



Staff Memo

Report To: South Huron Council
From: **Dan Best, Chief Administrative Officer/Deputy Clerk**
Date: July 16 2018
Report: CAO 2018-12
Subject: BIA MOU Update

Recommendations:

That the memo of Dan Best, Chief Administrative Officer dated July 16, 2018 with respect to the Memorandum of Understanding (MOU) with the Exeter BIA be received; and

That Council approve the MOU with the Exceter BIA as presented; and

That the necessary by-law be forwarded to Council for the required three readings.

Purpose:

Approval

Background and Analysis:

Further to CAO Memo 2018-10, a draft Memorandum of Understanding (MOU) was presented to Council on July 3, 2018.

Subsequent to that meeting, The BIA Board of Management has had the opportunity to review and make comments on the draft. Based on information provided by BIA Staff the following changes have been included in the revised MOU for Council's consideration.

- 3.4.1 Subject to an annual mutually agreed upon Flower Plan, support for the purchase of flowers, watering and care of flowers within the BIA area – up to a maximum of \$8000 (subject to BIA budget approval on an annual basis and an ongoing commitment by the Municipality towards the flower program in the BIA designated areas);
- 4.4.1 The Municipality commits to develop an annual mutually agreed upon Flower Plan with the BIA to support the purchase of flowers, watering and care of flowers within the BIA area;

At this time, it is recommended that the above changes be incorporated into the final version and that Council approve moving forward with the MOU and necessary by-law.

Financial Impact:

There are no financial implications as a result of the actions outlined in this memo

Legal Impact:

There are no legal implications as a result of the actions outlined in this memo

Staffing Impact:

There are no staffing implications as a result of the actions outlined in this memo

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk