



NSF International Strategic Registrations Audit Report

The Corporation Of The Municipality Of South Huron

322 Main Street South P.O. Box 759

Exeter, Ontario N0M 1S6 CAN

C0122376

Audit Type

DWQMS Verification Audit

Auditor

Subhash Chander

Standard

Ontario's Drinking Water Quality Management Standard

(Exp Date: 31-OCT-2017)

Recommendation

Ontario's Drinking Water Quality Management Standard : Recertification, No CARs



Executive Summary

Ontario's Drinking Water Quality Management Standard	Improvements in SCADA system and Keeping a trend of the main breaks.
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Opportunities

Ontario's Drinking Water Quality Management Standard	Flow charting of processes- database for back flow devices certifications, Leakage protection program- could be carried on.
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Corrective Action Requests

There is NO Corrective Action Request in this audit.	
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Site Information

The audit was based on a sampling of the company's management system.

Industry Codes

NACE:E 41

Scope of Registration

Ontario's Drinking Water Quality Management Standard : South Huron Distribution System, 054-OA1, Entire Full Scope Accreditation



Opportunities for Improvements

Ontario's Drinking Water Quality Management Standard

Opportunity	Observations / Auditor Notes
Opportunities for Improvements (DWQMS)-01	<p>Location of OFI 18. Emergency Management;</p> <p>Discussed With Don Giberson, DWQMSR; Shawn Young, Water/Wastewater Foreman;</p> <p>Description The scenario of "Main Break" is common happening.; The intent of element 18 has been met, but could consider doing the exercise with some other weather related scenario.</p>
Opportunities for Improvements (DWQMS)-02	<p>Location of OFI 19. Internal Audit;</p> <p>Discussed With Don Giberson, DWQMSR; Shawn Young, Water/Wastewater Foreman;</p> <p>Description Internal was performed by a trained and a qualified person. The intent of element 19 has been met, but could consider classifying the findings in three categories of Compliant, Non-compliant and OFI's. Also consider process auditing with the preparation & use of SOP's flow charts.;</p>
Opportunities for Improvements (DWQMS)-03	<p>Location of OFI 20 Management Review;</p> <p>Discussed With Don Giberson, DWQMSR; Shawn Young, Water/Wastewater Foreman;</p> <p>Description Management review not completed- Planning to complete on October 11, 2017; Could consider the use of a template of requirements by the DWQMS Standard.; The Items required in the standard have been addressed- The use of template considering all the requirements by the standard are now addressed in the copy of the Management review sent to me bt E-mail and added on to EGNYTE.</p>
Opportunities for Improvements (DWQMS)-04	<p>Location of OFI 21. Continual Improvement;</p> <p>Discussed With Don Giberson, DWQMSR; Shawn Young, Water/Wastewater Foreman;</p> <p>Description All the changes and improvements made for the QMS could be documented in the Continual Improvement area.;</p>

General Information

Operating Authority: Legal Name & Address	The Corporation of the Municipality of South Huron, 122 Main Street South, Exeter, On. N0M 1S6
Language Preference: Correspondence	English
Language Preference: Audit	English
Owner: Legal Name and Address	The Corporation of the Municipality of South Huron, 122 Main Street South, Exeter, On. N0M 1S6
Owner Language Preference: Correspondence	English
Owner Language Preference: Audit	English
Applicant Representative Information; Include Name, Title, Phone,	Don Giberson, DWQMSR,



Fax, Email & Website	Ph. No. 519-235-0310 X 226; dgiberson@southhuron.ca ; WWW.Southhuron.ca
Accreditation Option	Full Scope - Entire DWQMS
Date of Previous Systems Audit:	Nov.25, 2016
Date of Previous On-Site Verification Audit:	Sept. 26, 2014

Processes

Ontario's Drinking Water Quality Management Standard

Process Name	Observations / Auditor Notes
Processes or Activities (DWQMS)-01	<p>Describe whether the process is effective or not (effectiveness should be supported with specific data/records/results). Include strengths & weaknesses of process:</p> <p>Process is effective- Strength is the dedication of DWQMSR and the Operators;</p>



Summary of Findings

Requirement	Finding
1. Quality Management System	C
2. Quality Management System Policy	C
3. Commitment and Endorsement	C
4. Quality Management System Representative	C
5. Document and Record Control	C
6. Drinking-Water System	C
7. Risk Assessment	C
8. Risk Assessment Outcomes	C
9. Organizational Structure, Roles, Responsibilities, and Authorities	C
10. Competencies	C
11. Personnel Coverage	C
12. Communications	C
13. Essential Supplies and Services	C
14. Review and Provision of Infrastructure	C
15. Infrastructure Maintenance, Rehabilitation & Renewal	C
16. Sampling, Testing & Monitoring	C
17. Measurement & Recording Equipment, Calibration & Maintenance	C
18. Emergency Management	OFI
19. Internal Audits	OFI
20. Management Review	OFI
21. Continual Improvement	OFI
Mj	Major Non-Conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor conformities; or (c) a minor non-conformity identified in a corrective action request has not been remedied.
Mn	Minor Non-Conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
OFI	Opportunity for Improvement. Conforms to requirement, but there is opportunity for improvement.
C	Conforms to requirement.
	Not Applicable to this audit
*	Additional Comment added by auditor in the body of the report.



Audit Summary Matrix

