



## Staff Report

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**Report To:** Dan Best, Chief Administrative Officer  
**From:** Genevieve Scharback, Corporate Services  
Manager/Clerk  
**Date:** May 9, 2017  
**Report:** 08-2016  
**Subject:** South Huron Committees - Draft Terms of Reference

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### **Recommendations:**

**That** South Huron Council receives the report from G. Scharback, Corporate Services Manager/Clerk re: South Huron Committees - Draft Terms of Reference.

### **Purpose:**

To provide Council with draft Terms of Reference for Committees of Council, as directed.

### **Background and Analysis:**

Committee of the Whole directed that draft Terms of Reference and a revised appointment by-law be brought forward for Council's consideration.

Please find attached the following draft Terms of Reference for existing Committees of Council:

- Dashwood Community Development Fund Committee, 2017;
- Social & Volunteer Appreciation Committee, 2015;
- Exeter Rodeo Committee, revised 2017.

The Age Friendly Committee was discussed in 2015 and draft Terms of Reference were prepared, copy attached; however, the Committee was not appointed at that time.

I respectfully request Council's direction regarding the attached draft Terms of Reference and the draft 2017 Appointment By-Law in order to prepare a final by-law for Council's consideration at a future meeting.

**Operational Considerations:**

N/A

**South Huron's Strategic Plan:**

Section 6.2.2 of the Municipality of South Huron 2015- 2019 Strategic Plan identifies transparent, accountable and collaborative governance as a strategic objective.

**Financial Impact:**

N/A

**Legal Impact:**

N/A

**Staffing Impact:**

N/A

**Policies/Legislation:**

Municipal Act

Municipal Conflict of Interest Act

**Consultation:**

S. Becker, Treasurer

**Related Documents:**

Draft Terms of Reference, attached.

Draft 2017 Appointment By-Law, attached.

Respectfully submitted,



Genevieve Scharback  
Corporate Services Manager/Clerk

I concur with this report.

Dan Best MPA, BA  
Chief Administrative Officer



## **South Huron Dashwood Community Development Fund Committee Terms of Reference**

### **Purpose of the Committee**

The purpose of the South Huron Dashwood Community Fund Committee is to provide Council with recommendations on matters relating to management of the proceeds of the sale of the Dashwood Hydro Electric Utility. Proceeds of the sale were vested in South Huron to be held in a Reserve Fund, established and administered by the Municipality of South Huron, known as the Dashwood Community Development Fund (DCDF).

### **Committee Objectives or General Activities:**

The primary objective of the committee is to bring forward proposals for Council approval for the use of the Dashwood Community Development Fund.

The Committee shall finalize the selection of community development projects, allocate investment moneys for selected current or future projects and submit those project selections, allocations and plans to the Council of the Corporation of the Municipality of South Huron for confirmation.

### **Eligibility Criteria For Project Selection**

Projects considered by the Committee may be any capital or capital replacement project, any recreation or cultural project or any economic development project within or primarily benefitting the former Village of Dashwood.

### **Membership Composition and Responsibilities**

The Committee will be composed of three (3) voting members, including one South Huron Council representative and two South Huron community members representing the Dashwood area community.

A quorum shall be two (2).

The Council shall appoint all Committee members by By-law and the term of appointment shall be concurrent with the four-year term of Council.

### **Staff Support**

The Committee's primary staff contact will be the Treasurer of the Municipality of South Huron.

### **Meeting Roles and Requirements**

The Committee is accountable to Council. The appointed member of Council shall act as a liaison between the Committee and Council.





**South Huron  
Dashwood Community Development Fund Committee  
Terms of Reference**

The Committee Chair shall call a meeting upon receipt of a proposal for use of the fund.

**Minutes and Agenda**

The minutes of each meeting will be amended when necessary and adopted at the following meeting. The minutes will be provided to the Clerk to be circulated to Council.

The committee agenda will be prepared by the DCDF Committee Chair and/or Vice Chair, assisted by the South Huron Treasurer, and distributed to the members in advance of the meeting, as well as provided to the Clerk to be posted on the municipal website.

