



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Minutes
October 9, 2018
7:00 PM – 9:00 PM
Carling Room**

Present:

Chair, Dawn Rasenburg
Vice Chair, Mike Ondrejicka
Councillor Craig Hebert
Ron Mayer
Darlene McKaig
Craig Ivatts
Robert Oud
Peter Hrudka

Staff:

Dan Best, CAO
Scott Currie, Recording Secretary

Regrets:

Mayor Maureen Cole, Ex-Officio
Councillor Ted Oke

1. Call To Order:

The Chair called the meeting to order at 7:02 PM

2. Agenda

Recommendation:

That the Agenda for October 9, 2018 be approved, as presented.

Motion: 57-2018

Moved: Ivatts

Second: Ondrejicka

Disposition: Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. Minutes

Recommendation:

That the minutes of September 11, 2018 be adopted as presented or amended.

Motion: 58-2018

Moved: Hrudka

Second: McKaig

Disposition: Carried

5. Business Arising

6. Business to be Discussed

6.1 LeisurePlan International Final Report

- The Committee identified questions that they would like to ask the author when he delivers his report workshop presentation
 - How do these results compare to data collected in other communities?
 - Can we get a breakdown of data by geography within South Huron? For example, it might help interpretation of report section 3.5.2 A regarding memberships
 - Page 3, can we get confirmation that the survey involved landlines and cell
 - Page 14, 28.9% of respondents are members of YMCAs – do we know where?
 - Can we get confirmation of primary and secondary market definitions
 - Given the shape of our municipality – long and narrow, are the primary and secondary market estimate ranges overly conservative?
 - Given the variance within the capture rates, what methodology would LeisurePlan International recommend for the Committee to base pro-forma designs on (i.e., mean or conservative values)
 - 4.4.3 re: participation rates, “...the success of the programming is specifically based on maximizing memberships for those 65+” – can this be explained further?
- Committee members can identify further questions about the study and forward to Scott at scurrie@southhuron.ca by October 15th. Scott will consolidate and forward to LeisurePlan so they are prepared for the workshop.

Recommendation:

That the final report from LeisurePlan International be received by the Project Steering Committee for information.

Motion: 59-2018

Moved: Ivatts

Second: Hrudka

Disposition: Carried

6.2 Fundraising Feasibility RFP: status update

- The RFP has been issued with a closing date of October 19th, at 4:00 PM. Inquiries from applicants have been received by staff who will keep the Committee informed.
- The RFP submissions will be opened by staff at 5:00 PM on October 23rd with Councillor Hebert present.

7. Work Plan Review

8. Committee Updates

9. Correspondence

10. Key Messages

- The committee received the market feasibility final report from LeisurePlan International for information.
- The final report from Leisure Plan International is available to the public on the Municipal website at **SouthHuron.ca**

11. Adjournment

Recommendation:

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 7:52 PM to meet again on October 23, 2018 at 7:00 pm or at the Call of the Chair.

Motion: 60-2018

Moved: Ondrejicka

Second: Mayer

Disposition: Carried