



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Minutes
July 4, 2018
6:00 PM – 8:00 PM
Carling Room**

Members:

Vice Chair, Mike Ondrejicka
Councillor Craig Hebert
Councillor Ted Oke
Craig Ivatts
Ron Mayer
Peter Hrudka
Darlene McKaig

Regrets:

Chair, Dawn Rasenberg
Mayor Maureen Cole Ex-Officio
Robert Oud

Staff:

Dan Best, CAO
Megan Goss, Recording Secretary

1. Call To Order

The Vice Chair called the meeting to order at 6:00 PM.

2. Agenda

Motion: 42-2018

Moved: Hebert

Second: Oke

Disposition: Carried

That the Agenda for July 4, 2018 be approved, as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Minutes

Motion: 43-2018

Moved: Oke

Second: Ivatts

Disposition: Carried

That the minutes of June 19, 2018 be adopted as presented.

5. Business Arising

6. Business to be Discussed

6.1 FAQ Validation

Motion: 44-2018

Moved: Ivatts

Second: Hebert

Disposition: Carried

That the FAQ's be approved as presented to be posted on the website.

6.2 Project Manager

6.2.1 The committee chose to defer and review the topic of a Project Manager after some of the feedback comes in from the market feasibility study.

6.3 Fundraising Feasibility Study

6.3.1 The committee received a draft RFP of the fundraising feasibility study and deferred the topic as a discussion item for the next meeting.

6.4 Site Tour Summary

6.4.1 The committee reviewed and discussed the site tours. The committee expressed an interest in seeing the Dorchester site.

7. Work Plan Review

No changes at this time.

8. Committee Updates

8.1 Market Feasibility Study Update- Expect to have a draft of the survey questions from Leisure Plan International.

9. Correspondence

None

10. Key Messages

- The Committee identified and validated a series of frequently asked questions about the project and their answers to be posted on the website.
- The Committee discussed and decided to review the Project Manager topic after some of the results of the market feasibility study have been received.

- The Committee received a Draft RFP for the fundraising feasibility study to review at the next meeting.

11. Adjournment

Motion: 45-2018

Moved: Hrudka

Second: Mayer

Disposition: Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 7:39 pm to meet again on July 11th at 6:00 pm or at the Call of the Chair.

Mike Ondrejicka, Chair

Megan Goss, Recording Secretary