



DASHWOOD COMMUNITY CENTRE ADVISORY COMMITTEE

Meeting Minutes

Monday August 27, 2018

Dashwood Community Centre

7:00 PM

Committee Members

Don Weigand – Chair

John Becker – Council Member – Municipality of Bluewater

Tom Tomes – Council Member – Municipality of South Huron

Kathy Hayter

Ted Hoffman

Rob Hoffman

Maureen Cole – Mayor of Municipality of South Huron

Dan Best – CAO of Municipality of South Huron

Staff

Dave Atthill – Facilities Services Coordinator – South Huron

Jeff Newell – Manager of Facilities – Bluewater

1. Meeting Called to Order

Chair Don Weigand called the meeting to order at 7:03 PM and welcomed everyone to the meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Changes/Additions to the Agenda

None.

4. Approval of Agenda

Motion: 04-2018

Moved by: Kathy Hayter

Seconded by: Ted Hoffman

“That the agenda be approved as circulated.”

Disposition: Carried

5. Approval of Minutes

Approval of the minutes was not completed. Meeting Minutes from the February 15, 2018 meeting will be brought forth for approval at the Tuesday, October 9, 2018 meeting.

6. Business Arising from the Minutes

One picnic table has been returned. There are a total of 11 picnic tables.

7. Correspondence

8. Dashwood Community Centre Washroom Project

Dan Best did an overview of the three tender results that were submitted.

The following are the results of the Request for Tender:

- Feltz Design Build - \$256,677.93
- SDI Builders - \$261,030.00
- Oke Woodsmith Building System Inc. - \$326,577.16

The scope of work moving forward will include new accessible washrooms while staying within the current building footprint. Staying within the building footprint will keep the project within the approved budget of \$120,000 and allow for completion in 2018. The committee supported the proposal of staying within the building footprint and moving forward with the project in 2018.

Design/Build tender scope of work will meet accessibility and occupancy standards for washrooms.

The committee did a walkthrough of the current washroom and lobby. The design/build tender will include using approximately 2 feet of the existing lobby area.

Bluewater and South Huron council need to be keep updated on the Dashwood project. Don Weigand and Jeff Newell are to be sent the draft minutes as soon as possible.

Dan Best brought forward having a member of the Dashwood Community Centre Advisory Committee and a representative from Municipality of Bluewater present at the opening of the design/build tender.

Motion:	05-2018
Moved by:	Ted Hoffman
Seconded:	Kathy Hayter

“That the Dashwood Community Centre Advisory Committee recommend that the Dashwood washroom project be designed staying within the current building footprint;

Disposition: Carried

**Motion: 06-2018
Moved by: Ted Hoffman
Seconded: John Becker**

“That the Dashwood Community Centre Advisory Committee recommend the draft minutes of the August 27, 2018 meeting be sent to both councils;

Disposition: Carried

**Motion: 07-2018
Moved by: Ted Hoffman
Seconded: Kathy Hayter**

“That the Dashwood Community Centre Advisory Committee recommend that Rob Hoffman attend the opening of design/build tenders for Dashwood washroom project Request for Proposal;

Disposition: Carried

**Motion: 08-2018
Moved by: Kathy Hayter
Seconded: Ted Hoffman**

“That the Dashwood Community Centre Advisory Committee recommend that a representative of the Municipality of Bluewater attend the opening of design/build tenders for Dashwood washroom project Request for Proposal;

Disposition: Carried

9. New Business

Mayor Cole requested that the revenue and expenses for the Dashwood Community Centre be shared with the Dashwood Community Centre Advisory Committee. Municipality of Bluewater and South Huron council also should be presented with the revenue/expenses for the Dashwood Community Centre.

John Becker mentioned the North Parking does not need to be paved in 2018. John mentioned it needs to be keep clear of snow for all people to access the building.

10. Date of Next Meeting

The next meeting will be held in the Dashwood Community Centre at 7:00 pm on Tuesday, October 9, 2018.

11. Adjournment

Motion:	09-2018
Moved by:	John Becker
Seconded:	Rob Hoffman

“That the meeting adjourn at 7:59 PM.”

Disposition: Carried

Don Weigand, Chair

David Atthill, Recording Secretary