



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Sandy Becker, Director of Financial Services**  
**Date:** July 16 2018  
**Report:** FIN.18.14  
**Subject:** 2018 Capital Progress Report - June

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### **Recommendations:**

**That** South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Capital Progress Report – June completed as of June 30, 2018 for information only.

### **Purpose:**

The purpose of this staff report is to provide Council with a summary of the status of the 2018 capital projects.

### **Background and Analysis:**

In June the Municipality has entered the busy construction season with many projects underway. Invoices have started coming in depending on the vendors' processes. It is important to note that there is a timing lag due to invoicing and the YTD actual costs do not necessarily reflect the % of work completed. The % of work completed is based on a qualitative analysis of the work or process completed for the projects.

Each department manager has provided a status update for their respective 2018 approved capital projects. Although this is the mid point in the fiscal year capital invoicing is weighted more heavily in the latter half.

### **Operational Considerations:**

As this report is being presented for information purposes only, no alternatives are required.

## **South Huron's Strategic Plan:**

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Administrative Efficiency and Fiscal Responsibility
2. Transparent, Accountable and Collaborative Governance

The monthly capital project status report keeps Council and the public informed on the actual costs, budget project status, and explanations for delays or expected commencement for each project in the capital budget.

The report assists Council in keeping track of its approved priorities and expected delivery times for projects. It also serves to keep staff accountable for the budget priorities requested and granted.

## **Financial Impact:**

There are no financial implications for the Municipality arising from the recommendation in this report.

## **Legal Impact:**

There are no legal implications for the Municipality arising from the recommendation in this report.

## **Staffing Impact:**

There are no staffing implications for the Municipality arising from the recommendation in this report.

## **Policies/Legislation:**

By-law No. 79-2017 to adopt the 2018 Budget.

## **Consultation:**

The following department managers provided an update on each of their respective projects;

Andrew Baird, Emergency Services Manager/Fire Chief  
Jo-Anne Fields, Community Services Manager  
Don Giberson, Director of Operations and Infrastructure

## **Related Documents:**

Appendix A – 2018 Capital Project Status Report – June

**Angela Shipway, Financial Services Supervisor**

Respectfully submitted,

**Sandy Becker, Director of Financial Services**

## Appendix A:

### 2018 Capital Project Status Report – June

Job	Job Description	YTD	Budget	Variance	% of Comp	NOTES
<b>General Administration</b>						
2018-GA-01	Replace Photocopier	3,202	3,562	360	100%	Completed within budget
		<b>3,202</b>	<b>3,562</b>	<b>360</b>		
<b>Emergency Services</b>						
2018-FD-01	SCBA Replacement	11,437	13,000	1,563	100%	Completed within budget
2018-FD-02	PPE Replacement	10,158	19,240	9,082	65%	5 of 9 sets arrived with the remaining 4 expected in the fall
2018-FD-03	Replace Freightliner Rescue	-	250,000	250,000	25%	Tender awarded to Lafleur Industries Inc. as per Motion # 66-2018; Expected delivery October
2018-FD-04	Exeter Station Pad Paving	-	20,000	20,000	0%	Expected to combine with other Municipal paving projects to capitalize on cost efficiencies
		<b>21,595</b>	<b>302,240</b>	<b>280,645</b>		
<b>Transportation Services</b>						
20-3043	James St - Main to Edward	-	18,900	18,900	100%	Contract awarded to Hanna and Hamilton Construction Co as per motion #98-2017; Awaiting invoice(s)
20-3054	Simcoe St. - Andrew to Main	7,620	10,375	2,755	100%	Completed within budget

