



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Sandy Becker, Financial Services
Manager/Treasurer**
Date: April 16 2018
Report: FIN.18.09
Subject: 2018 Capital Progress Report - March

Recommendations:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 Capital Progress Report - March completed as of March 31, 2018 for information only.

Purpose:

The purpose of this staff report is to provide Council with a summary of the status of the 2018 capital projects.

Background and Analysis:

The first three months of the fiscal period is predominantly capital planning and tendering in order to start construction in the spring. This is reflected in Appendix A.

Each department manager has provided a status update for their respective 2018 approved capital projects. It is not expected to see a large dollar amount associated at this time of year, but as projects move forward this will change.

The percentages of completion do not reflect the YTD expenditures as a percentage of budget due to timing differences of invoice submission and accounts payable processing. These completion estimates are based on an analysis of work completed to date versus total work required.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Administrative Efficiency and Fiscal Responsibility
2. Transparent, Accountable and Collaborative Governance

The monthly capital project status report keeps Council and the public informed on the actual costs, budget project status, and explanations for delays or expected commencement for each project in the capital budget.

The report assists Council in keeping track of its approved priorities and expected delivery times for projects. It also serves to keep staff accountable for the budget priorities requested and granted.

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

By-law No. 79-2017 to adopt the 2018 budget.

Consultation:

The following department managers provided an update on each of their respective projects;

Andrew Baird, Emergency Services Manager/Fire Chief
Jo-Anne Fields, Community Services Manager
Don Giberson, Environmental Services Director

Related Documents:

Appendix A – 2018 Capital Project Status Report

Respectfully submitted,

Sandy Becker, Financial Services Manager/Treasurer

Appendix A – 2018 Capital Project Status Report

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
General Administration						
2018-GA-01	Replace Photocopier (costs shared with water dept)	-	3,562	3,562	95%	Photocopier delivered; Awaiting invoice
		-	3,562	3,562		
Emergency Services						
2018-FD-01	SCBA Replacement	11,437	13,000	1,563	100%	Complete
2018-FD-02	PPE Replacement	-	19,240	19,240	65%	5 of 9 sets arrived with the remaining 4 expected in the Fall.
2018-FD-03	Replace Freightliner Rescue	-	250,000	250,000	25%	Tender awarded to Lafleur Industries Inc. as per Motion # 66-2018; Chassis has been ordered.
2018-FD-04	Exeter Station Pad Paving	-	20,000	20,000	0%	Working with Roads to see if financial efficiencies can be achieved through joint tender.
		11,437	302,240	290,803		
Transportation Services						
20-3043	James St - Main to Edward	-	18,900	18,900	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per Motion #98-2017

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
20-3054	Simcoe St. - Andrew to Main	-	10,375	10,375	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
20-3055	William St. - Anne to Huron	-	11,800	11,800		
20-3056	George St. - Main to Orchard	-	16,700	16,700		
20-3057	Bridge Repairs - #3037 McTaggart Line	844	20,805	19,961	2%	Tender awarded to Weathertech Restoration Services Inc as per Motion #127-2018
20-3059	Bridge Repairs - #3039 McTaggart Line	1,025	44,948	43,923		
2017-TS-06	McTaggart Line Bridge #3038	6,614	570,446	563,832		
2017-TC-05	Huron St Recon - Edward-East	-	890,000	890,000	2%	Tender closes April 5, 2018.
2017-TS-03	Line 17 - Hern to Rogerville	-	180,000	180,000	0%	Municipality of West Perth has taken the lead on this project.
2017-TS-04	Gregus Crt Overlay	-	30,000	30,000	0%	Draft tender underway.
2017-TS-05	Marlborough St - Sand to Well.	-	30,000	30,000	0%	Draft tender underway.
2018-TC-05	Waterloo St - London Rd S-Rail	-	60,000	60,000	0%	Draft engineering RFP underway.
2018-TS-02	Mollard and McTaggart Line	-	142,632	142,632	0%	Draft tender underway.
2018-TS-05	Whalen Line - Hwy 4-McTaggart	-	501,050	501,050	0%	Municipality of Lucan Biddulph has taken lead. Draft tender being prepared.
2018-TS-07	Replace Kvernland Disk Mower	-	12,000	12,000	0%	Draft RFQ underway.

