



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Sandy Becker, Financial Services
Manager/Treasurer**
Date: June 4 2018
Report: FIN.18.11
Subject: 2018 Capital Progress Report – May

Recommendations:

That South Huron Council receives the report from S. Becker, Financial Services Manager/Treasurer re: 2018 Capital Progress Report – May completed as of May 23, 2018 for information only.

Purpose:

The purpose of this staff report is to provide Council with a summary of the status of the 2018 capital projects.

Background and Analysis:

May means the Municipality is entering the busier time of the year for capital project completion. Much of the work has been tendering and awarding contracts. Additionally, any contracts that have commenced may be very early in the invoicing cycle and may not be reflected in year-to-date costs.

Each department manager has provided a status update for their respective 2018 approved capital projects. This time of year suggests we should see increasing expenditures as the construction season gets underway.

The percentages of completion do not reflect the YTD expenditures as a percentage of budget due to timing differences of invoice submission and accounts payable processing. These completion estimates are based on a qualitative analysis of work completed to date versus total work required.

Operational Considerations:

As this report is being presented for information purposes only, no alternatives are presented.

South Huron's Strategic Plan:

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Administrative Efficiency and Fiscal Responsibility
2. Transparent, Accountable and Collaborative Governance

The monthly capital project status report keeps Council and the public informed on the actual costs, budget project status, and explanations for delays or expected commencement for each project in the capital budget.

The report assists Council in keeping track of its approved priorities and expected delivery times for projects. It also serves to keep staff accountable for the budget priorities requested and granted.

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

By-law No. 79-2017 to adopt the 2018 budget.

Consultation:

The following department managers provided an update on each of their respective projects;

Andrew Baird, Emergency Services Manager/Fire Chief
Jo-Anne Fields, Community Services Manager
Don Giberson, Director of Operations and Infrastructure

Related Documents:

Appendix A – 2018 Capital Project Status Report – May

Prepared by,

Angela Shipway, Financial Services Supervisor

Respectfully submitted,

Sandy Becker, Financial Services Manager/Treasurer

Appendix A – 2018 Capital Project Status Report – April/May

Job	Job Description	YTD	Budget	Variance	% of Compl.	Management Notes
General Administration						
2018-GA-01	Replace Photocopier	3,202	3,562	360	100%	Completed within budget
		3,202	3,562	360		
Emergency Services						
2018-FD-01	SCBA Replacement	11,437	13,000	1,563	100%	Completed within budget
2018-FD-02	PPE Replacement	10,158	19,240	9,082	65%	5 of 9 sets arrived with the remaining 4 expected in the fall.
2018-FD-03	Replace Freightliner Rescue	-	250,000	250,000	25%	Tender awarded to Lafleur Industries Inc. as per Motion # 66-2018; Chassis has been ordered. Anticipate delivery by end of October.
2018-FD-04	Exeter Station Pad Paving	-	20,000	20,000	0%	To be completed in conjunction with another project in order to achieve financial efficiencies.
		21,595	302,240	280,645		

Transportation Services						
20-3043	James St - Main to Edward	-	18,900	18,900	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per motion #98-2017. Anticipate to be completed by end of summer.
20-3054	Simcoe St. - Andrew to Main	-	10,375	10,375	100%	Top asphalt work completed, awaiting invoices.
20-3055	William St. - Anne to Huron	-	11,800	11,800		
20-3056	George St. - Main to Orchard	-	16,700	16,700		
20-3057	Bridge Repairs - #3037 McTaggart Line	844	20,805	19,961	5%	Tender awarded to Weathertech Restoration Services Inc. as per motion #127-2018. Construction scheduled to commence June 4, 2018.
20-3059	Bridge Repairs - #3039 McTaggart Line	1,025	44,948	43,923		
2017-TS-06	McTaggart Line Bridge #3038	9,555	570,446	560,891		
2017-TC-05	Huron St Recon - Edward-East town limit	-	890,000	890,000	5%	Tender awarded to Birnam Excavating Inc. as per motion #191-2018. Scheduled to begin in early July.
2017-TS-03	Line 17 - Hern to Rogerville	-	180,000	180,000	0%	Municipality of West Perth is reviewing rehabilitation options in preparation of a tender.
2017-TS-04	Gregus Crt Overlay	-	30,000	30,000	0%	Draft tender underway.
2017-TS-05	Marlborough St - Sand to Well.	-	30,000	30,000	0%	Draft tender underway.

2018-TC-05	Waterloo St - London Rd S-Rail	-	60,000	60,000	5%	Engineering RFP issued, closes June 22, 2018
2018-TS-02	Mollard and McTaggart Line	-	142,632	142,632	5%	Tender issued closes June 22, 2018.
2018-TS-05	Whalen Line - Hwy 4-McTaggart	-	501,050	501,050	5%	Lucan-Biddulph issued tender, closes May 31, 2018.
2018-TS-07	Replace Kvernland Disk Mower	-	12,000	12,000	0%	Draft RFQ underway.
2018-TS-08	Replace JD Tractor	-	139,500	139,500	0%	Draft tender underway.
2018-TS-09	Replace VeePro Snow Spreader	7,194	11,500	4,306	100%	Completed within budget.
2018-TS-10	Mollard Line Culvert Replacement	-	40,000	40,000		Budget amendment approved per motion #220-2018 for completion of engineering services.
		18,618	2,730,656	2,712,038		
Streetlighting						
2017-TS-07	Phase 3 DT Decorative SL	-	160,000	160,000	0%	Evaluating different street light alternatives, in conjunction with initiatives in the downtown core.
		-	160,000	160,000		
Recreation Services						
20-7126	Port Blake Revitalization (Design)	-	414,578	414,578	10%	Tender closed in April with no bids received. As per report CAO.07-2018 the