**Amendments to the Terms of Reference**

Amendments to the Terms of Reference may be proposed to Council from time to time, by members of the Committee for their endorsement requiring a majority of the voting membership.

Amendments to the Terms of Reference can only be made by Council.

**General Conduct**

The meetings shall be conducted in accordance with Council's current Procedural By-law regarding Committee Meetings, and Robert's Rules of Order. The Chair shall endorse each Committee Report/Minutes prior to its presentation to Council.

In general meetings shall be open to the public. Meetings will be declared In Camera by a majority vote of those present and should be so declared to discuss matters in accordance with Section 239 of the Municipal Act.

**Conflict Of Interest**

A conflict of interest may arise for Committee members when their personal business interests clash with the duties and decisions of the Committee. Municipal conflict of interest requirements as defined by the Municipal Conflict of Interest Act will apply to the Committee. At every meeting held by the Committee, the Chair shall call for the disclosure of any pecuniary interests.



## South Huron Social & Volunteer Appreciation Committee *Established by Resolution #067-2015* Terms of Reference

### **Purpose of the Committee**

The purpose of South Huron Social & Volunteer Appreciation Committee is to plan various social events, as directed by Council, and the Volunteer Appreciation Event.

The Committee will actively assist Council by:

- Foster support and appreciation of the many volunteers serving the Municipality of South Huron;
- Planning various social events throughout the year on behalf of Council;
- Provide recommendations to Council regarding the Volunteer Appreciation Event and various social functions that may be hosted by Council.

### **Committee Objectives or General Activities:**

The primary objectives of the committee are to:

- Plan and carry out all tasks associated with the Volunteer Appreciation Event, to be held in 2015 and every second year thereafter.
- Promote South Huron Volunteerism and foster the appreciation of South Huron volunteers.
- Provide advice and recommendations to Council regarding Volunteer Appreciation and social events hosted by Council;
- Provide comment and opinion when called upon by the Council regarding any matters referred to the Committee.

### **Membership Composition and Responsibilities**

The Social and Volunteer Appreciation Committee will be composed of two (2) voting members.

The Council shall appoint all Committee members by By-law and the term of appointment shall be concurrent with the four-year term of Council.

### **Staff Support**

The Committee's primary staff contact will be the Program and Events Coordinator, who will act as a conduit to share information and work with the Committee to achieve the goals and objectives outlined in the Terms of Reference.

The Committee is accountable to Council.

### **Meeting Roles and Requirements**

The Committee shall meet a minimum of [ ] times per annum on the [ ] (e.g. last Thursday of the month) at [ ] p.m. Additional meetings can be scheduled at the call of the Chair.

Each committee member is expected to attend a minimum of [ ] meetings per year and shall not miss more than [ ] consecutive meetings. Special circumstances shall be addressed on an individual basis.

The expenditure of any municipal funds is to be approved by the Chief Administrative Officer and/or Council in accordance with the Municipality's procurement policy and current budget.

### **Minutes and Agenda**

The minutes of each meeting will be amended when necessary and adopted at the following meeting. When adopted, the Minutes will be provided to the Clerk to be circulated to Council.

The committee agenda will be prepared by the Committee Chair and/or Vice Chair and distributed to the members in advance of the meeting, as well as provided to the Clerk to be posted on the municipal website.

### **Amendments to the Terms of Reference**

Amendments to the Terms of Reference may be proposed to Council from time to time, by members of the Committee for their endorsement requiring a majority of the voting membership.

Amendments to the Terms of Reference can only be made by Council.

### **General Conduct**

The meetings shall be conducted in accordance with Council's current Procedural By-law regarding Committee Meetings, and Robert's Rules of Order.

In general meetings shall be open to the public. Meetings will be declared In Camera by a majority vote of those present and should be so declared to discuss matters in accordance with Section 239 of the Municipal Act.

### **CONFLICT OF INTEREST**

A conflict of interest may arise for Committee members when their personal business interests clash with the duties and decisions of the Committee. Municipal conflict of interest requirements as defined by the Municipal Conflict of Interest Act will apply to the Committee. At every meeting held by the Committee, the Chair shall call for the disclosure of any pecuniary interests.





