



Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: July 3 2018
Report: CAO 10-2018
Subject: Memorandum of Understanding - Exeter BIA

Recommendations:

THAT the memo of Dan Best, Chief Administrative Officer dated July 3, 2018 2013 with respect to the Memorandum of Understanding (MOU) with the Exeter BIA be received;

Purpose:

Information

Background and Analysis:

Further to the priority setting sessions with Council and the resulting workplan, the attached Memorandum of Understanding (MOU) with the Exeter BIA is presented to Council for consideration.

The purpose of the MOU is to formalize the collaborative partnership with Exeter BIA and outline a working framework that identifies key responsibilities of both partners.

Should Council wish to proceed, the intent would be to bring forward a final report and by-law for Council's consideration on July 16, 2018. It should be noted that it is anticipated that the Exeter BIA staff will be presenting to the Board of Management on July 10, 2018.

Financial Impact:

There are no financial implications as a result of the actions outlined in this memo

Legal Impact:

There are no legal implications as a result of the actions outlined in this memo

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this memo

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk