



Staff Memo

From: Dan Best, Chief Administrative Officer/Deputy Clerk
Date: December 17 2018
Report: CAO. 2018.19
Subject: CAO Carry Over Projects.docx

Recommendations:

2018 Projects to Carry to 2019 Budget

1. Port Blake Revitalization in the amount of \$414,578.38
2. Dashwood Community Centre Washroom Project in the amount of \$120,000
3. South Huron Recreation Centre/Community Hub in the amount of \$125,000; Master Recreation Plan/Facility Review/Audit in the amount of \$50,000.
4. Exeter and District Swimming Pool in the amount of \$1,700,000

Project(s) Information:

Port Blake

A Request for Proposal (RFP) was prepared and released March 29, 2018 with no bidders. Subsequently, a draft park design has been created with input from community partners. An RFP will be issued by end of 2018, for substantial completion of the project prior to the Victoria Day Weekend in 2019.

Dashwood Community Centre Washroom Project

Project approved by Council on October 15, 2018 a spart of the 2018 budget. Exterior construction has begun but it (along with interior work) will carry over into 2019 for completion in the first quarter of 2019.

South Huron Recreation Centre/Community Hub and Master Recreation Plan/Facility Review/Audit

Funding for these projects was from both the operating (\$50,000) and capital budget (\$125,000). An RFP for the Master Recreation Plan (operating) will be issued prior to the end of the year to be completed in 2019. The SHRC/Community Hub and Facility Review/Audit (capital) requires carry-over for the Fundraising Feasibility Study and the Facility Review/Audit. It should be noted that the Feasibility Study will be incorporated as part of the RFP for the Master Recreation to be issued prior to the end of the year.

Exeter and District Swimming Pool

Although technically, not a carry-over project, Final billings have been received and final project report will be required to be submitted in January 2019 to Council.

Respectfully submitted,

Dan Best, Chief Administrative Officer/Deputy Clerk