



**Corporation of the Municipality of South Huron**  
**Minutes for the Regular Council Meeting**

**Monday, July 17, 2017, 6:00 p.m.**  
**Council Chambers - Olde Town Hall**

Members Present: Maureen Cole - Mayor  
Dave Frayne - Deputy Mayor  
Tom Tomes - Councillor - Ward 1  
Wayne DeLuca - Councillor - Ward 2  
Craig Hebert - Councillor - Ward 2  
Ted Oke - Councillor - Ward 3

Member Regrets: Marissa Vaughan - Councillor - Ward 1

Staff Present: Dan Best, CAO  
Genevieve Scharback, Corporate Services Manager/Clerk  
Sandy Becker, Financial Services Manager/Treasurer  
Don Giberson, Environmental Services Director  
Jason Parr, Transportation Services Manager

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

None.

3. Amendments to the Agenda, as Distributed and Approved by Council

3.1 Amendment to the Agenda

Item 15.2 By-law No. 43-2017 - being a by-law to authorize the execution of a Site Plan Agreement between the Municipality of South Huron and Gerald David MacLean in the Municipality of South Huron was added to the agenda.

**Motion:** 265-2017

**Moved:** W. DeLuca

**Seconded:** C. Hebert

**That South Huron Council hereby approves the agenda as amended.**

**Disposition: Carried**

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

5.1 United Way Perth-Huron

Erin Jones reviewed the United Way presentation Embracing Diversity, Newcomer Experience in Perth and Huron Counties. She noted that service providers and community organizations took part in providing information as well as newcomers and community members. The services needed were identified in the presentation as well as the gaps in service for newcomers.

Ms. Jones provided a second presentation, My Perth-Huron, as prepared by the Perth-Huron United Way Social Research and Planning Council. She reviewed the new website, [myPerthHuron.ca](http://myPerthHuron.ca), an online resource to track community well-being.

A data-sharing agreement was proposed that would allow data sharing between South Huron and the United Way for broad social research purposes, internal policy/research studies by the Perth-Huron SRPC and to investigate community issues and implement and measure policy responses.

Mayor Cole thanked Ms. Jones for the presentation.

**Motion:** 266-2017

**Moved:** T. Oke

**Seconded:** C. Hebert

**That South Huron Council receives the delegation as presented from the United Way Perth-Huron by Erin Jones.**

**Disposition: Carried**

6. Minutes

6.1 Minutes of the Regular Council Meeting of July 4, 2017

6.2 Minutes of the Committee of the Whole Meeting of July 4, 2017

**Motion:** 267-2017

**Moved:** T. Tomes

**Seconded:** D. Frayne

**That South Huron Council adopts the minutes of the Regular Council Meeting of July 4, 2017 and the minutes of the Committee of the Whole of July 4, 2017, as printed and circulated.**

**Disposition: Carried**

**Motion:** 268-2017

**Moved:** T. Oke

**Seconded:** C. Hebert

**That an Information Session take place at the Dashwood Community Centre on August 22, 2017 at 7:00 p.m. for the purpose of providing information regarding the Grand Bend Sewage Treatment Facility cost recovery options.**

**Amendment:**

**Motion:** 269-2017

**Moved:** T. Tomes

**Seconded:** C. Hebert

**That the motion to schedule an Information Session on August 22, 2017 be amended to change the time and location of the information session to 6:00 p.m. in the Council Chambers.**

**Disposition: Carried**

**Motion:** 268-2017

**Moved:** T. Oke

**Seconded:** C. Hebert

**That an Information Session take place in the Council Chambers on August 22, 2017 at 6:00 p.m. for the purpose of providing information regarding the Grand Bend Sewage Treatment Facility cost recovery options.**

