



Staff Report

Report To: Dan Best, Chief Administrative Officer
From: **Mark Elston, Manager of Public Works**
Date: February 4 2019
Report: CSD 01-2019
Subject: Municipal Flower Quotation

Recommendations:

That South Huron Council receives the report from M. Elston, Public Works Manager on Municipal Flower Quotation results; and

That the provision of flowers for the BIA, CIB and Cemetery be awarded to Huron Ridge Acres in the amount of \$13,401.15 plus HST

Purpose:

Approval

Background and Analysis:

In an attempt to continue to promote partnerships, work in harmony and reap the most effective pricing, the South Huron flower tender was prepared in consultation with the BIA, CIB and the Exeter Cemetery. For the past three years, flower needs have been purchased as a group, rather than individually. This process has proven effective, however with limited response. As a result, a quotation request was implemented.

Operational Considerations:

Request for Quotation for the provision of Municipal flower purchase was released early to enable the grower time to prepare plant materials and deliver the stock in full bloom.

In the early spring, staff deliver the planters, barrels and hangers to the successful bidder. This timeline provides the grower ample time to prepare the planters, ensuring appropriate growth and development prior to being delivered to South Huron in early June. At the present time, cemetery floral plantings are provided by the Municipality.

South Huron's Strategic Plan:

There is no direct correlation to the Strategic Plan.

Financial Impact:

The total flower purchase (BIA, CIB, Municipal areas and Cemetery) is identified in the 2019 Community Services operating budget proposed in the amount of \$17,700.00. The BIA's agreement with the Municipality will support the purchase of flowers, watering, and care in the BIA area up to a maximum of \$8,000. The BIA has agreed to support the Flower program as stated in the BIA November meeting minutes.

Contractor	Price (Excluding HST)	HST	Total Cost (Including HST)
Huron Ridge Acres	13,401.15	1742.15	15,143.30
Greyhaven Gardens	14,943.00	1,942.59	16,885.59
Lucan Country Gardens	15,321.00	1991.73	17,312.73

Based on the results, it is recommended that Huron Ridge Acres be awarded the flower contract in accordance with the South Huron Procurement Policy.

Legal Impact:

There are no legal implications for the Corporation resulting from the proposed recommendation.

Staffing Impact:

There are no staffing implications for the Corporation resulting from the proposed recommendation.

Policies/Legislation:

South Huron Procurement Policy – Bylaw 33-2017

Consultation:

None

Related Documents:

None

Respectfully submitted,

Mark Elston, Manager of Public Works