



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Sandy Becker, Director of Financial Services**  
**Date:** August 13 2018  
**Report:** FIN.18.18  
**Subject:** Capital Progress Report – July

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### **Recommendations:**

**That** South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Capital Progress Report – July completed as of July 31, 2018 for information only.

### **Purpose:**

The purpose of this staff report is to provide Council with a summary of the status of the 2018 capital projects.

### **Background and Analysis:**

In July the Municipality is well into the busy construction season with many projects underway. Invoices have started coming in depending on the vendors' processes. It is important to note that there is a timing lag due to invoicing and the YTD actual costs do not necessarily reflect the % of work completed. The % of work completed is based on a qualitative analysis of the work or process completed for the projects.

Each department manager has provided a status update for their respective 2018 approved capital projects. Although this is just over the mid point in the fiscal year capital invoicing is weighted more heavily in the latter half.

### **Operational Considerations:**

As this report is being presented for information purposes only, no alternatives are required.

## **South Huron's Strategic Plan:**

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Administrative Efficiency and Fiscal Responsibility
2. Transparent, Accountable and Collaborative Governance

The monthly capital project status report keeps Council and the public informed on the actual costs, budget project status, and explanations for delays or expected commencement for each project in the capital budget.

The report assists Council in keeping track of its approved priorities and expected delivery times for projects. It also serves to keep staff accountable for the budget priorities requested and granted.

## **Financial Impact:**

There are no financial implications for the Municipality arising from the recommendation in this report.

## **Legal Impact:**

There are no legal implications for the Municipality arising from the recommendation in this report.

## **Staffing Impact:**

There are no staffing implications for the Municipality arising from the recommendation in this report.

## **Policies/Legislation:**

By-law No. 79-2017 to adopt the 2018 Budget.

## **Consultation:**

The following department managers provided an update on each of their respective projects;

Andrew Baird, Emergency Services Manager/Fire Chief  
Jo-Anne Fields, Community Services Manager  
Don Giberson, Director of Operations and Infrastructure  
Dan Best, CAO

**Related Documents:**

Appendix A – 2018 Capital Progress Report – July

Prepared by,

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**Angela Shipway, Financial Services Supervisor**

Respectfully submitted,

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**Sandy Becker, Director of Financial Services**

## Appendix A – 2018 Capital Progress Report – July

Job	Job Description	YTD	Budget	Variance	% of Comp.	NOTES
<b>General Administration</b>						
2018-GA-01	Replace Photocopier	3,202	3,562	360	100%	Completed within budget.
		<b>3,202</b>	<b>3,562</b>	<b>360</b>		
<b>Emergency Services - Fire</b>						
2018-FD-01	SCBA Replacement	11,437	13,000	1,563	100%	Completed within budget.
2018-FD-02	PPE Replacement	10,158	19,240	9,082	65%	5/9 sets delivered with the remaining 4 expected in the fall.
2018-FD-03	Replace Freightliner Rescue	-	250,000	250,000	25%	Tender awarded to Lafleur Industries Inc. as per Motion # 66-2018; Expected delivery October 2018.
2018-FD-04	Exeter Station Pad Paving	-	20,000	20,000	0%	Referred to transportation services to achieve financial efficiencies.
		<b>21,595</b>	<b>302,240</b>	<b>280,645</b>		
<b>Transportation Services</b>						
20-3043	James St - Main to Edward	19,107	18,900	(207)	100%	Contract awarded to Hanna and Hamilton Construction Co as per motion #98-2017; Complete.
20-3054	Simcoe St. - Andrew to Main	8,739	10,375	1,636	100%	Completed within budget.
20-3055	William St. - Anne to Huron	10,847	11,800	953		