## South Huron Exeter Rodeo Committee Terms of Reference

### **Purpose of the Committee**

The mandate of the Exeter Rodeo Committee is to provide an annual community rodeo event. This event is an avenue to showcase South Huron as a great place to live, work and play.

Proceeds from the Exeter Rodeo Event shall be used to maintain a Reserve for the next year's Rodeo and for recreation projects in South Huron, with recommendations from the Committee.

The Committee will actively assist Council by fostering and promoting:

- Volunteerism in the community
- Attracting visitors in support of economic development
- Partnerships within the community
- Community engagement

### **Committee Objectives or General Activities:**

The primary objectives of the committee are to:

- Organize an annual rodeo event;
- Provide Rodeo contract for Council's consideration and approval;
- Promote the event;
- Book and all prepare facilities and grounds for the event;
- Secure vendors for the event;
- Secure sponsors;
- Investigate and book special events throughout the weekend;
- Foster volunteerism through community participation;
- Foster civic pride;
- Engage citizens of all ages with family friendly events;
- Assist staff and Council with developing and implementing plans for the current and future year rodeo events;
- Provide comment and opinion when called upon by the Council regarding any matters referred to the Committee.
- Investigate and apply for applicable funding opportunities

### **Membership Composition and Responsibilities**

The Exeter Rodeo Committee will be composed of five (5) voting members.

The Council shall appoint all Committee members by By-law and the term of appointment shall be concurrent with the four-year term of Council.

Council authorizes the Committee to call upon members of the community, from time to time, in order to establish a working group to carry out or assist with specific projects. These community members



**South Huron  
Exeter Rodeo Committee  
Terms of Reference**

shall be recognized as sub-committee members that may submit items of concern; however do not receive a vote.

**Staff Support**

The Committee's primary staff contact will be a member of the Community Services Department, as delegated by the Community Services Manager. The staff member shall provide advice on matters of governance, legislation and operational policies and procedures, and shall act as the lead to coordinate the activities of the group for specific projects.

**Meeting Roles and Requirements**

The Committee is accountable to Council. The appointed member of Council shall act as a liaison between the Committee and Council, providing input and guidance from Council to the Committee.

The Committee shall meet a minimum of six (6) times per annum on dates to be determined by the Committee, at 7:00 p.m., at the South Huron Recreation Centre. Additional meetings can be scheduled at the call of the Chair.

Annually, the committee shall elect a Chair and Vice-Chair from the appointees.

Each committee member is expected to attend a minimum of four (4) meetings per year and shall not miss more than two (2) consecutive meetings. Special circumstances shall be addressed on an individual basis.

The expenditure of any municipal funds shall be in accordance with the Municipality's procurement policy and current budget.

**Minutes and Agenda**

The minutes of each meeting will be amended when necessary and adopted at the following meeting. When adopted, the Minutes will be provided to the Clerk to be circulated to Council.

The committee agenda will be prepared by the Committee Recording Secretary and distributed to the members in advance of the meeting, as well as provided to the Clerk to be posted on the municipal website.

**Amendments to the Terms of Reference**

Amendments to the Terms of Reference may be proposed to Council from time to time, by the Committee.

Amendments to the Terms of Reference must be approved by Council.





**South Huron  
Exeter Rodeo Committee  
Terms of Reference**

**General Conduct**

The meetings shall be conducted in accordance with Council's current Procedural By-law regarding Committee Meetings, and Robert's Rules of Order.

In general meetings shall be open to the public. Meetings will be declared In Camera by a majority vote of those present and should be so declared to discuss matters in accordance with Section 239 of the Municipal Act.

**Conflict Of Interest**

A conflict of interest may arise for Committee members when their personal business interests clash with the duties and decisions of the Committee. Municipal conflict of interest requirements as defined by the Municipal Conflict of Interest Act will apply to the Committee. At every meeting held by the Committee, the Chair shall call for the disclosure of any pecuniary interests.

