



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Tuesday, April 3, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, CAO
Andrew Baird, Emergency Services Manager/Fire Chief
Sandy Becker, Financial Services Manager/Treasurer
Jo-Anne Fields, Community Services Manager
Sarah Smith, Huron County Planner
Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order

Mayor Cole called the meeting to order at 6:00 p.m.

2. Public Meeting

Motion: 147-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council adjourn at 6:02 p.m. for the purpose of a Public Meeting pursuant to Section 34 of the Planning Act for proposed zoning amendments.

Disposition: Carried

3. Amendments to the Agenda, as Distributed and Approved by Council

Amendment to 7.4 Addition of Letter of Resignation

Amendment to 11.1 Addition of Federation of Canadian Municipalities (FCM)
Resolution

Motion: 148-2018

Moved: D. Frayne

Seconded: M. Vaughan

That South Huron Council approves the Agenda as amended.

Disposition: Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Delegations

6. Minutes

6.1 Minutes of the Regular Council Meeting of March 19, 2018

Motion: 149-2018

Moved: T. Tomes

Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Regular Council Meeting of March 19, 2018, as printed and circulated.

Disposition: Carried

6.2 Minutes of the Public Meeting of March 19, 2018

Motion: 150-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council adopts the minutes of the Public Meeting of March 19, 2018, as printed and circulated.

Disposition: Carried

6.3 Minutes of the Committee of Adjustment of March 19, 2018

Motion: 151-2018

Moved: D. Frayne

Seconded: T. Tomes

That South Huron Council adopts the minutes of the Committee of Adjustment Meeting of March 19, 2018, as printed and circulated.

Disposition: Carried

6.4 Minutes of the Committee of the Whole of March 20, 2018

Motion: 152-2018

Moved: C. Hebert

Seconded: M. Vaughan

That South Huron Council accept the recommendation from the CAO Performance Review Committee regarding the CAO Annual Performance Review; and

That remuneration be increased based on COLA of 1.5%, effective January 1, 2018.

Disposition: Carried

Motion: 153-2018

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council adopts the minutes of the Committee of the Whole Meeting of March 20, 2018, as printed and circulated.

Disposition: Carried

7. Councillor Board and Committee Reports

7.1 Exeter Rodeo Committee - Minutes of February 12, 2018

7.2 Exeter Rodeo Committee - Motions brought forward from March 26, 2018 meeting

Motion: 154-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council accept the recommendation of the Rodeo Committee to hire Ty Baynton to provide entertainment in the tent on Saturday evening following the rodeo performance at a maximum cost of \$1,000.00 plus HST.

Disposition: Carried

Motion: 155-2018

Moved: D. Frayne

Seconded: W. DeLuca

That South Huron Council accept the recommendation of the Rodeo Committee to hire RMG for two performances on the weekend of August 10, 11 & 12, 2018 at a cost of \$32,500.00 plus HST.

Disposition: Carried

7.3 Community Hub/Recreation Project Steering Advisory Committee - Minutes of March 13, 2018

7.4 Letter of Resignation - Brandon Babbage

Councillor Oke presented a verbal report of the March 27 Community Hub/Recreation Project Steering Advisory Committee meeting including an upcoming presentation with YMCA.

Council directed staff to initiate the recruitment process for the Community Hub/Recreation Project Steering Advisory Committee.

Motion: 156-2018

Moved: T. Oke

Seconded: W. DeLuca

That the minutes and correspondence of the following committees and/or boards be received as presented to Council:

- **Exeter Rodeo Committee minutes of February 12, 2018;**
- **Community Hub/Recreation Project Steering Advisory Committee minutes of March 13, 2018**

Disposition: Carried

8. Staff Reports

8.1 Planning

8.2 Financial Services

8.2.1 S. Becker, Financial Services Manager/Treasurer - Reserve/Reserve Funds Summary 2014-2018

Financial Services Manager/Treasurer Becker confirmed that the Huron Street Project is included in the summary report.

Motion: 157-2018

Moved: T. Oke

Seconded: W. DeLuca

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: Reserves/Reserve Funds Summary 2014-2018 for information.

Disposition: Carried

8.3 Environmental Services

8.3.1 D. Giberson, ESD Director - Tender Results for Watermain Replacements on Dashwood Road from Shipka Line to Bronson Line; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line.

Motion: 158-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive the report from D. Giberson, Environmental Services Director RE: Tender Results for Watermain Replacements on Dashwood Road from Shipka Line to Bronson Line; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line; and

That South Huron Council accept the tender received from the low bidder Robinson Farm Drainage Limited and authorize award of a contract for Watermain Replacements on Dashwood Road from Shipka Line to Bronson Line; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line in the amount of \$955,838.75 (including HST).

Amendment:

Motion: 159-2018

Moved: T. Oke
Seconded: C. Hebert

That the motion be amended by striking out the reference to "Bronson Line" and inserting "STA 8 + 720".

