



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** Scott Currie, Communications and Strategic Initiatives Officer  
**Date:** June 18 2018  
**Report:** Communications 1-2018  
**Subject:** Municipality of South Huron Communication Policy

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### Recommendations:

**THAT** South Huron Council receives the report from S. Currie, entitled "Municipality of South Huron Communication Policy," and,

**THAT** South Huron Council approve the Communication Policy as presented.

### Purpose:

Approval

### Background and Analysis:

As cited in section 224 of the Municipal Act, 2001 "it is the role of Council to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management". Furthermore, in its Strategic Plan, South Huron Council has affirmed a commitment to providing exceptional public service to the community through enhanced communication with stakeholders.

The purpose of this policy is to establish guidelines that ensure communication with stakeholders of the Municipality is open, efficient, effective and timely.

### **Operational Considerations:**

Once adopted by Council, training on the policy will be provided to municipal staff and Council, as outlined in the South Huron Communication Strategy.

### **South Huron's Strategic Plan:**

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Transparent, Accountable and Collaborative Governance

### **Financial Impact:**

There are no financial impacts as a result of the actions outlined in this report.

### **Legal Impact:**

There are no legal implications for the Corporation resulting from the proposed recommendation.

### **Staffing Impact:**

There are no staffing implications for the Corporation resulting from the proposed recommendation.

### **Policies/Legislation:**

Municipal Act, 2001

South Huron Procedural By-law (#42-2016)

### **Consultation:**

- Dan Best, CAO
- Rebekah Msuya-Collison, Clerk

### **Related Documents:**

- South Huron Communication Policy
- South Huron Communication Strategy

Respectfully submitted,

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**Scott Currie, Communications and Strategic Initiatives Officer**