

Course Locations/Dates

Cobourg —March 21-22, 2018

Cobourg Inn & Convention Centre
930 Burnham Street
Cobourg ON K9A 2X9
Tel: 905-372-2105
Deadline: February 28, 2018

London—April 4-5, 2018

Best Western Plus Lamplighter Inn & Conference Centre
591 Wellington Road South
London ON N6C 4R3
Tel: 519-681-7151
Deadline: March 14, 2018

Espanola—April 18-19, 2018

Espanola Columbus Hall
399 Mead Street
Espanola ON P5E 1M1
Deadline: March 28, 2018

How to Register

ONLINE: bdc.ridgetownc.com/takecourse

BY MAIL: fill out the attached registration form with payment and mail to:
University of Guelph, Ridgetown Campus
c/o Loree Elgie
120 Main Street East
Ridgetown ON N0P 2C0

BY PHONE: call 519-674-1500 ext. 63273

BY FAX: call 519-674-1512

Email any questions to lelgie@uoguelph.ca

Registration Fee

One day—\$169.50 (\$150.00 + \$19.50 HST)
Both days—\$282.50 (\$250.00 + 32.50 HST)

Course Locations/Dates

Cobourg March 21-22, 2018
London April 4-5, 2018
Espanola April 18-19, 2018

Course Instructor/Facilitator

Mr. Sid Vander Veen
Drainage Coordinator
Ministry of Agriculture, Food and Rural Affairs

2018 Rural Municipal Drainage Course

2018 Calculating Drainage Act Assessments Course

- Cobourg, March 21-22
- London, April 4-5
- Espanola, April 18-19

Register online at:

bdc.ridgetownc.com/takecourse



Ministry of Agriculture,
Food and Rural Affairs



Rural Municipal Drainage Course (Day 1)

What You Will Learn

- Drainage law in general, including the common law as it relates to drainage
- The administrative procedures under the Drainage Act for new drains and the maintenance of existing drains
- Overview of drainage assessments
- The roles and responsibilities of council, clerk, treasurer and drainage superintendents under the Drainage Act
- The Agricultural Drainage Infrastructure Program
- The Tile Drainage Act

Who Should Attend

- Municipal clerks and treasurers
- Municipal council members
- Other municipal staff (drainage superintendents, road staff)
- Court of Revision members
- Tile inspectors appointed under the Tile Drainage Act
- Staff from conservation authorities and other government agencies

Calculating Drainage Act Assessments Course (Day 2)*

What You Will Learn

- Municipal drain management
- Drainage Act assessments
- Calculating maintenance/repair assessments
- Dealing with those tricky problems
- Construction/improvement assessments
- Grant applications for drain maintenance work

Who Should Attend

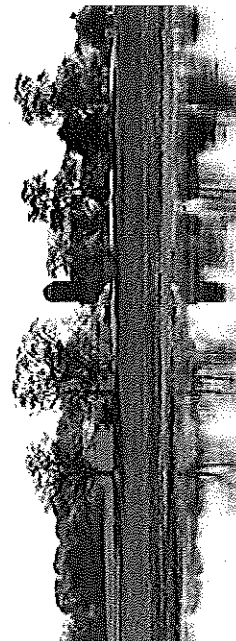
- Drainage superintendents
- Municipal clerks and treasurers

*Prerequisite

- Individuals registering for the Calculating Drainage Act Assessments Course must have completed the Rural Municipal Drainage Course or the Drainage Superintendents Course

Day 1 and Day 2 Course Information

- Registration time: 8:30am
- Course time: 9:00am—4:00pm
- Participants should bring pens, pencils, paper and highlighters. A calculator is required for the Calculating Drainage Act Assessments Course.
- Lunch is included in the registration fee
- Participants are responsible for their own accommodations.



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Ministry of Agriculture,
Food and Rural Affairs

Name of Registrant _____ Municipality/Organization _____
Address _____ City _____ Postal Code _____
Phone Number _____ Fax: _____ Email Address _____

Select Course Attending: ☐ Day 1-Rural Municipal Drainage Course (\$169.50)
☐ Day 2-Calculating Drainage Act Assessments (\$169.50) ☐ Both Days (\$282.50)

Select Location:
☐ Cobourg, March 21-22, 2018 ☐ London, April 4-5, 2018
☐ Espanola, April 18-19, 2018

Payment Method: ☐ Cheque ☐ VISA ☐ MasterCard Amount \$ _____

Please make cheque payable to **University of Guelph**.

