



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Rebekah Msuya-Collison, Municipal Clerk**
Date: December 3 2018
Report: 34-2018
Subject: 2019 South Huron Council Meeting and Holiday Schedule

Recommendations:

That South Huron Council receives the report from R. Msuya-Collison, Clerk re: 2019 Council Meeting and Holiday Schedule; and

That the 2019 Council Meeting and Holiday calendar be approved as presented.

Purpose:

To set Regular Council meeting dates and holidays for 2019.

Background and Analysis:

Section 4.2.4 of the South Huron Procedural By-Law requires Council to set dates for regular Council meeting for the year prior to the first meeting in each calendar year, the Council shall establish a schedule of all regular Council meeting dates for the calendar year.

Except as otherwise noted on the meeting schedule, regular Council meetings shall generally be held on the first Monday at 6:00 p.m. and third Monday of the month at 6:00 p.m. Public meetings under the Planning Act are generally set for 6:00 p.m. in the Council Chambers and Committee of Adjustment and Court of Revision are generally set up for 5:00 p.m. in the Carling Room. Budget meetings will be held from 4:00 p.m. to 7:00 p.m. on the dates noted on the calendar and will be held in the Carling Room.

It should be noted that Council can set Committee of the Whole Meetings or Special Council Meetings as they deem necessary and in accordance with Notice provisions under the Procedural By-law. When a meeting is scheduled on a Public Holiday, it shall be held on the next business day at the same hour.

Operational Considerations:

Planning matters, reports, delegations and meeting notices require 2019 meeting dates to be set by Council.

South Huron's Strategic Plan:

Section 6.2.2 of the Municipality of South Huron 2015-2019 Strategic Plan identifies transparent, accountable and collaborative governance as a strategic objective.

Financial Impact:

There are no financial implications for the Corporation resulting from the proposed recommendation.

Legal Impact:

Compliance with Procedural By-law.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

Municipal Act, 2001, as amended.

Procedural By-Law #79-2015

Consultation:

D. Best, Chief Administrative Officer

S. Becker, Director of Financial Services

Related Documents:

Proposed 2019 Regular Council Meeting and Holiday Schedule
Respectfully submitted,

Rebekah Msuya-Collison, Municipal Clerk

2019 Regular Council Meeting Schedule

Monday, January 7, 2019 – 6:00 pm

Monday, January 21, 2019 – 6:00 pm

Monday, February 4, 2019 – 6:00 pm

Tuesday, February 19, 2019 – 6:00 pm

Monday, March 4, 2019 – 6:00 pm

Monday, March 18, 2019 – 6:00 pm

Monday, April 1, 2019 – 6:00 pm

Monday, April 15, 2019 – 6:00 pm

Monday, May 6, 2019 – 6:00 pm

Tuesday, May 21, 2019 – 6:00 pm

Monday, June 3, 2019 – 6:00 pm

Monday, June 17, 2019 – 6:00 pm

Monday, July 8, 2019 – 6:00 pm

Monday, August 12, 2019 – 6:00 pm

Tuesday, September 3, 2019 – 6:00 pm

Monday, September 16, 2019 – 6:00 pm

Monday, October 7, 2019 – 6:00 pm

Monday, October 21, 2019 – 6:00 pm

Monday, November 4, 2019 – 6:00 pm

Monday, November 18, 2019 – 6:00 pm

Monday, December 2, 2019 – 6:00 pm

Monday December 16, 2019 – 6:00 pm

2019 Holidays

Tuesday, January 1, 2019 – New Year's Day

Monday, February 18, 2019 – Family Day

Friday, April 19, 2019 – Good Friday

Monday, April 22, 2019 – Easter Monday

Monday, May 20, 2019 – Victoria Day

Monday, July 1, 2019 – Canada Day

Monday, August 5, 2019 – Civic Holiday

Monday, September 2, 2019 – Labour Day

Monday, October 14, 2019 – Thanksgiving

Monday, November 11, 2019 – Remembrance Day

Wednesday, December 25, 2019 – Christmas Day

Thursday, December 26, 2019 – Boxing Day

Friday, December 27 – Tuesday, December 31, 2019 – Christmas Holidays

Wednesday, January 1, 2020 – New Year's Day

Budget Meetings

Wednesday, January 9, 2019 – 4:00 – 7:00 pm

Wednesday, January 23, 2019 – 4:00 – 7:00 pm

Wednesday, February 6, 2019 – 4:00 – 7:00 pm

Wednesday, February 20, 2019 – 4:00 – 7:00 pm

Monday, March 4, 2019 – 6:00 pm