------------------|
| Building & Development | Revenues | Fines/Penalties | (5,500) | (3,000) |
| | | Permits/Licenses | (199,730) | (206,500) |
| | | Other Revenue | (35,000) | (30,000) |
| | | Transfer from Reserves | (44,456) | (52,690) |
| | | User Fees/Charges | (26,500) | (29,500) |
| | | Total | (311,186) | (321,690) |
| | Expenses | Contracted Services | 102,182 | 96,639 |
| | | Materials | 75,691 | 82,259 |
| | | Wages & Benefits | 290,318 | 284,298 |
| | | Transfer to Reserves | 3,230 | 3,279 |
| | | Total | 471,421 | 466,475 |
| | Net | | 160,235 | 144,785 |
| Cemetery Services | Revenues | Cemetery | (88,300) | (90,000) |
| | | Donations/Fundraising | (350) | (350) |
| | | Grant Revenues | 0 | 0 |
| | | Investment Income | (17,400) | (17,400) |
| | | Total | (106,050) | (107,750) |
| | Expenses | Contracted Services | 4,839 | 4,850 |
| | | Materials | 49,495 | 42,610 |
| | | Wages & Benefits | 83,101 | 82,935 |
| | | Transfer to Reserves | 10,080 | 10,179 |
| | | Total | 147,516 | 140,574 |
| | Net | | 41,466 | 32,824 |
| Emergency Services | Revenues | Donations/Fundraising | (22,700) | (8,000) |
| | | Grant Revenues | (25,000) | (25,000) |
| | | Other Revenue | (4,000) | (5,000) |
| | | User Fees/Charges | (18,941) | (19,220) |
| | | Total | (70,641) | (57,220) |
| | Expenses | Contracted Services | 100,860 | 103,198 |
| | | Materials | 239,753 | 221,540 |
| | | Wages & Benefits | 430,709 | 436,036 |
| | | Transfer to Reserves | 169,686 | 172,231 |
| | | Total | 941,008 | 933,005 |
| | Net | | 870,366 | 875,785 |
| General Administration | Revenues | Fines/Penalties | (193,230) | (193,230) |
| | | Grant Revenues | (1,373,013) | (1,502,313) |
| | | Investment Income | (70,000) | (70,000) |
| | | Taxation Levy | (8,010,330) | (8,535,451) |
| | | Permits/Licenses | (12,200) | (12,200) |
| | | Other Revenue | (2,500) | (2,500) |



Municipality of South Huron

2018 Operating Budget

Fund: Levy based Budgets

| Department | Account Type | GL Category Name | 2017 Budget | 2018 Budget | |
|-------------------------|------------------|---------------------------|---------------------------|------------------|---------|
| Recreation Services | Expenses | Transfer from Reserves | (120,767) | (163,767) | |
| | | User Fees/Charges | (21,400) | (21,400) | |
| | | Total | (9,803,440) | (10,500,861) | |
| | | Materials | 317,840 | 364,182 | |
| | | Contracted Services | 1,997,274 | 2,096,318 | |
| | | External Transfers | 272,772 | 278,230 | |
| | | Grant Expenses | 67,784 | 55,426 | |
| | | Wages & Benefits | 1,006,250 | 1,066,121 | |
| | | Transfer to Reserves | 51,287 | 52,313 | |
| | | Total | 3,713,206 | 3,912,589 | |
| | Net | (6,090,234) | (6,588,272) | | |
| | Revenues | Donations/Fundraising | (18,800) | (37,600) | |
| | | Grant Revenues | (23,088) | (20,621) | |
| | | Other Revenue | (10,378) | (10,700) | |
| | | User Fees/Charges | (716,085) | (671,762) | |
| | | Total | (768,351) | (740,683) | |
| | | Expenses | Contracted Services | 98,330 | 143,720 |
| | | | Grant Expenses | 30,591 | 33,091 |
| | | | Materials | 755,886 | 770,400 |
| | | | Debt - Interest Payments | 31,609 | 30,257 |
| | | | Debt - Principal payments | 33,132 | 34,484 |
| Wages & Benefits | | | 986,092 | 973,659 | |
| Transfer to Reserves | | | 104,204 | 133,173 | |
| Total | | | 2,039,844 | 2,118,784 | |
| Net | 1,271,493 | 1,378,101 | | | |
| Transportation Services | Revenues | Grant Revenues | (41,777) | (92,613) | |
| | | Permits/Licenses | 0 | 0 | |
| | | Other Revenue | (40,000) | (88,220) | |
| | | Transfer from Reserves | 0 | (20,000) | |
| | | User Fees/Charges | (14,476) | (14,476) | |
| | | Total | (96,253) | (215,309) | |
| | Expenses | Contracted Services | 28,856 | 185,778 | |
| | | Materials | 1,205,581 | 1,250,491 | |
| | | Grant Expenses | 83,555 | 85,226 | |
| | | Debt - Interest Payments | 1,989 | 1,006 | |
| | | Debt - Principal payments | 40,937 | 41,919 | |
| | | Wages & Benefits | 912,003 | 924,319 | |
| | | Transfer to Reserves | 690,497 | 700,854 | |
| | | Total | 2,963,418 | 3,189,594 | |
| | | Net | 2,867,165 | 2,974,285 | |