**Disposition: Carried**

7. Councillor Board and Committee Reports

7.1 Exeter Rodeo Committee - Minutes June 26, 2017 - Draft

**Motion:** 270-2017

**Moved:** W. DeLuca

**Seconded:** C. Hebert

**That the minutes of the following committees and/or boards be received as presented to Council:**

**Exeter Rodeo Committee - Minutes June 26, 2017.**

**Disposition: Carried**

8. Staff Reports

8.1 Planning

**Motion:** 271-2017

**Moved:** W. DeLuca

**Seconded:** D. Frayne

**That Council hereby moves Item 15.2 on the agenda, being the by-law to adopt a Site Plan Agreement, to 8.1.1.**

**Disposition: Carried**

8.1.1 By-Law No. 43-2017 - Authorize Site Plan Agreement between Municipality of South Huron and Gerald David Maclean

**Motion:** 272-2017

**Moved:** W. DeLuca

**Seconded:** C. Hebert

**That the South Huron Council gives first, second and third and final reading to By-Law #43-2017, being a by-law to authorize the execution of a Site Plan Agreement between the Municipality of South Huron and Gerald David MacLean in the Municipality of South Huron in the County of Huron.**

**Disposition: Carried**

8.2 Financial Services

8.2.1 Assessment Review Board (ARB) – Delegation of Authority

**Motion:** 273-2017

**Moved:** T. Oke

**Seconded:** D. Frayne

**That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: Assessment Review Board (ARB) – Delegation of Authority; and**

**That South Huron Council delegate authority to initiate and file notices of assessment appeal, for any property in the Municipality of South Huron, with the Assessment Review Board (“the ARB”), to the Treasurer or designate; and**

**That South Huron Council delegate authority to withdraw any appeal filed by the Municipality of South Huron, should it be determined that it is not in the Municipality’s best interest to proceed, to the Treasurer or designate; and**

**That South Huron Council delegate authority to attend any Mediation or Settlement Conference on property tax or assessment matters as a party to all appeals whether filed by the Municipality of South Huron or another person, entity or agent, to the Treasurer or designate; and**

**That South Huron Council delegate authority to attend before the Assessment Review Board on property tax or assessment matters as a party to all appeals whether filed by the Municipality of South Huron or another person, entity or agent, to the Treasurer or designate; and**

**That South Huron Council delegate authority to execute settlement agreements, on behalf of the Municipality of South Huron, reached in the course of a taxation or property assessment appeal, mediation or settlement conference, to the Treasurer or designate.**

**Disposition: Carried**

#### 8.2.2 Vacancy Rebate and Vacant-Excess Land Subclass Tax Reductions

**Motion:** 274-2017

**Moved:** C. Hebert

**Seconded:** T. Tomes

**That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: Vacancy Rebate and Vacant-Excess Land Subclass Tax Reductions for information.**

**Disposition: Carried**

#### 8.2.3 Operating Budget Variance Report – Second Quarter

**Motion:** 275-2017

**Moved:** W. DeLuca

**Seconded:** T. Oke

**That South Huron Council receives the report from S.Becker, Financial Services Manager/Treasurer re: Operating Budget Variance Report - Second Quarter for information only.**

**Disposition: Carried**

### 8.3 Environmental Services

#### 8.3.1 2016 Annual Closed Stephen Landfill Status Report

**Motion:** 276-2017

**Moved:** W. DeLuca

**Seconded:** C. Hebert

**That South Huron Council receive the report from Don Giberson, Environmental Services Director Re: 2016 Annual Closed Stephen Landfill Status Report.**

**Disposition: Carried**

#### 8.3.2 Municipal Tree Policy

**Motion:** 277-2017

**Moved:** W. DeLuca

**Seconded:** C. Hebert

**That South Huron Council receive the report from Don Giberson, Environmental Services Director Re: Municipal Tree Policy.**

**Disposition: Carried**

**Motion: 278-2017**

**Moved: W. DeLuca**

**Seconded: C. Hebert**

**That the tree policy be amended to reflect a two for one replacement in both rural and urban areas; and**

**That this policy refers to municipal lands and replacement only; and**

**That the reference to non-native species be reviewed; and**

**That this policy be circulated to Communities in Bloom and the ABCA; and**

**That a report including those comments be provided for the August 21, 2017 Council meeting.**

**Disposition: Carried**

8.4 Transportation Services

8.5 Community Services

8.6 Development Services

8.6.1 Quarterly Building Permit Report

**Motion: 279-2017**

**Moved: C. Hebert**

**Seconded: T. Oke**

**That South Huron Council receives the report from D. McNab, Development Services Manager re: Q2 Building Permit Report April – June 2017 for information only.**

**Disposition: Carried**

8.6.2 Q2 Planning Activity Report

**Motion:** 280-2017

**Moved:** T. Tomes

**Seconded:** D. Frayne

**That South Huron Council receives the report from D. McNab, Development Services Manager re: Q2 Planning Activity Report from April 1 – June 30, 2017 for information only.**

**Disposition: Carried**

8.7 Emergency Services

8.8 Corporate Services

8.8.1 Appoint Drainage Engineer - Request for Drainage Works

**Motion:** 281-2017

**Moved:** T. Oke

**Seconded:** D. Frayne

**That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: Request for Drainage Works under Section 4 of the Drainage Act; and**

**That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal Drainage Engineer to prepare a report for new drainage works.**

**Disposition: Carried**

8.9 Administration

8.9.1 Grand Bend Community / South Huron Community Fund

**Motion:** 282-2017

**Moved:** C. Hebert

**Seconded:** T. Oke

**That the memo of D. Best, Chief Administrative Officer dated July 17, 2017 regarding the Grand Bend Community Foundation be received; and**

**That Administration be authorized to enter into a Charitable Partnership Agreement with the Grand Bend Community**



**Foundation as an option for donors on Community/Municipal joint projects.**

**Disposition: Carried**

#### 8.9.2 Vimy Oak Project

**Motion:** 283-2017

**Moved:** T. Oke

**Seconded:** T. Tomes

**That the report of D. Best, Chief Administrative Officer dated July 17, 2017 regarding the Vimy Oak Project; and**

**That Administration be authorized to coordinate with the Royal Canadian Legion (Exeter) to proceed with the implementation of commemorative saplings with the Municipal Monument at Huron Park; and**

**That Administration be authorized to move the Municipal Monument from its current location to a new location on South Huron property in front of the water tower in Huron Park; and**

**That a ceremony be coordinated with the Municipality of South Huron and the Royal Canadian Legion (Exeter) for the re-location of the Monument, planting of the Vimy Oak saplings in honour of the 150<sup>th</sup> Anniversary of Canada and the 100<sup>th</sup> Anniversary of the Battle of Vimy Ridge.**

**Disposition: Carried**

#### 8.9.3 Ice Rental Fees

**Motion:** 284-2017

**Moved:** T. Oke

**Seconded:** C. Hebert

**That South Huron Council receives the report of D. Best, Chief Administrative Officer regarding ice rental fees; and**

**That Council authorize tiered discounted pricing for South Huron minor sports teams as follows effective the 2017/18 ice season:**

- Ice Rental Fees up to \$25,000 would result in a 1% discounted rate;
- Ice Rental Fees from \$25,001 - \$50,000 would result in a 2% discounted rate;
- Ice Rental Fees from \$50,001 - \$100,000 would result in a 3% discounted rate;
- Ice Rental Fees from \$100,001 - \$150,000 would result in a 5% discounted rate;
- Ice Rental Fees from \$150,001 - \$200,000 would result in a 7% discounted rate;
- Ice Rental Fees from \$200,001 would result in a 10% discounted rate; and

That Schedule D - Community Services Fees be amended in By-law 34-2015; and

That the necessary By-law be forwarded to the next Council meeting.

**Disposition: Carried**

#### 8.9.4 Council and CAO Workplan

**Motion:** 285-2017

**Moved:** C. Hebert

**Seconded:** D. Frayne

That the report of D. Best, Chief Administrative Officer dated July 17, 2017 regarding the Council and CAO Workplan be received; and

That Council approve the Council and CAO Workplan as presented; and

That the Council and CAO Workplan is posted on the Municipal website.