20-3055	William St. - Anne to Huron	8,825	11,800	2,975		
20-3056	George St. - Main to Orchard	12,172	16,700	4,528		
20-3057	Bridge Repairs - #3037 McTaggart Line	844	20,805	19,961	50%	Tender awarded to Weathertech Restoration Services Inc. as per motion #127-2018. Work commenced June 4, 2018
20-3059	Bridge Repairs - #3039 McTaggart Line	1,025	44,948	43,923		
2017-TS-06	McTaggart Line Bridge #3038	12,066	570,446	558,380		
2017-TC-05	Huron St Recon - Edward-East	16,484	890,000	873,516	10%	Tender awarded to Birnam Excavating Inc as per motion #191-2018. Construction began June 4, 2018
2017-TS-03	Line 17 - Hern to Rogerville	-	180,000	180,000	10%	Lead by the Municipality of West Perth; Authorization for South Huron portion as per motion #307-2018
2017-TS-04	Gregus Crt Overlay	-	30,000	30,000	0%	Deferred to fund Whalen Line as per motion #306-2018
2017-TS-05	Marlborough St - Sand to Well.	-	30,000	30,000	0%	Deferred to fund Whalen Line as per motion #306-2018
2018-TC-05	Waterloo St - London Rd S-Rail	-	60,000	60,000	5%	Awarded July 3, 2018 per motion #342-2018.
2018-TS-02	Mollard and McTaggart Line	-	142,632	142,632	5%	Awarded July 3, 2018 per motion #341-2018.
2018-TS-05	Whalen Line - Hwy 4-McTaggart	8,892	501,050	492,158	10%	Lead by Lucan Biddulph; Authorization for South Huron portion as per motion #306-2018

2018-TS-07	Replace Kvernland Disk Mower	-	12,000	12,000	2%	Draft tender underway; seasonal projects have taken priority.
2018-TS-08	Replace JD Tractor	-	139,500	139,500	2%	Draft tender underway; seasonal projects have taken priority.
2018-TS-09	Replace VeePro Snow Spreader	7,194	11,500	4,306	100%	Completed within budget
2018-TS-10	Mollard Line Culvert Repl.	-	40,000	40,000	10%	Awarded July 3, 2018 per motion #344-2018.
		<b>75,122</b>	<b>2,730,656</b>	<b>2,655,534</b>		
<b>Streetlighting</b>						
2017-TS-07	Phase 3 DT Decorative SL	-	160,000	160,000	0%	Evaluating different streetlight alternatives in conjunction with initiatives in the downtown core
		-	<b>160,000</b>	<b>160,000</b>		
<b>Recreation Services</b>						
20-7126	Port Blake Revitalization (Design)	1,390	414,578	413,188	12%	RFP closed in April with no bids. Staff will be re-issuing RFP in Late July with start date to occur in Spetember 2018.
20-7127	Exeter Swimming Pool	821,802	1,700,000	878,198		Changeroom/Washrooms tender awarded to Doug Geoffrey Construction Ltd as per motion #513-2017. The building is complete. Due to some delays it is anticipated that the pool will be open late July.

20-7132	SHRC/Community Hub	21,804	125,000	103,196	7%	Committee has been conducting site visits to investigate facility options. Market/Feasibility Study RFP awarded to LeisurePlan International.
2017-RS-05	Dashwood CC Washrooms	9,350	120,000	110,650	15%	Request for Tenders closes July 23, 2018. Staff will review and prepare a report to Council
2017-RS-11	Victoria Park Washrooms	-	10,000	10,000	99%	Grand opening was held June 29.
2018-RS-05	4x4 Utility Vehicle	-	9,158	9,158	15%	Difficult to locate a used unit within the approved budget amount. Staff continue to investigate options
2018-RS-06	KW Pool Sandblasting	43,492	44,774	1,282	100%	Tender awarded to PPL Aquatics, Fitness and Spa as per motion #164-2018. Sandblasting completed with a change order to \$15,255 to repair walls. Completed
2018-RS-07	KW Rock Climbing Apparatus	-	15,264	15,264	2%	Optimist Club project. On hold at present time.
		<b>897,838</b>	<b>2,438,774</b>	<b>1,540,937</b>		
<b>Solid Waste Services</b>						
20-9001	Landfill Expansion - Stage 3	-	80,000	80,000		Ongoing capital costs related to future expansion. Expected to occur over a number of years as per legislative requirements.
		-	<b>80,000</b>	<b>80,000</b>		

