



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Clerk**
Date: May 22 2018
Report: 13-2018
Subject: Appoint Emergency Management Program Committee

Recommendations:

That South Huron Council appoint the Emergency Management Program Committee (EMPC) as required by the Emergency Management and Civil Protection Act and Regulation 380/04; and

That this committee consist of 5 individuals. The primary members of the EMPC would be the County CEMC, alternate CEMC/CAO, Mayor, Fire Chief and Environmental Services Director; and

That Council appoint the CEMC to chair the Committee.

Purpose:

Under the Emergency Management and Civil Protection Act (EMCPA) and Regulation 380/04 every municipality is required to have an Emergency Management Program Committee, and it must be appointed by municipal bylaw.

The purpose of this Committee is to assist in the development and implementation of the Emergency Management Program, conduct an annual review and make recommendations to Council for its revision, if necessary.

Background and Analysis:

The EMCPA and Regulation 380/04 allow for membership from a wide variety of municipal and private sector areas. Each municipality may select which

individuals are appointed to the Committee. However, the Act does require that the CEMC be a member of this Committee, and also that Council, by bylaw, appoint the Chair of the Committee.

Council passed By-Law 37-2017 to appoint members to the Emergency Management Committee on June 19, 2017. This By-law included all the members of the South Huron Control Group who ensure the provision of the essential services necessary to minimize the effects of an emergency on the community, including their alternates.

The primary reason for a 5-person Emergency Management Program Committee is to help facilitate effective operation. Limiting the size of the Committee will make it easier to arrange the required meetings to affect the development and review of the Emergency Management Plan and associated Program. While there will be 5 primary members on this Committee, others persons may be brought in on an ad-hoc basis to advise and assist as required.

Among the responsibilities of the Committee will be to review South Huron's Hazard and Risk Assessment, Critical Infrastructure Review, assist the CEMC in revisions to the Emergency Plan for Council approval, as well as planning for the annual Training and Exercise.

Operational Considerations:

There are no other operational considerations as a result of the actions outlined in this report.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies key priorities and strategic directions. The following elements are supported by the actions outlined in this report:

- ✓ Administrative Efficiency and Fiscal Responsibility
- ✓ Transparent, Accountable, and Collaborative Governance

Financial Impact:

There are no financial implications as a result of the actions outlined in this report.

Legal Impact:

There are no legal implications as a result of the actions outlined in this report.

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this report.

Policies/Legislation:

Emergency Management and Civil Protection Act (EMCPA) and Regulation 380/04

Consultation:

David Clarke, CEMC

Dan Best, CAO

Related Documents:

Respectfully submitted,

Rebekah Msuya-Collison, Clerk