



## **Staff Report**

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**To:** Dan Best, Chief Administrative Officer

**From:** Jo-Anne Fields, Community Services Manager

**Date:** May 15, 2017

**Report:** CSD.17.04

**Subject:** Victoria Park Washroom, Change Room and Filter Room Update

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### **Recommendation:**

**That** South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Victoria Park Washroom, Change Room and Filter Room Update;

### **Background and Analysis:**

For many years, the Exeter Lioness Club has partnered with the Municipality to develop leisure opportunities, walkways and facilities at Victoria Park in Exeter. In an attempt to continue enhancing this park space, the Lioness Club has requested Councils authorization to spearhead the design and construction of an accessible washroom, change room and filter room.

Engineering drawings have been received, reviewed and approved by the South Huron Building Department. As Victoria Park is zoned as open space, the project can proceed without any re-zoning.

## Victoria Park Washroom, Change Room and Filter Room Update

The project will include a universal washroom and a locked chemical storage room for the wading pool contained within one building envelope (8 x 16), with a foundation below the frost line. The project will involve the removal of the existing pump house and re-location of the pool equipment into the new building. The structure will have a wood frame, steel roof and will be located in the existing pump house area.

The washroom facility will be open from mid-May until Thanksgiving, consistent with other washroom facilities in park spaces.

All accessibility requirements have been addressed, including:

- 1700 mm turning radius
- Power door operators
- Emergency call system
- Lockable door hardware from the inside which can be released from the outside in an emergency
- The typical 'L' shaped grab bars, coat hook, mirror tilt, transfer space, mounting heights for dryers, soap and disposal
- Accessibility from the roadway or driveway to the building

The existing water service off Huron Street will be reused and new sewer service will be installed off Carling Street.

Three parking spaces will be provided along the roadway of Carling Street. One space will be designated as accessible. A concrete/paved walkway will lead to the washroom facility from the accessible parking space. Proper signage will be affixed to the parking space.

Upon final completion of the budget for the project (including in-kind services), a subsequent report will be forwarded to Council seeking authorization to proceed with the project.

**Operational Considerations:**

With the addition of this facility, a portable washroom facility will no longer be required to accommodate park user needs. This facility will allow wading pool users an area to change after their swim and provide adequate accessibility for all abilities. The space will be clean and easily maintained.

## Victoria Park Washroom, Change Room and Filter Room Update

Working together encourages community groups to partner with the municipality to enhance facilities, parks, programs and leisure spaces and activities.

**South Huron's Strategic Plan:**

7.2.1 Strategic Objective: Improved Recreation and Community Wellbeing

Key Priorities – Improve and enhance the quality of recreation facilities

7.2.3 Strategic Objective: Increased Communications and Municipal Leadership:

- Increased knowledge and ability to secure grants and support for municipality
- Identify creative approaches to securing funding for community building

**Financial Impact:**

This project was approved in the 2017 capital budget in the amount of \$50,000.00 and was identified as a community funded project by the Exeter Lioness Club. Through the budget process, Council committed \$10,000.00 from the levy for this project.

The portable washroom facility that was rented in the past, for patron use, was an enhanced wheel chair accessible model and cost \$135.00/month from May until October. The proposed interior of the new facility will be composed of an acrylic material that is easier to clean/maintain resulting in reduced maintenance costs. This material is a high quality, low maintenance product and is ideal for use in damp, wet environments, with long life expectancy. Utilities, cleaning and paper products should be very similar to that of the previous operation. As this will be a new facility, repairs and maintenance costs should be minimal.

**Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

**Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

**Policies/Legislation:**

Public Fundraising for Future Municipal Assets Policy

**Consultation:**

Chief Administrative Officer – Consulted with the CAO to discuss moving forward with this project

Financial Services Manager/Treasurer – Consulted with the Financial Services Manager/Treasurer regarding this capital project

Chief Building Official/ Development Services Manager – Consulted with the CBO to discuss project and ensure compliance

Environmental Services Director – Consulted with the Environmental Services Director regarding water/sewer servicing

Transportation Services Manager – Consulted with the Transportation Services Manager to discuss accessibility to the washroom facility, signage and parking

Huron County Accessibility Advisory Committee – No comments received

Exeter Lioness Club – Communication to fully discuss project details

**Attachments:**

- Conceptual drawing identifying accessible parking space
- Engineer Stamped Design Plans

Respectfully submitted,



Jo-Anne Fields  
Community Services Manager

I concur with this report.

Dan Best MPA, BA  
Chief Administrative Officer