**Disposition: Carried**

#### 9. Deferred Business

None.

10. Notices of Motion

**Moved by Mayor Cole:**

**That South Huron Council requests a report from Administration to review the remuneration policy, process and provide options;**

**And further that recommendations be provided to Council regarding expenses including but not limited to conferences, education, general expenses including costs incurred for travel, accommodation, meals and expenses required to represent the Municipality of South Huron as, Mayor, Deputy Mayor and Councillors.**

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne advised that municipalities may appoint representatives to the Conservation Authority regardless of their scientific education and background. He noted that the Bach Festival was very successful and enjoyed by all that attended.

Councillor Hebert provided members of Council with the 2017 Communities in Bloom Profile Book and noted that the Communities in Bloom judges will attend South Huron on July 23 and 24. Council members are welcome to join the Committee and the judges at any point in the tour to support showcasing the community.

Councillor Tomes noted that although the grant application for the Dashwood Hall washroom project was not successful it is important to proceed with meeting all stakeholders to consider options for financing and moving forward with the project. CAO Best advised that a meeting is being arranged with the stakeholders.

Councillor Oke requested further information on the economic development study by Huron County via a delegation to Council to report on the comments regarding a transition to a single tier government.

Councillor DeLuca noted that the study was completed without input from the lower tiers.

Mayor Cole advised that she attended the Bach Festival and will be attending the Huron Country Playhouse. She thanked Drayton Entertainment for the complimentary tickets. She also attended Cemetery Decoration Day and noted that there was approximately 100 people in attendance. She thanked staff for their work at the cemetery and for planning the Decoration Day program.

Mayor Cole will be talking to a youth group about leadership.

She noted that a ward system resolution will need to be brought forward for the next election.

She thanked the firefighters at the Huron Park Fire Station for the great job on the community dinner and for thanking the municipality.

12. Communications

- 12.1 Ombudsman Ontario - Annual Report
- 12.2 Ausable Bayfield Conservation - Yellow Fish Road program
- 12.3 Canadian Association of Nuclear Host Communities - municipal support
- 12.4 Huron County Distribution Centre - "Better Together" Annual Gala Invitation
- 12.5 Huron County Federation of Agriculture - IPM Power Hour request
- 12.6 Grand Bend & Area Chamber of Commerce transit system information meeting
- 12.7 Township of Edwardsburgh Cardinal re: oppose downloading of Property Standards Enforcement responsibility

**Motion:** 286-2017

**Moved:** T. Oke

**Seconded:** T. Tomes

**That South Huron Council receive communication items not otherwise dealt with.**

**Disposition: Carried**

13. Closed Session

14. Report From Closed Session

15. By-Laws

- 15.1 By-Law No. 42-2017 - Authorize Agreement - Minister of Infrastructure Clean Water and Wastewater Fund

**Motion:** 287-2017

**Moved:** T. Oke

**Seconded:** D. Frayne

**That the South Huron Council gives first, second and third and final reading to By-Law #42-2017, being a by-law Law to authorize an Agreement with Her Majesty The Queen In Right Of Ontario, as represented by the Minister of Infrastructure, for the Clean Water And Wastewater Fund (CWWF) Transfer Payment.**

**Disposition: Carried**

16. Confirming By-Law

16.1 By-Law No. 44-2017 – Confirming By-Law

**Motion:** 288-2017

**Moved:** T. Tomes

**Seconded:** D. Frayne

**That the South Huron Council gives first, second and third and final reading to By-Law #44-2017, being a by-law to confirm matters addressed at the July 17, 2017 Council meeting.**

**Disposition: Carried**

17. Adjournment

**Motion:** 289-2017

**Moved:** C. Hebert

**Seconded:** D. Frayne

**That South Huron Council hereby adjourns at 8:04 p.m., to meet again on August 21, 2017 at 6:00 p.m. or at the Call of the Chair.**

**Disposition: Carried**

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Maureen Cole, Mayor

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Genevieve Scharback, Clerk