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## **South Huron Age Friendly Committee Terms of Reference**

### **Purpose of the Committee**

The purpose of South Huron Age Friendly Committee is to provide Council with recommendations on matters regarding policies, services and structures related to the physical and social environments are designed to support and enable older people to live in a secure environment, enjoy good health and continue to participate fully in the community.

The Committee will actively assist Council by fostering and promoting the Age Friendly Community Plan to achieve the vision of:

- An inclusive and caring community that respects and values seniors
- A full range of services and facilities that meet the needs of seniors and all members of the community
- Seniors enjoying a balanced, active and engaged lifestyle in South Huron.

### **Committee Objectives or General Activities:**

The primary objectives of the Committee are to implement the Age Friendly Community Plan by following the guiding principles established for the development of the Plan and its implementation. The five guiding principles are:

1. Respect and support of all individuals
2. Access and inclusion
3. Openness and transparency
4. Community engagement in plan development and decision making
5. Accountability for actions and follow-up.

The Committee will:

- Increase seniors involvement in all aspects of community life;
- Develop and recommend an annual budget for Age Friendly Community Plan implementation for Council consideration during budget deliberations;
- Undertake other projects as requested by Council that are within the Age Friendly Committee Terms of Reference;
- Assist staff and Council with developing and implementing plans to raise knowledge, awareness and uptake of available services and activities for seniors in the community;
- Provide advice and recommendations to Council on policy matters regarding senior's issues;
- Provide comment and opinion when called upon by the Council regarding any matters referred to the Committee.

### **Membership Composition and Responsibilities**

The Committee will be composed of seven (7) voting members, consisting of:





## South Huron Age Friendly Committee Terms of Reference



- **Five (5)** members of the public representing stakeholders in the community to be appointed by South Huron Council. Solicitation for public members and the appointment of members to the Committee shall be advertised in a similar manner to all other Council appointed advisory committees in the Municipality.
- **Two (2)** municipal council members appointed by Council and

The Council shall appoint all Committee members by By-law and the term of appointment shall be concurrent with the four-year term of Council.

### **Staff Support**

The Committee's primary staff contact will be a member of the Community Services Department, as delegated by the Community Services Manager. The staff member shall provide advice on matters of governance, legislation and operational policies and procedures, and shall act as the lead to coordinate the activities of the group for specific projects.

### **Meeting Roles and Requirements**

The Committee is accountable to Council. The appointed members of Council shall act as liaisons between the Committee and Council, providing input and guidance from Council to the Committee.

The Committee shall meet a minimum of six (6) times per annum on the first Wednesday of the month at 6:30 p.m., at the Old Town Hall, Exeter. Additional meetings can be scheduled at the call of the Chair.

Annually, the committee shall elect a Chair and Vice-Chair from the appointees.

Each committee member is expected to attend a minimum of **four (4)** meetings per year and shall not miss more than four (4) consecutive meetings. Special circumstances shall be addressed on an individual basis.

The expenditure of any municipal funds is to be approved by the Chief Administrative Officer and/or Council in accordance with the Municipality's procurement policy and current budget.

### **Minutes and Agenda**

The minutes of each meeting will be amended when necessary and adopted at the following meeting. The Minutes, when adopted, will be provided to the Clerk to be circulated to Council.

The committee agenda will be prepared by the Committee Chair and/or Vice Chair and distributed to the members in advance of the meeting, as well as provided to the Clerk to be posted on the municipal website.

### **Amendments to the Terms of Reference**

Amendments to the Terms of Reference may be proposed to Council from time to time, by members of the Committee for their endorsement requiring a majority of the voting membership.





**South Huron  
Age Friendly Committee  
Terms of Reference**



Amendments to the Terms of Reference can only be made by Council.

**General Conduct**

The meetings shall be conducted in accordance with Council's current Procedural By-law regarding Committee Meetings, and Robert's Rules of Order. The Chair shall endorse each Committee Report/Minutes prior to its presentation to Council.