Municipality of South Huron

2018 Operating Budget

Fund: Levy based Budgets

| Department | Account Type | GL Category Name | 2017 Budget | 2018 Budget |
|--------------------------|-----------------|------------------|------------------|--------------------|
| Total for Capital | | | (879,509) | (1,182,492) |



Municipality of South Huron

2018 Operating Budget

Fund: Special Area Rate Based Budgets

| Department | Account Type | GL Category Name | 2017 Budget | 2018 Budget |
|-------------------|--------------|------------------------|-------------|-------------|
| Streetlighting | Revenues | General Revenue | (161,579) | (123,519) |
| | | Transfer from Reserves | 0 | 0 |
| | | Total | (161,579) | (123,519) |
| | Expenses | Materials | 138,000 | 100,400 |
| | | Wages & Benefits | 0 | 0 |
| | | Transfer to Reserves | 23,580 | 23,119 |
| | | Total | 161,580 | 123,519 |
| | Net | | 1 | 0 |
| Total for Capital | | 1 | 0 | |



Municipality of South Huron

2018 Operating Budget

SCHEDULE "A"

Fund: User Fee Based Budgets

| Department | Account Type | GL Category Name | 2017 Budget | 2018 Budget |
|--------------------------|--------------|---------------------------|------------------|------------------|
| Sewer Services | Revenues | Fines/Penalties | 0 | 0 |
| | | General Revenue | 0 | 0 |
| | | Other Revenue | (30,000) | (30,000) |
| | | Transfer from Reserves | 0 | 0 |
| | | User Fees/Charges | (1,963,518) | (1,985,090) |
| | | Total | (1,993,518) | (2,015,090) |
| | Expenses | Contracted Services | 286,155 | 297,910 |
| | | Materials | 287,606 | 280,915 |
| | | Debt - Interest Payments | 419,675 | 409,851 |
| | | Debt - Principal payments | 322,291 | 337,008 |
| | | Wages & Benefits | 185,015 | 215,070 |
| | | Transfer to Reserves | 468,584 | 475,613 |
| | | Total | 1,969,326 | 2,016,367 |
| | Net | | (24,192) | 1,277 |
| Solid Waste | Revenues | Other Revenue | (34,000) | (33,500) |
| | | Transfer from Reserves | 0 | (45,749) |
| | | User Fees/Charges | (1,133,326) | (1,153,199) |
| | | Total | (1,167,326) | (1,232,448) |
| | Expenses | Contracted Services | 557,781 | 873,526 |
| | | Materials | 362,557 | 56,586 |
| | | Wages & Benefits | 174,232 | 178,136 |
| | | Transfer to Reserves | 124,063 | 124,297 |
| | | Total | 1,218,632 | 1,232,545 |
| | Net | | 51,306 | 97 |
| Water Services | Revenues | Fines/Penalties | (18,000) | (18,000) |
| | | General Revenue | 0 | 0 |
| | | Other Revenue | (50,000) | (50,000) |
| | | Transfer from Reserves | (25,000) | (10,900) |
| | | User Fees/Charges | (3,797,470) | (3,763,247) |
| | | Total | (3,890,470) | (3,842,147) |
| | Expenses | Contracted Services | 88,500 | 148,500 |
| | | Materials | 999,475 | 1,056,609 |
| | | Debt - Interest Payments | 557,249 | 536,734 |
| | | Debt - Principal payments | 421,847 | 384,115 |
| | | Wages & Benefits | 545,045 | 528,264 |
| | | Transfer to Reserves | 800,000 | 816,000 |
| | | Total | 3,412,116 | 3,470,222 |
| | Net | | (478,354) | (371,925) |
| Total for Capital | | (451,241) | (370,550) | |

