



**Corporation of the Municipality of South Huron**  
**Committee of the Whole**  
**Minutes**

**Monday, July 17, 2017, 4:00 p.m.**  
**Olde Town Hall-Carling Room**

Members Present:     Maureen Cole - Mayor  
                              Dave Frayne - Deputy Mayor  
                              Tom Tomes - Councillor - Ward 1  
                              Wayne DeLuca - Councillor - Ward 2  
                              Craig Hebert - Councillor - Ward 2  
                              Ted Oke - Councillor - Ward 3

Member Regrets:     Marissa Vaughan - Councillor - Ward 1

Staff Present:         Dan Best, CAO  
                              Genevieve Scharback, Corporate Services Manager/Clerk  
                              Rebekah Msuya-Collison, Deputy Clerk

1.     Meeting Called to Order

Mayor Cole called the meeting to order at 4:00 p.m.

2.     Amendments to the Agenda, as Distributed and Approved by Council

**Motion:** #CW32-2017

**Moved:** C. Hebert

**Seconded:** T. Tomes

**That South Huron Committee of the Whole approves the Agenda as presented.**

**Disposition: Carried**

3.     Disclosure of Pecuniary Interest and the General Nature Thereof

4.     Reports

4.1     Corporate Services Manager/Clerk G. Scharback - eScribe Meeting Information Session

#### 4.1.1 Escribe Meeting Overview

Clerk Scharback provided a training session on using eScribe meeting management software. Agendas packages prepared using this software can be accessed by members for Council, Committee of the Whole and various other committee meetings.

Member DeLuca left the meeting at 5:00 p.m.

#### 5. Adjournment

**Motion:** CW33-2017

**Moved:** D. Frayne

**Seconded:** T. Oke

**That South Huron Committee of the Whole does now adjourn at 5:04 p.m.**

**Disposition: Carried**

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Maureen Cole, Mayor

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Genevieve Scharback, Clerk