



## Staff Report

---

**Report To:** Dan Best, Chief Administrative Officer  
**From:** **Sandy Becker, Director of Financial Services**  
**Date:** October 15 2018  
**Report:** FIN.18.21  
**Subject:** 2018 Capital Progress Report – September

---

### Recommendations:

**That** South Huron Council receives the report from S. Becker, Director of Financial Services re: 2018 Capital Progress Report – September completed as of September 30, 2018 for information only.

### Purpose:

The purpose of this staff report is to provide Council with a summary of the status of the 2018 capital projects.

### Background and Analysis:

In September the Municipality is well into the busy construction season with many projects underway and some wrapping up. Invoices have started coming in depending on the vendors' processes. It is important to note that there is a timing lag due to invoicing and the YTD actual costs do not necessarily reflect the % of work completed. The % of work completed is based on a qualitative analysis of the work or process completed for the projects.

Each department manager has provided a status update for their respective 2018 approved capital projects. Although this is just over the mid point in the fiscal year capital invoicing is weighted more heavily in the latter half.

### Operational Considerations:

As this report is being presented for information purposes only, no alternatives are required.

## **South Huron's Strategic Plan:**

The recommendation(s) included in this Staff Report support the following goals identified in the 2015-2019 Strategic Plan:

1. Administrative Efficiency and Fiscal Responsibility
2. Transparent, Accountable and Collaborative Governance

The monthly capital project status report keeps Council and the public informed on the actual costs, budget project status, and explanations for delays or expected commencement for each project in the capital budget.

The report assists Council in keeping track of its approved priorities and expected delivery times for projects. It also serves to keep staff accountable for the budget priorities requested and granted.

## **Financial Impact:**

There are no financial implications for the Municipality arising from the recommendation in this report.

## **Legal Impact:**

There are no legal implications for the Municipality arising from the recommendation in this report.

## **Staffing Impact:**

There are no staffing implications for the Municipality arising from the recommendation in this report.

## **Policies/Legislation:**

By-law No. 79-2017 to adopt the 2018 Budget

## **Consultation:**

The following department managers provided an update on each of their respective projects;

Jo-Anne Fields, Community Services Manager  
Don Giberson, Director of Operations and Infrastructure  
Dan Best, CAO

## **Related Documents:**

Appendix A – 2018 Capital Progress Report – September

Prepared by,

---

**Angela Shipway, Financial Services Supervisor**

Respectfully submitted,

---

**Sandy Becker, Director of Financial Services**

## Appendix A – 2018 Capital Progress Report – September

Job	Job Description	YTD	Budget	Variance	% of Comp	NOTES
<b>General Administration</b>						
2018-GA-01	Replace Photocopier	3,202	3,562	360	100%	COMPLETE
		<b>3,202</b>	<b>3,562</b>	<b>360</b>		
<b>Emergency Services</b>						
2018-FD-01	SCBA Replacement	11,437	13,000	1,563	100%	COMPLETE
2018-FD-02	PPE Replacement	10,158	19,240	9,082	65%	5/9 sets delivered with the remaining 4 expected in the fall.
2018-FD-03	Replace Freightliner Rescue	-	250,000	250,000	25%	Tender awarded to Lafleur Industries Inc. as per Motion # 66-2018; Expected delivery October 2018.
2018-FD-04	Exeter Station Pad Paving	-	20,000	20,000	0%	Referred to transportation services to achieve financial efficiencies.
		<b>21,595</b>	<b>302,240</b>	<b>280,645</b>		
<b>Transportation Services</b>						
20-3043	James St - Main to Edward	19,107	18,900	(207)	100%	COMPLETE
20-3054	Simcoe St. - Andrew to Main	8,739	10,375	1,636	100%	COMPLETE.
20-3055	William St. - Anne to Huron	10,847	11,800	953		
20-3056	George St. - Main to Orchard	14,409	16,700	2,291		
20-3057	Bridge Repairs - #3037 McTaggart Line	1,455	20,805	19,350	100%	COMPLETE
20-3059	Bridge Repairs - #3039 McTaggart Line	1,635	44,948	43,313	95%	Substantial completion with minor work remaining.

