

Draft Minutes of Kirkton-Woodham Community Centre Board

Meeting of August 23, 2018

Meeting called to order at 7:08 pm

- 1) Approve agenda – M. Zurbrigg, seconded by B. Denham, carried
- 2) Approve minutes of June 6/18 meeting – D. Frayne, seconded by K. Toews – carried
- 3) Financial report – currently in bank, \$5379.02 with approximately 3500.00 in A/R. Audit report will be sent out to members and Municipalities.
- 4) Rental report – will have last wedding booked this coming weekend. Still have many functions coming forward such as Kirkton Woodham Fall Fair, social groups, fitness classes and others.
- 5) New SOP rules for Buck and Doe events at hall. – Required now to purchase their own SOP License and to follow rules as set by AGCO – to confirm with MOSH that all halls are following same rules. Check with MOSH on the PAL program for \$5 Million coverage.
- 6) Pioneer Grant application for KWCC – Board looked at procedure and M. Hymus to investigate the possibility of making application.
- 7) New sink and counter in food booth – Optimist club is willing to assist in this, approval given to go ahead.
- 8) Snow removal for 2018-2019 –N/A at this time

9) New business

- a) Capital items to be considered for 2019 – parking lot paving, getting worse especially near entrances to property. Also look into pricing for a new beverage cooler, similar to we have or different style.
 - b) Poop and Scoop signs for property – Will check with MOSH concerning availability
 - c) Kelly reported that one of the men's toilets is in needed of replacement in food booth building – to be replaced when new sink and counter installed.
 - d) Smoking signs for hall – The current Health Unit rules are that no smoking is allowed with in 9M of entrances. Will see about new signs for hall. Also Kelly would like to put some sand filled pails in this area so cigarette butts are not thrown on ground.
 - e) Motion by B. Denham that 30 days prior to an event, the outstanding balance must be paid in full, plus a \$250.00 damage/cleaning charge. Seconded by T. Oke - carried
- A review of rental agreement is to be held with renter prior to start of event. A check list will be provided for areas of renters responsibilities.

10) Next meeting – to be at the call of the Chair

11) Adjournment was made by M. Zurbrigg, seconded by B. Denham at 8:45 pm. Carried