In general meetings shall be open to the public. Meetings will be declared In Camera by a majority vote of those present and should be so declared to discuss matters in accordance with Section 239 of the Municipal Act.

**Conflict Of Interest**

A conflict of interest may arise for Committee members when their personal business interests clash with the duties and decisions of the Committee. Municipal conflict of interest requirements as defined by the Municipal Conflict of Interest Act will apply to the Committee. At every meeting held by the Committee, the Chair shall call for the disclosure of any pecuniary interests.



## **The Corporation Of The Municipality Of South Huron**

### **By-Law #XX-2017**

#### **Being a by-law to appoint members to the various Boards, Committees and Authorities in the Municipality of South Huron**

Whereas the *Municipal Act 2001*, as amended, Section 8 confers broad authority on municipalities thereby allowing them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

Whereas the Council of the Municipality of South Huron deems it expedient to appoint persons to provide for and assist in the administration, protection and management of the Municipality; and

That the appointment set out herein shall coincide with the term of Council unless otherwise specified;

Now Therefore Be It Resolved That the Council of The Corporation of the Municipality of South Huron enacts as follows:

#### **1. Application**

- 1.1 In the event of conflict with provincial legislation, the provisions of the provincial legislation shall prevail.
- 1.2 This by-law does not apply to a Compliance Audit Committee established by Council under the provisions of the *Municipal Elections Act*, 1996, as amended.
- 1.3 The Clerk is responsible for establishing and updating from time to time any forms which may be required by this by-law.

#### **2. Definitions**

- a) "Ad Hoc Committee" means a Committee established by Council to review a specific matter and once the Committee has reported to Council with respect to its findings and recommendations, the Committee is automatically dissolved;
- b) "CAO" means the Chief Administrative Officer appointed by Council, or his or her designate;
- c) "Clerk" means the Municipal Clerk, or his or her designate;
- d) "Council" means the Council of The Corporation of the Municipality of South Huron;
- e) "Council Member" means the Mayor or a Councillor;
- f) "Member" means a person, including a Council Member, appointed to serve on a Board or Committee established under this by-law;
- g) "Procedural By-Law" means the Municipality of South Huron Procedural By-Law 79-2015, as amended, and any successor procedural by-law adopted by Council;

- h) "Statutory Board or Committee" means a committee or local board that Council is required by provincial legislative to establish; and
- i) "Standing Committee" means a committee established by Council and consisting solely of Members of Council.

### 3. Creation and Disposition of Committees

#### 3.1 Ad Hoc Committees

Council may from time to time, by resolution, establish such Ad Hoc Committees as it deems appropriate to provide recommendations to Council on a specific initiative or matter. Ad Hoc Committees shall be discontinued by Council resolution when their mandate has been completed.

#### 3.2 Advisory Committees

Council may from time to time, by resolution, establish such Advisory Committees as it deems appropriate to provide recommendations to Council on a specific matter.

#### 3.3 Local Boards

Council may from time to time, by by-law, establish such Local Boards as it deems appropriate to carry out those functions which Council may lawfully authorize such Local Boards to preform, pursuant to the statue authorizing the creation of the Local Boards.

#### 3.4 Standing Committee

Council may from time to time, by by-law, establish such Standing Committees as it deems appropriate to address matters.

### 4. Terms of Reference

- 4.1 Whenever possible, the Terms of Reference for a committee shall be established by Council concurrent with the creation of the Ad Hoc or Advisory Committee. In circumstances where to do so is not possible as a prelude to undertaking any other action, staff may be directed to prepare a proposed Terms of Reference for approval concurrent with the recruitment and first meeting(s) of the Committee.

### 5. Terms of Office

#### 5.1 Resignation, Withdrawal or Removal from Office

Members may resign from office at any time by submitting a letter of resignation to the Clerk and such resignation shall be effective upon receipt of such letter by the Clerk. Normally resignations are tabled for the information of Council at a subsequent meeting.

