



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Jo-Anne Fields, Community Services Manager**
Date: April 3 2018
Report: CSD.18.03
Subject: Results of Request for Quotation for Brick Work Restoration at the Olde Town Hall SH-18-RS-01

Recommendations:

That South Huron Council receives the report from Jo-Anne Fields, Community Services Manager re: Results of Request for Quotation for the Brick Work Restoration at the Olde Town Hall;

And that Council accepts the quotation from the low bidder CORKP Canada Inc. and authorize award of the contract for the brick work restoration at the Olde Town Hall in the amount of \$26,414.83 (including HST).

Purpose:

To notify Council of the quotation results and provide recommendation.

Background and Analysis:

As a component of the preventative maintenance program, brick work restoration will ensure optimum life expectancy of the Olde Town Hall structure.

The scope of this project identified areas of the exterior of the building that required restoration work to the damaged masonry and mortar.

The Olde Town hall was constructed in 1887. The brick work project is part of a long term goal to maintain and preserve the heritage of the building.

This project was initially released for quotation in 2016, however the contractor that originally expressed interest in the project could not proceed in 2016. This project was identified as a carry forward project for 2017 completion. Unfortunately, staff received no response to the Request for Quotation in 2017. Once again, the project was carried forward to 2018. Staff felt by releasing the Request for Quotation early in the year would generate more effective results. The request for quote was published through Biddingo and 6 bids were received.

The Request for Quotation closed on February 20, 2018.

Six (6) bids were received and opened by Deputy Mayor Frayne, Angela Shipway and Dave Atthill. The six tenders received were complete, accurate and in conformance with the specifications. The following are the results of the Request for Quotation:

Contractor	Price (Excluding HST)	HST	Total Cost (Including HST)
B.A. Construction	\$29,800.00	\$3,874.00	\$33,674.00
CORKCO Canada Inc.	\$23,375.96	\$3,038.87	\$26,414.83
TMR Reno & Construction	\$62,500.00	\$8,125.00	\$70,625.00
Sibwest Building renovations	\$39,000.00	\$5,070.00	\$44,070.00
Mekker Construction Ltd.	\$27,335.50	\$3,553.61	\$30,889.00
Canada Globel Business	\$114,600.00	\$14,898.00	\$129,498.00

This project was approved in the 2018 General Administration operating budget in the amount of \$20,000.00 including HST.

Operational Considerations:

As this project is over budget, staff considered the following options:

1. Not proceeding with the project, however the building will continue to deteriorate. Over time, weather and decay cause voids in the joints between masonry units, allowing water to enter. Water can cause significant damage through the frost/freeze process, allowing the mortar to continue to deteriorate. Due to weather conditions, cracks will continue to increase in size. Cost of the project will continue to escalate year after year. Deferring this project would not be the recommended option.
2. Proceed with the brick work project and staff monitor operating expenditures and seek out efficiencies in the Administration Budget to accommodate this project budget overage expenditure.

South Huron's Strategic Plan:

6.1.1.1 Strategic Vision Goals

- Ensuring the condition of municipal infrastructure is maintained and planned for

Financial Impact:

This project was approved in the 2018 General Administration operating budget in the amount of \$20,000.00 including HST.

Contract Price (Prior to HST)	\$23,375.96
Non-Recoverable HST	\$ 411.40
TOTAL	\$23,787.36
2018 Operating Budget	\$20,000
Net Difference	\$3,787.36

The total cost of the contract including non-recoverable HST is over the amount approved in the 2018 General Administration operating budget.

Staff will monitor operating expenditures and seek out efficiencies in the Administration Budget to accommodate this project budget overage expenditure.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

No policies, by-laws and or legislation associated with this report.

Consultation:

Chief Administrative Officer
Financial Services Manager/Treasurer

Related Documents:

2018 Budget

Respectfully submitted,

Jo-Anne Fields, Community Services Manager