2017-TS-06	McTaggart Line Bridge #3038	358,101	570,446	212,345	100%	COMPLETE
2017-TC-05	Huron St Recon - Edward-East	290,675	890,000	599,325	25%	Tender awarded to Birnam Excavating Inc as per motion #191-201; Underground services Edward to Pryde complete; Pryde to Pinewood 50% complete. Underground from Pinewood to east end, along with associated roadwork and all surface restoration work remains.
2017-TS-03	Line 17 - Hern to Rogerville	-	180,000	180,000	25%	Lead by the Municipality of West Perth; Authorization for South Huron portion as per motion #307-2018; Pulverizing complete; paving scheduled to be complete by early October
2017-TS-04	Gregus Crt Overlay	-	30,000	30,000	0%	Deferred to fund Whalen Line as per motion #306-2018.
2017-TS-05	Marlborough St - Sand to Well.	-	30,000	30,000	0%	Deferred to fund Whalen Line as per motion #306-2018.
2018-TC-05	Waterloo St - London Rd S-Rail	-	60,000	60,000	25%	Engineering tender awarded to BM Ross as per motion #342-2018; Base plan survey and preliminary engineering are complete.

2018-TS-02	Mollard and McTaggart Line	-	142,632	142,632	10%	Tender awarded to Norjohn Contracting and Paving Ltd as per motion #341-2018; Internal prep 85% Complete with Contractor anticipated to start in October 2018.
2018-TS-05	Whalen Line - Hwy 4-McTaggart	41,830	501,050	459,220	100%	Lead by Lucan Biddulph; Authorization for South Huron portion as per motion #306-2018; Shoulder widening, subdrains, pulverizing and asphalt complete; awaiting invoicing.
2018-TS-07	Replace Kvernland Disk Mower	-	12,000	12,000	10%	Tender closes September 20, 2018; council report forthcoming.
2018-TS-08	Replace JD Tractor	-	139,500	139,500	10%	Tender closes September 20, 2018; council report forthcoming.
2018-TS-09	Replace VeePro Snow Spreader	7,194	11,500	4,306	100%	COMPLETE
2018-TS-10	Mollard Line Culvert Repl.	3,988	40,000	36,012	25%	Engineering tender awarded to GM BluePlan as per motion #344-2018. Base plan survey work and preliminary engineering has been completed.
		<b>757,980</b>	<b>2,730,656</b>	<b>1,972,676</b>		
<b>Streetlighting</b>						
2017-TS-07	Phase 3 DT Decorative SL	-	160,000	160,000		Evaluating different streetlight alternatives in conjunction with initiatives in the downtown core.

		-	160,000	160,000		
<b>Recreation Services</b>						
20-7126	Port Blake Revitalization (Design)	1,840	414,578	412,738	15%	RFP closed in April with no bids. As per report CAO.07-2018 the landscaping patio and entrance are moving forward as a late fall project.
20-7127	Exeter Swimming Pool	1,728,890	1,700,000	(28,890)	98%	Substantial completion; awaiting final invoicing. Council report anticipated.
20-7132	SHRC/Community Hub	25,186	125,000	99,814	10%	RFP for the Fundraising feasibility closing October 19, 2018.
2017-RS-05	Dashwood CC Washrooms	12,698	120,000	107,302	15%	Staff met with stakeholders to discuss options. RFP closes October 4, 2018.
2017-RS-11	Victoria Park Washrooms	1,857	10,000	8,143	100%	Lioness Club Project; Washrooms are open.
2018-RS-05	4x4 Utility Vehicle	-	9,158	9,158	10%	Staff continue to research options within the budget. Purchase of unit will benefit operations throughout the year.
2018-RS-06	KW Pool Sandblasting	43,492	44,774	1,282	100%	COMPLETE Tender awarded to PPL Aquatics, Fitness and Spa as per motion #164-2018. Sandblasting completed with a change order to \$15,255 to repair walls. Completed

