



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Jo-Anne Fields, Community Services Manager**  
**Date:** August 21 2017  
**Report:** CSD 17.12  
**Subject:** Power Scrubber Quotation Results

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### Recommendations:

**That** South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Power Scrubber Quotation Results – SH-17-RS-03;

**And that** Council accepts the Request for Quote for the provision of one (1) Power Scrubber, as submitted by low bidder Karcher Professional Wash Systems in the amount of \$7,288.50, including HST.

### Purpose:

To receive authorization to purchase power scrubber.

### Background and Analysis:

The present unit is at the end of its life cycle, parts are difficult to purchase and as the unit continues to age, numerous repairs are required to keep the floor scrubber in service. At present, the machine is no longer operational. The request for quotation closed on Wednesday, August 2, 2017 at 1:00 pm.

Three (3) proposals were received and opened by Deputy Mayor Frayne, Sandy Becker and Jo-Anne Fields. All three quotations received were complete and accurate. The following are the results of the request for quotation;

<b>Contractor</b>	<b>Price (Excluding HST)</b>	<b>HST</b>	<b>Total Cost (Including HST)</b>
All-Lift Ltd	\$7,993.00	1,039.09	9,032.09
Tennant Sales and Service Canada	\$13,893.38	1,806.14	\$15,699.52
Karcher Professional Wash	\$6,450.00	838.50	\$7,288.50

This item was approved in the 2017 capital.

## **Operational Considerations:**

A number of options were researched to address flexibility and versatility in operations to effectively clean and maintain the facility.

## **South Huron's Strategic Plan:**

### 6.1.1.1 Strategic Vision Goals

- Ensuring the condition of municipal infrastructure is maintained and planned for

## **Financial Impact:**

This project was approved in the 2017 capital budget in the amount of \$10,000.00 including HST.

Contract Price (Prior to HST)	\$6,450.00
Non-Recoverable HST	113.52
<b>TOTAL</b>	<b>\$6,563.52</b>
2017 Capital Budget	\$10,000.00
Net Difference	\$3,436.48

**The total cost of the contract including non-recoverable HST is within the amount approved in the 2017 Capital Budget.**

## **Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

### **Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

### **Policies/Legislation:**

No policies, by-laws and or legislation associated with this report.


### **Consultation:**

Chief Administrative Officer  
Financial Services Manager/Treasurer

### **Related Documents:**

2017 Budget

Respectfully submitted,



**Jo-Anne Fields, Community Services Manager**