						landscaping patio and entrance booth are moving forward with a modified RFP expected this fall.
20-7127	Exeter Swimming Pool	821,802	1,700,000	878,198	40%	Pool BathhouseTender awarded to Doug Geoffrey Construction Ltd as per motion #513-2017. Contractor has the roof on and working on finishing the walls. Pool shell structure ordered and enroute.
20-7132	SHRC/Community Hub Market/Feasibility Study	21,804	125,000	103,196	2%	Feasibility study RFP closed on May 22. Committee to review proposals.
2017-RS-05	Dashwood CC Washrooms	5,738	120,000	114,262	8%	Minor variance has passed and site plan is complete. Tender is being finalized.
2017-RS-11	Victoria Park Washrooms	-	10,000	10,000	40%	Project lead by the Lioness Club. Construction has begun with the roof complete and plumbing roughed in.
2018-RS-05	4x4 Utility Vehicle	-	9,158	9,158	5%	Staff contacting local businesses for options and pricing.

2018-RS-06	KW Pool Sandblasting	12,211	44,774	32,563	90%	Tender awarded to PPL Aquatics Fitness and Spa as per motion #164-2018. Sandblasting completed with a change order for \$15,255 to repair walls.
2018-RS-07	KW Rock Climbing Apparatus	-	15,264	15,264	2%	KW Optimist Club investigating options to enhance pool play and potentially increase usage.
		861,556	2,438,774	1,577,219		
Solid Waste Services						
20-9001	Landfill Expansion - Stage 3	-	80,000	80,000	0%	Ongoing capital costs related to expansion. Expected to occur over a number of years as per legislative requirements.
		-	80,000	80,000		
Sanitary Sewer Services						
20-5623	William St Sanitary Pumping Station	1,491	1,900,040	1,898,549	1%	Final design and tender documents nearing completion. Tender anticipated to be ready in 6 weeks.
20-5629	Simcoe St. - Andrew to Main	-	6,275	6,275	100%	Complete. Top asphalt; Contract awarded to Lavis Contracting Co. as per motion #99-2017.
2017-S-01	Upgr Lagoon Aeration Exeter	125,377	421,120	295,744	100%	Complete. Awaiting final invoicing.

2017-SC-03	William St - Anne-Huron	-	6,000	6,000	100%	Complete. Top asphalt; Contract awarded to Lavis Contracting Co. as per motion #99-2017.
2017-SC-04	James St - Main to Edward	-	12,000	12,000	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per motion #98-2017.
2017-SC-05	Huron St Recon - Edward-East town limit	-	630,000	630,000	5%	Tender awarded to Birnam Excavating Inc. as per motion #191-2018. Scheduled to begin in early July.
2018-S-01	Rehab Sewage Lagoon Filters	-	15,000	15,000	10%	Engineering awarded to GM Blue Plan
2018-S-03	Mollard Line Forcemain Repl.	276,189	386,006	109,816	90%	Underground work completed. Surface work expected in the summer.
2018-SC-05	Waterloo Street - London -Rail	-	60,000	60,000	5%	Engineering RFP issued, closes June 22, 2018
		403,057	3,436,441	3,033,384		
Water Services						
20-4141	Simcoe St. - Andrew to Main	-	4,040	4,040	100%	Complete. Top asphalt; Contract awarded to Lavis Contracting Co. as per motion #99-2017.
20-4142	William St. - Anne to Huron	-	6,000	6,000		
20-4144	Dashwood Rd Watermain - 21 to Shipka	25,706	50,000	24,294	90%	Top asphalt; Contract awarded to Robinson Farm Drainage as per motion #366-2017. Only final restorations remains.

2017-W-03	Dashwood Rd - Shipka - Bronson	277,947	585,000	307,053	90%	Contract awarded to Robinson Farm Drainage as per motion #158-2018. Installation complete-testing, final connections and restoration remains.
2017-W-04	Shipka Line - South R-Kirkton	1,357	372,000	370,643	90%	
2017-W-05	Watermain Repl - Huron-McTag.	131,781	139,800	8,019	90%	
2017-W-07	Bulk Water Station 82 Nelson	-	50,000	50,000	0%	Draft tender underway.
2017-WC-04	James St Recon. Main - Edward	-	7,500	7,500	0%	Top asphalt; Contract awarded to Hanna and Hamilton Construction Co. as per motion #98-2017.
2017-WC-05	Huron St Recon - Edward-East town limit	-	550,000	550,000	5%	Tender awarded to Birnam Excavating Inc. as per motion #191-2018. Scheduled to begin in early July.
2018-W-01	2018 Water Meter Replacement	7,210	250,000	242,790	2%	Ongoing capital costs as meters are being replaced.
2018-W-02	Replace Photocopier - W Share	3,202	3,562	360	100%	Completed within budget
2018-W-06	Shipka Line - Kirkton to 83	-	25,000	25,000	5%	Engineering RFP issued, closes June 22, 2018
2018-W-07	Parr Line WM - N/S of Crediton	-	25,000	25,000	5%	Engineering RFP issued, closes June 22, 2018
2018-W-08	Huron St - Corbett to West End	-	15,264	15,264	5%	Engineering RFP issued, closes June 22, 2018
2018-W-09	HP Water Tower Upgrade	-	50,000	50,000	0%	Draft tender underway.

2018-WC-05	Eng - Waterloo St - #4-Rail	-	70,000	70,000	5%	Engineering RFP issued, closes June 22, 2018
		447,203	2,203,166	1,755,963		
	Grand Totals	1,755,229	11,354,839	9,599,610		