20-3056	George St. - Main to Orchard	14,409	16,700	2,291		
20-3057	Bridge Repairs - #3037 McTaggart Line	1,455	20,805	19,350	66%	Tender awarded to Weathertech Restoration Services Inc as per motion #127-2018. Removal & restoration of concrete complete; rip-rap, guiderail & associated roadwork remains.
20-3059	Bridge Repairs - #3039 McTaggart Line	1,635	44,948	43,313		
2017-TS-06	McTaggart Line Bridge #3038	137,226	570,446	433,220		
2017-TC-05	Huron St Recon - Edward-East	60,742	890,000	829,258	15%	Tender awarded to Birnam Excavating Inc as per motion #191-201; Underground services Edward to Pryde complete. Section from Pryde to Eastern Ave still remaining, as well as all surface restoration work.
2017-TS-03	Line 17 - Hern to Rogerville	-	180,000	180,000	15%	Lead by the Municipality of West Perth; Authorization for South Huron portion as per motion #307-2018; Estimated start date October 2018.
2017-TS-04	Gregus Crt Overlay	-	30,000	30,000	0%	Deferred to fund Whalen Line as per motion #306-2018.
2017-TS-05	Marlborough St - Sand to Well.	-	30,000	30,000	0%	Deferred to fund Whalen Line as per motion #306-2018.
2018-TC-05	Waterloo St - London Rd S-Rail	-	60,000	60,000	10%	Engineering tender awarded to BM Ross as per motion

						#342-2018; Base plan survey work has begun.
2018-TS-02	Mollard and McTaggart Line	-	142,632	142,632	10%	Tender awarded to Norjohn Contracting and Paving Ltd as per motion #341-2018; Internal prep 85% Complete with Contractor anticipated to start in September 2018.
2018-TS-05	Whalen Line - Hwy 4-McTaggart	24,392	501,050	476,658	20%	Lead by Lucan Biddulph; Authorization for South Huron portion as per motion #306-2018; Shoulder widening and subdrains complete; Paving contractor scheduled to pulverize and pave by the end of August 2018.
2018-TS-07	Replace Kvernland Disk Mower	-	12,000	12,000	5%	Draft tender complete and under review.
2018-TS-08	Replace JD Tractor	-	139,500	139,500	5%	Draft tender complete and under review.
2018-TS-09	Replace VeePro Snow Spreader	7,194	11,500	4,306	100%	Completed within budget.
2018-TS-10	Mollard Line Culvert Repl.	-	40,000	40,000	15%	Engineering tender awarded to GM BluePlan as per motion #344-2018. Base plan survey work has been completed.
		<b>285,745</b>	<b>2,730,656</b>	<b>2,444,911</b>		

<b>Streetlighting</b>						
2017-TS-07	Phase 3 DT Decorative SL	-	160,000	160,000	0%	Evaluating different streetlight alternatives in conjunction with initiatives in the downtown core.
		-	<b>160,000</b>	<b>160,000</b>		
<b>Recreation Services</b>						
20-7126	Port Blake Revitalization (Design)	1,840	414,578	412,738	15%	RFP closed in April with no bids. As per report CAO.07-2018 the landscaping patio and entrance are moving forward in late fall project.
20-7127	Exeter Swimming Pool	1,382,894	1,700,000	317,106	95%	Anticipated pool opening August 3, 2018
20-7132	SHRC/Community Hub	22,514	125,000	102,486	10%	Leisure Plan International will be commencing telephone survey over next few weeks. Focus groups will be starting. RFP for fundraising will be issued.
2017-RS-05	Dashwood CC Washrooms	11,854	120,000	108,146	15%	Tenders received over budget. Staff report forthcoming.
2017-RS-11	Victoria Park Washrooms	-	10,000	10,000	100%	Lioness Club Project; Washrooms are open.
2018-RS-05	4x4 Utility Vehicle	-	9,158	9,158	15%	Staff researching options within budget. Anticipated to benefit Staff all seasons.
2018-RS-06	KW Pool Sandblasting	43,492	44,774	1,282	100%	Tender awarded to PPL Aquatics, Fitness and Spa

						as per motion #164-2018. Sandblasting completed with a change order to \$15,255 to repair walls. Completed
2018-RS-07	KW Rock Climbing Apparatus	-	15,264	15,264	2%	Optimist Club project. On hold at present time.
		<b>1,462,594</b>	<b>2,438,774</b>	<b>976,180</b>		
<b>Solid Waste Services</b>						
20-9001	Landfill Expansion - Stage 3	-	80,000	80,000		Ongoing capital costs related to future expansion. Expected to occur over a number of years as per legislative requirements.
		-	<b>80,000</b>	<b>80,000</b>		
<b>Sewer Services</b>						
20-5623	William St Sanitary Pumping Station	28,469	1,900,040	1,871,571	10%	Final Design delayed due to potential dewatering requirements and related shoring of wet well excavation. Test dig completed and supplemental geotechnical report issued. Evaluating alternatives to bring project within budget
20-5629	Simcoe St. - Andrew to Main	4,521	6,275	1,754	100%	Completed within budget.
2017-SC-03	William St - Anne-Huron	4,730	6,000	1,270		