Disposition: Carried

Motion: 158-2018
Moved: T. Oke
Seconded: C. Hebert

That South Huron Council receive the report from D. Giberson, Environmental Services Director RE: Tender Results for Watermain Replacements on Dashwood Road from Shipka Line to STA 8 + 720; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line; and

That South Huron Council accept the tender received from the low bidder Robinson Farm Drainage Limited and authorize award of a contract for Watermain Replacements on Dashwood Road from Shipka Line to STA 8 + 720; Shipka Line from South Road to Kirkton Road; and the Easement from Huron Street to McTaggart Line in the amount of \$955,838.75 (including HST).

Disposition: Carried

- 8.3.2 D. Giberson, ESD Director - Engineering Services for Repairs to McTaggart Line Bridge Structures #3037, #3038, #3039

Motion: 160-2018
Moved: D. Frayne
Seconded: T. Tomes

That South Huron Council receive the report from D. Giberson, Environmental Services Director RE: Engineering Services for Repairs to McTaggart Line Bridge Structures #3037, #3038, #3039 ; and

That South Huron Council amend the engineering services contract with BM Ross Engineers to add the amount of \$34,000

plus HST for professional services related to Repairs to McTaggart Line Bridge Structures #3037, #3038, #3039.

Disposition: Carried

- 8.3.3 D. Giberson, ESD Director - Water and Sewer Rate Study and Water Financial Plan Update - Request for Proposals

Motion: 161-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive the report from D. Giberson, Environmental Services Director Re: Water and Sewer Rate Study and Water Financial Plan Update - Request for Proposals; and

That South Huron Council accepts the proposal received from Watson & Associates Economists Ltd. and authorizes the award of a contract to Watson & Associates Economists Ltd. for professional services associated with a Water and Sewer Rate Study and Water Financial Plan Update in the amount of \$44,900 plus HST.

Disposition: Carried

- 8.3.4 D. Giberson, ESD Director - Failure of Mollard Line Culvert Structure #1056

Council discussed the project timeline and road closure. Council directed staff bring back a report for council information that includes 2018 engineering costing estimates and project timeline.

Motion: 162-2018

Moved: W. DeLuca

Seconded: M. Vaughan

That South Huron Council receive the report from D. Giberson, Environmental Services Director Re: Failure of Mollard Line Culvert Structure #1056.

Disposition: Carried

8.4 Transportation Services

8.5 Community Services

- 8.5.1 J. Fields, Community Services Manager re: Results of Request for Quotation for Brick Work Restoration at the Olde Town Hall SH-18-R-01

Motion: 163-2018

Moved: W. DeLuca

Seconded: M. Vaughan

That South Huron Council receives the report from J. Fields, Community Services Manager re: Results of Request for Quotation for the Brick Work Restoration at the Olde Town Hall; and

That Council accepts the quotation from the low bidder CORKO Canada Inc. and authorize award of the contract for the brick work restoration at the Olde Town Hall in the amount of \$26,414.83 (including HST).

Disposition: Carried

- 8.5.2 J. Fields, Community Services Manager re: Results for Tender Request for the provision of Kirkton-Woodham Pool Shell Refurbish and Painting

Motion: 164-2018

Moved: M. Vaughan

Seconded: T. Oke

That South Huron Council receives the report from J. Fields, Community Services Manager re: Results for Tender Request for the provision of Kirkton-Woodham Pool Shell Refurbish and Painting; and

That Council accepts the tender from the low bidder PPL Aquatics Fitness and Spa Group and authorize award of the contract for the Kirkton- Woodham Pool Shell Refurbish and Painting in the amount of \$33,041.20 (including HST).

Disposition: Carried

8.6 Development Services

8.7 Emergency Services

8.7.1 A. Baird, Emergency Services Manager re: RFP for the Provision of Fire Dispatch Services

Emergency Services Manager Baird advised council that South Huron is currently paying an almost identical price under the current contract.

Motion: 165-2018

Moved: M. Vaughan

Seconded: T. Tomes

That South Huron Council receives the report from A. Baird, Emergency Services Manager, re: RFP for the Provision of Fire Dispatch Services; and

That South Huron Council award a 5 year contract for the provision of Fire Dispatch Services to The Corporation of the Town of Tillsonburg in the amount of \$18,625.50 plus HST for 2019, with a 2% increase per year for 2020-2023 fiscal years.

Disposition: Carried

8.8 Corporate Services

8.9 Administration

9. Deferred Business

None.

10. Notices of Motion

10.1 Notice of Motion

Motion: 166-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council support the request from MPP Sylvia Jones and encourage the sharing of infrastructure information for

municipal asset management plans between the Ministry of Environment and Climate Change and the Ministry of Infrastructure to reduce reporting burden on municipalities.

Disposition: Carried

10.2 Notice of Motion

Moved by M. Cole

Whereas South Huron Committee of the Whole recommended that the Exeter District Outdoor Pool project be paid from the Wind Turbine Reserve and be debt financed for 5 years (2018-2022 inclusive) to be recovered from wind turbine income, and whereas the South Huron Community Hub/ Rec Centre is expected to begin to have capital costs related to it by July 2019; and whereas South Huron Council has committed 7.5 Million towards the project,

That South Huron Council request a report to consider securing long term debt for both projects in 2018 of 10 Million, for a 20-25 year term, recovering, from wind turbine income of \$200,000 per year for the term of the debt.

