



**Corporation of the Municipality of South Huron  
Community Hub / Recreation Project Steering Advisory Committee  
Agenda  
January 8<sup>th</sup>, 2019  
7:00 PM – 9:00 PM  
Carling Room**

**Present:**

Chair, Dawn Rasenberg  
Councillor Ted Oke  
Craig Ivatts  
Peter Hrudka  
Mayor George Finch, Ex-Officio  
Vice Chair, Mike Ondrejicka  
Robert Oud

**Staff:**

Scott Currie, Recording Secretary  
Dan Best, CAO

**Regrets:**

Ron Mayer

**1. Call To Order**

The Chair called the meeting to order at 7:02 PM.

**2. Agenda**

**Motion:** 1-2019

**Moved:** Ivatts

**Second:** Ondrejicka

**Disposition:** Carried

That the Agenda for January 8<sup>th</sup>, 2018 be approved, as amended.

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

#### 4. Minutes

**Motion:** 2-2019

**Moved:** Oke

**Second:** Hrudka

**Disposition:** Carried

That the minutes of November 27<sup>th</sup>, 2018 be adopted as presented.

#### 5. Business Arising

##### 5.1 Fundraising Feasibility Study Work Planning

###### 5.1.1 Review proposal and feasibility study process

Overall, there are three stages to the fundraising process:

- A. Study – 3 months
- B. Readiness – 4 months
- C. Campaign – 1 year

The study has two parts:

- A. Project Description: 1-2 page document that explains the project, how we got here, the outcome (an executive summary of the overall project)
- B. Interview List: brainstorm 60-75 names

**Motion:** 3-2019

**Moved:** Oud

**Second:** Ondrejicka

**Disposition:** Carried

That the committee endorses the results of the October 2018 LeisurePlan International Study identifying an indoor pool, indoor walking track, a fitness conditioning centre, a facility to support group exercises classes, as well as a single ice pad as the core elements of the project description required for the Fundraising Feasibility Study.

And furthermore, that the community recreation facility – excluding the arena – be membership based, and that this adjusted model be incorporated into the fundraising feasibility study to be tested by Campaign Coaches.

###### 5.1.2 Gather background information for project description

Campaign Coaches and staff will develop a draft and circulate to the committee for input. Target circulation date January 16<sup>th</sup>.

### 5.1.3 Confirm amount to be tested in study

Information will be included in the materials circulated to the committee for input.

### 5.1.4 Interview List Development discussion

A subcommittee will be set up consisting of members Hrudka, Ondrejicka, Ivatts and Chair Rasenberg to develop an interview list of individuals and organizations that could be approached.

A minimum giving unit threshold will be set at \$25k over five years.

## 6. Business to be Discussed

6.1 YMCA Fall 2018 Focus Group Report – *deferred to next meeting*

6.2 Public member recruitment

**Motion:** 4-2019

**Moved:** Oud

**Second:** Hrudka

**Disposition:** Carried

That Craig Hebert be invited to return to the committee as a member of the public.

## 7. Work Plan Review

## 8. Committee Updates

None.

## 9. Correspondence

None.

## 10. Key Messages

- For the purpose of carrying out the fundraising feasibility study, the Committee made a recommendation to Council endorsing a project description that includes core elements of a new facility.
- These core elements are based on the findings of the LeisurePlan International Study and include an indoor pool, indoor walking track, a fitness conditioning centre, a facility

to support group exercises classes, as well as a single ice pad with the potential to expand to a second pad.

- The Committee is continuing its mission to gather information that explores the feasibility of developing a new community hub / recreation centre.
- No decisions on the proposed new facility have been made. All information gathered by the Committee will be presented to South Huron Council for decision.

## 11. Adjournment

**Motion:** 4-2019

**Moved:** Oud

**Second:** Oke

**Disposition:** Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 9:02 PM to meet again on January 22<sup>nd</sup>, 2019 at 7:00 PM or at the Call of the Chair.