2018-RS-07	KW Rock Climbing Apparatus	-	15,264	15,264	0%	Optimist Club project. Will not proceed with purchase in 2018
		<b>1,813,963</b>	<b>2,438,774</b>	<b>624,812</b>		
<b>Solid Waste Services</b>						
20-9001	Landfill Expansion - Stage 3	-	80,000	80,000	0%	Ongoing capital costs related to future expansion. Expected to occur over a number of years as per legislative requirements.
		-	<b>80,000</b>	<b>80,000</b>		
<b>Sanitary Sewer Services</b>						
20-5623	William St Sanitary Pumping Station	29,198	1,900,040	1,870,842	15%	Final Design delayed due to potential dewatering requirements and related shoring of wet well excavation. Supplemental geotechnical and design alternatives evaluated and design concept selected; 60% design stage.
20-5629	Simcoe St. - Andrew to Main	4,521	6,275	1,754	100%	COMPLETE
2017-S-01	Upgr Lagoon Aeration Exeter	202,889	421,120	218,231		
2017-SC-03	William St - Anne-Huron	4,730	6,000	1,270	100%	COMPLETE Carryforward project and some expenditures recorded in 2017 which explains the significant savings.



2017-SC-04	James St - Main to Edward	11,464	12,000	536	100%	COMPLETE
2017-SC-05	Huron St Recon - Edward-East	282,884	630,000	347,116	25%	Tender awarded to Birnam Excavating Inc as per motion #191-201; Underground services Edward to Pryde complete; Pryde to Pinewood 50% complete. Underground from Pinewood to east end, along with associated roadwork and all surface restoration work remains.
2018-S-01	Rehab Sewage Lagoon Filters	4,352	15,000	10,648	90%	Engineering complete, awaiting final report and draft tender document.
2018-S-03	Mollard Line Forcemain Repl.	276,189	386,006	109,816	90%	Tender for road surface restoration was awarded to Norjohn Contracting and Paving Ltd as per motion #341-2018. Surface treatment scheduled to be complete in October 2018
2018-SC-05	Waterloo Street - London -Rail	-	60,000	60,000	25%	Engineering tender awarded to BM Ross as per motion #342-2018; Base plan survey and preliminary engineering are complete.
		<b>816,228</b>	<b>3,436,441</b>	<b>2,620,213</b>		
<b>Water Services</b>						
20-4141	Simcoe St. - Andrew to Main	2,579	4,040	1,461	100%	COMPLETE
20-4142	William St. - Anne to Huron	5,446	6,000	554		

20-4144	Dashwood Rd Watermain Replacement	50,830	50,000	(830)	100%	COMPLETE
2017-W-03	Dashwood Rd - Shipka - Bronson	375,347	585,000	209,653	99%	Contract awarded to Robinson Farm Drainage as per motion #158-2018. Dashwood Rd and Shipka Line complete. Commissioning and final tie-ins required on McTaggart & Huron.
2017-W-04	Shipka Line - South R- Kirkton	315,761	372,000	56,239		
2017-W-05	Watermain Repl - Huron-McTag.	143,915	139,800	(4,115)		
2017-W-07	Bulk Water Station 82 Nelson	-	50,000	50,000	5%	Draft tender completed and under review
2017-WC-04	James St Recon. Main - Edward	7,531	7,500	(31)	100%	COMPLETE
2017-WC-05	Huron St Recon - Edward-East	166,512	550,000	383,488	15%	Tender awarded to Birnam Excavating Inc as per motion #191-201. Underground services from Edward to Pryde complete. Section from Pryde to Eastern Ave still remaining, as well as all surface restoration work.
2018-W-01	2018 Water Meter Replacement	13,297	250,000	236,703	5%	Ongoing capital costs as meters are being replaced.
2018-W-02	Replace Photocopier - W Share	3,202	3,562	360	100%	COMPLETE
2018-W-06	Shipka Line - Kirkton to 83	6,128	25,000	18,872	15%	Engineering tender awarded to GM BluePlan as per motion #344-2018. Base plan survey work has been completed.
2018-W-07	Parr Line WM - N/S of Crediton	5,782	25,000	19,218		
2018-W-08	Huron St - Corbett to West End	3,770	15,264	11,494		

2018-W-09	HP Water Tower Upgrade	-	50,000	50,000	5%	Engineering tender awarded to BM Ross as per motion #342-2018. Work has commenced and is on schedule to be complete before the end of the year.
2018-WC-05	Eng - Waterloo St - #4-Rail	-	70,000	70,000	10%	Engineering tender awarded to BM Ross as per motion #342-2018. Base plan survey work has commenced.
		1,100,099	2,203,166	1,103,067		
	<b>Grand Totals</b>	<b>4,514,922</b>	<b>11,354,839</b>	<b>6,849,917</b>		