| The Municipality of South Huron CONSOLIDATED TAX SUPPORTED CAPITAL 2018 Capital Budget | | | | |
|---|--------------------|-------------------------|--------------------|--------------------------------------|
| Description | Expense | General Levy | Reserve | Grants/ Other Sources |
| General Government | | | | |
| Equipment | \$ 3,562 | \$ 3,562 | | |
| Sub-total General Government | \$ 3,562 | \$ 3,562 | \$ - | \$ - |
| Emergency Services | | | | |
| Personal Protection Equipment | \$ 32,240 | \$ 31,401 | | \$ 839 |
| Rolling Stock | \$ 250,000 | \$ 199,450 | \$ 43,050 | \$ 7,500 |
| Exeter Station | \$ 20,000 | \$ 19,400 | | \$ 600 |
| Sub-total Emergency Services | \$ 302,240 | \$ 250,251 | \$ 43,050 | \$ 8,939 |
| Transportation Services | | | | |
| Construction | \$1,891,457 | \$ 409,476 | \$ 352,210 | \$ 1,129,771 |
| Bridges & Culverts | \$ 636,199 | \$ 70,316 | \$ 115,053 | \$ 450,830 |
| Rolling Stock/equipment | \$ 163,000 | \$ 163,000 | | |
| Sub-total Transportation Services | \$2,690,656 | \$ 642,792 | \$ 467,263 | \$ 1,580,601 |
| Recreational Services | | | | |
| Recreation Facilities | \$ 255,000 | \$ 112,500 | \$ 74,800 | \$ 67,700 |
| Pools | \$1,760,038 | \$ 22,651 | \$ 836,000 | \$ 901,387 |
| Parks | \$ 414,578 | \$ 141,578 | \$ 273,000 | |
| Rolling Stock/Equipment | \$ 9,158 | \$ 9,158 | | |
| Sub-total Recreational Services | \$2,438,774 | \$ 285,887 | \$1,183,800 | \$ 969,087 |
| Streetlights(Special Area Rated) | | | | |
| Streetlight upgrades | \$ 160,000 | \$ - | \$ 160,000 | |
| | \$ 160,000 | \$ - | \$ 160,000 | \$ - |
| TOTAL | \$5,595,232 | \$1,182,492 | \$1,854,113 | \$ 2,558,627 |

The Municipality of South Huron
CONSOLIDATED USER FEE CAPITAL
2018 Capital Budget

| Description | Expense | User Fees | Reserves | Grants/ Other Sources |
|--|---------------------|-------------------|--------------------|-----------------------------|
| <i>Exeter Water</i> | | | | |
| Watermains | \$1,849,604 | \$315,071 | \$1,271,800 | \$ 262,733 |
| Meter Replacement Program | \$ 250,000 | | \$ 250,000 | |
| Rolling Stock/Equipment | \$ 3,562 | \$ 3,562 | | |
| Bulk Waterstation | \$ 50,000 | | \$ 50,000 | |
| Water Tower | \$ 50,000 | \$ 50,000 | | |
| <i>Sub-total Water</i> | \$ 2,203,166 | \$368,633 | \$1,571,800 | \$ 262,733 |
| <i>South Huron Sewers</i> | | | | |
| Sewermain | \$ 1,115,281 | | \$ 940,125 | \$ 175,156 |
| Environmental Facilities | \$ 1,900,040 | | \$ 915,611 | \$ 984,429 |
| Lagoons Aeration | \$ 421,120 | | \$ 421,120 | |
| <i>Sub-total South Huron Sewers</i> | \$ 3,436,441 | \$ - | \$2,276,856 | \$ 1,159,585 |
| <i>Solid Waste</i> | | | | |
| Landfill Expansion Project-Stage 3 | \$ 80,000 | \$ 80,000 | | |
| <i>Sub-total Solid Waste</i> | \$ 80,000 | \$ 80,000 | \$ - | \$ - |
| TOTAL CONSOLIDATED USER FEE CAPITAL | \$ 5,719,607 | \$ 448,633 | \$3,848,656 | \$ 1,422,318 |



The Corporation of The Municipality of South Huron

By-Law # 80-2017

Confirming By-Law

Being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Corporation of the Municipality of South Huron.

Whereas Section 8 of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues; and

Whereas Section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Council of The Corporation of the Municipality of South Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council;

Now therefore be it resolved that the Council of The Corporation of the Municipality of South Huron enacts as follows:

1. That the proceedings and actions taken by Council and municipal officers of the Corporation of the Municipality of South Huron at the December 18, 2017 Regular Council and Public Meetings in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Ontario Municipal Board or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Mayor and Members of Council of the Corporation of the Municipality of South Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of Council of the Corporation of the Municipality of South Huron or to obtain approvals where required.
3. That on behalf of The Corporation of the Municipality of South Huron, the Mayor, or the Presiding Officer of Council, and the Clerk or the Chief Administrative Officer, where instructed to do so, are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.
4. That this By-Law shall not be amendable or debatable.

Read a first and second time this 18th day of December, 2017.

Read a third time and passed this 18th day of December, 2017.

Maureen Cole, Mayor

Genevieve Scharback, Clerk