Credit Card # _____ Exp Date _____ CVV code # _____

Name on Card _____ Cardholder's Signature _____

Mail to:
University of Guelph,
Ridgetown Campus
c/o Loree Elgie
120 Main Street East
Ridgetown ON N0P 2C0

Course Details

Date:
March 5—9, 2018

Place:
Ontario Government Building
Conference Rooms 1 and 2
1 Stone Road West
Guelph ON N1G 4Y2

Time:
Monday: 9:00am—4:00pm
Tuesday thru Friday: 8:30am—4:00pm

Duration: 5 days

Fee: \$452.00 (\$400 + \$52.00 HST)

Lunch included

Registration Deadline:
February 19, 2018

The primary focus of the course is the Drainage Act with emphasis on its application to drainage superintendents. This course is a prerequisite for any individuals who wish to become a municipal drainage superintendent.

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Registration Deadline

Refunds will be issued for cancellations made prior to February 19, 2018

Accommodations

Participants are responsible for their own accommodation. Nearby accommodations include:

- Best Western Royal Brock Hotel & Conference Centre (five minute walk)
1-519-836-1240
- Days Inn (10 minute walk)
1-519-822-9112
- Holiday Inn (20 minute walk)
1-519-836-0231
- Delta Guelph Hotel & Conference Centre (five minute walk) 1-866-520-4552

2018 Drainage Superintendents Course March 5-9, 2018



Ministry of Agriculture,
Food and Rural Affairs



Drainage Superintendent Course

March 5-9, 2018

What You Will Learn

- Common Law as it relates to drainage
- Mutual Agreement Drains
- Role and responsibilities of the engineer under the *Drainage Act*
- Process for developing new municipal drains
- Process for improving existing drains
- Municipal drain management
- Roles, responsibilities and practical aspects of the drainage superintendent
- Environmental regulations that impact municipal drains.

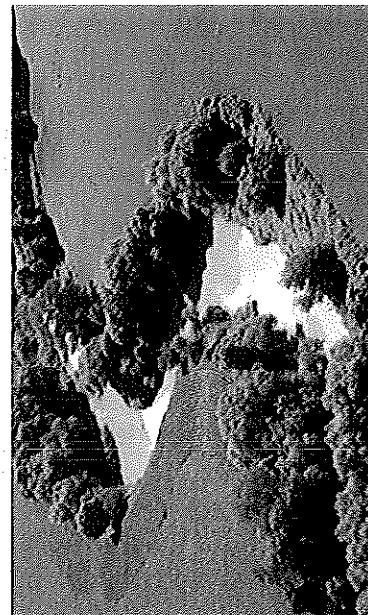
Registration Details

- Priority will be given to applicants who are being appointed drainage superintendent, applying for a drainage superintendent position or work on Drainage Act projects through engineering firm
- Only one registration per municipality or drainage engineering firm will be accepted
- Course registration will be limited to 30 individuals
- Other applicants will be accepted on a first come, first served basis
- Registration fee includes lunch and refreshments
- A certificate will be given to participants who successfully complete the course
- Refunds will be issued for cancellations made prior to February 19, 2018 (10% administrative fee will apply).

Have You Ever Wondered...

- What is a 'municipal drain'?
- Who pays for the cost of maintaining or repairing a municipal drain?
- Does the municipality own the land on which a drain is located?
- Can a landowner dictate how a drain is to be maintained and which contractor should be used?
- Whose job is it to assess drainage costs to the landowners?
- What's the superintendent's role in the development of new drains?
- What's the superintendent's role in mutual agreement drains and private drains?
- What environmental legislation and initiatives do I need to know about before working on a drain?

Find the answers to these and other questions at the 2018 Drainage Superintendents Course!



Register online at
bdc.ridgetownc.com/takecourse

Name of Registrant _____ Municipality/Organization _____

Address _____ City _____ Postal Code _____

Phone Number _____ Fax: _____ Email Address _____

Drainage Superintendent Course

Reason for taking this course: (check appropriate box)

- ☐ Being appointed as drainage superintendent ☐ Applying for a drainage superintendent position
- ☐ Work on Drainage Act projects through engineering firm ☐ General Interest

Payment Method: ☐ Cheque ☐ VISA ☐ MasterCard

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