<b>Sanitary Sewer Services</b>						
20-5623	William St Sanitary Pumping Station	20,928	1,900,040	1,879,112	10%	Final Design delayed due to potential dewatering requirements and related shoring of wet well excavation. Evaluating alternatives to bring project within budget
20-5629	Simcoe St. - Andrew to Main	3,850	6,275	2,425	100%	Complete; Awaiting final invoicing.
2017-SC-03	William St - Anne-Huron	4,730	6,000	1,270		
2017-S-01	Upgr Lagoon Aeration Exeter	202,889	421,120	218,231	100%	Complete; Awaiting final invoicing.
2017-SC-04	James St - Main to Edward	-	12,000	12,000	100%	Contract awarded to Hanna and Hamilton Construction Co as per motion #98-2017; Awaiting invoice(s)
2017-SC-05	Huron St Recon - Edward-East	9,887	630,000	620,113	10%	Tender awarded to Birnam Excavating Inc as per motion #191-2018. Construction commenced June 4, 2018
2018-S-01	Rehab Sewage Lagoon Filters	4,352	15,000	10,648	75%	Engineering awarded to GM Blue Plan; Underway
2018-S-03	Mollard Line Forcemain Repl.	276,189	386,006	109,816	10%	Awarded July 3, 2018 per motion #341-2018.
2018-SC-05	Waterloo Street - London -Rail	-	60,000	60,000	10%	Awarded July 3, 2018 per motion #342-2018.



		<b>522,825</b>	<b>3,436,441</b>	<b>2,913,615</b>		
<b>Water Services</b>						
20-4141	Simcoe St. - Andrew to Main	2,131	4,040	1,909	100%	Complete; Awaiting final invoices
20-4142	Wililam St. - Anne to Huron	4,095	6,000	1,905		
20-4144	Dashwood Rd Watermain Replacement	50,830	50,000	(830)	100%	Top asphalt awarded to Robinson Farm Drainage as per motion #366-2017. Complete
2017-W-03	Dashwood Rd - Shipka - Bronson	346,131	585,000	238,869	95%	Contract awarded to Robinson Farm Drainage as per motion #158-2018.
2017-W-04	Shipka Line - South R-Kirkton	297,280	372,000	74,720		
2017-W-05	Watermain Repl - Huron-McTag.	142,378	139,800	(2,578)		
2017-W-07	Bulk Water Station 82 Nelson	-	50,000	50,000	2%	Draft tender underway
2017-WC-04	James St Recon. Main - Edward	-	7,500	7,500	100%	Contract awarded to Hanna and Hamilton Construction Co as per motion #98-2017; Awaiting invoice(s)
2017-WC-05	Huron St Recon - Edward-East	6,591	550,000	543,409	10%	Tender awarded to Birnam Excavating Inc as per motion #191-2018. Construction commenced June 4, 2018
2018-W-01	2018 Water Meter Replacement	9,182	250,000	240,818		Ongoing capital costs as meters are being replaced.
2018-W-02	Replace Photocopier - W Share	3,202	3,562	360	100%	Completed within budget
2018-W-06	Shipka Line - Kirkton to 83	-	25,000	25,000		Awarded July 3, 2018 per motion #344-2018.

2018-W-07	Parr Line WM - N/S of Crediton	-	25,000	25,000		
2018-W-08	Huron St - Corbett to West End	-	15,264	15,264		
2018-W-09	HP Water Tower Upgrade	-	50,000	50,000		Awarded July 3, 2018 per motion #342-2018.
2018-WC-05	Eng - Waterloo St - #4-Rail	-	70,000	70,000		Awarded July 3, 2018 per motion #342-2018.
		<b>861,821</b>	<b>2,203,166</b>	<b>1,341,345</b>		
	<b>Grand Totals</b>	<b>2,382,403</b>	<b>11,354,839</b>	<b>8,972,436</b>		