#### 5.2 Continuation Where a Member is Retired

It is intended that all Local Boards and Committees shall have the membership as set forth in the Terms of Reference for that entity. Where a Member resigns or is removed



from office, Council shall determine within two (2) months whether to select a new Member or amend the Terms of Reference respecting the membership of that entity.

### 5.3 Attendance

Members are expected to attend all Meetings. Should an appointee engage in a course of absenteeism, as reflected in the minutes of the Local Boards and Committees, Council may, with or without a recommendation from the Local Boards and Committees, resolve to remove said Member from office.

## 6. Membership

- 6.1 The Mayor shall be an ex-officio Member of all Committees and Local Boards as may be established from time to time. Ex-officio Member may take part in Committee discussions and may take part in the vote, but is not counted in order to form a quorum.
- 6.2 The Members for each Local Board shall be appointed from time to time by by-law or resolution until such time as the by-law is amended.
- 6.3 All vacancies for Local Boards and Committees shall be advertised in the local media and any manner determined by the Clerk.
- 6.4 All applications shall be submitted on a form established by the Clerk. Such applications shall be considered public documents. All applications received shall be kept by the Clerk until the end of the term of the current Council.
- 6.5 The selection of applicants shall be confirmed in an open Council Meeting. Nonetheless, given that aspects of the selection process may touch upon matters of a personal nature, Council may, at its discretion, review applications for office in a Closed Session Meetings prior to confirming appointments at an open Council Meeting.
- 6.6 All Members of Local Boards and Committees must at all times during their term of office be a resident within the municipality, or an owner of land within the municipality, or a tenant for the purposes of business tax as shown on the last revised Assessment Rolls for the municipality.
- 6.7 Upon selection by Council and prior to undertaking any activity associated with the Local Boards and Committees, all appointees shall complete a Committee Declaration of Appointed Office and Authorization Form to Release Personal Information approved by the Clerk. The format of the Committee Declaration of Appointed Office and Authorization Form to Release Personal Information shall be approved by the Clerk.

## 7. Administrative Support

- 7.1 The duties of the Secretary to each Committee shall be carried out by staff as directed by the CAO. Where the staff person appointed by the CAO is unavailable, the Committee or Local Board Members shall appoint a person as Secretary for the purposes of that Meeting.

- 7.2 The Secretary shall prepare an Agenda and attachments at the direction of the appropriate Chair and shall make such materials available to all Council Members, to the Committee Members, to the CAO and the Clerk.
- 7.3 The Secretary shall provide Notice of the Meeting to the public in accordance with the provisions in the current or Procedural By-Law applicable provincial legislation.

8. Open Meetings and Notice of Meetings

- 8.1 All Meetings of Ad Hoc and Advisory Committees and Local Boards shall be open to the public, except as provided for in the Municipal Act, and Committee/Board Members shall observe all provisions respecting Closed Session Meetings.

9. Procedures and Rules of Debate

- 9.1 Procedures and rules of debate as set out in the Procedural By-law shall apply in the conduct of all Committee Meetings.
- 9.2 It is intended that the conduct of all Local Board Meetings shall be formal, and the Meeting shall incorporate all statutory requirements in relation to that Local Board.
- 9.3 The order of business shall include disclosures of pecuniary interest and the general nature thereof.

10. Enactment

- 10.1 That By-Law #63-2015 is hereby repealed.
- 10.2
- 10.3 That Schedule "A" being a listing of Council appointments, attached hereto, is hereby adopted and forms and integral part of the by-law.
- 10.4 That this By-Law shall take effect and come into force on the third and final reading thereof.

