

MINUTES  
BOARD OF DIRECTORS' MEETING  
TUESDAY, MAY 22, 2018

Members Present:	M.Blackie M.Blosh R.Chowen S.Levin N.Manning S.McCall-Hanlon	A.Murray B.Petrie M.Ryan J.Salter G.Way
Regrets:	T.Birtch A.Hopkins	T.Jackson H.McDermid
Solicitor:	G.Inglis	
Staff:	T.Annett D.Charles C.Harrington T.Hollingsworth T.Tchir	M.Snowsell C.Tasker F.Brandon-Sutherland B.Mackie K.Winfield

1. Traditional Territory Statement Greeting

The Chair read the traditional territory statement greeting.

2. Approval of Agenda

The Chair proposed an amendment to move item 8d) London Dyke Environmental Assessment up to follow item four (4) on the agenda.

S.Levin moved – B.Petrie seconded:-

“RESOLVED that the UTRCA Board of Directors  
move item 8d) after item 4 on the agenda.”

CARRIED.

G.Way moved – M.Ryan seconded:-

“RESOLVED that the UTRCA Board of Directors  
approve the agenda as amended.”

CARRIED.

3. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

4. Minutes of the Previous Meeting  
April 24, 2018

S.Levin moved – G.Way seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated April 24, 2018 as posted on the Members’ web-site.”

CARRIED.

8d) London Dyke Environmental Assessments

F.Brandon-Sutherland gave a presentation on the current and future London Dyke Environmental Assessments. He will work with the project team to encourage increased communication with the consultants. F.Brandon-Sutherland clarified that while staff will be working with partners, the Upper Thames is the lead on this project and has final say on any plans for the dyke reconstruction.

F.Brandon-Sutherland explained that the chosen alternatives and availability of funding will dictate the timeline for the Earth Dykes projects, but it will be a minimum of three years before construction begins.

While Dykes are seen as passive flood control structures, they require significant cost and maintenance. Dyke improvements provide a higher level of flood protection for existing structures, they do not change the intensity of development permitted in the area.

Staff clarified that only the Municipalities that benefit from a flood control structure pay for it. They also explained that WECI is a limited pot of money for the whole Province. Major projects high on the list make it more difficult for lower ranking projects to get funding. UTRCA’s flood control structures, including dykes, typically rank very highly.

5. Business Arising from the Minutes

(a) Response St. Marys Council Concerns  
(Report circulated at meeting)

Board members voiced their concerns and disappointment in response to the comments from St. Marys. After discussion, the Board directed staff to write a letter responding to the questions in

a factual and brief manner. The Board felt education for both Council and the community was very important. T.Hollingsworth and I.Wilcox will work on a strategy on how best to get the information out to the public. The UTRCA has received funding through the Natural Disaster Mitigation program for Focus on Flooding education. Staff will use this opportunity to incorporate key messages and facts that arose from the letter from St. Marys Council in their programing. Board members suggested staff contact the local Chamber of Commerce for education opportunities within the business community of St. Marys. As per regular practice, I.Wilcox will give an orientation presentation to the new Council after the election.

S.Levin moved – R.Chowen seconded:-

“RESOLVED that the Board of Directors a) direct staff to work with the Chair to prepare a written response to St. Marys Town Council based on the key messages provided in this report and further, that the Chair and General Manager request delegation status before Council to speak to these concerns, and b) direct staff to investigate and present further information and education as appropriate to the St. Marys Community.”

CARRIED.

The letter will be circulated to the Board members before it is sent to St. Marys.

6. Business for Approval

(a) Audited Financial Statement  
(Report attached)

The Finance and Audit Committee met with PH&N to review the results of the Audit. S.Levin reviewed the report and the audited statements with the Board.

As a standard business practice, the Finance and Audit Committee will soon launch a tender for audit services for 2018.

B.Petrie moved – M.Ryan seconded:

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

(b) Revised Investment Policy  
(Report attached)

S.Levin reviewed the proposed changes made to the UTRCA investment policy. S.Levin highlighted the second page of the policy, and explained the change to the asset mix and risk

tolerance. The Finance and Audit Committee are very comfortable with the expertise of PH&N. PH&N will be reporting to the Committee on a regular basis, and in turn, the Committee will then report to the Board.

S.McHall-Hanlon moved – G.Way seconded:

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

- (c) 2019 Strategic Plan Implementation  
(Report attached)

I.Wilcox presented his report to the Board in anticipation of the draft levy rate request being presented to the Board in June. The Board supported the Strategic Plan’s phased-funding as originally planned, with the understanding that the draft levy rate will be brought to the Board in June for further discussion and approval. Board members requested to see the breakdown of additional funding coming from levy in dollars.

M.Ryan moved – B.Petrie seconded:

“RESOLVED that the Board of Directors approve option number one (1) as presented in the report.”

CARRIED.

7. Closed Session – In Camera

There was no business to discuss in Closed Session.

8. Business for Information

- (a) Administration and Enforcement – Section 28  
(Report attached)

B.Petrie moved – G.Way seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (b) Friends of Ellice and Gadshill Swamp  
(Report attached)

S.Levin moved – M.Ryan seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(c) The Thames River Shared Waters Approach to Water Quantity and Quality

T.Tchir presented the Thames River shared water approach to water quantity and quality to the Board.

9. May FYI  
(Attached)

The attached report was presented to the members for their information.

10. Other Business

T.Hollingsworth reported on the 2018 Oxford County Children’s Water Festival, which saw between 800-900 kids and 150 volunteers per day. For the first time a public event was held in the evening, 600 people attended.

The Board asked that high speed rail be put on a future agenda for discussion.

11. Adjournment

There being no further business, the meeting was adjourned at 11:31p.m on a motion by N.Manning.



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Ian Wilcox  
General Manager  
Att.