



**Corporation of the Municipality of South Huron  
Community Hub/Recreation Project Steering Advisory Committee**

**Minutes**

**March, 13 2018**

**6:00 PM – 8:00 PM**

**Carling Room**

**Members:**

Chair, Dawn Rasenberg  
Vice Chair, Mike Ondrejicka  
Councillor Craig Hebert  
Councillor Ted Oke  
Mayor Maureen Cole Ex-Officio  
Peter Hrudka  
Ron Mayer  
Robert Oud

**Regrets:**

Brandon Babbage  
Craig Ivatts

**Staff:**

Dan Best, CAO  
Megan Goss, Recording Secretary

**1. Call To Order**

The Chair called the meeting to order at: 6:03 PM.

**2. Agenda**

**Motion:** 11-2018

**Moved:** Oud

**Second:** Hrudka

**Disposition:** Carried

**That the Agenda for March 13, 2018 be approved, as presented.**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None

#### **4. Minutes**

**Motion:** 12-2018

**Moved:** Oke

**Second:** Oud

**Disposition:** Carried

**That the minutes of February 27, 2018 be adopted as presented.**

#### **5. Business to be Discussed:**

##### **5.1 Introduction of the YMCA – Review of the Proposal**

##### **5.1.1 Development of Terms of Reference for Consultants – Committee Inputs**

YMCA to perform a preliminary analysis of the work and data collected to date, then provide feedback on the gaps and areas of concentration for the market study. Then the YMCA will work with the committee to incorporate the committee's feedback in developing the terms of reference for the market study. The YMCA has many difference examples of terms of reference that can be used as a foundation.

A fundraising feasibility study would follow after the market study. There needs to be a model to test donor support. The funding feasibility study terms of reference are fairly simple to construct however, the market study terms of reference are more difficult because they are more individualized. The fundraising feasibility study should identify at least 50% of your costing and identify any red flags that are tied to money sources.

##### **5.1.2 Site Visit Coordination**

As the committee works towards the launch of the terms of reference for the market study they should consider touring other spaces. The market study should tell us what is recommended to be in the building and how much space is required. However, it is important to look at space and consider spatial awareness as well as important design features. The Committee will review sites that are both YMCA and municipally-operated sites. Some sites to possibly consider are: Maitland Recreation Centre and Komoka and District Community Centre, North Perth Recreation Centre and the Wilmot Recreation Centre. The Committee will need to develop a set of questions for when they visit sites to gather information.

The YMCA has found that primary facility users live within a 20 minute driving radius of the facility.

A request was made to provide background information related to the Exeter and District outdoor pool revitalization. An update on the project will be presented at the next meeting.

7:03 PM, Ondrejicka left meeting.

DRAFT

## **5.2 Mission, Vision, Values**

The committee reviewed the draft mission, Vision and Principals statements. The Committee recommended the following:

- remove the word “green” from the community vision;
- remove “for all South Huron residents” from the Respect principal and add and “instills pride and a sense of ownership”;
- remove Community Based as a principal;
- And, remove “of best practices for green energy” from the Sustainable principal and replace it with “of environmentally sound and energy efficient best practices”.

**Motion:** 13-2018

**Moved:** Mayer

**Second:** Hrudka

**Disposition:** Carried

**That the Community Hub/Recreation Project Steering Advisory Committee recommends the draft Mission, Vision and Principals as amended be sent to Council for review/approval.**

The Committee requested that a listing of municipally owned prospective properties for the new facility be provided for the next meeting.

## **5.3 Precedence**

### **5.3.1 Lessons Learned and What We Need to Focus Efforts On**

No discussion at this time.

#### **6. Correspondence:**

None

#### **7. Adjournment**

**Motion:** 14-2018

**Moved:** Hebert

**Second:** Oud

**Disposition:** Carried

**That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 7:54 PM to meet again on March 27<sup>th</sup> at 6:00 PM or at the Call of the Chair.**