



Staff Report

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: May 7 2018
Report: CAO 07-2018
Subject: Port Blake RFP Results

Recommendations:

That the report of Daniel Best, Chief Administrative Officer dated May 7, 2018 regarding the Port Blake RFP (RFP) results be received.

Purpose:

Council information and Update

Background and Analysis:

On January March 29, 2018 RFP-004-2018 was issued to seek out the provision of services to design and construct Phase 1 of the Port Blake amenities. The closing date for the RFP was April 9, 2018 @4:00 pm.

The opening was attended by the Financial Services Supervisor, Manager of Community Services and Facility Services Coordinator. Councillor Deluca opened the bids.

The objective of the RFP was to select one (1) Proponent on April 16, 2018 to conduct the following and be completed by May 31, 2018:

- Design and Construction of a 30 ft. x 40 ft. raised and accessible landscape patio with railing system that will provide optimum viewing

of the sunsets off Lake Huron. The patio shall be stamped or other design option proposed by the contractor.

- Refurbishment of the existing Pavillion including new metal roof, soffit and fascia and maintenance free sleeves for the pressure treated posts. In addition, provide flexibility for future electrical connections.
- Renovation and Retrofit of the existing bathroom/changerooms facility to meet current accessibility standards within the existing footprint. It is expected that electrical fixtures will be incorporated into the design.
- Installation a fencing barrier to ensure that access to the beach is at specified locations in order to assist in the rehabilitation of the bluffs.
- Coordination and applications for all required permits and fees
- Construction of a 10 ft. x 20 ft. Entrance/Tourism Booth. Prefabricated option is acceptable. It is expected that electrical fixtures will be incorporated into the design.

No bids were received that would be largely due to the time of year and tight timelines. At this time, it is intended to move forward with two elements of the Phase 1 part of the project being the landscape patio and the 10x20 entrance booth as both items will be below the \$25,000 threshold and thereby fall under Section 14 of the Procurement Bylaw (three written quotes). Staff will review the phasing plan and modify accordingly to re-issue a competitive process this Fall. It should be noted that some plantings of plant/tree species will be underway now and will continue in the Fall that will be outside of the construction procurement.

Operational Considerations:

None

South Huron's Strategic Plan:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Increased Communications and Municipal Leadership
- ✓ Transparent, Accountable, and Collaborative Governance
- ✓ Dedicated Economic Development Effort

Financial Impact:

The Port Blake project has been incorporated as part of the 2018 Capital budget. an amount of \$414,578 was approved for this project.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

Procurement By-law 33-2017

Consultation:

Sandy Becker

Related Documents:

None

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk