



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Tuesday, September 4, 2018, 6:00 p.m.
Council Chambers - Olde Town Hall

Members Present: Maureen Cole - Mayor
Dave Frayne - Deputy Mayor
Tom Tomes - Councillor - Ward 1
Marissa Vaughan - Councillor - Ward 1
Wayne DeLuca - Councillor - Ward 2
Craig Hebert - Councillor - Ward 2
Ted Oke - Councillor - Ward 3

Staff Present: Dan Best, Chief Administrative Officer/Deputy Clerk
Jo-Anne Fields, Manager of Community Services
Sarah Smith, Huron County Planner
Rebekah Msuya-Collison, Clerk

1. Meeting Called To Order
Mayor Cole called the meeting to order at 6:00 pm.
2. Public Meeting
3. Amendments to the Agenda, as Distributed and Approved by Council

11.1 Addition Report to Council

Motion: 414-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council approves the Agenda as amended.

Disposition: : Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof
None.
5. Delegations

5.1 Bob Sharen - Letter to Auditors

Mr. Sharen presented his letter addressed to Vodden, Bender and Seebach and offered to explain any issues that arise from the letter and any questions from Council. Mr. Sharen advised that he presented the letter to the auditor after the August 13, 2018 council meeting.

Mayor Cole thanked Mr. Sharen for his delegation.

Motion: 415-2018

Moved: D. Frayne

Seconded: C. Hebert

That South Huron Council receives the delegation as presented from Bob Sharen.

Disposition: : Carried

6. Minutes

6.1 Minutes of the Regular Council Meeting of August 13, 2018

Motion: 416-2018

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Council adopts the minutes of the Regular Council Meeting of August 13, 2018, as printed and circulated.

Disposition: : Carried

6.2 Minutes of the Committee of the Whole of August 29, 2018

Motion: 417-2018

Moved: C. Hebert

Seconded: T. Oke

That South Huron Council adopts the minutes of the Committee of the Whole Meeting of August 29, 2018, as printed and circulated; and

That South Huron Council accept the recommendation from the Committee of the Whole to move forward with receiving draft minutes on the Council agenda and recommends that Administration proceed with providing staff support for drafting committee minutes; and

That South Huron Council accept the recommendation from the Committee of the Whole to refer the Elliott Park sign request to the Heritage Advisory Committee for discussion and investigation and that the Committee submit a report to Council with recommendations.

Disposition: : Carried

7. Councillor Board and Committee Reports

7.1 Minutes of UTRCA Meeting of June 26, 2018

7.2 Minutes of Exeter BIA Meeting of July 10, 2018

7.3 Minutes of Community Hub/Recreation Centre Project Steering Committee Meeting of July 17, 2018

Motion: 418-2018

Moved: W. DeLuca

Seconded: M. Vaughan

That the minutes of the following committees and/or boards be received as presented to Council:

- **UTRCA minutes of June 26, 2018;**
- **Exeter BIA minutes of July 10, 2018;**
- **Community Hub/Recreation Project Steering Advisory Committee of July 17, 2018.**

Disposition: : Carried

7.4 Draft Minutes of Dashwood Community Centre Advisory Committee - August 27, 2018

Motion: 419-2018

Moved: T. Tomes

Seconded: T. Oke

That the draft minutes of Dashwood Community Centre Advisory Committee be received as presented to Council; and

That South Huron Council accept the recommendation of the Dashwood Community Centre Advisory Committee that the Dashwood washroom project be designed staying within the current building footprint; and

That South Huron Council accept the recommendation of the Dashwood Community Centre Advisory Committee that Rob Hoffman attend the opening of design/build tenders for Dashwood washroom project Request for Proposal.

Disposition: : Carried

8. Staff Reports

8.1 Planning

8.1.1 S. Smith, Huron County Planner - Consent C42-2018 Hodgins (Rose)

Motion: 420-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council recommends to Huron County Council that Consent for file C42-2018 be granted with conditions as set out in the Planner's report dated August 24, 2018.

Disposition: : Carried

8.1.2 S. Smith, Huron County Planner - Consent C44-2018 Ballentyne (Culbert)

Planner Smith noted that the conservation authority as a commenting agency has concerns so this application is considered disputed. Ms. Smith also advised that Huron County Planning Department has recommended approval of the consent as it feels it meets requirements.