10.3 Notice of Motion

Moved By: M. Cole

Whereas the Municipality of South Huron was unsuccessful for 2017 OCIF Top up grant for Huron Street; and whereas the sewer Capital Replacement reserve is being used to finance the shortfall;

That a request be made to the Exeter Community Development Fund, to transfer all of its remaining funds to the Sewer Replacement Reserve.

The Clerk read section 13.2 of the Procedural By-law regarding the procedure for notice of motion. Council directed Items 10.2 and 10.3 forward to the next meeting.

11. Mayor & Councillor Comments and Announcements

Deputy Mayor Frayne updated Council on the speed sign which will be moved to Morrison Dam. He will be chairing a meeting of the Jones Bridge pedestrian project on Thursday and will bring information back to council.

Councillor Hebert updated Council on the Conservation Dinner tickets.

Councillor Vaughan advised Council of the Chamber of Commerce Golf Tournament to be held on Tuesday May 15, 2018. Councillor Vaughan, Mayor Cole and Councillor Hebert advised they would attend. Councillor Vaughan noted that the South Huron & Area Home Show is being held on Friday April 6 and Saturday April 7.

Councillor Oke advised that girl's hockey teams are going to provincials this weekend and that some South Huron teams have already won all Ontario.

Mayor Cole advised that she received a request from the high school to use South Huron recreation centre for mental health awareness and will bring back more information for council. She attended the Huron-Perth United Way Gala and the guest speakers were from the NewOutlook Group. Mayor Cole attended the opening of Hear Well be Well. She attended a teleconference on public health.

Mayor Cole attended the annual flood emergency planning meeting hosted by the Ausable Bayfield Conservation Authority (ABCA).

11.1 FCM Board of Directors Resolution - Mayor Cole

Mayor Cole thanked Council for their support.

Motion: 167-2018

Moved: C. Hebert

Seconded: M. Vaughan

Whereas the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction; and

Whereas FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

Whereas FCM's Annual Conference and Trade Show will take place from May 31 to June 3, 2018, during which time the Annual General

Meeting will be held and followed by the election of FCM's Board of Directors;

Be it resolved that Council of the Municipality of South Huron endorse Mayor Maureen Cole to stand for election on FCM's Board of Directors for the period starting in June 2018 and ending June 2019; and

Be it further resolved that Council assumes all costs associated with Mayor Maureen Cole attending FCM's Board of Directors meetings.

Disposition: Carried

12. Communications

12.1 Minister of Seniors Affairs - 2018 Senior of the Year Award

Council directed this item be placed in the Hub and put on social media.

12.2 Ministry of Attorney General - Local Planning Appeal Tribunal Act, 2017 Regulations

12.3 OMAFRA - Agricultural Impact Assessment Guide

12.4 AMO - Canada-Ontario Sign Infrastructure Program Agreement

12.5 BRA - Board Meeting Highlights of March 15, 2018

12.6 Lake Huron Primary Water Supply System - 2017 Compliance Report

12.7 South West Hospice - 2017 Annual Report

12.8 College of Physicians - Council Award

12.9 2018 Blue Flag Symposium

12.10 Exeter Senior Pickle Ball Club Comments

Councillor Oke advised that this correspondence has already been presented to the Community Hub/Recreation Project Steering Advisory Committee.

12.11 Petition Re: Recreational Hub

Council directed this petition be forwarded to the Community Hub/Recreation Project Steering Advisory Committee. Council discussed attaching correspondence already received by the Committee to the Board

and Committee section of the agenda to identify that the Committee has already seen it.

12.12 City of Stratford - Invitation to Civic Night, The Music Man

Mayor Cole will approach Huron Country Playhouse regarding possible municipal night opportunities.

Motion: 168-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 36-2018 - Gnutti Carlo Canada Ltd. Rezoning By-Law

Motion: 169-2018

Moved: D. Frayne

Seconded: M. Vaughan

That the South Huron Council gives first, second and third and final reading to By-Law 36-2018, being a by-law to amend By-Law #12-84, being the Zoning By-Law for the former Township of Stephen for lands known as Stephen CON 3 PT LOTS 6 AND; 7 RP 22R5240 PARTS 20 TO 33; 79 TO 82, and Stephen CON 3 PT LOTS 6 AND;7 RP 22R5240 PARTS 37 TO 49; AND 91, Stephen Ward, Municipality of South Huron.

Disposition: Carried

16. Confirming By-Law

16.1 By-Law No. 37-2018 – Confirming By-Law

Motion: 170-2018
Moved: W. DeLuca
Seconded: T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #37-2018, being a by-law to confirm matters addressed at the April 3, 2018 Council meeting.

Disposition: Carried

17. Adjournment

Motion: 171-2018
Moved: D. Frayne
Seconded: M. Vaughan

That South Huron Council hereby adjourns at 7:50 p.m., to meet again on April 16, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk