



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Jo-Anne Fields, Community Services Manager**
Date: March 19 2018
Report: CSD.18.02
Subject: Results of Request for Tender for the provision of Grass Cutting and Trimming Tender

Recommendations:

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Results of Tender for Grass Cutting and Trimming SH-18-RS-02;

And that Council awards the tender as follows:

- Area A and B to Honeydo Property Maintenance in the amount of \$8,394.00 plus HST,
- Area C and D to Sunrise Lawn Care (2224737 Ontario Inc.) in the amount of \$5,296.00 plus HST
- Area E to Vandebussche Property Services in the amount of \$6,160.00 plus HST.

Purpose:

Decision

Background and Analysis:

The Grass Cutting and Trimming tender closed on February 26, 2018. Present at the opening were Angela Shipway, Dave Frayne and Dave Atthill.

The breakdown of the areas are outlined below in Table 1:

Table 1:

Area A	Area B	Area C	Area D	Area E
Dashwood Athletic Field	Centralia Ball Park Community Centre	Stephen Arena	Exeter Landfill	Port Blake Day Park
Dashwood Guelen Park & Community Centre		Huron Park Pumping Station	Bethesda I Abandoned Cemetery	
Crediton Ball Park		Huron Park Fire Hall	Ebenezer Abandoned Cemetery	
Crediton Pumping Station		Fairfield	Eden Abandoned Cemetery (Bible Christian Church)	
Bethesda II Abandoned Cemetery (Methodist Church)		Municipal Water Tower	Usborne Shed	
Methodist Cemetery				

All tenders were reviewed by Staff for completeness and in conformance with the specifications. The tenders received in each area are recommended to be awarded to the proponents as follows:

- Area A and B to Honeydo Property Maintenance in the amount of \$8,394.00 plus HST,
- Area C and D to Sunrise Lawn Care (2224737 Ontario Inc.) in the amount of \$5,296.00 plus HST
- Area E to Vandenbussche Property Services in the amount of \$6,160.00 plus HST.

Operational Considerations:

There were no alternative operational considerations examined.

South Huron's Strategic Plan:

There is no direct correlation to the Strategic Plan.

Financial Impact:

Grass cutting service costings were allocated in specific areas throughout the 2018 Community Services Department operating budget, as noted below. The total cost for the grass cutting is within the approved 2018 Community Services operating budget. The recommended proponents are outlined by area as follows:

Table 2:

Tender Results for Grass Cutting & Trimming - Summer 2018					
Company Name	Area A	Area B	Area C	Area D	Area E
Casey's Lawn Care	\$ 12,795	\$ 2,895	\$ 3,795	\$ 4,975	\$ 10,895
M Worx Inc	\$ 16,500	\$ 3,140	\$ 2,700	\$ 3,140	\$ 17,400
Honeydo Property Maintenance	\$ 6,537	\$ 1,857	\$ 4,290	\$ 3,948	No Bid recd
Sunrise Lawn Care (2224737 Ontario Inc	\$ 6,812	\$ 2,880	\$ 2,648	\$ 2,648	\$ 6,898
Vandenbussche Property Services	\$ 8,320	\$ 2,640	\$ 4,460	\$ 4,750	\$ 6,160
All seasons (priced per cut)		140/cut	300/cut		185/cut
Lowest Bid Per Area	\$ 6,537	\$ 1,857	\$ 2,648	\$ 2,648	\$ 6,160
HST Expense	\$ 115	\$ 33	\$ 47	\$ 47	\$ 108
	\$ 6,652	\$ 1,890	\$ 2,695	\$ 2,695	\$ 6,268
2018 Budget per Area	\$ 6,800	\$ 1,600	\$ 3,200	\$ 4,000	\$ 5,500
Bid Amount (Over)/Under Budget	\$ 148	\$ (290)	\$ 505	\$ 1,305	\$ (768)

**All Seasons could not be considered in this process as their submission was not provided in the required format.*

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

No policies, by-laws and or legislation associated with this report.

Consultation:

Chief Administrative Officer
Financial Services Manager/Treasurer

Related Documents:

2018 Budget

Respectfully submitted,

Jo-Anne Fields, Community Services Manager