Read a first and second time this \_\_\_\_ day of \_\_\_\_\_, 2017.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Maureen Cole, Mayor

\_\_\_\_\_  
Genevieve Scharback, Clerk

## Schedule "A" to By-Law #xx-2017

1. Appointments to Committees Of Council

## 1.1 South Huron Heritage Advisory Committee

- Councillor Wayne DeLuca
- Marion Creery
- Laurie Dykstra
- June Hodgson
- Alec Moore

## 1.2 Exeter Community Development Fund Committee

- Councillor Wayne DeLuca
- Councillor Craig Hebert
- Lauryn Marion

## 1.3 Rodeo Committee

- Councillor Craig Hebert
- Steve Clarke
- Dennis Gower
- Gus Guerts
- Dave Marshall
- Brenda McCarter
- Brittany McCarter
- Tanner Merner
- Bob Parsons
- Brittany Wise

## 1.5 Dashwood Community Development Fund Committee

- Councillor Tom Tomes
- Councillor Marissa Vaughan
- Ken Rader

## 1.6 Dashwood Community Centre Advisory Committee - Joint with Bluewater

- Councillor Tom Tomes
- John Becker
- Kathy Hayter
- Rob Hoffman
- Ted Hoffman
- Don Weigand
- Justin Hayter

## 1.7 South Huron Communities In Bloom Committee

- Councillor Craig Hebert
- Beth Cooper
- Dorothy Henderson
- Glen Nicholson
- Bev Prout
- Cathy Seip



1.8 Social And Volunteer Appreciation Committee

- Councillor Tom Tomes
- Councillor Wayne DeLuca

1.9 South Huron Economic Development Advisory Committee

- Councillor Wayne DeLuca
- Councillor Marissa Vaughan
- Leanne Comeau, South Huron Chamber Representative, alternate
- Jon Gaiser, South Huron Chamber Representative
- Yegor Kubrak
- Pat O'Rourke
- Allen Plant, Exeter BIA Representative
- Larry Taylor

1.10 Kirkton-Woodham Community Centre Board - Joint with Municipality of Perth South

- Councillor Ted Oke
- Melinda Zurbrigg, Perth South Council Representative
- Bill Denham
- Dave Frayne
- Matt Froud
- Martin Hymus
- Rob Morley
- Tim Shute
- Chris Weernink

1.11 Kirkton-Woodham Swim Pool Committee- Joint with Municipality of Perth South

- Councillor Ted Oke
- Melinda Zurbrigg, Perth South Council Representative
- Lori Bearss
- Jenna Becker
- Pam Benoit
- Megan Berg
- Sara Dietrich
- Jodi Froud
- Sonya Henderson
- Sheri Van Bolhuis

2. Council Representatives Appointed To External Committees

2.1 South Huron Chamber Of Commerce

- Councillor Wayne DeLuca

2.2 South Huron Farmers Market

- Councillor Craig Hebert

2.3 Bach Festival Committee

- Deputy Mayor Dave Frayne

### 3. Appointments to Local Boards:

- 3.1 Exeter Business Improvement Association
  - Councillor Craig Hebert
- 3.2 South Huron Police Services Board
  - Council Representative Mayor Maureen Cole
  - Community Representative Mark Hartman
  - Provincial Representative Jim Dietrich
- 3.3 Ausable Bayfield Conservation Authority Board
  - Deputy Mayor Dave Frayne
- 3.4 Bluewater Recycling Association
  - Councillor Tom Tomes
- 3.5 Joint Operating Board - Lake Huron Primary Water Board
  - Mayor Maureen Cole
  - Councillor Marissa Vaughan, alternate
- 3.6 Upper Thames River Conservation Authority
  - Tony Jackson, Council Representative
- 3.7 Grand Bend Area Sewage Plant Board
  - Mayor Cole
  - Councillor Marissa Vaughan
  - Councillor Tom Tomes
  - Deputy Mayor Dave Frayne, alternate

### 4. Appointment of Authorities

- 4.1 Drainage Engineer – Wm. J. Dietrich, P. Eng., Pursuant to the Drainage Act
- 4.2 Dog Control Officer – Rena Oag and Bill Weiss, Pursuant to the Current South Huron Animal Control By-Law
- 4.3 Dog Pound – South Huron Veterinary Clinic, Pursuant to the Current South Huron Animal Control By-Law
- 4.4 Solicitors' – Little Masson & Reid and Lerner LLP
- 4.5 South Huron Landfill Site Engineer & Closed Stephen Landfill Site Engineer – BM Ross and Associates Limited
- 4.6 Closed Kirkton Landfill Site Engineer – Spriet Associates