Sarah Martin advised that agent wishes to continue with application as submitted.

Motion: 421-2018

Moved: T. Oke

Seconded: D. Frayne

That South Huron Council recommends to Huron County Council that Consent for file C44-2018 be granted with

conditions as set out in the Planner's report dated August 24, 2018.

Disposition: : Carried

8.2 Operations and Infrastructure

8.3 Financial Services

8.4 Administration

8.4.1 J. Fields, Manager of Community Services - Reciprocal Use of Community Facilities

Council discussed the agreement including whether there was a specified schedule for community use and insurance requirements. CAO Best advised that scheduling is a coordination with community services and there is after school hours and weekend potential. He advised that when a community group uses the facility outside of this agreement, they will negotiate directly with school.

Motion: 422-2018

Moved: W. DeLuca

Seconded: T. Tomes

That South Huron Council receives the report from J. Fields, Community Services Manager re: Reciprocal Use of Community Facilities; and

That Council authorize the Mayor and Clerk to enter into a Reciprocal Use of Community Facilities Agreement between the Avon Maitland District School Board, the Huron-Perth Catholic District School Board and the Municipality of South Huron.

Disposition: : Carried

8.4.2 R. Msuya-Collison, Clerk - Heritage Designation – 296 William Street - Update

Motion: 423-2018

Moved: D. Frayne

Seconded: M. Vaughan

That the report of R. Msuya-Collison regarding the status of the Heritage Designation process for 296 William Street, Exeter be received for information.

Disposition: : Carried

8.4.3 R. Msuya-Collison, Clerk - Carroll Municipal Drain 2018 Tender

Motion: 424-2018

Moved: T. Tomes

Seconded: T. Oke

That South Huron Council receive the report from R. Msuya-Collison, re Carroll Municipal Drain Tender 2018; and

That South Huron Council award the tender for construction of the Carroll Municipal Drain 2018 to Parker & Parker Ltd. in the amount of \$84,425, plus non-recoverable HST.

Disposition: : Carried

8.4.4 R. Msuya-Collison, Clerk - Neil Municipal Drain 2018 Tender

Motion: 425-2018

Moved: C. Hebert

Seconded: W. DeLuca

That South Huron Council receive the report from R. Msuya-Collison, re Neil Municipal Drain 2018; and

That South Huron Council award the tender for construction of the Neil Municipal Drain 2018 to A.G. Hayter Contracting Limited, in the amount of \$118,708.00 , plus non-recoverable HST.

Disposition: : Carried

8.4.5 D.Best, Chief Administrative Officer/Deputy Clerk- Dashwood Community Centre Project

CAO Best advised that a member from the Advisory Committee, a representative from Bluewater and himself would review the RFP.

Council discussed the original RFP and that in order to move forward this year with the accessible washroom, the scope of the project was revised.

Motion: 426-2018

Moved: D. Frayne

Seconded: T. Oke

That the memo of D. Best, Chief Administrative Officer dated September 4, 2018 regarding the Dashwood Community Centre project be received.

Disposition: : Carried

8.4.6 D. Best, Chief Administrative Officer/Deputy Clerk - Dean Report Status Update

Motion: 427-2018

Moved: C. Hebert

Seconded: T. Oke

That the memo of D. Best, Chief Administrative Officer dated September 4, 2018 regarding a status update on the Dean Report be received.

Disposition: : Carried

9. Deferred Business

10. Notices of Motion

11. Mayor & Councillor Comments and Announcements

11.1 Mayor Cole Report to Council – AMO Conference

Council discussed the Councillor expenses quarterly report and mileage calculation.

Deputy Mayor Frayne brought back information from AMO on solar panels, Ontario Investment Certified Sites, natural gas fleets, public libraries and asphalt. He mentioned LAS has homeowner warranties and said that the delegations were very good.

Councillor Tomes attended an information session on the cannabis laws. He noted that the current Council is still making decisions until December and attends conferences to stay current.

Councillor Oke advised that they received great feedback from their delegations and met with five other ministers during the reception. He noted sessions for possible funds for assets and energy and mentioned the cannabis workshop and new Councils will be either opting out or in to setting up Cannabis retail in municipalities.

Councillor Hebert attended the AMO conference and said that as the provincial government is a new government, it was critical make contact with them and speak to them about South Huron.

Councillor Deluca said that every Councillor receives skill development in learning experience and it is important to sit with peers and attend workshops.

Council directed Administration to follow up with Lisa Thompson about the news release regarding OPP detachments.

Councillor Oke mentioned that the Kirkton Fair is coming up this weekend.

Deputy Mayor Frayne noted that the third annual Turtle Release Event at the Morrison Dam Conservation Area was held on August 30th and over 900 people attended the event from all over.

Mayor Cole mentioned that she will be attending a Board of Director meeting next week in Nova Scotia and will report back next council meeting.

Motion: 428-2018

Moved: C. Hebert

Seconded: D. Frayne

That South Huron Council receive the report from Mayor Cole about the AMO Conference.

Disposition: : Carried

12. Communications

12.1 OPSEU News Release - Public Cannabis Option

12.2 George Guetter - Request - Connection Fee

Council directed a report be brought to Council regarding this request.

12.3 Town of Oakville - Resolution - Regulating the Display and Distribution of Objectionable Images

12.4 Township of Selwyn - Resolution - Provincial Agricultural Systems Mapping

Motion: 429-2018

Moved: T. Oke

Seconded: C. Hebert

That South Huron Council receive communication items not otherwise dealt with.

13. Closed Session

14. Report From Closed Session

15. By-Laws

15.1 By-Law No. 56-2018 - Designate 296 William Street - Cultural Heritage Value and Interest

Motion: 430-2018

Moved: W. DeLuca

Seconded: C. Hebert

That the South Huron Council gives first, second and third and final reading to By-Law #56-2018, being a By-law to designate property know as 296 William Street as having Cultural Heritage Value and Interest.

Disposition: : Carried

15.2 By-Law No. 60-2018 - Neil Municipal Drain 2018

Motion: 431-2018

Moved: D. Frayne

Seconded: T. Tomes

That the South Huron Council gives third and final reading to By-Law #60-2018, being a by-law to provide for the Neil Municipal Drain 2018 in the Municipality of South Huron.

Disposition: : Carried

15.3 By-Law No. 61-2018 - Carroll Municipal Drain 2018

Motion: 432-2018**Moved:** C. Hebert**Seconded:** W. DeLuca

That the South Huron Council gives third and final reading to By-Law #61-2018, being a by-law to provide for the Carroll Municipal Drain 2018 in the Municipality of South Huron.

Disposition: : Carried15.4 By-Law No. 76-2018 - Reciprocal Use Community Facility AMDSB
HPCSB**Motion:** 433-2018**Moved:** M. Vaughan**Seconded:** T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #76-2018, being a By-law to authorize a reciprocal use of community facilities with the Huron-Perth Catholic District School Board (“the Board”) and Avon Maitland District School Board (“the Board”) for the purpose of sharing facilities amongst the Board and the Municipality.

Disposition: : Carried

15.5 By-Law No. 77-2018 - Parking By-Law

CAO Best said that there are other changes to the by-law in the future as each respective area will be reviewed.

Motion: 434-2018**Moved:** M. Vaughan**Seconded:** T. Tomes

That the South Huron Council gives first, second and third and final reading to By-Law #77-2018, being a By-law regulating parking on municipal roads within the Municipality of South Huron

Disposition: : Carried16. Confirming By-Law

16.1 By-Law No. 78-2018– Confirming By-Law

Motion: 435-2018

Moved: M. Vaughan

Seconded: T. Oke

That the South Huron Council gives first, second and third and final reading to By-Law #78-2018, being a by-law to confirm matters addressed at the September 4, 2018 Council meeting.

Disposition: : Carried

17. Adjournment

Motion: 436-2018

Moved: D. Frayne

Seconded: T. Oke

That South Huron Council hereby adjourns at 7:15 p.m., to meet again on September 17, 2018 at 6:00 p.m. or at the Call of the Chair.

Disposition: : Carried

Maureen Cole, Mayor

Rebekah Msuya-Collison, Clerk