



Exeter Rodeo Committee

South Huron Recreation Centre
Wednesday, August 2, 2017 – 7:00 pm

Members Present

Members – Scott Nickles, Chair, Steve Clarke, Brenda McCarter, Dave Marshall, Dennis Gower, Bob Parsons, Gus Guerts

Council Representative – Craig Hebert

Staff Representatives – Jo-Anne Fields

1. Call to Order & Welcome

- Chair, Scott Nickles welcomed everyone to the meeting and thanked them for their commitment to this community event

2. Declaration of Conflict of Interest

- No Conflict of Interest declared

3. Changes/Additions to the Agenda

- No changes/additions noted to the Agenda

4. Approval of the Agenda

Motion – 22/08/17

Moved by: Steve Clarke
Seconded by: Dennis Gower

“THAT the agenda of August 2, 2017 be approved as presented.”

Disposition: Carried

5. Approval of the Minutes

Motion – 23/08/17

Moved by: **Steve Clarke**
Seconded by: **Dave Marshall**

“THAT the minutes of July 19, 2017 meeting be approved as circulated.”

Disposition: **Carried**

6. Business arising from the Minutes

- No business arising from the previous minutes

7. Correspondence

- Correspondence is shared with the Committee membership as received
- No additional correspondence was received

8. Committee Selection and Reporting

Facilities and Grounds

- Saddle Club rep Bob Parsons noted that the arena is in great shape
- Jo to chat with Fire Department re: water ring during the event weekend
- If available, Committee to gather on Friday at 3 pm to begin set-up of grounds and signage for event
- Tent will be arriving on Thursday evening – will ensure locates have been completed
- A Building permit will be applied for and engineer retained for assembly of tent
- Washrooms will be placed throughout grounds and in the beverage service area
- Sand may be needed for the loonie search – use some from the volleyball pit

Sponsors

- Businesses continue to confirm financial/in-kind support of the rodeo
- Blue Opal Beauty Bar will provide spa package for some female competitors
- Jo will follow up again tomorrow/weekend with potential sponsors

Vendors

- Vendor interest continues
- To date 12 vendors of various variety have been confirmed
- Following up on contracts

Marketing, Promotion, Advertising and Social Media

- Marketing materials and tickets arrived this week and have been distributed
- One large sign available if anyone interested in advertising at home
- Rodeo is promoted in BIA window
- Chuck wagon on site for photo opportunities throughout the weekend

Financial

- Sponsorships continue to arrive
- In excess of \$14,000.00 committed to date (financial)

Events/Activities/Entertainment

- Security will be booked for Saturday evening – must check ID for age of majority
- Arm bands for age of majority guests
- Please notify staff if you know of anyone willing to volunteer throughout the weekend
- Jo will develop a Volunteer schedule

Chair/Vice Chair Comments

- Chair and Vice Chair reiterated same ... Event is quickly approaching – Next week

9. New & Other Business

- Volunteers – please advise to enable scheduling – many Municipal employees have offered to volunteer throughout the weekend
- The Committee salutes all individuals who have expressed a desire to assist with this community event

10. Unfinished Business

- VIP area – boarder with cement barricades, mirroring the south side of the ring
- Gravel base, road fill and pack gravel on top
- Three quotes received for providing a slab patio surface
- Retain services of Albeck Construction to provide cement and complete surface
- Portion of services donated to reflect community event
- Snuggle up to the accessible ramp, using one access point
- Engaged Road Department in process

Motion – 24/08/17

Moved by: Craig Hebert
Seconded by: Steve Clarke

“THAT the Rodeo Committee accept the quote received from Albeck Construction in the amount of \$1,920.00 plus HST for the completed VIP patio slab.”

Disposition: Carried

11. Date of Next Meeting

- Next meeting regular will be held at South Huron Recreation Centre at the call of the Chair

12. Adjournment

Motion – 25/08/17

Moved by: Bob Parsons
Seconded by: Gus Guerts

“THAT the meeting be adjourned at 8:30 pm.”

Disposition: Carried

Chair – Scott Nickles

Date

Recording Secretary – Jo-Anne Fields

Date