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
2018-TS-08	Replace JD Tractor	-	139,500	139,500	0%	Draft tender underway.
2018-TS-09	Replace VeePro Snow Spreader	7,194	11,500	4,306	100%	Complete.
		15,677	2,690,656	2,674,979		
Streetlighting						
2017-TS-07	Phase 3 DT Decorative SL	-	160,000	160,000	0%	Draft tender underway.
		-	160,000	160,000		
Recreation Services						
20-7126	Port Blake Revitalization (Design)	-	414,578	414,578	2%	RFP closes April 9, 2018.
20-7127	Exeter Swimming Pool	120,786	1,700,000	1,579,214	5%	Washroom structure construction started March 26, 2018; Tender awarded to Doug Geoffrey Construction Ltd. as per Motion #513-2017
20-7132	SHRC/Community Hub	21,804	125,000	103,196	1%	Community Hub/Rec Centre Project Steering Committee continues to meet biweekly.
2017-RS-05	Dashwood CC Washrooms	2,700	120,000	117,300	2%	Minor variance application complete. Final structural drawings/grading plan in progress.

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
2017-RS-11	Victoria Park Washrooms	-	10,000	10,000	10%	Foundation poured; Building construction in progress off-site.
2018-RS-05	4x4 Utility Vehicle	-	9,158	9,158	2%	Specs have been issued to potential suppliers, as per Procurement Policy.
2018-RS-06	KW Pool Sandblasting	-	44,774	44,774	2%	Tender awarded to PPL Aquatics Fitness and Spa Group as per motion #164-2018
2018-RS-07	KW Rock Climbing Apparatus	-	15,264	15,264	0%	Staff are researching options.
		145,289	2,438,774	2,293,486		
Solid Waste Services						
20-9001	Landfill Expansion - Stage 3	-	80,000	80,000	0%	Ongoing capital costs related to expansion. Expected to occur over a number of years as per legislation.
		-	80,000	80,000		
Sanitary Sewer Services						
20-5623	William St Sanitary Pumping Station	-	1,900,040	1,900,040	1%	Final design/tender nearing completion; Tender expected in early spring.

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
20-5629	Simcoe St. - Andrew to Main	-	6,275	6,275	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
2017-S-01	Upgrade Lagoon Aeration Exeter	49,198	421,120	371,922	90%	Testing/Commissioning commenced with completion expected April 2018.
2017-SC-03	William St - Anne-Huron	-	6,000	6,000	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
2017-SC-04	James St - Main to Edward	-	12,000	12,000	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per Motion #98-2017
2017-SC-05	Huron St Recon - Edward-East	-	630,000	630,000	2%	Tender closes April 5, 2018
2018-S-01	Rehab Sewage Lagoon Filters	-	15,000	15,000	1%	Engeneering proposal under review.
2018-S-03	Mollard Line Forcemain Repl.	276,189	386,006	109,816	90%	Underground work completed; surface restoration remaining.
2018-SC-05	Waterloo Street - London - Rail	-	60,000	60,000	0%	Draft engineering RFP prepared.
		325,387	3,436,441	3,111,053		
Water Services						

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
20-4141	Simcoe St. - Andrew to Main	-	4,040	4,040	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
20-4142	Wililam St. - Anne to Huron	-	6,000	6,000	0%	Top asphalt; Contract awarded to Lavis Contracting Co. as per Motion #99-2017
20-4144	Dashwood Rd Watermain - 21 to Shipka	-	50,000	50,000	0%	Top Asphalt - Contract awarded to Robinson Farm Drainage as per Motion #366-2017
2017-W-03	Dashwood Rd - Shipka - Bronson	-	585,000	585,000	2%	Tender awarded to Robinson Farm Drainage April 3, 2018 as per motion #158-2018
2017-W-04	Shipka Line - South R- Kirkton	-	372,000	372,000		
2017-W-05	Watermain Repl - Huron-McTag.	-	139,800	139,800		
2017-W-07	Bulk Water Station 82 Nelson	-	50,000	50,000	0%	Draft tender underway.
2017-WC-04	James St Recon. Main - Edward	-	7,500	7,500	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per Motion #98-2017
2017-WC-05	Huron St Recon - Edward-East	-	550,000	550,000	2%	Tender closes April 5, 2018
2018-W-01	2018 Water Meter Replacement	3,345	250,000	246,655	1%	Ongoing capital costs as meters are replaced.
2018-W-02	Replace Photocopier - W Share	-	3,562	3,562	95%	Photocopier delivered; Awaiting invoice

Job	Job Description	YTD	Budget	Variance	% of Comp.	Management Notes
2018-W-06	Shipka Line - Kirkton to 83	-	25,000	25,000	0%	Draft engineering RFP prepared.
2018-W-07	Parr Line watermain - N/S of Crediton	-	25,000	25,000	0%	Draft engineering RFP prepared.
2018-W-08	Huron St - Corbett to West End	-	15,264	15,264	0%	Draft engineering RFP prepared.
2018-W-09	HP Water Tower Upgrade	-	50,000	50,000	0%	Draft tender underway.
2018-WC-05	Engineering - Waterloo St - #4-Rail	-	70,000	70,000	0%	Draft engineering RFP prepared.
		3,345	2,203,166	2,199,821		
Grand Totals		501,135	11,314,839	10,813,704		