

Approved Minutes of Kirkton-Woodham Community Centre Board

November 30, 2017

Meeting called to order at 7:08 PM

- 1) Approval of agenda – moved by B. Denham, seconded by M. Zurbrigg – carried
- 2) Approval of minutes of April 10, 2017 – motion by D. Frayne, seconded by B. Denham – with amendments made – carried
- 3) Businesses from meeting – Climb guards were installed on ball lights standards, to be painted in 2018 to prevent rusting.
- 4) Financial report – Bank balance as of November 30th - \$6315.89 with approximately \$800.00 outstanding. Last year at this time balance was \$11943.00. Could have problems this year. Move to accept made by T. Shute, seconded by C. Weernink – carried
- 5) Rental report – Have two weddings booked in August 2018 and current groups have regular meetings planned and some Christmas parties being held.
- 6) Website Hall booking – this is being used and Kelly has access to same. Would like MOSH to amend site and delete concession stand and include two pavilions available for rent with one having washrooms. The hall total capacity is 470, main hall 350 and small room 120. Should be included on website.
- 7) Outside reports – New water and power lines installed to new pavilion. All water lines have been winterized. A storage room to be completed for new pavilion and a Grand Opening will be held in 2018, with the Mayors of South Huron and Perth South to be invited. A note to be sent to the Horticultural Society thanking them for their work on flower beds.

- 8) Hall and facilities – The chair to ask three local contractors for a price to install matching metal roofing on the two South side entrances to hall. Motion by B. Denham, seconded by M. Hymus – carried. M. Hymus to look at connecting water UV system to another power source to aid in reducing the number of call outs for resetting. Coffee urns when plugged into small room tend to pop circuit breakers.
- 9) Custodian report – Quilters guild to install their own lock on their cupboard. The stage should be recovered, to be looked at in 2018 if funds available. MOSH will supplying Wet Floors signs and Safety Salt this winter. The ice machine is not working and after spending \$260.00 for inspection, will not be replaced. MOSH will be asked to sell the hall ice as required with a minimum of 4 bags to be on hand. After contacting MOSH, they said they could supply additional chairs and spoons, knives and forks for larger rentals in order to maximize our rentals.
- 10) T. Oke gave notice that MOSH has included \$10,000.00 for support in 2018 and that the parking lot is being placed under the Capital Budget for 2019.
- 11) Rental rates for 2019 were discussed and amended as follows:
 - Main Hall Friday - \$560.00
 - Main Hall Saturday - \$675.00
 - Main Hall weekday Commercial including Funerals \$265.00
 - Small Hall weekday Commercial - \$130.00
 - Large Hall Family Reunion, includes kitchen - \$180.00
 - Small Hall Family Reunion, includes kitchen - \$110.00

Weekday Community Groups – Large Hall - \$95.00

Weekday Community Groups – Small Hall - \$40.00

Fundraiser Community Groups - \$350.00

Reserving Hall space prior to event if available -\$110.00

Misc. charges

Use of Kitchen with hall rental for luncheon - \$75.00

Use of Kitchen for hot meals using plates and silverware -\$75.00 plus
.25 per person

Use of Bar – Flat fee of \$100.00. KWCC does not provide bartenders

All Buck and Does must use MOSH license and staff.

Outdoor Pavilions, to reserve - \$50.00

Auctions sales for local auctioneers - \$360.00

Liquidators –up to 2 days - \$1000.00

Check MOSH website for availability – moved by C. Weernink, seconded
by T. Oke – carried

12) Snow removal for 2017-2018 – Dave McCurdy to do for the
same rate as in 2016-2017

13) Election of officers- The Chair, R. Morley called for the
elections of officers. Nominations were called and the following
were acclaimed:

Chair – C. Weernink

Vice chair – M. Hymus

Treasurer – T. Shute

Secretary – D. Frayne

14) Adjournment was made at 9:33 by T. Shute, seconded by
T. Oke - carried