



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: Genevieve Scharback, Corporate Services
Manager/Clerk
Date: May 9, 2017
Report: 09-2016
Subject: 2018 Election Service Provider

Recommendations:

That South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: 2018 Election Service Provider; and

That the Clerk is hereby authorized to enter into an agreement with Simply Voting for the provision of electronic/telephone election service in the 2018 municipal election.

Purpose:

To provide Council with information regarding the election service provider review process and proceed with engaging the services of a service provider for the electronic/telephone municipal election.

Background and Analysis:

All lower tier municipalities in Huron County have adopted by-laws to use the alternate voting methods of electronic and telephone voting. South Huron resolution #630-2016 directed staff to participate in a County-wide elections working group to establish policies and procedures and investigate potential group pricing for internet and telephone based voting.

The Clerks of the nine lower tier municipalities have formed a working group in order to effectively and efficiently prepare for the 2018 municipal election.

The Elections Working Group has investigated group pricing through proposals and presentations by vendors providing the required internet and telephone election services.

The working group was in agreement that Simply Voting is the vendor of choice based on proposed price, level of service and support prior to and during the election. Simply Voting has agreed to reduce the price per elector for the three municipalities with the least electors in order to have their proposal acceptable to all nine lower tier municipalities.

The proposal includes a discount in the amount of 5% if all nine municipalities accept the proposal, and we collaborate as much as possible on combined training sessions.

The proposal was prepared for and received by the group; however each municipality must enter into their own agreement with the service provider. Each Clerk in the Elections Working Group is recommending to their respective Council to proceed with engaging the services of Simply Voting for the 2018 municipal election.

I respectfully request Council's approval to proceed with engaging the services of Simply Voting for the 2018 municipal election.

Operational Considerations:

N/A

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies transparent, accountable and collaborative governance as a strategic objective.

Financial Impact:

The summary of the proposals received is attached for Council's information. Simply Voting's cost for South Huron is \$1.47 per elector plus base fee, for a total of \$19,238.88. The 5% discount will reduce South Huron's cost to \$18,683.51.

The proposed cost includes the mail out of election information and PINs to all electors. Other election costs such as the contract with DataFix for Voter's List management, public education and advertising are not included in the cost of the electronic/telephone vote service provider.

Legal Impact:

N/A

Staffing Impact:

N/A

Policies/Legislation:

Municipal Act

Municipal Conflict of Interest Act

Consultation:

Elections Working Group

Related Documents:

Proposal Summary, attached.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Genevieve Scharback".

Genevieve Scharback

Corporate Services Manager/Clerk

I concur with this report.

Dan Best MPA, BA

Chief Administrative Officer

Huron County Municipal Election Working Group - Summary of Proposals Received

Municipality	Electors	Scytll/ elector	w/Letter	Simply Voting /elector	w/Letter	Dominion/ elector	w/Letter	Intellivote/ elector	w/Letter
ACW	5859	\$ 1.55	\$ 15,499.04	\$ 1.70	\$ 16,377.89	\$ 1.70	\$ 16,377.89	\$ 1.50	\$ 16,112.25
Bluewater	8551	\$ 1.55	\$ 22,390.56	\$ 1.41	\$ 21,193.42	\$ 1.70	\$ 23,673.21	\$ 1.50	\$ 23,515.25
Central Huron	7272	\$ 1.55	\$ 19,116.32	\$ 1.50	\$ 18,752.72	\$ 1.70	\$ 20,207.12	\$ 1.50	\$ 19,998.00
Goderich	6662	\$ 1.55	\$ 17,554.72	\$ 1.55	\$ 17,554.72	\$ 1.70	\$ 18,554.02	\$ 1.50	\$ 18,320.50
Howick	2846	\$ 2.63	\$ 10,874.46	\$ 3.50	\$ 13,335.46	\$ 2.00	\$ 9,066.46	\$ 2.00	\$ 9,249.50
Huron East	6762	\$ 1.55	\$ 17,810.72	\$ 1.54	\$ 17,743.10	\$ 1.70	\$ 18,825.02	\$ 1.50	\$ 18,595.50
Morris-Turnberry	2901	\$ 2.58	\$ 10,930.01	\$ 3.44	\$ 13,409.45	\$ 2.00	\$ 9,232.01	\$ 2.00	\$ 9,428.25
North Huron	3771	\$ 1.98	\$ 11,808.71	\$ 2.65	\$ 14,301.86	\$ 2.00	\$ 11,850.71	\$ 1.70	\$ 11,124.45
South Huron	7556	\$ 1.55	\$ 19,843.36	\$ 1.47	\$ 19,238.88	\$ 1.70	\$ 20,976.76	\$ 1.50	\$ 20,779.00
	52180								

Discount

9 municipalities - 5%

6 municipalities - 3%

South Huron:

\$ 18,683.51