2017-S-01	Upgr Lagoon Aeration Exeter	202,889	421,120	218,231	100%	Completed within budget. Carryforward project and some expenditures recorded in 2017 which explains the significant savings. User fee budget.
2017-SC-04	James St - Main to Edward	11,464	12,000	536	100%	Completed within budget.
2017-SC-05	Huron St Recon - Edward-East	120,340	630,000	509,660	15%	Tender awarded to Birnam Excavating Inc as per motion #191-2018. Underground services from Edward to Pryde complete Section from Pryde to Eastern Ave still remaining, as well as all surface restoration work.
2018-S-01	Rehab Sewage Lagoon Filters	4,352	15,000	10,648	90%	Engineering complete, awaiting final report and draft tender document.
2018-S-03	Mollard Line Forcemain Repl.	276,189	386,006	109,816	90%	Tender for road surface restoration was awarded to Norjohn Contracting and Paving Ltd as per motion #341-2018.
2018-SC-05	Waterloo Street - London -Rail	-	60,000	60,000	10%	Engineering tender awarded to BM Ross as per motion #342-2018. Base plan survey work has commenced.
		<b>652,954</b>	<b>3,436,441</b>	<b>2,783,487</b>		

Water Services						
20-4141	Simcoe St. - Andrew to Main	2,579	4,040	1,461	100%	Completed within budget.
20-4142	William St. - Anne to Huron	5,446	6,000	554		
20-4144	Dashwood Rd Watermain Replacement	50,830	50,000	(830)	100%	Top asphalt awarded to Robinson Farm Drainage as per motion #366-2017; Complete.
2017-W-03	Dashwood Rd - Shipka - Bronson	370,136	585,000	214,864	99%	Contract awarded to Robinson Farm Drainage as per motion #158-2018. Dashwood Rd and Shipka Line complete. Commissioning and final tie-ins required on McTaggart & Huron.
2017-W-04	Shipka Line - South R-Kirkton	315,761	372,000	56,239		
2017-W-05	Watermain Repl - Huron-McTag.	143,915	139,800	(4,115)		
2017-W-07	Bulk Water Station 82 Nelson	-	50,000	50,000	5%	Draft tender completed and under review
2017-WC-04	James St Recon. Main - Edward	7,531	7,500	(31)	100%	Completed within budget.
2017-WC-05	Huron St Recon - Edward-East	31,039	550,000	518,961	15%	Tender awarded to Birnam Excavating Inc as per motion #191-201. Underground services from Edward to Pryde complete. Section from Pryde to Eastern Ave still remaining, as well as all surface restoration work.
2018-W-01	2018 Water Meter Replacement	9,182	250,000	240,818		Ongoing capital costs as meters are being replaced.

2018-W-02	Replace Photocopier - W Share	3,202	3,562	360	100%	Completed within budget.
2018-W-06	Shipka Line - Kirkton to 83	-	25,000	25,000	15%	Engineering tender awarded to GM BluePlan as per motion #344-2018. Base plan survey work has been completed.
2018-W-07	Parr Line WM - N/S of Crediton	-	25,000	25,000		
2018-W-08	Huron St - Corbett to West End	-	15,264	15,264		
2018-W-09	HP Water Tower Upgrade	-	50,000	50,000	5%	Engineering tender awarded to BM Ross as per motion #342-2018. Work has commenced and is on schedule to be complete before the end of the year.
2018-WC-05	Eng - Waterloo St - #4-Rail	-	70,000	70,000	10%	Engineering tender awarded to BM Ross as per motion #342-2018. Base plan survey work has commenced.
		<b>939,619</b>	<b>2,203,166</b>	<b>1,263,547</b>		
	<b>Grand Totals</b>	<b>3,365,710</b>	<b>11,354,839</b>	<b>7,989,129</b>		